



## MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING AGENDA

Date & Time of Meeting: **Monday, August 19, 2019; 3:00 p.m.**

Meeting Location: **Marathon County Courthouse, County Board Assembly Room 500 Forest Street, Wausau, WI 54403**

**Members: EJ Stark, Chair; Bill Miller, Vice-Chair; Tim Buttke, John Durham, Kurt Gibbs, Yee Leng Xiong, Jeff Zriny**

**Marathon County Mission Statement:** Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly, or in cooperation with other public and private partners, provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12/20/05)

**Human Resources, Finance & Property Committee Mission/Purpose:** Provide leadership for the implementation of the County Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to the human resources initiatives, finance and property of the County.

1. Call to Order-Please silence your cellphones
2. Public Comment Period – None
3. Approval of the Minutes of the July 29, 2019 Human Resources, Finance and Property Committee Meeting
4. Educational Presentations/Outcome Monitoring Reports-2020 Budget Update
5. Operational Functions required by Statute, Ordinance, or Resolution:
  - A. Discussion and Possible Action by Human Resources and Finance and Property Committee
    - (1) Approval of the July 2019 Claims and Questioned Costs-Palmer
    - (2) Tax Deed Bid Opening  
**City Of Wausau SALE #2019 -7**  
110 Miller Ave, Wausau, WI
    - (3) Presentation and discussion of engineering study of existing Wausau Library Roof and building envelope and possible next steps
    - (4) 2020 Reclassification and Job Evaluation Requests – 2020 Chart:
      - a. Administrative Specialist (Court Clerks) (4004, 4128, 4007, 4002, 4126, 4124), Clerk of Courts
      - b. Administrative Specialist (25503), Sheriff's Office
      - c. Social Service Professional (26148), Social Services
    - (5) Increase casual, seasonal, temporary employee pay rates – Countywide effective 8/25/19 and PRF start of 2019 winter season
  - B. Discussion and Possible Action by Committee to Forward to the County Board for its consideration
    - (1) Discussion and Possible Action by Committee-2019 Interdepartmental Transfers-Palmer
    - (2) Resolution to Accept Donation of Labor and funding to Construct 6 Pickleball Courts at Marathon Park by the Wausau Area Pickleball Inc. –Polley
    - (3) Restructure Chief Park Ranger position to contracted Deputy position; Abolish 1 FTE Assistant Park and Recreation Manager (Chief Park Ranger) DBM C42 in the Parks, Recreation & Forestry Department and create 1 FTE Deputy Sheriff-Recreational Safety, effective September 8, 2019 in the Sheriff's Office
    - (4) 2020 New Position Requests – 2020 Chart:
      - a. Administrative Assistant, CPZ (1 FTE)
      - b. Deputy Sheriff-Recreational Safety, Sheriff's Office (1FTE)
      - c. Communications Specialists, Sheriff's Office (6 FTE)
      - d. Administrative Coordinator-Property Lister, Treasurer (1 FTE)
      - e. Regulatory Compliance & Environmental Health/Safety Specialist, Solid Waste (1 FTE)
      - f. District Attorney position (dependent on state funding), District Attorney
    - (5) Increase range maximum for the Marathon County Pay Grid by 3% effective 1/12/2020
6. Policy Issues Discussion and Committee Determination-None
7. Announcements:  
Next Meeting Date-September 9, 2019 3 pm
8. Adjourn

*Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715 261-1500 or e-mail [infomarathon@mail.co.marathon.wi.us](mailto:infomarathon@mail.co.marathon.wi.us) one business day before the meeting.*

**SIGNED EJ STARK/s/K Palmer**

Presiding Officer or Designee

Faxed to: Wausau Daily Herald

Faxed to: City Pages

Faxed to: Record Review

Faxed by/time: K Palmer 8/16/2019 11:50am

**NOTICE POSTED AT THE COURTHOUSE**

By/Date/Time: K Palmer 8/16/2019 11:50 am