



MARATHON COUNTY INFRASTRUCTURE COMMITTEE

AGENDA

Date & Time of Meeting: **Thursday, January 3, 2019 at 9:00 a.m.**

Meeting Location: **Marathon County Highway Department, 1430 West Street, Wausau, WI 54401**

Members: **John Robinson, Chair; Richard Gumz, Vice-Chair; Allen Opall; Jeff Johnson, Thomas Seubert; Alan Christensen; Sandi Cihlar**

Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly, or in cooperation with other public and private partners, provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12/20/05)

Infrastructure Committee Mission/Purpose: Provide leadership for the implementation of the Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to technology and infrastructure initiatives of Marathon County, which includes, but is not limited to, highways, airways, waterways, etc.

1. Call to Order
2. Public Comment Period
3. Approval of the Minutes of the December 6, 2018, Infrastructure Committee Meeting.
4. Policy Issues Discussion and Potential Committee Determination
 - A. Criteria utilized in determining whether to upgrade roadways to all-season roadways
 1. Consideration of request to upgrade portion of County B to an all-season roadway
5. Operational Functions required by Statute, Ordinance, or Resolution:
 - A. Discussion and Possible Action by Committee to Forward to the County Board for its consideration
 1. Town of Rib Mountain-Trillium Multi Use Trail Plat & Relocation Order
 - a) Consideration of right-of-way acquisition by the Town of Rib Mountain
6. Educational Presentations and Committee Discussion
 - A. Review and Discussion of [Washington County 2050 Transportation Network Sustainability Plan](#)
 1. Is there value in Marathon County adopting a similar approach?
 - B. Highway Commissioner's Report – update on winter maintenance and Wisconsin County Highway Association activities
7. Announcements:
 - A. Future meetings and agenda items:
8. Adjourn

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715 261-1500 or e-mail infomarathon@mail.co.marathon.wi.us one business day before the meeting.

SIGNED /s/ John Robinson
Presiding Officer or Designee

FAXED TO: Wausau Daily Herald, City Pages,
FAXED TO: and Other Media Groups
FAXED BY: M. Palmer
FAXED DATE: _____
FAXED TIME: _____

NOTICE POSTED AT COURTHOUSE

BY: M. Palmer
DATE: _____
TIME: _____



MARATHON COUNTY INFRASTRUCTURE COMMITTEE MEETING MINUTES

Thursday, December 6, 2018, at 9:00 a.m.

Central Wisconsin Airport, Conference Room B (Second Floor), 200 CWA Drive, Mosinee, WI 54455

Attendance:	Present	Excused	Absent
John Robinson, Chair	X		
Richard Gumz, Vice-Chair	X		
Tom Seubert	X		
Alan Christensen	X		
Sandi Cihlar	X		
Jeff Johnson	X		
Allen Opall	X		

Also Present: Lance Leonhard, James Griesbach, Kevin Lang, Jamie Polley, Dan Cihlar, Peter Weinschenk, Andy Lynch, Dave Mack

1. **Call Meeting to Order**

The meeting was called to order by Chairman John Robinson at 9:02 a.m.

2. **Public Comment**

Dan Cihlar from Cihlar Farms appears and makes a statement relative to Highway B. Specifically, Cihlar requests that the committee consider making a 2.1 mile portion of Highway B an all-season road. Cihlar briefly explains his farming operation and the financial benefits that would be realized to his farming operation by upgrading the portion of the roadway. Cihlar indicates that while the roadway improvement would confer financial benefits to his operation, it would not lead to significant economic growth in the form of new jobs.

Cihlar also spoke briefly on issues he understood the committee to have previously discussed, namely CDL requirements relative to farm equipment operation, farm equipment size concerns, and farm fuel tax. Cihlar indicated that he understands the need to address CDL requirements for farm equipment use. With respect to equipment size and fuel tax exemption, he indicated that he believed each needs to be addressed on a state-wide level and should involve input from Farm Bureau and other farm interests.

3. **Approval of the Minutes of the November 1, 2018 Infrastructure Committee Meeting**

MOTION BY CHRISTENSEN, SECOND BY SEUBERT, TO APPROVE THE MINUTES OF THE NOVEMBER 1, 2018, INFRASTRUCTURE COMMITTEE MEETING. MOTION CARRIED.

4. **Policy Issues Discussion and Potential Committee Determination**

A. **Consideration of a Multimodal Transportation Plan**

1. **Should Marathon County update its Shoulder Paving Policy**
2. **Discussion of the North Central Wisconsin Regional Bicycle & Pedestrian Plan**
3. **How is the Marathon County Outdoor Recreation Plan impacted?**

Discussion:

Chair Robinson explains that today he simply wants to introduce the topic and that there will be additional discussion at a later date. Robinson indicates that in reviewing the Highway shoulder paving policy, he and county staff found that some of our policies were not consistent with planning documents and he wanted to bring these issues to the committee for future consideration. Robinson explained that the county is currently working to update its Outdoor Recreation Plan and that it made sense to seize the opportunity to consider that plan in connection with our existing paving policy, as each policy document impacts multimodal transportation.

Griesbach explains that shoulder paving upgrade costs for roadways and bridges are significant, for example an average bridge increase cost would be \$140,000 for the bridge only. Marathon County/City of Wausau Parks Director Jamie Polley explains that the Outdoor Recreation Plan is currently be updated and she agrees that there is value in examining these related documents during that process.

During discussion, members express that thought be given to the following during this process:

- Costs – design and construction
- Safety – including vehicles types (bicycles, ATVs, cars, etc.), speed, and traffic counts
- Consistency with other planning documents, including the MPO bike plan
- Connectivity – the perspectives of transportation v. recreation (it is noted that 75% of cyclist utilizing roadways do so for recreation)
- Availability of mass transit (train, bus, etc.)
- Forward thinking policies that anticipate changes in future generations
- Technology that captures actual use of roadways for recreation

A committee member expresses a perspective that enhanced shoulder paving is a waste of money because the manure haulers and fertilizer transportation is going to damage it in a very short time. The member further expresses that dedicated trails likely are a safer option.

Action:

None taken

Follow through:

Staff is going to be compiling current existing maps and develop a presentation for the committee at future meetings.

5. Operational Functions required by Statute, Ordinance, or Resolution:

A. Discussion and Possible Action by Committee for consideration by the County Board

1. Consideration and Possible Approval of the revisions to the Metropolitan Planning Organization Bylaws

Discussion:

Chair Robinson and Dave Mack, staff support for the MPO, explain the recommended modifications to the MPO bylaws, which were included in the packet.

Action:

Motion by Johnson, second by Opall, to approve the proposed modifications and forward them to the full board for consideration. Motion approved.

Follow through: Modifications to be forwarded to the full board for consideration.

6. Educational Presentations and Committee Discussion

A. Highway Commissioner's Report

1. Update on conversion of fleet for snow removal and recent Wisconsin County Highway Association activities, programs, and legislative focuses

Discussion:

Griesbach will be forwarding the minutes from the WCHA Executive Committee meetings. Griesbach explains that he had to go to Finance Committee to get additional funding for bridge construction, due to higher than expected construction costs. Griesbach explains that the transition to salt brine has been positive and the Highway Department will be developing some methods to assess effectiveness.

Follow through:

B. Update from Dave Mack on attempts to gather other county highway policies relative to infrastructure needs to support potential economic development on roadway improvement, maintenance and jurisdictional transfer.

Discussion:

Mack explains that he has received additional information from other jurisdictions. Mack distributes a packet of information. Mack highlights that not many communities he contacted actually have formal policies. He also noted that all of Ozaukee County's roadways are all-season.

Follow through:

Chair Robinson will work with staff to address next steps.

C. Update on Marathon County's ongoing Broadband efforts

Discussion:

Robinson explains to the committee that he recently meet with Extension, Education & Economic Development Committee Chair Guild, Board Chair Gibbs, and Deputy Administrator Leonhard. He anticipates that the county will move forward with a request for proposal relative to broadband expansion consulting and planning services early next year. Robinson further explains that UW Extension is currently soliciting information from several communities that have had some degree of broadband expansion success. CCITC Director Klein also indicates that Brown County is looking at rural expansion and may provide valuable insight.

Follow through: None at this time

D. City/County IT Commission Director's Report

1. Law Enforcement Records (Superior), Tax bill generation, Land Records System replacement, IT Security, and FirstNet

Discussion:

CCITC Director Klein reviews written report and answers questions from committee members.

Follow through:

7. Announcements:

A. Future meetings and location, agenda topics

1. Discussion of future meeting dates, times, and location.

1. Joint committee meeting in January with EEEDC, will be at the Assembly Room at a date/time to be finalized.

2. 2019 WCHA Road School, January 14-16, 2019, Chula Vista Resort & Conference Center, Wisconsin Dells

3. At the January meeting, the committee will consider the request for a portion of Highway B to be upgraded to all-season standards

4. A member notes that Farm Bureau's next meeting is this Thursday at Marathon Lanes, all members of Infrastructure invited

8. Adjourn

MOTION TO ADJOURN BY CHRISTENSEN, SECOND BY JOHNSON. MOTION CARRIED. MEETING ADJOURNED AT 10:52 AM.

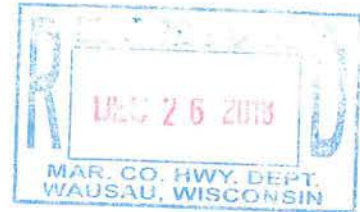
Minutes prepared

By Lance Leonhard on December 6, 2018



December 21, 2018

Marathon County Highway Department
Attn: James Griesbach
1430 West Street
Wausau, WI 54401



Re: Project ID: 6675-02-00
Trillium Lane Multi Use Trail
Town of Rib Mountain
Marathon County, WI
Parcel #5 – Vacant Land Trillium Lane

Dear James Griesbach:

The Town of Rib Mountain plans to construct a new 0.76 mile multi use trail from Fox Glove Road to Trillium Lane cul-de-sac in Marathon County during the 2019 construction season. MSA Professional Services has been hired to act as agents for the Town to acquire the needed right of way for the project.

The portion of land affected is indicated as **Parcel Number 5** on the enclosed right of way plat. The acquisition involves **48,895 square feet of Permanent Limited Easement (PLE)** and **43,021 square feet of Temporary Limited Easement (TLE)**.

The brochure entitled, the "Rights of Landowners Under Wisconsin Eminent Domain Law" was previously sent to you and will provide information regarding your rights and to serve as a guide during this acquisition process.

In acquisitions where a formal evaluation would indicate nominal damages, we are authorized to purchase the needed right of way without an appraisal. We believe that your parcel fits this situation and wish to extend to you an offer of **\$3,700** for this parcel. This offer was arrived at and is allocated as follows:

Compensation Summary		
Land		
PLE	48,895 sf x \$0.09/sf (\$4,000/acre) x 75%	\$ 3,300
TLE	43,021 sf x \$0.09/sf (\$4,000/acre) x 8% x 1 year	\$ 310
Total		\$ 3,610
Total (rounded)		\$ 3,700

2901 International Lane
Suite 300
Madison, WI 53704

P (608) 242-7779
TF (800) 446-0679
F (608) 242-5664

www.msa-ps.com

It is our understanding that Marathon County may wish to donate the lands needed for the project. A Permanent Limited Easement for One Dollar and other good and valuable consideration (\$1.00) is enclosed for this project along with the Permanent Limited Easement in the amount of \$3,700 in case you choose not to donate. **The Permanent Limited Easement should be signed in the presence of a Notary Public.**

If you decided to donate the land needed from this parcel, please sign the enclosed "Donation – Waiver of Appraisal Recommendation and Approval (form #lpa1896).

Also enclosed is the Statement to Construction Engineer form. If there are items you would like the construction engineer to be made aware of, please note them on the form under "Owner concerns" and sign & date the form. If you have no concerns, write "None" on the form, and sign & date and return. These forms will be reviewed and approved by the Town of Rib Mountain.

We have included a postage paid envelope for your convenience in returning these documents.

If you have any questions, please call Katherine at 1-608-242-6600 or Beth at 1-608-242-6622.

Sincerely,

MSA Professional Services, Inc.


Katherine R. Venske
Real Estate Acquisition Professional
608-242-6600 (Office)
608-921-8224 (Cell)
kvenske@msa-ps.com


Beth A. Steinhauer
Real Estate Acquisition Professional
608-242-6622 (Office)
608-279-6438 (Cell)
bsteinhauer@msa-ps.com

Enclosures:

Nominal Payment Parcel-Waiver of Appraisal
Donation Waiver of Appraisal
Permanent Limited Easement & legal description – in the amount of \$3,700
Permanent Limited Easement & legal description – in the amount of \$1
Statement to Construction Engineer
Form W-9
Plat

Sent Certified Mail