

**OFFICIAL NOTICE AND AGENDA  
of a meeting of the County Board,  
Committee, Agency, Corporation  
or a sub-unit thereof**



**MARATHON COUNTY, WISCONSIN**

**ADDENDUM**

***Marathon County Mission Statement:** Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business.*

An educational meeting of the **MARATHON COUNTY BOARD OF SUPERVISORS** will be held at the Marathon County Courthouse, Assembly Room, 500 Forest Street, in the City of Wausau, at **7:00 p.m.**, on **Thursday, March 18, 2021.**

**Persons wishing to attend the meeting by phone may call into the telephone conference beginning ten minutes prior to the start time indicated above using the following number:**

**1-408-418-9388 Access code: 146 235 4571**

**The meeting will also be broadcast on Public Access or at <https://tinyurl.com/MarathonCountyBoard>**

**AGENDA**

1. Meeting called to order at 7:00 p.m. by Chairperson Gibbs, the agenda being duly signed and posted
2. Pledge of Allegiance to the Flag; Followed by a Moment of Silence/Reflection
3. Reading of Notice
4. Request to Silence Cell Phones and Other Electronic Devices
5. Roll Call
6. Acknowledgement of Visitors
7. 15 Minute Public Comment  
*Any person who wishes to address the County Board, or one of its committees, during the "Public Comment" portion of meetings, must provide his or her name, address, and the topic he or she wishes to present to the Marathon County Clerk, or chair of the committee, no later than five minutes before the start of the meeting.*
8. Education Presentations/Reports:
  - a) Standing Committee Chairpersons or Designees
  - b) Update on Progress of the NCHC Campus Renovation - Chair Gibbs and Administrator Lance Leonhard

Signed: \_\_\_\_\_ /s/ Kurt Gibbs

Presiding Officer or His/Her Designee  
THIS NOTICE POSTED AT THE  
COURTHOUSE

FAXED TO DAILY HERALD

Date \_\_\_\_\_ Time \_\_\_\_\_ AM/PM

Date \_\_\_\_\_ Time \_\_\_\_\_ AM/PM

By \_\_\_\_\_

By \_\_\_\_\_

9. Review and discussion of Thursday meeting agenda items:
  - a) Memorial:
    1. Life and Public Service of Don Christianson
  - b) Appointments:
    1. Diversity Affairs Commission – Thomas Wendt and Patrick Bacher
  - c) Ordinances:
    1. Town of Plover Rezone #O-9-21
    2. To Amend Sec. 2.05(14)(f), Gen. Code Ord. Broadband Task Force #O-10-21
    3. County Road Y Speed Zone Village of Hatley #O-11-21
    4. Authorizing the Infrastructure Committee to Approve Fees for Permits and Other Charges for Service Established by the Highway Commissioner #O-12-21
  - d) Resolutions:
    1. Health & Human Service Committee:
      - A. Resolution in Support of Increased County Child Support Funding #R-20-21
    2. County Board of Supervisors
      - A. Changes in Supervisory District Boundaries Resulting from Village of Marathon City Annexation #R-21-21
    3. Human Resources, Finance and Property Committee:
      - A. Approve 2020 Budget Transfers for Marathon County Department Appropriations #R-22-21
      - B. Reorganization of the Conservation, Planning and Zoning (CPZ) Management Structure #R-23-21
      - C. Acceptance of the Epidemiology and Laboratory Capacity for Infectious Disease Grant Funds #R-24-21
    4. Executive Committee:
      - A. Amend the 2018-2022 Marathon County Strategic Plan to Include Comprehensive Plan Objective 3.8 #R-25-21
      - B. **Opposition to the Recommended Changes Relative to the Federal Metropolitan and Micropolitan Statistical Area Standards #R-26-21**  
**\*Action Will Be Taken On this Resolution on March 18, 2021**
10. Announcements and/or Requests
11. Adjourn

*Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 261-1500 or e-mail [countyclerk@co.marathon.wi.us](mailto:countyclerk@co.marathon.wi.us) one business day before the meeting.*

**MEMORIAL**  
Life and Public Service of  
**Don Christianson**

Don Christianson, 84, died at home on March 8, 2021 after a long battle with Alzheimer's.

He was born March 2, 1937 in Eau Claire to Orville and Alberta Christianson. He is survived by his wife, Jane and his son Jay.

Don was an educator for over 35 years, teaching 5<sup>th</sup> and 6<sup>th</sup> grades at Longfellow and Central Washington Schools, and as principal at Stettin, Hewitt-Texas, G.D. Jones and Hawthorne Hills Elementary Schools. He also built and directed the district's audio-visual and elementary library programs. Don also served as a member and president of the Wausau Noon Optimist Club and volunteered for the Granite Peak Ski Patrol, where he was the patrol director for several years.

Don served the residents of District 2 in the City of Wausau on the Marathon County Board of Supervisors from 1981-1986. During that time, he was a member of the Relief Committee, Planning Commission, and Park Commission. He continued to serve on the Park Commission until 2013.

In the passing of Don Christianson, we have lost a leader who was dedicated to serving his community in numerous ways. He is hereby honored and remembered for his faithful public service.

NOW, THEREFORE, BE IT RESOLVED by the Marathon County Board of Supervisors that they enter this Memorial into the proceedings of the Board out of respect for the memory of Don Christianson. A copy of this memorial shall be sent to his family with the sympathies of the Board.

Dated this 23<sup>rd</sup> day of March, 2021.

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Kurt Gibbs, Chairperson  
Marathon County Board of Supervisors

STATE OF WISCONSIN )  
                                  )SS.  
COUNTY OF MARATHON )

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, hereby certify that the above Memorial was approved by the Marathon County Board of Supervisors at their Adjourned Annual meeting which was held March 23, 2021.

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Kim Trueblood  
Marathon County Clerk

**APPOINTMENT**  
**Diversity Affairs Commission**

I, Lance Leonhard, Marathon County Administrator, do hereby upon approval of the Board of Supervisors, appoint the following to the Diversity Affairs Commission, to complete a term to expire at the April Organizational County Board meeting in 2022, replacing Jonathan Miller and Julia Stavran:

Thomas Wendt, 228902 N. 120<sup>th</sup> Ave, Marathon, WI  
Patrick Bacher, 505 S. 22<sup>nd</sup> Ave, Wausau, WI

Mileage/expense reimbursement is allowed for meeting attendance, paid upon request. Per diem will be paid to citizen members of the Commission.

Dated this 23<sup>rd</sup> day of March, 2021.

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Lance Leonhard  
Marathon County Administrator

STATE OF WISCONSIN     )  
  )SS.  
COUNTY OF MARATHON   )

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, hereby certify that the above appointment was confirmed by the Marathon County Board of Supervisors at their Adjourned Annual meeting which was held March 23, 2021.

S E A L

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Kim Trueblood  
Marathon County Clerk

Patrick Bacher  
505 S. 22<sup>nd</sup>. Ave  
Wausau, WI 54401

I have a very strong interest in joining the Marathon County Diversity Affairs Commission. I believe embracing diversity is vital to economic growth in Marathon County. Across the USA companies are taking steps to build diversity and value all people employed and served by their companies. Marathon County has a unique opportunity to join a national movement that is improving communities across the nation. We know that many young people are leaving our county upon graduation from high school. We are also learning that companies here have struggles attracting young professionals into the county to bring in diverse viewpoints, skillsets, and backgrounds. I believe the Diversity Affairs Commission can make a positive impact in working to improve our community culturally and economically. I believe we have work to do. This all starts with open communication and working together with community partners in an open and collaborative atmosphere towards a common goal. I would embrace this challenge and look forward to working with the commission.

- Born in Stevens Point, and have lived in central Wisconsin my entire life
- UWSP 2004 BA in German and History.
- Studied Human Services at NTC.
- Wausau homeowner since 2005.
- Married to my husband Richard since 2014, together for 16 years.
- I have worked with North Central Health Care since 2011 in adult mental health at The Community Corner Clubhouse program.
- Diversity training and annual competencies in understanding clients with diverse cultural, and economic backgrounds are part of our professional training.
- Years of experience in working with community partners and agencies. This includes the United Way, The Neighbor's Place, and The United Way, and The Chamber of Commerce.
- I work with clients from diverse backgrounds who have a mental health diagnosis. A big part of my position is helping our clients with employment and resources in Marathon County. I work closely with area partners and work hard to reduce stigma and barriers for our clients.
- NCHC United Way Committee for 4 years.
- Vocal presence at county and city meetings for years in areas of diversity concerns.
- I feel prepared and ready to be a part of the committee. I have experience in volunteer work, committees, citizen advocacy, advisory boards, and working with all scopes of people from many cultural backgrounds.

I would be very happy to answer any questions the committee may have, and may be reached at 715-203-7119. Thank you,

Patrick Bacher

## Thomas C. Wendt

228902 N. 120<sup>th</sup> Ave. Marathon, WI 54448 (773) 732-4396 twendtlaw@gmail.com

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**Illinois Licensed Attorney** May, 2002-Present  
**Wisconsin Licensed Attorney** May, 2020-Present

### Legal Experience

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**Northcentral Technical College** Wausau, Wisconsin 2020-Present  
Full Time Faculty, Program Director-Paralegal Studies  
Member: Wisconsin Bar Association, Standing Committee on Legal Assistance

**Center for Disability & Elder Law (CDEL)** Chicago, Illinois 2007-2020  
Legal Director  
Attorney for legal service representing low income seniors and people with disabilities  
Administer legal services and programs to foster the concept of pro bono law in the legal community  
Provide educational outreaches to members of CDEL target communities  
Conduct over 20 Continuing Legal Education seminars to attorneys per year  
Supervise 20-30 law students and 4-8 paralegal interns per year  
Past Chair, Chicago Bar Association Legal Aid Committee 2013-2014  
Recipient: Abraham Marovitz Public Interest Award, Chicago-Kent 2011  
Advocate of the Month, Illinois Legal Advocate 2012  
Recipient: Damen Award, Loyola University 2017

**City Colleges of Chicago** Chicago, Illinois 2007-Present  
Adjunct Professor in Legal Studies  
Courses Taught: Legal Ethics, Elder Law, Real Estate Law, Estates and Wills, Family Law,  
Torts, Legal Research and Writing, Law Office Procedures, Business Law, Contracts  
Awarded: Distinguished Continuing Education Employee Truman College 2009-2010

### Publications:

*Illinois Real Estate Law for Paralegals: Transactions and Landlord Tenant Law*,  
Carolina Academic Press ISBN 978-1531000257 June, 2017  
“Ethics Tips-Paralegal Ethics,” *Facts and Findings* April, 2015  
Contributing Author/Editor, *An Elder Law Attorney’s Guide to Discrimination in  
Non-Employment Contexts* Elder Law Portfolio Series,  
Wolters Kluwer, ISBN 978-0735549449 August, 2013  
Contributing Author, *Practical Aspects of Establishing, Developing and  
Maintaining an Elder Law Practice* Elder Law Portfolio Series  
Wolters Kluwer, ISBN 978-0735549449 May, 2013  
Contributing Author/Editor, *Ethics and Elder Law*, Elder Law Portfolio Series,  
Wolters Kluwer, ISBN 978-0735549449 January, 2012  
Drafted scripts for the “Serving Our Seniors” video series September, 2010  
“SCI Overview,” published on Illinois Legal Aid Online 2010  
“Volunteering as a Paralegal,” published on Illinois Legal Aid Online July, 2008

### Presentations, media appearances, and additional activities:

Presenter: Stroger Hospital July, 2019  
Topic: Advance Directives and Guardianships

Presenter: Clearbrook Transition January, 2019  
 Topic: Advance Directives and Guardianships

Presenter: Adult Protection and Advocacy Conference, City of Evanston October, 2018  
 Topic: End of Life Care Planning

Presenter: Statewide Adult Protective Services Conference September, 2018  
 Topic: Using Advance Directives for Ombudsman and APS Personnel

Presenter: CLE Summer Law Institute July, 2018  
 Topics: Working with Clients with Diminished Capacity  
 Drafting to Avoid Probate for Low-Moderate Income Seniors

Presenter: CLE Transfers on Death Instruments, February, 2018  
 Land of Lincoln Legal Aid Foundation

Presenter: CLE New Era in Closings: Ethics in Real Estate (Part II) October, 2017  
 Greater Illinois Title Company, Oak Brook, IL

Presenter/Producer: CLE Illinois Legal Advocates' Conference September, 2017  
 Topics: Working with Seniors and People with Diminished Capacity  
 Transfer on Death Instruments for Public Interest Lawyers  
 Guardianships and Alternatives (Advance Directives)

Presenter: CLE New Era in Closings: Ethics in Real Estate Transaction May, 2017  
 Greater Illinois Title Company, Oak Brook, IL

Presenter: CLE Elder Law Committee Chicago January, 2017  
 Topic: Working with Seniors and People with Diminished Capacity, Rule 1.14

Presenter: CLE Legal Assistance Foundation ADAPT Program 2015-2016  
 Topics: Advance Directives and Transfer on Death Instruments

Presenter/Guest Lecturer: IL LEND The Leadership Education in Neurodevelopmental  
 and Related Disabilities Training Program 2014-Present  
 Topic: Advance Directives and Guardianships for People with Disabilities  
 University of Illinois: Chicago

Presenter: CLE Illinois Legal Advocates' Conference, Chicago, IL November, 2014  
 Topic: Ethical Concerns of working with Seniors and People with Diminished  
 Capacity

Presenter: CLE Advance Directives & the New Illinois POLST Program March, 2013  
 Chicago Bar Association Legal Aid Committee

Presenter: CLE Disability & Aging: Senior Lawyers and Senior Clients February, 2013  
 ABA Center for Professional Development

Presenter: CLE Elder Law Practice in the Circuit Court of Cook County March, 2012

Presenter: University of Chicago Disability Rights January, 2012  
 Topic: Guardianships and Alternatives to Guardianships

Presenter: CLE Disability Rights Consortium Chicago, IL December, 2011  
 Topic: The 2011 Illinois Power of Attorney Act

Presenter: CLE Illinois Advocates' Conference, Chicago, IL October, 2011  
 Topics: Non-lawyer Engagement in Legal Aid Agencies

Presenter: CLE Illinois State Bar Association, Chicago, IL 2010

Member: Career Strategies Task Force, Chicago-Kent 2011

Guest Panelist: Just the Beginning Short Course, DePaul Law School July, 2011

Guest Panelist: Chicago-Kent Justice Society Panel 2009-2014

Guest Panelist: Loyola University Elder Law Short Course August, 2008

Interviewee: "Justice and Law Weekly" WYCC television April, 2010

## Additional Legal Experience

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<b>John Marshall Law School</b> Adjunct Instructor (2013-2015) Course: The Supreme Court and Elder Impact Member: Elder Law Certificate Program Advisory Board (2011-2016)	Chicago, Illinois	2011-2015
<b>MacCormac College</b> Adjunct Instructor in Paralegal Studies Course: Elder Law	Chicago, Illinois	2013-2017
<b>Shaw Gussis Fishman Glantz Wolfson &amp; Towbin</b> Associate attorney for commercial real estate law firm Lender's counsel for nationwide commercial lending institution Drafted and negotiated commercial leases for landlords and commercial tenants	Chicago, Illinois	2005- 2006
<b>Law Office of Brenda Murzyn</b> Associate attorney for real estate, estate planning and general business law firm Residential and investor real estate transactions, forcible entry & detainer actions, negotiate short sales Drafted wills, powers of attorney, land trusts and other estate planning devices	Naperville, Illinois	2003-2005
<b>Chicago Bar Association</b> Staff attorney (2002-2003) and law clerk (1998-2002) Lawyer Referral Service Attorney Conducted client interviews and referrals to attorneys/legal services Coordinated speaking engagements for legal professionals	Chicago, Illinois	1998-2003

## Education

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<b>Chicago-Kent College of Law</b> Degree: <i>Juris Doctor</i> , December, 2002 Advanced Certificate in International and Comparative Law Honors: Merit Scholarship for First Year. <b>CALI Award Recipient</b> , Advanced Research and Drafting Activities: <b>Notes and Comments Editor</b> , <i>Journal of International and Comparative Law</i> President, Sports and Entertainment Law Society	Chicago, Illinois	1998-2002
<b>Concordia University-Chicago</b> Degree: <i>Masters in Arts in Grant Writing, Management and Evaluation</i> , August, 2016	River Forest, Illinois	2015-2016
<b>Institute on International and Comparative Law</b>	University of San Diego Law School	
<b>King's College School of Law</b>	London, England	2001
<b>Trinity College</b>	Dublin, Ireland	2000
<b>Loyola University</b> Degree: <i>Bachelor of Arts</i> , English Literature Honors: Martin J. Savglic Award for Literary Excellence Student Leadership Scholarship	Chicago, Illinois	1996-1998
<b>College of Lake County</b> Degree: <i>Associates Degree in Liberal Arts</i>	Grayslake, Illinois	1983-1986



### **Professional Memberships**

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Wisconsin Bar Association	2020-Present
Member: Standing Committee on Legal Assistance Elder Law Section, Public Interest Law Section, Family Law Section	
Chicago Bar Association	2007-2020
Member: Legal Aid Committee, Consumer Law Committee, Elder Law Committee Chair, Legal Aid Committee	2013-2014
American Bar Association	2010-Present
Member, Standing Committee on Paralegals	2012-Present
National Academy of Elder Law Attorneys	2011-2020
National Association of Pro Bono Professionals	2015-2020

### **Volunteer Experience**

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<b>Chicago End of Life Coalition (nka POLST Illinois)</b> Committee to Draft Physician Order for Life Sustaining Treatment (POLST)	Chicago, Illinois	2012-2014
<b>Lawyers for the Creative Arts</b> Provide direct representation to low income artists in Estate Planning and Housing cases	Chicago, Illinois	2010-2020
<b>New Americans Initiative</b> Volunteer attorney conducting personal interviews and legal review of citizenship applicants	Chicago, Illinois	2006-2012

**ORDINANCE # O - 9 - 21**

**Town of Plover Rezone**

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code by Galen & Kathleen Schoepke to rezone lands from R-R Rural Residential to L-D-R Low Density Residential described as being part of the NE ¼ of the NW ¼ of Section 22, Township 29 North, Range 10 East, Town of Plover. The area proposed to be rezoned is described as Lot #2 (1.52 acres) on the Preliminary Certified Survey Map (CSM) submitted as a part of the rezone petition. Area to be rezoned is identified as part of Parcel PIN# 062-2910-222-0987; Address 233488 South Pole Road, Birnamwood, WI 54414

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on March 2, 2021 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and duly advised of the recommendations of the Town of Plover hereby recommends the petition be GRANTED AS APPLIED FOR

NOW, THEREFORE, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 2<sup>nd</sup> day of March, 2021

**ENVIRONMENTAL RESOURCES COMMITTEE**

/s/ Jacob Langenhahn, Chair      /s/ Randy Fifrick      /s/ Rick Seefeldt

/s/ Allen Drabek      /s/ Sara Guild      /s/ Bill Conway

/s/ Eric Vogel      /s/ David Oberbeck      /s/ Arnold Schlei

Dated this 23<sup>rd</sup> day of March, 2021

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Kurt Gibbs – Marathon County Board Chair

# Certified Survey Map No. \_\_\_\_\_

OF LOTS 1 AND 2 AND OUTLOT 1 CSM NO 10410 LOCATED IN  
THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 22  
TOWNSHIP 29 NORTH, RANGE 10 EAST,  
TOWN OF PLOVER, MARATHON COUNTY, WISCONSIN

Bearings are referenced to the North-South  $\frac{1}{4}$  line  
of Section 22 assumed to bear S 0° 24' 55" W

This Certified Survey Map is being recorded to  
re-divide the existing parcels

NOTE: Recording this Certified Survey Map does  
not transfer property rights. It is necessary to  
subsequently record a deed to transfer ownership.

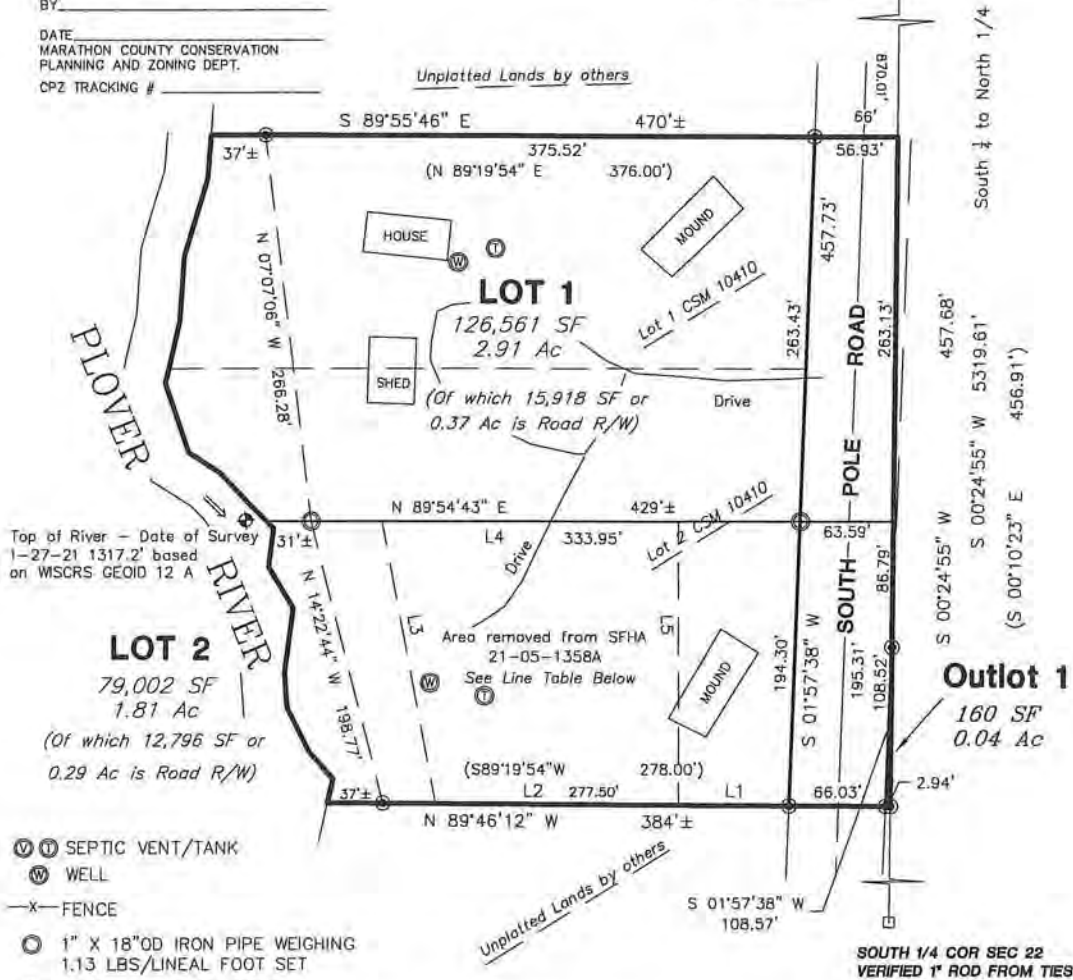
APPROVED FOR RECORDING  
UNDER THE TERMS OF THE  
MARATHON CO. LAND DIVISION CODE

BY: \_\_\_\_\_

DATE  
MARATHON COUNTY CONSERVATION  
PLANNING AND ZONING DEPT.

CPZ TRACKING # \_\_\_\_\_

NORTH 1/4 COR SEC 22  
SET SMP FROM TIES



Ⓧ Ⓧ SEPTIC VENT/TANK  
Ⓧ WELL

-X- FENCE

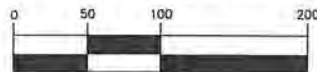
○ 1" X 18" OD IRON PIPE WEIGHING  
1.13 LBS/LINEAL FOOT SET

⊙ FOUND 1" ID IRON PIPE

⊠ FOUND GOV'T CORNER

( ) RECORD DATA

GRAPHIC SCALE



1 inch = 100 ft.

LINE	BEARING	DISTANCE
L1	N 89°46'12" W	75.46'
L2	N 89°46'12" W	166.02'
L3	N 11°03'25" W	196.41'
L4	N 89°54'43" E	202.78'
L5	S 00°16'11" E	193.74'



SHEET 1 OF 2

SURVEY PROVIDED BY:

PLOVER RIVER LAND CO. 2825 NORTHWESTERN AVENUE WAUSAU, WI 54403 (715)449-2229

MARATHON COUNTY CERTIFIED SURVEY MAP

I, Daniel E. Higginbotham, Professional Land Surveyor, hereby certify:

That I have surveyed, divided and mapped by the order of Kathleen Schoepke, a parcel of land being all of Lots 1 and 2 and Outlot 1 of Certified Survey Map No. 10410 located in the Northeast ¼ of the Northwest ¼ of Section 22, Township 29 North, Range 10 East, Town of Plover, Marathon County, Wisconsin, more particularly described as follows:

Commencing at the North ¼ Corner of Section 22; thence S 00° 24' 55" W, 870.01 feet along the North-South ¼ line of the Section 22 to the point of beginning of the parcel herein described; thence continuing S 00° 24' 55" W, 457.86 feet along the North-South ¼ line of the Section 22 to the Southeast corner of Outlot 1, CSM 10410; thence N 89° 46' 12" W, 346.47 feet along the South line of CSM 10410 to a meander corner of the Plover River, said meander corner lies S 89° 46' 12" E, 37 feet more or less from the water's edge of the Plover River; thence along the following described meander lines; thence N 14° 22' 44" W, 198.77 feet; thence N 07° 07' 06" W, 266.28 feet to a meander corner of the Plover River, said meander corner lies S 89° 55' 46" E, 37 feet more or less from the water's edge of the Plover River; thence S 89° 55' 46" E, 432.45 feet along the North line of CSM 10410 to the North-South ¼ line and the point of beginning of the parcel herein described.

Said parcel contains 205,723 Square Feet or 4.72 Acres more or less to the water's edge of the Plover River of which 28,714 Square Feet or 0.66 Acres is South Pole Road R/W. Included with this description is all lands lying between the meander lines as described and the water's edge of the Plover River.

Subject to all roadways and easements of record.

That this map is a true and correct representation of all exterior boundaries of the land surveyed and the subdivision thereof made to the best of my knowledge and belief;

That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and Chapter 18 of Marathon County Subdivision Regulation

Dated this 16th day of February, 2021.

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PLS No. 1935

Prepared by:  
Plover River Land Co., Inc.  
2625 Northwestern Avenue  
Wausau, WI 54403

Prepared for:  
Kathleen Schoepke  
233488 South Pole Road  
Biramwood, WI 54414

Sheet 2 of 2 Sheets

STATE OF WISCONSIN )  
MARATHON COUNTY )  
TOWN OF PLOVER )

RESOLUTION ON ZONING ORDINANCE AMENDMENT

TO THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE

I, Valerie Parker, Clerk of the Town of Plover, Marathon County, State of Wisconsin, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Plover Town Board at a meeting held on the 12<sup>th</sup> day of January, 2021.

RESOLUTION

WHEREAS, Section 59.69(5)(e)3., Wisconsin Statutes, provides that if a town affected by a proposed amendment disapproves of the proposed amendment, the town board may file a certified copy of a resolution adopted by such board disapproving of the petition with the Environmental Resources Committee prior to, at or within ten (10) days after the public hearing, and

WHEREAS, if the town board of the town affected in the case of an ordinance relating to the location of boundaries of districts files such a resolution, the Environmental Resources Committee may not recommend to the County Board approval of the petition without change, but may only recommend approval with change or recommend disapproval.

NOW, THEREFORE BE IT RESOLVED that the Town of Plover Town Board considered on the 12<sup>th</sup> day of January, 2021, petition by Galen & Kathleen Schoepke to amend the Marathon County Zoning Ordinance to rezone lands from R-R Rural Residential to L-D-R Low Density Residential described as being part of the NE 1/4 of the NW 1/4 of Section 22, Township 29 North, Range 10 East, Town of Plover. The area proposed to be rezoned is described as Lot #2 (1.52 acres) on the Preliminary Certified Survey Map (CSM) submitted as a part of the rezone petition. Area to be rezoned is identified as part of Parcel PIN# 062-2910-222-0987; Address 233488 South Pole Road, Birnamwood, WI 54414.

The Town of Plover hereby has considered the following standards for rezoning above property (use additional sheets if necessary):

- 1) Has the applicant provided what public facilities and/or services currently serve the proposed development, what additional services may be required, and how the additional services will be provided?

No  Yes Explain: No additional services will be needed.

- 2) Has the applicant demonstrated how the provision of the public facilities will not be an unreasonable burden to local government?

No  Yes Explain: will not be a burden.

- 3) Has the applicant determined that the land is suitable for the development proposed? Explain.

No  Yes Explain: The board noticed there is wetland on this property, and is in floodplain, and may need flood insurance. Want to be sure

- 4) Has the applicant demonstrated what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas? Explain.

No  Yes Explain: See #3.

- 5) Is there any potential for conflict with existing land uses in the area?

No  Yes Explain: No.

→ this is noted somewhere for applicant and future builder to be aware of. Also, it appears there may be a land hook on the other side of South Pole Road (OVER) to this property.

6) Has the applicant demonstrated the need for the proposed development at this location? Explain.

No  Yes Explain: already well and sited.

7) Has the applicant demonstrated the availability of alternative locations? Be specific

No  Yes Explain: N/A

8) Is cropland is being consumed by this zone change? What is the productivity of the agricultural lands involved?

No  Yes Explain: NO

9) Has the applicant explained how the proposed development will be located to minimize the amount of agricultural land converted?

No  Yes Explain: N/A

10) Is proposed rezone request consistent with the town's adopted Comprehensive Plan? Explain.

No  Yes Explain: Our Comp Plan is outdated. Previous Board had a minimum 2 acres, current Board does not have issue with it.

11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?

No  Yes Explain: Please see #3, sent a letter to surrounding neighbors, and did not receive any feedback or concerns.

The Town of Plover recommends:  Approval  Disapproval of the amendment and/or zone change.

OR  Requests an Extension\* for the following reasons: \_\_\_\_\_

\*Wis. Stats §59.69(5)(c), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

Clerk Valerie Park  
Town Board Tommy Kordy  
Pat  
Scott Myhre

NOTE: If you recommend disapproval of this request, please make every effort to send a representative to the Environmental Resources Committee Public Hearing. Town input at the hearing is always appreciated. Please return this form before February 18, 2021 to:

Marathon County Conservation, Planning and Zoning Department  
210 River Drive  
Wausau, WI 54403

**ORDINANCE #O-10-21**  
**To amend sec. 2.05 (14) (f), GEN. CODE ORD.**  
**BROADBAND TASK FORCE**

WHEREAS, on June 23, 2020, the Marathon County Board of Supervisors adopted Sec. 2.05 (14) of the General Code of Ordinances creating the Broadband Task Force; and

WHEREAS, THE Broadband Task Force was appointed in May 2020 and has been meeting regularly working on the duties and responsibilities outlined in the ordinance; and

WHEREAS, the Broadband Task Force has worked with Internet Service Providers to meet the needs of unserved and underserved areas in Marathon County and the work of the Broadband Task Force is not complete; and

WHEREAS, the Marathon County Infrastructure Committee met on March 4, 2021 and recommended that the Broadband Task Force be given until April 12, 2022 to complete its duties and responsibilities.

WHEREAS, Sec. 2.01(intro) of the Marathon County Rules of Procedure provides that rules may be amended upon appropriate notice and a two-thirds vote of a quorum of the County Board members in attendance of a County board meeting.

NOW, THEREFOE BE IT RESOLVED by the Board of Supervisors of Marathon County that Sec. 2.05 (14) (f) be amended to extend the deadline for completing its duties and responsibilities to April 12, 2022.

BE IT FURTHER RESOLVED that said ordinance shall take effect upon passage and publication as required by law.

Respectfully submitted this 20<sup>th</sup> day of March 2021.

**INFRASTRUCTURE COMMITTEE**

/s/ Randy Fifrick, Chair, /s/ Sandi Cihlar, Vice Chair, /s/ John Robinson, /s/ Jeff Johnson  
/s/ Alan Christensen, /s/ Richard Gumz, /s/ Chris Dickinson

**ORDINANCE #O-10-21**  
**To amend sec. 2.05 (14) (f), GEN. CODE ORD.**  
**BROADBAND TASK FORCE**

WHEREAS, on June 23, 2020, the Marathon County Board of Supervisors adopted Sec. 2.05 (14) of the General Code of Ordinances creating the Broadband Task Force; and

WHEREAS, THE Broadband Task Force was appointed in May 2020 and has been meeting regularly working on the duties and responsibilities outlined in the ordinance; and

WHEREAS, the Broadband Task Force has worked with Internet Service Providers to meet the needs of unserved and underserved areas in Marathon County and the work of the Broadband Task Force is not complete; and

WHEREAS, the Marathon County Infrastructure Committee met on March 4, 2021 and recommended that the Broadband Task Force be given until April 12, 2022 to complete its duties and responsibilities.

WHEREAS, Sec. 2.01(intro) of the Marathon County Rules of Procedure provides that rules may be amended upon appropriate notice and a two-thirds vote of a quorum of the County Board members in attendance of a County board meeting.

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NOW, THEREFOE BE IT RESOLVED by the Board of Supervisors of Marathon County that Sec. 2.05 (14) (f) be amended to extend the deadline for completing its duties and responsibilities to April 12, 2022.

BE IT FURTHER RESOLVED that said ordinance shall take effect upon passage and publication as required by law.

Respectfully submitted this 20<sup>th</sup> day of March 2021.

**INFRASTRUCTURE COMMITTEE**

/s/ Randy Fifrick, Chair, /s/ Sandi Cihlar, Vice Chair, /s/ John Robinson, /s/ Jeff Johnson  
/s/ Alan Christensen, /s/ Richard Gumz, /s/ Chris Dickinson

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**ORDINANCE #O-11-21**  
**COUNTY ROAD “Y”SPEED ZONE Village of Hatley**

**WHEREAS**, modifications are warranted for the speed limits on County Road “Y” in the Village of Hatley and

**WHEREAS**, the Marathon County Highway Commissioner and the Marathon County Infrastructure Committee have resolved this issue and concur with the recommendations.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Marathon does hereby ordain as follows:

1. To Amend Section 7.03(2) of the Marathon County General Code to amend the following speed zone;  
County Road “Y”, Village of Hatley, for all vehicles beginning at a point 300 feet south of CTH "DD" southerly a distance of 3,400 feet along the alignment shown on Plan #WI-011503  
To read; County Road “Y”, Village of Hatley, beginning at CTH "DD" southerly a distance of 3,700 feet along the alignment shown on Plan #WI-011503
2. To Amend Section 7.03(5), delete *CTH "Y"*. Village of Hatley, from its intersection with STH 29, northerly to its intersection with CTH "DD"
3. To Amend Section 7.03(6) of the Marathon County General Code to amend the following speed zone;  
County Road “Y”, The Town of Norrie, beginning at CTH “DD” northerly a distance of 0.30 miles.

**BE IT FURTHER RESOLVED;** A traffic and engineering investigation having been made on the described highway, the maximum permissible speed at which vehicles *may* be operated on said highways, which speed is herewith established as reasonable and safe pursuant to Section 349.11, Wisconsin Statutes, **shall** be as set forth herein subject to passage of this ordinance, publication as required by law and upon the erection of standard signs giving notice thereof:

Note: A copy of this ordinance shall be forwarded to the Marathon County Sheriff's Department, Village of Hatley and the Town of Norrie

Dated the 4th day of March 2021.

**SUBMITTED BY MARATHON COUNTY INFRASTRUCTURE COMMITTEE**

/s/ Randy Fifrick, Chair, /s/ Sandi Cihlar, Vice Chair, /s/ John Robinson, /s/ Jeff Johnson  
/s/ Alan Christensen, /s/ Richard Gumz, /s/ Chris Dickinson

**Fiscal Impact: None - cost will be paid out of budgeted funds.**

Signed this 23<sup>rd</sup> day of March, 2021, pursuant to SS59.12(1), Stats.

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County Board Chair

**Ordinance #O-12-21**

**Authorizing the Infrastructure Committee to Approve Fees for Permits and Other Charges for Service Established by the Highway Commissioner**

**WHEREAS**, Marathon County Highway Commissioner has the authority under Wisconsin Statutes to issue several different kinds of permits and to establish applicable fees associated with such permits; and

**WHEREAS**, at its meeting on June 11, 2019, the Marathon County Executive Committee discussed the importance of establishing fees that ought to reflect cost recovery; and

**WHEREAS**, Wis. Stats., §66.0628(1)(b), requires that fees imposed county agencies “bear reasonable relationship to the service for which the fee is imposed;” and

**NOW, THEREFORE, BE IT RESOLVED AND ORDAINED** that the Board of Supervisors of the County of Marathon hereby creates Section 12.07 of the Marathon County Code of Ordinances as follows:

Sec. 12.07 Highway Commissioner: User Fees, Charges for Service and Permitting fees

- (1) User fees, charges for service, and permit fees established by the Marathon County Highway Commissioner, or designee, pursuant to authority granted by the State of Wisconsin, shall conform to the requirements of Wis. Stats., 66.0628, or its successor statutes, and bear a reasonable relationship to the service for which the fee is imposed.
- (2) The Infrastructure Committee shall have the authority to review and determine whether said fees or charges meet the requirements of sec. (1), above.
- (3) The Committee designated above shall complete a comprehensive review of fees and charges at least every five (5) years.

**BE IT FURTHER RESOLVED** that the ordinance shall take effect upon passage and publication as required by law.

Dated the 4th day of March 2021.

**INFRASTRUCTURE COMMITTEE**

/s/ Randy Fifrick, Chair, /s/ Sandi Cihlar, Vice Chair, /s/ John Robinson, /s/ Jeff Johnson  
/s/ Alan Christensen, /s/ Richard Gumz, /s/ Chris Dickinson

**Fiscal Impact: None - cost will be paid out of budgeted funds.**

Signed this 23<sup>rd</sup> day of March, 2021, pursuant to SS59.12(1), Stats.

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County Board Chair

**#R-20-21**

**Resolution in Support of Increased County Child Support Funding**

- WHEREAS: Marathon County administers the Child Support Enforcement Program on behalf of the state, providing services to 8,083 Marathon County residents including paternity establishment, obtaining child support and health insurance orders for children, and enforcing and modifying those orders; and
- WHEREAS: Our children's well-being, economic security and success in life are enhanced by parents who provide financial and emotional support; and
- WHEREAS: County child support agencies collected \$935 Million in child support during 2019 and established 98,405 health insurance orders for Wisconsin children; and
- WHEREAS: Marathon County's Child Support Agency provides services to children as well as custodial and non-custodial parents that reduce childhood poverty rates, establish parental rights and promote the involvement of both parents in the lives of their children; and
- WHEREAS: The economic security and social service programs provided by Marathon County Child Support Agency are needed by Wisconsin children and families now more than ever due to the economic downturn caused by COVID-19; and
- WHEREAS: State funding for county child support services has failed to keep up with county agency costs, which have steadily increased due to growing caseloads, inflation and new federal regulations; and
- WHEREAS: Wisconsin's Child Support Enforcement Program has fallen from 2<sup>nd</sup> in the nation for collecting current support to 5<sup>th</sup>; and
- WHEREAS: Wisconsin's decreased performance has led to the state losing out on an estimated \$70,000 in potential federal incentive payments between Calendar Year 2019 and 2020; and
- WHEREAS: An abrupt federal interpretation change in June 2019 eliminated \$4.2 million in federal birth cost recovery matching funds for Wisconsin; and
- WHEREAS: Wisconsin's strong performance in child support is at risk without additional state funding. Further drops in performance would result in additional reductions to federal funding for Wisconsin; and
- WHEREAS: Decreased federal funding results in less funding for Marathon County's child support agency. This could lead to reductions in child support enforcement staff and services and reduced child support collections; and
- WHEREAS: New state investments in child support are amplified by a generous federal match. Every \$1 of state GPR invested in the Child Support Program generates roughly \$2 in federal matching funds; and

WHEREAS: Wisconsin's Child Support Enforcement Program is incredibly cost-effective, collecting an average of \$6.20 in support for every dollar invested in the program.

**NOW, THEREFORE, BE IT RESOLVED** that the Marathon County Board of Supervisors respectfully requests that state funding for county child support agencies be increased by \$4 million GPR in each fiscal year of the 2021-23 Wisconsin state budget, which will generate approximately \$7.7 million in additional federal funding each year. This investment will ensure that Wisconsin counties can continue to effectively provide economic support to our children.

**IT IS FURTHER RESOLVED** that a copy of this resolution be forwarded by the County Clerk to the Governor of the State of Wisconsin, State Senators and State Representatives representing Marathon County, the Secretary of the Wisconsin Department of Administration, and the Wisconsin Counties Association for consideration.

Dated this 23<sup>rd</sup> day of March, 2021

**Health and Human Service Committee**

/s/ Tim Buttke, Chair /s/ Michelle Van Krey, Vice Chair /s/ Tom Seubert  
/s/ Kelley Gabor /s/ Donna Krause /s/ Dennis Gonnering /s/ William Harris

**Fiscal Impact: None.**

**RESOLUTION #R - 21 - 21**  
**CHANGES IN SUPERVISORY DISTRICT BOUNDARIES RESULTING**  
**FROM VILLAGE OF MARATHON CITY ANNEXATION**

WHEREAS, the revised reapportionment statutes 59.10(3)© allow the County Board to consider changes in the boundaries of supervisory districts based on City Annexations which occur after passage of the 10-year county reapportionment plan; and

WHEREAS, duly annexed property describes as that part of the Town of Marathon: the following described territory located within the Town of Marathon, Marathon County, Wisconsin, is hereby annexed to the Village of Marathon City, Wisconsin:

A parcel of land being part of the Northwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  and part of the Southwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$ , Section 8, Township 28 North, Range 6 East, Town of Marathon, Marathon County, Wisconsin, more particularly described as follows:

Commencing at the Northwest corner of said Section 8; thence South 00°54'01" East, coincident with the West line of the Northwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  of said Section 8, 31.41 feet to the centerline of the former railroad and the point of beginning; thence continuing South 00°54'01" East, coincident with said West line, 318.04 feet to the North right-of-way line of County Road "NN"; thence continuing South 00°54'01" East, coincident with said West line of the Northwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$ , 236.98 feet to the intersection of said West line of the Northwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  and the centerline of the right-of-way of said County Road "NN"; thence South 03°08'27" East coincident with said centerline of the right-of-way of County Road "NN" 181.03 feet to the beginning of a curve concave to the Northeast; thence 869.76 feet, coincident with said centerline of the right-of-way of County Road "NN" and the arc of said curve, said curve having a radius length of 573.02 feet, a central angle of 86°58'00", and a chord that bears South 46°37'27" East for 788.64 feet; thence North 89°27'29" East, coincident with said centerline of the right-of-way of County Road "NN", 423.75 feet to the beginning of a curve concave to the Southwest; thence 118.00 feet, coincident with said centerline of the right-of-way of County Road "NN" and the arc of said curve, said curve having a radius length of 1910.20 feet, a central angle of 3°32'22", and a chord that bears South 88°46'19" East for 117.98 feet; thence North 00°56'31" West, 1007.08 feet to said centerline of the former railroad and the beginning of a curve concave to the Northeast; thence 272.01 feet, coincident with said centerline of the former railroad and the arc of said curve, said curve having a radius length of 1909.86 feet, a central angle of 8°09'37", and a chord that bears North 79°34'49" West for 271.78 feet; thence North 75°30'01" West, coincident with said centerline of the former railroad, 877.66 feet to said West line of the Northwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  and the point of beginning.

That the above described parcel of land contains 1,189,370 square feet, 27.304 acres, more or less,

should be included in Supervisory District #33, there being zero electors residing therein; and

WHEREAS, exact maps of the above-described parcel, along with a certified copy of the Village of Marathon City ordinance, have been duly filed with the Clerk of Marathon County; and

WHEREAS, changes in said supervisory district boundaries are allowed by law, provided that the total number of supervisory districts is left unchanged; and

NOW THEREFORE BE IT RESOLVED that the County Board of Supervisors of the County of Marathon does ordain as follows:

That the above-described duly annexed property, now within the Village of Marathon City, is hereby included in the supervisory district enumerated above.

BE IT FURTHER RESOLVED that the Marathon County Clerk is hereby directed to forward all notices required under Chapter 59, Wisconsin Statutes, to the Secretary of State for the purpose of advising that office of said boundary changes.

Dated this 23<sup>rd</sup> day of March, 2021.

**COUNTY BOARD OF SUPERVISORS**

Document Number

**CERTIFICATION, ORDINANCE  
14.507.1 AND EXHIBIT MAP  
CORRECTING ORDINANCE 14.507  
ANNEXING TERRITORY TO VILLAGE  
OF MARATHON CITY**

A parcel of land being part of the Northwest 1/4 of the Northwest 1/4 and part of the Southwest 1/4 of the Northwest 1/4, Section 8, Township 28 North, Range 6 East, Town of Marathon, Marathon County, Wisconsin, more particularly described as follows:

Commencing at the Northwest corner of said Section 8; thence South 00°54'01" East, coincident with the West line of the Northwest 1/4 of the Northwest 1/4 of said Section 8, 31.41 feet to the centerline of the former railroad and the point of beginning; thence continuing South 00°54'01" East, coincident with said West line, 318.04 feet to the North right-of-way line of County Road "NN"; thence continuing South 00°54'01" East, coincident with said West line of the Northwest 1/4 of the Northwest 1/4, 236.98 feet to the intersection of said West line of the Northwest 1/4 of the Northwest 1/4 and the centerline of the right-of-way of said County Road "NN"; thence South 03°08'27" East, coincident with said centerline of the right-of-way of County Road "NN" 181.03 feet to the beginning of a curve concave to the Northeast; thence 869.76 feet, coincident with said centerline of the right-of-way of County Road "NN" and the arc of said curve, said curve having a radius length of 573.02 feet, a central angle of 86°58'00", and a chord that bears South 46°37'27" East for 788.64 feet; thence North 89°27'29" East, coincident with said centerline of the right-of-way of County Road "NN", 423.75 feet to the beginning of a curve concave to the Southwest; thence 118.00 feet, coincident with said centerline of the right-of-way of County Road "NN" and the arc of said curve, said curve having a radius length of 1910.20 feet, a central angle of 3°32'22", and a chord that bears South 88°46'19" East for 117.98 feet; thence North 00°56'31" West, 1007.08 feet to said centerline of the former railroad and the beginning of a curve concave to the Northeast; thence 272.01 feet, coincident with said centerline of the former railroad and the arc of said curve, said curve having a radius length of 1909.86 feet, a central angle of 8°09'37", and a chord that bears North 79°34'49" West for 271.78 feet; thence North 75°30'01" West, coincident with said centerline of the former railroad, 877.66 feet to said West line of the Northwest 1/4 of the Northwest 1/4 and the point of beginning.

That the above described parcel of land contains 1,189,370 square feet, 27.304 acres, more or less.

That said parcel is subject to easements, restrictions, and right-of-ways of record.

Record this document with the Register of Deeds

Name and Return Address:

Village of Marathon City  
311 Walnut Street  
PO Box 487  
Marathon City

**THIS PAGE IS PART OF THIS LEGAL DOCUMENT – NO NOT REMOVE**

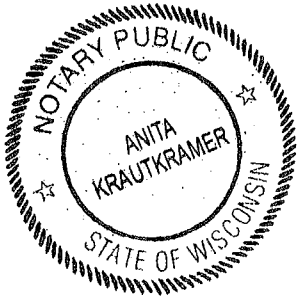
This information must be completed by submitter: Document title, name & return address, and PIN (if required). Other information such as the granting clause, legal description, etc., may be placed on this first page of the document or may be placed on additional pages of the document.

CERTIFICATION

STATE OF WISCONSIN )  
 ) ss  
COUNTY OF MARATHON )

I, Andrew R Kurtz, Village Clerk of the Village of Marathon City, Marathon County, Wisconsin, hereby certify that the attached Ordinance 14.507.1 Correcting Ordinance 14.507 Annexing Territory to the Village of Marathon City, Marathon County, Wisconsin, and Exhibit map are true and accurate copies of the original papers in my files at Marathon City Village Hall at 311 Walnut Street, Marathon City, WI 54448.

Dated this 26<sup>th</sup> day of February, 2021



VILLAGE OF MARATHON CITY

By: *Andrew R. Kurtz*

Andrew R. Kurtz, Village Clerk

Subscribed and sworn to before me  
this 25<sup>th</sup> day of February, 2021.

*Anita Krautkramer*  
Notary Public State of Wisconsin.

My Commission Expires: Aug. 15, 2022



**ORDINANCE NO. 14.507.1 AMENDING 14.507ANNEXING  
TERRITORY TO THE VILLAGE OF MARATHON CITY, MARATHON  
COUNTY, WISCONSIN**

The Village Board of the Village of Marathon City, Wisconsin do ordain as follows:

SECTION 1. Territory annexed: In accordance with Wis. Stats. Sec 66.0217 (2) and the petition for direct annexation by unanimous approval signed by St Matthew's Congregation filed with the Village Clerk on the 4<sup>th</sup> day of November 2020, signed by all of the real property owners in the territory, the following described territory in the Town of Marathon, Marathon County, Wisconsin is annexed to the Village of Marathon City, Marathon County, Wisconsin:

From the Town of Marathon –

A parcel of land being part of the Northwest 1/4 of the Northwest 1/4 and part of the Southwest 1/4 of the Northwest 1/4, Section 8, Township 28 North, Range 6 East, Town of Marathon, Marathon County, Wisconsin, more particularly described as follows:

Commencing at the Northwest corner of said Section 8; thence South 00°54'01" East, coincident with the West line of the Northwest 1/4 of the Northwest 1/4 of said Section 8, 31.41 feet to the centerline of the former railroad and the point of beginning; thence continuing South 00°54'01" East, coincident with said West line, 318.04 feet to the North right-of-way line of County Road "NN"; thence continuing South 00°54'01" East, coincident with said West line of the Northwest 1/4 of the Northwest 1/4, 236.98 feet to the intersection of said West line of the Northwest 1/4 of the Northwest 1/4 and the centerline of the right-of-way of said County Road "NN"; thence South 03°08'27" East, coincident with said centerline of the right-of-way of County Road "NN" 181.03 feet to the beginning of a curve concave to the Northeast; thence 869.76 feet, coincident with said centerline of the right-of-way of County Road "NN" and the arc of said curve, said curve having a radius length of 573.02 feet, a central angle of 86°58'00", and a chord that bears South 46°37'27" East for 788.64 feet; thence North 89°27'29" East, coincident with said centerline of the right-of-way of County Road "NN", 423.75 feet to the beginning of a curve concave to the Southwest; thence 118.00 feet, coincident with said centerline of the right-of-way of County Road "NN" and the arc of said curve, said curve having a radius length of 1910.20 feet, a central angle of 3°32'22", and a chord that bears South 88°46'19" East for 117.98 feet; thence North 00°56'31" West, 1007.08 feet to said centerline of the former railroad and the beginning of a curve concave to the Northeast; thence 272.01 feet, coincident with said centerline of the former railroad and the arc of said curve, said curve having a radius length of 1909.86 feet, a central angle of 8°09'37", and a chord that bears North 79°34'49" West for 271.78 feet; thence North 75°30'01" West, coincident with said centerline of the former railroad, 877.66 feet to said West line of the Northwest 1/4 of the Northwest 1/4 and the point of beginning.

That the above described parcel of land contains 1,189,370 square feet, 27.304 acres, more or less.

That said parcel is subject to easements, restrictions, and right-of-ways of record.

SECTION 2. Effect of Annexation: From and after that date of this ordinance the territory described in Section 1 shall be part of the Village of Marathon City for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules, and regulations governing the Village of Marathon City.

SECTION 3. Temporary Zoning Classification:

(a) Upon recommendation of the plan commission, the territory annexed to the Village of Marathon City by this ordinance is temporarily zoned as follows, pursuant to sec. 66.0217(8)(a) of the Wisconsin Statutes:

Parcel 054-2806-082-0964 will be zoned (CF) Community Facility.

b) The plan commission is directed to prepare an amendment to the zoning ordinance setting forth permanent classifications and regulations for the zoning of the annexed area and to submit its recommendations to the board no later than March 26, 2021.

SECTION 4. Ward Designation: The territory described in Section 1 of this ordinance is hereby made a part of the 2nd Ward of the Village of Marathon City, subject to the ordinances, rules, and regulations of the Village of Marathon City governing wards.


SECTION 5. Payment to Town: Pursuant to Wis. Stat. sec 66.0217(14), the Village agrees to pay to the Town of Marathon, an amount equal to five times the amount of property taxes that the town levied on the annexed territory, as shown by the tax roll under Wis. Stat. sec. 70.65 in 2020, which has been calculated at \$105.00.

SECTION 6. Severability: If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provisions or application.

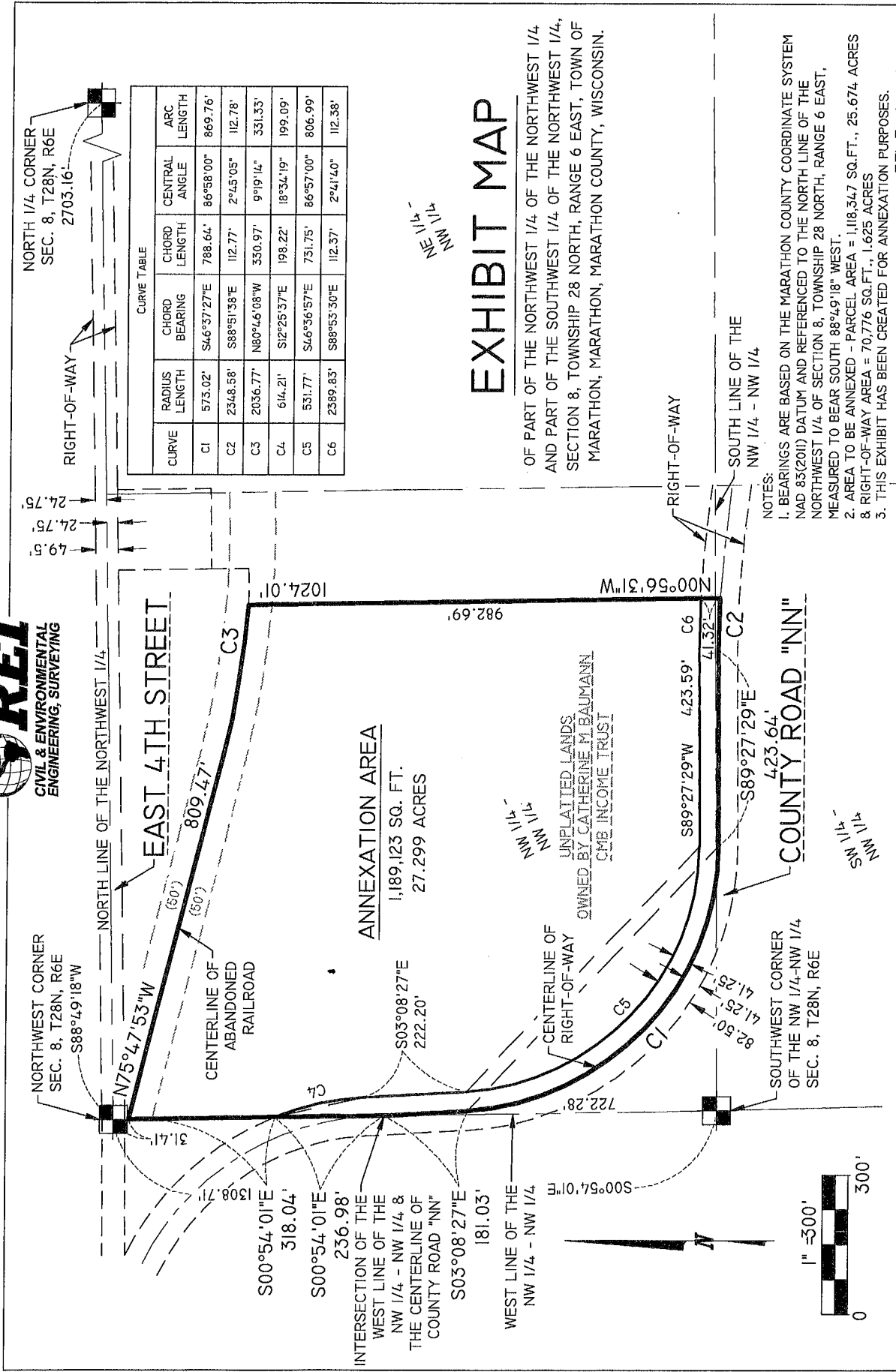
SECTION 7. Effective Date: This ordinance shall take effect upon passage and publication as provided by law.

Approved on February 17, 2021 by a vote of 6 in favor 0 opposed 1 absent.

  
\_\_\_\_\_  
David W. Belanger, Village President

  
\_\_\_\_\_  
Andrew R. Kurtz, Administrator / Clerk

Date Adopted: 2/17/2021 Date  
Published: 02/24/2021  
Effective Date: 2/24/2021



CURVE TABLE

CURVE	RADIUS LENGTH	CHORD BEARING	CHORD LENGTH	CENTRAL ANGLE	ARC LENGTH
C1	573.02'	S46°37'27"E	788.64'	86°58'00"	869.76'
C2	2348.58'	S88°51'38"E	112.77'	2°45'05"	112.78'
C3	2036.77'	N89°46'08"W	350.97'	9°09'14"	331.33'
C4	614.21'	S12°25'37"E	198.22'	18°34'19"	199.09'
C5	531.77'	S46°56'57"E	731.75'	86°57'00"	806.99'
C6	2389.83'	S88°53'30"E	112.37'	2°41'40"	112.38'

# EXHIBIT MAP

OF PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 AND PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4, SECTION 8, TOWNSHIP 28 NORTH, RANGE 6 EAST, TOWN OF MARATHON, MARATHON, MARATHON COUNTY, WISCONSIN.

- NOTES:
1. BEARINGS ARE BASED ON THE MARATHON COUNTY COORDINATE SYSTEM NAD 83(2011) DATUM AND REFERENCED TO THE NORTH LINE OF THE NORTHWEST 1/4 OF SECTION 8, TOWNSHIP 28 NORTH, RANGE 6 EAST, MEASURED TO BEAR SOUTH 88°49'18" WEST.
  2. AREA TO BE ANNEXED - PARCEL AREA = 1,118,347 SQ.FT., 25.674 ACRES & RIGHT-OF-WAY AREA = 70,776 SQ.FT., 1.625 ACRES
  3. THIS EXHIBIT HAS BEEN CREATED FOR ANNEXATION PURPOSES.

REI Engineering, INC.

PROJECT NO.	ANNEXATION EXHIBIT	DATE:
9399		8-20-2020
	DRAWN BY:	
	JAF	

BAUMANN PROPERTY  
4TH STREET  
MARATHON, WISCONSIN

**RESOLUTION # R-22-21  
APPROVE 2020 BUDGET TRANSFERS FOR MARATHON COUNTY  
DEPARTMENT APPROPRIATIONS**

**WHEREAS**, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

**WHEREAS**, the Human Resources, Finance and Property Committee has reviewed and does recommend the 2021 transfers listed below, and

**NOW, THEREFORE, BE IT RESOLVED** the Marathon County Board of Supervisors authorize and direct the budget transfers as listed below:

Transfer from:	Health-BAA-XXX Other Health State Grant
Transfer to:	Health-BAA-XXX 9 2990/31 Contractual Service and Supplies
Amount:	\$675,100
Re:	Epidemiology and Laboratory Capacity for infectious Diseases for COVID related activities

Transfer from:	Health-BAA-XXX 82446 Other Health State Grant
Transfer to:	Health-350-377-9 various Salaries, contractual, supplies, mileage, indirect, telephone
Amount:	\$940,900
Re:	Epidemiology and Laboratory Capacity for infectious Diseases for COVID response testing, contact tracing and vaccine administration

Transfer from:	Sheriff BAA-BAK 82320 Public Safety Federal Grant
Transfer to:	Sheriff BAA-BAK 993490 Supplies
Amount:	\$1,910
Re:	COVID Emergency Supplemental Funding (CESF) for preventing and responding to COVID

Transfer from:	Sheriff 487-244 82420 Public Safety State Grant
Transfer to:	Sheriff 487-244 91220/7170 Overtime and Direct Payments
Amount:	\$40,000
Re:	Marathon County Speed Task Force

Transfer from:	Sheriff 288-299 82320 Public Safety Federal Grant
Transfer to:	Sheriff 288-299 91220/7998 Overtime and reimbursement
Amount:	\$26,269
Re:	Federal CEADeg grant-Drug Task Force

Transfer from:	Sheriff 361-235 82420 Public Safety State Grant
Transfer to:	Sheriff 361-235-91220/7998 Overtime and Reimbursement
Amount:	\$18,177
Re:	State CEADeg grant-Drug Task Force

That a Class 1 Notice of this transaction be published within (10) days of its adoption;

**BE IT FURTHER RESOLVED** that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

**BE IT FURTHER RESOLVED** that the proper officers of Marathon County are hereby authorized and directed to take all actions necessary to effect this policy.

Respectfully submitted this 23rd day of March 2021.

**HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE**

/s/ John Robinson, Chair /s/ Alyson Leahy, Vice Chair /s/ Jonathan Fisher  
/s/ EJ Stark /s/ Yee Leng Xiong /s/ Craig McEwen /s/ Kurt Gibbs

Fiscal Note: This resolution modifies the revenues and expenditures for various County funds. There is no additional County levy appropriated in this resolution.

# MARATHON COUNTY

## Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

**DEPARTMENT:** Health \_\_\_\_\_

**BUDGET YEAR:** 2021 \_\_\_\_\_

**TRANSFER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	TBD-TBD-8-2446	Other Health Care Services- State Grants	\$675,100

**TRANSFER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	TBD-TBD-9-2990	Sundry Contractual Services	\$674,100
Expenditure Increase	TBD-TBD-9-3190	Office Supplies	\$1,000
Expenditure Increase			
Expenditure Increase			
Expenditure Increase			
Expenditure Increase			
Expenditure Increase			
Expenditure Increase			

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:** Joan Theurer           Q          

**Date Completed:**           ft /f; t t)-"2.- (          

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_

# MARATHON COUNTY

## Budget Transfer Authorization Request-Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Epidemiology and Laboratory Capacity for Infectious Diseases-Enhancing Detection (COVID)

2) Provide a brief (2-3 sentence) description of what this program does.

These funds will be used to cover expenses incurred by MCHD for surveillance, contact tracing, and case notification activities, as well as other public health preparedness and response activities, related to the ongoing COVID-19 pandemic.

3) This program is: (Check one)

An Existing Program.

A New Program.

4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

---

**COMPLETED BY FINANCE DEPARTMENT:**

Is 10% of this program appropriation unit or fund? \_\_\_\_\_

Is a Budget Transfer Resolution Required? \_\_\_\_\_

# MARATHON COUNTY

## Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to Season Welle, Kristi Palmer, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Health -----

BUDGET YEAR: 20 21 -----

**TRANSFER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	TBD-TBD-8-2446	Other Health Care Services- State Grants	\$940,900

**TRANSFER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	TBD-TBD-9-2990	Sundry Contractual Services	\$156,000
Expenditure Increase	TBD-TBD-9-3190	Office Supplies Salaries	\$2,000
Expenditure Increase	TBD-TBD-9-1110	Copies	\$754,400
Expenditure Increase	TBD-TBD-9-3130	Indirect Clinic/Medical	\$2,500
Expenditure Increase	TBD-TBD-9-2133	Supplies Mileage	\$10,000
Expenditure Increase	TBD-TBD-9-3422	Telephone	\$5,000
Expenditure Increase	TBD-TBD-9-3321		\$9,000
Expenditure Increase	TBD-TBD-9-2250		\$2,00

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Joan Theurer c55=LQ.

Date Completed: 2/26/2021

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_



# MARATHON COUNTY

## Budget Transfer Authorization Request-Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Epidemiology and Laboratory Capacity for Infectious Diseases- COVID 19 Response

- 2) Provide a brief (2-3 sentence) description of what this program does.

These funds will be used to support local/tribal health departments' COVID-19 response which includes testing, contact tracing, surveillance, and vaccine administration.

- 3) This program is: (Check one)

An Existing Program.

A New Program.

- 4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

- 5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

---

### COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? \_\_\_\_\_

Is a Budget Transfer Resolution Required? \_\_\_\_\_

**MARATHON COUNTY**  
**Budget Transfer Authorization Request Form**

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

**DEPARTMENT:**  Sheriff \_\_\_\_\_

**BUDGET YEAR:**  2021 \_\_\_\_\_

**TRANSFER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	BAA-BAK82320	Public Safety Federal Grant	1,910

**TRANSFER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	BAA-BAK93490	Other Operating Supplies	1,910

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:**  Kristin Williams – Administrative Services Manager \_\_\_\_\_

**Date Completed:**  2/18/2021 \_\_\_\_\_

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_

MARATHON COUNTY  
**Budget Transfer Authorization Request – Supplemental Information**

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)  
BJA FY 20 Coronavirus Emergency Supplemental Funding Program (CESF)
- 2) Provide a brief (2-3 sentence) description of what this program does.  
To provide a broad range of activities including preventing, preparing for, and responding to the coronavirus.
- 3) This program is: (Check one)  
 An Existing Program.  
 A New Program.
- 4) What is the reason for this budget transfer?  
 Carry-over of Fund Balance.  
 Increase/Decrease in Grant Funding for Existing Program.  
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.  
 Set up Initial Budget for New Grant Program.  
 Set up Initial Budget for New Non-Grant Program  
 Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a “Local Match” Requirement?  
 This Program is not a Grant.  
 This Program is a Grant, but there is no Local Match requirement.  
 This Program is a Grant, and there is a Local Match requirement of: (Check one)  
 Cash (such as tax levy, user fees, donations, etc.)  
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)  
 No.  
 Yes, the Amount is Less than \$30,000.  
 Yes, the Amount is \$30,000 or more AND: (Check one)  
 The capital request HAS been approved by the CIP Committee.  
 The capital request HAS NOT been approved by the CIP Committee.

---

**COMPLETED BY FINANCE DEPARTMENT:**

Is 10% of this program appropriation unit or fund?       No            Is a Budget Transfer Resolution Required?       Yes

**MARATHON COUNTY**  
**Budget Transfer Authorization Request Form**

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

**DEPARTMENT:**  Sheriff

**BUDGET YEAR:**  2021

**TRANSER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	487-24482420	Public Safety – State Grant	40,000

**TRANSER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	487-24491220	Wages – Permanent - Overtime	20,000
Expenditure Increase	487-24497170	Direct Payments	20,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:**  Kristin Williams, Administrative Services Manager

**Date Completed:**  2/15/2021

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_

MARATHON COUNTY  
**Budget Transfer Authorization Request – Supplemental Information**

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)  
Marathon County Speed Task Force
  
- 2) Provide a brief (2-3 sentence) description of what this program does.  
Marathon County Sheriff's Department will participate in Highly Visible Enforcement (HVE) saturation patrols during designated timeframes. The Sheriff's Department will adopt a zero tolerance policy for speed and aggressive driving and unrestrained occupants during all motor vehicle stops.
  
- 3) This program is: (Check one)  
 An Existing Program.  
 A New Program.
  
- 4) What is the reason for this budget transfer?  
 Carry-over of Fund Balance.  
 Increase/Decrease in Grant Funding for Existing Program.  
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.  
 Set up Initial Budget for New Grant Program.  
 Set up Initial Budget for New Non-Grant Program  
 Other. Please explain: [Click here to enter description](#)
  
- 5) If this Program is a Grant, is there a "Local Match" Requirement?  
 This Program is not a Grant.  
 This Program is a Grant, but there is no Local Match requirement.  
 This Program is a Grant, and there is a Local Match requirement of: (Check one)  
 Cash (such as tax levy, user fees, donations, etc.)  
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
  
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)  
 No.  
 Yes, the Amount is Less than \$30,000.  
 Yes, the Amount is \$30,000 or more AND: (Check one)  
 The capital request HAS been approved by the CIP Committee.  
 The capital request HAS NOT been approved by the CIP Committee.

---

**COMPLETED BY FINANCE DEPARTMENT:**

Is 10% of this program appropriation unit or fund?       No            Is a Budget Transfer Resolution Required?       Yes

MARATHON COUNTY  
**Budget Transfer Authorization Request Form**

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

**DEPARTMENT:** Sheriff

**BUDGET YEAR:** 2021

**TRANSFER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	288-22982320	Public Safety – Federal Grant	26,269

**TRANSFER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	288-22991220	Wages – Permanent OT	13,134
Expenditure Increase	288-22997998	Drug Grant – Personal Reimbursement	13,135

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:** Kristin Williams, Administrative Services Manager

**Date Completed:** 2/15/2021

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_

MARATHON COUNTY  
**Budget Transfer Authorization Request – Supplemental Information**

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)  
State of WI penalty assessment funds to supplement Central Area Drug Enforcement Group (CEADEG) Grant
  
- 2) Provide a brief (2-3 sentence) description of what this program does.  
[Click here to enter description](#)The Drug Task Force targets drugs, gangs, firearms and associated criminal investigations in an effort to combat drugs and keep streets and citizens safer. This is the Federal portion and is used for Drug Officer wages. These funds are shared 50/50 with Marathon County and the City of Wausau.
  
- 3) This program is: (Check one)  
 An Existing Program.  
 A New Program.
  
- 4) What is the reason for this budget transfer?  
 Carry-over of Fund Balance.  
 Increase/Decrease in Grant Funding for Existing Program.  
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.  
 Set up Initial Budget for New Grant Program.  
 Set up Initial Budget for New Non-Grant Program  
 Other. Please explain: [Click here to enter description](#)
  
- 5) If this Program is a Grant, is there a “Local Match” Requirement?  
 This Program is not a Grant.  
 This Program is a Grant, but there is no Local Match requirement.  
 This Program is a Grant, and there is a Local Match requirement of: (Check one)  
 Cash (such as tax levy, user fees, donations, etc.)  
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
  
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)  
 No.  
 Yes, the Amount is Less than \$30,000.  
 Yes, the Amount is \$30,000 or more AND: (Check one)  
 The capital request HAS been approved by the CIP Committee.  
 The capital request HAS NOT been approved by the CIP Committee.

---

**COMPLETED BY FINANCE DEPARTMENT:**

Is 10% of this program appropriation unit or fund?       No            Is a Budget Transfer Resolution Required?       Yes

MARATHON COUNTY  
**Budget Transfer Authorization Request Form**

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

**DEPARTMENT:** Sheriff

**BUDGET YEAR:** 2021

**TRANSER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	361-23582420	Public Safety – State Grant	18,177

**TRANSER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	361-23591220	Wages – Permanent OT	9,089
Expenditure Increase	361-23597998	Drug Grant – Personal Reimbursement	9,088

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:** Kristin Williams, Administrative Services Manager

**Date Completed:** 2/15/2021

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_



MARATHON COUNTY  
**Budget Transfer Authorization Request – Supplemental Information**

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)  
State of WI penalty assessment funds to supplement Central Area Drug Enforcement Group (CEADEG) Grant
  
- 2) Provide a brief (2-3 sentence) description of what this program does.  
[Click here to enter description](#)The Drug Task Force targets drugs, gangs, firearms and associated criminal investigations in an effort to combat drugs and keep streets and citizens safer. This is the State Matching portion and is used for Drug Officer wages. These funds are shared 50/50 with Marathon County and the City of Wausau.
  
- 3) This program is: (Check one)  
 An Existing Program.  
 A New Program.
  
- 4) What is the reason for this budget transfer?  
 Carry-over of Fund Balance.  
 Increase/Decrease in Grant Funding for Existing Program.  
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.  
 Set up Initial Budget for New Grant Program.  
 Set up Initial Budget for New Non-Grant Program  
 Other. Please explain: [Click here to enter description](#)
  
- 5) If this Program is a Grant, is there a “Local Match” Requirement?  
 This Program is not a Grant.  
 This Program is a Grant, but there is no Local Match requirement.  
 This Program is a Grant, and there is a Local Match requirement of: (Check one)  
 Cash (such as tax levy, user fees, donations, etc.)  
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
  
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)  
 No.  
 Yes, the Amount is Less than \$30,000.  
 Yes, the Amount is \$30,000 or more AND: (Check one)  
 The capital request HAS been approved by the CIP Committee.  
 The capital request HAS NOT been approved by the CIP Committee.

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**COMPLETED BY FINANCE DEPARTMENT:**

Is 10% of this program appropriation unit or fund?       No            Is a Budget Transfer Resolution Required?       Yes

## RESOLUTION #R-23-21

### REORGANIZATION OF THE CONSERVATION, PLANNING, AND ZONING MANAGEMENT STRUCTURE

WHEREAS, the Marathon County Conservation, Planning, and Zoning Department (CPZ) has identified an opportunity to reorganize the department's management structure as a result of realigning certain responsibilities after the retirement of the Director in September 2020.

WHEREAS, County Administration and Employee Resources deemed it prudent to evaluate all the management positions due to changes in responsibilities across the entire management team; and

WHEREAS, County Administration and the Employee Resources department submitted a proposal to:

1. Abolish 1.0 FTE Planning Analyst (Environmental Resource Specialist), Pay Grade C42 and Create 1.0 FTE CPZ Manager (Land Resources Manager), Pay Grade C52
2. Abolish 1.0 FTE Senior CPZ Manager (Land and Water Director), Pay Grade D61 and Create 1.0 FTE CPZ Manager (Conservation Manager), Pay Grade C52
3. Abolish 1.0 FTE Accounting Professional (CPZ Administrative Manager), Pay Grade C41 and Create 1.0 FTE Financial Supervisor (CPZ Administrative Manager), C51

WHEREAS, the request for reorganization of the CPZ Department was referred to the Human Resources, Finance and Property Committee for review, pursuant to §4.20 of the General Code of Ordinances for Marathon County; and

WHEREAS, the Human Resources, Finance and Property Committee has reviewed the proposed new structure at their meetings on 3/9/2021 and 3/23/2021, and recommends its adoption; and

WHEREAS, on March 16, 2021, the Environmental Resources Committee has reviewed the proposed new structure and recommends its adoption; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Marathon does ordain the following and approves the implementation of the reorganization as follows:

- (1) A. Abolish 1.0 FTE Planning Analyst (Environmental Resource Specialist), Pay Grade C42 and Create 1.0 FTE CPZ Manager (Land Resources Manager), Pay Grade C52
  - B. Abolish 1.0 FTE Senior CPZ Manager (Land and Water Director), Pay Grade D61 and Create 1.0 FTE CPZ Manager (Conservation Manager), Pay Grade C52
  - C. Abolish 1.0 FTE Accounting Professional (CPZ Administrative Manager), Pay Grade C41 and Create 1.0 FTE Financial Supervisor (CPZ Administrative Manager), C51
- (2) Effective 04/04/2021 or the beginning of the first pay period following the approval of this resolution.

DATED: March 23, 2021

### HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

/s/ John Robinson, Chair /s/ Alyson Leahy, Vice Chair /s/ Jonathan Fisher  
/s/ EJ Stark /s/ Yee Leng Xiong /s/ Craig McEwen /s/ Kurt Gibbs

**ESTIMATED FISCAL IMPACT STATEMENT:** No fiscal impact. The reorganization is budget-neutral given the current pay level of employees who will be stepping into the newly created positions. Therefore, no amendment to the budget is necessary.

**2021 Mini Reorganization**  
**Conservation, Planning and Zoning Department**  
**February / March 2021**

**Summary:**

As provided by the New Position Request form submitted by Conservation, Planning and Zoning after the retirement of the CPZ Director, in September, the department took the initiative to realign some duties to improve efficiencies and authorize the appropriate staff to make decisions relative to the scope of responsibility particularly in for the Land Resource staff. There is sufficient documentation provided to support significant changes in duties and responsibilities to warrant consideration of the management team reorganization.

After review and discussions between County Administration and Employee Resources, it was determined that due to the removal and reassignment of various duties among the management team, it would be prudent to evaluate the entire management team structure as this time. At the request of Employee Resources, each member of the management team in CPZ had submitted an updated Position Description Questionnaire for evaluation. This includes the new management level position requested for a Land Resource Manager.

Employee Resources has reviewed and applied the Decision Band Method as instructed by Fox Lawson and Associates to determine the appropriate placement of CPZ’s management team within the County’s Classification Compensation Structure.

Current Classification (Working Title) - DBM	Incumbent	Classification Recommendation - DBM
NEW POSITION (Land Resource Manager) Currently Planning Analyst – C42	Lane Loveland	<b>CPZ Manager (Land Resource Manager) – C52</b>
CPZ Director – D63	Vacant	<b>No Change. CPZ Director – D63</b>
Senior CPZ Manager (Land and Water Program Director) – D61	Paul Daigle	<b>CPZ Manager (Conservation Program Manager) – C52</b>
Planning CPZ Manager (Planning Program Manager) – C52	Dave Mack	<b>No change. CPZ Manager (Planning Program Manager) – C52</b>
Accounting Professional (CPZ Administrative Manager) – C43	Diane Hanson	<b>Financial Supervisor (CPZ Administrative Manager) – C51</b>

It is our recommendation to create three equal **CPZ Managers** in the areas defined above (Land Resource, Conservation Programs and Planning Program Manager) and one Administrative Manager (Financial and Administrative direction). Each of the Managers will report directly to the CPZ Director. Each manager will be responsible for the full operations, policy development, regulatory compliance, building relationships with business partners, customer service, increasing utilization of services offer in the community as well as building strong teams, fair assessment of performance evaluations, and demonstrate leadership in the achievement of objectives defined in the Marathon County Strategic Plan.

The creation of the Land Resource Manager will shift responsibilities for zoning, onsite water treatment and non-metallic mining programs and six full time staff from the current Senior CPZ Manger (Land and Water Program Director), so we are recommending taking that role from a higher level DBM D61 to the classification of CPZ Manager at the DBM C52. The department implemented this transfer of duties and responsibilities at the end of 2020 in an effort to determine if this change would improve efficiencies. It has proven to be an effective change that has helped streamline processes and given appropriate authority for decisions at the Manager level of related programs. It also gives each manager the authority to provide direction and performance feedback directly to the staff assigned to each area.

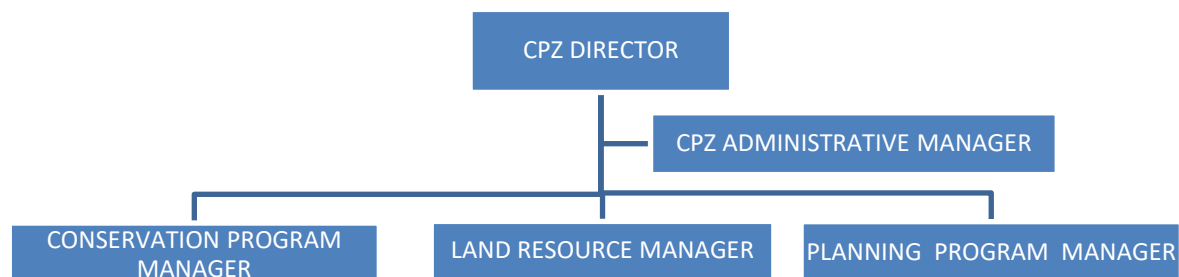
We have seen extensive growth in the programs and services needed in the community provided by the Conservation, Planning and Zoning department over the years, and this reorganization creating three managers with full authority over their program areas has proven to be an effective change. This new structure clarifies responsibility of programs and delegates managers to ensure sufficient resources and staff are available to meet the growing needs and growth in programs.

The final member of the management team is currently an Accounting Professional (CPZ Administrative Manager). After review of the duties and responsibilities, it is the recommendation that we elevate this position to one that is equitable to other Administrative Managers who deliver financial and administrative direction across the department. A key expectation is to streamline and centralize the support functions and create consistency across all programs provided by CPZ. This position provides extensive support across programs and assists with department budget and grant applications and tracking for each of the managers in Conservation, Planning, and Zoning. The Administrative Manager plays an integral role in planning and coordinating the resources and operations related to financial and administrative support. After application of the Decision Band Method, based on the diversity and complexity of the duties performed and the level of decision making authority, we recommend at DBM rating of C51 for this position.

**Recommended classification:** The recommendations is provided above.

1. Abolish 1.0 FTE Planning Analyst (Environmental Resource Specialist) and Create 1.0 FTE CPZ Manager (Land Resources Manager)
2. Abolish 1.0 FTE Senior CPZ Manager (Land and Water Director) and Create 1.0 FTE CPZ Manager (Conservation Manager)
3. Abolish 1.0 FTE Accounting Professional (CPZ Administrative Manager) and Create 1.0 FTE Financial Supervisor (CPZ Administrative Manager)

Summary of Organizational Structure of CPZ Management Team after Reorganization:



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See spreadsheet.

**2021 Anticipated Fiscal Impact: \$0.00**

CPZ Mini Reorg

2021 BUDGET PLANNING - NEW POSITION COST

Abolish 1.0 FTE Planning Analyst (Environmental Resource Specialist)

Item	Projected 2021 Rates	Minimum	Mid-Point	Maximum	Incumbent Current Rate
<b>DBM C42 at Full-time</b>		\$54,263	\$65,116	\$78,247	\$68,453
Health - Family	\$1,917.55	\$23,011	\$23,011	\$23,011	\$23,011
Dental - Family	\$62.14	\$746	\$746	\$746	\$746
FICA Retirement Rate	6.20%	\$3,364	\$4,037	\$4,851	\$4,244
FICA Medicare Rate	1.45%	\$787	\$944	\$1,135	\$993
Unemployment Insurance	0.10%	\$54	\$65	\$78	\$68
Retirement - Employer	6.75%	\$3,663	\$4,395	\$5,282	\$4,621
Worker's Comp - Clerical	0.05%	\$27	\$33	\$39	\$34
PEHP	\$21	\$546	\$546	\$546	\$546
<b>Total Estimated Cost for 1 FTE:</b>		\$86,461	\$98,893	\$113,935	\$102,716

Loveland

Abolish 1.0 FTE Senior CPZ Manager (Land and Water Program Director)

Item	Projected 2021 Rates	Minimum	Mid-Point	Maximum	Incumbent Current Rate
<b>DBM C61 at Full-time</b>		\$66,783	\$83,422	\$103,109	\$91,000
Health - Family	\$1,917.55	\$23,011	\$23,011	\$23,011	\$23,011
Dental - Family	\$62.14	\$746	\$746	\$746	\$746
FICA Retirement Rate	6.20%	\$4,141	\$5,172	\$6,393	\$5,642
FICA Medicare Rate	1.45%	\$968	\$1,210	\$1,495	\$1,320
Unemployment Insurance	0.10%	\$67	\$83	\$103	\$91
Retirement - Employer	6.75%	\$4,508	\$5,631	\$6,960	\$6,143
Worker's Comp - Clerical	0.05%	\$33	\$42	\$52	\$46
PEHP	\$21	\$546	\$546	\$546	\$546
<b>Total Estimated Cost for 1 FTE:</b>		\$100,803	\$119,863	\$142,415	\$128,545

Daigle

Abolish 1.0 FTE Accounting Professional (CPZ Administrative Manager)

Item	Projected 2021 Rates	Minimum	Mid-Point	Maximum	Incumbent Current Rate
<b>DBM C43 at Full-time</b>		\$57,311	\$68,772	\$82,640	\$75,962
Health - Family	\$1,917.55	\$23,011	\$23,011	\$23,011	\$23,011
Dental - Family	\$62.14	\$746	\$746	\$746	\$746
FICA Retirement Rate	6.20%	\$3,553	\$4,264	\$5,124	\$4,710
FICA Medicare Rate	1.45%	\$831	\$997	\$1,198	\$1,101
Unemployment Insurance	0.10%	\$57	\$69	\$83	\$76
Retirement - Employer	6.75%	\$3,868	\$4,642	\$5,578	\$5,127
Worker's Comp - Clerical	0.05%	\$29	\$34	\$41	\$38
PEHP	\$21	\$546	\$546	\$546	\$546
<b>Total Estimated Cost for 1 FTE:</b>		\$89,952	\$103,081	\$118,967	\$111,317
<b>Cost Saving abolish three:</b>		\$277,216	\$321,837	\$375,317	\$342,578

Hanson

Create 2 (1.0 FTE) CPZ Managers (Land Resource Manager and Conservation Program Manager)

Item	Projected 2010 Rates	Minimum	Mid-Point	Maximum	Proposed Rate for Loveland	Proposed Rate for Daigle
<b>DBM C52 at 2.0 Full-time</b>		\$65,702	\$78,843	\$94,742	\$68,453	\$91,000
Health - Family	\$1,917.55	\$23,011	\$23,011	\$23,011	\$23,011	\$23,011
Dental - Family	\$62.14	\$746	\$746	\$746	\$746	\$746
FICA Retirement Rate	6.20%	\$4,074	\$4,888	\$5,874	\$4,244	\$5,642
FICA Medicare Rate	1.45%	\$953	\$1,143	\$1,374	\$993	\$1,320
Unemployment Insurance	0.10%	\$66	\$79	\$95	\$68	\$91
Retirement - Employer	6.75%	\$4,435	\$5,322	\$6,395	\$4,621	\$6,143
Worker's Comp - Clerical	0.05%	\$33	\$39	\$47	\$34	\$46
PEHP	\$21	\$546	\$546	\$546	\$546	\$546
<b>Total Estimated Cost for 1 FTE:</b>		\$99,566	\$114,617	\$132,830	\$102,716	\$128,545
<b>Cost of 2 FTES:</b>		\$199,132	\$229,234	\$265,660		

No change to wages already within new pay range.

Create 1.0 FTE Financial Supervisor (CPZ Administrative Manager)

Item	Projected 2010 Rates	Minimum	Mid-Point	Maximum	Proposed Rate for Hanson
<b>DBM C51 at 1.0 FTE</b>		\$61,127	\$73,351	\$88,144	\$75,962
Health - Family	\$1,917.55	\$23,011	\$23,011	\$23,011	\$23,011
Dental - Family	\$62.14	\$746	\$746	\$746	\$746
FICA Retirement Rate	6.20%	\$3,790	\$4,548	\$5,465	\$4,710
FICA Medicare Rate	1.45%	\$886	\$1,064	\$1,278	\$1,101
Unemployment Insurance	0.10%	\$61	\$73	\$88	\$76
Retirement - Employer	6.75%	\$4,126	\$4,951	\$5,950	\$5,127
Worker's Comp - Clerical	0.05%	\$31	\$37	\$44	\$38
PEHP	\$21	\$546	\$546	\$546	\$546
<b>Total Estimated Cost for 1 FTE:</b>		\$94,324	\$108,327	\$125,272	\$111,317
<b>Cost to create three new positions:</b>		\$293,456	\$337,561	\$390,932	\$342,578

**Potential increase in cost after reorganization:** \$16,240 \$15,724 \$15,615

Mack is currently a CPZ Manager (Planning Manager at C52 at annual wage of \$86,944 for comparison)  
 Also current vacant CPZ Director - D63: Salary Range: Min\$72,587- Mid\$920,735-Max\$112,148 (Incumbent was at \$105,456)

**RESOLUTION #R-24-21**

**ACCEPTANCE OF EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES  
GRANT FUNDS**

**WHEREAS**, Wis. Stats., §65.90(5)(a), dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

**WHEREAS**, Marathon County Health Department will receive additional grant funding for Epidemiology and Laboratory Capacity for Infectious Diseases in their annual consolidated contract, issued by the WI Department of Health Services and under the U.S. Department of Health & Human Services; and

**WHEREAS**, Local health departments are statutorily mandated, pursuant to Wis. Stats., Chap. 252, to prevent, suppress, and control communicable diseases; and

**WHEREAS**, the purpose of the grant is to support Marathon County Health Department's COVID-19 response; and

**WHEREAS**, the grants allow for payment of costs, including but not limited to, personnel conducting disease investigation and contact tracing and costs associated with subsequent isolation and quarantine, disease surveillance, facilitate testing and vaccine planning among health care providers, administer vaccinations, and provide timely and accurate information to residents which are essential components in controlling the spread of COVID-19; and

**WHEREAS**, on January 25, 2021; the WI Department of Health Services notified Marathon County of the availability of additional grant funding; and

**WHEREAS**, the Marathon County Finance and Property Committee has approved acceptance of the additional grant funding; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors for the County of Marathon does hereby ordain and resolve to accept two payments for additional grant funding in the amounts of \$940,900 and \$675,000 for Epidemiology and Laboratory Capacity for Infectious Disease expenses.

**BE IT FURTHER RESOLVED** that the appropriate Marathon County Officials are hereby directed and authorized to administer the terms of said Grant.

Submitted this 23rd day of March, 2021.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

/s/ John Robinson, Chair /s/ Alyson Leahy, Vice Chair /s/ Vice-Chair Craig McEwen  
/s/ Chair Kurt Gibbs /s/ Yee Leng Xiong /s/ Jonathan Fisher /s/ EJ Stark

Fiscal Estimate: Value of the additional grant funding totals \$1,615,900. The expenditures under this grant will be reimbursed through the Marathon County Health Department. There is no additional tax levy required.

## GRANT REVIEW POLICY

### Purpose:

Provide a systematic approach to review, educate and inform County Administration and County Board as to potential funding opportunities. Ensure that County Board understands the current and future commitments, implications and deliverables that are required by the grant opportunity.

### Intended Audience:

This policy applies to all grant funding that is not in current year's adopted budget.

### Policy:

Any grant not included in the current year's adopted budget must be reviewed and receive approval by the Standing committee of jurisdiction and the Finance Committee and requires final approval by the County Board of Supervisors prior to acceptance of the award.

### Procedure:

1. Complete the Grant Review Form.
2. Review of information by County Administration.
3. If no commitment of current or future County commitments – Grant Review form will be included as an educational item at the next regularly scheduled appropriate Standing Committee and Finance Committee meetings.
4. If County Administration's review identifies current or future commitments of County resources including County tax levy, the application will be referred to the appropriate Standing Committee and Finance Committee for their review and action. It is preferable that Committee(s) action is completed prior to the submission of the grant application. If the timelines are such that it is not possible, the Standing Committee and Finance Committees must review and act after submission, but prior to the acceptance of an award.
5. Upon notice of the award of any grant (with or without current or future County commitments) County Board must consider acceptance of the grant following its rules for amending the current year's budget.
6. Upon County Board approval, the department is authorized to accept the grant award.

# GRANT REVIEW FORM

Department: \_\_\_\_\_ Contact: \_\_\_\_\_

Division/Unit (if appropriate): \_\_\_\_\_

Name of Grant: \_\_\_\_\_

Purpose of Grant:

How does accessing this grant further the department's ability to achieve Marathon County's overarching goals, mission, strategies?

Total Cost of Grant: \_\_\_\_\_

County Match: \_\_\_\_\_

In-Kind Contribution: \_\_\_\_\_

Duration of Grant: \_\_\_\_\_

Please explain any other current or future commitment being made by the County through this grant application.

Send to Deputy County Administrator's Office.



# MARATHON COUNTY

## Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

**DEPARTMENT:** Health

**BUDGET YEAR:** 2021

**TRANSER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	TBD-TBD-8-2446	Other Health Care Services – State Grants	\$675,100

**TRANSER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	TBD-TBD-9-2990	Sundry Contractual Services	\$674,100
Expenditure Increase	TBD-TBD-9-3190	Office Supplies	\$1,000
Expenditure Increase			
Expenditure Increase			
Expenditure Increase			
Expenditure Increase			
Expenditure Increase			
Expenditure Increase			

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:** Joan Theurer 

**Date Completed:** 2/26/2021

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_

# MARATHON COUNTY

## Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Epidemiology and Laboratory Capacity for Infectious Diseases – Enhancing Detection (COVID)

2) Provide a brief (2-3 sentence) description of what this program does.

These funds will be used to cover expenses incurred by MCHD for surveillance, contact tracing, and case notification activities, as well as other public health preparedness and response activities, related to the ongoing COVID-19 pandemic.

3) This program is: (Check one)

An Existing Program.

A New Program.

4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

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### COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? \_\_\_\_\_

Is a Budget Transfer Resolution Required? \_\_\_\_\_

# MARATHON COUNTY

## Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Health

BUDGET YEAR: 2021

**TRANSER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	TBD-TBD-8-2446	Other Health Care Services – State Grants	\$940,900

**TRANSER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	TBD-TBD-9-2990	Sundry Contractual Services	\$156,000
Expenditure Increase	TBD-TBD-9-3190	Office Supplies	\$2,000
Expenditure Increase	TBD-TBD-9-1110	Salaries	\$754,400
Expenditure Increase	TBD-TBD-9-3130	Copies	\$2,500
Expenditure Increase	TBD-TBD-9-2133	Indirect	\$10,000
Expenditure Increase	TBD-TBD-9-3422	Clinic/Medical Supplies	\$5,000
Expenditure Increase	TBD-TBD-9-3321	Mileage	\$9,000
Expenditure Increase	TBD-TBD-9-2250	Telephone	\$2,00

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Joan Theurer 

Date Completed: 2/26/2021

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_

# MARATHON COUNTY

## Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)  
Epidemiology and Laboratory Capacity for Infectious Diseases – COVID 19 Response
- 2) Provide a brief (2-3 sentence) description of what this program does.  
These funds will be used to support local/tribal health departments' COVID-19 response which includes testing, contact tracing, surveillance, and vaccine administration.
- 3) This program is: (Check one)  
 An Existing Program.  
 A New Program.
- 4) What is the reason for this budget transfer?  
 Carry-over of Fund Balance.  
 Increase/Decrease in Grant Funding for Existing Program.  
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.  
 Set up Initial Budget for New Grant Program.  
 Set up Initial Budget for New Non-Grant Program  
 Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a "Local Match" Requirement?  
 This Program is not a Grant.  
 This Program is a Grant, but there is no Local Match requirement.  
 This Program is a Grant, and there is a Local Match requirement of: (Check one)  
 Cash (such as tax levy, user fees, donations, etc.)  
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)  
 No.  
 Yes, the Amount is Less than \$30,000.  
 Yes, the Amount is \$30,000 or more AND: (Check one)  
 The capital request HAS been approved by the CIP Committee.  
 The capital request HAS NOT been approved by the CIP Committee.

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### COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? \_\_\_\_\_

Is a Budget Transfer Resolution Required? \_\_\_\_\_

**RESOLUTION R-25-21**

**AMEND THE 2018-2022 MARATHON COUNTY STRATEGIC PLAN TO INCLUDE  
COMPREHENSIVE PLAN OBJECTIVE 3.8.**

**WHEREAS**, the County Board engaged in a facilitated process and selected priorities based on the health, safety, and prosperity goals/objectives from the 2016 Marathon County Comprehensive Plan in order to derive a five-year Strategic Plan (the “Plan”); and

**WHEREAS**, other community leaders from Marathon County were also engaged in a facilitated process to assure alignment with community needs and values; and

**WHEREAS**, on March 20, 2018, the Marathon County Board of Supervisors reviewed the Plan and found it to be forward thinking, integrated, and of value; and voted to adopt the 2018-2022 Strategic Plan; and

**WHEREAS**, the Strategic Plan is a roadmap for organizational development. It answers questions of what our County does (services), who we do it for (customers) and how we excel at what we do (accomplishments); and

**WHEREAS**, the Strategic Plan has a short term horizon (3-5 years) it is in need of periodic updating and revision; and

**WHEREAS**, Comprehensive Plan Objective 3.8—to ensure Marathon County is an open, inclusive, and diverse place to live and work—was identified as a priority by the community leader focus group during the original strategic planning process; and

**WHEREAS**, the *Marathon County: a Next Generation Talent Magnet* study conducted in 2010, the Wausau Region Chamber of Commerce *Economic Development Strategic Plan* completed in 2019 by TIP Strategies, and the 2019-2020 Marathon County LIFE Report, speak to the importance of directing efforts toward Comprehensive Plan Objective 3.8; and

**WHEREAS**, on March 11, 2021, the Marathon County Executive Committee reviewed Comprehensive Plan Objective 3.8 and emphasized its importance and voted to recommend to the County Board for approval the amendment of the 2018-2022 Strategic Plan to provide for the inclusion of Objective 3.8; and

**NOW, THEREFORE, BE IT RESOLVED** that the Marathon County Board of Supervisors does hereby amend the 2018-2022 Strategic Plan to include Comprehensive Plan Objective 3.8—*Ensure Marathon County is an open, inclusive, and diverse place to live and work.*

**BE IT FURTHER RESOLVED**, that consistent with our County Board rules the Vice-Chair of the County Board will provide oversight and leadership for the implementation of the Strategic Plan.

Dated this \_\_\_\_\_ day of March, 2021.

EXECUTIVE COMMITTEE

/c/ Kurt Gibbs, Chair /s/ Craig McEwen, Vice Chair /s/ Matt Bootz /s/ Tim Buttke  
/s/ Sara Guild /s/ Jacob Langenhahn /s/ Alyson Leahy /s/ John Robinson /s/ EJ Stark

**Fiscal Note:** Adoption of the Strategic Plan update is and of itself will not result in any expenditure of County funds. The action items all have fiscal implications which will be considered and reported during the term of the Strategic Plan.

**Strategy**  
**A**

Promote health equity.

**Strategy**  
**B**

Develop a plan to reduce and eliminate health and social disparities.

**Strategy**  
**C**

Promote cultural competence.

**Strategy**  
**D**

Cultivate an environment where cultural diversity can flourish.



**OBJECTIVE 3.8: Ensure Marathon County is an open, inclusive, and diverse place to live and work.**

By December 31, 2021, County Administration will develop and present a plan aimed at building the most qualified workforce possible by recruiting, retaining, and developing a diverse workforce (relative to race, gender, physical ability, personal experience, socio-economic status, etc.) to the Human Resource, Finance & Property Committee and the Diversity Affairs Commission.

**Outcome Measure 1**

By December, 31, 2022, County Administration will substantially implement the plan described in Outcome Measure 1.

**Outcome Measure 2**

By July 1, 2021, the Diversity Affairs Commission will develop and present a Strategic Plan aimed at implementing each of the strategies described above.

**Outcome Measure 3**

**Departments Contributing**

County Administration,  
Employee Resources,  
Corporation Counsel,  
All Marathon County  
Government Departments

**RESOLUTION # R-26-21**  
**OPPOSITION TO THE RECOMMENDED CHANGES RELATIVE**  
**TO THE FEDERAL METROPOLITAN AND MICROPOLITAN STATISTICAL AREA STANDARDS**

WHEREAS, on January 19, 2021, the Office of Management and Budget posted a recommendation, received from the Metropolitan and Micropolitan Statistical Area Standards Review Committee to increase the minimum population threshold from 50,000 to 100,000; and

WHEREAS, the Wausau-Weston region currently is considered a metropolitan area under existing federal population thresholds; and

WHEREAS, the proposed population threshold change would result in 144 areas across the country losing their metropolitan statistical area (MSA) status, including the Wausau-Weston area; and

WHEREAS, the change could have significant implications for federal programs related to housing, transportation, and Medicare, while also potentially impacting the classification practices relative to hospitals and the specificity of data gathering efforts; and

WHEREAS, Marathon County is comprised of a mixture of metropolitan and rural areas and the success of each is integral to Marathon County's goal of being the healthiest, safest, and most prosperous county in the State of Wisconsin; and

WHEREAS, without greater explanation of the potential impacts of this administrative change, Marathon County cannot support the proposal.

NOW THEREFORE BE IT RESOLVED that the Marathon County Board of Supervisors urges the Office of Management and Budget to reject the proposal from the Metropolitan and Micropolitan Statistical Area Standards Review Committee to increase the minimum population threshold from 50,000 to 100,000.

BE IT FURTHER RESOLVED, that the Marathon County Board authorizes the appropriate officers and officials to disseminate this resolution to our Congressional Representatives.

Dated this 18th day of March, 2020 in Wausau, Wisconsin.

**EXECUTIVE COMMITTEE**

/s/ Kurt Gibbs, Chair /s/ Craig McEwen, Vice Chair /s/ Sara Guild /s/ Jacob Langenhahn  
/s/ Matt Bootz /s/ John Robinson /s/ Tim Buttke /s/ Randy Fifrick /s/ EJ Stark /s/ Alyson Leahy

Fiscal Impact to the County: None



DRAFT MINUTES  
OF  
STANDING COMMITTEES





## MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES

Date & Time of Meeting: **Tuesday, February 23, 2021 4:00 pm**

Meeting Location: **Marathon County Courthouse, County Board Assembly Room 500 Forest Street, Wausau WI 54403**

**Members: John Robinson-in person, Chair, Alyson Leahy-WebEx, Vice-Chair, Jonathan Fischer-WebEx, EJ Stark-WebEx, Kurt Gibbs-in person, Yee Leng Xiong-WebEx, Craig McEwen-In-person Others: Kristi Palmer, Jason Hake, Dejan Adzic, Molly Adzic, Connie Beyersdorff, Frank Matel, Michael Puerner, Steve Cherek, Troy Torgerson, Amanda Ley, Kathleen Walters, Scott Corbett, Terry Kaiser**

1. Call to Order-Please silence your cellphones
2. Public Comment-None
3. Approval of the Minutes of the February 9, 2021 Human Resources, Finance and Property Committee Meeting  
Motion by Gibbs and seconded McEwen by with a change to Supervisors Fishers name; vote unanimous
4. Educational Presentations/Outcome Monitoring Reports
  1. Marathon County 4<sup>th</sup> Quarter Investment Presentation-Kathleen Walters Public Financial Management (PFM)-Kathleen provided information on the County's 4<sup>th</sup> quarter investment results and an economic outlook.
  2. Capital Improvement Program Process-Facilities Director Kaiser provided an oversight in regards to the current CIP process.
    - a. Overview of current process-The information was provided in the packet
    - b. What is covered by the current process? Any project that costs over \$30,000 and has a useful life of 7 years or more.
    - c. How do we handle rolling stock and IT projects? Rolling stock is used by each department and the departments are finding the funding inadequate. Parking lot item-IT projects and how the nature of these projects are moving to a Subscription as a Service model.
    - d. How do we rank projects? The CIP Committee uses the ranking system to rank projects based on the information provided by the requesting department. Departments sometimes come to the CIP not as prepared as needed for the thoughtful process of ranking the project. Does better information need to come from the department or the standing committee?
    - e. What process should we use going forward? Would a request for a 30 day deadline for submitting the information to the committee. Departments has a lot of interaction with Facilities and Capital Management (FCM). FCM has a strong team and they know what is going on and they are in a better position to recognize what facilities are in need of work and they would work with administration to send the projects to Finance (committee) to rank. The funding process in the past –Rank projects and when the CIP funds ran out; the funded projects (higher ranked) those were the projects that were done. The funding policy can view how to fund projects based on a payback, maintenance and replacement, new facility or infrastructure incentives. Projects-1. Need to be done bucket and 2. Other types of projects bucket. What criteria do we need to develop in regards to the CIP process? The Criteria changes when you are talking about an IT project versus a roof repair? We have invested money into the Facility Dude software to try to get a handle on our capital assets and tracking the maintenance of these assets. If this committee is allowed to borrow money in order to get these projects done, then how is that concept of funding going to look moving forward? Leahy-we need to think of this first or ahead of every other part this process that follows. Fisher-We should identifying the difference between the repair/maintenance of an existing capital asset and new projects. Does spending now save us money later and what is the cost benefit?
    - f. Who should develop those recommendations? Robinson-We will need something in place by May. Are there a couple of supervisors that are willing to take a look at this? What is the role and responsibility of each standing committees? Identify the categories of projects? Look at the funding of projects? Who is driving this process Facilities and Capital Management? Gibbs is willing to assist in looking at this process. Leahy is willing to participate and well as Fisher. There is one component to this-If we are to look at a new Highway Building there will be an educational component to that request. If we are looking at a \$5 million borrowing component to the annual budget for CIP the County Board would likely accept this type of request. Leahy would be willing to help and any supervisor willing to work on this project should reach out to Corporation Counsel for assistance. This will be a standing item on the educational meeting of the month. When a formal policy is developed then we would bring it to the committee to approve. Corbett-We would like brainstorming and if we get to the point with a formal proposal then we would set up time in the committee meeting to discuss as part of the open meeting.



## MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES

Date & Time of Meeting: **Tuesday, February 23, 2021 4:00 pm**

3. New Position Request Process & Ranking
  - a. Overview of current process-County Administrator Leonhard explained the current process as per the County Ordinance on the County Website. There is a 6 step process. New position request can be reviewed in March or August outside the regular cycle. The process starts with administration, standing committee, HRFC and then County board. All positions are covered by this process except for 100% grant funding then the timing can be considered outside the timing schedule. If there is a request that saves you money you can do that if you suspended your rules at this time as well.

b. What is covered by the current process? See above

c. How do we rank requests? There is not a formal process at this time. There are specific criteria that are listed. These items correlate well with the Priority Based Budgeting criteria.

d. What process should we use in the future? Robinson-We have 10 position request but we only have funding for 5 positions, how do we manage these situations? Do we want a process to rank all requests? If the County Board is the final decision maker in the end, I do not want to set up that the Board/Standing Committee/Department can make the argument that my position is more important than department X's position. Stark-The heavy lifting is done at the department level, then County Administrator prior to going to the Finance Committee? New positions seem to be handicapped as "new" funds need to be available for moving forward with this process. If administration does not approve a new position during the budget process; the processes does not move forward. Is there buy-in to the integrity of the process by which the County can evaluate a position relative to moving a position above the County Administrator's recommendation not to add the position in the annual budget? This pressure is going to continue to exist if we do not address it. We have a complicated system as we have elected positions as department heads and non-elected positions and how can these departments communicate to the Board their need for a new position? As the budget pressure for levy limits continue to be constrained there will be continued pressure to funding of new positions. Fisher-I understand the ranking of positions but I do not want to take away Administrator's Leonhard ability to manage the positions as he sees fit. Leonhard-I do not think we need to change the process. I can be intentional about communicating my intentions on filling or not filling positions but I want to understand; does the County Administrator have the overall understanding of the needs of each department? He needs to rank the positions, in his capacity, the positions as he sees fit and he will communicate this to the committee.

e. Who should develop those recommendations? The Committee Chair and County Administrator will teak this and provide information to the committee at the March educational meeting.

5. Strategic Plan Progress-Supervisor McEwen provided an overview of the Strategic Planning Process. The HRFC is involved specifically in the follow objectives 3.8, 7.1, 10.6, 10.12. McEwen asked the committee the following questions:
- What was done or accomplished by this committee in 2020 in regards to the Strategic Plan?
  - What are the Committee's plans in 2021 for implementing the Strategic Plan?
  - Does your committee understand its role in the Strategic Plan?
- The Committee will respond at the April meeting date (educational meeting).

6. Potential Impact of Governor's Proposed Budget and Federal COVID Relief Bill on Marathon County- Supervisor Gibbs commented on the information that he has learned in regards to the Governor's Proposed Budget. Counties can go out for an additional .5% sales tax if approved by referendum. 2% or net new construction whichever is higher would be considered for levy limit considerations.

The Federal government will look at passing the \$1.9T COVID package which has considerable funding for municipal governments. The potential allocation for Marathon County could be up to \$26.511M for Marathon County. The funds allow the County to respond to the negative effects of the Corona virus. March 14 is the target passage day for this legislation. March meeting add agenda item "Prioritization of the State Budget Proposals".

7. Operational Functions required by Statute, Ordinance, or Resolution:
- A. Discussion and Possible Action by Committee to Forward to the County Board for its consideration-None
  - B. Discussion and Possible Action by Human Resources and Finance and Property Committee-None
8. Policy Issues Discussion and Possible Action by Committee to Forward to the County Board  
HR and Finance Committee Work Plan Prioritization Schedule and Topics
9. Announcements (Next Meeting Date and Topics) Next Meeting Date –February 25, 2021, 6:30pm
10. Adjourn-Motion by Gibbs and seconded by Fisher to adjourned at 6:15 pm



**MARATHON COUNTY**  
**EXTENSION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE**  
**DRAFT MINUTES**

Thursday, March 4, 2021 at 4:00 p.m.

Courthouse Assembly Room, (B105), Courthouse, 500 Forest Street, Wausau WI

Committee Members: Sara Guild, Chair; Ka Lo, Vice-Chair; Gary Beastro; Becky Buch; Tom Rosenberg; Rick Seefeldt, Chris Voll

Members	Present/Web-Phone	Absent
Chair Sara Guild	X	
Vice Chair Ka Lo	W	
Gary Beastro	W	
Becky Buch	W	
Tom Rosenberg	X	
Rick Seefeldt	X	
Chris Voll		X

**Also Present:** Lance Leonhard, Jason Hake, Kurt Gibbs, and Toshia Ranallo.

**VIA Web or Phone:** Craig McEwen, Sandi Cihlar, Jean Maszk, John Robinson, Michelle VanKrey, Marla Stephnaski, John Happli, Ann Hamlin, Elizabeth Scully, Vicki Resch, Ralph Illick, Jason Hausler, Lee Webster, Ann Herda-Rapp, Mike Puener, Mary Detmering, Joyce Chekouras, Marla Stepnafski, Brian Kowalski, Jamie Matzcak, Ann Hamlin, and two unidentified callers.

**1. Call Meeting to Order**

Chair Guild called the meeting to order at 4:02pm.

**2. Public Comment (15 Minutes)**

Lee Webster, 155617 Pine Bluff Rd, Wausau, reported as of March 1, 2021, the Wausau School District students are back to school four days a week. It was a difficult decision but many factors contributed to the return of students. Many students were having a difficult time with virtual learning as well as a negative impact on their social and emotional behaviors.

There will be two referendum questions on the ballot for the April 6<sup>th</sup> Election:

1. \$4,000,000 for pupil services to provide staff with social workers, counselors, interventionists, etc. to help with increased problems with behavior and mental health.
2. \$148,800,000 for facilities improvement, building infrastructure and district wide safety and security.

**3. MOTION BY ROSENBERG SECOND BY LO TO APPROVE THE MINUTES OF THE FEBRUARY 4, 2021 EXTENSION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE MEETING. MOTION CARRIED.**

**4. Policy Issues Discussion and Potential Committee Determination**

- A. Committee discussion and possible action to formally refer the issue of the proposed recommendation for the Marathon County Public Library System to seek membership in the South Central Library System back to the Marathon County Public Library Board for additional review.

**Discussion:**

Chair Guild reported this agenda item was added as a recommendation from Corp. Counsel since the library continues to do their research. A Supervisor questioned the upcoming deadline mandated by state statute and the impact it would have moving forward. Chair Guild indicated if the deadline is missed, the issue would be postponed until next year.

**Action:**

**MOTION BY ROSENBERG SECOND BY SEEFELDT TO RECOMMEND REFERRING THE ISSUE OF CHANGING LIBRARY SYSTEMS BACK TO THE MARATHON COUNTY LIBRARY BOARD FOR ADDITIONAL REVIEW. MOTION CARRIED.**

**5. Operational Functions required by Statute, Ordinance, or Resolution: None**

**6. Educational Presentations/Outcome Monitoring Reports**

- A. Broadband Task Force Update (John Robinson)

**Discussion:**

Broadband Task Force Chair John Robinson, gave a brief update on the taskforce's diligent activities to provide broadband service to underserved areas in the county. Fiber and Wireless PSC grants were applied for and they are waiting for the results. The taskforce continues to identify and pursue other funding opportunities.

**Follow-up:**

No follow up needed.

**B. Strategic Plan Discussion (Vice Chair Craig McEwen)**

**Discussion:**

Vice Chair Craig McEwen recognized the committee's designated 2018-2022 Strategic Plan Objectives. (8.7, 10.6, 10.8, 10.10.) He requested the committee to consider the following three questions to be discussed at the next meeting.

1. What was accomplished in 2020 by this committee relating to implementation of the Strategic Plan?
2. What are the plans for 2021 relating to the implementation of the Strategic Plan?
3. Does this committee understand their role for implementing the Strategic Plan?

McEwen will compile updates and accomplishments from all standing committees. He encouraged the committee to review the 2020 updated plan and use the template included in the [packet](#) to track progresses.

**Follow-up:**

Begin to fill out the template and discuss the questions above at the next committee meeting. Administrator Leonhard suggested the committee reflect on last year's agenda item discussions and actions to distinguish what the focus will be for 2021.

**C. Discussion of the Governor's Proposed Budget and how it Impacts County Activities over which this Committee has Policy Oversight Responsibility.**

**Discussion:**

Administrator Leonhard indicated the Governor's budget is a visionary document and is based on last year's annual budget. He and Chair Gibbs requests each standing committee to review the Governor's budget and identify funding for which the committee has policy oversight responsibilities. They ask the Chairs' to bring the committee's top recommendations to the Executive Committee for consideration.

Administrator Leonhard mentioned three non-starter funding streams listed below that have the potential to generate approx. two billion dollars of additional revenue. However, according to the WI Counties Association these funds are most likely to be removed from the proposed budget.

1. Expanding Medicaid
2. Legalizing recreational marijuana
3. Tax increase on high income earners and various business categories

Chair Guild shared her observations after reviewing the WCA Budget Summary as well as expressed insight from partners UW Extension and UW Stevens Point.

The committee identified the following items while prioritizing the top three to forward on to the Executive Committee.

1. Broadband
2. UW-Extension (includes \$2 million and 15 county-based agriculture positions for UW-Extension.)  
Jason Hausler suggests the committee review these positions at this [link](#).
2. Workforce Development
3. Labor Changes
4. Wisconsin Arts Board Grants
5. Additional funding for Childcare
6. Dark Stores Assessments
7. General Transportation Aids

The following were identified for the UW Stevens Point Campus.

1. Continuation on tuition fees freeze
2. Expand Tuition Promise Program
3. Student mental health resources

**Follow-up:**

Forward the top three identified by the EEED to the Executive Committee for consideration.

D. Reports from Committee-Affiliated Departments and Organizations

**1. Marathon County Public Library**

**Discussion:**

Director Ralph Illick reported the library has received their new interior furnishings; looking to reopen within the next two months; and hiring more employees.

**Follow-up:**

No follow up needed.

**2. MCDEVCO**

**Discussion:**

Continues to work on all the activities mentioned at last month's meeting.

**Follow-up:**

No follow up needed.

**3. UW-Madison Division of Extension**

**Discussion:**

Hausler provided an Educator Update, and a document located in the [packet here](#) outlining the EEEEC Strategic Plan Objectives that will assist the County Board Supervisors.

**Follow-up:**

No follow up needed.

**4. UW-Stevens Point Wausau**

**Discussion:**

Ann Herda-Rapp reported

- Tom Gibson started as the new Chancellor
- Continue COVID testing in the fieldhouse thru April
- This fall will be in-person learning, planning full rollout, fieldhouse, pool, etc.
- Discussions ongoing for consolidation with tech colleges
- Enrollment numbers looking good
- Need to offer FASA workshops, because numbers are low across all UW schools

**Follow-up:**

No follow up needed.

**7. Next Meeting Time, Location, Announcements and Future Agenda Items:**

A. Next meeting: **Thursday, April 1, 2021 at 4:00 pm**

**8. Adjournment**

**MOTION BY ROSENBERG SECOND BY LO TO ADJOURN THE MEETING AT 5:28 P.M. MOTION CARRIED**

Respectfully submitted by  
Toshia Ranallo



**Marathon County  
Environmental Resources Committee Minutes  
Tuesday, March 2, 2021  
210 River Drive, Wausau WI**

<b>Attendance:</b>	<b><u>Member</u></b>	<b><u>Present</u></b>	<b><u>Not present</u></b>
<i>Chair</i>	Jacob Langenhahn.....	X	
<i>Vice-Chair</i>	Sara Guild.....	X	
	Rick Seefeldt .....	X	
	Bill Conway .....	X	
	Allen Drabek .....	X	
	Randy Fifrick.....	X	
	Arnold Schlei .....	X	
	Dave Oberbeck.....	X	
	Marilyn Bhend .....	X	
	Eric Vogel .....	X	

} via Webex or phone

Also present via Webex, phone or in Room 5: Paul Daigle, Dominique Swangstu, Lane Loveland, Jeff Pritchard, Andrew Lynch and Cindy Kraeger – Conservation, Planning, and Zoning (CPZ); Jean Kopplin – City-County IT, Jamie Polley, Tom Lovlien – Park, Recreation and Forestry (PRF) Craig McEwen – County Board Vice-Chair; Jean Maszk – County Board Supervisor, Jason Hake – Deputy Administrator, Mark Kolbe and Tom Radenz.

1. **Call to order** – Called to order by Chair Langenhahn at 3:00 p.m. via WEBEX.
2. **Public Comment** – None.
3. **Approval of February 2, 2021 Committee minutes**

**Motion** / second by Guild / Drabek to approve of the February 2, 2021 Environmental Resources Committee minutes as distributed.

Motion **carried** by voice vote, no dissent.

4. **Operational Functions required by Statute, Ordinance, or Resolution:**

A. **Public Hearings, Review, Possible Actions, and Possible Recommendations to the County Board for its Consideration (County Zoning changes)**

1. Galen & Kathleen Schoepke – R-R Rural Residential to L-D-R Low Density Residential – Town of Plover

**Discussion:** Swangstu was sworn in and noted the staff report and decision sheet had been included in the packet. Swangstu reviewed the rezone request of 1.52 acres shown as Lot 2 of the Preliminary Certified Survey Map (CSM) submitted with the petition. A letter of Map Amendment (LOMA) was submitted and approved by the Federal Emergency Management Agency (FEMA) on 2/12/2021. Swangstu additionally reviewed the reasoning behind why CPZ staff are recommending approval of the rezone request, citing the rezone standards, requirements, and pertinent site characteristics. The Town of Plover has reviewed the application and recommends approval without any concerns. Langenhahn discussed a phone call from Randy Gorski in regards to a general question regarding the septic system on the parcel and he was directed to the packet available on the website. Randy Gorski had no additional questions.

There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 3:23 p.m. Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet.

**Action:** **Motion** / second by Fifrick / Conway to recommend approval to County Board, of the Galen & Kathleen Schoepke rezone request. The Committee determined the rezone is consistent with the Marathon County and Town comprehensive plans, and is not located in the Farmland Preservation Zoning District. Adequate facilities are present or will be provided and providing any necessary public facilities will not burden local government. The rezone should not result in any adverse effect on natural areas. The committee made their recommendation of approval based on the information, findings of fact, and conclusions of law as described in the CPZ staff report included in the ERC packet.

Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

2. Re-open the public hearing on the Kocourek Properties LLC – F-P Farmland Preservation to L-D-R Low Density Residential – Town of Marathon

Discussion: Swangstu discussed the agent and applicant submitted a formal request to remove the Kocourek rezone from the County Board agenda this month so it may go back to the ERC for additional consideration and discussion. Swangstu discussed the changes to the original staff report with the committee and provided reasoning to the committee why they could not recommend approval of the original rezone petition due to the town's resolution of denial. At the last ERC meeting on February 2, 2021 the ERC and staff recommended approval of the rezone in question to the County Board as submitted, yet should have either recommended approval with change or denial based on the town resolution. The Town of Marathon filed a certified resolution disapproving the proposed amendment prior to the public hearing therefore, the agency may not recommend approval of the petition without change, but may only recommend approval with change or recommend disapproval. Staff reviewed where the petition was in the process given it was pulled from the County Board agenda and was not acted upon by the full board. The petition was pulled from the County Board agenda as requested by the applicant and agent to allow for more time for the county, town, and applicant to discuss options and come up with a proposal that the town would approve and/or not veto.

Therefore, while taking into consideration Wis. Stat., 59.69(5)(e)(3), CPZ staff recommend that the Environmental Resources Committee either recommend Approval with Change to the Marathon County Board of Supervisors or Postpone the determination until the applicant and town have time to discuss available alternatives and options. A change in the zoning district, parcel size, parcel configuration, etc. could constitute a "Change" which could be included in a motion to recommend Approval with Change.

Action: **Motion** / second by Fifrick / Seefeldt to postpone the Kocourek Properties LLC rezone until the next scheduled ERC meeting date.

Committee members questioned who pulled the application from County Board. Swangstu discussed CPZ received a written request from the agent and applicant to withdraw the rezone from the County Board agenda. It is the goal of the applicant and agent to work with the Town of Marathon to reach a common ground through additional discussion or alternate options.

Loveland was sworn in and discussion occurred regarding the safest way to take action on the rezone. Daigle conferred with Corporation Counsel and it was determined to re-open the public hearing; take public testimony and to take action.

Action: Motion was **withdrawn** by Fifrick to postpone the Kocourek Properties LLC rezone until the next scheduled ERC meeting date.

Discussion: Mark Kolbe was sworn in and is in opposition of the rezone. Kolbe thought the rezone should be dropped and reapplied and brought back to the Town level. Kolbe is concerned about the timeframe of the next ERC meeting date on March 30 and the Town having enough time to review the rezone.

Chair Langenhahn asked Kolbe about why the rezone is not consistent with the Town Comprehensive Plan. Kolbe discussed the other options available and have they been addressed. The applicant owns several other parcels in the Town of Marathon and asked if the applicant can adjust the parcel which would create two parcels. The area of this property is a unique area – located by Nine Mile Recreation area which could have problems with no access to the back and limits access points at a later date to the back forties which creates a unique situation in the future. Fifrick questioned the status of the application. Swangstu indicated the petition, at the applicants request, was pulled from County Board to be placed back on the ERC agenda for reconsideration and reopening. Daigle stated additional testimony was provided today and based on Corporation Counsel's recommendation to postpone the Kocourek Properties LLC rezone until the time is right to be placed on a future ERC committee meeting in which the Town has adequate input into any postponed meeting. Fifrick questioned any time limits with this rezone. Swangstu responded there appears to be no time limits regarding the postponing of the rezone and committee action.

Loveland stated CPZ is following the wishes of the applicant to postpone to a later ERC meeting date in which the applicant feel it is the correct time to place on the agenda at a later date.

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There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 4:01p.m.

Action: **Motion** / second by Fifrick / Vogel to postpone the public hearing of the Kocourek Properties LLC rezone request to a future meeting date when the applicant brings forward an amended application.

Motion **carried** by voice vote, no dissent.

Follow through: CPZ staff, the applicant and the Town of Marathon will work together to discuss alternative options, possible solutions, and potential changes to the rezone in question.

3. Re-open the public hearing on text amendments changes to the General Code of Ordinance for Marathon County Chapter 22 Shoreland, Shoreland-Wetlands & Floodplain Ordinance

<https://bit.ly/35z5YAm>

Discussion: Swangstu was sworn in and stated new information was recently received from the WI DNR to be incorporated into the ordinance. A vast majority of the ordinance is complete but more changes need to be incorporated into the ordinance.

Loveland stated there has been a lot of transition at the DNR level. Staff has been notified of the new Floodplain Coordinator and will be working with them to incorporate the policy changes in the ordinance.

There was no additional testimony in favor or opposed to the text amendment revisions to the General Code of Ordinance for Marathon County Chapter 22 Shoreland, Shoreland-Wetlands & Floodplain Ordinance. Testimony portion of the hearing was closed at 4:10 p.m.

Action: **Motion** / second by Fifrick / Conway to postpone the public hearing of the text amendments changes to the General Code of Ordinance for Marathon County Chapter 22 Shoreland, Shoreland-Wetlands & Floodplain Ordinance to a future ERC meeting date until the staff has time to complete their due diligence.

Motion **carried** by voice vote, no dissent.

Follow through: CPZ staff to bring back to Committee when text amendments are completed.

- B. Review and Possible Recommendation to County Board for its Consideration (Town Zoning changes pursuant to §60.62(3) Wis. Stats.) – None.
- C. Review and Possible Recommendations to County Board for its Consideration – None.
- D. Review and Possible Action – None.

#### 5. Educational Presentations/Outcome Monitoring Reports and Committee Discussion

A. Strategic Plan Annual Update – ERC responsibilities and report – McEwen/County Staff

Discussion: McEwen reviewed the successes of the Committee/CPZ staff/Solid Waste/Park Recreation and Forestry achieved in 2020 the objectives of the Strategic Plan 5.2 and 6.3 was included in the meeting packet. Daigle highlighted the events completed in the last year. The Land and Water Resource Management Plan and the update to the Chapter 17 Zoning Code being approved at County Board in February 2021.

Pritchard discussed Objective 6.3 and the proposed project to reduce road salt use through the UniverCity program.

Daigle discussed the Groundwater Planning status in regards to the Strategic Goal completion by December 31, 2022. CPZ staff has engaged with Central Wisconsin Groundwater Center at UW-Stevens Point as well as research Groundwater Plans in other counties within Wisconsin.

Pritchard discussed the ways to approach the Groundwater plan with the deliverables that was included in the meeting packet. Pritchard asked the Committee to review the spreadsheet. The Health Department who is partnering with CPZ has been extremely busy with the pandemic therefore it is unrealistic if this will be completed December 31, 2022. Need to determine what type of Groundwater Plan does the County want to see

Follow through: McEwen asked ERC to review/complete the following questions at the next regularly scheduled meeting regarding the Strategic Plan:

- What was done or accomplished in 2020 by this Committee relating to the implementation of



the Strategic Plan?

- What are your plans in 2021 relating to the implementation of Strategic plan?
- Does your committee understand their role in implementing the Strategic Plan?

B. Department Updates: Parks Recreation and Forestry (PRF), Conservation Planning and Zoning (CPZ), Solid Waste

PRF

1. 2020 County Forest Division Annual Report

Discussion: Lovlien discussed some of the program highlights including revenue and expenses, timber management, road and trail maintenance, wildlife management, recreation, public outreach and professional development.

Action: None needed.

Follow through: The report will be distributed to the full County Board and regular plan holders according to the County Forest Comprehensive Land Use Plan.

2. Great Lakes Timber Professional Association Article on County Forest Recreation

Discussion: Lovlien discussed the article that was included in the meeting packet on the strong timber program and strong recreation program at Nine Mile. Lovlien thanked Karyn Powers for writing the article.

Action: None needed.

Follow through: None.

6. **Policy Issues Discussion and Committee Determination to the County Board for its Consideration**

A. Legislative and Budget Report: current and future legislative initiatives

Discussion: Ffirkick will reach out to Solid Waste regarding the legislation that was denied on the Environmental Repair Fund during the previous legislative initiative.

Langenhahn stated the budget summary was included in the packet today, but it will look completely different than what is being viewed now.

1. Parks, Recreation and Forestry (PRF)

Discussion: Polley discussed the current and future legislative items in the Governor's budget proposal related to PRF that were included in the meeting packet. These items will be monitored for County Board support or action.

2. Conservation Planning and Zoning (CPZ)

Discussion: Daigle discussed the items related to CPZ. Daigle is looking for support from the Committee to request staff to work with Chair Gibbs to send letters of support related to the items shared at the meeting.

3. Solid Waste – no report

**Motion** / second by Conway / Ffirkick to request staff to work with Chair Gibbs on the letters of support for the following: increases in funding for Soil and Water Resource Management bond increases, county conservation staff, funding the Wisconsin Fund for failing septic systems, Grants to coordinate local grazing, funding for the Producer Led Watershed Grant program, funding for Conservation Planning, funding for Geographic Information System grants, changes to the Farmland Preservation Program and any future legislation actions that are consistent with established past county board actions, plans and ordinances.

Motion **carried** by voice vote, no dissent.

Follow through: Letters of support will be sent to the Governor, Joint Finance Committee, legislators/committee's who sponsor legislation/budget initiatives consistent with established Marathon County Plans and ordinance. Copies will also be forwarded to the Committee.

B. Wisconsin Land and Water Conservation Association Legislative Priorities Discussion

Discussion: Langenhahn brought up for discussion county staff involved in statewide associations and possible policies by state associations that may conflict with county policy as a part of WLWCA but to be broader as well. CPZ staff along with PRF staff discussed their roles in these associations. When proposed policies are ripe for discussion they will be brought back to standing committees for

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discussion and possible action. If staff are publicly supporting an association position, they are to follow county policy to be sure to identify that they are representing an association and not the county if they take a position on some statewide policy/legislative change.

7. **Next meeting date, time & location and future agenda items:**

**Tuesday, March 30, 2021 3:00 p.m. 212 River Drive Room 5 Wausau WI**

A. Committee members are asked to bring ideas for future discussion

1. Strategic Plan discussion questions:

What was accomplished in 2020 by this Committee relating to the implementation of the strategic plan

What are the plans in 2021 relating to the implementation of strategic plan goals

Does the committee understand the role in implementing these goals

B. Announcements/Requests/Correspondence

8. **Adjourn – Motion** / second by Seefeldt / Conway to **adjourn** at 5:12 p.m. Motion **carried** by voice vote, no dissent.

Paul Daigle, Land and Water Program Director

For Jacob Langenhahn, Chair

cc: (via email/web site) ERC members; County Administrator; Corporation Counsel; County Clerk

PD/cek



# HEALTH AND HUMAN SERVICES COMMITTEE MEETING

## DRAFT MINUTES

Wednesday, March 3, 2021 at 4:00 p.m.

WebEx/ Courthouse Assembly Room (B105), 500 Forest Street, Wausau WI

Members	Present/Web-Phone	Absent
Chair Tim Buttke	X	
Vice Chair Michelle Van Krey	W	
Kelley Gabor	Phone	
Dennis Gonnering	W	
William Harris	W	
Donna Krause	W	
Tom Seubert		Excused

Also Present: Lance Leonhard, Jason Hake, and Toshia Ranallo.

VIA Web or Phone: John Robinson, Jean Maszk, Jonette Arms, Craig McEwen, Joan Theurer, Vicki Tylka and Mike Puerner.

**1. Call Meeting to Order**

Chair Buttke called the meeting to order at 4:00 pm.

**2. Public Comment (15 minute limit) - None**

**3. MOTION BY; KRAUSE SECOND BY HARRIS TO APPROVE THE FEBRUARY 3, 2021, PUBLIC HEARING AND HEALTH & HUMAN SERVICES COMMITTEE MEETING MINUTES. MOTION CARRIED.**

**4. Policy Issues Discussion and Potential Committee Determination: None**

**5. Operational Functions required by Statute, Ordinance, or Resolution:**

- A. Acceptance of the Epidemiology and Laboratory Capacity for Infectious Disease Funds

**Discussion:**

Administrator Leonhard gave a brief background on the county’s grant funding policy. Any grant not included in the current year's adopted budget must be reviewed and receive approval by the standing committee of jurisdiction plus the Finance Committee and requires final approval by the County Board of Supervisors prior to acceptance of the award.

Health Officer Joan Theurer explained two grants in the amount of \$675,000 and \$940,000. Both grants became available to the county for the periods of October 2020 thru October 2022. The purpose of these grants is to support Marathon County Health Department’s disease investigation and contact tracing for COVID-19. Local health departments are statutory mandated per WI State Statue 252 to prevent, suppress, and control communicable diseases. Currently, it costs \$35,000 a week for contract tracers and interpreting services. These grants will contribute to the costs for the following services:

- Disease investigation and contact tracing (and subsequent isolation and quarantine)
- Surveillance of the disease by monitoring: 1) testing, 2) the number of cases, hospitalizations, deaths, and 3) vaccinations
- Facilitate testing among health care providers
- Facilitate the planning of the vaccine roll-out with vaccination partners
- Administer vaccinations
- Provide accurate and timely information to residents

These are federal funds distributed to the state and then dispersed to counties. These grants do not require a county match.

**Action:**

**MOTION BY KRAUSE; SECOND BY GONNERING TO ACCEPT BOTH GRANT FUNDS FOR THE EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASE. MOTION CARRIED.**

**Follow-up:**

Forward to the HR Finance Committee.

- B. Resolution in Support of Increased County Child Support Funding

**Discussion:**

Social Services Director Vicki Tylka explained this resolution was passed to the committee for consideration by the Social Services Board. All counties have been asked to support this resolution by the Child Support Association. This is federal funding and supported by the Governor and included in his budget. The resolution can be accessed in the [packet here](#).

**Action:**

**MOTION BY HARRIS; SECOND BY VAN KREY TO APPROVE THE RESOLUTION IN SUPPORT OF INCREASED COUNTY CHILD SUPPORT FUNDING. MOTION CARRIED.**

**Follow-up:**

Forward to County Board for the March 18<sup>th</sup> educational meeting.

**6. Educational Presentations and Committee Discussion**

**A. Strategic Plan Progress (Craig McEwen)**

**Discussion:**

Vice Chair Craig McEwen recognized the committee's designated 2018-2022 Strategic Plan Objectives. (3.3, 3.7, and 7.2). He requested the committee to consider on the following three questions to be discussed at the next meeting.

1. What was accomplished in 2020 by this committee relating to implementation of the Strategic Plan?
2. What are the plans for 2021 relating to the implementation of the Strategic Plan?
3. Does this committee understand their role for implementing the Strategic Plan?

McEwen will compile updates and accomplishments from all standing committees. He encourages the committee to review the 2020 updated plan and use the template included in the [packet](#) to track progresses.

**Follow-up:**

Begin to fill out the template and discuss the questions above at the next committee meeting. Administrator Leonhard suggested the committee reflect on last year's agenda item discussions and actions to distinguish what the focus will be for 2021.

**B. Discussion of the Governor's Proposed Budget and how it Impacts County Departments over which this Committee has Policy Oversight Responsibility**

**Discussion:**

Administrator Leonhard gave an overview of the Governor's Budget, priorities, and implementation processes. He mentioned the three non-starter funding streams below that have the potential to generate approx. two billion dollars of additional revenue. However, according to the WI Counties Association these funds are most likely to be removed from the proposed budget.

1. Expanding Medicaid
2. Legalizing recreational marijuana
3. Tax increase on high income earners and various business categories

Administrator Leonhard and Chair Gibbs requests each standing committee to review the Governor's budget and identify funding for which the committee has policy oversight responsibilities. They ask the Chairs' to bring the committee's top recommendations to the Executive Committee for consideration.

Health Officer Joan Theurer identified the following and provided detail for each:

1. Medicaid Expansion
2. Postpartum Medicaid
3. Tobacco and Vaping Prevention for Youth
4. Public Health - Communicable Diseases
5. Lead poisoning Prevention
6. Environmental (testing drinking water)

At the direction from Administrator Leonhard, Theurer provided a brief overview of the work the Health Dept. performs outside of the pandemic and why funds pervious allocated for programs is inadequate.

In 2018 there were 33 different communicable diseases reported with 947 confirmed cases in Marathon County. The Health Dept. investigates each case to prevent further transmission and to make sure these individuals have suitable treatment. Following up with individuals who have contracted TB can be a cumbersome process.

The Health Dept. administers an immunization program that operates on some grant funding but not enough to cover all costs. They provide vaccinations, and manage a Sexual Transmitted Disease Clinic for eligible individuals that do not have any other source of insurance.

ADRC Director Jonette Arms reported the resolution that was approved at the November/December meetings to advocate for additional funding, was not put in the Governor's budget. However, some funding is proposed for the following services.

1. Expanding caregiver support
2. Increase for ADRC positions
3. Affordable internet access for the elderly
4. Affordable prescription drugs
5. Transportation assistance
6. Meal programs

Vicki Tylka identified the following areas and gave additional insight for each classification.

1. Increase funding for Child support and Child Protective Services
2. Children's Long-Term Support Waiver Program
3. Family First Prevention Services
4. Foster Care and Kinship Care Rate Increases
5. Youth Justice restructured program

**Follow-up:**

Administrator Leonhard will check into the timeframe of when the budget proposal is to be passed. Chair Buttke encouraged the committee to review the budget and focus their efforts on specific programs and goals pertaining to this committee and the strategic plan.

**7. Next Meeting Time, Location, Announcements and Agenda Items:**

- A. Agenda item for next month: 3 questions presented by Vice Chair McEwen regarding Strategic Plan Objectives; continue budget discussion.
- B. Next Scheduled Meeting: **March 31, 2021 at 4:00 p.m.**

**8. Adjournment**

There being no further business to discuss, Chair Buttke adjourned the meeting at 5:15pm

Respectfully submitted by  
Toshia Ranallo



## MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES

Date & Time of Meeting: Tuesday, March 9, 2021 3:30 p.m. **DRAFT MINUTES**

Meeting Location: Marathon County Courthouse, County Board Assembly Room 500 Forest Street, Wausau WI 54403

Members: John Robinson, Chair; Alyson Leahy, Vice-Chair; Craig McEwen, Kurt Gibbs-attending at 3:50, Yee Leng Xiong, Jonathan

Fisher, EJ Stark

Others: Lance Leonhard, Jason Hake, Kristi Palmer, Molly Adzic, Michael Puerner, Dejan Adzic, Paul Daigle, Jean Maszk, Kim Trueblood, Dave Mack, Lane Loveland, Scott Corbett

1. Call to Order by Supervisor Robinson at 3:30 pm
2. Public Comment Period -none
3. Approval of the Minutes of the February 23 and 25, 2021 Human Resources, Finance and Property Committee Meeting  
Motion by Stark and seconded by Fisher to approve the minutes from February 23 and 25; vote unanimous
4. Educational Presentations/Outcome Monitoring Reports
  - A. Discussion of Governor's Proposed Budget and How it Impacts County Departments over which this Committee has Policy Oversight Responsibility-Robinson discussed a summary of the Governor's budget and based on the proposed budget the committee looked to determine if there are any items that should be forwarded to the Executive Committee. There is \$200M of broadband funding and there seems to be strong support for this item. No formal action taken
5. Operational Functions required by Statute, Ordinance, or Resolution:
  - A. Discussion and Possible Action by Human Resources and Finance and Property Committee
    1. Set Price on Tax Deed Properties:
      - a. 1427 Lake Street Wausau, WI  
The appraisal for this property is \$5,000. It is a vacant piece of property and there is not a lot you can do with this land.  
Motion by Stark and seconded by McEwen by to set the price at \$5,000; vote unanimous
      - b. 1111 W Bridge Street Wausau, WI  
The appraisal on this property is \$8,000. The appraiser has included the cost of demolition from the price of the property and the sales would be "as is".  
Motion by Fisher and seconded by Leahy to set the price at \$8,000; vote unanimous
      - c. 315 N 5<sup>th</sup> Ave Wausau, WI  
The appraisal of this property is \$15,000. The house is salvageable  
Motion by McEwen and seconded by Leahy to list the property at \$15,000; vote unanimous
      - d. 1405 Brady Street Wausau, WI  
The appraisal of this property is \$174,000. It might be hard to get the bids at this price considering that it is a tax deed property. We can list it at the \$174,000 and if we don't get a bid, we can come back and list it for a lower price.  
Motion by Gibbs and seconded by Fisher to set the price at the appraised value of \$174,000; vote unanimous
    2. Approval of the February 2021 Claims and Questioned Costs-Palmer  
Motion by Stark and seconded by McEwen to approve the February claims; vote unanimous
    3. Authorizations for County Treasurer Connie Beyersdorff to Act on Behalf of the County for Banking Services-BMO Harris-Beyersdorff  
The BMO Harris bank is used by the ADRC-CW and needs written authorization for County signatory staff.  
Motion by McEwen and seconded by Stark that HRFC is authorizing Connie Beyersdorff, as County Treasurer to be added to the BMO Harris Bank Account and act on behalf of Marathon County and in her capacity County Treasurer and for her to add Steve Cherek as Deputy Treasurer and Kim Trueblood as County Clerk as well; vote unanimous
    4. Acceptance of the Epidemiology and Laboratory Capacity for Infectious Disease Funds-Leonhard  
The County has a grant review policy and this is a grant that is being passed to the County through the State of Wisconsin. \$940,900 and a seconded grant for \$675,000. These grants need to be approved by the Standing Committee, the HRFC committee and the County Board.

Motion by Gibbs and seconded by to accept both grants in the amounts of \$675,000 and \$940,000 for Epidemiology and Laboratory Capacity for Infectious Disease Funds; vote unanimous

B. Discussion and Possible Action by Committee to Forward to the County Board for its consideration

1. Interdepartmental Budget Transfers-Palmer

Motion by Fisher and seconded by McEwen to approve the departmental budget transfers; vote unanimous

2. Reorganization of Conservation, Planning and Zoning Department Management Structure

Leonhard discussed the reorganization of the CPZ department. The resolution provides for the change in positions with the abolishment of several positions and creation of other positions.

Motion by McEwen and seconded by Leahy to postpone action on this item until the HRFC March 23 meeting; vote unanimous

6. Policy Issues Discussion and Committee Determination

A. Strategic Planning Process-McEwen

Discussion on the Strategic Plan objectives- 3.8, 7.1, 10.6, 10.12.

- What was done or accomplished by this committee in 2020 in regards to the Strategic Plan?
- What are the Committee's plans in 2021 for implementing the Strategic Plan?
- Does your committee understand its role in the Strategic Plan?

Committee members may want to look through the agendas and packets from May 2020 until now as it would be helpful for a continued discussion. Robinson and McEwen will develop a report that will be provided to the Committee for the March 23 educational meeting. No formal action at this time.

7. Announcements:

Next Meeting Date- March 23, 2021 at 4:00 p.m. Overview of the COVID Rescue plan, Strategic Planning Objectives and Reorganization of Conservation, Planning and Zoning Department Management Structure

8. Adjourn-Motion to adjourn by McEwen and seconded by Stark at 5:00 pm



## MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES

Date & Time of Meeting: **Thursday, February 25, 2021 6:30 p.m.**

Meeting Location: **Marathon County Courthouse, Employee Resource Conference Room, 500 Forest Street, Wausau WI 54403**

**Members: John Robinson, Chair; Alyson Leahy, Vice-Chair; Craig McEwen, Kurt Gibbs, Yee Leng Xiong, Jonathan Fisher-A, EJ Stark, Jean Maszk, Molly Adzic, Connie Beyersdorff, Jason Hake, Scott Corbett, Kristi Palmer, Lance Leonhard, Kristin Hanson**

1. Call to Order-Please silence your cellphones
2. Public Comment Period -none
3. Discussion and Possible Action by Committee to Forward to the County Board for its consideration  
Kristin Hanson discussed the bids that were received for the 2021A GO Notes and 2021B GO Bonds today. She presented the information on the notes and bonds that were sold today and the market overall.
  - i. Resolution Awarding the Sale of \$5,830,000 General Obligation Promissory Notes, Series 2021A  
The bid award recommendation is to go to Robert W Baird at a True Interest Cost of 1.296813%  
Motion by Gibbs and seconded by McEwen to award the bid to Robert W Baird for the series 2021A GO Notes and move to the full County Board for approval; vote unanimous
  - ii. Resolution Awarding the Sale of Not to Exceed \$19,000,000 General Obligation Health Care Project Building Bonds, Series 2021B-Palmer  
The bid awards is recommended to go to UBS Financial at a True Interest Cost of 1.884864%  
Motion by Gibbs and seconded by Stark to award the bid to UBS Financial for the series GO Bonds 2021B to UBS Financial Services Inc with a True Interest Cost of 1.884864% and move to the full County Board for approval; vote unanimous
4. Announcements:  
Next Meeting Date- March 9, 2021 at 3:30 p.m.
5. Adjourn Motion by McEwen and seconded by Gibbs to adjourn at 6:45





## MARATHON COUNTY INFRASTRUCTURE COMMITTEE MEETING MINUTES

Thursday, March 4, 2021, 9:00 a.m.  
Marathon County Highway Department, Wausau, WI

Attendance:	Present	Excused	Absent
Randy Ffrrick, Chair	x		
Sandi Cihlar, Vice-Chair	x		
John Robinson	x		
Jeff Johnson		x	
Alan Christensen	x		
Richard Gumz	x		
Chris Dickinson	x		

**Also Present:** James Griesbach, Kevin Lang, Kendra Pergolski, Gerry Klein, Brian Grefe, Dave Mack, Peter Weinschenk, Lance Leonhard, Jean Maszk, Craig McEwen

- 1. Call Meeting to Order:** The meeting was called to order by Chair Ffrrick at 9:02 a.m.
- 2. Public Comment:** N/A
- 3. Approval of the Minutes of the February 4, 2021, Infrastructure Committee Meetings**  
**MOTION BY ROBINSON, SECOND BY CHRISTENSEN, TO APPROVE THE MINUTES OF THE FEBRUARY 4, 2021, INFRASTRUCTURE COMMITTEE MEETING. MOTION CARRIED.**
- 4. Policy Issues Discussion and Potential Committee Determination:**
  - A. Strategic Plan Process**  
**Discussion:** McEwen addressed the committee requesting that at next months' meeting they address three questions relating to the Strategic Plan: what was accomplished in 2020 by the Infrastructure committee in relation to the implementation of the Strategic Plan; plans for 2021 implementation; and the Infrastructure Committees current role of the implementation of the Strategic Plan.  
**Action: N/A**  
**Follow through: N/A**
  - B. Future Highway Facility Location in Relationship to West Side Master Plan**  
**Discussion:** Commissioner Griesbach presented the committee with the question of where the committee sees the location of the Highway Department in the future while referencing the Westside Master Plan; the committee requested that at the next meeting they be provided an abbreviated version of said plan.  
**Action: N/A**  
**Follow through: N/A**
  - C. Potential Impact of Governor's Proposed Budget and Federal COVID Relief Bill on Marathon County**  
**Discussion:** Commissioner Griesbach relayed to the committee the proposed budget terms including: general transportation aid, transit aids, state rehabilitation funding, salt averages, and the routine maintenance agreement. Griesbach cited that as a general oversight, the budget seems beneficial.  
**Action: N/A**  
**Follow through: N/A**
- 5. Operational Functions required by Statute, Ordinance, or Resolution:**
  - A. Marathon County Permitting Authority Ordinance**  
**Discussion:** Commissioner Griesbach presented the committee with an ordinance that would allow them to increase the permit fees.  
**Action: MOTION BY CHRISTENSEN, SECOND BY ROBINSON, TO APPROVE THE ORDINANCE AND FORWARD IT TO THE COUNTY BOARD FOR APPROVAL.**  
**Follow through: N/A**
  - B. County Road "Y" Speed Zone Village of Hatley & Town of Norrie Ordinance**

**Discussion:** Commissioner Griesbach presented the committee with a request by the Town of Norrie to reduce the speed on a segment of Highway Y. Due to the circumstances of the requested portion, Griesbach recommended the reduction.

**Action: MOTION BY ROBINSON, SECOND BY DICKINSON, TO APPROVE THE ORDINANCE AND FORWARD IT TO THE COUNTY BOARD FOR APPROVAL.**

**Follow through: N/A**

C. Broadband Update & Task Force Ordinance Extension Request

**Discussion:** Robinson addressed the committee regarding the sunset date of April 2021 regarding the broadband task force. Robinson requested an extension to April 2022.

**Action: MOTION BY ROBINSON, SECOND BY CHRISTENSEN, TO APPROVE THE ORDINANCE AND FORWARD IT TO THE COUNTY BOARD FOR APPROVAL.**

**Follow through: N/A**

**6. Educational Presentations and Committee Discussion:**

A. Airport Update

**Discussion:** Grefe addressed the committee regarding the status of projects relating to the decoupling of a runway with an estimated completion of October 2021. He stated that currently the airport, although increasing, is running at a rate of roughly 50%.

B. Winter Maintenance Update

**Discussion:** Griesbach updated the committee on the salt savings from the year due to the mild winter.

C. CCIT Update

**Discussion:** Report provided. Klein specifically spoke of the new implementation of security systems.

D. Commissioner's Report

**Discussion:** Report provided.

**7. Announcements:**

A. Future meetings and location, agenda topics  
April 1, 9:00 AM, 1430 West Street, Wausau

**8. Adjourn**

**MOTION TO ADJOURN BY GUMZ, SECOND BY CIHLAR. MOTION CARRIED.  
MEETING ADJOURNED AT 10:41 AM.**

Minutes prepared  
By Kendra Pergolski on March 8, 2021.



## MARATHON COUNTY

### **DRAFT EXECUTIVE COMMITTEE MINUTES**

Thursday, March 11, 2021, at 4:00 p.m.

Courthouse Assembly Room, B-105, 500 Forest Street, Wausau WI

Members	Present/Web-Phone	Absent
Chair Kurt Gibbs	X	
Vice Chair Craig McEwen	X	
Matt Bootz	Phone	
Tim Buttke	W	
Sara Guild	W	
Jacob Langenhahn	Phone	
Alyson Leahy	W	
John Robinson	W	
EJ Stark	W	

**Also Present:** Lance Leonhard, Jason Hake, Scott Corbett, Valerie Carrillo, and Toshia Ranallo.

**VIA Web or Phone:** Sandi Cihlar, Randy Fifrick, Ka Lo, Jean Mask, Kim Trueblood, Mike Puerner, John Happli, and six unidentified callers.

**1. Call Meeting to Order**

Meeting was called to order by Chair Kurt Gibbs at 4:00 p.m.

**2. Public Comment (15 Minutes) – None**

**3. MOTION BY LANGENHAHN; SECOND BY BUTTKE TO APPROVE THE FEBRUARY 11, 2021, EXECUTIVE COMMITTEE MEETING MINUTES. MOTION CARRIED.**

**4. Policy Issues for Discussion and Possible Action**

- A. Discussion of proposal to include Comprehensive Plan Objective 3.8 – Ensure Marathon County is an Open, Inclusive, and Diverse Place to Live and Work – Into the Strategic Plan

**Discussion:**

Vice Chair McEwen emphasized the importance of the Comprehensive Plan Objective 3.8, and recommends this objective be inserted into the Strategic Plan.

**Action:**

**MOTION BY ROBINSON; SECOND BY LEAHY TO INCLUDE IN THE STRATEGIC PLAN, COMPREHENSIVE PLAN OBJECTIVE 3.8 (WITH ONE MODIFICATION TO OUTCOME MEASURE 1, TO CHANGE “POLICY” TO “PLAN”). MOTION CARRIED.**

**Follow-up:**

Forward to county board for the March 18<sup>th</sup> educational meeting.

- B. Roll Call Vote Request - When Meeting via WebEx (Robert Rules of Order)

**Discussion:**

Corporation Counsel Scott Corbett discussed procedures to be used if a roll call vote is requested.

**Follow-up:**

No follow up needed.

- C. Items to be Reviewed at Rules of Review Committee

**Discussion:**

Chair Gibbs will be formulating a Rules of Review Committee to be approved at the July County Board meeting. He encouraged supervisors to contact him if they have interest in serving on the committee. Below are topics to be discussed by the Rules of Review Committee.

- Continuation of virtual meetings
- Recording and preserving committee meetings
- The authority of subordinate bodies to adopt resolutions, etc. (Board of Health, Diversity Affairs Committee)
- Membership requirement for the Board of Health and Social Services Committees
- Evaluate non-standing committees recommended by County Board Size Task Force

- Planning Commission roles and responsibilities

**Follow-up:**

Chair Gibbs encouraged supervisors to provide input on anything else they would like discussed.

**D. Rules of Review Committee Member Interest**

**Discussion:**

See above.

**E. County Board Supervisor Education & Development Plan**

**Discussion:**

Chair Gibbs encouraged input from the committee members for training and education they see valuable for their own and the full Board's development. Suggestions were to include the value in the committee system. Outlining work assigned, how items are placed on agendas, and their roles and responsibilities. It was mentioned that the WI Counties Association, the WI League of Municipalities, and the WI Institute for Public Policy are great resources to access webinars to be used as training tools. It was also suggested to develop an onboarding/orientation program for first term supervisors and to urge them to routinely attend county committee meetings.

**Follow-up:**

Supervisors to reach out to Chair Gibbs for committee appointment interest and agenda topics.

**F. Discussion of the Governor's Proposed Budget and how it Impacts Marathon County Government and Consideration of Next Steps over which this Committee has Policy Oversight Responsibility**

**Discussion:**

Standing Committee items supported and moved forward:

**Infrastructure Committee**

- General Transportation Aids
- Local Multimodal Transportation Program - bike paths – \$75 million
- Broadband Expansion – primary utility for everyone to have access - \$200 million to put in for grant funding; American Recovery Act Funds will also be used for broadband projects

**Health & Human Services Committee**

- Aging and Disability Resource Centers
- Social Services – child protective care
- Health dept. vaccine rollout
- Mental health due to COVID-19

Supervisor Bootz explained the Public Safety committee has not had a chance to meet yet but identified the following items to bring to the next meeting.

- Youth Justice
- Appointing additional district attorneys
- Technology upgrades

**HR & Finance Committee**

- Increase revenue (shared revenue, general transportation aid)

**Board of Health**

- Public health (child services, Medicaid expansion)

**ERC Chair Jacob Langenhahn identified the following:**

- County Conservation Staffing and Cost Sharing Grants
- Targeted Runoff Management
- Stewardship Reauthorization

**EEEDC**

- Broadband
- UW-Extension (increase in agriculture positions)
- Workforce Development

Chair Gibbs suggested scheduling a meeting with legislatures to dialogue and vocalize these items. It was suggested to create a joint resolution identifying the priorities with specifics on how each item impacts Marathon County and how they link to our Strategic Plan.

It was suggested that county administration be present at the State Joint Finance Committee hearings and our priorities should also be communicated to legislators at that time. Chair Gibbs indicated there will listening sessions in Rhinelander and Eau Claire and he will attend upon availability.

**Follow-up:**

Chair Gibbs challenges each standing committee to have in depth conversations to identify how each priority listed above impacts the citizens of Marathon County.

**5. Operational Functions Required by Statute, Ordinance, or Resolution – None**

**6. Educational Presentations/Outcome Monitoring Reports – None**

**7. Next Meeting Date & Time, Location, Announcements and Future Agenda Items:**

**A. Next Meeting: Thursday, April 8 2021, at 4:00 p.m.**

**8. Adjournment**

**THERE BEING NO FURTHER BUSINESS TO DISCUSS, MOTION BY MCEWEN; SECOND BY LANGENHAHN TO ADJOURN THE MEETING. MEETING ADJOURNED AT 5:14P.M.**

Respectfully submitted by,

Toshia Ranallo



**Marathon County  
Environmental Resources Committee Minutes  
Tuesday, March 16, 2021  
210 River Drive, Wausau WI**

<b>Attendance:</b>	<b><u>Member</u></b>	<b><u>Present</u></b>	<b><u>Not present</u></b>
<i>Chair</i>	Jacob Langenhahn.....	X	} via Webex or phone
<i>Vice-Chair</i>	Sara Guild.....	X	
	Rick Seefeldt .....	X	
	Bill Conway .....	X	
	Allen Drabek.....	X	
	Randy Fifrick.....	X	
	Arnold Schlei .....	X	
	Dave Oberbeck.....	X	
	Marilyn Bhend.....	X	
	Eric Vogel .....	X	

Also present via Webex, phone or in CPZ Large Conference Room: Paul Daigle and Cindy Kraeger – Conservation, Planning, and Zoning (CPZ); Jason Hanke – Deputy Administrator; Lance Leonhard – Administrator.

1. **Call to order** – Called to order by Chair Langenhahn at 3:00 p.m. via WEBEX
2. **Discussion and Possible Action by Committee to Forward to the County Board for its consideration:**

A. **Reorganization of Conservation, Planning and Zoning Department Management Structure**

**Discussion:** Leonhard reviewed the summary report that was included in the meeting packet. It is the recommendation between County Administration and Employee Resources to abolish the Planning Analyst (Environmental Resource Specialist position; Senior CPZ Manager (Land and Water Program Director) and the Accounting Professional (CPZ Administrative Manager) and create three CPZ Managers (Land Resource Manager, Conservation Program Manager, and the Financial Supervisor position). The Planning Program Manager will remain the same. Each of the managers will report to the CPZ Director. Leonhard explained the current process as per the County Ordinance on the County Website. New position requests can be reviewed in March or August. The process starts with Administration, Standing Committee, Human Resources Finance Committee (HRFC) and then County Board. The creation of the Land Resource Manager will improve efficiencies and streamlining processes and will shift responsibilities for zoning, onsite water treatment and the non-metallic mining program. The anticipated 2021 fiscal impact will be \$0.00. Langenhahn suggested a general overview of the job classifications to be provided in the future.

**Action: Motion** / second by Fifrick / Guild to recommend approval to County Board, of the Reorganization of Conservation, Planning and Zoning Department Management Structure. Motion **carried** by voice vote, no dissent.

**Follow through:** Forward to County Board for action at their next regularly scheduled meeting.

3. **Next meeting date, time & location and future agenda items:**

**Tuesday, March 30, 2021 3:00 p.m. 212 River Drive Room 5 Wausau WI**

- A. Committee members are asked to bring ideas for future discussion
- B. Announcements/Requests/Correspondence

4. **Adjourn – Motion** / second by Conway / Drabek to **adjourn** at 3:23 p.m. Motion **carried** by voice vote, no dissent.

Paul Daigle, Land and Water Program Director

For Jacob Langenhahn, Chair

cc: (via email/web site) ERC members; County Administrator; Corporation Counsel; County Clerk

PD/cek