



HUMAN RESOURCES, FINANCE, & PROPERTY COMMITTEE MEETING AGENDA WITH MINUTES

Date & Time of Meeting: **Tuesday September 27, 2022, 3:00 P.M.**

Meeting Location: **WebEx/ Courthouse Assembly Room, 500 Forest Street, Wausau WI**

Committee Members: John Robinson, Alyson Leahy, Kurt Gibbs, Gayle Marshall, Kody Hart, Ann Lemmer, Yee Leng Xiong

John Robinson	Present
Alyson Leahy	Present
Kurt Gibbs	Present
Gayle Marshall	Excused
Kody Hart	Present
Ann Lemmer	Present
Yee Leng Xiong	Present (3:15)

Staff Present – Lance Leonhard, Chris Holman, Mike Puerner, Kim Trueblood, Kristi Palmer, Pam Steffen-Karls, Molly Lawrence, Troy Torgerson, FCM staff, Andy Sims, Chad Billeb, Bill Milhausen, Kelly Schremp

Others Present – David Baker (WebEx), Malayna Halvorson Maes, Victoria McGrath (WebEx)

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment** - None.
4. **Approval of the September 7, 2022 Human Resources, Finance, & Property Committee meeting minutes**
– Motion by Gibbs, Second by Hart to approve the minutes. Motion carried on a voice vote unanimously.
5. **Policy Issues Discussion and Potential Committee Determination**
 - A. Funding Considerations for Marathon County’s Broadband Project Commitments – Chair Robinson and Corp Counsel Puerner explained the resolution that has been drafted for the Broadband Project Commitments. Draft resolution will be added to the meeting packet. Motion by Gibbs, Second by Leahy to approve the resolution and forward it to the full board. Motion carried on a voice vote, unanimously.
6. **Operational Functions required by Statute, Ordinance, or Resolution**
 - A. **Discussion and Possible Action by HRFC**
 - B. **Discussion and Possible Action by HRFC to Forward to County Board for Consideration**
 1. Resolution to Approve the 2023 Capital Improvement Plan Projects – Deputy Administrator Holman and Chair Robinson discussed the projects as presented and how they will be prioritized for approval and implementation. Chair Robinson stressed the importance of no new borrowing and ensuring that the ARPA funds are used appropriately. Additional discussion was had and questions were asked and answered. Motion by Gibbs, Second by Xiong to forward to the full board the CIP project list as presented subject to no new ARPA funds being used and no new borrowing for 2023.
 2. Urban Forestry Grant – Andy Sims from Parks, Recreation, and Forestry discussed the resolution as presented in the packet to accept the grant. This is necessary because the county is the fiscal agent for the City of Wausau. Motion by Leahy, Second by Leahy to approve the resolution. Motion carried on a voice vote unanimously.
7. **Educational Presentations and Committee Discussion**
 - A. Staffing Update – Molly Adzic addressed the presentation in the packet regarding staff hiring and retention. Vacancy rates are trending down, even though job postings are remaining challenging to fill. Details are in the packet.
 - B. Class Compensation Study – Administrator Leonhard introduced the presentation to be given by Malayna Halvorson Maes from McGrath Human Resources Group. This process has been ongoing for a few years and this is the culmination. Malayna went through the presentation that is in the packet regarding the findings of the comprehensive class comp study that is just

wrapping up. Discussion was had and questions were asked and answered.

C. 2023 Budget Assumptions – Finance Director Kristi Palmer stated that General Transportation Aids are down by \$250,000, so adjustments will need to be made accordingly.

D. Committee Work Plan

8. Next Meeting Time, Location, Announcements and Agenda Items

A. Committee members are asked to bring ideas for future discussion

B. Next Scheduled Meeting October 12, 2022 at 3:00 p.m. The budget will be presented at this meeting, and then a special meeting will be held on Monday, October 17 at 8:00 a.m. to approve the budget for publication. The budget will be presented at the County Board meeting on October 20, public hearing on November 3, and budget adoption on November 10.

9. Adjournment – Motion by Xiong, Second by Leahy to adjourn the meeting. Motion carried on a voice vote unanimously. Meeting adjourned at 5:00 p.m.

Minutes prepared by Kim Trueblood, County Clerk

DRAFT