



HUMAN RESOURCES, FINANCE, & PROPERTY COMMITTEE MEETING AGENDA

Date & Time of Meeting: **Tuesday October 25, 2022, 4:00 P.M.**

Meeting Location: **WebEx/ Courthouse Assembly Room, 500 Forest Street, Wausau WI**

John Robinson, Chair	Present
Alyson Leahy, Vice-Chair	Present
Kurt Gibbs	Present
Gayle Marshall	Present
Kody Hart	Present
Ann Lemmer	Present
Yee Leng Xiong	Present

Staff Present – Lance Leonhard, Mike Puerner, Kim Trueblood, Kristi Palmer, Molly Adzic, Chris Holman

Others Present – David Baker

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment** - None
4. **Approval of the October 12 and 17, 2022 Human Resources, Finance, & Property Committee meeting minutes** – Motion by Xiong, Second by Lemmer to approve the minutes as presented. Motion passed on a voice vote unanimously.
5. **Policy Issues Discussion and Potential Committee Determination:** None
6. **Operational Functions required by Statute, Ordinance, or Resolution:**
 - A. **Discussion and Possible Action by HRFC:**
 1. Utility Easement – Curling Way (Parcel ID Number 291-2808-063-0996) – Corporation Counsel Mike Puerner discussed the draft easement document in the packet. Property owned by the railroad abuts a county owned property and Wisconsin Public Service is requesting an easement to upgrade utilities. There are multiple considerations, including whether to request compensation for that access. Discussion was had and questions were asked and answered. Motion by Marshall, Second by Xiong to enter into negotiations with Wisconsin Public Service relative to internal inconsistencies in the easement document, indemnification, and compensation considerations and return back to the committee with a report. Motion carried on a voice vote unanimously.
 2. Discussion on [2018-2022 Strategic Plan](#)
 - a. What new strategies need to be added to the existing Objectives in the plan?
 - b. Should any of the strategies under your Objectives be prioritized?
 - c. Are there any Objectives and/or Strategies from the [2016 Comprehensive Plan](#) be added to the Strategic Plan?

12.3 - There was discussion as to the process going forward and the role of the HRFC relative to the work of other committees that have already completed their strategic plan work. Discussion was had and questions were asked and answered. Additional outcome measures were suggested for 12.3. Motion by Hart, Second by Leahy to reduce the county turnover rate of rate of resignation type separations by 35% by December 31, 2024. Motion by Hart, Second by Leahy to amend the motion to reduce the county rate of resignation type separations to 10% by December 31, 2024. After discussion, there was a Motion by Gibbs, Second by Hart to postpone a vote and work on the word smithing of the motion prior to the next meeting.

Discussion related to a strategic plan related to renewable energy and where exploring that topic would be appropriate. This is something addressed in the work plan and will be potentially addressed going forward. Discussion was had and questions were asked and answered. This is a potential area for task force creation.

10.8 – No suggested modifications. There was brief discussion regarding the outcome measures and how those are county responsibilities. Further discussion will be had when this is discussed by the full board. Discussion about the outcome measures and how specific measurables can be quantified. Additional discussion was had regarding whether the outcome measures are germane to the County role.

8.7 – No questions or discussion.

Supervisor Xiong addressed Objective 3.8 and would like to see that addressed going forward.

3. Committee Work Plan – Chair Robinson talked through the work plan that is present in the packet. Discussion was had and questions were asked and answered. Committee members are in agreement that the work plan is appropriate in its scope. Motion by Xiong, Second by Lemmer to accept the work plan. Motion carried on a voice vote unanimously.

B. Discussion and Possible Action by HRFC to Forward to County Board for Consideration – None.

7. Educational Presentations and Committee Discussion

- A. ARPA Update – Chair Robinson stated that the county is in the process of reconciling the broadband dollars and PTO buyback. Administrator Leonhard presented the second and third round submission requests that have been received. Discussion was had and questions were asked and answered. Check-ins will be done at least quarterly to ensure that the county is staying on top of the ARPA encumbrances that are currently in place.
- B. Opioid Settlement – Chair Gibbs stated that he had received communication from the counsel representing Marathon County. The courts have approved distribution of additional funds due to pharmaceutical company bankruptcy. The county has currently received about \$200,000 in settlement funds. WCA is working with counsel as to specifics as to how bonding / securitization may potentially be done.
- C. 2023 Budget Discussion – Chair Robinson mentioned the concerns raised during last weeks' meeting about the audit. Since it isn't agendaized for today, he just mentioned that it will be addressed, primarily by the new Workday system. Administrator Leonhard stated there was a mistake on page 24 of the budget message related to the total number of FTE's in the county, it should be 699.58 rather than 706.72.

8. Next Meeting Time, Location, Announcements and Agenda Items:

- A. Committee members are asked to bring ideas for future discussion. Upcoming topics are the work plan, claim management, and diverse work force.
- B. Next Scheduled Meeting November 9, 2022, at 3:00 p.m.

9. **Adjournment** – Motion by Leahy, Second by Marshall to adjourn. Motion carried on a voice vote unanimously. Meeting adjourned at 5:27 p.m.

Minutes prepared by Kim Trueblood, County Clerk