

**OFFICIAL NOTICE AND AGENDA  
of a meeting of the County Board,  
Committee, Agency, Corporation  
or a sub-unit thereof**



**MARATHON COUNTY, WISCONSIN**

**ADDENDUM**

*Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business.*

An educational meeting of the **MARATHON COUNTY BOARD OF SUPERVISORS** will be held at the Marathon County Courthouse, Assembly Room, 500 Forest Street, in the City of Wausau, at **7:00 p.m.**, on **March 15, 2022**.

**Persons wishing to attend the meeting by phone may call into the telephone conference beginning ten minutes prior to the start time indicated above using the following number:**

**1-408-418-9388 Access code: 146 235 4571**

**The meeting will also be broadcast on Public Access or at <https://tinyurl.com/MarathonCountyBoard>**

**AGENDA**

1. Meeting called to order at 7:00 p.m. by Chairperson Gibbs, the agenda being duly signed and posted
2. Pledge of Allegiance to the Flag; Followed by a Moment of Silence/Reflection
3. Reading of Notice
4. Request to Silence Cell Phones and Other Electronic Devices
5. Roll Call
6. Acknowledgement of Visitors
7. 15 Minute Public Comment  
*Any person who wishes to address the County Board, or one of its committees, during the "Public Comment" portion of meetings, must provide his or her name, address, and the topic he or she wishes to present to the Marathon County Clerk, or chair of the committee, no later than five minutes before the start of the meeting.*
8. Education Presentations/Reports:
  - a) Overview of Amendments in Chapter 17 Zoning Code – Laurie Miskimins
  - b) Westside Master Plan Process Update by MSA Professional Services
  - c) Standing Committee Chairpersons or Designees

Signed: \_\_\_\_\_ /s/ Kurt Gibbs

Presiding Officer or His/Her Designee  
THIS NOTICE POSTED AT THE  
COURTHOUSE

EMAIL TO MEDIA

Date \_\_\_\_\_ Time \_\_\_\_\_ AM/PM

Date \_\_\_\_\_ Time \_\_\_\_\_ AM/PM

By \_\_\_\_\_

By \_\_\_\_\_

9. Review and discussion of Tuesday meeting agenda items:

a) Ordinances:

1. Town of Easton Rezone #O-06-22
2. Town of Spencer Rezone #O-07-22
3. Town of Eau Pleine Rezone #O-08-22
4. Ordinance Amending General Code of Ordinances for Marathon County Chapter 17 Zoning Code #O-09-22 <https://bit.ly/3K0t1a6>

b) Resolutions:

1. Infrastructure Committee:

- A. Resolution to Authorize Broadband Permit Fee Structure #R-17-22
- B. Resolution Designating the Week of April 11<sup>th</sup> through April 15<sup>th</sup> “Workzone Safety Awareness Week in Marathon County” #R-18-22

2. Human Resources, Finance and Property Committee:

- A. Approve 2022 Budget Transfers for Marathon County Department Appropriations #R-19-22
- B. Authorization of County Support for Public Service Commission (PSC) Broadband Grants #R-21-22 **\*Action Will Be Taken on 03/15/22**
- C. Establish Salaries for Sheriff and Clerk of Courts Elected Department Heads Upcoming Term of Office - 2023 to 2026 #R-22-22
- D. **Resolution to Authorize Marathon County’s Commitment to Pledge up to \$195,000 of Marathon County Contingency Funds to Leverage a Small Community Air Service Development Program Grant #R-23-22 \*Action Will Be Taken on 03/15/22**
- E. Initial Resolution Authorizing not to Exceed \$24,165,000 General Obligation Bonds or Promissory Notes for Capital Improvement Plan Projects #R-24-22
- F. Resolution Declaring Official Intent to Reimburse Expenditures on Capital Improvement Plan Projects from Proceeds of Borrowing #R-25-22

3. Human Resources, Finance and Property Committee, Environmental Resources Committee, Park Commission:

- A. Resolution to Restructure 0.75 FTE Motorized Recreation Coordinator to 1.0 FTE Recreation Coordinator #R-26-22

4. Human Resources, Finance and Property Committee and Executive Committee:

- A. Resolution to Authorize the Execution of the NCCS Non-State Grant Agreement and NCCS Non-State Grant use Restriction Agreement Both of which are a Precondition to Disbursement of the Five Million (\$5,000,000.00) in State Grant Funds to be Applied by Marathon County to the NCHC Reconstruction Project #R-20-22

5. Executive Committee:

- A. **Adopt the 2022 Administration Work Plan #R-27-22**

10. Announcements and/or Requests

11. Adjourn

*Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 261-1500 or e-mail [countyclerk@co.marathon.wi.us](mailto:countyclerk@co.marathon.wi.us) one business day before the meeting.*



# Marathon County Westside Master Plan

County Board Update

March 15, 2022



# Consultant Team



**Jason Valerius,  
AICP**

Project Manager



**Raine Gardner,  
PE**

Senior Professional Engineer  
Parks and Rec



**Dan Williams,  
PLA, ASLA, AHLA**

Senior Landscape Architect

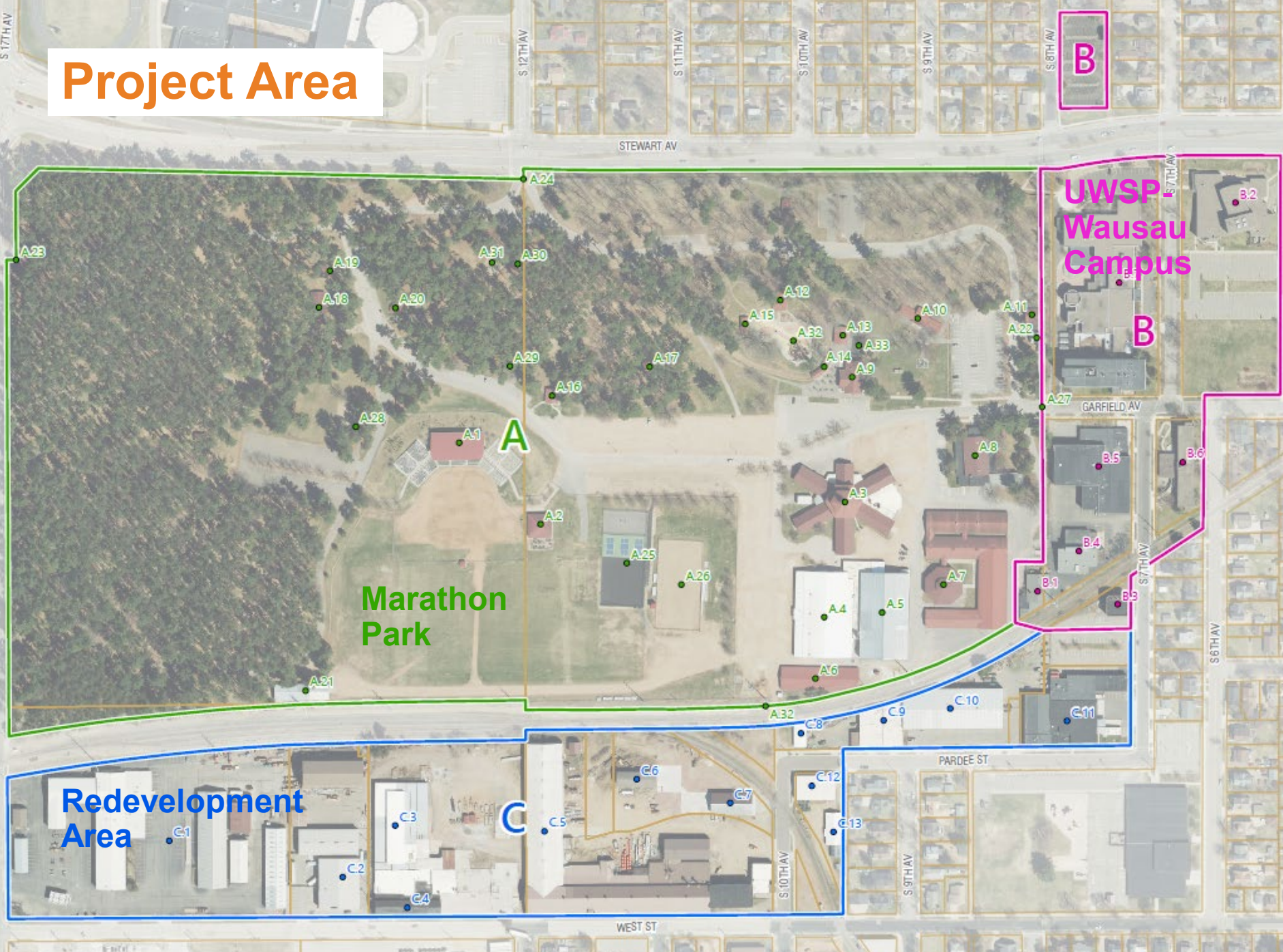


**Michael Bahr,  
AIA**

Master Plan Facilitator



# Project Area



# General Purposes

- Plan the USES of land and structures in the study area, INCLUDING USES TO MAINTAIN and USES TO CHANGE
- Propose and prioritize specific CAPITAL IMPROVEMENTS to be made over the next 10-15 years
- Seek opportunities to GROW NET REVENUE from County property



# Specific Questions

- What should happen with Marathon Hall?
- What should we do with the County Highway Department site and others along West St.?
- How can we bring some “grace” to the Fair Grounds and ice facility?



# Stakeholders

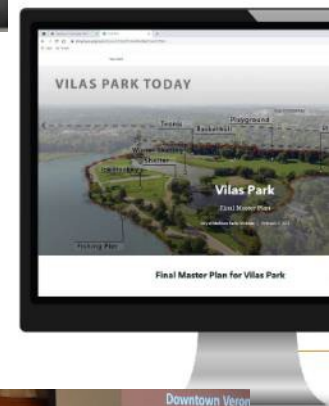
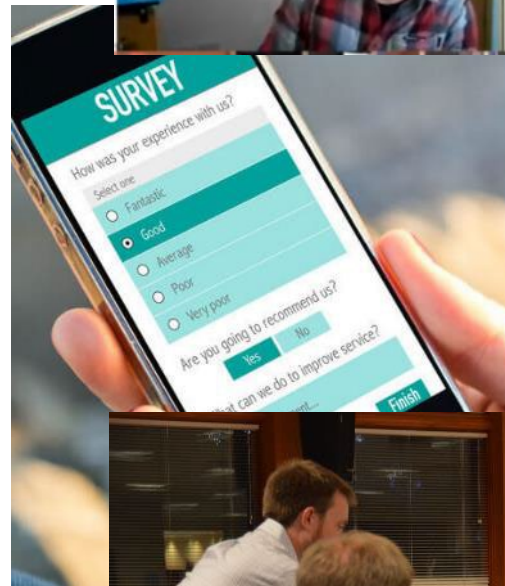
- County Parks Department
- County Highway Department
- UWSP-Wausau
- City of Wausau
- Fair Board/Agricultural Society
- School District
- Park Users/Public
- Adjacent Neighborhoods
- Athletic Organizations
- Historic Preservation Interests
- Marathon Junction – Concessions
- Campground Users





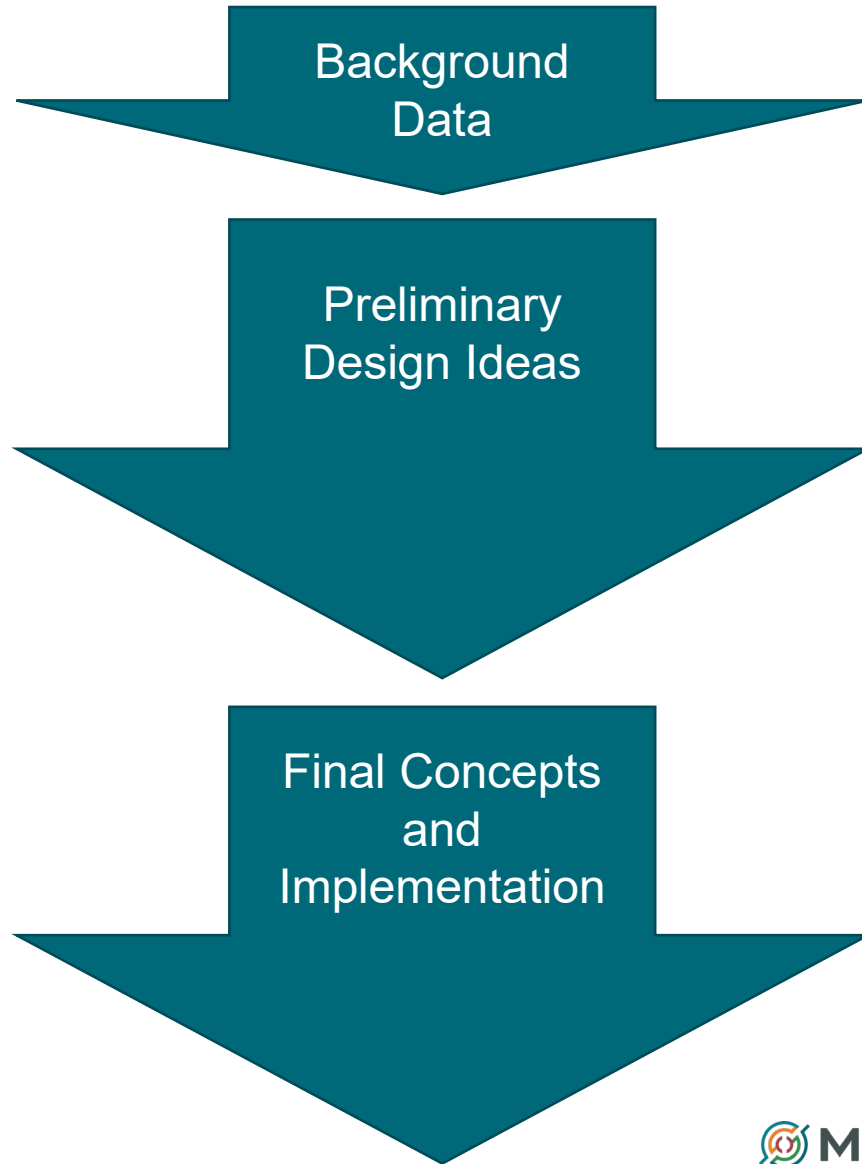
# Stakeholder Engagement

- Steering Committee
- Interviews and Focus Groups
  - County Staff
  - UWSP Staff
  - City Staff
  - Fair Board
  - Ice Sports
  - School District
  - Economic Development
  - City Alderpersons
- Community Survey
- Public Meeting
- County Board and Committee Meetings



# Schedule Highlights

- January
  - **Staff Interviews**
  - **Site/Building Tour**
- February
- March
  - **County Board**
  - **Stakeholder Interviews**
- April
  - **Community Survey**
- May
  - **Park Commission**
  - **Public Meeting**
- June
- July
- August
  - **HR/Finance Committee**
  - **Park Commission**
- September
- October
  - **County Board Adoption**



# Preliminary Conclusions

## Marathon Park

- This is the home of the Wisconsin Valley Fair
- The following features must be maintained
  - white pines
  - stone entrance features
  - Exhibition Building
  - Judging Pavilion and Cattle Barn #1
  - East Gate Hall
  - Little Red School House
- There are several underutilized small interior spaces in the park – one or more could be removed
- A reduction of gravel surfacing is preferred



# Preliminary Conclusions

## UWSP-Wausau Campus

- Parking Lot A (north of Stewart Ave.) should be sold for development (likely residential)
- The West Arts Building will change to storage or be demolished
- Marathon Hall has few viable uses and needs substantial investment for any new use, at least including a heat source, a new roof, and all new windows.



# Preliminary Conclusions

## Redevelopment Area

- The Parks and Highway Departments are leaving
- The rail line and rail yard remain active and any new crossing (at or above grade) is not feasible
- None of the existing buildings in this area are off-limits at this time for redevelopment consideration
- New uses will be a continuing topic of discussion, but...
  - Not likely viable: retail, lodging and heavy industry
  - Potentially viable: residential, service businesses, office, light manufacturing, storage and indoor sports



# Questions/Discussion

---



**ORDINANCE # O - 06 -22**

**Town of Easton Rezone**

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code by Cory Arndt on behalf of Oliver W. and Arlene D. Hoppe to amend the Marathon County Zoning Ordinance to rezone lands from G-A General Agriculture to R-E Rural Estate and R-R Rural Residential to R-E Rural Estate described as Lot 1 Certified Survey Map (CSM) Number 12659, part of the NE ¼ of the NE FRL ¼ of Section 1, Township 29 North, Range 9 East, Town of Easton. The areas proposed to be rezoned are described as Lot #1 on the preliminary CSM submitted with the rezone petition, part of parent parcel PIN#s 018.2909.011.0993 and 018.2909.011.0994; Address 175815 State Hwy 52, Aniwa, WI 54408

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on March 1, 2022 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and duly advised of the recommendations of the Town of Easton hereby recommends the petition be GRANTED AS APPLIED FOR

NOW, THEREFORE, BE IT RESOLVED, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 1<sup>st</sup> day of March, 2022

**ENVIRONMENTAL RESOURCES COMMITTEE**

  
\_\_\_\_\_  
Jacob Langenhahn, Chair

\_\_\_\_\_  
Sara Guild, Vice Chair

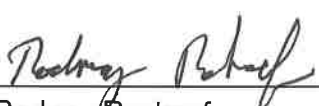
/S/ Bill Conway  
\_\_\_\_\_  
Bill Conway

  
\_\_\_\_\_  
Allen Drabek

\_\_\_\_\_  
David Oberbeck

/S/ Randy Fifrick  
\_\_\_\_\_  
Randy Fifrick

  
\_\_\_\_\_  
Rick Seefeldt

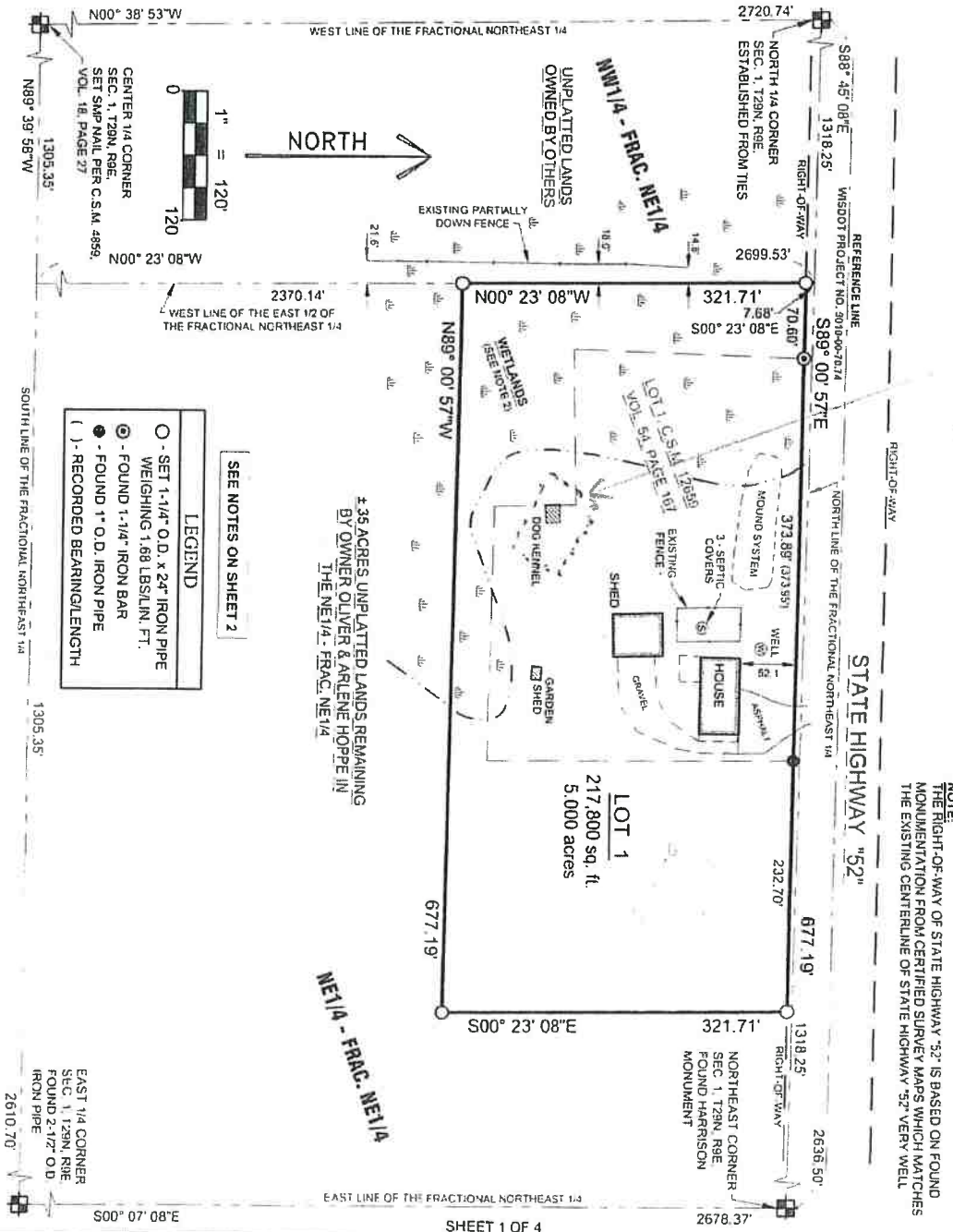
  
\_\_\_\_\_  
Rodney Roskopf

Dated this \_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Kurt Gibbs – Marathon County Board Chair

# MARATHON COUNTY CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Of Lot 1 of Certified Survey Map Number 12659 recorded in Volume 54 of Certified Survey Maps on Page 167 and part of the Northeast 1/4 of the Fractional Northeast 1/4 of Section 1, Township 29 North, Range 9 East, Town of Easton, Marathon County, Wisconsin.



<p><b>RIVERSIDE LAND SURVEYING LLC</b> 5310 WILLOW STREET, WESTON, WI 54476 PH 715-241-7500 - FAX 715-355-6894 email - mail@riversidelandsurveying.com</p>	<p>DRAWN BY M.F.L.</p>	<p>DATE JANUARY 3, 2022</p>
	<p>CHECKED BY K.J.W.</p>	<p>PROJECT NO. 3695</p>
	<p>PREPARED FOR:</p>	<p>BRIAN HOPPE</p>



**ORDINANCE # O - 07 -22**

**Town of Spencer Rezone**

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code by Coni C. Johnson on behalf of Donald F. Bohy to rezone lands from G-A General Agriculture to R-E Rural Estate described as part of Outlot 1 of Certified Survey Map (CSM) 14764-66-26, Outlot 1 of CSM 13685-60-62 and that part of the NW ¼ of Section 22, Township 26 North, Range 2 East, Town of Spencer. The area proposed to be rezoned is described as Lot #2 on the preliminary CSM submitted with the rezone petition, part of parent parcel PIN# 074.2602.222.0979; Address 104864 Hoff Road, Marshfield, WI 54449

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on March 1, 2022 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and duly advised of the recommendations of the Town of Spencer hereby recommends the petition be GRANTED AS APPLIED FOR

NOW, THEREFORE, BE IT RESOLVED, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 1<sup>st</sup> day of March, 2022

**ENVIRONMENTAL RESOURCES COMMITTEE**

  
\_\_\_\_\_  
Jacob Langenhahn, Chair

/S/ Bill Conway  
\_\_\_\_\_  
Bill Conway

\_\_\_\_\_  
David Oberbeck

  
\_\_\_\_\_  
Rick Seefeldt

\_\_\_\_\_  
Sara Guild, Vice Chair

  
\_\_\_\_\_  
Allen Drabek

/S/ Randy Fifrick  
\_\_\_\_\_  
Randy Fifrick

  
\_\_\_\_\_  
Rodney Roskopf

Dated this \_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Kurt Gibbs – Marathon County Board Chair

# CERTIFIED SURVEY MAP

MARATHON COUNTY NO. \_\_\_\_\_

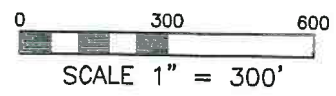
PART OF OUTLOT 1 OF CSM 14764-66-26, OUTLOT 1 OF CSM 13685-60-62 AND THAT PART OF THE NORTHWEST 1/4 OF SECTION 22, TOWNSHIP 26 NORTH, RANGE 2 EAST, TOWN OF SPENCER, MARATHON COUNTY, WISCONSIN

**VREELAND ASSOCIATES, INC.**  
 6103 DAWN STREET WESTON, WI. 54476  
 PH (715) 241-0947 tim@vreelandassociates.us

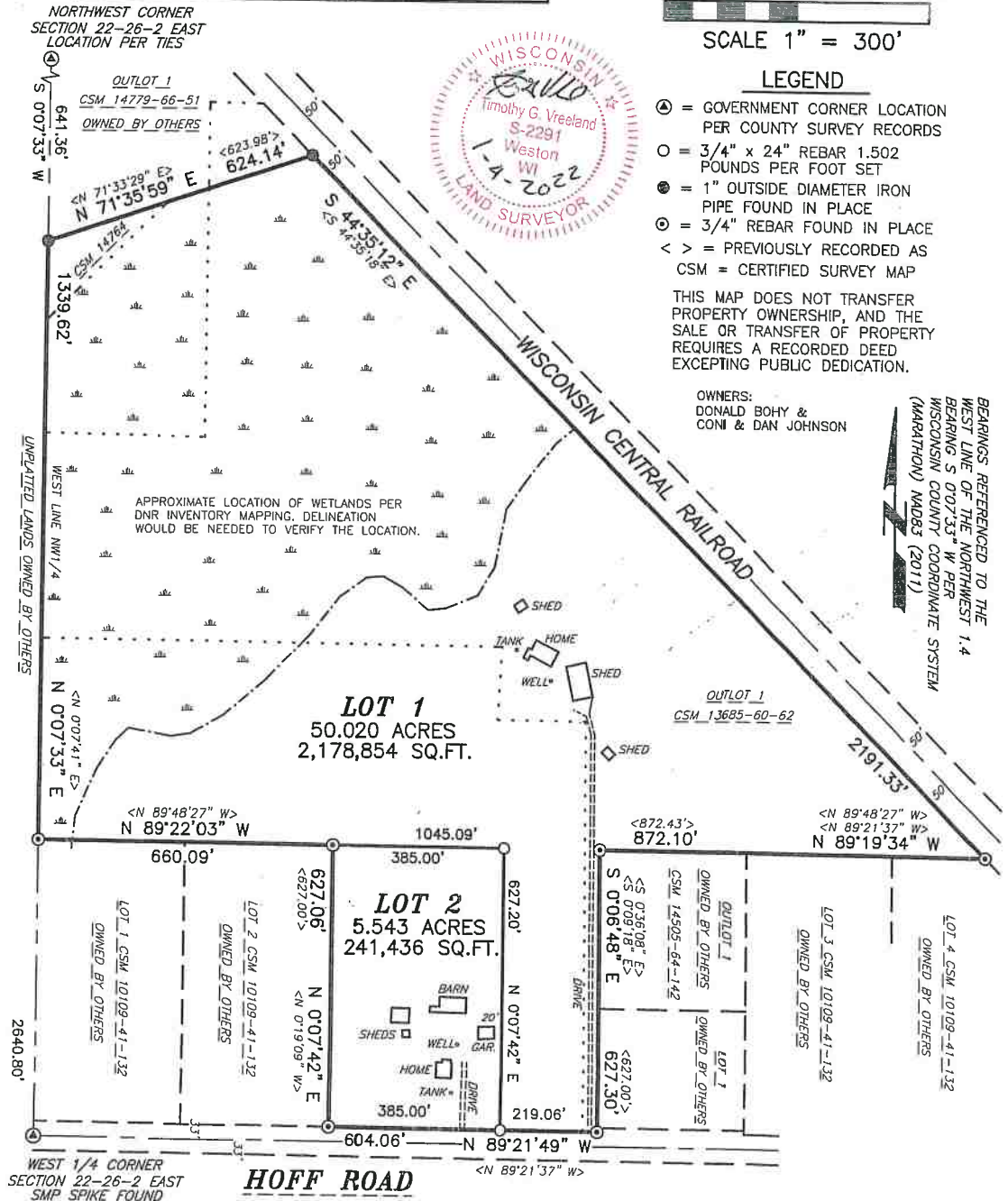
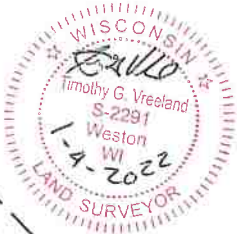
PREPARED FOR: **CONI JOHNSON**

FILE #: 21-0626 JOHNSON

DRAFTED AND DRAWN BY: TIMOTHY G. VREELAND



- LEGEND**
- ⊙ = GOVERNMENT CORNER LOCATION PER COUNTY SURVEY RECORDS
  - = 3/4" x 24" REBAR 1.502 POUNDS PER FOOT SET
  - ⊙ = 1" OUTSIDE DIAMETER IRON PIPE FOUND IN PLACE
  - ⊙ = 3/4" REBAR FOUND IN PLACE
  - < > = PREVIOUSLY RECORDED AS CSM = CERTIFIED SURVEY MAP
- THIS MAP DOES NOT TRANSFER PROPERTY OWNERSHIP, AND THE SALE OR TRANSFER OF PROPERTY REQUIRES A RECORDED DEED EXCEPTING PUBLIC DEDICATION.



**CERTIFIED SURVEY MAP**  
**MARATHON COUNTY NO. \_\_\_\_\_**

PART OF OUTLOT 1 OF CSM 14764-66-26, OUTLOT 1 OF CSM 13685-60-62  
AND THAT PART OF THE NORTHWEST 1/4 OF SECTION 22, TOWNSHIP 26 NORTH,  
RANGE 2 EAST, TOWN OF SPENCER, MARATHON COUNTY, WISCONSIN

SHEET 2 OF 2 SHEETS

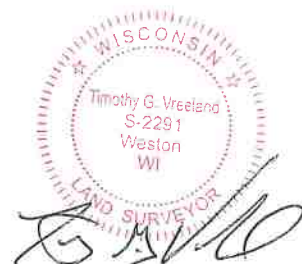
**SURVEYORS CERTIFICATE**

I, TIMOTHY G. VREELAND, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF CONI JOHNSON, I SURVEYED, MAPPED AND DIVIDED PART OF OUTLOT 1 OF CERTIFIED SURVEY MAP NUMBER 14764, RECORDED IN VOLUME 66 ON PAGE 26, OUTLOT 1 OF CERTIFIED SURVEY MAP NUMBER 13685, RECORDED IN VOLUME 13685, RECORDED IN VOLUME 60 ON PAGE 62 AND THAT PART OF THE NORTHWEST 1/4 OF SECTION 22, TOWNSHIP 26 NORTH, RANGE 2 EAST, TOWN OF SPENCER, MARATHON COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 22; THENCE S 0°07'33" W ALONG THE WEST LINE OF THE NORTHWEST 1/4 641.36 FEET TO THE POINT OF BEGINNING; THENCE N 71°35'59" E ALONG THE SOUTH LINE OF OUTLOT 1 OF CERTIFIED SURVEY MAP NUMBER 14779 624.14 FEET; THENCE S 44°35'12" E ALONG THE WEST LINE OF WISCONSIN CENTRAL RAILROAD 2191.33 FEET; THENCE N 89°19'34" W ALONG THE NORTH LINE OF LOTS 3 AND 4 OF CERTIFIED SURVEY MAP NUMBER 10109 AND OUTLOT 1 OF CERTIFIED SURVEY MAP NUMBER 14505 872.10 FEET; THENCE S 0°06'48" E ALONG THE WEST LINE OF CERTIFIED SURVEY MAP NUMBER 14505 627.30 FEET; THENCE N 89°21'49" W ALONG THE NORTH LINE OF HOFF ROAD 604.06 FEET; THENCE N 0°07'42" E ALONG THE EAST LINE OF LOT 2 OF CERTIFIED SURVEY MAP NUMBER 10109 627.06 FEET; THENCE N 89°22'03" W ALONG THE NORTH LINE OF LOTS 1 AND 2 OF SAID CERTIFIED SURVEY MAP NUMBER 10109 660.09 FEET; THENCE N 0°07'33" E ALONG THE WEST LINE OF THE NORTHWEST 1/4 1339.62 FEET TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS, RESTRICTIONS AND RIGHTS OF WAY OF RECORD AND USE.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION AND THE CERTIFIED SURVEY MAP THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH SECTION 236.34 OF THE WISCONSIN STATUTES IN SURVEYING, MAPPING AND DIVIDING THE LANDS, CHAPTER A-E 7 OF THE WISCONSIN ADMINISTRATIVE CODE AND THE LAND DIVISION ORDINANCE OF MARATHON COUNTY AND THE TOWN OF SPENCER, ALL TO THE BEST OF MY KNOWLEDGE AND BELIEF IN SURVEYING, DIVIDING AND MAPPING THE SAME.



DATED THIS 4TH DAY OF JANUARY, 2022  
SURVEY PERFORMED DECEMBER 22ND, 2021

TIMOTHY G. VREELAND P.L.S. 2291

APPROVED FOR RECORDING UNDER  
THE TERMS OF THE MARATHON  
COUNTY LAND DIVISION REGULATIONS.

BY \_\_\_\_\_

DATE \_\_\_\_\_  
MARATHON CO. CONSERVATION,  
PLANNING & ZONING DEPT.  
CPZ TRACKING NO \_\_\_\_\_

STATE OF WISCONSIN )  
MARATHON COUNTY )  
TOWN OF SPENCER )

**RESOLUTION ON ZONING ORDINANCE AMENDMENT**

TO THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE

I, Dennis Gonnering, Clerk of the Town of Spencer, Marathon County, State of Wisconsin, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Spencer Town Board at a meeting held on the 8th day of February, 2022.

RESOLUTION

WHEREAS, Section 59.69(5)(e)3., Wisconsin Statutes, provides that if a town affected by a proposed amendment disapproves of the proposed amendment, the town board may file a certified copy of a resolution adopted by such board disapproving of the petition with the Environmental Resources Committee prior to, at or within ten (10) days after the public hearing, and

WHEREAS, if the town board of the town affected in the case of an ordinance relating to the location of boundaries of districts files such a resolution, the Environmental Resources Committee may not recommend to the County Board approval of the petition without change, but may only recommend approval with change or recommend disapproval.

NOW, THEREFORE BE IT RESOLVED that the Town of Spencer Town Board considered on the 8th day of February, 2022, petition of Coni C. Johnson on behalf of Donald F. Bohy to amend the Marathon County Zoning Ordinance to rezone lands from G-A General Agriculture to R-E Rural Estate described as part of Outlot 1 of Certified Survey Map (CSM) 14764-66-26, Outlot 1 of CSM 13685-60-62 and that part of the NW ¼ of Section 22, Township 26 North, Range 2 East, Town of Spencer. The area proposed to be rezoned is described as Lot #2 on the preliminary CSM submitted with the rezone petition, part of parent parcel PIN# 074.2602.222.0979; Address 104864 Hoff Road, Marshfield, WI 54449.

The Town of Spencer hereby has considered the following standards for rezoning above property (*use additional sheets if necessary*):

- 1) **Has the applicant provided what public facilities and/or services currently serve the proposed development, what additional services may be required, and how the additional services will be provided?**

No  Yes Explain: \_\_\_\_\_

- 2) **Has the applicant demonstrated how the provision of the public facilities will not be an unreasonable burden to local government?**

No  Yes Explain: \_\_\_\_\_

- 3) **Has the applicant determined that the land is suitable for the development proposed? Explain.**

No  Yes Explain: \_\_\_\_\_

- 4) **Has the applicant demonstrated what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas? Explain.**

No  Yes Explain: will not change

- 5) **Is there any potential for conflict with existing land uses in the area?**

No  Yes Explain: \_\_\_\_\_

**RECEIVED**

**FEB 14 2022**

**MARATHON CO. CONSERVATION,  
PLANNING & ZONING DEPT**

Pg 1 of 2

**(OVER)**

- 6) Has the applicant demonstrated the need for the proposed development at this location? Explain.  
 No  Yes Explain: \_\_\_\_\_
- 7) Has the applicant demonstrated the availability of alternative locations? Be specific  
 No  Yes Explain: \_\_\_\_\_
- 8) Is cropland is being consumed by this zone change? What is the productivity of the agricultural lands involved?  
 No  Yes Explain: \_\_\_\_\_
- 9) Has the applicant explained how the proposed development will be located to minimize the amount of agricultural land converted?  
 No  Yes Explain: *will not change*
- 10) Is proposed rezone request consistent with the town's adopted Comprehensive Plan? Explain.  
 No  Yes Explain: \_\_\_\_\_
- 11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?  
 No  Yes Explain: \_\_\_\_\_

The Town of Spencer recommends:  **Approval**  **Disapproval** of the amendment and/or zone change.

**OR**  **Requests an Extension\*** for the following reasons: \_\_\_\_\_

\*Wis. Stats §59.69(5)(e), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

Clerk *Dana Danner*  
 Town Board *Dennis R. Feltz*  
*Carl J. Hoff*  
*Jan P. Hoff*

NOTE: If you recommend disapproval of this request, please make every effort to send a representative to the Environmental Resources Committee Public Hearing. Town input at the hearing is always appreciated. Please return this form before February 18, 2022 to:

Marathon County Conservation, Planning and Zoning Department  
 210 River Drive  
 Wausau, WI 54403

**ORDINANCE # O - 08 -22**

**Town of Eau Pleine Rezone**

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code Tim Vreeland on behalf of the Kenneth P. Leick and Mary D. Leick Revocable Trust to rezone lands from F-P Farmland Preservation to U-R Urban Residential and F-P Farmland Preservation to G-A General Agriculture described as part of the SE ¼ of the NE ¼ of Section 36, Township 27 North, Range 3 East, Town of Eau Pleine. The areas proposed to be rezoned are described as Lot #1 and Lot #2 on the preliminary CSM submitted with the rezone petition, part of parent parcel PIN# 020.2703.361.0995; Address 210550 State Highway 97, Stratford, WI 54484

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on March 1, 2022 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee, being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and being duly advised of the recommendations of the Town of Eau Pleine, recommends that as to this Petition, the County Board DENY THE PORTION OF THE PETITION TO REZONE LANDS FROM F-P TO G-A AND APPROVE THE PORTION OF THE PETITION TO REZONE LANDS FROM F-P TO U-R.

NOW, THEREFORE, BE IT RESOLVED, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 1<sup>st</sup> day of March, 2022

**ENVIRONMENTAL RESOURCES COMMITTEE**



Jacob Langenhahn, Chair

/S/ Bill Conway



Bill Conway



David Oberbeck



Rick Seefeldt



Sara Guild, Vice Chair



Allen Drabek

/S/ Randy Fifrick



Randy Fifrick



Rodney Roskopf

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Kurt Gibbs – Marathon County Board Chair

# CERTIFIED SURVEY MAP

MARATHON COUNTY NO. \_\_\_\_\_

PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4  
OF SECTION 36, TOWNSHIP 27 NORTH, RANGE 3 EAST,  
TOWN OF EAU PLEINE, MARATHON COUNTY, WISCONSIN.

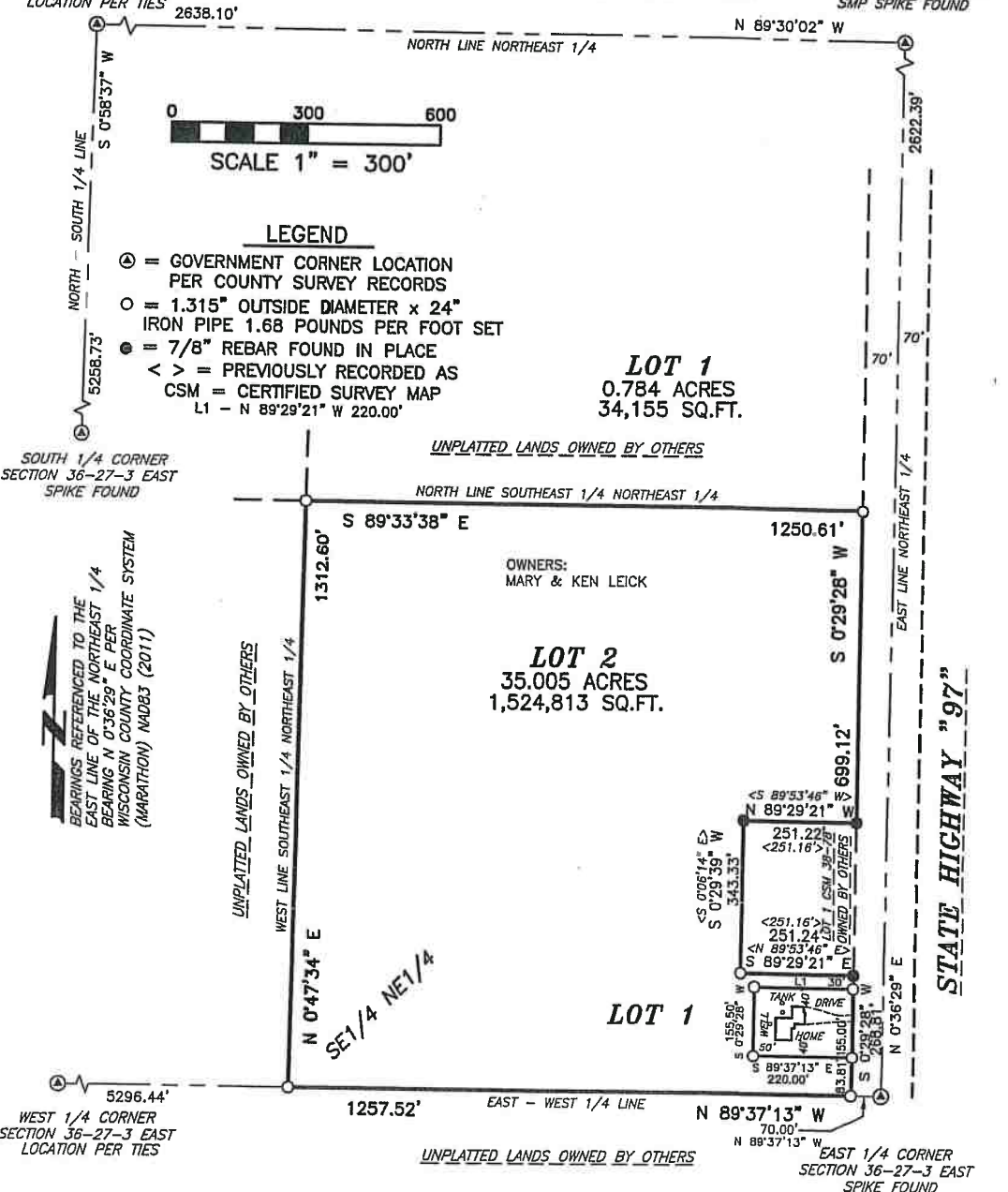
<b>VREELAND ASSOCIATES, INC.</b>	
6103 DAWN STREET WESTON, WI. 54476	
PH (715) 241-0947	tim@vreelandassociates.us
PREPARED FOR:	<b>BONNIE LEICK</b>
FILE #:	21-0397 LEICK
DRAFTED AND DRAWN BY: TIMOTHY G. VREELAND	

THIS MAP DOES NOT TRANSFER  
PROPERTY OWNERSHIP, AND THE  
SALE OR TRANSFER OF PROPERTY  
REQUIRES A RECORDED DEED  
EXCEPTING PUBLIC DEDICATION.

NORTHEAST CORNER  
SECTION 36-27-3 EAST  
SMP SPIKE FOUND

SHEET 1 OF 2 SHEETS

NORTH 1/4 CORNER  
SECTION 36-27-3 EAST  
LOCATION PER TIES



# CERTIFIED SURVEY MAP

MARATHON COUNTY NO. \_\_\_\_\_

PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36, TOWNSHIP 27 NORTH, RANGE 3 EAST, TOWN OF EAU PLEINE, MARATHON COUNTY, WISCONSIN.

SHEET 2 OF 2 SHEETS

## SURVEYORS CERTIFICATE

I, TIMOTHY G. VREELAND, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF BONNIE LEICK, I SURVEYED, MAPPED AND DIVIDED THAT PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36, TOWNSHIP 27 NORTH, RANGE 3 EAST, TOWN OF EAU PLEINE, MARATHON COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST 1/4 CORNER OF SAID SECTION 36; THENCE N 89°37'13" W ALONG THE EAST - WEST 1/4 LINE 70.00 FEET TO THE WEST LINE OF STATE HIGHWAY "97" AND TO THE POINT OF BEGINNING; THENCE CONTINUING N 89°37'13" W ALONG THE EAST - WEST 1/4 LINE 1257.52 FEET; THENCE N 0°47'34" E ALONG THE WEST LINE OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 1312.60 FEET; THENCE S 89°33'38" E ALONG THE NORTH LINE OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 1250.61 FEET TO THE WEST LINE OF STATE HIGHWAY "97"; THENCE S 0°29'28" W ALONG THE WEST LINE OF STATE HIGHWAY "97" 699.12 FEET; THENCE N 89°29'21" W ALONG THE NORTH LINE OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 9455 251.22 FEET; THENCE S 0°29'39" W ALONG THE WEST LINE OF SAID LOT 1 343.33 FEET; THENCE S 89°29'21" E ALONG THE SOUTH LINE OF SAID LOT 1 251.24 FEET TO THE WEST LINE OF STATE HIGHWAY "97"; THENCE S 0°29'28" W ALONG THE WEST LINE OF STATE HIGHWAY "97" 268.81 FEET TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS, RESTRICTIONS AND RIGHTS OF WAY OF RECORD AND USE.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION AND THE CERTIFIED SURVEY MAP THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH SECTION 236.34 OF THE WISCONSIN STATUTES IN SURVEYING, MAPPING AND DIVIDING THE LANDS, CHAPTER A-E 7 OF THE WISCONSIN ADMINISTRATIVE CODE AND THE LAND DIVISION ORDINANCE OF MARATHON COUNTY AND THE TOWN OF EAU PLEINE, ALL TO THE BEST OF MY KNOWLEDGE AND BELIEF IN SURVEYING, DIVIDING AND MAPPING THE SAME.

DATED THIS 20TH DAY OF AUGUST, 2021  
SURVEY PERFORMED AUGUST 16TH, 2021

\_\_\_\_\_  
TIMOTHY G. VREELAND P.L.S. 2291

APPROVED FOR RECORDING UNDER  
THE TERMS OF THE MARATHON  
COUNTY LAND DIVISION REGULATIONS.

BY \_\_\_\_\_

DATE \_\_\_\_\_  
MARATHON CO. CONSERVATION,  
PLANNING & ZONING DEPT.  
CPZ TRACKING NO. \_\_\_\_\_



STATE OF WISCONSIN )  
MARATHON COUNTY )  
TOWN OF EAU PLEINE )

RESOLUTION ON ZONING ORDINANCE AMENDMENT

2022-B

TO THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE

I, Deanna Landwehr, Clerk of the Town of Eau Pleine, Marathon County, State of Wisconsin, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Eau Pleine Town Board at a meeting held on the 8<sup>th</sup> day of February, 2022.

RESOLUTION

WHEREAS, Section 59.69(5)(e)3., Wisconsin Statutes, provides that if a town affected by a proposed amendment disapproves of the proposed amendment, the town board may file a certified copy of a resolution adopted by such board disapproving of the petition with the Environmental Resources Committee prior to, at or within ten (10) days after the public hearing, and

WHEREAS, if the town board of the town affected in the case of an ordinance relating to the location of boundaries of districts files such a resolution, the Environmental Resources Committee may not recommend to the County Board approval of the petition without change, but may only recommend approval with change or recommend disapproval.

NOW, THEREFORE BE IT RESOLVED that the Town of Eau Pleine Town Board considered on the 8<sup>th</sup> day of February, 2022, petition of Tim Vreeland on behalf of the Kenneth P. Leick and Mary D. Leick Revocable Trust to amend the Marathon County Zoning Ordinance to rezone lands from F-P Farmland Preservation to U-R Urban Residential and G-A General Agriculture described as part of the SE ¼ of the NE ¼ of Section 36, Township 27 North, Range 3 East Town of Eau Pleine. The areas proposed to be rezoned are described as Lot #1 and Lot #2 on the preliminary CSM submitted with the rezone petition, part of parent parcel PIN# 020.2703.361.0995; Address 210550 State Highway 97, Stratford, WI 54484

The Town of Eau Pleine hereby has considered the following standards for rezoning above property (use additional sheets if necessary):

- 1) Has the applicant provided what public facilities and/or services currently serve the proposed development, what additional services may be required, and how the additional services will be provided?  
 No  Yes Explain: Existing - No change
- 2) Has the applicant demonstrated how the provision of the public facilities will not be an unreasonable burden to local government?  
 No  Yes Explain: No change
- 3) Has the applicant determined that the land is suitable for the development proposed? Explain.  
 No  Yes Explain: No development
- 4) Has the applicant demonstrated what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas? Explain.  
 No  Yes Explain: No development
- 5) Is there any potential for conflict with existing land uses in the area?  
 No  Yes Explain: \_\_\_\_\_

(OVER)

- 6) Has the applicant demonstrated the need for the proposed development at this location? Explain.  
 No  Yes Explain: No development
- 
- 7) Has the applicant demonstrated the availability of alternative locations? Be specific  
 No  Yes Explain: N/A
- 
- 8) Is cropland is being consumed by this zone change? What is the productivity of the agricultural lands involved?  
 No  Yes Explain: \_\_\_\_\_
- 
- 9) Has the applicant explained how the proposed development will be located to minimize the amount of agricultural land converted?  
 No  Yes Explain: N/A
- 
- 10) Is proposed rezone request consistent with the town's adopted Comprehensive Plan? Explain.  
 No  Yes Explain: \_\_\_\_\_
- 
- 11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?  
 No  Yes Explain: \_\_\_\_\_

The Town of Eau Pleine recommends:  **Approval**  **Disapproval** of the amendment and/or zone change.

OR  **Requests an Extension\*** for the following reasons: \_\_\_\_\_

\*Wis. Stats §59.69(5)(e), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

Clerk Deanna Landwehr  
 Town Board Mark Landwehr  
Paul Johnson  
Mark Kadlec

NOTE: If you recommend disapproval of this request, please make every effort to send a representative to the Environmental Resources Committee Public Hearing. Town input at the hearing is always appreciated. Please return this form before February 18, 2022 to:

Marathon County Conservation, Planning and Zoning Department  
 210 River Drive  
 Wausau, WI 54403

**ORDINANCE #0 - 09 -22**

**ORDINANCE AMENDING GENERAL CODE OF ORDINANCES FOR MARATHON COUNTY CHAPTER 17 ZONING CODE**

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code, and

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing on the proposed amendments, and filed their recommendation with the Board, and

WHEREAS, the proposed amendments has been given due consideration by the Board in open session,


WHEREAS, a copy of the proposed text amendments is available for review at the offices of Marathon County Conservation Planning and Zoning Dept., 210 River Dr., and Marathon County Clerk, Courthouse 500 Forest Street, Wausau, 54403 during regular office hours, and is also available at the following link: <https://bit.ly/3K0t1a6> and is incorporated herein by reference as if set forth in full; and

NOW, THEREFORE, BE IT RESOLVED, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code is amended in the following respects: For general text amendment changes to the General Code of Ordinances for Marathon County Chapter 17 Zoning Code.

Dated this 1<sup>st</sup> day of March, 2022

**ENVIRONMENTAL RESOURCES COMMITTEE**

  
\_\_\_\_\_  
Jacob Langenhahn, Chair

  
\_\_\_\_\_  
Sara Guild, Vice Chair

/S/ Bill Conway  
\_\_\_\_\_  
Bill Conway

  
\_\_\_\_\_  
Allen Drabek

/S/ Randy Fifrick

\_\_\_\_\_  
Randy Fifrick

\_\_\_\_\_  
David Oberbeck

  
\_\_\_\_\_  
Rodney Roskopf

  
\_\_\_\_\_  
Rick Seefeldt

Dated this \_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Kurt Gibbs – Marathon County Board Chair

Amendment #	Title	Page Number (refers to page # on bottom right of page in the Draft)	Section (in proposed code)	Proposed Change	Reason for Change
1	Title 2	Page 16	Section 17.202.11 Floor Area Standards	Change minimum floor area standards for manufacture homes and mobile homes to be consistent with HUD and IDJC standards (State and Federal); rearrange the section to provide more clarity and consistency.	Make consistent with applicable state and federal standards
2	Title 2	Page 27-28; Table: Page 20	Section 17.204.12 Roadside/Produce Stand & Section 17.203.05 Table of Permitted Uses (Table 3)	Include produce stands in the title, and make this use permitted in the N-C and C district. Remove additional restrictions on who can have a temporary roadside/produce stands and where they can be located.	Increase flexibility, and give owner/tenant ability to allow someone to set up a stand on the site.
3	Title 2	Change to Table only; Table: Page 21	Section 17.204.47 Mechanical Equipment Sales and/or Service & Section 17.203.05 Table of Permitted Uses (Table 3)	Extend the permitted use option to the L-1 zoning district.	Make consistent with zoning district and use.
4	Title 2 and 4	Page 94; Page 22 Table:	Section 17.401.01 Shipping/Storage Containers for Permanent use & Section 17.203.05 Table of Permitted Uses (Table 3)	Allow for shipping/storage containers to be considered a permitted use in all zoning districts except the UR, LDR, and RR zoning districts where the use/structures would require a Conditional Use Permit (subject to Board of Adjustment review and approval).	Increase flexibility and a recent influx of violations derived from the recent (2021) revisions which required a CUP in the larger zoning districts (and Commercial/Industrial Districts) and prohibited them in the smaller residential districts. Town of Plover submitted a petition to revise the ordinance (consistent with the proposed text) yet agreed to wait and include the revision in the annual process.
5	Title 2	Change to Table only; Table: Page: 22	Section 17.204.57 Major Home Occupations/Home Professional Business & Section 17.203.05 Table of Permitted Uses (Table 3)	Create the opportunity for a Conditional Use Permit within the UR, LDR, RR zoning districts.	Provide more clarity and consistency.
6	Title 2	Page 47	Section 17.204.49 Places of Assembly	Include Buffering and Screening references for proposed uses subject to the Zoning Administrator's Board of Adjustment determinations. Additionally, referencing adhering to all federal, state, and local approvals and requirements.	Ensure adequate screening is provided for particular uses and proposal, while ensuring all applicable standards, permits, and approvals are obtained prior to the start of construction.
7	Title 3	Page 83	Section 17.201.11(B) Outlots Within the Farmland Preservation Zoning District - Section 17.201.11 Minimum Lot Size	Clarify when an outlot can be created within the Farmland Preservation Zoning District, while ensuring outlots created with the intent to be combined with adjacent lands is done so within 6 months of the survey/deed being recorded with the County Registrar of Deeds.	Ensure compliance with the applicable 35 acre minimum parcel size within the FP zoning district while allowing for outlots to be created when they meet the definition and purpose and intent of an Outlot.
8	Title 4	Page 96	Section 17.401.05 Fences/Wall Regulations	Remove unnecessary regulation related to fencing/wall materials and standards.	Not being enforced nor needed in a rural zoning ordinance.
9	Title 4	Page 118	Section 17.408.02 Private Use: Permit, Application, and Filing Requirements (Solar Energy Systems)	Provide clarity regarding minimum setbacks for ground and building mounted solar arrays, to ensure they meet the applicable setbacks.	Provide more clarity and consistency.
10	Title 5	Page 122	Section 17.501.01 General Standards (Parking)	Require only one minimum parking spot for residential units, and provide clarity regarding what types of vehicles can utilize parking spaces.	Provide more clarity and simplicity.
11	Title 7	Page 141	Section 17.701.02 Administration (Signs)	Allow more flexibility for application submissions for signs that require a Conditional Use Permit through the Board of Adjustment.	Increase consistency.
12	Title 7	Page 143	Section 17.701.08 Illumination of Signs (Signs)	Allow flexibility regarding external lighting for signs.	Increase flexibility.
14	Title 7	Page 148	Section 17.702.04 Off Premise Ground Signs	Remove the directional requirement for the signs.	Ease of enforcement and remove unnecessary regulations related to these types of signs.
15	Title 7	Page 148	Section 17.702.05 Changeable Copy and Electronic Message Center Signs (Signs)	Remove the limitation on the max square footage of a changeable copy and electronic message center (existing total maximums will still be in place).	Increase interest regarding larger electronic sign proposals/practices.
16	Title 7	Page 149	Section 17.703.02 Temporary Signs	Remove minimum setback for temporary signs. They shall be located completely on the property in which they are erected	Provide more clarity and consistency.
17	Title 9	Page 214	Definitions: "Structure, Minor"	Include Decks less than 100sq.ft and fences less than 100 linear feet in the definition of Minor Structure, Minor Structure, Minor Structure, Minor Structure, Minor Structure, so would not require a general zoning permit but still must meet all applicable setbacks.	Provide clarity and reduce burden for minor structures.

# 2022 Summary of Proposed Revisions to Marathon County General Code Ordinances Chapter 17 - Zoning Code

[FULL DRAFT CAN BE VIEWED AT: https://bit.ly/3K0t1a6](https://bit.ly/3K0t1a6)

Amendment #	Title	Page Number (refers to page # on bottom right of page in the Draft)	Section (in proposed code)	Proposed Change	Reason for Change
1	Title 2	Page 16	Section 17.202.11 Floor Area Standards	Change minimum floor area standards for manufacture homes and mobile homes to be consistent with Housing and Urban Development and Uniform Dwelling Code standards (state and federal), rearrange the section to provide more clarity and consistency.	Make consistent with applicable state and federal standards
2	Title 2	Page 27-28; Table: Page 20	Section 17.204.12 Roadside/Produce Stand & Section 17.203.05 Table of Permitted Uses (Table 3)	Include produce stands in the title, and make this use permitted in the Neighborhood Commercial and Commercial Regional districts. Remove additional restrictions on who can have a temporary roadside/produce stands and where they can be located.	Increase flexibility, and give owner/tenant ability to allow someone to set up a stand on the site.
3	Title 2	Change to Table only; Table: Page 21	Section 17.204.47 Mechanical Equipment Sales and/or Service & Section 17.203.05 Table of Permitted Uses (Table 3)	Extend the permitted use option to the Light Industrial zoning district.	Make consistent with zoning district and use.
4	Title 2 and 4	Page 94; Table: Page 22	Section 17.401.01 Shipping/Storage Containers for Permanent use & Section 17.203.05 Table of Permitted Uses (Table 3)	Allow for shipping/storage containers to be considered a permitted use in the zoning districts of Farmland Preservation, General Agriculture, Neighborhood Commercial, Commercial Regional, Business Regional, Light Industrial, and Heavy Industrial districts. They would require a Conditional Use Permit (subject to Board of Adjustment review and approval) in the Rural-Estate and Conservancy and Recreation zoning districts. Additionally, where permitted, any parcel 5 acres or less can only have one container. Shipping containers remain prohibited in the Urban Residential, Low Density Residential, and Rural Residential districts.	Increase flexibility and a recent influx of violations derived from the recent (2021) revisions which required a CUP in the larger zoning districts (and Commercial/Industrial Districts).
5	Title 2	Change to Table only; Table Page: 22	Section 17.204.57 Major Home Occupations/Home Professional Business & Section 17.203.05 Table of Permitted Uses (Table 3)	Create the opportunity for a Conditional Use Permit within the Urban Residential, Low Density Residential, and Rural Residential zoning districts.	Provide more clarity and consistency.
6	Title 2	Page 47	Section 17.204.49 Places of Assembly	Include Buffering and Screening references for proposed uses subject to the Zoning Administrator's and/or Board of Adjustment determinations. Additionally, referencing adherence to all federal, state, and local approvals and requirements.	Ensure adequate screening is provided for particular uses and proposal, while ensuring all applicable standards, permits, and approvals are obtained prior to the start of construction.
7	Title 3	Page 83	Section 17.301.11(B) Outlots Within the Farmland Preservation Zoning District - Section 17.301.11 Minimum Lot Size	Clarify when an outlot can be created within the Farmland Preservation Zoning District, while ensuring outlots created with the intent to be combined with adjacent lands is done so within 6 months of the survey/deed being reordered with the County Register of Deeds.	Ensure compliance with the applicable 35 acre minimum parcel size within the FP zoning district while allowing for outlots to be created when they meet the definition and purpose and intent of an Outlot.
8	Title 4	Page 96	Section 17.401.05 Fences/Wall Regulations	Remove unnecessary regulation related to fencing/wall materials and standards.	Not being enforced nor needed in a rural zoning ordinance.
9	Title 4	Page 118	Section 17.408.02 Private Use: Permit, Application, and Filing Requirements (Solar Energy Systems)	Provide clarity regarding minimum setbacks for ground and building mounted solar arrays, to ensure they meet the applicable setbacks.	Provide more clarity and consistency.
10	Title 5	Page 122	Section 17.501.01 General Standards (Parking)	Require only one minimum parking spot for residential units, and provide clarity regarding what types of vehicles can utilize parking spaces.	Provide more clarity and simplicity.
11	Title 7	Page 141	Section 17.701.02 Administration (Signs)	Allow more flexibility for application submissions for signs that require a Conditional Use Permit through the Board of Adjustment.	Increase consistency.
12	Title 7	Page 143	Section 17.701.08 Illumination of Signs (Signs)	Allow flexibility regarding external lighting for signs.	Increase flexibility.
14	Title 7	Page 148	Section 17.702.04 Off Premise Ground Signs	Remove the directional requirement for the signs.	Ease of enforcement and remove unnecessary regulations related to these types of signs.
15	Title 7	Page 148	Section 17.702.05 Changeable Copy and Electronic Message Center Signs (Signs)	Remove the limitation on the max square footage of a changeable copy and electronic message center (existing total maximums will still be in place).	Increased interest regarding larger electronic sign proposals/practices.
16	Title 7	Page 149	Section 17.703.02 Temporary Signs	Remove minimum setback for temporary signs. They shall be located completely on the property in which they are erected	Provide more clarity and consistency.
17	Title 9	Page 214	Definitions: "Structure, Minor"	Cleans up the definition of minor structures, and adds fences less than 100 linear feet to the definition. This means it would not require a general zoning permit but structure/fence must still meet all applicable setbacks.	Provide clarity and reduce burden for minor structures and fences.

## RESOLUTION #R-17-22

### RESOLUTION TO AUTHORIZE BROADBAND PERMIT FEE STRUCTURE

**WHEREAS**, Marathon County has existing policies and fee structures relative to the process for burying and maintaining utility lines within the public right-of-way of a county trunk highway; and

**WHEREAS**, Marathon County's existing policies do not include a process or fee structure for the laying of fiber for broadband services within a public right-of-way; and

**WHEREAS**, Marathon County desires to expand broadband services within the County, including to unserved and underserved areas; and

**WHEREAS**, the Marathon County Infrastructure Committee has recommended that a permitting process and fee structure for the laying of fiber for broadband services including the following provisions:

For utility providers seeking to lay or bury fiber for broadband services within the public right-of-way of a county trunk highway, the Marathon County Highway Department shall require payment of a \$175 permit fee. This \$175 permit fee shall be paid by the utility provider for each township within which an individual broadband-related fiber project requires a utility accommodation within the public right-of-way of a county trunk highway. The \$175 permit fee shall apply for all Highway Department inspection time required within that particular township up to one (1) hour of inspection time. If an individual broadband-related fiber project requires more than one (1) hour of Highway Department inspection time within a particular township, the Highway Department shall track and charge to the utility provider the actual costs associated with all inspection time over one hour, unless reimbursement for said inspection costs are available from the American Rescue Plan Act or Capital Improvement Project funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Marathon does hereby ordain to adopt the following fee structure for utility providers seeking to lay or bury fiber for broadband services within the public right-of-way of a county trunk highway:

For utility providers seeking to lay or bury fiber for broadband services within the public right-of-way of a county trunk highway, the Marathon County Highway Department shall require payment of a \$175 permit fee. This \$175 permit fee shall be paid by the utility provider for each township within which an individual broadband-related fiber project requires a utility accommodation within the public right-of-way of a county trunk highway. The \$175 permit fee shall apply for all Highway Department inspection time required within that particular township up to one (1) hour of inspection time. If an individual broadband-related fiber project requires more than one (1) hour of Highway Department inspection time within a particular township, the Highway Department shall track and charge to the utility provider the actual costs associated with all inspection time over one hour, unless reimbursement for said inspection costs are available from the American Rescue Plan Act or Capital Improvement Project funds.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Marathon County Highway Commissioner shall implement the above fee structure and adopt any required operational policies necessary to implement said fee structure.

Dated the 22<sup>nd</sup> day of March 2022.

## INFRASTRUCTURE COMMITTEE

_____	_____
_____	_____
_____	_____
_____	

Fiscal Impact: None. This permitting process creates a new permitting fee applicable per township to utilities laying fiber for broadband expansion within the County. This fee may create additional county revenues.

**RESOLUTION DESIGNATING THE WEEK OF APRIL 11<sup>th</sup> THROUGH APRIL 15<sup>TH</sup>  
“WORKZONE SAFETY AWARENESS WEEK IN MARATHON COUNTY”**

**WHEREAS** in 1999 the Federal Highway Administration (FHWA) partnered with the American Association of State and Highway officials (AASHTO) and more recently with the American Traffic Safety Services Association (ATSSA) to create the National Work Zone Safety Awareness Week campaign, held annually in April prior to the construction season for much of the nation; and,

**WHEREAS**, the Wisconsin County Highway Association is asking all seventy-two (72) counties in the state to unite and kick-off “Work Zone Safety Awareness Week” with a resolution and campaign to raise awareness for its’ workers and those of various highway contractors performing work for the counties; and,

**WHEREAS**, between 2016 and 2021, there were 59 fatalities recorded as a result of more than 13,000 work zone crashes and injuring more than 5,000 people; and,

**WHEREAS**, construction and maintenance activities on our streets and highways periodically require that work zones be established; and,

**WHEREAS**, there has been an average of 2,677 work zone crashes in Wisconsin in each of the last five years; and,

**WHEREAS**, in 2020, Wisconsin suffered from 1,700 crashes in road construction and maintenance zones, resulting in over 665 injuries and 17 fatalities; and,

**WHEREAS**, through their enforcement activities and other participation, the Marathon County Sheriff’s Office, Wisconsin State Patrol, and the Marathon County Highway Department will work to make “Work Zone Safety Awareness Week a success; and,

**WHEREAS**, the County Sheriff’s Office is committed in 2022 to conduct enforcement activities and work jointly with the County Highway Department to make “Work Zone Safety Awareness Week” a success in Marathon County; and,

**WHEREAS**, the Marathon County Highway Department and Sheriff’s Office have employees whose daily duties are to work within work zones and traffic; and,

**WHEREAS**, the Federal Highway Administration has designated April 11 through April 15, 2022 as National Work Zone Safety Awareness Week with this year’s theme “Work Zones are a Sign to Slow Down”, which focuses on awareness to all drivers in work zones of their speed and proximity to workers,



**THEREFORE BE IT RESOLVED** by the Marathon County Board of Supervisors that the week of April 11<sup>th</sup> through April 15<sup>th</sup>, 2022 be designated as “Work Zone Safety Awareness Week” in Marathon County.

Offered by the Infrastructure Committee on March 3, 2022;

Adopted by the Marathon County Board of Supervisors this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

---

Marathon County Board Chair / County Administrator

Attested to by the County Clerk

---

**RESOLUTION # R-19- 22  
 APPROVE 2022 BUDGET TRANSFERS FOR MARATHON COUNTY  
 DEPARTMENT APPROPRIATIONS**

**WHEREAS**, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

**WHEREAS**, the Human Resources, Finance and Property Committee has reviewed and does recommend the 2022 transfers listed below, and

**NOW, THEREFORE, BE IT RESOLVED** the Marathon County Board of Supervisors authorize and direct the budget transfers as listed below:

Transfer from:	NCHC State Grant TBD
Transfer to:	NCHC Capital Outlay-Buildings
Amount:	\$5,000,000
Re:	Grants from WI DOA for Mental Health Hospital building

Transfer from:	Sheriff 319 84082420 Public Safety Grant
Transfer to:	Sheriff 319 84092953/8190 Oth Capital Equipment/Software
Amount:	\$48,300
Re:	License Plate Recognition Grant

That a Class 1 Notice of this transaction be published within (10) days of its adoption;

**BE IT FURTHER RESOLVED** that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

**BE IT FURTHER RESOLVED** that the proper officers of Marathon County are hereby authorized and directed to take all actions necessary to affect this policy.

Respectfully submitted this 22nd day of March 2022.

**HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Fiscal Note: This resolution modifies the revenues and expenditures for various County funds. There is no additional County levy appropriated in this resolution.

## RESOLUTION #R-20-22

### **RESOLUTION TO AUTHORIZE THE EXECUTION OF THE NCCS NON-STATE GRANT AGREEMENT AND NCCS NON-STATE GRANT USE RESTRICTION AGREEMENT BOTH OF WHICH ARE A PRECONDITION TO DISBURSEMENT OF THE FIVE MILLION (\$5,000,000.00) IN STATE GRANT FUNDS TO BE APPLIED BY MARATHON COUNTY TO THE NCHC RECONSTRUCTION PROJECT**

**WHEREAS**, in June of 2019, North Central Health Care (“NCHC”) and Marathon County broke ground on a \$72 million renovation plan to the NCHC Wausau Campus in June of 2019;

**WHEREAS**, the full renovation plan includes the Aquatic Therapy Center and Youth Behavioral Health Hospital which opened in 2020, a new four story skilled nursing facility at Mount View Care Center which opened in October 2021, as well as renovations to the existing Adult Behavioral Health Hospital, Lakeside Recovery, Crisis Services and former Mount View Care Center facilities;

**WHEREAS**, 2021 Act 58 contains a provision authorizing a five million (\$5,000,000.00) grant to an organization providing mental and behavioral health services in the north central region of Wisconsin and that has a campus in Marathon County;

**WHEREAS**, Under 2021 Act 58, the State Building Commission may authorize up to a total \$5,000,000 grant, with no grantee match, to an organization in order to expand the number of psychiatric beds and behavioral health services for six counties in northeastern Wisconsin;

**WHEREAS**, the goal of the grant is to divert the number of individuals treated at the State-operated mental health facilities by increasing the capacity and number of beds available at local non-State operated facilities;

**WHEREAS**, NCHC has applied for, and the Wisconsin State Building Commission has formally approved, a five million (\$5,000,000.00) grant to assist NCHC in completing renovations at the Wausau Campus and expand capacity for inpatient mental health services;

**WHEREAS**, the grant funds will be allocated to the improvements of existing facilities, specifically the D Wing Remodel of the existing Adult Behavioral Health Hospital located at the NCHC campus;

**WHEREAS**, as a prerequisite to the disbursement of the grant funds, Marathon County must approve and execute the NCCS Non-State Grant Agreement and NCCS Non-State Grant Use Restriction Agreement, whereby Marathon County, and NCHC, agree to provide 16 adult inpatient psychiatric beds, 5 beds for emergency stabilization, and 5 beds for detoxification and substance use treatment and expand those services to neighboring counties. Marathon County must further agree to grant a lien interest in the Adult Behavioral Hospital Building, the amount of which is determined by dividing the grant amount by the value of the building, until such time as the grant conditions are satisfied by the County;

**WHEREAS**, the Human Resources Finance and Property Committee has reviewed this proposal and recommends that the County Board approve the execution of the NCCS Non-State Grant Agreement and NCCS Non-State Grant Use Restriction Agreement;

**NOW, THEREFORE, BE IT RESOLVED** the Marathon County Board of Supervisors authorizes the County Administrator and appropriate County staff to execute the NCCS Non-State Grant Agreement and NCCS

Non-State Grant Use Restriction Agreement and take all other action necessary to satisfy the conditions for disbursement of the grant to Marathon County.

**HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE**

John Robinson, Alyson Leahy, Jonathan Fisher, Yee Leng Xiong, Craig McEwen, Kurt Gibbs, Jennifer Aarrestad

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Executive Committee**

Kurt Gibbs, Craig McEwen, Sara Guild, Jacob Langenhahn, Matt Bootz, John Robinson, Tim Buttke, Alyson Leahy, Jean Maszk, Randy Fifrick

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Fiscal Impact: This resolution would authorize execution of a Grant Agreement. Execution of this agreement will allow Marathon County to receive a \$5,000,000 grant to apply towards improvements of existing NCHC facilities. This resolution would also approve the County's entry into a Use Restriction Agreement which restricts the use of the facilities renovated with these grant monies to primarily providing 16 adult inpatient psychiatric beds, 5 beds for emergency stabilization, and 5 beds for detoxification and substance use treatment. If these facilities were to not be used for this purpose, the State would have the right to seek certain remedies, including receipt of an ownership interest in the portion of the facility renovated with grant monies.

# **GRANT AGREEMENT**

**Between the**

**State of Wisconsin  
Department of Administration**

**and**

**North Central Community Services Program**

**and**

**Marathon County**

THIS GRANT AGREEMENT is made and entered into by and between the Department of Administration, State of Wisconsin ("Grantor"), Marathon County ("County") and North Central Community Services Program ("NCCSP"), a multicounty community services program established pursuant to ss. 51.42 and 66.0301, Wis. Stats.

**WHEREAS**, under s. 13.48(20t), Wis. Stats., the Legislature has provided that the Wisconsin State Building Commission ("Commission") may authorize up to Five Million Dollars (\$5,000,000.00) in general fund supported borrowing to aid in the renovation of an existing mental health facility in Marathon County to provide 16 adult inpatient psychiatric beds, 5 beds for emergency stabilization, and 5 beds for detoxification and substance use treatment to serve individuals, including individuals who meet the criteria for emergency detention under s. 51.15 or 51.45, Wis. Stats. who are from Forest, Langlade, Lincoln, Marathon, Oneida, and Vilas Counties (the "Project"); and

**WHEREAS**, the statutes provide that the state funding commitment for the Project shall be in the form of a grant to an organization that provides mental and behavioral health services in the north central region of the state and that has a campus in Marathon County; and

**WHEREAS**, the County has entered into a joint county agreement ("Joint County Agreement") with Langlade and Lincoln counties to establish NCCSP as a multicounty community services program pursuant to ss. 51.42 and 66.0301, Wis. Stats., with the intent that NCCSP be construed as a political corporation or governmental subdivision or agency thereof pursuant to Wis. Stat. Chapters 893 and 895; and

**WHEREAS**, the County owns an existing facility in Marathon County operated by NCCSP as a mental health facility pursuant to the Joint County Agreement ("Facility"); and

**WHEREAS**, the County and NCCSP desire to use the \$5,000,000.00 grant to renovate the Facility for NCCSP to operate it for the purposes set forth in s. 13.48(20t), Wis. Stats.;

**WHEREAS**, the Commission, at its meeting on October 20, 2021, determined that the County and NCCSP have met all the conditions set forth by the Legislature and authorized Grantor to release funds to aid in the renovation of the Facility in an amount not to exceed \$5,000,000.00 from the appropriation account under s. 20.867 (2) (q) Wis. Stats., in the form of a grant.

**NOW, THEREFORE**, in consideration of the mutual promises and agreements contained herein, the parties hereto agree as follows:

1. Grantor shall make payments to the County in an amount not to exceed \$5,000,000.00 as reimbursement of construction expenses incurred by the County in connection with the Project. Grantor shall disburse the Grant as a payment based on a requisition (Form of requisition attached as Exhibit A).
2. The Project is located at 1100 Lake View Dr., Wausau, Marathon County (The "Property"). The legal description of the Property is attached hereto as Exhibit B.
3. Other than payment of the grant, the State of Wisconsin and its agencies, officers and employees will have no obligation regarding the Facility. Therefore, the County and NCCSP hereby agree to indemnify, hold harmless and defend the State of Wisconsin and its agencies, officers and employees against any financial obligation or liability regarding the construction of the Project, including, but not limited to, injury to any person or property or environmental hazards which may be encountered in the construction, maintenance and management of this Facility. The County shall maintain full replacement cost coverage for the Facility and upon loss or destruction of the Facility shall repair or rebuild it within three (3) years from the date of loss or repay to Grantor the amount of the Grant. The form of this replacement cost coverage shall be satisfactory to the Grantor.
4. Pursuant to 2013 Wisconsin Act 20 and Article 8, section 7, sub. 2 of the State of Wisconsin Constitution, the County is required to sign the attached Use Restriction Agreement. The County hereby accepts and NCCSP acknowledges the County's acceptance of a use restriction over the Property for a period of twenty (20) years hereof or until such time that the person charged with the administration of the grant determines that the purpose of the grant has been satisfied. The use restriction shall be of the nature and character and to the extent and on the terms and conditions set forth therein.
5. The County and NCCSP shall not discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical conditions, developmental disability as defined in Section 51.01(5), Wisconsin Statutes, sexual orientation, or national origin. This provision shall include, but not be limited to, employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of

pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the County and NCCSP shall take affirmative action to ensure equal employment opportunities. The County and NCCSP shall post in conspicuous places, available for employees and applicants for employment, notices to be provided by Grantor setting forth the provisions of the nondiscrimination clause. An Affirmative Action Plan is required from any Grantee who receives an award from the Grantor in excess of Fifty Thousand (\$50,000.00) Dollars and who has a workforce of fifty (50) or more employees as of the grant date. The County and NCCSP shall include these provisions in any subcontract associated with this Grant.

6. The County and NCCSP shall establish record keeping systems assuring compliance with this Agreement. The systems shall provide an historic account of Agreement activities for examination and review by anyone authorized by the Grantor. Records shall be maintained after final completion of construction for a period of not less than three (3) years.

The minimum acceptable records for administrative purposes of this Agreement consist of invoices for allowable construction costs, materials and equipment and construction services and professional, architectural and engineering fees.

The County and NCCSP shall maintain sufficient segregation of accounting records for this Agreement separate from other agreements, projects and programs. Grantor shall have access to all records related to this agreement at any time during normal business hours, and shall have the right to examine, audit, excerpt, transcribe and copy on the premises any such records. If the material is on electronic media, the County or NCCSP shall provide copies in such form as may be requested by Grantor. This provision shall survive termination of this Agreement.

7. The County and NCCSP shall be jointly and severally liable for repayment of the grant in full if, for a period commencing with Grantor's final payment of the grant to the County and ending ten years thereafter, NCCSP ceases to use the Facility to provide at a minimum 16 adult inpatient psychiatric beds, 5 beds for emergency stabilization, and 5 beds for detoxification and substance use treatment to serve individuals, including individuals who meet the criteria for emergency detention under s. 51.15 or 51.45, Wis. Stats. who are from Forest, Langlade, Lincoln, Marathon, Oneida, and Vilas Counties.

**THE STATE OF WISCONSIN**

By: \_\_\_\_\_

Naomi De Mers

Secretary  
Wisconsin State Building Commission

**MARATHON COUNTY**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**NORTH CENTRAL COMMUNITY  
SERVICES PROGRAM**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_



State of Wisconsin Capital Finance Office  
Attn: Capital Finance Director  
101 East Wilson Street, 10<sup>th</sup> Floor  
P.O. Box 7864  
Madison, WI 53707

To Whom It May Concern:

Requisition Date: \_\_\_\_\_ Requisition Number \_\_\_\_\_

Requisition of Construction Grant Funds  
MARATHON COUNTY

On behalf of Marathon County, a draw on available grant funds for the above project is hereby requested. The invoice(s), closing documents, or other materials evidencing payment of costs and expenses for which reimbursement is requested are listed and attached separately. This grant draw is to reimburse construction invoice(s) for renovation of a mental health facility paid by Marathon County. The calculation of the amount of grant available and this draw is as follows:

1. Total Amount of Grant:	\$5,000,000.00
2. Total of Previous Grant Draws	\$0.00
3. Remaining Grant Available:	\$5,000,000.00
4. Total Costs/Expenses Submitted	\$5,000,000.00
5. Grant Draw (100% of Total Costs/Expenses)	\$5,000,000.00
6. Cumulative total of Grant Draws (line 2 plus line 5)	\$5,000,000.00
7. Remaining Grant Available (line 1 minus line 6)	\$0.00

On behalf of Marathon County I hereby certify that the materials submitted with this letter are true and correct copies of documents evidencing payments made by Marathon County and the amounts requested for payment under this Requisition are due to Marathon County.

Sincerely,

Marathon County

By: \_\_\_\_\_  
Name: Lance Leonhard  
Title: Administrator

### **Legal Description of the Facility**

North Central Health Care facility, located at 1100 Lake View Drive in the City of Wausau, Marathon County, Wisconsin. The property is more specifically described as follows:

PT GOV LOT 7 SEC 02-28-07 & PT GOV LOT 1 & PT OF NE  $\frac{1}{4}$  NE  $\frac{1}{4}$  SEC 11-28-07 – DESC AS CSM VOL 14 PG 174 (#3876) DOC #837571 & INCL MAPLE ISLAND (GOV LOT I) SEC 02-28-07

**USE RESTRICTION AGREEMENT**

**Between the**

**State of Wisconsin  
Department of Administration**

**And**

**Marathon County**

THIS USE RESTRICTION AGREEMENT (“**Agreement**”) is made and effective as of the \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between MARATHON COUNTY (“**Grantor**”) and THE STATE OF WISCONSIN, DEPARTMENT OF ADMINISTRATION (“**Grantee**”).

**WITNESSETH :**

WHEREAS, Grantor is a political subdivision of the State of Wisconsin, established pursuant to s. 2.01(37), Wis. Stats.; and

WHEREAS, Grantor is the sole owner in fee simple of certain real property (the “**Property**”) located in the City of Wausau, Marathon County, Wisconsin, and more particularly described on Exhibit A hereto;

WHEREAS, the Legislature has provided that the Wisconsin State Building Commission (“**Commission**”) may authorize up to Five Million Dollars (\$5,000,000.00) in general fund supported borrowing to aid in the renovation of an existing mental health facility in Marathon County to provide 16 adult inpatient psychiatric beds, 5 beds for emergency stabilization, and 5 beds for detoxification and substance use treatment to serve individuals, including individuals who meet the criteria for emergency detention under s. 51.15 or 51.45, Wis. Stats. who are from Forest, Langlade, Lincoln, Marathon, Oneida, and Vilas Counties (the “**Project**”);

WHEREAS, the Legislature has determined that expanding psychiatric bed capacity as described above would greatly benefit state residents by expanding access to timely inpatient mental health treatment and other behavioral health services and allowing public financial resources to be better distributed to more effectively improve delivery of mental health services and is a statewide responsibility of statewide dimension, and that it is therefore in the public interest, and it is the public policy of this state, to expand psychiatric bed capacity and behavioral health treatment capacity;

<p>Recording Area</p> <hr/> <p>Name and return address:</p> <p>State of Wisconsin Department of Administration 101 East Wilson Street Madison, WI 53707-7970</p> <p>PIN: 291-2807-024-0999</p>
--

WHEREAS, on October 20, 2021, the Commission authorized up to \$5,000,000.00 in general fund supported borrowing to aid Grantor in the construction of the Project, with state funding support to be in the form of a grant;

WHEREAS, if the facility that is renovated with funds from the grant is not used for the purpose described herein the Legislature requires Grantee to retain an ownership interest in the facility equal to the amount of the state's grant; and

WHEREAS, Wisconsin Constitution, Article VIII, Section 7 establishes limited purposes for which general fund supported borrowing may be used and, as such, Grantee's grant to Grantor (the "Grant") must result in Grantee acquiring an interest in property for public purposes;

NOW, THEREFORE, in consideration of the Grant, the premises, the mutual promises and covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor and Grantee hereby agree as follows:

1. Grant; Purpose. Grantor hereby voluntarily grants and conveys to Grantee, and Grantee hereby accepts, a use restriction easement over the Property for a period of Twenty (20) years from the effective date hereof (the "Term"), which use restriction easement shall be of the nature and character and to the extent and on the terms and conditions set forth herein. It is the purpose of this Agreement to assist Grantor in the renovation of an existing mental health facility in Marathon County to provide 16 adult inpatient psychiatric beds, 5 beds for emergency stabilization, and 5 beds for detoxification and substance use treatment to serve individuals, including individuals who meet the criteria for emergency detention under s. 51.15 or 51.45, Wis. Stats. who are from Forest, Langlade, Lincoln, Marathon, Oneida, and Vilas Counties.

2. Restrictions. In furtherance of the foregoing, Grantor covenants, on behalf of itself and its successors and assigns, which covenants shall run with and bind the Property during the Term, that the portion of the Property to which the renovations described herein are made will be primarily used to provide 16 adult inpatient psychiatric beds, 5 beds for emergency stabilization, and 5 beds for detoxification and substance use treatment to serve individuals, including individuals who meet the criteria for emergency detention under s. 51.15 or 51.45, Wis. Stats. who are from Forest, Langlade, Lincoln, Marathon, Oneida, and Vilas Counties and that any activity on or use of said portion of the Property inconsistent with such primary use and the purpose of this Agreement is prohibited. The parties acknowledge that while the Grantor owns the Property, Grantor has entered into a joint county agreement ("Joint County Agreement") with Langlade and Lincoln counties to establish North Central Community Services Program ("NCCSP") as a multicounty community services program pursuant to ss. 51.42 and 66.0301, Wis. Stats., and pursuant to the Joint County Agreement NCCSP operates the existing mental health facility to which the renovations contemplated herein are being made. Therefore, Grantor may demonstrate compliance with the use restrictions described herein by NCCSP's operation of the mental health facility consistent with said restrictions.

3. Reserved Rights. Grantor hereby reserves to itself and its successors and assigns, all rights accruing from ownership of the Property, including the right to engage in, or permit or invite others to engage in, all uses of the Property that are not expressly prohibited by or

inconsistent with the purpose of this Agreement. To accomplish the purpose of this Agreement Grantee shall have the right to enter upon the Property at reasonable times in order to monitor compliance with and otherwise enforce the terms of this Agreement, as provided in Paragraph 5 hereof, provided that (except in cases where Grantee reasonably determines that immediate entry is required to prevent, terminate, or mitigate a violation of this Agreement that would significantly impair the public purposes to be served by this Agreement) such entry shall be upon prior reasonable notice, of no less than 48 hours, in writing to Grantor. Grantee's right to enter shall be subject to reasonable restrictions set by Grantor as to access to areas where confidential or protected patient information is present.

4. Grantee's Remedies.

(a) Acquisition of Ownership Interest. If Grantee determines that a violation of Paragraph 2 of this Agreement has occurred or is threatened, then it shall give written notice to Grantor of the same, and Grantor shall have a sixty (60) day period after the receipt of such notice in which to cure such violation or, if such violation cannot be cured within such sixty (60) day period, then Grantor shall commence diligent efforts to pursue cure of such violation. If Grantor fails to either cure such a violation or commence and continue such diligent efforts to pursue a cure of such violation within sixty (60) days after receipt of notice to do so from Grantee, or if Grantor thereafter fails to diligently pursue such cure and to cure such violation within one hundred eighty (180) days, then Grantee shall deliver written notice to Grantor, and Grantor, within ten (10) days after delivery of such written notice, shall deliver to Grantee a deed in substantially the form attached hereto as Exhibit B, transferring a  $\frac{\text{grant}}{\text{total cost of project}}$  undivided tenant-in-common interest in the Property to Grantee.

(b) Injunctive Relief. Grantee may bring an action at law or in equity in a court of competent jurisdiction to enforce the terms of this Agreement, to enjoin the violation, by temporary or permanent injunction, and to require the restoration of the Property to the condition that existed prior to such violation.

(c) Scope of Relief. Grantee's rights under this Paragraph 5 apply equally in the event of either actual or threatened violations of the terms of this Agreement. Grantor agrees that Grantee shall be entitled to the injunctive relief described in Paragraph 5(b) hereof, both prohibitive and mandatory, in addition to such other relief to which Grantee may be entitled, including specific performance of the terms of this Agreement. The remedies described in this Paragraph 5 shall be cumulative and shall be in addition to all remedies now or hereafter existing at law or in equity.

(d) Costs of Enforcement. All reasonable costs incurred by Grantee in successfully enforcing the terms of this Agreement against Grantor, including, without limitation, costs and expenses of suit and reasonable attorneys' fees, shall be borne by Grantor; provided, however, that if Grantor ultimately prevails in such a judicial action, then Grantee shall pay Grantor's costs and expenses relating thereto.

(e) Forbearance. Forbearance by Grantee in exercising its rights under this Agreement in the event of any breach of any term of this Agreement by Grantor shall not

**Commented [LDD1]:** Please provide information about the total cost of the project so that we can indicate here what the state's percentage interest in the property will be.

be deemed or construed to be a waiver by Grantee of such breach or of any subsequent breach of the same or any other term of this Agreement or of any of Grantee's rights under this Agreement. No delay or omission in the exercise by Grantee of any right or remedy upon any breach by Grantor shall impair such right or remedy or be construed as a waiver.

(f) Waiver of Certain Defenses. Grantor hereby waives any defense of laches, estoppel, or prescription.

(g) Acts Beyond Grantor's Control. Notwithstanding anything to the contrary contained in this Agreement, Grantee shall not be entitled to bring any action against Grantor for any change in use of the Property resulting from causes beyond Grantor's reasonable control, including, without limitation, fire, flood, storm, and earth movement; or from any action or inaction by Grantor in order to comply with local, state, or federal laws or regulations.

5. No Public Access. No right of access by the general public to any portion of the Property is granted by this Agreement.

6. Costs, Liabilities, Taxes, and Environmental Compliance.

(a) Costs, Legal Requirements, and Liabilities. Grantor retains all responsibilities and shall bear all costs and liabilities of any kind related to the ownership, operation, upkeep, and maintenance of the Property, including the maintenance of liability insurance coverage in the minimum amount of \$1,000,000 (adjusted from time to time by the percentage change from the date hereof in the Consumer Price Index – All Urban Consumers, All Items, 1982-84 = 100, or if such index is no longer published, then a similar generally accepted index of price inflation). Grantor remains solely responsible for obtaining any applicable governmental permits and approvals for any construction or other activity or use permitted by this Agreement, and all such construction or other activity or use shall be undertaken in accordance with all applicable federal, state, and local laws, regulations, and requirements.

(b) Taxes. Unless Grantor meets the criteria for any applicable tax exemption, Grantor shall pay before delinquency all taxes, assessments, fees, and charges of whatever description levied on or assessed against the Property by competent authority (collectively "taxes"), including any taxes imposed upon, or incurred as a result of this Agreement, and shall furnish Grantor with satisfactory evidence of payment upon request.

(c) Representations and Warranties. Grantor represents and warrants that, to the best knowledge of Grantor, there is no pending or threatened litigation in any way affecting, involving, or relating to the Property and no civil or criminal proceedings or investigations have been instigated at any time or are now pending, and no notices, claims, demands, or orders have been received, arising out of any violation or alleged violation of, or failure to comply with, any federal, state, or local law, regulation, or requirement applicable to the Property or its use, nor do there exist any facts or

circumstances that Grantor believes would form the basis for any such proceedings, investigations, notices, claims, demands, or orders.

(d) Control. Nothing in this Agreement shall be construed as giving rise, in the absence of a judicial decree, to any right or ability in Grantee to exercise physical or managerial control over the day-to-day operations of the Property, or any of Grantor's activities on the Property, or otherwise to become an operator with respect to the Property within the meaning of The Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended ("CERCLA"), or similar laws imposing legal liability on the owner or operator of real property.

7. Extinguishment; Condemnation.

(a) Extinguishment. If circumstances arise in the future that render the purpose of this Agreement impossible to accomplish, then this Agreement can be terminated or extinguished, whether in whole or in part, upon mutual written agreement signed by Grantor and Grantee or by judicial proceedings in a court of competent jurisdiction. The amount of the proceeds to which Grantee shall be entitled, after the satisfaction of prior claims, from any sale, exchange, or involuntary conversion of all or any portion of the Property subsequent to such termination or extinguishment, shall be the original amount of the Grant.

(b) Condemnation. If all or any part of the Property is taken by exercise of the power of eminent domain or acquired by purchase in-lieu of condemnation, whether by public, corporate, or other authority, so as to terminate this Agreement, in whole or in part, then Grantor and Grantee shall act jointly to recover the full value of Grantor's interest in the Property subject to the taking or in-lieu purchase and all direct or incidental damages resulting therefrom (the "Award"), from which Award Grantee shall be entitled to collect an amount equal to the original amount of the Grant, plus interest at the rate specified in s. 71.82(1)(b), Wis. Stats., compounded monthly and calculated from the date hereof, and any expenses reasonably incurred by Grantee in connection with the taking or in-lieu purchase; provided, however, that if the Award is less than such original Grant amount plus such reasonable interest, then Grantee shall be entitled to recover its pro rata share of the Award.

8. Subsequent Transfers. Grantor agrees to incorporate the terms of this Agreement by reference in any deed or other legal instrument by which Grantor divests itself of any interest in all or a portion of the Property, including, without limitation, a leasehold interest. Grantor further agrees to give written notice to Grantee of the transfer of any such interest at least thirty (30) days prior to the date of such transfer. The failure of Grantor to perform any act required by this Paragraph 9 shall not impair the validity of this Agreement or limit its enforceability in any way.

9. Estoppel Certificates. Grantee shall within thirty (30) days after its receipt of a written request by Grantor therefor, execute and deliver to Grantor, or to any party designated by Grantor, an estoppel certificate, which certifies Grantor's compliance with any obligations of Grantor contained in this Agreement. Such certification shall be limited to the use

being made of the Property as of Grantee's most recent inspection. If Grantor requests more current documentation, Grantee shall conduct an inspection, at Grantor's expense, within twenty (20) days after its receipt of Grantor's written request therefor and shall execute and deliver the requested certificate within ten (10) days after such inspection.

10. Termination. This Agreement shall terminate twenty (20) years from the effective date written above (the "Termination Date"). If at any time after the Termination Date Grantee receives a request from Grantor to record a notice of termination in the office of the Register of Deeds for Marathon County, Wisconsin, Grantee shall comply with the request within fifteen (15) business days of receipt of the request, and shall deliver a copy of such notice of termination to Grantor. In the event that the person charged with the administration of this Agreement on behalf of Grantee (e.g., the Secretary of the Department of Administration) determines that the purposes to be served by the Grant have been satisfied, Grantee may terminate this Agreement and its rights hereunder at any time by recording a notice of termination in the office of the Register of Deeds for Marathon County, Wisconsin. Grantee shall deliver a copy of such notice of termination to Grantor.

11. Notices. Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other shall be in writing and either delivered personally or sent by first class mail, postage prepaid, addressed as follows:

If to Grantor: North Central Health Care  
1100 Lake View Dr.,  
Wausau, WI 54403

Attention: Jill Meschke, CEO

If to Grantee: State of Wisconsin  
Wisconsin Department of Administration  
101 East Wilson Street, 10<sup>th</sup> Floor  
Madison, WI 53702  
Attention: Capital Budget & Construction Admin. Bureau Director

or to such other address or by such other means of common communication as either party from time to time may designate by written notice to the other.

12. Recording. Grantee shall record this Agreement in the office of the Register of Deeds for Marathon County, Wisconsin, and may re-record it at any time as may be required to preserve its rights under this Agreement.

13. General Provisions.

- (a) Controlling Law. The interpretation and performance of this Agreement shall be governed by the internal laws of the State of Wisconsin.
- (b) Liberal Construction. Any general rule of construction to the contrary notwithstanding, this Agreement shall be liberally construed to effect the primary



purpose of this Agreement and the public purposes to be served by the making of the Grant. If any provision in this Agreement is found to be ambiguous, then an interpretation consistent with the primary purpose of this Agreement that would render the provision valid shall be favored over any interpretation that would render it invalid.

(c) Severability. If any provision of this Agreement, or the application thereof to any person or circumstance, is found to be invalid, then the remainder of this Agreement, or the application of such provision to persons or circumstances other than those as to which it is found to be invalid, as the case may be, shall not be affected thereby.

(d) Entire Agreement. This instrument sets forth the entire agreement of the parties with respect to this Agreement and supersedes all prior discussions, negotiations, understandings, or agreements relating to such matters, all of which are merged herein.

(e) No Forfeiture. Nothing contained herein will result in a forfeiture or reversion of title in any respect.

(f) Successors. The covenants, terms, conditions, and restrictions of this Agreement shall be binding upon, and inure to the benefit of, the parties hereto and their respective personal representatives, heirs, successors, and assigns and shall continue as a servitude running in with the Property during the Term.

(g) Termination of Rights and Obligations. A party's rights and obligations under this Agreement terminate upon transfer of that party's interest in this Agreement (as to Grantee) or the Property (as to Grantor), except that liability for acts or omissions occurring prior to transfer shall survive transfer.

(h) Captions. The captions in this Agreement have been inserted solely for convenience of reference and shall have no effect upon its construction or interpretation.

(h) Amendment. If circumstances arise under which an amendment to or modification of this Agreement would be appropriate, Grantor and Grantee may jointly amend this Agreement by a written instrument recorded in the office of the Register of Deeds for Marathon County, provided that any such amendment shall not diminish the purpose of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement and delivered the same as of the day and year first above written.

GRANTOR:

GRANTEE:

**THE STATE OF WISCONSIN**

By: \_\_\_\_\_

By: \_\_\_\_\_

Lance Leonhard

Naomi De Mers

Administrator

Secretary, Wisconsin State Building Commission

**ACKNOWLEDGEMENT**

State of Wisconsin  
County of Dane

This instrument was acknowledged before me on \_\_\_\_\_, 2022, by Naomi De Mers as the Secretary of the Wisconsin State Building Commission.

\_\_\_\_\_

\_\_\_\_\_  
Notary Public, Wisconsin  
My Commission (expires) (is) \_\_\_\_\_

**ACKNOWLEDGEMENT**

State of Wisconsin  
County of \_\_\_\_\_

This instrument was acknowledged before me on \_\_\_\_\_, 2022, by \_\_\_\_\_ as \_\_\_\_\_.

\_\_\_\_\_

\_\_\_\_\_  
Notary Public, Wisconsin  
My Commission (expires) (is) \_\_\_\_\_

This document was drafted by Doug Lovejoy, Legal Counsel, Wisconsin Department of Administration.

**EXHIBIT A**

**Legal Description of the Property**

North Central Health Care facility, located at 1100 Lake View Drive in the City of Wausau, Marathon County, Wisconsin. The property is more specifically described as follows:

PT GOV LOT 7 SEC 02-28-07 & PT GOV LOT 1 & PT OF NE ¼ NE ¼ SEC 11-28-07 – DESC AS CSM VOL 14 PG 174 (#3876) DOC #837571 & INCL MAPLE ISLAND (GOV LOT 1) SEC 02-28-07

**EXHIBIT B**

**Form of Deed**

See Attached

State Bar of Wisconsin Form 1-2003  
**WARRANTY DEED**

Document Number

Document Name

**THIS DEED**, made between MARATHON COUNTY  
\_\_\_\_\_  
\_\_\_\_\_) ("Grantor," whether one or more),  
and STATE OF WISCONSIN  
\_\_\_\_\_  
\_\_\_\_\_) ("Grantee," whether one or more).

Grantor, for a valuable consideration, conveys to Grantee a \_\_\_% undivided, tenant-in-common interest in the following described real property, together with rents, profits, fixtures and other appurtenant interests, in Marathon County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

North Central Health Care facility, located at 1100 Lake View Drive in the City of Wausau, Marathon County, Wisconsin. The property is more specifically described as follows:

PT GOV LOT 7 SEC 02-28-07 & PT GOV LOT 1 & PT OF NE 1/4 NE 1/4 SEC 11-28-07 - DESC AS CSM VOL 14 PG 174 (#3876) DOC #837571 & INCL MAPLE ISLAND (GOV LOT 1) SEC 02-28-07

Recording Area

Name and Return Address

Chief Legal Counsel  
WI Department of Administration  
P.O. Box 7864  
Madison, WI 57707

291-2807-024-0999

Parcel Identification Number (PIN)

This is not homestead property.

~~(is not)~~ (is not)

Grantor warrants that the title to the Property is good, indefeasible in fee simple and free and clear of encumbrances except: municipal and zoning ordinances and agreements entered under them, recorded easements for the distribution of utility and municipal services, recorded building and use restrictions and covenants, and general taxes in the year of recording.

Dated \_\_\_\_\_.

MARATHON COUNTY

By: \_\_\_\_\_ (SEAL)

Name: \_\_\_\_\_

Its: \_\_\_\_\_

**AUTHENTICATION**

Signature(s) \_\_\_\_\_

authenticated on \_\_\_\_\_

\*  
TITLE: MEMBER STATE BAR OF WISCONSIN  
(If not, \_\_\_\_\_  
authorized by § 706.06, Wis. Stats.)

THIS INSTRUMENT DRAFTED BY:  
\_\_\_\_\_  
\_\_\_\_\_

**ACKNOWLEDGMENT**

STATE OF WISCONSIN )  
 ) ss.  
\_\_\_\_\_ COUNTY )

Personally came before me on \_\_\_\_\_,  
the above-named \_\_\_\_\_  
to me known to be the person(s) who executed the foregoing  
instrument and acknowledged the same.

\*  
Notary Public, State of Wisconsin  
My Commission (is permanent) (expires: \_\_\_\_\_)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.

WARRANTY DEED  
STATE BAR OF WISCONSIN  
FORM NO. 1-2003

\* Type name below signatures.

RESOLUTION #R- 21 -22

**AUTHORIZATION OF COUNTY SUPPORT FOR PUBLIC SERVICE COMMISSION (PSC) BROADBAND GRANTS**

**WHEREAS**, broadband access is essential for economic development, virtual and lifetime learning, rural prosperity, and telehealth health services in Marathon County; and

**WHEREAS**, Marathon County has recognized the importance of broadband access in ensuring the health, safety and economic prosperity for all residents; and

**WHEREAS**, a significant portion of the county is currently “unserved” and “underserved” in terms of access to reliable and adequate broadband services; and

**WHEREAS**, the County has recognized the need to play a role in enhancing broadband access to its residents based on the findings and work done in association with the 2009 Broadband Gap Analysis, the 2015 Broadband Connectivity Task Force Report, and the 2019 Broadband Assessment and Plan prepared by Design Nine; and

**WHEREAS**, based on meetings and discussions with Internet Service Providers and evaluating the recommendations of Design Nine the County Board created a Broadband Task Force and charged it with identifying strategies, partners and potential funding sources that will support the expansion of broadband services to underserved areas; and

**WHEREAS**, the State of Wisconsin has existing opportunities to expand broadband services through a Broadband Expansion Grant Program administered by the Wisconsin Public Service Commission (PSC); and

**WHEREAS**, to assist PSC grant applicants, the Marathon County Broadband Task Force has recommended a policy of providing forgivable loans to PSC grant applicants whose proposed use of grant funds will benefit Marathon County. These forgivable loans would be in the amount of \$235 per unit for each applicant. Each loan would be forgiven upon activation of the broadband system within Marathon County created, expanded, or updated by grant funds. These loans would be provided based upon the applications and materials submitted and considered at the Marathon County Broadband Task Force meeting of February 28, 2022; and

**WHEREAS**, to further assist PSC grant applicants, the Marathon County Broadband Task Force has recommended a policy of making low interest loans available to PSC grant applicants whose expenditures will exceed \$235 per unit and whose proposed use of grant funds will benefit Marathon County. These loans would be for the non-PSC and non-county share of these projects; and

**WHEREAS**, these recommended loans would be available to applicants through American Rescue Plan Act (ARPA) funds, an allowable use of funds pursuant to ARPA expenditure categories 5.16 and 5.17 and Section 602(c)(1)(D) of the Social Security Act as amended.

**NOW THEREFORE BE IT RESOLVED**, that the Marathon County Human Resources, Finance, and Property Committee and the Marathon County Executive Committee authorize appropriate county officials to act under this resolution to convey County support for and commit County resources to broadband service expansion applications that satisfy the criteria established by the Marathon County Broadband Task Force.

County officials are also authorized to work with and support grant applicants through suitable means they have determined to be most advantageous to the interests of Marathon County within the constraints of the Budget approved by the County Board.

**NOW THEREFORE BE IT FURTHER RESOLVED**, that the Marathon County Human Resources, Finance, and Property Committee, the Marathon County Executive Committee, and the Marathon County Board authorize county officials to provide forgivable loans in the amount of \$235 per unit to PSC grant applicants whose proposed use of grant funds will benefit Marathon County and as further defined in the applications and materials submitted and considered at the Marathon County Broadband Task Force meeting of February 28, 2022.

**NOW THEREFORE BE IT FURTHER RESOLVED**, that the Marathon County Human Resources, Finance, and Property Committee, the Marathon County Executive Committee, and the Marathon County Board authorize county officials to make available low interest loans available to PSC grant applicants whose proposed use of grant funds will benefit Marathon County for the non-PSC and non-county share of these projects under the terms and conditions as defined by the Marathon County Broadband Task Force.

**NOW THEREFORE BE IT FURTHER RESOLVED**, that these recommended loans are authorized through American Rescue Plan Act (ARPA) funds, an allowable use of funds pursuant to ARPA expenditure categories 5.16 and 5.17 and Section 602(c)(1)(D) of the Social Security Act as amended.

**HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE**

_____	_____
_____	_____
_____	_____
_____	

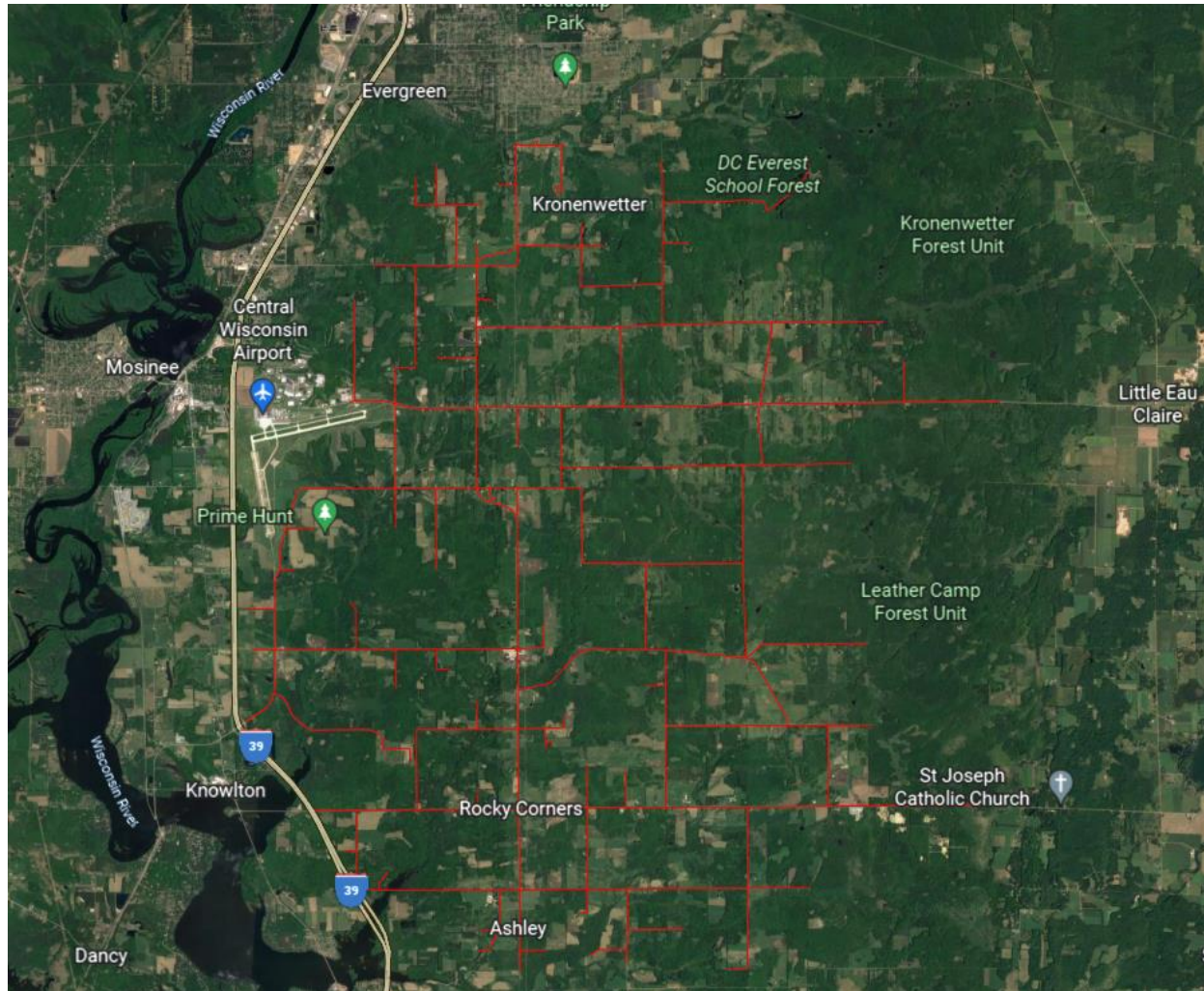
**EXECUTIVE COMMITTEE**

_____	_____
_____	_____
_____	_____
_____	

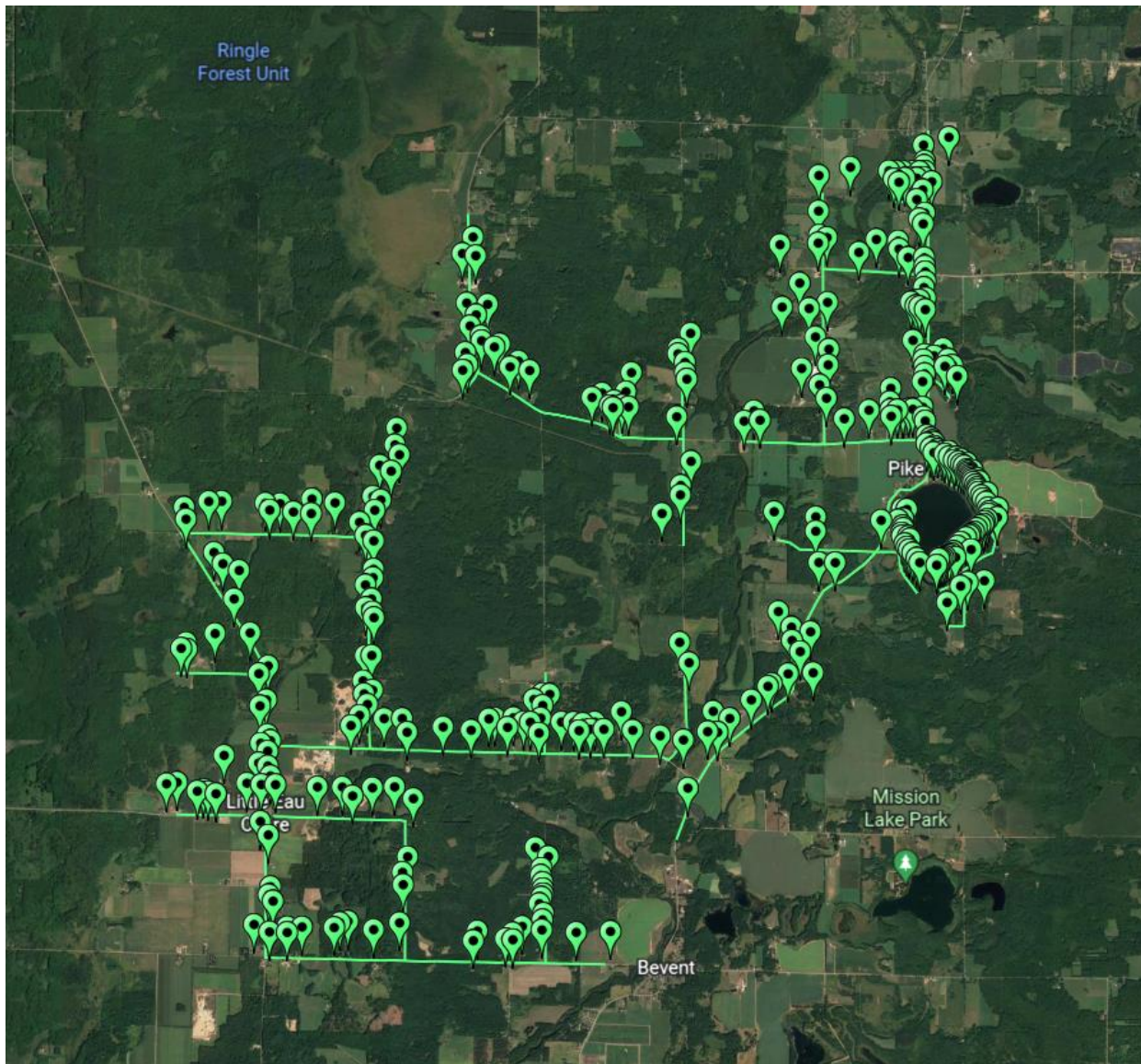
Fiscal Impact: This resolution would have no immediate fiscal impact; however, it would authorize county officials to utilize American Rescue Plan Act funding to authorize per unit loans to PSC grant applicants whose projects benefit Marathon County. Provisions of loans under this resolution would have an impact on ARPA funds dependent on the number of applicants and the amounts approved.



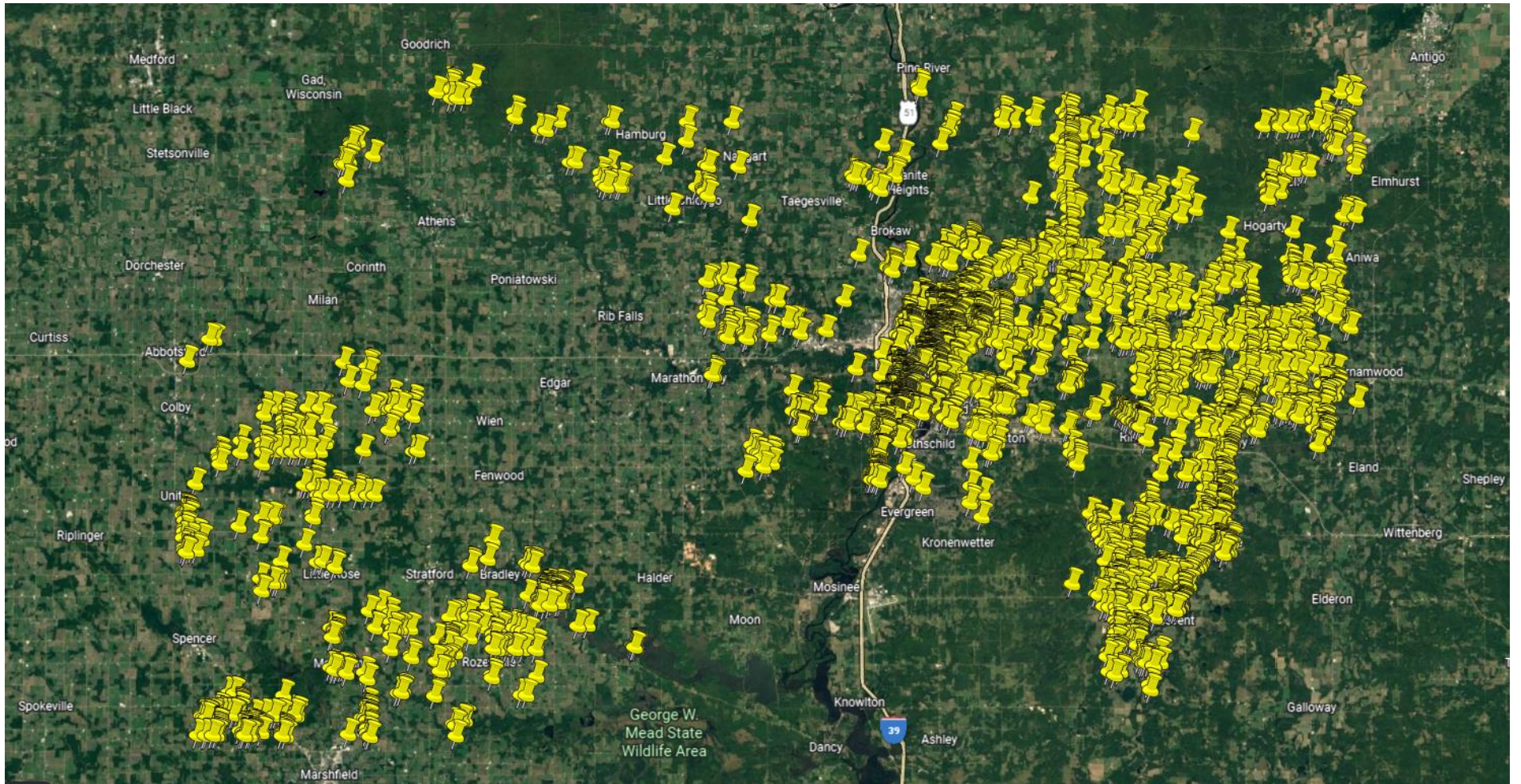
# Bug Tussel



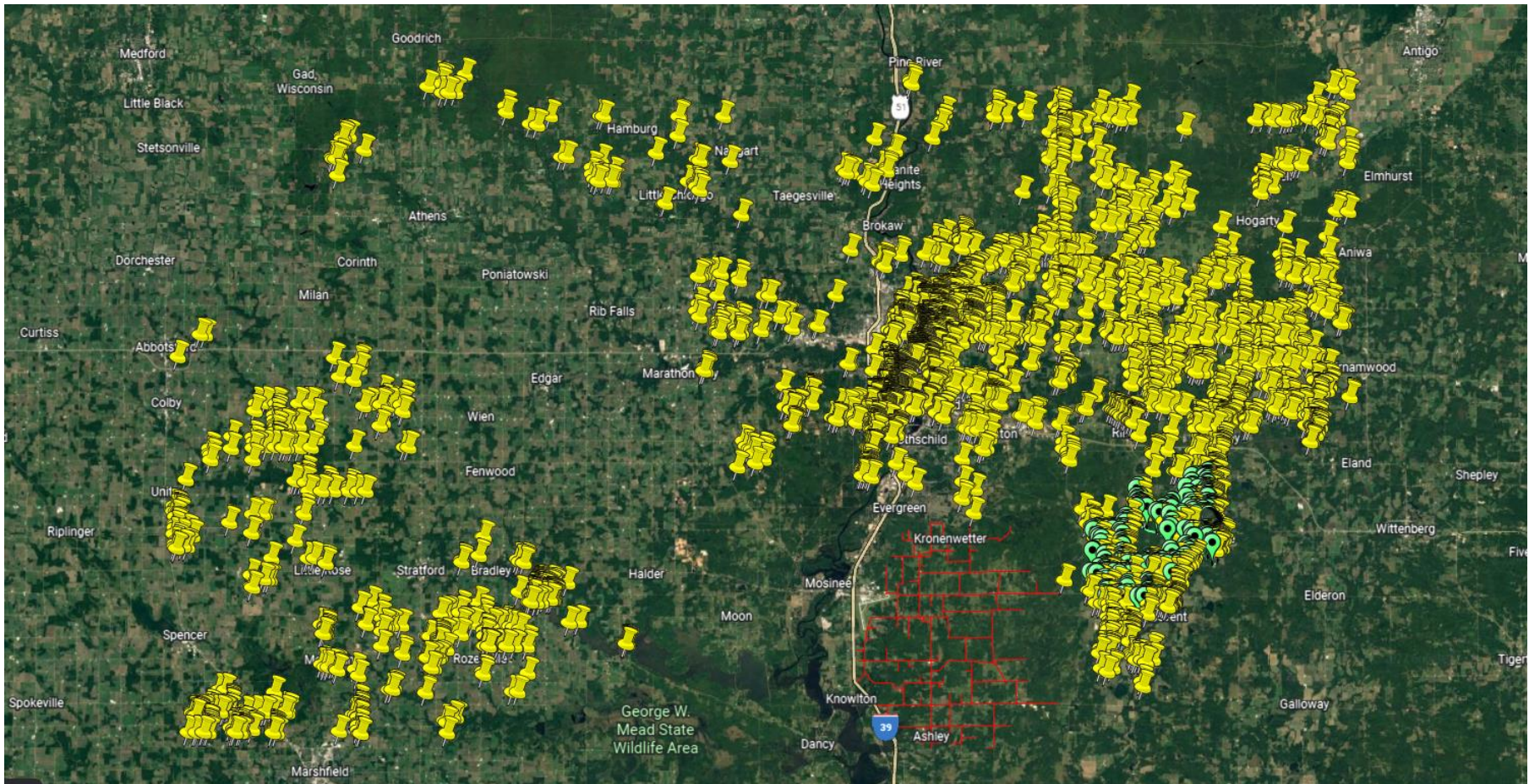
# Cirrinity



# Frontier



Bug Tussel/Cirrinity/Frontier



Establish Salaries For  
 Sheriff and Clerk of Courts Elected Department Heads  
 Upcoming Term of Office - 2023 to 2026

WHEREAS, pursuant to Wis. Stat. § 59.22(1), the Board must establish the annual compensation for services to be paid to certain county elected prior to the earliest time for filing nomination papers for county elective offices; and

WHEREAS, the Human Resources, Finance and Property Committee at their February 22, 2022 meeting decided to recommend the salaries for the Sheriff and Clerk of Court as indicated below for the next 4-year term (2023, 2024, 2025 and 2026); and

	2023		2024		2025		2026
Sheriff	\$ 115,922.40	2.5%	\$ 118,820.46	2%	\$ 121,196.87	1%	\$ 122,408.84
Clerk of Court	\$ 89,690.34	2.5%	\$ 91,932.60	2%	\$ 93,771.25	1%	\$ 94,708.96

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Marathon does ordain the following:

- (1) To announce the following annual salaries for elected department head positions with the intent to provide their positions with the control point annual salary of their respective pay level in 2023, 2024, 2025, and 2026:

	2023		2024		2025		2026
Sheriff	\$ 115,922.40	2.5%	\$ 118,820.46	2%	\$ 121,196.87	1%	\$ 122,408.84
Clerk of Court	\$ 89,690.34	2.5%	\$ 91,932.60	2%	\$ 93,771.25	1%	\$ 94,708.96

- (2) Authorize the County Clerk to issue checks pursuant to this resolution and the County Treasurer to honor said checks.

**DATE:** March 22, 2022

Human, Finance and Property Resources Committee

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Fiscal Impact Statement: The estimated increase for the Sheriff and Clerk of Courts for 2023-2026 term:

	Benefits Rates	2022	2023	2024	2025	2026	
<b>Sheriff</b>							
Salary		\$105,384.00	\$115,922.40	\$118,820.46	\$121,196.87	\$122,408.84	
FICA Retirement/Medicare	7.65%	\$8,061.88	\$8,868.06	\$9,089.77	\$9,271.56	\$9,364.28	
Retirement - Protective	12.17%	\$12,825.23	\$14,107.76	\$14,460.45	\$14,749.66	\$14,897.16	
Worker's Comp Law Enfor	0.95%	\$1,001.15	\$1,101.26	\$1,128.79	\$1,151.37	\$1,162.88	
Total		\$127,272.26	\$139,999.48	\$143,499.47	\$146,369.46	\$147,833.16	
<b>Additional Increase</b>			<b>\$12,727.22</b>	<b>\$3,499.99</b>	<b>\$2,869.99</b>	<b>\$1,463.70</b>	<b>\$20,561</b>
<b>Clerk of Courts</b>							
Salary		\$87,078.00	\$89,690.34	\$91,932.60	\$93,771.25	\$94,708.96	
FICA Retirement	7.65%	\$6,661.47	\$6,861.31	\$7,032.84	\$7,173.50	\$7,245.24	
Retirement - Elected Offici	6.50%	\$5,660.07	\$5,829.87	\$5,975.62	\$6,095.13	\$6,156.08	
Worker's Comp Clerical	0.06%	\$52.25	\$53.81	\$55.16	\$56.26	\$56.83	
Total		\$99,451.79	\$102,435.33	\$104,996.22	\$107,096.14	\$108,167.11	
<b>Additional Increase</b>			<b>\$2,983.54</b>	<b>\$2,560.89</b>	<b>\$2,099.92</b>	<b>\$1,070.97</b>	<b>\$8,715</b>
Total Estimated Increase							\$29,276

## RESOLUTION #R-23-22

### **RESOLUTION TO AUTHORIZE MARATHON COUNTY'S COMMITMENT TO PLEDGE UP TO \$195,000.00 OF MARATHON COUNTY CONTINGENCY FUNDS TO LEVERAGE A SMALL COMMUNITY AIR SERVICE DEVELOPMENT PROGRAM GRANT**

**WHEREAS**, the U.S. Department of Transportation ("DOT") has established a grant funding program designed to enhance air travel services to smaller local and regional airports; and

**WHEREAS**, the Central Wisconsin Airport ("CWA") is in the process of submitting an application for such a grant for the purpose of obtaining a total of \$900,000.00 to supplement and offset airline establishment service costs for new and additional service routes from CWA airport; and

**WHEREAS**, with the recent loss of one of the three air carriers serving CWA, United Airlines, the primary goal of the grant would be to restore service to CWA by an additional air carrier, ideally with low-cost carrier ("LCC") and ultra-low-cost ("ULCC") carrier options such as Sun Country Airlines; and

**WHEREAS**, Sun Country Airlines supports CWA's grant application as evidenced by their letter of support; and

**WHEREAS**, with the loss of United Airlines service to Chicago O'Hare International Airport (ORD) in early January 2022, airfares will likely increase and seat capacity locally will be insufficient, causing a higher percentage of local travelers to drive to other airports; and

**WHEREAS**, much of the diversion to alternate airports is due to higher-than-average fares at CWA; and

**WHEREAS**, an additional air carrier option at CWA would increase air carrier options and competitiveness in airfare rates, thereby decreasing airfare costs and increasing large hub airport connectivity for the local population; and

**WHEREAS**, in order for CWA to be competitive in receipt of the \$900,000.00 grant, there should be at least a \$300,000.00 local match, which amount cannot be allocated out of the airport fund balance; and

**WHEREAS**, Marathon County's share of matching funds, per its Intergovernmental Airport Agreement with Portage County, is sixty five percent (65%) of the matching grant or up to \$195,000.00; and

**WHEREAS**, the passage of this resolution is necessary for the grant application; and

**WHEREAS**, funds from the American Rescue Plan Act (ARPA) are authorized to be used for negative economic impacts such as revenue loss, pursuant to ARPA expenditure category 6.1 and Section 602(c)(1)(C) of the Social Security Act as amended. This expenditure may qualify as lost revenue under ARPA; and

**WHEREAS**, on March 8, 2022, the Marathon County Human Resources Finance and Property Committee approved the application for the Small Community Air Service Development Program Grant for the Central Wisconsin Airport and the allocation and appropriation of Marathon County's matching share of up to \$195,000.00 for the grant to be funded from the contingency fund unless the expenditure qualifies for reimbursement under the American Rescue Plan Act (ARPA), in which case the Committee approved the costs of the County's matching share to be paid through ARPA funds for allowed negative economic impacts such as revenue loss, pursuant to ARPA expenditure category 6.1 and Section 602(c)(1)(A) of the Social Security Act as amended, notwithstanding the availability of other funds for this expenditure.

**NOW, THEREFORE, BE IT RESOLVED** that the Marathon County Board of Supervisors hereby authorizes the application for the Small Community Air Service Development Program Grant for the Central Wisconsin Airport and allocating and appropriating the Marathon County matching share of up to \$195,000.00 for the grant to be funded from the contingency fund unless the expenditure qualifies for reimbursement under ARPA, in which case the Committee approved the costs of the County's matching share to be paid through ARPA funds for allowed negative economic impacts such as revenue loss, pursuant to ARPA expenditure category 6.1 and Section 602(c)(1)(A) of the Social Security Act as amended, notwithstanding the availability of other funds for this expenditure.

**HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE**

John Robinson, Alyson Leahy, Jonathan Fisher, Yee Leng Xiong, Craig McEwen, Kurt Gibbs,  
Jennifer Aarrestad

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Fiscal Impact: This resolution would have a fiscal impact of up to \$195,000, to be paid from the contingency fund unless the expenditure is determined to qualify for ARPA funding. If ARPA funding is available, the \$195,000 would be paid from the County's existing ARPA balance.



*Ms. Brooke Chapman, Associate Director  
Small Community Air Service Development Program  
Office of Aviation Analysis  
1200 New Jersey Avenue, SE W86-307  
Washington, DC 20590*

*Subject: Sun Country Airlines' Letter of Support for the Central Wisconsin Airport 2022 Small Community Air Service Development Grant Program*

*Dear Ms. Chapman,*

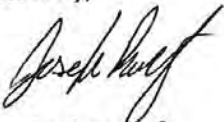
*Sun Country Airlines would like to express our support for the Small Community Air Service Development Program (SCASDP) application submitted by the Central Wisconsin Airport (CWA).*

*CWA is centrally located in the state of Wisconsin and plays a vital role in the economic vitality of north Central Wisconsin. The Central Wisconsin population, economy and business community depends on CWA to connect with the national transportation system.*

*The primary market area for CWA has a population of nearly 367,000. Within a 25-mile radius of CWA is a population of 187,915, expanding to nearly 460,000 in a 50-mile radius. The Central Wisconsin area has many local businesses, including industries from finance and insurance to retail and manufacturing to publishing and higher education. Multiple educational institutions are within the CWA catchment area as well, such as the University of Wisconsin-Stevens Point and Mid-State Technical College. Improved air service at CWA will benefit a broad section of the traveling public.*

*With the recent loss of one of the three air carriers serving CWA, United Airlines, the primary goal is to restore air service seat capacity to the region to some of CWA's top origin and destination markets. Much of the diversion to alternate airports is due to higher-than-average fares at CWA. Sun Country will be able to bring lower fares to a region with historically high fares and no low-cost carrier (LCC) service. Although Sun Country is confident the market will be a success, a risk-sharing revenue guarantee will be required to overcome the initial financial risks associated with a new station startup.*

*Sincerely,*



*Joe Beckendorf  
Director Network Planning and Airline Scheduling  
Sun Country Airlines*

RESOLUTION NO. #R-24-22

INITIAL RESOLUTION AUTHORIZING NOT TO EXCEED  
\$24,165,000 GENERAL OBLIGATION BONDS OR PROMISSORY NOTES  
FOR CAPITAL IMPROVEMENT PLAN PROJECTS

WHEREAS, Marathon County, Wisconsin (the "County") is in need of an amount not to exceed \$24,165,000 for the public purpose of financing 2022 Capital Improvement Plan projects, including acquisition of equipment, improvements to County buildings, park and recreation projects and other capital projects (the "Project");

WHEREAS, it is desirable to authorize the issuance of general obligation bonds or promissory notes in an amount not to exceed \$24,165,000 to pay costs of the Project pursuant to Chapter 67 of the Wisconsin Statutes;

NOW, THEREFORE, BE IT RESOLVED by the Marathon County Board of Supervisors that the County borrow an amount not to exceed \$24,165,000 by issuing its general obligation bonds or promissory notes for the public purpose of financing 2022 Capital Improvement Plan projects, including the acquisition of equipment, improvements to County buildings, park and recreation projects and other capital projects. There be and there hereby is levied on all the taxable property in the County a direct, annual irrevocable tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such bonds or notes.

Adopted and recorded March 22, 2022.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

_____	_____
_____	_____
_____	_____
_____	_____

Fiscal Impact:

\_\_\_\_\_  
Kurt Gibbs  
Chairperson

Attest:

\_\_\_\_\_  
Kim Trueblood  
County Clerk

2022 CIP PROJECT REQUESTS

PAGE 1 OF 1

TYPE	DEPARTMENT	PROJECT REQUEST COST	YEARS PREVIOUSLY FUNDED	ASSIGNED #	PROJECT DESCRIPTION	Approved -Y Unapproved -N	FUNDING SOURCES						Un-Funded	TOTAL
							CIP Fund Balance	Tax Levy	Grant Funding	Borrowing	Registration Fees	Other		
<b>PROJECTS NOT FUNDED BY CIP</b>														
Imp	HWY	\$6,295,448	Continuous		Bituminous Surfacing.	N/A		\$3,120,629	\$198,319			\$2,960,000	\$16,500	\$6,295,448
Imp	HWY	\$375,000	Continuous		Replace and Rehabilitate County Bridges and Culverts.	N/A		\$375,000						\$375,000
Imp	HWY	\$1,314,486	Continuous		Replace and Rehabilitate Federally Funded Bridges and Culverts.	N/A		\$1,314,486						\$1,314,486
Imp	HWY	\$480,000	Continuous		Culverts / Bridges Aid.	N/A		\$480,000						\$480,000
Imp	Solid Waste	\$2,600,000	N/A		Liner Construction and Support Structures for Bluebird Ridge.							\$2,600,000		\$2,600,000
Imp	Solid Waste	\$200,000	N/A		Bluebird Ridge Gas System Expansion.							\$200,000		\$200,000
	<b>Sub Total</b>	<b>\$11,264,934</b>												<b>\$11,264,934</b>
<b>RECURRING PROJECTS</b>														
Imp	FCM	\$50,000	Recurring		County Facility Parking Lot Fund s/b @ \$50,000.		\$50,000							\$50,000
	<b>Sub Total</b>	<b>\$50,000</b>												<b>\$50,000</b>
<b>TECHNOLOGY PROJECTS</b>														
Equip	CCIT	\$166,000	Recurring		PC Upgrade Fund.	N/A	\$166,000							\$166,000
Equip	CCIT	\$101,000	Recurring		Network / Server Upgrade Fund.	N/A	\$101,000							\$101,000
Equip	CCIT	\$40,000	Recurring		Video Equipment Upgrade Fund.	N/A	\$40,000							\$40,000
Equip	CCIT	\$40,000	Recurring		Voice Equipment / Phone System Upgrade Fund	N/A	\$40,000							\$40,000
Equip	CCIT	\$223,100			Chassis Switch Replacement		\$223,100							\$223,100
Equip	CCIT	\$50,000			Core Switch Replacement.		\$50,000							\$50,000
Equip	CCIT	\$144,000			Data Center Refresh.		\$144,000							\$144,000
Equip	CCIT	\$122,200			Internet Firewall Replacement.		\$122,200							\$122,200
Equip	CCIT	\$4,202,898			Financial/HR Management Enterprise Resources Planning System from 2021 CIP		\$2,702,898					\$1,500,000		\$4,202,898
	<b>Sub Total</b>	<b>\$5,089,198</b>												<b>\$5,089,198</b>
<b>ROLLING STOCK</b>														
Equip	FCM	\$82,000		22BM-01R	Rolling Stock.	N/A	\$82,000							\$82,000
Equip	FCM / CPZ	\$52,876	Recurring	22BM02R	Rolling Stock Lease - Enterprise Fleet Management.	N/A	\$52,876							\$52,876
Equip	PR&F	\$173,460	Recurring	22PO-01R	Rolling Stock Fund s/b @ \$173,460.	N/A	\$173,460							\$173,460
Equip	Sheriff	\$333,696	Recurring	22SH-01R	Rolling Stock Fund s/b @ \$333,696.	N/A	\$333,696							\$333,696
Equip	HWY	\$957,600	Recurring	22HI-01R	Rolling Stock Fund s/b @ \$957,600.	N/A	\$957,600							\$957,600
	<b>Sub Total</b>	<b>\$1,599,632</b>												<b>\$1,599,632</b>
<b>INFORMATIONAL ONLY - FUTURE PROJECTS</b>														
Imp	HWY	\$76,911,500		INFO	Joint County Facility (Highway, PRF and Emergency Management)	N/A							\$76,911,500	\$76,911,500
Imp	Medical Examiner	\$6,041,180		INFO	Marathon County Regional Forensic Science Center.	N/A							\$6,041,180	\$6,041,180
Imp	Medical Examiner	\$821,618		INFO	Marathon County Regional Forensic Science Center Facility Design (construction, equipment & furnishings).	N/A							\$821,618	\$821,618
	<b>Sub Total</b>	<b>\$83,774,298</b>												<b>\$83,774,298</b>
<b>NEW REQUESTED PROJECTS</b>														
Imp	FCM	\$6,710,637		22BM-09C	Remodel and Renovations for Social Services Move.	Y				\$6,710,637				\$6,710,637
Imp	FCM	\$3,866,510		22BM-10C	Remodel of Old Aquatic Therapy Pool to Conference Center at Lakeview Dr Campus	Y				\$3,866,510				\$3,866,510
Imp	FCM	\$1,808,451		22BM-11C	Replace 1100 Parking Lot and Seal Coat 1000 Parking Lot at Lakeview Dr Campus	Y				\$1,808,451				\$1,808,451
	<b>Sub Total</b>	<b>\$12,385,598</b>												<b>\$12,385,598</b>



**Marathon County, Wisconsin**  
**Proposed 2022A Debt Issue for CIP Projects**  
**March 2, 2022**

<b>Type of Debt</b> <b>Amount of Borrowing</b> <b>Dated Date (Closing)</b>	<b>2022 CIP Borrowing</b> <b>GO Bonds/Notes</b> <b>\$24,165,000</b> <b>June 8, 2022</b>
<b>Projects to be Financed:</b> <b>2022 CIP</b>  Financial Advisor Fee (PFM) Bond Counsel Fee (Quarles & Brady) Disclosure Counsel Fee (Quarles & Brady) Rating Agency Fee (Moody's) Ipreo (posting of POS) Underwriters Discount (1% of par) Contingency/Rounding Amount	  <b>\$23,827,939</b>  \$16,500 \$30,480 \$19,810 \$25,000 \$1,250 \$241,650 \$2,371
<b>TOTAL PAR AMOUNT OF BONDS</b>	<b>\$24,165,000</b>





**Marathon County, Wisconsin**  
**FINANCING TIMELINE**  
 General Obligation Bonds, Series 2022A (CIP)  
 General Obligation Bonds, Series 2022B (NCHC)

March						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DATE	✓ ACTION REQUIRED	RESPONSIBLE PARTY
Tuesday, March 8, 2022	HRFC Committee Meeting: 2022A GO Bonds - Initial and Reimbursement Resolutions	FA
Monday, March 14, 2022	Distribution of Sale Memo	FA
Monday, March 14, 2022	Start drafting the preliminary official statement (POS)	FA
Tuesday, March 22, 2022	County Board Meeting: 2022A GO Bonds - Initial and Reimbursement Resolutions	C
Friday, March 25, 2022	Distribution of 1st Draft of Preliminary Official Statement (POS)	FA
Tuesday, April 12, 2022	HRFC Committee Meeting: 2022B Bonds - Set Sale Resolution	C
Tuesday, April 26, 2022	County Board Meeting: 2022B Bonds - Set Sale Resolution	C
Week of April 11th or 18th	Rating Call with Moody's	RA/C/FA
Week of April 18th or 25th	Due Diligence Call with Quarles & Brady	C/DC/FA
Friday, May 6, 2022	Bond rating released	RA
Friday, May 6, 2022	Finalize Preliminary Official Statement	C/FA/BC/DC
By Tuesday, May 10th	Post Preliminary Official Statement and Notices of Sale	FA
Week of May 9th	HRFC Committee Meeting: Draft Award Resolutions	C
Tuesday, May 17, 2022	HRFC Committee Meeting: Award Resolutions	C
<b>Tuesday, May 17, 2022</b>	<b>Bond Sale - PFM Takes Bids at 10:00AM</b>	<b>FA/BC</b>
<b>Tuesday, May 17, 2022</b>	<b>County Board Meeting: Adoption of Award Resolutions (7:00PM)</b>	<b>C</b>
Friday, May 20, 2022	Distribution of draft Final Official Statement	FA
Tuesday, May 24, 2022	Post Final Official Statement	FA/UW
Wednesday, June 1, 2022	Draft closing memo distributed	FA
Monday, June 6, 2022	Final closing memo distributed	FA
<b>Wednesday, June 8, 2022</b>	<b>Closing - funds wired for 2021A Notes and 2021B Bonds to the County</b>	<b>All parties</b>

**Legend:**

- BC = (Bond Counsel) Quarles & Brady
- DC = (Disclosure Counsel) Quarles & Brady
- C = (Issuer) Marathon County
- RA = (Rating Agency) Moody's Investors Service
- FA = (Financial Advisor) PFM Financial Advisors LLC
- U/W = (Underwriters) To Be Determined

RESOLUTION NO. #R-25-22

RESOLUTION DECLARING OFFICIAL INTENT  
TO REIMBURSE EXPENDITURES ON  
CAPITAL IMPROVEMENT PLAN PROJECTS  
FROM PROCEEDS OF BORROWING

WHEREAS, Marathon County, Wisconsin (the "Issuer") plans to undertake 2022 Capital Improvement Plan projects, including the acquisition of equipment, improvements to County buildings, park and recreation projects and other capital projects (the "Project");

WHEREAS, the Issuer expects to finance the Project on a long-term basis by issuing tax-exempt bonds or other tax-exempt obligations (the "Bonds");

WHEREAS, because the Bonds will not be issued prior to commencement of the Project, the Issuer must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, the County Board of Supervisors (the "Governing Body") of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer that:

Section 1. Expenditure of Funds. The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Bonds become available.

Section 2. Declaration of Official Intent. The Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$24,165,000.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. The Resolution shall be made available for public inspection at the office of the Issuer's Clerk within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted and recorded March 22, 2022.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Fiscal Impact:

\_\_\_\_\_  
Kurt Gibbs  
Chairperson

Attest:

\_\_\_\_\_  
Kim Trueblood  
County Clerk

[After adoption, please return a copy of this Resolution to Quarles & Brady LLP, Bond Counsel, at 411 East Wisconsin Avenue, 27th Floor, Milwaukee, Wisconsin 53202-4497, Attention: Brian G. Lanser.]



**RESOLUTION #R-26-2022**

**RESOLUTION TO RESTRUCTURE 0.75 FTE MOTORIZED RECREATION COORDINATOR TO 1.0 FTE RECREATION COORDINATOR**

**WHEREAS**, the Wausau and Marathon County Parks, Recreation, and Forestry Department currently has a 0.75 FTE Motorized Recreation Coordinator position; and

**WHEREAS**, the Parks, Recreation, and Forestry Department has sought ways to increase the recreation offerings within Marathon County and increase revenue generated from recreation programs; and

**WHEREAS**, the existing workload for the Recreation Superintendent position does not allow for additional focus on increasing recreation offerings; and

**WHEREAS**, the Parks, Recreation, and Forestry Department seeks to restructure its 0.75 FTE Motorized Recreation Coordinator position to a 1.0 FTE Recreation Coordinator Position. This will provide efficiency within the Department, allowing the position to take on additional aquatic management responsibilities. The restructure would also provide necessary staff assistance to the Recreation Superintendent position to increase program offerings and manage snowmobile and ATV trail maintenance; and

**WHEREAS**, funding in the 2022 budget is available for the additional 0.25 FTE needed for this restructure due to the vacancy of 2 FTE positions. In 2023, the additional 0.25 FTE will be funded through the reduction of a part-time aquatic position and increased revenue; and

**WHEREAS**, on March 1, 2022, the Marathon County Park Commission voted to recommend the restructure outlined above; and

**WHEREAS**, on March 1, 2022, the Environmental Resources Committee voted to recommend the restructure outlined above; and

**WHEREAS**, on March 8, 2022, the Human Resources, Finance and Property Committee voted to recommend the restructure as stated above to the Marathon County Board.

**NOW, THEREFORE, BE IT RESOLVED:** that the Board of Supervisors of the County of Marathon hereby approves a restructure in the Wausau and Marathon County Parks, Recreation, and Forestry Department as follows:

1. Abolishes the 0.75 Motorized Recreation Coordinator Position
2. Creates a 1.0 FTE Recreation Coordinator Position

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ENVIRONMENTAL RESOURCES COMMITTEE


PARK COMMISSION

<hr/>		

**Fiscal Impact:** This restructure will have a fiscal impact of \$15,671, resulting from the increase to a 1.0 FTE position. 35% of this position will be funded by grant monies, 40% by County tax levy, and 25% by City of Wausau tax levy. The additional \$15,671 will be funded in 2022 by utilizing funds currently budgeted for vacant positions. Beginning in 2023, the position will be funded through the reduction of a part-time aquatic position and increased revenues.

APPENDIX B  
NEW OR EXPANDED POSITION REQUEST

I. GENERAL INFORMATION

Department: Parks, Recreation & Forestry \_\_\_\_\_ Date: February 24, 2022 \_\_\_\_\_

Position Requested: ~~Motorized~~ Recreation Coordinator \_\_\_\_\_ FT  PT  FTE 1.0 %  
(If unsure of classification, indicate "To be determined") Number of Positions: 1 \_\_\_\_\_

Division Position Will Be Assigned To: Recreation Superintendent \_\_\_\_\_  
(Indicate NA if not applicable)

Projected Start Date of Position: April 1, 2022 \_\_\_\_\_ Priority Number of This Position: \_\_\_\_\_  
If you are requesting more than one position, prioritize all your requests and indicate the priority number of position.

II. FULL EXPLANATION OF NEED FOR POSITION

A. Is this position request compatible with the County's mission statement?

Yes the position provides opportunities to Marathon County residents to engage in outdoor recreation enhancing their quality of life. This position would enhance the current 0.75 FTE Motorized Recreation Coordinator to include a year round focus on recreation. It has been a goal of Administration to increase the recreation offerings of the County and City to increase the revenue generated from recreation programs. Currently the summer workload of the Recreation Superintendent (funded 80% City, 20% County) does not allow for that enhancement. It is proposed to add a Recreation Coordinator that would report to the Superintendent whose main responsibilities would be to manage and operate the pools, splash pad and all aquatic programs freeing time for the Recreation Superintendent to focus on enhanced programming during the summer.

This position will also manage the snowmobile and ATV grant programs predominately during the winter season. The user groups this position serves also manages and maintains miles of trails for residents and visitors to use allowing them to visit different areas of the County. Managing the snowmobile and ATV programs contributes to making Marathon County the healthiest and most prosperous county.

B. What is your department's mission statement and how does position support this mission and/or department strategic plan?

Our mission statement is to adaptively manage our park and forest lands for natural resource sustainability while providing healthy recreational opportunities and unique experiences making Marathon County the preferred place to live, work and play. Recreation programming and motorized recreation can offer fun and unique recreational experiences. There are very few organizations within the City that offer family recreation. Enhancing these offering through the County and City programming will provide youth, adults and families healthy recreational opportunities. In addition, managing the 29 snowmobile clubs to ensure they get funding to provide trails that allow users to have these recreational experiences is needed to ensure the groups are managing and maintaining the trails properly, providing safe trails to ride and enhancing the natural resources of the county.

C. Indicate reasons for asking for position including purpose of position, applicable workload data and trends, etc. **plus attach relevant supporting data.** If more than one position of the same classification is being requested, also justify the number requested.

The current position of Motorized Recreation Coordinator is a 0.75 FTE and will be vacant. In assessing the tasks of this position and the needs within the department specifically with aquatic management it will provide efficiency if we can change the 0.75 FTE Motorized Recreation Coordinator position to a 1.0 FTE Recreation Coordinator that would oversee the motorized recreation program as well as aquatic

programs. The seasons are opposite of each other, and grant management falls well within recreation program tasks. Having a position to manage the snowmobile and ATV program is required by the state of WI if snowmobile and ATV funds are distributed to clubs for trail maintenance and trail project. This position will be required to work more hours in Sept-March and less hours April-August.

In addition, our department is called the Wausau/Marathon County Parks, Recreation & Forestry Department. Recreation is a staple of what we do and for as long as we have documented the City/County have only employed ONE full time recreation professional. The current Recreation Superintendent is responsible for three aquatic centers (all rebuilt from basic pools to aquatic centers over the last 6 years), splash pad, playground programs, special events and the tennis program. The pool management alone takes most of this positions time leaving very little time for any other programming. It has been a goal of the County and City to expand recreation offerings to the community however this has not happened to the extent expected due to the time restraints of the single recreation staff.

A Recreation Coordinator would work under the direction of the Recreation Superintendent and would primarily be assigned to aquatics and motorized recreation. This position would train and supervise the staff of the three aquatic facilities, splash pad and water aerobics programs. They would also increase the aquatic programming offered year round. Possibilities of additional year round aquatic programming include fall and winter swimming lessons utilizing the UWSP-Wausau pool or NCHC pool. This position would work with members of the 29 snowmobile clubs and serve as the contact for the WIDNR liaison. The Recreation Superintendent would still ultimately oversee the aquatic operations but would gain time to increase recreation programs and special events year round. The possibilities to add more are endless. More programming also increases the revenue generated for both the City and the County.

- D. What benefit will the position provide to the County? How does the position improve/enhance customer service and/or address community needs?

This position will fill the requirement of the WI DNR to have a manager of the County's snowmobile and ATV programs in order for the clubs to receive state funding. This position will work closely with the groups to ensure all groups receive the same information, the trails are managed properly and the trails are safe for visitors.

This position will benefit the County/City by increasing program revenue through programming that this position develops and increased programming and events by the Recreation Superintendent. In our experience our community is looking for activities and events to participate in. There is demand for youth, adult, senior and family programming from introductory sports to arts and craft. The programs that we develop will be to meet the needs of the community. We will not offer or continue to offer programs that the community is not interested in.

- E. Indicate any alternatives to creating this position that were considered and why you still chose to request the position?

The alternative will be to continue to operate as we do today. The 0.75 FTE Motorized Recreation Coordinator position will be posted. The Recreation Superintendent will continue to establish the programs and balance their time between the demands of the pools and the programs that can be offered effectively. We will continue to hire a student intern to assist the Recreation Superintendent each year and utilize seasonal staff.

- F. What will be the effect if the proposed position is not created?

The department will continue to try to increase programming with the staff and resources available.

- G. What criteria will you use to monitor the effectiveness and performance of the position. (Increasing revenues, improved customer service, decreasing costs, enhancing services, etc?)

This position is partially funding by the grants they manage. The amount of grant funding received, the number of projects completed and input from the clubs will indicate the effectiveness and performance of this position. The effectiveness of this position will also be determined by the number of successful programs offered and increased program revenue. We do understand that programs have to begin somewhere and some may be successful, some may fail and some have to be revamped.

### III. SPECIFIC DUTIES OF NEW POSITION

A. List the specific duties position will perform plus the approximate percentage of time to be spent on each duty.

- Administers and coordinates the maintenance and development of snowmobile and all-terrain vehicle (ATV) trails; prepares grant applications and reimbursement requests for trail maintenance and development projects; updates and prepares maps of snowmobile and ATV trails. 30%
- Provides assistance to snowmobile and ATV clubs on State requirements for the maintenance and development of snowmobile and ATV trails; assists snowmobile and ATV clubs with landowner trail issues. 7%
- Plans, coordinates, supervises, implements, and evaluates recreation programs, classes, and events. 25%
- Interviews, hires, trains, assigns and reviews work, schedules and approves time off for recreation program seasonal employees; acts on problems and concerns; identifies need for additional staff and completes corresponding job descriptions. 15%
- Coordinates facility scheduling, setup and services for recreation programs, classes, and events. 5%
- Investigates complaints and works with the appropriate snowmobile or ATV club to resolve problems; conducts inspections to ensure trails, signing, and trail infrastructure are in compliance with State and local regulations and maintained to DNR standards. 5%
- Promotes trail openings and closings in news release and interviews with local media; updates the County website with trail condition reports as necessary. 2%
- Obtains supplies and equipment necessary to department operations. 2%
- Reports trail hazards and maintenance needs to the appropriate club for repairs or attention. 2%
- Responds to questions and provides miscellaneous information on snowmobile and ATV related inquiries. 2%
- Maintains knowledge of current recreational trends, community needs and desires, recreation administration principles and techniques, and safety standards regarding recreation. Researches future recreation needs and opportunities. 2%
- Develops proposals for modifying existing programs and events and creating new. Investigates costs and purchases materials and supplies for recreation programs, classes, and events. 3%

B. Could another County department use the expertise of this position? OR could you use the expertise of another department to meet your needs? Why or why not?

This position will have expertise in managing state grants and could be used as a resource to other departments. This position will coordinate programs and special events with other department such as, Hunter Safety Classes with the Sheriff's department, trail tales with the Library, etc. however another department may not specifically need the expertise of this position

The only other department that could possibly assist with the requirement of this position would be the Sherriff's department however they do not have the staff to assist at this time.

C. If the work is currently being done by the County, how is it being accomplished (contract basis, temporary help, current employee, etc.)? Why is this arrangement no longer acceptable?

The position of Motorized Recreation Coordinator is currently a 0.75 FTE position and is a position required by the state of WI if snowmobile and ATV funds are distributed to clubs for trial maintenance and trail project. This position will be required to work more hours in Sept-March and less hours April-August.

As mentioned in item II B, the current Recreation Superintendent is responsible for three aquatic centers (all rebuilt from basic pools to aquatic centers over the last 6 years), splash pad, playground programs, special events and the tennis program. The pool management alone takes most of this positions time leaving very little time for any other programming. It has been a goal of the County and City to expand recreation offerings to the community however this has not happened to the extent expected due to the

time restraints of the single recreation staff.

A Recreation Coordinator would continue the work of the Motorized Recreation Coordinator as well as assist the department with much needed attention to recreation working under the direction of the Recreation Superintendent with the primary task of aquatics. This position would train and supervise the staff of the three aquatic facilities, splash pad and water aerobics programs. They would also increase the aquatic programming offered year round. More programming also increases the revenue generated for both the City and the County.

The expectation of our department is to increase programming and continue to operate and maintain more and more facilities and programs. The current staffing is not adequate to meet these expectations.

#### IV. POSITION COSTS AND FUNDING SOURCES

- A. What is the anticipated total cost of this position? (Include salary; benefits; office space, remodeling, furniture, and equipment; travel; and other applicable costs.)

\$79,203 (assuming family benefits) is the total cost of the position. Currently \$63,532 is budget for 0.75 FTE

Increase = \$15,671

- B. Explain specifically how position will be funded. (Funding of new .25 FTE portion, full position will be 35% grant, 40% County Tax Levy, 25% City Levy)

Amount of County tax levy: \$0.00 % of total costs: %                     

Amount of any outside funding: \$15,671 % of total costs: %                     

**Funding in 2022 available from current vacant positions**

Source of outside funding: State Grants, City General Fund

Length of outside funding: Annual

Likelihood of funding renewal: Guaranteed as long as the state funds snowmobile and ATV programs

Would this outside funding be used to offset the levy if not used for this position? No                     

- B. Will the proposed position allow your department to increase revenues or decrease expenditures beyond the cost of the position? If yes, how?

The proposed position will most likely not increase revenue to decrease expenditures beyond the cost of the position the first few years however over time this position should be able to continue to narrow the gap and increase more and more revenue. The amount of grant funding could be increased to offset levy expenses.

- C. Does the proposed position provide preventive services that will lead to cost avoidance or more extensive services in the future? OR Can the proposed position be justified as an investment with future benefits to the County greater than the cost of the position? If yes, how?

Yes, the ability to manage the snowmobile and ATV funds that pay to keep our trails maintained and available to users ensures the clubs will provide that work for the county. If the clubs did not receive the state funding the county would not have snowmobile or ATV trails or it would be the county expenses paying for the trails and trail maintenance. Also, the ability to increase programming will provide more services to the community and increase revenue. Investing in this position is an investment into the Parks, Recreation & Forestry Department with the potential of covering the cost of the position or a portion of the position.

- D. Can the position costs be offset by eliminating or reducing a lower priority function? If yes, explain.

No

#### V. COMMITTEE OF JURISDICTION

What is the recommendation of the committee of jurisdiction? Presented to Parks Commission and Environmental Resources Committee on Tuesday, March 1 and Parks and Recreation Committee Monday, March 7.

NOTE: An updated or new Position Description Questionnaire (PDQ) may be necessary to complete the job evaluation process.

---

Signature of Supervisor/Manager Completing Request

---

Date

---

Department Head Signature

---

Date

AGENDA SUMMARY

5B1. Discussion and Possible Action to Restructure 0.75 FTE Motorized Recreation Coordinator to 1.0 FTE Recreation Coordinator

The current position of Motorized Recreation Coordinator is a 0.75 FTE and will be vacant as our current Coordinator has taken a full-time position. In assessing the tasks of this position and the needs within the department specifically with aquatic management it will provide efficiency if we can change the 0.75 FTE Motorized Recreation Coordinator position to a 1.0 FTE Recreation Coordinator that would oversee the motorized recreation program as well as aquatic programs. The seasons are opposite of each other, and grant management falls well within recreation program tasks. Having a position to manage the snowmobile and ATV program is required by the state of WI if snowmobile and ATV funds are distributed to clubs for trail maintenance and trail project. This position will be required to work more hours in Sept-March and less hours April-August.

In addition, our department is called the Wausau/Marathon County Parks, Recreation & Forestry Department. Recreation is a staple of what we do and for as long as we have documented the City/County have only employed ONE full time recreation professional. The current Recreation Superintendent is responsible for three aquatic centers (all rebuilt from basic pools to aquatic centers over the last 6 years), splash pad, playground programs, special events and the tennis program. The pool management alone takes most of this positions time leaving very little time for any other programming. It has been a goal of the County and City to expand recreation offerings to the community however this has not happened to the extent expected due to the time restraints of the single recreation staff.

A Recreation Coordinator would work under the direction of the Recreation Superintendent and would primarily be assigned to aquatics and motorized recreation. This position would train and supervise the staff of the three aquatic facilities, splash pad and water aerobics programs. They would also increase the aquatic programming offered year-round. Possibilities of additional year-round aquatic programming include fall and winter swimming lessons utilizing the UWSP-Wausau pool or NCHC pool. This position would work with members of the 29 snowmobile clubs and serve as the contact for the WIDNR liaison. The Recreation Superintendent would still ultimately oversee the aquatic operations but would gain time to increase recreation programs and special events year-round. The possibilities to add more are endless. More programming also increases the revenue generated for both the City and the County.

There is no proposed change to the 2022 or 2023 budget. Funding will be available in the 2022 budget for the additional 0.25 FTE portion of this position due to the vacancy of 2 FTE positions at the beginning of this year. In 2023 the additional 0.25 FTE will be funded through the reduction of a part-time aquatic position and increased revenue.

The Park Commission is asked to approve and make a recommendation to the Environmental Advisory Committee to change the 0.75 FTE Motorized Recreation Coordinator to a 1.0 FTE Recreation Coordinator.



# Resolution #R-27-22

## ADOPT THE 2022 ADMINISTRATION WORK PLAN

**WHEREAS**, the Marathon County Board Rules call for the formal adoption of a work plan of the County Administrator; and

**WHEREAS**, the work plan clarifies priorities of work, establishes timelines and sets performance standards; and

**WHEREAS**, the Marathon County Executive Committee met on two occasions to better determine work priorities for the County Administrator; and

**WHEREAS**, at their March meeting, the Executive Committee approved the work plan as attached and moved to recommend the plan for adoption by the County Board of Supervisors.

**NOW THEREFORE, BE IT RESOLVED**, that the Marathon County Board of Supervisors hereby approves and adopts the attached County Administration 2022 Plan of Work.

Dated this 15<sup>th</sup>, day of March, 2022.

### EXECUTIVE COMMITTEE

\_\_\_\_\_  
Kurt Gibbs, Chair

\_\_\_\_\_  
Sara Guild

\_\_\_\_\_  
Craig McEwen, Vice-Chair

\_\_\_\_\_  
Jacob Langenhahn

\_\_\_\_\_  
Matt Bootz

\_\_\_\_\_  
Alyson Leahy

\_\_\_\_\_  
Tim Buttke

\_\_\_\_\_  
John Robinson

\_\_\_\_\_  
Randy Fifrick

\_\_\_\_\_  
Jean Maszk

**Fiscal Impact:** No fiscal impact. This resolution will formally adopt the Administrator's work plan for 2022 but will not directly affect the budget.



**COUNTY ADMINISTRATION  
2022 WORK PLAN – DRAFT**

Project could be stopped (not started) with little or no impact on operations	
Stopping (not starting) project would have considerable operational impacts	
Stopping (not starting project) would have significant operational impacts	

Project Complete	
Moderate to Significant Progress	
Minimal to Moderate Progress	
No Progress or Project No Longer Being Pursued	

Activity	What We have Already Done	Outcomes	Time Line	Dependencies	Progress	Progress
1. Facilities Related Projects  A. Continue Renovation of NCHC Spaces on Lake View Drive Campus	<ul style="list-style-type: none"> <li>Construction of pool, CBRF, Youth Hospital complete</li> <li>Nursing Home Tower complete</li> <li>Facility exterior - parking lot repair/replacement, retention ponds, exterior grading underway</li> <li>Budget – has been impacted by pandemic, grant from State of WI received, future borrowings envisioned following RFBs</li> <li>Finalizing bid drawings for upcoming phase (DSS, Veterans, Conference space)</li> </ul>	<ul style="list-style-type: none"> <li>NCHC in position to service debt at time of first payment</li> <li>Campus renovated in a way that enhances the service delivery options on the campus and allows for further consolidation of county departments to the campus</li> </ul>	<ul style="list-style-type: none"> <li>Department of Social Services (DSS) and Veterans Service Office (VSO) transition from current location to campus complete by mid-2023</li> <li>Complete the renovation of NCHC related spaces during 2022 and early 2023</li> </ul>	<ul style="list-style-type: none"> <li>General construction dependencies, including pandemic related dependencies</li> </ul>		<p>ONGOING</p> <p>Supply chain issues led us to delay the release of our most recent bid packages in an attempt to allow costs to stabilize.</p>
B. Complete planning for DSS move to Lake View Drive Campus	<ul style="list-style-type: none"> <li>Identified DSS as most appropriate department to occupy space vacated by NCHC</li> <li>FCM submitted CIP plan for renovation of NCHC campus buildings for transition. Project ranked by CIP, awaiting final funding via 2021 budget</li> <li>Working with Credit Union representative to determine next steps for relocation from DSS building</li> </ul>	<ul style="list-style-type: none"> <li>Increased efficiency of operations</li> <li>Improved coordination for clients seeking service</li> <li>Improved coordination between DSS and Community Programs</li> <li>DSS, Veterans, and River Drive Conference Room resources will be relocated to Lake View Drive Campus (staff spaces will pursue hybrid and shared working environments to maximize efficiency and reduce long-term costs – smaller footprint)</li> <li>Credit Union – space has been identified for Credit Union location (specifics on the design, funding mechanism, and lease must be finalized)</li> </ul>	<ul style="list-style-type: none"> <li>Construction for DSS, VSO, and Conference Center space to be complete by 5/2023 (initial estimate)</li> <li>Transition staff by September 2023</li> </ul>	<ul style="list-style-type: none"> <li>Allocation of funding for DSS transition</li> <li>Construction dependencies, including permit approval</li> </ul>		<p>ONGOING</p>

<p>C. Create a long-term facilities plan.</p>	<ul style="list-style-type: none"> <li>▪ NCHC campus master plan construction underway</li> <li>▪ Plans near completion to move DSS, Veterans, and Conference Room facilities to Lake View Drive Campus</li> <li>▪ Site selection study for shared Highway/PRF facility complete</li> <li>▪ Westside Masterplan update is underway</li> <li>▪ Regional Forensic Science Center schematic plans complete, grant funding sought.</li> <li>▪ General property asset review completed by FCM staff</li> </ul>	<ul style="list-style-type: none"> <li>▪ A comprehensive plan for the long-term consolidation of county properties, with general overview of the intent with respect to each of the county's existing operational facilities</li> <li>▪ Updated Master Facility Plans for each of the operational facilities that the county intends to maintain</li> </ul>	<ul style="list-style-type: none"> <li>▪ Specific Timeline must be developed by the HR, Finance &amp; Property Committee in consultation with Administration. Major project areas include: <ul style="list-style-type: none"> <li>a. Develop plans for relocation of PRF, UW Extension, and CPZ staff from River Drive buildings will be primary focus during 2022.</li> <li>b. Develop plan for 3<sup>rd</sup> floor of Library with Library Director, with aim of improving financial position of library or otherwise benefiting county organization</li> <li>c. Timeline for subordinate facility planning and construction projects</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ Staff capacity – likely the filing of the vacant FCM Deputy Director position and Administration</li> </ul>		ONGOING
<p>D. Update the Westside Masterplan</p>	<ul style="list-style-type: none"> <li>▪ Met with UWSP leadership to better understand need for improved student housing, multiple redevelopment efforts with UW and FCM staff were unsuccessful.</li> <li>▪ Purchased property adjacent to current highway department set forth in previous Westside Plan</li> <li>▪ Funded Sports Development Study – potential location for indoor facility within existing county-owned property</li> <li>▪ Funding for study was allocated in proposed 2021 budget (CIP)</li> <li>▪ MSA selected as consultant</li> </ul>	<ul style="list-style-type: none"> <li>▪ Comprehensive plan relative to property that considers the future needs of the park, UW property, and stakeholders in developing 30-50 year vision for the property</li> <li>▪ Plan should incorporate the vision from the Infrastructure Committee that the future location of the Highway Department and PRF facility be located off of West Street.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Contract finalized by 1.31.2022</li> <li>▪ Master Plan complete by 10.1.2022.</li> </ul>	<ul style="list-style-type: none"> <li>▪ General dependencies relative to master plan delivery (e.g., consultant performance, staff capacity to assist in information procurement, etc.)</li> </ul>		ONGOING
<p>E. Work with Library Board to identify appropriate use of 3<sup>rd</sup> Floor</p>	<ul style="list-style-type: none"> <li>▪ Sought additional outside engineering assessment of 3<sup>rd</sup> floor to aid in use determinations</li> <li>▪ Several community leaders have expressed a desire to examine the potential use of the 3<sup>rd</sup> floor for the delivery of Child Care services.</li> <li>▪ EEED Committee has expressed that addressing the lack of Child Care resources in the community will be the primary focus of its work for the remainder of this term.</li> <li>▪ Administrator will continue to engage with local leaders to</li> </ul>	<ul style="list-style-type: none"> <li>▪ Financially sustainable use of the space</li> <li>▪ Further county facility consolidation efforts</li> </ul>	<ul style="list-style-type: none"> <li>▪ To be determined with Library Director and Library Board</li> </ul>	<ul style="list-style-type: none"> <li>▪ Covid impact on potential tenancy demand</li> <li>▪ Costs associated with the necessary buildout of the 3<sup>rd</sup> floor space</li> <li>▪ Use/engineering limitations - Past efforts have been hindered based on the engineering of the space.</li> </ul>		ONGOING

	<p>assess opportunities for Marathon County's engagement on this issue.</p> <ul style="list-style-type: none"> <li>Administrator has reached out to newly appointed Library Director to begin dialogue so that the Director can appropriately engage the Library Board on this issue.</li> </ul>					
F. Acquire Property for Multi-Department (Highway/Parks) Facility	<ul style="list-style-type: none"> <li>Completed study and assessment of properties in greater metro area</li> <li>Previously reached purchase agreement with property owner in Village of Maine; however, discussions with Village have not progressed.</li> <li>The landowner's representative has remained in contact with the Highway Commissioner and County Administration</li> </ul>	<ul style="list-style-type: none"> <li>Consolidate heavy equipment maintenance operation</li> <li>Consolidate Park management and Park Operations</li> <li>Co-locate departments with significant adjacencies</li> <li>Reduce number of stand-alone facilities</li> <li>Re-develop or divest vacated department property</li> </ul>	<ul style="list-style-type: none"> <li>To be determined by HR, Finance &amp; Property Committee</li> </ul>	<ul style="list-style-type: none"> <li>Identify suitable property at reasonable cost for facility, reach purchase agreement with property owner, and approval of purchase by County Board.</li> <li>Requisite zoning modifications and site suitability must be obtained prior to purchase</li> </ul>		ONGOING
G. Develop a Policy/Process relative to the divestment of County-owned facilities and properties (non-tax deed)	<ul style="list-style-type: none"> <li>Topic was identified by HR, Finance &amp; Property Committee as a potential priority in 2021.</li> </ul>	<ul style="list-style-type: none"> <li>Policy would assist policy makers and staff in considering how to proceed when a property is no longer being utilized for the specific purpose for which it was previously utilized</li> </ul>	<ul style="list-style-type: none"> <li>To be determined based on prioritization</li> <li>Social Services property is likely to be vacant by end of 2023</li> <li>River Drive property availability is not known as final plans for CPZ, UW Extension, and PRF staff have not been developed.</li> </ul>	<ul style="list-style-type: none"> <li>HRFC Prioritization</li> <li>Staff Capacity</li> </ul>		RECURRING PROJECT/NO SIGNIFICANT PROGRESS TO THIS POINT
2. Regional Forensic Science Center – pursue partnerships and support Task Force	<ul style="list-style-type: none"> <li>2019 – Task Force formed, initial financial projections relative to facility construction and operational costs completed</li> <li>2020 – Business plan completed and circulated to potential partners, namely representatives of Aspirus and Marshfield Clinic Hospital systems, the Medical College of Wisconsin, and Portage County</li> <li>2021 – staff continued meetings with health care system partners, updated business plans and schematic facility drawings, and sought significant grant funding through the State of Wisconsin. We are awaiting the results of our application for funding.</li> </ul>	<ul style="list-style-type: none"> <li>Complete the foundational work to assist the Broadband Task Force in developing a recommendation to the County Board relative to the policy decision whether to implement and operate a forensic pathology department serving north central Wisconsin.</li> <li>Assessment of the viability to monetize our in-house software to offset operational costs or serve as an inducement for counties to utilize our services in the event we proceed.</li> </ul>	<ul style="list-style-type: none"> <li>Determination relative to grant application – 2.1.2022</li> <li>Future milestones to be developed by Task Force in consultation with County Board Public Safety Committee</li> </ul>	<ul style="list-style-type: none"> <li>Funding</li> <li>Legislative modifications</li> <li>Prioritization by Board</li> <li>Capacity within CCIT to evaluate software monetization</li> </ul>		ONGOING

<p>3. Financial Related Projects</p> <p>A. Implementation of Workday ERP System to replace Cayenta financial system</p>	<ul style="list-style-type: none"> <li>Conducted RFP for system, selected Workday.</li> <li>Presentations were made to the Board, which ultimately approved the capital purchase and funding plan.</li> <li>Contract was negotiated and signed</li> <li>We are well into the implementation planning stage of the project and are entering the Architecture phase. We should have more definite implementation milestones with respect to HR and Finance modules in the near future that can be delivered to the Board.</li> </ul>	<ul style="list-style-type: none"> <li>Vision statement - Transform our system and processes through intelligent workflow and service design that prioritizes simplicity, efficiency, and best practices that position us for the future and to provide the best employee and customer experience.</li> <li>Guiding principles – intuitive, efficient, standardization, comprehensive solution</li> <li>One of the most significant issues we need to move forward is the re-organization of financial professionals across the organization to be more centralized. One of our most ambitious goals is to incorporate these changes in our 2023 budget document.</li> </ul>	<p>Initial Plan</p> <ul style="list-style-type: none"> <li>RFP release – 11/2020</li> <li>Responses due – 12/15/2020</li> <li>Demos of qualified responses – 2/2021</li> <li>Select vendor &amp; negot. contract – 3/2021 – 6/2021</li> <li>Begin Implementation – 6/2021</li> <li>Implementation timeframe – 18 -24 months</li> </ul> <p>Revised Implementation Schedule</p> <ul style="list-style-type: none"> <li>Completion of Architect phase – 3/2022</li> <li>Completion if initial configuration – 5/22</li> <li>Payroll implemented – 2/23</li> <li>Main phase completion – 3/23</li> </ul>	<ul style="list-style-type: none"> <li>Staff capacity – we are in the process of onboarding additional staff to assist in the implementation</li> <li>Vendor capacity – the IT staffing market is such that it is likely that members of our implementation team will change over the life of the implementation. There is a potential that this could impact implementation.</li> </ul>		<p>ONGOING</p>
<p>B. American Rescue Plan Act funding deployment</p>	<ul style="list-style-type: none"> <li>The HRFC has conducted several public listening sessions relative to the county's \$26.3 million allocation and had discussions on potential criteria used to assess potential projects</li> <li>Administrator and Board Chair have engaged NCHC leadership relative to significant financial shortfalls as a result of pandemic and will develop application for use of ARPA funds to compensate Lost Revenue</li> <li>Finance Director has completed preliminary lost revenue calculation with the assistance of auditors. Some questions remain relative to how NCHC revenue loss from shared services will be recognized.</li> </ul>	<ul style="list-style-type: none"> <li>Formal Application and process approved by Board that meets the Board's goals</li> <li>Transparent reporting to the public relative to the county's deployment of ARPA funds</li> <li>Report spending as required under ARPA</li> </ul>	<ul style="list-style-type: none"> <li>Administrator to work with HRFC Chair to determine milestones and timeline</li> </ul>	<ul style="list-style-type: none"> <li>Identification of staff capacity (ERP project significantly limits staff availability)</li> </ul>		<p>ONGOING</p>
<p>C. Oversight of Community Development Block Grant – Corona Virus funds (grant reporting)</p>	<ul style="list-style-type: none"> <li>Applied for, and was granted, \$1.1 million in funding from Wisconsin DOA for small business, homeowner, and renter assistance programs. MCDEVCO and NCCAP are responsible for deploying</li> </ul>	<ul style="list-style-type: none"> <li>Enhanced funding opportunities for small businesses located outside of the city of Wausau in need of financial assistance as a result of the pandemic. \$500,000 in funding being sought.</li> <li>Enhanced funding to provide</li> </ul>	<ul style="list-style-type: none"> <li>Grant reporting requirements are delineated within the grant. Staff are working with MCDEVCO and NCCAP on an ongoing basis to address concerns as they arise.</li> <li>In mid-2022, it is likely that we will address whether funding can, should be</li> </ul>	<ul style="list-style-type: none"> <li>Funding will be deployed as requested and as permitted based on the grant and availability.</li> </ul>		<p>ONGOING</p>

	<p>funds; however, the responsibility for compliance with the grant and reporting obligations rests with Marathon County.</p> <ul style="list-style-type: none"> <li>▪ NCCAP has deployed approximately \$12,000 of funding</li> <li>▪ MCDEVCO has received 91 applications, of which 28 have been preliminarily approved and are awaiting dispersal by DOA. Total amount awaiting dispersal is \$140,000.</li> </ul>	<p>housing resources for individuals and families that are displaced or potentially displaced due to the pandemic</p>	<p>transferred from NCCAP to MCDEVCO for further deployment.</p>			
<p>D. Finalize and Implement the new 5-year Capital Improvement Planning and 1-year Capital Improvement Program process</p>	<ul style="list-style-type: none"> <li>▪ A workgroup—consisting of staff from Administration, FCM, Finance, CCITC, and Corporation Counsel, and members of the HR, Finance &amp; Property Committee—had been meeting to develop a new CIP process in keeping with the philosophical direction from the Committee. Essentially, the new process will call for the abolition of the CIP Committee and will instead result in the development of a 5 yr. Capital Forecast that is presented to the Committee and ultimately the full board on an annual basis. The approved 5 yr. capital forecast will inform the Administrator’s development of the Annual Recommended Budget, including the Capital Budget.</li> </ul>	<ul style="list-style-type: none"> <li>▪ A new CIP process envisions separating the projects into three distinct areas – Necessary Maintenance, Life Cycle projects, and Other Projects. Only projects in the “other” category would be ‘ranked.’</li> <li>▪ The Board should be more informed of the large capital projects through the 5-year planning process.</li> <li>▪ The 5-year capital plan will be more integrated into our annual budget process.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Milestones to be developed; however, the new policy should be ready in 2022, for use in the 2023 Budget process.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Staff Capacity</li> </ul>		<p>ONGOING</p>
<p>E. Evaluate the current benefit of our existing vehicle leasing program and evaluate expanding to include DSS and Health Department</p>	<ul style="list-style-type: none"> <li>▪ Have existing program in place with CPZ and FCM</li> </ul>	<ul style="list-style-type: none"> <li>▪ Decrease costs associated with vehicle operations and employee travel</li> </ul>	<ul style="list-style-type: none"> <li>▪ To be determined <ol style="list-style-type: none"> <li>1. Evaluation of the savings from pilot</li> <li>2. Evaluation of potential savings from expansion</li> <li>3. Implementation of program if appropriate</li> <li>4. Determination whether further evaluation of incorporating rolling stock departments (Sheriff, Highway, PRF) is advantageous.</li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>▪ Staff Capacity</li> </ul>		<p>RECURRING PROJECT/NO SIGNIFICANT PROGRESS TO THIS POINT</p>
<p>F. Develop a long-term plan for road and bridge capital maintenance</p>	<ul style="list-style-type: none"> <li>▪ Workgroup formed to develop charter for 2050 Transportation System Capital</li> </ul>	<ul style="list-style-type: none"> <li>▪ Increased understanding of asset condition and long-term capital funding needs</li> </ul>	<ul style="list-style-type: none"> <li>▪ Infrastructure Committee to receive progress update in February of 2022 on the 2050 Report and get</li> </ul>	<ul style="list-style-type: none"> <li>▪ Identification of staff capacity/resources</li> <li>▪ Identification of appropriate</li> </ul>		<p>ONGOING</p>

and construction funding	<p>Plan (Administration, Highway Dept., CPZ, NCWRP, Infrastructure Chair); Charter complete; safety audit was completed (approved by committee in May of 2021); draft 2050 report has been delivered to Highway Department leadership, Administration, and Infrastructure Committee Chair for review. Group will recommend next steps based on the report.</p> <ul style="list-style-type: none"> <li>Completed an audit of our last five years of General Transportation Aid (GTA) billing submission, aimed at ensuring we are maximizing GTA funding</li> <li>Through the 2021 Budget process the County Board authorized an increase in funding for capital maintenance projects related to 4 bridge decks and a pavement replacement project.</li> </ul>	<ul style="list-style-type: none"> <li>Identified funding strategies to aid in budget decision-making</li> <li>The 2050 Transportation Plan charter had two goals—first, to prepare a comprehensive inventory of county roadway and bridge assets and develop a long-range maintenance schedule (with an explanation of the estimated funding necessary to maintain a reliable transportation network); the second goal is to prepare a funding gap analysis aimed at assisting the board in identifying future funding strategies in light of current state-funding levels and trends.</li> </ul>	<p>recommendations from Highway Commissioner, Administration, and Committee Chair</p> <ul style="list-style-type: none"> <li>Future milestones to be developed post report</li> </ul>	funding to complete planning process		
G. Develop a Parks, Recreation, & Forestry Sustainability Plan	<ul style="list-style-type: none"> <li>Staff have begun evaluating the viability of various revenue generating strategies to reduce long-term tax levy allocations necessary to operate/maintain our park, recreation, and forestry system.</li> </ul>	<ul style="list-style-type: none"> <li>Improved sustainability of our PRF system through a multi-faceted approach adopted by the Park Commission.</li> <li>Plan similar to that adopted by Washington County, WI</li> </ul>	<ul style="list-style-type: none"> <li>Administrator and Department Head to meet with PRF staff in Q2 of 2022 to begin brainstorming on revenue generation/expense reduction opportunities.</li> <li>Timeline for the delivery of the sustainability plan to be developed in connection with Department Director.</li> </ul>	<ul style="list-style-type: none"> <li>Staff capacity – PRF director is significantly involved in the West side Master plan update.</li> </ul>		ONGOING
H. Telecommunications Audit and generation of comprehensive cellular telephone policy	<ul style="list-style-type: none"> <li>In 2016, Marathon County utilized a 3<sup>rd</sup> party vendor (Spyglass) to complete a telecommunications audit.</li> <li>Administrator has identified two additional potential vendors, obtaining contract terms from one vendor.</li> </ul>	<ul style="list-style-type: none"> <li>Revenue – recovery of past overcharges by virtue of audit</li> <li>Operational cost reduction – in the event of identified opportunities and county moves forward with implementation</li> <li>Consistent cellular telephone policy</li> </ul>	<ul style="list-style-type: none"> <li>Will be developed based on level of prioritization by the Executive Committee</li> <li>Cellular telephone inventory complete by Q2 of 2022</li> <li>Draft of cellular telephone policy prepared by end of Q3</li> <li>Implement consistent reimbursement/provision policy in connection with the activation of the ERP</li> </ul>	<ul style="list-style-type: none"> <li>Staff capacity</li> </ul>		ONGOING
I. Cost Recovery Strategy – develop a common methodology for determining service costs and implement a	<ul style="list-style-type: none"> <li>We have a standard indirect cost plan</li> </ul>	<ul style="list-style-type: none"> <li>Improved understanding of our costs to deliver services</li> <li>Improved cost recovery</li> <li>Increased consistency of our cost recovery practices</li> </ul>	<ul style="list-style-type: none"> <li>Timeline to be developed if this project is prioritized</li> </ul>	<ul style="list-style-type: none"> <li>Staff capacity</li> </ul>		RECURRING PROJECT/NO SIGNIFICANT PROGRESS TO THIS POINT

<p>schedule for the updating of charges/fees</p>		<ul style="list-style-type: none"> <li>▪ Consider utilization of indirect cost plan to gain insight and improve reporting</li> <li>▪ Incorporation of fee schedules into the budget document</li> </ul>				
<p>J. Evaluate and recommend to the County Board utilization of the Environmental Repair Funds collected at the Solid Waste Department</p>	<ul style="list-style-type: none"> <li>▪ The Solid Waste Department (SWD) collected funds pursuant to § 59.07(135)(q) [later § 59.70(2)(q)]. The use of the funds is restricted based on statute.</li> <li>▪ In 2017, the Solid Waste Management Board requested staff engage with local legislators to pursue potential statutory amendments to expand potential use of the funds; however, those efforts have not proven fruitful.</li> </ul>	<ul style="list-style-type: none"> <li>▪ A plan to utilize the funds that supports the goals and objectives within the County's Comprehensive and Strategic Plans and is in compliance with existing statutes.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Dependent upon prioritization of committee</li> </ul>	<ul style="list-style-type: none"> <li>▪ Staff capacity</li> </ul>		<p>NEW PROJECT</p>
<p>4. Criminal Justice Initiatives</p> <p>A. Support the development &amp; functioning of the CJCC</p>	<ul style="list-style-type: none"> <li>• The CJCC was created by action of the Board in 2021</li> <li>• Judge O'Neill has been identified as the Chair of the CJCC and workgroup leads have been identified.</li> </ul>	<ul style="list-style-type: none"> <li>• Enhanced collaboration amongst Justice System departments and increased ownership relative to the development of solutions that utilize existing system resources as opposed to seek the allocation of 'new' resources.</li> <li>• Continue the use of System Budgeting into 2023 budget</li> <li>• Evaluate Restitution Collection practices – partners have expressed a desire to move forward with developing a collection process that ensures compliance with state statute, improves efficiency and service for victims of crime, and enhances operating revenues within the justice system.</li> <li>• Continue to improve the Pretrial Assessment and Supervision Program</li> </ul>	<ul style="list-style-type: none"> <li>• Administration will oversee and deliver the staffing support for the CJCC throughout the year</li> </ul>	<ul style="list-style-type: none"> <li>▪ Continued support of Sheriff, DA, Clerk of Court, and Judges</li> </ul>		<p>ONGOING</p>



		<ul style="list-style-type: none"> <li>• Compile the resources to create 1.0 Data Analyst position (½ criminal justice focus and ½ countywide)</li> </ul>				
B. Evaluate the results of the UniverCity Year Criminal Justice System projects and develop next steps	<ul style="list-style-type: none"> <li>▪ Marathon County proposed 11 Criminal Justice related projects through our UniverCity Year partnership. The projects vary significantly in scope and depth and will require considerable resources to determine next steps.</li> </ul>	<ul style="list-style-type: none"> <li>• Generally speaking, improved functioning of the justice system is the broad goal underlying all of the projects; however, specific outcomes will be derived from the project submissions.</li> </ul>	<ul style="list-style-type: none"> <li>• The timeline for evaluation will be dependent on the scope and depth of the projects; however, it is my desire to have periodic reports to the Public Safety Committee on the results of each of the projects.</li> </ul>	<ul style="list-style-type: none"> <li>• Staff capacity within Administration and each of the Justice System departments to undertake the evaluation and planning</li> <li>• Creation of a Data Analyst Position – a number of the initiatives focus on enhancing our use of data in decision-making</li> </ul>		ONGOING
C. Evaluate the Service Delivery Options for Shelter Home Services and develop a plan to implement sustainable practices	<ul style="list-style-type: none"> <li>▪ Sheriff's Office, DSS, and Administration have discussed the operational and financial challenges relative to Shelter Home operations and have engaged a potential vendor to learn more about third-party business modeling for operations</li> </ul>	<ul style="list-style-type: none"> <li>• Reduce the cost of delivering shelter home services to Marathon County Youth</li> </ul>	<ul style="list-style-type: none"> <li>• To be developed based on prioritization</li> </ul>	<ul style="list-style-type: none"> <li>▪ Staff capacity within Social Services, Sheriff's Office, and Administration</li> </ul>		ONGOING
D. Evaluate Revenues at the Juvenile Detention Facility	<ul style="list-style-type: none"> <li>▪ Ordinance revisions made effective on 1/1/2020 to raise revenues in attempt to provide a portion of necessary funding for new dispatch channel.</li> <li>▪ No significant progress made due to prioritization of Covid response and other projects.</li> </ul>	<ul style="list-style-type: none"> <li>▪ The development of sustainable census and funding</li> <li>▪ The cost per child should be the same or less for Marathon County children as it is for children from other counties.</li> </ul>	<ul style="list-style-type: none"> <li>▪ To be developed based on prioritization</li> </ul>	<ul style="list-style-type: none"> <li>▪ Staff capacity within Social Services, Sheriff's Office, and Administration</li> </ul>		RECURRING PROJECT/NO SIGNIFICANT PROGRESS TO THIS POINT
E. Conduct Needs Assessment and Feasibility Study relative to delivery of Emergency Medical Services through countywide system	<ul style="list-style-type: none"> <li>▪ Public Safety Committee has identified this as a project for inclusion on the workplan</li> <li>▪ Emergency Management Director has worked with UniverCity Year program to examine how to improve recruitment and retention of EMS personnel and potential system interventions to improve engagement of stakeholders.</li> <li>▪ Dispatch personnel have made changes relative to paging processes to improve response times.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Improved response times for EMS, particularly in the rural areas not served by full-time EMS systems.</li> <li>▪ Improved health outcomes for those requiring EMS services in the rural areas.</li> </ul>	<ul style="list-style-type: none"> <li>▪ To be determined based on prioritization</li> </ul>	<ul style="list-style-type: none"> <li>▪ Staff capacity within Emergency Management, Sheriff's Office – Dispatch, and County Administration</li> </ul>		NEW PROJECT

<p>5. Human Resource Related Projects</p> <p>A. Implementation of Workday ERP System (our first HCM system), including Learning Management System</p>	<ul style="list-style-type: none"> <li>See notes above</li> <li>OEPM position integrated within HR Director in 2021.</li> <li>We have expanded our use of virtual training libraries, including use at our annual MLK Jr. Day On in-service training day</li> </ul>	<ul style="list-style-type: none"> <li>An integrated system that serves as a resource for employees from their application for hire to beyond their last day of employment.</li> <li>A Learning Management System</li> <li>Increased employee performance</li> <li>Enhanced ability to attract talent</li> <li>Increased retention</li> </ul>	<ul style="list-style-type: none"> <li>See notes above</li> </ul>	<ul style="list-style-type: none"> <li>Staff capacity</li> </ul>		ONGOING
<p>B. Re-evaluate Health Care Delivery methodology (fully insured vs. self-funded)</p>	<ul style="list-style-type: none"> <li>Contracted with USI in 2021 to provide formal review of health care delivery costs, which was highly successful from a financial perspective and recommended that we evaluate whether to return to self-funded status in 2022.</li> </ul>	<ul style="list-style-type: none"> <li>Highly effective, market competitive, and cost-effective health care benefit.</li> </ul>	<ul style="list-style-type: none"> <li>Timelines to be determined based on information from USI</li> </ul>	<ul style="list-style-type: none"> <li>Staff capacity</li> </ul>		ONGOING
<p>C. Conduct Class Compensation Study and Employee Benefit review</p>	<ul style="list-style-type: none"> <li>Funding for Class Compensation study was provided within 2022 budget</li> <li>Released an RFP for a class compensation study at the end of 2021 with a very aggressive timeline to align with ERP architecture phase. Based on the responses and concerns regarding whether our timeline would ensure “best value” we envision re-releasing our RFP with a revised timeline.</li> <li>Have begun evaluation of our holiday policy relative to our competitors</li> </ul>	<ul style="list-style-type: none"> <li>Revised class compensation structure for 2023 budget preparation</li> <li>Survey employees regarding benefits that they would like us to examine</li> <li>Deliver to employees a more easily understood benefit package that demonstrates “total value of compensation” for staff, which will allow us to more effectively retain and recruit talent.</li> </ul>	<ul style="list-style-type: none"> <li>Timelines to be established</li> <li>Desire to have class compensation structure/cost projections for 2023 budget</li> </ul>	<ul style="list-style-type: none"> <li>Staff capacity</li> </ul>		ONGOING
<p>D. Develop and Implement Procurement Code Training for Department Heads (procurement agents) and Develop Procurement Oversight processes</p>	<ul style="list-style-type: none"> <li>County Board ratified a comprehensive revision of the County’s procurement code in December 2020.</li> </ul>	<ul style="list-style-type: none"> <li>Sustainable training program that ensures that (1) procurements are completed in the manner contemplated by the revised code and (2) that there is a mechanism to address areas for potential amendment on an ongoing basis.</li> <li>Oversight - Work to develop reporting mechanism within new ERP system to review purchases that are subject to RFP/Bid processes to ensure that we are conducting procurements as</li> </ul>	<ul style="list-style-type: none"> <li>Training curriculum to be developed by April 2022 (Department Head retreat, ongoing new employee orientation)</li> <li>Oversight – schedule for implementation of oversight tool will be determined by ERP implementation schedule</li> </ul>	<ul style="list-style-type: none"> <li>Oversight through ERP system is dependent upon ERP functionality</li> </ul>		ONGOING

		envisioned by the Board of Supervisors				
E. Fully Implement IDEAS Academy Program	<ul style="list-style-type: none"> <li>▪ OEPM has developed strong curriculum and delivered training to numerous staff (pre-pandemic 70% of staff had completed Awareness training)</li> <li>▪ Pandemic and ERP replacement have dramatically impacted our training ability and capacity.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Internal efficiency gains</li> <li>▪ Revenue generation from external course offerings</li> <li>▪ Initial Target - \$250,000 in increased efficiency per year</li> </ul>	<ul style="list-style-type: none"> <li>▪ Milestone/Goal setting must take place with HR Director and must align with ERP implementation</li> </ul>	<ul style="list-style-type: none"> <li>▪ Staff capacity</li> </ul>		ONGOING
6. Intergovernmental Partner work						
A. North Central Health Care	<ul style="list-style-type: none"> <li>▪ Administrator and Board chair are members of NCHC Board and Executive committee.</li> <li>▪ Worked closely throughout 2021 to address issues and provide policy direction to Executive Team at NCHC</li> </ul>	<ul style="list-style-type: none"> <li>▪ Revise the Tri-County Agreement to provide greater operational and policy oversight of NCHC by Administrative Leaders at each of the member counties.</li> <li>▪ Recruit new CEO and assist in onboarding</li> <li>▪ Improve alignment of NCHC services with county government needs</li> <li>▪ Increased consistency relative to compensation and personnel policies between NCHC and the owner counties.</li> <li>▪ Improved service quality relative to county/owner needs</li> </ul>	<ul style="list-style-type: none"> <li>▪ Revised Tri-County Agreement presented to DHS and the member counties in Q1 of 2022.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Staff capacity</li> </ul>		ONGOING
B. City/County Information Technology Commission	<ul style="list-style-type: none"> <li>▪ Administrator, City of Wausau Mayor, and NCHC CEO met periodically to address opportunities to strengthen the partnership. One area of significant focus has been project/portfolio management and ensuring that resources are allocated in an intentional way to member priorities.</li> <li>▪ Modified intergovernmental agreement and operating agreement will be taken to the respective partner boards in the coming weeks.</li> <li>▪ New citizen member onboarded in 2021</li> <li>▪ County Administrator was elected as Chair of the CCIT Commission in April 2021.</li> <li>▪ CCITC has been working to</li> </ul>	<ul style="list-style-type: none"> <li>▪ Strengthen partnership</li> <li>▪ Enhance CCITC's responsiveness to member needs</li> <li>▪ Position CCITC to be more proactive relative to security and technology needs of members</li> </ul>	<ul style="list-style-type: none"> <li>▪ New director appraisal form utilized in 2022</li> <li>▪ Implementation of project/portfolio management practices in 2022</li> </ul>	<ul style="list-style-type: none"> <li>▪ Staff capacity</li> </ul>		ONGOING

	<p>develop a more equitable chargeback model for members.</p> <ul style="list-style-type: none"> <li>Administrator is working with CCITC Director to enhance appraisal process and develop annual work plan to emphasize goals of member partners</li> </ul>					
<p>C. Marathon County Public Library</p> <ul style="list-style-type: none"> <li>Review and revised agreements relative to facility, legal, HR, and financial services</li> </ul>	<ul style="list-style-type: none"> <li>Administrator and new Library Director have discussed the importance of updating each of the documents.</li> <li>Administrator, Corporation Counsel, and HR Director have attended library board meeting and expressed desire to update the documents.</li> <li>Library Director has begun review and update process.</li> </ul>	<ul style="list-style-type: none"> <li>Clarity of understanding of the roles and responsibilities of both entities with respect to facilities, legal, HR, and financial services.</li> </ul>	<ul style="list-style-type: none"> <li>Update all agreements in 2022</li> </ul>	<ul style="list-style-type: none"> <li>Staff capacity and prioritization of the project</li> </ul>		ONGOING
<p>D. UWSP Wausau</p> <p>Update Westside MP</p> <p>clarify long-term relationship / roles relative to facility maintenance</p>	<ul style="list-style-type: none"> <li>See notes above</li> <li>Leases and agreements indicate that county is responsible for all maintenance of buildings on campus, while UW is responsible for programming.</li> <li>HR, Finance &amp; Property Committee has identified the reviewing of our relationship with the UW system as a priority, based on the significant financial investment the county has made in campus facilities and the growing costs of maintenance.</li> <li>Administrator and Campus Executive have clarified that student housing is no longer a priority function at the campus</li> <li>UWSP is in process of recruiting a new Wausau Campus Executive</li> </ul>	<ul style="list-style-type: none"> <li>Understanding whether the UW system is interested in sharing in the future maintenance costs at the campus will allow the county to better plan for future budgets</li> <li>HR, Finance &amp; Property Committee would be in a position to develop a more sustainable policy with respect to the funding of campus maintenance</li> <li>Campus facilities are more effective at attracting students</li> </ul>	<ul style="list-style-type: none"> <li>Unknown</li> </ul>	<ul style="list-style-type: none"> <li>Entirely dependent on UWSP / Board of Regents willingness to change the longstanding relationship with the satellite campuses.</li> </ul>		RECURRING PROJECT/NO SIGNIFICANT PROGRESS TO THIS POINT
<p>7. Miscellaneous</p> <p>A. Comprehensive Review of Marathon County Ordinances</p>	<ul style="list-style-type: none"> <li>Chapter 2 and Zoning Chapters are reviewed frequently (Rules Review,</li> </ul>	<ul style="list-style-type: none"> <li>Reduction in the inconsistencies within the code.</li> </ul>	<ul style="list-style-type: none"> <li>To be determined if prioritized</li> </ul>	<ul style="list-style-type: none"> <li>Staff capacity within Corporation Counsel, Administration, and County</li> </ul>		NEW PROJECT

	<p>Zoning reviews); however, a complete review of all ordinance sections for a significant period of time.</p> <ul style="list-style-type: none"> <li>Price quote received from potential vendor to assist in the comprehensive review</li> </ul>			Board leadership		
B. Update Public Records Retention Policies and practices (including social media usage, develop training for staff, including elected officials)	<ul style="list-style-type: none"> <li>Record retention schedule was last updated in 1994</li> <li>Workgroup formed in 2020, generated following recommendations:             <ol style="list-style-type: none"> <li>Records Retention – formally adopt the retention schedule provided by the Wisconsin Public Records Board. Amendments will be necessary for social media and text messaging records.</li> <li>Social Media Use Policy – policy has been drafted and will be reviewed by Administration and Employee Resources and formally incorporated into our Employee Policies in Q1 of 2022. Our implementation of the policy will entail usage of third-party software and significant employee training. Additional information on milestones will be provided in the 2022 Work Plan</li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>Update our schedule to account for new records</li> <li>Better understanding of our records needs</li> <li>Training developed for policy makers and staff</li> </ul>	<ul style="list-style-type: none"> <li>Adopt records retention schedule in Q2 of 2022.</li> <li>Administration and Employee Resources complete review of Social Media policy in Q1 of 2022</li> <li>Adoption of Social Media Policy into our Employee Resources policies in Q1 or 2 of 2022.</li> <li>Develop a training and communications plan to disseminate the policy updates to staff in Q2 of 2022.</li> </ul>	<ul style="list-style-type: none"> <li>3<sup>rd</sup> party software will be required to archive social media, implementation of the software will require IT resources. Currently, those resources are very limited.</li> </ul>		ONGOING
C. Evaluate Start Right Program	<ul style="list-style-type: none"> <li>We made application to the UW Madison UniverCity 2020-2023 program in July. As part of the application we indicated a desire to undertake a review of the Start Right Program.</li> <li>Final Report received from UniverCity in Q1 of 2022.</li> </ul>	<ul style="list-style-type: none"> <li>Improved understanding of return on levy investment in prevention</li> </ul>	<ul style="list-style-type: none"> <li>Health Officer will engage BOH regarding report in Q1 and Q2.</li> <li>Delivery of the report and recommendations to the HHS Committee by Q2</li> <li>Additional milestones and timeline are dependent upon the evaluation and next steps identified</li> </ul>	<ul style="list-style-type: none"> <li>Staff capacity at Health Department</li> <li>Capacity at BOH and HHS</li> </ul>		ONGOING

D. Continued Participation in UniverCity Year projects, evaluate next steps	<ul style="list-style-type: none"> <li>Marathon County submitted over 30 projects through the UniverCity Year partnership program</li> </ul>	<ul style="list-style-type: none"> <li>Outcomes are dependent on the specific project</li> </ul>	<ul style="list-style-type: none"> <li>Timelines are individualized based on the specific project</li> </ul>	<ul style="list-style-type: none"> <li>Dependent upon project</li> </ul>		ONGOING
E. Comprehensive Plan refresh & generation of new 5 year Strategic Plan	<ul style="list-style-type: none"> <li>Progress on Strategic Plan Objectives continues to be made; however, formal data gathering on progress is proving challenging in light of other pressing priorities of countywide concern (e.g., pandemic response, ERP, ARPA, and NCHC efforts).</li> <li>Administration and CPZ staff have begun discussions to integrate the Annual Update process into a project plan that includes both a new Strategic Plan and an Evaluation of the 2016 Comprehensive Plan, which was called for in the Board's adoption of the comprehensive plan in 2016 (<a href="#">see page 157</a> (page 163 of the online pdf)– under Plan Evaluation heading).</li> </ul>	<ul style="list-style-type: none"> <li>Meaningful tracking of progress on Strategic Plan Objectives</li> <li>Community Engagement tool</li> </ul>	<ul style="list-style-type: none"> <li>Time frame to be determined by Policy Makers – staff suggestion is to deliver document at the end of 2021/early 2022 to essentially assist the board in developing its next 5 year strategic plan, which would be adopted prior to the end of calendar year 2022.</li> </ul>	<ul style="list-style-type: none"> <li>Staff Capacity – Administration will be working to develop resources for Data Analyst position through the 2023 budget</li> <li>Pandemic Response obligations of Health Department</li> </ul>		NEW PROJECT
F. Develop and Implement solution to Tax Deed and Property Description Backlogs	<ul style="list-style-type: none"> <li>Position identified within Corporation Counsel's Office to address increased workload.</li> <li>Despite increase staff allocation, property listing backlog remains significant</li> <li>Administration to work with Treasurer, Register of Deeds, and CPZ to realign staff to be able to more effectively respond to surges in filings and updated mapping needs</li> <li>Tax Deed backlog – 2022 budget provides funding for title research on tax delinquent properties and for additional property appraisals</li> </ul>	<ul style="list-style-type: none"> <li>Improved alignment of staff to work priorities, reduction in property description backlog in Treasurer's Office</li> <li>Improved processing of tax deed properties in the Treasurer's and County Clerk's Office</li> <li>Elimination of 0.63 position in Treasurer's Office, saving approximately \$30,000 in tax levy.</li> </ul>	<ul style="list-style-type: none"> <li>Administration will present resource alignment plan to the appropriate County Board Standing Committee(s) by the end of Q2</li> </ul>			ONGOING
G. Develop a Countywide Dashboard, displaying data regarding Department-based and Program-based performance measures	<ul style="list-style-type: none"> <li>Identified aspirational example – <a href="#">Montgomery County, Maryland</a></li> <li>Department Directors are being asked to develop Key Performance Indicators for</li> </ul>	<ul style="list-style-type: none"> <li>Department Directors have a better understanding of what measures matter and they have a tool to assist them in assessing performance and determining interventions.</li> </ul>	<ul style="list-style-type: none"> <li>To be determined based on level of prioritization by the Executive Committee</li> </ul>	<ul style="list-style-type: none"> <li>Allocation of funding for acquisition of software/system for the collection, analysis, and display of data</li> <li>Staff capacity –</li> </ul>		RECURRING PROJECT/NO SIGNIFICANT PROGRESS TO THIS POINT

to aid in department and program assessment	<p>their departments</p> <ul style="list-style-type: none"> <li>A number of UniverCity Year projects have been working to assist in the identification of KPIs</li> </ul>	<ul style="list-style-type: none"> <li>Policy makers have better information from which they can assess return on investment for programs</li> <li>Enhanced transparency</li> </ul>		Administration is working to develop resources to create a 1.0 FTE data analyst position		
H. Work to develop a County Event Policy governing the allocation of county resources to support private events	<ul style="list-style-type: none"> <li>Public Safety and Infrastructure Committee began discussing this issue in 2019, seeking comprehensive evaluation of how and when county resources should be expended to support private events, including evaluation of cost recovery policies.</li> <li>A workgroup (comprised of county and city staff from multiple departments) met in early 2020; however, pandemic response caused the effort to be postponed.</li> <li>Recently, the workgroup met to restart its work.</li> </ul>	<ul style="list-style-type: none"> <li>Creation of a policy that provides direction to county staff on the criteria to be applied when considering requests for the allocation of county resources to private events. Of particular interest were events occurring on public roadways and on county-owned property.</li> <li>Policy should provide guidance on cost-recovery</li> </ul>	<ul style="list-style-type: none"> <li>Evaluation of policies existing in similar counties complete by April 1, 2022</li> </ul>	<ul style="list-style-type: none"> <li>Staff capacity</li> </ul>		ONGOING
I. Support the EEED Committee's efforts to examine the county's potential role in addressing the shortage of available Child Care resources (from employer and community perspective)	<ul style="list-style-type: none"> <li>EEED Committee has expressed that the local child care shortage is an issue it would like to focus on during the remainder of the term.</li> <li>City, County, and School District leaders have begun discussing the impact of the shortage on their respective workforces.</li> <li>Chamber of Commerce representatives have expressed that the shortage is having impacts on labor shortages.</li> </ul>	<ul style="list-style-type: none"> <li>To be determined by EEED Committee and full board.</li> <li>Solution that continues to make Marathon County government an employer of choice.</li> <li>Solution that benefits the broader community.</li> </ul>	<ul style="list-style-type: none"> <li>To be determined by EEED Committee</li> </ul>	<ul style="list-style-type: none"> <li>External partner capacity</li> <li>Internal capacity</li> <li>Funding</li> </ul>		



DRAFT MINUTES  
OF  
STANDING COMMITTEES





# MARATHON COUNTY EXECUTIVE COMMITTEE

## DRAFT MINUTES

Thursday, March 10, 2022, at 4:00 p.m.

Courthouse Assembly Room, B-105, 500 Forest Street, Wausau WI

Members	Present/Web-Phone	Absent
Chair Kurt Gibbs	X	
Vice Chair Craig McEwen	X	
Matt Bootz	X	
Tim Buttke	W	
Sara Guild	X	
Jacob Langenhahn	X	
Alyson Leahy	X	
John Robinson	X	
Jean Maszk		Excused
Randy Fifrick		Excused

**Also present/WebEx:** Lance Leonhard, Michael Puerner, Kim Trueblood, Noor Ali Hassan, Toshia Ranallo, and members from the public.

### 1. Call Meeting to Order

Chair Gibbs called the meeting to order at 4:02 p.m.

### 2. Public Comment: None

### 3. Approval of Minutes:

**MOTION BY MCEWEN; SECOND BY LANGENHAHN TO APPROVE THE FEBRUARY 9, 2022, EXECUTIVE COMMITTEE MEETING MINUTES. MOTION CARRIED.**

### 4. Policy Issues for Discussion and Possible Action

A. Discuss input for Onboarding Newly Elected County Board Supervisors

#### **Discussion:**

Chair Gibbs explained there will be an onboarding process for newly elected supervisors after the April 5<sup>th</sup> election. He requested committee members contribute recommendations beyond the standard procedures for consideration. Onboarding new supervisors will take place prior to the April 19<sup>th</sup> organizational meeting.

Supervisors suggested the topics below for new and current county board members:

- Various committee's roles, responsibilities, and jurisdictions
- Budget process education
- County Board Rules
- Open Meeting Law presentations from Corp. Counsel (including use of personal emails and text messages)
- Conduct a forum: Bring together new and current county board members and discuss what to expect from the position, where do you go for questions, how to interface with staff, etc.
- What do we do about parking: Can an agreement be made with the City of Wausau for County Board Supervisors?
- How to communicate with constituents while using a social media platform: Personal opinion versus an opinion of the board
- The importance of clarifying the county board functions as a policy board, and not an implementation board. What are administrative functions?
- Committee Chairs to conduct committee background and educational presentations at the standing committee's first meeting
- Each standing committee develop their own onboarding training video
- Facilities tour
- Support continuing education on topics relevant to issues that are frequently dealt with for all supervisors not just the committee chairs
- Virtual educational opportunities

**B. Approval of Grant Agreement between Marathon County, North Central Community Services Program, and State of Wisconsin Department of Administration**

**Discussion:**

Chair Gibbs reported Marathon County and the North Central Community Services Program Board has been awarded a \$5 million grant from the State of Wisconsin Building Commission to assist with the remodeling the NCHC inpatient mental health hospital. In exchange for the grant, there is a requirement that services need to be offered for 10 years to neighboring counties that are not included in the Tri-County Agreement. There will also be a lien against the NCHC campus for \$5 million for a 20-year term.

The HR Finance and Property discussed this at their meeting yesterday and it was unanimously approved to accept the five million dollars from the state with all commitments.

Administrator Leonhard explained the renovations had been previously approved by the County Board using budgeted funds, but due to increased costs, this would be an opportunity to offset the inflation.

**Action:**

**MOTION BY ROBINSON; SECOND BY MCEWEN TO APPROVE AND ACCEPT THE GRANT FOR RENOVATIONS TO THE NCHC INPATIENT HOSPITAL. MOTION CARRIED.** Vote unanimous.

**Follow up:**

Forward to the county board for consideration.

**C. Authorization of County Support for Public Service Commission Broadband Grants**

**Discussion:**

Supervisor Robinson provided an update on the ongoing efforts of the Broadband Task Force. Recently, invitations to submit proposals were sent to all internet service providers in Marathon County. The task force reviewed five proposals and looked at various costs and how to maximize participation.

**Action:**

**MOTION BY ROBINSON; SECOND BY GUILD TO RECOMMEND APPROVING THE RESOLUTION TO AUTHORIZE COUNTY SUPPORT FOR PUBLIC SERVICE COMMISSION (PSC) BROADBAND GRANTS.**

**Follow up:**

Forward to the county board for consideration.

**D. Prioritization of Administrator's 2022 Work Plan**

**Discussion:**

Administrator Leonhard provided the committee with a draft 2022 Work Plan identifying project priorities and classifying them into the following three-color coded categories: The plan can be accessed in the packet on our [website located here](#).

1. Project could be stopped (not started) with little or no impact on operations (Green)
2. Stopping (not starting) project would have considerable operational impact (Yellow)
3. Stopping (not starting project) would have significant operational impacts (Red)

Leonhard also provided a few updates on the following projects:

- Continuing to work on childcare with NTC, City of Wausau, Wausau School District, D.C Everest School District and Child Caring to identify what steps we can take to improve access to childcare. There will be a State of WI grant application submitted by April 4<sup>th</sup> to help with technical assistance expenses.
- The Discover Wisconsin ARPA project agreement has been signed
- Anticipating the contract for the Community Partners Campus
- All non-profit organizations that are funded through the county board budget process have submitted 2022 annual performance contracts

Supervisor Langenhahn offered the following priorities ranked by the Environmental Resource Committee:

- ARPA funds
- Class Compensation Study
- Long-term Facilities Plan

Administrator Leonhard provided an update on the Regional Forensic Morgue project and reported the grant application that was submitted for neighborhood investment dollars was unfortunately not awarded to Marathon County.

**Action:**

**MOTION BY ROBINSON; SECOND BY LEAHY TO RECOMMEND ADOPTING THE ADMINISTRATOR'S 2022 WORK PLAN SUBJECT TO A MODIFICATION OF THE MORGUE TASK FORCE FROM A GREEN TO A YELLOW COLOR CODING. MOTION CARRIED.**

**Follow up:**

Forward to County Board

**E. Annual Evaluation of County Administrator**

1. The Executive Committee may consider a Motion to Go into Closed Session pursuant to §19.85(1) (c) Wis. Stats. to consider performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, namely: the County Administrator. **[Roll Call Vote Suggested]**

**MOTION BY LANGENHAHN; SECOND BY ROBINSON TO CONVENE IN CLOSED SESSION, PURSUANT TO §19.85(1) (C) WIS. STATS. TO CONSIDER PERFORMANCE EVALUATION DATA OF A PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY, NAMELY: THE COUNTY ADMINISTRATOR. MOTION CARRIED.**

**Roll Call Vote was performed:**

Members	Present/Web-Phone	Excused
Chair Kurt Gibbs	Yes	
Vice Chair Craig McEwen	Yes	
Matt Bootz	Yes	
Tim Buttke	WebEx	
Sara Guild	Yes	
Jacob Langenhahn	Yes	
Alyson Leahy	Yes	
John Robinson	Yes	
Jean Maszk		X
Randy Fifrick		X

2. Motion to return to open session for announcements and possible action on matters discussed in closed session.

**MOTION BY ROBINSON; SECOND BY MCEWEN TO RETURN TO OPEN SESSION. MOTION CARRIED.**

**Action:**

No action taken.

**5. Operational Functions Required by Statute, Ordinance, or Resolution: None**

**6. Educational Presentations and Committee Discussion:**

**A. NACO Legislative Conference**

**Discussion:**

Chair Gibbs, and Supervisors Craig McEwen and Matt Bootz attended the conference this year. Bootz encouraged committee members to look through the [County Explorer](#) on the [NACO website](#) for a ton of useful educational information including webinars.

**Hot topics covered:**

- The opioid drug addiction crisis and behavioral health post COVID-19
- Workforce development challenges and recruiting high school students for apprenticeships
- ARPA funding
- Strengthening anti-hunger resources through the 2023 Farm Bill and the SNAP Program
- Federal funding grants to help with substance abuse and mental health services in schools

McEwen reported on the value of networking with other county officials and getting different perspectives on issues and best practices.

Chair Gibbs reported NACO will be compiling data on how various counties are utilizing ARPA funding.

**7. Next Meeting Date & Time, Location, Announcements and Future Agenda Items:**

- A. Committee members are asked to bring ideas for future discussion.
- B. Next Executive Committee Meeting: **Thursday, April 14, 2022, at 4:00 p.m.**

**8. Adjournment**

**THERE BEING NO FURTHER BUSINESS TO DISCUSS, MOTION BY LANGENHAHN; SECOND BY GUILD TO ADJOURN THE MEETING AT 6:04 P.M. MOTION CARRIED.**

The recorded meeting can be viewed here: <https://tinyurl.com/MarathonCountyBoard>

Respectfully submitted by Toshia Ranallo.



**EXTENSION, EDUCATION & ECONOMIC  
DEVELOPMENT MARATHON COUNTY  
COMMITTEE **DRAFT** MINUTES**

**Thursday, March 3, 2022, at 4:00 p.m.  
Courthouse Assembly Room, (B105), Courthouse, 500 Forest Street, Wausau WI**

<b>Members</b>	<b>Present/Web-Phone</b>	<b>Absent</b>
Chair Sara Guild	X	
Vice Chair Ka Lo		X
Gary Beastro	W	
Becky Buch	W	
Tom Rosenberg	X	
Rick Seefeldt	X	
Chris Voll		X

**Also present/WebEx:** Lance Leonhard, Jean Maszk, Jason Hausler, Leah Giordano, Kimm Weber, Ann Herda-Rapp, Kelly Borchardt, Micki Krueger, Toshia Ranallo, and members from the public.

**1. Call Meeting to Order**

Chair Guild called the meeting to order at 4:00 p.m.

**2. Public Comment:** None

**3. Approval of Minutes:**

**MOTION BY ROSENBERG; SECOND BY SEEFELDT TO APPROVE THE MINUTES OF THE FEBRUARY 3, 2022, EXTENSION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE MEETING. MOTION CARRIED.**

**4. Policy Issues Discussion and Potential Committee Determination:** None

**5. Operational Functions required by Statute, Ordinance, or Resolution:** None

**6. Educational Presentations/Outcome Monitoring Reports**

**A.** Update on childcare challenges and opportunities in Marathon County from Childcaring, Inc.

**Discussion:**

Executive Director Kelly Borchardt and Assistant Director Micki Krueger representing Childcaring, gave an update on childcare challenges and opportunities in Marathon County. Childcaring is a local non-profit childcare resource and referral agency serving Adams, Clark, Langlade, Lincoln, Marathon, Marquette, Portage, Taylor, Waushara, and Wood Counties. Their mission is to enhance and support a quality early childhood education system by providing resource and referral services to families, childcare programs, and communities.

Childcaring offers a scholarship program for people who want to pursue an early childhood career.

Childcaring is supported through the state of Wisconsin through the Department of Children and Families. They partner with United Way in Marathon County and other counties through private contracts, donations, and other foundational funding. Their budget is an estimated \$1.5 million across ten counties in central Wisconsin.

The full presentation including Marathon County statistics can be viewed in the [packet located on our website here](#).

**B.** Reports from Committee-Affiliated Departments and Organizations

The following written reports can be viewed in the packet located on our [website here](#).

1. Marathon County Public Library (Leah Giordano)
  - Currently there is a Library Board Vacancy. Interested citizens can apply on the county [website located here](#).
2. MCDEVCO (Kimm Weber)
3. UW-Madison Division of Extension (Jason Hausler)
4. UW-Stevens Point Wausau Campus (Ann Herda-Rapp)

**7. Next Meeting Time, Location, Announcements and Future Agenda Items:**

1. Committee members are asked to bring ideas for future discussion
2. Next meeting: **Thursday, April 7, 2022, at 4:00 pm**

**8. Adjournment**

**MOTION BY SEEFELDT; SECOND BY ROSENBERG TO ADJOURN THE MEETING AT 5:00 P.M. MOTION CARRIED.**

Respectfully submitted by,  
Toshia Ranallo

The recording of the meeting can be accessed at the link below:

<https://tinyurl.com/MarathonCountyBoard>



**Marathon County  
Environmental Resources Committee Minutes  
Tuesday, March 1, 2022  
500 Forest Street, Wausau WI**

<b>Attendance:</b>	<b><u>Member</u></b>	<b><u>Present</u></b>	<b><u>Not present</u></b>
<i>Chair</i>	Jacob Langenhahn .....	X	
<i>Vice-Chair</i>	Sara Guild .....		X
	Rick Seefeldt.....	X	
	Bill Conway .....	X	via Webex or phone
	Allen Drabek.....	X	
	Randy Fifrick .....	X	via Webex or phone
	Dave Oberbeck .....		X
	Marilyn Bhend .....		X
	Rodney Roskopf.....	X	

Also present via Webex, phone or in person: Laurie Miskimins, Shad Harvey, Robert Hoffman, Andrew Lynch, Jeff Pritchard, Dave Decker, Nicole Delonay, Peter Fromm Wade, Diane Hanson – Conservation, Planning, and Zoning (CPZ); Jamie Polley, Tom Lovelin - Parks, Recreation and Forestry (PRF); Kurt Gibbs, Bonnie Leick, Jenny Schonherr, Jean Kopplin and Tim Vreeland

1. **Call to order** – Called to order by Chair Langenhahn at 3:00 p.m:-
2. **Public Comment** – None.
3. **Approval of February 1, 2022, Committee minutes**

**Motion /** second by Drabek / Seefeldt to approve of the February 1, 2022, Environmental Resources Committee minutes as distributed.

Motion **carried** by voice vote, no dissent.

4. **Operational Functions required by Statute, Ordinance, or Resolution:**

A. **Public Hearings, Review, Possible Actions, and Possible Recommendations to the County Board for its Consideration (County Zoning changes)**

1. Coni Johnson on behalf of Donald F. Bohy – G-A General Agriculture to R-E Rural Estate – Town of Spencer

Discussion: Hoffman was sworn in and noted the staff report and decision sheet had been included in the packet. Hoffman reviewed the rezone request of Outlot 1 on the preliminary Certified Survey Map (CSM) that was submitted with the petition. Hoffman additionally reviewed the reasoning behind why CPZ staff are recommending approval of the rezone request, citing the rezone standards, requirements, and pertinent site characteristics.

The Town of Spencer has reviewed the application and recommends approval without any concerns or additional comments.

There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 3:21 p.m. Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet.

Action: **Motion /** second by Fifrick/ Drabek to recommend approval, of the Coni Johnson on behalf of Donald F. Bohy rezone request, noting the reasoning provided in the staff report and conclusions of law. The Committee determined the rezone is consistent with the Marathon County and Town comprehensive plan and is not located in the Farmland Preservation Zoning District. Adequate facilities are present or will be provided and providing any necessary public facilities will not burden local government. Based on the proposed land division and existing land uses onsite the rezone should not result in any adverse effect on natural areas. The committee made their recommendation of approval based on the information, findings of fact, and conclusions of law as described in the CPZ staff report included in the ERC packet.

Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

March 1, 2022

2. Tim Vreeland on behalf of Kenneth P. Leick & Mary D. Leick Revocable Trust – F-P Farmland Preservation to U-R Urban Residential and F-P Farmland Preservation to G-A General Agriculture – Town of Eau Pleine

Discussion: Hoffman was sworn in and noted the staff report and decision sheet had been included in the packet. Hoffman reviewed the rezone request to rezone lands from F-P Farmland Preservation to U-R Urban Residential and F-P Farmland Preservation to G-A General Agriculture as shown on the Certified Survey Map (CSM) that was submitted with the petition. The area in question was designated as a Farmland Preservation area, yet according to the Town's Comprehensive Plan, the area in question has no prime farm soils from Group 1 nor Group 2. The rezone is partially consistent with the existing and future land use maps within the town comprehensive plan. It appears no active cropland will be converted as a result of the proposed rezone. The need is related to a proposed land division. CPZ recommends denial of the portion of the petition to rezone lands from F-P to G-A and approval of the portion of the petition to rezone lands from F-P to U-R.

Langenhahn questioned the denial of the petition to rezone lands from F-P to G-A but approval of the portion of the petition to rezone lands from F-P to U-R. Hoffmann stated they recommend denial and explained what the future land use is.

Paul Daigle was sworn in and stated he stands behind the recommendation and indicated an error in the staff report stating the soils map has an error and the soil type on the 40-acre parcel is considered Withee soils, which is prime farmland in Marathon County. Langenhahn questioned if we suggest the recommendation after this information was brought forward.

Tim Vreeland was sworn in and explained the reasoning behind the rezone and the confusion on the application. Vreeland stated the intent of the application was that the lot marked F-P was to stay in F-P and the 0.78-acre parcel be rezoned from F-P to U-R.

Bonnie Leick was sworn in and agreed with Tim Vreeland's statement.

There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 3:47 p.m. Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet

Action: **Motion** / second by Fiffrick/ Seefeldt to recommend denial of the F-P to G-A and approve the F-P to U-R, of the Tim Vreeland on behalf of Kenneth P. Leick & Mary D. Leick rezone request. Noting the reasoning provided in the staff report and conclusions of law. The Committee determined the rezone is consistent with the Marathon County and Town comprehensive plan and is in the Farmland Preservation Zoning District. The area proposed to be rezone was designated as farmland preservation in the Farmland Preservation Plan, there are prime farm soils on the area in question. The rezone appears to meet all applicable rezone standards.

Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

3. Cory Arndt on behalf of Oliver W. & Arlene D. Hoppe – G-A General Agriculture to R-E Rural Estate and R-R Rural Residential to R-E Rural Estate – Town of Easton

Discussion: Hoffman was sworn in and noted the staff report and decision sheet had been included in the packet. Hoffman reviewed the rezone request acres shown as Lot 1 & 2 of the Preliminary Certified Survey Map (CSM) submitted with the petition. Hoffman additionally reviewed the reasoning behind why CPZ staff are recommending approval of the rezone request, citing the rezone standards, requirements, and pertinent site characteristics. The Town of Easton has reviewed the application and recommends approval without any concerns or additional comments.

There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 3:59 p.m. Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet



March 1, 2022

Action: **Motion** / second by Fifrick / Drabek to recommend approval, of the Cory Arndt on behalf of Oliver W. & Arlene D. Hoppe rezone request. Noting the reasoning provided in the staff report and conclusions of law. The Committee determined the rezone is consistent with the Marathon County and Town comprehensive plan and is not located in the Farmland Preservation Zoning District. Adequate facilities are present or will be provided and providing any necessary public facilities will not burden local government. Based on the proposed land division and existing land uses onsite the rezone should not result in any adverse effect on natural areas. The committee made their recommendation of approval based on the information, findings of fact, and conclusions of law as described in the CPZ staff report included in the ERC packet.

Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

4. Reopen the public hearing on text amendment changes to the General Code of Ordinance for Marathon County Chapter 17 Zoning Code <https://bit.ly/3K0t1a6>

Discussion: Laurie Miskimins was sworn in and discussed the changes related to the annual text amendments to Chapter 17 Zoning Code. At the previous committee meeting on February 1, 2022, the committee was briefed on the proposed revisions. CPZ was directed to look at additional text amendment options regarding the shipping containers and bring back possible changes to the General Code of Ordinance for Marathon County Chapter 17 Zoning Code at the next scheduled meeting. Miskimins explained that CPZ recommends the following regarding the shipping containers; 1) Continue to prohibit shipping containers in the smaller residential districts (U-R, L-D-R, and R-R), and monitor requests in these districts over the next year to see if this should be reconsidered; 2) Permit shipping containers in the F-P, G-A, N-C, C, B-R, L-I, and H-I districts; 3) Require a Conditional Use Permit in the R-E and C-V/R-C districts, as these can sometime be smaller parcels. Also, limit any parcel with five acres or less to one permanent shipping container; and 4) Change the language related to materials/appearance from "encouraged" to "shall" *match the character of the use to which they are an accessory, as well as the district of which they are located*. As it relates to further regulation on look/character, the County has historically limited what they do there, as it is difficult to enforce. Additionally, the Zoning Administrator can enforce screening requirements on any shipping container and could use this for a proposal where a container is in a denser neighborhood.

Miskimins did note, CPZ received two additional comments regarding Chapter 17. The Town of McMillan shared they wanted to know why garage door heights are limited to 12 feet in residential districts and Town of Marathon questioned why our code does not prohibit trees being planted along property lines. The Chapter 17 Zoning Code does allow for people to apply for a conditional use permit for garage doors larger than 12 feet, so no change is recommended. County Corporation Counsel reviewed research related to tree setbacks/regulating trees on property lines and found there is no case law to support the County regulating this, nor nothing in statute that gives us authority to do so. Therefore, no change to the Zoning Code is recommended.

Conway recommends CPZ Staff be present at the County Board for explanation purposes and spelling out the different abbreviations for zoning code.

There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 4:13 p.m. Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet.

Action: **Motion** / second by Fifrick / Seefeldt to approve the text amendment changes to the General Code of Ordinances for Marathon County Chapter 17 Zoning Code and move to County Board.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

Environmental Resources Committee Minutes

March 1, 2022

- B. Review and Possible Recommendation to County Board for its Consideration (Town Zoning changes pursuant to §60.62(3) Wis. Stats.) – None.
- C. Review and Possible Recommendations to County Board for its Consideration –
  - 2. Restructuring .75 FTE Motorized Recreation Coordinator to 1.0 FTE Recreation Coordinator

Discussion: Jamie Polley discussed the position request and duties of the Recreation Coordinator. This position would work under the direction of the Recreation Superintendent and would primarily manage the snowmobile and ATV grant programs predominately during the winter and assist the Recreation Superintendent in the summer with aquatics.

Gibbs questioned if Administration/ Finance has weighed in on this situation. Polley stated she has spoken with Lance Leonard and Administration, and they are in favor of this because it is considered budget neutral.

Langenhahn questioned the levy impact.

Action: **Motion** / second by Seefeldt/ Conway to recommend approval of restructuring .75 FTE Motorized Recreation Coordinator to a 1.0 FTE Recreation Coordinator and forward to Human Resources and Finance Committee.

Motion **carried** by voice vote, no dissent.

- D. Review and Possible Action

- 1. Red Parrot Preliminary County Plat – Town of Knowlton

Discussion: Decker discussed the details of the Red Parrot Preliminary Plat.

Action: **Motion** / second by Drabek / Seefeldt to approve the Red Parrot Preliminary Plat located in the Town of Knowlton. Motion **carried** by voice vote, no dissent.

Follow through: The final plat will be submitted for future committee action. Approval by County Board is not required.

- 2. Request from Executive Committee to review and provide input and priorities on Administrator's 2022 Work Plan

Discussion: Langenhahn explained that each standing committee was given a chance to provide a review of the 2022 Work Plan and identify the priorities the Administrator should address first and foremost. Gibbs explained that due to the Deputy County Administrator vacancy and the growing workload on the current Administrator, that capacity is limited. Discussion followed and the committee selected the following as high priority: how the ARPA funds will be distributed; the Comprehensive Plan/ Strategic plan refresh and creating a long- term facilities plan. Conway indicated he would like to see more focus on environmental impacts in the Comprehensive Plan/ Strategic plan and questioned if the Executive committee would/could add to the County Administration Work Plan regarding the Fenwood Creek Project.

Action: **Motion** / second by Seefeldt / Conway to have the ERC priorities forwarded to the Executive Committee to review. Motion **carried** by voice vote, no dissent.

Follow through: Forward to the Executive Committee for review.

- 3. Review and possible approval of update to Schedule of Deposits regarding CPZ citation amounts.

Discussion: Daigle brought forward recommendations for changes to the Schedule of Deposits (as listed in the packet). Gibbs questioned if the update in the forfeiture include court costs, which Daigle indicated they are in fact included.

Action: **Motion** / second by Conway / Seefeldt to approve the changes to the Schedule of Deposits. Motion **carried** by voice vote, no dissent.

Follow through: Approval by County Board is not required.

March 1, 2022

5. **Educational Presentations/Outcome Monitoring Reports and Committee Discussion**

A. Department Updates: Conservation, Planning and Zoning (CPZ), Solid Waste, Parks, Recreation and Forestry (PRF)

1. Introduction of Shad Harvey – Land Resources Manager

Discussion: Miskimins introduced Shad Harvey, the new Land Resources Manager for CPZ.

2. MCDEVCO POWTS Loan Update

Discussion: Miskimins provided an update. CPZ staff met with MCDEVCO staff. MCDEVCO reported they have had approximately 10-15 phone inquiries about the loan program and have distributed several loan applications but have not received any of the applications back or have not approved any loans to date. CPZ has given approximately 20 verification forms for homeowners, verifying their systems would qualify for the loan program (MCDEVCO verifies income requirements). Generally, the loan program was set up to mimic the Wisconsin Fund grant program. CPZ is getting more requests than ever about the loan program so there is a need, but adjustments need to be made to make it a successful *loan* program.

Follow through: CPZ Director and County Administrator will continue conversations with MCDEVCO and bring back suggestions for program improvement.

3. Update of Fenwood Creek Funding request

a. SB-968 Fenwood Creek Bill introduced at Senate Natural Resources and Energy Committee

Discussion: Daigle discussed SB-968 and the testimony that he provided at a public hearing last week. There appears to be support for this bill and there is consideration occurring to move this bill to the Executive Session and possibly expediting it.

4. Outstanding Young Farmer-runner Awarded to Mike and Gina Redetzke, Colby

a. Sponsored by: Partnership for Progressive Agriculture, Vita Plus, Rural Mutual, Short Lane Ag and the Eau Pleine Partnership for Integrated Conservation

Discussion: Daigle highlighted The Redetzke Family and their conservation efforts on their farm in Marathon County.

5. 2021 County Forest Division Annual Report

Discussion: Tom Lovelin briefly reviewed the County Forest Division Annual Report (included in meeting packet). This has been approved by the Forestry and Recreation Committee.

6. **Policy Issues Discussion and Committee Determination to the County Board for its Consideration**

7. **Next meeting date, time & location and future agenda items:**

**Tuesday, April 5, 2022, 2022 3:00 p.m. *Marathon County Courthouse, Assembly Room 500 Forest Street Wausau WI***

A. Committee members are asked to bring ideas for future discussion

1. Suggested revisions to the MCDEVCO POWTS Loan program

B. Announcements/Requests/Correspondence

Robert Hoffman – Land Use Technician has accepted a position with the Department of Natural Resources. Congratulations Robert. Thank you for your service to Marathon County.

8. **Adjourn – Motion** / second by Seefeldt/ Roskopf to **adjourn** at 5:30 p.m. Motion **carried** by voice vote, no dissent.

Laurie Miskimins, CPZ Director

For Jacob Langenhahn, Chair

cc: (via email/web site) ERC members; County Clerk

LM/nd



# HEALTH AND HUMAN SERVICES COMMITTEE MEETING **DRAFT** MINUTES

Wednesday, March 2, 2022, at 4:00 p.m.  
WebEx/ Courthouse Assembly Room (B105), 500 Forest Street, Wausau WI

Members	Present/Web-Phone	Absent
Chair Tim Buttke	X	
Vice Chair Michelle Van Krey	X	
Kelley Gabor	Phone	
Dennis Gonnering	Phone	
William Harris	W	
Donna Krause	X	
Tom Seubert	X	

**Also Present/WebEx:** Lance Leonhard, Jean Maszk, Dave Mack, Toshia Ranallo, and members from the public.

**1. Call Meeting to Order**

Chair Buttke called the meeting to order at 4:00 pm.

**2. Public Comment:** None

**3. Approval of Minutes:**

**MOTION BY VAN KREY; SECOND BY GABOR TO APPROVE THE FEBRUARY 2, 2022, HEALTH & HUMAN SERVICES COMMITTEE MEETING AND MOTION BY GONNERING; SECOND BY GABOR TO APPROVE THE FEBRUARY 22, 2022, SPECIAL HEALTH & HUMAN SERVICES COMMITTEE MEETING MINUTES. MOTION CARRIED.**

**4. Policy Issues Discussion and Potential Committee Determination:** None

**5. Operational Functions required by Statute, Ordinance, or Resolution:** None

**6. Educational Presentations and Committee Discussion**

- A. Memorandum of Understanding between Marathon County, NCHC, and Wausau Area Transit System for Specialized Transportation Assistance (Dave Mack)

**Discussion:**

Dave Mack gave a brief overview on an agreement entered into between Marathon County, NCHC, and Metro Ride authorizing a program for state financial assistance for transportation aid to the elderly and disabled. The county will receive \$361,767 from the State with \$72,390 as a local match, the total program funds available is \$434,341. The funds will be distributed as follows:

- NCHC \$260,472 (with a \$52,094 local match) to implement its portion of the elderly and disabled County Transportation Program.
- METRO RIDE \$72,353 (with a \$14,471 local match) to implement its portion of elderly and disabled transportation in the City of Wausau area.
- The County Conservation, Planning and Zoning (CPZ) Department \$28,942 (with a \$5,788 local match) for administering the grant program for Marathon County.

The full memorandum of understanding can be viewed in the packet on the [county website located here](#).

**7. Next Meeting Time, Location, Announcements and Agenda Items:**

- A. Committee members are asked to bring ideas for future discussion
- B. Next Scheduled Meeting: **April 6, 2022, at 4:00 p.m.**

**7. Adjournment**

**MOTION BY HARRIS; SECOND BY VAN KREY TO ADJOURN THE MEETING AT 4:21 P.M. MOTION CARRIED.**

The recording of the meeting can be accessed at the following link. <https://tinyurl.com/MarathonCountyBoard>



**MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES**

Date & Time of Meeting: **Tuesday, February 8, 2022 3:30 p.m.**

Meeting Location: **Marathon County Courthouse, County Board Assembly Room 500 Forest Street, Wausau WI 54403**

Members	Present/Web-Phone	Absent
Chair John Robinson	P	
Vice Chair Alyson Leahy	W	
Craig McEwen	W	
Kurt Gibbs	W at 4:15	
Yee Leng Xiong		E
Jonathan Fisher	W-at 4:00	
Jennifer Arrestad	P	

**Also Present:** Kristi Palmer, Molly Adzic, Jamie Polley, Michael Puerner

**VIA Web or Phone:** Lance Leonhard, Stacey Morache, Jean Maszk, Kim Trueblood, Connie Beyersdorff

1. Call to Order called by Chairman Robinson at 3:30 pm
2. Public Comment Period -None
3. Approval of the Minutes of the January 25, 2022 Human Resources, Finance and Property Committee Meeting  
Motion by Arrestad and seconded by Leahy to approve the minutes from January 25, vote unanimous
4. Educational Presentations/Outcome Monitoring Reports
  - A. UniverCity Year Program update-results of facility planning project  
Follow up: This is a report out and can be used when planning future space needs.
  - B. Update from Treasurer on County’s Participation in WI Help for Homeowner’s Program  
The County Treasurer discussed the WI Help for Homeowner’s program. The program will run through 2026 and is administrated by the State of Wisconsin and the County Treasurer’s office.  
Follow up: No action at this time
5. Operational Functions required by Statute, Ordinance, or Resolution:
  - A. Discussion and Possible Action by Human Resources and Finance and Property Committee
    1. Approval of the January 2022 Claims and Questioned Costs  
Motion by Leahy and seconded by Arrestad to approve the January 2022 Claims and Questioned Costs: vote unanimous
    2. Interdepartmental Budget Transfers  
Motion by Leahy and seconded by Arrestad to approve the Interdepartmental Budget Transfers, vote unanimous
    3. Follow up from ARPA presentation to the County Board
      - a) What modifications if any should we make to our process based on comments?
      - b) Discussion of criteria, process and timelines for distribution of ARPA funding  
Follow up: The Committee will review this topic at the February 22 informational meeting. Supervisor McEwen asked for a summary of the concerns. Robinson-Do we have a plan? What are the criteria to rank the projects?
    4. Tax Deed Properties  
Town of Wausau property update Fire Station Road property.  
Follow up: The winning bidder has paid the total bid amount and still has to additional items to complete. This is informational only-No formal action taken.
    5. Carry-over of Capital Improvement Funds for Broadband Expansion from 2021 to 2022  
Motion by Arrestad and seconded by Leahy to carryover the unspent funds for the 2021 CIP broadband project to 2022, vote unanimous



- B. Discussion and Possible Action by Committee to Forward to the County Board for its consideration
  - 1. Purchase of 39.085 Acres Adjacent to Brokaw County Park for Park Land and Associated Budget Transfer  
Motion by Leahy and seconded by McEwen to purchase of 39.085 Acres adjacent to Brokaw County Park for park land and associated budget transfer, vote unanimous
  - 2. Establish Salaries for Elected Department Heads-Sheriff and Clerk of Courts for their Upcoming Term of Office-Follow up from January 25 meeting as additional information is available  
Follow up: The salary needs to be set prior to potential candidates taking out papers before April 15. This issue will be back with base pay and pay progression for the March meeting.  
Motion by Fisher and seconded by McEwen to develop a pay progression for the Sheriff and Clerk of Courts, vote unanimous
- 6. Policy Issues Discussion and Committee Determination-None
- 7. Announcements: Next Meeting Date-February 22, 2022 at 4:00 p.m
- 8. Adjourn-Motion by Gibbs and seconded by Fisher to adjourn at 4:25 pm



**MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES**

Date & Time of Meeting: **Tuesday, March 8, 2022 3:30 p.m. UNAPPROVED**

Meeting Location: **Marathon County Courthouse, County Board Assembly Room 500 Forest Street, Wausau WI 54403**

Members	Present/Web-Phone	Absent
Chair John Robinson	P	
Vice Chair Alyson Leahy	P	
Craig McEwen	W	
Kurt Gibbs	P	
Yee Leng Xiong	W	
Jonathan Fisher	W	
Jennifer Aarrestad	P	

**Also Present:** Kristi Palmer, Lance Leonhard, Michael Puerner, Chad Billeb, Brian Greffe, B Millhausen, J Stefonek, Noor Ali Hassan

**VIA Web or Phone:** Jamie Polley-WebEx then in person, Jill Mensch, Jean Maszk, Kim Trueblood, Connie Beyersdorff, Stephanie Martell, Dave Drozd, Terry Kaiser, Dan Adzic, Molly Adzic. Kim Trueblood

1. Call to Order at 3:30 pm
2. Public Comment Period -None
3. Approval of the Minutes of the February 8, 2022 Human Resources, Finance and Property Committee Meeting  
Motion by Aarrestad and seconded by Fisher to approve the minutes; vote unanimous
4. Educational Presentations/Outcome Monitoring Reports-Deferred until March educational meeting
  - A. Review of the 2021 Workplan
  - B. Review of the County Strategic Plan
5. Operational Functions required by Statute, Ordinance, or Resolution:
  - A. Discussion and Possible Action by Human Resources and Finance and Property Committee
    1. Approval of the February 2022 Claims and Questioned Costs  
Motion by Gibbs and seconded by Fisher to approve the claims for February 2022, vote unanimous
    2. Interdepartmental Budget Transfers  
Motion by Gibbs and seconded by Leahy to approve the budget transfers, vote unanimous
    3. ARPA Policy, program, requests, applications, timeline and funding plan-Review of this topic in regards to ARPA planning and ranking criteria  
Follow up: Discussion on ARPA funding and update to the County Board in March
    4. Tax Deed Properties
      - a) Tax Deed Properties -Sale 2021-15 404 W Main Street, Village of Spencer  
Bid was opened for this property from David Yoder \$32,000 for 404 W Main Street, Spencer, WI. The appraisal is listed at \$35,000 on the property.  
Motion by Gibbs and seconded by Leahy to accept the bid for \$32,000, vote unanimous
      - b) Update from Treasurer’s office on Tax Delinquent Properties  
The Treasurer provided an update on tax delinquent properties. No formal action taken
  5. Approval of Grant Agreement between Marathon County, North Central Community Services Program and the State of Wisconsin Department of Administration  
Motion by Gibbs and seconded by Leahy to approve the Resolution on the Grant Agreement between Marathon County, NCCSP and the State of Wisconsin DOA, vote unanimous
  6. 2022 Capital Improvement Funding of Projects-Discussion and action under items 5B4 and 5B5
  7. Authorization of County Support for Public Service Commission Broadband Grants  
Follow up: Request a fiscal note to be included (\$3,945,405+\$70,000) for the grant program.  
Motion by Leahy and seconded by Aarrestad to Authorize County support for the Public Service Commission, vote unanimous on motion as amended  
Motion by Gibbs and seconded Leahy to amend the resolution not to exceed \$4,015,405, vote unanimous



- B. Discussion and Possible Action by Committee to Forward to the County Board for its consideration
  - 1. Establish Salaries for Elected Department Heads-Sheriff and Clerk of Courts for their Upcoming Term of Office-Follow up from January 25 meeting

Motion by McEwen and seconded by Fisher to approve the resolution, vote unanimous

- 2. Restructuring 0.75 FTE Motorized Recreation Coordinator to 1.0FTE Recreation Coordinator

Motion by Fisher and seconded by McEwen to approve the restricting of the 0.75 FTE Motorized Recreation Coordinator position to a 1.0 FTE Recreation Coordinator, vote unanimous

- 3. Resolution to Authorize Expenditure of up to \$195,000 from the 2022 Contingency Fund to Leverage a Small Community Air Service Development Grant (\$900,000) for the Central Wisconsin Airport

Grefe-This approval will allow us to move ahead with the grant request. The \$195,000 would be a one-time maximum commitment from the County.

Motion by Gibbs and seconded by Leahy to approve the Resolution to Authorize Expenditures if up to \$195,000 from the 2022 Contingency Fund to Leverage a Small Community Air Service Development Grant (\$900,000) for CWA, vote unanimous

- 4. Initial Resolution Authorizing Not to Exceed \$24,165,000 2022A General Obligation Bonds or Promissory Notes for Capital Improvement Plan Projects

Motion by Leahy and seconded by Fisher to approve the Initial Resolution Authorizing Not to Exceed \$24,165,000 2022A General Obligation Bonds or Promissory Notes for Capital Improvement Plan Projects, vote unanimous

- 5. Resolution Declaring Official Intent to Reimburse Expenditures on Capital Improvement Plan Projects from Proceeds of Borrowing

Motion by Gibbs and seconded by Fisher to approve Resolution Declaring Official Intent to Reimburse Expenditures on Capital Improvement Plan Projects from Proceeds of Borrowing, vote unanimous

6. Policy Issues Discussion and Committee Determination

- 1. Policy Changes and Updates for Migration to WORKDAY
  - a) County Travel Policy Expense Changes-Employee Reimbursement
  - b) County Capitalization of Assets Policy
  - c) Update on GASB 87 Accounting for Capital Leases

This is for informational purposes only-No formal action taken

7. Announcements:

Next Meeting Date-March 22, 2022 at 4:00 p.m.

8. Adjourn-Motion to adjourn by McEwen and Aarrestad at 5:23 pm





**MARATHON COUNTY INFRASTRUCTURE COMMITTEE  
MEETING MINUTES**

**Thursday, March 3, 2022, 9:00 a.m.  
Marathon County Courthouse, Wausau, WI**

<b>Attendance:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Randy Fifrick, Chair	X		
Sandi Cihlar, Vice-Chair	X		
John Robinson	X		
Jeff Johnson	X		
Alan Christensen	X		
Richard Gumz	X		
Chris Dickinson	X		

**Also Present:** James Griesbach, Kendra Pergolski, Kevin Lang, Michael Puerner, Dave Mack, Jean Maszk, Kurt Gibbs, Gerry Klein, Andrew Lynch, Lance Leonhard, Noor Ali Hassan, Carol Wesley, Darryl Landeau

- 1. Call Meeting to Order:** The meeting was called to order by Chair Fifrick at 9:01 a.m.
- 2. Public Comment:** Carol Wesley spoke on behalf of The Achieve Center urging the committee to make a decision regarding the 28<sup>th</sup> Avenue corridor as their plans to expand are being greatly affected due to contractor scheduling conflicts and future abilities.
- 3. Approval of the Minutes of the February 3, 2022, Infrastructure Committee Meetings**  
**MOTION BY ROBINSON, SECOND BY CHRISTENSEN, TO APPROVE THE MINUTES OF THE FEBRUARY 3, 2022, INFRASTRUCTURE COMMITTEE MEETING. MOTION CARRIED.**
- 4. Policy Issues Discussion and Potential Committee Determination:**
  - A. Review of Departments Policy and Procedures for Utility Accommodations with Possible Revisions for County's Desire for Broadband Expansion**  
**Discussion:** Griesbach expounded on the current utility policies and correlated procedures. Committee discussed language in resolution provided in packet.  
**Action: N/A**  
**Follow through: N/A**
  - B. Marathon County Highway's 2050 Transportation Plan**  
**Discussion:** Griesbach sought input from committee members on what information they would like provided in the report. Discussion ensued between members; topics of interest were determined to be: time measures in regard to less used roads, wheel tax money analysis, all-season road capabilities.  
**Action: N/A**  
**Follow through: N/A**
  - C. 2022 PSC Broadband Access Grant Partnerships**  
**Discussion:** Robinson reviewed with the committee the current status of the PSC broadband grant partnerships as well as the hardships with each and problems incurred with overlapping of coverage.  
**Action: MOTION BY ROBINSON, SECOND BY JOHNSON, TO SUPPORT THE ADVANCEMENT OF FUNDING IN THE PROPOSAL TO HR/FINANCE ADVANCED BY THE BROADBAND TASK FORCE OF \$235 PER UNIT AS A FORGIVABLE LOAN AND LOAN AVAILABILITY ABOVE THAT SUBJECT TO COUNTY BOARD APPROVAL. MOTION CARRIED.**  
**Follow through: N/A**
  - D. Motion to go into Closed Session (Roll Call Vote), pursuant to Wis. Stat. s. 19.85(1)(e), for the purpose of deliberating or negotiation the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to wit:  
Discussion regarding possible land purchase for future joint county facilities.  
**Action: MOTION BY DICKINSON, SECOND BY JOHNSON, TO GO INTO CLOSED SESSION (ROLL CALL VOTE), PURSUANT TO WIS. STAT. S. 19.85(1)(E), FOR THE PURPOSE OF DELIBERATING OR****

**NEGOTIATION THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION, TO WIT: DISCUSSION REGARDING POSSIBLE LAND PURCHASE FOR FUTURE JOINT COUNTY FACILITIES. MOTION CARRIED.**

**E. / F. Motion to return to Open Session / Announcements**

**Action: MOTION BY CHRISTENSEN, SECOND BY ROBINSON, TO RETURN TO OPEN SESSION. MOTION CARRIED.**

**Follow through: N/A**

**5. Operational Functions required by Statute, Ordinance, or Resolution:**

A. Resolution supporting National Work Zone Safety Week, April 11-15

**Action: MOTION BY JOHNSON, SECOND BY CHRISTENSEN, TO APPROVE THE NATIONAL WORK ZONE SAFETY WEEK RESOLUTION. MOTION CARRIED.**

**Follow through: N/A**

B. Resolution to Authorize Broadband Permit Fee Structure

**Discussion:** Continuation of conversation from 4A. The committee discussed the existing language in the resolution as potentially being convoluted.

**Action: MOTION BY ROBINSON, SECOND BY JOHNSON, TO ADOPT THE RESOLUTION PROVIDED IN THE PACKET. MOTION CARRIED.**

**MOTION BY ROBINSON, SECOND BY DICKINSON, TO AMEND THE RESOLUTION LANGUAGE TO: FOR UTILITY PROVIDERS SEEKING TO LAY OR BURY FIBER FOR BROADBAND SERVICES WITHIN THE PUBLIC RIGHT-OF-WAY OF A COUNTY TRUNK HIGHWAY, THE MARATHON COUNTY HIGHWAY DEPARTMENT SHALL REQUIRE PAYMENT OF A \$175 PERMIT FEE. THIS \$175 PERMIT FEE SHALL BE PAID BY THE UTILITY PROVIDER FOR EACH TOWNSHIP WITHIN WHICH AN INDIVIDUAL BROADBAND-RELATED FIBER PROJECT REQUIRES A UTILITY ACCOMMODATION WITHIN THE PUBLIC RIGHT-OF-WAY OF A COUNTY TRUNK HIGHWAY. THE \$175 PERMIT FEE SHALL APPLY FOR ALL HIGHWAY DEPARTMENT INSPECTION TIME REQUIRED WITHIN THAT PARTICULAR TOWNSHIP UP TO ONE (1) HOUR OF INSPECTION TIME. IF AN INDIVIDUAL BROADBAND-RELATED FIBER PROJECT REQUIRES MORE THAN ONE (1) HOUR OF HIGHWAY DEPARTMENT INSPECTION TIME WITHIN A PARTICULAR TOWNSHIP, **THE HIGHWAY DEPARTMENT SHALL TRACK AND CHARGE TO THE UTILITY PROVIDER THE ACTUAL COSTS ASSOCIATED WITH ALL INSPECTION TIME OVER ONE HOUR, UNLESS REIMBURSEMENT FOR SAID INSPECTION COSTS ARE AVAILABLE FROM THE AMERICAN RESCUE PLAN ACT OR CAPITAL IMPROVEMENT PROJECT FUNDS.** MOTION CARRIED.**

**6. Educational Presentations and Committee Discussion:**

A. 2022 Asphalt and Pulverizing Bid Opening Results

**Discussion:** Lang advised the committee of the 2022 asphalt bid results and briefly touched on the price increases.

B. Update from Highway Commissioner

**Discussion:** Griesbach provided the committee with an update of WCHA contract employees and future endeavors. He also stated that he hoped to have the proposal for the 28<sup>th</sup> Ave corridor within the next 10 days back from Becher Hoppe.

C. Update from CCIT Director

**Discussion:** Report provided. Klein briefly touched on the multi-authentication project wrap-up.

**7. Announcements:**

A. Future meetings and location, agenda topics  
April 7, 9:00 AM, Marathon County Courthouse

**8. Adjourn**

**MOTION TO ADJOURN BY CHRISTENSEN, SECOND BY CIHLAR. MOTION CARRIED.  
MEETING ADJOURNED AT 11:05 AM.**

Minutes prepared

By Kendra Pergolski on March 4, 2022



**MARATHON COUNTY  
PUBLIC SAFETY COMMITTEE MEETING  
DRAFT MINUTES**

**Wednesday, March 2, 2022, at 1:30 pm  
WebEx/Courthouse Assembly Room, (B105), Courthouse, 500 Forest St., Wausau**

Members	Present/Web-Phone	Absent
Chair Matt Bootz	X	
Vice Chair Brent Jacobson	Phone	
Jennifer Bizzotto		Excused
Bruce Lamont	W	
Jean Maszk	W	
Allen Opall		X
Vacant		

**Also Present/WebEx/Phone:** Lance Leonhard, Michael Puerner, Theresa Wetzsteon, Bill Millhausen, Toshia Ranallo, and members of the public.

**1. Call Meeting to Order**

The meeting was called to order by Chair Bootz at 1:30 p.m.

**2. Public Comment –**

- 1) John Graveen, 1650 Naugart Dr., Merrill, WI 54452, provided public comment relative to agenda item 4A.

**3. Approval of Minutes:**

**MOTION BY MASZK; SECOND BY LAMONT TO APPROVE THE FEBRUARY 2, 2022, PUBLIC SAFETY COMMITTEE MEETING MINUTES. MOTION CARRIED.**

**4. Policy Issues Discussion and Potential Committee Determination**

- A. Discuss if a County-Wide EMS/Fire Feasibility Study should be a Priority on the Administrator's 2022 Work Plan.

***Discussion:***

Administrator Leonhard provided background on the Executive Committee's request to have him assist with prioritizing items on the 2022 Work Plan. Specifically, identifying projects that are already in progress and need to be moved forward, and projects that are either new or could potentially be drawn back from without creating a significant negative impact.

The discussion whether or not the feasibility study should be a priority in 2022 is a direct result from the presentation given by Emergency Management Director Phil Rentmeester, and a request for the study by two community members at the last Public Safety Committee meeting.

The study would identify what county wide services could and should be, response times, and what the delivery mechanism looks like to underserved areas in the county. Rentmeester is in the process of putting together a preliminary RFP to help identify costs. Due to the multitude of tasks on the Work Plan already, the general consensus of the committee were to include the feasibility study on the 2022 Workplan but not rate it as one of the highest priorities.

***Action:***

**MOTION BY LAMONT; SECONDED BY JACOBSON TO RECOMMEND INCLUDING A COUNTY-WIDE EMS/FIRE FEASIBILITY STUDY ON THE ADMINISTRATOR'S 2022 WORKPLAN, BUT NOT AS ONE OF THE TOP PRIORITIES. MOTION CARRIED.**

***Follow Up:***

Forward recommendation to the Executive Committee for consideration.

**5. Operational Functions Required by Statute, Ordinance or Resolution: None**

## 6. Educational Presentations/Outcome Monitoring Reports

Results of recent Jail Inspection by State of Wisconsin Department of Corrections

### **Discussion:**

Jail Administrator Sandra La Du informed the committee that on August 25, 2021, an annual inspection of the Marathon County Jail was conducted to address compliance and deficiencies pursuant to WI Statute 301.37(3). The inspection compared the facility and its operation to the Department of Corrections Administrative Code Chapter DOC 350, applicable state statutes, and best correctional practices. The full inspection report can be accessed in the packet [located on our website here](#).

### **Follow Up:**

La Du encouraged committee members to contact her for an appointment to tour the jail.

### **Next Meeting Time, Location, Announcements and Agenda Items:**

- A. Committee members are asked to bring ideas for future discussion
- B. Next meeting: **Wednesday, April 6, 2022, at 1:30 pm**

## 7. Adjournment

**MOTION BY MASZK; SECOND BY JACOBSON TO ADJOURN THE MEETING AT 2:20 P.M. MOTION CARRIED.**

Respectfully submitted by,  
Toshia Ranallo

[Click here to view the recording of the meeting.](#)