



**MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING **AMENDED****  
**AGENDA**

Date & Time of Meeting: **Monday, September 9, 2019; 3:00 p.m.**

Meeting Location: **Marathon County Courthouse, County Board Assembly Room 500 Forest Street, Wausau, WI 54403**

**Members: EJ Stark, Chair; Bill Miller, Vice-Chair; Tim Buttke, John Durham, Kurt Gibbs, Yee Leng Xiong, Jeff Zriny**

**Marathon County Mission Statement:** Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly, or in cooperation with other public and private partners, provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12/20/05)

**Human Resources, Finance & Property Committee Mission/Purpose:** Provide leadership for the implementation of the County Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to the human resources initiatives, finance and property of the County.

1. Call to Order-Please silence your cellphones
2. Public Comment Period – None
3. Approval of the Minutes of the August 19, 2019 Human Resources, Finance and Property Committee Meeting
4. Educational Presentations/Outcome Monitoring Reports-2020 Budget Update
5. Operational Functions required by Statute, Ordinance, or Resolution:
  - A. Discussion and Possible Action by Human Resources and Finance and Property Committee
    - (1) Approval of the August 2019 Claims and Questioned Costs-Palmer
    - (2) Approval of Proposed Financing Plan for the Wausau Library Roof and Building Envelope Repair-Lotter/Palmer
    - (3) Confirmation of RFP Result for Financial Advisor-Palmer
    - (4) Budget transfer –Jail Assessment for maintenance projects at the jail while inmate are offsite-Lotter
    - (5) Review CIP Policy for CCITC Projects and Timeline for CIP Process-Lotter/Palmer
    - (6) Appraisal of Law Office Adjacent to Courthouse
    - (7) Review of the 2018 Marathon County Single Audit Report-Palmer
  - B. Discussion and Possible Action by Committee to Forward to the County Board for its consideration
    - (1) 2019 Interdepartmental Transfers-Palmer
    - (2) 2020 New Position Requests – 2020 Chart:
      - a. Administrative Coordinator-Property Lister, Treasurer (1 FTE)
      - b. Regulatory Compliance & Environmental Health/Safety Specialist, Solid Waste (1 FTE)
      - c. District Attorney position (dependent on state funding), District Attorney
    - (3) Review and Approve the 2020 Capital Improvement Projects Program including the Recommendation by the Facilities Director to add “Jail Roof Project” to the 2020 CIP Program-Lotter
    - (4) **MOTION TO GO INTO CLOSED SESSION** (Roll call vote suggested) Pursuant to §19.85(1)(f) Wis. Stats. For the Purpose of Considering Financial, Medical, Social or Personal Histories or Disciplinary Data of Specific Persons, Preliminary Consideration of Specific Personnel Problems or the Investigation of Charges Against Specific Persons Except Where Par. (b) Applies Which, if Discussed in Public, Would be Likely to Have a Substantial Adverse Effect Upon the Reputation of any Person Referred to in Such Histories or Data, or Involved in Such Problems or Investigations to Discuss and Possibly Act Upon the Following:  
Grievance Submitted By Ryan Milbeck – Facilities and Capital Management Department
    - (5) Motion to Return to Open Session and Possible Announcement(s) on Closed Session Item(s)
    - (6) Announcements and Possible Action on Matters Discussed in Closed Session
6. Policy Issues Discussion and Committee Determination-None
7. Announcements:  
Next Meeting Date-September 30, 2019 3 pm at Central Wisconsin Airport
8. Adjourn

*Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715 261-1500 or e-mail [infomarathon@mail.co.marathon.wi.us](mailto:infomarathon@mail.co.marathon.wi.us) one business day before the meeting.*

**SIGNED EJ STARK/s/K Palmer**  
Presiding Officer or Designee

Faxed to: Wausau Daily Herald  
Faxed to: City Pages  
Faxed to: Record Review  
Faxed by/time: K Palmer 9/5/2019 2:50 pm  
**Posted to the County Website:**

**NOTICE POSTED AT THE COURTHOUSE**  
By/Date/Time: K Palmer 9/5/2019 2:50 pm  
**www.co.marathon.wi.us**