



## HUMAN RESOURCES, FINANCE, & PROPERTY COMMITTEE MEETING AGENDA WITH MINUTES

Date & Time of Meeting: **Wednesday, September 7, 2022 at 3:00 p.m.**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI**

John Robinson	Present
Alyson Leahy	Present
Kurt Gibbs	Present
Gayle Marshall	Present
Kody Hart	Present
Ann Lemmer	Present
Yee Leng Xiong	Present

Staff Present – Lance Leonhard, Chris Holman, Mike Puerner, Kim Trueblood, Kristi Palmer, Theresa Wetzsteon, Molly Lawrence, Dale Grosskurth (WebEx), Terry Kaiser, FCM staff, Kirstie Heidenreich (WebEx), Laurie Miskimins (WebEx)

Others Present – Jean Maszk (WebEx), David Baker

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Public Comment - None**
- 4. Approval of the August 23, 2022 Human Resources, Finance, & Property Committee meeting minutes –**  
Motion by Gibbs, Second by Xiong to approve the minutes as corrected (clarified motion to allow staff to pursue self-funding for insurance). Motion carried on a voice vote unanimously.
- 5. Policy Issues Discussion and Potential Committee Determination:**
  - A. Motion to go into closed session (roll call vote suggested), pursuant to Wis. Stats. 19.85(1)(e), for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to wit: review of appraisals for, and discussion of strategy regarding, the potential sale of certain county properties, and the potential purchase of private property adjacent to county-owned properties.  
Motion by Gibbs, Second by Leahy to go into closed session. Motion carried on a roll call vote, unanimously.
    1. Motion to return to open session (roll call vote not required) – Motion by Gibbs, Second by Lemmer to return to open session. Motion carried on a voice vote, unanimously.
    2. Discussion and possible action resulting from closed session discussion - None
  - B. Funding Considerations for Marathon County’s Broadband Project Commitments – Chair Robinson explained that the committee has never formally acted on the Broadband Committee’s recommendations to forward to the County Board to use ARPA funds for the broadband expansion commitments relative to Bug Tussel. Staff will work on a resolution once the terms are received from Bug Tussel and it will be brought back to the committee for approval to be forwarded to the County Board.
- 6. Operational Functions required by Statute, Ordinance, or Resolution:**
  - A. Discussion and Possible Action by Committee
    1. Approval of September 2022 Claims and Questioned Costs – Motion by Xiong, Second by Lemmer to approve the claims and questioned costs. Motion carried on a voice vote, unanimously.
    2. 2022 Intergovernmental Budget Transfers – Motion by Leahy, Second by Hart to approve the budget transfers. Motion carried on a roll call vote, unanimously.
    3. Update on Tax Deed Property – Village of Edgar Tax Deed Parcel 2014-7 – Corporation Counsel

updated the status of this parcel. The Village was willing to purchase the property from the County for the tax amount the County had initially paid to them. Motion by Gibbs, Second by Xiong to direct Corporation Counsel to finalize the terms of the sale and bring that back to the committee for approval and transfer.

- B. Discussion and Possible Action by HRFC to Forward to County Board for Consideration
  - 1. Process for Sale of Surplus Property
    - a. 1611 Chellis St, Wausau – Corporation Counsel explained that the Clerk had received an inquiry about this property from the owner of an adjacent parcel that was purchased by tax deed. An offer to purchase has been received. Discussion was had and questions were asked and answered. Motion by Marshall, Second by Hart to deny the offer to purchase and follow the tax deed process where appropriate to dispose of the property. Motion carried on a voice vote, unanimously.
  - 2. Resolution to Approve the 2023 Capital Improvement Plan Projects – Deputy Administrator Holman outlined the history of the CIP process and elimination of the CIP Committee. The packet includes a preliminary listing of the 5-year CIP proposed CIP projects. Discussion was had and questions were asked and answered. This is an ongoing process and discussion, this is just the initial list and will be finalized for recommendations to the full board.

**7. Educational Presentations and Committee Discussion:**

- A. 2023 Employee Health Insurance Plan Update – Deputy Administrator Holman reiterated the follow-up that has happened since the last meeting. GHT offered a lower premium renewal than they had previously given. The staff recommendation is to stay with GHT for 2023. Discussion was had relative to how to control insurance costs going forward and whether a work group would be appropriate. Questions were asked and answered.
- B. 2023 Budget Assumptions – Administrator Leonhard and Finance Director Kristi Palmer briefly talked about the budget process and where some opportunities and strategies related to debt service and NCHC specifically. Discussion was had and questions were asked and answered.

**8. Next Meeting Time, Location, Announcements and Agenda Items:**

- A. Committee members are asked to bring ideas for future discussion
- B. Next Scheduled Meeting September 14 at 5:00 p.m. – joint meeting with Portage County at CWA. The HRFC Educational Meeting will be held on September 27 at 3:00.

**9. Adjournment** – Motion by Hart, Second by Xiong to adjourn. Meeting adjourned at 5:04 p.m.

Minutes prepared by Kim Trueblood, County Clerk