



**OFFICE OF KIM TRUEBLOOD
COUNTY CLERK
MARATHON COUNTY**



Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business.

ORGANIZATIONAL MEETING

THE ORGANIZATIONAL MEETING of the Marathon County Board of Supervisors, composed of thirty-eight (38) members, will convene at the Marathon County Courthouse, Assembly Room, 500 Forest Street, Wausau, on Tuesday, April 19, 2022, at 7:00 p.m. to consider the following matters:

Persons wishing to attend the meeting by phone may call into the telephone conference beginning ten minutes prior to the start time indicated above using the following number:

1-408-418-9388 Access Code 146 235 4571

The meeting will also be broadcast on Public Access or at <https://tinyurl.com/MarathonCountyBoard>

A. OPENING OF SESSION:

1. Meeting called to order by Chairperson Gibbs at 7:00 p.m., the agenda being duly signed and posted
2. Pledge of Allegiance to the Flag; Followed by a Moment of Silence/Reflection
3. Oath of Office to the Marathon County Board of Supervisors by County Clerk Trueblood
4. Reading of Notice
5. Request for silencing cell phones and other electronic devices
6. Roll Call
7. Acknowledgment of visitors

B. ELECTIONS:

8. County Board Chair
9. County Board Vice-Chair

C. ORDINANCE (Action will be taken on Tuesday, April 19, 2022):

10. Educational Presentation on County Board Rules – Rules Review Committee
11. Chapter 2 of the General Code of Marathon County, County Board Rules of Procedure to Include Chairperson Guidelines & Expectations as Referenced in County Board Rules #O-10-22

D. INFORMATIONAL DISCUSSION (Regarding Agenda Items for Tuesday, April 26, 2022):

12. Ordinances:
 - a) Town of Spencer Rezone – Larry J and Patricia Lang #O-11-22
 - b) Town of Spencer Rezone – Timothy and Amy Davis #O-12-22
13. Resolutions:
 - a) Human Resources, Finance, and Property Committee:
 1. Approve 2022 Budget Transfers for Marathon County Department Appropriations #R-29-22

2. Resolution to Increase Petty Cash Balance for the Marathon County Social Services Department #R-30-22
 3. Resolution Providing for the Sale of Not to Exceed \$19,225,000 General Obligation Health Care Project Building Bonds, 2022B #R-31-22
 4. Resolution Authorizing the Redemption of the General Obligation Airport Bonds (Recovery Zone Facility Bonds) Series 2010A, Dated December 15, 2010 #R-32-22
 5. Consideration of Potential Transfer of Property Specifically PIN 25127072849999 to the City of Mosinee #R-33-22
- b) Health & Human Services Committee:
1. Fair Housing Resolution #R-34-22
- c) Public Safety Committee
1. Acceptance of Edward Byrne Memorial Justice Assistance Grant #R-35-22
- d) Executive Committee: (Educational Information Only)
1. Education on Uniquely Wisconsin Program
 2. Education on Childcare Dream Up Grant
 3. Review & Update County Board Chairperson Guidelines & Expectations as Referenced in County Board Rules

E. EDUCATIONAL PRESENTATION

14. Issuance of and Training on iPads – CCIT Staff

F. MISCELLANEOUS BUSINESS:

15. Announcements and/or requests
16. Move to adjourn

WITNESS: My signature this 19th day of April, 2022.

Kim Trueblood
Marathon County Clerk

NOTE: The next meeting of the County Board will be the Voting Meeting on Tuesday, April 26, 2022 at 7:00 p.m. in the Assembly Room of the Courthouse.

NOTICE PROVIDED TO: County Board Members
Marathon County Departments
News Media
Posted on County Website: www.co.marathon.wi.us

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715-261-1500 or e-mail countyclerk@co.marathon.wi.us one business day before the meeting.

ORDINANCE #0-10-22

ADOPTION OF COUNTY BOARD RULES FOR 2022-2024 TERM

WHEREAS, Chapters 2 and 4 of the Marathon County General Code of Ordinances set forth the rules of procedure that govern operation of the County Board and its subordinate bodies; and

WHEREAS, each newly constituted Board of Supervisors may amend or renew these rules by simple majority vote at its April organizational meeting following its election to office; and

WHEREAS, the attached rules of procedure were reviewed by the Board of Supervisors on April 19, 2022, at the Board’s organizational meeting; and

WHEREAS, the Marathon County Board of Supervisors approved adoption of the attached County Board Rules, including the Guidelines and Expectations of the Chair document referenced therein.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Marathon does hereby ordain to adopt the attached rules of procedure in Chapters 2 and 4 of its General Code of Ordinances, including the Guidelines and Expectations of the Chair document referenced therein.

Dated the 19th day of April, 2022.

Fiscal Impact: The adopted rules will provide the process and procedure under which the Board of Supervisors is to operate but do not create a direct fiscal impact.

COUNTY BOARD OF SUPERVISORS

Chapter 2 THE GOVERNING BODY¹

Sec. 2.01. County Board rules of procedure.

COUNTY BOARD

Each newly constituted County Board may amend or renew these rules by simple majority vote at its April organizational meeting following its election to office. After adoption, the County Board Rules of Procedure may only be changed, or suspended, with appropriate notice and a two-thirds vote of a quorum of the County Board members in attendance at a County Board meeting.

- (1) *Rule 1. Hour of meetings; Organizational/Annual meeting, Additional meetings, Telephonic participation of members, Special Meetings, Cancellation of meetings.*
 - ~~(a) The monthly educational meetings of the County Board shall be at 7:00 p.m., unless otherwise ordered.~~
 - ~~(b) The ~~organizational~~ Organizational County Board meeting/~~adjourned, any adjourned organizational~~ Organizational meetings, and the annual County Board meeting, and any ~~/adjourned annual County Board business meetings~~ meeting, shall be held at 7:00 p.m. unless otherwise ordered.~~
 - ~~(c) The annual Annual meeting-meeting of the County Board shall be held on the Tuesday following the second Monday in November.~~
 - ~~(c) The ~~organizational~~ Organizational meeting shall be held on the third Tuesday in April.~~
 - ~~(d) Pursuant to Wis. Stat. § 59.11(1)(a), the County Board hereby establishes by rule the following regular meeting dates throughout the year:~~
 - ~~i. Monthly Educational meetings of the County Board shall be held at 7:00 p.m. on the third Thursday of each month, unless otherwise ordered.~~
 - ~~ii. Monthly Business meetings of the County Board shall be held at 7:00 pm on the fourth Tuesday of each month, unless otherwise ordered.~~

¹Editor's note(s)—Ord. No. O-12-20, adopted Apr. 21, 2010, amended and renewed Ch. 2 in its entirety to read as herein set out. Former Ch. 2 pertained to the same subject matter, and derived from the following legislation: O-7-87; F; '90; O-39-91; '92; O-6-92; R-66-93; O-6-94; O-4-96; O-18-97; R-94-97; 4-21-98; R-78-99; R-90-99; O-7-00; O-16-01; R-76-01; O-12-02; O-20-02; R-75-03B; R-14-04; O-10-04; O-1-05; O-10-06; O-8-08; O-14-08; O-24-08; O-15-09; O-19-09; O-21-09; O-5-10; O-8-10; O-9-10; O-10-10; O-12-10; O-14-10; O-17-10; O-20-10; O-23-10; O-26-10; O-2-11; O-8-12; O-10-12; O-11-12; O-16-12; O-19-12; O-24-12; O-3-13; O-4-13; O-5-13; O-6-13; O-17-13; O-20-13; O-21-13; O-24-13; O-25-13; O-27-13; O-29-13; O-30-13; O-33-13; O-1-14; O-3-14; O-6-14; O-7-14; O-8-14; O-16-14; O-18-14; O-20-14; O-22-14; O-23-14; O-1-15; O-16-15; O-8-16; O-9-16; O-2-17; O-7-17; O-19-17; O-27-17; O-6-18; O-7-18; O-13-18; an amendment of 4-19-18; O-8-19; O-15-19; O-25-19; O-37-19; O-10-20; and O-11-20.

(e) The County Board Chair shall have the authority to schedule additional meetings for the purpose of discussion and determination of selected agenda items.

(f) Meeting Attendance.

~~Marathon County Board Educational and Voting Meetings. Supervisors are permitted to attend all meeting of the Marathon County Board of Supervisors in person or by phone or audio-visual means until further notice. The public shall be afforded comparable access as required by law.~~

1. Educational Meetings. Supervisors are permitted to attend any monthly educational meeting of the Marathon County Board of Supervisors, or any meeting of a subordinate body of the Board, in person or by approved audio-visual means. Only members physically present for a meeting may attend a closed session discussion.

2. Monthly Business Meetings. Supervisors must attend any monthly business meeting of the Marathon County Board of Supervisors in person. The County Board Chair shall have the authority to permit attendance by approved audio-visual means at a voting meeting in the following circumstances:

- a. Inclement weather;
- b. Other emergency or unforeseen circumstance
- c. Anticipated lack of quorum.

3. Agenda requirements. Any agenda posted for a meeting of the Board, or one of its subordinate bodies, where audio-visual attendance is approved must be properly noticed to provide for audio-visual attendance for supervisors and for the public.

4. Quorum. For any meeting where audio-visual attendance is approved, a quorum of the body shall include the members present in person and the members present by approved audio-visual means.

5. Time for Quorum. In the event a quorum is not present at the scheduled start time for a meeting of the Board or any of its subordinate bodies, the chair of the body is permitted to call the meeting to order no later than fifteen minutes after the duly posted time for the start of the meeting.

(g) The County Board Chair shall have the authority to call special meetings of the Board for determination of one agenda item and to permit supervisors to participate by phone, or other audio or visual means, as long as the public is afforded comparable access as required by law.

(h) The County Board Chair shall have the authority to cancel meetings of the full board due to the following circumstances:

1. Anticipated lack of quorum.
2. Inclement weather.
3. Other emergency or unforeseen circumstance.
4. Lack of Agenda items.

(2) *Rule 2. Call to order and quorum.* The Chairperson shall call the members to order at the hour fixed for the meeting. A majority of the entire membership shall constitute a quorum to do business.

(3) *Rule 3. Preserving order and speaking.*

(a) The Chairperson of the Board or any committee of the Board shall preserve order and decorum and may speak on points of order in preference to other members. The rules of parliamentary

practice in Robert's Rules of Order, Newly Revised, shall govern in all cases where they are applicable.

- (b) Any supervisor desiring to have an item ~~not currently being considered by any committee~~ placed on the County Board agenda ~~(which is currently not being considered by any committee)~~ may ~~request that such an item be considered by contacting~~ ~~contact~~ the County Board Chairperson ~~in writing. The County Board Chairperson who shall, upon receipt of a written request,~~ refer the issue to the appropriate committee. ~~The receiving committee which shall, in turn, take up the matter and report back to the County Board Chairperson~~ within 60 days for appropriate action. The supervisor making said request shall be notified of the committee meeting and will be expected to attend the meeting to discuss the issue presented.

~~After the appropriate committee has considered the item~~ In the event an item considered by a committee is not advanced to the full County Board ~~by reviewing committee~~, any two County supervisors may make a request in writing to the County Board Chairperson that the item be placed that item on the County Board agenda considered by the full County Board. Upon receipt of such a request, the County Board Chairperson shall place the item on the Executive Committee Agenda within sixty (60) days of the County Board Chairperson's receipt of the written request. The Executive Committee shall consider whether to advance the item to the full County Board. If a majority of the Executive Committee approves, the item shall be placed on the agenda for consideration by the full County Board.

NOTE: The intent of Section (b) of Rule 3 is to provide sufficient flexibility to the Board Chairperson and Committee Chairs to set meeting agendas while also ensuring that matters proposed for consideration by supervisors are addressed in a timely fashion and not unduly delayed.

- (c) "Session" defined. For the purposes of Renewal of a defeated measure, Postponement to an indefinite time and Reconsideration, a session of the Marathon County Board shall run from the commencement of the first meeting following election of supervisors in April in even-numbered years to the commencement of the same meeting two years later.
- (d) Motion for Reconsideration.
1. A motion for Reconsideration may be brought up at the same meeting that the original vote was taken, or on the next succeeding day within the session on which a business meeting is held.
 2. In light of the Wisconsin Open Meetings Law, which requires public notice, and Marathon County's rules establishing separate educational and voting meetings, supervisors may make a request for Reconsideration to be placed on the agenda no later than 48 hours before the next scheduled educational meeting in order to permit notice to be provided to the public.
 3. The Motion may be discussed at the next educational meeting (and voted on, if notice is provided, pursuant to Rule 10), otherwise it shall be voted on at the next voting meeting.
 4. If no educational meeting is scheduled for the month following the meeting at which the original vote was taken (e.g. December or meeting cancelled), the request for Reconsideration to be placed on the agenda can be made no later than 48 hours before the next scheduled voting meeting.
 5. In the event that the original vote was taken at a meeting which took place in the month prior to the beginning of a new session of the Board, the vote may still be reconsidered, pursuant to the procedure set forth above, without the requirement of committee review, pursuant to Rule 3(b).

-
6. The request for placement of Reconsideration on the agenda shall be made to both the Board Chair and County Clerk.
 7. Weekends and Marathon County holidays shall not be counted in the calculation of 48 hours before a scheduled meeting.
- (4) *Rule 4. Presiding officer.* In the absence of the Chairperson, the Vice-Chairperson shall exercise the powers and perform the duties of the Chairperson. In the absence of both the Chairperson and the Vice-Chairperson, the members shall designate a member of the County Board to act as Chairperson.
 - (5) *Rule 5. Election of Chairperson and Vice-Chairperson.*
 - (a) At the organizational meeting of the County Board, in April of even numbered years, a Chairperson and Vice-Chairperson shall be elected to a two-year term, which shall run from supervisory election to supervisory election and in no event shall any term overlap a supervisory election.
 - (b) Whenever there are more than two candidates for an office, the first ballot shall be considered a preliminary ballot and the two persons receiving the highest number of votes will be placed on a final ballot, unless one candidate has a majority on the first ballot.
 - (c) The County Clerk will keep the voted ballots in a safe place and shall show the voted ballots to any person upon request.
 - (d) In the event a vacancy occurs due to resignation, death, or other cause, a new Chairperson or Vice-Chairperson shall be elected as soon as practicable at an adjourned meeting of the County Board, but no later than the second business meeting following the effective date of the resignation or other cause, to fulfill the unexpired two-year term of the former Chairperson or Vice-Chairperson.
 - (e) Installation of chairpersons. At the organizational meeting of the County Board, the third Tuesday in April and after the election of the County Board Chairperson and Vice-Chairperson, the newly elected Chairperson and Vice-Chairperson shall be seated.
 - (6) *Rule 6. Duties of the Chairperson of the Board of Supervisors.* The County Board Chairperson shall act in the capacity of the Chief Elected Officer of the County, and shall:
 - (a) Appoint chairpersons of all Standing committees and taskforces.
 - (b) Decide all questions of order, subject to an appeal of the County Board.
 - (c) Preserve and may speak to points of order in preference to the Supervisors.
 - (d) Be required to vote on all questions and may participate in the County Board discussion, except questions on appeal from their decision and their vote shall be recorded with the rest of the Board members' votes.
 - (e) Be an ex officio member of all committees.
 - (f) Ensure the County Board and individual Supervisors act consistently with the County Board's Rules and Policies including Rule 18 Guidelines and Expectations.
 - (g) Preside at County Board meetings in an efficient and effective manner and shall set the general tone of the meeting through positive leadership.
 - (h) Ensure the other Supervisors have access to current and pending County Board issues and processes.
 - (i) Represent or may assign a designee to represent the County at all ceremonial events or functions when so requested.

-
- (j) Have the right to speak as any other member.
 - (k) Be obligated to maintain impartiality when presiding over County Board meetings.
 - (l) Fill County Board vacancies pursuant to § 59.10(3)(e), Wis. Stats., or successor statutes.
 - 1. The chair shall convene the vice-chair to assist the chair in conducting interviews of interested candidates. The County Administrator, or his designee, shall provide staff assistance in the interview process.
 - 2. Said meetings shall comply with the Wisconsin Open Meetings Law and the chair shall communicate the date, time and location of the interviews to members of the Board of Supervisors via electronic mail.
 - 3. Although meetings shall be open to the public, candidates shall be sequestered during the interview process to minimize the risk of unfair advantage.
 - (m) Fulfill other performance expectations to the Board's satisfaction. See document entitled, "County Board Chairperson Guidelines and Expectations," which shall be maintained by the Executive Committee and reviewed from time to time by the Board.
 - (n) Consider requests received from county board supervisors and non-elected individuals appointed to serve on subordinate committees, commissions, and boards, for expense and travel reimbursement in accordance with Rule 2.01(20).
 - (o) Shall serve as a member of the City-County Information Technology Commission.
 - (p) Shall serve as either Chair or Vice-Chair of the Criminal Justice Coordinating Council pursuant to the bylaws of that Council.
 - (7) *Rule 7. Duties of the Vice-Chairperson of the Board of Supervisors.*
 - (a) Shall assume the duties of the Chairperson in the event of the Chairperson's temporary absence.
 - (b) Shall provide leadership for the oversight and implementation of the County's Strategic Plan and County 25-Year Comprehensive Plan. This duty shall include the responsibility to oversee alignment of Administrative and Department Work Plans with overarching goals as well as review and management of the process of modification of said plans in response to changing priorities.
 - (c) Shall ~~be an ex-officio member of all committees and shall~~ serve as the chair of the Rules Review Committee.
 - (d) Shall, at a minimum, attend at least one meeting of each of the Standing Committees or, as an alternative, shall consult with each Standing Committee Chair at least once per quarter.
 - (e) Other duties as assigned by the Board Chair.
 - (8) *Rule 8. Supervisor's authority to speak.*
 - (a) During Meetings of the Board. No County Board member shall speak unless the supervisor addresses the Chairperson and is recognized by the Chairperson. No County Board member shall speak more than three times on the same subject except by consent of the Board.
 - (b) Outside of Meetings. Outside of formal meetings of the County Board of Supervisors and its subordinate bodies, individual supervisors should refrain from speaking in a manner or forum that may indicate that they are representing the entire body, unless otherwise authorized to do so.
 - (9) *Rule 9. Recognition by the Chairperson; Public Comment.*

(a) Non-members addressing the Board. Any person, not a member of the County Board, desirous of addressing the Board on any subject, shall first obtain permission, such permission being requested by a County Board Supervisor, and approved by a majority vote of the Board.

(b) Public Comment Before the Board. Any person who wishes to address the County Board, ~~or one of its committees,~~ during the "Public Comment" portion of County Board meetings ~~must provide his or her name, address, and the topic he or she wishes to present to the Marathon County Clerk, or chair of the committee, no later than five minutes before the start of the meeting.~~ may only provide comment pertaining to an item on the agenda.

(c) Public Comment Before Committees. Any person who wishes to address any subordinate body of the County Board during the "Public Comment" portion of the meeting of said body may only provide comment that is germane to a topic within the jurisdiction of the body.

(d) Public Comment; Identifying Information of Speaker. Any person who wishes to speak in the "Public Comment" portion of any meeting of the County Board or its subordinate bodies must provide his or her name, address, and the topic he or she wishes to present to the Marathon County Clerk or his or her designee, in the case of comment to the County Board, or the chair of the subordinate body, in the case of comment to a subordinate body, no later than five minutes before the start of the meeting. When addressing the board or subordinate body, individuals must announce their name and municipality of residence before making comment unless otherwise required.

(e) Discretion of Chair. The Chair shall have discretion to apportion, limit or extend time according to the number of persons wishing to speak. In the event more than five persons wish to speak, the Chair shall give preference to those persons who have not previously addressed the Board, or its committees, or to persons who represent viewpoints that have not yet been expressed.

~~1. The Chair shall have discretion to apportion, limit or extend time according to the number of persons wishing to speak.~~

~~2. In the event more than five persons wish to speak, the Chair shall give preference to those persons who have not previously addressed the Board, or its committees, or to persons who represent viewpoints that have not yet been expressed.~~

~~NOTE: Rule (9)(b) has been suspended for the purpose of removing the public comment portion of meetings per Resolution #R-29-20. The suspension shall be effective until the voting meeting of the County Board held in July 2020 or as soon thereafter as the next meeting of the full Board is held.~~

(10) *Rule 10. County Board meetings.* The County Board meets twice each month to conduct business. These meetings are normally scheduled for the third Thursday at 7:00 p.m. and the fourth Tuesday at 7:00 p.m. (except in December, when the Board will meet only once). The Thursday meeting has a predominantly educational agenda, although the Board may take action on selected items, as long as the agenda reflects that a vote will occur. The majority of the actions taken by the Board will occur at its Tuesday meeting. Meeting agendas will generally proceed according to the following order:

(a) *Thursday Board Educational Meetings.*

Opening of meetings:

1. Call to order;

-
2. Pledge of allegiance; followed by a moment of silence/reflection;
 3. Reading of notice;
 4. Request for silencing cellphones and other electronic devices;
 5. Roll call;
 6. Acknowledgment of visitors;
 7. 15-Minute Public Comment Period – [Public Comments related to items on the Agenda](#)
(Note: Public Comment period to address the full Board occurs only during Educational Meetings);

~~NOTE: Rule (10)(a)7 is hereby suspended for the purpose of removing the public comment portion of meetings per Resolution #R-29-20. The suspension shall be effective until the voting meeting of the County Board held in July 2020 or as soon thereafter as the next meeting of the full Board is held.~~

8. Presentation of awards, proclamations, letters, petitions, communications, appointments, claims and memorials;
9. Review and discussion of Tuesday meeting agenda items. Each consent agenda item to be presented and discussed individually;
10. Standing Committee Strategic Plan progress update;
11. Education Presentations (policy issues);
12. Announcements and requests (30-second limit per Supervisor);
13. Adjournment.

(b) *Tuesday Board Meetings.*

Opening of Meetings:

1. Call to order;
2. Pledge of allegiance; followed by a moment of silence/reflection;
3. Reading of notice;
4. Request for silencing cellphones and other electronic devices;
5. Roll call;
6. Acknowledgment of visitors;
7. Presentation of awards, proclamations, letters, petitions, communications, appointments, claims and memorials (most items will be included in the consent agenda at the Tuesday meeting);
8. Approval of the Consent Agenda:

Consent agenda items: Each consent agenda item will be presented and discussed individually at the Thursday educational meeting. Routine consent agenda items shall be itemized in a single agenda category known as the "consent agenda" and voted on collectively at the Tuesday meeting. Prior to calling for a vote on the consent agenda, the Chairperson shall inquire as to whether any supervisor requests removal of an item from the consent agenda. If so requested by a supervisor(s), the item(s) will be removed and will be considered separately.

-
9. Policy Issues Education/Discussion and Outcome Monitoring Reports:
 1. Standing committees;
 2. Other committees and taskforces as scheduled or requested;
 3. Individual supervisors as requested by the Chairperson;
 4. Educational presentations requested by the Board;
 5. County Administration report. The Administration report may include, but shall not be limited to, updates on Strategic Plan implementation, legislative updates, educational presentations related to policy issues, and performance monitoring data;
 10. Board Policy Actions:
 1. Ordinances and resolutions;
 11. Miscellaneous Business;
 12. Announcements and requests (30-second limit per Supervisor);
 13. Adjournment.

(c) *Limiting Audio and Prohibiting Video Recording of Closed Session Meetings.*

No person, except the Marathon County Clerk, or his or her designee, who is lawfully attending a meeting of the County Board or any of its subgroups which is convened in "closed session" pursuant to § 19.85(1), Wis. Stats., may make or cause to be made an audio or video recording of the proceedings.

In the event that any voting member of the governance group scheduled to meet in closed session wishes an audio recording to be made of the closed session proceedings, he or she shall make a request to the Chairperson of the group within a reasonable time after receiving notice of the closed session.

The chairperson of the governance group shall rule on the request prior to the commencement of closed session proceedings. The chair's ruling shall be subject to appeal and may be overridden by a majority vote of members present.

The Clerk, or his or her designee, shall attend the meeting and cause any audio recording authorized under this rule to be made.

The Clerk shall be the custodian of the only recordings made of closed session proceedings under this rule. Any person with the lawful right to attend any particular closed session meeting shall have access to any recording made of that closed session by the Clerk, or his or her designee, at reasonable times upon request. The public shall not have access to said recordings until such time as the reasons for the closed session no longer exist. Upon release of closed session minutes to the public, copies of the recordings may be requested from the Clerk.

(d) *Review of Closed Session Agenda Language by Corporation Counsel.*

No agenda which calls for a vote to go into closed session pursuant to one or more of the exceptions to the Wisconsin Open Meetings Law, set forth in § 19.85(1), Wis. Stats., for the County Board or any of its subgroups, including standing committees, program committees, commissions, boards or taskforces, may be published without the review of the Marathon County Office of Corporation Counsel. The Corporation Counsel may establish guidelines of model language, which, if followed, shall be construed as compliance with this rule.

-
- (e) It is the goal of the County Board that the agendas for meetings of the Board of Supervisors and its subordinate bodies be posted. The deadline for posting an agenda for any County Board meeting shall be no later than the Friday before the week of the meeting.

(To provide sufficient time for staff responsible for posting legal notice, the agenda, information packet materials (including power point presentations), written reports and minutes of the previous meetings should be provided no later than two days prior to the agenda deadline).

- (f) *Public Hearing on the Annual Budget.*

In the event that the public hearing on the Annual Budget is held in conjunction with a regularly scheduled educational meeting, the business of said meeting will generally be ordered as follows:

Administrator's presentation of the budget.

Public Hearing on the Annual Budget.

Public Comment relative to the Educational Meeting.

All other business denoted on the Educational Meeting Agenda.

- (g) Requests for County Board Presentations

Any supervisor desiring to have an educational presentation made to the Board of Supervisors shall make a request of the County Board Chairperson in writing. The Chairperson shall consider the request and determine whether to place the presentation on a subsequent County Board agenda, forward the request to a subordinate body Chairperson for consideration, or deny the request for presentation. In the event the request for presentation is denied, the supervisor may request that the presentation be considered by the Executive Committee. If the Executive Committee approves of the request, the Chairperson shall place the presentation on a subsequent County Board meeting agenda.

- (11) *Rule 11. Roll call vote and voting.* All questions will be restated by the Chairperson prior to calling for the vote. Ordinarily, all votes on ordinances and resolutions of the Board shall be taken by electronic means, which shall record and preserve the vote of each supervisor. The Chairperson shall have the discretion to alter the method of voting where otherwise permitted by law, however, any County Board member shall have the right to call for a roll call vote on any matter or issue at any time. All County Board members present shall vote on all matters or issues placed before them, unless required to abstain due to a conflict of interest.

COUNTY BOARD COMMITTEES

- (12) *Rule 12. [Definitions.]* Following are descriptions and definitions of the acceptable forms of Marathon County workgroups which compose the county governance structure and non-governance structure.
- (a) **Standing committees** are created by the County Board by ordinance to provide leadership for the implementation of the strategic plan; and leadership and coordination of broad based policy interests for which the Board is responsible. Standing committees are created each two years consistent with the County Board reorganization. Standing committees are accountable to the County Board and their purpose is stated as: provide the leadership for implementation of the Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to their primary area of responsibility. Standing committees requesting County Board discussion of proposed policies and/or policy issues must include with their request the Standing Committee's recommendation.
- (b) **Program committees** are workgroups that are established by the County Board to provide leadership for and monitor the performance of specific county programs, services, departments and/or agencies consistent with the expectations of the County Board. Program committees are

created for a term consistent with the anticipated term of the program area for which they are responsible. Program committees are assigned to coordinate with one of the standing committees.

- (c) **Statutory committees** are workgroups that are specifically mandated by State of Wisconsin statute(s), and will most often be program committees. These workgroups will only be titled commissions and/or boards when mandated by state statute. Statutory committees are assigned to coordinate with one of the standing committees.
 - (d) **Joint committees** (commissions and/or boards) are workgroups created by the Marathon County Board in cooperation with and as part of forming a joint working relationship with one or more governmental and/or private organization(s). These workgroups will have membership composed of representatives appointed by multiple organizations. They will be formed pursuant to § 66.0301, Wis. Stats., which authorizes intergovernmental agreements, or other similar legal arrangement. These workgroups will function independent of the governance of the Marathon County Board and/or the Board(s) of other cooperating organizations, and will report to the County Board consistent with terms of the joint agreement. The term of joint committees, commissions and/or boards will be consistent with the anticipated term of the joint working relationship agreement.
 - (e) **Taskforces** are workgroups appointed to address specific issues within a specific period of time. Taskforces are created by the County Board and/or at the request of standing committees. Taskforces are responsible to report back to their assigned standing committee, and/or the County Board on a schedule as determined when they are created.
- (13) *Rule 13. Appointments to committees, boards and commissions.*
- (a) The appointment of all committees, boards or commissions shall be by the County Board Chairperson or the County Administrator and confirmed by the County Board.
 - i. Chairpersons and Vice-Chairpersons of the Standing and Program committees and task forces shall be appointed by the County Board Chair and confirmed by the County Board.
 - ii. The County Administrator shall not appoint himself to serve on any county board committee, board, or commission. This rule does not prohibit the County Administrator's service on any committee, board, or commission whereon the Administrator serves by virtue of designation of his position.
 - (b) Should a vacancy on a committee, board, or commission occur, or a vacancy in the position of chair or vice-chair of a committee, commission and/or board occur for which Marathon County has the responsibility for appointment, the appropriate appointing authority (County Board Chair or County Administrator) shall appoint a successor no later than the second meeting of the committee, board or commission after the vacancy occurs or by exception, as soon as the vacancy can be filled. Such appointment shall be for the remainder of the term for the vacant position. All committee, board and/or commission member appointments shall be approved or rejected by the County Board at the next County Board meeting following recommendation by the appointing authority.
 - (c) The County Board Chairperson shall appoint all standing committees, joint committees, program committees and task forces unless otherwise mandated by state statute.
 - (d) The County Administrator shall appoint all statutory committees, unless otherwise mandated by state statute.

-
- (e) The citizen members (non-County Board and non-staff members) of all committees, boards or commissions shall receive \$20.00 per meeting attended with the maximum compensation of \$240.00 per year, unless prohibited by law.
 - (f) Citizen members' mileage. Citizen members of committees, boards or commissions shall be paid mileage reimbursements of no less than \$2.00 per meeting and actual mileage when the total mileage is more than \$2.00 at the prevailing County mileage rate.
 - (g) Committees may audit claims. Each and every committee may examine and compare all bills and claims against the County referred to them or a summary thereof, together with the law and authority under which payment of such bill or claim is demanded and to recommend in accordance with the facts fully and in writing as to all matters to such committee for examination and report.
 - (h) Removal from committees. The Chairperson of each committee has the responsibility to lead the work of the committee and to assure that each committee member is actively engaged. Upon determining that an individual committee member is not engaged due to failure to attend committee activities, the committee Chair shall recommend to the County Board Chairperson removal of the committee member from said committee. The County Board Chairperson will notify the committee member of the recommended removal. Upon consultation with the committee member, the County Board Chairperson may recommend removal to the County Board which will take action on the removal.
- (14) *Rule 14. Creating a Marathon County Governance Subgroup — (Committee, Board, Commission, Taskforce).*
- (a) *Purpose of Subgroups.* Marathon County government predominantly uses a subgroup structure to research, develop, and recommend for adoption and monitor outcomes of County Board governance policy. To provide guidance for the development of the Marathon County governance structure, and to assure that an efficient and effective governance structure is maintained, the following process will be used to create all Marathon County Board governance subgroups.
 - (b) *Subgroup Formation Process.* Only subgroups which have been created consistent with this procedure will be recognized as a part of the formal Marathon County governance structure, and only members of formal subgroups are eligible to receive compensation and or mileage and expense reimbursement from Marathon County.
 - 1. Any Standing Committee, County Board Chairperson, or the Corporation Counsel in fulfillment of a statutory requirement may request the creation of a formal governance subgroup to be part of the Marathon County governance structure.
 - 2. The creation of any Marathon County governance subgroup is subject to approval by the Marathon County Board.
 - 3. Requests directed to the Marathon County Board for the creation of a governance subgroup shall include:
 - a. Subgroup name and classification consistent with one of the forms included in the Marathon County Board Rules document.
 - b. Purpose/Mission statement.
 - c. Delineation of the relationship to the County governance structure including the primary Standing Committee to which the subgroup will relate.
 - d. Identification of the party responsible for member appointment.

- e. Number, term, and special qualifications of subgroup membership.
- f. Duties and responsibilities of the subgroup.
- g. Description of subgroup outcome expectations including timelines.
- h. Term of the subgroup both beginning and completion dates.

(15) *Rule 15. Committee meetings.* The chairperson of each committee shall be authorized to direct the County Clerk or the department head to call a meeting of such committee. §§ 19.81—19.98, Wis. Stats., regarding open meetings shall be complied with at all times.

(a) Standing Committee Meeting Dates and Times:

1. ~~Each of the County Board Standing Committees typically meets once each month to conduct business. The following Standing Committee chairpersons are responsible for scheduling the time of each respective meeting. Standing Committees shall meet during the week of the first Thursday of each month pursuant to the following schedule:~~
 - i. ~~The Public Safety Environmental Resources Committee shall meet at 4:30:00pm on Tuesday;~~
 - ii. ~~The Health & Human Services Committee shall meet at 3:00pm on Wednesday;~~
 - iii. ~~The Infrastructure Committee shall meet at 9:00am on Thursday;~~
 - iv. ~~The Extension, Education & Economic Development Committee shall meet at 3:00pm on Thursday.~~
2. ~~The following Standing Committees shall meet during the week of the second Thursday of each month pursuant to the following schedule:~~
 - v. ~~The Environmental Resources Public Safety Committee shall meet at 3:00:30pm on Tuesday;~~
 - vi. ~~The Human Resources, Finance & Property Committee shall meet at 3:00pm on Wednesday;~~
 - vii. ~~The Executive Committee shall meet at 3:00pm on Thursday.~~
3. ~~The Human Resources, Finance & Property Committee shall also meet at 3:00pm on the same date as the monthly County Board voting meeting Tuesday of the week of the fourth Tuesday.~~
4. ~~Standing Committee Chairs may call a special meeting of their committee if action is required outside of the committee's normal business date and time, as long as Wisconsin Open Meetings laws are followed.~~

~~The Health & Human Services Committee; Environmental Resources Committee; Public Safety Committee; Infrastructure Committee; and Extension, Education & Economic Development Committee shall meet as follows during the week of the first Thursday of each month:~~

 1. ~~Tuesday—Environmental Resources~~
 2. ~~Wednesday—Public Safety; Health & Human Services~~
 3. ~~Thursday—Infrastructure; Extension, Education & Economic Development~~

~~ii. The Human Resources, Finance & Property Committee and the Executive Committee shall meet as follows during the week of the second Thursday of each month:~~

- ~~1. Tuesday Human Resources, Finance & Property~~
- ~~2. Thursday Executive~~

(b) Typical Committee Meeting Agendas:

1. Call to order;
- ~~2. Pledge of allegiance; followed by a moment of silence/reflection;~~
- ~~23. Public Comment – Public Comments must relate to a matter under the jurisdiction of the committee/body.;~~
~~NOTE: Rule (15)(b)2 has been suspended for the purpose of removing the public comment portion of meetings per Resolution #R-29-20. The suspension shall be effective until the voting meeting of the County Board held in July 2020 or as soon thereafter as the next meeting of the full Board is held.~~
- ~~34. Educational presentations/outcome monitoring reports;~~
- ~~54. Operational Functions required by statute or delegated by ordinance or resolution, including, but not limited to, public or evidentiary hearings, acceptance of donations, approval of sale of property, expending of funds or ordinance creation or modification;~~
- ~~65. Policy issue discussion and committee determination of policy recommendations to be directed to the appropriate Standing Committee by Program Committees or to the County Board by Standing Committees for its consideration;~~
- ~~76. Next meeting time, location and agenda items;~~
- ~~87. Adjournment.~~

~~(c) The deadline for posting an agenda for any committee meeting shall be no later than the Friday before the week of the meeting. (To provide sufficient time for staff responsible for posting legal notice, the agenda, written reports, information packet materials (including power point presentations) and minutes of the previous meetings should be provided no later than two days prior to the agenda deadline).~~

~~(cd) Members of any committee, commission, taskforce, or workgroup subordinate body of the county board are permitted to attend meetings of the committee, commission, taskforce, or workgroup said subordinate body in person or by approved audio-visual means; however, only members physically present for a meeting may attend a closed session discussion. must appear in person for all meetings that include discussion of an item in closed session. In all other cases, committee members may participate by phone, or other audio or visual means, as long as the public is afforded comparable access as required by law. Committee mMembers of the body wishing to participate by phone, or other by approved audio or visual means, are required to alert the proper authority in charge of agenda publication far enough in advance to ensure that sufficient notice can be provided to the public, pursuant to the Wisconsin Open Meetings Law.~~

Note: In most cases, Wisconsin Open Meetings Law requires 24 hours' notice to the public.

Note: The typical agenda referenced above may be modified as necessary by the Chair of the respective committee to accommodate committee business.

(16) *Rule 16. Standing Committee and other Committee, Boards, Commissions, Taskforce, etc., Chairperson and Vice-Chairperson Duties and Responsibilities.*

(a) ~~___~~ *{Duties of Committee, Board, Commission, and Taskforce Chairperson.}* Committee, Board, Commission, Taskforce Chairpersons should:

1. Preside at and conduct all meetings consistent with Robert's Rules of Order and in accordance with the County's Value statements. In the event that a quorum is not present, no meeting shall be called to order. The chair will schedule the next meeting.

Note: This rule codifies Marathon County's longstanding practice of conducting meetings only when a quorum of the membership is present. While it is understood that other groups may conduct meetings for "informational purposes only," Marathon County has historically recognized the high risk for a "walking quorum" in this situation and does not permit meetings of Board or subgroups to occur without quorum.

2. Establish the Agenda for all meetings, in collaboration with the appropriate County support staff.
3. Lead the group's efforts to develop goals, objectives and general policy for its programmatic area of responsibility and monitor outcomes consistent with the County's Strategic Plan.
4. Generate ideas and resolve policy interpretation issues consistent with the best interest of the entire County.
5. Understand and utilize the appropriate reporting relationship between and among County Board Supervisors, Committee Chairpersons, the County Board Chairperson, the County Board, County Administrator and other County staff assigned to support the group's work.
6. Recommend draft policy statements to the appropriate Standing Committee for its consideration and that of the County Board.
7. Monitor department adherence to County Board policy, and the performance of programs within its area of responsibility.
8. Represent the group and the group's goals and objectives to the general public and the media in a manner consistent with the County's Core Values.
9. Monitor Committee, Board, Commission, Taskforce member attendance and participation, encouraging all members to attend and to fully participate in discussions and decisions of the group.
10. Involve all group members in the process of identifying agenda items to be included in meeting agendas.
11. Annually, but not later than the May meeting of the committee review the Committee, Board, Commission, Taskforce Mission Statement, Bylaws, Procedures or other documents which guide the functioning of the group.
12. Recommend removal of committee members who are not attending committee activities.

(b) *Additional Duties and responsibilities of Standing Committee Chairs.* In addition to the above duties and responsibilities of Committee, Board, Commission and Taskforce Chairpersons, Standing Committee Chairpersons are expected to provide leadership for:

-
1. The County's Strategic Plan by serving as a member of the Marathon County Executive Committee, and assumes the duties this position entails including, but not limited to, assisting the County Board Chair with the creation of County Board meeting agendas.
 2. Establishment of outcome expectations for the broad areas for which the Standing Committee has responsibility.
 3. Creation of outcome monitoring criteria for the programmatic areas within the committee's purview, and monitor the organization's performance consistent with County expectations.
 4. Standing Committee's establishment of County priorities for the broad based area for which the Standing Committee has responsibility.
 5. Establishing a Standing Committee process for administering/approving education and travel expenditures for County Board Supervisors who request travel as a Standing committee member, and/or as a member for each of the other Committees, Boards, Commissions, Taskforces, etc. which operate within the purview of the Standing Committee.
 6. Establishing a process for the review and approval of all CIP requests submitted by Committees, Boards, Commissions and Taskforces within the Standing Committees purview ~~prior to their being submitted to the CIP Committee for its review and ranking.~~
 7. Making the necessary arrangement for and present and/or delegate the responsibility for presenting the Standing Committee's policy recommendations to the County Board.
 8. Proactive discussion and research of policies which will result in the improved performance of the County.
 9. Formulating as part of the annual budget, a prioritization of resource allocations within the Standing Committee's areas of responsibilities, and present these priority recommendations to the Executive Committee.
 10. Meeting to confer with the County Board Chair and Vice-Chair in the event that immediate response to proposed state action regarding matters under the jurisdiction of the committee is required. Any such meeting shall be held in accordance with the Wisconsin Open Meetings Law.

(c) Duties and responsibilities of Committee, Board, Commission, and Taskforce Vice-Chairpersons. A Vice-Chairperson of a committee, board, commission, or taskforce shall:

1. Assist the Chairperson of the Committee, Board, Commission, or Taskforce with agenda preparation;
2. Assume the duties of the Chairperson of the Committee, Board, Commission, or Taskforce in the absence, unavailability, or incapacity of the Chairperson, including during periods of time where the position of Chairperson is vacant. Duties of the Chairperson shall return to the Chairperson at the time that the Chairperson is no longer absent, unavailable, or incapacitated, or when the vacancy in a Chairperson's position has been filled. This subsection does not alter the process for filling vacancies pursuant to Section 2.01(13)(b) of this Code.

(d) Additional duties and responsibilities of Standing Committee Vice-Chairpersons. In addition to the duties and responsibilities outlined in subsection (c) above, Standing Committee Vice-Chairpersons shall:

1. Attend and participate in meetings of the Marathon County Executive Committee as a non-voting member;
2. In the event the Standing Committee Chairperson is absent, unavailable, or incapacitated, or the Standing Committee Chair position is vacant, the Vice-Chairperson shall act in the place of the Standing Committee Chairperson as a voting member of the Executive Committee.
3. Act as the Standing Committee's liaison to the Vice-Chair of the County Board as to the Standing Committee's implementation of the County's Strategic Plan and County 25-Year Comprehensive Plan;

(ee) *Authority of a standing committee to retain independent counsel.* Upon approval by standing committee to engage outside legal counsel, the chair of the standing committee shall contact Corporation Counsel and act in accordance with policy for procurement of professional attorney services set forth in Chapter 3 of this Code.

- (17) *Rule 17. ~~Committee powers restricted~~Conflict Between Committees.* The Marathon County Governance structure and the Organization Governance Chart have been created for the purpose of providing a clear pathway to facilitate the coordination and prioritization of County services, programs and policy formation. ~~The structure is not intended to preclude any group which is part of the County's formal governance structure from proposing governance policy or other issues for consideration by the Marathon County Board.~~ No standing committee may override the recommendation of any other standing committee. In the event of a conflict, the recommendation of the standing committee from which the matter originated shall be offered to the County Board.

COUNTY BOARD SUPERVISORS

- (18) *Rule 18. Guidelines and expectations for County Board Supervisors.*

(a) Marathon County Board is a leadership body which makes policy determinations primarily, but not limited to, the following:

1. The mission of the County.
2. The services and programs the County provides (the range of services currently provided includes programs that foster economic opportunity, public safety, transportation, health, recreation, education, environmental protection).
3. Resource allocation; levying property taxes, approving borrowings adequate to fund operational and capital expenditures.
4. Appointing and evaluating the job performance of the County Administrator.
5. Individual Board members contribute to the policy making through Information gathering and analysis, constituent contacts, public hearings, public debate and voting on policy issues.

(b) Attendance at Meetings.

1. Supervisors are expected to attend all meetings of the bodies to which they are elected or appointed. In the event a supervisor is unable to attend a meeting, that supervisor shall notify both the chair of said body and the Marathon County Clerk of their inability to attend no less than two business days prior to the scheduled meeting, or as soon thereafter as practicable.
2. ~~County Board members who cannot attend any Board or Committee meeting are expected to be excused by reporting their absence in advance to the County Clerk,~~

~~County Board Chairperson, Committee Chairperson or staff, as a courtesy to the other members and to assure advance warning of possible lack of quorum. In order to ensure compliance with Wisconsin Open Meetings Law, any supervisor not appointed to a subordinate body who desires to attend a meeting of said body shall notify the chair of said body and the Marathon County Clerk of their intent to attend a scheduled meeting no less than two business days prior to the scheduled meeting.~~

(c) Specific Board and individual supervisor duties:

1. Consider and act upon policies in the form of ordinances and resolutions that come before the Board which is charged with setting policy for County Government.
2. Analyze and adopt the annual budget.
3. Communicate observations and opinions with regard to the County Administrator's job performance to Board leadership and participating in the establishment of the County Administrator's plan of work.
4. Establish Board policies and rules.
5. Review and update public policies already in place.
6. Consider and act upon statutorily required matters such as [department head appointments](#), zoning amendments, farmland preservation agreements, claims against the County, etc.
7. Communicate with residents and groups with regard to policy preferences and assist residents with individual complaints/problems.
8. Advocate on behalf of the County with State and Federal officials on policy issues germane to the welfare of the residents of Marathon County.

(d) Conflicts of Interest.

1. In this section, the following definitions apply:
 - a. "Immediate family," means a county board supervisor's spouse or any relative by marriage, lineal descent or adoption who receives, directly or indirectly, more than one-half of his or her support from the supervisor, or from whom the supervisor receives, directly or indirectly, more than one-half of his or her support.
 - b. "Organization," means any corporation, partnership, proprietorship, firm, enterprise, franchise, association, trust or other legal entity other than an individual or body politic.
2. Except as otherwise provided in Paragraph 3, no County Board Supervisor may:
 - a. Take any official actions substantially affecting a matter in which the Supervisor, a member of his or her immediate family or an organization with which the Supervisor is associated, has a substantial financial interest.
 - b. Use his or her office or position in a way that produces or assists in the production of a substantial benefit, direct or indirect, for the county board supervisor, one or more members of the supervisor's immediate family, either separately or together, or an organization with which the supervisor is associated.

3. Paragraph 2 does not prohibit the County Board Supervisor from taking any action concerning the lawful payment of salaries or employee benefits or reimbursement of actual and necessary expenses, or prohibit a supervisor from taking official action with respect to any proposal to modify a County ordinance.
4. Any person who is elected to serve as a County Board Supervisor or any person whose appointment to serve on any board, commission or task force is approved by the County Board shall, within 60 days of said election or appointment, review his or her economic interests and those of his or her immediate family and sign a sworn statement identifying all known conflicts.
5. Because conflicts may arise during the course of the term that are not apparent at the commencement of a term, all supervisors and committee, commission, board or task force members shall review the agenda prior to each meeting. At the beginning of the meeting, or as soon thereafter as they perceive a possible conflict or the appearance of impropriety, the supervisor or commission, committee, board or task force member shall identify any items on the agenda which may create a conflict of interest or the appearance of impropriety. That person will then be excused from all discussion and voting of the identified agenda item. All agendas shall provide an opportunity for supervisors or committee or task force members to identify such conflicts of interest.
6. If the supervisor or committee, commission, board or task force member has a question regarding a possible conflict of interest, he or she may seek an advisory opinion from the Corporation Counsel pursuant to § 19.59(5), Wis. Stats.

State law reference(s)—Note: This section is derived from § 19.44 and § 19.59, Wis. Stats., Code of Ethics for Local Government Officials. It addresses legislative as well as quasi-judicial acts of legislators that have been subject to frequent interpretation by the Wisconsin Ethics Board. This section should be read in conjunction with other Ethics Laws, including § 946.13, Wis. Stats., of the Criminal Code, which prohibits private interests in a public contract and § 1.05 of this Code, which prohibits the receipt of gifts, gratuities or anything of value by all county officials and employees.

(19) *Rule 19. Compensation.*

- (a) Supervisor and Board Chair Salaries. Annual salary for the positions of supervisor ~~and~~ board chair ~~and board vice-chair~~ shall be set by the County Board, pursuant to § 59.10(3)(i), Wis. Stats., (Alternative Method of Compensation), which provides as follows: "[T]he board may at its annual meeting [the Tuesday after the second Monday of November], by a two-thirds vote of the members entitled to a seat, fix the compensation of the supervisors to be next elected at an annual salary for all services to the county including all committee services ... The board may, in like manner, allow additional salary for the ... chairperson of the board." and § 59.12(2), Wis. Stats., which provides that the board may provide for payment of additional compensation to the vice-chairperson. A vote will be taken in November of odd-numbered years for the next succeeding two-year term. By rule, and unless modified as set forth below, the initial resolution before the board will provide for a three-percent annual increase in salary to County Board members and the chair to be effective the first pay period in April following the Spring Election of supervisors in even-numbered years, and January 1 of odd-numbered years. Any recommended modifications to the initial resolution will be developed and proposed to the County Board by the Human Resources, Finance and Property Committee.
- ~~(b) Vice Chair shall receive an additional \$3,500.00 of annual compensation above base salary.~~
- ~~(c)~~ Chairs of Standing Committees, excluding the County Board Chair and Vice-Chair, shall receive an additional ~~\$600~~\$800.00 of annual compensation above base salary.

(c) Vice-chairs of standing committees, excluding the County Board Chair and Vice-Chair, shall receive an additional \$200.00 of annual compensation above base salary.

(d) Method of Payment. County Board salaries shall be paid in biweekly increments by direct deposit to each supervisor.

(20) *Rule 20. Expenses reimbursements and travel.*

(a) County Board Supervisors who receive reimbursement for travel or educational expenses from any other sources for attendance at the same event shall not be eligible to receive reimbursement from Marathon County.

(b) Intent: As leaders in the development of County policy, County Board Supervisors are encouraged to participate in meetings, and to attend educational programs which are germane to the function of the County Board Supervisors role (see Rule 18). The County may reimburse pre-approved education and travel expenses incurred by County Board Supervisors, and as appropriate for community members consistent with this policy and within the County's budget allocations for attendance of the following activities;

1. Scheduled County Board and its committee, boards, taskforces and commission meetings;
2. Community meetings which are pertinent to County Board business;
3. Regional, state and national meetings in which issues of importance to Marathon County are being discussed;
4. Local, state and national education programs in which County Board Supervisors and/or community members can gain knowledge that improves their ability to develop and recommend policy for Marathon County.

(c) Budgeting: Budgeting for County Board Supervisor and community member travel and education expenses relative to each of the activities referenced in Rule 20(a), including meetings of the Wisconsin Counties' Association (WCA) and the National Association of Counties (NACo), will be overseen by the Executive Committee of the County Board of Supervisors. On an annual basis, the Executive Committee shall review the previous years' travel and education expense allocation and determine whether any modification is appropriate. In the event the Executive Committee finds a modification to be necessary, it shall recommend the revised allocation for the upcoming year's budget to the Administrator for inclusion in the annual budget.

1. No County Board committee, board, taskforce or commission and no county department shall maintain or reimburse funds for supervisor or community member travel.

(d) When Pre-approval is required:

1. Supervisor travel to attend scheduled meetings of the County Board or any committee, board, taskforce or commission, of which the particular supervisor is a member, does not require prior approval.
2. Reimbursement of travel expenses incurred for participating in regional organizations in which Marathon County is a member are deemed to have been approved when the individual supervisor is appointed to serve on that committee, board or commission and will only be paid if the regional organization does not reimburse expenses.
3. NACo and WCA appointments - at the May meeting of the County Board, held during even years, the County Board Chairperson shall appoint, subject to confirmation by the County Board of Supervisors, up to three supervisors to serve on NACo steering committee(s), up to three supervisors to serve on WCA steering committee(s), and up to three individuals (supervisors and county staff) to serve on the WCA County Ambassador Program (CAP

team). By virtue of these appointments, travel reimbursement for these individuals to attend appropriately called meetings of these groups is approved.

4. All other reimbursement for travel and education expense, including reimbursement for attendance of (1) county board committee, board, taskforce, or commission meetings of which the particular supervisor is not a member and (2) all non-County Board scheduled local, regional, state and national meetings or educational programs—except for meetings of the Eastern and Western Towns Association— must receive prior approval.

(e) Pre-approval Process:

1. All requests for pre-approval of expense reimbursement shall be made in writing, or via electronic mail, to the County Board Chairperson no less than two weeks prior to the date of travel, if practicable, for consideration in accordance with Rule 2.01(6). Failure to obtain appropriate prior approval disqualifies the supervisor from receiving County reimbursement for expenses.

(f) Reimbursement submission:

1. Supervisors and community members approved to attend a meeting(s) and or educational program shall be reimbursed for expenses based upon the County's current reimbursement policies and practices. Travel reimbursement will be for the most appropriate mode of travel. This includes coach or economy class rate for the least expensive route if traveling by air or mileage for the most direct route reimbursed at the current county rate for the driver of the private vehicle, but not to exceed airfare. Mode of travel must be included in the request for reimbursement and approved as part of the prior travel approval. Supervisors traveling to the same activity are encouraged to combine their travel to contain costs whenever possible. Per diem and lodging reimbursement will not begin until the first day of the conference or meeting, unless schedules require arrival the day before.
2. Supervisors or community members who receive reimbursement for travel or educational expenses from any other sources for attendance at the same event shall not be eligible to receive reimbursement from Marathon County.
3. Supervisors and community members seeking reimbursement shall complete an electronic approved reimbursement form on a quarterly basis, delivering the document and all requisite vehicle insurance information to the County Clerk for verification no later than two-weeks from the close of each quarter (i.e., by April 15, July 15, October 15, and January 15). After reviewing the personal vehicle insurance information provided in accordance with the applicable Marathon County Employee expense reimbursement policies, the County Clerk shall forward the reimbursement request to the County Board Chairperson for review and approval.
4. Mileage - Supervisor attending any approved meeting will be reimbursed for four (4) miles of travel per meeting or the actual mileage traveled, at the prevailing county rate, whichever is greater.

(g) National Association of Counties (NACo) and Wisconsin Counties' Association (WCA) travel reimbursement:

1. Supervisors who request reimbursement for attending any NACo or WCA activities must work with the County Clerk's office when making travel arrangements.
2. NACo and WCA Steering Committee appointments - at the May meeting of the County Board, held during even years, the County Board Chairperson shall appoint, subject to confirmation by the County Board of Supervisors, up to three supervisors to serve on NACo

steering committee(s), and up to three supervisors to serve on WCA steering committee(s). By virtue of these appointments, travel reimbursement for these individuals to attend appropriately called meetings of these groups is deemed pre-approved. Funding for these activities will come from the County Board's designated travel budget.

3. NACo Summer Conference and NACo Legislative conference - subject to budgetary allocations, up to three (3) supervisors can be selected to attend the NACo Summer Conference and Legislative Conference. Attendees shall be selected in accordance with subsection 1 above. By virtue of these appointments, travel reimbursement for these individuals to attend appropriately called meetings of these groups is deemed pre-approved. Funding for these activities will come from the County Board's designated travel budget.
 4. WCA Annual Convention - Supervisors shall be eligible for expense reimbursements, with preference first given to the Board Chairperson, Vice-Chairperson, all standing committee chairpersons and the chairpersons of other statutory committees/boards. If a committee chairperson is unable or unwilling to attend, the committee chairperson may recommend an alternate designee from the respective standing committee to the County Board Chairperson. Those planning to attend should advise the Board Chairperson, who shall confirm that budgetary allocations are sufficient to cover the expenses of those interested in attending. Selections of County Board Supervisors, pursuant to this section, shall be based on the supervisor's interest, and relevance of conference content to the County's interests.
 5. WCA Annual Legislative Conference - up to four supervisors shall be eligible to receive reimbursement for attendance. Preference shall first be given to the Board Chairperson and Vice-Chairperson. If the Board Chairperson and/or Vice-Chairperson are unable or unwilling to attend, alternates may be designated by the County Board Chairperson. Attendance is subject to budgetary allocations. Selections of County Board Supervisors, pursuant to this section, shall be based on the supervisor's interest, conference content, and County issues on the conference agenda.
 6. Other WCA events are subject to the pre-approval process outlined in subsection (d) of this Rule.
- (h) Nothing in the policy shall prohibit County Board Supervisors from attending any educational opportunity, including NACo and WCA events, at their own expense if they are not pre-approved for reimbursement under this section.

COUNTY BOARD/COUNTY ADMINISTRATOR RELATIONS

- (21) *Rule 21. Relationship between County Administrator and County Board.* As the County Board's only employee, the relationship between the County Administrator and the County Board is extremely important to the success of County government. The County Board is charged with providing direction, counsel, supervision, and support to, and conducting performance appraisals with, the County Administrator. The County Administrator serves at the pleasure of the County Board, and is responsible for administering the work of the County organization. The County Administrator has the authority to direct the County workforce and other resources in consultation with the County Board's Executive Committee as required to accomplish the County government's work, goals and objectives as determined by the County Board.
- (a) *Administrator's Plan of Work.* Each year the County Administrator will prepare for approval by the County Board, at its January meeting, a plan of work for the succeeding year (January to December). The content of the plan of work will address the goals and objectives described in the County's strategic plan, and all other Board documents and discussions which identify work to be

accomplished that is consistent with the County Administrator's position description. While many plan items will require greater than one year to complete, accomplishments to be made within the fiscal year will be identified in the plan, and progress reports will be provided as requested by the Executive Committee, but no less than annually to the County Board. While it is anticipated that unforeseen work will develop during the course of the year, the Administrator should make their best effort to identify as much as possible all major projects to be undertaken. The Executive committee of the County Board, with the County Administrator, has the responsibility to review and to modify the plan as required during the year, to assure the highest priority work of the county is addressed.

(b) *Annual Performance Appraisal.*

1. Each January the Executive Committee of the County Board will conduct a performance appraisal of the County Administrator consistent with the pay for performance process established for county employees. The County Administration's evaluation will include: Contribution to organizational culture, demonstration of core values behavior, job deliverables (results and goals) and completion of professional development. Performance Ratings shall be the same as are applied to all other employees (e.g. Exceptional, Successful, Needs Improvement). In January of each even-numbered year, as part of the performance appraisal process, the Executive committee will conduct a written survey of the entire County Board requesting an evaluation of the County Administrator's performance. The survey will include questions which allow Supervisors to assess the performance of the Administrator on the following criteria for the preceding two years. In December of each odd-numbered year, the Executive Committee shall conduct a training with the County Board to prepare members to make full use of the survey.
 - a. Contribution to a strong effective organizational culture.
 - b. Demonstrated ability to model behavior that exemplifies the County's core values.
 - c. Performance of Job Deliverables in the following essential job functions:
 1. Progress in accomplishing the goals included in the preceding two years of work plans;
 2. Effectiveness in administering the county's workforce and fiscal resources;
 3. Effectiveness in building and maintaining relationships with stakeholders.
 - d. Achievement of professional development goals.
2. The County Board will review the Administrator's performance at its February meeting. The purpose of said meeting shall be to review comments received, verify the accuracy of impressions expressed and provide an opportunity for the Board to be educated regarding the process and the relative roles and responsibilities of the parties. The Executive Committee will meet following the full Board's review at the February meeting in order to draft a summary of the appraisal. The Executive Committee of the Board will discuss the draft summary with the County Administrator soliciting comment and feedback. The Board will review and finalize the summary at its March regular meeting. The final summary shall be presented to the Administrator and then shall be released to the public and placed in the Administrator's personnel file.
3. At all phases of this process, any Marathon County governmental body shall have the option to convene in closed session, pursuant to § 19.85(1)(c), Wis. Stats., (or other

applicable or successor statutes) for the purposes of "[c]onsidering employment, promotion, compensation, or performance evaluation data" regarding the Administrator, as long as said sessions are properly noticed in accordance with Wisconsin Open Meetings law. It is the express policy of this Board to make full usage of the closed session procedure cited above and to exclude the Administrator from some discussions to ensure that an accurate and thorough appraisal occurs.

- (c) *Administrator Performance Improvement Plan.* As part of the County Administrator's performance appraisal process, the Executive Committee may elect to draft a written Performance Improvement Plan (PIP) for the Administrator. The purpose of this plan shall be to identify specific improvement(s) and/or establish other criteria to be assessed that address only areas of the appraisal that are identified as "Needs Improvement." The Executive Committee may schedule a follow up appraisal in its discretion. This plan, if any, will be shared with the Board at its March meeting, and with the Administrator, and shall be placed in the Administrator's personnel file along with the appraisal summary described above, but not released to the public.
 - (d) *Compensation.* The Administrator's compensation shall be administered in a manner that is consistent with the pay-for-performance model applied to all other County employees.
- (22) *Rule 22. Joint Venture Approval Procedure.*
- (a) *Purpose.* The purpose of this rule is to standardize the procedure and criteria to be used by the Marathon County Board and its Administration when considering formation of statutory joint ventures and joint ventures in which Marathon County incurs significant increased liability. The rule applies to proposed joint venture agreements of any form with another/other public or private entities when the joint venture initiative results in the formation of an independent governance structure through the creation of a separate, distinct and independent board of directors for the proposed joint venture.
 - (b) *Application.* While adherence to both the procedure and the criteria provided in this rule would be of value when considering all future cooperative/collaborative working relationships with other public and private entities, adherence to this rule is only required in instances as described above. Acceptance of grants and structuring of working relationships with other parties when no formal organizations or increased liability is anticipated are exempt from this rule.
 - (c) *Effect on current joint ventures.* Statutory joint ventures formed in the past and currently in force will be expected to adhere to these guidelines when they are modified and/or when renewed at the end on the term of the agreement. Clarification and improvement in current agreement stipulations are always encouraged and should be made when opportunities occur.
 - (d) *Phase I. Joint Venture Opportunity Initiation:* This phase can be initiated or responded to by the appropriate standing committee chair or the County Administrator.
 - 1. Description of the shared purpose opportunity:
 - a. Alignment of the participating organizations purposes.
 - b. Aligned/Complimentary expected outcomes.
 - c. Extent to which the opportunity supports the objective of an existing County plan.
 - 2. Description of the proposed form of joint venture organization:
 - a. Joint venture legality and within County's authority, if evident. If not evident, the determination of legality can be postponed to Phase II.
 - 3. Proposed scope of service(s):

-
- a. Geographic service area.
 - b. Target customers.
 - c. Service(s) description.
 4. Describe the desirable characteristics and experiences of the proposed joint venture participants.
 5. Obtain standing Committee support of the proposed joint venture and moving the idea forward to the County Board.
 6. Seek approval of the County Board to continue to pursue the opportunity.
- (e) *Phase II. Pursuing Joint Venture Formation:*
1. Determination of who is responsible for the project management role which entails investigating the joint venture formation (staff, or designated Marathon County Board member(s)):
 - a. Point of contact.
 - b. Reports back to the County Board.
 - c. Media contact.
 - d. Responsible for ensuring compliance with open meeting law/local rules.
 - e. Authority to enter into tentative agreements on behalf of the County.
 2. Determination of the need for external consultant assistance and distribution of the costs for the same.
 3. Delineation of the formation process:
 - a. Public meeting requirements.
 - b. Timelines and sequence of activities and events.
 4. Written agreement outlining the formation process which has been agreed to by all parties including assumption of costs to be incurred and allocation among the parties, confidentiality requirements, etc.
 5. Report progress to the Standing Committee and the County Board.
- (f) *Phase III. Formation Process Implementation:*
1. Selection of the consultant (if needed).

NOTE: The factors identified in [2] through [5] below must all be addressed (except [4]d.) but it is not necessary that each be addressed in any particular sequence.
 2. Governance:
 - a. Structure and decision-making authority. Clarify the oversight body structure and its decision-making authority.
 - b. Bylaws formation (how and by whom can they be changed?).
 - c. Form of governance (intergovernmental agreement, statutory, partnership, non-profit, etc.).
 - d. Ownership.

-
- e. Public reporting of meeting agendas and minutes. Determine whether such public reporting is required by law or desirable as a best practice.
 - f. Targeted outcomes including reporting and monitoring.
3. Scope of services:
 - a. Geographic service region.
 - b. Specific type of service(s), standards, pricing, subcontracting, bidding requirements, quality auditing, external certification requirement, etc.
 - c. Customers.
 - d. Future expansion opportunities.
 4. Fiscal impacts/risks:
 - a. Required fiscal commitments.
 - b. Financial viability of proposed participants.
 - c. Responsibility for providing for facilities, employees, communications/marketing, insurance, financial investments.
 - d. Assumptions about and alternatives in the event of changed economy, regulations, demographics, changes in state or other external support? (not mandatory)
 - e. Origin of support services i.e. IT, human services, fiscal services.
 - f. Who will be the employer and fiscal agent?
 - g. Standards for employee compensation.
 - h. Transitioning of current employees of participating organizations.
 - i. Fiscal and compliance audit requirements.
 5. Agreement duration provisions:
 - a. Term of agreement.
 - b. Agreement to regularly review the agreement and to propose changes and designation of responsibility to see that the review is complete and timely.
 - c. Provisions for expansion of and/or discontinuation of participants.
 - d. Unwind provisions.
 6. Approval by the Standing Committee and referral to the County Board for consideration.
- (g) *Phase IV. Joint Venture Approval:*
1. Development of the schedule to be pursued to obtain participating organization approval.
 2. Preparation of documents required for approval of participating organizations.

(O-12-20; R-29-20; O-17-20; O-23-21; R-58-21)

Sec. 2.02. Fiscal impact-; Bills; Claims; Appropriations.

(1) (1) — Fiscal Impact Estimate.

(a) Fiscal Impact Estimate Required. Every motion, resolution or ordinance which makes an appropriation or which increases or decreases an existing appropriation, fiscal liability or anticipated revenue shall, before any vote is taken on the same by the County Board, have attached to it a reliable written fiscal impact estimate of the anticipated changes in related appropriations, fiscal liabilities or anticipated revenues for the current County budget or budgets to which it relates, along with any known or reasonably ascertainable projections for the impact of such changes in future similar budgets.

(b) ~~(2)~~ Exceptions. The annual County budget, when under consideration during the regular annual review period, shall be exempt from this requirement. Amendments to the Human Resources, Finance and Property Committee's proposed Annual Budget must be presented and voted upon as individual items by the County Board.

(c) ~~(3)~~ Board May Not Act. Any proposed report, resolution or ordinance which fails to contain such reliable written fiscal impact estimate may not be affirmatively acted upon by the County Board until such estimate is presented to the full County Board unless a two-thirds majority of the County Board membership present and voting, affirmatively votes to waive the requirement.

(d) ~~(4)~~ Role of County Administrator. The County Administrator or their designee shall work with appropriate department heads and County Board committees in providing such fiscal impact estimates where required.

(2) ~~(5)~~ Bills or Claims Against County. All bills or claims against the County, except claims or bills of the County Board members, and all matters requiring action by the County Board shall be filed with the County Clerk at least five days before the meeting of the County Board and all bills against the County or claims for services rendered shall be itemized fully and completely.

(63) Non-budgeted Appropriations. All reports or resolutions appropriating any money or dealing with expenditures of money not provided for in the adopted County budget shall be passed on a two-thirds vote of the membership of the County Board.

(74) All bills or summary shall be referred to the proper committee without reading but before final allowance, a summary of the bill together with a report of the committee to whom same was referred shall be read by the Clerk.

(85) It shall be in order for any member to call for the reading of any accounts by items and on request a separate vote shall be had on the allowance of any account or item, unless the Board shall be under operation of the previous question.

(6) Receipt of Grants. Grant funds that are not provided for in the adopted County budget shall be approved by the Human Resources, Finance and Property Committee. Receipt and approval of such grant funds shall begin with the completion of a budget transfer form that is forwarded for review and approval.

(a) Grant-funded Position. If new grant funds are proposed to be utilized to fund a new position, the County Board must approve the use of non-budgeted grant funds to create and fund the position.

(O-12-20)

Sec. 2.03. Supervisory districts.

There shall be 38 Supervisory Districts in Marathon County with one supervisor elected for and from each district, with the districts being specifically outlined and described in ~~the "Description of Marathon County~~

Supervisory Districts, 2011;" Map 1, "City of Wausau/Wausau Urban Area Supervisory Districts, 2011, Marathon County, Wisconsin;" and Map 2, "Marathon County Supervisory Districts, 2011" and attached legal descriptions therefore, attached to Ordinance Resolution No. ~~RO-977-121~~ and made a part hereof by reference as if fully set forth, the locations of said districts being as generally described below:

Supervisory Districts	
Number	Boundary
1	Wards 1 and 2 in the City of Wausau
2	Wards 3, 4, 5, and 95 in the City of Wausau
3	Wards 6 and 8 in the City of Wausau
4	Wards 7 and 12, 10, 11, 12, and 31 in the City of Wausau
5	Wards 13 and 14 in the City of Wausau
6	Wards 15 and 16 in the City of Wausau
7	Wards 17 and 18, 29 and 34 in the City of Wausau
8	Wards 19 and 20 in the City of Wausau
9	Wards 25, 26, 27, 28, 30, 33, 35, 36, and 37 in the City of Wausau, Ward 3 in the Town of Stettin <u>10 and 11 in the City of Wausau and Ward 3 in the Town of Stettin</u>
10	Wards 21 and 22 in the City of Wausau
11	Wards 4 and 923, 24, and 32 in the City of Wausau
12	Towns of Wausau and Easton <u>Texas and Wausau</u>
13	Village of Brokaw, Towns of Texas, Hewitt, Harrison, and Plover <u>Towns of Hewitt, Harrison, Easton, Plover, and Ward 1 Town of Norrie and the Village of Birnamwood</u>
14	Villages of Birnamwood, Hatley, and Elderon, and the Towns of Norrie, Elderon, and Reid <u>Villages of Hatley and Elderon, and the Towns of Elderon and Reid, Ward 11 of the Village of Kronenwetter, and Ward 2 of the Town of Norrie</u>
15	Wards 6—10 in the Village of Kronenwetter
16	City of Schofield and Ward 69 in the Village of Weston
17	Wards 1—4 in the Village of Rothschild
18	Wards 5 and 6 in the Village of Rothschild, and Wards 1 and 13 in the Village of Weston
19	Wards 34 and 5, and 10 in the Village of Weston
20	Wards 4, 6, and 78 and 9 in the Village of Weston
21	Wards 2 and 3, 11, and 12 in the Village of Weston
22	Towns of Ringle and Weston, and Ward 78 in the Village of Weston
23	Wards 1—5 in the Village of Kronenwetter
24	Towns of Franzen, Bevent, Guenther, Wards 1 and 2 in the Town of Knowlton, and Wards 76 and 8 in the City of Mosinee
25	Towns of Bergen and Green Valley, Ward 3 in the Town of Knowlton, Ward 1 in the Town of Emmet, and Ward 2 in the Town of Cleveland
26	Wards 1— 5 and Ward 76 in the City of Mosinee
27	Town of Day, Wards 2 and 3 in the Town of McMillan, Wards 12, 20, 21, 241 – 3 in the City of Marshfield
28	Town <u>of Spencer</u> and Village of Spencer
29	Village of Stratford, Town of Eau <u>Pleine</u> , Ward 1 in the Town of McMillan, and Ward 1 in the Town of Cleveland, and Ward 1 in the Town of Brighton
30	Cities of Abbotsford and Colby, Villages of Unity and Dorchester, and the Towns of Holton, Hull, and <u>Ward 2 of the Town of Brighton</u>

31	Village of Fenwood, Towns of Johnson, Frankfort, Wien, and Rietbrock
32	Village of Edgar, Towns of Rib Falls and Cassel
33	Village of Marathon City, and Wards 1, and 2, and 5 in the Town of Stettin
34	Village of Athens, Towns of Bern, Halsey, and Hamburg, and Ward 2 in the Town of Berlin
35	Towns of Marathon and Mosinee, and Ward 2 in the Town of Emmet
36	Wards 3, 4, 5, 6, and 10 in the Town of Rib Mountain
37	Wards 1, 2, 7, 8, and 9 in the Town of Rib Mountain
38	Ward 1 of the Town of Berlin, and Ward 4 of the Town of Stettin, Village of Maine

(O-12-20)

Sec. 2.04. Standing committees.

(1) *Extension, Education, and Economic Development Committee.*

(a) *Mission/purpose:* Provide the leadership for implementation of the Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board all policies related to educational and economic development initiatives of Marathon County-

(b) *Statutory responsibilities:* § 59.56(3), Wis. Stats.

~~(c) *Diversity and Inclusion Responsibilities.* The Extension, Education and Economic Development Committee shall ensure that Marathon County is an open, inclusive, and diverse place to live and work and implement strategies related to Chapters 3 and 10 of the County's 2016 Comprehensive Plan, including but not limited to developing policies that strive to ensure that every person has the opportunity for education and employment to be self-supporting.~~

(c) *Membership:* Shall be comprised of seven County Board supervisors appointed by the County Board Chairperson at the April meeting of the County Board in even-numbered years.

(d) *Term:* Members shall serve for a two-year term concurrent with their terms of office as County Board Supervisors.

(e) *Reporting relationship:* The Extension, Education and Economic Development Committee shall have responsibility for outcome monitoring and oversight of the performance of education and economic development initiatives supported by Marathon County. The Committee shall have the primary responsibility of conferring with and acting as liaison for the following County departments:

UW Extension

(f) *Duties and responsibilities:* The duties and responsibilities of the Extension, Education, and Economic Development Committee include, but are not limited to:

1. Foster the implementation of the County's Strategic Plan initiatives related to education and economic development.
2. Identify the need for and recommend to the County Board, policies related to education and economic development initiatives appropriately supported by Marathon County.
3. Review new programs and associated budget requirements, prior to their being considered for inclusion in the County's budget.
4. Facilitate broad based discussion of issues and policies encouraging public involvement and communications with the public.

-
5. Serve as the initial contact point for individual and/or organizations who wish to influence County Board policy regarding County education and economic development.
 6. Delegate operational procedures and practices to appropriate administrative committees and department(s) of the County.
 7. Review and recommend to the County Board programmatic and facility plans consistent with the community's expectations for the UWMC.
 8. Serve as the County's Extension and Education Committee by performing the following responsibilities:
 - a. Establish UW County based extension department policy.
 - b. Provide budget oversight for UW County based extension department.
 - c. Provide input and monitor their performance on the County based UW Extension programming.
 - d. Create policies and strategies that accomplish educational needs in an efficient and cost effective manner.
 - e. Provide a leadership role with the County Board and other community partners to preserve and enhance access to the resources of the public university.
 - f. Assess future community educational needs.
 - g. Facilitate a partnership between the County and the University of Wisconsin.
 9. [Ensure that Marathon County is an open, inclusive, and diverse place to live and work and implement strategies related to Chapters 3 and 10 of the County's 2016 Comprehensive Plan, including but not limited to developing policies that strive to ensure that every person has the opportunity for education and employment to be self-supporting.](#)

10. Additional duties as assigned by the County Board Chairperson.

- (g) *Committee relationships:* The Extension, Education, and Economic Development Committee shall be the committee of jurisdiction (governance) providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following:

Industrial Development Agency

- (h) *Other organization relationships:* The Extension, Education, and Economic Development Committee will also serve as Marathon County's liaison (non-governance) to the following organizations:

Marathon County Public Library Board

North Central Wisconsin Workforce Development Board (NCWWDB)

Wisconsin Valley Library Board (WVLB)

North Central Regional Planning

Northcentral Technical College (NTC)

Marathon County Agriculture Society

Marathon County Development Corporation (MCDEVCO)

Marathon County Historical Society

University of Wisconsin-Stevens Point - Wausau

(2) *Environmental Resources Committee (ERC).*

(a) *Mission/purpose:* Provide leadership for the implementation of the County's Strategic Plan, monitoring program outcomes, reviewing and recommending to the County Board policies related to environmental resource initiatives of Marathon County.

(b) *Statutory responsibilities:* Space reserved.

~~(c) *Diversity and Inclusion Responsibilities:* The Environmental Resources Committee shall evaluate our conservation, land use planning, zoning, and recreation programs to understand the implications of our programs and policies on individuals within our communities with the intent to strive to provide fair and impartial access to services and resources and reduce/eliminate disparities in access.~~

(c) The Environmental Resources Committee shall be comprised of eight (8) County Board Supervisors—two of which are members of the Extension, Education and Economic Development Committee appointed by the County Board Chairperson at the April meeting of the County Board in even-numbered years, one representative of the Towns Associations of Marathon County appointed by the County Board Chairperson, and one Farm Service Agency (FSA) Member. [Source: § 92.06(1)(b), Wis. Stats.].

1. The representative of the Towns Association of Marathon County is empowered to offer motions, second motions, and speak when recognized by the Committee Chairperson; however, he or she is not empowered to vote and his or her presence does not count toward establishing a quorum.

~~*Membership:* The Environmental Resources Committee shall be comprised of eight County Board Supervisors—two of which are members of the Education and Economic Development Committee—appointed by the County Board Chairperson at the April meeting of the County Board in even-numbered years and one Farm Service Agency (FSA) Member. [Source: § 92.06(1)(b), Wis. Stats.]~~

(d) *Term:* Members shall serve two-year terms concurrent with the terms of office of the County Board of Supervisors.

(e) *Reporting relationship:* The Environmental Resources Committee is accountable to the County Board. It shall have the responsibility for outcome monitoring and annual reporting, as well as overseeing the implementation of all policies related to the environmental resources of the County. The Environmental Resources Committee shall have the primary responsibility for conferring with and providing policy guidance to the following County departments:

Conservation, Planning, and Zoning

Parks, Recreation and Forestry

Solid Waste

(f) *Duties and responsibilities:* The duties and responsibilities of the Environmental Resources Committee will include, but not be limited to:

1. Act as Land Conservation Committee pursuant to §§ 92.06 and 92.07, Wis. Stats., and maintain the [following]:

- a. Chapter 91 - Farmland Preservation.
- b. Chapter 92 - Soil and Water Conservation and Animal Waste Management.
- c. Chapter 93 (§ 93.90) - Livestock Facility Siting and Expansion.

2. Act as Planning and Zoning Committee and maintain the following:

- a. Chapter 59, § 59.69, Wis. Stats., Zoning Ordinance.

-
- b. Chapter 59, § 59.692, Wis. Stats., Shoreland and Shoreland-Wetland Zoning Ordinance.
 - c. Chapter 59 and § 87.30, Wis. Stats., Floodplain Zoning.
 - d. Section 145.20, Wis. Stats., Private Onsite Wastewater Treatment System Ordinance.
 - e. Section 236.45, Wis. Stats., Land Division and Surveying Ordinance.
 - f. Section 59.69, Wis. Stats., Land Use, Information and Regulation, Environmental Protection, Surveys, Planning and Zoning.
 - g. Section 59.69, Wis. Stats., Uniform Citation Ordinance.
 - h. Section 59.54(4) and (4m), Wis. Stats., Uniform Addressing Ordinance.
 - i. Chapter 295, Subchapter 1, Wis. Stats., Nonmetallic Mining Reclamation Ordinance.
 - j. Chapter 31, Wis. Stats., Regulation of Dams and Bridges Affecting Navigable Waters.
 - k. Sections 56.70(8), 66.0103, 92.07, 281.31, 281.35, Wis. Stats.
3. Promote the implementation of the County's Comprehensive and Strategic Plans relative to environmental protection, waste management, public recreation, forestry and land use.
 4. Identify and recommend to the County Board, policies and long-range plans related to environmental and community resources of the County including land use, forests, soil and water, and outdoor recreation.
 5. Review new programs and associated budget requirements, prior to their being considered for inclusion in the County's budget.
 6. Facilitate broad based discussion of issues and policies by encouraging involvement and communications with the public and with other standing Committees.
 7. Serve as the initial contact point for individuals and/or organizations who wish to influence County Board policy regarding County environmental and community resources.
 8. Delegate operational procedures and practices to appropriate program committees, boards and commissions which include Forestry and Recreation, Solid Waste, and Park Commission. Provide policy guidance and oversight to the Conservation, Planning and Zoning; Parks, and Recreation and Forestry departments.
 9. Encourage soil and water conservation research and educational information and public service programs.
 10. Assist in development and administration of the annual and long-range plans and annual reports for the following program activities:
 - a. Land and Water Resource Management.
 - b. Lake Management.
 - c. Parks and Recreation.
 - d. County Forestry.
 - e. Public Transportation.
 - f. Farmland Preservation.
 - g. Solid Waste Management and Recycling.

-
11. Administer the wildlife damage and abatement program including approving the annual budget, claims, and fence contracts.
 12. Distribute and allocate federal, state, and county funds made available to the committee for cost-sharing programs and other incentive programs for improvements and practices relating to soil and water conservation on private or public lands, and within the limits permitted under these programs, and determine the methods of allocating these funds.
 13. [Provide County oversight for Sewer Service Area planning.](#)
 14. [Evaluate our conservation, land use planning, zoning, and recreation programs to understand the implications of our programs and policies on individuals within our communities with the intent to strive to provide fair and impartial access to services and resources and reduce/eliminate disparities in access.](#)
 15. Additional duties as assigned by the County Board Chairperson.

- (g) *Committee relationships:* The Environmental Resources Committee shall be the committee of jurisdiction (governance) providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following:

Forestry/Recreation Committee

County Forest Citizen's Advisory Sub-Committee

Marathon County Park Commission

Solid Waste Management Board

Metallic Mining Committee

- (h) *Other organization relationships:* The Environmental Resources Committee will also serve as Marathon County's liaison (non-governance) to the following organizations:

Board of Adjustment

Marathon County Land Information Council

[Marathon County Metropolitan Planning Organization](#)

(3) *Executive Committee.*

- (a) *Mission and purpose:* The Executive Committee of the Marathon County Board exists for the purpose of providing leadership for the development and implementing the County's Strategic Plan by coordinating policy formation among the Committees, and providing leadership for all County Board policies through supervision of Administrative staff.

- (b) *Statutory responsibilities:* Space reserved.

~~(c) *Diversity and Inclusion Responsibilities. The Committee shall.*~~

- (c) *Membership:* The Executive Committee is composed of the Chairperson of each of the County Board Standing Committees, and the County Board Chairperson and Vice-Chairperson. Two County Board Supervisors at large shall be selected by election of the County Board to the Executive Committee. The Executive Committee will be chaired by the County Board Chairperson.

- (d) *Term:* Members shall serve two-year terms, concurrent with their being Chairperson of a County standing committee. If for some reason members relinquish their Committee Chairmanship, they will be replaced on the Executive Committee by the new committee Chairperson. If the member at large leaves, then the County Board will elect a new member at large.

-
- (e) *Reporting relationship:* The Executive Committee is accountable to the County Board and provides leadership for and monitors the County Administrator position. The Executive Committee shall have the primary responsibility of conferring with and providing guidance to the following County departments:

County Administrator's Department

- (f) *Duties and responsibilities:* The duties and responsibilities of the Executive Committee include, but are not limited to:

1. Provide leadership for the implementation of the County's Strategic Plan.
2. Proactively identify County policy development needs.
3. Request the County Board Chairperson assigns requests for any policy development to the appropriate Committee(s).
4. Identify the need for short-term task forces to address policy formation recommendations.
5. Establish County Board policy goals and monitor the success of the County Board policy implementation, reporting the results to the County Board.
6. Provide leadership for the development of a biennial County Administrator plan of work, and consult in the completion of the plan. Monitor progress on an ongoing basis and conduct an annual performance review and a biennial survey.
7. Participate in the selection of a County Administrator, and recommend a candidate for County Board approval. Recommend to the County Board appropriate contract and compensation considerations.
8. Monitor the County Board's adherence to and progress in implementing its rules and procedures. Appoint a task force to update the County Board rules every two years.
9. Consult with the County Board Chairperson regarding the content and structure of the County Board meeting agendas.
10. Provide leadership of the implementation of the County's Strategic Plan core strategies.
11. Provide leadership for the allocation of County resources by major County function.
12. Additional duties as assigned by the County Board Chairperson.
13. It may create task forces as required by its duties and responsibilities.
14. [Consider requests from County Board Supervisors pursuant to Rule 3\(b\) to have an item added to a subsequent agenda of the Board of Supervisors.](#)
15. [Periodically evaluate the work of the Standing Committees relative to the diversity and inclusion responsibilities set forth within the organizational rules and the county's comprehensive and strategic plans. The Executive Committee shall provide leadership in Marathon County's effort under Chapter 12 of the Comprehensive Plan to be a cooperative and collaborative partner with other municipalities and organizations to most effectively and efficiently provide services to all residents.](#)

- (g) *Committee relationships:* The Executive Committee shall be the committee of jurisdiction (governance) providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following:

~~Diversity Affairs Commission~~

Rules Review

(h) *Other Organizational Relationships:* The Executive Committee will also serve as Marathon County's liaison (non-governance) to the following organizations:

1. None

(j) *Standing Committee Vice-Chairpersons.*

1. *Participation In General.* The Vice-Chairperson of a Standing Committee shall attend and participate in meetings of the Executive Committee as a non-voting member.

2. *Voting Rights in the Absence of a Standing Committee Chair.* If the Chairperson of a County Board Standing Committee is absent, unavailable, or incapacitated, or if the Chair position of a Standing Committee is vacant, the Vice-Chairperson of said Standing Committee shall act as a voting member of the Executive Committee in the place of the Chairperson of said Standing Committee.

3. *Quorum in the Absence of a Standing Committee Chair.* If a Vice-Chairperson is acting as a voting member of the Executive Committee, that Vice-Chairperson shall be counted in the place of the Standing Committee Chairperson when determining whether a quorum of the Executive Committee exists.

4. *Vice-Chair as Chair of Separate Standing Committee.* If a Vice-Chairperson is acting as a voting member of the Executive Committee and is also the Chairperson of a separate Standing Committee, that person shall only be entitled to one vote on matters before the Executive Committee and shall not be counted twice for the purpose of determining whether a quorum of the Executive Committee exists.

(4) *Human Resources, Finance and Property Committee.*

(a) *Mission/purpose:* Provide leadership for the implementation of the County Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to human resources initiatives, finance and property of the County.

(b) *Statutory Responsibilities:* §§ 65.90(5)(b), 893.80, 65.90(5)(a), 59.62[, Wis. Stats.], and their successor statutes.

~~(c) *Diversity and Inclusion Responsibilities.* The Human Resources, Finance and Property Committee shall promote cultural competence in County employment policies (i.e., the ability to understand, communicate with and effectively interact with people across cultures in the design and delivery of County programs and services) and ensure that County employment policies cultivate an inclusive environment where cultural diversity can flourish.~~

(c) *Membership:* The Human Resources, Finance and Property Committee shall be comprised of seven County Board Supervisors, appointed by the County Board Chairperson and confirmed by the County Board at the April meeting of the County Board in even-numbered years. ~~At least one County Board member of the C.I.P. Committee will be appointed to the Human Resources, Finance and Property Committee.~~

(d) *Term:* Members shall serve a two-year term concurrent with their terms of office as County Board Supervisors.

(e) *Reporting relationship:* The Human Resources, Finance and Property Committee shall be accountable to the County Board. It shall have the responsibility for outcome monitoring and overseeing the implementation of all policies related to human resources, financial and property matters of the County. The Human Resources, Finance and Property Committee shall have the primary responsibility of conferring with and providing guidance to the following County departments:

Treasurer's Office
Finance Department
Corporation Counsel's Office
County Clerk's Office
Register of Deeds' Office
Facilities and Capital Management
Employee Resources

(f) *Duties and responsibilities:* The duties and responsibilities of the Human Resources, Finance and Property Committee shall include, but are not limited to:

1. Consult with County program committees, and in consultation with County Administration, develop annual short-term and multiple year long-term budget assumptions to guide budget development.
2. Provide leadership for the development and implementation of employee compensation, benefits, and working conditions structure which provides internal and external consistency and equality for all County employees, officers, and officials.
3. Review and accept the annual budget proposed by the County Administrator, conduct public listening sessions regarding the proposed budget, and submit with appropriate revisions to the County Board for its consideration, possible modification, and adoption.
4. Review and on behalf of the County Board act upon claims including all litigation claims against the County.
5. Monitor and oversee all County financial matters including, but not limited to, bills, audit reports, investments, insurance policies, bonding, contingency funds, property acquired by tax deed, budget amendments and transfers, and risk management programs including collaboration on labor contract negotiation issues. Establish, monitor and appropriately update acquisition policies, use and disposition of non-tax and tax deeded land acquired by the County.
6. Monitor the implementation of County Human Resources policies including organization compliance with annual budgets for Human Resources.
7. Establish and monitor the County's policies regarding donations and grants.
8. Review and approve for submission all grant requests which directly affect the finances of the County.
9. Review requests for new allocated positions pursuant to § 4.20 of this Code.
10. Authorize the transfer of funds between budgeted items of an individual County office, or County department, and authorize the transfer of funds from the contingency fund to supplement the appropriation for a particular office, department or activity as long as such transfers do not:
 - a. Exceed the amount set up in the contingent fund, or
 - b. Add up to more than ten percent of the fund originally budgeted to each individual office or department or activity.
11. Provide for publication of notice of contingent fund transfers pursuant to law.
12. Recommend to the County Board transfers from the General Fund.

13. Serve as the County's employee grievance committee, hearing, as required, all employee grievances and issuing decisions, when required by ordinances or labor contracts.
14. Act as the Trier of Fact in disciplinary hearings, and request, as appropriate, the involvement of County Corporation Counsel to assist in conducting disciplinary hearing.
15. Monitor organizational culture survey results and assure that employees are managed and led consistent with the County's values.
16. Monitor the employee health care benefit and establish broad organizational policies that ensure that the plan is part of a compensation package that supports talent attraction and retention; and that cost are well managed to provide the best value available.
17. Promote cultural competence in County employment policies (i.e., the ability to understand, communicate with and effectively interact with people across cultures in the design and delivery of County programs and services) and ensure that County employment policies cultivate an inclusive environment where cultural diversity can flourish.

18. Additional duties as may be assigned by the County Board Chairperson.

- (g) *Committee relationships:* The Human Resources, Finance and Property Committee shall be the committee of jurisdiction (governance) providing the leadership for interaction, communication, and policy recommendations to the County Board with respect to the following:

~~Capital Improvement Program Committee (CIP) None~~

- (h) *Other Organizational Relationships:* The Executive Committee will also serve as Marathon County's liaison (non-governance) to the following organizations:

None

(5) *Health and Human Services Committee.*

- (a) *Mission/purpose:* Provide leadership for the implementation of the strategic plan, monitoring outcomes, reviewing and recommending to the County Board policies related to health and human services initiatives of Marathon County.

- (b) *Statutory responsibilities:* §§ 46.22(1m) and 46.23(2g), Wis. Stats., and their successor statutes.

~~(c) *Diversity and Inclusion Responsibilities.* The Health and Human Services Committee shall promote health equity (i.e., a state where everyone can attain their highest level of health through fair and impartial access to information and services) and work to reduce and eliminate health and social disparities (i.e., seek to eliminate differences in health and social status between people related to demographic factors such as race, gender, income or geographic region).~~

- (c) *Membership:* The Health and Human Services Committee shall be comprised of seven County Board supervisors appointed by the County Board Chairperson at the April meeting of the County Board in even-numbered years.

- (d) *Term:* Members shall serve for a two-year term concurrent with their terms of office as County Board Supervisors.

- (e) *Reporting relationship:* The Health and Human Services Committee shall be accountable to the County Board. It shall have the responsibility for outcome monitoring and overseeing the implementation of all policies related to the health and human services of the County, including, but not limited to: long-term care, physical and mental health, socioeconomic needs, AODA, crisis intervention, youth and elderly, and nutrition, as well as state and federally funded programs affecting Marathon County and current legislation or proposed legislation affecting health and human services. The Health and Human

Services Committee shall have the primary responsibility for conferring with and providing guidance to the following county departments:

Veteran's Services

Social Services

Health Department

(f) *Duties and responsibilities:* The duties and responsibilities of the Health and Human Services Committee include, but are not limited to:

1. Foster the implementation of the County's Strategic Plan.
2. Identify the need for, and recommend to the County Board, policies related to the health and human services of the County that meet the physical and mental health, social and economic needs of individuals and families.
3. Review new programs and associated budget requirements, prior to their being considered for inclusion in the County's budget.
4. Facilitate broad based discussion of issues and policies encouraging public involvement and communications with the public.
5. Serve as the initial contact point for individual and/or organizations who wish to influence County Board policy regarding County health and human services.
6. Delegate operational procedures and practices to appropriate administrative committees and department(s) of the County.
7. Fulfill all statutory requirements assigned by the County Board.
8. Develop policies and plans for the delivery of all County-sponsored human services programs.
9. Develop a coordinated plan and budget, set priorities on program operations within the funding mechanisms provided by Federal, State and County government.
10. Assess the health status of the citizens and recommend policies that will improve the health of community residents assuring that needed health services are available.
11. Ensure that public health services include, but are not limited to, nursing, immunizations, health screenings, school health, environmental health, nuisance and hazard complaints, and health education are made available.
12. Develop partnerships with private or public funded human service agencies, schools and health or social institutions in the County which deal directly or indirectly with the Department of Social Services.
13. Develop options related to future policies related to the elderly and individuals with disabilities.
14. Promote health equity (i.e., a state where everyone can attain their highest level of health through fair and impartial access to information and services) and work to reduce and eliminate health and social disparities (i.e., seek to eliminate differences in health and social status between people related to demographic factors such as race, gender, income or geographic region).
15. Additional duties as assigned by the County Board Chairperson.

-
- (g) *Committee relationships:* The Health and Human Services Committee shall serve as the committee of jurisdiction (governance) providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following:

Social Services Board

Veterans Service Commission

Transportation Coordinating Committee

- (h) *Other organization relationships:* The Health and Human Services Committee will also serve as Marathon County's liaison (non-governance) to the following organizations:

Marathon County Board of Health

Aging and Disability Resource Center of Central WI (ADRC-CW)

Tri-County 51.42 Board and North Central Health Care Facilities

Community Care of Central Wisconsin (CCCW)

Marathon County Long-Term Care Council

Children with Disabilities Board

North Central Community Action Program (CAP)

Northern Valley Workshop Board

(6) *Infrastructure Committee.*

- (a) *Mission/purpose:* Provide leadership for the implementation of the Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to technology and infrastructure initiatives of Marathon County which includes, but is not limited to, highways, airways, waterways, etc.

- (b) *Statutory responsibilities:* § 83.015, Wis. Stats., and their successor statutes.

~~*Diversity and Inclusion Responsibilities. The Infrastructure Committee shall:*~~

~~As provided in Objective 8.1, evaluate our transportation services and facilities to encourage services and facilities that meet the needs of the transportation disadvantaged—including the elderly, children, people with disabilities, and low-income people—and comply with the Americans with Disabilities Act (ADA) and as provided in Objective 10.10, work to ensure that we maintain a safe highway network to provide access to all communities in the county.~~

~~As provided for within Chapters 8 and 10 of the Comprehensive Plan, work to support the expansion of broadband infrastructure to strive for fair and impartial access to services.~~

- (c) *Membership:* The Infrastructure Committee will be comprised of seven County Board Supervisors, appointed by the County Board Chairperson at the April meeting of the County Board in even-numbered years.
- (d) *Term:* Members shall serve two-year terms concurrent with their terms of office as County Board Supervisors.
- (e) *Reporting relationship:* The Infrastructure Committee is accountable to the County Board. It shall have the responsibility for outcome monitoring, and overseeing the implementation of all policies related to the County's infrastructure and technology, including, but not limited to, the airport, highways,

communication systems, and all other technology and infrastructure required within Marathon County. The Infrastructure Committee shall have the primary responsibility of conferring with and providing guidance to the following County departments:

Highway Department

- (f) *Duties and responsibilities:* The duties and Responsibilities of the Infrastructure Committee will include, but not be limited to:
1. Foster the implementation of the County's Strategic Plan.
 2. Proactively identify the need for, and recommend to the County Board, policies related to the infrastructure and technology of the County.
 3. Establish outcome expectations for technology and infrastructure needs and monitor performance against these expectations.
 4. Review new technology and infrastructure and associated budget requirements, prior to their being considered for inclusion in the County's budget.
 5. Facilitate broad based discussion of issues and policies [to] encourage public involvement and communication with the public.
 6. Facilitate the increase in transparency in County government through the use of technology and encourage greater public involvement and communication.
 7. Review and prioritize requests to utilize new technology within County government.
 8. Identify policies and procedures governing the use of technology to increase the efficiency of County government.
 9. Identify and promote opportunities for departments to cooperate and coordinate the development of new technologies within the County.
 10. Serve as the initial contact point for individuals and/or organizations who wish to influence County Board policy regarding County technology and infrastructure.
 11. Delegate operational procedures and practices to appropriate administrative committees and departments of County government.
 12. Fulfill all statutory requirements as assigned by the County Board.
 13. Develop and propose for County Board approval plans for the construction and maintenance of all County trunk roads and bridges and the construction, improvement, equipment, maintenance, and operation of the highway department and grounds.
 14. Report to the County Board on all matters under the jurisdiction of the Highway Department including highways, County highway speed limits and traffic control devices.
 15. Advise the board regarding leases, contracts and agreements necessary to implement the controlled access highway statute pursuant to § 83.027, Wis. Stats.
 16. Act as the Highway Committee pursuant to § 83, Wis. Stats.
 17. Oversee the implement of purchasing procedures consistent with County purchasing policies.
 18. Propose for County Board approval, a long-term technology and infrastructure plan.
 19. Provide insight and recommendations on technology related issues to any standing committee of the Marathon County Board of Supervisors through joint meetings and/or referred issues from other committees and/or the County Board.

20. As provided in Objective 8.1, evaluate our transportation services and facilities to encourage services and facilities that meet the needs of the transportation disadvantaged—including the elderly, children, people with disabilities, and low-income people—and comply with the Americans with Disabilities Act (ADA) and as provided in Objective 10.10, work to ensure that we maintain a safe highway network to provide access to all communities in the county.

21. As provided for within Chapters 8 and 10 of the Comprehensive Plan, work to support the expansion of broadband infrastructure to strive for fair and impartial access to services.

22. Additional duties as assigned by the County Board Chairperson.

- (g) *Committee relationships:* The Infrastructure Committee shall be the committee of jurisdiction (governance) providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following:

Highway Safety Commission

- (h) *Other organization relationships:* The Infrastructure Committee will serve as Marathon County's liaison (non-governance) to the following organizations:

Marathon County Metropolitan Planning Commission

Central Wisconsin Airport Board

Rib Mountain Metropolitan Sewerage District

City/County IT Commission

(7) *Public Safety Committee.*

- (a) *Mission/purpose:* Provide leadership for the implementation of the Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to public safety initiatives of Marathon County.

- (b) *Statutory responsibilities:* Space reserved.

~~(c) *Diversity and Inclusion Responsibilities.* The Public Safety Committee shall periodically review programs, services, and justice system related data to foster the fair and impartial administration of justice in Marathon County.~~

- (c) *Membership:* The Public Safety Committee shall be comprised of seven County Board Supervisors appointed by the County Board Chairperson at the April meeting of the County Board in even-numbered years.

- (d) *Term:* Members shall serve for a two-year term concurrent with their terms of office as County Board Supervisors.

- (e) *Reporting relationship:* The Public Safety Committee shall be accountable to the County Board. It shall have responsibility for outcome monitoring and oversight for the implementation of all policies relating to public safety for the County. The Public Safety Committee shall have the primary responsibility of conferring with, and providing guidance to, the following County departments:

Sheriff's Office

Clerk of Courts' Office

District Attorney's Office

Circuit Court Judges

Medical Examiner's Office

(f) *Duties and responsibilities:* The duties and responsibilities of the Public Safety Committee include, but are not limited to:

1. Foster the implementation of the County's Strategic Plan.
2. Identify the need for, and recommend to the County Board, policies related to the public safety of the County.
3. Review new programs and associated budget requirements, prior to their being considered for inclusion in the County's budget.
4. Facilitate broad based discussion of issues and policies encouraging public involvement and communications with the public.
5. Serve as the initial contact point for individual and/or organizations who wish to influence County Board policy regarding County public safety.
6. Delegate operational procedures and practices to appropriate administrative committees and department(s) of the County.
7. Initiate a study to determine the future criminal justice issues.
8. Fulfill all statutory requirements assigned by the County Board.
9. [Periodically review programs, services, and justice system related data to foster the fair and impartial administration of justice in Marathon County.](#)
10. Additional duties as assigned by the County Board Chairperson.

(g) *Committee relationships:* The Public Safety Committee shall be the committee of jurisdiction (governance) providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following committees of the County:

Criminal Justice Coordinating Council/Evidence Based Decision Making

Local Emergency Planning Committee

Civil Service Commission

(h) *Other organization relationships:* The Public Safety Committee will serve as the Marathon County Boards liaison (non-governance) to the following organizations:

Humane Society of Marathon County

Department of Corrections (Probation and Parole)

(O-12-20)

Sec. 2.05. County statutory, program, joint committees and task forces (governance).

As a general rule, Marathon County Program, Statutory, Joint Committees and Task Forces will have no more than three County Board Supervisors appointed to their membership. Exceptions exist in this document, where it isn't yet clear that adjustment of membership down to a maximum of three County Board Supervisors would be in the best interest of the residents of Marathon County.

- (1) *Board of Health.*

-
- (a) *Committee type and reporting relationship:* The Marathon County Board of Health ~~is a body created by statute to exercise the powers and duties detailed below and maintains a coordinated relationship with the County Board through the Marathon County Health and Human Services Committee. coordinates through the Marathon County Health and Human Services committee to the County Board.~~
 - (b) *Mission/purpose statement:* The purpose of the Marathon County Board of Health is to develop and recommend for consideration by the Health and Human Services Standing Committee, health policies which create an environment in which individuals can be healthy.
 - (c) *Statutory responsibilities:* Wisconsin Statutes, Chapter 251.
 - (d) *Membership:* Total of nine members consisting of at least three of whom are not elected County officials and no less than three County Board Supervisors. Board of Health members will demonstrate interest or competence in the field of public health or community health. The membership composition will be in keeping with Wisconsin Statute 251.03.

The Medical Director of the Health Department shall serve as an Ex Officio member of the Board of Health. This position advises the Board, the Health Officer, and the Health Department staff on medical issues. This position shall not vote nor contribute to the quorum requirements of the Board.

- (e) *Member term:* Board of Health members are appointed by the County Administrator and confirmed by the Marathon County Board of Supervisors. Citizen members are appointed for five-year staggered terms. There are no term limits. County Board Supervisors are appointed to serve two-year terms concurrent with their terms of office. Committee vacancies will be filled according to County Board Rule 13.
- (f) *Duties and responsibilities:*
 1. Assure the enforcement of public health statutes and rules. [\(section 251.04\(1\), Wis. Stats.\)](#).
 2. [Meet at least quarterly. \(section 251.04\(5\), Wis. Stats.\)](#).
 3. Assure the local health department meets the requirements of a Level III Health Department as defined by statute. [\(section 251.04\(2\), Wis. Stats.\)](#).
 - ~~43.~~ Adopt local public health regulations to protect and improve the public's health which are no less stringent than, and do not conflict with, state statutes or the rules of the State Department of Public Health. [\(section 251.04\(3\), Wis. Stats.\)](#).
 - ~~54.~~ Assess public health needs and advocate for the provision of reasonable and necessary public health services. [\(section 251.04\(6\)\(a\), Wis. Stats.\)](#).
 - ~~65.~~ [Develop policy and provide leadership that fosters local involvement and commitment, that emphasizes public health needs and that advocates for equitable distribution of public health resources and complementary private activities commensurate with public health needs. \(section 251.04\(6\)\(b\), Wis. Stats.\)](#).
 - ~~7.~~ [Assure that measures are taken to provide an environment in which individuals can be healthy. \(section 251.04\(7\), Wis. Stats.\)](#)~~Develop policy and provide leadership to meet public health needs.~~
 - ~~6.~~ ~~Assure the local health department collaborates with other public health partners.~~
 - ~~7.~~ ~~Assure accountability of the local health department.~~

8. Maintain a coordinated relationship and alignment with the County Board through prompt reporting to the Health and Human Services Committee regarding decisions made and actions taken as well as supporting data and rationale.

- (g) *Other organization relationships:* The Board of Health will serve as the Marathon County Boards liaison (non-governance) to the following organizations:

Marathon County Humane Society

~~(2) Capital Improvement Program (CIP) Committee:~~

- ~~(a) Committee type and reporting relationship: The CIP is a Marathon County subcommittee which reports to the Human Resources, Finance and Property Standing Committee.~~
- ~~(b) Purpose: The committee is to review and prioritize capital project requests submitted by committees of the County Board. The CIP committee will assemble these requests into short and long term capital asset project plans for the review and consideration by the Human Resources, Finance and Property Committee. These plans, as prepared or as modified by the County Administrator, will be included as part of the County Administrator's initial budget submission to the Human Resources, Finance and Property Committee. (Adopted 2008 by County Board.)~~
- ~~(c) Statutory responsibility: None.~~
- ~~(d) Membership: Total of seven members consisting of four County Board Supervisors, three citizen members.~~
- ~~The committee will be chaired by a County Board Supervisor who serves on the Human Resources, Finance and Property Committee.~~
- ~~Technical support staff will consist of the County Administrator and administrative staff they assign.~~
- ~~(e) Member term: All members are appointed for a two-year term to coincide with biennial organization of the County Board, appointed by the County Board Chair and confirmed by the County Board. Committee vacancies will be filled according to County Board Rule 13.~~
- ~~(f) Duties and responsibilities:~~
- ~~1. Develop and Recommend allocation/prioritization guidelines to the Human Resources, Finance and Property Committee for incorporation into the budgetary guidelines to be approved by the Marathon County Board.~~
 - ~~2. Review and rank capital project requests submitted by Marathon County Standing Committees consistent with approved guidelines. (All non-county committee/board/commission requests will be submitted through the appropriate standing committee.)~~
 - ~~3. Develop and provide the County Human Resources, Finance and Property Committee with a Capital Plan that includes the annual priorities and a rolling five-year projection, (updated annually) for considered inclusion in the annual budget.~~
 - ~~4. Monitor the progress of and provide regular status updates, for all major capital projects under construction or installation, to the Human Resources, Finance and Property Committee of the Marathon County Board.~~
- ~~(g) Other organization relationships: None.~~

~~NOTE: Rule 2.05(2) has been suspended for the remainder of 2021 and the Human Resources, Finance and Property Committee are to perform the duties otherwise performed by the Capital Improvement Committee.~~

~~(23)~~ *County Forest Citizens' Advisory Sub-Committee.*

- (a) *Mission/Purpose:* Assists the Forestry and Recreation Committee in formulating long-range plans for the County Forest, advising the Forestry Committee regarding conflicting recreational use issues, the budget for Forestry and the annual work plan.
- (b) *Statutory responsibilities:* None, established by County Ordinance #O-16-98.
- (c) *Membership:* The County Forest Advisory Subcommittee shall be comprised of 11 citizens at large and should be representative of geographic Marathon County.
- (d) *Term:* Members shall serve a two-year term appointed by the Chair of the Forestry and Recreation Committee. The subcommittee shall elect its officers and adopt its own rules and regulations for carrying out its duties. Meets quarterly or more often as needed.
- (e) *Reporting relationship:* The County Forestry Advisory Subcommittee shall report to the Forestry and Recreation Committee.
- (f) *Duties and responsibilities:* The duties and responsibilities of the County Forestry Advisory Committee are:
 - 1. Give advice and counsel to the Forestry and Recreation Committee regarding long-range forest and outdoor recreation plans for the county forest.
 - 2. Provide recommendations to the Forestry and Recreation Committee on priorities for development of the Forestry annual budget and work plan.
 - 3. Operate as a focus group on specific problems or questions posed by the Forestry and Recreation Committee.
 - 4. Attends tours of recreation, forestry and wildlife projects in County forests.
 - 5. Prepare an annual report for the Forestry and Recreation Committee of activities and issue addressed in the prior year and goals and activities anticipated in the current year.

~~(4) Diversity Affairs Commission.~~

- ~~(a) Mission/purpose statement: The Diversity Affairs Commission exists to ensure that Marathon County is an open, inclusive, and diverse place to live and work (See 2016 Comprehensive Plan Objective 3.8) and to achieve racial and ethnic equity and advocate for minority populations throughout Marathon County, to foster cross-cultural understanding and embrace our diversity.~~
- ~~(b) Membership: The Diversity Affairs Commission shall consist of nine members, three of which shall be County Board Supervisors, appointed by the County Administrator.~~
- ~~(c) Statutory responsibilities: None.~~
- ~~(d) Term: Members shall serve a two-year term concurrent with the terms of the County Board Supervisors.~~
- ~~(e) Reporting relationships: The Diversity Affairs Commission shall be accountable to the Executive Committee and should provide reports relative to its efforts no less than annually.~~
- ~~(f) Duties and responsibilities: The Commission is charged with making recommendations to the Executive Committee relative to internal Marathon County operating policies and with engaging~~

external entities in support of the following strategies identified within the county's 2016 Comprehensive Plan:

- i. ~~Promote health equity (i.e., a state where everyone has the opportunity to attain their highest level of health).~~
- ii. ~~Develop a plan to reduce and eliminate health and social disparities (i.e., seek to eliminate differences in health and social status between people related to demographic factors such as race, gender, income or geographic region).⁴~~

~~⁴American Public Health Association (APHA) website, <https://www.apha.org/topics-and-issues/health-equity>, (last accessed on December 1, 2019).~~

- iii. ~~Promote cultural competence (i.e., the ability to understand, communicate with and effectively interact with people across cultures in the design and delivery of our programs and services).²~~

~~²E.g., Western Centre for Research & Education on Violence Against Women & Children website, <http://makeitourbusiness.ca/blog/what-does-it-mean-culturally-competent> (last accessed on December 1, 2019) and U.S. Department of Health & Human Services website, <https://hhs.gov/ash/oah/resources-and-training/tpp-and-paf-resources/cultural-competence/index.html> (last accessed on December 1, 2019).~~

- iv. ~~Cultivate an environment where cultural diversity can flourish.~~

(45) Forestry/Recreation Committee.

- (a) *Committee type and reporting relationship:* The Forestry/Recreation Committee is a subcommittee which reports to the Marathon County Environmental Resources Standing Committee.
- (b) *Mission/purpose statement:* The Forestry/Recreation Committee shall have the responsibility to manage and protect the County forests on a sustainable basis for ecological, economic, educational, recreational, and research needs of present and future generations.
- (c) *Statutory responsibilities:* The Marathon County Forestry and Recreation Committee will follow Chapters 26, 28, 29, 59 and 77 of the Wisconsin Statutes.
- (d) *Membership:* Total of three members consisting of three County Board Supervisors.
- (e) *Member term:* All members are appointed for a two-year term to coincide with biennial organization of the County Board - Appointed by the County Board Chair and confirmed by the County Board. Committee vacancies will be filled according to County Board Rule 13.
- (f) *Duties and responsibilities:*
 - 1. Oversee the County forests program according to Chapters 26, 28, 29, 59 and 77, Wisconsin Statutes.
 - 2. Implement the County Forest Comprehensive Land Use Plan, prepare amendments and update as required.
 - 3. Implement the forestry sections contained within the County Comprehensive Plan.
 - 4. Recommend policy for the management of the County forests.
 - 5. Negotiate and recommend the acquisition of land within County forests acquisition zones by purchase, gift or bequest or by exchange of County owned lands outside such areas.
 - 6. Review and recommend for approval to County Board the annual forestry division work plan and budget for the ensuing calendar year.
 - 7. Review, approve, and close timber sales of the County forests.

-
8. Review and/or recommend to the Environmental Resources Standing Committee of the County Board all proposed CIP projects of the County forests.
 9. Make rules and recommend ordinances for the regulation and use of County forests.
 10. Direct the monitoring and protection of the County forests from fire, insects, disease, trespass, invasive species, or from damage by animals or persons, or from other causes, in cooperation with the Department of Natural Resources.
 11. Support the creation and maintenance of valuable habitat types to sustain a variety of wildlife species.
 12. Cooperate with the Department of Natural Resources on all matters pertaining to natural resource management of the County forests.
 13. Direct the preparation and present an annual report of activities to the Environmental Resources Standing Committee and the County Board.
 14. Additional duties as assigned by the Environmental Resources Committee.
- (g) *Other organization relationships:* Work with the Marathon County Park Commission.
- (56) *Highway Safety Commission.*
- (a) *Committee type and reporting relationship:* The Highway Safety Commission (a statutory commission) coordinates through the Marathon County Infrastructure Standing Committee to the County Board.
 - (b) *Mission/purpose statement:* Recommend improvements to elected officials regarding traffic safety problems.
 - (c) *Statutory responsibilities:* The Highway Safety Commission will follow Chapters 59, 62, 66, and 83 of the Wisconsin Statutes.
 - (d) *Membership:* Total of 15 members consisting of:
 - A. *Required representation.* Each Commission is required to have at least the following nine members:
 1. The County Highway Commissioner or a designated representative.
 2. The Chief County Law Enforcement Officer or a designated representative.
 3. The County Highway Safety Coordinator, designated by the County Board.
 4. An Education Representative designated by the County Board.
 5. A Medical Representative designated by the County Board (e.g., doctor, nurse, hospital administrator, paramedic, etc.).
 6. A Legal Representative designated by the County Board.
 7. A Division of State Patrol Representative designated by Wisconsin Department of Transportation. (WisDOT).
 8. A Highway Traffic Engineering Representative designated by WisDOT.
 9. A Traffic Safety Representative designated by WisDOT (Bureau of Transportation Safety, Regional Program Manager).
 - B. *Optional Additional Representation.* Additional representation is encouraged; counties may appoint additional persons:

Elected officials, representative from citizen organizations and other civic leaders concerned with traffic safety (e.g., Mothers Against Drunk Drivers, Students Against Driving Drunk, Wo/Men Highway Safety Leaders, Railroad representatives, etc.), news media representatives, and county infrastructure committee members.

(e) *Member term:* All County Board members and other County appointees are appointed for a two-year term to coincide with biennial organization of the County Board except Highway Safety Coordinator. Highway Safety coordinator is appointed by the County Administrator subject to County Board Approval. Appointments are made by the County Board Chair and confirmed by the County Board. Committee vacancies will be filled according to County Board Rule 13.

(f) *Duties and responsibilities:*

1. Encourage and foster traffic safety activity in the county and its cities and towns. (e.g., bike rodeos, pedestrian safety education, etc.).
2. Conduct traffic safety assessments and field reviews.
3. Advocate ~~for~~ on traffic safety issues and legislation.
4. Recommend specific traffic safety improvements to be included in local agency budgets, federal highway programs, hazard elimination projects, etc.
5. Alert highway safety professionals, advocates, and when appropriate, elected officials, state or local, to traffic safety problems.
6. Review traffic crash data from the county/city (e.g., crash reports, spot maps, etc.).
7. Review other traffic safety related information (citation data, engineering studies, speed studies, etc.).
8. Prepare and maintain a spot map of traffic crash locations.
9. Send recommendations for corrective actions in writing to appropriate governmental officials, businesses and other interested groups.
10. File a report on each meeting with the Bureau of Transportation Safety (BOTS).
11. Represent the interests of their constituency. (Health, engineering, enforcement, citizen groups, etc.).
12. Offer solutions to traffic safety related problems that are brought to the Commission.
13. Report back to their constituency.

(67) *Local Emergency Planning Committee.*

- (a) *Mission/purpose:* The committee exists pursuant to the Federal Emergency Response Community Right-to-Know Act (EPCRA) of 1986. The mission is to protect the community from harmful and possible life-threatening effects of a hazardous materials release. The LEPC's purpose is to develop policies, procedures, and emergency plans for prevention of, and responding to, accidental releases of hazardous materials.
- (b) *Membership:* Pursuant to Wisconsin Statutes section 59.54(8). The LEPC is required to have members specified within the United State Code and under Wisconsin Statutes Chapter 323.
- (c) *Duties and responsibilities:* The LEPC exists to perform the duties specific in section 59.54(8) and relevant sections of the United States Code.

(78) *Rules Review Committee.*

-
- (a) *Committee Type and Reporting Relationships:* The Rules Review Committee is a procedural support committee appointed by the County Board Chair in June of the second year of the County Board Chair's term (odd-numbered years). The committee reports to the Executive Committee of the County Board.
 - (b) *Mission/Purpose Statement:* The committee is created for the purpose of reviewing all County ordinances, State statutes and/or Federal laws which pertain to the County Board and/or its committees, structure and/or operating procedures, and recommending proposed changes which will improve the efficiency and effectiveness of the board and/or its committees. The committee is also responsible for surveying County Board members for suggestions and/or requests to modify current county board rules. The committee is further charged with identifying opportunities which position Marathon County as a leadership model of county governance.
 - (c) *Statutory Responsibility:* None.
 - (d) *Membership:* The committee will be composed of no less than five nor more than seven County Board supervisors.
 - (e) *Membership Term:* Members are appointed to serve through the remainder of their current term of office.
 - (f) *Duties and Responsibilities:*
 1. Review all current County Ordinances germane to the functioning of the County board and/or its committees, task-forces or other governance structures and procedures, assuring they are in compliance with county ordinances, operational procedures, state and Federal statutes.
 2. Survey all current County Board members for suggested modifications to the current county ordinances which guide the structure and/or operations of the County Board, its committees, task-forces or other governance structures.
 3. Identify and recommend to the County Board Executive Committee no later than March 1, of even-numbered years proposed additions to modifications to County Board ordinances and procedures regarding the structure and/or operating procedures of the County Board and/or its committees, Task-forces or other governance structures.
 4. Recommend no later than March of odd-numbered years, modifications to the County Governance and non-governance organizational chart so as to be consistent with the recommended changes to the structure and operational procedure modifications to the County Board its committees, task-forces and other governance structures.
 - (g) *Other Organizational Relationships:* Work cooperatively with all County Board governance organizations in order to accurately capture and represent current governance structures and procedures and to design improved models of County Governance structures and procedures.

(89) *Social Services Board.*

- (a) *Committee type and reporting relationship:* The Marathon County Social Services Board has statutory authority to exist with guidance from, and reporting relationship to, the Health and Human Services Committee.
- (b) *Mission/purpose statement:* To establish protective and supportive human services priorities that positively impact the quality of life and independence of Marathon County residents.
- (c) *Statutory responsibilities:* Pursuant to § 46.22(1m), Wis. Stats., "In any county with a county executive or county administrator which has established a single-county department of social services, the county executive or county administrator shall appoint, subject to confirmation by

the county board of supervisors, the county social services board, which shall be only for a policy-making body determining the broad outlines and principles governing the administration of programs under this section.

- (d) *Membership:* Total number and breakdown: Current membership is three County Board Supervisors and two citizen members.
- (e) *Member term:* Social Services Board members will serve two-year terms. Board members are appointed by the County Administrator and confirmed by the Marathon County Board of Supervisors. County Board Supervisors are appointed to serve two-year terms concurrent with their terms of office. Committee vacancies will be filled according to County Board Rule 13.
- (f) *Duties and responsibilities:* Pursuant to § 46.22(2g), Wis. Stats., Powers and duties of county social services board in certain counties with a county executive or county administrator shall:
 - 1. Recommend program priorities, identify unmet service needs and prepare short-term and long-term plans and budgets for meeting such priorities and needs.
 - 2. Prepare, with the assistance of the county social services director a proposed budget for submission to the county executive or county administrator, a final budget for the submission to appropriate state agencies, as required by Statute.
 - 3. Advise the county social services director regarding purchasing and providing services and the selection of purchase of service vendors.
 - 4. Develop county social services board operating procedures.
 - 5. Comply with state requirements.
 - 6. Assist in arranging cooperative agreements with persons providing health, education, vocational, or welfare services related to services provided under this section.

~~(910)~~ *Solid Waste Management Board.*

- (a) *Mission/purpose:* To provide the residents, businesses, and organizations of the region with a cost effective, comprehensive, integrated waste management system. The system consists of programming, education, and consulting services on waste reduction, recycling, composting, and hazardous waste management, along with the landfill disposal, with landfill-gas-to-energy production.
- (b) *Statutory Responsibilities:* Pursuant to § 59.70, Wis. Stats., in any county with a county executive or county administrator which has established a solid waste department, the county executive or county administrator shall appoint, subject to confirmation by the county board of supervisors, the county solid waste management board, which shall be only for a policy-making body determining the broad outlines and principles governing the administration of programs under this section.
- (c) *Membership:* The Solid Waste Management Board shall be appointed by Marathon County Administrator and be comprised of nine members. Five members shall be Marathon County Board Supervisors, one member shall be a representative of the Town of Ringle Board, and three shall be citizen members.
- (d) *Duties and responsibilities:*
 - 1. General policy ~~making advice and recommendations~~ for the operations of solid waste management.
 - 2. Remain updated on changing legislation regarding waste disposal and recycling and ensure County compliance.

-
3. Recommend and monitor composting, waste-to-energy, recycling, and household hazardous waste disposal programs.

(101) *Transportation Coordinating Committee.*

- (a) *Committee type and reporting relationship:* Statutory Committee as described in Administrative Code Trans 2.10.
- (b) *Mission/purpose statement:* To coordinate the county's specialized transportation.
- (c) *Statutory responsibilities:* Described in Trans. 2.10 of State of Wisconsin Administrative Code to coordinate the county's specialized transportation.
- (d) *Membership:* Per Trans 2.10 membership must include representation from at least the following: County Board; County Aging Unit (ADRC); County Department of Social Services; 51.42 Board member; transportation providers (public, proprietary and non-profit); elderly and disabled citizen advocates; and consumer and agency advocates. A total of nine members consisting of:
 - Three County Board members
 - One ADRC Board member
 - One DSS Board member
 - One 51.42 Board member
 - One Transportation provider
 - One Elderly and disabled advocate
 - One Consumer and agencies advocateMembers are appointed by the County Board Chair and confirmed by the Marathon County Board of Supervisors.
- (e) *Member term:* Committee members will serve a two-year term. County Board Supervisors are appointed to serve two-year terms concurrent with their terms of office. Committee vacancies will be filled according to County Board Rule 13.
- (f) *Duties and responsibilities:*
 1. Provide leadership for the identification of, and propose solutions for, transportation needs of specialized populations residing in Marathon County.
 2. Evaluate Marathon County's transportation services policy including, but not limited to, vulnerable populations.
 3. Provide leadership for the development and submit for review and approval by the Marathon County Health and Human Services Standing committee, Marathon County's 85.21 grant application.
 4. Provide leadership for the coordination of transportation services for Marathon County residents who are eligible to participate in services provided by the Marathon County 85.21 grant.
 5. Provide leadership for regional cooperation and coordination of transportation services for eligible populations.
 6. Monitor the expenditures of transportation funds being expended on transportation services for elderly and disable in the service area.

-
7. Review passenger transportation plans for the service area.
 8. Review and comment on county aid applications under § 85.21, [Wis.] Stats.
 9. Review and comment on capital assistance applications under § 85.22, [Wis.] Stats.
 10. Act as an informational resource for local transportation providers regarding the requirements of the Americans with Disabilities Act of 1990, 42 USC 1201 et seq.
 11. Act on requests by local public bodies to be designated as coordinators of transportation services for elderly and disable persons for the purpose of becoming eligible for assistance under the Federal Sec. 5310 Program.

(113) Regional Morgue Task Force.

- (a) *Purpose:* Study the needs for and to make a recommendation about the development of a regional morgue to serve the needs of Marathon County and other Counties in Northern Wisconsin. Marathon County and other Northern Counties are currently provided service by morgues in Fond du Lac, Milwaukee and Madison for autopsies conducted by Forensic Pathologists and travel time and service availability have become an issue. In addition to autopsies, facilities are needed for the storage of human corpses awaiting identification, autopsy and disposal by burial or cremation.
- (b) *Membership:* The Task Force shall be chaired by the Chair of the Marathon County Public Safety Committee, or his or her designee, and will include:
 1. Marathon County Sheriff's Department.
 2. Sheriff [of a] regional county.
 3. Medical Examiner or Coroner of a regional county.
 4. Representative of one of the regional health care systems.
 5. Marathon County Emergency Management Director.
 6. Funeral Director.
 7. Representative of the Medical College of Wisconsin.
 8. Person with expertise in business planning.
- (c) *Duties and Responsibilities:*
 1. Quantify the needs for autopsies facilities and staff to perform them.
 2. Identify the need for the storage of human corpses under normal circumstances and in large scale emergencies.
 3. Identify the partnerships needed to make a regional morgue work operationally and financially.
 4. Oversee the development of a business plan for a regional morgue including a financial analysis, governance structure and the employment of medical staff.
 5. Pull all of the information together and if the need exists, inform the Marathon County Board of the long-term strategic goals and a shorter term tactical plan for bringing together the resources and support needed to develop a new cooperative venture.
- (d) *Other Organizational Relationships:* The Task Force is expected to be in regular communication with the Marathon County Public Safety Committee, providing reports and getting direction from the Standing Committee. Additionally, the Task Force will need to be in regular communication

with our contiguous Counties (Lincoln, Langlade, Portage, Wood, Shawano, Clark) the frequency of communications will depend upon the stage of plan development.

(e) *Description of Timelines and Expectations:*

1. Meetings will begin in August, 2017.
2. Members will regularly attend and actively participate in monthly meetings for one to two hours at a time and place to be determined by the Task Force Chair.
3. The Task Force will deliver a recommendation on the development of a Regional Morgue to the Marathon County Public Safety Committee no later than their December 31, 2022,0 meeting.

(124) *Broadband Task Force.*

- (a) *Reporting relationship:* Reports to Infrastructure Committee.
- (b) *Mission/purpose:* Development recommendations identifying the potential role of Marathon County in facilitating the expansion of broadband access in Marathon County, Review the report "Broadband for Marathon County Broadband Assessment and Plan," prepared by Design 9, and develop broad policies and partnership recommendations relating to the expansion of broadband/internet services throughout Marathon County.
- (c) *Statutory responsibilities:* None.
- (d) *Membership:* The Task Force shall be comprised of nine members: Four members of the Marathon County Board including members from EEEDC and Infrastructure Committees; and five community members with interest and/or expertise in the internet/broadband services.
- (e) *Member terms:* Concurrent with terms of the County Board.
- (f) *Duties and responsibilities:* By April 1, 20242:
 1. Review the report: Broadband for Marathon County Broadband Assessment and Plan, prepared by Design 9, and information received from Internet Service Providers (ISPs) and identify potential options for the County to pursue relating to expansion of broadband throughout the County.
 2. Identify strategies, partners and potential funding sources that will support the expansion of broadband services to underserved areas.
 3. Make recommendations to the County Board of the role of Marathon County relating to ~~it's~~its role in facilitating the expansion of broadband services to the residents of Marathon County.
 4. Establish policies for the allocation of resources to meet public safety and access needs for residents in the County.

(135) *Criminal Justice Coordinating Council (CJCC).*

- (a) *Reporting Relationship:* Reports to Public Safety Committee.
- (b) *Mission:* The Criminal Justice Coordinating Council (CJCC) is established to improve the administration of justice and promote public safety through community collaboration, planning, research, education, and system-wide coordination of criminal justice initiatives.
- (c) *Statutory Responsibilities:* None.
- (d) *Membership:* The CJCC shall be composed of not more than 19 voting members). Fourteen voting members are designated as follows:

-
1. A Marathon County Circuit Court Judge as selected by Marathon County Circuit Court Judges.
 2. Marathon County Administrator.
 3. Marathon County Board Chairperson.
 4. Health and Human Service Committee Chairperson or his/her designee.
 5. Public Safety Committee Chairperson or his/her designee.
 6. Marathon County Sheriff or his/her designee.
 7. Chief of Police of the City of Wausau Police Department or his/her designee.
 8. Marathon County District Attorney or his/her designee.
 9. Marathon County Clerk of Court or his/her designee.
 10. State Public Defender's Office local attorney manager or his/her designee.
 11. Department of Community Corrections local office supervisor or his/her designee.
 12. Marathon County Department of Social Services Director or his/her designee.
 13. North Central Health Care Chief Executive Officer or his/her designee.
 14. Women's Community Executive Director or his/her designee.

The remaining five members shall be appointed as follows:

1. A municipal law enforcement representative (outside of the Marathon County Sheriff's Office and the City of Wausau Police Department) appointed by the Chair of the CJCC.
 2. Not more than four citizen members, as appointed by the Chair of the Council.
- (e) *Member terms:* Citizen Members and the municipal law enforcement representative shall serve two-year terms commencing at the first meeting of even-numbered years following the election of the County Board of Supervisors.
- (f) *Duties and Responsibilities:* The CJCC shall monitor trends, identify system-wide issues, assess program function and efficacy, develop recommendations for systems improvement, enhancement, and change; serve as a forum for discussions on implementing operational systems change which link current and future adult justice programs to the County's public safety goals; and identify potential policy questions for consideration by the Public Safety Committee, Health & Human Services Committee, and ultimately County Board of Supervisors. The CJCC may also make recommendations to individual or selected members and justice system stakeholders for consideration. The Council may perform other general functions as requested by the County Board of Supervisors or its subordinate committees and it shall provide updates to the board or its subordinate committees as requested.

(O-12-20; O-14-20; O-10-21; O-22-21; R-40-21; O-26-21)

Sec. 2.06. County non-governance committees, boards, commissions, taskforces and other group relationships.

To accomplish the Mission of Marathon County, the Marathon County governance structure has relationships with many for profit and nonprofit, public and private organizations. These relationships take many forms, none of which include governance authority by the Marathon County Board. In many instances, the

Marathon County Board has a statutory responsibility, and/or has agreed to have one or more Marathon County Board Supervisors serve as part of the group. This section provides basic information about each group, describes the relationship of the group to the Marathon County governance structure, and describes the Marathon County Board of Supervisor participation (appointment to) each group.

(1) *Aging and Disability Resource Center Board of Central Wisconsin (ADRC-CW).*

- (a) *Mission/purpose:* The Aging and Disability Resource Center of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.
- (b) *Membership:* The ADRC-CW Board is appointed by the County Board of each respective member county and is comprised of 15 members; two County Board members from each of the four member counties, appointed by the respective County Board; and seven citizen members appointed by all four-member County Boards.
- (c) *Duties and responsibilities:*
 - 1. As per the four-county intergovernmental agreement, the ADRC-CW board shall have the powers common to its Member Counties, and is authorized, in its own name to do all acts necessary to exercise such common powers to fulfill the purposes of this Agreement. In addition, the board shall have the power to establish the annual budget; shall have the authority to hire, supervise, and support the Executive Director; shall have the authority to enter into leases and contracts; and shall provide an annual report to the Member counties.
 - 2. Ensure that disabled and older adults are provided information on options and resources, access to services, and are provided programs that maintain health and independence, such as nutrition, healthy living classes, caregiver support, benefits counseling, and resource services.
 - 3. Ensure that consistent, high quality services are provided to disabled and older adults throughout the service region.
 - 4. Advocate for disabled and older adults in accessing needed services and identify and publicize gaps in services needed.

(2) *Board of Adjustment.*

- (a) *Mission/purpose:* To hear appeals and in appropriate cases and subject to appropriate conditions and safeguards, make special exceptions to the terms of the County's zoning ordinance.
- (b) *Membership:* The Board of Adjustment shall be appointed by the County Board Chairperson and confirmed by the County Board. It shall consist of five members, one shall be a County Board Supervisor, and two alternates.
- (c) *Duties and responsibilities:* Pursuant to §§ 59.694(1), (2) and 59.692(4), (5), Wis. Stats., duties and responsibilities include, but are not limited to, the following:
 - 1. Hear and decide appeals where it is alleged there is error in any order, requirement, decision, or determination made by an Administrative Officer.
 - 2. Hear and decide special exceptions to the terms of a Zoning Ordinance upon which the Board of Adjustment is required to pass.
 - 3. Authorize, upon appeal in specific cases, such variance from the terms of a Zoning Ordinance, as will not be contrary to the public interests, public safety, or public welfare.

(3) *Central Wisconsin Airport Board.*

-
- (a) *Mission/purpose:* Safe, efficient and economical operation and development of the Central Wisconsin Airport.
 - (b) *Membership:* The Airport Board shall be comprised of seven members, three being Marathon County Board Supervisors, one being a member of the Infrastructure Committee and one being a member of the Education and Economic Development Committee. The Airport Board is appointed by the County Board Chairperson.
 - (c) *Duties and responsibilities:* Pursuant to § 114.14, Wis. Stats., the Airport Board shall have complete and exclusive control and management over the airport.
 - 1. Review and recommend to the Airport Manager leases with airlines, car rental agencies, aircraft hangar tents, restaurant, fixed base operators and other tenants.
 - 2. Promote air service.
 - 3. Assure aviation safety.
 - 4. Procure funding for airport development.
 - 5. Recommend long-term airport projects.
 - 6. Develop and recommend a long-range airport plan.
- (4) *Children with Disabilities Education Board.*
- (a) *Mission/purpose:* Pursuant to Wis. S. 115.86, County Board Resolution #138-85 (11/14/85) County Board Ordinance #311 (11/13/86), participating School Boards, Marathon County Children with Disabilities Education Board agrees to do all necessary activities to provide special education including staff, materials, equipment, and other for those School Boards electing such services to the extent of the joint agreements..
 - (b) *Membership:* The Children with Disabilities Education Board is appointed by the County Administrator.
 - (c) *Duties and responsibilities:* The Children with Disabilities Education Board exists to perform the following:
 - Maintain Board membership knowledge of needs, activities, and options for policy decision-making.
 - Secure and maintain professional staff with appropriate State licensure and expertise for implementation of Board policies.
 - Secure and maintain appropriate instructional materials and equipment for student benefit with staff direction.
 - Provide State approved management, fiscal data and word processing expertise for reporting and communications.
 - Assure adequate facilities for all instructional and management expertise for operational efficiency.
 - Assess needs and plan appropriate programs for all eligible students.
 - Maintain fiscally sound management system.
- (5) *Community Development Block Grant (CDBG) Central Housing Region Committee.*
- (a) *Mission/purpose:* Ensure responsiveness to the needs of citizens with particular emphasis to participation by person of low- and moderate-income (LMI) who are residents of blighted areas

and/or targeted neighborhoods in which a community development program will be concentrated.

- (b) *Membership:* A representative from Marathon County appointed by the Marathon County Board of Supervisors.
 - (c) *Duties and responsibilities:* Receive citizen views and provide an explanation of community development needs, objectives and strategies and explain how they address community development needs and objectives.
- (6) *City/County IT Commission.*
- (a) *Mission/purpose:* Support Marathon County, the City of Wausau and North Central Health Care with high quality, cost-effective technology that enables them to best meet their public service goals.
 - (b) *Membership:* Membership ~~includes the County Board chair or his/her designee and the County Administrator by virtue of their respective positions. Remaining members on the commission are appointed~~ is established in accordance with the provisions of the intergovernmental agreement creating the commission.
 - (c) *Duties and responsibilities:* Space reserved.
- (7) *Civil Service Commission.*
- (a) *Mission/purpose:* Space reserved. (See Section 5.01 of this Code.)
 - (b) *Membership:* The Civil Service Commission for the Sheriff's Office shall consist of five members who shall be residents of Marathon County. Appointments shall be made on the basis of recognized and demonstrated interest in and knowledge of the problems of civil service. No person holding any elective or appointive public office of any sort in the government of Marathon County shall be appointed to the Commission. The five members of the Civil Service Commission shall be appointed by the County Administrator.
 - (c) *Duties and responsibilities:* Space reserved. (See Section 5.01(7) of this Code)
- (8) *Industrial Development Agency Board.*
- (a) *Mission/purpose:* Space reserved.
 - (b) *Membership:* The County Administrator will appoint nine members to the Industrial Development Agency Board which shall include the Marathon County Board Chairperson and Vice-Chairperson, the County Administrator, the County Treasurer, Corporation Counsel, and three representatives from the City of Wausau.
 - (c) *Duties and responsibilities:* Space reserved.
- (9) *Marathon County Land Information Council.*
- (a) *Committee type and reporting relationship:* The Marathon County Land Information Council reports to the Environmental Resources Committee.
 - (b) *Mission/purpose statement:* Space reserved.
 - (c) *Statutory responsibilities:* § 59.72(3m), Wis. Stats., and successor statutes.
 - (d) *Membership:* Register of deeds or designee; county treasurer or designee; county property lister or designee; one member of the county board; GIS coordinator; a realtor or member of the Realtors Association employed within the county; a public safety communications representative employed by the county; the county surveyor; director of City-County IT Commission or designee.

Pursuant to § 59.72(3m)(am), Wis. Stats., in the event a realtor, public safety communications representative or county surveyor are not willing to serve, the council may be maintained and is authorized to act without those designated members.

(e) *Member term:* All members are appointed to a two-year term which coincides with biennial organization of county board, appointed by the county board chair and confirmed by the county board. Council vacancies will be filled according to County Board Rule 13.

(f) *Duties and responsibilities:*

1. Review the priorities, needs, policies and expenditures of the Marathon County Land Information Office.
2. Oversee application for state-sponsored funding.
3. Advise the county on matters affecting the Land Information Office.

(10) *Marathon County Public Library Board.*

(a) *Mission/purpose:* Enrich lives by promoting lifelong learning; and actively providing the community with access to ideas, information and opportunities to connect.

(b) *Membership:* The County Administrator pursuant to § 43.57(4)(b), Wis. Stats., shall appoint a seven-member Library Board which shall consist of at least:

1. One school district administrator of a school district located in whole or in part of the County or this school district administrator's designee.
2. Two County Board Supervisors.
3. Four citizen members.

(c) *Duties and responsibilities:* Pursuant to § 43.58, Wis. Stats., the duties are assigned to the Library Board.

(11) *Marathon County Metropolitan Planning Organization.*

(a) *Mission/purpose:* Review studies and recommendations relating to activities including, but not limited to, land use, natural resources, utilities and transportation systems within the metropolitan planning area to promote public health, safety, convenience, and general welfare.

(b) *Membership:* Membership will include one County Board Supervisor from the County Infrastructure Committee, the chief elected official or his/her designee of all the municipalities within the urbanized area of the Metropolitan planning organization boundary; and a representative from the Wisconsin Department of Transportation.

(c) *Duties and responsibilities:*

1. Advisory body to Marathon County Board of Supervisors Infrastructure Committee [and Environmental Resources Committee](#) and to local units of government within the metropolitan planning area.
2. Cooperate with, and contribute or accept services from Federal, State or local agencies, public/semipublic agencies, private individuals or corporations and may carry out such cooperative undertaking consistent with the annual Unified Planning Work Program.
3. Develop and recommend an annual Unified Work Program to Marathon County Board for approval.

(12) *Marathon County Park Commission.*

-
- (a) *Mission/purpose:* Provide a park and forest recreation system that will meet the needs of our current and future generations, preserve and protect the County's open space, water, historical, cultural, and natural resources; and provide recreation opportunities that are designed to enhance the County's quality of life.
 - (b) *Membership:* The Marathon County Administrator shall appoint seven members to the Park Commission. Those members shall be comprised of three Marathon County Board Supervisors, three Wausau City Council members and one citizen member.
 - (c) *Duties and responsibilities:*
 1. Monitor, preserve and protect the County's open space, water, historical, cultural, natural and economic resources.
 2. Determine and recommend recreational and tourism programs within the County.
 3. Recommend policy and funding for establishing and implementing park and recreation programs and facilities.
 4. Monitor and recommend policy for the development and maintenance of recreation trails including County-sponsored trails and State-funded trails.
 5. Make rules and recommend ordinances for the regulation of the use and enjoyment of the County parks, trails and recreation lands.
- (13) *MCDEVCO Board of Directors.*
- (a) *Mission/purpose:* Aggressively foster local business competitiveness; encourage and develop local entrepreneurs; and recruit successful companies and their employees to Marathon County.
 - (b) *Membership:* Four County Board Supervisors shall be nominated by the County Board Chairperson to the MCDEVCO Board of Directors.
 - (c) *Duties and responsibilities:* Space reserved.
- (14) *North Central Community Action Program Board.*
- (a) *Mission/purpose:* Act as an advocate, provider, and facilitator of programs and services for low-income individuals in Lincoln, Marathon, and Wood Counties (WI). NCCAP seeks to create opportunities for people and communities to obtain skills, identify and utilize resources, and explore innovative options necessary to reduce poverty and increase self-sufficiency.
 - (b) *Membership:* Membership will include one County Board Supervisor, the NCCAP representative is appointed by the County Administrator.
 - (c) *Duties and responsibilities:* Space reserved.
County Board Supervisor will provide annual report to Health and Human Services Committee.
- (15) *North Central Community Services Program Board (51.42).*
- (a) *Mission/purpose:* ~~Compassionately serves the community through accessible, specialized care~~[see Joint Agreement for the Sponsorship of Community Programs.](#)
 - (b) *Membership:* ~~see Joint Agreement for the Sponsorship of Community Programs. Membership will include three County Board Supervisors.~~
 - (c) *Duties and responsibilities:* [see Joint Agreement for the Sponsorship of Community Programs.](#)
 - ~~1. Prepare for and attend board meetings.~~
 - ~~2. Work as a team member and support board decisions.~~

- ~~3. Participate in the review of NCHC's mission and objectives and the development of a strategic plan.~~
- ~~4. Monitor the performance of the organization in relation to objectives and core values.~~
- ~~5. Approve the budget and monitor financial performance in relation to it.~~
- ~~6. Abide by the by-laws, code of conduct and other policies that apply to the board.~~
- ~~7. Establish, review, and monitor policies that guide core operational practices.~~
- ~~8. Participate in hiring and releasing of the CEO.~~
- ~~9. Participate in the evaluation of the CEO.~~
- ~~10. Participate in the recruitment of new board members.~~
- ~~11. Participate in the evaluation of the board itself.~~
- ~~12. Participate in committee work.~~
- ~~13. Keep informed about community issues relevant to the mission and objectives of NCHC. At minimum annual report to Health and Human Services and Public Safety Committees.~~

(16) *North Central Wisconsin Workforce Development Board.*

- (a) *Mission/purpose:* Cultivate a skilled and competitive workforce which meets the demands of employers in the region.
- (b) *Membership:* The County Board Chairperson shall serve on the NCCWWDB.
- (c) *Duties and responsibilities:* Space reserved.

The Board meets quarterly and the Counties involved in the District include: Adams, Forest, Langlade, Lincoln, Marathon, Oneida, Portage, Vilas, and Wood.

(17) *Rib Mountain Metropolitan Sewerage District.*

- (a) *Mission/purpose:* Space reserved.
- (b) *Membership:* In accordance with section 200.09, Wis. Stats., the Rib Mountain Metropolitan Sewerage District is appointed by the County Administrator and is comprised of five members, referred to as commissioners.
- (c) *Duties and responsibilities:* The commissioners are vested with all of the powers enumerated with Chapter 200 of the Wisconsin Statutes to perform the duties and responsibilities described therein.

(18) *Veterans Service Commission.*

- (a) *Mission/purpose:* Determine aid to needy veterans and their families.
- (b) *Membership:* The County Administrator shall appoint three citizen members to the Veterans Service Commission.
- (c) *Duties and responsibilities:* Determine aid to needy veterans, or to a spouse, surviving spouse, minor and dependent children of veterans and the needy parents of veterans pursuant to §§ 45.10 through 45.15, Wis. Stats.

(O-12-20)

Sec. 2.07. Assembly room use policy.

- (1) *Use Restricted.* The Assembly Room is distinguished from other meeting or conference rooms or common space located in the Marathon County Courthouse because it contains sensitive meeting presentation and broadcast technology.
 - (a) The Assembly Room is primarily used for County Board meetings and meetings of the Standing Committees.
 - (b) County staff, statutory program committees and task forces are encouraged to use the Assembly Room.
 - (c) The Assembly Room can be used during normal business hours by State, regional and community organizations which Marathon County is a member or a participant.
 - (d) The Assembly Room may not be used for partisan political activity or any for profit activity.
- (2) *Broadcast Equipment.* Only the group under contract to record and broadcast County Board meetings is permitted to use the broadcast equipment of the Assembly Room.
- (3) *Administration.* The County Clerk is the department responsible for administering this rule and developing room reservation policies and practices to ensure that the Assembly Room is available for its primary purpose, to make the room available for other permitted uses and to protect the County's investment in technology.

(O-12-20)

Chapter 4 PERSONNEL POLICIES

TERMS AND CONDITIONS OF NONUNION EMPLOYMENT

(R-5-89)

Secs. 4.01—4.08. Reserved.

Editor's note(s)—Ord. No. O-15-11, adopted Dec. 13, 2011 states: "The Board of Supervisors for the County of Marathon does hereby repeal sections 4.01 through 4.08 of the General Code of Ordinances for Marathon County in favor of a unified set of personnel policies and procedures promulgated by the Marathon County Administrator." Inasmuch said sections pertaining to terms and conditions of nonunion employment have been repealed. See the Code Comparative Table for prior history.

Sec. 4.09. Reserved.

ADMINISTRATION

Sec. 4.10. Reserved.

Editor's note(s)—For provisions pertaining to the Human Resources Committee, user is directed to subs. 2.04(4) of this Code.

Sec. 4.11. Records management responsibility for official personnel documents.

- (1) The "official employee personnel records and files" for regular County employees and temporary/seasonal employees who require post offer medical exams are those which are and shall be maintained and retained by the Employee Resources Department.
- (2) The County Administrator is hereby authorized and empowered to promulgate such administrative rules and regulations as are necessary to effect the provisions of this section and such administrative rules and regulations as are necessary to effect efficient and effective administration and management of the County personnel system, consistent with this and other provisions relating to personnel.

(R-67-02; R-61-04)

Sec. 4.12. Reserved.

Editor's note(s)—Resolution No. R-61-04, adopted Dec. 21, 2004, deleted § 4.12, which pertained to requirement for new personnel positions established during the current budget year, and derived from R-108-91; and O-26-02. See § 4.20 for similar provisions.

Sec. 4.13. Employment communications.

- (1) The Employee Resources Department, respective elected and appointed department heads or their designees, are designated as the authorized County officials for execution of the following:
 - (a) Letters of initial employment to all persons hired for regular County positions.
 - (b) Letters of dismissal or termination to all persons to be separated from regular County employment.
- (2) Letters drafted by department heads or their designee shall be reviewed and approved by the Employee Resources Department prior to providing such letters to the affected person.

(O-7-97; R-66-02; R-61-04)

Sec. 4.14. Position needs analysis procedure.

The County Board orders and directs that the Employee Resources Department shall:

- (1) Maintain an up-to-date control system on every County position, keeping track of the date each position is vacated.
- (2) Determine the need to conduct a thorough evaluation, analysis and study of vacant positions.
- (3) Reserved.
- (4) Recommend the classification and pay level of every position that is to be filled.
- (5) Recommend whether such position shall be full-time, half-time or other status.
- (6) Determine if a position can efficiently be shared by two or more departments.

(R-47-89; O-26-02; R-67-02)

Sec. 4.15. Employment policy.

- (1) All applicants for county employment shall be considered by department heads on the basis of merit without regard to race, creed, marital status, pregnancy, color, national origin, ancestry, disability, sex, age, sexual preference (except where sex or age is a bona fide occupational qualification), or other legally protected class.
- (2) Department heads are prohibited from hiring a person related to them for County employment. No person shall be employed, promoted, or transferred to any department, division, or work unit when as a result s/he would be directly supervising or receiving direct supervision from a related person. Related person shall mean spouse, parents, children, siblings, uncle, aunt, nephew, niece, grandparents, grandchildren, father-in-law, mother-in-law, stepchildren, stepparents, and any person sharing the employee's residence.
- (3) All County officers and employees are prohibited from seeking any unfair advantage for any applicant for County employment or attempting to unduly influence any department head in the selection for County employment.
- (4) If any County officer or employee attempts to seek any unfair advantage or attempts to unduly influence any department head in the selection for County employment, such department head is directed to immediately report the same to the Human Resources Committee.
- (5) Alleged violations of this policy shall be investigated by the Human Resources Committee and appropriate action taken.

(O-7-97; R-67-02; R-61-04; R-12-09)

Sec. 4.16. Diversity management.

- (1) *Purpose.* Marathon County recognizes the value of diversity in our communities and in the County work force. The clients of governmental services are becoming more diverse along the line of race and national origin. As a service organization, we need to recognize and respond to the challenges created by the changes in community demographics. Diversity management strives to:
 - (a) Ensure that County services and programs meet the varied needs of constituents.
 - (b) Enhance the ability of County officials and employees to understand, accept, and respect differences among individuals and respond in a positive, professional manner.
 - (c) Continue our longstanding commitments to equal opportunity and affirmative action in the County work force.
- (2) *Legal basis.* There are certain aspects of managing diversity which at the very least are strongly advised as a matter of law. In the United States, the Civil Rights Act of 1964 (as amended in 1972), the Pregnancy Discrimination Act of 1978, the Age Discrimination Act of 1967, and the Americans with Disabilities Act of 1990 (ADA) collectively outlaw discrimination on the basis of sex, color, race, religion, pregnancy, national origin, age, or physical ability. In addition to the above legislation, the Equal Pay Act of 1963 specifically outlaws pay discrimination on the basis of gender, and Vietnam Veterans Readjustment Act of 1974 expressly outlaws employment discrimination against veterans of the Vietnam War. With regard to the ADA, the act provides that a physical disability cannot be an issue in an employment decision if the individual is qualified or could be made qualified to do the job by a reasonable accommodation on the employer's part. In Wisconsin, residents, also enjoy protection from employment discrimination from the Wisconsin Fair Employment Law on the basis of race, religion, sexual orientation, handicap, marital status, and age.

Created: 2021-11-05 09:32:40 [EST]

(Supp. No. 46)

Rules Review – Proposed Amendments

Item 1: Motion to add an Advisement committee as follows in Sec. 2.05

- (4) *Advisement Committee.*
- (a) *Committee type and reporting relationship:* The Advisement Committee is a subcommittee which reports to the Marathon County Executive Committee.
 - (b) *Mission/purpose statement:* The Advisement Committee shall have the responsibility to advise the Board Chairperson and the County Administrator on Membership and Leadership assignments for all Standing Committees and all Subordinate Bodies and for all Supervisor Vacancies.
 - (c) *Statutory responsibilities:* Wisconsin Statute 59.13(1) and associated footnote. Purpose of Committee is advisement only. The Board Chair and the County Administrator retain their respective full appointment authority.
 - (d) *Membership:* Total of eight members consisting of seven County Board Supervisors, including the Chair and Vice Chair of the Board, and the County Administrator.
 - (e) *Member term:* All members are elected or appointed for a two-year term to coincide with biennial organization of the County Board. Four County Board Supervisors at large shall be selected by election of the County Board to the Advisement Committee following election of the Board Chair and Vice Chair at the April Organization meeting and prior to the appointment of the Standing Committees. Vacancies will be filled according to County Board Rule 13.
 - (f) The Chair of the Committee will be elected from the four at large members by the four at large members. In case of a tie, the Committee Chair will be elected from the four at large members by the full County Board.
 - (g) *Duties and responsibilities:*
 - 1. Review the qualifications and applications of all candidates for openings on any Subordinate Body.
 - 2. Participate in interviews of candidates for all openings on any Subordinate Body.
 - 3. Advise the Board Chairperson and the County Administrator on Membership and Leadership assignments for all Standing Committees and all Subordinate Bodies.
 - 4. Advise the Board Chairperson on appointments to fill vacancies on the County Board.
 - 4. Individual committee members may provide comments to the full County Board to enable the Board to make a more informed Consent decision.
 - (g) *Other organization relationships:* None.

and in 2.04(3)(h) Committee Relationships

Add “ Advisement Committee”

COUNTY BOARD CHAIRPERSON GUIDELINES AND EXPECTATIONS

In recognition that the Marathon County Board of Supervisors has approved a salary to be received by its Chairperson that is over and above compensation which is received by any other member, the Board sets forth the following guidelines and expectations for the performance of the Board Chairperson. This document is intended to supplement and clarify duties and responsibilities established by State Statute and Marathon County Rules of Procedure. Where possible, the time commitment of regularly scheduled meetings and events is provided. All other time commitments should be considered "as needed."

1) Internal responsibilities and relationships.

- a. Chair or attend the following regularly scheduled internal meetings or events:
 1. County Board Meetings (Twice Monthly)
 2. Executive Committee Meetings (Monthly)
 3. Human Resources, Finance & Property Committee meetings (Bi- weekly)
 4. Criminal Justice Coordinating Council (CJCC) & CJCC Executive Committee (Monthly)
 5. Department Head Meetings (Monthly)
 6. Annual recognition and Retirement event for County Employees & Supervisors
- b. Review and Approve Agendas for Executive Committee and Full Board
- c. Make appointments to fill vacancies of: County Board, County Treasurer, County Clerk, per Wisconsin Statutes
- d. Meet with County Administration and be responsible for Administrator's Annual Evaluation
- e. Set up Educational sessions for the Board
- f. Be accessible to Supervisors and Department Heads. (Hold regular office hours at Courthouse to facilitate face-to-face discussions)
- g. Sign Grant Applications
- h. Review & Approve Expense Reimbursements submitted by supervisors and other individuals appointed to subordinate bodies of the county board.

2) External responsibilities and relationships.

- a. Chair or attend the following regularly scheduled external meetings or events:
 1. Eastern and Western Town Association Meetings (Qtrly)
 2. Northcentral Technical College Board Appointment Meeting and Public Hearings (at least Annually or As Needed)

3. Mid-State Tech Board Public hearing and Appointment meeting (at Least Annually and as Needed)
 4. Joint Legislative Committee Meetings at Mosinee Airport conference room (Qtrly)
 5. North Central Wisconsin Workforce Development Board (Qtrly)
 6. City-County Information Technology Commission (Monthly)
 7. Public Events Involving Dignitaries (Governor, Congressmen, etc.)
- b. Attend and vote at both legislative and Annual Conferences for organizations to which the county belongs:
1. Wisconsin Counties' Association (Feb) & (Sept)
 2. National Association of Counties (Feb or March) & (July)
- c. Maintain communication with local representatives, including
1. Testify on Legislation before Assembly and Senate Committees
 2. Lobby on behalf of Marathon County with Local Representatives

**Diversity and Inclusivity Text Changes, Marathon County
Board Organizational Meeting 4/19/2022**

Page 27, 2.04(1)(f)(9) – Economic Development, Extension

Promote goals that every person has the opportunity for education and for employment to be self-supporting.

Page 30, 2.04(2)(f)(14) – ERC

Evaluate conservation, land use planning, zoning, and recreation programs and policies to reduce/eliminate disparities in access where they may exist.

Page 31/32, 2.04(3)(f)(15) - Executive

Evaluate the work of the Standing Committees and provide leadership relative to the diversity and inclusion responsibilities set forth within the organizational rules ensuring Marathon County is an open, inclusive, and diverse place to live and work.

Page 34, 2.04(4)(f)(17) – Human Resources, Finance, Property

Promote cultural competence in County employment policies. and in the design and delivery of County programs and services.

Page 35, 2.04(5)(f)(14) – Health and Human Services

Promote health equity to reduce/eliminate health and social disparities where they may exist.

Page 37, 2.04(6)(f)(20/21) – Infrastructure

Evaluate transportation, highways, broadband, and other services/facilities to reduce/eliminate disparities in access where they may exist.

Page 39, 2.04(7)(f)(9) – Public Safety

Evaluate programs and services to foster the fair and impartial administration of justice.

Rule Review Notes for Organizational Meeting 4/19/2022

Page refers to page of the code

Page 2, item 3(b) – Preserving order and speaking

- Change 60 days to 30 days in both places (Chairperson, Executive Cmte)

*“The County Board Chairperson shall, upon receipt of a written request, refer the issue to the appropriate committee **(ADD)** within **14 days**. The receiving committee shall, in turn, take up the matter and report back to the County Board Chairperson within ~~60~~ **30** days for appropriate action. The supervisor making said request shall be notified of the committee meeting and will be expected to attend the meeting to discuss the issue presented.”*

Page 3, item 3(b) cont'd

- Would this be a new item? It is unrelated to the above, no?

*“(AMEND) In the event an item considered by a committee is not advanced to the full County Board, any two County supervisors may make a request in writing to the County Board Chairperson that the item be considered by the full County Board. Upon receipt of such a request, the County Board Chairperson shall place the item on the Executive Committee Agenda within ~~sixty (60)~~ **thirty (30)** days of the County Board Chairperson’s receipt of the written request. The Executive Committee shall consider whether to advance the item to the full County Board. If a majority of the Executive Committee approves, the item shall be placed on the agenda for consideration by the full County Board.”*

Page 4, item 6(a) - Duties of the Chairperson of the Board of Supervisors

- Amend

↙ *(AMEND) Appoint chairpersons of all Standing committees and taskforces **after consultation and review with the vice-chair.***

Page 5, item 6(m) - Duties of the Chairperson of the Board of Supervisors

- Need a deeper review of this since no one knows about it.

“Fulfill other performance expectations to the Board's satisfaction. See document entitled, "County Board Chairperson Guidelines and Expectations," which shall be maintained by the Executive Committee and reviewed ~~from time to time~~ (ADD) every two years by the Executive Committee at a minimum in the September before the establishment of the Chairperson's salary and then approved by the Board in October that same year.”

Page 5, item 6(o)(p) - Duties of the Chairperson of the Board of Supervisors

- Strike these, as they are redundant of the above document.

~~(o) Shall serve as a member of the City-County Information Technology Commission.~~

~~(p) Shall serve as either Chair or Vice-Chair of the Criminal Justice Coordinating Council pursuant to the bylaws of that Council.~~

Page 5, item 9(b) – Public Comment Before the Board

- Add on

“...comment pertaining to an item on the agenda. (ADD) Comments shall be limited to three (3) minutes per person. If a member of the public wishes to make comments not germane to the agenda, he or she shall be directed to provide those comments to his or her district supervisor or the chair or vice chair of the board.”

Page 6, item 9(c) - Public Comment Before Committees

- Add on

“...within the jurisdiction of the body. (ADD) Comments shall be limited to three (3) minutes per person. If a member of the public wishes to make comments not germane to the subordinate body, he or she shall be directed to provide those comments to his or her district supervisor or the chair or vice chair of that body.”

Page 7, item 10(a)(12) AND Page 7 10(b)(12) - Announcements

- Add on

“12. Announcements and requests (30-second limit per Supervisor). (ADD) Announcements and requests shall be limited to non-agenda items not previously discussed during the meeting and shall not be

utilized to further discuss or debate an item from the agenda. Any privilege given by the Chair to extend a supervisor's time shall apply to any other supervisors who comment."

Page 14, 16(d) –Additional duties and responsibilities of Standing Committee Vice-Chairpersons.

- Do not give the vice chair such requirement. And they shall only vote when a position is vacant.
- We should be looking to minimize requirements or else possibly lose possible choices, limiting them to people closer to Wausau or those retired (i.e. making it harder for working folks).

16(d)(1)

1. (AMEND) Consider attending ~~attend and participate in~~ meetings of the Marathon County Executive Committee as a non-voting member;

16(d)(2)

*2. (AMEND) In the event the ~~Standing Committee Chairperson is absent, unavailable, or incapacitated, or the Standing Committee Chair~~ position is vacant, the Vice-Chairperson shall act in the place of the Standing Committee Chair as a voting member of the Executive Committee **until the Standing Committee Chair vacancy is filled.***

This change affects Page 32, 2.04(3)(i) - (j) Standing Committee Vice-Chairpersons.

REPLACE 1 with the above

REPLACE 2 with the above

Retain 3 (applies to vacancies)

REMOVE 4 (no longer needed since Vice Chairs do not vote)

ORDINANCE # O - 11 -22

Town of Spencer Rezone

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code by Larry J. and Patricia K. Lang to rezone lands from G-A General Agriculture to R-R Rural Residential and G-A General Agriculture to R-E Rural Estate described as Lot 2 of CSM 8210 recorded in Volume 31, Page 163 as Document Number 1034062 located in part of the W ½ of the NE ¼ of Section 21, Township 26 North, Range 2 East, Town of Spencer, Marathon County, Wisconsin. The area proposed to be rezoned to R-R Rural Residential is shown as Lot 1 (3.04 acres) and the area proposed to be rezoned to R-E Rural Estate is Lot 2 (7.40 acres) as shown on the Preliminary Certified Survey Map by EMCS Inc. submitted with the rezone petition. Part of parent parcel PIN# 074.2602.211.0989.

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and


WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on April 5, 2022 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and duly advised of the recommendations of the Town of Spencer hereby recommends the petition be GRANTED AS APPLIED FOR

NOW, THEREFORE, BE IT RESOLVED, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 5th day of April, 2022

ENVIRONMENTAL RESOURCES COMMITTEE




Jacob Langenhahn, Chair




Sara Guild, Vice Chair



Bill Conway



Allen Drabek



David Oberbeck



Randy Fifrick



Rick Seefeldt



Rodney Roskopf

Dated this 5th day of April, 2022

Kurt Gibbs – Marathon County Board Chair

ORDINANCE # O - 12 -22

Town of Spencer Rezone

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code by Timothy & Amy Davis to rezone lands from L-D-R Low Density Residential and G-A General Agriculture to R-R Rural Residential described as Lot 1 of CSM 19030 recorded as Document Number 1843194 located in part of the SW ¼ of the SW ¼ of Section 26, Township 26 North, Range 2 East, Town of Spencer, Marathon County, Wisconsin. The PIN numbers associated with this rezone are 074.2602.263.0996 and 074.2602.263.0989.

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on April 5, 2022 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and duly advised of the recommendations of the Town of Spencer hereby recommends the petition be GRANTED AS APPLIED FOR

NOW, THEREFORE, BE IT RESOLVED, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 5th day of April, 2022

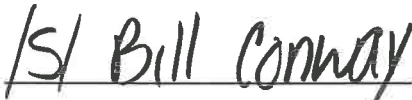
ENVIRONMENTAL RESOURCES COMMITTEE



Jacob Langenhahn, Chair



Sara Guild, Vice Chair



Bill Conway



Allen Drabek



David Oberbeck



Randy Fifrick



Rick Seefeldt



Rodney Roskopf

Dated this 5th day of April, 2022

Kurt Gibbs – Marathon County Board Chair

RESOLUTION # R-29- 22
APPROVE 2022 BUDGET TRANSFERS FOR MARATHON COUNTY
DEPARTMENT APPROPRIATIONS

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

WHEREAS, the Human Resources, Finance and Property Committee has reviewed and does recommend the 2022 transfers listed below, and

NOW, THEREFORE, BE IT RESOLVED the Marathon County Board of Supervisors authorize and direct the budget transfers as listed below:

Transfer from:	Health TDB State grant
Transfer to:	Health TDB various Expenditures
Amount:	\$100,000
Re:	Approval of State Grant Mobilizing Communities for a Just Response

Transfer from:	CPZ TBD State Grant
Transfer to:	CPZ TBD Direct Payment
Amount:	\$50,000
Re:	DATCP Every Farmer Grant

Transfer from:	Highway 801 28588350 Insurance Recovery
Transfer to:	Highway 801 285 98190 Other Capital equipment
Amount:	\$5,460
Re:	Funding for the purchase of new capital equipment

Transfer from:	CPZ 442-79382474 Federal EPA Grant
Transfer to:	CPZ 442-793 87170 Direct payments
Amount:	\$22,680
Re:	DATCP EPA Grant

Transfer from:	Health 280-331 82446 State grant
Transfer to:	Health 280-331 Various
Amount:	\$100,000
Re:	Mobilizing Communities for a Just Response

Transfer from:	Social Services 177-957-82390 Other federal grants
Transfer to:	Social Services 177-957-92560
Amount:	\$8,500
Re:	Emergency Find and Shelter National Board Program CARES

Transfer from:	District Attorney 421-160-82310 Federal grant
Transfer to:	District Attorney 421-16093250/3490 fees and supplies
Amount:	\$14,358
Re:	Victims of Crime grant

Transfer from:	CPZ 119-780-87212 BEP Fenwood Creek Watershed
Transfer to:	CPZ 119-780-92190 Other Professional Services
Amount:	\$80,628
Re:	Big Eau Pleine/Fenwood Creek Watershed grant

That a Class 1 Notice of this transaction be published within (10) days of its adoption;

BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

BE IT FURTHER RESOLVED that the proper officers of Marathon County are hereby authorized and directed to take all actions necessary to affect this policy.

Respectfully submitted this 26th day of April 2022.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

Fiscal Note: This resolution modifies the revenues and expenditures for various County funds. There is no additional County levy appropriated in this resolution.

MARATHON COUNTY

Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Health

BUDGET YEAR: 2022

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	TBD-TBD-8-2446	Other Health Care Services – State Grants (Mobilizing Communities for a Just Response Grant)	\$100,000

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	TBD-TBD-9-1110	Salaries – Permanent - Regular	\$29,376
Expenditure Increase	TBD-TBD-fringe accounts	Fringe Benefits	\$12,746
Expenditure Increase	TBD-TBD-9-2990	Sundry Contractual Service	\$49,472
Expenditure Increase	TBD-TBD-9-3321	Mileage / Travel	\$5,174
Expenditure Increase	TBD-TBD-9-3130	Printing / Duplication	\$1,000
Expenditure Increase	TBD-TBD-9-3190	Office Supplies	\$1,182
Expenditure Increase	TBD-TBD-9-3250	Registration Fees / Tuition	\$1,050

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Laura Scudiere

Date Completed: 3/18/2021

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____ Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
Mobilizing Communities for a Just Response

- 2) Provide a brief (2-3 sentence) description of what this program does.
Provides financial support from the Wisconsin Department of Health Services to enact education surrounding a key health priority identified in the 2019 Community Health Improvement Process that intersects with the social determinants of health. This grant will assist the Community Health Improvement Director to lead a Marathon County group through a facilitated coaching process to assess readiness to address structural and community-wide changes that would provide disproportionately impacted communities with opportunities to be healthy.

- 3) This program is: (Check one)
 - An Existing Program.
 - A New Program.

- 4) What is the reason for this budget transfer?
 - Carry-over of Fund Balance.
 - Increase/Decrease in Grant Funding for Existing Program.
 - Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 - Set up Initial Budget for New Grant Program.
 - Set up Initial Budget for New Non-Grant Program
 - Other. Please explain: [Click here to enter description](#)

- 5) If this Program is a Grant, is there a "Local Match" Requirement?
 - This Program is not a Grant.
 - This Program is a Grant, but there is no Local Match requirement.
 - This Program is a Grant, and there is a Local Match requirement of: (Check one)
 - Cash (such as tax levy, user fees, donations, etc.)
 - Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 - No.
 - Yes, the Amount is Less than \$30,000.
 - Yes, the Amount is \$30,000 or more AND: (Check one)
 - The capital request HAS been approved by the CIP Committee.
 - The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No

Is a Budget Transfer Resolution Required? Yes

MARATHON COUNTY

Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Conservation, Planning & Zoning

BUDGET YEAR: 2022

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	XXX-XXX-8-2474	DATCP/DNR – DATCP – Every Farmer Grant	50,000

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	XXX-XXX-9-7170	Direct Payments	50,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Diane Hanson

Date Completed: 3/21/2022

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY

Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) Soil and Water Resource Management Innovation Grant
- 2) Provide a brief (2-3 sentence) description of what this program does.
Grant funds to be utilized to provide incentives to landowners to implement soil health and phosphorus reduction strategies in high priority watersheds in Marathon County.
- 3) This program is: (Check one)
 An Existing Program.
 A New Program.
- 4) What is the reason for this budget transfer?
 Carry-over of Fund Balance.
 Increase/Decrease in Grant Funding for Existing Program.
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 Set up Initial Budget for New Grant Program.
 Set up Initial Budget for New Non-Grant Program
 Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a “Local Match” Requirement?
 This Program is not a Grant.
 This Program is a Grant, but there is no Local Match requirement.
 This Program is a Grant, and there is a Local Match requirement of: (Check one)
 Cash (such as tax levy, user fees, donations, etc.)
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 No.
 Yes, the Amount is Less than \$30,000.
 Yes, the Amount is \$30,000 or more AND: (Check one)
 The capital request HAS been approved by the CIP Committee.
 The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No Is a Budget Transfer Resolution Required? Yes

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Highway

BUDGET YEAR: 2022

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	801-285 8 8350	W-142 Insurance Recovery (624Z)	5,460

TRANSFER TO: [Ref#00043](#)

Action	Account Number	Account Description	Amount
Expenditure Increase	801-285 9 8190	Other Capital Equip-New (624C)	5.460

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Mary Rosensprung

Date Completed: 3/15/2022

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: 3/15/22 srw

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Marathon County Highway Department Rolling Stock

2) Provide a brief (2-3 sentence) description of what this program does.

Funding covers the purchase of new capital equipment.

3) This program is: (Check one)

An Existing Program.

A New Program.

4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: Insurance recovery on damaged wing unit #W-142.

5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? _____

Is a Budget Transfer Resolution Required? _____

MARATHON COUNTY

Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Conservation, Planning & Zoning

BUDGET YEAR: 2022

TRANSER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	XXX-XXX-8-2474 442-793	DATCP/DNR – DATCP-EPA Grant 763X	22680

TRANSER TO: Ref#00044

Action	Account Number	Account Description	Amount
Expenditure Increase	XXX-XXX-9-7170 442-793	Direct Payments 763V	22680

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Diane Hanson

Date Completed: 3/16/2022

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: 3/18/22 srw

MARATHON COUNTY

Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) – Environmental Protection Agency (EPA) Consolidated Appropriations Act State and Tribal Assistance Grant
- 2) Provide a brief (2-3 sentence) description of what this program does.
Grant funds to be utilized to provide incentives to landowners to implement phosphorus reduction strategies in high priority watersheds in Marathon County.
- 3) This program is: (Check one)
 An Existing Program.
 A New Program.
- 4) What is the reason for this budget transfer?
 Carry-over of Fund Balance.
 Increase/Decrease in Grant Funding for Existing Program.
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 Set up Initial Budget for New Grant Program.
 Set up Initial Budget for New Non-Grant Program
 Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a “Local Match” Requirement?
 This Program is not a Grant.
 This Program is a Grant, but there is no Local Match requirement.
 This Program is a Grant, and there is a Local Match requirement of: (Check one)
 Cash (such as tax levy, user fees, donations, etc.)
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 No.
 Yes, the Amount is Less than \$30,000.
 Yes, the Amount is \$30,000 or more AND: (Check one)
 The capital request HAS been approved by the CIP Committee.
 The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? _____

Is a Budget Transfer Resolution Required? _____

MARATHON COUNTY

Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Health

BUDGET YEAR: 2022

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	TBD-TBD-8-2446 280-331	Other Health Care Services – State Grants (Mobilizing Communities for a Just Response Grant) 670P	\$100,000

TRANSFER TO:

Ref#00053

Action	Account Number	Account Description	Amount
Expenditure Increase	TBD-TBD-9-1110	670N Salaries – Permanent - Regular	\$29,376
Expenditure Increase	TBD-TBD- fringe accounts 9-1510	Fringe Benefits	\$12,746
Expenditure Increase	TBD-TBD-9-2990	Sundry Contractual Service	\$49,472
Expenditure Increase	TBD-TBD-9-3321	Mileage / Travel	\$5,174
Expenditure Increase	TBD-TBD-9-3130	Printing / Duplication	\$1,000
Expenditure Increase	TBD-TBD-9-3190	Office Supplies	\$1,182
Expenditure Increase	TBD-TBD-9-3250	Registration Fees / Tuition	\$1,050

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Laura Scudiere

Date Completed: 3/18/2021

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: 3/18/22 srw

MARATHON COUNTY

Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
Mobilizing Communities for a Just Response

- 2) Provide a brief (2-3 sentence) description of what this program does.
Provides financial support from the Wisconsin Department of Health Services to enact education surrounding a key health priority identified in the 2019 Community Health Improvement Process that intersects with the social determinants of health. This grant will assist the Community Health Improvement Director to lead a Marathon County group through a facilitated coaching process to assess readiness to address structural and community-wide changes that would provide disproportionately impacted communities with opportunities to be healthy.

- 3) This program is: (Check one)
 - An Existing Program.
 - A New Program.

- 4) What is the reason for this budget transfer?
 - Carry-over of Fund Balance.
 - Increase/Decrease in Grant Funding for Existing Program.
 - Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 - Set up Initial Budget for New Grant Program.
 - Set up Initial Budget for New Non-Grant Program
 - Other. Please explain: [Click here to enter description](#)

- 5) If this Program is a Grant, is there a “Local Match” Requirement?
 - This Program is not a Grant.
 - This Program is a Grant, but there is no Local Match requirement.
 - This Program is a Grant, and there is a Local Match requirement of: (Check one)
 - Cash (such as tax levy, user fees, donations, etc.)
 - Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 - No.
 - Yes, the Amount is Less than \$30,000.
 - Yes, the Amount is \$30,000 or more AND: (Check one)
 - The capital request HAS been approved by the CIP Committee.
 - The capital request HAS NOT been approved by the CIP Committee.

MARATHON COUNTY

Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Social Services

BUDGET YEAR: 2022

TRANSER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	177-TBD-8-2390 957 Cat 842 Class 8423 State Code: 103-43250	OTHER FEDERAL GRANTS 701Z	\$8,500.00

TRANSER TO: Ref#00077

Action	Account Number	Account Description	Amount
Expenditure Increase	177-TBD-9-2560 957 Cat 920 Class 9250 State Code: 124-54500	OTHER SPECIAL SERVICES 701B	\$8,500.00

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: COLEEN B. KRASOWSKI

Date Completed: 3/29/2022

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: 4/5/22 srw

MARATHON COUNTY

Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Emergency Food and Shelter National Board Program

- 2) Provide a brief (2-3 sentence) description of what this program does.

The Emergency Food and Shelter Program (EFSP) was appropriated supplemental funds under the Coronavirus Aid, Relief, and Economic Security (CARES) Act in FY 2020 in the amount of \$200 million to respond to community needs resulting from the COVID-19 pandemic. The U.S. Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA) awarded the appropriation in full to the National Board for the EFSP. The National Board allocated the CARES Act funds to jurisdictions for local government and nonprofit organizations to provide services to individuals and families impacted by the COVID-19 pandemic. These funds must be used to supplement food and shelter services and may not be used as seed money for new programs. Non-profit and local government agencies, known as Local Recipient Organizations (LROs), may be awarded CARES Act funds to be used for one-month rent/mortgage assistance to prevent evictions or assist people leaving shelters to establish stable living conditions.

- 3) This program is: (Check one)

An Existing Program.

A New Program.

- 4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

- 5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

MARATHON COUNTY

Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: District Attorney

BUDGET YEAR: 2022

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	421-160-8-2310	Federal Grant 542H	\$14,358

TRANSFER TO: Ref#00078

Action	Account Number	Account Description	Amount
Expenditure Increase	421-160-9-3250	542E Registration Fees	\$10,855
Expenditure Increase	421-160-9-3490	Other Operating Supplies	\$3,503

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Nancy Solberg-see email (form completed by Season Welle)

Date Completed: 3/17/2022

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY

Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
Victims of Crime Act
- 2) Provide a brief (2-3 sentence) description of what this program does.
The funds are to be used for Staff Development
- 3) This program is: (Check one)
 - An Existing Program.
 - A New Program.
- 4) What is the reason for this budget transfer?
 - Carry-over of Fund Balance.
 - Increase/Decrease in Grant Funding for Existing Program.
 - Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 - Set up Initial Budget for New Grant Program.
 - Set up Initial Budget for New Non-Grant Program
 - Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a “Local Match” Requirement?
 - This Program is not a Grant.
 - This Program is a Grant, but there is no Local Match requirement.
 - This Program is a Grant, and there is a Local Match requirement of: (Check one)
 - Cash (such as tax levy, user fees, donations, etc.)
 - Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 - No.
 - Yes, the Amount is Less than \$30,000.
 - Yes, the Amount is \$30,000 or more AND: (Check one)
 - The capital request HAS been approved by the CIP Committee.
 - The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? _____

Is a Budget Transfer Resolution Required? _____

MARATHON COUNTY

Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

This is 2022 not
2021

DEPARTMENT: Conservation, Planning & Zoning

BUDGET YEAR: 2021

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	119-780-8-7212	BEP/Fenwood Creek Watershed CONSERV SRV-OUTSIDE DISTRICT 766A	80628

TRANSFER TO: Ref#00136

Action	Account Number	Account Description	Amount
Expenditure Increase	119-780-9-2190 Cat 920 Class 9210 Acct 2190	Other Professional Services 766B	80628

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Diane Hanson

Date Completed: 3/11/2022

COMPLETED BY FINANCE DEPARTMENT:

MARATHON COUNTY**Budget Transfer Authorization Request – Supplemental Information**

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Big Eau Pleine/Fenwood Creek Watershed Project

- 2) Provide a brief (2-3 sentence) description of what this program does.

Project focuses on water quality and soil health improvement within the Big Eau Pleine Watershed and Fenwood Creek Subwatershed.

- 3) This program is: (Check one)

An Existing Program.

A New Program.

- 4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

- 5) If this Program is a Grant, is there a “Local Match” Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? _____

Is a Budget Transfer Resolution Required? _____

RESOLUTION #R-30-22

INCREASE PETTY CASH BALANCE FOR THE MARATHON COUNTY SOCIAL SERVICES DEPARTMENT

WHEREAS, Marathon County Social Services Department has change fund and petty cash fund for the smooth running of the Social Services Department operations; and

WHEREAS, in order to have adequate funds on hand the Social Services Department requests for accommodating the urgent client needs in situations where immediate financial assistance is needed, and a credit card cannot be used; and

WHEREAS, the current balance in the petty cash fund is \$100; and

WHEREAS, in order to have adequate funds on hand to meet these needs, the Social Services Department requests to increase the petty cash fund by \$500; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors for the County of Marathon does hereby ordain and resolve to increase the petty cash fund for the Social Services Department by \$500.

Submitted this 26th day of April, 2022.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

_____	_____
_____	_____
_____	_____

Fiscal Estimate: No Tax levy impact and a change in the petty cash and change fund in the County's general Fund

RESOLUTION NO. R-31-22

RESOLUTION PROVIDING FOR THE SALE OF NOT TO EXCEED
\$19,225,000 GENERAL OBLIGATION HEALTH
CARE PROJECT BUILDING BONDS, SERIES 2022B

WHEREAS, on June 19, 2018, the County Board of Supervisors of Marathon County, Wisconsin (the "County") adopted an initial resolution (the "Initial Resolution"), by a vote of at least 3/4 of the members-elect, authorizing the issuance of general obligation bonds or promissory notes in the principal amount not to exceed \$67,000,000 for the public purpose of financing North Central Health Care ("NCHC") Master Facility Plan projects, including the design and construction of building additions, renovations and landscaping to the NCHC Center and Mount View Care Center campus (the "NCHC Projects");

WHEREAS, the County has previously issued general obligation bonds or promissory notes in the principal amount of \$44,620,000 for the NCHC Projects; and

WHEREAS, it has now been determined to issue additional general obligation bonds authorized by the Initial Resolution in an amount not to exceed \$19,225,000 for the NCHC Projects;

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Issuance of the Bonds. The County shall issue general obligation bonds authorized by the Initial Resolution in an amount not to exceed \$19,225,000 for the purpose above specified, which bonds shall be designated "General Obligation Health Care Project Building Bonds, Series 2022B" (the "Bonds").

Section 2. Sale of Bonds. The County Board of Supervisors hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the County Board of Supervisors shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The County Clerk be and hereby is directed to cause notice of the sale of the Bonds to be disseminated at such times and in such manner as the County Clerk may determine and to cause copies of a complete, official Notice of Sale and other pertinent data to be forwarded to interested bidders as the County Clerk may determine.

Section 4. Official Statement. The County Clerk shall cause an Official Statement concerning this issue to be prepared by PFM Financial Advisors LLC. The appropriate County officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Section 5. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the

provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded April 26, 2022.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

_____	_____
_____	_____
_____	_____

Fiscal Impact:

Chairperson

Attest:

County Clerk



Marathon County, Wisconsin
 FINANCING TIMELINE Updated April 6, 2022
 General Obligation Bonds, Series 2022A (CIP)
 General Obligation Bonds, Series 2022B (NCHC)

March						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DATE	✓ ACTION REQUIRED	RESPONSIBLE PARTY
Tuesday, March 8, 2022	HRFC Committee Meeting: 2022A GO Bonds - Initial and Reimbursement Resolutions	FA
Monday, March 14, 2022	Distribution of Sale Memo	FA
Monday, March 14, 2022	Start drafting the preliminary official statement (POS)	FA
Tuesday, March 22, 2022	County Board Meeting: 2022A GO Bonds - Initial and Reimbursement Resolutions	C
Friday, March 25, 2022	Distribution of 1st Draft of Preliminary Official Statement (POS)	FA
Tuesday, April 12, 2022	HRFC Committee Meeting: 2022B Bonds - Set Sale Resolution and Redemption Resolution for 2010A GO Airport Bonds	C
<i>Week of April 11th or 18th</i>	<i>Rating Call with Moody's</i>	<i>RA/C/FA</i>
<i>Week of April 18th or 25th</i>	<i>Due Diligence Call with Quarles & Brady</i>	<i>C/DC/FA</i>
Tuesday, April 26, 2022	County Board Meeting: 2022B Bonds - Set Sale Resolution and Redemption Resolution for 2010A GO Airport Bonds	C
Friday, May 6, 2022	Bond rating released	RA
Friday, May 6, 2022	Finalize Preliminary Official Statement	C/FA/BC/DC
By Tuesday, May 10th	Post Preliminary Official Statement and Notices of Sale	FA
Week of May 9th	HRFC Committee Meeting: Draft Award Resolutions	C
Tuesday, May 17, 2022	HRFC Committee Meeting: Award Resolutions	C
Tuesday, May 24, 2022	Bond Sale - PFM Takes Bids at 10:00AM	FA/BC
Tuesday, May 24, 2022	County Board Meeting: Adoption of Award Resolutions (7:00PM)	C
Friday, May 27, 2022	Distribution of draft Final Official Statement	FA
Wednesday, June 1, 2022	Redemption date for 2010A Bonds	C
Wednesday, June 1, 2022	Post Final Official Statement	FA/UW
Wednesday, June 8, 2022	Draft closing memo distributed	FA
Monday, June 13, 2022	Final closing memo distributed	FA
Wednesday, June 15, 2022	Closing - funds wired for 2021A Notes and 2021B Bonds to the County	All parties

Legend:

- BC = (Bond Counsel) Quarles & Brady
- DC = (Disclosure Counsel) Quarles & Brady
- C = (Issuer) Marathon County
- RA = (Rating Agency) Moody's Investors Service
- FA = (Financial Advisor) PFM Financial Advisors LLC
- U/W = (Underwriters) To Be Determined

RESOLUTION NO. R-32-22

RESOLUTION AUTHORIZING THE REDEMPTION OF THE
GENERAL OBLIGATION AIRPORT BONDS (RECOVERY ZONE FACILITY BONDS),
SERIES 2010A, DATED DECEMBER 15, 2010

WHEREAS, Marathon County, Wisconsin (the "County") has outstanding its General Obligation Airport Bonds (Recovery Zone Facility Bonds), Series 2010A, dated December 15, 2010 (the "2010A Bonds");

WHEREAS, the County Board of Supervisors has determined that it is necessary and desirable to call the 2010A Bonds for redemption on June 1, 2022;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors, that the 2010A Bonds are called for prior payment on June 1, 2022 at the price of par plus accrued interest to the date of redemption.

The County hereby directs the County Clerk to work with Wells Fargo Bank N.A., Minneapolis, Minnesota, to cause timely notice of redemption, in substantially the form attached hereto as Exhibit A and incorporated herein by this reference (the "Notice"), to be provided at the times, to the parties and in the manner set forth on the Notice.

Adopted and recorded April 26, 2022.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

_____	_____
_____	_____
_____	_____
_____	_____

Fiscal Impact:

Chairperson

Attest:

County Clerk

EXHIBIT A

NOTICE OF CALL*

Regarding

MARATHON COUNTY, WISCONSIN
GENERAL OBLIGATION AIRPORT BONDS
(RECOVERY ZONE FACILITY BONDS), SERIES 2010A,
DATED DECEMBER 15, 2010

Dated _____, _____

NOTICE IS HEREBY GIVEN, pursuant to the applicable provisions of the governing documents of the above captioned Bonds (the "Bonds"), that the herein described Bonds are called for redemption prior to their maturity and will be redeemed on June 1, 2022 (the "Redemption Date"). Redemption will be made by payment of the principal amount of each such Bond, together with interest accrued to the Redemption Date. From and after June 1, 2022, interest on the Bonds shall cease to accrue and any lien or interest in or to any pledge of security or collateral for the Bonds hereby called shall also cease and become null on the Redemption Date.

<u>Maturity Date</u>	<u>Amount</u>	<u>Rate</u>	<u>CUSIP</u>	<u>Price</u>
12/01/2022	\$180,000	4.00%	565777LC1*	100.00%
12/01/2025	575,000	4.00	565777LF4*	100.00

Payment of Bonds called for redemption will be made upon presentation and surrender of such Bonds.

Called Bonds should be presented as follows:

IF BY REGISTERED
OR CERTIFIED MAIL

Wells Fargo Bank Minnesota, N.A.
Corporate Trust Operations
Corporate Trust Services
12th Floor
MAC N9303-121
P.O. Box 1517
Minneapolis, MN 55480

IF BY HAND OR
OVERNIGHT MAIL

Wells Fargo Bank Minnesota, N.A.
Northstar East Building
Corporate Trust Operations
MAC N9303-121
608 2nd Avenue South
6th & Marquette Avenue
Minneapolis, MN 55479

Registered or certified insured mail is suggested when submitting Bonds for payment. Wells Fargo policy does not allow Corporate Trust Services to hold any securities longer than 30 days. Please do not submit your securities more than 30 days in advance.

When inquiring about this redemption, please have the Bond number available. Please inform the customer service representative of the CUSIP number(s) of the affected Bonds. Customer Service can be reached at 612-667-9764 or Toll Free 800-344-5128.

IMPORTANT NOTICE

Under Section 3406(a)(1) of the Internal Revenue Code the Registrar may be obligated to withhold a percentage of the principal of a holder who has failed to furnish the Registrar with a valid taxpayer identification number and a certification that the owner is not subject to backup withholding. Owners who wish to avoid the application of those provisions should submit a completed IRS Form W-9 when presenting their certificates for payment. If you request payment of principal and/or interest via wire transfer, please be advised there is a \$25.00 fee that will be deducted from your payment.

By: Wells Fargo Bank Minnesota, N.A.
as Paying Agent/Registrar

Dated: _____, _____

The Paying Agent/Registrar shall not be responsible for selection or use of the Cusip Number, nor is any representation made as to their correctness in the redemption notice or on any Bond(s)/Note(s). They are included solely for the convenience of the holders.

*DENOTES FULL CALL OF CUSIP

RESOLUTION #R-33-22

APPROVAL OF TRANSFER OF PROPERTY TO CITY OF MOSINEE

WHEREAS, Marathon County is the owner of a 1.68 acre parcel of land, located on Indianhead Drive in the City of Mosinee and further described as follows:

Parcel Description: SEC 28-27-07 E 1/2 SE 1/4 PCL 1 CSM VOL 17 PG 262 (#4794) (DOC #882864) EX CSMVOL 18 PG 125 (#4957) (DOC #889096) & PG 133 (#4965) (DOC #889596) EX LOTS 1 & 2 CSM VOL 20 PG 178 (#5585) (DOC #913076) EX CSM VOL 20 PG 179 (#5586 (DOC #913101) EX CSM VOL 28 PG 165 (#7392) (DOC #1000066) EX CSM VOL 45 PG 61 (#10809) (DOC #1179339)

WHEREAS, the parcel in question is utilized as a stormwater drainage retention area located within the Central Wisconsin Business Park; and

WHEREAS, land records indicate that at the time of contemplation and completion of the Central Wisconsin Business Park, certain parcels within the Business Park were to be transferred from Marathon County to the City of Mosinee; and

WHEREAS, while certain other parcels were previously transferred, the above parcel was inadvertently not transferred to the City of Mosinee despite all requirements for transfer having been met.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Marathon does direct appropriate Marathon County staff to take all necessary steps to convey the above described property to the City of Mosinee.

Dated the 26th day of April, 2022.

HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE

Fiscal Impact: None. The transfer would relieve the County of its responsibility for long-term maintenance and inspection of this stormwater retention site and would allow the City of Mosinee to be credited for this retention site per its Stormwater Management plan.

RESOLUTION #R-34-22

FAIR HOUSING LAW RESOLUTION

WHEREAS, the Federal Fair Housing Amendments Act of 1988 prohibits discrimination against any person because of race, color, religion, sex, handicap, familiar status, or national origin in the sale or rental of housing, in the provision of real estate brokerage services, in advertising the sale or rental of housing, in the appraisal of housing, and in the financing of housing; and

WHEREAS, Wisconsin’s Open Housing law, codified in Wisconsin Statute Section 106.50, makes it unlawful to discriminate against a person in housing because of that person’s protected class and declares it the policy of the State of Wisconsin that all persons shall have an equal opportunity for housing regardless of sex, race, color, sexual orientation, disability, religion, national origin, marital status, family status, status as a victim of domestic abuse, sexual assault, or stalking, lawful source of income, age, or ancestry; and

WHEREAS, Wisconsin’s Open Housing law further states that it is the duty of political subdivisions within the State to assist in the orderly prevention or removal of all discrimination in housing; and

WHEREAS, Marathon County is the recipient of Community Development Block Grant Funds. One of the requirements of receipt of said funds is that Marathon County have its local governing body publicly endorse the principle of fair housing and of adherence to the fair housing law; and

WHEREAS, on March 28, 2022, the Marathon County Health and Human Services Committee publicly endorsed the principles of fair and open housing, as outlined within the Fair Housing Amendments Act of 1988 and Wisconsin Statute Section 106.50, and endorsed adherence to federal and State fair housing laws.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Marathon does hereby publicly endorse the principles of fair and open housing, as outlined within the Fair Housing Amendments Act of 1988 and Wisconsin Statute Section 106.50, and endorses adherence to federal and State fair housing laws.

Dated the 26th day of April, 2022.

HEALTH & HUMAN SERVICES COMMITTEE

Fiscal Impact: None. This resolution complies with Marathon County’s requirements under a federal grant approved by the Marathon County Board in 2021 but does not have a budgetary impact.

RESOLUTION #R-35-22

ACCEPTANCE OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT

WHEREAS, Marathon County and the City of Wausau have previously been the joint recipients of grant funds through the Edward Byrne Memorial Justice Assistance Grant (JAG) Program; and

WHEREAS, Marathon County and the City of Wausau were again selected as joint recipients of grant funds through the JAG program for 2022; and

WHEREAS, The JAG Program would award \$13,848 to Marathon County to serve as the fiscal agent for the County and the City of Wausau as to these grant funds; and

WHEREAS, Marathon County and the City of Wausau have historically utilized these funds to jointly purchase "GrayKey" software, which is mobile device forensic software utilized by law enforcement to extract data from mobile devices relative to law enforcement investigations; and

WHEREAS, on April 6, 2022, the Public Safety Committee authorized the acceptance of JAG Program grant funds to be utilized by Marathon County for the joint purchase of GrayKey software.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Marathon does accept the award of \$13,848 in grant funds through the Edward Byrne Memorial Justice Assistance Grant (JAG) Program to be utilized for the purchase of GrayKey software jointly with the City of Wausau.

Dated the 26th day of April, 2022.

PUBLIC SAFETY COMMITTEE

Fiscal Impact: Acceptance of this grant would result in an increase in revenue in the amount of \$13,848, to be utilized by the Marathon County Sheriff for purchase of software as described herein.

GRANT AWARD NUMBER: 15PBJA-21-GG-01986-JAGX

THE STATE OF WISCONSIN
COUNTY OF MARATHON

KNOW ALL BY THESE PRESENT

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF WAUSAU, WISCONSIN AND COUNTY OF MARATHON, WISCONSIN**

2021 BJA FY 21 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Award

This agreement is made and entered into this ____ day of April, 2022 by and between the COUNTY of Marathon, acting by and through its governing body, the Board of Supervisors, hereinafter referred to as COUNTY, and the CITY of Wausau, acting by and through its governing body, the City Council, hereinafter referred to as CITY, both of Marathon County, State of Wisconsin, witnesseth:

WHEREAS, this agreement is made under the authority of Section Wis. Statutes §66.0301 Government Code: and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party: and

WHEREAS, each governing body finds that the performance of the agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement: and

NOW THEREFORE, the COUNTY and CITY agree as follows:

Section 1.

Marathon County will serve as the fiscal agent for the dispersion of the \$13,848 of JAG funds and will not request Administrative Funds from the JAG grant for this fiscal responsibility

Section 2.

Marathon County and the City of Wausau will share the JAG funds in which these funds will be used to jointly purchase "GrayKey" software. Wausau Police Department and the Marathon County Sheriff's Office agree each government entity is responsible for costs which exceed their eligible amount. The City and County agree to use this grant amount until the end of the grant, September 30, 2022.

GRANT AWARD NUMBER: 15PBJA-21-GG-01986-JAGX

Section 3.

Nothing in the performance of this agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by the Wisconsin Tort Claims Act.

Section 4.

Nothing in performance of this agreement shall impose any liability for claims against CITY other than claims for which liability may be imposed by the Wisconsin Tort Claims Act.

Section 5.

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 6.

The parties to this agreement do not intend for any third party to obtain a right by virtue of this agreement.

Section 7.

By entering into this agreement, the parties do not intend to create any obligations expressed or implied other than those set out herein; further, this agreement shall not create any rights in any party not a signatory hereto.

CITY OF WAUSAU, WISCONSIN/COUNTY OF MARATHON, WISCONSIN

Mayor Katie Rosenberg

County Board Chairman Kurt Gibbs

ATTEST: APPROVED AS TO FORM:

City Clerk Kaitlyn Bernarde

County Corporation Counsel Michael Puerner

APPROVED AS TO FORM: _____
Contract Authorization

City Attorney Anne Jacobson

*By law, the Marathon County Corporation Counsel may only advise or approve contacts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our view of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval and should seek review and approval by their own respective attorney(s).

UNIQUELY WISCONSIN



JOIN US IN HIGHLIGHTING WHAT MAKES OUR STATE SPECIAL

PROJECT DESCRIPTION

Wisconsin is rich with traditions, landmarks and gorgeous natural resources. We are asking Wisconsin counties to join together to highlight and promote the uniqueness of our state. This will be accomplished using video, audio, podcasts and social media. Your involvement includes highlighting what is unique about your county and region, doing so in a humorous and engaging way.

Marketing deliverables and campaign will depend on number of participating counties and locations

Example Banter Concepts:

*Favorite area of Wisconsin?
What does "Up North" mean to you?
Which border is better, river or lake?
Brandy or Whiskey Old Fashioned?
Best fish for a fish fry?
Favorite winter activity?
Fishing opener or Deer opener?*

POTENTIAL DELIVERABLES

Discover Wisconsin Original Shorts

- Themed stories of Wisconsin within participating counties
- Original shorts released on social media, YouTube, and DW App

Know Your Wisconsin

- Engaging and informative news stories found within our counties
- Shared across select Wisconsin TV news affiliates, DW social media, DW podcasts, and WCA publications

Discover Wisconsin Original Production - Documentary

- Full length professionally developed documentary inviting viewers to see what makes Wisconsin wonderful

Discover Wisconsin Social Media

- Millions of impressions, views and placement across all Discover Wisconsin social media channels (Facebook, Instagram, Twitter, etc.) in promotion of campaign

Discover Wisconsin Full Episodes

- Complete production and distribution of full Discover Wisconsin episodes during historic Season 35
- Episode released across DW Regional TV network, social media, YouTube, and DW app

Television Network Exposure

- Multiple :30 second commercials every week of the Discover Wisconsin schedule across the Regional Television Network

"The Cabin" Podcast - Dedicated Podcasts

- Fun and hearty debates between hosts and county guests on topics selected for campaign

Passport to Adventure

- Invite our viewers and fans to explore our state with destination specific promotional giveaways/contests

NEXT STEPS

Commitment Date: Nov 1, 2021

Step 1: Sign MOU

Step 2: Marketing campaign finalized with final list of participating counties (after Nov. 1st)

Step 3: Sign marketing agreement listing specific deliverables

Step 4: Creative meetings start (each county to fill out ranking list)

Step 5: Start pre-production and filming logistics (no later than Jan 15th)

Step 6: Start rollout of marketing campaign

For more information, please contact:

*Mark O'Connell
Executive Director - WCA
o'connell@wicounties.org*

*Josh Schoemann
County Executive - Washington County
County.exec@washcowisco.gov*

Dream Up! Child Care Supply Building Process



Selected communities:

- Participate in 4 facilitated consultation sessions provided by FCF to create a Strategic Supply Building (SSB) Plan.
- Technical Assistance to implement SSB plan
- Participate in Community of Practice webinars (up to 10 provided)
- Eligible to receive \$75,000* grant
- Report what impact the plan has on the community

Child Care Businesses /Child Care Providers:

- Child Care Businesses in selected communities are eligible to participate in Business Leadership Cohorts
 - Create an individualized business plan & receive \$5,000* stipend for their child care business
 - (*funding cannot be used for capital improvements, definition 2 CFR Ch. II § 200.1)
-

Dream Up! – Application Eligibility



Communities:

1. Native & indigenous communities
2. Neighborhoods with defined boundaries in urban areas
3. Rural areas no bigger than a county
4. Suburban/exurban community
5. An area like a zip code, school district, or 4 small cities who join together



Individual Child Care Businesses:

Are NOT eligible for Dream Up! Child Care Supply Building Program Application.

Individual Child Care Business in selected communities WILL be eligible for Business Leadership Cohorts.

Explore the Partner Up! project if you are interested:
<https://dcf.wisconsin.gov/childcare/projectgrowth/partner-up>



"Who Can Apply? (Geography)"

Dream Up! Child Care Supply Building Program is for *teams of community stakeholders* to address the child care needs of their communities.

Communities eligible to apply include:

1. Native & indigenous communities
2. Neighborhoods with defined boundaries in urban areas
3. Rural areas no bigger than a county
4. Suburban/exurban community
5. An area like a zip code, school district, or 4 small cities who join together



"Who Can Apply (Participants) "

Teams of up to 15 members invested in development of child care programming.

Teams may include:

Local business leaders
Community and civic organizations
Economic development programs
Child care programs
School districts
Local government
City or county administrations
Parent Groups

- SHOULD include a cross sector of community leaders. NO less than 8 members.
- Individual child care programs are not eligible for this program as a stand-alone applicant, but may be a part of the team.



Selection Process

Application Submitted

Deadline: April 4th at 5:00pm CST

Applications reviewed

April 4th through April 24th

*Follow-up Information maybe requested from communities.

Selected communities notified by

April 25th, 2022 at 5:00pm CST

Grant Awards*

After completion of Strategic Supply Building Plan
(Anticipated disbursement starting July 2022)

(*funding cannot be used for capital improvements,
definition 2 CFR Ch. II § 200.1)



DRAFT MINUTES
OF
STANDING COMMITTEES



**Marathon County
Environmental Resources Committee Minutes
Tuesday, April 5, 2022
500 Forest Street, Wausau WI**

Attendance:	<u>Member</u>	<u>Present</u>	<u>Not present</u>
<i>Chair</i>	Jacob Langenhahn	X	} via in person, Webex or phone
<i>Vice-Chair</i>	Sara Guild	X	
	Rick Seefeldt.....	X	
	Bill Conway	X	
	Allen Drabek.....	X	
	Randy Ffrick	X	
	Dave Oberbeck.....	X	
	Marilyn Bhend	X	
	Rodney Roskopf.....	X	

Also present via Webex, phone or in person: Laurie Miskimins, Shad Harvey, Andrew Lynch, Jeff Pritchard, Peter Fromm Wade, Nicole Delonay, Paul Daigle, Dave Decker – Conservation, Planning, and Zoning (CPZ); Kurt Gibbs, Timothy Davis, Larry Lang and Jean Kopplin

1. **Call to order** – Called to order by Chair Langenhahn at 3:00 p.m.
2. **Public Comment** – None.
3. **Approval of March 1, 2022 Committee minutes**

Motion / second by Drabek/ Seefeldt to approve of the March 1, 2022, Environmental Resources Committee minutes as distributed.

Motion **carried** by voice vote, no dissent.

4. **Operational Functions required by Statute, Ordinance, or Resolution:**

A. **Public Hearings, Review, Possible Actions, and Possible Recommendations to the County Board for its Consideration (County Zoning changes)**

1. Larry J. and Patricia K. Lang – G-A General Agriculture to R-R Rural Residential & G-A General Agriculture to R-E Rural Estate – Town of Spencer

Discussion: Harvey was sworn in and noted the staff report and decision sheet had been included in the packet. Harvey reviewed the rezone request acres shown as Lot 1 & 2 of the Preliminary Certified Survey Map (CSM) submitted with the petition. Harvey additionally reviewed the reasoning behind why CPZ staff are recommending approval of the rezone request, citing the rezone standards, requirements, and pertinent site characteristics. The Town of Spencer has reviewed the application and recommends approval without any concerns or additional comments. There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 3:15 p.m. Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet.

Action: **Motion /** second by Ffrick/ Roskopf to recommend approval to County Board, of the Larry J. & Patricia K. Lang rezone request. Noting the reasoning provided in the staff report and conclusions of law. The Committee determined the rezone is consistent with the Marathon County and Town comprehensive plan and is not located in the Farmland Preservation Zoning District. Adequate facilities are present or will be provided and providing any necessary public facilities will not burden local government. Based on the proposed land division and existing land uses onsite the rezone should not result in any adverse effect on natural areas. The committee made their recommendation of approval based on the information, findings of fact, and conclusions of law as described in the CPZ staff report included in the ERC packet.

Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

2. Timothy and Amy Davis – L-D-R Low Density Residential to R-R Rural Residential & G-A General Agriculture to R-R Rural Residential – Town of Spencer

Discussion: Harvey noted the staff report and decision sheet had been included in the packet. Harvey informed the committee that the date of the staff report should read April 5th, 2022 instead

April 5, 2022

of March 1st, 2022. Harvey reviewed the rezone request of acres shown as lot 1 on the preliminary Certified Survey Map (CSM) that was submitted with the petition. Harvey additionally reviewed the reasoning behind why Conservation Planning and Zoning (CPZ) staff are recommending approval of the rezone request, citing the rezone standards, requirements, and pertinent site characteristics. The Town of Spencer has reviewed the application and recommends approval without any concerns or additional comments. Guild questioned why the parcel was considered in violation. Harvey stated the parcel was created in a non-conforming manor, and the rezone would correct the violation.

There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 3:23 p.m. Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet.

Action: **Motion** / second by Ffrrick/ Oberbeck to recommend approval to County Board, of Timothy & Amy Davis rezone request. Noting the reasoning provided in the staff report and conclusions of law. The Committee determined the rezone is consistent with the Marathon County and Town comprehensive plan and is not located in the Farmland Preservation Zoning District. Adequate facilities are present or will be provided and providing any necessary public facilities will not burden local government. Based on the proposed land division and existing land uses onsite the rezone should not result in any adverse effect on natural areas. The committee made their recommendation of approval based on the information, findings of fact, and conclusions of law as described in the CPZ staff report included in the ERC packet.

Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

B. Review and Possible Recommendation to County Board for its Consideration (Town Zoning changes pursuant to §60.62(3) Wis. Stats.) – None.

C. Review and Possible Recommendations to County Board for its Consideration – None.

D. Review and Possible Action

1. Discussion: Decker discussed the details of the Red Parrot Final Plat.

Action: **Motion** / second by Ffrrick/ Drabek to approve the Red Parrot Final Plat located in the Town of Knowlton. Motion **carried** by voice vote, no dissent.

Follow through: Approval by County Board is not required.

5. Educational Presentations/Outcome Monitoring Reports and Committee Discussion

A. Department Updates: Conservation, Planning and Zoning (CPZ), Solid Waste, Parks, Recreation and Forestry (PRF)

1. MS4- Annual Stormwater Report

Discussion: Jeff Pritchard discussed The Annual Stormwater Report to the Wisconsin DNR.

Langenhahn questioned the requirement of the Stormwater Report. Oberbeck questioned the effect of the brine and salt being applied to Marathon County roads and the potential environmental impact. Discussion took place regarding possible additional analysis or study regarding the use of salt versus brine. These types of analysis or study would be outside the scope of the Annual Stormwater Report but could be future efforts the County may want to consider.

2. Update on Fenwood Creek funding request

Discussion: Paul Daigle informed the Committee that an application for County ARPA Funds has been submitted by CPZ on behalf of the ERC for funding for the Fenwood Creek Project.

3. Metallic Mining Updates – New Information

Discussion: Laurie Miskimins discussed the recent information that came forward regarding the Reef deposit within Marathon County. CPZ has been contacted by a company by the name of Green Light Inc, who requested an exploration permit application from the DNR and CPZ. CPZ distributed an application to the company, but we have not received an application back at this time. If the application is submitted, CPZ will notify the ERC and Metallic Mining Committees, as stated in our Chapter 17 Ordinance. An exploration permit is not a conditional use permit process in Marathon County. Langenhahn reminded the committee of the efforts undertaken a few years back to establish mining permit and review processes, and that there are several steps of

Environmental Resources Committee Minutes

April 5, 2022

increasing review and time before a company could actually conduct mining.

Bhend stated she was contacted by a Green Light representative regarding a meeting that will be held. Langenhahn stated he will be attending the meeting with Green Light Inc. Oberbeck was also contacted and questioned the status of the Metallic Mining operation. Langenhahn suggested the option of bringing forward some education for the Board regarding Metallic Mining.

6. **Policy Issues Discussion and Committee Determination to the County Board for its Consideration**

7. **Next meeting date, time & location and future agenda items:**

Tuesday, May 3, 2022, 2022 3:00 p.m. *Marathon County Courthouse, Assembly Room 500 Forest Street Wausau WI*

A. Committee members are asked to bring ideas for future discussion

- a. Metallic Mining
- b. Solid Waste Fund

B. Announcements/Requests/Correspondence

Miskimins announced that today's meeting would be the final ERC meeting for Paul Daigle. He will be retiring on April 15th after 31 years with Marathon County. Thank you for your service to Marathon County.

Langenhahn thanked the current ERC for their service and efforts on the committee, as the make-up will change in May.

8. **Adjourn** – **Motion** Seefeldt/ Oberbeck second by to **adjourn** at 3:50 p.m. Motion **carried** by voice vote, no dissent.

Laurie Miskimins, CPZ Director

For Jacob Langenhahn, Chair

cc: (via email/web site) ERC members; County Clerk

LM/nd



MARATHON COUNTY EXECUTIVE COMMITTEE

DRAFT MINUTES

Thursday, April 14, at 4:00 p.m.

Courthouse Assembly Room, B-105, 500 Forest Street, Wausau WI

Members	Present/Web-Phone	Absent
Chair Kurt Gibbs	X	
Vice Chair Craig McEwen	X	
Matt Bootz	X	
Tim Buttke		X
Sara Guild	X	
Jacob Langenhahn		X
Alyson Leahy	X	
John Robinson	X	
Jean Maszk	W	
Randy Fifrick	W	

Also present/WebEx: Chris Dickenson, Lance Leonhard, Dejan Adzic, Kim Trueblood, Sarah Dowidat, Noor Ali Hassan, David Baker, and Toshia Ranallo.

1. Call Meeting to Order

Chair Gibbs called the meeting to order at 4:00 p.m.

2. Public Comment - None

3. Approval of Minutes

MOTION BY ROBINSON; SECOND BY BOOTZ TO APPROVE THE MARCH 10, 2022, EXECUTIVE COMMITTEE MEETING MINUTES. MOTION CARRIED.

4. Policy Issues for Discussion and Possible Action - None

5. Operational Functions Required by Statute, Ordinance, or Resolution

A. Identification of County Board Supervisor for participation in Uniquely Wisconsin program

Discussion:

Administrator Leonard provided background on participating in the Uniquely Wisconsin Tourism Campaign in partnership with Discover Wisconsin that had been approved earlier this year by the County Board. The campaign is to highlight interesting facts about Wisconsin to attract tourists back to Wisconsin counties. The small work group consists of Sarah Dowidat, County Administration’s Communication and Engagement Strategist, and Tim White from the local Convention & Visitors Bureau. County Board Supervisor presentation is recommended.

Action:

No action taken at this time.

Follow up:

Forward to the Reorganizational County Board meeting scheduled for April 19th to discuss participation.

B. Identification of County Board Supervisor for participation in Childcare Dream Up Grant

Discussion:

Noor Ali Hassan reported a *Child Dream Up Grant* for \$75,000 was submitted on April 4, 2022. The grant will help support strategic planning to address shortages of high-quality childcare. Wisconsin Department of Children and Families has partnered with First Children’s Finance to implement its Strategic Supply and Capacity Building Consultation program in 30 Wisconsin Communities for 2022-2023. This process is designed to engage community stakeholders (over a period of up to 18 months) to address the challenges of childcare capacity in their communities. Detailed grant information can be found in the packet located on the [county website here](#). County Board Supervisor presentation for this project is recommended.

Action:

No action taken at this time.

Follow up:

Forward to the Reorganizational County Board meeting scheduled for April 19th to discuss participation.

- C. Review and Recommend Approval of Rules Review Revisions to Chapter 2 Sec. 2.01 County Board Rules of Procedure

Discussion:

The committee discussed proposed amendments to the County Board Rules of Procedure as recommended by the Rules Review Committee.

Action:

MOTION BY ROBINSON; SECOND BY BOOTZ TO MOVE TO APPROVE THE PROPOSED RULES FROM THE RULES REVIEW COMMITTEE TO THE COUNTY BOARD FOR CONSIDERATION AT THE ORGANIZATIONAL MEETING.

MOTION TO AMEND THE PROPOSED RULES BY ROBINSON, SECOND BY MASZK, TO ADOPT THE PROVISIONS EXPLAINED BY ADMINISTRATOR LEONHARD RELATIVE TO RULE 2.01(1) (NAMING CONVENTION FOR EDUCATION AND BUSINESS MEETINGS); RULE 2.01(19) (BOARD SALARIES); AND RULE 2.01(15) (ALTERING THE DATES OF THE PUBLIC SAFETY, ENVIRONMENTAL RESOURCES, AND HR FINANCE & PROPERTY COMMITTEE MEETINGS). MOTION TO AMEND CARRIED.

MOTION TO AMEND THE PROPOSED RULES BY McEWEN, SECOND BY BOOTZ, TO MOVE THE DIVERSITY AND INCLUSION RESPONSIBILT Y LANGUAGE TO THE “DUTIES AND RESPONSIBILITIES” SECTIONS OF EACH STANDING COMMITTEE. MOTION TO AMEND CARRIED.

ORIGINAL MOTION, AS AMENDED, CARRIED.

Follow up:

Revisions to Chapter 2 and Section 4.20 to be forwarded to County Board for review.

- D. Review & Update County Board Chairperson Guidelines & Expectations as referenced in County Board Rules

Discussion:

The committee discussed proposed amendments to the County Board Chairperson Guidelines & Expectations.

Action:

MOTION BY GUILD SECOND BY BOOTZ TO AMEND THE COUNTY BOARD CHAIRPERSON GUIDELINES & EXPECTATIONS RELATIVE TO (ACRONYMS SPELLED OUT); (ADD TO 1) A) 6.) TO INCLUDE CRIMINAL JUSTICE COORDINATING COUNCIL (CJCC) MEETING (MONTHLY); (IN 1) A) 5.) CHANGE “BANQUET” TO “EVENT” AND REMOVE THE REFERENCE TO A SPECIFIC DATE); (INCLUDE CLARIFICATION OF THE CHAIR'S RESPONSIBILITY FOR APPROVING MILEAGE AND EXPENSES AS REFERENCED IN THE COUNTY BOARD RULES. MOTION CARRIED.

Follow up:

Revisions to County Board Chairperson Guidelines & Expectations to be forwarded to County Board for review.

6. Educational Presentations and Committee Discussion

- A. North Central Community Action Program (NCCAP) leadership of Regional Youth Homeless Demonstration Project Community Coordinated Plan

Discussion:

Diane Sennholz from (NCCAP) gave a brief overview on coordinating a community plan and submitting a housing grant that would target young adults ages 18-24. She requests a signature from Administrator Leonhard showing Marathon County is committed to helping young adults succeed with having their basic needs met and helping them grow into successful individuals. Having a local government agency’s signature would make for a stronger grant application. There is no financial obligation from Marathon County. It was the consensus of the committee to have Administrator Leonhard sign the required documents.

7. Next Meeting Date & Time, Location, Announcements and Future Agenda Items:

- A. Committee members are asked to bring ideas for future discussion.
B. Next Executive Committee Meeting: **2022, May 12, at 3:00 p.m.**

Chair Gibbs extended a sincere thank you to members of the Executive Committee that may have either chosen not to rerun or were unsuccessful in the election and expressed gratitude for their commitment to the County Board and dedicated service to the citizens of Marathon County.

Supervisor Fifrick also thanked Chair Gibbs and the County Board. He enjoyed representing the county over the last six years and looks forward to contributing to the future.

8. Adjournment

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MOTION BY GUILD; SECOND BY FIFRICK TO ADJOURN THE MEETING AT 5:35 P.M. MOTION CARRIED.

The recorded meeting can be viewed here: <https://tinyurl.com/MarathonCountyBoard>

Respectfully submitted by Toshia Ranallo.



HEALTH AND HUMAN SERVICES COMMITTEE MEETING DRAFT MINUTES

Wednesday, April 6, 2022, at 4:00 p.m.

WebEx/ Courthouse Assembly Room (B105), 500 Forest Street, Wausau WI

Members	Present/Web-Phone	Absent
Chair Tim Buttke	X	
Vice Chair Michelle Van Krey	X	
Kelley Gabor		X
Dennis Gonnering	W	
William Harris	W	
Donna Krause	X	
Tom Seubert		X

Also Present/WebEx: Kurt Gibbs, John Robinson, Lance Leonhard, Theresa Wetzsteon, Ruth Heinzl, Laura Scudiere, Stacey Morache, Toshia Ranallo, and members from the public.

1. Call Meeting to Order

Chair Buttke called the meeting to order at 4:00 pm.

2. Public Comment – None

3. Approval of minutes.

MOTION BY VAN KREY; SECOND BY KRAUSE TO APPROVE THE MARCH 2, 2022, AND SPECIAL MARCH 28, 2022, HEALTH & HUMAN SERVICES COMMITTEE MEETING MINUTES. MOTION CARRIED.

4. Policy Issues Discussion and Potential Committee Determination: None

5. Operational Functions required by Statute, Ordinance, or Resolution: None

6. Educational Presentations and Committee Discussion

- A. Recommendation from Criminal Justice Collaborating Council to not modify existing marijuana possession ordinance and presentation from District Attorney on marijuana referral and prosecution data

Discussion:

District Attorney Theresa Wetzsteon gave an overview on the recommendation from the Criminal Justice Collaborating Council on why they recommend not to modify the existing marijuana possession ordinance. She provided additional statistics from the THC Citation Report located in the packet on the [county website here](#). The full presentation can be viewed at the link provided below.

7. Next Meeting Time, Location, Announcements and Agenda Items:

- A. Committee members are asked to bring ideas for future discussion
- B. Next Scheduled Meeting: **May 4, 2022, at 3:00 p.m.**

7. Adjournment

MOTION BY VAN KREY; SECOND BY KRAUSE TO ADJOURN THE MEETING AT 4:32 P.M. MOTION CARRIED.

The recording of the meeting can be accessed at the following link. <https://tinyurl.com/MarathonCountyBoard>

Respectfully submitted by,
Toshia Ranallo



MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES

Date & Time of Meeting: **Tuesday, April 12, 2022 3:30 p.m. UNAPPROVED**

Meeting Location: **Marathon County Courthouse, County Board Assembly Room 500 Forest Street, Wausau WI 54403**

Members	Present/Web-Phone	Absent
Chair John Robinson	P	
Vice Chair Alyson Leahy	P	
Craig McEwen	P	
Kurt Gibbs	P	
Yee Leng Xiong	W Arrive at 3:40	
Jonathan Fisher	P	
Jennifer Aarrestad	P	

Also Present: Kristi Palmer, Lance Leonhard, Molly Adzic, Michael Puerner, Chad Billeb, Brian Grefe, B Millhausen, Sandra LaDu, Laura Scudiere

VIA Web or Phone: Jeff Gates, Dave Drozd, Stephanie Martell, Coleen Krasowski, Vicki Tylka, Noor Ali Hassan

1. Call to Order by Supervisor Robinson at 3:30
2. Public Comment Period -None
3. Approval of the Minutes of the March 8, 2022, Human Resources, Finance and Property Committee Meeting Motion by Leahy and seconded by Fisher to approve the minutes; vote unanimous
Chairman Robison requested to take Agenda Item Next 5A5 at this time with no objection. The action is listed in the minutes below.
4. Educational Presentations/Outcome Monitoring Reports
 - A. Update Relative to Hiring Practices to Address Sheriff’s Office Staffing within Corrections and Communications Division
Captain Millhausen discussed the shortage of staff in these areas and steps the department has taken to increase retention and expand recruitment actives. Administrator Leonhard provided information on next steps.
 - B. Workday Update
 1. Workday Project Status Update-Progress and Future Planning
 - a) Implementation Schedule
 - b) Completion of Project Stages
 - c) Project Team Recognition Plan
 - d) Future planning and stages

Administrator Leonhard provided an update to the Committee on the Workday project. We are on track with the project at this time. Supervisor Fisher recommended to future Boards not allow the software age out as this current system has done.
Follow up: Knowledge the work efforts of the ERP Project team.
 - C. American Rescue Plan Act (ARPA) project submission update
Administrator Leonhard reviewed the APRA project requests and approved projects.
5. Operational Functions required by Statute, Ordinance, or Resolution:
 - A. Discussion and Possible Action by Human Resources and Finance and Property Committee
 1. Approval of the March 2022 Claims and Questioned Costs-Palmer
Motion by Gibbs and seconded by Aarrestad to approve the March 2022 Claims and Questioned Costs; vote unanimous
 2. Interdepartmental Budget Transfers
Motion by Fisher and seconded by McEwen to approve the interdepartmental budget transfers; vote unanimous



MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES

Date & Time of Meeting: **Tuesday, April 12, 2022, 3:30 p.m.**

3. Tax Deed Properties

a) Tax Deed Properties -Sale 2021-10 1202 Bissel Street, Wausau, WI-This item has been pulled

4. 2022 Capital Improvement Funding of Projects

Follow Up: We are still evaluating whether or not the 2022 CIP will be funding with APRA funding or borrowing

5. Consideration of Potential Transfer of Property Specifically PIN 25127072849999 to the City of Mosinee Jeff Gates from the City of Mosinee requested for the County to transfer a parcel of parcel to the City of Mosinee that would assist in the municipal drainage plan.

Motion by Gibb and seconded by Fisher to transfer the parcel PIN 25127072849999 to the City of Mosinee consistent with the agreement; vote unanimous

6. Approval of Administration seeking an updated appraisal for county-owned property at 400 E. Thomas Street.

Motion by Gibbs and seconded Fisher by to approve Count Administration to seek an updated appraisal for 400 E Thomas Street; vote unanimous

B. Discussion and Possible Action by Committee to Forward to the County Board for its consideration

1. Resolution to Increase Petty Cash Balance for the Marathon County Social Services Department

Motion by Leahy and seconded by McEwen to approve the Resolution; vote unanimous

2. Resolution Providing for the Sale of Not to Exceed \$19,225,000 General Obligation Health Care Project Building Bonds, 2022B

Motion by Fisher and seconded by Leahy to approve the Resolution; vote unanimous

3. Resolution Authorizing the Redemption of the General Obligation Airport Bonds (Recovery Zone Facility Bonds) Series 2010A, Dated December 15, 2010

Motion by Gibbs and seconded by Aarrestad to approve the Resolution; vote unanimous

6. Policy Issues Discussion and Committee Determination-None

7. Consideration of Motion to Go into Closed Session (Roll Call Vote Required), pursuant to § 19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting of other specified business, whenever competitive or bargaining reasons require a closed session, to wit: for the purpose of permitting the committee to discuss its strategy for negotiating the possible purchase of certain real estate in the City of Wausau adjacent to county-owned property.

Motion by Gibbs and Seconded by McEwen to go into Close Session pursuant to § 19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting of other specified business, whenever competitive or bargaining reasons require a closed session, to wit: for the purpose of permitting the committee to discuss its strategy for negotiating the possible purchase of certain real estate in the City of Wausau adjacent to county-owned property

Roll call

Members	Vote
Chair John Robinson	Y
Vice Chair Alyson Leahy	Y
Craig McEwen	Y
Kurt Gibbs	Y
Yee Leng Xiong	Y
Jonathan Fisher	Y
Jennifer Aarrestad	Y

8. Motion to Return to Open Session

Motion by and seconded to go back into open session completed in closed session

A. Announcements and Possible Action on matters discussed in Closed Session-No action was taken in closed session

9. Announcements: Thank you to the committee. Thank you to Supervisor Fisher for his hard work on various projects while on the County Board.

Next Meeting Date-May be changed to Wednesdays in May. Currently the next meeting is April 26, 2022, at 4:00 p.m.

10. Adjourn-Motion by Fisher and seconded by Aarrestad to adjourn the meeting at 4:35 pm.



**MARATHON COUNTY INFRASTRUCTURE COMMITTEE
MEETING MINUTES**

**Thursday, April 7, 2022, 9:00 a.m.
Marathon County Courthouse, Wausau, WI**

Attendance:	Present	Excused	Absent
Randy Fifrick, Chair	X		
Sandi Cihlar, Vice-Chair	X		
John Robinson	X		
Jeff Johnson			X
Alan Christensen			X
Richard Gumz			X
Chris Dickinson	X		

Also Present: James Griesbach, Kendra Pergolski, Kevin Lang, Michael Puermer, Dave Mack, Gerry Klein, Andrew Lynch

- 1. Call Meeting to Order:** The meeting was called to order by Chair Fifrick at 9:01 a.m.
- 2. Public Comment:** n/a
- 3. Approval of the Minutes of the March 3, 2022, Infrastructure Committee Meetings**
MOTION BY ROBINSON, SECOND BY CIHLAR, TO APPROVE THE MINUTES OF THE MARCH 3, 2022, INFRASTRUCTURE COMMITTEE MEETING. MOTION CARRIED.
- 4. Policy Issues Discussion and Potential Committee Determination: N/A**
- 5. Operational Functions required by Statute, Ordinance, or Resolution:**
 - Vacating Right-of-Way: 51133 Eau Pleine Park
Discussion: Griesbach advised the committee the reasoning behind vacating this particular right-of-way citing an error in the original recording.
Action: MOTION BY ROBINSON, SECOND BY CIHLAR, TO ADVANCE THE PROPOSED RESOLUTION TO THE COUNTY BOARD FOR THE PURPOSES OF HOLDING A PUBLIC HEARING. MOTION CARRIED.
Follow through: N/A
- 6. Educational Presentations and Committee Discussion:**
 - Central Wisconsin Airport Update
Discussion: N/A
 - Annual Report for Municipal Separate Storm Sewer (MS4) Permit
Discussion: Lang gave a brief report and offered to answer any questions.
 - Broadband Update
Discussion: Robinson addressed the committee with the latest update on the speed tests citing that more tests were needed. He also emphasized the Western portion of the county being of the highest needs.
 - Update from Highway Commissioner
Discussion: Griesbach elaborated on the spreadsheet provided in the packet and briefly reviewed the projects being applied for as well as corresponding timelines.
 - Update from CCIT Director
Discussion: Report provided. Klein briefly touched on Workday schedules for next year as well as corresponding timelines.
- 7. Announcements:**
 - Future meetings and location, agenda topics

May 5, 9:00 AM, Marathon County Courthouse

8. Adjourn

**MOTION TO ADJOURN BY ROBINSON, SECOND BY CIHLAR. MOTION CARRIED.
MEETING ADJOURNED AT 9:40 AM.**

Minutes prepared

By Kendra Pergolski on April 11, 2022

DRAFT



**MARATHON COUNTY
PUBLIC SAFETY COMMITTEE MEETING
DRAFT MINUTES**

**Wednesday, April 6, 2022, at 1:30 pm
WebEx/Courthouse Assembly Room, (B105), Courthouse, 500 Forest St., Wausau**

Members	Present/Web-Phone	Absent
Chair Matt Bootz	X	
Vice Chair Brent Jacobson	Phone	
Jennifer Bizzotto	W	
Bruce Lamont	W	
Jean Maszk	W	
Allen Opall		X
Vacant		

Also Present/WebEx/Phone: Kurt Gibbs, Craig McEwen, Lance Leonhard, Chad Billeb, Michael Puerner, Sandra La Due, other Sheriff Department staff, Toshia Ranallo, and members of the public.

1. Call Meeting to Order

The meeting was called to order by Chair Bootz at 1:30 p.m.

2. Public Comment

Jon Graveen, 1650 Naugart Dr. Merrill, WI made public comment regarding agenda item 6c. and expressed opposition for spending county tax dollars for state funded positions.

3. Approval of Minutes

MOTION BY MASZK; SECOND BY JACOBSON TO APPROVE THE MARCH 2, 2022, PUBLIC SAFETY COMMITTEE MEETING MINUTES. MOTION CARRIED.

4. Policy Issues Discussion and Potential Committee Determination

- A. Consideration of Recommendation to Move Forward with an Application to Allocate \$2 Million Toward a Regional Forensic Science Center Project (Medical Examiner Jessica Blahnik)

Discussion:

Craig McEwen reported the Regional Morgue Task Force held a meeting on April 1, 2022, and discussed funding options for a new forensic science center after learning they were unsuccessful in securing a State of WI Neighborhood Grant. As a result, they propose \$2 million of ARPA funds be allocated towards the forensic science center to potentially help increase fundraising opportunities and secure other grant funding. Similarly, to the previous NCHC pool project a few years ago. If the task force is unable to produce the remaining funds needed for the project, the \$2 million dollars would be returned to the ARPA fund account. The estimated project cost for a larger facility is \$8.3 million, or \$6 million for a smaller model. The task force seeks a recommendation from this committee to have staff prepare and submit an ARPA request application to the HR Finance & Property Committee for consideration.

Action:

MOTION BY LAMONT; SECOND BY MASZK TO RECOMMEND THE REGIONAL MORGUE TASK FORCE STAFF SUBMIT AN ARPA APPLICATION TO ALLOCATE \$2 MILLION TOWARDS THE FORENSIC SCIENCE CENTER PROJECT. MOTION CARRIED.

5. Operational Functions Required by Statute, Ordinance or Resolution:

- A. Sheriff’s Office Justice Technology Grants Related to Public Safety (Chief Deputy Chad Billeb)
 - 1. Acceptance of Edward Byrne Memorial Justice Assistance Grant
 - 2. Automated License Plate technology (No action required)

Discussion:

Chief Deputy Chad Billeb explained the Edward Byrne Memorial Justice Assistance Grant requires acceptance approval by this committee and the county board to receive the grant funds. In the past, this was a \$60,000 grant and shared between the City Of Wausau Police Department and the Marathon County Sheriff's Department. Over the years this grant has decreased to \$13,000. The grant will be used for technology in

the forensic lab located at the sheriff's office as a shared resource with the City of Wausau.

Billeb reported on automated license plate recognition technology that is available to law enforcement for crime prevention detection and public safety initiatives. This technology will only be used for major incidents and crimes such as amber and silver alerts, and homicide suspects. A policy will be implemented to ensure the technology is not misused. Billeb expressed the Sheriff Department's entire policy manual will be available on the website once all the updates are complete.

Lieutenant Stewart was able to secure a grant for \$50,000 that will provide this technology for four years for five cameras.

County Board Chair Kurt Gibbs reported this grant had been previously discussed in detail at the HR Finance & Property Committee meeting and was unanimously approved and recommended to accept the grant.

Action:

MOTION BY MASZK; SECOND BY BIZZOTTO TO MOVE TO ACCEPT THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT. MOTION CARRIED.

Follow thru:

Forward to the county board.

6. Educational Presentations/Outcome Monitoring Reports

A. Sheriff's Department Lifesaving Award Presentation (Chief Deputy Chad Billeb)

Discussion:

Chief Deputy Chad Billeb indicated he is experiencing a significant shift pertaining to daily happenings within the county's correctional facility. Inmates require more care from staff due to the rise of substance abuse, mental health crises, and increased stress as a result from the pandemic.

on February 28, 2022, staff were alerted to an inmate who was attempting suicide, unresponsive, and not breathing. Staff entered into the cell and initiated three rounds of CPR which resulted in saving this inmates life. If it had not been for staff's quick action, thinking, and ability to implement their training, there may have been a different outcome.

Billeb congratulate each of them for their life saving efforts and performing their daily duties while enduring an extremely difficult job environment. He issued awards to the following staff.

1. Lieutenant Lucas Volden - Life-Saving Award
2. Corporal Lorraine Zamzow - Life-Saving Award
3. Corrections Officer Ashley Berndt - Life-Saving Award
4. Corrections Officer Jacob Engel - Sheriff's Commendation

B. Discussion of Shelter Home Operations Plan (Chief Deputy Chad Billeb)

Discussion:

Billeb reported the Marathon County shelter home has been closed due to utilization and staffing shortages. The Sheriff's Department has been working with Social Services to develop an alternative solution to provide shelter care services either here in Marathon County or with another partner.

The juvenile detention facility has also been temporarily closed until additional staff can be hired. The corrections division has numerous vacancies and staff from the juvenile detention facility is needed to help with operations. The option to shut down blocks within the jail would have a significant financial burden upon the county's budget. The Sherriff's Department and County Administration continue to discuss solutions and opportunities on how to recruit and hire more staff.

The juvenile detention facility is estimated to reopen by September 1, 2022. Billeb added the 911 center has similar staffing shortages.

Administrator Leonhard provided additional information on the following three options being explored and discussed as part of ongoing efforts referenced in the Administrator's Work Plan:

1. A county entity directly providing services
2. Contract with a non-profit or private entity to provide services
3. Set up an intergovernmental agreement with another governmental partner

- C. State Award of Funding for Two (2) Additional Assistant District Attorney Positions to Address Court Backlog and Update on Potential Need for Supplemental Assistance through County Allocated ARPA Funds.

Discussion:

Administrator Leonhard gave a brief overview on the DA's proposal to use American Rescue Plan Act (ARPA) dollars to support additional prosecutors to address court backlog related to the pandemic. He indicated there will be a similar strategy needed for additional Clerk of Court staff to assist with the goal. These ARPA applications will be presented to the HR Finance & Property Committee for consideration.

District Attorney Theresa Wetzsteon clarified these two additional Assistant District Attorney positions allocated to Marathon County by the governor are funded by the state for the purpose to address the court backlog. These positions are only for a two-year period, and It is the county's responsibility to provide them with facilities and office support staff per WI state statutes.

Next Meeting Time, Location, Announcements and Agenda Items:

- A. Committee members are asked to bring ideas for future discussion
 - 1. Potential Regional Forensic Science Center CIP update
- B. Next meeting: **Wednesday, May 4, 2022, at 1:30 pm**

7. Adjournment

MOTION BY MASZK; SECOND BY BIZZOTTO TO ADJOURN THE MEETING AT 2:42 P.M. MOTION CARRIED.

Respectfully submitted by,
Toshia Ranallo

[Click here to view the recording of the meeting.](#)