



# MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING AGENDA

Date & Time of Meeting: **Thursday, September 16, 2021 6:30 p.m.** Meeting Location: **Marathon County Courthouse, Employee Resources Conference Room 500 Forest Street, Wausau WI 54403**

Members: John Robinson, Chair; Alyson Leahy, Vice-Chair; Craig McEwen, Kurt Gibbs, Yee Leng Xiong, Jonathan Fisher, Vacant

**Marathon County Mission Statement:** *Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly, or in cooperation with other public and private partners, provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12/20/05)*

The meeting site identified above will be open to the public. However, due to the COVID-19 pandemic and associated public health directives, Marathon County encourages Public Safety Committee members and the public to attend this meeting remotely. Instead of attendance in person, Committee members and the public may attend this meeting by **telephone conference**. If Committee members or members of the public cannot attend remotely, Marathon County requests that appropriate safety measures, including adequate social distancing, be utilized by all in-person attendees.

Persons wishing to attend the meeting by phone may call into the **telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:**

**Phone#: 1-408-418-9388 Access Code: 146 078 0067** When you enter the phone conference, **PUT YOUR PHONE ON MUTE!**

1. **Call Meeting to Order**
2. **Public Comment Period**
3. **Operational Functions required by Statute, Ordinance, or Resolution-None**
4. **Discussion and Possible Action by Committee to Forward to the County Board for its consideration**
  - 1) Intergovernmental Budget Transfers
    - a. Health Department COVID grants
  - 2) DBM Range adjustments – Effective 10/3/2021
    - a. Resolution to approve the market adjustment for Law Enforcement & Corrections Manager – DBM C52 adjusted to C52-Market
    - b. Resolution to approve the market adjustment for Maintenance Supervisor - DBM B32 adjusted to B32-Market
  - 3) Consideration of Initial Resolution Approving Revenue Bond Financing for Bug Tussel Wireless, LLC  
(Information with respect to the job impact of the project will be available at the time of consideration of the Resolution)
5. **Policy Issues Discussion and Committee Determination-None**
6. **Announcements:**

Next Meeting Date- **Marathon/Portage County Joint Finance Committee-September 20, 2021 at 5:00 p.m. via WebEx or Central Wisconsin Airport**
7. **Adjourn**

**Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715 261-1500 or e-mail [infomarathon@mail.co.marathon.wi.us](mailto:infomarathon@mail.co.marathon.wi.us) one business day before the meeting.**

FAXED TO:	<u>Wausau Daily Herald, City Pages, and</u>	<u>J Robinson/s/K Palmer</u>	Presiding Officer or Designee
FAXED TO:	<u>Other Media Groups, Record Review</u>		NOTICE POSTED AT COURTHOUSE
FAXED BY:	<u>K Trueblood</u>	BY:	K Trueblood 9/14/2021 4:15 pm
FAXED DATE:	<u>9/14/2021</u>	DATE:	_____
FAXED TIME:	4:15 pm	TIME:	_____

Posted to the County Website: <https://www.co.marathon.wi.us/Home/Calendar.aspx>

## GRANT REVIEW FORM

**Department:** Health

**Contact:** Laura Scudiere, Health Officer

**Division:** COVID-19 Response

**Name of Grant:** American Rescue Plan Act (ARPA) funded through the WI Department of Health Services, with the original funding source the U.S. Treasury.

**Purpose of Grant:** To support local/tribal health departments to meet their needs related to response and recovery from the COVID-19 pandemic. Funding purposes include:

- COVID-19 mitigation and prevention,
- Public health and safety staff,
- Improving the design and execution of public health programs,
- Addressing disparities in public health outcomes, and
- Investments in infrastructure.

**How does accessing this grant further the department's ability to achieve Marathon County's overarching goals, mission and strategies?**

The purpose of these grant funds is to support Marathon County Health Department's response and recovery from the COVID-19 pandemic. Local health departments are statutory mandated per [WI State Statute Chapter 252](#) to prevent, suppress, and control communicable diseases.

The COVID-19 pandemic response has and continues to require significant resources beyond available pre-pandemic Health Department resources. The Health Department will be approaching its nineteenth (19) month of the response, resulting in continual impact on program services; stressing and eroding the department's pre-pandemic infrastructure, systems, and required services per [WI Administrative Code Chapter 140](#).

**Total Cost of Grant:** \$1,037,700

**County Match:** None

**In-Kind Contribution:** None

**Duration of Grant:** March 2, 2021 – December 31, 2024

**Please explain any other current or future commitment being made by the County through this grant application.**

A budget and a budget narrative will be developed upon WI Department of Health Services providing greater detail of contract objectives and allowable expenditures for grant funds. The budget and plan for the utilization of resources will be reviewed with County Administration.

**Date Prepared:** August 27, 2021

**Anticipated Date for Notice of Award/Contract:** Mid-Late September 2021

Submitted By: Joan Theurer, Health Officer

Send to Deputy County Administrator's Office.

# MARATHON COUNTY

## Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

**DEPARTMENT:** Health

**BUDGET YEAR:** 2021

**TRANSFER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	TBD-TBD-8-2446	Other Health Care Services – State Grants	\$1,037,700

**TRANSFER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	TBD-TBD-9-1110	Salaries	\$800,000
Expenditure Increase	TBD-TBD-9-2990	Sundry Contractual Services	\$200,000
Expenditure Increase	TBD-TBD-9-2133	Indirect	\$20,000
Expenditure Increase	TBD-TBD-9-3422	Clinic/Medical Supplies	\$7,700
Expenditure Increase	TBD-TBD-9-3190	Office Supplies	\$5,000
Expenditure Increase	TBD-TBD-9-3321	Mileage	\$5,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:** Kim Wieloch

**Date Completed:** 9/13/2021

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_

# MARATHON COUNTY

## Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)  
COVID-19 Response American Rescue Plan Act (ARPA) funding
- 2) Provide a brief (2-3 sentence) description of what this program does.  
These funds will be used to support our department's needs related to response and recovery from the COVID-19 pandemic, including mitigation and prevention, staffing, public health program improvements, investments in infrastructure, and addressing disparities in public health outcomes.
- 3) This program is: (Check one)
  - An Existing Program.
  - A New Program.
- 4) What is the reason for this budget transfer?
  - Carry-over of Fund Balance.
  - Increase/Decrease in Grant Funding for Existing Program.
  - Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
  - Set up Initial Budget for New Grant Program.
  - Set up Initial Budget for New Non-Grant Program
  - Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a "Local Match" Requirement?
  - This Program is not a Grant.
  - This Program is a Grant, but there is no Local Match requirement.
  - This Program is a Grant, and there is a Local Match requirement of: (Check one)
    - Cash (such as tax levy, user fees, donations, etc.)
    - Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
  - No.
  - Yes, the Amount is Less than \$30,000.
  - Yes, the Amount is \$30,000 or more AND: (Check one)
    - The capital request HAS been approved by the CIP Committee.
    - The capital request HAS NOT been approved by the CIP Committee.

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### COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? \_\_\_\_\_

Is a Budget Transfer Resolution Required? \_\_\_\_\_

## GRANT REVIEW FORM

**Department:** Health

**Contact:** Laura Scudiere, Health Officer

**Division:** COVID-19 Response

**Name of Grant:** American Rescue Plan Act (ARPA) funded through the WI Department of Health Services, with the original funding source the U.S. Treasury.

**Purpose of Grant:** To support local/tribal health departments to meet their needs related to response and recovery from the COVID-19 pandemic. Funding purposes include:

- COVID-19 mitigation and prevention,
- Public health and safety staff,
- Improving the design and execution of public health programs,
- Addressing disparities in public health outcomes, and
- Investments in infrastructure.

**How does accessing this grant further the department's ability to achieve Marathon County's overarching goals, mission and strategies?**

The purpose of these grant funds is to support Marathon County Health Department's response and recovery from the COVID-19 pandemic. Local health departments are statutory mandated per [WI State Statute Chapter 252](#) to prevent, suppress, and control communicable diseases.

The COVID-19 pandemic response has and continues to require significant resources beyond available pre-pandemic Health Department resources. The Health Department will be approaching its nineteenth (19) month of the response, resulting in continual impact on program services; stressing and eroding the department's pre-pandemic infrastructure, systems, and required services per [WI Administrative Code Chapter 140](#).

**Total Cost of Grant:** \$1,037,700

**County Match:** None

**In-Kind Contribution:** None

**Duration of Grant:** March 2, 2021 – December 31, 2024

**Please explain any other current or future commitment being made by the County through this grant application.**

A budget and a budget narrative will be developed upon WI Department of Health Services providing greater detail of contract objectives and allowable expenditures for grant funds. The budget and plan for the utilization of resources will be reviewed with County Administration.

**Date Prepared:** August 27, 2021

**Anticipated Date for Notice of Award/Contract:** Mid-Late September 2021

Submitted By: Joan Theurer, Health Officer

Send to Deputy County Administrator's Office.

## GRANT REVIEW FORM

**Department:** Health

**Contact:** Laura Scudiere, Health Officer

**Division:** COVID-19 Response

**Name of Grant:** COVID-19: Immunization and Vaccines - Funded through the WI Department of Health Services, with the original funding source the Centers for Disease Prevention and Control (CDC) Immunization Grant.

**Purpose of Grant:** To increase community vaccination efforts for underserved and disproportionately affected populations.

**How does accessing this grant further the department's ability to achieve Marathon County's overarching goals, mission and strategies?**

The purpose of these grant funds is to support Marathon County Health Department's response and recovery from the COVID-19 pandemic. Local health departments are statutory mandated per [WI State Statue Chapter 252](#) to prevent, suppress, and control communicable diseases.

Marathon County Health Department has and continues to facilitate vaccination efforts among vaccination providers. Efforts include:

- An active member of the [Hmong and Hispanic Communication Network](#) (H2N), contributing to the identification of underserved and disproportionately populations;
- Participate in weekly meetings with the AMI/Northcentral Technical College regional community based vaccination clinics, fielding on-site vaccination request from businesses, events, schools;
- Host Central WI Region COVID-19 weekly meetings with area health area providers and local health departments;
- Provide COVID-19 vaccines on a limited basis to Marathon County Jail inmates, homeless population; and
- Provide credible information on COVID-19 vaccines and where to get a vaccine.

**Total Cost of Grant:** \$195,900

**County Match:** None

**In-Kind Contribution:** None

**Duration of Grant:** July 1, 2021 – June 30, 2024

**Please explain any other current or future commitment being made by the County through this grant application.**

A budget and a budget narrative will be developed upon the WI Department of Health Services providing greater detail of contract objectives and allowable expenditures for grant funds. The budget and plan for utilization of resources will be reviewed with County Administration.

**Date Prepared:** August 27, 2021

**Anticipated Date for Notice of Award/Contract:** Mid-Late September 2021

Submitted By: Joan Theurer, Health Officer

Send to Deputy County Administrator's Office.

# MARATHON COUNTY

## Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

**DEPARTMENT:** Health

**BUDGET YEAR:** 2021

**TRANSFER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	TBD-TBD-8-2446	Other Health Care Services – State Grants	\$195,900

**TRANSFER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	TBD-TBD-9-1110	Salaries	\$150,000
Expenditure Increase	TBD-TBD-9-2990	Sundry Contractual Services	\$40,000
Expenditure Increase	TBD-TBD-9-3422	Clinic/Medical Supplies	\$5,000
Expenditure Increase	TBD-TBD-9-3190	Office Supplies	\$900

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:** Kim Wieloch

**Date Completed:** 9/13/2021

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_

# MARATHON COUNTY

## Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)  
COVID-19: Immunizations and Vaccines
- 2) Provide a brief (2-3 sentence) description of what this program does.  
This funding will be used to increase community vaccination efforts for underserved and disproportionately affected populations.
- 3) This program is: (Check one)
  - An Existing Program.
  - A New Program.
- 4) What is the reason for this budget transfer?
  - Carry-over of Fund Balance.
  - Increase/Decrease in Grant Funding for Existing Program.
  - Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
  - Set up Initial Budget for New Grant Program.
  - Set up Initial Budget for New Non-Grant Program
  - Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a “Local Match” Requirement?
  - This Program is not a Grant.
  - This Program is a Grant, but there is no Local Match requirement.
  - This Program is a Grant, and there is a Local Match requirement of: (Check one)
    - Cash (such as tax levy, user fees, donations, etc.)
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- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
  - No.
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### COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? \_\_\_\_\_

Is a Budget Transfer Resolution Required? \_\_\_\_\_



## GRANT REVIEW FORM

**Department:** Health

**Contact:** Laura Scudiere, Health Officer

**Division:** COVID-19 Response

**Name of Grant:** COVID-19: Immunization and Vaccines - Funded through the WI Department of Health Services, with the original funding source the Centers for Disease Prevention and Control (CDC) Immunization Grant.

**Purpose of Grant:** To increase community vaccination efforts for underserved and disproportionately affected populations.

**How does accessing this grant further the department's ability to achieve Marathon County's overarching goals, mission and strategies?**

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Marathon County Health Department has and continues to facilitate vaccination efforts among vaccination providers. Efforts include:

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- Participate in weekly meetings with the AMI/Northcentral Technical College regional community based vaccination clinics, fielding on-site vaccination request from businesses, events, schools;
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- Provide COVID-19 vaccines on a limited basis to Marathon County Jail inmates, homeless population; and
- Provide credible information on COVID-19 vaccines and where to get a vaccine.

**Total Cost of Grant:** \$195,900

**County Match:** None

**In-Kind Contribution:** None

**Duration of Grant:** July 1, 2021 – June 30, 2024

**Please explain any other current or future commitment being made by the County through this grant application.**

A budget and a budget narrative will be developed upon the WI Department of Health Services providing greater detail of contract objectives and allowable expenditures for grant funds. The budget and plan for utilization of resources will be reviewed with County Administration.

**Date Prepared:** August 27, 2021

**Anticipated Date for Notice of Award/Contract:** Mid-Late September 2021

Submitted By: Joan Theurer, Health Officer

Send to Deputy County Administrator's Office.

## GRANT REVIEW FORM

**Department:** Health

**Contact:** Laura Scudiere, Health Officer

**Division:** COVID-19 Response

**Name of Grant:** COVID-19: Public Health Crisis Response – Public Health Workforce funded through the WI Department of Health Services, with the original funding source the Centers for Disease Prevention and Control (CDC) ASPR Cooperative Agreement for Emergency Response.

**Purpose of Grant:** To establish, expand, and sustain a public health workforce.

**How does accessing this grant further the department's ability to achieve Marathon County's overarching goals, mission and strategies?**

The purpose of these grant funds is intended to conduct activities necessary to expand, train, and sustain a response-ready public health workforce at a state and local level and develop solutions that allow for a more sustained workforce. Grant funds will support Marathon County Health Department's efforts required by [WI Administrative Code Chapter 140.05](#) to develop and maintain a plan to employ qualified public health professionals and assure a competent public health workforce.

**Total Cost of Grant:** \$180,300

**County Match:** None

**In-Kind Contribution:** None

**Duration of Grant:** July 1, 2021 – June 30, 2023

**Please explain any other current or future commitment being made by the County through this grant application.**

A budget and a budget narrative will be developed upon the WI Department of Health Services providing greater detail of contract objectives and allowable expenditures for grant funds. The budget and plan for utilization of resources will be reviewed with County Administration.

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**DEPARTMENT:** Health

**BUDGET YEAR:** 2021

**TRANSFER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	TBD-TBD-8-2446	Other Health Care Services – State Grants	\$180,300

**TRANSFER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	TBD-TBD-9-1110	Salaries	\$170,000
Expenditure Increase	TBD-TBD-9-2990	Sundry Contractual Services	\$10,000
Expenditure Increase	TBD-TBD-9-3190	Office Supplies	\$300

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:** Kim Wieloch

**Date Completed:** 9/13/2021

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_

# MARATHON COUNTY

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- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)  
COVID-19: Public Health Crisis Response – Public Health Workforce
- 2) Provide a brief (2-3 sentence) description of what this program does.  
This funding is intended to establish, expand, and sustain a response-ready public health workforce at state, tribal, local, and territorial levels and develop structure that allows for a more sustainable workforce.
- 3) This program is: (Check one)
  - An Existing Program.
  - A New Program.
- 4) What is the reason for this budget transfer?
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### COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? \_\_\_\_\_

Is a Budget Transfer Resolution Required? \_\_\_\_\_

## GRANT REVIEW FORM

**Department:** Health

**Contact:** Laura Scudiere, Health Officer

**Division:** COVID-19 Response

**Name of Grant:** COVID-19: Public Health Crisis Response – Public Health Workforce funded through the WI Department of Health Services, with the original funding source the Centers for Disease Prevention and Control (CDC) ASPR Cooperative Agreement for Emergency Response.

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**In-Kind Contribution:** None

**Duration of Grant:** July 1, 2021 – June 30, 2023

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**Date Prepared:** August 27, 2021

**Anticipated Date for Notice of Award/Contract:** Mid-Late September 2021

Submitted By: Joan Theurer, Health Officer

Send to Deputy County Administrator's Office.

**RESOLUTION # R-\_\_\_\_\_ - 21**  
**APPROVE 2021 BUDGET TRANSFERS FOR MARATHON COUNTY**  
**DEPARTMENT APPROPRIATIONS**

**WHEREAS**, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

**WHEREAS**, the Human Resources, Finance and Property Committee has reviewed and does recommend the 2021 transfers listed below, and

**NOW, THEREFORE, BE IT RESOLVED** the Marathon County Board of Supervisors authorize and direct the budget transfers as listed below:

Transfer from:	Health TBD-TBD 82446 Other Health Care Services-State Grants
Transfer to:	Health TBD-TBD 9 various expenditures
Amount:	\$1,037,700
Re:	COVID-19 Response American Rescue Plan Act (ARPA)

Transfer from:	Health TBD-TBD 82446 Other Health Care Services-State Grants
Transfer to:	Health TBD-TBD 9 various expenditures
Amount:	\$ 195,900
Re:	COVID-19 Immunization and Vaccines

Transfer from:	Health TBD-TBD 82446 Other Health Care Services-State Grants
Transfer to:	Health TBD-TBD 9 various expenditures
Amount:	\$ 180,300
Re:	COVID-19 Public Health Crisis Response-Public Health Workforce

That a Class 1 Notice of this transaction be published within (10) days of its adoption;

**BE IT FURTHER RESOLVED** that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

**BE IT FURTHER RESOLVED** that the proper officers of Marathon County are hereby authorized and directed to take all actions necessary to effect this policy.

Respectfully submitted this 21st day of September 2021.

**HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Fiscal Note: This resolution modifies the revenues and expenditures for various County funds. There is no additional County levy appropriated in this resolution.

**RESOLUTION #R-\_\_-2021**

**SALARY RANGE ADJUSTMENT FOR LAW ENFORCEMENT AND CORRECTIONS  
MANAGER**

**WHEREAS**, four existing positions within the Marathon County Sheriff’s Office, the Administration Captain, Investigations Captain, Jail Administrator, and Patrol Captain, are all currently compensated pursuant to the compensation range for a position class entitled Law Enforcement & Corrections Manager; and

**WHEREAS**, the Captain of Communications within the Marathon County Sheriff’s Office is currently compensated pursuant to the compensation range for a position class entitled Communications Manager; and

**WHEREAS**, the Law Enforcement & Corrections Manager and Communications Manager classifications are both compensated at a rate identified as C52, which has the following minimum and maximum rates:

Class Title	Working Titles	DBM	Minimum Hourly	Minimum Annual	Maximum Hourly	Maximum Annual
Law Enforcement & Corrections Manager	Administration Captain	C52	\$31.59	\$65,707	\$45.55	\$94,744
	Investigations Captain					
	Jail Administrator					
	Patrol Captain					
Communications Manager	Captain of Communications					

**WHEREAS**, a review of wages of Sheriff Captain positions across similar Counties reveals that the minimum and maximum hourly rates currently utilized by Marathon County are below the average pay rate for Captains; and

**WHEREAS**, the Human Resources, Finance, and Property Committee approved classifying the Administration Captain, Investigations Captain, Jail Administrator, Patrol Captain, and Captain of Communications as Law Enforcement & Corrections Managers, and further approved setting the compensation range for these positions at a rate more closely aligned with the average rate for this position across similar counties. That compensation range is as follows:

Class Title	Working Titles	DBM	Minimum Hourly	Minimum Annual	Maximum Hourly	Maximum Annual
Law Enforcement & Corrections Manager	Administration Captain	C52 - Market	\$35.00	\$72,800	\$48.50	\$100,880
	Investigations Captain					
	Jail Administrator					
	Patrol Captain					
	Captain of Communications					

**NOW, THEREFORE, BE IT RESOLVED:** that the Board of Supervisors of the County of Marathon hereby approves the following changes:

1. Classification of the Administration Captain, Investigations Captain, Jail Administrator, Patrol Captain, and Captain of Communications as Law Enforcement & Corrections Managers.
2. Adoption of the following compensation range for the Law Enforcement & Corrections Manager:

Class Title	Working Titles	DBM	Minimum Hourly	Minimum Annual	Maximum Hourly	Maximum Annual
Law Enforcement & Corrections Manager	Administration Captain	C52 - Market	\$35.00	\$72,800	\$48.50	\$100,880
	Investigations Captain					
	Jail Administrator					
	Patrol Captain					
	Captain of Communications					

Respectfully submitted this 21st day of, September 2021.

**HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE**

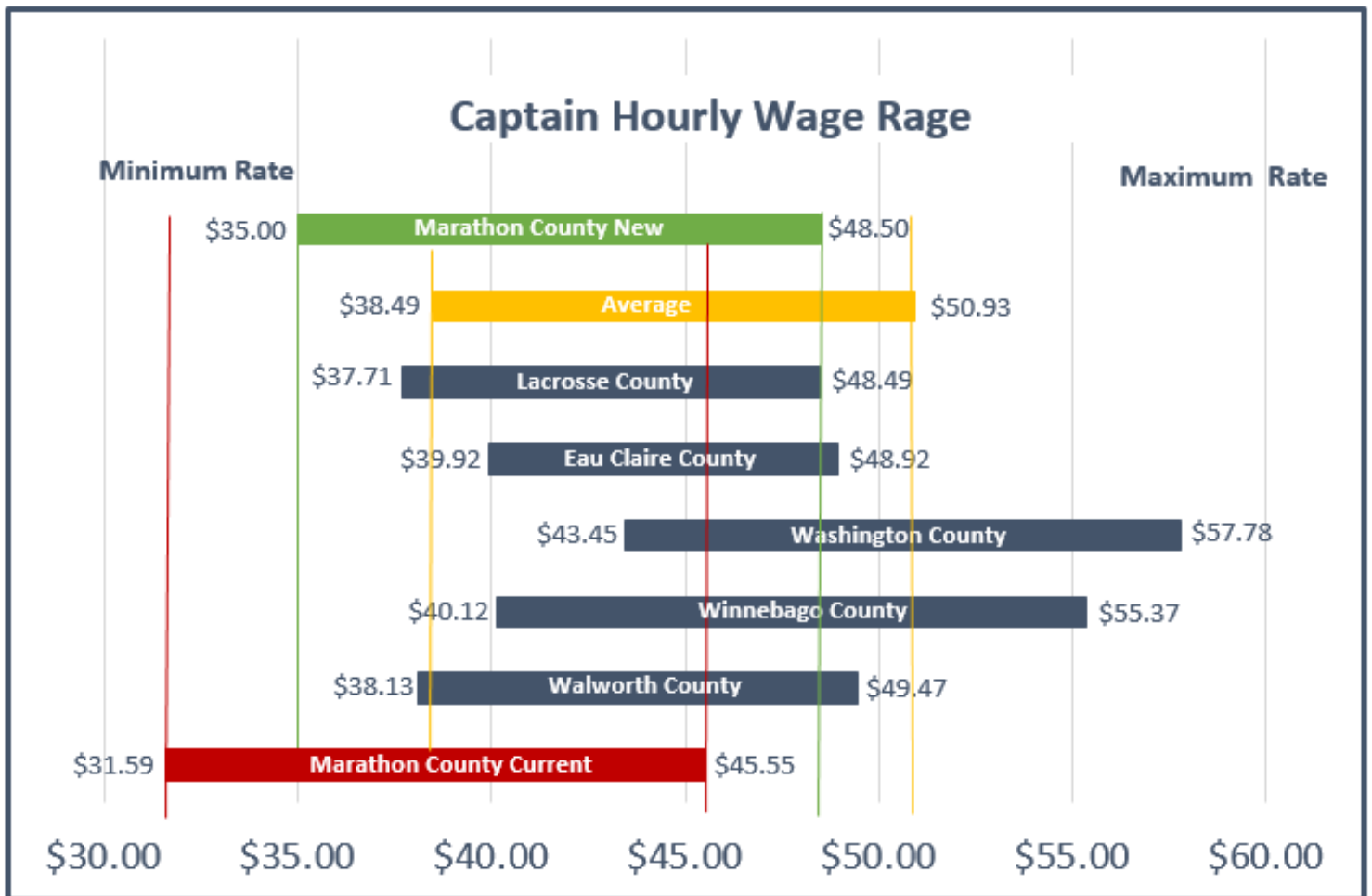
Is/John Robinson, Is/Alyson Leahy, Is/Jonathan Fisher,  
Is/Yee Leng Xiong, Is/Craig McEwen, Is/Kurt Gibbs,  
Is/Jennifer Aarrested

**Fiscal Impact:**



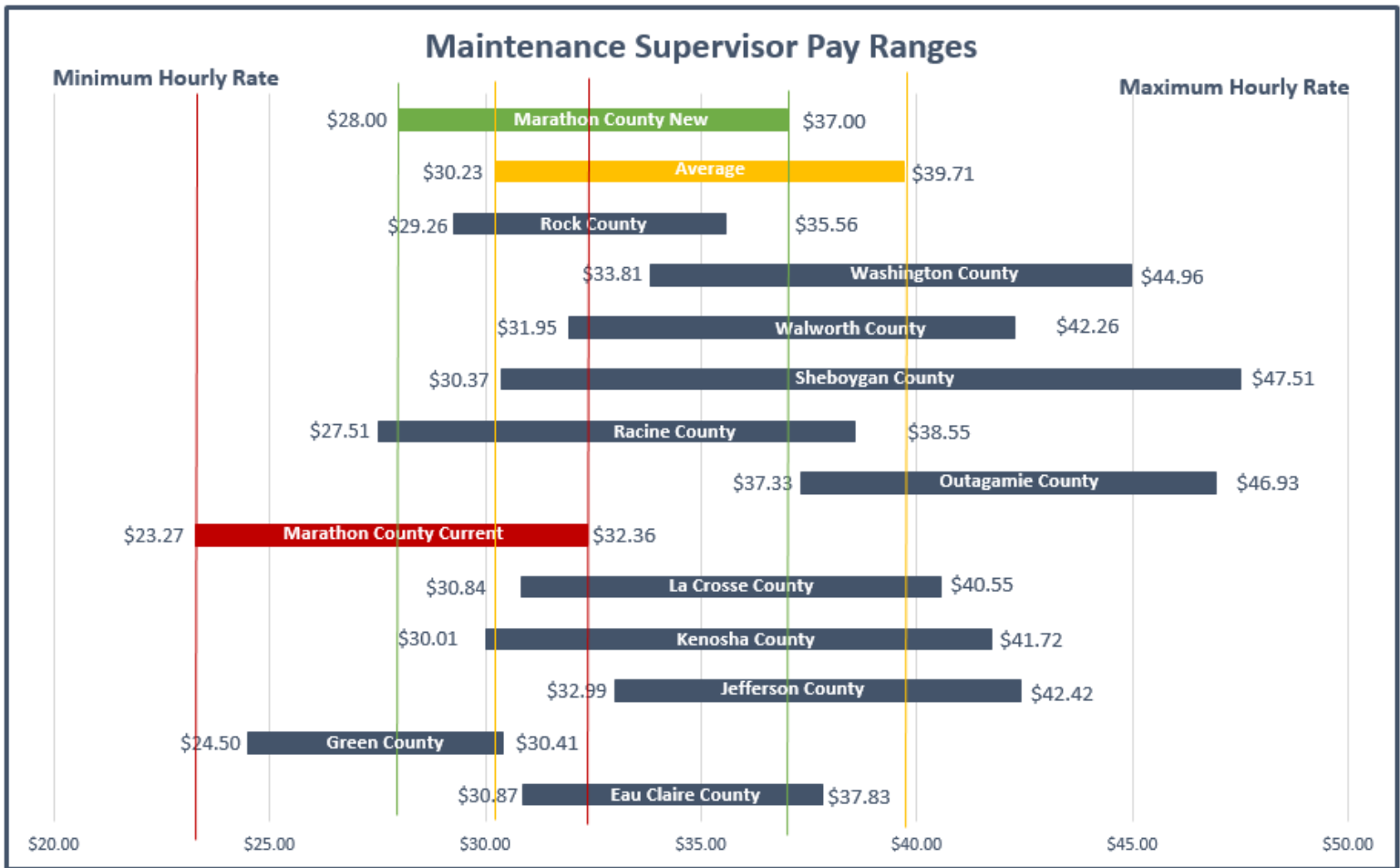
Law Enforcement & Corrections Manager – DBM C52 adjusted to C52-Market – Effective 10/3/2021

Current						
Class Title	Working Titles	DBM	Minimum Hourly	Minimum Annual	Maximum Hourly	Maximum Annual
Law Enforcement & Corrections Manager	Administration Captain	C52	\$31.59	\$65,707	\$45.55	\$94,744
	Investigations Captain					
	Jail Administrator					
	Patrol Captain					
Communications Manager	Captain of Communications					
Effective 10.3.2021						
Class Title	Working Titles	DBM	Minimum Hourly	Minimum Annual	Maximum Hourly	Maximum Annual
Law Enforcement & Corrections Manager	Administration Captain	C52 - Market	\$35.00	\$72,800	\$48.50	\$100,880
	Investigations Captain					
	Jail Administrator					
	Patrol Captain					
	Captain of Communications					



Maintenance Supervisor - DBM B32 adjusted to B32- Market – Effective 10/3/2021

Current						
Class Title	Working Titles	DBM	Minimum Hourly	Minimum Annual	Maximum Hourly	Maximum Annual
Maintenance Supervisor	Bridge/State Assistant Superintendent	B32	\$23.27	\$48,408	\$32.36	\$67,311
	Equipment & Facilities Supervisor					
	Highway Operations Supervisor					
Effective 10.3.2021						
Class Title	Working Titles	DBM	Minimum Hourly	Minimum Annual	Maximum Hourly	Maximum Annual
Maintenance Supervisor	Bridge/State Assistant Superintendent	B32 - Market	\$28.00	\$58,240	\$37.00	\$76,960
	Equipment & Facilities Supervisor					
	Highway Operations Supervisor					



**RESOLUTION #R-\_\_\_-2021**

**SALARY RANGE ADJUSTMENT FOR MAINTENANCE SUPERVISOR**

**WHEREAS**, three existing positions within the Highway Department, the Bridge/State Assistant Superintendent, the Equipment and Facilities Supervisor, and the Highway Operations Supervisor, are all currently compensated pursuant to the compensation range for a position class Maintenance Supervisor; and

**WHEREAS**, the Maintenance Supervisor position is currently compensated at a rate identified as B32, which has the following minimum and maximum rates:

Class Title	Working Titles	DBM	Minimum Hourly	Minimum Annual	Maximum Hourly	Maximum Annual
Maintenance Supervisor	Bridge/State Assistant Superintendent	B32	\$23.27	\$48,408	\$32.36	\$67,311
	Equipment & Facilities Supervisor					
	Highway Operations Supervisor					

**WHEREAS**, a review of wages of Maintenance Supervisors across similar Counties reveals that the minimum and maximum hourly rates currently utilized by Marathon County are below the average pay rate for Maintenance Supervisors; and

**WHEREAS**, the Human Resources, Finance, and Property Committee approved setting the compensation range for the Maintenance Supervisor at a rate more closely aligned with the average rate for this position across similar counties. That compensation range is as follows:

Class Title	Working Titles	DBM	Minimum Hourly	Minimum Annual	Maximum Hourly	Maximum Annual
Maintenance Supervisor	Bridge/State Assistant Superintendent	B32 - Market	\$28.00	\$58,240	\$37.00	\$76,960
	Equipment & Facilities Supervisor					
	Highway Operations Supervisor					

**NOW, THEREFORE, BE IT RESOLVED:** that the Board of Supervisors of the County of Marathon hereby adopts the following compensation range for the Maintenance Supervisor:

Class Title	Working Titles	DBM	Minimum Hourly	Minimum Annual	Maximum Hourly	Maximum Annual
Maintenance Supervisor	Bridge/State Assistant Superintendent	B32 - Market	\$28.00	\$58,240	\$37.00	\$76,960
	Equipment & Facilities Supervisor					
	Highway Operations Supervisor					

Respectfully submitted this 21st day of, September 2021.

**HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE**

Is/John Robinson, Is/Alyson Leahy, Is/Jonathan Fisher,  
Is/Yee Leng Xiong, Is/Craig McEwen, Is/Kurt Gibbs,  
Is/Jennifer Aarrested

**Fiscal Impact:**

**MARATHON COUNTY, WISCONSIN**  
RESOLUTION NO. 2021-\_\_\_\_\_

INITIAL RESOLUTION APPROVING  
REVENUE BOND FINANCING FOR BUG TUSSEL WIRELESS, LLC

INTRODUCED BY: Human Resources, Finance & Property Committee

INTENT & SYNOPSIS: To provide approval of an Initial Resolution of Marathon County to participate with other counties in accordance with an Intergovernmental Agreement pursuant to which Fond du Lac County, Wisconsin will serve as the conduit bond issuer for Revenue Bond Financing for Bug Tussel Wireless, LLC to finance a project for acquisition, construction and installation of certain telecommunications infrastructure, for the purpose of providing wireless internet and telephone communication services to businesses, governmental units and residents of rural communities where such service is currently unavailable or prohibitively expensive (the "Project"), which includes Project costs located in Marathon County in an amount not to exceed \$25,000,000.

FISCAL NOTE: None.

WHEREAS, Section 66.1103 of the Wisconsin Statutes (the "Act") authorizes municipalities to authorize the issuance and sale of bonds to construct, equip, re-equip, acquire by gift, lease or purchase, install, reconstruct, rebuild, rehabilitate, improve, supplement, replace, maintain, repair, enlarge, extend or remodel industrial projects; and

WHEREAS, Bug Tussel Wireless, LLC, a Wisconsin limited liability company (the "Company"), and/or one or more of its affiliates (including, without limitation, Hilbert Communications, LLC and Cloud 1, LLC), whether existing on the date hereof or to be formed and whether owned directly or indirectly by the Company, to finance a project consisting of the acquisition, construction and installation of certain telecommunications infrastructure that includes, among other things (i) acquisition of tower sites by purchase or lease of land and equipping such sites with towers and electronics to provide broadband, high speed cellular, emergency communications and point to point (P2P) data communications; (ii) constructing fiberoptic data transmission facilities (cable and electronics) between towers, key community facilities, businesses and residential aggregation points; (iii) where appropriate, connecting individual premises into the broadband network including the cost of Consumer Premise Equipment (CPE); (iv) payment of capitalized interest; (v) funding of a debt service reserve fund; (vi) payment of such project costs located in Marathon County in an amount not to exceed \$25,000,000; and (vii) payment of professional fees (collectively, the "Project"), all of which will be for the purpose of providing wireless internet and telephone communications services to businesses, governmental units and residents of rural communities where such service is currently unavailable or is prohibitively expensive; and

WHEREAS, Marathon County, Wisconsin is a political subdivision of the State within whose boundaries a portion of the Project is located; and

WHEREAS, pursuant to Sections 66.1103 and 66.0301 of the Wisconsin Statutes, individual counties or two or more counties, each a "Participating County", acting pursuant to an Intergovernmental Agreement may serve as the conduit issuer for such financing; and

WHEREAS, (i) the aggregate cost of the Project in Marathon County and the Participating Counties is presently estimated to be not greater than \$240,000,000, (ii) the aggregate amount of the Project proposed to be financed with one or more issues or series of tax-exempt or taxable revenue bonds does not exceed \$240,000,000 (the "Bonds") to be issued by Fond du Lac County, Wisconsin (the "Issuing County") acting pursuant to intergovernmental powers, and (iii) the portion of the Project located in Marathon County does not exceed \$25,000,000; and

WHEREAS, Section 66.1103(3)(f) of the Wisconsin Statutes provides that a municipality also may finance an industrial project which is located entirely outside the geographic limits of the municipality, but only if the revenue agreement for the project also relates to another project of the same eligible participant, part of which is located within the geographic limits of the municipality; and

WHEREAS, the Project includes necessary infrastructure for essential services by and for Marathon County and local units of government in Marathon County and is in furtherance of the public purposes set forth in the Act; and

WHEREAS, the proposed Project is a multi-jurisdictional project which is located in multiple counties to be identified, and the Company has requested that each of the Participating Counties approve an initial resolution (the "Initial Resolution") providing for the financing of the Project in an aggregate amount not to exceed \$240,000,000; and

WHEREAS, pursuant to the Intergovernmental Agreement, Fond du Lac County shall be the Issuing County of said revenue Bonds, and it shall be determined at a future date which county or counties shall be Participating Counties; and

WHEREAS, the Company has requested that Marathon County and other Participating Counties who will directly benefit from the Project to each provide a limited guaranty to enhance the collateral position of the Company in an amount equal to the pro rata portion of the Project costs incurred and essential services benefits derived in such Participating County; and

WHEREAS, the Company will have the primary obligation to make all scheduled principal and interest payments when due on the Bonds, and Marathon County's Guaranty will apply only in the event that the Company does not make the required payments due on the Bonds; and

WHEREAS, in return for Marathon County's Guaranty, Marathon County shall receive an annual guaranty fee of 40 basis points (0.40%) (based upon the amount of its Guaranty), and the Company will pay all costs to Marathon County and all expenses by Marathon County related to the bond issue; and

WHEREAS, as further security for its Guaranty, Marathon County shall receive a first mortgage on all land, buildings, and improvements of the Company located in Marathon County which are financed with proceeds of the Bonds.

NOW, THEREFORE, BE IT RESOLVED by the Marathon County Board of Supervisors as follows:

1. Marathon County hereby approves that Fond du Lac County, as the Issuing County, acting pursuant to the Intergovernmental Agreement, shall:

(a) Finance the Project in an aggregate amount not to exceed \$240,000,000 which includes Project costs located in Marathon County in an amount not to exceed \$25,000,000; and

(b) Acting pursuant to the Intergovernmental Agreement by and among one or more Participating Counties, Fond du Lac County shall issue industrial development revenue bonds in one or more issues or series of tax-exempt or taxable bonds in an aggregate amount not to exceed \$240,000,000 in order to finance costs of the Project located in the Participating Counties, pursuant to Section 66.1103(3)(f) of the Wisconsin Statutes.

2. The aforesaid plan of financing contemplates, and is conditioned upon, the following:

(a) The Bonds shall be limited obligations of the Issuing County, acting pursuant to the Intergovernmental Agreement, and are payable solely from revenues provided by the Company and are secured in part by the limited Guaranty of Marathon County;

(b) The Bonds shall never constitute an indebtedness of Marathon County, the Issuing County or the Participating Counties within the meaning of any state constitutional provision or statutory limitation;

(c) The Project shall be subject to property taxation in the same amount and to the same extent as though the Project were not financed with industrial development revenue bonds;

(d) The Company shall find a purchaser for all of the Bonds; and

(e) All out-of-pocket costs, including but not limited to legal fees, incurred by Marathon County in connection with the issuance and sale of the Bonds shall be

paid by the Company, whether or not the Issuing County or another Participating County ultimately issues the Bonds; and

(f) Marathon County shall be paid an annual guaranty fee of 40 basis points (0.40%) (based upon the amount of Marathon County's Guaranty).

3. The aforesaid plan of financing shall not be legally binding upon Marathon County nor be finally implemented unless and until:

(a) The details and mechanics of the bond financing are authorized and approved by a further resolution of Fond du Lac County, as the Issuing County, by a vote of at least three-fourths of the members-elect (as defined in Section 59.001(2m) of the Wisconsin Statutes) of the Board of Supervisors. Such approval shall be solely within the discretion of the Issuing County, acting pursuant to the Intergovernmental Agreement and approval of the Board of Supervisors of the Issuing County;

(b) Said approval and Guaranty are further conditioned upon terms and conditions of one or more written agreements between Marathon County and the various parties involved, ensuring that all of the proceeds from the sale of the Bonds shall be administered by a duly appointed independent trustee, that the bond proceeds shall be used exclusively for the development of the Project and for no other purpose, and that the project funds shall be paid over to the Company by the trustee only as they become needed for completion of the Project;

(c) The County Clerk of Marathon County shall cause notice of adoption of this Initial Resolution, in the form attached hereto as Exhibit A, to be published once in a newspaper of general circulation in Marathon County, and the electors of Marathon County shall have been given the opportunity to petition for a referendum on the matter of the aforesaid bond issue, all as required by law;

(d) Either no such petition shall be timely filed or such petition shall have been filed and said referendum shall have approved the bond issue;

(e) The county clerks of Marathon County and the Participating Counties shall each have received an employment impact estimate issued under Section 560.034 of the Wisconsin Statutes;

(f) The Bonds shall be limited obligations of the Issuing County, acting pursuant to the Intergovernmental Agreement and are payable solely from revenues provided by the Company and secured in part by a limited guaranty of each Participating County;

(g) All Participating Counties have entered into the Intergovernmental Agreement and identified Fond du Lac County as the Issuing County;

(h) All Participating Counties shall approve their respective guaranties by a vote of at least three-fourths of the members-elect of their respective County Board of Supervisors; and

(i) All documents required to consummate the financing have been duly authorized and delivered.

4. Pursuant to the Act, all requirements that the Project be subject to the contracting requirements contained in Section 66.1103 are waived, the Company having represented that it is able to negotiate satisfactory arrangements for completing the Project and that Marathon County's interests are not prejudiced thereby.

5. The County Clerk of Marathon County is directed following adoption of this Initial Resolution (i) to publish notice of such adoption not less than one time in the official newspaper of Marathon County, such notice to be in substantially the form attached hereto as Exhibit A and (ii) to file a copy of this Initial Resolution, together with a statement indicating the date the Notice to Electors was published, with the Wisconsin Economic Development Corporation within twenty (20) days following the date of publication of such notice.

6. This Initial Resolution is an "initial resolution" within the meaning of the Act and official action toward issuance of the Bonds. Furthermore, it is the reasonable expectation of Marathon County that proceeds of the Bonds may be used to reimburse expenditures made on the Project prior to the issuance of the Bonds. The maximum principal amount of debt expected to be issued for the Project on the date hereof is \$240,000,000.

7. Marathon County Officers and Corporation Counsel shall forthwith negotiate and confer with all interested parties, draft, edit, or approve and deliver the contracts or other documents necessary to carry out the provisions of this Initial Resolution; provided, however, that such Officers and Corporation Counsel shall present the same to the Board of Supervisors for the Board's final review, ratification, and approval of all of the specific terms and conditions contained in said documents prior to the issuance of the Bonds on behalf of the Company.



Recommended for adoption this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Adopted \_\_\_\_\_

Defeated \_\_\_\_\_ by the Marathon County Board of Supervisors this

Tabled \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
County Board Chair

\_\_\_\_\_  
County Clerk

I, the undersigned, the duly appointed and qualified Clerk of Marathon County, Wisconsin do hereby certify that the foregoing resolution was duly adopted by the County Board of Supervisors at a meeting of said County held in open session in accordance with the requirements of Subchapter V of Chapter 19 of the Wisconsin Statutes on \_\_\_\_\_, 2021.

MARATHON COUNTY, WISCONSIN

\_\_\_\_\_  
County Clerk

## EXHIBIT A

### NOTICE TO ELECTORS OF MARATHON COUNTY, WISCONSIN

TAKE NOTICE that the Board of Supervisors of Marathon County, Wisconsin ("Marathon County"), at a meeting held at Marathon County Courthouse – Assembly Room, 500 Forest Street, Wausau, Wisconsin, on \_\_\_\_\_, 2021, adopted an initial resolution (the "Initial Resolution") pursuant to Section 66.1103 of the Wisconsin Statutes, as amended, expressing the intention to issue not to exceed \$240,000,000 of industrial development revenue bonds (the "Bonds") on behalf of Bug Tussel Wireless, LLC, a Wisconsin limited liability company (the "Company"), and/or one or more of its affiliates (including, without limitation, Hilbert Communications, LLC and Cloud 1, LLC), to finance a project consisting of the acquisition, construction and installation of certain telecommunications infrastructure that includes, among other things (i) acquisition of tower sites by purchase or lease of land and equipping such sites with towers and electronics to provide broadband, high speed cellular, emergency communications and point to point (P2P) data communications; (ii) constructing fiberoptic data transmission facilities (cable and electronics) between towers, key community facilities, businesses and residential aggregation points; (iii) where appropriate, connecting individual premises into the broadband network including the cost of Consumer Premise Equipment (CPE); (iv) payment of capitalized interest; (v) funding of a debt service reserve fund; (vi) payment of project costs located in Marathon County in an amount not to exceed \$25,000,000; and (vii) payment of professional fees (collectively, the "Project"), all of which will be for the purpose of providing wireless internet and telephone communications services to businesses, governmental units and residents of rural communities. The Company has represented that the net number of full-time equivalent jobs which will be created in Marathon County is 4.

Pursuant to the terms of Section 66.1103 of the Wisconsin Statutes, all requirements that the Project be subject to the contracting requirements contained in Section 66.1103 are waived, the Company having represented that it is able to negotiate satisfactory arrangements for completing the Project and that Marathon County's interests are not prejudiced thereby.

THE BONDS SHALL NEVER CONSTITUTE AN INDEBTEDNESS OF MARATHON COUNTY, NOR SHALL THE BONDS GIVE RISE TO ANY PECUNIARY LIABILITY OF MARATHON COUNTY, NOR SHALL THE BONDS BE A CHARGE AGAINST THE GENERAL CREDIT OR TAXING POWERS OF MARATHON COUNTY. RATHER, THE BONDS SHALL BE PAYABLE SOLELY FROM THE REVENUES AND OTHER AMOUNTS TO BE DERIVED PURSUANT TO THE REVENUE AGREEMENT RELATING TO SAID PROJECT TO BE ENTERED INTO BETWEEN THE ISSUING COUNTY OR ISSUING COUNTIES AND THE COMPANY.

The Initial Resolution may be inspected in the office of the Marathon County Clerk at 500 Forest Street, Wausau, Wisconsin, during business hours.

TAKE FURTHER NOTICE THAT THE ELECTORS OF MARATHON COUNTY MAY PETITION FOR A REFERENDUM ON THE QUESTION OF THE BOND ISSUE. Unless within thirty (30) days from the date of the publication of this Notice a petition signed by not less than five percent (5%) of the registered electors of the Marathon County is filed with the County Clerk requesting a referendum on the question of the issuance of the Bonds, the Issuing County will issue the Bonds without submitting the proposition for the electors' approval. If such petition is filed as aforesaid, then the Bonds shall not be issued until approved by a majority of the electors of Marathon County voting thereon at a general or special election.

Kim Trueblood, County Clerk  
Marathon County, Wisconsin