



MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING AGENDA

Date & Time of Meeting: **Monday, March 9, 2020 3:00 p.m.**

Meeting Location: **Marathon County Courthouse, County Board Assembly Room 500 Forest Street, Wausau WI 54403**

Members: **EJ Stark, Chair; Bill Miller, Vice-Chair; Tim Buttke, John Durham, Kurt Gibbs, Yee Leng Xiong, Jeff Zriny**

Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly, or in cooperation with other public and private partners, provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12/20/05)

Human Resources, Finance & Property Committee Mission/Purpose: Provide leadership for the implementation of the County Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to the human resources initiatives, finance and property of the County.

1. Call to Order-Please silence your cellphones
2. Public Comment Period
3. Approval of the Minutes of the February 24th & 25th, 2020 Human Resources, Finance and Property Committee Meeting
4. Educational Presentations/Outcome Monitoring Reports
County Policies and Procedures for Accounts Payable, Direct Deposit and ACH Processing-Klein/Palmer
5. Operational Functions required by Statute, Ordinance, or Resolution:
 - A. Discussion and Possible Action by Human Resources and Finance and Property Committee
 - 1) Approval of February 2020 Claims and Questioned Costs-Palmer
 - B. Discussion and Possible Action by Committee to Forward to the County Board for its consideration
 - 1) Interdepartmental Budget Transfers
 - 2) Resolution to Consider the Purchase of the CERES Timber Property LLC Property for County Forest
 - 3) Create 2.0 FTE social work positions for Children's Long Term Support (CLTS) – non-tax levy positions (Leonhard & Tylka)
 - 4) Create 1.0 FTE community support specialist position – non-tax levy position (Leonhard & Tylka)
 - 5) Reorganization of Register of Deeds Office - Abolish 2.0 FTE Administrative Assistant positions (one under-filled at .625FTE) and Create 1.0 FTE Administrative Specialist position. (Stratz & Matel)
 - 6) Discussion and Possible Action-Resolution to Establish Salaries for Elected Department Heads— County Clerk, Register of Deeds and Treasurer Their Upcoming Term of Office (Matel)
 - 7) Recommendation to increase pay range maximum for the Assistant Corporation Counsel classification due to market factors (Matel)
6. Policy Issues Discussion and Committee Determination-None
7. Motion to Go into Closed Session (Roll Call Vote Suggested), pursuant to s. 19.85(1)(e), Wis. Stats., for the Purpose of Deliberating or Negotiating the Purchase of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session, to Wit: For the purpose of permitting the Committee to discuss its strategy for negotiating the possible purchase of a certain piece of real estate adjacent to the Marathon County Courthouse, located in the City of Wausau, Marathon County, State of Wisconsin.
8. Motion to Return to Open Session (No Roll Call Vote Required)
 - 1) Announcements and possible action on matters discussed in closed session
9. Announcements:
Next Meeting Date-March 23, 2020 at 3:00 p.m.
10. Adjourn

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715 261-1500 or e-mail infomarathon@mail.co.marathon.wi.us one business day before the meeting.

SIGNED EJ STARK/s/K Palmer

Presiding Officer or Designee

Faxed to: Wausau Daily Herald

Faxed to: City Pages

Faxed to: Record Review

Faxed by/time: K Palmer 3/4/2020 11:45 am

Posted to the County Website:

NOTICE POSTED AT THE COURTHOUSE

By/Date/Time: K Palmer 3/4/2020 11:45 am

www.co.marathon.wi.us