



MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING AGENDA

Date & Time of Meeting: **Monday, January 13, 2020 3:00 p.m.**

Meeting Location: **Marathon County Courthouse, County Board Assembly Room 500 Forest Street, Wausau WI 54403**

Members: **EJ Stark, Chair; Bill Miller, Vice-Chair; Tim Buttke, John Durham, Kurt Gibbs, Yee Leng Xiong, Jeff Zriny**

Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly, or in cooperation with other public and private partners, provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12/20/05)

Human Resources, Finance & Property Committee Mission/Purpose: Provide leadership for the implementation of the County Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to the human resources initiatives, finance and property of the County.

1. Call to Order-Please silence your cellphones
2. Public Comment Period
3. Approval of the Minutes of the December 9, 2019 Human Resources, Finance and Property Committee Meeting
4. Educational Presentations/Outcome Monitoring Reports
Enterprise Rental Car Lease Program
5. Operational Functions required by Statute, Ordinance, or Resolution:
 - A. Discussion and Possible Action by Human Resources and Finance and Property Committee
 1. Tax Deed Bid Opening
Tax Deed Sale #2019-6 154439 Marshall Hill Road, Town of Texas
Tax Deed Sale #2013-7 3021 W Mann Rd, Marshfield, WI
 2. Appraisal Review and Setting Tax Deed Sales Price for Tax Deed Properties:
 - a. 513 Vane Street, Mosinee WI
 - b. 1115 W Grand Ave, Rothschild, WI
 - c. 1407 N 2nd Street, Wausau, WI
 3. Policy on Snow Removal and Grass Cutting for Tax Deed Properties
 4. Approval of the December 2019 Claims and Questioned Costs-Palmer
 5. Taskforce on County Board Downsizing-Potential Committee Participants and Other Interested Parties-Stark
 6. Amend the Funding of 2020 CIP Projects-Palmer
 - B. Discussion and Possible Action by Committee to Forward to the County Board for its consideration
 1. Interdepartmental Budget Transfers-Palmer
 2. Resolution to Recommend Allocation of Outstanding Usage Payment to Improvements at Sunny Vale Softball Complex-Polley
 3. Initial Resolution Authorizing Not to Exceed \$3,215,000 General Obligation Promissory Notes for the Marathon County 2020 Capital Improvement Program-Palmer
 4. Resolution Declaring Official Intent to Reimburse Expenditures for the 2020 Capital Improvement Program-Palmer
 5. Resolution Providing for the Sale of Not to Exceed \$8,500,000 General Obligation Promissory Notes, Series 2019A-Palmer
6. Motion to Go into Closed Session (Roll Call Vote Suggested), pursuant to s. 19.85(1)(e), Wis. Stats., for the Purpose of Deliberating or Negotiating the Purchase of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session, to Wit: For the purpose of permitting the Committee to discuss its strategy for negotiating the possible purchase of a certain piece of real estate adjacent to the Marathon County Courthouse, located in the City of Wausau, Marathon County, State of Wisconsin.
7. Motion to Return to Open Session (No Roll Call Vote Required)
 1. Announcements and possible action on matters discussed in closed session



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- 8. Policy Issues Discussion and Committee Determination
 - A. Discussion on Lease Agreements with Non-governmental Entities and Establishing a Capital Replacement Fund with Lease Proceeds-Palmer

- 9. Announcements:
 - Next Meeting Date-January 27, 2020 at 3:00 p.m.

10. Adjourn

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715 261-1500 or e-mail infomarathon@mail.co.marathon.wi.us one business day before the meeting.

SIGNED EJ STARK/s/K Palmer

Presiding Officer or Designee

Faxed to: Wausau Daily Herald
Faxed to: City Pages
Faxed to: Record Review
Faxed by/time: K Palmer 1/10/2020 12:20 pm
Posted to the County Website:

NOTICE POSTED AT THE COURTHOUSE

By/Date/Time: K Palmer 1/10/2020 12:20 pm

www.co.marathon.wi.us



MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES

Date & Time of Meeting: **Monday, December 9, 2019; 3:00 p.m.**

Meeting Location: **Marathon County Courthouse, County Board Assembly Room 500 Forest Street, Wausau WI 54403**

Members: EJ Stark, Chair; Bill Miller-excused, Vice-Chair; Tim Buttke, John Durham-arrived 3:15, Kurt Gibbs, Yee Leng Xiong, Jeff Zriny

Others: K Palmer, F Matel, L Leonhard, B Vang, J Polley, Supervisor McEwen, R Fritsch, V Tylka, S Corbett

1. Call to Order by Supervisor Stark at 3 pm
2. Public Comment Period -none
3. Approval of the Minutes of the November 11 and 14, 2019 Human Resources, Finance and Property Committee Meeting
Motion by Zriny and seconded by Buttke to approve the minutes from November 11 and 14, 2019; vote unanimous
4. Educational Presentations/Outcome Monitoring Reports
 - A. 2020 HRFC Timetable
Palmer reviewed the timetable for 2020 with the committee. They can prioritize the list and add any other items as they see fit. No formal action taken.
5. Operational Functions required by Statute, Ordinance, or Resolution:
 - A. Discussion and Possible Action by Human Resources and Finance and Property Committee
 1. Approval of the November 2019 Claims and Questioned Costs-Palmer
Motion by Gibbs and seconded by Buttke to approve the claims and questioned costs; vote unanimous
 2. County Strategic Plan Update-McEwen
McEwen discussed the County Strategic plan and the role that the HRFC Committee plays in the strategic plan. The HRFC committee has a role in Objectives 7.1, 10.6 and 10.12. Many of the goals have been met already with the support of the committee and departments.
 - B. Discussion and Possible Action by Committee to Forward to the County Board for its consideration
 1. Interdepartmental Budget Transfers-Palmer
Motion by Durham and seconded by Zriny to approve the budget transfers; vote unanimous
 2. Resolution in Support of the Elimination of the excise tax "Cadillac Tax" on employer-sponsored health benefits under the Affordable Care Act-Gibbs
Motion by Zriny and second by Xiong to endorse the letter for approval at the County Board and communicate Marathon County's position on this tax; vote unanimous
 3. Create 1 FTE Social Service Coordinator, B23 (Child Support Grant Coordinator) position. 100% "ELEVATE" Grant funded-Matel
Tylka and Matel discussed the position and the grant that will support this position. This grant will be \$250,000 a year for 5 years. This will support a change in how child support will be handled by the Social Services Department.
Motion by Xiong and seconded by Buttke to create the position of 1 FTE of Social Services Coordinator B23 (Child Support Grant Coordinator); vote unanimous
 4. Create 1 FTE CPZ Conservation Specialist, B25. 100% Grant funded-Matel
Frisch and Matel discussed the position as they received a grant for 3 years with a possible 2 year extension. This grant will assist managing runoff in the Fenwood Creek watershed. The plan is to make progress in this 10 year plan at Fenwood Creek and moving the needle on eliminating phosphorus runoff in the Fenwood Creek watershed.
Motion by Buttke and seconded by Durham to approve the 1 FTE CPZ Conservation Specialist B25; vote unanimous



MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES

Monday, December 9, 2019; 3:00 p.m.

5. Abolish 2 FTE Park & Recreation Manager, C52 and Create 1 FTE Assistant Park & Recreation Manager, C42 and Create 1 FTE Senior Park and Recreation Manager, D61-Matel

Matel discussed restructuring the management at the Parks Department and its net neutral cost plan. Matel stated that Jamie Polley took her time and did a good job suggesting these changes. Polley-This will provides us an Assistant Director of Operations and an Assistant Director of Customer Relationships.

Motion by Xiong and seconded by Durham to abolish the 2 FTE Parks and Recreation Manager, C52, and create 1 FTE Assistant Park & Recreation Manager, C42 and Create 1 FTE Senior Park and Recreation Manager, D61; vote unanimous

6. Witter Farm Located on County Road "U" Land Purchase for Future County Facilities-Griesbach Karger-This property is a unique site. This site is owned by several family members. We have reached a tentative agreement with the owners. This started with the Westside Master Plan. There was a study to have a shared equipment and maintenance program. The environmental assessment by REI should be completed by the end of this week. We have found that all three homes have failing septic systems. This must be addressed. Last week, the Village of Maine communicated some concerns they have in regards to the current zoning is not similar to our business. The Village of Maine will have a meeting tonight in regards to developing questions/concerns on this property. Corbett-We determined that we would look at changing the zoning as it is currently AG use. Gibbs -Is the best course to deny this offer and look at renegotiating a new offer in the future? Karger-I would recommend that we reject. Corbett-I would recommend that you reject this offer. Buttke-Do we reject it at the HRFC or Board? Corbett-I think that rejecting the offer at this time would be appropriate.

Motion by Gibbs and seconded Xiong to not approve the offer to purchase that is in the packet and have County Administration to work with the property owners and the Village of Maine and possibly the City of Wausau in regards to the issued that have been identified and forward this recommendation to the County Board; vote unanimous

Durham-What would are the concerns? Gibbs-The 3 failing septic systems and the concerns from the Village of Maine.

6. Policy Issues Discussion and Committee Determination

A. Discussion of Indirect Costs and Cost Recovery of Services-Karger

Karger -I have talked a lot of about indirect costs and cost recovery and we do not have the resources at this time to do this. I know that the budget for 2020/2021 are tight but it is critical that we do this within the resources that we currently have within Marathon County. It may cause upset but we have to stick to our guns. Gibbs-What are the costs to complete this work? Karger-I would estimate \$100,000. Karger-Always understanding what your real costs are is important for us. Gibbs-We have seen where we have a savings in some departments maybe we can see if there is a way to reprioritize resources on a system-wide (County) basis. This position would be able to work in both areas and save us more in the long run. Karger-In some Counties this type position would likely be a budget analyst. County Administration to bring back more information at a future meeting. No formal action taken at this time.

B. Feedback on the 2020 budget Process-Karger

Stark-Would it make it easier to have the Public Hearing earlier in the day? Rules Review is looking at this item. Gibbs-We cannot have one department going after another department and instead look at a system approach. We can see the cost savings and share the cost savings by more than one department. Zriny-We should have taken a global approach to this budget process in the future. Gibbs-If we do a better job of providing guidelines to the County Administrator to create the budget. McEwen-Aren't we taking aware funding from a quartile 4 program to fund a quartile 1 program based on Priority Based Budgeting? Gibbs- Maybe having more education sooner on the budget will assit on hanging better ownership from the County Board.

7. Announcements: next Meeting Date-January 13, 2019 at 3:00 p.m.

Matel-In August, this committee recommended that we increase the Maximum of the pay scales by 3% and we felt that this would be memorialized by a resolution that will be forwarded to the County Board in December.

8. Adjourn-Gibbs and seconded by Buttke to Adjourn at 4:25 pm



FLEET MANAGEMENT

Current Marathon County Vehicles

Dept	Vehicle #	EFM Unit #	Year	Make	Model	Actual Months in Service	Months in Service @ Last Known Odometer Date	Last Known Odometer Date	Last Known Odometer	Lease Term	Projected Miles at Lease Term	Current Payment [Including Maintenance]
FCM	6	232VTK	2019	Ford	Escape	8	5	10/16/19	1,043	60	12,516	\$ 410.16
FCM	7	232VTC	2019	Ford	Escape	8	5	10/7/19	987	60	11,844	\$ 410.16
FCM	8	232VTQ	2019	Ford	Escape	8	5	10/7/19	928	60	11,136	\$ 410.16
FCM	9	232VSQ	2019	Ford	Escape	8	5	10/9/19	965	60	11,580	\$ 410.16
FCM	4	232VS3	2019	Ford	Escape	8	5	10/7/19	868	60	10,416	\$ 410.16
CPZ	1	233BNG	2019	Nissan	Rogue	6	5	12/2/19	5,532	60	66,384	\$ 383.43
CPZ	3	232W5G	2019	Subaru	Forester	8	6	11/22/19	4,713	60	47,130	\$ 428.93
CPZ	5	232W59	2019	Subaru	Forester	8	7	12/2/19	4,715	60	40,414	\$ 428.93
CPZ	2	232W4L	2019	Ford	F-150	8	6	11/21/19	4,151	60	41,510	\$ 541.85
CPZ	4	2383MQ	2019	Ford	F-150	6	7	12/4/19	3,181	60	27,266	\$ 556.11

Type	Department	Project Request Cost	Years Previously Funded	PROJECT DESCRIPTION	Project Rank	FUNDING SOURCES						Un-Funded	TOTAL
						CIP Fund Balance	Tax Levy	Grant Funding	Borrowing	Registration Fees	Other		
2020 CIP PROJECT REQUESTS													
PROJECTS NOT FUNDED BY CIP													
Imp	HWY	\$6,811,071	Continuous	Bituminous Surfacing. This 279	N/A		\$3,121,383	\$689,688		\$3,000,000		\$6,811,071	
Imp	HWY	\$550,000	Continuous	Replace and Rehabilitate County Bridges and Culverts. 284	N/A		\$535,000	\$15,000				\$550,000	
Imp	HWY	\$587,480	Continuous	Replace and Rehabilitate Federally Funded Bridges and Culverts.284	N/A		\$587,480					\$587,480	
Imp	HWY	\$315,954	Continuous	Replace and Rehabilitate Municipality Funded Bridges and Culverts(Bridge Aid)	N/A		\$315,954					\$315,954	
Imp	CWA	\$1,490,000	N/A	Airport Improvement Program / Passenger Facility Charge. \$1,490,000.	N/A					\$1,490,000		\$1,490,000	
Imp	CWA	\$300,000	N/A	General Aviation Development. \$300,000.	N/A						\$300,000	\$300,000	
Imp	CWA	\$1,400,000	N/A	CWA Automated Parking Lot System. \$1,400,000.	N/A						\$1,400,000	\$1,400,000	
Imp	Solid Waste	\$1,400,000	N/A	HHW Facility and Repair Shop. \$1,400,000.	N/A					\$1,400,000		\$1,400,000	
Imp	Solid Waste	\$130,000	N/A	Bluebird Ridge Gas System Expansion. \$130,000.						\$130,000		\$130,000	
Imp	Solid Waste	\$4,750,000	N/A	Area B Closure. \$4,750,000.						\$4,750,000		\$4,750,000	
Imp	Solid Waste	\$60,000	N/A	Solar Array Installation. \$60,000.	N/A					\$60,000		\$60,000	
	Sub Total	\$17,794,505										\$17,794,505	
RECURRING PROJECTS													
Imp	FCM	\$50,000	Recurring	County Facility Parking Lot Fund s/b @ \$50,000.	N/A	\$50,000						\$50,000	
Imp	HWY	\$300,000	Recurring	Right-of-Way Fund s/b @ \$300,000.	N/A	\$0					\$300,000	\$300,000	
	Sub Total	\$350,000										\$350,000	
PROPOSE PROJECT TO ADD													
Imp	SHERIFF	\$610,000		Jail Roof Project		\$610,000						\$610,000	
Imp	LIBRARY	\$150,000		Library Stonework Repair		\$150,000						\$150,000	
	Sub Total	\$760,000										\$760,000	
TECHNOLOGY PROJECTS @ 30% \$537,176													
Equip	CCIT	\$166,000	Recurring	PC Upgrade Fund.	N/A	\$166,000						\$166,000	
Equip	CCIT	\$101,000	Recurring	Network / Server Upgrade Fund.	N/A	\$101,000						\$101,000	
Equip	CCIT	\$40,000	Recurring	Video Equipment Upgrade Fund.	N/A	\$40,000						\$40,000	
Equip	CCIT	\$40,000	Recurring	Voice Equipment / Phone System Upgrade Fund.	N/A	\$40,000						\$40,000	
Equip	CCIT	\$1,500,000	2019 / \$350k	Financial / Human Resource Management Solution. 650,000/500,000 in 2020/2021.	N/A	\$55,625				\$350,000	\$1,094,375	\$1,500,000	
Equip	CCIT	\$250,000	2019 / \$141,176	Technology Small Capital.	N/A	\$250,000						\$250,000	
Equip	CCIT	\$38,000	2013	Laserfiche Licencing.	N/A	\$38,000						\$38,000	
	Sub Total	\$2,135,000										\$2,135,000	
ROLLING STOCK													
Equip	FCM	\$52,876	N/A	Rolling Stock Replace Enterprise Fleet Management. Central Service Lease.	N/A	\$52,876						\$52,876	
Equip	CPZ	\$0	N/A	Rolling Stock Replace Enterprise Fleet Management.	N/A	\$0						\$0	
Equip	CWA	\$11,840	N/A	Rolling Stock Replace Enterprise Fleet Management.	N/A						\$11,840	\$11,840	
Equip	EM	\$0	N/A	Rolling Stock Replace (\$229,500 in 2022 and shared equipment 2020)	N/A					\$0		\$0	
Equip	FCM	\$40,000	N/A	Rolling Stock Replace (\$40,000).	N/A	\$40,000						\$40,000	
Equip	NCHC	\$28,000	N/A	Rolling Stock Replace (\$28,000).	N/A	\$28,000						\$28,000	
Equip	PR&F	\$173,460	Recurring	Rolling Stock Fund s/b @ \$173,460.	N/A	\$173,460						\$173,460	
Equip	Sheriff	\$333,696	Recurring	Rolling Stock Fund s/b @ \$333,696.	N/A	\$5,298		\$328,398				\$333,696	
Equip	HWY	\$957,600	Recurring	Rolling Stock Fund s/b @ \$957,600.	N/A	\$0		\$957,600				\$957,600	
	Sub Total	\$1,697,472										\$1,697,472	

PROJECTS RANKED IN PRIORITY ORDER BY CIP COMMITTEE													
Imp	Highway	\$250,000		County road M - Fenwood Creek - borrow	616				\$250,000		\$250,000		
Imp	Highway	\$299,305		County Road G - Branch Trappe River - borrow	583				\$299,305		\$299,305		
Imp	Parks	\$150,000		Playground Replacement.	568				\$150,000		\$150,000		
Imp	Highway	\$176,980		County Road Y - Plover River - borrow	554				\$176,980		\$176,980		
Imp	FCM	\$84,000		Social Services Boiler Replacement.	544				\$84,000		\$84,000		
Imp	FCM	\$84,000		Sheriff Dept. Boiler Replacement.	544				\$84,000		\$84,000		
Imp	CPZ	\$64,730		Stormwater Quality Plan Updates.	542				\$64,730		\$64,730		
Imp	UWSP-Wausau	\$114,500		Roof Replacement - Academic and Heating Plant Buildings.	536				\$114,500		\$114,500		
Imp	Parks	\$45,000		Ice Arena Refrigeration Controller Replacement -cannot borrow for this project	533	\$45,000					\$45,000		
Imp	CPZ	\$160,000	2015 / \$150k	2020 Marathon County Digital Orthophoto Acquisition.	516				\$160,000		\$160,000		
Imp	FCM	\$302,000		Lake View Professional Plaza Boiler Install.	606	\$302,000					\$302,000		
Imp	UWSP-Wausau	\$89,000		Carpet and Vinyl Flooring Replacement	502				\$89,000		\$89,000		
Imp	Parks	\$150,000	2018 / \$150k	Big Eau Pleine Road Repairs.	464				\$150,000		\$150,000		
Imp	FCM	\$298,000		LVPP Elevator Replacement	431	\$298,000					\$298,000		
Imp	Parks	\$80,600		Big Eau Pleine Campground Electrical Upgrade.	427				\$80,600		\$80,600		
Imp	FCM	\$148,000		Social Services Roof Replacement.	404				\$148,000		\$148,000		
Imp	FCM	\$465,600		Juvenile Roof Replacement.	382					\$465,600	\$465,600		
Imp	FCM	\$640,000		LVPP Window Replacement.	365					\$640,000	\$640,000		
Imp	FCM	\$75,000		West Street fire and Security System Replacement.	361					\$75,000	\$75,000		
Imp	Parks	\$50,000		Marathon Park Master Plan.	349					\$50,000	\$50,000		
Imp	Parks	\$35,000		Marathon Park Marquee.	342					\$35,000	\$35,000		
Sub Total		\$3,761,715									\$3,761,715		
2020 Total of All Project Requests		\$26,398,692				\$2,445,259	\$4,559,817	\$704,688	\$3,137,113	\$4,490,000	\$8,390,000	\$2,671,815	\$26,398,692
Type: Equip = Equipment Imp = Improvement Bldg = Building						Total Amount Funded from 2020 CIP	Total Amount from Tax Levy	Total Amount from Grant Funding	Total Amount from Borrowing	Total Amount from Registration Fees	Total Amt from Other Funding Sources	Total Amount Not Funded	Total Amount of all Project Requests (Funded & Un-Funded)

RESOLUTION # R-_____ - 20
APPROVE 2019 BUDGET TRANSFERS FOR MARATHON COUNTY
DEPARTMENT APPROPRIATIONS

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

WHEREAS, the Human Resources, Finance and Property Committee has reviewed and does recommend the 2019 transfers listed below, and

NOW, THEREFORE, BE IT RESOLVED the Marathon County Board of Supervisors authorize and direct the budget transfers as listed below:

Transfer from:	Social Services 178 55282453 Special Services State Grant
Transfer to:	Social Services 178 5529 various Expenditures
Amount:	\$53,000
Re:	State of Wisconsin Income Maintenance/Economic Support Grant

That a Class 1 Notice of this transaction be published within (10) days of its adoption;

BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

BE IT FURTHER RESOLVED that the proper officers of Marathon County are hereby authorized and directed to take all actions necessary to effect this policy.

Respectfully submitted this 21st day of January 2020.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

Fiscal Note: This resolution modifies the revenues and expenditures for various County funds. There is no additional County levy appropriated in this resolution.

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Social Services

BUDGET YEAR: 2019

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	178 552 8 2453	Special Services-State Grant & Aid	53000

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	178 552 9 1210	Wages Permanent Regular	36000
Expenditure Increase	178 552 9 1220	Wages Permanent Overtime	600
Expenditure Increase	178 552 9 1510	Social Security Employer	2400
Expenditure Increase	178 552 9 1520	Retirement Employers Share	2100
Expenditure Increase	178 552 9 1540	Health Insurance	8300
Expenditure Increase	178 552 9 1541	Dental Insurance	260
Expenditure Increase	178 552 9 1545	Post-Employment Health Plan	400
Expenditure Increase	178 552 9 1560	Workers Compensation	200
Expenditure Increase	178 552 9 3190	Office Supplies	1600
Expenditure Increase	178 552 9 3351	Meals Non Overnight	200
Expenditure Increase	178 552 9 3361	Lodging-Training	400
Expenditure Increase	178 552 9 3392	Meeting Expense-Training	400
Expenditure Increase	178 552 9 1580	Unemployment Compensation	140

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Stacy Spencer

Date Completed: 12/16/2019

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____ Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
Income Maintenance/Economic Support Consortium

- 2) Provide a brief (2-3 sentence) description of what this program does.
The Economic Support unit determines eligibility and maintains benefits for Food Share, Badger Care and Child Care programs.

- 3) This program is: (Check one)
 An Existing Program.
 A New Program.

- 4) What is the reason for this budget transfer?
 Carry-over of Fund Balance.
 Increase/Decrease in Grant Funding for Existing Program.
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 Set up Initial Budget for New Grant Program.
 Set up Initial Budget for New Non-Grant Program
 Other. Please explain: [Click here to enter description](#)

- 5) If this Program is a Grant, is there a "Local Match" Requirement?
 This Program is not a Grant.
 This Program is a Grant, but there is no Local Match requirement.
 This Program is a Grant, and there is a Local Match requirement of: (Check one)
 Cash (such as tax levy, user fees, donations, etc.)
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 No.
 Yes, the Amount is Less than \$30,000.
 Yes, the Amount is \$30,000 or more AND: (Check one)
 The capital request HAS been approved by the CIP Committee.
 The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No Is a Budget Transfer Resolution Required? Yes

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Social Services

BUDGET YEAR: 2019

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Expenditure Decrease	176 472 9 7121	TPA EXP DIRECT RELIEF	\$30,000

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	176 515 9 7155	DIRECT PAYMENTS	\$30,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: STACY SPENCER

Date Completed: 12/13/2019

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
Children’s Community Options Program
- 2) Provide a brief (2-3 sentence) description of what this program does.
Provision or arrangement of services for children with disabilities (physical, developmental, mental illness)
- 3) This program is: (Check one)
 - An Existing Program.
 - A New Program.
- 4) What is the reason for this budget transfer?
 - Carry-over of Fund Balance.
 - Increase/Decrease in Grant Funding for Existing Program.
 - Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 - Set up Initial Budget for New Grant Program.
 - Set up Initial Budget for New Non-Grant Program
 - Other. Please explain: Re-allocate budgeted expenses due to Children’s Long Term Support wait list elimination initiative.
- 5) If this Program is a Grant, is there a “Local Match” Requirement?
 - This Program is not a Grant.
 - This Program is a Grant, but there is no Local Match requirement.
 - This Program is a Grant, and there is a Local Match requirement of: (Check one)
 - Cash (such as tax levy, user fees, donations, etc.)
 - Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 - No.
 - Yes, the Amount is Less than \$30,000.
 - Yes, the Amount is \$30,000 or more AND: (Check one)
 - The capital request HAS been approved by the CIP Committee.
 - The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No Is a Budget Transfer Resolution Required? No

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Veterans

BUDGET YEAR: 2020

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	101-55689900	FUND BALANCE	24,210.00

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	101-55697170	DIRECT PAYMENTS	24,210.00

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Mary Dunn

Date Completed: 1/6/2020

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
Veterans Relief Fund
- 2) Provide a brief (2-3 sentence) description of what this program does.
Aid to needy Veterans.
- 3) This program is: (Check one)
 An Existing Program.
 A New Program.
- 4) What is the reason for this budget transfer?
 Carry-over of Fund Balance.
 Increase/Decrease in Grant Funding for Existing Program.
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 Set up Initial Budget for New Grant Program.
 Set up Initial Budget for New Non-Grant Program
 Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a "Local Match" Requirement?
 This Program is not a Grant.
 This Program is a Grant, but there is no Local Match requirement.
 This Program is a Grant, and there is a Local Match requirement of: (Check one)
 Cash (such as tax levy, user fees, donations, etc.)
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 No.
 Yes, the Amount is Less than \$30,000.
 Yes, the Amount is \$30,000 or more AND: (Check one)
 The capital request HAS been approved by the CIP Committee.
 The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? _____ Is a Budget Transfer Resolution Required? _____

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Parks, Recreation & Forestry

BUDGET YEAR: 2019

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	171 75882466	LAND PURCHASE-STATE GRANT	345,045

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	171 75898210	LAND	345,045

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: DAVID PATRIDGE

Date Completed: 12/19/2019

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

[Click here to enter program/grant name](#)

2) Provide a brief (2-3 sentence) description of what this program does.

[Click here to enter description](#)

3) This program is: (Check one)

An Existing Program.

A New Program.

4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No

Is a Budget Transfer Resolution Required? No

To: Marathon County Human Resources & Finance Committee

Date: January 13, 2020

From: Parks, Recreation & Forestry Department – Jamie Polley, Director

REQUESTED ACTION:

Discussion and Possible Action Recommending Allocation of Outstanding Usage Payment to Improvements at Sunny Vale Softball Complex

Following the Committee action in December, the unpaid balance of the Wausau Area Softball Association (WASA) for use of Sunny Vale Softball Complex was forwarded to the County's Corporation Council. On December 13, 2019 the County received a letter from WASA proposing the payment to the County of \$87,401 for the majority of the 2013-2015 season balances. Per the State Statute of Limitations the County can go back no more than six years to collect unpaid balances. WASA also requested that the payment go directly towards improvements at Sunny Vale Softball Complex.

Corporation Council advised a resolution to the dispute however only the County Board can approve the funding allocation to improve Sunny Vale Softball Complex. The revenue from these outstanding balances was recognized within each respective year they should have been paid however the revenue was not anticipated in the 2019 or 2020 budget. The updated CORP includes recommendations for improvements to the ball diamonds of Sunny Vale Softball Complex. The payment of \$87,401 would assist with the implementation of the plan recommendations without the need to borrow additional funding for these improvements through the Capital Improvement Plan process.

Staff recommended the approval and recommendation that the monies from the payment be used for the improvement of Sunny Vale Softball Complex, as it relates to softball activities and softball fields to the Park Commission on Tuesday, January 7, 2020. The Park Commission did unanimously recommend approval of the action to the Human Resources and Finance Committee.

RESOLUTION NO. _____

AMENDMENT OF 2019 BUDGET TO APPROVE ALLOCATION OF OUTSTANDING USAGE PAYMENT TO IMPROVEMENTS AT SUNNYVALE SOFTBALL COMPLEX

WHEREAS, in December 2019, of the Wausau Area Softball Association (WASA) paid a portion of previously unpaid fees for use of Sunny Vale Softball Complex in the amount of \$87,401; and

WHEREAS, the payment has been accepted as part of a settlement agreement in lieu of a lawsuit regarding a disputed claim for payment of delinquent user fees due and owing the Marathon County/City of Wausau Parks, Recreation and Forestry Department (the Department) prior to 2016; and

WHEREAS, the settlement agreement resolves issues that have been in dispute for more than ten years; and

WHEREAS, the agreement also provided that the Department would recommend that the monies received be used to fund improvements at Sunny Vale Softball Complex; and

WHEREAS, the Department's Comprehensive Outdoor Recreation Plan includes recommendations for improvements to the ball diamonds of Sunny Vale Softball Complex; and

WHEREAS, the payment of \$87,401 would assist with the implementation of the plan recommendations without the need to borrow additional funding for these improvements through the Capital Improvement Program process; and

WHEREAS, on Tuesday, January 7, 2020, the Marathon County Park Commission voted unanimously to recommend approval of the action to the Human Resources and Finance Committee; and

WHEREAS, the amendment to the Marathon County 2019 Budget would consist of increasing revenue by \$87,401 and placing the funds in Marathon County's Capital Improvements Fund for Sunny Vale Complex Improvements; and

WHEREAS, § 65.90(5)(a), Wis. Stats., dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors.

WHEREAS, on January 13, 2020, the Human Resources, Finance and Property Committee met and voted to . . .;and

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Marathon that the 2019 budget is hereby amended to:

- A. Increase revenue in the amount of \$87,401
- B. Place the funds in Marathon County's Capital Improvements Fund for Sunny Vale Complex Improvements.

BE IT FURTHER RESOLVED that the Marathon County Clerk is hereby authorized to issue checks pursuant to this resolution and the County Treasurer to honor said checks.

DATE: January 21, 2020

MARATHON COUNTY PARKS COMMISSION

_____	_____
_____	_____
_____	_____

HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE

_____	_____
_____	_____
_____	_____

ESTIMATED FISCAL IMPACT STATEMENT: The implementation of this resolution will have no effect on tax levy. 2019 Budget is amended to increase revenue by \$87,401 and place the funds in Marathon County's Capital Improvements Fund for Sunny Vale Complex Improvements.

**AGREEMENT REGARDING FEES RELATING TO WAUSAU AREA SOFTBALL ASSOCIATION'S USE OF
SUNNYVALE SOFTBALL COMPLEX FOR YEARS PRIOR TO 2019**

Whereas, Wausau Area Softball Association (WASA) is delinquent with respect to payments due and owing to Marathon County/City of Wausau Parks Department (the Department) for use of the Sunnyvale Softball Complex for the years 2007-2015; and

Whereas, the Department asserts the amount due and owing is \$196,017.98; and

Whereas, WASA disputes the Department's claim; and

Whereas, both the Department and WASA wish to resolve their dispute.

Now therefore, the parties agree as follows:

1. WASA agrees to pay the Department the amount of \$87,401.26 (the payment) as and for monies owed to the Department by WASA for use of Sunnyvale Softball Complex prior to 2019.
2. The Department agrees to accept the payment, as a full and final compromise of the disputed claim, in lieu of filing a civil action for damages.
3. The Department agrees to recommend to the City/County Parks Commission (the Commission) that monies from the payment be used for the improvement of Sunnyvale Softball complex, as it relates to softball activities and softball fields.
4. The parties understand and agree that the Department cannot, by this agreement, bind the Commission to acceptance of a donation and a specific usage of the payment made.

Wausau Area Softball Association Board of Directors

By:



Dated December 20th, 2019.

Paul Dykstra, President

Marathon County/City of Wausau Parks Department

BY:



Dated December 23rd, 2019.

Jamie Polley, Director

Marathon County, Wisconsin

Project Components of the Proposed 2020 Debt Issue

January 9, 2019

Type of Debt	2020 Borrowing
Amount of Borrowing	GO Bonds/Notes
Dated Date (Closing)	\$8,500,000
	March 18, 2020
<i>Projects to be Financed:</i>	
2020 CIP	\$3,137,113
NCHC Adult CBFR*	\$2,804,682
NCHC Youth Hospital*	\$2,419,682
Financial Advisor Fee (PFM)*	\$17,500
Bond Counsel Fee (Quarles & Brady)	\$14,075
Rating Agency Fee (Moody's)	\$17,000
Ipreo (posting of POS)	\$1,000
Underwriters Discount	\$85,000
Contingency	\$3,948
TOTAL PAR AMOUNT OF BONDS	\$8,500,000

* The initial resolution for the NCHC Master Facilities Plan project was adopted on June 19, 2018.



Marathon County, Wisconsin

NCHC Projects Only

January 9, 2019

Type of Debt	2020 Borrowing GO Bonds/Notes
Total Amount of Borrowing	\$5,330,000
Dated Date (Closing)	March 18, 2020
Projects to be Financed:	
NCHC Adult CBFR*	\$2,804,682
NCHC Youth Hospital*	\$2,419,682
Financial Advisor Fee (PFM)*	\$17,500
Bond Counsel Fee (Quarles & Brady)	\$13,000
Rating Agency Fee (Moody's)	\$17,000
Ipreso (posting of POS)	\$1,000
Underwriters Discount	\$53,300
Contingency	\$3,836
TOTAL PAR AMOUNT OF BONDS	\$5,330,000

* The initial resolution for the NCHC Master Facilities Plan project was adopted on June 19, 2018.

Marathon County, Wisconsin
2020 CIP Borrowing - for Initial Resolution
January 9, 2019

Type of Debt	2020 Borrowing
Total Amount of Borrowing	GO Bonds/Notes
Dated Date (Closing)	\$3,215,000
	March 18, 2020
<i>Projects to be Financed:</i>	
2020 CIP	\$3,137,113
Financial Advisor Fee (PFM)*	\$17,500
Bond Counsel Fee (Quarles & Brady)	\$9,500
Rating Agency Fee (Moody's)	\$13,000
Ipreo (posting of POS)	\$750
Underwriters Discount	\$32,150
Contingency	\$4,987
TOTAL PAR AMOUNT OF BONDS	\$3,215,000

RESOLUTION NO. ____

INITIAL RESOLUTION AUTHORIZING NOT TO EXCEED
\$3,215,000 GENERAL OBLIGATION PROMISSORY NOTES
FOR CAPITAL IMPROVEMENT PLAN PROJECTS

WHEREAS, Marathon County, Wisconsin (the "County") is in need of an amount not to exceed \$3,215,000 for the public purpose of financing 2020 Capital Improvement Plan projects, including County highway projects, acquisition of highway equipment and equipment for the Sheriff's department, improvements to County buildings, park and recreation projects and other capital projects (the "Project");

WHEREAS, it is desirable to authorize the issuance of general obligation promissory notes in an amount not to exceed \$3,215,000 to pay costs of the Project pursuant to Chapter 67 of the Wisconsin Statutes;

NOW, THEREFORE, BE IT RESOLVED by the Marathon County Board of Supervisors that the County borrow an amount not to exceed \$3,215,000 by issuing its general obligation promissory notes for the public purpose of financing 2020 Capital Improvement Plan projects, including County highway projects, acquisition of highway equipment and equipment for the Sheriff's department, improvements to County buildings, park and recreation projects and other capital projects. There be and there hereby is levied on all the taxable property in the County a direct, annual irrevocable tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such notes.

Adopted and recorded January 21, 2020.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

Fiscal Impact:

Kurt Gibbs
Chairperson

Attest:

Kim Trueblood
County Clerk

RESOLUTION NO. _____

RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES ON
CAPITAL IMPROVEMENT PLAN PROJECTS
FROM PROCEEDS OF BORROWING

WHEREAS, Marathon County, Wisconsin (the "Issuer") plans to undertake 2020 Capital Improvement Plan projects, including County highway projects, acquisition of highway equipment and equipment for the Sheriff's department, improvements to County buildings, park and recreation projects and other capital projects (the "Project");

WHEREAS, the Issuer expects to finance the Project on a long-term basis by issuing tax-exempt bonds or other tax-exempt obligations (the "Bonds");

WHEREAS, because the Bonds will not be issued prior to commencement of the Project, the Issuer must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, the County Board of Supervisors (the "Governing Body") of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer that:

Section 1. Expenditure of Funds. The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Bonds become available.

Section 2. Declaration of Official Intent. The Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$3,215,000.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. The Resolution shall be made available for public inspection at the office of the Issuer's Clerk within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted and recorded January 21, 2020.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

Fiscal Impact:

Kurt Gibbs
Chairperson

Attest:

Kim Trueblood
County Clerk

[After adoption, please return a copy of this Resolution to Quarles & Brady LLP, Bond Counsel, at 411 East Wisconsin Avenue, 27th Floor, Milwaukee, Wisconsin 53202-4497, Attention: Brian G. Lanser.]

RESOLUTION NO. _____

RESOLUTION PROVIDING FOR THE SALE OF NOT TO EXCEED
\$8,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2020A,
FOR NCHC PROJECTS AND CAPITAL IMPROVEMENT PLAN PROJECTS

WHEREAS, the County Board of Supervisors of Marathon County, Wisconsin (the "County") has adopted initial resolutions (the "Initial Resolutions"), each by a vote of at least 3/4 of the members-elect, authorizing the issuance of general obligation bonds or promissory notes for the following public purposes and in the following amounts:

- (i) \$67,000,000 to finance North Central Health Care ("NCHC") Master Facility Plan projects, including the design and construction of building additions, renovations and landscaping to the NCHC Center and Mount View Care Center campus (the "NCHC Initial Resolution"); and
- (ii) \$3,215,000 to finance 2020 Capital Improvement Plan projects, including County highway projects, acquisition of highway equipment and equipment for the Sheriff's department, improvements to County buildings, park and recreation projects and other capital projects;

WHEREAS, the County has previously issued general obligation promissory notes in the principal amount of \$2,445,000 for projects authorized by the NCHC Initial Resolution; and

WHEREAS, it has been determined to issue general obligation promissory notes authorized by the Initial Resolutions in an amount not to exceed \$8,500,000 consisting of an amount not to exceed \$5,285,000 for NCHC Master Facility Plan projects and an amount not to exceed \$3,215,000 for 2020 Capital Improvement Plan projects;

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Issuance of the Notes. The County shall issue general obligation promissory notes authorized by the Initial Resolutions in an amount not to exceed \$8,500,000 for the purposes above specified, which notes shall be designated "General Obligation Promissory Notes, Series 2020A" (the "Notes").

Section 2. Sale of Notes. The County Board of Supervisors hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the County Board of Supervisors shall consider such bids for the Notes as may have been received and take action thereon.

Section 3. Notice of Sale. The County Clerk be and hereby is directed to cause notice of the sale of the Notes to be disseminated at such times and in such manner as the County Clerk may determine and to cause copies of a complete, official Notice of Sale and other pertinent data to be forwarded to interested bidders as the County Clerk may determine.

Section 4. Official Statement. The County Clerk shall cause an Official Statement concerning this issue to be prepared by PFM Financial Advisors LLC. The appropriate County officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Section 5. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded January 21, 2020.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

_____	_____
_____	_____
_____	_____
_____	_____

Fiscal Impact:

Kurt Gibbs
Chairperson

Attest:

Kim Trueblood
County Clerk