



## HUMAN RESOURCES, FINANCE, & PROPERTY COMMITTEE MEETING AGENDA WITH MINUTES

Date & Time of Meeting: **Wednesday July 26, 2022 at 3:00 p.m.**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI**

|                |                |
|----------------|----------------|
| John Robinson  | Present        |
| Alyson Leahy   | Present        |
| Kurt Gibbs     | WebEx (4:00)   |
| Gayle Marshall | Present (3:35) |
| Kody Hart      | Present        |
| Ann Lemmer     | Present        |
| Yee Leng Xiong | Excused        |

Staff Present: Lance Leonhard, Kristi Palmer, Toshia Ranallo, Mike Puerner, Dejan Adzic, Molly Adzic

Others Present: Vice Chair McEwen, Kimm Weber (MCDEVCO)

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Public Comment** - None.
- 4. Approval of the July 13, 2022 Human Resources, Finance, & Property Committee meeting minutes –**  
Motion by Leahy, Second by Lemmer to approve the minutes. Motion carried on a voice vote unanimously.
- 5. Policy Issues Discussion and Potential Committee Determination:**
  - A. Recommendations to Executive Committee for updates to the strategies, objectives, and expected outcomes found in the [2018-2022 Strategic Plan](#)**
    1. New strategies to be added to the existing Objectives in the plan.
    2. Strategies to be prioritized within existing Objectives.
    3. Strategies or Objectives from the [2016 Comprehensive Plan](#) to add to the Strategic Plan.Vice Chair McEwen reported that he has attended each of the standing committee meetings requesting feedback on the above questions related to the Strategic Plan. Administrator Leonhard recently provided the committees with current updates for their specific objectives and outcome measures. Discussion was had and questions were asked and answered.
  - B. Committee Work Plan –** Chair Robinson provided an overview of the HRFC’s work plan from last term presented at the May 24, 2022 HRFC meeting. Details can be found in the [packet](#). Discussion was had and questions were asked and answered.
- 6. Operational Functions required by Statute, Ordinance, or Resolution**
  - A. Discussion and Possible Action by HRFC**
    1. 2022 Intergovernmental Budget Transfers – Motion by Gibbs, Second by Leahy to approve the transfer. Motion carried on a voice vote, unanimously.
  - B. Discussion and Possible Action by HRFC to Forward to County Board for Consideration** - None
- 7. Educational Presentations and Committee Discussion**
  - A. Discussion on committee responsibility relative to soliciting requests for ARPA funding –** Item was carried over from last meeting. The main question revolves around how to get the word out regarding the funds and how requests can be submitted. This item will be re-addressed at a future meeting.
  - B. 2023 Draft Budget Assumptions –** Finance Director Kristi Palmer gave an overview of the budget assumption process and how and when final numbers become available. Discussion was had and questions were asked and answered.
  - C. Update on Class Compensation Study –** Administrator Leonhard gave an overview of the purpose behind the study and explained a detailed presentation will be provided by the county’s vendor, McGrath Human Resource Group, to this committee at the next meeting at the August 10 meeting.

- D. Update on McDevco – Kimm Weber – Kimm gave a presentation on the McDevco portion of the Strategic Plan and how it is proceeding. Full details can be found in the packet. Discussion was had and questions were asked and answered.
- 8. **Next Meeting Time, Location, Announcements and Agenda Items:**
  - A. Committee members are asked to bring ideas for future discussion
  - B. Next Scheduled Meeting August 10, 2022 at 3:00 p.m.
- 9. **Adjournment** – Motion by Hart, Second by Lemmer to adjourn. Motion carried on a voice vote unanimously. Meeting adjourned at 5:22 p.m.

Minutes prepared by Toshia Ranallo and Kim Trueblood