



OFFICE OF KIM TRUEBLOOD
COUNTY CLERK
MARATHON COUNTY



Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business.

ADJOURNED ANNUAL MEETING

ADDENDUM

THE ADJOURNED ANNUAL MEETING of the Marathon County Board of Supervisors, composed of thirty-eight (38) members, will convene at the Marathon County Courthouse, Assembly Room, 500 Forest Street, Wausau, on Tuesday, January 25, 2022 at **7:00** p.m. to consider the following matters:

Persons wishing to attend the meeting by phone may call into the telephone conference beginning ten minutes prior to the start time indicated above using the following number:

1-408-418-9388 Access code: 146-235-4571

The meeting will also be broadcast on Public Access or at <https://tinyurl.com/MarathonCountyBoard>

A. OPENING OF SESSION:

1. Meeting called to order by Chairperson Gibbs at 7:00 p.m., the agenda being duly signed and posted
2. Pledge of Allegiance to the Flag; Followed by a Moment of Silence/Reflection
3. Reading of Notice
4. Request for silencing of cellphones and other electronic devices
5. Roll Call
6. Acknowledgment of visitors

B. EDUCATIONAL PRESENTATION OR REPORT:

7. ARPA Process and Application Form Presentation by Supervisor Robinson

C. CONSENT AGENDA:

8. Approval of minutes from the December 14, 2021, meeting.
9. Referral of bills and communications to respective committees
10. Authorizing the Clerk to issue orders, bills, and claims from the last session through this session
11. Confirmation of Appointments:
 - a) 2022 Emergency Fire Wardens - Dwayne Marosek, Town of Bevent, Jerry and Jodi Block, Town of Hamburg, Jeff Khyos, Town of Mosinee
 - b) Central Wisconsin Economic Development (CWED) Board – Kimm Weber
 - c) Board of Health – Kue Her, Tiffany Lee, Helen Luce
12. Enactment of Ordinances:
 - a) Town of Plover Rezone – James Gardener on behalf of Dean Krubsack #O-01-22
 - b) Town of Guenther Rezone – Tim Vreeland on behalf of Dale Taylor #O-02-22

D. MEMORIALS:

13. Life and Public Service of James Seefeldt
14. Life and Public Service of Maynard Tremelling

E. APPOINTMENTS:

15. North Central Community Services Program Board

16. Environmental Resources Committee – FSA Representative

F. ORDINANCE:

17. Ordinance Amending General Code of Ordinances for Marathon County Chapter 11.02
Animal Waste Management Ordinance Code #O-03-22

RESOLUTIONS

G. COUNTY BOARD OF SUPERVISORS:

18. Changes in Supervisory District Boundaries Resulting from City of Wausau Annexations
#R-01-22

H. HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE:

19. Approve 2021 Budget Transfers for Marathon County Department Appropriations #R-02-22
20. Approve 2022 Budget Transfers for Marathon County Department Appropriations #R-03-22
21. Restructuring of the Zoning and Regulatory Program Staffing of Conservation, Planning, and
Zoning (CPZ) Department #R-04-22
22. Authorizing ARPA Expenditure for PTO Balance Liability Reduction #R-05-22

I. PUBLIC SAFETY COMMITTEE:

23. Establishing an Intergovernmental Agreement with Municipalities for Assignment of
Addresses #R-06-22

J. EXECUTIVE COMMITTEE:

24. Authorizing Participation in the Uniquely Wisconsin Tourism Campaign and Amending the
2022 Budget #R-07-22
25. Authorizing Administrator to Negotiate Lease of Space within Community Partners Campus
#R-08-22

K. MISCELLANEOUS BUSINESS

26. Announcements and / or Requests
27. Motion to Adjourn

WITNESS: My signature this 25th day of January 2022

Kim Trueblood
Marathon County Clerk

NOTE: The next meeting of the County Board will be the Educational Meeting on Thursday,
February 17, 2022. The Business Meeting will be on Tuesday, February 22. Both
meetings will be held at 7:00 p.m. in the Assembly Room of the Courthouse.

NOTICE PROVIDED TO: County Board Members
Marathon County Departments
News Media
Posted on County Website: www.co.marathon.wi.us

*Any person planning to attend this meeting who needs some type of special accommodation in order to
participate should call the County Clerk's Office at 715-261-1500 or e-mail countyclerk@co.marathon.wi.us
one business day before the meeting.*



ARPA Project Request Form

- Project Requestor should complete Section 1 and submit draft ideas to County Administration for review.
- If County Administration supports further review of the project, Department Heads will be asked to review and provide additional feedback to County Administration.
- All projects must be completed by December 31, 2024, in order to be considered, unless it is contracted until December 31, 2026.

SECTION 1 – To Be Completed by Project Requestor Before Submitting to County Administration

Project Requestor: _____ **Date:** _____

Name of ARPA Project: _____

New Project
 Expansion of Existing Project *(identify below)*
 Replace Future CIP Project *(identify below)*
 Identify: _____

Estimated Start Date of Project: _____ **Estimated Date of Completion:** _____

Identify the Category for Eligible Use: *(see pages 4-5 for list from the US Treasury)*

- Responding to the Public Health Emergency
 Addressing Negative Economic Impacts
 Revenue Loss
 Serving the Hardest Hit
 Improving Access to Infrastructure

What expenditure category does this project qualify under? *(See list on pages 5-6. Example.: 7.1 Administrative Expenses)*

Please explain how the project qualifies under the expenditure category noted above:

Description – *Provide an explanation about what the project entails.*

How does this project directly address the negative impacts of the pandemic? (e.g. economic impacts, disproportionately impacted communities, public health, etc.)

How does this project benefit the citizens of Marathon County and align with the goals within the [strategic](#) and [comprehensive](#) plans?

Estimated Total Cost of Project: \$ _____

Amount of Marathon County ARPA Funds Requested: \$ _____

Budget Year: 2022 2023 2024 2025 2026

Note: ARPA Funds are to be obligated by December 31, 2024, and spent by December 31, 2026.

Are matching funds available from another organization/municipality? Yes No

If yes, identify who and amount:

Are there other funding opportunities available such as pandemic-related grants that would reduce the amount of ARPA funding needed? Yes No

If yes, please identify source, amount and timeline of funding awards:

Please identify, if any, ongoing costs the project will incur and how those costs would be funded?

(examples: building maintenance, replacement costs, or ongoing maintenance/cleaning)

Will this project result in savings for a county department or the community beyond 2026?

Yes No

If yes, please specify how much and in what areas these savings will be realized?

Do you anticipate this project to increase future revenues for Marathon County in general?

Yes No

If yes, what revenues will be affected?

Do you anticipate this project to increase future revenues for a county department or Marathon County

Government? Yes No

If yes, what revenues will be affected?

Is there a current program/service that will no longer be offered as a result of this project? Yes No

If yes, please identify the program and costs of the current program:

Will this new project require additional staff only for the duration of the project? *(example: project management resources)* Yes No

If yes, how many staffing hours are anticipated? _____

Please email completed form to the County Administrator at administrator@co.marathon.wi.us

Signature of Project Requestor

Date

SECTION 2 – To Be Completed by the County Administrator

Approved for HRFP Committee Review

Denied

Forwarded to Department Head for Review

More Information Needed

Category for Eligible Use:

Responding to the Public Health Emergency Addressing Negative Economic Impacts

Serving the Hardest Hit

Improving Access to Infrastructure

Revenue Loss

Project Budget Year: 2022 2023 2024 2025 2026

County Administrator

Date

Comments for HRFP Committee:

SECTION 3 – Additional Action and/or Comments from HRFP Committee

HRFP Committee Meeting Date: _____ Approved Denied More Information Needed

Total Amount of Marathon County ARPA Funding Recommended by Committee: \$ _____

Comments for County Board:

SECTION 4 – County Board Action

County Board Meeting Date: _____ Approved Denied More Information Needed

Total Amount of Marathon County ARPA Funding Approved by County Board: \$ _____

Additional follow-up items:

**Appendix 1: Expenditure Categories**

The Expenditure Categories (EC) listed below must be used to categorize each project as noted in Part 2 above. The term “Expenditure Category” refers to the detailed level (e.g., 1.1 COVID-10 Vaccination). When referred to as a category (e.g., EC 1) it includes all Expenditure Categories within that level.

1: Public Health	
1.1	COVID-19 Vaccination ^
1.2	COVID-19 Testing ^
1.3	COVID-19 Contact Tracing
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)*
1.5	Personal Protective Equipment
1.6	Medical Expenses (including Alternative Care Facilities)
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19
1.10	Mental Health Services*
1.11	Substance Use Services*
1.12	Other Public Health Services
2: Negative Economic Impacts	
2.1	Household Assistance: Food Programs* ^
2.2	Household Assistance: Rent, Mortgage, and Utility Aid* ^
2.3	Household Assistance: Cash Transfers* ^
2.4	Household Assistance: Internet Access Programs* ^
2.5	Household Assistance: Eviction Prevention* ^
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers*
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)* ^
2.8	Contributions to UI Trust Funds
2.9	Small Business Economic Assistance (General)* ^
2.10	Aid to Nonprofit Organizations*
2.11	Aid to Tourism, Travel, or Hospitality
2.12	Aid to Other Impacted Industries
2.13	Other Economic Support* ^
2.14	Rehiring Public Sector Staff
3: Services to Disproportionately Impacted Communities	
3.1	Education Assistance: Early Learning* ^
3.2	Education Assistance: Aid to High-Poverty Districts ^
3.3	Education Assistance: Academic Services* ^
3.4	Education Assistance: Social, Emotional, and Mental Health Services* ^
3.5	Education Assistance: Other* ^
3.6	Healthy Childhood Environments: Child Care* ^
3.7	Healthy Childhood Environments: Home Visiting* ^
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System* ^



3.9	Healthy Childhood Environments: Other* ^
3.10	Housing Support: Affordable Housing* ^
3.11	Housing Support: Services for Unhoused Persons* ^
3.12	Housing Support: Other Housing Assistance* ^
3.13	Social Determinants of Health: Other* ^
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators* ^
3.15	Social Determinants of Health: Lead Remediation ^
3.16	Social Determinants of Health: Community Violence Interventions* ^
4: Premium Pay	
4.1	Public Sector Employees
4.2	Private Sector: Grants to Other Employers
5: Infrastructure²⁴	
5.1	Clean Water: Centralized Wastewater Treatment
5.2	Clean Water: Centralized Wastewater Collection and Conveyance
5.3	Clean Water: Decentralized Wastewater
5.4	Clean Water: Combined Sewer Overflows
5.5	Clean Water: Other Sewer Infrastructure
5.6	Clean Water: Stormwater
5.7	Clean Water: Energy Conservation
5.8	Clean Water: Water Conservation
5.9	Clean Water: Nonpoint Source
5.10	Drinking water: Treatment
5.11	Drinking water: Transmission & Distribution
5.12	Drinking water: Transmission & Distribution: Lead Remediation
5.13	Drinking water: Source
5.14	Drinking water: Storage
5.15	Drinking water: Other water infrastructure
5.16	Broadband: "Last Mile" projects
5.17	Broadband: Other projects
6: Revenue Replacement	
6.1	Provision of Government Services
7: Administrative	
7.1	Administrative Expenses
7.2	Evaluation and Data Analysis
7.3	Transfers to Other Units of Government
7.4	Transfers to Non-entitlement Units (States and territories only)

*Denotes areas where recipients must identify the amount of the total funds that are allocated to evidence-based interventions (see Use of Evidence section above for details)

^Denotes areas where recipients must report on whether projects are primarily serving disadvantaged communities (see Project Demographic Distribution section above for details)

²⁴ Definitions for water and sewer Expenditure Categories can be found in the EPA's handbooks. For "clean water" expenditure category definitions, please see: <https://www.epa.gov/sites/production/files/2018-03/documents/cwdefinitions.pdf>. For "drinking water" expenditure category definitions, please see: <https://www.epa.gov/dwsrf/drinking-water-state-revolving-fund-national-information-management-system-reports>.



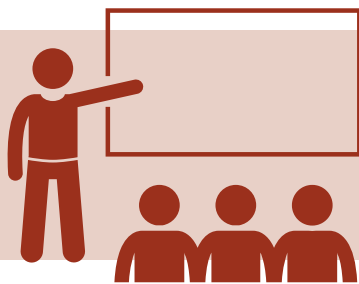
ARPA FUNDING APPLICATION PROCESS - DRAFT

Submit ARPA Funding "Interest Form" on County website.



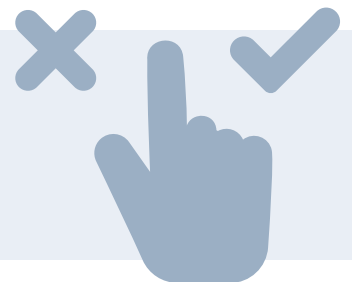
County Administrator reviews submissions. Appropriate Department Head evaluates idea and completes application if appropriate.

County Administrator reviews applications to ensure complete information and prepares for HRFP Committee.



HRFP Committee reviews applications. Project Lead/Department Head will provide a 10-minute project presentation to HRFP.

HRFP votes on whether or not to advance project proposals to the County Board.



County Board reviews and votes on whether or not to fund each project.

ARPA Project Request Process Overview

John Robinson

HR, Finance, and Property Committee Chair



What do we know?

- Marathon County will receive \$26.3 million. These are one-time funds.
- An equal amount was distributed amongst all Marathon County municipalities.
- Funds must be encumbered by December 31, 2024.
- Funds must be spent by December 31, 2026.
- Federal requirements in US Treasury's final rule, still bound by State Statute.

Final Rule

- Final rule takes effect April 1, 2022, and provides more flexibility.
- First \$10 million attributed to lost revenue.
- Provides guidance on categories for use:
 - Public Health
 - Negative Economic Impacts
 - Services to Disproportionately Impacted Communities
 - Premium Pay
 - Infrastructure
 - Revenue Replacement
 - Administrative

What have we done?

- Online survey to collect public input
- In-person listening sessions



CHILDCARE



HOUSING



HEALTH



FISCAL
IMPACTS



ECONOMIC
SUPPORT



BROADBAND



ECONOMIC
DEVELOPMENT



INFRASTRUCTURE



NATURAL
RESOURCES



PUBLIC
SAFETY



UTILITIES

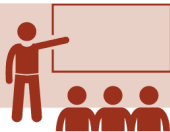
Application Process

Submit ARPA Funding "Interest Form" on County website.



County Administrator reviews submissions. Appropriate Department Head evaluates idea and completes application if appropriate.

County Administrator reviews applications to ensure complete information and prepares for HRFP Committee.



HRFP Committee reviews applications. Project Lead/Department Head will provide a 10-minute project presentation to HRFP.

HRFP votes on whether or not to advance project proposals to the County Board.

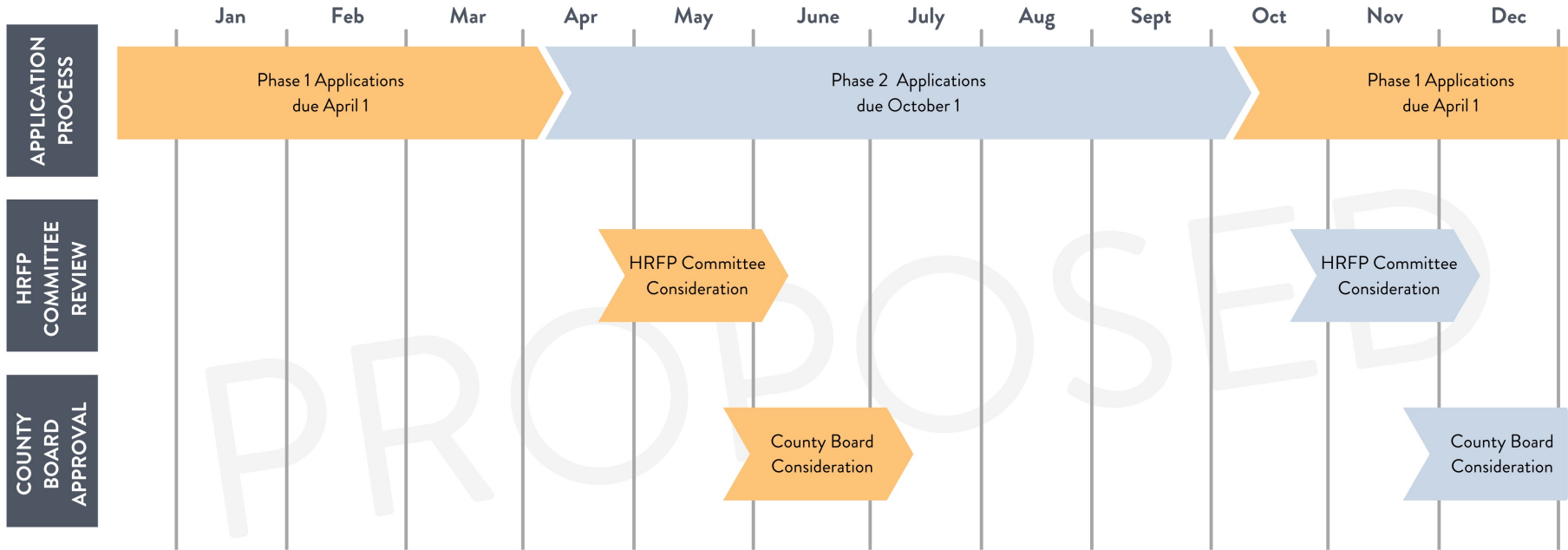


County Board reviews and votes on whether or not to fund each project.

Application Criteria

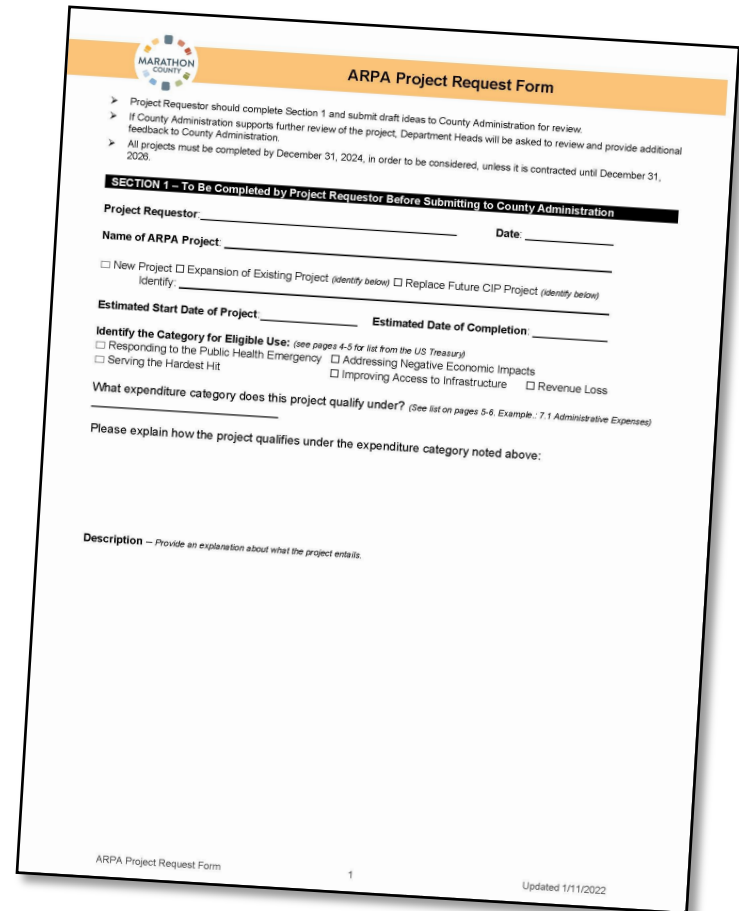
- Economic benefit to the taxpayer & the County
- Aligns with Strategic & Comprehensive Plans
- Opportunity for Partnerships
- Benefit to the citizens of Marathon County

Application Timeline



Next Steps

- Have a project idea? Submit a request by April 1
- All applications will be considered.



The image shows a sample of the ARPA Project Request Form. The form is titled "ARPA Project Request Form" and features the Marathon County logo in the top left corner. It includes a header with the county name and logo, followed by a title bar. Below the title bar, there are instructions for project requestors, including a deadline of December 31, 2024. The form is divided into sections, with the first section titled "SECTION 1 - To Be Completed by Project Requestor Before Submitting to County Administration". This section contains fields for "Project Requestor" and "Date", a "Name of ARPA Project" field, and checkboxes for "New Project", "Expansion of Existing Project", and "Replace Future CIP Project". It also includes fields for "Estimated Start Date of Project" and "Estimated Date of Completion". A section titled "Identify the Category for Eligible Use" lists categories such as "Responding to the Public Health Emergency", "Serving the Hardest Hit", "Addressing Negative Economic Impacts", "Improving Access to Infrastructure", and "Revenue Loss". The form concludes with a section for "What expenditure category does this project qualify under?" and a "Description" field. The footer of the form includes the text "ARPA Project Request Form", the page number "1", and the date "Updated 1/11/2022".

MEMORIAL
Life and Public Service of
James “Spike” Seefeldt

James “Spike” Seefeldt passed away on Saturday, November 27, 2021. He was born on January 29, 1937 to August and Arita Seefeldt.

Jim graduated from Wausau High School and then attended Carroll College. As a young man, he was active in the Boy Scouts and earned his Eagle Scout honor. During his high school and college years, his record breaking hurdle running earned him his nickname, “Spike.”

In 1957, Jim married Carol Meyer, and they had three children, Elizabeth Ann, Jeffrey Charles, and Jay Matthew.

Jim’s love of the outdoors, hunting, and fishing was evident in his public service. He was elected to the Marathon County Board in 1998 and served the residents of District 2 for 20 years. He served on the Land Conservation and Zoning Committee, chairing that committee for several years; Environmental Resources Committee as Vice-Chair; and served as the Vice-Chair of the Solid Waste Committee.

In addition to serving on the County Board, Jim started an insurance company, served as a youth baseball umpire, Cubmaster, United Way Chairman, and a member of the Wausau Noon Optimist Club.

Jim enjoyed music and loved to entertain a crowd by singing and playing his guitar. He even traveled with various bands over the years, specializing in classic country songs.

Surviving Jim is Lynn Meurette, his partner of 20 years, his three children, several grandchildren, nieces, nephews, and other family and friends.

In the passing of James “Spike” Seefeldt, we have lost a leader who was dedicated to serving his community in numerous ways. He is hereby honored and remembered for his faithful public service.

NOW, THEREFORE, BE IT RESOLVED by the Marathon County Board of Supervisors that they enter this Memorial into the proceedings of the Board out of respect for the memory of James “Spike” Seefeldt. A copy of this memorial shall be sent to his family with the sympathies of the Board.

Dated this 25th day of January, 2022

Kurt Gibbs, Chairperson
Marathon County Board of Supervisors

STATE OF WISCONSIN)
)SS.
COUNTY OF MARATHON)

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, hereby certify that the above Memorial was approved by the Marathon County Board of Supervisors at their Adjourned Annual meeting which was held January 25, 2022.

Kim Trueblood
Marathon County Clerk

MEMORIAL
Life and Public Service of
Maynard Tremelling

Maynard Tremelling, 78, of Spencer, passed away on Thursday, December 16, 2021 at Marshfield Medical Center.

Maynard was born September 6, 1943 in Neillsville to Albert and Buelah Tremelling. During his years at Spencer High School, he earned many accolades for his baseball pitching. After high school, he enlisted in the US Army and was stationed in Germany until his honorable discharge as a Sergeant E5 in 1967.

In 1968, Maynard married Sandra Rapp, and they raised a son and daughter. Sandra survives, along with Kevin and Kathy Tremelling, Kari and Scott Kloos, and four grandchildren, Kendra, Kyle, Macy, and Deliny. Maynard is also survived by four siblings along with many other relatives and friends.

Maynard worked for both ArtCraft and Trail Blazer Modular Homes in Spencer, and also hauled milk for Edelweis Cheese Factory. In addition, he owned and operated his own dairy farm in the Town of Spencer, along with The Whitetail Inn, a popular tavern.

Maynard served his community in many ways. He was a member of Immanuel Lutheran Church in Marshfield. He served the Town of Spencer as chairman for over 30 years and was both Commander and Adjutant for the Spencer American Legion Post 298. He was a member of the Marshfield Elks Lodge 665, past president of the ARC Club, past member of Marshfield MACCI and past president of The Spencer Sportsman Club. In his free time, Maynard enjoyed watching his grandkids' sporting events, playing softball, and chasing down raffle drawings just in case he might win something.

Maynard was elected to the Marathon County Board of Supervisors in 2012 representing District 28. During his four terms on the board, he served on the Health and Human Services, Extension and Education, and Solid Waste Management Committees.

In the passing of Maynard Tremelling, we have lost a leader who was dedicated to serving his community in numerous ways. He is hereby honored and remembered for his faithful public service.

NOW, THEREFORE, BE IT RESOLVED by the Marathon County Board of Supervisors that they enter this Memorial into the proceedings of the Board out of respect for the memory of Maynard Tremelling. A copy of this memorial shall be sent to his family with the sympathies of the Board.

Dated this 25th day of January, 2022

Kurt Gibbs, Chairperson
Marathon County Board of Supervisors

STATE OF WISCONSIN)
)SS.
COUNTY OF MARATHON)

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, hereby certify that the above Memorial was approved by the Marathon County Board of Supervisors at their Adjourned Annual meeting which was held January 25, 2022.

Kim Trueblood
Marathon County Clerk

APPOINTMENT
North Central Community Services Program Board

I, Lance Leonhard, Marathon County Administrator, do hereby, upon approval of the Board of Supervisors, appoint the following to the North Central Community Services Program Board to complete a three year term to expire December 31, 2021:

Deb Hager, Stratford, WI

Chad Billeb, Wausau, WI

Per diem and mileage/expense reimbursement will be paid to eligible members of the Board.

Dated this 26th day of January, 2021.

Lance Leonhard
Marathon County Administrator

STATE OF WISCONSIN)
)SS.
COUNTY OF MARATHON)

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, hereby certify that the above appointment was confirmed by the Marathon County Board of Supervisors at their Adjourned Annual meeting which was held January 26, 2021.

S E A L

Kim Trueblood
Marathon County Clerk

APPOINTMENT
Environmental Resources Committee – FSA Representative

I, Kurt Gibbs, Chairperson of the Marathon County Board of Supervisors, do hereby, upon confirmation of the Board, appoint the following as the Farm Service Agency Representative to the Environmental Resources Committee, replacing Eric Vogel, for a two-year term to expire December 31, 2023:

Rodney Roskopf, 129303 Four Mile Road, Edgar, WI 54486

Dated this 25th day of January, 2022

Kurt Gibbs, Chairperson
County Board of Supervisors

STATE OF WISCONSIN)
)SS.
COUNTY OF MARATHON)

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, hereby certify that the above appointments were confirmed by the Marathon County Board of Supervisors at their Adjourned Annual meeting which was held January 25, 2022.

S E A L

Kim Trueblood
Marathon County Clerk

**Emergency Fire Wardens
Marathon County
2022**

Town of Bevent

Dwayne Maroszek Plover River Mercantile, 209710 Store Lane, Hatley, WI 54440

Town of Hamburg

Jerry and Jodi Bloch Eddy's Bar, 14550 Hwy S, Athens, WI 54411

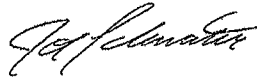
Town of Mosinee

Jeff Khyos Charlie's Hardware, 504 W. Hwy 153, Mosinee, WI 54455

Town of Rib Mountain

Matt Savage - Chief SAFER Fire Department, 224225 Hummingbird Rd, Wausau, WI 54401

BY:



Joe Schwantes, Area Forestry Leader

Date:

12/08/2021

BY: _____

Chairperson, Marathon County Board

Date: _____

**APPOINTMENT
Central Wisconsin Economic Development (CWED) Board**

I, Kurt Gibbs, Chairperson of the Marathon County Board of Supervisors, do hereby upon approval of the Board, appoint Kimm Weber to serve as Marathon County's designee to the Central Wisconsin Economic Development Board.

Dated this 25th day of January, 2022.

Kurt Gibbs, Chairperson
County Board of Supervisors

STATE OF WISCONSIN)
)SS.
COUNTY OF MARATHON)

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, hereby certify that the above appointment was confirmed by the Marathon County Board of Supervisors at their Adjourned Annual meeting which was held January 25, 2022.

S E A L

Kim Trueblood
Marathon County Clerk

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KIMM WEBER

kimm@timekeeperdistillery.com – 920.660.8484 – PO Box 116, Wausau, WI, 54402-0116

PROFESSIONAL SUMMARY

Leverage skills learned in organizational and business management to seek a career that compliments those strengths, creating personal connection and the streamlining of processes and efficiencies to deliver strong results.

PROFESSIONAL HISTORY

October 2021-Present **Executive Director, MCDEVCO, INC.**

- Successfully onboarded to MCDEVCO, Inc., writing a comprehensive self-training program.
- Developed key relationships within 30 days to propel the organization forward.
- Lead MCDEVCO, Inc. through a successful Fiscal 2020-2021 Audit in the first 45 days in role.
- Established key relationships with Financial Institutions, Developers, and other organizations to increase Revolving Loan Fund Expenditures.
- Completed a successful Annual Membership Drive.
- Analyzed and completed a SWOT Analysis of the organization, articulating a 2022 Strategic Vision and Mission with the Executive Committee and current staff.

April 2017-Present **Owner, President, Timekeeper Distillery**

- Recruit talent through open interviews, job postings, and Indeed recruiting to staff for a wide variety of positions from Mixologist to manufacturing support staff.
- Achieve compliance through proper hiring and orientation practices in addition to enforcing break and wage compliance.
- Pivoted during the pandemic, halting whiskey production and producing hand sanitizer for the community to fill a need.
- Reinvented our outdoor patio experience, transitioning the space to a four seasons heated destination to accommodate altered dining preferences for consumers amidst the pandemic.
- Audit and update licensing on a yearly basis, including but not limited to, permits and employee certifications.
- Perform sales, expenses and employee wage bookkeeping, leading to the successful reduction in expenses by \$2,000 per month due to detailed analysis and implementation of cost saving strategies.
- Received an award for innovation from the Wisconsin Economic Development Committee for innovating Timekeeper Distillery amidst a pandemic.

June 2013-October 2021 **Store Direct, Target Corporation**

- Instructed my team to successfully grow sales from \$33,000,000 in 2013 to \$46,000,000 in 2020.
- Implemented staffing and recruiting plans, hiring 45 seasonal employees in 2020 to add to our current pipeline of 135 employees going into a unique 2020 holiday seasonal.
- Leveraged Indeed, virtual job fairs, and on-site hiring events to staff for on-demand employees to support us during the pandemic response.

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- Drove a culture of retention during a pandemic through an open door culture and the implementation of additional team resources to cope with mental instability and uncertainty during the 2020 calendar year, allowing us to achieve our retention goal by 25%.
- Created a culture of exceptional service based on solid foundations rooted in training, coaching routines, and elevation of talent through developmental activities.
- Coached and developed internal talent to promote within our store and district to ensure there are no openings at all levels in leadership, promoting three employees in 2020.
- Organized three structure changes in seven years in response to sales growth, promoting internal talent to fill sales-created positions in response to growth.
- Lead a team through a pandemic by leveraging resources in house and pivoting quickly to meet the evolving needs of the consumer and team.
- Implemented nationwide shipping in 2018, increasing our digital business 40% year over year.
- Trained and lead a group of 60 stores through a Beauty Chain rollout in the process of on boarding, training and energizing Beauty Consultants, allowing us to grow our specialty beauty business across multiple stores in the group.

June 2011-June 2013 **Executive Team Leader Logistics, Target Corporation**

- Oversaw diverse talent to meet supply chain demands of guests, driving sales and profitability.

June 2010-June 2011 **Executive Team Leader Guest Experience, Target Corporation**

- Created a culture of exceptional guest experience through the motivation, engagement and training of 250 employees across all pyramids within a \$65 million Target Store.

EDUCATION

University of Wisconsin-Madison, Madison, WI

May 2010: Bachelor of Science in Consumer Science

May 2010: Degree in Italian Studies

University of Wisconsin-Stevens Point, Stevens Point, WI

December 2017: Graduate of SBDC Entrepreneurial Program

ACCOMPLISHMENTS

2013-2020 Golden Contribution Recipient for Sales and Payroll Management, *Target Corporation*

2015 Rookie Store Director of the Year, *Target Corporation*

2017 Peer of the Year Award, *Target Corporation*

2018 Wausau's Person of the Year

2019 Made it Happen Award, *Target Corporation*

2020 Recipient of Wisconsin Economic Development Innovation Award, *Timekeeper Distillery*



January 7, 2022

Dear Kim Trueblood:

Thank you for the opportunity to apply for the CWED Board Position that is vacant on behalf of MCDEVCO, Inc. I have a great passion for business and economic development. My husband and I started Timekeeper Distillery in Wausau, WI three years ago. We could not have done it without the education provided by the SBDC and Business Incubator in addition to the *GAP* financing we received from MCDEVCO, Inc. Access to these tools was critical to the successful start and continuation of our business. I am honored to serve in a role where I can educate, support, and mentor others that are embarking on similar journeys, starting or expanding their businesses.

I believe that with my strong business accumen and exposure to the great resources embedded within the State and County economic development programs, I would be a great asset on the CWED Board, bringing various aspects of my experience to the table to help guide decision making and development in our County and State. Ultimately, this will allow us to enrich the lives of those currently residing in our beautiful State and attract others looking to relocate. I am very passionate about what Central Wisconsin has to offer, and I would love to support your organization in any way I can to combine our resources and support the communities we live in.

Thank you for your consideration, and I look forward to hearing from you!

Kimm Weber

Kimm Weber—Executive Director, MCDEVCO, Inc.

**APPOINTMENT
Board of Health**

I, Lance Leonhard, Marathon County Administrator, do hereby upon approval of the Board of Supervisors, re-appoint the following individuals to the Board of Health for five-year terms to expire December 31, 2026:

Kue Her, 9848 Siberian, Weston, WI 54476
Tiffany Lee, 1814 Milwaukee Ave, Wausau, WI 54403

I further, upon approval of the board, appoint Helen Luce, 222754 Woodsmoke Road, Wausau, to the Board of Health to fill a vacant term to expire December 31, 2022.

Per diem and mileage/expense reimbursement is allowed, paid upon request.

Dated this 25th day of January, 2022.

Lance Leonhard
Marathon County Administrator

STATE OF WISCONSIN)
)SS.
COUNTY OF MARATHON)

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, hereby certify that the above appointments were confirmed by the Marathon County Board of Supervisors at their Adjourned Annual meeting which was held January 25, 2022.

S E A L

Kim Trueblood
Marathon County Clerk

CURRICULUM VITAE

Helen M. Luce, D.O.

FORMAL EDUCATION:

Undergraduate

1990 - 1994 B.A. Cum Laude, Biology
Wartburg College
Waverly, Iowa

Graduate/Medical School

1994 – 1998 D.O.
University of Osteopathic Medicine and Health Sciences (now Des Moines University)
College of Osteopathic Medicine and Surgery
Des Moines, Iowa

Residency

1998 – 1999 Osteopathic Rotating Internship with Emphasis in Family Medicine
Munson Medical Center
Traverse City, Michigan

1999 – 2001 Family Medicine Residency
Munson Medical Center
Traverse City, Michigan

Postgraduate/Fellowship

2006 – 2007 Primary Care Faculty Development Program Fellowship
University of Wisconsin School of Medicine and Public Health
Madison, Wisconsin

2008 – 2009 Medical Education Development and Leadership Art and Science of Teaching (MEDAL - T)
University of Wisconsin School of Medicine and Public Health
Madison, Wisconsin

EXPERIENCE

7/2019-present Director of Student Health Service
University of Wisconsin Stevens Point
Stevens Point, WI

5/2018-6/2019 Primary Care Physician
Wisconsin Rapids Outpatient Clinic
under the Tomah VA Medical Center
Wisconsin Rapids, WI

8/2011-1/2017 Family Physician
Ministry Medical Group – Weston Clinic & Schofield Clinic
Weston & Schofield, Wisconsin

1/2006-8/2011 Assistant Professor (CHS)
Department of Family Medicine
University of Wisconsin School of Medicine and Public Health
UW Health Wausau Family Medicine

Wausau, Wisconsin

2006-2011 Attending Medical Staff
Aspirus Wausau Hospital
Wausau, Wisconsin

2006-2011 Designated Civil Surgeon
U.S. Citizenship and Immigration Services
Milwaukee, Wisconsin

2007-2008 Legal Consultant
St. Croix County Courthouse
Hudson, Wisconsin

2001-2005 Family Physician
Two Rivers Medical Clinic
Weiser, Idaho

2001-2005 Attending Medical Staff
Weiser Memorial Hospital
Weiser, Idaho

2004-2005 Supervising Physician
Integrity Therapeutic Services
Weiser, Idaho

2000-2001 Midlevel provider
Urgent Care Centers/ Munson Medical Center
Traverse City, Michigan

CERTIFICATION and LICENSURE

Specialty Certification

2001 American Osteopathic Board of Family Physicians
2009 & 2017 AOBFP recertification
08/2021 Basic Cardiac Life Support

Medical or Other Professional Licensure

Current Unrestricted Wisconsin Medical License
Current Unrestricted DEA license

PROFESSIONAL SOCIETY MEMBERSHIPS - current

American Osteopathic Association
American College Health Association
North Central College Health Association

HONORS AND AWARDS

2010 & 2011 Teachable Moment Award (chosen by graduating resident)
UW Health Wausau Family Residency
Wausau, Wisconsin

2010 Excellence in Teaching Award
UW Health Wausau Family Residency
Wausau, Wisconsin

2009 Goodfellow Award
UW Health Wausau Family Medicine Residency

Wausau, Wisconsin

- 2001 Resident Teacher of the Year
Munson Medical Center
Traverse City, Michigan
- 1996 – 1998 Sigma Sigma Phi
National Honorary Osteopathic Fraternity
Des Moines University, College of Osteopathic Medicine
Des Moines, Iowa
- 1991 – 1994 Beta Beta Beta National Honorary Biology Fraternity
Wartburg College
Waverly, Iowa
- 1990 – 1994 Regents Scholar
Wartburg College
Waverly, Iowa

PUBLICATIONS

1. **Luce H**, Redmer J, Gideonsen M, Dresang L, Potter B, Schragger S. Culturally Specific Maternity Care in Wisconsin. *Wisconsin Medical Journal* 2011; 110(1):32-37.
2. Earley BE, **Luce H**. An Introduction to Osteopathic Medicine Research chapter in Integrative Medicine, Part I: Incorporating Complementary/Alternative Modalities. *Primary Care: Clinics in Office Practice* March 2010; 37(1):49-64.
3. **Luce H**, Gilchrist V, and Schragger S. Sexual Assault of Women. *American Family Physician* 2010; 81(4):489-495.
4. Ton K, **Luce H**. Stress and Health. In, ACP Handbook of Women's Health, Fife R and Schragger S, eds. American College of Physicians, Philadelphia, PA, April 2009.
5. Umland M, **Luce H**. Rashes in Pregnancy. In, ACP Handbook of Women's Health, Fife R and Schragger S, eds. American College of Physicians, Philadelphia, PA, April 2009.

EDUCATIONAL ACTIVITIES & PRESENTATIONS

CME Presentations

Departmental

- May 2011 **Luce H**. Overview & Recommendations on iPhone/ iPad Medical Apps. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)
- Mar 2011 **Luce H**, Lambert J. How to Guide: OMT Clinic Referrals. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)
- Jan 2011 **Luce H**. Introduction to Colposcopy. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)
- Nov 2010 **Luce H**. Management of Abnormal Cervical Cytology & HPV Results. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)

Aug 2010 **Luce H.** Sexual Assault of Women. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)

Dec 2009 **Luce H.** OMT Staffing – Faculty Development Session. Wausau, Wisconsin. (*physicians*)

Dec 2009 **Luce H.** Menopause. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)

Sep 2009 **Luce H.** HPV: Prevention and Detection. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)

Jul 2009 **Luce H.** The Pap Smear. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)

Feb 2009 **Luce H.** Board Review. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)

Oct 2008 **Luce H.** EBM Overview – Aspirus Library Resources. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)

Oct 2008 **Luce H.** EPIC Medication List Review. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)

Sep 2008 **Luce H.** Overview of Osteopathic Manipulative Treatment (OMT). UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)

Jul 2008 **Luce H, Buhmann L.** IUD & Diaphragm Lecture and Workshop. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)

Jul 2008 **Luce H.** Neonatal Circumcision Lecture and Skills Workshop. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)

Feb 2008 **Luce H.** Pediatric Lead Poisoning. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)

Jan 2008 **Luce H.** InfoRetriever Review. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)

Jun 2007 **Luce H.** OB Jeopardy Game. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)

May 2007 **Luce H.** Board Review. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)

Jan 2007 **Luce H.** Board Review. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)

Jan 2007 **Luce H.** The Pap Smear. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)

- Nov 2006 **Luce H.** Board Review. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)
- Oct 2006 **Luce H.** Obstetrics Case Conference and EFM Review. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)
- Oct 2006 **Luce H.** Review of ACGME Competencies. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)
- Oct 2006 **Luce H.** Electronic Fetal Monitoring Review. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)
- Aug 2006 **Luce H.** Gynecology Board Review." UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)
- May 2006 **Luce H,** Reschke J, Kokotailo P. PDA Workshop. UW Health Wausau Family Medicine Residency. Wausau, Wisconsin. (*resident physicians*)

Hospital/ Community

- Oct 2011 **Luce H.** Health, Harp, & Humor. St. Clare's Hospital, Community presentation, Weston, WI. (community)
- Dec 2006 **Luce H,** Gossett R, Ton K. Gestational Diabetes. Grand Rounds, Aspirus Wausau Hospital, Wausau, Wisconsin. (*physicians*)

Regional/State

- Nov 2010 **Luce H.** Management of Abnormal Cervical Cytology & HPV Results. Wisconsin Association of Osteopathic Physicians & Surgeons Fall Conference. Appleton, Wisconsin.
- May 2010 **Luce H.** Sexual Assault of Women. Wisconsin Association of Osteopathic Physicians & Surgeons Spring Conference. Brookfield, Wisconsin.
- Feb 2010 **Luce H.** The Use of OMT in Upper Respiratory Infection. DO Brown Bag lecture series, DFM Statewide Osteopathic Program.
- Nov 2009 **Luce H.** Menopause. Wisconsin Association of Osteopathic Physicians & Surgeons Fall Conference. Sheboygan, Wisconsin.
- May 2009 **Luce H.** Development of an Outpatient Pediatric Rotation for Third-Year Family Medicine Residents. Medical Education Development and Leadership (MEDAL) – Art and Science of Teaching Fellowship. Madison, Wisconsin. (*physicians*)
- Apr 2008 **Luce H,** Shabino C., O'Connell K., Jenkins D, Italiano J. Childhood Obesity. UW-Department of Family Medicine Statewide Grand Rounds (videoconference to statewide residency sites), Wausau, Wisconsin.
- Nov 2007 **Luce H.** Obstetrics Curriculum Development. Primary Care Faculty Development Program Fellowship, University of Wisconsin School of Medicine and Public Health, Madison, Wisconsin. (*regional physicians*)

National/International

- May 2011 Falleroni J, Slattengren A, **Luce H**. Dual Accredited Family Medicine Residencies: An Opportunity for “Dual” Growth for Residents and Their Faculty. Society of Teachers of Family Medicine Annual Meeting, New Orleans, Louisiana. (*physicians*)
- Apr 2011 Stutzman K, **Luce H**. Women in Rural Family medicine – Sustaining the Dream. Society of Teachers of Family Medicine Annual Meeting, New Orleans, Louisiana. (*physicians*)
- Apr 2011 **Luce H**, Evensen A, Renken C. Abnormal Cervical Cytology Follow-up in a Family Medicine Residency Clinic. Society of Teachers of Family Medicine Annual Meeting, New Orleans, Louisiana. (*physicians*)
- Apr 2011 Schrage S, **Luce H**, Pollart S, Morrow C, Paladine H, Naumberg B, Keenum A, Gilchrist V. Women in Family Medicine: The Work/Life Balance. A half day pre-conference workshop. Society of Teachers of Family Medicine Annual Meeting, New Orleans, Louisiana. (*physicians*)
- Apr 2010 **Luce H**. Compassion Fatigue. A brief lecture and led an interactive session. Group of Women meeting, Society of Teachers of Family Medicine Annual Meeting, Vancouver, BC, Canada. (*physicians*)
- Apr 2009 **Luce H**, Robinson M. Integrating Osteopathic Manipulative Treatment into Clinical Care. 2-hour workshop as part of the Osteopathic Medicine Preconference, Society of Teachers of Family Medicine Annual Meeting, Denver, Colorado. (*physicians*)
- May 2008 **Luce H**, Elliott M, Robinson M. Integrating Osteopathic Manipulative Treatment into Clinical Care. Seminar, Society of Teachers of Family Medicine Annual Meeting, Baltimore, Maryland. (*physicians*)
- Apr 2007 **Luce H**, Elliott M, Yens D, Henley C, Teitelbaum H, Mochan E. A Mini-course in Osteopathic Medicine for the Allopathic Physician. Theme session, Society of Teachers of Family Medicine annual Meeting, Chicago, Illinois. (*physicians*)
- Nov 2000 **Luce H**, Biancalana F. Guided Imagery: Helping Patients Visualize Better Health. Interactive presentation, American Medical Women’s Association Annual Convention, Colorado Springs, Colorado. (*physicians*)

SERVICE ACTIVITIES

Departmental/ UWSP - current

- 2019-current Faculty Advisor, UWSP Student Health Advisory Committee
UWSP, Stevens Point, WI
- 2019-current Member, Emergency Operations Committee
UWSP, Stevens Point, WI
- 2019-current Member, Faculty and Staff Gender-Sexuality Alliance
UWSP, Stevens Point, WI

Departmental - past

- 2009-2011 Member, Education Committee
UW Health Wausau Family Medicine Wausau, Wisconsin

- 2007-2011 Member, Clinical Care Committee
Department of Family Medicine/ UW Health Wausau Family Medicine
- 2007-2011 Co-Coordinator Weekly resident conference schedule
UW Health Wausau Family Medicine
- 2006-2011 Member, Statewide Education Committee
Department of Family Medicine/ University of Wisconsin School of
Medicine and Public Health Madison, Wisconsin
- 2006-2010 Member, Clinic Operations Committee
UW Health Wausau Family Medicine
- 2006-2011 Member, Quality Improvement Committee
Department of Family Medicine/ UW Health Wausau Family Medicine
- 2006-2011 Member, Statewide Osteopathic Education Committee
Department of Family Medicine/ University of Wisconsin School of
Medicine and Public Health
- 2006-2011 Member, Patient Education Committee
Department of Family Medicine/ UW Health Wausau Family Medicine

UWSMPH/Hospital - past

- 2008-2011 Chair, Health Information Management Committee
Aspirus Wausau Hospital Wausau, Wisconsin
- 2007-2011 Member, Obstetrics – Family Medicine Collaborative Committee
Aspirus Wausau Hospital Wausau, Wisconsin
- 2007-2008 Co-Chair, Health Fair Committee - Aspirus Community Health Fair
Wausau, Wisconsin
- 2007-2008 Co-Chair, Health Fair Committee - Community Baby Shower
Wausau, Wisconsin
- 2006-2008 Member, Medical Records
Aspirus Wausau Hospital
- 2003-2005 Secretary, Vice-Chief, then Chief of Medical Staff Committee
Weiser Memorial Hospital Weiser, Idaho
- 2001-2005 Physician representative, Quality Improvement Committee
Weiser Memorial Hospital Weiser, Idaho
- 2001-2005 Chair, Critical Care Committee
Weiser Memorial Hospital Weiser, Idaho

State/Regional

None

National/International - past

- 2009-2011 Co-Chair, Group on Women in Family Medicine
Society of Teachers of Family Medicine Leawood, Kansas

AREAS OF CLINICAL AND RESEARCH INTEREST:

Clinical: Transgender Care & Hormone Management, Preventive Health, Reproductive Health and Sexually Transmitted Infections, Mental Health, Public Health/Communicable Diseases



Marathon County Citizen Participation Form

Thank you for your interest in becoming involved with Marathon County Boards Committees or Commissions. Placement based, in part, on your responses to the following questions; please provide us with some information to use when considering your appointment by completing the questions below. You are welcome to attach additional information such as your resume or vitae that may further support your appointment. For additional information, visit Marathon County's Web Site at <https://www.co.marathon.wi.us/> This form will remain on file for three years. A list of existing Boards, Commissions and Committees (including general information) can also be found on our website. Please consider becoming a part of this important Community Resource Group.

Contact Information

Date

12/2/2021

First Name *

Helen

Last Name *

Luce

Address: *

222754 Woodsmoke Rd

City: *

Wausau

Zip Code: *

54401

Phone *

(715)370-3733

Email *

helenluce@charter.net

Years as a Marathon County Resident *

15

Occupation/Employer, if applicable

University of Wisconsin Stevens Point, physician & Director of Student Health Service

Business Information

Business Name

University of Wisconsin Stevens Point

Address:

910 Fremont St

City:

Stevens Point

Zip Code:

54481

Choose Boards/Commissions and/or Committee *

- | | |
|---|--|
| <input type="checkbox"/> Administrative Review Board | <input type="checkbox"/> ADRC-CW Advisory Committee |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Capital Improvement Committee |
| <input type="checkbox"/> Central Wisconsin Airport Board | <input type="checkbox"/> Central WI Economic Development Board (CWED) |
| <input type="checkbox"/> Children With Disabilities Board | <input type="checkbox"/> City-County IT Commission |
| <input type="checkbox"/> Civil Service Commission | <input type="checkbox"/> Community Action Program Board |
| <input type="checkbox"/> Diversity Affairs Commission | <input type="checkbox"/> Local Emergency Planning Committee |
| <input type="checkbox"/> Environmental Resources Committee (ERC) | <input checked="" type="checkbox"/> Board of Health |
| <input type="checkbox"/> Highway Safety Commission | <input type="checkbox"/> Land Information Council |
| <input type="checkbox"/> Metallic Mining Committee | <input type="checkbox"/> Metropolitan Planning Commission |
| <input type="checkbox"/> North Central Community Services Program Board | <input type="checkbox"/> North Central WI Regional Planning Commission |
| <input type="checkbox"/> Park Commission | <input type="checkbox"/> Public Library Board |
| <input type="checkbox"/> Social Services Board | <input type="checkbox"/> Solid Waste Management Board |
| <input type="checkbox"/> Transportation Coordinating Committee | <input type="checkbox"/> Veterans Service Commission |
| <input type="checkbox"/> WI Valley Library Service Board of Trustees | |

Why are you interested in serving on these particular Committees? *

I was asked by Laura Scudiere. I have a strong interest in public health and have been directly involved with our University's COVID response since Jan 2020.

What qualifications can you bring to these Committees? *

I am a board certified, WI licensed, actively practicing family physician who has been directly involved with the UWSP COVID response throughout the pandemic.

On what other Committee(s) are you currently serving, if any?

none for Marathon County

Other Community Involvement

I have been very involved with my church, St. Anne's. Currently I am on the leadership team to co-sponsor an Afghanii refugee family.

References(Please Include 3)

Reference

First Name *

Gary

Last Name *

Garske

Address:

817 Whiting Ave

City:

Stevens Point

Zip Code:

54481

Phone *

(715)345-5350

Relationship to You *

Portage County Health Officer, collaborate closely on public health issues impacting UWSP

First Name *

Al

Last Name *

Thompson

Address:

2100 Main St, Rm 212

City:

Stevens Point

Zip Code:

54481

Phone *

(715)346-2481

Relationship to You *

supervisor

First Name *

Troy

Last Name *

Seppelt

Address:

2100 Main St, Rm 212

City:

Stevens Point

Zip Code:

54481

Phone *

(715)346-2611

Relationship to You *

supervisor

Additional Information

You are welcome to attach additional information such as your resume or vitae that may further support your appointment.

Attachment(s)

CVHLuce6.21.docx

152.53KB

250 MB maximum file size

Signature *

Please sign here:

ORDINANCE # O - 01 -22

Town of Plover Rezone

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code by James Gardener on behalf of Dean Krubsack to rezone lands from R-E Rural Estate to R-R Rural Residential described as part of the SW ¼ of the NW ¼ of Section 29, Township 29 North, Range 10 East, Town of Plover. The parcel (8.17 acres) is described as PIN# 062.2910.292.0994; Address 231405 County Road Y, Birnamwood WI 54414

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on January 4, 2022 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and duly advised of the recommendations of the Town of Plover hereby recommends the petition be GRANTED AS APPLIED FOR

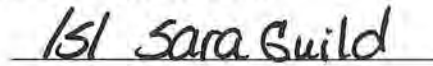
NOW, THEREFORE, BE IT RESOLVED, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 4th day of January, 2022

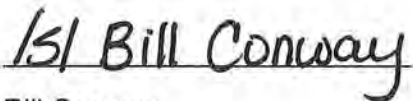
ENVIRONMENTAL RESOURCES COMMITTEE



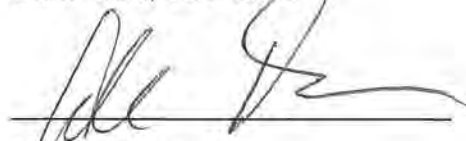
Jacob Langenhahn, Chair



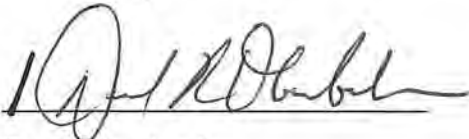
Sara Guild, Vice Chair



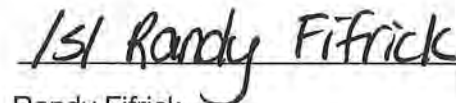
Bill Conway



Allen Drabek



David Oberbeck



Randy Fifrick

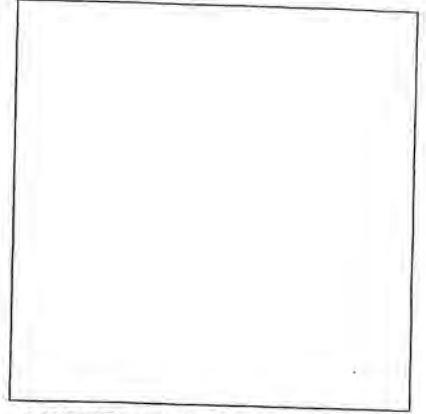


Rick Seefeldt

Dated this 25th day of January, 2022

Kurt Gibbs – Marathon County Board Chair

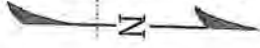
MARATHON COUNTY CERTIFIED SURVEY MAP# _____



PART OF THE SW1/4 OF THE NW1/4 SECTION 29, TOWNSHIP 29 NORTH, RANGE 10 EAST, TOWN OF PLOVER, MARATHON COUNTY, WISCONSIN.



BEARINGS REFERENCED TO THE WEST LINE OF THE NW1/4 29-29-10 ASSUMED TO BEAR: N1°17'07"W



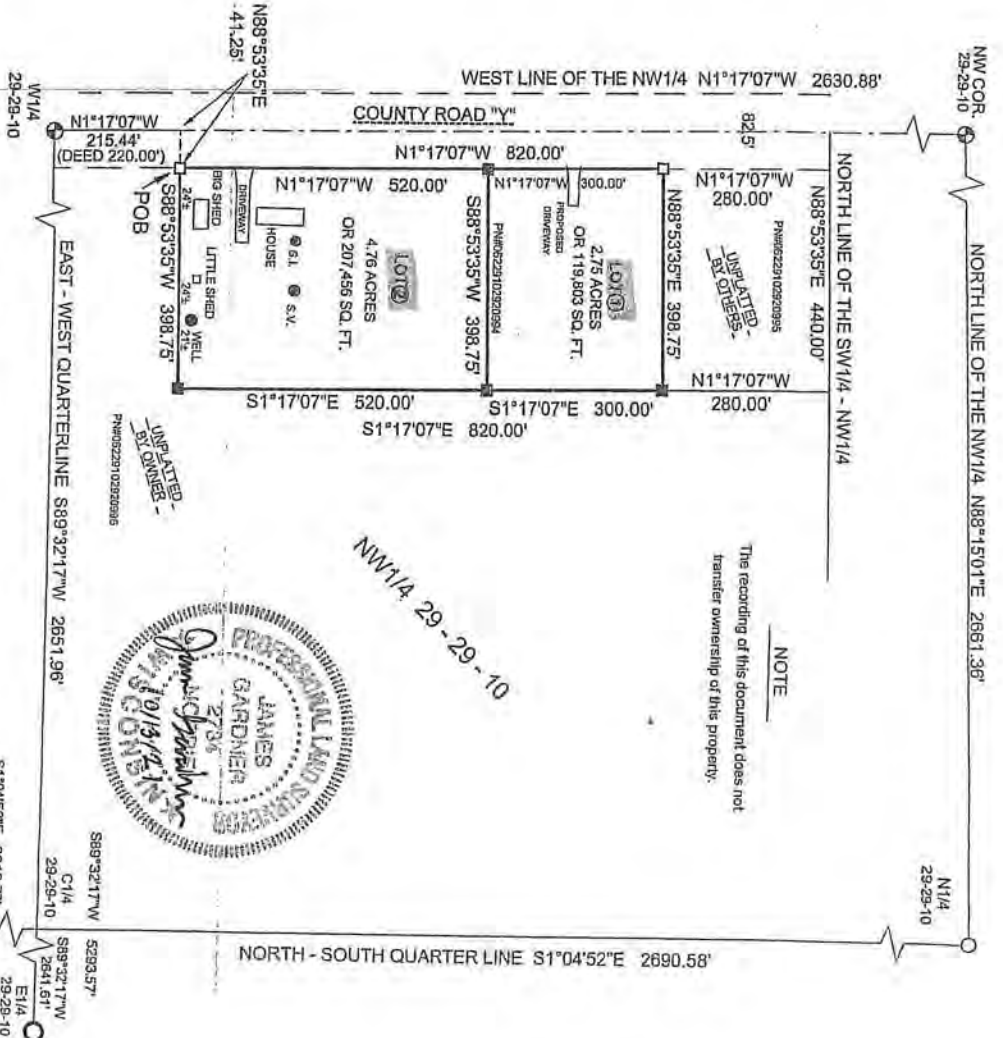
LEGEND

- ⊕ FOUND MAG. NAIL / WITH GOOD WITH TIES
- SET 1" X 18" SQ. PIPE 1.00 LBS/FT
- SET 1" X 18" SQ. ROD- 3.00 LBS/FT
- FOUND 1.3" IRON PIPE
- FOUND 1" IRON
- FOUND 2" IRON PIPE W/CHANNEL POST

Drafted by James Gardner of Gardner Land Surveying 715-370-1366

SHEET 1 OF 2

S1/4 29-29-10



NOTE
The recording of this document does not transfer ownership of the property.

Marathon County Certified Survey Map

Part of the SW1/4-NW1/4, Section 29, Township 29 North, Range 10 East,
Town of Plover, Marathon County, Wisconsin.

I, James Gardner, Registered Land Surveyor, hereby certify:

That I have surveyed, divided and mapped by under the direction of Dean Krubsack, a Parcel of land being part of the SW1/4 of the NW1/4, Section 29, Township 29 North, Range 10 East, Town of Plover, Marathon County, Wisconsin being more particularly described as follows:

Commencing at the West 1/4 Corner of said Section 29; thence N01°17'07"W, 215.44 feet to a point on the West line of said NW1/4 of said Section 29; thence N88°53'35"E, 41.25 feet, which is the point of beginning of this survey; thence continuing along the East Right of Way of County Road Y, N01°17'07"W, 820.00 feet; thence N88°53'35"E, 398.75 feet; thence S1°17'07"E, 820.00 feet; thence S88°53'35"W, 398.75 feet to the point of beginning. This parcel contains 7.51 acres or 327,136 square feet.

Lots shown on this CSM are monumented and shown on plat herewith. This parcel is subject to all roadways and easements if any in use or of record

I further certify that this map is a true and correct representation of all the exterior boundaries of the land surveyed to the best of my knowledge and belief according to official records and that I have fully complied with the regulations of Marathon land subdivision ordinance and the provisions of Chapter 236.34 of the Wisconsin Statutes.

Dated this 13 day of Oct, 2021

James M. Gardner, PLS-2734



APPROVED FOR RECORDING UNDER THE TERMS OF THE MARATHON CO. LAND
DIVISION REGULATIONS. BY _____
DATE _____ MARATHON CO. CONSERVATION, PLANNING
AND ZONING DEPT. CPZ TRACKING# _____

STATE OF WISCONSIN)
MARATHON COUNTY)
TOWN OF PLOVER

RESOLUTION ON ZONING ORDINANCE AMENDMENT

TO THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE

I, Valerie Parker, Clerk of the Town of Plover, Marathon County, State of Wisconsin, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Plover Town Board at a meeting held on the 9th day of November, 2021.

RESOLUTION

WHEREAS, Section 59.69(5)(e)3., Wisconsin Statutes, provides that if a town affected by a proposed amendment disapproves of the proposed amendment, the town board may file a certified copy of a resolution adopted by such board disapproving of the petition with the Environmental Resources Committee prior to, at or within ten (10) days after the public hearing, and

WHEREAS, if the town board of the town affected in the case of an ordinance relating to the location of boundaries of districts files such a resolution, the Environmental Resources Committee may not recommend to the County Board approval of the petition without change, but may only recommend approval with change or recommend disapproval.

NOW, THEREFORE BE IT RESOLVED that the Town of Plover Town Board considered on the 9th day of November, 2021, petition of James Gardener on behalf of Dean Krubsack to amend the Marathon County Zoning Ordinance to rezone lands from R-E Rural Estate to R-R Rural Residential described as part of the SW ¼ of the NW ¼ of Section 29, Township 29 North, Range 10 East, Town of Plover. The parcel (8.17 acres) is described as PIN# 062.2910.292.0994; Address 231405 County Road Y, Birnamwood WI 54414

The Town of Plover hereby has considered the following standards for rezoning above property (*use additional sheets if necessary*):

- 1) **Has the applicant provided what public facilities and/or services currently serve the proposed development, what additional services may be required, and how the additional services will be provided?**

No Yes Explain: _____

- 2) **Has the applicant demonstrated how the provision of the public facilities will not be an unreasonable burden to local government?**

No Yes Explain: _____

- 3) **Has the applicant determined that the land is suitable for the development proposed? Explain.**

No Yes Explain: _____

- 4) **Has the applicant demonstrated what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas? Explain.**

No Yes Explain: _____

- 5) **Is there any potential for conflict with existing land uses in the area?**

No Yes Explain: _____

(OVER)

- 6) Has the applicant demonstrated the need for the proposed development at this location? Explain.
 No Yes Explain: _____
- 7) Has the applicant demonstrated the availability of alternative locations? Be specific
 No Yes Explain: _____
- 8) Is cropland is being consumed by this zone change? What is the productivity of the agricultural lands involved?
 No Yes Explain: _____
- 9) Has the applicant explained how the proposed development will be located to minimize the amount of agricultural land converted?
 No Yes Explain: _____
- 10) Is proposed rezone request consistent with the town's adopted Comprehensive Plan? Explain.
 No Yes Explain: _____
- 11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?
 No Yes Explain: _____

The Town of Plover recommends: **Approval** **Disapproval** of the amendment and/or zone change.

OR **Requests an Extension*** for the following reasons: _____

*Wis. Stats §59.69(5)(e), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

Clerk Valerie R. Park
 Town Board [Signature]
[Signature]

NOTE: If you recommend disapproval of this request, please make every effort to send a representative to the Environmental Resources Committee Public Hearing. Town input at the hearing is always appreciated. Please return this form before December 15, 2021 to:

Marathon County Conservation, Planning and Zoning Department
 210 River Drive
 Wausau, WI 54403

ORDINANCE # O - 02 -22

Town of Guenther Rezone

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code by Tim Vreeland on behalf of Dale Taylor to rezone lands from G-A General Agriculture to R-R Rural Residential described as part of the NE ¼ of the NE ¼ of Section 15, Township 26 North, Range 8 East, Town of Guenther. The proposed parcel (2.549 acres) is described as Lot #1 on the preliminary Certified Survey Map (CSM) submitted with the rezone petition, part of parent parcel PIN# 032.2608.151.0993; Address 161899 Ledebuhr Rd Mosinee WI 54455

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and


WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on January 4, 2022 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and duly advised of the recommendations of the Town of Guenther hereby recommends the petition be GRANTED AS APPLIED FOR

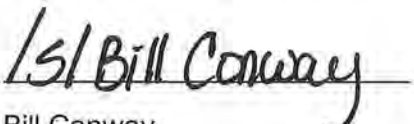
NOW, THEREFORE, BE IT RESOLVED, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

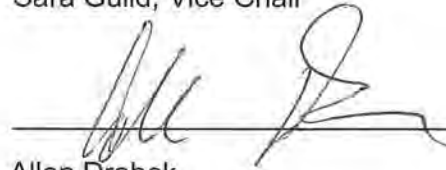
Dated this 4th day of January, 2022


ENVIRONMENTAL RESOURCES COMMITTEE

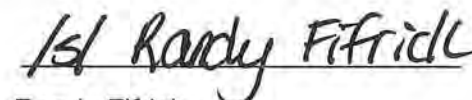

Jacob Langenhahn, Chair



Sara Guild, Vice Chair


Bill Conway


Allen Drabek


David Oberbeck


Randy Fifrick


Rick Seefeldt

Dated this 25th day of January, 2022


Kurt Gibbs – Marathon County Board Chair

CERTIFIED SURVEY MAP

MARATHON COUNTY NO. _____

PART OF LOT 1 OF CSM 15818-72-89 AND THAT PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 15, TOWNSHIP 26 NORTH, RANGE 8 EAST, TOWN OF GUENTHER, MARATHON COUNTY, WISCONSIN.

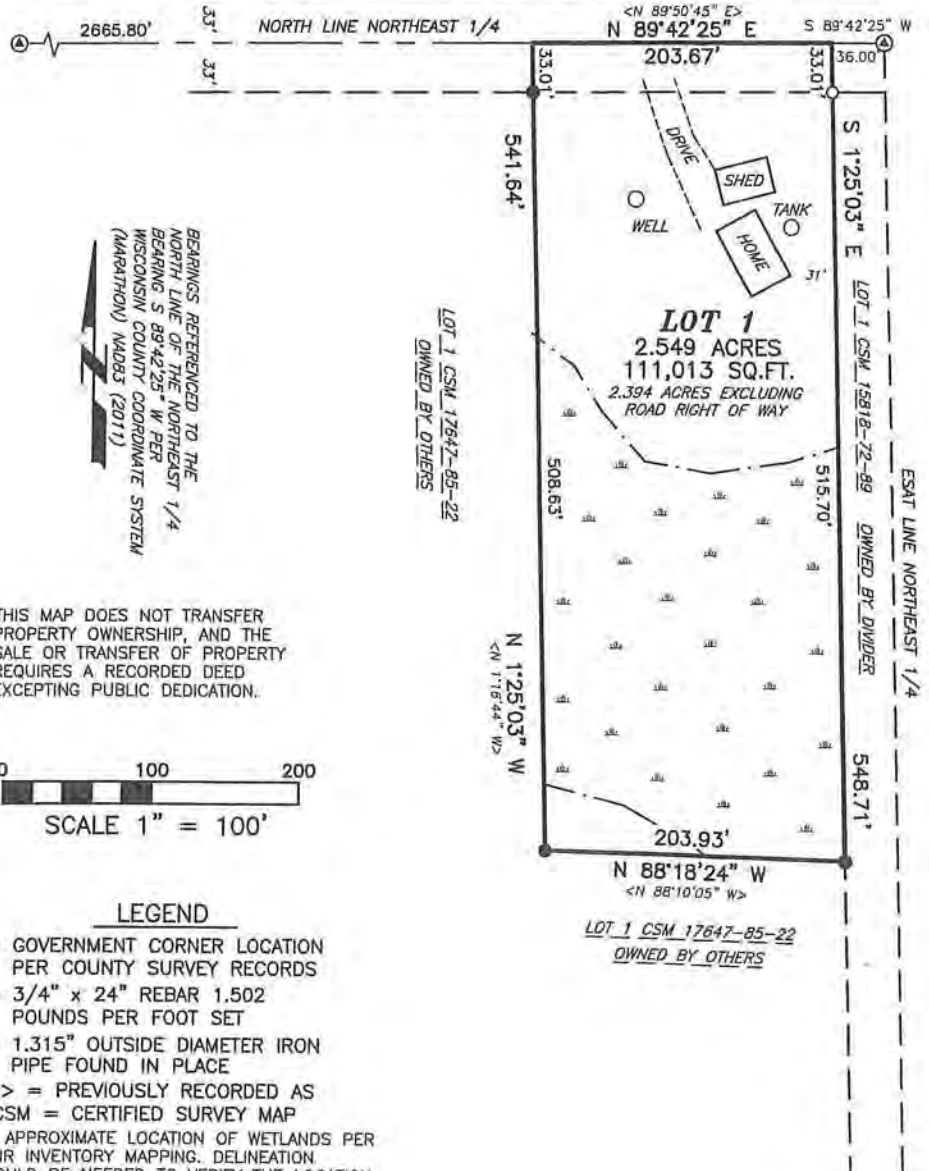
VREELAND ASSOCIATES, INC.	
6103 DAWN STREET WESTON, WI. 54476	
PH (715) 241-0947 tim@vreelandassociates.us	
OWNER:	DALE TAYLOR
FILE #:	21-0516 TAYLOR
DRAFTED AND DRAWN BY: TIMOTHY G. VREELAND	

UNPLATTED LANDS OWNED BY OTHERS

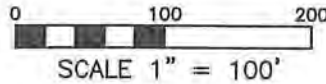
NORTH 1/4 CORNER
SECTION 15-26-8 EAST
HARRISON FOUND

LEDEBUHR ROAD

NORTHEAST CORNER
SECTION 15-26-8 EAST
1.25" REBAR FOUND



THIS MAP DOES NOT TRANSFER PROPERTY OWNERSHIP, AND THE SALE OR TRANSFER OF PROPERTY REQUIRES A RECORDED DEED EXCEPTING PUBLIC DEDICATION.



LEGEND

- ⊙ = GOVERNMENT CORNER LOCATION PER COUNTY SURVEY RECORDS
- = 3/4" x 24" REBAR 1.502 POUNDS PER FOOT SET
- = 1.315" OUTSIDE DIAMETER IRON PIPE FOUND IN PLACE
- < > = PREVIOUSLY RECORDED AS CSM = CERTIFIED SURVEY MAP
- - - = APPROXIMATE LOCATION OF WETLANDS PER DNR INVENTORY MAPPING. DELINEATION WOULD BE NEEDED TO VERIFY THE LOCATION.

STATE OF WISCONSIN)
MARATHON COUNTY)
TOWN OF GUENTHER)

RESOLUTION ON ZONING ORDINANCE AMENDMENT

TO THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE

I, Joan Whitt, Clerk of the Town of Guenther, Marathon County, State of Wisconsin, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Guenther Town Board at a meeting held on the 13th day of December, 2021.

RESOLUTION

WHEREAS, Section 59.69(5)(e)3., Wisconsin Statutes, provides that if a town affected by a proposed amendment disapproves of the proposed amendment, the town board may file a certified copy of a resolution adopted by such board disapproving of the petition with the Environmental Resources Committee prior to, at or within ten (10) days after the public hearing, and

WHEREAS, if the town board of the town affected in the case of an ordinance relating to the location of boundaries of districts files such a resolution, the Environmental Resources Committee may not recommend to the County Board approval of the petition without change, but may only recommend approval with change or recommend disapproval.

NOW, THEREFORE BE IT RESOLVED that the Town of Guenther Town Board considered on the 13th day of December, 2021, petition of Tim Vreeland on behalf of Dale Taylor to amend the Marathon County Zoning Ordinance to rezone lands from G-A General Agriculture to R-R Rural Residential described as part of the NE ¼ of the NE ¼ of Section 15, Township 26 North, Range 8 East, Town of Guenther. The proposed parcel (2.549 acres) is described as Lot #1 on the preliminary Certified Survey Map (CSM) submitted with the rezone petition, part of parent parcel PIN# 032.2608.151.0993; Address 161899 Ledebuhr Rd Mosinee WI 54455.

The Town of Guenther hereby has considered the following standards for rezoning above property (*use additional sheets if necessary*):

- 1) **Has the applicant provided what public facilities and/or services currently serve the proposed development, what additional services may be required, and how the additional services will be provided?**
 No Yes Explain: _____
- 2) **Has the applicant demonstrated how the provision of the public facilities will not be an unreasonable burden to local government?**
 No Yes Explain: _____
- 3) **Has the applicant determined that the land is suitable for the development proposed? Explain.**
 No Yes Explain: _____
- 4) **Has the applicant demonstrated what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas? Explain.**
 No Yes Explain: _____
- 5) **Is there any potential for conflict with existing land uses in the area?**
 No Yes Explain: _____

(OVER)

- 6) Has the applicant demonstrated the need for the proposed development at this location? Explain.
 No Yes Explain: _____
- 7) Has the applicant demonstrated the availability of alternative locations? Be specific
 No Yes Explain: _____
- 8) Is cropland is being consumed by this zone change? What is the productivity of the agricultural lands involved?
 No Yes Explain: _____
- 9) Has the applicant explained how the proposed development will be located to minimize the amount of agricultural land converted?
 No Yes Explain: _____
- 10) Is proposed rezone request consistent with the town's adopted Comprehensive Plan? Explain.
 No Yes Explain: _____
- 11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?
 No Yes Explain: _____

The Town of Guenther recommends: **Approval** **Disapproval** of the amendment and/or zone change.

OR **Requests an Extension*** for the following reasons: _____

*Wis. Stats §59.69(5)(e), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

Clerk Joan E Whitt
 Town Board Gail Demayok
Frank Mies
Steven Cisewski

NOTE: If you recommend disapproval of this request, please make every effort to send a representative to the Environmental Resources Committee Public Hearing. Town input at the hearing is always appreciated. Please return this form before December 15, 2021 to:

Marathon County Conservation, Planning and Zoning Department
 210 River Drive
 Wausau, WI 54403



MEMORANDUM

DATE: January 20, 2022
TO: Marathon County Board of Supervisors
FROM: Paul Daigle-County Conservationist and Matt Repking Conservation Analyst
SUBJECT: ORDINANCE REVISIONS - Chapter 11.02 – Animal Waste Management Ordinance

The Marathon County Conservation, Planning, and Zoning Department (CPZ) is currently revising Chapter 11.02 – Animal Waste Management Ordinance of the General Code of Ordinances. The proposed revisions are for clarification of Marathon County's Chapter 11.02 – Animal Waste Management Ordinance. Public hear draft is available here: <https://www.co.marathon.wi.us/Departments/ConservationPlanningZoning/ZoningandRegulatoryServices/RegulationsOrdinancesandCodes.aspx>

Purpose of Ordinance: The outcome of the ordinances is to safeguard the surface and ground water resources of Marathon County by insuring new animal waste storage facilities are built in a suitable location in relation to groundwater and bedrock, utilizing properly engineered facilities. The ordinance also insures proper short and long term maintenance, proper abandonment when idle, and the proper application of animal waste from all waste storage facilities to insure animal waste is applied at the right time, in the right location at correct rate to not only optimize fertility to crops but to protect the health and safety of residents by protecting the groundwater and surface water resources of Marathon County during application. It also provides for the administration and enforcement of the ordinance and provides penalties.

The types of changes proposed include:

- Update additional definitions
- Separate, identify and clarify the following State Performance Standards and Prohibitions, this step will allow the county to be more competitive for State grants for farmers to implement best management practices:
 - Tolerable Soil loss
 - Add clean water diversions for feedlots, manure storages, and barnyards in Water Quality Management areas
 - Phosphorus Index
 - Process Wastewater
 - No Unconfined manure piles in a water quality management area.
 - Add 5 foot Tillage setback

These ordinance revisions coincide with Objective 5.2 and 6.3 of the Marathon County Strategic Plan – Promote sound land use decisions that conserve and preserve natural resources in decision with economic development and growth; and protect and enhance the quantity and quality of potable groundwater and potable surface water supplies, respectively. If you have any questions or concerns related to the Animal Waste Management Ordinance revisions, please feel free to contact Paul Daigle or Matt Repking at 715-261-6006.

The Marathon County Conservation, Planning, and Zoning (CPZ) Department's mission is to protect our community's land and environment. We promote thoughtful and deliberate use of resources to ensure that Marathon County has healthy people, a healthy economy, and a healthy environment, today and tomorrow.



MARATHON
COUNTY



Conservation, Planning,
& Zoning Department

Revisions to Chapter 11.02 Animal Waste Management Ordinance

LINK TO PUBLIC HEARING DRAFT

<https://www.co.marathon.wi.us/Departments/ConservationPlanningZoning/ZoningandRegulatoryServices/RegulationsOrdinancesandCodes.aspx>

Paul Daigle
County Conservationist and
Matt Repking Conservation
Analyst

Animal Waste Management Ordinance



Conservation, Planning,
& Zoning Department

- The purpose of this ordinance is to:
 - regulate the location, design, construction, installation, alteration, operation, maintenance, closure, use, and application of animal waste from waste storage facilities
 - prevent the degradation of surface and groundwater
 - protect the groundwater and surface water resources
 - provide for the administration and enforcement of the ordinance and provide penalties for its violations

Policy Implications:



Conservation, Planning,
& Zoning Department

- These ordinance revisions coincide with Objective 5.2 and 6.3 of the Marathon County Strategic Plan

Policy Implications (continued)



Conservation, Planning,
& Zoning Department

- Consistent with Land and Water Resource Management Plan:

Marathon County: Land & Water Resource Management Plan

125

CHAPTER 4 | PLAN IMPLEMENTATION & COORDINATION *(continued)*

NR 151 Agricultural Performance Standards and Prohibitions Implementation:

The specific roles and responsibilities of the county and state agencies in implementing these standards and prohibitions are well defined in NR 151 and ATCP 50. Under this program approach, CPZ staff will conduct status reviews of cropland and animal production areas for compliance with NR 151 APSP as part of existing incentive, cost sharing, and permitting programs. In conducting the status review, staff may consult with WDNR when determining which of the state standards and prohibitions apply to parcels being evaluated and determine the extent of compliance for each of the applicable standards and prohibitions. While conducting status reviews, staff use prescribed tools to determine compliance with applicable NR 151 performance standards and prohibitions. The information from the status review form is used to document the compliance status of parcels within the county. The status review results are tracked in the county's GIS, insuring current and future status of parcels and to create reports pertaining to overall NR 151 compliance throughout the county.

Engagement of Community



Conservation, Planning,
& Zoning Department

- Minimum: Public hearing notice and today's hearing
- Offers to attend local farm group meetings starting in October
- Mailing to all towns in the county, as well as over 900 landowners and farmers
 - Two public information meetings
 - Individual meetings with farmers
- Local media coverage
- December meetings with farmers and farm groups

Reason for revisions and clarification



Conservation, Planning,
& Zoning Department

- Clarification of terminology
- Currently most State Performance Standards and Prohibitions (NR 151) are included in ordinance but to compete for grants:
 - Need to pull out and identify them individually

#1 Reason for changes: More money for farmers



Conservation, Planning,
& Zoning Department

2021 Targeted Resource Management Grant

Example Targeted Resource Mgt grant from 2021: Score was 156.2, could have had an additional 20.35 = 176.55; needed **167.3** to be funded

Table 4. Large-Scale TMDL Project Applications

Rank	Applicant	Project Name	Region	Score	Total Eligible Project Costs	Total State Share Requested	Cumulative Requested
1	Waupaca County	Shaw Creek - Lower Little Wolf River Watershed	NER	208.2	\$1,222,000	\$600,000	\$600,000
2	Brown County	Upper/Lower East River TRM	NER	189.8	\$540,000	\$378,000	\$978,000
3	Outagamie County	Upper Duck Creek 3 TMDL Implementation	NER	167.2	\$856,000	\$599,200	\$1,577,200
4	Marathon County	Fenwood Creek Watershed Project (Phase II)	WCR	156.2	\$745,214	\$411,650	\$1,988,850
5	Dodge County	Lake Sinissippi-Rock River Watershed Plan	SCR	150.7	\$70,000	\$490,000	\$2,478,850
6	Dodge County	Wildcat Creek Watershed	SCR	150.7	\$860,000	\$600,000	\$3,078,850

Black font = proposed to be fully funded

Red font = funding not available

Most changes are for clarification not expanding authority



Conservation, Planning,
& Zoning Department

- **Existing Definition:**
 - **Animal Waste.** Can be any of the following: **1) Manure:** Animal excreta and includes the following when intermingled with excreta in normal farming operations: debris including bedding, water, soil, hair, and feathers; processing derivatives including separated sand, separated manure solids, precipitated manure sludges, supernatants, digested liquids, composted biosolids, and process water; and runoff collected from barnyards, animal lots, and feed storage areas. **2) Leachate:** The concentrated liquid which has percolated through or drained from animal feed or waste storage areas. **3) Process Wastewater:** Wastewater from the production area or indirectly used in the operation of animal feeding operations that results from any or all of the following: a) Spillage or overflow from animal water systems. b) Washing, cleaning or flushing pens, barns, waste storage facilities or other animal feeding operation facilities. c) Direct contact swimming, washing or spray cooling of animals or dust control. d) Water that comes into contact with any raw materials or animal byproducts including manure, feed, milk, eggs, or bedding.

Most changes are for clarification not expanding authority, cont.



Conservation, Planning,
& Zoning Department

- Existing Definition:
 - Direct Runoff. Includes any of the following: 1) Runoff of stored animal waste, including manure leachate, that discharges a significant amount of pollutants to surface waters of the state or to a direct conduit of groundwater. 2) Runoff from an animal lot that can be predicted to discharge a significant amount of pollutants to surface waters of the state or to a direct conduit to groundwater

State Performance Standards and Prohibitions- unconfined animal waste piles, new language included (included in current ordinance)



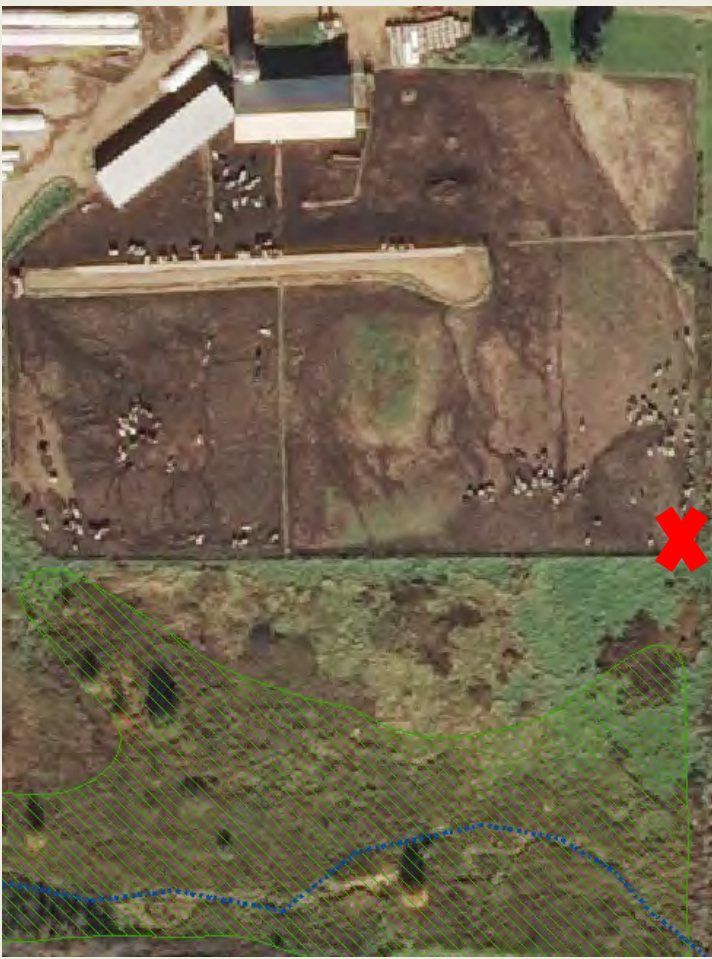
Conservation, Planning,
& Zoning Department



State Performance Standards and Prohibitions- barnyard runoff; language included (in current ordinance)



Conservation, Planning,
& Zoning Department



Animal lot is predicted to release
80 lbs P/yr.

State Performance Standards and Prohibitions-Process wastewater/silage leachate; language included (in current ordinance) and new language added for clarification



Conservation, Planning,
& Zoning Department

Silage bag site



- Well managed bag storage site
- Good selection for site, not near well or adjacent to road ditch
- No dead vegetation below the silage bags from leachate
- No large piles of refusal/waste silage
- Sufficient grass buffer area down slope of storage area

State Performance Standards and Prohibitions-Process wastewater/silage leachate; language included (in current ordinance) and new language added for clarification

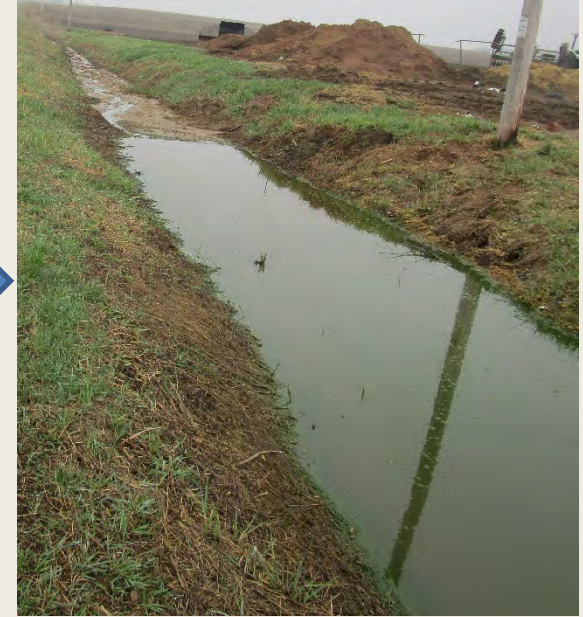


Conservation, Planning,
& Zoning Department

Silage bag and bunker site



Discharges
to ditch



- Not a well managed silage storage site
- Leachate/runoff/silage/sediment enters road ditch
- Burned/dead vegetation from leachate
- Large piles of refusal/waste silage
- No buffer area down slope of storage area

Revisions:



Conservation, Planning,
& Zoning Department

- Nothing can be more strict than current State Law- Inclusion is desire to have local control
- In most cases, for pre-existing farms an offer of cost sharing to correct problem is required.
- Include new definitions out of NR 151 State Code:
 - Accounting Period (phosphorus index and tolerable soil loss)
 - Crop Producer (phosphorus index and tolerable soil loss)
 - Phosphorus Index
 - Surface Waters (5-foot tillage setback)
 - Tolerable Soil
 - Water Quality Management Area (unconfined animal waste pile and clean water diversions)

Separate, identify and clarify State Performance Standards and Prohibitions:



Conservation, Planning,
& Zoning Department

- Currently in ordinance but breaking them out:
 - Tolerable soil loss (part of nutrient mgt. plan)
 - Phosphorus index (part of nutrient mgt. plan)
 - Process wastewater/leachate (in definition of animal waste)
 - Add clean water diversions for feedlots, manure storages, and barnyards in Water Quality Management areas (handled under direct runoff from lot)
 - Add no unconfined animal waste pile in a water quality management area. (part of storage standard and direct runoff)
- Not currently in ordinance
 - Add 5-foot Tillage setback

Summary: Reason for revisions and clarification



Conservation, Planning,
& Zoning Department

- Clarification of terminology
- Currently most State Performance Standards and Prohibitions (NR 151) are included in ordinance but:
 - Need to pull out and identify them individually to compete for State grants (consistency w/ NR151)
 - DNR suggested we identify individually to earn all points towards grants:

Questions?



Contact information:

715-261-6000

cpz@co.marathon.wi.us

Thank you!

ORDINANCE # O - 03 -22

ORDINANCE AMENDING GENERAL CODE OF ORDINANCES FOR MARATHON COUNTY CHAPTER 11.02 ANIMAL WASTE MANAGEMENT ORDINANCE CODE

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 11.02 Animal Waste Management Ordinance Code, and

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing on the proposed amendments, and filed their recommendation with the Board, and

WHEREAS, the proposed amendments has been given due consideration by the Board in open session,


WHEREAS, a copy of the proposed text amendments is available for review at the offices of Marathon County Conservation Planning and Zoning Dept., 210 River Dr., and Marathon County Clerk, Courthouse 500 Forest Street, Wausau, 54403 during regular office hours, and is also available at the following link: <https://bit.ly/3kXDjNc> and is incorporated herein by reference as if set forth in full; and

NOW, THEREFORE, the County Board of Supervisors of the County of Marathon does ordain as follows:

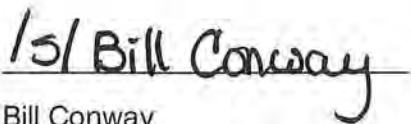
The General Code of Ordinances for Marathon County Chapter 11.02 Animal Waste Ordinance Code is amended in the following respects: For general text amendment changes to the General Code of Ordinances for Marathon County Chapter 11.02 Animal Waste Management Ordinance Code,

Dated this 4th day of January, 2022

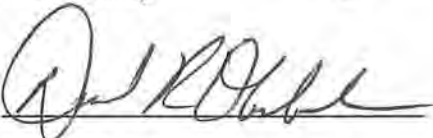
ENVIRONMENTAL RESOURCES COMMITTEE


Jacob Langenhahn, Chair



Sara Guild, Vice Chair


Bill Conway



Allen Drabek


David Oberbeck


Randy Fifrlick


Rick Seefeldt

Dated this 25th day of January, 2022


Kurt Gibbs – Marathon County Board Chair

General Code of Ordinances for Marathon County Chapter 11.02 Animal Waste Management Ordinance



Approved by Marathon
County Environmental
Resources Committee
~~June 2, 2020~~

Approved by Marathon
County Board of
Supervisors
~~June 23, 2020~~

TABLE OF CONTENTS

(1) INTRODUCTION	1
a) Statutory Authority.....	1
b) Title	1
c) Findings and Declaration of Policy	1
d) Purpose.....	1
e) Applicability.....	1
f) Interpretation	1
g) Compliance	1
h) Abrogation, Greater Restrictions, and Severability.....	1
(2) DEFINITIONS.....	3-6
(3) ACTIVITIES SUBJECT TO REGULATION	6
a) Permit Requirements	6
b) Animal Waste Storage Facilities	6
c) Land Application of Animal Waste.....	6
d) Livestock Facilities	7
e) Nutrient Management Plans	7
f) Compliance with Permit Requirements.....	7
g) Requirements of Cost Share.....	7
(4) STANDARDS. The Technical Guide of the United States Department of Agriculture (U.S.D.A.)	7
(5) APPLICATION FOR AND ISSUANCE OF PERMITS.....	8
a) Permit Required.....	8
b) Exception to Permit Requirement	8
c) Fees	8
d) Waste Storage Facility and Waste Transfer System.....	8
e) Review of Application.....	8
f) Permit Conditions.....	8
g) Permit Revocation.....	9
(6) ADMINISTRATION	10
a) Delegation of Authority.....	10
b) Powers and Administrative Duties.....	10
c) Inspection and Monitoring Authority	10
d) Maintenance of Records	10
e) Recording on the Deed	10
(7) ENFORCEMENT AND PENALTIES	10
a) Enforcement and Penalties	10
(8) APPEALS AND VARIANCES	11
a) Appeals.....	11
b) Variances	11

The County Board of Supervisors of the County of Marathon does ordain as follows:
Section 11.02 of the General Code relating to Animal Waste is repealed and recreated as follows:

ANIMAL WASTE MANAGEMENT.
(Cr. #256)

(1) INTRODUCTION.

- a) Statutory Authority. This ordinance is adopted under authority granted by sections 59.02, 59.03, 59.69, 59.70, 92.06, 92.07, 92.09, 92.11, 92.15 and 92.16, Wisconsin Statutes (Wis. Stats), and ss. ATCP 50.56 and NR 151.05 Wisconsin Administrative Code (Wis. Admin Code).
- b) Title. This ordinance shall be known, referred to and cited as the, "County Animal Waste Management Ordinance."
- c) Findings and Declaration of Policy.
1. The County Board finds that storage of animal waste in waste storage facilities and the utilization of livestock sourced nutrients not meeting state agricultural performance standards and prohibitions may cause pollution of the surface and ground waters of the County; and may result in actual or potential harm to the health of County residents and transients; terrestrial and aquatic plant and animal life; surface and groundwater quality; and to the property tax base of the County.
 2. The County Board finds that the technical standards developed by the United States Department of Agriculture (U.S.D.A.) Natural Resources Conservation Service (NRCS) and adopted by the Environmental Resources Committee provide effective, practical and environmentally safe methods of storing animal waste and utilizing nutrients.
- d) Purpose. The purpose of this ordinance is to regulate the location, design, construction, installation, alteration, operation, maintenance, closure, use, and application of animal waste from all waste storage facilities covered by this ordinance so as to protect the health and safety of residents and transients; prevent the degradation of surface and groundwater thereby preventing the spread of disease and promoting the prosperity and general welfare of the citizens of Marathon County; and protect the groundwater and surface water resources of Marathon County. It is also intended to provide for the administration and enforcement of the ordinance and provide penalties for its violations.
- e) Applicability. This ordinance, to be effective upon adoption by the County Board, shall apply to all areas of Marathon County including municipalities that have agreed to allow the Department to enforce this ordinance in their jurisdiction.
- f) Interpretation. In their interpretation and application, the provisions of this ordinance shall be held to be minimum requirements and shall be liberally construed in favor of the County, and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes.
- g) Compliance.
1. Waste storage facilities shall be constructed, maintained, operated, and closed in compliance with all applicable Federal, State, and local laws, codes and ordinances. It is the owner's/operator's responsibility to obtain any required permits and/or approvals from other governmental units.
 2. No approval pursuant to this ordinance shall be issued where the applicant is in violation of this or any code administered by the department, nor for any parcel(s) of land which have an outstanding violation until the violation has been corrected. A request for waiver of this provision may be made to the Department Director or designee.
- h) Abrogation, Greater Restrictions, and Severability

1. Abrogation and Greater Restrictions. This ordinance is not intended to repeal, annul, abrogate, impair, or interfere with any existing covenants, deed restrictions, agreements, ordinances, rules, regulations, or permits previously adopted or issued pursuant to law. However, wherever this ordinance imposes greater restrictions, the provisions of this ordinance shall govern.
2. Severability and Non-liability. Should any section, clause, provision or portion of this ordinance be adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall remain in effect.

(2) DEFINITIONS

Accounting Period. Means the crop rotation period over which compliance is measured and consists of the current year and extends back the previous 7 years moving forward each consecutive year creating a rolling time period not to exceed 8 years.

Animal Lot. A feedlot, barnyard, or other out facility where livestock are concentrated for feeding or other purposes. "Animal lot" does not include a pasture or winter grazing area. Two or more animal lots at the same livestock facility constitute a single animal lot, for the purposes of this ordinance, if runoff from the animal lots drain to the same treatment area or if runoff from the animal lot treatment area converges or reaches the same surface water within 200 feet of any of those treatment areas.

Animal Waste. Can be any of the following:

- 1) Manure: Animal excreta and includes the following when intermingled with excreta in normal farming operations: debris including bedding, water, soil, hair, and feathers; processing derivatives including separated sand, separated manure solids, precipitated manure sludges, supernatants, digested liquids, composted biosolids, and process water; and runoff collected from barnyards, animal lots, and feed storage areas.
- 2) Leachate: The concentrated liquid which has percolated through or drained from animal feed or waste storage areas.
- 3) Process Wastewater: Wastewater from the production area or indirectly used in the operation of animal feeding operations that results from any or all of the following:
 - a) Spillage or overflow from animal water systems.
 - b) Washing, cleaning or flushing pens, barns, waste storage facilities or other animal feeding operation facilities.
 - c) Direct contact swimming, washing or spray cooling of animals or dust control.
 - d) Water that comes into contact with any raw materials or animal byproducts including manure, feed, milk, eggs, or bedding.

Applicant. Any person who applies for a permit under this ordinance.

BARNY Model. Means the NRCS "Evaluation System to Rate Feedlot Pollution Potential," ARM-NC-17 (April 1982 version with modifications as of August 2005).

Note: The BARNY model is a commonly used computer model that predicts nutrient runoff from animal lots. Copies of the BARNY model are on file with the department, the secretary of state, and the legislative reference bureau. An Excel computer spreadsheet version is available at www.datcp.state.wi.us.

Committee. A committee made up of members of the Marathon County Board of Supervisors and others who, by authority from Wis. Stats. Chapter 92, determine policy and give direction for soil and water conservation activities. The Environmental Resources Committee (ERC) also provides direction for the Department. The Environmental Resources Committee shall be the decision making board for purposes of this ordinance.

Concentrated Animal Feeding Operation (CAFO). An animal feeding operation to which any of the following apply:

- 1) The operation has 1,000 animal units or more at any time and stores manure or process wastewater in a below or at grade level storage structure or land applies manure or process wastewater.
- 2) The operation has 300 to 999 animal units and has a category I unacceptable practice under s. NR 243.24 (1) (a).
- 3) Under s. NR 243.26 (2) the operation is designated by the Wisconsin Department of Natural Resources as having a significant discharge of pollutants to navigable waters or has caused the fecal contamination of water in a well.

Conservation Practice. Means a best management practice designed to reduce or prevent soil or sediment loss to the waters of the state.

Crop Producer. Means an owner or operator engaged in crop related agricultural practices such as: beekeeping; commercial feedlots; dairying; egg production; floriculture; fish or fur farming; grazing; livestock raising; orchards; poultry raising; raising of grain, grass, mint, and seed crops; raising of fruits, nuts, and berries; sod farming; placing land in federal programs for payments in kind; owning land, at least 35 acres of which is enrolled in the Conservation Reserve Program and vegetable raising.

Department. Marathon County Conservation, Planning and Zoning (CPZ) Department (responsible for soil and water conservation activities in Marathon County).

Direct Runoff. Includes any of the following:

- 1) Runoff of stored animal waste, including manure leachate, that discharges a significant amount of pollutants to surface waters of the state or to a direct conduit of groundwater.
- 2) Runoff from an animal lot that can be predicted to discharge a significant amount of pollutants to surface waters of the state or to a direct conduit to groundwater.

Director. The Director of the Marathon County Conservation, Planning and Zoning Department or their designee.

Failing and Leaking Waste Storage Facilities. Any waste storage facilities that fail to contain any component of the animal waste that it is intended to contain.

Idle Storage Facility. A waste storage facility which is:

- 1) No longer being used for its intended purpose and no longer having any additional animal waste placed into it.
- 2) Has not had any animal waste added or removed for a period of two (2) years.
- 3) Will, by all the evidence available, not again be used to store animal waste by an active livestock operation.

Livestock Facility: Means a structure or system constructed or establish on a livestock operation.

Maximum Operating Level (MOL). Means the level in the waste storage facility or containment facility, measured vertically from the lowest point of the top of the facility, that is the sum of the margin of safety and the level necessary to contain precipitation and runoff that will enter the facility as a result of a 25-year, 24-hour storm event.

Margin of Safety Level. Means the level in the waste storage facility or containment facility that is one foot vertically below the lowest point of the top of the facility or structure.

Natural Resources Conservation Service (NRCS). An agency of the United States Department of Agriculture which, for purposes of this ordinance, develops and maintains a Technical Guide with conservation practice standards and specifications, engineering manuals and handbooks, and other technical documentation related to waste storage facilities, nutrient management plans, and other technical matters covered in this ordinance

Nutrient Management Plan. A document that is annually updated outlining the requirements for managing the amount (rate), source, placement (method of application), and timing of all sources of plant nutrients and soil amendments to cropland and pastures as identified in ATCP 50.04(3).

Pasture. Land on which livestock graze or otherwise seek feed in a manner that maintains the vegetative cover over the grazing area. Pasture may include limited areas of bare soil such as cattle lanes and supplemental feeding areas provided the bare soil areas are not significant sources of pollution to waters of the state.

Permit. The signed, written statement issued by the Director or their designee under this ordinance that is required before an applicant can construct, install, move, reconstruct, extend, enlarge, convert, substantially alter or close a waste storage facility or its waste transfer system.

Permittee. Any person to whom a permit is issued under this ordinance.

Person. Any individual, corporation, partnership, joint venture, agency, contractor, engineer, consultant, agent, unincorporated association, municipal corporation, county or state agency within Wisconsin, the federal government or any combination thereof.

Phosphorus Index or P-index. Means Wisconsin's agricultural land management planning tool for assessing the potential of a cropped or grazed field to contribute phosphorus to the surface water.

Safety Devices. Means devices, which are designed to protect humans and livestock from the hazards associated with a waste storage facility.

Stored Animal Waste. Means animal waste that is kept in a waste storage facility or unconfined animal waste pile.

Substantially Altered. A change initiated by an owner or operator that results in a relocation of a waste storage facility or structure, or significant changes to the size, depth or configuration of a waste storage facility or structure including:

- 1) Replacement of a liner in a waste storage facility or structure;
- 2) An increase in the volumetric capacity or area of a waste storage facility or structure greater than 20%;
- 3) A change in a waste storage facility or structure related to a change in livestock management from one species of livestock to another such as cattle to poultry.

Surface Waters. Means all natural and artificial named and unnamed lakes and all naturally flowing streams within the boundaries of the state but not including cooling lakes, farm ponds, and facilities constructed for the treatment of wastewaters.

Technical Guide. The document provided by the Natural Resources Conservation Service which contains technical data, including the standards referenced within this ordinance to properly and safely locate, construct, install, alter, design, operate, maintain and close a waste storage facility and/or the associated manure transfer system.

Technical Standard 313. A section of the Technical Guide that contains technical data for the proper location, construction, installation, alteration, design, operation and maintenance of a waste storage facility made by construction of an embankment and/or excavating a pit or dugout, or by fabricating a structure.

Technical Standard 634. A section of the Technical Guide that contains technical data for installation of components such as conduits, pumps, valves, and other structures or devices to transfer animal waste from buildings and yards to a waste storage facility and/or loading area for final disposal and establishes the minimum acceptable requirements for design, construction, and operation of waste transfer system components. It includes mechanical pumping or elevation differential (gravity head) systems.

Technical Standard 360. A section of the Technical Guide that contains technical data for the closure of waste storage facilities that are no longer used for their intended purpose to a sanitary and environmentally safe condition.

Technical Standard 590. A section of the Technical Guide that contains technical data for managing the amount (rate), source, placement (method of application), and timing of plant nutrients and soil amendments and establishes the minimum acceptable requirements for the land application of plant nutrients associated with organic wastes (manure and organic byproducts), commercial fertilizer, legume crops and crop residues.

Technical Standard 520. A section of the Technical Guide that contains technical data for a liner of a waste storage facility constructed using compacted soil with or without soil amendments.

Technical Standard 521. A section of the Technical Guide that contains technical data for a liner of a waste storage facility constructed using a geomembrane or a geosynthetic clay material.

Technical Standard 522. A section of the Technical Guide that contains technical data for a liner of a waste storage facility constructed using reinforced or non-reinforced concrete.

Tolerable Soil Loss or "T": Means the maximum rate of erosion, in tons per acre per year, allowable for particular soils and site conditions that will maintain soil productivity.

Unconfined Animal Waste Pile. A quantity of animal waste that is at least 350 ft³ in volume and which covers the ground surface to a depth of at least 2 inches and is not confined within an animal waste storage facility, livestock housing facility, and barnyard runoff control facility or covered or contained in a manner that prevents storm water access and direct runoff to surface water or leaching of pollutants to groundwater.

Waste Storage Facility. Any site or area specifically designed and/or constructed for the purpose of storage or containment of animal waste and manure. This includes any waste storage facility previously designed and installed meeting the NRCS Technical Guidelines current at the time of installation, any commercial-prefabricated storage facility, concreted slabs, earthen dugouts, dikes or any other area intended for the storage of animal waste and manure. For the purposes of this ordinance, a storage area intended to contain an accumulation of manure within an area excavated, or diked using soil or any other material, for the purpose of storing the manure, no matter how small that accumulation may be or how long the manure is to be stored there, shall be considered a waste storage facility.

Water Quality Management Area: The area within 1,000 feet from the ordinary high water mark of navigable waters that consist of a lake, pond or flowage, except that, for a navigable water that is a glacial pothole lake, the term means the area within 1,000 feet from the high water mark of the lake; the area within 300 feet from the ordinary high water mark of navigable waters that consist of a river or stream; and a site that is susceptible to groundwater contamination, or that has the potential to be a direct conduit for contamination to reach groundwater.

Waste Transfer System. A combination of hoppers, reception structures, tanks, pumps, pipes, channels, valves or conduits used to transfer animal waste and other fluids and residues associated with animal waste to a waste storage facility, a waste treatment strip, a loading area, cropland or satellite waste storage facility using permanent pipeline and conduits.

(3) ACTIVITIES SUBJECT TO REGULATION

- a) Permit Requirements. Any person who locates, installs, moves, reconstructs, extends, enlarges, converts, substantially alters, closes or changes use of a waste storage facility or parts thereof; or who employs another to do the same, on land subject to this section, shall be subject to the permit requirements of this ordinance.
- b) Waste Storage Facilities:
 - 1) Failing and Leaking. Waste storage facilities that pose an imminent threat to public health, fish, aquatic life, and/or surface or ground water shall be upgraded, replaced, or closed in accordance with this ordinance.
 - 2) Idle Waste Storage Facilities. As specified in Technical Standard 360, removal of animal waste, contaminated soils, and closure of any permitted or unpermitted, idle waste storage facility to a safe and sanitary condition, as determined by the Department, is required within two (2) years of the time the waste storage facility becomes idle. The owner or operator may retain the waste storage facility if they are able to verify all of the following conditions are met:
 - a) The waste storage facility has been designed, constructed and maintained in compliance with the NRCS Technical Standard(s) in effect at the time it was constructed and has functional safety devices in place. If it was not built to a NRCS Technical standard(s) it must meet the current NRCS Technical Standard(s).
 - b) Retention of the waste storage facility is warranted based on anticipated future use.
 - c) Landowner agrees to develop and follow an operation and maintenance agreement for the waste storage facility.
 - d) If the waste storage facility is utilized again for its intended purpose, the Department must be notified and any animal waste stored in it must be applied according to Technical Standard 590.

3) A livestock facility shall not:

- a) Have an overflow of animal waste from waste storage facilities.
- b) Have direct runoff from stored animal waste leaving the property and/or be a threat to surface and/or ground water resources. .
- c) Allow animal waste levels to exceed the maximum operating level (M.O.L.) of the waste storage facility.
- d) Have an unconfined animal waste pile in a water quality management area.
- e) Allow surface and/or roof water to enter/fall onto an animal lot and/or manure storage when located within a water quality management area. (Note: Clean water diversions or other best management practices shall be used to divert water before entering the animal lot and/or manure storage).
- f) Have a significant discharge of process waste water and/or leachate leaving the property and/or be a threat to surface and/or ground water resources.

Note: The department shall consider all the following factors when determining whether a discharge of process waste water and/or leachate is a significant discharge leaving the property and/or be a threat to surface and/or ground water resources:

- a) Volume and frequency of the discharge.
- b) Location of source relative to receiving water resources and/or leaving the property.
- c) Means of process waste water or leachate conveyance to surface and/or ground water resources and/or leaving the property.
- d) Slope, vegetation, rainfall, and other factors affecting the likelihood or frequency of process waste water or leachate discharges to surface and/or ground water resources and/or leaving the property

4) Safety Devices. All waste storage facilities shall be equipped with safety devices, including fences and warning signs intended to protect humans and livestock from the hazards associated with such facilities. Safety devices shall be designed and installed as required by Technical Standard 313.

5) Road and Property Line Setbacks.

- a) A new waste storage facility may not be located within 50 feet of a parcel line where the permittee does not own the adjacent parcel and/or within 50 feet of public road right-of-way line.
- b) An existing waste storage facility seeking expansion must keep a minimum separation distance of 50 feet of a parcel line where the permittee does not own the adjacent parcel and/or 50 feet of a public road right-of-way line.
- c) Setbacks described above do not supersede the Livestock Facilities Licensing Ordinance setbacks or any other setbacks established by law.

c) Land Application of Animal Waste. Regardless of whether an operator has a nutrient management plan:

1) Animal waste shall not:

- a) Run off the application site during or after an application; and/or discharge through subsurface drains off the field site.
- b) Be applied to land where vegetation is not removed mechanically or by grazing, except to provide nutrients for establishment and maintenance of a conservation practice, and application will not result in runoff of animal waste.

2) No over application of animal waste shall occur. In the event of a complaint/investigation, spreading logs and maps shall be provided to the Department upon request to determine the rate and location of animal waste applied. Logs and maps shall include but not limited to: spreader/toolbar calibration, number of loads, animal waste volume or weight for the spreader, date, type of animal waste, nutrient analysis, and application method.

3) Owners, operators, contractors, custom applicators or any entity handling animal waste are responsible for animal waste applications that result in runoff, or spills that are caused by their acts, omissions, and/or decisions.

d) A livestock facility shall not:

- 1) Have direct runoff of animal waste from an animal lot into waters of the state or a direct conduit to ground water.
 - a) Fifteen pounds of phosphorus, if no part of the animal lot is located within 1000 feet of a navigable lake or 300 feet of a navigable stream.
 - b) Five pounds of phosphorus, if any part of the animal lot is located within 1000 feet of a navigable lake or 300 feet of a navigable stream.

Note: Phosphorus amounts and distances from navigable waters are consistent with Livestock Facilities Licensing Ordinance. Concentration of phosphorus is determined using the BARNY Model.

- 2) Allow unlimited access by livestock to waters of the state in a location where high concentrations of animals prevent the maintenance of adequate sod or self-sustaining vegetative cover (this prohibition does not apply to properly designed, installed, and maintained livestock or farm equipment crossings).

e) Nutrient Management Plans.

- 1) Nutrient management plans must be filed annually to the Department by April 1st.
- 2) Nutrient management Technical Standard 590 requirements shall apply to any or all of the following:
 - a) All landowners with an animal waste storage facility permitted by this ordinance.
 - b) All landowners, regardless if they have applied animal waste, who have received a bona fide offer of cost share funding for nutrient management planning consistent with ATCP 50.08.

f) Compliance with Permit Requirements. A person is in compliance with this ordinance if they follow the procedures and requirements of this ordinance, receive a permit from the Director or their designee prior to beginning activities requiring a permit and they comply with the requirements of the permit.

Where issuance of an after-the-fact permit or approval would have the effect of correcting a violation it may be granted if all conditions required for issuance can be complied with.

g) Requirements of Cost Sharing.

Cost sharing for cropland and livestock facilities or operations will be consistent with ATCP 50.08.

Note: For determination of cost share eligibility, cropland (NR151.09 (4)(b) and livestock facilities (NR 151.095(5)(b) will be used to determine "new" or "existing" status.

h) A crop producer shall not:

- 1) Conduct tillage operations that negatively impact stream bank integrity or deposit soil directly into surface waters.
- 2) Conduct tillage operations within 5 feet of the top of the channel of surface waters. Tillage setbacks greater than 5 feet but no more than 20 feet may be required to meet this ordinance.
- 3) Allow the tillage setback area under sub 2. to degrade to less than 70% coverage of adequate sod or self-sustaining vegetative cover (periodic maintenance may be required on the tillage setback area).
Note: The tillage setback does not apply to grass waterways installed as conservation practices.
- 4) Allow land where crops and/or feed are grown, including pastures to be managed in a way that it exceeds the "tolerable" (T) rate of soil erosion.
Note: Soil erosion will be calculated according to the Revised Universal Soil Loss equation and/or using the most current version of SnapPlus software.
- 5) Allow the phosphorus index for croplands, pasture, and winters grazing areas to exceed 6 over the accounting period and/or exceed 12 in any individual year within the accounting period.

(4) STANDARDS.

The Wisconsin Field Office Technical Guide of the United States Department of Agriculture (U.S.D.A.) Natural Resources Conservation Service (NRCS) has been adopted by the Committee and the Department. The Technical Guide shall apply until amended or renumbered and then shall apply as amended or renumbered. The following technical standards of the Technical Guide will be used when a waste storage

facility is to be constructed, installed, abandoned, moved, reconstructed, extended, enlarged, converted, substantially altered, closed or emptied for nutrient application: 313-Waste Storage Facility; 520-Pond Sealing or Lining, Compacted Soil Treatment; 522-Pond Sealing or Lining, Concrete; 521-Pond Sealing or Lining, Geomembrane or Geosynthetic Clay Liner; 634-Waste Transfer System; 360-Waste Facility Closure; and 590-Nutrient Management.

(5) APPLICATION FOR AND ISSUANCE OF PERMITS

a) Permit Required. No person may undertake an activity subject to this ordinance without obtaining a permit from the Department prior to beginning the proposed activity.

b) Exception to Permit Requirement. All emergency repairs on any component of the waste storage facility or waste transfer system which cause any disruption of the original construction of the waste storage facility or waste transfer system shall be done so as to restore the waste storage facility or waste transfer system to the original state, as determined by the technical standards set forth in Section (4) above; and such repairs shall further be reported to the Department within two (2) calendar days. Nutrient management planning and implementation are also exempt from obtaining a permit.

c) Fees. A non-refundable application fee and Waste Storage Construction Permit fee under this ordinance shall be calculated utilizing the fee schedule adopted by the ERC. The fee schedule may be amended as the ERC deems necessary. A double fee may be charged for all after-the-fact applications and/or permits.

d) Waste Storage Facility and Waste Transfer System Plans and Specifications. Each application for a permit under this ordinance shall include plans and specifications prepared and approved by an agricultural or civil engineer registered with the State of Wisconsin or a Department of Agriculture, Trade and Consumer Protection (DATCP) or NRCS engineering practitioner, in accordance with the criteria of the appropriate standard. The plans, specifications, and documentation for construction shall include:

1. Management assessment.
2. Site assessment.
3. Safety design.
4. Operation and maintenance plan.
5. Nutrient management plan.
6. Construction plan, schedules, and staging.
7. Construction inspection plan.
8. Final construction plan (as-built) showing any plan changes and certifying that the facility meets all applicable NRCS Technical Standards

e) Review of Application. The Director or their designee shall receive and review all permit applications and shall:

1. Determine if the proposed waste storage facility and its waste transfer system meets required standards set forth in sub. (4) of this ordinance. Within twenty (20) business days after receiving the completed application and fee, the Department shall inform the applicant in writing whether the permit application is approved or disapproved. If additional information is required, the Department shall so notify the permit applicant in writing. The Department has twenty (20) business days from the receipt of the additional information in which to approve or disapprove the application. If the Department fails to approve or disapprove the permit application in writing within twenty (20) business days of the receipt of the permit application or if no written request for additional information is made by the Department within twenty (20) business days, the application shall be deemed approved and the applicant may proceed as if a permit had been issued.
2. CAFO plans, specifications, and documentation for construction will not be reviewed and/or approved by the Department until they are reviewed and/or approved by the Wisconsin Department of Natural Resources (DNR).

f) Permit Conditions. All permits issued under this ordinance shall be issued subject to the following conditions and requirements. Activities authorized by permit shall be completed within 2 years from the date of issuance after which time such permit shall be void.

- 1) Waste storage facility and its waste transfer system design, construction, alteration or closure shall be according to Department approved standards and plans.
- 2) Permittees must obtain all required permits and authorizations before commencing construction activities.

Note: DNR and other permits may be required for construction site erosion control, storm water management, floodplain, shore land construction, and livestock facilities with 500 or more animal units.

- 3) The permittee shall give five (5) business days' notice to the Department before starting any construction activity authorized by the permit.
- 4) Approval in writing shall be obtained from the Department prior to any modifications to the approved waste storage facility plan.
- 5) The agricultural or civil engineer registered with the State of Wisconsin or a DATCP or NRCS engineering practitioner shall certify in writing to the Department that any activities permitted under this ordinance were installed as planned, meet the guidelines of the appropriate NRCS Technical Standards, and provide an "as-built" set of plans to the Department. As-built documentation will be submitted to the Department within three (3) months of project completion.

Note: To be considered completed, a waste storage facility must be fully constructed as designed including a permanent mark/location for the maximum operating level and implementation/installation of all safety devices.

- g) Permit Revocation. The Director or designee may revoke any permit issued under this ordinance if the holder of the permit has misrepresented any material fact in the permit application or waste storage facility plan, or if the holder of the permit violates any of the conditions of the permit. The decision of the Director or designee may be appealed pursuant to section 8 below.

(6) ADMINISTRATION

- a) Delegation of Authority. The County hereby designates the Director or designee for the administration and enforcement of this ordinance.
- b) Powers and Administrative Duties. In the administration and enforcement of this ordinance, the Director or designee shall have the following powers and duties:
 - 1) Advise applicants regarding the provisions of this ordinance and assist them in preparing permit applications.
 - 2) Receive, review, and investigate permit applications and fees, and make inspections to determine compliance with provisions of this ordinance.
 - 3) Issue permits in accordance with the terms and conditions of this ordinance.
 - 4) Inspect the site of any permitted activity to ensure those activities are being conducted according to plan specifications.
 - 5) Investigate complaints relating to compliance with this ordinance.
 - 6) Take actions as necessary to enforce the terms and conditions of this ordinance
 - 7) Perform other duties as specified in this ordinance.
- c) Inspection and Monitoring Authority. Inspection and monitoring authority is set forth in Wis. Stats., Section 92.07(14). The Director or designee is authorized to enter upon any lands affected by this ordinance to inspect the land prior to or after permit issuance to determine compliance with this ordinance. Application and/or permit issuance shall constitute permission to enter upon all land that is or will be subject to permit requirements.
- d) Maintenance of Records. The Director or designee shall maintain in the county records:
 - 1) Keep an accurate record of all permit applications, waste storage facility plans, closures, permits issued, inspections made, enforcement actions taken, and all other official actions.
 - 2) Track landowner compliance with state agricultural performance standards and prohibitions as specified by this ordinance.
- e) Recording on the Deed. In the case of idle waste storage facilities, if a landowner would like to do the minimum required to close the facility to a safe and sanitary condition, a landowner can sign an Affidavit of Closure that would be recorded on the deed to that parcel. The affidavit will identify that this was a waste storage facility at one time, that it has been returned to a safe and sanitary condition pursuant to NRCS Technical Standard 360, and if it is to be utilized as a waste storage facility in the future, it is the responsibility of the landowner to obtain a permit and provide documentation that it meets current NRCS Technical Standards prior to utilization.

(7) ENFORCEMENT AND PENALTIES

- a) Enforcement and Penalties.
 - 1) Construction, Alteration, or Closure. With respect to waste storage facilities that are currently under construction, undergoing alteration, or actively decommissioning: which are determined to be in violation of this ordinance:
 - a) The Director and or designee shall cause a stop work order to be posted as follows:
 - 1) Posting, upon the land where the violation occurs.
 - 2) By mailing a copy of the order to the address of all parties identified in the permit.
 - 3) By mailing a copy of the order to the address of other persons whose activity is in violation of the ordinance
 - b) The order shall specify the activity which constitutes a violation and shall set forth a reasonable time frame for the property to be brought into compliance. Continued work which does not bring the property into compliance shall constitute a violation of this ordinance.

- 2) Operation and Management. With respect to waste storage facilities which are under active use or idle:
 - a) Order for Abatement: The Director and or designee may issue an order to abate any violation of this ordinance.
 - b) Permit Suspension or Revocation: The Director or designee may determine that the severity of a violation or repeated violations warrant suspension or revocation of the permit. Continued operation after the permit is suspended or revoked shall constitute a violation of this ordinance.
- 3) Citation. The Director or designee may issue a citation of not less than \$5 nor more than \$500 for each offense, plus the applicable surcharges, assessments and costs for each violation.
- 4) Long Form Summons and Complaint. The Director or designee may pursue a long form summons and complaint through a court of law:
 - a) Each day a violation exists or continues shall be considered a separate offense under this ordinance.
 - b) Upon conviction by a court of law, pay a forfeiture of not less than \$500 nor more than \$5,000, plus the applicable surcharges, assessments and costs for each violation.
- 5) In addition, the Director or designee may seek injunctive relief from a court of record to enjoin further violations.
- 6) Nothing in this ordinance shall prevent the Director or designee from pursuing any other remedies available at law for conduct that is a violation of this ordinance including, but not limited to, public nuisance procedures under Wis. Stats., Chapter 823 which provides among other things that the costs of abatement of a public nuisance by the County may be collected against the owner of the real estate upon which the public nuisance exists. Such costs of abatement may be recovered against the real estate as a special charge under Wis. Stats., 66.027 unless paid earlier.

(8) APPEALS AND VARIANCES

- a) Appeals.
 1. Under authority of Wis. Stats., Chapter 68, the Marathon County Board of Adjustment, created under, Wis. Stats., 59.69 and under Marathon County Code of Ordinances, and acting as an appeal authority under Wis. Stats., Section 59.694(7)(a), is authorized to hear and decide appeals where it is alleged that there is error in any order, requirement, decision, or determination by the Director or their designee in administering this ordinance.
 2. Any person having a substantial interest which is adversely affected by the order, requirement, decision, or determination made under this ordinance may file an appeal.
 3. All appeals shall specify written evidence and the reason for the request, including which requirements from this ordinance are involved, and shall be filed via certified mail.
 4. The Board of Adjustment shall set a meeting to hear the appeal within ten (10) calendar days of receipt of the appeal.
 5. A written decision shall be mailed to the appellant within thirty (30) calendar days of the appeal. The decision will affirm, deny, or modify the initial determination.
 6. The rules, procedures, duties, and powers of the Board of Adjustment and Wis. Stats., Chapter 68, shall apply to appeals filed under this section.
- b) Variations. The Board of Adjustment may upon appeal authorize a variance from the requirements of this ordinance when, upon showing by the applicant, unnecessary hardship would result from literal enforcement of this ordinance.

A variance shall:

1. Be consistent with the spirit and purpose of this ordinance.
2. Be based on unique circumstances and not to the general conditions of the area.
3. Not be granted for a self-created hardship.

4. Not permit an activity or practice that may fail structurally or otherwise and cause significant water pollution or other off-site impacts.
 5. Not be granted if the variance will result in an outcome that is contrary to the public interest and be damaging to the rights of other persons.
 6. Not be granted solely on the basis of economic gain or loss.
 7. Not be granted solely on the fact that certain conditions existed prior to the effective date of the ordinance
- a) No variance from the standards in Technical Guide may be approved unless the county receives a variance or waiver from the technical standards through the NRCS or other qualified engineering authority. If public funds are involved, this may be a program requirement.
 - b) No variance from the performance standards and prohibitions in 11.02 (3)(a) above may be granted unless the county complies with the variance requirements specified in NR 151.097, and receives approval from the Department of Natural Resources. Requests for a variance shall be made in writing and shall provide information documenting the following:
 1. Compliance with the performance standard or technical standard is not feasible due to site conditions.
 2. The landowner or operator will implement best management practices or other corrective measures that ensure a level of pollution control that will achieve a level of water quality protection comparable to that afforded by the performance standards in NR 151.
 3. The landowner or operator or their agents or assigns did not create the conditions for which the variance is requested.

RESOLUTION #R-01- 22
Changes in Supervisory District Boundaries Resulting
From City of Wausau Annexations

WHEREAS, the revised reapportionment statutes 59.10(4)(c) allow the County Board to consider changes in the boundaries of supervisory districts based on City Annexations which occur after passage of the 10-year county reapportionment plan; and

WHEREAS, duly annexed property described as that part of the Town of Stettin, the following described territory located within the Town of Stettin, Marathon County, Wisconsin, is hereby annexed to the City of Wausau, Wisconsin:

Part of the NW $\frac{1}{4}$ of the SE $\frac{1}{4}$ and part of the Northeast $\frac{1}{4}$ of the SW $\frac{1}{4}$, Section 28, Township 29 North, Range 7 East, Town of Stettin, Marathon County, Wisconsin, described as follows:

Commencing at the East $\frac{1}{4}$ corner of said Section 28; thence n $89^{\circ}51'$ W, along the North line of said SE $\frac{1}{4}$ of Section 28, 2611 feet to the West line of Block 1, Pine Crest Second addition, extended Northerly; thence S $0^{\circ}04'$ E, along said West line extended Northerly and along said West line, 180 feet to the NW corner of Lot 3, said Block 1, the point of beginning;

Thence S $0^{\circ}04'$ E, along the West line of said Lot 3, 100 feet to the North line of Lot 5, said Block 1; thence S $89^{\circ}51'$ E, along said North line, 150 feet to the East line of said Lot 5; thence S $0^{\circ}04'$ E, along said East line, 100 feet to the South line of said Lot 5; thence N $89^{\circ}51'$ W, along said South line, 150 feet to the West line of said Lot 5; thence continuing N $89^{\circ}51'$ W, along said South line extended Westerly, 55 feet to a line 25 feet Westerly of and parallel with the East line of said NE $\frac{1}{4}$ of the SW $\frac{1}{4}$; thence N $0^{\circ}04''$ W, along said parallel line, 200 feet to the North line of said Lot 3 extended Westerly; then S $89^{\circ}51'$ E, along said North line extended Westerly, 55 feet to said NW corner of Lot 3, the point of beginning.

Should be included in Supervisory District #11, there being zero electors residing therein; and

WHEREAS, exact maps of the above-described parcel, along with a certified copy of the City of Wausau ordinance, have been duly filed with the Clerk of Marathon County; and

WHEREAS, changes in said supervisory district boundaries are allowed by law, provided that the total number of supervisory districts is left unchanged; and

NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors of the County of Marathon does ordain as follows:

That the above-described duly annexed property, now within the City of Wausau is hereby included in the supervisory district enumerated above.

BE IT FURTHER RESOLVED that the Marathon County Clerk is hereby directed to forward all notices required under Chapter 59, Wisconsin Statutes, to the Wisconsin Department of Administration, Municipal Boundary Review, for the purpose of advising that office of said boundary changes.

Dated this 25th day of January, 2022.

COUNTY BOARD OF SUPERVISORS



CERTIFICATION

I, Mary A. Goede, do hereby certify that I am the duly qualified and acting Deputy City Clerk of and for the City of Wausau, Marathon County, Wisconsin. Acting in that capacity, I do further certify that the accompanying ordinance is a true and correct copy of the Joint Ordinance of the Capital Improvements & Street Maintenance Committee and Plan Commission Annexing territory from the Town of Stettin to the City of Wausau, (Dean Grube – 311 N. 36th Avenue), adopted by the Common Council of the City of Wausau on the 14th day of December 2021. The population of said territory is zero (0).

Dated this 17th day of December 2021.

City of Wausau, Marathon County, Wisconsin.

A handwritten signature in cursive script that reads "Mary A. Goede". The signature is written in black ink and is positioned above a horizontal line.

Mary A. Goede
Deputy City Clerk
Wausau, Wisconsin

SEAL

**JOINT ORDINANCE OF THE CAPITAL IMPROVEMENTS & STREET
MAINTENANCE COMMITTEE AND PLAN COMMISSION**

Annexing territory from the Town of Stettin to the City of Wausau

Dean Grube – 311 N. 36th Avenue

Committee Action: CISM Approved 5-0
Plan Comm. Approved 6-0

Ordinance Number: 497-21B

Fiscal Impact: Pursuant to state law, a payment will be made to the Town of Stettin for their tax share loss for a period of five years. This payment will be offset by the new taxes generated on the annexation.

File Number: 21-1206

Date Introduced: December 14, 2021

The Common Council of the City of Wausau do ordain as follows:

Section 1. Territory Annexed. In accordance with Chapter 66, Wisconsin Statutes, and the petition for direct annexation signed by Dean Grube, sole owner of the land now located in the Town of Stettin, Marathon County, Wisconsin, and being a part of the Wausau School District, there being no electors residing therein, the following described land is hereby annexed to the City of Wausau:

Part of the Northwest ¼ of the Southeast ¼ and part of the Northeast ¼ of the Southwest ¼, Section 28, Township 29 North, Range 7 East, Town of Stettin, Marathon County, Wisconsin, described as follows:

Commencing at the East ¼ corner of said Section 28; thence N 89°51' W, along the North line of said Southeast ¼ of Section 28, 2611 feet to the West line of Block 1, Pine Crest Second Addition, extended Northerly; thence S 0°04' E, along said West line extended Northerly and along said West line, 180 feet to the Northwest corner of Lot 3, said Block 1, the point of beginning;

Thence S 0°04' E, along the West line of said Lot 3, 100 feet to the North line of Lot 5, said Block 1; thence S 89°51' E, along said North line, 150 feet to the East line of said Lot 5; thence S 0°04' E, along said East line, 100 feet to the South line of said Lot 5; thence N 89°51' W, along said South line, 150 feet to the West line of said Lot 5; thence continuing N 89°51' W, along said South line extended Westerly, 55 feet to a line 25 feet Westerly of and parallel with the East line of said Northeast ¼ of the Southwest ¼; thence N 0°04' W, along said parallel line, 200 feet to the North line of said Lot 3 extended Westerly; thence S 89°51' E, along said North line extended Westerly, 55 feet to said Northwest corner of Lot 3, the point of beginning.

Section 2. Effect of Annexation. From and after the date of publication of this ordinance, the territory described in Section 1 shall be a part of the City of Wausau and remain a part of the Wausau School District for any and all purposes provided by law, and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the City of Wausau, and governing the School District.

Section 3. Zoning Classifications. Zoning of the within real estate shall be pursuant to Section 23.04.040, Zoning of Annexed Lands, of the Wausau Municipal Code.

Section 4. Aldermanic District and Population of Annexed Area. The territory described in Section 1 of this ordinance is hereby made a part of the 11th Aldermanic District and the 23rd Ward of the City of Wausau, subject to the ordinances, rules and regulations of the city, county, and state, governing districts.

The population of the annexed territory is zero (0).

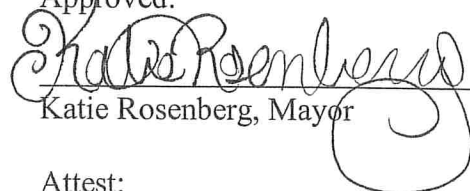
Section 5. The State of Wisconsin, Department of Administration, has favorably reviewed the annexation and found it not to be against the public interest.

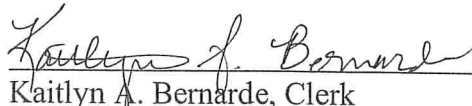
Section 6. Agreement to Pay Town Taxes. The City shall pay to the Town of Stettin all necessary property taxes that are due and owing pursuant to the provisions of Section 66.0217(14) of the Wisconsin Statutes.

Section 7. Severability. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance, which can be given effect without the invalid or unconstitutional provision or application.

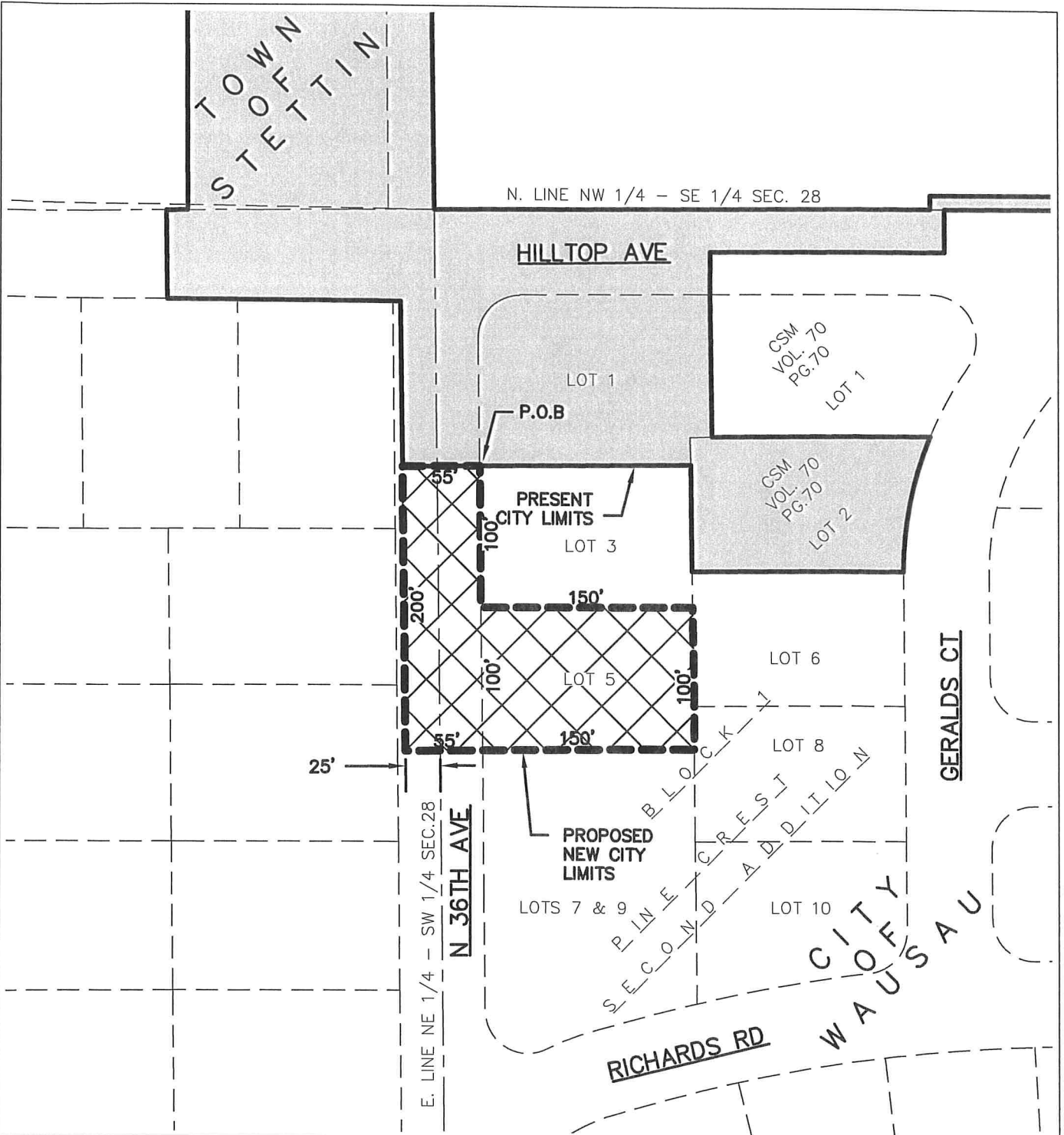
Section 8. Effective Date. This ordinance shall take effect upon passage and publication as provided by law.

Adopted: 12/14/21
Approved: 12/15/21
Published: 12/17/21
Attest: 12/15/21

Approved:

Katie Rosenberg, Mayor

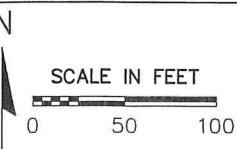
Attest:

Kaitlyn A. Bernarde, Clerk

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Proposed Annexation
 076-2907-284-0004
 311 S. 36th Avenue

Part of the NW 1/4 of the SE 1/4, and part of the NE 1/4 of the SW 1/4, Section 28, Township 29 North, Range 7 East, Town of Stettin, Marathon County, Wisconsin



PROPOSED ANNEXATION MAP

ANNEXING TERRITORY
 FROM THE TOWN OF STETTIN

TOTAL AREA OF
 PROPOSED ANNEXATION
 25,900± S.F.
 0.59± AC.

RESOLUTION # R- 02 - 22
APPROVE 2021 BUDGET TRANSFERS FOR MARATHON COUNTY
DEPARTMENT APPROPRIATIONS

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

WHEREAS, the Human Resources, Finance and Property Committee has reviewed and does recommend the 2021 transfers listed below, and

NOW, THEREFORE, BE IT RESOLVED the Marathon County Board of Supervisors authorize and direct the budget transfers as listed below:

Transfer from:	Sheriff 160 84582320 Public Safety Federal grant
Transfer to:	Sheriff 160 84593490 Other Operating Supplies
Amount:	\$13,848
Re:	Federal JAG Grant

That a Class 1 Notice of this transaction be published within (10) days of its adoption;

BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

BE IT FURTHER RESOLVED that the proper officers of Marathon County are hereby authorized and directed to take all actions necessary to effect this policy.

Respectfully submitted this 25th day of January 2022.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

Fiscal Note: This resolution modifies the revenues and expenditures for various County funds. There is no additional County levy appropriated in this resolution.

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Sheriff

BUDGET YEAR: 2021

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	160-84582320	Public Safety Federal Grant	13,848

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	160-84593490	Other Operating Supplies	13,848

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Kristin Williams, Administrative Services Manager

Date Completed: 12/20/2021

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
FY 20 Edward Bryne Memorial Justice Assistance Grant (JAG) Program (10/1/2020 to 9/30/2022)
- 2) Provide a brief (2-3 sentence) description of what this program does.
To provide law enforcement agencies additional resources to enhance their ability to provide community initiatives, provide for officer and community safety and enhance crime response.
- 3) This program is: (Check one)
 - An Existing Program.
 - A New Program.
- 4) What is the reason for this budget transfer?
 - Carry-over of Fund Balance.
 - Increase/Decrease in Grant Funding for Existing Program.
 - Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 - Set up Initial Budget for New Grant Program.
 - Set up Initial Budget for New Non-Grant Program
 - Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a "Local Match" Requirement?
 - This Program is not a Grant.
 - This Program is a Grant, but there is no Local Match requirement.
 - This Program is a Grant, and there is a Local Match requirement of: (Check one)
 - Cash (such as tax levy, user fees, donations, etc.)
 - Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 - No.
 - Yes, the Amount is Less than \$30,000.
 - Yes, the Amount is \$30,000 or more AND: (Check one)
 - The capital request HAS been approved by the CIP Committee.
 - The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No Is a Budget Transfer Resolution Required? Yes

RESOLUTION # R- 03 - 22
APPROVE 2022 BUDGET TRANSFERS FOR MARATHON COUNTY
DEPARTMENT APPROPRIATIONS

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

WHEREAS, the Human Resources, Finance and Property Committee has reviewed and does recommend the 2022 transfers listed below, and

NOW, THEREFORE, BE IT RESOLVED the Marathon County Board of Supervisors authorize and direct the budget transfers as listed below:

Transfer from:	Highway 801 28987134
Transfer to:	Highway 801 2899 various
Amount:	6,000
Re:	State Special Local Force Agreement

That a Class 1 Notice of this transaction be published within (10) days of its adoption;

BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

BE IT FURTHER RESOLVED that the proper officers of Marathon County are hereby authorized and directed to take all actions necessary to affect this policy.

Respectfully submitted this 25th day of January 2022.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

Fiscal Note: This resolution modifies the revenues and expenditures for various County funds. There is no additional County levy appropriated in this resolution.

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Highway

BUDGET YEAR: 2022

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	801-289 8 7134	STH Construct (624Z)	3,500
Revenue Increase	801-289 8 7134	STH Construct (624Z)	2,500

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	289 9 1210	Wages (624A)	4,500
Expenditure Increase	289 9 4590	Raw Material (624B)	500
Expenditure Increase	289 9 5330	Equipment Rent (624B)	1,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Mary Rosensprung

Date Completed: 1/3/2022

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
Highway Department State Trunk Highway Construction.

- 2) Provide a brief (2-3 sentence) description of what this program does.
State of Wisconsin Dept of Transportation periodically awards special contracts, such as this Local Force Agreement (LFA). Program costs must be tracked and invoiced to the State separate from any other billable services provided by the Highway department.

- 3) This program is: (Check one)
 An Existing Program.
 A New Program.

- 4) What is the reason for this budget transfer?
 Carry-over of Fund Balance.
 Increase/Decrease in Grant Funding for Existing Program.
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 Set up Initial Budget for New Grant Program.
 Set up Initial Budget for New Non-Grant Program
 Other. Please explain:

- 5) If this Program is a Grant, is there a “Local Match” Requirement?
 This Program is not a Grant.
 This Program is a Grant, but there is no Local Match requirement.
 This Program is a Grant, and there is a Local Match requirement of: (Check one)
 Cash (such as tax levy, user fees, donations, etc.)
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 No.
 Yes, the Amount is Less than \$30,000.
 Yes, the Amount is \$30,000 or more AND: (Check one)
 The capital request HAS been approved by the CIP Committee.
 The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No Is a Budget Transfer Resolution Required? Yes

RESOLUTION NO. #R-04-22

RESTRUCTURING OF THE ZONING AND REGULATORY PROGRAM STAFFING OF CONSERVATION, PLANNING, AND ZONING (CPZ) DEPARTMENT

WHEREAS, the Conservation, Planning, and Zoning (CPZ) Department has identified an opportunity to restructure the staffing of the zoning and regulatory programs within the department after recent resignations. The goal of restructuring CPZ will be to allocate responsibilities to the appropriate staff level and align responsibilities more closely with Marathon County goals. County Administration and the Employee Resources Department has deemed it prudent to recommend this restructure at this time; and

WHEREAS, County Administration and the Employee Resources proposes the following restructuring of CPZ:

1. Abolish 1.0 FTE Planning Analyst (Zoning Administrator), Pay Grade C42 and Create 1.0 FTE Zoning Specialist (Zoning/Land Use Specialist), Pay Grade B25
2. Abolish 1.0 FTE Planning Technician (Onsite Wastewater Technician), Pay Grade B23 and Create 1.0 FTE Zoning Specialist (POWTS / Land Use Specialist), Pay Grade B25; and

WHEREAS, this proposed restructuring was referred to the Human Resources, Finance and Property Committee for review, pursuant to §4.20 of the General Code of Ordinances for Marathon County. The proposal was also referred to the Environmental Resources Committee, pursuant to § 2.04(2)(e) of the General Code of Ordinances for Marathon County; and

WHEREAS, on January 4, 2022, the Environmental Resources Committee reviewed the proposed new structure and recommended its adoption; and

WHEREAS, on January 11, 2022, the Human Resources, Finance and Property Committee reviewed the proposed new structure and recommended its adoption; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Marathon does ordain the following and approves the implementation of the reorganization as follows:

1. Abolish 1.0 FTE Planning Analyst (Zoning Administrator), Pay Grade C42 and Create 1.0 FTE Zoning Specialist (Zoning/Land Use Specialist), Pay Grade B25
2. Abolish 1.0 FTE Planning Technician (Onsite Wastewater Technician), Pay Grade B23 and Create 1.0 FTE Zoning Specialist (POWTS / Land Use Specialist), Pay Grade B25

This reorganization shall be effective February 7, 2022, or the beginning of the first pay period following the approval of this resolution, whichever date occurs first.

DATED: January 25, 2022

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

ESTIMATED FISCAL IMPACT STATEMENT: At this time, the proposed restructure is budget neutral. The newly created positions do have new salary and benefit ranges; however, if payroll and benefit costs were to increase, CPZ's increase in fee revenues collected is anticipated to cover any additional costs.



DATE: January 20th, 2021

TO: County Board of Supervisors

FROM: Lance Leonhard, County Administrator &
Laurie Miskimins, Director, Marathon County Conservation, Planning, & Zoning

SUBJECT: Zoning & Regulatory Program Staffing Restructure

The County Administrator and CPZ are requesting an immediate staff restructure of the Zoning & Regulatory Programs at CPZ. Figure 1 on page 2 illustrates the current structure. Figure 2 on page 3 illustrates the new structure. The number of positions remains at 8 (7 full-time, and 1 casual), however we are proposing changing some classifications and duties.

Operational Advantages of the Restructure

- The Zoning Administrator title and high-level responsibilities will live at the management level, specifically within the Land Resource Manager position.
 - This responsibility is similar to duties held by other Managers at CPZ.
 - Predominate responsibility related to citations, ordinance updates, trainings, and Town engagement falls to the LRM and the Director.
 - Final discretion/decision on tough issues will be with the LRM, and the Director, as needed.
- Create a consistent senior position (Zoning Specialist) across all three sub-areas of the Zoning & Regulatory Programs (Zoning, Nonmetallic Mining and Private Onsite Wastewater Treatment Systems ((POWTS)).
 - Align job duties and expectations to be consistent and in line with that of a Zoning Specialist level position.
 - Zoning Specialists will maintain significant oversight over operational day-to-day functions, preparation of staff reports, and presentations to committees.
- Create advancement opportunities within POWTS.
 - The current structure does not allow POWTS technicians opportunities for advancement within the Marathon County POWTS program. We believe this is leading to higher rates of turnover in these positions.

Specific Classification Changes Envisioned through Restructure

- Zoning Analyst/Administrator classification reduced to Zoning Specialist (note – Zoning Analyst/Administrator high-level duties are performed by the LRM position)
- Reclass one (1) Onsite Waste Technician position to a Zoning Specialist (POWTS) position

Financial Impact of Restructure

The estimated budget impact is neutral. If payroll and benefit costs within this restructure were to increase at any point, CPZ’s increases in fee revenues collected would be more than enough to cover these costs.

Why Now?

The new Director has had time to evaluate the structure and duties of the Zoning & Regulatory Programs. Ultimately there are certain duties the Zoning Analyst/Administrator has held that belong at a management level. Further, CPZ wants to ensure classifications and duty expectations are more in alignment across all three sub-areas of the Zoning & Regulatory programs. Recent vacancies within the Zoning & Regulatory Programs have provided us an opportunity to pursue this restructure to better align with Marathon County’s needs. CPZ is requesting to move this restructure forward now to ensure that we have sufficient time to fill all our positions and to onboard and train staff for the 2022 construction season.

Request to the County Board

Support of this resolution is respectfully requested. The Environmental Resources Committee and the Human, Resources, Finance, & Property Committee have both given their support to this restructure.

Figure 1. Current Structure of Zoning & Regulatory Programs



*The working title of the POWTS staff are “Onsite Wastewater Specialists,” however their classification is Planning Technician.

Figure 2. Proposed New Structure of Zoning & Regulatory Programs

Red Text: Will reclass an Analyst to a Specialist

Green Text: 1) Will move Zoning Administrator duties to the LRM, and 2) Will reclass a Technician to a Specialist



RESOLUTION #R-05-22

Authorizing ARPA Expenditure for PTO Balance Liability Reduction

WHEREAS, during the COVID-19 pandemic, Marathon County has experienced revenue loss related to the County's liability for unused employee paid time off (PTO) balances; and

WHEREAS, from December 2019 to November 2021, Marathon County's PTO liability, the balance of PTO that is accrued and unused, has increased by 25,642 hours; and

WHEREAS, PTO limits were temporarily increased in response to the inability to use PTO during the pandemic; and

WHEREAS, the County's increase in leave balance represents a negative impact to the County's ability to deliver services in that reducing PTO accrual caps and staff across the County to pre-pandemic levels would result in the loss of approximately 12.3 full-time equivalent staff; and

WHEREAS, the County's increase in leave balance creates a financial impact in that employees utilizing PTO may require other staff being called in to perform work while accruing compensatory time or overtime pay; and

WHEREAS, permitting employees with leave balances at or above 75% of the pre-pandemic leave balance cap to "buy down" their individual leave balances by 40 or 80 hours would address these staffing and financial concerns; and

WHEREAS, the American Rescue Plan Act (ARPA) includes negative economic impacts such as revenue loss as an allowable use of funds, pursuant to ARPA expenditure category 6.1 and Section 602(c)(1)(C) of the Social Security Act as amended; and

WHEREAS, the Human Resources Finance and Property Committee has reviewed this proposal and recommends that the County Board approve the transfer of funds to allow the Administrator, with the assistance of appropriate County staff, to reduce County employee PTO liability by permitting employees with leave balances at or above 75% of the pre-pandemic leave balance cap to buy down their individual leave balances by 40 or 80 hours, with the costs of said project to be paid through ARPA funds for allowed negative economic impacts such as revenue loss, pursuant to ARPA expenditure category 6.1 and Section 602(c)(1)(A) of the Social Security Act as amended, notwithstanding the availability of other funds for this expenditure.

NOW, THEREFORE, BE IT RESOLVED, that the Marathon County Board of Supervisors authorizes the County Administrator and appropriate County staff to implement this policy change with a financial impact not to exceed \$500,000.

BE IT FURTHER RESOLVED, that this PTO paydown policy shall be paid for using American Rescue

Plan Act (ARPA) funding for negative economic impacts such as revenue loss, pursuant to ARPA expenditure category 6.1 and Section 602(c)(1)(A) of the Social Security Act as amended, and that not more than \$500,000 is hereby approved for transfer from the County's ARPA funding accounts to finance said policy change.

BE IT FURTHER RESOLVED, that the County Board authorizes the amendment of the 2022 budget to provide the necessary funding for participation in the program.

FISCAL NOTE:

These payments will be funded by no more than \$500,000 from Marathon County's APRA allocation.

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2022 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to § 65.90(5)(a), Wis. Stats.

Dated 01/25/2022

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

John Robinson, Alyson Leahy, Jonathan Fisher, Yee Leng Xiong, Craig McEwen, Kurt Gibbs, Jennifer Aarrestad

_____	_____
_____	_____
_____	_____



ARPA Project Request Form

- Project Requestor should complete Section 1 and submit draft ideas to County Administration for review.
- If County Administration supports further review of the project, Department Heads will be asked to review and provide additional feedback to County Administration.
- All projects must be completed by December 31, 2024, in order to be considered, unless it is contracted until December 31, 2026.

SECTION 1 – To Be Completed by Project Requestor Before Submitting to County Administration

Project Requestor: _____ **Date:** _____

Name of ARPA Project: _____

New Project Expansion of Existing Project *(identify below)* Replace Future CIP Project *(identify below)*
Identify: _____

Estimated Start Date of Project: _____ **Estimated Date of Completion:** _____

Identify the Category for Eligible Use: *(see pages 4-5 for list from the US Treasury)*

- Responding to the Public Health Emergency Addressing Negative Economic Impacts
 Serving the Hardest Hit Improving Access to Infrastructure Revenue Loss

What expenditure category does this project qualify under? *(see list on pages 4-5)* _____

Description – *Provide an explanation about what the project entails.*

How does this project benefit the citizens of Marathon County and align with the goals within the strategic and comprehensive plan?

Estimated Total Cost of Project: \$ _____

Amount of Marathon County ARPA Funds Requested: \$ _____

Budget Year: 2022 2023 2024 2025 2026

Note: ARPA Funds are to be obligated by December 31, 2024, and spent by December 31, 2026.

Are matching funds available from another organization/municipality? Yes No

If yes, identify who and amount:

Are there other funding opportunities available such as pandemic-related grants that would reduce the amount of ARPA funding needed? Yes No

If yes, please identify source, amount and timeline of funding awards:

Please identify, if any, ongoing costs the project will incur and how those costs would be funded?
(examples: building maintenance, replacement costs, or ongoing maintenance/cleaning)

Will this project result in savings for a county department or the community beyond 2026?

Yes No

If yes, please specify how much and in what areas these savings will be realized?

Do you anticipate this project to increase future revenues for Marathon County in general?

Yes No

If yes, what revenues will be affected?

Do you anticipate this project to increase future revenues for a county department or Marathon County Government? Yes No

If yes, what revenues will be affected?

Is there a current program/service that will no longer be offered as a result of this project? Yes No

If yes, please identify the program and costs of the current program:

Will this new project require additional staff only for the duration of the project? *(example: project management resources)* Yes No

If yes, how many staffing hours are anticipated? _____

Please email completed form to the County Administrator at administrator@co.marathon.wi.us

Signature of Project Requestor

Date

SECTION 2 – To Be Completed by the County Administrator

- Approved for HRFP Committee Review
- Denied
- Forwarded to Department Head for Review
- More Information Needed

Category for Eligible Use:

- Responding to the Public Health Emergency
- Addressing Negative Economic Impacts
- Serving the Hardest Hit
- Improving Access to Infrastructure
- Revenue Loss

Project Budget Year: 2022 2023 2024 2025 2026

County Administrator

Date

Comments for HRFP Committee:

SECTION 3 – Additional Action and/or Comments from HRFP Committee

HRFP Committee Meeting Date: _____ Approved Denied More Information Needed

Total Amount of Marathon County ARPA Funding Recommended by Committee: \$ _____

Comments for County Board:



Appendix 1: Expenditure Categories

The Expenditure Categories (EC) listed below must be used to categorize each project as noted in Part 2 above. The term “Expenditure Category” refers to the detailed level (e.g., 1.1 COVID-10 Vaccination). When referred to as a category (e.g., EC 1) it includes all Expenditure Categories within that level.

1: Public Health	
1.1	COVID-19 Vaccination ^
1.2	COVID-19 Testing ^
1.3	COVID-19 Contact Tracing
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)*
1.5	Personal Protective Equipment
1.6	Medical Expenses (including Alternative Care Facilities)
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19
1.10	Mental Health Services*
1.11	Substance Use Services*
1.12	Other Public Health Services
2: Negative Economic Impacts	
2.1	Household Assistance: Food Programs* ^
2.2	Household Assistance: Rent, Mortgage, and Utility Aid* ^
2.3	Household Assistance: Cash Transfers* ^
2.4	Household Assistance: Internet Access Programs* ^
2.5	Household Assistance: Eviction Prevention* ^
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers*
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)* ^
2.8	Contributions to UI Trust Funds
2.9	Small Business Economic Assistance (General)* ^
2.10	Aid to Nonprofit Organizations*
2.11	Aid to Tourism, Travel, or Hospitality
2.12	Aid to Other Impacted Industries
2.13	Other Economic Support* ^
2.14	Rehiring Public Sector Staff
3: Services to Disproportionately Impacted Communities	
3.1	Education Assistance: Early Learning* ^
3.2	Education Assistance: Aid to High-Poverty Districts ^
3.3	Education Assistance: Academic Services* ^
3.4	Education Assistance: Social, Emotional, and Mental Health Services* ^
3.5	Education Assistance: Other* ^
3.6	Healthy Childhood Environments: Child Care* ^
3.7	Healthy Childhood Environments: Home Visiting* ^
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System* ^



3.9	Healthy Childhood Environments: Other* ^
3.10	Housing Support: Affordable Housing* ^
3.11	Housing Support: Services for Unhoused Persons* ^
3.12	Housing Support: Other Housing Assistance* ^
3.13	Social Determinants of Health: Other* ^
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators* ^
3.15	Social Determinants of Health: Lead Remediation ^
3.16	Social Determinants of Health: Community Violence Interventions* ^
4: Premium Pay	
4.1	Public Sector Employees
4.2	Private Sector: Grants to Other Employers
5: Infrastructure²⁴	
5.1	Clean Water: Centralized Wastewater Treatment
5.2	Clean Water: Centralized Wastewater Collection and Conveyance
5.3	Clean Water: Decentralized Wastewater
5.4	Clean Water: Combined Sewer Overflows
5.5	Clean Water: Other Sewer Infrastructure
5.6	Clean Water: Stormwater
5.7	Clean Water: Energy Conservation
5.8	Clean Water: Water Conservation
5.9	Clean Water: Nonpoint Source
5.10	Drinking water: Treatment
5.11	Drinking water: Transmission & Distribution
5.12	Drinking water: Transmission & Distribution: Lead Remediation
5.13	Drinking water: Source
5.14	Drinking water: Storage
5.15	Drinking water: Other water infrastructure
5.16	Broadband: "Last Mile" projects
5.17	Broadband: Other projects
6: Revenue Replacement	
6.1	Provision of Government Services
7: Administrative	
7.1	Administrative Expenses
7.2	Evaluation and Data Analysis
7.3	Transfers to Other Units of Government
7.4	Transfers to Non-entitlement Units (States and territories only)

*Denotes areas where recipients must identify the amount of the total funds that are allocated to evidence-based interventions (see Use of Evidence section above for details)

^Denotes areas where recipients must report on whether projects are primarily serving disadvantaged communities (see Project Demographic Distribution section above for details)

²⁴ Definitions for water and sewer Expenditure Categories can be found in the EPA's handbooks. For "clean water" expenditure category definitions, please see: <https://www.epa.gov/sites/production/files/2018-03/documents/cwdefinitions.pdf>. For "drinking water" expenditure category definitions, please see: <https://www.epa.gov/dwsrf/drinking-water-state-revolving-fund-national-information-management-system-reports>.

RESOLUTION #R-06-22

ESTABLISHING AN INTERGOVERNMENTAL AGREEMENT WITH MUNICIPALITIES FOR ASSIGNMENT OF ADDRESSES

WHEREAS, Marathon County has an ordinance, Section 9.91 of the Marathon County Code, that establishes a county addressing system for unincorporated areas within Marathon County; and

WHEREAS, Marathon County’s Conservation, Planning and Zoning Department (CPZ) desires to establish a process to offer and provide the same addressing service in incorporated municipalities within the County if those municipalities choose to participate; and

WHEREAS, the attached Intergovernmental Agreement was drafted to establish a process and fee structure for assignment of new addresses and road names for participating incorporated municipalities; and

WHEREAS, on January 5, 2022, the Public Safety Committee voted to approve the use of the attached Intergovernmental Agreement between Marathon County and participating incorporated municipalities to establish a process and fee structure for assignment of new addresses and road names for participating incorporated municipalities.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Marathon does hereby approve the use of the attached Intergovernmental Agreement between Marathon County and participating incorporated municipalities to establish a process and fee structure for assignment of new addresses and road names for participating incorporated municipalities.

BE IT FURTHER RESOLVED that the Board of Supervisors of the County of Marathon authorizes the appropriate County staff members to negotiate these agreements with participating incorporated municipalities.

Dated the 25th day of January, 2022.

PUBLIC SAFETY COMMITTEE

Matt Bootz, Brent Jacobson, Bruce Lamont, Jenifer Bizzotto, Jean Maszk, Allen Opall

Fiscal Impact: The proposed intergovernmental agreement would establish a payment structure for addresses assigned within participating incorporated municipalities. Those payments would constitute revenue to be received by Marathon County.

ADDRESSING ASSIGNMENT

INTERGOVERNMENTAL AGREEMENT (IGA)

BETWEEN MARATHON COUNTY AND THE VILLAGE OF XXXXX

THIS AGREEMENT is made and entered into this ____ day of _____, 2022, by and between the COUNTY OF MARATHON acting by and through the Department of Conservation, Planning, and Zoning, hereinafter referred to as "COUNTY" or "CPZ" and the VILLAGE OF XXXXX, acting by and through its designated Office or Staff, hereinafter referred to as "VILLAGE" both herein referred to individually or collectively as "Party" or "Parties."

RECITALS

1. Marathon County is the Emergency Communication Center (911 Dispatch) for all municipalities located in Marathon County.
2. COUNTY assigns all addresses for unincorporated (town) municipalities.
3. CPZ publishes all addresses and road centerlines into the Emergency Communication Center.
4. VILLAGE has the authority to assign addresses and create road names in their respected municipality.
5. COUNTY and VILLAGE desire to enter an IGA to coordinate the assignment of addresses accurately and timely.
6. Change of addresses may be required to aid emergency services.
7. Any new road names shall not duplicate within the County.
8. COUNTY and VILLAGE desire to designate a VILLAGE representative as a Point-of-Contact to assist addressing efforts from the County.
9. COUNTY and VILLAGE agree that adjustment to this program may be possible in the future if both parties agree to amend terms and conditions.

NOW THEREFORE, the Parties agree as follows:

TERM OF AGREEMENT

This agreement will be effective as of April 1, 2022 and will continue so long as the Parties are not in breach and sufficient VILLAGE funds are appropriated for the Agreement; or unless terminated pursuant to this Agreement. This agreement will be reviewed by both parties after five (5) years from initiation.

ROLES AND RESPONSIBILITIES

A. VILLAGE OBLIGATIONS.

Along with the terms and conditions of the Agreement,

- i. The VILLAGE will keep their established addressing grid.
- ii. VILLAGE applicants shall apply for an address through the VILLAGE using their Address Application Form. The applicant shall provide adequate information regarding the location such as a site plan showing the parcel on which the proposed structure will be located and permanent driveway access to the structure.

- iii. The VILLAGE will verify that the landowners checked with the village, county, or state authorities to determine the necessity of driveway permits to access parcels. A copy of County or State driveway permit for new driveways will be required before an address is assigned.
- iv. The VILLAGE shall submit the completed application to the county.
- v. The VILLAGE needs CPZ approval for any new road names. Duplication of road names shall be avoided.
- vi. The VILLAGE will cooperate with the County if an address correction is needed.
- vii. The VILLAGE representative designated to serve as Point-of-Contact is:
 - Name:
 - Title:
 - Address:
 - Email:
 - Phone:

B. COUNTY OBLIGATIONS.

Along with the terms and conditions of the Agreement,

- i. The COUNTY will assign an address once a completed application is submitted by the VILLAGE within five (5) business days.
- ii. The VILLAGE will be notified of such address through email with other agencies.

C. ADDRESSING

1. Assignment of Addresses.

- a. Addresses shall be assigned an access point based on the location of the centerline of the driveway as it intersects the named road.
- b. Vanity site addresses that do not conform to VILLAGE's grid shall not be permitted.
- c. There shall be no use of fractional, alpha-numeric, or hyphenated address numbers.
- d. Multitenant/Flex building addresses (individual street address versus a building with unit or suite number addresses) are determined by location and style of entrance. If there is a grand common entry and hallway access to the tenant spaces, then the tenants need to use a unit or suite number. If the individual tenant's primary entrance is accessible from the street, then each tenant may have a separate street address.

2. Change of Existing Addresses.

Existing addresses may be changed for just cause, if:

- a. Site address is out of sequence or there is an odd/even error on the road segment.
- b. Site where addresses of one or both neighboring parcels were assigned in such a way that there is no address available for a vacant lot(s).
- c. Change of access point for the structure/parcel.
- d. Road name change.

3. Corrections.

Whenever an error in a numeric address is discovered, CPZ will correct the error.

- a) Error will be documented with a date.
- b) A new numeric address will be determined using the VILLAGE's addressing grid.
- c) The property owner(s) will be contacted, in writing, using the Marathon County Land Records property information to identify ownership and mailing information.
- d) Notification to agencies necessary to receive the address change (e.g. local fire and rescue services, post office, etc.)

PAYMENT FOR SERVICES

- A. The VILLAGE agrees to make payment to the COUNTY at a rate of fifty dollars (\$50) per assigned address within the village.

The COUNTY will submit annually invoices to the VILLAGE indicating the number of assigned addresses with the total cost. The VILLAGE will have 30 days to process the payment for the COUNTY.

MUTUAL HOLD HARMLESS/INDEMNIFICATION

_____ hereby agrees to release, indemnify, defend, and hold harmless Marathon County, its officials, officers, employees and agents from and against all judgments, damages, penalties, losses, costs, claims, expenses, suits, demands, debts, actions and/or causes of action of any type or nature whatsoever, including actual and reasonable attorney's fees, which may be sustained or to which they may be exposed, directly or indirectly, by reason of personal injury, death, property damage, or other liability, alleged or proven, which is determined to be caused by the negligent or intentional acts or omissions of _____'s officers, officials, employees, agents or assigns.

Marathon County hereby agrees to release, indemnify, defend, and hold harmless _____, its officials, officers, employees and agents from and against all judgments, damages, penalties, losses, costs, claims, expenses, suits, demands, debts, actions and/or causes of action of any type or nature whatsoever, including actual and reasonable attorney's fees, which may be sustained or to which they may be exposed, directly or indirectly, by reason of personal injury, death, property damage, or other liability, alleged or proven, which is determined to be caused by the negligent or intentional acts or omissions of Marathon County's officers, officials, employees, agents or assigns.

Marathon County does not waive, and specifically reserves, its rights to assert any and all affirmative defenses and limitations of liability as specifically set forth in Wisconsin Statutes, Chapter 893 and related statutes.

FORCE MAJEURE

Neither party shall be in default by reason of any failure in performance of this Agreement in accordance with reasonable control and without fault or negligence on their part. Such causes may include, but are not restricted to, acts of nature or the public enemy, acts of the government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes and unusually severe weather, but in every case the failure to perform such must be beyond the reasonable control and without the fault or negligence of the party.

DISPUTE RESOLUTION

This Contract and the performance of the parties' obligations hereunder will be governed by and construed and enforced in accordance with the laws of the State of Wisconsin, including conflict of laws provisions. _____ consents to personal jurisdiction in the State of Wisconsin. The venue of any action hereunder shall be in Marathon County, Wisconsin.

If a dispute related to this agreement arises, all parties shall attempt to resolve the dispute through direct discussions and negotiations. If the dispute cannot be resolved by the parties, and if all parties agree, it may be submitted to either mediation or arbitration. If the matter is arbitrated, the procedures of Chapter 788 of the Wisconsin Statutes or any successor statute shall be followed. If the parties cannot agree to either mediation or arbitration, any party may commence an action in court as set forth above. If a lawsuit is commenced, the parties agree that the dispute shall be submitted to alternate dispute resolution pursuant to §802.12, Wis. Stats., or any successor statute.

Unless otherwise provided in this contract, the parties shall continue to perform according to the terms and conditions of the contract during the pendency of any litigation or other dispute resolution proceeding.

WAIVER/SEVERABILITY

No waiver of any default hereunder shall be deemed as a waiver of any prior or subsequent default of the same or other provisions of this contract. If any provision of this contract is held invalid by a court of competent jurisdiction, such invalidity shall not affect the validity or operation of any other provision and said provision shall continue to apply to the extent allowed by said court or, if not so allowed, be deemed severed from this contract entirely.

TERMINATION OF AGREEMENT

- A. The COUNTY or VILLAGE may terminate this Agreement for any reason upon six (6) months written notice to the other Party.
- B. COUNTY or VILLAGE may terminate the Agreement upon thirty (30) days written notice if the other Party breaches this Agreement.

This Agreement shall become effective upon its complete execution by the COUNTY and the VILLAGE.

SIGNATURE BLOCKS

RESOLUTION #R-07-22

Authorizing Participation in the Uniquely Wisconsin Tourism Campaign and Amending the 2022 Budget

WHEREAS, during the COVID-19 pandemic, tourism is an area that has been adversely affected as fewer people have traveled; and

WHEREAS, the Wisconsin Counties Association (WCA) has initiated a “Uniquely Wisconsin” tourism campaign in partnership with Discover Wisconsin to highlight interesting facts about Wisconsin to begin to attract tourists back to Wisconsin counties; and

WHEREAS, in addition to potential full-length Discover Wisconsin episodes, the campaign may include social media, television network commercials, podcasts, WCA publications, and more; and

WHEREAS, interested counties are being asked to participate with an investment of \$60,000 each, in anticipation that up to 20 counties will choose to participate, creating a \$1.2 million campaign; and

WHEREAS, prior to the pandemic, in 2019 Marathon County had tourism expenditures of \$258.1 million and Marathon County has historically ranked near the top 10 in total tourism expenditures for counties statewide; and

WHEREAS, the American Rescue Plan Act (ARPA) includes aid to the tourism industry as an allowable use of funds, pursuant to ARPA expenditure category 2.11 and Section 602(c)(1)(A) of the Social Security Act as amended; and

WHEREAS, participating in this campaign would allow Marathon County to promote tourism at a lower cost than engaging with Discover Wisconsin in its own campaign, while partnering with other counties to maximize exposure and leverage a unique marketing opportunity while also supporting the overall growth of tourism spending within the State; and

WHEREAS, the Human Resources Finance and Property Committee and the Marathon County Executive Committee have reviewed this funding project and recommends that the County Board approve the project with the costs of said project to be paid through ARPA funds allowed for supporting the overall growth of tourism spending within the State, pursuant to ARPA expenditure category 2.11 and Section 602(c)(1)(A) of the Social Security Act as amended, notwithstanding the availability of other funds for this expenditure.

NOW, THEREFORE, BE IT RESOLVED, that the Marathon County Board of Supervisors authorizes the County’s participation in the Uniquely Wisconsin tourism campaign at a commitment of no greater than \$60,000.

BE IT FURTHER RESOLVED, that the County’s participation shall be paid for using American Rescue Plan Act (ARPA) funding for aid to the tourism industry as allowed by ARPA expenditure category 2.11 and Section 602(c)(1)(A) of the Social Security Act as amended, and that not more than \$60,000 is hereby transferred from the County’s ARPA funding accounts to finance participation in the Uniquely Wisconsin Tourism campaign.

BE IT FURTHER RESOLVED, that the County Administrator is empowered to further engage the local Convention & Visitors Bureau to partner in the development of the campaign, including the potential sharing of participation expense.

BE IT FURTHER RESOLVED, that the County Board authorizes the amendment of the 2022 budget to provide the necessary funding for participation in the program.

FISCAL NOTE:

These payments will be funded by no more than \$60,000 from Marathon County’s APRA allocation.

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2022 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to § 65.90(5)(a), Wis. Stats.

Dated 01/25/2022

EXECUTIVE COMMITTEE

_____ Kurt Gibbs, Chair	_____ Sara Guild
_____ Craig McEwen, Vice-Chair	_____ Jacob Langenhahn
_____ Matt Bootz	_____ Alyson Leahy
_____ Tim Buttke	_____ John Robinson
_____ Randy Fifrick	_____ Jean Maszk

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

John Robinson, Alyson Leahy, Jonathan Fisher, Yee Leng Xiong, Craig McEwen, Kurt Gibbs, Jennifer Aarrestad

_____	_____
_____	_____
_____	_____

RESOLUTION #R-08-22

Authorizing Administrator to Negotiate Lease of Space within Community Partners Campus

WHEREAS, during the COVID-19 pandemic, Marathon County has experienced revenue loss related to the ability of staff to access and serve individuals and families in need; and

WHEREAS, Community Partners Campus (CPC) is a newly-formed 501(c)(3) corporation whose sole purpose is to develop and operate a shared space nonprofit center; and

WHEREAS, CPC intends to lease space and provide services to other tax-exempt organizations at below-market rates, creating a community in which charitable, educational, medical, and social services can be more efficiently administered to local individuals and families in need; and

WHEREAS, Marathon County qualifies to lease space within CPC to allow for County employees to have a space to more directly access and serve individuals and families in need; and

WHEREAS, the American Rescue Plan Act (ARPA) includes negative economic impacts such as revenue loss as an allowable use of funds, pursuant to ARPA expenditure category 6.1 and Section 602(c)(1)(C) of the Social Security Act as amended; and

WHEREAS, leasing space within the CPC would allow County workers to more directly access and serve individuals and families in need while also supporting other non-profit entities; and

WHEREAS, the Human Resources Finance and Property Committee and the Marathon County Executive Committee have reviewed this funding project and recommends that the County Board approve the transfer of funds to allow the Administrator, with the assistance of appropriate County staff, to negotiate a lease of CPC space, with the costs of said project to be paid through ARPA funds for allowed negative economic impacts such as revenue loss, pursuant to ARPA expenditure category 6.1 and Section 602(c)(1)(A) of the Social Security Act as amended, notwithstanding the availability of other funds for this expenditure.

NOW, THEREFORE, BE IT RESOLVED, that the Marathon County Board of Supervisors authorizes the County Administrator and appropriate County staff to pursue and negotiate a lease for office space with Community Partners Campus in an amount not to exceed \$42,900.

BE IT FURTHER RESOLVED, that the County's lease shall be paid for using American Rescue Plan Act (ARPA) funding for negative economic impacts such as revenue loss, pursuant to ARPA expenditure category 6.1 and Section 602(c)(1)(A) of the Social Security Act as amended, and that not more than \$42,900 is hereby approved for transfer from the County's ARPA funding accounts to finance said lease.

BE IT FURTHER RESOLVED, that the County Board authorizes the amendment of the 2022 budget to provide the necessary funding for a lease agreement.

FISCAL NOTE:

These payments will be funded by no more than \$42,900 from Marathon County's APRA allocation.

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2022 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to § 65.90(5)(a), Wis. Stats.

Dated 01/25/2022

EXECUTIVE COMMITTEE

Kurt Gibbs, Chair

Sara Guild

Craig McEwen, Vice-Chair

Jacob Langenhahn

Matt Bootz

Alyson Leahy

Tim Buttke

John Robinson

Randy Fifrick

Jean Maszk

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

John Robinson, Alyson Leahy, Jonathan Fisher, Yee Leng Xiong, Craig McEwen, Kurt Gibbs, Jennifer Aarrestad



DRAFT MINUTES
OF
STANDING COMMITTEES



**Marathon County
Environmental Resources Committee Minutes
Tuesday, January 4, 2022
500 Forest Street, Wausau WI**

Attendance:	<u>Member</u>	<u>Present</u>	<u>Not present</u>
<i>Chair</i>	Jacob Langenhahn	X	
<i>Vice-Chair</i>	Sara Guild	X	
	Rick Seefeldt.....	 X (excused)
	Bill Conway	X	
	Allen Drabek.....	X	via Webex or phone
	Randy Ffrick	X	
	Dave Oberbeck	X	
	Marilyn Bhend	X	

Also present via Webex, phone or in person: Laurie Miskimins, Robert Hoffman, Andrew Lynch, Matt Repking, Jeff Pritchard, Nicole DeLonay and Cindy Kraeger – Conservation, Planning, and Zoning (CPZ); Meleesa Johnson – Solid Waste Department; Lance Leonhard – County Administrator; Stacy Morash, Dean Krubsack, Bonnie Krubsack and Dominique Swangstu.

1. **Call to order** – Called to order by Chair Langenhahn at 3:00 p.m. via WEBEX.
2. **Public Comment** – None.
3. **Approval of November 30, 2021 Committee minutes**

Motion / second by Drabek / Oberbeck to approve of the November 30, 2021 Environmental Resources Committee minutes as distributed.

Motion **carried** by voice vote, no dissent.

4. **Operational Functions required by Statute, Ordinance, or Resolution:**

A. **Public Hearings, Review, Possible Actions, and Possible Recommendations to the County Board for its Consideration (County Zoning changes)**

1. James Gardner on behalf of Dean Krubsack – R-E Rural Estate to R-R Rural Residential – Town of Plover

Discussion: Hoffman was sworn in and noted the staff report and decision sheet had been included in the packet. Hoffman reviewed the rezone request of 8.17 acres. The rezone request is related to the building of a single-family home. Hoffman additionally reviewed the reasoning behind why Conservation Planning and Zoning (CPZ) staff are recommending approval of the rezone request, citing the rezoning standards, requirements, and pertinent site characteristics. The Town of Plover has reviewed the application and recommends approval without any concerns or additional comments.

Bonnie Krubsack was sworn in and had no additional information.

Dean Krubsack was sworn in and stated the reason for the rezone would allow his daughter to build a single-family home.

There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 3:16 p.m. Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet.

Action: **Motion /** second by Ffrick / Drabek to recommend approval to County Board, of the James Gardner on behalf of Dean Krubsack rezone request. Noting the reasoning provided in the staff report and conclusions of law. The Committee determined the rezone is consistent with the Marathon County and Town comprehensive plan and is not located in the Farmland Preservation Zoning District. Adequate facilities are present or will be provided and providing any necessary public facilities will not burden local government. Based on the proposed land division and existing land uses onsite the rezone should not result in any adverse effect on natural areas. The committee made their recommendation of approval based on the information, findings of fact, and conclusions of law as described in the CPZ staff report included in the ERC packet.

Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

Environmental Resources Committee Minutes

January 4, 2022

2. Tim Vreeland on behalf of Dale Taylor – G-A General Agriculture to R-R Rural Residential – Town of Guenther

Discussion: Hoffman was sworn in and noted the staff report and decision sheet had been included in the packet. Hoffman reviewed the rezone request of Lot #1 (2.549) shown on the Preliminary Certified Survey Map (CSM) that was submitted with the petition. The rezone request is related to creating a 2.549-acre parcel with an existing single family home. Hoffman additionally reviewed the reasoning behind why CPZ staff are recommending approval of the rezone request, citing the rezone standards, requirements, and pertinent site characteristics.

The Town of Guenther has reviewed the application and recommends approval without any concerns.

There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 3:23 p.m. Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet.

Action: **Motion** / second by Ffrrick / Drabek to recommend approval to County Board, of the Tim Vreeland on behalf of Dale Taylor rezone request. Noting the reasoning provided in the staff report and conclusions of law. The Committee determined the rezone is consistent with the Marathon County and Town comprehensive plans and is not located in the Farmland Preservation Zoning District. Adequate facilities are present or will be provided and providing any necessary public facilities will not burden local government. Based on the proposed land division and existing land uses onsite the rezone should not result in any adverse effect on natural areas. The committee made their recommendation of approval based on the information, findings of fact, and conclusions of law as described in the CPZ staff report included in the ERC packet.

Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

3. Public testimony on the text amendment changes to the General Code of Ordinances for Marathon County Chapter 11.02 Animal Waste Management Ordinance Code <https://bit.ly/3kXDjNc>

Discussion: Daigle was sworn in and briefly explained the changes related to the text updates to the Chapter 11.02 ordinance. These revisions related to adding state language for state performance standards which will assist in Marathon County's ability to secure more points in grant application rankings. Daigle stated no written comment was received from the public. Daigle stated questions and concerns have been adequately addressed. Daigle summarized the text updates through a power point presentation. The revisions are consistent with the strategic plan objectives 5.2 and 6.3. and the Land and Water Resource Management Plan for Marathon County.

There was no additional testimony in favor or opposed to the text amendment changes related to the General Code of Ordinance for Marathon County Chapter 11.02 Animal Waste Management Ordinance. The Committee closed the public hearing at 3:41 p.m. Committee deliberated.

Action: **Motion** / second by Ffrrick / Oberbeck to approve the text amendment changes to the General Code of Ordinances for Marathon County Chapter 11.02 Animal Waste Management Ordinance.

Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

- B. Review and Possible Recommendation to County Board for its Consideration (Town Zoning changes pursuant to §60.62(3) Wis. Stats.) – None.
- C. Review and Possible Recommendations to County Board for its Consideration – None.
- D. Review and Possible Action

1. Environmental Repair Fund Status

Discussion: Langenhahn discussed the Environmental Repair Funds can only be accessed if there is a legislative change. Langenhahn will contact County Board Chair Gibbs to have discussion regarding these funds at a future meeting.

Action: None needed, for informational purposes only.

January 4, 2022

Follow through: None.

2. Zoning & Regulatory Program Staffing Restructure

Discussion: Miskimins reviewed the memo that was included in the meeting packet. The restructure would maintain the 7 full time staff positions and 1 part time position. The Zoning Administrator title would be moved to a management level to make it more consistent with the duties of other Manager positions. The Zoning Administrator position will be part of the Land Water Resources Manager position. Removing the Analyst position and creating 3 specialist positions would give consistency to the Zoning program. This will align the job duties to be more consistent in the Zoning Regulatory program to help reduce turnover. Leonhard discussed the process of the restructure which is supported by County Administration. Should the committee support the restructure it will move forward to the Human Resources Finance Committee at their next upcoming meeting. The timing of this restructure is very good because of the vacancies within the department. Leonhard stated it is difficult to maintain individuals in the high Zoning Administrator position in which this restructuring would allow more individual and organizational growth.

Action: **Motion** / second by Oberbeck / Drabek to approve the Zoning and Regulatory Program Staffing Restructure.

Motion **carried** by voice vote, no dissent.

Follow through: Forward to Human Resources Finance Committee for action at their next regularly scheduled meeting and then forward to County Board for action at their next regularly scheduled meeting.

5. Educational Presentations/Outcome Monitoring Reports and Committee Discussion

A. Department Updates: Conservation, Planning and Zoning (CPZ)

1. CPZ – Zoning Ordinance – Education on proposed revisions (memo)

a. Chapter 17 Zoning Code

Discussion: Miskimins provided the recommended text revisions based on the input provided by the county zoned towns (town officials and residents (as well as Conservation, Planning and Zoning staff who administer the zoning ordinance. Miskimins stated a similar memo and same summary of proposed text amendments was mailed to the Town Clerks and Town Chairs for their additional input. A summary of the text amendments was included in the meeting packet and will be available on the CPZ website when the draft ordinance is posted. Miskimins discussed the revisions to the storage shipping containers in which they would be permitted in the General Agriculture and Commercial zoning districts and would be allowed through a Conditional Use Permit in the smaller residential districts. Miskimins discussed the text amendment revision related to the Major Home Occupations in Residential districts due to the increased interest and requests in certain zoning districts through a Conditional Use Permit. Miskimins discussed the text revision to decks smaller than 100 square feet and fences less than 100 linear feet would not need a general zoning permit but would still have to meet all applicable setbacks in which this would help reduce burden on landowners. The Committee was asked to again review and provide input on the text amendments based on the summary of revisions as well as based on the full draft ordinance when it is made available online. The public hearing for these proposed amendments will be held during the February 1, 2022, ERC meeting. Langenhahn commented on the timing of the ordinance text revisions before an election cycle and it might be beneficial to figure out a different timeline/schedule going forward.

b. Open House: Tuesday, January 18th, 10 AM – 4:30 PM; 210 River Drive, Large Conference Room

Discussion: Miskimins discussed an open house has been scheduled for Tuesday, January 18 so the public, town and committee members have any additional questions or recommendations prior to the public hearing in February.

Follow through: CPZ staff to continue to draft language and hold open house/public hearing in the upcoming month.

Environmental Resources Committee Minutes

January 4, 2022

2. Update on Fenwood Creek
 - a. Funding utilizing local Fiscal Recovery Funds

Discussion: Daigle stated the Committee supported the use of the ARPA funds for the Fenwood Creek and is still working on seeking funds for the project. A small grant of \$400,000 was submitted for additional funding on the Fenwood Creek. Daigle is seeking ARPA funds at a state level for conservation practices funding, but no updates are available.

- b. UniverCity Project results

Discussion: Daigle discussed the UniverCity projects related to conservation in targeting the engagement efforts of Fenwood Creek and receiving information from landowners regarding these projects.

Follow through: None, for informational purposes only.

6. **Policy Issues Discussion and Committee Determination to the County Board for its Consideration**

7. **Next meeting date, time & location and future agenda items:**

Tuesday, February 1, 2022, 2022 3:00 p.m. Marathon County Courthouse, Assembly Room 500 Forest Street Wausau WI

- A. Committee members are asked to bring ideas for future discussion
- B. Announcements/Requests/Correspondence

- Multi factor authentication coming on January 18, 2022, to all County Board Supervisors
- An idea was brought forth to consider researching how the pandemic and more people working from home could affect impacts to the community and needs in the Zoning Ordinance.

8. **Adjourn** – **Motion** / second by Drabek/ Oberbeck to **adjourn** at 4:15 p.m. Motion **carried** by voice vote, no dissent.

Laurie Miskimins, CPZ Director

For Jacob Langenhahn, Chair

cc: (via email/web site) ERC members; County Administrator; Corporation Counsel; County Clerk

LM/cek



MARATHON COUNTY EXECUTIVE COMMITTEE MEETING DRAFT MINUTES

Thursday, January 13, 2022, at 4:00 p.m.

Courthouse Assembly Room, B-105, 500 Forest Street, Wausau WI

Table with 3 columns: Members, Present/Web-Phone, Absent. Lists members like Kurt Gibbs, Craig McEwen, Matt Bootz, etc.

Also present/WebEx: Sandi Cihlar, Chris Dickenson, Lance Leonhard, Michael Puerner, Kim Trueblood, Gerry Klein, Dale Schumacher, Tami Coulson, Other CCIT staff, Toshia Ranallo, and members from the public.

1. Call Meeting to Order

Chair Gibbs called the meeting to order at 4:00 p.m.

2. Public Comment

Steve Frazier, 7102 Evergreen St., Schofield, WI provided public comment.

3. Approval of the December 9, 2021, Executive Committee Meeting and December 21, 2021, Special Meeting minutes. MOTION BY MCEWEN; SECOND BY MASZK TO APPROVE DECEMBER 9, 2021, EXECUTIVE COMMITTEE MEETING AND DECEMBER 21, 2021, SPECIAL MEETING MINUTES. MOTION CARRIED.

4. Policy Issues for Discussion and Possible Action

A. Discussion and Recommendations for Filling Supervisor District 12/13 Seat

Discussion:

Chair Gibbs explained part of District 12 has been redistricted into District 13. He further reported two individuals have circulated nomination papers for the April election and requested the committee's direction on the process to fill the current vacancy.

Action:

MOTION BY BUTTKE; SECOND BY ROBINSON TO KEEP THE SEAT VACANT UNTIL THE APRIL ELECTION. MOTION CARRIED.

Follow up:

Forward to the county board for informational purposes.

B. Update on 2021 Administration Work Plan Progress and Overview of Draft 2022 Administration Work Plan

Discussion:

Administrator Leonhard expressed gratitude to staff on the significant amount of work set forth on projects within the 2021 Work Plan while continuing to deliver services. The updated progress in the 2021 Work Plan and an overview of the draft 2022 Work Plan can be accessed in today's packet on the website located here.

The Administrator pointed out the following significant projects that have been completed and/or will continue through 2022:

- Facilities related projects: NCHC Lakeview campus will continue until 2023
Regional Forensic Science Center: Anticipating results on a \$9 million State of WI grant.
Several finance related projects including the implementation of the Enterprise Resource Planning System
Criminal Justice related projects: opened an additional dispatch channel; additional positions with the DA's Office; supported the development and functioning of the Criminal Justice Coordinating Council (CJCC)
Partnership in several significant projects within University of Wisconsin-Madison
HR related projects: Workday System; Comprehensive Class Compensation Study; health care benefits evaluation
North Central Health Care: Revising the Tri-County Agreement
University Of Wisconsin-Stevens Point relationship in connection with the west side master plan

- A comprehensive review of the Marathon County ordinances

Leonhard requested direction from the board to prioritize the time in addressing many of the projects mentioned that will continue into 2022.

Action:

No formal action taken at this time.

Follow up:

Chair Gibbs indicated the Executive Committee will be tasked with prioritization of projects listed in the 2022 Work Plan in March after receiving input from each of the standing committees.

- C. Authorization to Participate in the Uniquely Wisconsin Program offered through the Wisconsin Counties' Association and Discover Wisconsin

Discussion:

Administrator Leonard gave a brief overview on participating in the Uniquely Wisconsin Tourism Campaign in partnership with Discover Wisconsin. The campaign is to highlight interesting facts about Wisconsin to attract tourists back to Wisconsin counties. Interested counties are being asked to participate with an investment of \$60,000 each, in anticipation that up to 20 counties choose to participate.

The American Rescue Plan Act (ARPA) includes aid to the tourism industry as an allowable use of funds. Participating in this campaign would allow Marathon County to promote tourism at a lower cost than engaging with Discover Wisconsin in its own campaign, while partnering with other counties to maximize exposure and leverage a unique marketing opportunity while also supporting the overall growth of tourism spending within the State.

Administrator Leonard has had discussions and will continue to engage with the local Convention & Visitors Bureau to partner in the development of the campaign and potential sharing of the participation expense.

Action:

MOTION BY ROBINSON; SECOND BY BUTTKE TO MOVE TO AUTHORIZE THE PARTICIPATION IN THE UNITED UNIQUELY WISCONSIN TOURISM CAMPAIGN AT A COMMITMENT OF NO GREATER THAN \$60,000 USING AMERICAN RESCUE PLAN ACT FUNDING AND TO HAVE THE COUNTY ADMINISTRATOR FURTHER ENGAGE THE LOCAL CONVENTION AND VISITORS BUREAU TO PARTNER IN THE DEVELOPMENT OF THE CAMPAIGN INCLUDING THE POTENTIAL SHARING OF THE PARTICIPATION EXPENSE. MOTION CARRIED.

Follow up:

Forward to the County Board.

- D. Authorization to lease space within the Community Partners Campus

Discussion:

Administrator Leonard provided an overview on leasing space within Community Partners Campus. The purpose is to develop and operate a shared space nonprofit center to other tax-exempt organizations to create a community in which charitable, educational, medical, and social services can be more efficiently administered to local individuals and families in need.

Action:

MOTION BY ROBINSON; SECOND BY BUTTKE TO MOVE TO RECOMMEND THE COUNTY ADMINISTRATOR ENTER INTO A LEASE AGREEMENT WITH COMMUNITY PARTNERS CAMPUS FOR A PERIOD OF APPROXIMATELY FIVE YEARS WITH THE FUNDING SOURCE TO BE DETERMINED AT A LATER DATE BY THE HUMAN RESOURCES FINANCE AND PROPERTY COMMITTEE. MOTION CARRIED.

Follow up:

Forward to the County Board.

5. Operational Functions Required by Statute, Ordinance, or Resolution – None

6. Educational Presentations and Committee Discussion

- A. Update on the Implementation of Multi-Factor Authentication (MFA) for County Board members

Discussion:

IT Director Gerry Klein provided background on the need to implement Multi-Factor Authentication (MFA) which will

aid in protecting county information stored on the server. He further explained the insurance company notified them in November that the county is required to have cyber insurance coverage by January 31, 2022. MFA will ask county staff and supervisors to provide additional information before accessing email or the county network using an app called Microsoft Authenticator downloaded on their personal cell phone. If individuals do not have a personal cell phone, they will be issued a hard token which is a small device that will provide them with a code similar to the app used on a cellphone.

Klein commended Dale Schumacher, Tami Coulson, and the rest of his team for all the extra effort brought forward to have MFA implemented so quickly.

B. Gather Input from Supervisors on questions for the Administrator’s Review Survey

Discussion:

Chair Gibbs explained the Executive Committee performs the evaluation for the County Administrator in their first-year term. In the second year there is a requirement in the board rules that includes input is to be solicited from all 38 county board supervisors.

Chair Gibbs requested input from committee members as to what questions should be posed to the full county board to gather feedback to evaluate the County Administrator’s performance.

Supervisors suggested questions could be centered around the following:

- The 2021 and 2022 Work Plans
- Communications with the administrator, specifically with the boards, committees, commissions, the public and workforce
- The responsiveness to emergencies

Chair Gibbs indicated questions will be drafted and will be distributed to supervisors after the Administrator presents the 2021 Work Plan update at the January County Board meeting.

7. Next Meeting Date & Time, Location, Announcements and Future Agenda Items:

A. Committee members are asked to bring ideas for future discussion.

B. Next Executive Committee Meeting: **Wednesday, February 9, 2022, at 4:00 p.m.**

8. Adjournment

9. THERE BEING NO FURTHER BUSINESS TO DISCUSS, MOTION BY MC EWEN; SECOND BY BUTTKE TO ADJOURN THE MEETING AT 5:13 P.M. MOTION CARRIED.

The recorded meeting can be viewed here: <https://tinyurl.com/MarathonCountyBoard>

Respectfully submitted by, Toshia Ranallo.



MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES

Date & Time of Meeting: **Tuesday, January 18, 2022 3:30 p.m.** Meeting Location: **Marathon County Courthouse, Assembly Room, 500 Forest Street, Wausau WI 54403 UNAPPROVED MINUTES**

Members	Present/Web-Phone	Absent
Chair John Robinson	P	
Vice Chair Alyson Leahy	W	
Craig McEwen	W	
Kurt Gibbs	P	
Yee Leng Xiong	W	
Jonathan Fisher	W	
Jennifer Aarrestad	P	

Also Present: Lance Leonhard, Michael Puerner, Kim Trueblood, Molly Adzic, Supervisor Cihler

VIA Web or Phone: Kristi Palmer, Jean Maskz, Kim Trueblood, Stephanie Martell, David Dailey, Call In Guest

1. **Call Meeting to Order** by Chair Robinson at 3:30 pm
 2. **Public Comment Period** -None
 3. **Approval of the Minutes of:**
 - A. the January 11, 2022 Human Resources, Finance and Property Committee Meeting
Motion by Aarrestad and seconded by Gibbs to approve ; vote unanimous
 4. **Educational Presentations/Outcome Monitoring Reports**
 - A. Overview of Department of Treasury Final Rules relating to the use of Fiscal Recovery Fund (ARPA) Information in regard to the federal changes were discussed by the committee-No action taken
 5. **Operational Functions required by Statute, Ordinance, or Resolution:**
 - A. Discussion and Possible Action by Human Resources and Finance and Property Committee
 1. Discussion of Criteria, Process and Timelines for Distribution of American Rescue Plan Act (ARPA) Funding Discussion on the final guidance from the Treasurer. Discussion on County form for project requests. Follow Up items:
 - Add a link on the form for the County’s strategic plan.
 - Add an area for tracking the form through the process
 - Clarify the process for review of where the form will go after submittal
 - The Project Request Form will come to Administration and will be “assigned” to a department with knowledge in the area if the requester is an external entity. County Administration will determine if the project is eligible for funding and if it meets the ARPA guidance as presented at a federal, state or local level etc.
 - The project is forwarded to the HRFC for approval
 - The project is forward to the County Board for approval
- Motion by Gibbs and seconded by McEwen to approve the ARPA form as presented and with changes discussed; vote unanimous**
- a. Consideration of Authorizing expenditure of ARPA funding for:
 - i. Leasing space within Community Partner Campus
Motion by Gibbs and seconded by Leahy to authorize the County Administrator to negotiate a lease with the Community Partners Campus and forward the resolution to the County Board; vote passes 6 aye, 1 nay
 - ii. Uniquely Wisconsin program offered by Wisconsin Counties’ Association and Discover Wisconsin
Motion by Leahy and seconded by Fisher to approve the resolution; vote unanimous
 - iii. Employee Paid Time Off Balance Liability Reduction to maintain service level and long-term financial liability
Motion by Gibbs and seconded by Fisher to approve the Resolution of up to \$500,000 for the PTO balance reduction; vote unanimous



MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES

Date & Time of Meeting: **Tuesday, January 18, 2022 3:30 p.m.** Meeting Location: **Marathon County Courthouse, Assembly Room, 500 Forest Street, Wausau WI 54403**

Page 2

Follow Up: Chair Robinson requests to report back to the HRFC in June in regards to the amount of liability reduced and so that the Committee can unencumber the remaining funds up to the \$500,000.

2. Discussion of presentation to County Board of Supervisor

Follow Up: County Administration will review the APRA materials for the County Board presentation based on today's discussion. The process is now established and requests can be filled out by requestors so that everyone has the same process and we start with a "clean slate".

6. Discussion and Possible Action by Committee to Forward to the County Board for its consideration-None

7. Policy Issues Discussion and Committee Determination

8. Announcements:

Next Meeting Date- **Tuesday, January 25 at 4:00 p.m. WebEx or Assembly Room** should focus on the: 2021 Workplan/Strategic Plan, Tax Deed Properties and an update on the Opioid litigation

9. Adjourn-Motion by Gibbs and seconded by Fisher to adjourn at 4:55pm



MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES

Date & Time of Meeting: **Tuesday, January 11, 2022 3:30 p.m. DRAFT MINUTES**

Meeting Location: **Marathon County Courthouse, County Board Assembly Room 500 Forest Street, Wausau WI 54403**

Members	Present/Web-Phone	Absent
Chair John Robinson	P	
Vice Chair Alyson Leahy	P	
Craig McEwen	P	
Kurt Gibbs	E	
Yee Leng Xiong	W	
Jonathan Fisher	P	
Jennifer Aarrestad	P	

Also Present: Lance Leonhard, Kim Trueblood, James Griesbach, Noor Ali Hassan, Molly Adzic, , Michael Puerner. Marissa Reynolds, Laurie Miskimmins, Diane Hanson, Mr. Witzeling

VIA Web or Phone: Kristi Palmer, Connie Beyersdorff, Jean Maszk, Paul Daigle, Stephanie Martell, Dejan Adzic, Terry Kaiser

1. Call to Order at 3:30 by Chair Robinson
2. Public Comment Period
3. Approval of the Minutes of the December 8, 2021 Human Resources, Finance and Property Committee Meeting
Motion by McEwen and seconded by Fisher to approve the minutes from December 8, 2021 ; vote unanimous

4. Educational Presentations/Outcome Monitoring Reports-None

5. Operational Functions required by Statute, Ordinance, or Resolution:
 - A. Discussion and Possible Action by Human Resources and Finance and Property Committee
 1. Approval of the December 2021 Claims and Questioned Costs
Motion by Leahy and seconded by McEwen to approve the ; vote unanimous

2. Interdepartmental Budget Transfers

Motion by Fisher and seconded by McEwen to accept and approve transfers; vote unanimous

3. Potential Sale of Excess Right-of-Way, 1427 Lake Street (17th Avenue, North of Lake Wausau)

Motion by Fisher and seconded by Aarrestad to move forward with getting an appraisal and potential sale; vote unanimous

4. Tax Deed Properties

- a) Reconsideration of Bid Acceptance-234495 Fire Station Road Wausau, WI (Bid Originally Accepted on December 8, 2021)

There have been additional facts that have come to light and will be discussed today and due to additional information presented to the committee, the bid acceptance has been delayed. The committee can reconsider and proceed based on the motions passed today.

Motion by McEwen and seconded by Fisher to reconsider of the action taken on December 8, 2021; vote unanimous

Mike Witzeling spoke and stated that he is the neighboring property owner and put in a bid in on December 8, 2021. He is concerned that if the current “owner” to buys it back; it may be kept its poor condition. Mr. Witzeling intends to clean up the property.

Motion by Leahy and seconded by Fisher to accept the highest bid from Jeffrey Boorse on December 8, 2021 and direct appropriate county officials to create an agreement with the winning bidder that the special assessments to the Town of Wausau are paid in full by January 21, 2022 and the development of a clean up plan is agreed to by a date to be determined; motion passes not unanimous

Final payment on the remaining bid amount is due on January 21, 2022



b) Bid Opening for Tax Deed Property 2019-3

The bid is for \$1,000. Previously, the committee has directed the County Clerk to get an appraised value on this property. The appraisal is for \$4,000 (the next agenda item). Tax deed property sale price was listed as \$1,900 based on the assessment when the property was listed in 2019

Motion by McEwen and seconded by Fisher to accept the bid for \$1,000; vote unanimous

c) Review of Appraisals for 1308 and 1312 N 16th Ave, Wausau, WI and potential of combining the parcels for sale

Neither of these properties are buildable and the Committee just sold the on of the properties on the last motion.

Motion by Fisher and seconded Leahy to direct the Clerk to list the property at 1312 N 16th Ave for sale; vote unanimous

B. Discussion and Possible Action by Committee to Forward to the County Board for its consideration

1. Conservation, Planning and Zoning Department – Zoning and Regulatory Program Staffing Restructure

Motion by Fisher and seconded by McEwen to move forward with the restructure; vote unanimous

2. Discussion of criteria, process, and timelines for distributions of American Rescue Plan Act (ARPA) funding

County Administrator Leonhard provides a draft form for ARPA requestors to fill out and a timeline for the awarding of grant funds. A draft form was reviewed by the committee and discussion was held.

- a) Consideration of authorizing expenditure of ARPA funding for leasing space within Community Partner Campus

This is a discussion items only at this meeting. No formal action is taken

- b) Consideration of authorizing expenditure of ARPA funding for Uniquely Wisconsin program offered by Wisconsin Counties' Association and Discover Wisconsin

This is a discussion items only at this meeting. No formal action is taken

County Administrator will also propose as an ARPA request, eliminating the added PTO balances that employees have incurred over the regular maximum hours allowed. This is a discussion items only at this meeting. No formal action is taken

Chair Robinson is requesting that the Committee add a special meeting in January to further discuss ARPA projects and processes. The meeting date will be Tuesday, January 18 at 3:30 pm in the Assembly Room

6. Policy Issues Discussion and Committee Determination

- A. Proposed Financing Schedule Series 2022 V1 for 2022 Capital Improvement Plan

This is a discussion items only at this meeting. No formal action is taken

7. Announcements:

Next Meeting Dates-January 18, 2022 at 3:30 pm and January 25, 2022 at 4:00 pm

8. Adjourn-**Motion by Arrestad and seconded by Leahy to adjourn at 5:10 pm**



MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES

Date & Time of Meeting: **Wednesday, December 8, 2021; 3:30 p.m.**

Meeting Location: **Marathon County Courthouse, County Board Assembly Room 500 Forest Street, Wausau WI 54403**

Members	Present/Web-Phone	Absent
Chair John Robinson	P	
Vice Chair Alyson Leahy	P	
Craig McEwen	W	
Kurt Gibbs	P	
Yee Leng Xiong	W	
Jonathan Fisher	W	
Jennifer Aarrestad	P	

Also Present or via web: Kristi Palmer, Lance Leonhard, Michael Puerner, Jean Maszk, Terry Kaiser, Dejan Adzic, Molly Adzic, James Griesbach, Gerry Klein, Kim Trueblood, Chief Deputy Billeb, Jamie Polley

1. Call to Order-Please silence your cellphones
2. Public Comment Period -**None**
3. Approval of the Minutes of the November 23, 2021 Human Resources, Finance and Property Committee Meeting

McEwen and second by Fisher to approve the minutes; unanimous

4. Educational Presentations/Outcome Monitoring Reports-**None**

5. Operational Functions required by Statute, Ordinance, or Resolution:

A. Discussion and Possible Action by Human Resources and Finance and Property Committee

1. Approval of the November 2021 Claims and Questioned Costs-Palmer

Motion by Leahy and seconded by Fisher to approve November claims; unanimous

2. Interdepartmental Budget Transfers

a. General Budget Transfers-None

b. Transfer for previous year DA staff invoice not billed by the State of Wisconsin

Follow Up: Bring back in January with resolution to the invoice issue

3. Tax Deed Properties

a. 234495 Fire Station Road Wausau, WI

Bid #1 \$21,550 bid from James A Flees

Bid #2 for \$21,622 Michael Witzeling

Bid #3 \$28,000 Jeffery S Borse-He is the original owner of the property the County can consider that as a factor if warranted.

Motion by McEwen and seconded by Aarrestad to accept the bid for the \$28,000 for the property at 234495 Fire Station Road; unanimous

- b. Tax Deed Property Sale 2019-3

Bid #1 for \$405

There was a bid in the past for \$1,000 that was rejected. The price was established by assessed value.

Motion by Xiong and seconded Leahy to reject the offer; unanimous

Follow Up: Robinson request that we should bundle the two parcels and sell together. Corporation Counsel will investigate this issue and get back to the Committee.

4. Resolution on the Acceptance of the Opioid Settlement

Corporation Counsel discussed the settlement resolution and conditions of the settlement. If a County does not sign on then the award may be significantly lower. The award will be paid out over 20 years. The funds will be paid directly to the County and will be used for mitigation and treatment of Opioid use and abuse. If the County does not sign the agreement then the County has 90 days to actively pursue the suit.

Motion by Gibbs and seconded by Fisher to approve the Resolution on the Acceptance of the Opioid Settlement and forward to the County Board; unanimous

Follow Up: Supervisor Gibbs will ask about attorney fees in regards to the Opioid settlement.



MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES

Date & Time of Meeting: Wednesday, December 8, 2021; 3:30 p.m

5. American Rescue Plan

- a. ARPA process, criteria and timeline
- b. Funding and Eligible Expense Categories

The Committee can look at the list and inventory of potential projects and criteria and visualize where these items might fit into each bucket.

Follow Up: In coordination with County Administration, the 3 documents will be sent out and forwarded to the Committee members for further discussion.

B. Discussion and Possible Action by Committee to Forward to the County Board for its consideration

1. Discussion and Possible Action-Repeal and Creation of new Marathon County Procurement Code

Corporation Counsel discussed the changes to the Procurement Code. The new thresholds are more in line with federal guidelines. Robinson-How do we insure compliance and integrity to the process? Leonhard-The old code was hard to understand. This code is laid out in a logical format and having a flow chart for training is essential to having the correct information for departments. Gibbs-Are there limitation that we can put on the new ERP system? Palmer-We will be able to determine this as we meet with the consultant building the ERP workflow. Gibbs-Would there be an interest to develop a centralized purchasing department. Thank you to Corporation Counsel's office for this modernized Procurement Code.

Motion by Gibbs and seconded by Fisher to repeal and create a new Procurement Code and forward to County Board as presented; unanimous

2. Resolution to Amend the 2021 CIP for Courtroom and Jail audio/video enhancements

Chief Deputy Billeb discussed the 2021 CIP project for Courtroom and Jail audio/video court options. The current set up during the COVID-19 work and it is not meeting the needs of the courts very well. The courtrooms have been upgraded to a software that allows for court reporters to complete the work remotely. This will also allow for limiting the transportation of inmates for court. We will use video court technology for court hearing as needed for effective administration of the courts. There can be multiple hearings at one time with this technology. The costs will be approximately \$70,000 per courtroom, wiring and jail upgrades. We are asking that ARPA funding could be the funding source for this project under 1. Public Safety 1.7 category for this project.

Motion by Gibbs and seconded by Fisher to approve the Resolution to amend the 2021 CIP for the Courtroom and Jail audio/video Enhancement and forward to the County Board; unanimous

3. Resolution to Amend the 2021 CIP for the CIP Project Big Eau Pleine Electrical Upgrade

The bids for the horse barn are double the price budgeted and we will reprioritize that project.

Motion by Leahy and seconded by Fisher to Amend the 2021 CIP for the Big Eau Pleine Electrical Upgrade; unanimous

6. Policy Issues Discussion and Committee Determination-None

7. Announcements: Next Meeting Date-January 11, 2022 3:30 pm. 2022 HRFC meeting schedule The additional January 2022 meeting will be added along with the Joint CWA meeting. The April reorganization may change the meeting dates T/B/D

8. Adjourn-**Motion to adjourn by Leahy and seconded by Fisher to adjourn at 4:55 pm.**



**MARATHON COUNTY
PUBLIC SAFETY COMMITTEE MEETING
DRAFT MINUTES**

Wednesday, January 5, 2022, at 1:30 pm

Meeting Location **WebEx/Courthouse Assembly Room, (B105), Courthouse, 500 Forest St., Wausau**

Members	Present/Web-Phone	Absent
Chair Matt Bootz	X	
Vice Chair Brent Jacobson	W	
Jennifer Bizzotto	W	
Bruce Lamont	W	
Jean Maszk	W	
Allen Opall	X	
Vacant		

Also Present: Craig McEwen, Lance Leonhard, Michael Puerner, Kim Trueblood, Preston Vandervoot, Toshia Ranallo, and members from the public.

1. Call Meeting to Order

The meeting was called to order by Chair Bootz at 1:30 p.m.

2. Public Comment – Jeff Decker provided public comment.

3. Approval of the December 1, 2021, Public Safety Committee Meeting Minutes

MOTION BY MASZK; SECOND BY JACOBSON TO APPROVE THE MINUTES OF THE DECEMBER 1, 2021, PUBLIC SAFETY COMMITTEE MEETING. MOTION CARRIED.

4. Policy Issues Discussion and Potential Committee Determination

- A. Intergovernmental Agreement – Assignment of Addressing in Villages
(Laurie Miskimins, Preston Vande Voort)

Discussion:

Preston Vandervoot from the Conservation, Planning, Zoning department presented an Intergovernmental Agreement to establish a process to offer and provide the same addressing service in incorporated municipalities within the County if those municipalities choose to participate.

Action:

MOTION BY LAMONT; SECOND BY MASZK TO MOVE THE INTERGOVERNMENTAL AGREEMENT – ASSIGNMENT OF ADDRESSING IN VILLAGES TO THE COUNTY BOARD FOR CONSIDERATION: MOTION CARRIED.

Follow Up:

Forward to the county board.

5. Operational Functions Required by Statute, Ordinance or Resolution: None

6. Educational Presentations/Outcome Monitoring Reports: None

7. Next Meeting Time, Location, Announcements and Agenda Items:

- A. Committee members are asked to bring ideas for future discussion
- B. Next meeting: **Wednesday, February 2, 2022, at 1:30 pm**

8. Adjournment

MOTION BY OPALL; SECOND BY MASZK TO ADJOURN THE MEETING AT 1:55 P.M. MOTION CARRIED.

Respectfully submitted by,
Toshia Ranallo

[Click here to view the recording of the meeting.](#)



**MARATHON COUNTY
JOINT PUBLIC SAFETY & HEALTH & HUMAN SERVICES COMMITTEE'S
MEETING DRAFT MINUTES**

**Wednesday, January 5, 2022, at 2:00 pm
WebEx/Courthouse Assembly Room, (B105), Courthouse, 500 Forest St., Wausau**

Members	Present/Web-Phone	Absent
Public Safety Committee Members		
Chair Matt Bootz	X	
Vice Chair Brent Jacobson	W	
Jennifer Bizzotto	W	
Bruce Lamont	W	
Jean Maszk	W	
Allen Opall	X	
Health & Human Services Committee Members		
Chair Tim Buttke	X	
Vice Chair Michelle Van Krey	W	
Kelley Gabor		X
Dennis Gonnering	W	
William Harris	W	
Donna Krause	Phone	
Tom Seubert	W	

Also present/WebEx: Kurt Gibbs, Michael Puerner, Jeff Johnson, Becky Buch, Craig McEwen, Kim Trueblood, Chad Billeb, Theresa Wetzsteon, Kelly Schremp, Toshia Ranallo, and members from the public.

1. Call Meeting to Order

Chair Bootz called the Public Safety Committee meeting to order at 2:00 pm.

Chair Buttke called the Health & Human Services Committee meeting to order at 2:00 pm.

2. Public Comment – the following citizens provided public comment opposing Agenda Item 4.A *Updating the Marijuana Possession Ordinance*, to reduce the penalty to \$50 for possessing 25 grams or less of marijuana.

1. Erin Crawford, 234905 Clay Rd. Aniwa
2. Joanne Leonhard, 923 Maple Hill Rd, Wausau
3. Keith Jaeger, 1619 Summit Dr. Wausau

3. Policy Issues Discussion and Potential Committee Determination - None

4. Operational Functions Required by Statute, Ordinance or Resolution:

- A. Updating The Marijuana Possession Ordinance

Discussion:

Chair Bootz noted that the possession of marijuana continues to remain a criminal offense at the state and federal level and the laws are not within the committee’s purview to change.

Input was given by Supervisor Jeff Johnson in favor of reducing penalties for possessing 25 grams or less of marijuana. Corporation Council Michael Puerner offered information comparing state statutes. District Attorney Theresa Wetzsteon gave Marathon County statistics on cases involving marijuana. Chief Deputy Chad Billeb from the Sherriff’s office provided feedback on how the law is enforced. Supervisors expressed opinions.

Action:

Public Safety Committee:

MOTION BY OPALL; SECOND BY LAMONT TO REJECT ALL PROPOSALS TO UPDATE THE MARIJUANA POSSESSION ORDINANCE. MOTION CARRIED. Not unanimous.

Health & Human Services Committee:

MOTION BY HARRIS; SECOND BY VAN KREY TO REFER FURTHER DISCUSSION TO THE CRIMINAL JUSTICE COORDINATING COUNCIL (CJCC) TO ASSESS AND DEVELOP A MARIJUANA POSSESSION ORDINANCE. MOTION CARRIED.

Follow Up:

Forward to the CJCC for discussion.

5. Educational Presentations/Outcome Monitoring Reports

6. Next Meeting Time, Location, Announcements and Agenda Items:

- A. Committee members are asked to bring ideas for future discussion
- B. Next meeting: Public Safety **Wednesday, February 2, 2022, at 1:30 pm**
- C. Next meeting: Health & Human Services **Wednesday, February 2, 2022, at 4:00 pm**

7. Adjournment

MOTION BY VANKREY; SECOND BY GONNERING TO ADJOURN THE HHSC MEETING AT 3:32P.M. MOTION CARRIED.

MOTION BY OPALL; SECOND BY MASZK TO ADJOURN THE PS COMMITTEE MEETING AT 3:32 P.M. MOTION CARRIED.

Respectfully submitted by,

Toshia Ranallo

[Click here to view the recording of the meeting.](#)