



MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING AGENDA

Date & Time of Meeting: **Tuesday, December 8, 2020; 3:30 p.m.**

Meeting Location: **Marathon County Courthouse, County Board Assembly Room 500 Forest Street, Wausau WI 54403**

Members: **John Robinson, Chair; Alyson Leahy, Vice-Chair; Craig McEwen, Kurt Gibbs, Yee Leng Xiong, Jonathan Fisher,**

EJ Stark

Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly, or in cooperation with other public and private partners, provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12/20/05)

Human Resources, Finance & Property Committee Mission/Purpose: Provide leadership for the implementation of the County Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to the human resources initiatives, finance and property of the County.

The meeting location identified above will be open to the public. However, due to the COVID-19 pandemic and associated public health directives, Marathon County encourages Human Resources, Finance and Property Committee members and the public to attend this meeting remotely. To this end, instead of attendance in person, Committee members and the public may attend this meeting by telephone conference. If Committee members or members of the public cannot attend remotely, Marathon County requests that appropriate safety measures, including adequate social distancing, be utilized by all in-person attendees.

Persons wishing to attend the meeting by phone may call into the telephone conference beginning five (5) minutes prior to the start time indicated above using the following number: 1-408-418-9388 Access Code: 146 078 0067 Password: none

If you are prompted to provide an "Attendee Identification Number," enter the "#" sign. No other number is required to participate in the telephone conference. When you enter the telephone conference, PLEASE PUT YOUR PHONE ON MUTE!

1. Call to Order-Please silence your cellphone
2. Public Comment Period
3. Approval of the Minutes of the November 10, 2020 Human Resources, Finance and Property Committee Meeting
4. Educational Presentations/Outcome Monitoring Reports
 - A. Discussion on the progress of the County's Strategic Plan-Vice Chair McEwen
 - B. Update on Routes to Recovery Reimbursement
 - C. 2021 Human Resources, Finance and Property Committee Work Plan
5. Operational Functions required by Statute, Ordinance, or Resolution:
 - A. Discussion and Possible Action by Human Resources and Finance and Property Committee
 1. Approval of the November 2020 Claims and Questioned Costs-Palmer
 2. Interdepartmental Budget Transfers
 3. Review of the 2021 Budget Process-Opportunities for Improvement
 - B. Discussion and Possible Action by Committee to Forward to the County Board for consideration:
 1. Resolution to Amend the 2021 CIP for Marathon County Courthouse/Jail Domestic Water System Renovation and Countywide LiDAR Data Capture Projects
 2. Resolution in Support of State Funding for Equitable Return of Utility Tax Collections to the Counties and Municipalities as Utility Aid
6. Policy Issues Discussion and Committee Determination-none
7. Announcements: 2021 HRFC Schedule-Next Meeting Date-January 12, 2021 at 3:30 p.m.
8. Adjourn

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715 261-1500 or e-mail infomarathon@mail.co.marathon.wi.us one business day before the meeting.

Posted to County Website www.co.marathon.wi.us

SIGNED J Robinson/s/K Palmer

Faxed to: Wausau Daily Herald

Presiding Officer or Designee

Faxed to: City Pages

Faxed to: Record Review

NOTICE POSTED AT THE COURTHOUSE

Faxed by/time: K Palmer 12/4/2020 1:30 pm

By/Date/Time: K Palmer 12/4/2020 1:30 pm



MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES

Date & Time of Meeting: Tuesday, November 10, 2020; 3:30 p.m.

Meeting Location: Marathon County Courthouse, County Board Assembly Room 500 Forest Street, Wausau WI 54403

Members: John Robinson-WebEx, Chair; Alyson Leahy-WebEx, Vice-Chair; Craig McEwen-WebEx, Kurt Gibbs, Yee Leng Xiong-WebEx, Jonathan Fisher-WebEx, EJ Stark-WebEx

Others: Kristi Palmer, Lance Leonhard, Jason Hake, Connie Beyersdorff, Steve Cherek, Theresa Wetzston, Supervisor Jacobson, Supervisor Bootz, Scott Corbett, Dejan Adzic, James Griesbach, Gerry Klein, Sheriff Parks, James Griesbach, Brian Grefe, Chief Deputy Billeb

1. Call to Order-Please silence your cellphone
2. Public Comment Period-None
3. Approval of the Minutes of the October 20, 2020 Human Resources, Finance and Property Committee Meeting Motion by McEwen and seconded by Fisher to approve the minutes; vote unanimous
4. Educational Presentations/Outcome Monitoring Reports
 - A. Introduction of Connie Beyersdorff-Marathon County Treasurer-County Board Chairman Gibbs introduced County Treasurer Connie Beyersdorff. She has previously served as the Town of Texas Clerk and Chairman Gibbs welcomed her on behalf of the Finance Committee.
 - B. 2021 Budget Update-Leonhard made announcements that there is a loss of revenue at Lakeview Plaza and that there will be a loss of revenue at 326 River Drive for the USDA Federal agency. USDA is no longer interested in a short-term lease and we will not receive the approximately \$64,000 rental income from the USDA. County Administrator Leonhard discussed transferring duties within the County Treasurer, County Clerk and Corporation Counsel's office to create a new 1.0 FTE and eliminate the established but not filled Treasurer's office .625 FTE.
 - C. Update on the Use and Reimbursement of Routes to Recovery Funding-We will make a reimbursement request for the full amount of the Routes to Recovery grant that was allocated to the County plus additional expenditures that are related to departments that are eligible for reimbursement.
 - D. Development of a General Policy that the County Should Utilize When Considering Divestment if Real Property, including Site specific considerations-We would like to know what items the committee would find helpful in regards to as we look at property that we might target for divestment. Gibbs-1. Property value as determine by highest and best use, 2. Potential use of property and opportunities to serve the citizens of the County and 3. Potential economic development for properties and would County properties fit in to the economic development plan. These are criteria I would like to evaluate when looking at the disposition of County properties. Leahy-Do we have anything as a policy today? Corbett-This is something we have been looking at and our research has found several AG opinions on sale of real property. If there is some kind of discount in the sale of property then we would need to evaluation if there is a "public purpose" for the property. Fisher-What about employees that are now and in the future working from home? Are we managing office space for the employees working from home? Are there challenges with the property in regards to items such as environmental clean-up or other future liabilities with the property?
5. Operational Functions required by Statute, Ordinance, or Resolution:
 - A. Discussion and Possible Action by Human Resources and Finance and Property Committee
 1. Approval of the October 2020 Claims and Questioned Costs-Palmer Motion by Gibbs and seconded by Stark to approve the October claims and questioned costs; vote unanimous
 2. Interdepartmental Budget Transfers Motion by Gibbs and Seconded by Fisher to approve the Interdepartmental transfers; vote unanimous
 - B. Discussion and Possible Action by Committee to Forward to the County Board for consideration:
 1. Review of proposed amendments to the 2021 Annual Budget received from County Board Supervisors to assess whether this committee supports the amendment in light of our financial environment, future priorities, and long-range goals.

Supervisor Jacobson has provided a proposed budget amendment. Supervisor Bootz and I (*Jacobson*) would like to take a more holistic approach to these items. The issue with my amendment is that two of the funding sources are from one-time funding source. Therefore, I am willing to withdraw the amendment that I brought forward and I want to stress as Vice Chair of Public Safety that we need to look at this issue and develop a resolution. I think we should take a serious look at with the UniverCity funding and what they will be doing for us

with the \$40,000 allocated to this program next year. I do want to withdraw my amendment and focus on this issue at Public Safety Committee over the next 12 months. Bootz-I would like to make a request that Supervisors that want *to create 2021* proposed public safety *budget* amendments to give the Public Safety Committee until June 1, 2020 to come back with a proposal.

Gibbs-I want to extend my sincere thank you for the thought out approach to this issue and coming up with approach to systematic budgeting to solve these budget issues in a thoughtful manner. There are multiple departments with multiple needs and we have not had an analysis on what this most critical. Policy question- Does the County choose to fund in the future State Mandated Funded positions (fund state employees at the County's cost). Leahy-I think we are maximizing our resources but these are State positions and Marathon County cannot be the only County that has these funding issues and I think we need to engage WCA and others to help solve this issue.

Stark has brought forward a proposed budget amendment. I think it short sighted to evaluate this for another 6 months and I would like this committee to consider my budget amendment and if the committee chooses not to move it forward, I will move it forward by myself.

Motion by Stark to move this proposed budget amendment forward

The motion died do to a lack of a seconded

Stark-There is no data that has been studied and evaluated on these programs (SSTOP and Start Right).

C. Discussion and Possible Action by Committee to Forward to the County Board for its consideration

1. Discussion and Possible Action- Amendment to Section 3.05(3) of the County's General Code of Ordinance *Small Purchase Procedure-Postponed from October*

Corporation Counsel laid out the criteria very well. Gibbs-Is there an opportunity to provide education to this committee in regards to when a purchase is a public works project or regular purchase? I am asking for more education on this item before approving the amendment to the Ordinance. Corbett-We can provide education on this topic.

Motion by Gibbs and seconded by McEwen to postpone until further education can be provided to the committee in order to make a recommendation; vote unanimous

6. Policy Issues Discussion and Committee Determination-none

7. Announcements: Next Meeting Date-December 8, 2020 at 3:30 p.m.

8. Adjourn-Motion by McEwen and seconded by Fisher to adjourn at 5:05 pm; vote unanimous

Potential Topics within the 2021 HRFPC Work Plan

Evaluation of Health Insurance options (self-funded, plan design, etc.)

Capital Improvement Process

Tax Delinquent Property Process

New Position Request Process and Ranking

Performance standards for programs

Policy on sale/disposition of excess county property

Long term facilities plan

Renewable energy policy

Strategic Plan

Priority Based Budgeting

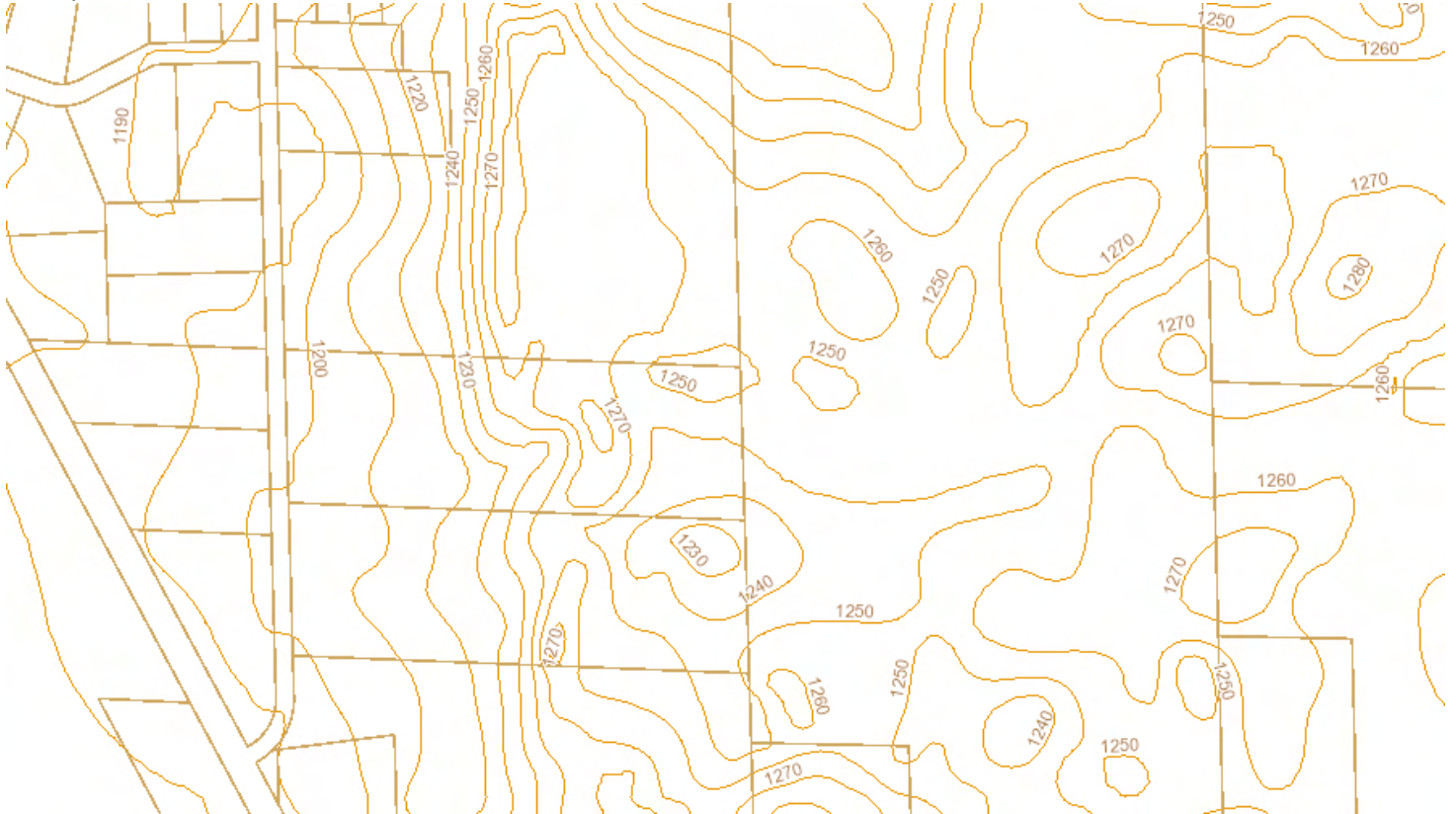
MARATHON COUNTY 2021 LiDAR PROJECT

Marathon County has a golden opportunity to acquire new digital Light Detection and Ranging (LiDAR) data in the spring of 2021.

The grant program funded by the USGS and the State of Wisconsin will provide substantial grant funds for this project which will total \$362,063. Marathon County will have to provide only \$130,000 for this project.

This project will be an enhancement/update to the 2012 LiDAR project that produced 2' contour elevations. This 2021 project will be twice as accurate so it will be able to produce 1' contour elevations. These contours would make for much more accurate flood plain determinations.

Example of the current 2012 2' contours below.



County New/Updated LiDAR Uses

Conservation

1. Ability to further refine flood plain boundaries. Insuring safe home and structure locations along with Private On-Site Wastewater Treatment Systems (POWTS).
2. More accurate farm assessment for barnyard runoff, waterway design, manure storage abandonment.
3. Ability to complete more Non-Metallic Mining work in office rather than visiting the field

One foot contours would increase the accuracy of field slope and slope length determinations for Nutrient Management Planning and soil conservation (erosion control) planning, and for quality/compliance review of Nutrient Management Plans developed by private sector Nutrient Management Plan developers.

Highway

1' contours could be used is for doing quick evaluations of drainage concerns/complaints. There could be times when I could evaluate drainage issues using 1' contours in less time than what it would take me to walk out to my truck and drive to a site to review it. Presently, there are some areas that are really flat and the 2' contours don't show enough data to see what's truly happening; field reviews are required for those sites.

I also use contours for evaluating drainage areas and sizing culverts. The 1' contours would improve the quality of work we do; basically it would move from being "good" with 2' contours to "better" with 1' contours. I'll reserve a "best" ranking for actual survey information.

Zoning

Improved Flood Plain Determinations.

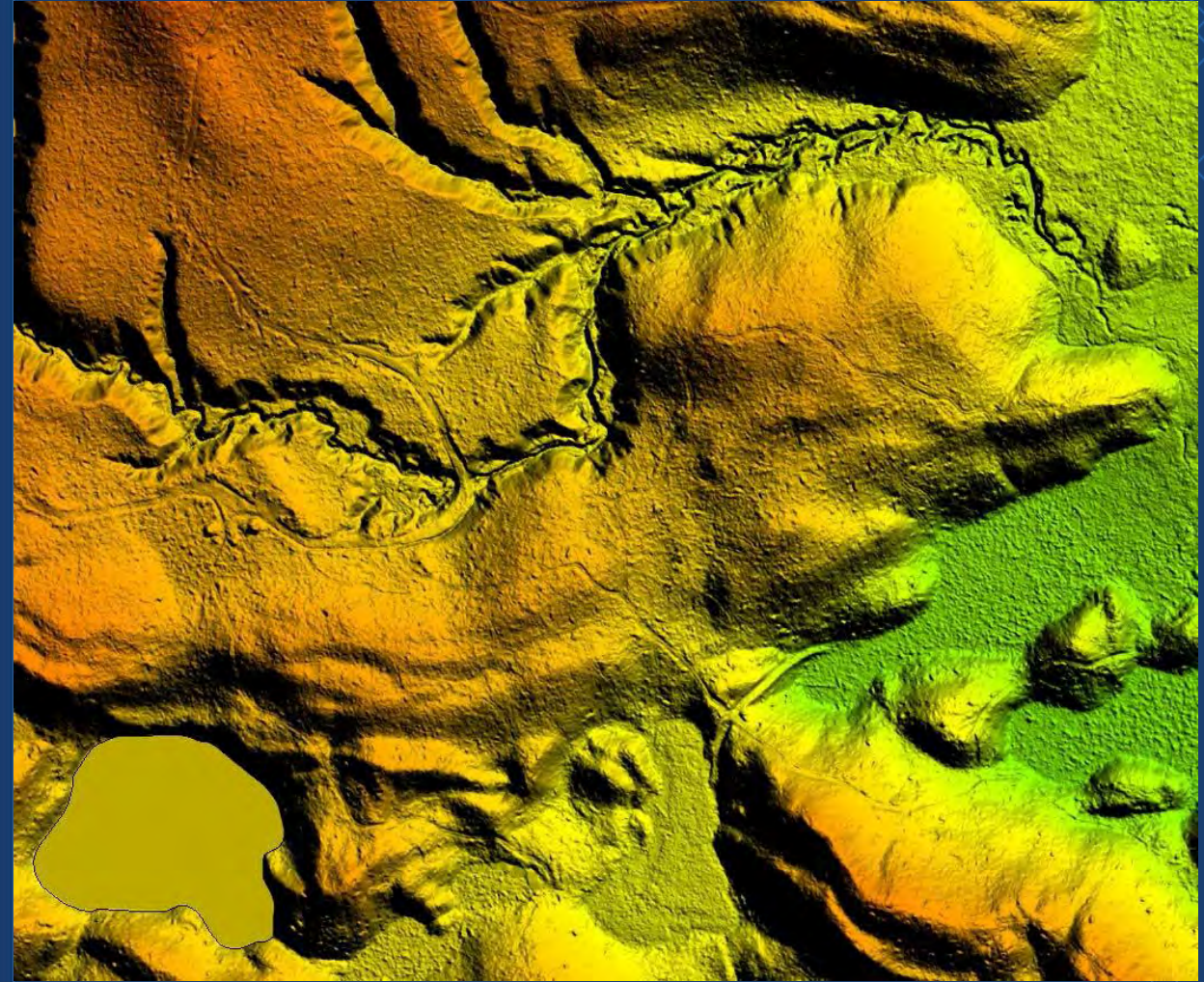
1 foot contours will enhance the county's ability to review the following:

1. Major subdivisions
2. Minor subdivisions (CSMs)
3. WPDES Permit and MS4 stormwater phase 2 regulations
4. Sanitary Sewer Service area water quality reviews
5. Sanitary sewer service area plan development
6. Area susceptible to flooding hazards
7. Improved site plan review for proposed projects
8. Improved administration of the Shoreland Zoning program areas.
9. Improved administration of Floodplain Regulations
10. Improved administration of Sanitary Septic Systems (POWTS)

Benefits of new LiDAR

The Uses:

- Flood risk management
- Infrastructure management
- Construction management
- Natural resources conservation
- Agriculture
- Precision farming
- Water supply
- Water quality
- Wildfire management
- Planning and response



“NEEA Valued LiDAR at \$690m annually or
and ROI of 5:1”



Changes in LiDAR Technology

Classified LiDAR:

UNCLASSIFIED



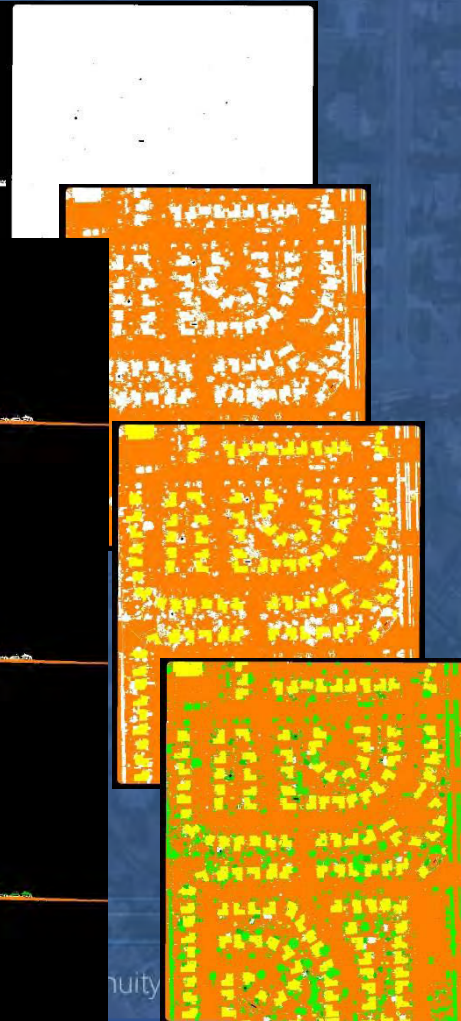
GROUND



GROUND AND BUILDINGS



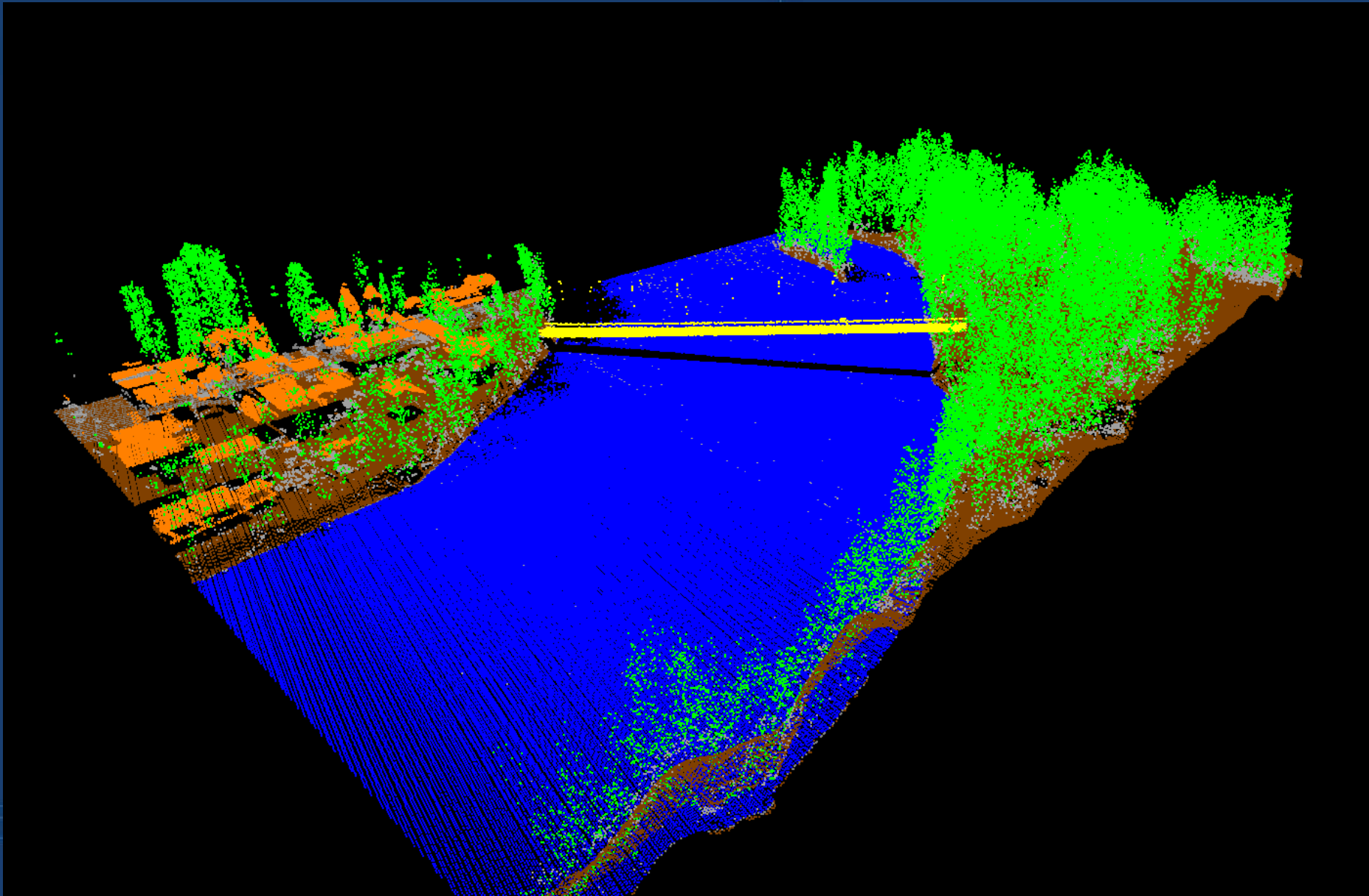
GROUND, BUILDINGS, AND HIGH VEGETATION



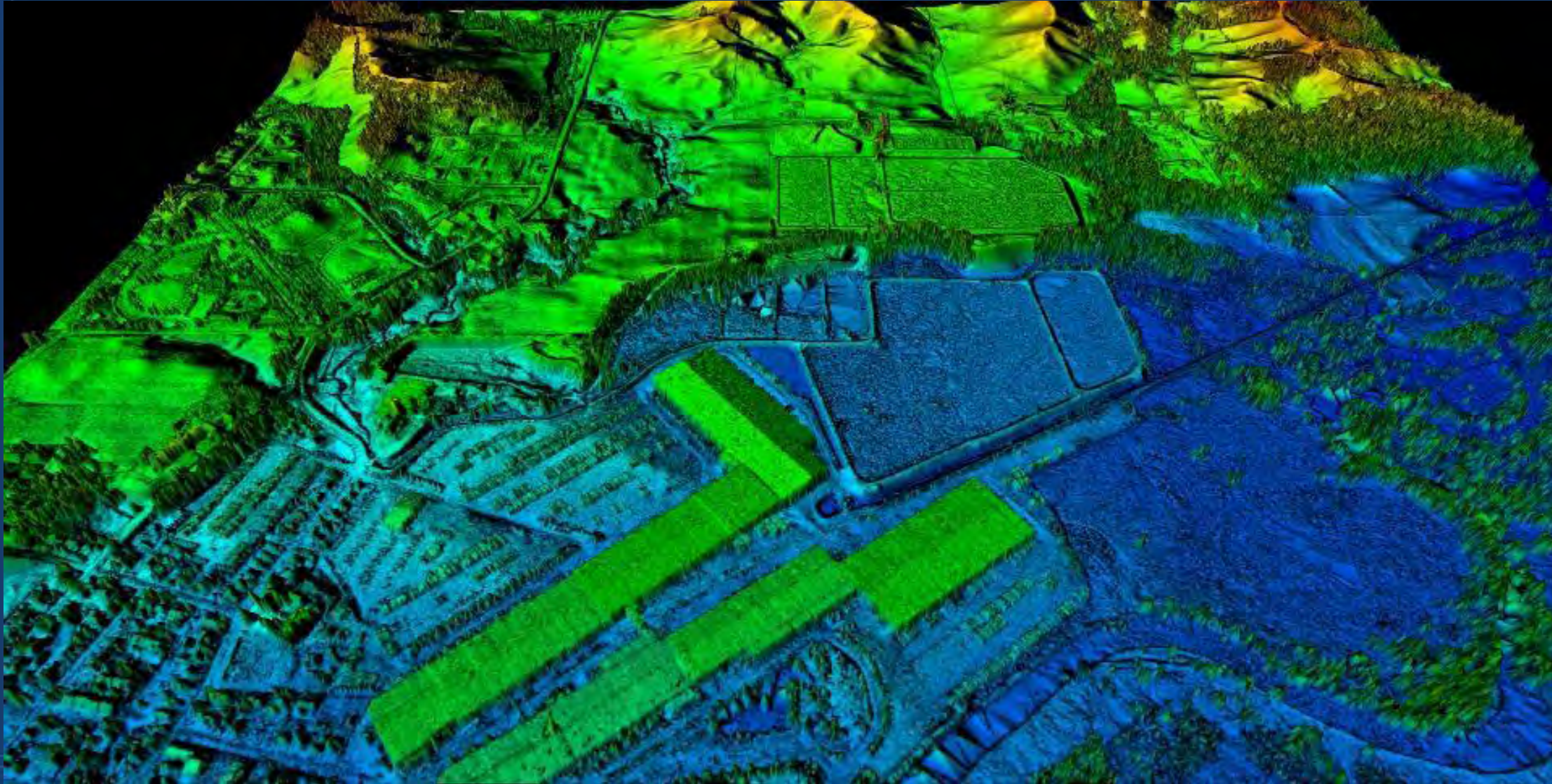
AYRES
GEOSPATIAL

www.AyresAssociates.com

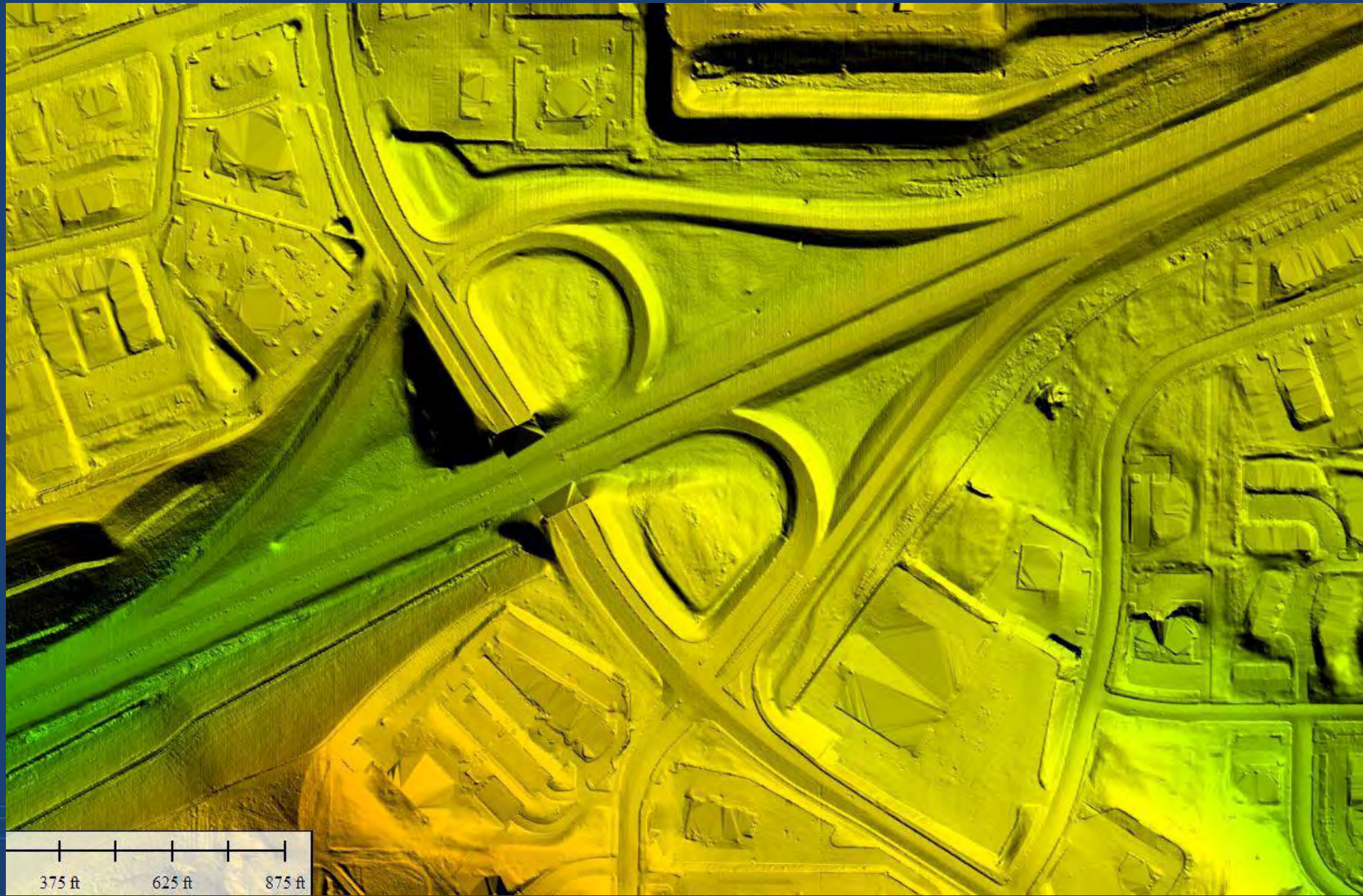
Improved Classification



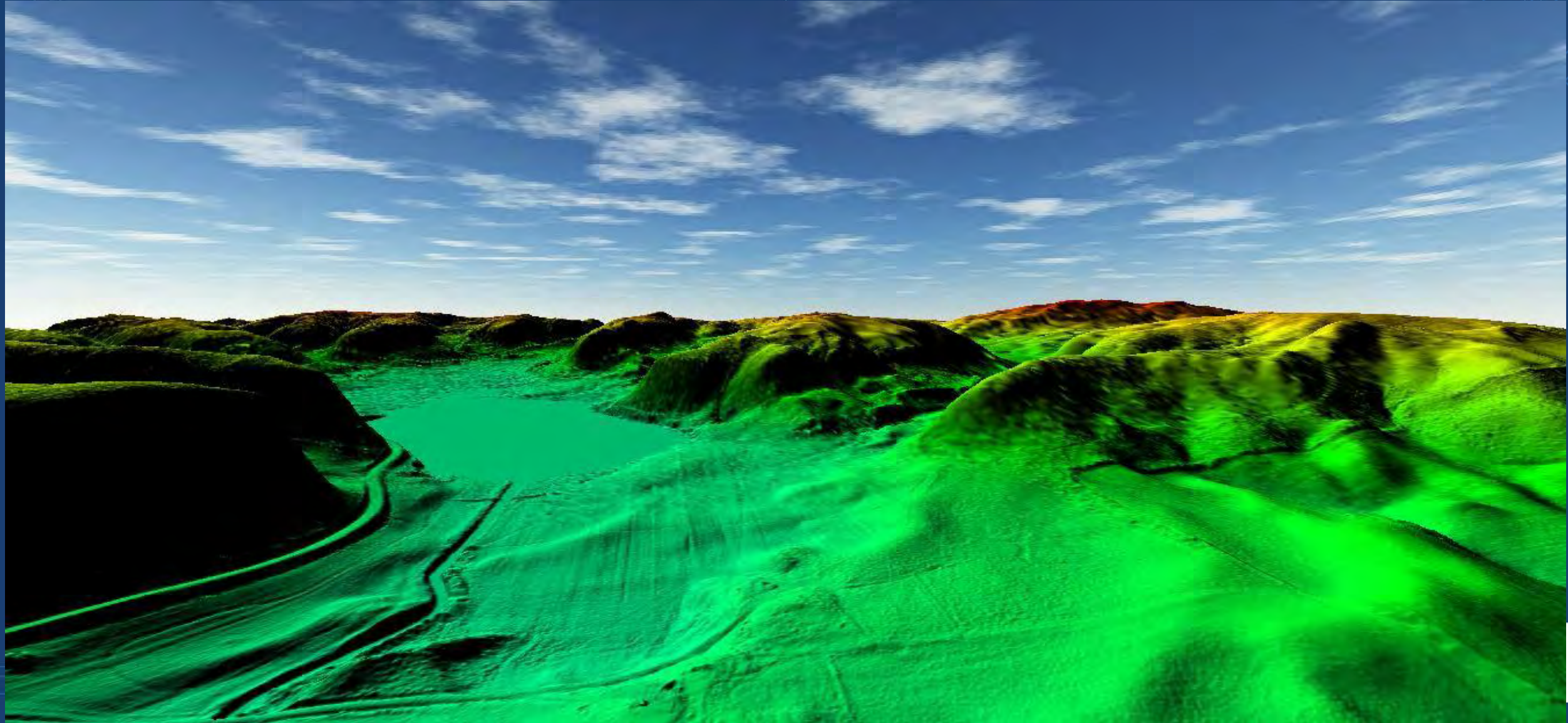
Improved DSMs



2017 DEM – 2 foot Grid



Improved 3D Modeling



Options for improved contours

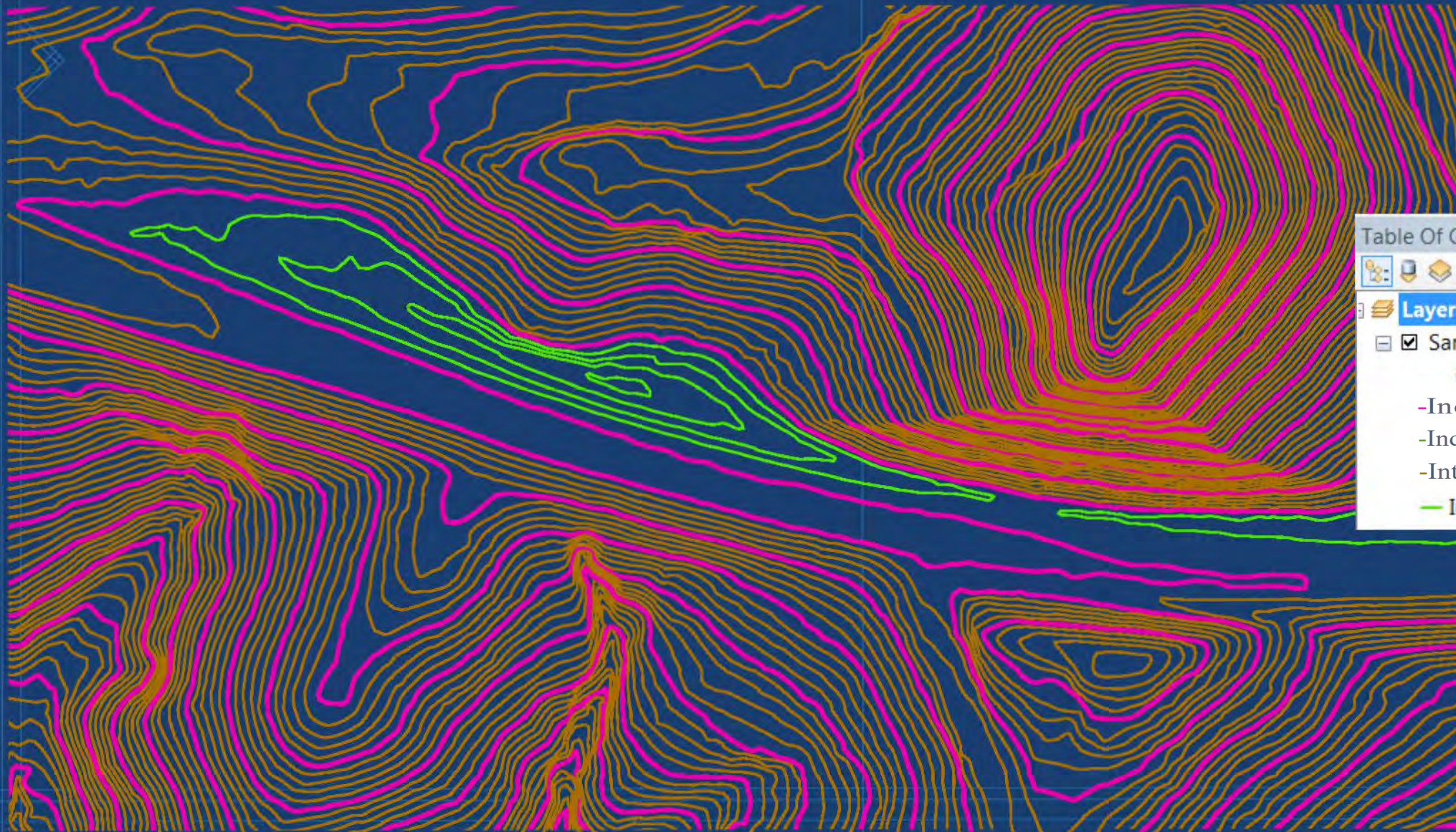
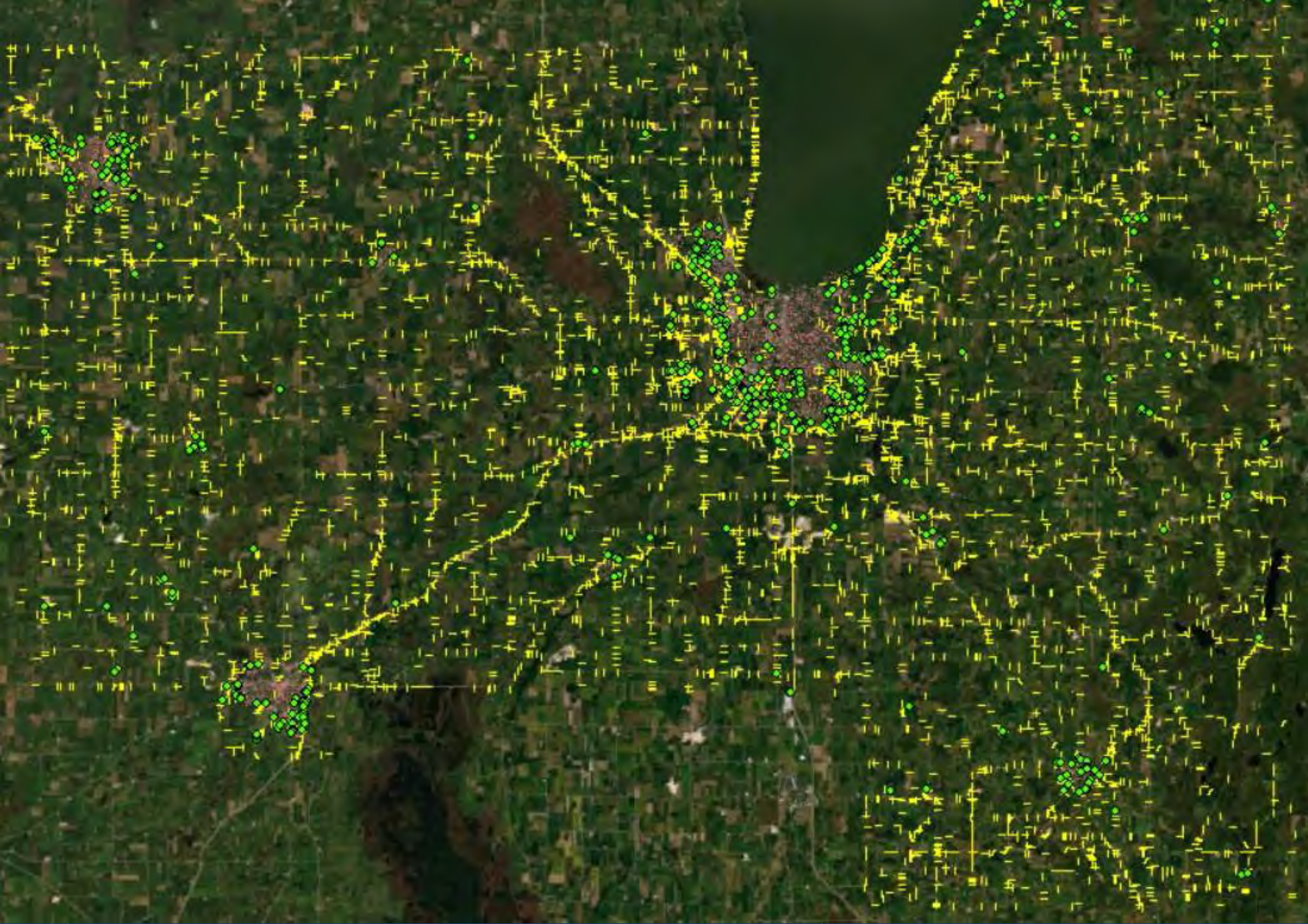


Table Of Contents

Layers

- Sample_Contours_Smooth
 - ContType
 - Index
 - Index Depression
 - Intermediate
 - Intermediate Depression



Culvert collection and hydro-enforced DEM

Culverts & Hydro Enforced DEM





Capital Project Request Form

Project	2021 Countywide LiDAR Data Capture	CIP Funds Requested	\$130000.00
Project Number	(Do NOT fill in – for use by F&CM Department)		Request for Year 2021

General Instructions for completing this form:

- Enter requested information after placing the cursor (point and click) in the corresponding gray-shaded blank.
- For all but the most obvious items, more detailed instructions are available by typing the F1 key while the cursor placed on the corresponding blank.
- Each box will expand as necessary to include your text. Limits on text length are noted in the F1 instructions.
- Use the tab key to advance the cursor to the next blank; use shift/tab to move the cursor to the previous blank.
- *If this Charter form is not completed in its entirety, your request may not be ranked.*

1. REQUEST INFORMATION			
Project Title	2021 Marathon County Digital LiDAR Aquisition Project		
Location	Countywide (210 River Dr)		
Description	Countywide LiDAR & Geographic Information System Basemap Data		
Date of Request	12/03/2020	Project Type	Repair/Replacement
Submitted By	David Mack	Phone	715-261-6000
Department	Conservation, Planning Zoning	Email	dave.mack@co.marathon.wi.us
Has this request been approved by the appropriate standing committee or board.	Y <input type="checkbox"/>	N <input type="checkbox"/>	Minutes of the meeting in which the funding request was approved must be submitted to F&CM Dept. prior to July 1 st .
Has funding for this project been requested previously but not ranked high enough to be funded?	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	If so, how many times has the request been submitted previously?
Is this request a continuation of a previously funded CIP project?	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	If so, in which year was that project funded?
Will this project be closed out within three years of the fiscal year in which it was funded? If not, please explain why below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Is this project necessary due to a federal, state, or local legal mandate? If yes, please identify the specific mandate below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Will this project comply with recommendations or objectives addressed in an adopted plan (e.g. strategic plan), referendum, or study? If yes, please identify the specific plan, referendum, or study below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Marathon County Land Records Modernization Plan 2019 -2021, Supports strategies in Strategic Plan, Objectives 5.2, 6.3, 10.8, and 10.12.			



Capital Project Request Form

2. PROJECT DEFINITION AND SCOPE

Project Objective(s)	Capture Aerial LiDAR Data capable of capturing 1' Contours and 3d elevations		
Alignment to Departmental Mission Statement	Making Marathon County Land Use Safe and Healthy		
Departmental Priority (check a different priority for each project)	(High)	1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/>	(Low)
Related Other Projects	Direct relationship to GIS, E911, Zoning, Forestry, Conservation, Parks, Property Mapping, Comprehensive Planning and planning updates, Land and Water Planning, Transportation Planning, Highway Department, Facility Planning, Health Department site analysis.		
Alternatives Considered	1. Do nothing and let our GIS data continue to lose its usefulness 2. 3.		
Why Alternatives Listed Above Were Rejected	1. 2. 3.		
Target Start Date	4/1/2021	Anticipated Completion Date	12/31/2021

Project Scope Statement List the major components of the project's scope of work below. Refer to documentation such as RFP's, proposals, functional specifications, etc. to set and limit the project scope.

<p>"In Scope" = everything the project will include to meet the requirements of the project objectives.</p> <p>"Not in Scope" = any responsibilities, activities, deliverables, or other areas that are NOT to be funded as part of this project, even though they may have some relation to it.</p>	<p>In Scope:</p> <ul style="list-style-type: none"> • Digital LiDar 1' Contours during the Spring of 2021 • Ground control using AB-GPS • County coordinate system • FGDC Metadata • Base map feature updates such as buildings • • • • • 	<p>Not in Scope:</p> <ul style="list-style-type: none"> • • • • • • • • •
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Capital Project Request Form

3. PROJECT RISK FACTORS

Assumptions	None
Dependencies	Weather related (snow cover, cloud cover, etc.)
Constraints	None Known

4. PROJECT COST

Estimated Cost Components		Cost Allocation Per Fiscal Year		
Preliminary Design or Study	\$0.00	If project funds can be allocated over more than 1 year, please indicate the amount to be allocated for each year below:		
Final Design and Engineering	\$0.00			
Land Acquisition	\$0.00	Fiscal Year	Amount	\$0.00
Construction	\$0.00	Fiscal Year	Amount	\$0.00
Equipment/Furnishings	\$0.00	Fiscal Year	Amount	\$0.00
Other: Data Acquisition	\$130,000.00	Fiscal Year	Amount	\$0.00
Miscellaneous Costs	\$0.00	Fiscal Year	Amount	\$0.00
Project Budget (total of estimated cost components)	\$130,000.00	←----- (sum of above should equal) -----!		
Is this project to be funded entirely with CIP funds?			Yes <input type="checkbox"/>	No <input type="checkbox"/>
If not, list below any other (non-CIP) funding sources for this project			Funding Amount	
•			\$	
•			\$	
•			\$	
Total CIP Funding Requested		\$130,000.00		

5. ASSET LIFE, RECURRING COSTS, AND RETURN ON INVESTMENT

If an existing asset (facility or equipment) is being renovated or replaced, what is the age of the existing asset in years?		
Expected service life (in years) of the existing asset, based on applicable industry standards?		
Estimated Service Life of Improvement (in years)		
Future Estimated Recurring Costs	Annual Operating Costs	\$0.00
	Annual Maintenance Costs	\$0.00
	Other Non-Capital Costs	\$0.00
	Total Recurring Costs	\$0.00
Estimated Return on Investment (in years)		



Capital Project Request Form

6. OPERATING COST IMPACT

Will this project lead to a reduction in personnel or maintenance costs? If yes, please explain below.

Yes No

Will this project lead to increased efficiency or productivity? If yes, please explain below.

Yes No

- This project will produce a 3d elevation model for the entire County. This will allow accurate Floodplain Mapping per FEMA specifications. The project would allow efficient determination of a property being in or out of the floodplain. 2' contours will be developed for the entire County useful for site planning as well as accurate slope development for runoff, Tower height & location, Directional water flow through culverts and ditches for transportation.

Will this project provide an additional revenue generating opportunity? If yes, please explain below.

Yes No



Capital Project Request Form

7. ECONOMIC AND PUBLIC BENEFIT

Does this project have the potential to promote economic development county-wide? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Does this project have the potential to promote economic development within a specific area of the county? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Will this project result in an increase of long-term jobs within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project enhance or increase recreational opportunities and/or green space? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Does this project contribute toward improved transportation efficiency? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Does this project impact the quality of life of the general county population? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Does this project impact the quality of life of a specific demographic within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project enhance or increase cultural or educational opportunities? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Does this project contribute toward improving the wellness of Marathon County Citizens? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

8. RELATED DOCUMENTS

List below any attached documentation including estimates, studies or plans, photographs, standing committee or board minutes, etc. that supports this project request.

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-
-

Marathon County Courthouse/Jail Domestic Water System Renovation

Project Scope and Budget

Basic Scope of Project:

Current code requires water for domestic use to be 120F and water for kitchen cleaning and sanitizing to be 140F. There have been multiple instances as of late that the jail is getting periods of time where the water is coming in under the required temperature. While looking for causes of this we found one of the two water 250,000 BTU heaters that supplies the jail to be leaking so we are replacing it with an in-kind unit to get through the year. The other water heater is of the same age so it will most likely fail in the near future.

While looking over the rest of the current system we found that the 1500 gallon storage tank and hot water expansion tanks are from 1987 which makes them 33 years old. Typical life spans for these tanks are 20 years. If these tanks fail it could take 8-10 weeks to get replacements and because of the size of the storage tank part of the exterior wall of the building would have to be removed to get a new one in. This would be very time consuming and expensive. Meanwhile we could possibly be without hot water in the jail for a period of time.

Our solution to the water heater/tank situation would be to go to (3) 500,000 BTU water heaters and eliminate the storage tank entirely. We would replace the expansion tank only. All existing piping, circulation pumps, mixing valves, controllers and anti-scald valves would remain or be reused.

This set-up would be more cost effective to maintain and if a water heater would go down it could be replaced within two days because the water heaters are on shelf items at supply houses. If the storage tank would go down there would be a very long lead-time.

Also the current water heater for the Courthouse is older than the jail water heaters and is not a direct vent high efficiency unit. If we would go forward with the jail water heaters we would take the new 250,000 BTU water heater that we currently replacing for the jail and use it to replace the old unit currently being used in the Courthouse.

Budget to Complete the Courthouse/Jail Domestic Water System Renovation:

- | | |
|--|--------------------|
| • Add (3) water heaters, new expansion tank, necessary piping, demo etc. | \$72,000.00 |
| • Replace the Courthouse water heater with the new 250,000 BTU unit from jail. | \$ 2,000.00 |
| • Control work | \$ 5,000.00 |
| • <u>Contingency</u> | <u>\$ 5,530.00</u> |

Total: **\$84,530.00**



Capital Project Request Form

Project		CIP Funds Requested	\$84,530.00
Project Number	<i>(Do NOT fill in – for use by F&CM Department)</i>		Request for Year 2021

General Instructions for completing this form:

- Enter requested information after placing the cursor (point and click) in the corresponding gray-shaded blank.
- For all but the most obvious items, more detailed instructions are available by typing the F1 key while the cursor placed on the corresponding blank.
- Each box will expand as necessary to include your text. Limits on text length are noted in the F1 instructions.
- Use the tab key to advance the cursor to the next blank; use shift/tab to move the cursor to the previous blank.
- *If this Charter form is not completed in its entirety, your request may not be ranked.*

1. REQUEST INFORMATION			
Project Title	Courthouse/Jail Domestic Water System Renovation		
Location	Courthouse Boiler Room		
Description	Replacement of water heaters, expansion tank and elimination of storage tank for domestic water feeding the Jail and Courthouse.		
Date of Request	12/03/2020	Project Type	Repair/Replacement
Submitted By	Craig Christians	Phone	715-261-6987
Department	Facilities Capital Management	Email	craig.christians@co.marathon.wi.us
Has this request been approved by the appropriate standing committee or board.	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	<i>Minutes of the meeting in which the funding request was approved must be submitted to F&CM Dept. prior to July 1st.</i>
Has funding for this project been requested previously but not ranked high enough to be funded?	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	If so, how many times has the request been submitted previously?
Is this request a continuation of a previously funded CIP project?	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	If so, in which year was that project funded?
Will this project be closed out within three years of the fiscal year in which it was funded? If not, please explain why below.	Yes <input checked="" type="checkbox"/>		No <input type="checkbox"/>
Is this project necessary due to a federal, state, or local legal mandate? If yes, please identify the specific mandate below.	Yes <input checked="" type="checkbox"/>		No <input type="checkbox"/>
Will this project comply with recommendations or objectives addressed in an adopted plan (e.g. strategic plan), referendum, or study? If yes, please identify the specific plan, referendum, or study below.	Yes <input type="checkbox"/>		No <input checked="" type="checkbox"/>



Capital Project Request Form

2. PROJECT DEFINITION AND SCOPE

Project Objective(s)	Install (3) new 500,000 BTU water heaters, and new expansion tank replacing the (2) existing water heaters, expansion tank and eliminate the need for the 1500 gallon storage tank that is 33 years old.		
Alignment to Departmental Mission Statement	The department performs maintenance and custodial duties to maintain County facilities, equipment, machinery, and furnishings in good repair and in clean orderly, and safe condition for Marathon County employees and patrons. The department will preserve and extend the useful life of existing facilities, maintaining the appearance of buildings and grounds, assist in the efficient usage of space, provide emergency repairs and preventive maintenance of equipment and structures.		
Departmental Priority (check a different priority for each project)	(High)	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/>	(Low)
Related Other Projects			
Alternatives Considered	1. do nothing 2. 3.		
Why Alternatives Listed Above Were Rejected	1. 2. 3.		
Target Start Date	2/1/2021	Anticipated Completion Date	April 1, 2021
Project Scope Statement List the major components of the project's scope of work below. Refer to documentation such as RFP's, proposals, functional specifications, etc. to set and limit the project scope.			



Capital Project Request Form

<p>“In Scope” = everything the project will include to meet the requirements of the project objectives.</p> <p>“Not in Scope” = any responsibilities, activities, deliverables, or other areas that are NOT to be funded as part of this project, even though they may have some relation to it.</p>	<p>In Scope:</p> <ul style="list-style-type: none"> • Furnish and install (3) 500,000 BTU water heaters • switch the (1) new 250,000 BTU water heater for the jail to the Courthouse side • remove the 33 year old 1500 gallon storage tank • replace the 33 year old expansion tank • All required plumbing to make the system functional and meet code • • • • • • • 	<p>Not in Scope:</p> <ul style="list-style-type: none"> • • • • • • • • • •
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3. PROJECT RISK FACTORS	
Assumptions	If this project is not done there is a good chance of the system failing and we won't have hot water for the jail. To fix some of the potential problems we could be down for an extended period of time.
Dependencies	
Constraints	



Capital Project Request Form

4. PROJECT COST				
Estimated Cost Components		Cost Allocation Per Fiscal Year		
Preliminary Design or Study	\$0.00	If project funds can be allocated over more than 1 year, please indicate the amount to be allocated for each year below:		
Final Design and Engineering	\$0.00			
Land Acquisition	\$0.00	Fiscal Year	Amount	\$0.00
Construction	\$0.00	Fiscal Year	Amount	\$0.00
Equipment/Furnishings	\$0.00	Fiscal Year	Amount	\$0.00
Other: Contingency	\$0.00	Fiscal Year	Amount	\$0.00
Miscellaneous Costs	\$0.00	Fiscal Year	Amount	\$0.00
Project Budget (total of estimated cost components)	\$84,530.00	←----- (sum of above should equal) -----!		
Is this project to be funded entirely with CIP funds?			Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If not, list below any other (non-CIP) funding sources for this project			Funding Amount	
•			\$	
•			\$	
•			\$	
Total CIP Funding Requested		\$84,530.00		

5. ASSET LIFE, RECURRING COSTS, AND RETURN ON INVESTMENT		
If an existing asset (facility or equipment) is being renovated or replaced, what is the age of the existing asset in years?	33	
Expected service life (in years) of the existing asset, based on applicable industry standards?	20	
Estimated Service Life of Improvement (in years)	20	
Future Estimated Recurring Costs	Annual Operating Costs	\$0.00
	Annual Maintenance Costs	\$0.00
	Other Non-Capital Costs	\$0.00
	Total Recurring Costs	\$0.00
Estimated Return on Investment (in years)		



Capital Project Request Form

6. OPERATING COST IMPACT	
Will this project lead to a reduction in personnel or maintenance costs? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will this project lead to increased efficiency or productivity? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will this project provide an additional revenue generating opportunity? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

7. ECONOMIC AND PUBLIC BENEFIT	
Does this project have the potential to promote economic development county-wide? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project have the potential to promote economic development within a specific area of the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will this project result in an increase of long-term jobs within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project enhance or increase recreational opportunities and/or green space? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project contribute toward improved transportation efficiency? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project impact the quality of life of the general county population? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project impact the quality of life of a specific demographic within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project enhance or increase cultural or educational opportunities? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project contribute toward improving the wellness of Marathon County Citizens? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>



Capital Project Request Form

Page
6 of 6

8. RELATED DOCUMENTS

List below any attached documentation including estimates, studies or plans, photographs, standing committee or board minutes, etc. that supports this project request.

- Proposed project scope and budget paper
-
-



RESOLUTION



RESOLUTION R11-2020-1364

A RESOLUTION IN SUPPORT OF STATE FUNDING FOR EQUITABLE RETURN OF UTILITY TAX COLLECTIONS TO COUNTIES AND MUNICIPALITIES AS UTILITY AID

WHEREAS, shared revenue utility aid payments help counties and municipalities pay for services provided to tax-exempt utility property, and

WHEREAS, These payments-in-lieu of taxes are also viewed as partial compensation for the air pollution, noise, traffic congestion, property maintenance, emergency services and land use limitations caused by the presence of utility property, and

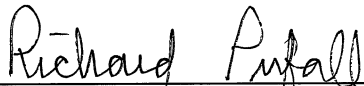
WHEREAS, state has typically retained about eighty percent of utility tax collections for use as General Purpose Revenue (GPR), rather than return those dollars to counties and municipalities where the utilities are located.

WHEREAS, in 2019-20, the state collected \$351.4 million in utility taxes, but only returned \$75.6 million to local governments as utility aid, and


WHEREAS, moreover, payments generated through the current utility aid formula have largely been stagnant, both as a percentage of tax collections and in the actual dollars distributed to counties and municipalities. Stagnant or declining aid results in a burdensome shift in taxes to owners of the remaining taxable property.

THEREFORE BE IT RESOLVED, that the Ashland County Board of Supervisors hereby encourages the Governor's 2021-2023 budget to include a provision in your 2021-23 budget plan to provide for a fairer, more equitable return of utility tax collections to counties and municipalities as utility aid with an inflationary increase built into the utility aid formula.

Signed at the City of Ashland, Wisconsin on this 10th day of November, 2020.



Richard Pufall, County Board Chair



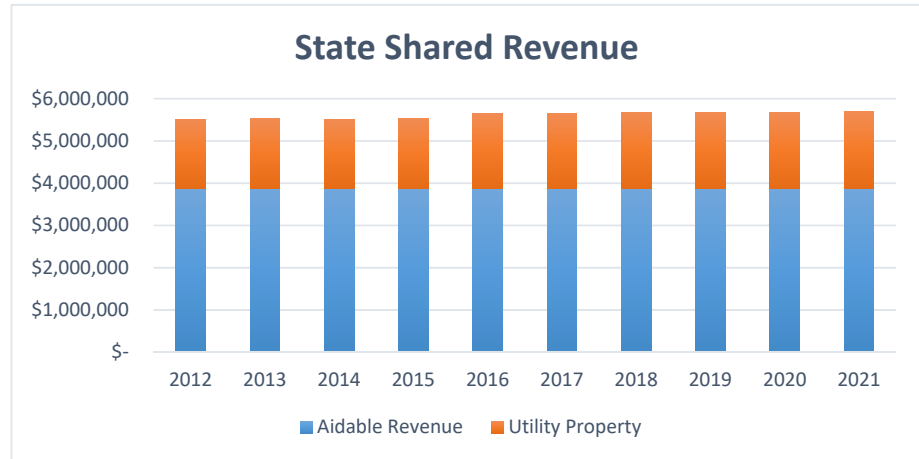
ATTEST: Heather Schutte, Ashland County Clerk

PASSED

FAILED

State Shared Revenue

Year	Aidable Revenue	Utility Property	Total
2012	\$ 3,877,717	\$ 1,639,989	5,517,706.00
2013	\$ 3,877,717	\$ 1,643,222	5,520,939.00
2014	\$ 3,877,717	\$ 1,637,762	5,515,479.00
2015	\$ 3,877,717	\$ 1,644,525	5,522,242.00
2016	\$ 3,877,717	\$ 1,776,433	5,654,150.00
2017	\$ 3,877,717	\$ 1,776,433	5,654,150.00
2018	\$ 3,877,717	\$ 1,793,508	5,671,225.00
2019	\$ 3,877,717	\$ 1,790,455	5,668,172.00
2020	\$ 3,877,717	\$ 1,790,455	5,668,172.00
2021	\$ 3,877,717	\$ 1,815,303	5,693,020.00



**MARTHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETINGS
2021 SCHEDULE**

The Human Resources, Finance & Property Committee and the Executive Committee shall meet as follows during the week of the second Thursday of each month: Tuesday - Human Resources, Finance & Property

TUESDAY, JANUARY 12	3:30 PM	COUNTY BOARD ASSEMBLY ROOM
TUESDAY, JANUARY 26	4:00 PM	COUNTY BOARD ASSEMBLY ROOM
TUESDAY, FEBRUARY 9	3:30 PM	COUNTY BOARD ASSEMBLY ROOM
TUESDAY, FEBRUARY 23	4:00 PM	COUNTY BOARD ASSEMBLY ROOM
TUESDAY, MARCH 9	3:30 PM	COUNTY BOARD ASSEMBLY ROOM
TUESDAY, MARCH 23	4:00 PM	COUNTY BOARD ASSEMBLY ROOM
TUESDAY, APRIL 6	3:30 PM	COUNTY BOARD ASSEMBLY ROOM
(April 6, Election Intake 6:00pm)		
TUESDAY, APRIL 27	4:00 PM	COUNTY BOARD ASSEMBLY ROOM
TUESDAY, MAY 11	3:30 PM	COUNTY BOARD ASSEMBLY ROOM
TUESDAY, MAY 25	4:00 PM	COUNTY BOARD ASSEMBLY ROOM
TUESDAY, JUNE 8	3:30 PM	COUNTY BOARD ASSEMBLY ROOM
TUESDAY, JUNE 22	4:00 PM	COUNTY BOARD ASSEMBLY ROOM
TUESDAY, JULY 6	3:30 PM	COUNTY BOARD ASSEMBLY ROOM
TUESDAY, JULY 27	4:00 PM	COUNTY BOARD ASSEMBLY ROOM
TUESDAY, AUGUST 10	3:30 PM	COUNTY BOARD ASSEMBLY ROOM
TUESDAY, AUGUST 24	4:00 PM	COUNTY BOARD ASSEMBLY ROOM
TUESDAY, SEPTEMBER 7	3:30 PM	COUNTY BOARD ASSEMBLY ROOM
TUESDAY, SEPTEMBER 28	4:00 PM	CWA CONFERENCE RM B – UPPER LEVEL
		MARATHON COUNTY HRFC MEETING
	5:00 PM	JOINT PORTAGE/MARATHON CO AIRPORT
TUESDAY, OCTOBER 5	3:30 PM	COUNTY BOARD ASSEMBLY ROOM-2021 BUDGET MEETING
TUESDAY, OCTOBER 12	4:00 PM	COUNTY BOARD ASSEMBLY ROOM-2021 BUDGET MEETING
TUESDAY, NOVEMBER 9	3:30 PM	COUNTY BOARD ASSEMBLY ROOM
TUESDAY, DECEMBER 7	3:30 PM	COUNTY BOARD ASSEMBLY ROOM