

**OFFICIAL NOTICE AND AGENDA
of a meeting of the County Board,
Committee, Agency, Corporation
or a sub-unit thereof**



MARATHON COUNTY, WISCONSIN

***Marathon County Mission Statement:** Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business.*

An educational meeting of the **MARATHON COUNTY BOARD OF SUPERVISORS** will be held at the Marathon County Courthouse, Assembly Room, 500 Forest Street, in the City of Wausau, at **7:00 p.m.**, on **June 16, 2022.**

Persons wishing to attend the meeting by phone may call into the telephone conference beginning ten minutes prior to the start time indicated above using the following number:

1-408-418-9388 Access code: 146 235 4571

The meeting will also be broadcast on Public Access or at <https://tinyurl.com/MarathonCountyBoard>

AMENDED AGENDA

1. Meeting called to order at 7:00 p.m. by Chairperson Gibbs, the agenda being duly signed and posted
2. Pledge of Allegiance to the Flag; Followed by a Moment of Silence/Reflection
3. Reading of Notice
4. Request to Silence Cell Phones and Other Electronic Devices
5. Roll Call
6. Acknowledgement of Visitors
7. 15 Minute Public Comment
Any person who wishes to address the County Board, or one of its committees, during the "Public Comment" portion of meetings, must provide his or her name, address, and the topic he or she wishes to present to the Marathon County Clerk, or chair of the committee, no later than five minutes before the start of the meeting.
8. Education Presentations/Reports:
 - a) Department Head Reports on Roles and Responsibilities
 1. Register of Deeds
 2. County Treasurer
 3. County Clerk
 - b) Department of Social Services Child Welfare Housing Grant and Demonstration Project – Family Keys

Signed: _____ /s/ Kurt Gibbs

Presiding Officer or His/Her Designee
THIS NOTICE POSTED AT THE
COURTHOUSE

EMAIL TO MEDIA

Date _____ Time _____ AM/PM

Date _____ Time _____ AM/PM

By _____

By _____

c) Standing Committee Chairpersons or Designees

Note: Each Standing Committee Chairperson, or his or her designee, may be called upon to provide a report relative to his or her committee's current work. Supervisors may engage each Committee Chairperson with questions or discussion regarding the current work of each committee.

9. Review and discussion of Tuesday meeting agenda items:

a) Appointments:

1. Park Commission
2. **Board of Adjustment**
3. County Board Supervisory District 24 - ****Action will be taken on this item on June 16****

b) Ordinances:

1. Town of Frankfort Rezone #O-14-22
2. Town of McMillan Rezone #O-15-22

c) Resolutions:

1. Human Resources, Finance and Property Committee:
 - A. Approve 2022 Budget Transfers for Marathon County Department Appropriations #R-42-22

10. Announcements and/or Requests

11. Adjourn

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 261-1500 or e-mail countyclerk@co.marathon.wi.us one business day before the meeting.

REGISTER OF DEEDS

OUR MISSION

The Register of Deeds is a state constitutional officer responsible for recording and maintaining birth, marriage, and death registrations, a wide variety of real estate transaction and land records, and veteran's discharges. The Office archives, maintains, and provides access to records as provided by state law. In performing its work, the Office is responsible for collecting fees that fund the work of the Wisconsin Land Information Program, which seeks to provide for the continued modernization of land records within Marathon County.

ABOUT THE DEPARTMENT

The Marathon County Register of Deeds Office is the central location for vital records and land records for Marathon County.

The vital records division maintains and issues copies of certificates for births, deaths, marriages, and domestic partnerships. This office can provide vital records for events occurring in the State of Wisconsin depending on the date of the event. The vital records division also records military discharge papers for veterans.

The real estate division records, files, maintains and issues copies of real estate records for property located in Marathon County, and records a variety of other documents of significance.

OUR TEAM



Dean Stratz
Register of Deeds
since 2017

Register of Deeds

1.0 FTE

Deputy Register of Deeds

1.0 FTE

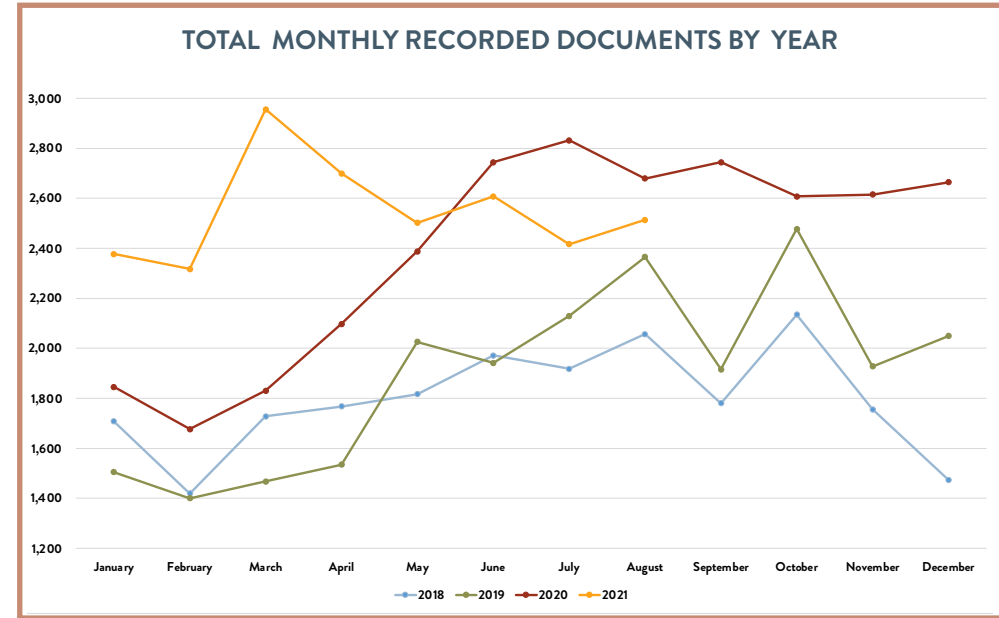
Administrative Specialist

3.0 FTE

2021 HIGHLIGHTS

The past year was dominated by the following three general themes within the Register of Deeds Office:

- **Sustained High-Volume of Recordings** – as described on the graph to the right, the Register of Deeds has been experiencing a high-volume of document recordings since early 2019. That trend continued throughout 2021 and has resulted in increased revenue forecasts for 2022.
- **Continuous Quality Improvement** – while the work within the Register of Deeds Office has increased, the number of guests coming to the office for service has decreased. To meet the changing demands of customers the department implemented two important continuous quality improvement projects. First, for those individuals seek to digitally record documents, the office implemented a digital stamping and email return system, which improved the customer experience and reduced costs for office supplies and postage. Second, for those individuals seeking to access previously recorded documents from their homes, the department completed two large scanning projects (corporation documents and military DD-214 records) to make records more accessible remotely. Ultimately, the department saw an increase in electronic filings from 50% to 56% and it back indexed approximately 6,000 documents.
- **Facility Modifications** – with the expanding needs of our court system, the Register of Deeds was asked if it could downsize its office footprint. The team was up for the challenge and, with the help of our Facility & Capital Management staff, the department will reduce its total footprint by 25% by the end of 2021.



LOOKING FORWARD TO 2022

- **Increase Revenue Projections** – while it is unlikely that the volume of recordings we are currently experiencing will continue long-term, we did provide for modest revenue increases over past years projections.
- **Land Records System Evaluation** – the Register of Deeds is an important component of Marathon County’s land records system, along with the CPZ Department and the Treasurer’s Office. In 2022, we anticipate evaluating opportunities to enhance capacity across the system by examining our structure and improving collaboration.
- **Property Listing and Tax Deed processes** – because of their role in each of these functions, the Register of Deeds will be engaged to assist in developing strategies to improve our property listing and tax deed processes.

COUNTY TREASURER

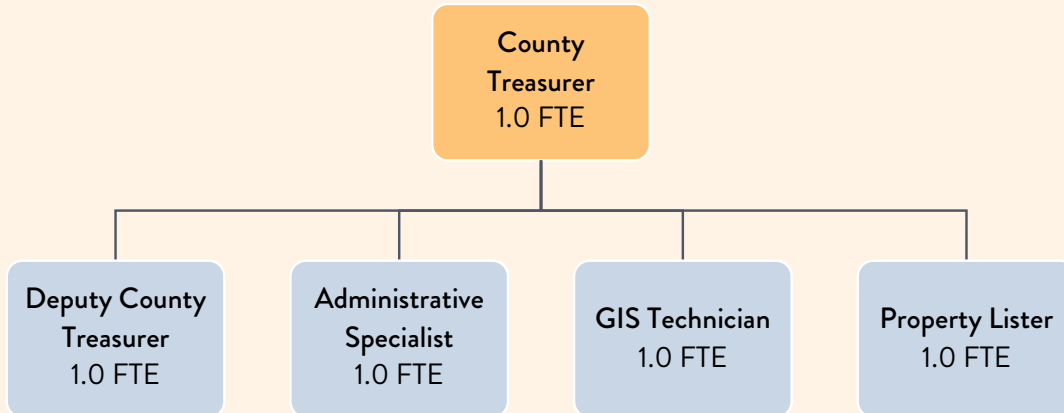
OUR MISSION

The County Treasurer's Office has the statutory duty of receiving all moneys from all sources belonging to the county and all other moneys which by State Statute or County ordinance are to be paid to the Treasurer. The Statutory duties include collection of property taxes and settling with other jurisdictions. The Treasurer's Office also has the responsibility for cash management and the investment of funds by County Resolution.

OUR TEAM



Connie Beyersdorff
County Treasurer
since 2020



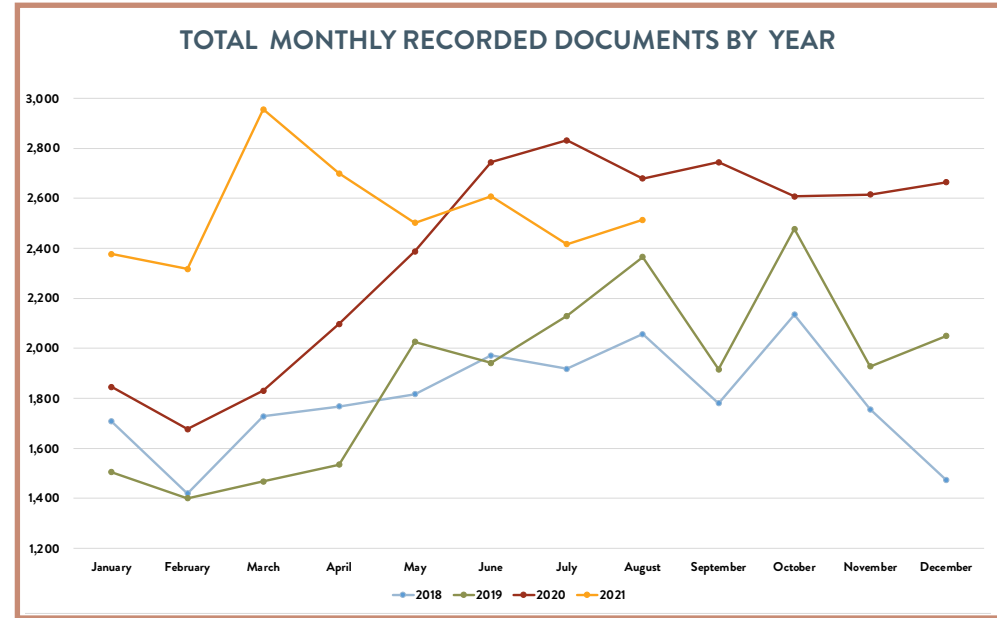
ABOUT THE DEPARTMENT

The County Treasurer executes its mission by following a number of key strategies:

- working collaboratively with the State of Wisconsin, local school districts, and each of our 61 local municipalities to ensure payments are distributed appropriately;
- providing timely and accurate information to the public through our land records system;
- prudent, professional management of county investments; and
- working collaboratively with other county departments to address tax delinquent properties

2021 HIGHLIGHTS

- The tax bill preparation and collection process begins and ends with a pair of processes that are both extremely important and can take considerable effort—maintaining an accurate record of property descriptions and working to return tax delinquent parcels to the tax rolls. Recently, there have efforts to address each of these processes to improve efficiency.
- **Property Description Reviews** – in the latter half of 2019, Marathon County began experiencing an increase of property related recordings (e.g., satisfactions, deed transfer, mortgages, land divisions, etc.,) being filed within our Register of Deeds Office. To ensure that the tax rolls remain accurate, our staff within the Treasurer’s Office performs a review of the property listing on the documents. The number of filings increased dramatically in 2020 and has remained high throughout 2021 (see graph to right).
- **Tax Delinquencies** – when an individual land owner is delinquent on three (3) years of successive tax bills, the county is permitted to institute a process to take possession of the property and sell it, ultimately returning it to the tax roll. In Marathon County, we utilize the tax deed process to do so and the Treasurer’s Office, along with both the Corporation Counsel’s Office and the County Clerk have each played a role in that process. Over numerous years, that list has continued to grow and currently there are 375 properties eligible for the process.
- In 2021, as promised in my 2021 budget message, we developed an initial plan to address each of these issues. We reassigned work within the Corporation Counsel’s Office to free up a 1.0 FTE staff person to train in the Treasurer’s Office on each of these processes. In addition to bring more staff to address the issues, we have made—and will continue to make—changes in our processes. While we had some initial turnover in the position, we now have a staff person advancing through training and I am confident we will make considerable progress in 2022.



LOOKING FORWARD TO 2022

- **Step By Step** – Addressing the listing and tax deed issues will take time, but we will make progress in 2022. One of the guiding principles in our effort will be sustainability. Our tax deed backlog has been over a decade in the making. We need to make sure that we take care to try to implement strategies that keep it from coming back. In 2022, we hope to finalize a strategy that will allow us to procure external resources for an important—and very time consuming—aspect of the tax deed process: title research. We also have identified a longstanding practice that has been delaying our efforts that we will be discussing with the HR, Finance & Property Committee to modify.

COUNTY CLERK

OUR MISSION

The County Clerk performs duties prescribed by State Statute, including the handling of elections, marriage licensing, and the retention of records associated with the County Board. The office seeks to organize and carry out its duties in the most efficient manner possible.

ABOUT THE DEPARTMENT

The County Clerk's Office is the official Clerk to the Marathon County Board of Supervisors. All County Board minutes, original resolutions, and ordinances are on file in the Clerk's Office. The Clerk is responsible for posting all County Board official agendas and publishing the minutes and ordinances in the newspaper. Following the approval of the County budget, the County Clerk apportions the taxes to each of the 61 Marathon County municipalities.

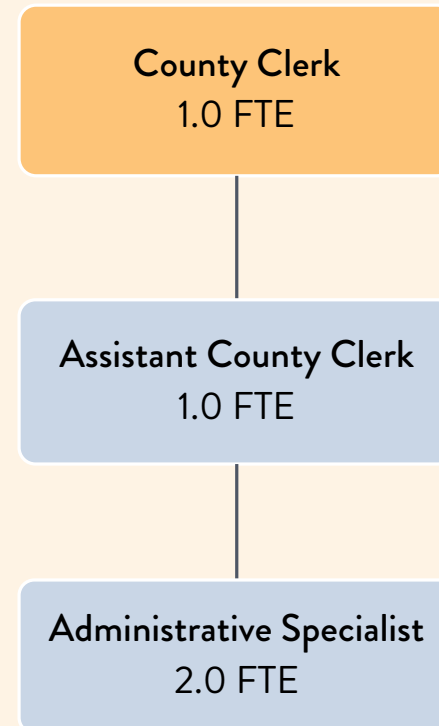
The County Clerk's Office also serves as the chief election official and conducts all federal, state, county, local, and school elections.

Additionally, the County Clerk's Office issues marriage licenses, terminations of domestic partnership, U.S. Passports, direct seller's permits, timber cutting permits, and distributes the state dog licenses to local municipal treasurers. The department serves as the filing agent for farmland preservation, receives claims filed against Marathon County, and keeps all Marathon County contracts and leases on record. The office compiles and distributes the Marathon County Public Officials Directory and the Property Valuation Statistical Report.

OUR TEAM



Kim Trueblood
County Clerk
since 2019



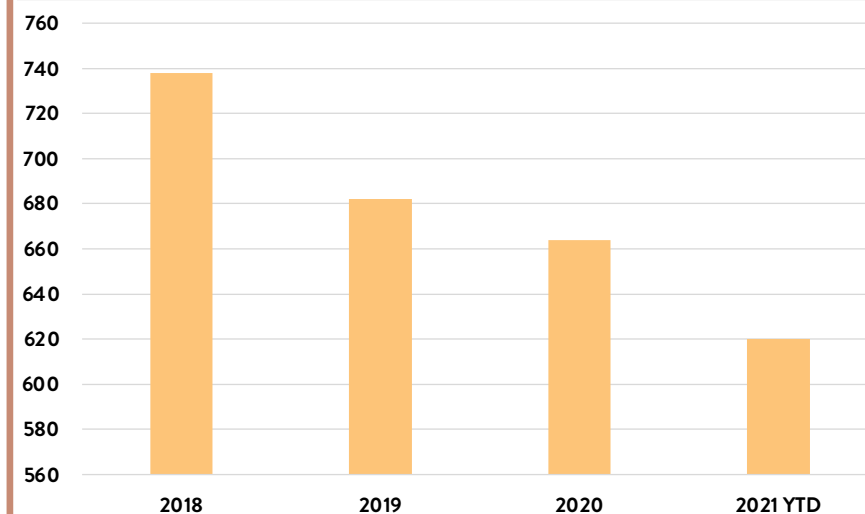
2021 HIGHLIGHTS

- The County Clerk's Office administered two elections in 2021, serving a total of 32,999 voters. In addition, every municipality in Marathon County utilized grant funds to purchase new accessible voting equipment that will debut in the spring of 2022.
- As of September 30, the Office has issued 579 marriage licenses and processed 483 passport applications. Currently, the Clerk's Office is the only facility in Marathon County processing walk-in passport applications. The department has already exceeded last year's total passport applications processed and is on pace to surpass 2020 in marriage licenses issued.
- In collaboration with the County Treasurer's Office, the Clerk's Office has facilitated the sale or buy-back of 18 tax deed properties, resulting in those properties being placed back on the tax rolls.
- The Clerk's Office worked with the Conservation, Planning, and Zoning Department and staff from the North Central Wisconsin Regional Planning Commission to incorporate census data into a tentative redistricting plan for County Board supervisory districts.
- The department welcomed and started training eight new municipal clerks, some as a result of the 2021 election and others who were newly appointed due to vacancies in the office.

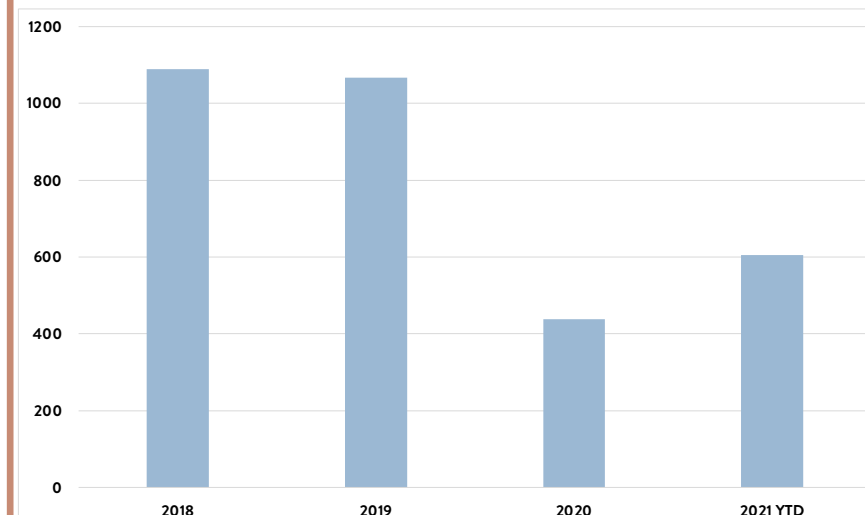
LOOKING FORWARD TO 2022

- The Clerk's Office is preparing to administer at least three, probably four, elections in 2022.
- With assistance from the Office of the Corporation Counsel, the Clerk's Office has entered into election billing agreements with municipalities to ensure a fair and consistent process in billing for election services.
- In collaboration with County Administration, the Clerk's Office will review the process to create efficiencies in how agendas and minutes are completed across the organization in an effort to provide a more uniform and consistent product that is easy to follow and understand.
- The Clerk's Office will take on an increased role with standing committee agendas and minutes.
- Lastly, work will continue with the Treasurer's Office to identify tax-delinquent properties and move them through the tax deed process to get them back on the tax rolls.

MARRIAGE LICENSES ISSUED BY YEAR



PASSPORT APPLICATIONS PROCESSED BY YEAR



Marathon County Child Welfare
Housing Collaborative and
Demonstration Project

Family Keys

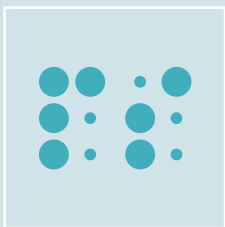
- Overview Presentation
June 2022



Family First Prevention Services Act

- Federal law with financial incentives
- Decrease out of home care days = children belong with their parents
- System change is underway
 - Long term projects and one-time opportunities
 - Department of Children and Families
 - Marathon County Department of Social Services

Basic Needs Support



10% of children are removed from their homes due to unsafe and inadequate housing and no other viable options

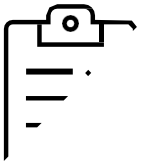


Our Vision of Success:
Adequate and safe housing is available to all families, so that lack of such is never a barrier to parents being able to care for their children.

Goals and Outcomes of Family Keys

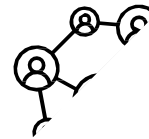
- **Collaborative and participatory:** Department of Children and Families facilitated, but county-led and co-designed so that we meet the most relevant local needs
- **Flexible and iterative:** early release of funds, shared structure but with local differences in implementation
- **At the intersection of child welfare & housing:** Helping families stay together when housing is a key barrier, and they are engaged with Child Protective Services/Child Welfare
- **Resulting in a proof of concept** for how to address housing at the intersection of child welfare (keeping families together)

Who is Involved



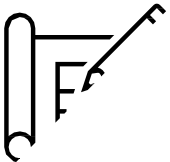
County Teams

Understand local needs and collaborate on vetting and day-to-day implementation of program. Document and monitor progress.



Department of Children and Families Team + Liaisons

Facilitate overall progress, support county teams in project execution, create connections across counties



Root

Umbrella project management for DCF team, facilitate co-design sessions involving county team, lead in the creation of communications plans.



Casey Family Programs

Act as a project partner in highlighting resources, expertise and shared connections.

Family Keys Overview

- Project Design and Long - Term Demonstration
- Successes and Failures – consideration for replication of what works across the state
- Short Term – Marathon County
 - Transitional Housing for Child Welfare Families
 - \$327,100 grant – 2-year grant
 - Rent, utilities, furnishings
 - Case management position is key to help families locate more permanent housing
 - **Families gain experience in successful tenancy**
 - Target date of July 2022

Our Team's Roles

| Role | Responsibilities |
|---|---|
| Project Sponsor / Leadership Oversight | <ul style="list-style-type: none"> • Updated on and reviews progress • Sign-off on key decisions and design • Support facilitation of funds/services • Take part in key engagement activities |
| Project Manager | <ul style="list-style-type: none"> • Point person to own and execute on next steps • Maintains project momentum and progress • Upon implementation: monitor, report, serve as a point-of-contact |
| DCF Liaison | <ul style="list-style-type: none"> • Facilitates overall direction and maintains connections with what is being done in other pilot counties |
| Lived Experience | <ul style="list-style-type: none"> • Keeps lived experience voice at the center • Supports project design and engagement |
| Child Welfare Expert | <ul style="list-style-type: none"> • Brings expertise in how to understand, engage and support child welfare professionals + understands family needs |
| Housing Expert | <ul style="list-style-type: none"> • Brings expertise in current housing programs with knowledge of how to implement and design housing solutions |
| Health Expert | <ul style="list-style-type: none"> • Brings expertise in current health programs, services, and gaps as they intersect with families |
| Local Champion(s) | <ul style="list-style-type: none"> • Has strong connections within communities • Engages community + informs communications approach • Helps facilitate collaboration with key external stakeholders |

Our partners

Team:

- Brian Gumness, B A and Esther Greenheck Foundation
- Ben Lee, United Way
- Laura Scudiere, Health Dept
- Diane Sennholz, North Central Community Action Program
- Social Services:
 - Christa Jensen
 - Mike Nelson
 - Stephanie Breitenfeldt
 - Vicki Tylka

In partnership and support:

- Local landlord
- Saint Vincent De Paul
- Wausau Police Department
- City of Wausau
- ... More to come

**“There is no power for
change greater than a
community discovering
what it cares about.”**

Margaret J. Wheatley

May 29, 2022

Kim Trueblood
Marathon County Clerk
500 Forest Street
Wausau, WI 54403

RECEIVED

MAY 31 2022

**MARATHON COUNTY
CLERKS OFFICE**

Dear Chairperson Kurt Gibbs,

I am submitting a letter of interest to fill the vacant seat of Marathon County Board Supervisory District 24 for the term up to April 2024. I have lived in the Town of Franzen my entire life and I have been at my current residence since 2005 with my husband and our three boys. We are highly invested within our community. My husband, Joe, is a fourth generation potato farmer and employer within District 24. We are actively involved in several community and church committees, fundraisers, and events via our time, talent, and financial support. We cherish this small town community of family and friends, and we work hard to keep it a safe, thriving, and welcoming place to call home.

I am currently finishing up the last year of my 5-year graduate program at UW Oshkosh to become a DNP prepared Family Practice Nurse Practitioner with an anticipated graduation date of May 2023 and a 4.0 GPA. This degree will bridge upon my 20 + years experience as a Registered Nurse and the only First Responder for the town of Franzen. My goal is to remain in this area to help fill the family practice provider shortage need for families in our community.

Regarding this opportunity to become a County Board Supervisor, I am both excited and humbled. As my resume shows, I have years of experience with managing multiple commitments by setting goals, working well with others, and leading by example. I hold myself to high expectations and give 100% in everything I set out to achieve. Serving the people of my district would be no different.

I look forward to meeting with you during the interview process to discuss this opportunity further.

Sincerely,

Crystal L. Bushman, BSN, RN

184188 Little Wolf Rd
Wittenberg, WI 54499
(715)-454-6349
crystal18bu@gmail.com

Crystal L. Bushman, BSN, RN

184188 Little Wolf Rd
Wittenberg, WI 54499
(715) 454-6349
crystal18bu@gmail.com

Skills

I am a dedicated, organized professional that demonstrates exceptional leadership abilities by successfully managing a multitude of obligations within my family, academia, employment, and community.

Experience

NOVEMBER 2001- PRESENT

Aspirus Hospital, Wausau - *Registered Nurse*

JANUARY 2015 -PRESENT

Wittenberg Area Fire/Ambulance Protective Service, Town of Franzen - *Emergency First Responder*

AUGUST 2014 - JULY 2021

St. Adalbert Catholic School, Rosholt - *General Music Teacher*

Education

EXPECTED MAY 2023 - Summa Cum Laude

UW Oshkosh, Oshkosh - *Doctorate of Nursing Practice~Family Practice Nurse Practitioner*

AUGUST 2018 - Magna Cum Laude

UW Oshkosh, Oshkosh - *Bachelor of Science in Nursing*

DECEMBER 2001 - Sigma alpha Lambda Honors

Northcentral Technical College, Wausa - *Associate of Applied Science in Nursing*

JANUARY 1999 - High Honors

Mid-State Technical College, Stevens Point - *Technical Diploma~Medical Assistant*

Professional Affiliations

- ACLS, PALS, BLS Certifications 2000 - present
- St. Joseph Parish Liturgical Worship Committee Member 2012 - present
- St. Adalbert Home and School Board Member 2014 - present
- Galloway Community Center Committee Member 2019 - present
- CESA 5 Substitute Teacher Certification 2019 - 2022

**RESOLUTION # R - 42 - 22
APPROVE 2022 BUDGET TRANSFERS FOR MARATHON COUNTY
DEPARTMENT APPROPRIATIONS**

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

WHEREAS, the Human Resources, Finance and Property Committee has reviewed and does recommend the 2022 transfers listed below, and

NOW, THEREFORE, BE IT RESOLVED the Marathon County Board of Supervisors authorize and direct the budget transfers as listed below:

| | |
|----------------|--|
| Transfer from: | Health 310-350 Donations from Private Organization |
| Transfer to: | Health 310-350 Expenditures various |
| Amount: | \$72,974 |
| Re: | Advancing Behavioral Health Initiative Phase III |

| | |
|----------------|--|
| Transfer from: | Sheriff 159-84482320 Public Safety Federal Grant |
| Transfer to: | Sheriff 159-8449 travel and training |
| Amount: | \$2,000 |
| Re: | HS ALERT bomb explosive breach training |

| | |
|----------------|---|
| Transfer from: | EM Gov 494-8908 2481/9900 Transfer from Fund Balance/EM Grant |
| Transfer to: | EM Gov 494-89093490 Operating Supplies |
| Amount: | \$9,553 |
| Re: | Emergency Planning Community Right to Know grant |

That a Class 1 Notice of this transaction be published within (10) days of its adoption;

BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

BE IT FURTHER RESOLVED that the proper officers of Marathon County are hereby authorized and directed to take all actions necessary to affect this policy.

Respectfully submitted this 21st day of June 2022.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

Fiscal Note: This resolution modifies the revenues and expenditures for various County funds. There is no additional County levy appropriated in this resolution.

MARATHON COUNTY

Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Health

BUDGET YEAR: 2022

TRANSFER FROM:

| Action | Account Number | Account Description | Amount |
|------------------|---------------------------|---|----------|
| Revenue Increase | TBD-TBD-8-8410 310-350 | Donations from Private Organization 673D | \$72,974 |

TRANSFER TO: Ref#00105

| Action | Account Number | Account Description | Amount |
|----------------------|----------------|-----------------------------------|----------|
| Expenditure Increase | TBD-TBD-9-1110 | 673A Salaries, Permanent, Regular | \$51,720 |
| Expenditure Increase | TBD-TBD-9-1540 | Health Insurance | \$19,498 |
| Expenditure Increase | TBD-TBD-9-3190 | Certifications & Licenses | \$456 |
| Expenditure Increase | TBD-TBD-9-3360 | Lodging | \$619 |
| Expenditure Increase | TBD-TBD-9-3350 | Meals | \$186 |
| Expenditure Increase | TBD-TBD-9-3321 | Mileage | \$495 |

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Kim Wieloch

Date Completed: 5/12/2022

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: 5/19/22 srw

MARATHON COUNTY

Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Advancing Behavioral Health Initiative Phase III – Sustainable Transformation

- 2) Provide a brief (2-3 sentence) description of what this program does.

This is the 3rd phase of a multi-year program designed to improve youth mental health by expanding school-based mental health in Marathon County school districts. Phase III is intended to institutionalize the Marathon County School-Based Counseling Consortium, embed school-based mental health in Marathon County School Districts, and expand on education and advocacy opportunities for youth mental health at a local and statewide level. This program is funded by the Advancing a Healthier Wisconsin Endowment at the Medical College of Wisconsin.

- 3) This program is: (Check one)

An Existing Program.

A New Program.

- 4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

- 5) If this Program is a Grant, is there a “Local Match” Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? _____

Is a Budget Transfer Resolution Required? _____

File Edit Action Tools Admin Help



Confirm Processing Do Not Process

| | | | | | | |
|-------|------|----------------------|--------|-----------------|------------|--|
| Batch | 7429 | Budget Budget lvl #1 | 22150 | Fund / Sub Fund | | |
| | | Budget Budget lvl #2 | 22150 | | | |
| Sheet | 1 | Voucher Reference | 00105A | Voucher Date | 05-01-2022 | |

| GL Code | >> | Description | Period | Amount |
|---------|----------|---------------------------|--------|--------------|
| 310 | 35088410 | SET UP MCW PHASE 3 - HLTH | 05 | -\$72,974.00 |
| 310 | 35091110 | SET UP MCW PHASE 3 - HLTH | 05 | \$51,720.00 |
| 310 | 35091540 | SET UP MCW PHASE 3 - HLTH | 05 | \$19,498.00 |
| 310 | 35093190 | SET UP MCW PHASE 3 - HLTH | 05 | \$456.00 |
| 310 | 35093360 | SET UP MCW PHASE 3 - HLTH | 05 | \$619.00 |
| 310 | 35093350 | SET UP MCW PHASE 3 - HLTH | 05 | \$186.00 |
| 310 | 35093321 | SET UP MCW PHASE 3 - HLTH | 05 | \$495.00 |
| | | | | |
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File Edit Action Tools Admin Help



Confirm Processing Do Not Process

| | | | | | | |
|-------|------|----------------------|--------|-----------------|------------|--|
| Batch | 7430 | Budget Budget lvl #1 | 22151 | Fund / Sub Fund | | |
| | | Budget Budget lvl#2 | 22151 | | | |
| Sheet | 1 | Voucher Reference | 00105B | Voucher Date | 05-01-2022 | |

| Fund | Department | Department | Asset | Account | Project+ | Appr Unit | Period | Amount |
|------|------------|------------|-------|---------|----------|-------------|--------|-----------|
| | | | | | | 673D | 5 | -72974.00 |
| | | | | | | Description | | |
| | | | | | | | | |
| | | | | | | 673A | 5 | 72974.00 |
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MARATHON COUNTY

Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Sheriff

BUDGET YEAR: 2002

TRANSER FROM:

| Action | Account Number | Account Description | Amount |
|------------------|-------------------------|---------------------------------------|--------|
| Revenue Increase | XXX-XXX82320 159-844 | Public Safety – Federal Grant 5920 | 2,000 |

TRANSER TO:

Ref#00101

| Action | Account Number | Account Description | Amount |
|----------------------|-------------------------|-----------------------------|--------|
| Expenditure Increase | XXX-XXX93350 | 592N Meals | 65 |
| Expenditure Increase | XXX-XXX93360 | Lodging | 360 |
| Expenditure Increase | XXX-XXX93250 159-844 | Registration Fees / Tuition | 1575 |

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Kristin Williams

Date Completed: 5/6/2022

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: 5/10/22 srw

MARATHON COUNTY

Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

HS ALERT Bomb Explosive Breaching Training 2021

- 2) Provide a brief (2-3 sentence) description of what this program does.

Fund will be used for one person assigned to Marathon County SWAT team to attend an explosive breach certification training. This will allow the team to expand their capabilities and add an additional explosive breacher certified member. This will increase the safe use of the technique due to cross check between breachers that will occur when employing the technique.

- 3) This program is: (Check one)

An Existing Program.

A New Program.

- 4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

- 5) If this Program is a Grant, is there a “Local Match” Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? _____

Is a Budget Transfer Resolution Required? _____

File Edit Action Tools Admin Help



Confirm Processing Do Not Process

| | | | | | | |
|-------|------|----------------------|--------|-----------------|------------|--|
| Batch | 7422 | Budget Budget lvl #1 | 22151 | Fund / Sub Fund | | |
| | | Budget Budget lvl#2 | 22151 | | | |
| Sheet | 1 | Voucher Reference | 00101B | Voucher Date | 05-01-2022 | |

| Fund | Department | Department | Asset | Account | Project+ | Appr Unit | Period | Amount |
|------|------------|------------|-------|---------|----------|-------------|--------|----------|
| | | | | | | 592O | 5 | -2000.00 |
| | | | | | | Description | | |
| | | | | | | | | |
| | | | | | | 592N | 5 | 2000.00 |
| | | | | | | | | |
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MARATHON COUNTY

Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Emergency Management

BUDGET YEAR: 2022

TRANSER FROM:

| Action | Account Number | Account Description | Amount |
|------------------|---------------------------------------|---------------------------------|---------|
| Revenue Increase | 494- 842 8-2481 | 607G EMRGY GOV SARA STATE GRANT | \$8,393 |
| Revenue Increase | 494- 841 8-9900 494-890 | TRANSFERS FROM FUND BALANCE | \$1,160 |

TRANSER TO: Ref#00100

| Action | Account Number | Account Description | Amount |
|----------------------|---------------------------------------|-------------------------------|---------|
| Expenditure Increase | 494- 930 9-3490 494-890 | 607H Other Operating Supplies | \$9,553 |

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: JAMES WILLIAMS

Date Completed: 5/9/2022

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: 5/10/22 srw

MARATHON COUNTY

Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Emergency Planning Community Right to Know Act (EPCRA)

- 2) Provide a brief (2-3 sentence) description of what this program does.

The Emergency Planning and Community Right-to-Know Act (EPCRA) was passed in 1986 in response to concerns regarding the environmental and safety hazards posed by the storage and handling of toxic chemicals. To reduce the likelihood of a disaster in the United States relating to extremely hazardous substances (EHS), Congress imposed requirements for federal, state and local governments, tribes, and industry. This account helps to pay for employees to create off site response plans for facilities with EHS, work with the first responder community, and also cover corresponding expenses.

- 3) This program is: (Check one)

An Existing Program.

A New Program.

- 4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

- 5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? _____

Is a Budget Transfer Resolution Required? _____

GL785 Report: BSACCTDTL2

BALANCE SHEET WITH DETAIL ACCT

As of DECEMBER 31, 2021

Fund 100 GENERAL FUND

Sub Fund 494 EPCRA 10/2021-09/2022 EM GO

| | CURRENT YEAR | PRIOR YEAR | DIFFERENCE |
|----------------------------------|-----------------|---------------|------------|
| BALANCE SHEET | | | |
| ASSETS | | | |
| CASH CONTROL | 1,252.80 | | 1,252.80 |
| CASH & MARKETABLE SECURITIES | 1,252.80 | | 1,252.80 |
| CURRENT YEAR REAL ESTATE TAXES | 15,089.00 | 12,303.00 | 2,786.00 |
| TAXES & SPCL ASSMTS RECEIVABLE | 15,089.00 | 12,303.00 | 2,786.00 |
| TOTAL ASSETS | 16,341.80 | 12,303.00 | 4,038.80 |
| LIABILITIES | | | |
| SALARIES & WAGES PAYABLE | 93.37- | | 93.37- |
| ACCOUNTS PAYABLE | 93.37- | | 93.37- |
| DEFERRED TAX ROLL REVENUES | 15,089.00- | 12,303.00- | 2,786.00- |
| DEFERRED REVENUES | 15,089.00- | 12,303.00- | 2,786.00- |
| TOTAL LIABILITIES | 15,182.37- | 12,303.00- | 2,879.37- |
| FUND BALANCE | | | |
| FUND BALANCE - CURRENT | 1,159.43- | | 1,159.43- |
| TOTAL FUND BALANCE | 1,159.43- | | 1,159.43- |
| TOTAL FUND BALANCE & LIABILITIES | 16,341.80- | 12,303.00- | 4,038.80- |

~~Dr. 494 73600 \$1,159.43~~
~~Cr. 494 73400~~

This year end entry was made 12/31/22. SRW

Carry over into 2022. Need budget transfer.

GL787

REV EXP PR EM MGMT - SW2

Report Format 573

December 31,2022 through December 31,2022

Transaction status 1

Sub 494 EPCRA 10/2021-09/2022 EM GO Or2 890 EPCRA 10/2021-09/2022 EM GO

| Description | 2021 MODIFIED | Actual YTD Prior Yr | Remaining Balance | 2022 MODIFIED |
|---------------------------------------|-------------------|------------------------|----------------------|-------------------|
| Cat 841 TAXES | | | | |
| Act 1110 GENERAL PROPERTY TAXES | 12,303.00- | 12,303.00- | | 15,089.00- |
| Cat 842 INTERGOVERNMENTAL GRANTS & | | | | |
| Act 2481 EMRGY GOV-SARA-STATE GRANT | 8,145.00- | | 8,145.00- | 25,177.00- |
| Total Revenues | 20,448.00- | 12,303.00- | 8,145.00- | 40,266.00- |
| Cat 910 PERSONAL SERVICES | | | | |
| Act 1110 SALARIES-PERMANENT-REGULAR | | 7,866.56 | 7,866.56- | 7,031.00 |
| Act 1210 WAGES-PERMANENT-REGULAR FT | 12,017.00 | | 12,017.00 | 17,090.00 |
| Act 1510 SOCIAL SECURITY EMPLOYERS | 919.00 | 566.16 | 352.84 | 1,846.00 |
| Act 1520 RETIREMENT EMPLOYERS SHARE | 811.00 | 527.08 | 283.92 | 1,568.00 |
| Act 1540 HOSPITAL/HEALTH INSURANCE | 4,896.00 | 1,959.08 | 2,936.92 | 9,756.00 |
| Act 1541 DENTAL INSURANCE | 100.00 | 66.48 | 33.52 | 316.00 |
| Act 1543 INCOME CONTINUATION INSURA | 47.00 | | 47.00 | 92.00 |
| Act 1545 POST EMPLOYEE HEALTH PLAN | 136.00 | 67.38 | 68.62 | 218.00 |
| Act 1550 LIFE INSURANCE | 4.00 | 2.20 | 1.80 | 10.00 |
| Act 1560 WORKERS COMPENSATION PAYME | 6.00 | 80.76 | 74.76- | 290.00 |
| Act 1580 UNEMPLOYMENT COMPENSATION | 12.00 | 7.87 | 4.13 | 24.00 |
| Cat 930 SUPPLIES & EXPENSE | | | | |
| Act 3190 OFFICE SUPPLIES | 500.00 | | 500.00 | 375.00 |
| Act 3250 REGISTRATION FEES/TUITION | | | | 375.00 |
| Act 3321 PERSONAL AUTO MILEAGE | | | | 187.00 |
| Act 3350 MEALS | | | | 94.00 |
| Act 3351 MEALS-NONOVERNIGHT/TAXABLE | | | | 94.00 |
| Act 3360 LODGING | | | | 225.00 |
| Act 3490 OTHER OPERATING SUPPLIES | 1,000.00 | | 1,000.00 | 675.00 |
| Total Expenses | 20,448.00 | 11,143.57 | 9,304.43 | 40,266.00 |
| Or2 890 EPCRA 10/2021-09/2022 EM GOVT | | 1,159.43- | 1,159.43 | |
| Sub 494 EPCRA 10/2021-09/2022 EM GOVT | | 1,159.43- | 1,159.43 | |
| Report Final Totals | 50,818.00 | 94,034.23- | 144,852.23 | 56,173.00 |

2021 balance sheet fund balance is \$1,159.43. Need to carry over to 2022. Ready for entry.

Need budget amendment in 2022

| | | | |
|---|------------|-------------------|---------|
| Total estimated 2021-2022 EPCRA Grant Amount: | \$33,570 | Increase Rev 2481 | \$8,393 |
| Total received in 2021 | \$0 | Increase Rev 9900 | \$1,160 |
| Amount estimated to receive in 2022 | \$33,570 | Increase Exp | \$9,553 |
| Amount budgeted to receive in 2022 | \$25,177 | | |
| Budget amendment needed to increase acct 2481 | \$8,393 | | |
| Amount of fund balance as of 12/31/21 | \$1,159.43 | | |

File Edit Action Tools Admin Help



Confirm Processing

Do Not Process

| | | | | | | |
|-------|------|----------------------|--------|-----------------|------------|--|
| Batch | 7420 | Budget Budget lvl #1 | 22151 | Fund / Sub Fund | | |
| | | Budget Budget lvl#2 | 22151 | | | |
| Sheet | 1 | Voucher Reference | 00100B | Voucher Date | 05-01-2022 | |

| Fund | Department | Department | Asset | Account | Project+ | Appr Unit | Period | Amount |
|------|------------|------------|-------|---------|----------|-------------|--------|----------|
| | | | | | | 607G | 5 | -9553.00 |
| | | | | | | Description | | |
| | | | | | | | | |
| | | | | | | 607H | 5 | 9553.00 |
| | | | | | | | | |
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ORDINANCE # O - 14 -22

Town of Frankfort Rezone

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code by Tim Vreeland on behalf of Norbert Guden to rezone lands from G-A General Agriculture to R-R Rural as described as part of the Northeast 1/4 of the Northwest 1/4 of Section 14, Township 28 North, Range 3 East, Town of Frankfort. The area proposed to be rezoned is described as Lot 1 on the preliminary Certified Survey Map (CSM) submitted with the rezone petition. PIN #026.2803.142.0989

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and


WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on May 31, 2022 to consider the petition to amend Chapter 17; and

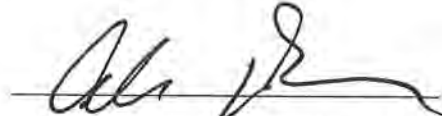
WHEREAS, the Committee, being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and being duly advised of the recommendations of the Town of Frankfort recommends that as to this Petition, the County Board be GRANTED AS APPLIED FOR.

NOW, THEREFORE, BE IT RESOLVED, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 31st day of May, 2022

ENVIRONMENTAL RESOURCES COMMITTEE

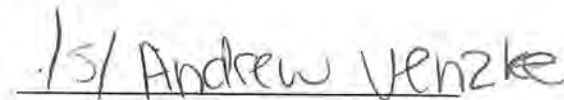

Jacob Langenhahn, Chair

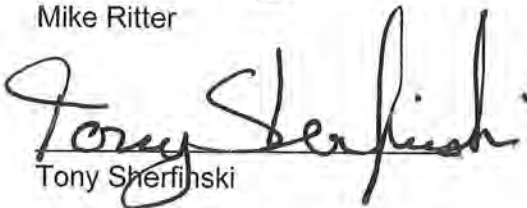

Allen Drabek, Vice Chair

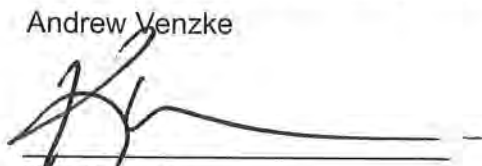

Rick Seefeldt

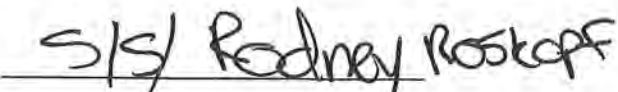
David Oberbeck


Mike Ritter


Andrew Venzke


Tony Sherfinski


Kim Ungerer


Rodney Roskopf

Dated this 31st day of May,

Kurt Gibbs – Marathon County Board Chair

STATE OF WISCONSIN)
MARATHON COUNTY)
TOWN OF FRANKFORT)

RESOLUTION ON ZONING ORDINANCE AMENDMENT

TO THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE

I, Kelly Wussow, Clerk of the Town of Frankfort, Marathon County, State of Wisconsin, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Frankfort Town Board at a meeting held on the 13th day of June, 2022.

RESOLUTION

WHEREAS, Section 59.69(5)(e)3., Wisconsin Statutes, provides that if a town affected by a proposed amendment disapproves of the proposed amendment, the town board may file a certified copy of a resolution adopted by such board disapproving of the petition with the Environmental Resources Committee prior to, at or within ten (10) days after the public hearing, and

WHEREAS, if the town board of the town affected in the case of an ordinance relating to the location of boundaries of districts files such a resolution, the Environmental Resources Committee may not recommend to the County Board approval of the petition without change, but may only recommend approval with change or recommend disapproval.

NOW, THEREFORE BE IT RESOLVED that the Town of Frankfort Town Board considered on the 13th day of June, 2022, petition of Tim Vreeland on the behalf of Norbert Guden to amend the Marathon County Zoning Ordinance to rezone lands from G-A General Agriculture to R-R Rural Residential as described as part of the Northeast 1/4 of the Northwest 1/4 of Section 14, Township 28 North, Range 3 East, Town of Frankfort. The area proposed to be rezoned is described as Lot 1 on the preliminary Certified Survey Map (CSM) submitted with the rezone petition, part of parent parcel PIN# 026.2803.142.0989.

The Town of Frankfort hereby has considered the following standards for rezoning above property (use additional sheets if necessary):

- 1) **Has the applicant provided what public facilities and/or services currently serve the proposed development, what additional services may be required, and how the additional services will be provided?**
 No Yes Explain: _____
- 2) **Has the applicant demonstrated how the provision of the public facilities will not be an unreasonable burden to local government?**
 No Yes Explain: _____
- 3) **Has the applicant determined that the land is suitable for the development proposed? Explain.**
 No Yes Explain: _____
- 4) **Has the applicant demonstrated what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas? Explain.**
 No Yes Explain: _____
- 5) **Is there any potential for conflict with existing land uses in the area?**
 No Yes Explain: _____

(OVER)

- 6) Has the applicant demonstrated the need for the proposed development at this location? Explain.
 No Yes Explain: _____

- 7) Has the applicant demonstrated the availability of alternative locations? Be specific
 No Yes Explain: _____

- 8) Is cropland is being consumed by this zone change? What is the productivity of the agricultural lands involved?
 No Yes Explain: _____

- 9) Has the applicant explained how the proposed development will be located to minimize the amount of agricultural land converted?
 No Yes Explain: _____

- 10) Is proposed rezone request consistent with the town's adopted Comprehensive Plan? Explain.
 No Yes Explain: _____

- 11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?
 No Yes Explain: _____

The Town of Frankfort recommends: **Approval** **Disapproval** of the amendment and/or zone change.

OR **Requests an Extension*** for the following reasons: _____

*Wis. Stats §59.69(5)(e), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

Clerk Kelly Wilson
Town Board Arthur
Gay Womms

NOTE: If you recommend disapproval of this request, please make every effort to send a representative to the Environmental Resources Committee Public Hearing. Town input at the hearing is always appreciated. Please return this form before May 20th, 2022 to:

Marathon County Conservation, Planning and Zoning Department
210 River Drive
Wausau, WI 54403

ORDINANCE # O - 15 -22

Town of McMillan Rezone

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code by Gavin Borchardt on behalf of K&B Storage LLC to rezone lands from L-I Light Industrial, to N-C Neighborhood Commercial as described as part of the Northeast ¼ of the Southeast ¼ of Section 23, Township 26 North, Range 3 East, Town of McMillan. The area proposed to be rezoned is as described as Lot 1 on the Certified Survey Map (CSM) Doc# 1037576 submitted with the rezone petition, parcel PIN# 056.2603.234.0968

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on May 31, 2022 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee, being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and being duly advised of the recommendations of the Town of McMillan recommends that as to this Petition, the County Board be GRANTED AS APPLIED FOR.

NOW, THEREFORE, BE IT RESOLVED, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 31st day of May, 2022

ENVIRONMENTAL RESOURCES COMMITTEE



Jacob Langenhahn, Chair



Allen Drabek, Vice Chair



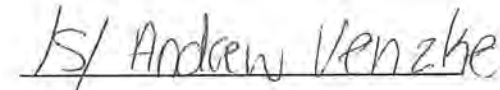
Rick Seefeldt



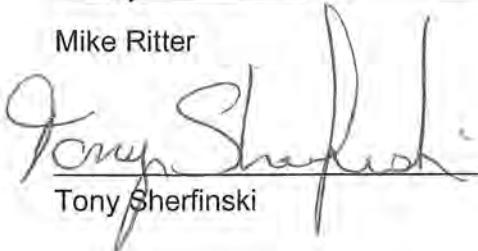
David Oberbeck



Mike Ritter



Andrew Venzke



Tony Sherfinski



Kim Ungerer

Rodney Roskopf

Dated this 31st day of May,

Kurt Gibbs – Marathon County Board Chair



DRAFT MINUTES
OF
STANDING COMMITTEES



EXTENSION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE AGENDA WITH MINUTES

Date & Time of Meeting: **Thursday, June 3, 2022, at 3:00 p.m.**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI**

Committee Members:

| | |
|----------------|---------|
| Rick Seefeldt | Present |
| Becky Buch | Present |
| David Baker | Present |
| Bobby Niemeyer | Present |
| Tom Rosenberg | Present |
| Kim Ungerer | Present |
| Yee Leng Xiong | Excused |

Staff Present: Lance Leonhard, Kim Trueblood, Jason Hausler, Chris Holman

Others Present: Kimm Weber, McDevco, Ann Herda-Rapp, UWSP-Wausau

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Public Comment - None**
- 4. Approval of the Minutes of the May 5, 2022, Extension, Education & Economic Development Committee Meeting.**

Motion by Rosenberg, Second by Baker to approve the minutes. Motion carried on a voice vote, unanimously.

- 5. Policy Issues Discussion and Potential Committee Determination: None**
- 6. Operational Functions required by Statute, Ordinance, Resolution or Policy: None**
- 7. Educational Presentations and Committee Discussion**

A. Potential Updates to [2018 – 2022 Strategic Plan](#)

Vice Chair McEwen explained the basics of the Strategic Plan and the Comprehensive Plan and the differences between the two documents – the Strategic Plan is more short-term and the Comprehensive Plan is more long-term. He stated that he would like to see the Strategic Plan updated rather than scrapped. The three questions listed on the agenda will be asked of all standing committees and input collected. He identified the points in the Strategic Plan over which the Extension, Education, and Economic Development Committee has oversight jurisdiction. Administrator Leonhard provided some guidance as to how to go about identifying priorities for updates. Additional discussion followed and questions were asked and answered.

B. Update from Administrator on Child Care grant application

Administrator Leonhard reported that the state Department of Children and Families announced the award of over \$20 million in Project Growth grants to various teams and businesses across the state. Marathon County was part of the Spring 2022 cohort that received a portion of those funds. The County applied for the Dream Up! Child Care portion of the grant. Childcare providers in Marathon County have the opportunity to earn additional funds by submitting business improvement plans during this process.

8. Announcements:

- Future meetings and agenda items: Next meeting is Thursday, July 7, 2022 at 3:00 p.m.
- Chair Seefeldt reminded the committee members to review the partner reports in the packet. They were all inadvertently left off the agenda for addressing the committee this

month, but will be able to give reports at the next meeting.

9. Adjournment

Motion by Rosenberg, Second by Niemeyer to adjourn. Meeting was adjourned at 4:00 p.m.

Minutes prepared by Kim Trueblood, Marathon County Clerk



**Marathon County
Environmental Resources Committee Minutes
Tuesday, May 31, 2022
500 Forest Street, Wausau WI**

| Attendance: | <u>Member</u> | <u>Present</u> | <u>Not present</u> |
|--------------------|------------------------|-----------------------|------------------------------------|
| <i>Chair</i> | Jacob Langenhahn | X | } via in person, Webex or phone |
| <i>Vice-Chair</i> | Rick Seefeldt | X | |
| | Allen Drabek | X | |
| | Dave Oberbeck | X | |
| | Andrew Venzke | X | |
| | Tony Sherfinski | X | |
| | Kim Ungerer | X | |
| | Mike Ritter | X | |
| | Marilyn Bhend | X | |
| | Rodney Roskopf | | X (excused) |

Also present via Webex, phone or in person: Laurie Miskimins, Nicole DeLonay, Shad Harvey, and Kirstie Heidenreich– Conservation, Planning, and Zoning (CPZ); Dale Grosskurth - Health Department; Jamie Polley, Tom Lovlien – Parks Department; Lance Leonard – County Administrator; Dejan Adzic – Corporation Counsel; Kurt Gibbs, Bill Schrubba, Nancy Stencil, Matthew Leinbach, Daniel Barth, Brian Bretl, Brittanie Bretl, Ron James, and Gavin Borchardt.

1. **Call to order** – Called to order by Chair Langenhahn at 3:00 p.m.
2. **Pledge of Allegiance to the Flag**
3. **Public Comment** –
 - Nancy Stencil – Concerned about the test drilling & water quality
 - Daniel Barth – Water Quality concern in the possibility of mining and how it relates to our strategic plan
 - Bethany Brettell – Concerned neighbor regarding the water quality being impacted by the possible mine site
4. **Approval of May 3, 2022 Committee minutes**
Motion / second by Drabek / Venzke to approve of the May 3, 2022, Environmental Resources Committee minutes as distributed.
 Motion **carried** by voice vote, no dissent.
5. **Operational Functions required by Statute, Ordinance, or Resolution:**
 - A. **Public Hearings, Review, Possible Actions, and Possible Recommendations to the County Board for its Consideration (County Zoning changes)**
 1. Tim Vreeland on the behalf of Norbert Guden – G-A General Agriculture to R-R Rural Residential – Town of Frankfort

Discussion: Harvey was sworn in and noted the staff report and decision sheet had been included in the packet. Harvey reviewed the rezone request. The rezone request is related to the building of a single-family home. Harvey additionally reviewed the reasoning behind why Conservation Planning and Zoning (CPZ) staff are recommending approval of the rezone request, citing the rezone standards, requirements, and pertinent site characteristics.

The Town of Frankfort has not submitted a formal resolution of approval to the ERC Committee but have indicated via email and Town of Frankfort Town Board Minutes from May 9, 2022, that the Town does not have any concerns regarding this rezone.

Langenhahn questioned why the Town of Frankfort did not provide a resolution. Harvey stated the town was contacted and the Town of Frankfort did not feel they had any criteria that went against

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the rezone request.

There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 3:25 p.m. Committee deliberated.

Sherfinski questioned if we could carry the approval contingent on the Town of Frankfort resolution to be submitted.

Bhend stated Towns need to pass a resolution to officially tell the ERC they approve of the rezone.

Laurie Miskimins was sworn in. Langenhahn and Miskimins discussed whether it could be approved with the stipulation that the Town of Frankfort provide an official resolution to affirm the support stated in their email and Town Board minutes. It was decided clarification from Corporation Counsel was needed first.

Langenhahn closed the hearing at 3:31pm to get clarification from Corporation Counsel regarding approving a rezone pending the approval of the Town of Frankfort's town resolution on June 13th. See minutes below (3:55pm) for continuation of Agenda item 5.A.1.

2. Gavin Borchardt on the behalf of K&B Storage LLC - L-I Light Industrial, to N-C Neighborhood Commercial – Town of McMillan

Discussion: Harvey noted the staff report and decision sheet had been included in the packet. Harvey reviewed the rezone request of Lot #1 shown on the Preliminary Certified Survey Map (CSM) that was submitted with the petition. Harvey additionally reviewed the reasoning behind why CPZ staff are recommending approval of the rezone request, citing the rezone standards, requirements, and pertinent site characteristics.

Harvey noted, The Town of McMillan has reviewed the application and recommends approval without any concerns.

Gavin Borchardt was sworn in and stated he is the owner of the property and explained the current use of property and why the rezone is necessary.

There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 3:40 p.m. Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet.

Action: **Motion** / second by Seefeldt / Sherfinski to recommend approval to County Board, of the Gavin Borchardt on behalf of K&B Storage LLC rezone request. Noting the reasoning provided in the staff report and conclusions of law, the Committee determined the rezone is consistent with the Marathon County and Town comprehensive plans and is not located in the Farmland Preservation Zoning District. Adequate facilities are present or will be provided and providing any necessary public facilities will not burden local government. Based on the proposed land division and existing land uses onsite the rezone should not result in any adverse effect on natural areas. The committee made their recommendation of approval based on the information, findings of fact, and conclusions of law as described in the CPZ staff report included in the ERC packet. Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

3. Matthew Leinbach - U-R Urban Residential and R-E Rural Estate, to R-R Rural Residential – Town of Spencer

Discussion: Harvey noted the staff report and decision sheet had been included in the packet. Harvey reviewed the rezone request of Lot #2 shown on the Preliminary Certified Survey Map (CSM) that was submitted with the petition. Harvey additionally reviewed the reasoning behind why CPZ staff are recommending approval of the rezone request, citing the rezone standards, requirements, and pertinent site characteristics.

The Town of Spencer has reviewed the application and recommends approval without any concerns.

Langenhahn questioned if the two designations will be rezoned to R-R Rural Residential and indicated the agenda only stated R-E Rural Estate to R-R Rural Residential.

Harvey indicated the agenda was a clerical error and should have state U-R Urban Residential and R-E Rural Estate, to R-R Rural Residential.

Langenhahn questioned if an act can be made based on the inaccurate information being on the agenda.

Dejan Adzic – Corporation Counsel was sworn in and stated usually we would not make an act on any item that was not on the agenda.

There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 3:54 p.m. Committee deliberated.

Action: **Motion** / to move this agenda item to a forthcoming month, for the Matthew Leinbach rezone request. The Committee determined the rezone to be inadequately represented in the agenda notice.

Follow through: Move the agenda item to a forthcoming ERC agenda.

Continuation of Agenda item 5.A.1: Tim Vreeland on the behalf of Norbert Guden – G-A General Agriculture to R-R Rural Residential – Town of Frankfort

3:55 PM Dejan Adzic from Corporation Counsel was present and stated the ERC Committee can place a conditional approval on the rezone, if they are not contrary to any State Statue, Federal Law or Zoning Ordinances.

Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet.

Action: **Motion** / second by Sherfinski/ Drabek to recommend approval to County Board contingent that the Town of Frankfort supply a town resolution stating their recommendation of approval, of the Norbert Guden rezone request. Noting the reasoning provided in the staff report and conclusions of law, the Committee determined the rezone is consistent with the Marathon County and Town comprehensive plan and is not located in the Farmland Preservation Zoning District. Adequate facilities are present or will be provided and providing any necessary public facilities will not burden local government. Based on the proposed land division and existing land uses onsite the rezone should not result in any adverse effect on natural areas. The committee made their recommendation of approval based on the information, findings of fact, and conclusions of law as described in the CPZ staff report included in the ERC packet.

Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting contingent that the Town of Frankfort resolution be submitted after their 06/13/2022 meeting, recommending approval of the rezone.

- B. Review and Possible Recommendation to County Board for its Consideration (Town Zoning changes pursuant to §60.62(3) Wis. Stats.) – None.
- C. Review and Possible Recommendations to County Board for its Consideration – None.
- D. Review and Possible Action - None.

6. **Educational Presentations/Outcome Monitoring Reports and Committee Discussion**

A. Department Updates: Conservation, Planning and Zoning (CPZ)

1. MCDEVCO Loan Program

Discussion: Miskimins updated the Committee on the discussions with Administrator Leonard and MCDEVCO regarding the POWTS Loan Program. Changes are being suggested to make the loan more appealing and attainable. Changes will include allowing borrowers, if qualified, to seek the entire loan amount needed for the POWTS repair and expanding eligible income requirements to include homeowners that are in very low-, low-, and moderate-income levels. Bhend stated she believes the application fee should be lowered too.

Langenhahn discussed the history of the EIF Funds/ WI Fund and why the County created this loan program with MCDEVCO.

Administrator Leonard explained our goal behind the reasoning for the loan program.

Follow through: CPZ staff to continue to work with Administrator Leonard and MCDEVCO to create an updated Loan Program. CPZ hopes to have an updated loan program in place this summer.

2. Groundwater Planning Efforts 2023-2028

Discussion: Kirstie Heidenreich discussed the groundwater planning efforts. Marathon County has a groundwater plan in place but was last updated in 2001. The County is looking to update the plan over the next few years. The first step is to get more comprehensive, updated well data and seeking to do sampling across the County. Heidenreich showed visual maps of nitrates, atrazine, and risk of contamination areas throughout the County and provided data from the UW UniverCity Alliance studies. Heidenreich explained the County would propose to attempt to get 1000 wells sampled within 2023-2024, and get the UW Stevens Point Water and Environmental Analysis Lab to conduct testing of the samples. She would also like to see a Marathon County Groundwater Workgroup established (comprised of CPZ, the Health Department, and others) which will aid in meeting the County's Strategic Plan Objective of having potable drinking water for all residents. Heidenreich also discussed potential costs for the 1000 well testing project. CPZ has requested funding via the County's Capital Improvement Funds and plan on applying for American Rescue Plan Act (ARPA) funds if needed.

Dale Grosskurth (Health Department) explained in the Health Department's role in protecting County groundwater.

Ungerer & Bhend questioned who will be supplying the funding if a well is considered contaminated. CPZ explained the first steps are to understand the condition of our groundwater, and there will be a robust educational campaign following the well testing program, providing citizens information on the options available to remediate their well if needed.

Follow through: None at this time. CPZ will update the Environmental Resources Committee with schedule for sampling and plan development once funding is secured.

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3. Fenwood Update

Discussion: Miskimins stated CPZ submitted the Fenwood Application for ARPA funding consideration in April. The ERC Committee provided a letter of support for this application. It is believed that CPZ will present on this request to the HR, Finance, and Property Committee in June or July. Heidenreich also noted she had reached out to State legislators and got some feedback about how to get funding request considered again in the next session.

Follow through: None, for informational purposes only.

4. Potential Updated to the 2018-2022 Strategic Plan

Discussion: Craig McEwen discussed the Strategic Plan and that it is 3-5-year outlook, scheduled to be updated at the end of 2022. He explained 12 objectives from the 2016 Comprehensive Plan were prioritized in the Strategic Plan. He discussed Objective 5.2 which is promote sound land use decision that conserve with economic development and growth and Objective 6.3 to protect and enhance the quantity and quality of potable groundwater and potable surface water supplies, both of which ERC is the champion. He discussed that the question before the Standing Committees now is whether the 12 objectives are still the priority, and if more time is needed to work on them given the pandemic. He also discussed the possible input of Objective 4.1 - promote a variety of safe and affordable house options that meet the needs of all community members and Objective 10.1 - ensure that every person has the opportunity for education and employment to be self-supporting. Which committee would champion these objectives would need to be determined.

Administrator Leonard asked the ERC to consider if the current Strategic Plan should be extended, possibly with some updated strategies and outcomes, and look at what other objectives should be added to the Strategic Plan as a whole. Leonard gave the history of the Comprehensive Plan and Strategic Plan, last adopted in 2016.

Kurt Gibbs reiterated to the Board to look at the Comprehensive Plan and bring ideas to next meeting.

Follow through: Continue discussion at next ERC meeting.

7. Policy Issues Discussion and Committee Determination to the County Board for its Consideration

7. Next meeting date, time & location and future agenda items:

Tuesday, July 5, 2022, 2022 3:00 p.m. Marathon County Courthouse, Assembly Room 500 Forest Street Wausau WI

A. Committee members are asked to bring ideas for future discussion

1. Brine Application
2. PFAS
3. Discuss

B. Announcements/Requests/Correspondence

1. Langenhahn announced he will be meeting with Green Light Metals Inc on June 17th and hopes to bring Green Light Metals Inc to meet in front of the ERC Committee soon.

8. **Adjourn – Motion** / second by Seefeldt/ Venzke to **adjourn** at 5:07p.m. Motion **carried** by voice vote, no dissent.

Laurie Miskimins, CPZ Director

For Jacob Langenhahn, Chair

cc: (via email/web site) ERC members; County Administrator; Corporation Counsel; County Clerk

LM/nd



MARATHON COUNTY EXECUTIVE COMMITTEE AGENDA WITH MINUTES

Date & Time of Meeting: **Thursday, June 9, 2022 at 3:00 p.m.**

Meeting Location: **Courthouse Assembly Room, 500 Forest Street, Wausau WI**

Committee Members:

| | |
|-------------------|---------|
| Kurt Gibbs | Present |
| Craig McEwen | Present |
| Matt Bootz | Absent |
| Chris Dickinson | Present |
| Jacob Langenhahn | Present |
| Jean Maszk | WebEx |
| John Robinson | Present |
| Rick Seefeldt | Present |
| Michelle Van Krey | Present |

Staff Present: Lance Leonhard, Kim Trueblood, Michael Puerner

1. Call Meeting to Order & Pledge of Allegiance

2. Public Comment - None

3. Approval of the May 12, 2022, Executive Committee Meeting Minutes

Motion by Langenhahn, Second by Robinson to approve the minutes. Motion carried on a voice vote unanimously.

4. Educational Presentations and Committee Discussion: None

5. Operational Functions Required by Statute, Ordinance, or Resolution: None

6. Policy Issues for Discussion and Possible Action

A. Supervisor Attendance at WCA Conference in September

Chair Gibbs commented that the budget does not allow for all new supervisors to attend the conference this year. The chairs and vice chairs will discuss if they are desiring to attend, and based on their availability, the offer will be made to other supervisors to attend. Questions were asked and answered.

B. Overview of [2018 – 2022 Strategic Plan](#) Discussion at the Standing Committees and possible next steps

Chair Gibbs stated that each of the standing committees have discussed the need to update the Strategic Plan. Vice Chair McEwen has met with each of the committee chairs as well. The overwhelming opinion is that the Strategic Plan should be updated and extended rather than scrapped. Discussion followed and questions were asked and answered.

7. Next Meeting Date & Time, Location, Announcements and Future Agenda Items:

A. Chair Gibbs stated that each standing committee chair will be asked to give a brief report on their committee at the Thursday, June 16 County Board Educational Meeting.

B. Committee members are asked to bring ideas for future discussion.

C. Next Executive Committee Meeting: **July 14, 2022, at 3:00 p.m.**

8. Adjournment

Motion by Seefeldt, Second by Dickinson to adjourn. Motion carried on a voice vote, unanimously. Meeting adjourned at 3:25 p.m.



HEALTH AND HUMAN SERVICES COMMITTEE MEETING AGENDA WITH MINUTES

Date & Time of Meeting: **Wednesday, June 1, 2022, at 3:00 p.m.**

Meeting Location: **WebEx/ Courthouse Assembly Room, 500 Forest Street, Wausau WI**

Committee Members:

| | |
|--------------------|---------|
| Michelle Van Krey | Present |
| Jennifer Aarrestad | Present |
| Ron Covelli | Present |
| Dennis Gonnering | WebEx |
| Donna Krause | Present |
| Alyson Leahy | Present |
| Bobby Niemeyer | Present |

Staff Present: Laura Scudiere, Vicki Tylka, Christa Jensen, Lance Leonhard, Kim Trueblood, Mort McBain

1. Call Meeting to Order

2. Pledge of Allegiance

3. Public Comment - None

4. Approval of the May 4 Health & Human Services Committee meeting minutes.

Motion by Leahy, second by Gonnering to approve the minutes. Motion carried on a roll call vote, unanimously.

5. Policy Issues Discussion and Potential Committee Determination: None

6. Operational Functions required by Statute, Ordinance, or Resolution: None

7. Educational Presentations and Committee Discussion

A. Potential updates to the [2018 – 2022 Strategic Plan](#)

Vice Chair McEwen explained the basics of the Strategic Plan and the Comprehensive Plan and the differences between the two documents – the Strategic Plan is more short-term, and the Comprehensive Plan is more long-term. He stated that he would like to see the Strategic Plan updated rather than scrapped. The three questions listed on the agenda will be asked of all the standing committees and input collected. Administrator Leonhard provided some guidance as to how to go about identifying priorities for updates. Questions were asked and answered.

B. Presentation on Foster Parents in Marathon County

Vicki Tylka and Christa Jensen from Social Services spoke about the importance of foster parents and the overall goal of foster care, which is to re-unite the child with the biological parents. Some statistics and detailed information regarding foster care in Marathon County were provided. The department is actively recruiting licensed foster parents in the community. Vicki requested that the committee show appreciation for the Ohrt Family, a foster family who goes above and beyond to care for children in Marathon County. Questions were asked and answered.

C. NCHC Introduction – Mort McBain

North Central Health Care interim executive director talked about how the mission of NCHC relates to the Strategic Plan and the HHS Committee. He gave an overview of the facilities and programs available. Mr. McBain had a booklet which he gave to the committee outlining many of the options available to the community through NCHC. Questions were asked and answered.

8. Next Meeting Time, Location, Announcements and Agenda Items:

A. Committee members are asked to bring ideas for future discussion.

B. Next Scheduled Meeting Wednesday, July 6, 2022, at 3:00 p.m.

9. Adjournment

Motion by Aarrestad, Second by Covelli to adjourn. Motion carried on a voice vote. Meeting adjourned at 4:25 p.m.

Minutes prepared by Kim Trueblood, Marathon County Clerk



HUMAN RESOURCES, FINANCE, & PROPERTY COMMITTEE MEETING AGENDA WITH MINUTES

Date & Time of Meeting: **Wednesday, June 8, 2022, 3:00 P.M.**

Meeting Location: **WebEx/ Courthouse Assembly Room, 500 Forest Street, Wausau WI**

Committee Members:

| | |
|----------------|---------|
| John Robinson | Present |
| Alyson Leahy | Present |
| Kurt Gibbs | Present |
| Gayle Marshall | WebEx |
| Kody Hart | Present |
| Ann Lemmer | Present |
| Yee Leng Xiong | Absent |

Staff Present: Lance Leonhard, Kristi Palmer, Kim Trueblood, Terry Kaiser, Chad Billeb, Bill Milhausen

Others Present: Supervisor Baker, Andy Kurtz, David Belanger, Jeff Gates

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Public Comment:** None
- 4. Policy Issues Discussion and Potential Committee Determination:** None
- 5. Approval of the May 12 & 24 HRFC meeting minutes** – Motion by Gibbs, Second by Leahy to approve.
Motion carried on a voice vote, unanimously.
- 6. Operational Functions required by Statute, Ordinance, or Resolution:**
 - A. Discussion and Possible Action by HRFC:**
 1. Approval of May 2022 Claims and Questioned Costs – Motion by Leahy, Second by Hart to approve.
Motion carried on a voice vote, unanimously.
 - B. Discussion and Possible Action by HRFC to Forward to County Board for Consideration**
 1. 2022 Intergovernmental Budget Transfers – Finance Director Kristi Palmer stated that some of the transfers included in the packet were from 2021 and were included by mistake. Those items are pulled from consideration. Motion by Gibbs, Second by Lemmer to approve. Motion carried on a voice vote, unanimously.
- 7. Educational Presentations and Committee Discussion**
 - A. 2023 Budget Timeline for Payroll and Operational Functions**

Finance Director Kristi Palmer talked about the process that she and her staff go through to put together the annual budget. Preliminary numbers will be presented in July. Kristi then outlined all the steps leading up to the approval of the budget in November. Some of the fall meeting dates may need to be adjusted or a special meeting called. There will be general education presented to the County Board leading up to the budget process as well. Discussion followed. No questions.
 - B. Presentation on the Delivery of Jail Medical Services**

Administrator Leonhard and Chief Deputy Billeb stated that there have been issues with the current medical vendor. There has been a discussion as to whether to find another vendor or moving to providing those services internally. The current contract will expire at the end of July. In the short term, a new vendor will be providing medical services in the jail. In the event that vendor does not work out, there is a business plan that has been completed to move to directly provide medical services in the jail.
 - C. Potential Updates to the [2018 – 2022 Strategic Plan](#).**

Administrator Leonhard explained the basics of the Strategic Plan and the Comprehensive Plan and the

differences between the two documents – the Strategic Plan is more short-term, and the Comprehensive Plan is more long-term. He stated that Vice Chair McEwen would like to see the Strategic Plan updated rather than scrapped. The three questions listed on the agenda will be asked of all the standing committees and input collected to be presented to the Executive Committee in the near future. He also provided some guidance as to how to go about identifying priorities for updates and where to find data to guide decision making. The HRFC is not the primary committee of responsibility for any of the outcome measures in the Strategic Plan, but the members should certainly be familiar with the document and are welcome to provide any input. Chair Gibbs stated that one of the leading concerns nationwide is child care, which has led to a shortage of workforce members. This item should potentially be added to the Strategic Plan. Administrator Leonhard stated that the standing committee vice chairs will be called on to do additional work related to the committee relationships to the Strategic Plan. Questions were asked and answered.

- D.** Presentations Relative to Applications for American Rescue Plan Act funding – Without objection, this item was taken out of order and discussed immediately following 6B1.
1. Village of Marathon City Business Park – Village President David Belanger and Administrator Andy Kurtz presented their request. Their handout will be added to the packet. Questions were asked and answered.
 2. City of Mosinee – historic Library Window Restoration – City Administrator Jeff Gates presented their request. The library is only 1 of 7 buildings in Marathon County listed on the National Historic Register that is not located in Wausau. Questions were asked and answered.
 3. Fire Department Communication / Alerting Infrastructure Upgrade – Captain Milhausen addressed this request, which is divided into two sections. Local fire departments would also be asked to supplement this request with their funds. Questions were asked and answered.
 4. Digital Forensics Lab Faraday Enclosure and Forensic Tools Upgrade – Chief Deputy Billeb explained this request. They are going to remove the forensic tools upgrade portion of the request, as they have received a grant that will cover a large portion of that expense. There are also other municipal partners working with the Sheriff's Department to cover the remaining costs. He went on to explain what the Faraday enclosure is. Questions were asked and answered.
 5. Jail Property and Person Scanner – Chief Deputy Billeb and Captain Milhausen talked about the request. The person scanner will show if a person has a weapon or contraband secreted on or in their person. The property scanner will do the same thing for personal items. These items were strongly recommended by the jail inspector. Questions were asked and answered.
 6. Sheriff's Office Taser Replacement – Chief Deputy Billeb discussed this request. Training on tasers is something that is required by state statute. The tasers obtained in 2005 are still functional, but the vendor will no longer be making the batteries for them, so they have become obsolete. No questions.
 7. HVAC Replacement – Jail Administration – this item has already been addressed and is pulled from consideration.
 8. Air Handler and Duct Cleaning – Juvenile Detention Center – see below #10.
 9. Courthouse Duct Cleaning – see below #10.
 10. Library Duct Cleaning – Administrator Leonhard and Facilities Director Terry Kaiser addressed items 8, 9, and 10. This is routine maintenance that should be completed every 10 years. Questions were asked and answered.
 11. Sheriff's Office Training and Resource Center Replacement – Chief Deputy Billeb outlined the specifics of this request. Facilities recommended they pursue funding to upgrade the existing facility. The request proposes moving the existing facility to current County owned land near Sunnyvale Park. This project is in the preliminary planning phase and more information will be forthcoming. No questions.

Chair Robinson stated that the remaining ARPA requests will be presented at an upcoming meeting. There is also the need to check to see if per an existing resolution, it is possible to use one-time funds for these project requests.

8. Next Meeting Time, Location, Announcements and Agenda Items:

A. Committee members are asked to bring ideas for future discussion. Chair Robinson stated that he would like to look at the committee work plan and begin to come up with a process of how the ARPA requests will be ranked for approval. Chair Gibbs stated that the opioid settlement funds will need to be discussed at an upcoming meeting as well.

B. Next Scheduled Meeting June 21, 2022 at 3:00 p.m.

9. Adjournment – Motion by Gibbs, Second by Lemmer to adjourn. Motion carried on a voice vote, unanimously. Meeting adjourned at 5:00 p.m.

Minutes prepared by Kim Trueblood, Marathon County Clerk



MARATHON COUNTY INFRASTRUCTURE COMMITTEE AGENDA WITH MINUTES

Date & Time of Meeting: **Thursday, June 2, 2022, 9:00 a.m.**

Meeting Location: **Marathon County Courthouse, Assembly Room, 500 Forest Street, Wausau, WI**

| | |
|------------------|---------|
| Craig McEwen | Present |
| Chris Dickinson | Present |
| Gary Gisselman | Present |
| Jasper Hartinger | Present |
| John Robinson | Present |
| Tom Seubert | Excused |
| Joel Straub | present |

Staff Present: Gerry Klein, Jim Griesbach, Kevin Lang, Dave Mack, Gerry Klein, Lance Leonhard, Kim Trueblood

1. **Call Meeting to Order** – Chair McEwen called the meeting to order at 9:00 a.m.
2. **Pledge of Allegiance**
3. **Public Comment** – None.
4. **Approval of the Minutes of the May 5, 2022, Infrastructure Committee Meeting.**
Motion by Robinson, Second by Hartinger to approve the minutes. Motion carried on a roll call vote, unanimously.
5. **Policy Issues Discussion and Potential Committee Determination**
 - A. 2050 Transportation Sustainability Planning – Continued Review of North Central Regional Planning Report and Discussion of Next Steps
Highway Commissioner Jim Griesbach stated the need to begin the discussion on the road planning in light of upcoming budget planning requirements. Discussion regarding how the roads and infrastructure relate to the Strategic Plan. Questions were asked and answered.
6. **Operational Functions required by Statute, Ordinance, Resolution or Policy:** None.
7. **Educational Presentations and Committee Discussion:**
 - A. Potential Updates to [2018 – 2022 Strategic Plan](#)
Vice Chair McEwen explained the basics of the Strategic Plan and the Comprehensive Plan and the differences between the two documents – the Strategic Plan is more short-term and the Comprehensive Plan is more long-term. He stated that he would like to see the Strategic Plan updated rather than scrapped. The three questions listed on the agenda will be asked of all the standing committees and input collected. He identified the points in the Strategic Plan over which the Infrastructure Committee has oversight jurisdiction. Administrator Leonhard provided some guidance as to how to go about identifying priorities for updates. Additional discussion followed and questions were asked and answered.
 - B. Highway Department 2023 CIP Requests
Highway Commissioner Jim Griesbach stated that the requests in the packet are for information. The priority right now is the County Highway K project. The budget is still short about \$5 million for that project – several funding sources have been tapped. He went through the other projects listed in the packet. Questions were asked and answered. Approval for these projects will go to the HRFP Committee.
 - C. CTH X Right of Way Rolling request for expenditures of \$49,476
Last year, there was a purchase of some property adjacent to CTH X. This request is to reimburse the account that is kept to be able to purchase these types of parcels as they come available.

D. Update on meeting with the Village of Maine and the City of Wausau regarding 28th Ave Highway and Administration Staff met with the City of Wausau and the Village of Maine last week regarding the potential project. The Village of Maine is planning to abandon the corridor. The City feels that the project is still viable for their purposes. There seemed to be a good understanding of next steps by all parties involved.

E. 2022 Culvert / Bridge Aid Process

Jim Griesbach explained the process of how this program works – as a partnership between the County and municipalities as dictated by state statute. The County does not contribute financially and it does not impact the budget. In the past, the committee would visit all the project sites before approval. Now that is covered by staff who have the credentials to do so. Kevin Lang gave further information on how the bridge and culvert work is carried out by the County, in partnership with the municipalities involved. Discussion followed. Questions were asked and answered.

8. Announcements:

A. Future meetings and agenda items:

Next Infrastructure Committee meeting is Thursday, July 7 at 9:00 a.m.

The Wisconsin County Highway Association Central District is looking for a board member. If anyone is interested, please let Jim know.

9. Adjournment

Motion by Dickinson, Second by Robinson to adjourn. Motion carried on a voice vote, unanimously.

Meeting adjourned at 10:25 a.m.

Minutes prepared by Kim Trueblood, Marathon County Clerk



MARATHON COUNTY PUBLIC SAFETY COMMITTEE MEETING AGENDA WITH MINUTES

Date & Time of Meeting: **Tuesday, June 7, 2022, at 1:30 pm**

Meeting Location **WebEx/Courthouse Assembly Room, Courthouse, 500 Forest St., Wausau**

Committee Members:

| | |
|----------------|---------|
| Matt Bootz | Present |
| Jean Maszk | WebEx |
| Bruce Lamont | WebEx |
| Stacey Morache | Present |
| Allen Opall | Present |
| Tim Sondelski | Present |
| Jason Wilhelm | Present |

Staff Present: Theresa Wetzsteon, Chad Billeb, Bill Milhausen, Sandra LaDu, Kelly Schremp, Lance Leonhard, Kim Trueblood, Michael Puerner, Chris Holman

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Public Comment - None**
- 4. Approval of the May 4, 2022 Public Safety Committee Meeting Minutes**
Motion by Lamont, Second by Sondelski to approve the minutes. Motion carried on a voice vote, unanimously.
- 5. Policy Issues Discussion and Potential Committee Determination – None.**
- 6. Operational Functions Required by Statute, Ordinance or Resolution**
 - A.** It was reported that several members of the committee (Bootz, Morache, Sondelski, Wilhelm) conducted the required tour of the jail. Opportunity given for questions or discussion.
- 7. Educational Presentations/Outcome Monitoring Reports**
 - A.** Jail Administrator Sandra LaDu talked about the issues that have led up to the need to change the vendor who provides medical services for the jail. She stated that there was discussion regarding finding a new vendor or attempting to provide the services in house. Based on those findings, it has been decided that a new RFP will be put out to find a new vendor to provide the medical services. Administrator Leonhard also addressed the processes that were followed to come to this conclusion. This will be the short term solution. The County will pursue other options for a long term solution. Questions were asked and answered.
- 8. Educational Presentations and Committee Discussion**
 - A.** Potential updates to the [2018 – 2022 Strategic Plan](#)
Administrator Leonhard explained the basics of the Strategic Plan and the Comprehensive Plan and the differences between the two documents – the Strategic Plan is more short-term, and the Comprehensive Plan is more long-term. He stated that Vice Chair McEwen would like to see the Strategic Plan updated rather than scrapped. The three questions listed on the agenda will be asked of all the standing committees and input collected to be presented to the Executive Committee in the near future. He also provided some guidance as to how to go about identifying priorities for updates and where to find data to guide decision making. Chair Bootz mentioned the opioid settlement and how those funds are spent relate to the Strategic and Comprehensive Plans. Administrator Leonhard addressed the basics of that settlement and stated it will come to the board for further information. Questions were asked and answered.
- 9. Next Meeting Time, Location, Announcements and Agenda Items:**
 - A.** Committee members are asked to bring ideas for future discussion.

B. Next meeting: **Tuesday, July 12, 2022, at 1:30 pm**

10. Adjournment

Motion by Opall, Second by Wilhelm to adjourn. Motion carried on a voice vote, unanimously. Meeting adjourned at 2:25 p.m.

Minutes prepared by Kim Trueblood, Marathon County Clerk