



MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING AGENDA

Date & Time of Meeting: **Tuesday, October 20, 2020; 4:00 p.m.**

Meeting Location: **Marathon County Courthouse, County Board Assembly Room 500 Forest Street, Wausau WI 54403**

Members: **John Robinson, Chair; Alyson Leahy, Vice-Chair; Craig McEwen, Kurt Gibbs, Yee Leng Xiong, Jonathan Fisher, EJ Stark**

Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly, or in cooperation with other public and private partners, provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12/20/05)

Human Resources, Finance & Property Committee Mission/Purpose: Provide leadership for the implementation of the County Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to the human resources initiatives, finance and property of the County.

The meeting location identified above will be open to the public. However, due to the COVID-19 pandemic and associated public health directives, Marathon County encourages Human Resources, Finance and Property Committee members and the public to attend this meeting remotely. To this end, instead of attendance in person, Committee members and the public may attend this meeting by telephone conference. If Committee members or members of the public cannot attend remotely, Marathon County requests that appropriate safety measures, including adequate social distancing, be utilized by all in-person attendees.

Persons wishing to attend the meeting by phone may call into the telephone conference beginning five (5) minutes prior to the start time indicated above using the following number: 1-408-418-9388 Access Code: 269 940 263 Password: none

If you are prompted to provide an "Attendee Identification Number," enter the "#" sign. No other number is required to participate in the telephone conference. When you enter the telephone conference, PLEASE PUT YOUR PHONE ON MUTE!

1. Call to Order-Please silence your cellphones
2. Public Comment Period
3. Approval of the Minutes of the October 13, 2020 Human Resources, Finance and Property Committee Meeting
4. Educational Presentations/Outcome Monitoring Reports-None
5. Operational Functions required by Statute, Ordinance, or Resolution:
 - A. Discussion and Possible Action by Committee to Forward to the County Board for consideration:
 1. **Discussion Only**-Review of proposed amendments to the 2021 Annual Budget received from County Board Supervisors to assess whether this committee supports the amendment in light of our financial environment, future priorities, and long-range goals.
 2. Budget Process and Timeline
 - B. Discussion and Possible Action by Human Resources, Finance and Property Committee:
 1. Discussion of its strategy for negotiating the possible sale or lease of property located at 400 E. Thomas Street, Wausau, Marathon County, State of Wisconsin.
 - a) The Committee may, if appropriate, consider a motion (**Roll Call Vote Recommended**) to convene in closed session, pursuant to s. 19.85(1)(e), Wis. Stats., for the Purpose of Deliberating or Negotiating the Purchase of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session.
 - b) Motion to Return to Open Session (Roll Call not necessary)
 - c) Possible Announcements or Action Resulting from Closed Session

The County Administrator's 2021 Budget Message can be found at:

https://www.co.marathon.wi.us/Portals/0/Departments/CAD/Documents/2021_Budget_Message.pdf

6. Policy Discussion and Possible Committee action-None
7. Announcements: Next Meeting Date-November 10, 2020 at 3:30 p.m.
8. Adjourn

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715 261-1500 or e-mail infomarathon@mail.co.marathon.wi.us one business day before the meeting.

SIGNED J Robinson/s/K Palmer
Presiding Officer or Designee

Faxed to: Wausau Daily Herald
Faxed to: City Pages
Faxed to: Record Review
Faxed by/time: K Palmer 10/16/2020 12:55 pm
Posted to the County Website:

NOTICE POSTED AT THE COURTHOUSE
By/Date/Time: K Palmer 10/16/2020 12:55 pm
www.co.marathon.wi.us



MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES

Date & Time of Meeting: **Tuesday, October 13, 2020; 4:00 p.m.**

Meeting Location: **Marathon County Courthouse, County Board Assembly Room 500 Forest Street, Wausau WI 54403**

Members: John Robinson, Chair-WebEx; Alyson Leahy-WebEx, Vice-Chair; Craig McEwen-WebEx, Kurt Gibbs-in person, Yee Leng Xiong-WebEx, Jonathan Fisher-WebEx, EJ Stark-WebEx

Others: Lance Leonhard, Kristi Palmer, Joanne Leonhard, James Griesbach, Steve Cherek, Dejan Adzic, Dave Mack, Supervisor Harris, Supervisor Johnson

1. Call to Order by Chairman Robinson at 4:00 pm
2. Public Comment Period -None
3. Approval of the Minutes of the October 6, 2020 Human Resources, Finance and Property Committee Meeting Motion by McEwen and seconded Gibbs by to approve the October 6 minutes; vote unanimous
4. Educational Presentations/Outcome Monitoring Reports-None
5. Operational Functions required by Statute, Ordinance, or Resolution:
 - A. Discussion and Possible Action by Human Resources and Finance and Property Committee
 1. Approval of the September 2020 Claims and Questioned Costs Motion by Stark and seconded by Gibbs to approve the September 2020 claims; vote unanimous

- B. Discussion and Possible Action by Committee to Forward to the County Board for its consideration
 1. Consideration, Possible Amendment, and Approval of the County Administrator's Recommended 2021 Budget including the 2021 Capital Improvements Program

Robinson mentioned that he has concerns over general transportation aids funding and the amount that we receive in transportation aid is based on a 6 year average. We (County) have not had a significant increase in the costs. If we would take an inflationary increase of 3% from 2013, we should be spending over \$18M in 2021.

Highway Commissioner Griesbach discussed some proposed projects at a total cost of \$2,093,000 that included several bridges, box culverts and repaving. These projects would be additional projects to add to the 2021 budget.

Motion by Gibbs and seconded by Xiong to amend the 2021 CIP project list to include the list included by the Highway commissioner and funded by borrowing; vote unanimous

Robinson wants to recognize that we may need technical support for the broadband project and that we may need to look at funding for technical support in 2021 but did not amend the 2021 budget at this time.

Robinson –Request to jump to item B3. We should make the information available and capture his (Robinson) presentation that will be given on October 15. The 5 year will be an appendix to the 2021 budget message. The public hearing is on November 5th. We will capture the County Board's concerns and thoughts on October 15 and the Finance committee will discuss these items on October 19. The HRFC committee can discuss the potential changes and make recommendations on any proposed budget amendments. Gibbs-I would suggest that any budget amendments would need to follow the practice that if they (county board members) make an amendment he or she would need to propose an amount to add to a program and also describe the amount and where in the current proposed budget would be reduced.

Motion by Gibbs seconded by McEwen to approve the proposed 2021 budget as amended and the 2021 CIP and freeze the budget as proposed for publication and prepare for the Public Hearing on November 5; vote unanimous

2. Resolution 2021 Budget and Property Tax Levy, based on the committee's action with respect to item 5.B(1) – Palmer

Motion Gibbs and seconded by Stark to approve the tax and property levy resolution as provided in the packet, vote unanimous

3. Budget Process and Timeline-Described above



MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES

Date & Time of Meeting: **Tuesday, October 13, 2020; 4:00 p.m.**

6. Policy Discussion and Possible Committee action:

A. Resolution Approving a Pilot Program to Provide Bus Service from the Wausau Transit Center to the Wisconsin Department of Motor Vehicles (DMV) and Rib Mountain Retail Stores, with Additional Weekly Service to the Weston Area, if Feasible

Gibbs-I understand that this is a pilot projects and there should be specific outcomes and even though it is a pilot project, you set expectations by the citizens that the County will subsidize the program moving forward. Since this is a pilot project, it is still a decision for the full board.

Supervisor Harris the reason why we are not moving forward with Weston is because the City transit person sent a letter that states-I think it would be great for Metro Ride to go into Weston but I would recommend we would not redo route K at this time. We will only know if it is successful by trying it. The half of the cost for the year is \$3,998.66.

Gibbs-Where is the definition of success? What ridership needs to be obtained and if it does not meet those expectations then the pilot program is dropped. If we have a number for ridership and define success then I can support it. Have we defined what success is? Harris-We have defined success at the rate of regular ridership. It must be at the level of regular ridership which is 50%. We could amend the resolution to add this outcome. This route would be offered once a week.

Resolution #1 has been substituted by resolution #2 (Harris). County Board rules read that no committee is subordinate to another committee. If Finance takes no action the resolution goes to the full board on October 15 from Health and Human Services Committee. If Finance turns the resolution down it will still be on the County Board with the Human Services Resolution. If the Finance committee makes amendments to the resolution then it there are two different resolutions that would go to the County Board.

Motion by Leahy and seconded by Xiong to approve the Harris resolution with service to Rib Mountain (not Weston);

The first resolution indicates that the funding source is not identified. The second resolution has the funding coming from the HRFC contingency fund. The resolution was sent to HRFC for the funding.

Robinson-I think this should go to the full County Board and there needs to be the criteria written into the resolution.

Motion by Gibbs and seconded by to postpone until we have the criteria spelled out or move it to the full Board but ask that the authors of the resolution add the definite outcome criteria and amend it to an amount of \$4,000. Gibbs requests to withdraw his motion. Motion is withdrawn.

Motion by Gibbs and seconded by McEwen-Amend the motion be it resolved... “that Marathon County enter into a contract with Wausau Metro Ride to provide once-weekly service from the Wausau Transit Center to one or more locations in Rib Mountain for a period of one year with the cost to the county not to exceed *change to \$4,000 not \$10,000*; 4 ayes, 2 nays motion passes on voice vote

Motion to approve the amended motion roll call vote requested-Robinson, Leahy, Fisher, Xiong –aye, Gibbs, McEwen, Stark-no; motion carries

7. Announcements: Next Meeting Date-Meet on October 20, 2020 at 4:00 p.m.

8. Adjourn Gibbs and seconded by Stark to adjourn at 5:44 pm

When reviewing Budget Amendments, here are some rules that apply:

You can't increase the levy up in any proposal

You can't move revenues that fund a specific program only (PFC in Airport)

You cannot borrow for operations

There are grants that support specific programs-cuts may affect matching funds, grant programs or a FTE for an employee that is funded by more than one source. You will lose a portion of the FTE or employee due to taking a portion of the funding source

Fund Balance and reserves-There might be legal reserve requirements specific to the reserves (Long-term care, PFC, CFC, Closure)

AMENDMENT # ____ OF THE PROPOSED 2021 BUDGET

WHEREAS, prior to adoption of the final budget, the County Board may amend the proposed 2021 budget resolution by a majority vote in order to make operational and capital programming changes ; and

WHEREAS, there was a request to increase the 2021 budget for the District Attorney's Office by \$229,713 to provide funding for one Legal Assistant and one Assistant District Attorney; and

WHEREAS, the Board can fund said request by eliminating the proposed outlay for body cameras, eliminating the proposed expenditure for UniverCity, and increasing the tax levy.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors for the County of Marathon does hereby ordain as follows:

1. Increase the expenditure in the 2021 budget for the District Attorney's Office by adding the sum of \$229,713 dollars to fund operations for one new Legal Assistant and one new Assistant District Attorney to Account No. _____.
2. Decrease the 2021 Budget Fund by \$160,000 dollars currently budgeted to fund the implementation of body cameras in Account No. _____; decrease the 2021 Budget Fund by \$40,000 currently allocated to UniverCity in Account. No. _____; and increase the tax levy by \$29,713.

Dated: November 10, 2020.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

OR

Marathon County Board Supervisor District # _____

Fiscal Impact: Reallocate expenditures in the 2021 adopted budget. This amendment will increase the 2021 District Attorney's Office budget in the amount of \$229,713; reduce the 2021 Marathon County Sheriff's Office budget in the amount of \$160,000; reduce the County Administration budget by \$40,000; and increase the tax levy by \$29,713.