



OFFICE OF KIM TRUEBLOOD  
COUNTY CLERK  
MARATHON COUNTY



AMENDED

*Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business.*

ADJOURNED ANNUAL MEETING

THE ADJOURNED ANNUAL MEETING of the Marathon County Board of Supervisors, composed of thirty-eight (38) members, will convene at the Marathon County Courthouse, Assembly Room, 500 Forest Street, Wausau, on Tuesday, March 23, at **7:00** p.m. to consider the following matters:

**Persons wishing to attend the meeting by phone may call into the telephone conference beginning ten minutes prior to the start time indicated above using the following number:**

**1-408-418-9388 Access code: 146-235-4571**

**The meeting will also be broadcast on Public Access or at <https://tinyurl.com/MarathonCountyBoard>**

**A. OPENING OF SESSION:**

1. Meeting called to order by Chairperson Gibbs at 7:00 p.m., the agenda being duly signed and posted
2. Pledge of Allegiance to the Flag; Followed by a Moment of Silence/Reflection
3. Reading of Notice
4. Request for silencing of cellphones and other electronic devices
5. Roll Call
6. Acknowledgment of visitors

**B. EDUCATION PRESENTATIONS/REPORTS**

7. **Update on Progress of the NCHC Campus Renovation—Chair Gibbs and Administrator Lance Leonhard**

**C. CONSENT AGENDA:**

8. Approval of minutes from the February 18 & 25, 2021 meeting
9. Referral of bills and communications to respective committees
10. Authorizing the Clerk to issue orders, bills and claims from the last session through this session
11. Enactment of Ordinances:
  - a.) Town of Plover Rezone – Galen & Kathleen Schoepke #O-9-21
  - b.) To Amend Sec. 2.05(14)(f), Gen. Code Ord. Broadband Task Force #O-10-21
  - c.) County Road Y Speed Zone Village of Hatley #O-11-21
  - d.) Authorizing the Infrastructure Committee to Approve Fees for Permits and Other Charges for Service Established by the Highway Commissioner #O-12-21
12. Adoption of Resolutions:
  - a) Health & Human Service Committee:
    - 1.) Resolution in Support of Increased County Child Support Funding #R-20-21
  - b.) County Board of Supervisors:
    - 1.) Changes in Supervisory District Boundaries Resulting from Village of Marathon City Annexation #R-21-21

- c.) Human Resources, Finance and Property Committee:  
1.) Acceptance of the Epidemiology and Laboratory Capacity for Infectious Disease Grant Funds #R-24-21

D. MEMORIAL:  
13. Life and Public Service of Don Christianson

E. APPOINTMENTS:  
14. Diversity Affairs Commission – Patrick Bacher WITHDRAWN  
15. Diversity Affairs Commission – Thomas Wendt

### RESOLUTIONS

F. HUMAN RESOURCES, FINANCE, & PROPERTY COMMITTEE:  
16. Approve 2020 Budget Transfers for Marathon County Department Appropriations #R-22-21  
17. Reorganization of the Conservation, Planning and Zoning (CPZ) Management Structure #R-23-21

G. EXECUTIVE COMMITTEE:  
18. Amend the 2018-2022 Marathon County Strategic Plan to Include Comprehensive Plan Objective 3.8 #R-25-21

H. MISCELLANEOUS BUSINESS  
19. Announcements and / or Requests  
20. Motion to Adjourn

WITNESS: My signature this 23rd day of March, 2021

Kim Trueblood  
Marathon County Clerk

NOTE: The next meeting of the County Board will be the Educational Meeting on Thursday, April 15, 2021. The Business Meeting will be on Tuesday, April 20, 2021. Both meetings will be held at 7:00 p.m. in the Assembly Room of the Courthouse.

NOTICE PROVIDED TO: County Board Members  
Marathon County Departments  
News Media  
Posted on County Website: [www.co.marathon.wi.us](http://www.co.marathon.wi.us)

*Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715-261-1500 or e-mail [countyclerk@co.marathon.wi.us](mailto:countyclerk@co.marathon.wi.us) one business day before the meeting.*

**ORDINANCE # O - 9 - 21**

**Town of Plover Rezone**

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code by Galen & Kathleen Schoepke to rezone lands from R-R Rural Residential to L-D-R Low Density Residential described as being part of the NE ¼ of the NW ¼ of Section 22, Township 29 North, Range 10 East, Town of Plover. The area proposed to be rezoned is described as Lot #2 (1.52 acres) on the Preliminary Certified Survey Map (CSM) submitted as a part of the rezone petition. Area to be rezoned is identified as part of Parcel PIN# 062-2910-222-0987; Address 233488 South Pole Road, Birnamwood, WI 54414

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on March 2, 2021 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and duly advised of the recommendations of the Town of Plover hereby recommends the petition be GRANTED AS APPLIED FOR

NOW, THEREFORE, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 2<sup>nd</sup> day of March, 2021

**ENVIRONMENTAL RESOURCES COMMITTEE**

/s/ Jacob Langenhahn, Chair      /s/ Randy Fifrick      /s/ Rick Seefeldt

/s/ Allen Drabek      /s/ Sara Guild      /s/ Bill Conway

/s/ Eric Vogel      /s/ David Oberbeck      /s/ Arnold Schlei

Dated this 23<sup>rd</sup> day of March, 2021

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Kurt Gibbs – Marathon County Board Chair

# Certified Survey Map No. \_\_\_\_\_

OF LOTS 1 AND 2 AND OUTLOT 1 CSM NO 10410 LOCATED IN  
THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 22  
TOWNSHIP 29 NORTH, RANGE 10 EAST,  
TOWN OF PLOVER, MARATHON COUNTY, WISCONSIN

Bearings are referenced to the North-South 1/2 line  
of Section 22 assumed to bear S 0° 24' 55" W

This Certified Survey Map is being recorded to  
re-divide the existing parcels

NOTE: Recording this Certified Survey Map does  
not transfer property rights. It is necessary to  
subsequently record a deed to transfer ownership.

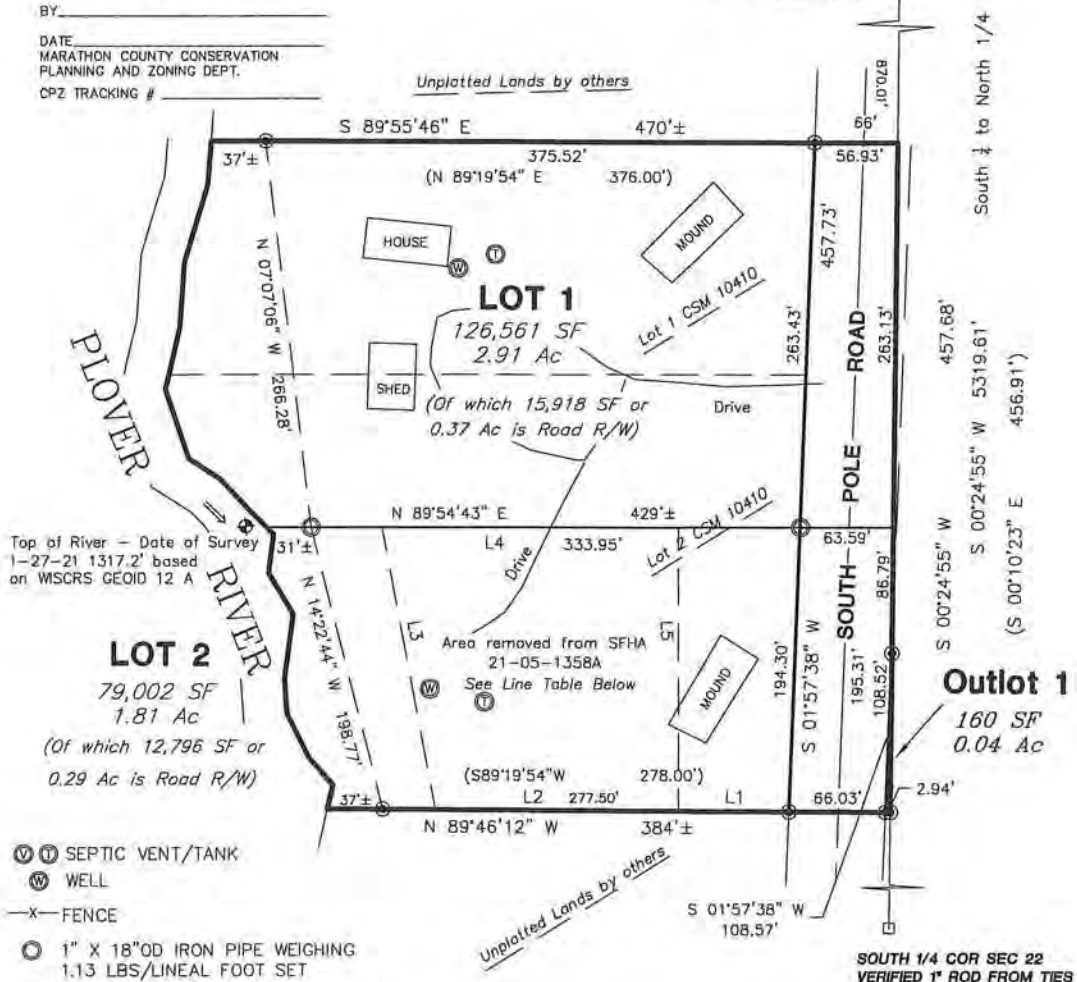
APPROVED FOR RECORDING  
UNDER THE TERMS OF THE  
MARATHON CO. LAND DIVISION CODE

BY: \_\_\_\_\_

DATE  
MARATHON COUNTY CONSERVATION  
PLANNING AND ZONING DEPT.

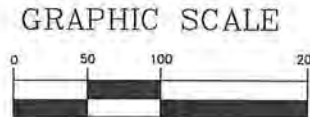
CPZ TRACKING # \_\_\_\_\_

NORTH 1/4 COR SEC 22  
SET SMP FROM TIES



Top of River - Date of Survey  
1-27-21 1317.2' based  
on WSCRS GEOID 12 A

- Ⓢ Ⓣ SEPTIC VENT/TANK
- Ⓦ WELL
- X- FENCE
- Ⓢ 1" X 18" OD IRON PIPE WEIGHING  
1.13 LBS/LINEAL FOOT SET
- Ⓢ FOUND 1" ID IRON PIPE
- Ⓢ FOUND GOV'T CORNER
- ( ) RECORD DATA



LINE	BEARING	DISTANCE
L1	N 89°46'12" W	75.46'
L2	N 89°46'12" W	166.02'
L3	N 11°03'25" W	196.41'
L4	N 89°54'43" E	202.78'
L5	S 00°16'11" E	193.74'



MARATHON COUNTY CERTIFIED SURVEY MAP

I, Daniel E. Higginbotham, Professional Land Surveyor, hereby certify:

That I have surveyed, divided and mapped by the order of Kathleen Schoepke, a parcel of land being all of Lots 1 and 2 and Outlot 1 of Certified Survey Map No. 10410 located in the Northeast ¼ of the Northwest ¼ of Section 22, Township 29 North, Range 10 East, Town of Plover, Marathon County, Wisconsin, more particularly described as follows:

Commencing at the North ¼ Corner of Section 22; thence S 00° 24' 55" W, 870.01 feet along the North-South ¼ line of the Section 22 to the point of beginning of the parcel herein described; thence continuing S 00° 24' 55" W, 457.86 feet along the North-South ¼ line of the Section 22 to the Southeast corner of Outlot 1, CSM 10410; thence N 89° 46' 12" W, 346.47 feet along the South line of CSM 10410 to a meander corner of the Plover River, said meander corner lies S 89° 46' 12" E, 37 feet more or less from the water's edge of the Plover River; thence along the following described meander lines; thence N 14° 22' 44" W, 198.77 feet; thence N 07° 07' 06" W, 266.28 feet to a meander corner of the Plover River, said meander corner lies S 89° 55' 46" E, 37 feet more or less from the water's edge of the Plover River; thence S 89° 55' 46" E, 432.45 feet along the North line of CSM 10410 to the North-South ¼ line and the point of beginning of the parcel herein described.

Said parcel contains 205,723 Square Feet or 4.72 Acres more or less to the water's edge of the Plover River of which 28,714 Square Feet or 0.66 Acres is South Pole Road R/W. Included with this description is all lands lying between the meander lines as described and the water's edge of the Plover River.

Subject to all roadways and easements of record.

That this map is a true and correct representation of all exterior boundaries of the land surveyed and the subdivision thereof made to the best of my knowledge and belief;

That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and Chapter 18 of Marathon County Subdivision Regulation

Dated this 16th day of February, 2021.

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PLS No. 1935

Prepared by:  
Plover River Land Co., Inc.  
2625 Northwestern Avenue  
Wausau, WI 54403

Prepared for:  
Kathleen Schoepke  
233488 South Pole Road  
Biramwood, WI 54414

Sheet 2 of 2 Sheets

STATE OF WISCONSIN )  
MARATHON COUNTY )  
TOWN OF PLOVER )

RESOLUTION ON ZONING ORDINANCE AMENDMENT

TO THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE

I, Valerie Parker, Clerk of the Town of Plover, Marathon County, State of Wisconsin, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Plover Town Board at a meeting held on the 12<sup>th</sup> day of January, 2021.

RESOLUTION

WHEREAS, Section 59.69(5)(e)3., Wisconsin Statutes, provides that if a town affected by a proposed amendment disapproves of the proposed amendment, the town board may file a certified copy of a resolution adopted by such board disapproving of the petition with the Environmental Resources Committee prior to, at or within ten (10) days after the public hearing, and

WHEREAS, if the town board of the town affected in the case of an ordinance relating to the location of boundaries of districts files such a resolution, the Environmental Resources Committee may not recommend to the County Board approval of the petition without change, but may only recommend approval with change or recommend disapproval.

NOW, THEREFORE BE IT RESOLVED that the Town of Plover Town Board considered on the 12<sup>th</sup> day of January, 2021, petition by Galen & Kathleen Schoepke to amend the Marathon County Zoning Ordinance to rezone lands from R-R Rural Residential to L-D-R Low Density Residential described as being part of the NE 1/4 of the NW 1/4 of Section 22, Township 29 North, Range 10 East, Town of Plover. The area proposed to be rezoned is described as Lot #2 (1.52 acres) on the Preliminary Certified Survey Map (CSM) submitted as a part of the rezone petition. Area to be rezoned is identified as part of Parcel PIN# 062-2910-222-0987; Address 233488 South Pole Road, Birnamwood, WI 54414.

The Town of Plover hereby has considered the following standards for rezoning above property (use additional sheets if necessary):

- 1) Has the applicant provided what public facilities and/or services currently serve the proposed development, what additional services may be required, and how the additional services will be provided?

No  Yes Explain: No additional services will be needed.

- 2) Has the applicant demonstrated how the provision of the public facilities will not be an unreasonable burden to local government?

No  Yes Explain: will not be a burden.

- 3) Has the applicant determined that the land is suitable for the development proposed? Explain.

No  Yes Explain: The board noticed there is wetland on this property, and is in floodplain, and may need flood insurance. Want to be sure

- 4) Has the applicant demonstrated what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas? Explain.

No  Yes Explain: See #3.

- 5) Is there any potential for conflict with existing land uses in the area?

No  Yes Explain: No.

→ this is noted somewhere for applicant and future builder to be aware of. Also, it appears there may be a land hook on the other side of South Pole Road (OVER) to this property.

6) Has the applicant demonstrated the need for the proposed development at this location? Explain.

No  Yes Explain: already well and sited.

7) Has the applicant demonstrated the availability of alternative locations? Be specific

No  Yes Explain: N/A

8) Is cropland is being consumed by this zone change? What is the productivity of the agricultural lands involved?

No  Yes Explain: NO

9) Has the applicant explained how the proposed development will be located to minimize the amount of agricultural land converted?

No  Yes Explain: N/A

10) Is proposed rezone request consistent with the town's adopted Comprehensive Plan? Explain.

No  Yes Explain: Our Comp Plan is outdated. Previous Board had a minimum 2 acres, current Board does not have issue with it.

11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?

No  Yes Explain: Please see #3, sent a letter to surrounding neighbors, and did not receive any feedback or concerns.

The Town of Plover recommends:  Approval  Disapproval of the amendment and/or zone change.

OR  Requests an Extension\* for the following reasons: \_\_\_\_\_

\*Wis. Stats §59.69(5)(c), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

Clerk Valerie Park  
Town Board Tommy Kordy  
Pat  
Scott Myhre

NOTE: If you recommend disapproval of this request, please make every effort to send a representative to the Environmental Resources Committee Public Hearing. Town input at the hearing is always appreciated. Please return this form before February 18, 2021 to:

Marathon County Conservation, Planning and Zoning Department  
210 River Drive  
Wausau, WI 54403

**ORDINANCE #O-10-21**  
**To amend sec. 2.05 (14) (f), GEN. CODE ORD.**  
**BROADBAND TASK FORCE**

WHEREAS, on June 23, 2020, the Marathon County Board of Supervisors adopted Sec. 2.05 (14) of the General Code of Ordinances creating the Broadband Task Force; and

WHEREAS, THE Broadband Task Force was appointed in May 2020 and has been meeting regularly working on the duties and responsibilities outlined in the ordinance; and

WHEREAS, the Broadband Task Force has worked with Internet Service Providers to meet the needs of unserved and underserved areas in Marathon County and the work of the Broadband Task Force is not complete; and

WHEREAS, the Marathon County Infrastructure Committee met on March 4, 2021 and recommended that the Broadband Task Force be given until April 12, 2022 to complete its duties and responsibilities.

WHEREAS, Sec. 2.01(intro) of the Marathon County Rules of Procedure provides that rules may be amended upon appropriate notice and a two-thirds vote of a quorum of the County Board members in attendance of a County board meeting.

NOW, THEREFOE BE IT RESOLVED by the Board of Supervisors of Marathon County that Sec. 2.05 (14) (f) be amended to extend the deadline for completing its duties and responsibilities to April 12, 2022.

BE IT FURTHER RESOLVED that said ordinance shall take effect upon passage and publication as required by law.

Respectfully submitted this 20<sup>th</sup> day of March 2021.

**INFRASTRUCTURE COMMITTEE**

/s/ Randy Fifrick, Chair, /s/ Sandi Cihlar, Vice Chair, /s/ John Robinson, /s/ Jeff Johnson  
/s/ Alan Christensen, /s/ Richard Gumz, /s/ Chris Dickinson



**ORDINANCE #O-10-21**  
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WHEREAS, the Marathon County Infrastructure Committee met on March 4, 2021 and recommended that the Broadband Task Force be given until April 12, 2022 to complete its duties and responsibilities.

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Respectfully submitted this 20<sup>th</sup> day of March 2021.

**INFRASTRUCTURE COMMITTEE**

/s/ Randy Fifrick, Chair, /s/ Sandi Cihlar, Vice Chair, /s/ John Robinson, /s/ Jeff Johnson  
/s/ Alan Christensen, /s/ Richard Gumz, /s/ Chris Dickinson

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**ORDINANCE #O-11-21**  
**COUNTY ROAD “Y”SPEED ZONE Village of Hatley**

**WHEREAS**, modifications are warranted for the speed limits on County Road “Y” in the Village of Hatley and

**WHEREAS**, the Marathon County Highway Commissioner and the Marathon County Infrastructure Committee have resolved this issue and concur with the recommendations.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Marathon does hereby ordain as follows:

1. To Amend Section 7.03(2) of the Marathon County General Code to amend the following speed zone;  
County Road “Y”, Village of Hatley, for all vehicles beginning at a point 300 feet south of CTH "DD" southerly a distance of 3,400 feet along the alignment shown on Plan #WI-011503  
To read; County Road “Y”, Village of Hatley, beginning at CTH "DD" southerly a distance of 3,700 feet along the alignment shown on Plan #WI-011503
2. To Amend Section 7.03(5), delete *CTH "Y"*. Village of Hatley, from its intersection with STH 29, northerly to its intersection with CTH "DD"
3. To Amend Section 7.03(6) of the Marathon County General Code to amend the following speed zone;  
County Road “Y”, The Town of Norrie, beginning at CTH “DD” northerly a distance of 0.30 miles.

**BE IT FURTHER RESOLVED;** A traffic and engineering investigation having been made on the described highway, the maximum permissible speed at which vehicles *may* be operated on said highways, which speed is herewith established as reasonable and safe pursuant to Section 349.11, Wisconsin Statutes, **shall** be as set forth herein subject to passage of this ordinance, publication as required by law and upon the erection of standard signs giving notice thereof:

Note: A copy of this ordinance shall be forwarded to the Marathon County Sheriff's Department, Village of Hatley and the Town of Norrie

Dated the 4th day of March 2021.

**SUBMITTED BY MARATHON COUNTY INFRASTRUCTURE COMMITTEE**

/s/ Randy Fifrick, Chair, /s/ Sandi Cihlar, Vice Chair, /s/ John Robinson, /s/ Jeff Johnson  
/s/ Alan Christensen, /s/ Richard Gumz, /s/ Chris Dickinson

**Fiscal Impact: None - cost will be paid out of budgeted funds.**

Signed this 23<sup>rd</sup> day of March, 2021, pursuant to SS59.12(1), Stats.

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County Board Chair

**Ordinance #O-12-21**

**Authorizing the Infrastructure Committee to Approve Fees for Permits and Other Charges for Service Established by the Highway Commissioner**

**WHEREAS**, Marathon County Highway Commissioner has the authority under Wisconsin Statutes to issue several different kinds of permits and to establish applicable fees associated with such permits; and

**WHEREAS**, at its meeting on June 11, 2019, the Marathon County Executive Committee discussed the importance of establishing fees that ought to reflect cost recovery; and

**WHEREAS**, Wis. Stats., §66.0628(1)(b), requires that fees imposed county agencies “bear reasonable relationship to the service for which the fee is imposed;” and

**NOW, THEREFORE, BE IT RESOLVED AND ORDAINED** that the Board of Supervisors of the County of Marathon hereby creates Section 12.07 of the Marathon County Code of Ordinances as follows:

Sec. 12.07 Highway Commissioner: User Fees, Charges for Service and Permitting fees

- (1) User fees, charges for service, and permit fees established by the Marathon County Highway Commissioner, or designee, pursuant to authority granted by the State of Wisconsin, shall conform to the requirements of Wis. Stats., 66.0628, or its successor statutes, and bear a reasonable relationship to the service for which the fee is imposed.
- (2) The Infrastructure Committee shall have the authority to review and determine whether said fees or charges meet the requirements of sec. (1), above.
- (3) The Committee designated above shall complete a comprehensive review of fees and charges at least every five (5) years.

**BE IT FURTHER RESOLVED** that the ordinance shall take effect upon passage and publication as required by law.

Dated the 4th day of March 2021.

**INFRASTRUCTURE COMMITTEE**

/s/ Randy Fifrick, Chair, /s/ Sandi Cihlar, Vice Chair, /s/ John Robinson, /s/ Jeff Johnson  
/s/ Alan Christensen, /s/ Richard Gumz, /s/ Chris Dickinson

**Fiscal Impact: None - cost will be paid out of budgeted funds.**

Signed this 23<sup>rd</sup> day of March, 2021, pursuant to SS59.12(1), Stats.

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County Board Chair

**#R-20-21**

**Resolution in Support of Increased County Child Support Funding**

- WHEREAS: Marathon County administers the Child Support Enforcement Program on behalf of the state, providing services to 8,083 Marathon County residents including paternity establishment, obtaining child support and health insurance orders for children, and enforcing and modifying those orders; and
- WHEREAS: Our children's well-being, economic security and success in life are enhanced by parents who provide financial and emotional support; and
- WHEREAS: County child support agencies collected \$935 Million in child support during 2019 and established 98,405 health insurance orders for Wisconsin children; and
- WHEREAS: Marathon County's Child Support Agency provides services to children as well as custodial and non-custodial parents that reduce childhood poverty rates, establish parental rights and promote the involvement of both parents in the lives of their children; and
- WHEREAS: The economic security and social service programs provided by Marathon County Child Support Agency are needed by Wisconsin children and families now more than ever due to the economic downturn caused by COVID-19; and
- WHEREAS: State funding for county child support services has failed to keep up with county agency costs, which have steadily increased due to growing caseloads, inflation and new federal regulations; and
- WHEREAS: Wisconsin's Child Support Enforcement Program has fallen from 2<sup>nd</sup> in the nation for collecting current support to 5<sup>th</sup>; and
- WHEREAS: Wisconsin's decreased performance has led to the state losing out on an estimated \$70,000 in potential federal incentive payments between Calendar Year 2019 and 2020; and
- WHEREAS: An abrupt federal interpretation change in June 2019 eliminated \$4.2 million in federal birth cost recovery matching funds for Wisconsin; and
- WHEREAS: Wisconsin's strong performance in child support is at risk without additional state funding. Further drops in performance would result in additional reductions to federal funding for Wisconsin; and
- WHEREAS: Decreased federal funding results in less funding for Marathon County's child support agency. This could lead to reductions in child support enforcement staff and services and reduced child support collections; and
- WHEREAS: New state investments in child support are amplified by a generous federal match. Every \$1 of state GPR invested in the Child Support Program generates roughly \$2 in federal matching funds; and

WHEREAS: Wisconsin's Child Support Enforcement Program is incredibly cost-effective, collecting an average of \$6.20 in support for every dollar invested in the program.

**NOW, THEREFORE, BE IT RESOLVED** that the Marathon County Board of Supervisors respectfully requests that state funding for county child support agencies be increased by \$4 million GPR in each fiscal year of the 2021-23 Wisconsin state budget, which will generate approximately \$7.7 million in additional federal funding each year. This investment will ensure that Wisconsin counties can continue to effectively provide economic support to our children.

**IT IS FURTHER RESOLVED** that a copy of this resolution be forwarded by the County Clerk to the Governor of the State of Wisconsin, State Senators and State Representatives representing Marathon County, the Secretary of the Wisconsin Department of Administration, and the Wisconsin Counties Association for consideration.

Dated this 23<sup>rd</sup> day of March, 2021

**Health and Human Service Committee**

/s/ Tim Buttke, Chair /s/ Michelle Van Krey, Vice Chair /s/ Tom Seubert  
/s/ Kelley Gabor /s/ Donna Krause /s/ Dennis Gonnering /s/ William Harris

**Fiscal Impact: None.**

**RESOLUTION #R - 21 - 21**  
**CHANGES IN SUPERVISORY DISTRICT BOUNDARIES RESULTING**  
**FROM VILLAGE OF MARATHON CITY ANNEXATION**

WHEREAS, the revised reapportionment statutes 59.10(3)© allow the County Board to consider changes in the boundaries of supervisory districts based on City Annexations which occur after passage of the 10-year county reapportionment plan; and

WHEREAS, duly annexed property describes as that part of the Town of Marathon: the following described territory located within the Town of Marathon, Marathon County, Wisconsin, is hereby annexed to the Village of Marathon City, Wisconsin:

A parcel of land being part of the Northwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  and part of the Southwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$ , Section 8, Township 28 North, Range 6 East, Town of Marathon, Marathon County, Wisconsin, more particularly described as follows:

Commencing at the Northwest corner of said Section 8; thence South 00°54'01" East, coincident with the West line of the Northwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  of said Section 8, 31.41 feet to the centerline of the former railroad and the point of beginning; thence continuing South 00°54'01" East, coincident with said West line, 318.04 feet to the North right-of-way line of County Road "NN"; thence continuing South 00°54'01" East, coincident with said West line of the Northwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$ , 236.98 feet to the intersection of said West line of the Northwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  and the centerline of the right-of-way of said County Road "NN"; thence South 03°08'27" East coincident with said centerline of the right-of-way of County Road "NN" 181.03 feet to the beginning of a curve concave to the Northeast; thence 869.76 feet, coincident with said centerline of the right-of-way of County Road "NN" and the arc of said curve, said curve having a radius length of 573.02 feet, a central angle of 86°58'00", and a chord that bears South 46°37'27" East for 788.64 feet; thence North 89°27'29" East, coincident with said centerline of the right-of-way of County Road "NN", 423.75 feet to the beginning of a curve concave to the Southwest; thence 118.00 feet, coincident with said centerline of the right-of-way of County Road "NN" and the arc of said curve, said curve having a radius length of 1910.20 feet, a central angle of 3°32'22", and a chord that bears South 88°46'19" East for 117.98 feet; thence North 00°56'31" West, 1007.08 feet to said centerline of the former railroad and the beginning of a curve concave to the Northeast; thence 272.01 feet, coincident with said centerline of the former railroad and the arc of said curve, said curve having a radius length of 1909.86 feet, a central angle of 8°09'37", and a chord that bears North 79°34'49" West for 271.78 feet; thence North 75°30'01" West, coincident with said centerline of the former railroad, 877.66 feet to said West line of the Northwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  and the point of beginning.

That the above described parcel of land contains 1,189,370 square feet, 27.304 acres, more or less,

should be included in Supervisory District #33, there being zero electors residing therein; and

WHEREAS, exact maps of the above-described parcel, along with a certified copy of the Village of Marathon City ordinance, have been duly filed with the Clerk of Marathon County; and

WHEREAS, changes in said supervisory district boundaries are allowed by law, provided that the total number of supervisory districts is left unchanged; and

NOW THEREFORE BE IT RESOLVED that the County Board of Supervisors of the County of Marathon does ordain as follows:

That the above-described duly annexed property, now within the Village of Marathon City, is hereby included in the supervisory district enumerated above.

BE IT FURTHER RESOLVED that the Marathon County Clerk is hereby directed to forward all notices required under Chapter 59, Wisconsin Statutes, to the Secretary of State for the purpose of advising that office of said boundary changes.

Dated this 23<sup>rd</sup> day of March, 2021.

**COUNTY BOARD OF SUPERVISORS**

Document Number

**CERTIFICATION, ORDINANCE  
14.507.1 AND EXHIBIT MAP  
CORRECTING ORDINANCE 14.507  
ANNEXING TERRITORY TO VILLAGE  
OF MARATHON CITY**

A parcel of land being part of the Northwest 1/4 of the Northwest 1/4 and part of the Southwest 1/4 of the Northwest 1/4, Section 8, Township 28 North, Range 6 East, Town of Marathon, Marathon County, Wisconsin, more particularly described as follows:

Commencing at the Northwest corner of said Section 8; thence South 00°54'01" East, coincident with the West line of the Northwest 1/4 of the Northwest 1/4 of said Section 8, 31.41 feet to the centerline of the former railroad and the point of beginning; thence continuing South 00°54'01" East, coincident with said West line, 318.04 feet to the North right-of-way line of County Road "NN"; thence continuing South 00°54'01" East, coincident with said West line of the Northwest 1/4 of the Northwest 1/4, 236.98 feet to the intersection of said West line of the Northwest 1/4 of the Northwest 1/4 and the centerline of the right-of-way of said County Road "NN"; thence South 03°08'27" East, coincident with said centerline of the right-of-way of County Road "NN" 181.03 feet to the beginning of a curve concave to the Northeast; thence 869.76 feet, coincident with said centerline of the right-of-way of County Road "NN" and the arc of said curve, said curve having a radius length of 573.02 feet, a central angle of 86°58'00", and a chord that bears South 46°37'27" East for 788.64 feet; thence North 89°27'29" East, coincident with said centerline of the right-of-way of County Road "NN", 423.75 feet to the beginning of a curve concave to the Southwest; thence 118.00 feet, coincident with said centerline of the right-of-way of County Road "NN" and the arc of said curve, said curve having a radius length of 1910.20 feet, a central angle of 3°32'22", and a chord that bears South 88°46'19" East for 117.98 feet; thence North 00°56'31" West, 1007.08 feet to said centerline of the former railroad and the beginning of a curve concave to the Northeast; thence 272.01 feet, coincident with said centerline of the former railroad and the arc of said curve, said curve having a radius length of 1909.86 feet, a central angle of 8°09'37", and a chord that bears North 79°34'49" West for 271.78 feet; thence North 75°30'01" West, coincident with said centerline of the former railroad, 877.66 feet to said West line of the Northwest 1/4 of the Northwest 1/4 and the point of beginning.

That the above described parcel of land contains 1,189,370 square feet, 27.304 acres, more or less.

That said parcel is subject to easements, restrictions, and right-of-ways of record.

Record this document with the Register of Deeds

Name and Return Address:

Village of Marathon City  
311 Walnut Street  
PO Box 487  
Marathon City

**THIS PAGE IS PART OF THIS LEGAL DOCUMENT – NO NOT REMOVE**

This information must be completed by submitter: Document title, name & return address, and PIN (if required). Other information such as the granting clause, legal description, etc., may be placed on this first page of the document or may be placed on additional pages of the document.

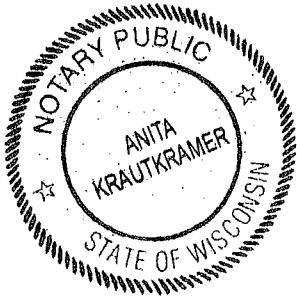


CERTIFICATION

STATE OF WISCONSIN )  
 ) ss  
COUNTY OF MARATHON )

I, Andrew R Kurtz, Village Clerk of the Village of Marathon City, Marathon County, Wisconsin, hereby certify that the attached Ordinance 14.507.1 Correcting Ordinance 14.507 Annexing Territory to the Village of Marathon City, Marathon County, Wisconsin, and Exhibit map are true and accurate copies of the original papers in my files at Marathon City Village Hall at 311 Walnut Street, Marathon City, WI 54448.

Dated this 26<sup>th</sup> day of February, 2021



VILLAGE OF MARATHON CITY

By: *Andrew R. Kurtz*

Andrew R. Kurtz, Village Clerk

Subscribed and sworn to before me  
this 25<sup>th</sup> day of February, 2021.

*Anita Krautkramer*  
Notary Public State of Wisconsin.

My Commission Expires: Aug. 15, 2022

**ORDINANCE NO. 14.507.1 AMENDING 14.507 ANNEXING  
TERRITORY TO THE VILLAGE OF MARATHON CITY, MARATHON  
COUNTY, WISCONSIN**

The Village Board of the Village of Marathon City, Wisconsin do ordain as follows:

SECTION 1. Territory annexed: In accordance with Wis. Stats. Sec 66.0217 (2) and the petition for direct annexation by unanimous approval signed by St Matthew's Congregation filed with the Village Clerk on the 4<sup>th</sup> day of November 2020, signed by all of the real property owners in the territory, the following described territory in the Town of Marathon, Marathon County, Wisconsin is annexed to the Village of Marathon City, Marathon County, Wisconsin:

From the Town of Marathon –

A parcel of land being part of the Northwest 1/4 of the Northwest 1/4 and part of the Southwest 1/4 of the Northwest 1/4, Section 8, Township 28 North, Range 6 East, Town of Marathon, Marathon County, Wisconsin, more particularly described as follows:

Commencing at the Northwest corner of said Section 8; thence South 00°54'01" East, coincident with the West line of the Northwest 1/4 of the Northwest 1/4 of said Section 8, 31.41 feet to the centerline of the former railroad and the point of beginning; thence continuing South 00°54'01" East, coincident with said West line, 318.04 feet to the North right-of-way line of County Road "NN"; thence continuing South 00°54'01" East, coincident with said West line of the Northwest 1/4 of the Northwest 1/4, 236.98 feet to the intersection of said West line of the Northwest 1/4 of the Northwest 1/4 and the centerline of the right-of-way of said County Road "NN"; thence South 03°08'27" East, coincident with said centerline of the right-of-way of County Road "NN" 181.03 feet to the beginning of a curve concave to the Northeast; thence 869.76 feet, coincident with said centerline of the right-of-way of County Road "NN" and the arc of said curve, said curve having a radius length of 573.02 feet, a central angle of 86°58'00", and a chord that bears South 46°37'27" East for 788.64 feet; thence North 89°27'29" East, coincident with said centerline of the right-of-way of County Road "NN", 423.75 feet to the beginning of a curve concave to the Southwest; thence 118.00 feet, coincident with said centerline of the right-of-way of County Road "NN" and the arc of said curve, said curve having a radius length of 1910.20 feet, a central angle of 3°32'22", and a chord that bears South 88°46'19" East for 117.98 feet; thence North 00°56'31" West, 1007.08 feet to said centerline of the former railroad and the beginning of a curve concave to the Northeast; thence 272.01 feet, coincident with said centerline of the former railroad and the arc of said curve, said curve having a radius length of 1909.86 feet, a central angle of 8°09'37", and a chord that bears North 79°34'49" West for 271.78 feet; thence North 75°30'01" West, coincident with said centerline of the former railroad, 877.66 feet to said West line of the Northwest 1/4 of the Northwest 1/4 and the point of beginning.

That the above described parcel of land contains 1,189,370 square feet, 27.304 acres, more or less.

That said parcel is subject to easements, restrictions, and right-of-ways of record.

SECTION 2. Effect of Annexation: From and after that date of this ordinance the territory described in Section 1 shall be part of the Village of Marathon City for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules, and regulations governing the Village of Marathon City.

SECTION 3. Temporary Zoning Classification:

(a) Upon recommendation of the plan commission, the territory annexed to the Village of Marathon City by this ordinance is temporarily zoned as follows, pursuant to sec. 66.0217(8)(a) of the Wisconsin Statutes:

Parcel 054-2806-082-0964 will be zoned (CF) Community Facility.

b) The plan commission is directed to prepare an amendment to the zoning ordinance setting forth permanent classifications and regulations for the zoning of the annexed area and to submit its recommendations to the board no later than March 26, 2021.

SECTION 4. Ward Designation: The territory described in Section 1 of this ordinance is hereby made a part of the 2nd Ward of the Village of Marathon City, subject to the ordinances, rules, and regulations of the Village of Marathon City governing wards.


SECTION 5. Payment to Town: Pursuant to Wis. Stat. sec 66.0217(14), the Village agrees to pay to the Town of Marathon, an amount equal to five times the amount of property taxes that the town levied on the annexed territory, as shown by the tax roll under Wis. Stat. sec. 70.65 in 2020, which has been calculated at \$105.00.

SECTION 6. Severability: If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provisions or application.

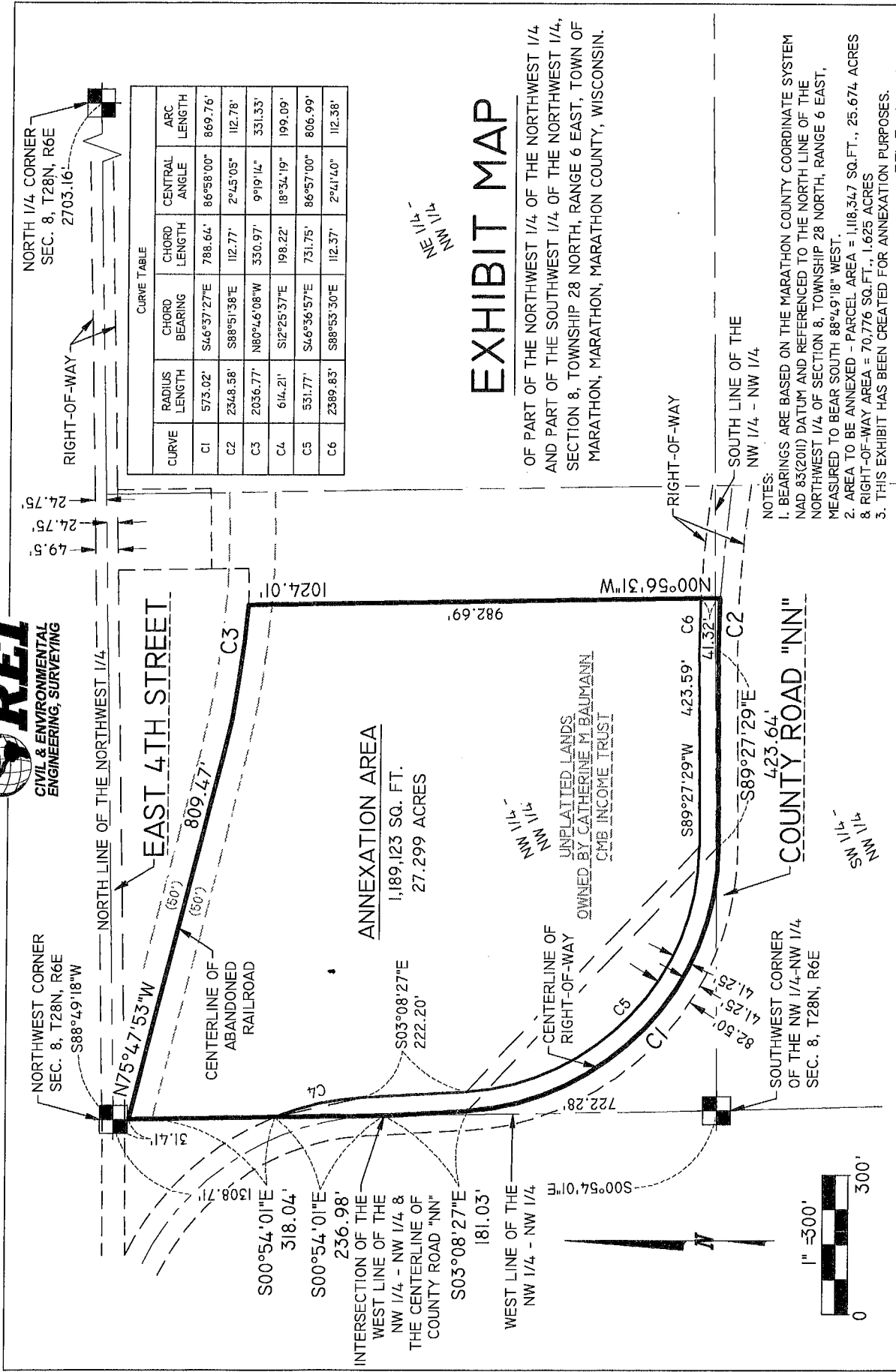
SECTION 7. Effective Date: This ordinance shall take effect upon passage and publication as provided by law.

Approved on February 17, 2021 by a vote of 6 in favor 0 opposed 1 absent.

  
\_\_\_\_\_  
David W. Belanger, Village President

  
\_\_\_\_\_  
Andrew R. Kurtz, Administrator / Clerk

Date Adopted: 2/17/2021 Date  
Published: 02/24/2021  
Effective Date: 2/24/2021



CURVE TABLE					
CURVE	RADIUS LENGTH	CHORD BEARING	CHORD LENGTH	CENTRAL ANGLE	ARC LENGTH
C1	573.02'	S46°37'27"E	788.64'	86°58'00"	869.76'
C2	2348.58'	S88°51'38"E	112.77'	2°45'05"	112.78'
C3	2036.77'	N89°46'08"W	330.97'	9°09'14"	331.33'
C4	614.21'	S12°25'37"E	198.22'	18°34'19"	199.09'
C5	531.77'	S46°36'57"E	731.75'	86°57'00"	806.99'
C6	2389.83'	S88°53'30"E	112.37'	2°41'40"	112.38'

# EXHIBIT MAP

OF PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 AND PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4, SECTION 8, TOWNSHIP 28 NORTH, RANGE 6 EAST, TOWN OF MARATHON, MARATHON, MARATHON COUNTY, WISCONSIN.

- NOTES:
1. BEARINGS ARE BASED ON THE MARATHON COUNTY COORDINATE SYSTEM NAD 83(2011) DATUM AND REFERENCED TO THE NORTH LINE OF THE NORTHWEST 1/4 OF SECTION 8, TOWNSHIP 28 NORTH, RANGE 6 EAST, MEASURED TO BEAR SOUTH 88°49'18" WEST.
  2. AREA TO BE ANNEXED - PARCEL AREA = 1,118,347 SQ.FT., 25.674 ACRES & RIGHT-OF-WAY AREA = 70,776 SQ.FT., 1.625 ACRES
  3. THIS EXHIBIT HAS BEEN CREATED FOR ANNEXATION PURPOSES.

BAUMANN PROPERTY  
4TH STREET  
MARATHON, WISCONSIN

ANNEXATION EXHIBIT

PROJECT NO. 9399

DRAWN BY: JAF

DATE: 8-20-2020

REI Engineering, INC.

**RESOLUTION #R-24-21**

**ACCEPTANCE OF EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES  
GRANT FUNDS**

**WHEREAS**, Wis. Stats., §65.90(5)(a), dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

**WHEREAS**, Marathon County Health Department will receive additional grant funding for Epidemiology and Laboratory Capacity for Infectious Diseases in their annual consolidated contract, issued by the WI Department of Health Services and under the U.S. Department of Health & Human Services; and

**WHEREAS**, Local health departments are statutorily mandated, pursuant to Wis. Stats., Chap. 252, to prevent, suppress, and control communicable diseases; and

**WHEREAS**, the purpose of the grant is to support Marathon County Health Department's COVID-19 response; and

**WHEREAS**, the grants allow for payment of costs, including but not limited to, personnel conducting disease investigation and contact tracing and costs associated with subsequent isolation and quarantine, disease surveillance, facilitate testing and vaccine planning among health care providers, administer vaccinations, and provide timely and accurate information to residents which are essential components in controlling the spread of COVID-19; and

**WHEREAS**, on January 25, 2021; the WI Department of Health Services notified Marathon County of the availability of additional grant funding; and

**WHEREAS**, the Marathon County Finance and Property Committee has approved acceptance of the additional grant funding; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors for the County of Marathon does hereby ordain and resolve to accept two payments for additional grant funding in the amounts of \$940,900 and \$675,000 for Epidemiology and Laboratory Capacity for Infectious Disease expenses.

**BE IT FURTHER RESOLVED** that the appropriate Marathon County Officials are hereby directed and authorized to administer the terms of said Grant.

Submitted this 23rd day of March, 2021.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

/s/ John Robinson, Chair /s/ Alyson Leahy, Vice Chair /s/ Craig McEwen  
/s/ Kurt Gibbs /s/ Yee Leng Xiong /s/ Jonathan Fisher /s/ EJ Stark

Fiscal Estimate: Value of the additional grant funding totals \$1,615,900. The expenditures under this grant will be reimbursed through the Marathon County Health Department. There is no additional tax levy required.

# MARATHON COUNTY

## Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Health

BUDGET YEAR: 2021

**TRANSER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	TBD-TBD-8-2446	Other Health Care Services – State Grants	\$675,100

**TRANSER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	TBD-TBD-9-2990	Sundry Contractual Services	\$674,100
Expenditure Increase	TBD-TBD-9-3190	Office Supplies	\$1,000
Expenditure Increase			
Expenditure Increase			
Expenditure Increase			
Expenditure Increase			
Expenditure Increase			
Expenditure Increase			

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Joan Theurer 

Date Completed: 2/26/2021

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_

# MARATHON COUNTY

## Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)  
Epidemiology and Laboratory Capacity for Infectious Diseases – Enhancing Detection (COVID)
- 2) Provide a brief (2-3 sentence) description of what this program does.  
These funds will be used to cover expenses incurred by MCHD for surveillance, contact tracing, and case notification activities, as well as other public health preparedness and response activities, related to the ongoing COVID-19 pandemic.
- 3) This program is: (Check one)  
 An Existing Program.  
 A New Program.
- 4) What is the reason for this budget transfer?  
 Carry-over of Fund Balance.  
 Increase/Decrease in Grant Funding for Existing Program.  
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.  
 Set up Initial Budget for New Grant Program.  
 Set up Initial Budget for New Non-Grant Program  
 Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a "Local Match" Requirement?  
 This Program is not a Grant.  
 This Program is a Grant, but there is no Local Match requirement.  
 This Program is a Grant, and there is a Local Match requirement of: (Check one)  
 Cash (such as tax levy, user fees, donations, etc.)  
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)  
 No.  
 Yes, the Amount is Less than \$30,000.  
 Yes, the Amount is \$30,000 or more AND: (Check one)  
 The capital request HAS been approved by the CIP Committee.  
 The capital request HAS NOT been approved by the CIP Committee.

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### COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? \_\_\_\_\_

Is a Budget Transfer Resolution Required? \_\_\_\_\_

# MARATHON COUNTY

## Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Health

BUDGET YEAR: 2021

**TRANSFER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	TBD-TBD-8-2446	Other Health Care Services – State Grants	\$940,900

**TRANSFER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	TBD-TBD-9-2990	Sundry Contractual Services	\$156,000
Expenditure Increase	TBD-TBD-9-3190	Office Supplies	\$2,000
Expenditure Increase	TBD-TBD-9-1110	Salaries	\$754,400
Expenditure Increase	TBD-TBD-9-3130	Copies	\$2,500
Expenditure Increase	TBD-TBD-9-2133	Indirect	\$10,000
Expenditure Increase	TBD-TBD-9-3422	Clinic/Medical Supplies	\$5,000
Expenditure Increase	TBD-TBD-9-3321	Mileage	\$9,000
Expenditure Increase	TBD-TBD-9-2250	Telephone	\$2,00

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Joan Theurer 

Date Completed: 2/26/2021

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_



# MARATHON COUNTY

## Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Epidemiology and Laboratory Capacity for Infectious Diseases – COVID 19 Response

2) Provide a brief (2-3 sentence) description of what this program does.

These funds will be used to support local/tribal health departments' COVID-19 response which includes testing, contact tracing, surveillance, and vaccine administration.

3) This program is: (Check one)

An Existing Program.

A New Program.

4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

---

### COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? \_\_\_\_\_

Is a Budget Transfer Resolution Required? \_\_\_\_\_

## GRANT REVIEW POLICY

### Purpose:

Provide a systematic approach to review, educate and inform County Administration and County Board as to potential funding opportunities. Ensure that County Board understands the current and future commitments, implications and deliverables that are required by the grant opportunity.

### Intended Audience:

This policy applies to all grant funding that is not in current year's adopted budget.

### Policy:

Any grant not included in the current year's adopted budget must be reviewed and receive approval by the Standing committee of jurisdiction and the Finance Committee and requires final approval by the County Board of Supervisors prior to acceptance of the award.

### Procedure:

1. Complete the Grant Review Form.
2. Review of information by County Administration.
3. If no commitment of current or future County commitments – Grant Review form will be included as an educational item at the next regularly scheduled appropriate Standing Committee and Finance Committee meetings.
4. If County Administration's review identifies current or future commitments of County resources including County tax levy, the application will be referred to the appropriate Standing Committee and Finance Committee for their review and action. It is preferable that Committee(s) action is completed prior to the submission of the grant application. If the timelines are such that it is not possible, the Standing Committee and Finance Committees must review and act after submission, but prior to the acceptance of an award.
5. Upon notice of the award of any grant (with or without current or future County commitments) County Board must consider acceptance of the grant following its rules for amending the current year's budget.
6. Upon County Board approval, the department is authorized to accept the grant award.

# GRANT REVIEW FORM

Department: \_\_\_\_\_ Contact: \_\_\_\_\_

Division/Unit (if appropriate): \_\_\_\_\_

Name of Grant: \_\_\_\_\_

Purpose of Grant:

How does accessing this grant further the department's ability to achieve Marathon County's overarching goals, mission, strategies?

Total Cost of Grant: \_\_\_\_\_

County Match: \_\_\_\_\_

In-Kind Contribution: \_\_\_\_\_

Duration of Grant: \_\_\_\_\_

Please explain any other current or future commitment being made by the County through this grant application.

Send to Deputy County Administrator's Office.

**MEMORIAL**  
Life and Public Service of  
**Don Christianson**

Don Christianson, 84, died at home on March 8, 2021 after a long battle with Alzheimer's.

He was born March 2, 1937 in Eau Claire to Orville and Alberta Christianson. He is survived by his wife, Jane and his son Jay.

Don was an educator for over 35 years, teaching 5<sup>th</sup> and 6<sup>th</sup> grades at Longfellow and Central Washington Schools, and as principal at Stettin, Hewitt-Texas, G.D. Jones and Hawthorne Hills Elementary Schools. He also built and directed the district's audio-visual and elementary library programs. Don also served as a member and president of the Wausau Noon Optimist Club and volunteered for the Granite Peak Ski Patrol, where he was the patrol director for several years.

Don served the residents of District 2 in the City of Wausau on the Marathon County Board of Supervisors from 1981-1986. During that time, he was a member of the Relief Committee, Planning Commission, and Park Commission. He continued to serve on the Park Commission until 2013.

In the passing of Don Christianson, we have lost a leader who was dedicated to serving his community in numerous ways. He is hereby honored and remembered for his faithful public service.

NOW, THEREFORE, BE IT RESOLVED by the Marathon County Board of Supervisors that they enter this Memorial into the proceedings of the Board out of respect for the memory of Don Christianson. A copy of this memorial shall be sent to his family with the sympathies of the Board.

Dated this 23<sup>rd</sup> day of March, 2021.

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Kurt Gibbs, Chairperson  
Marathon County Board of Supervisors

STATE OF WISCONSIN )  
                                  )SS.  
COUNTY OF MARATHON )

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, hereby certify that the above Memorial was approved by the Marathon County Board of Supervisors at their Adjourned Annual meeting which was held March 23, 2021.

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Kim Trueblood  
Marathon County Clerk

**APPOINTMENT**  
**Diversity Affairs Commission**

I, Lance Leonhard, Marathon County Administrator, do hereby upon approval of the Board of Supervisors, appoint the following to the Diversity Affairs Commission, to complete a term to expire at the April Organizational County Board meeting in 2022, replacing Julia Stavran:

Thomas Wendt, 228902 N. 120<sup>th</sup> Ave, Marathon, WI

Mileage/expense reimbursement is allowed for meeting attendance, paid upon request. Per diem will be paid to citizen members of the Commission.

Dated this 23<sup>rd</sup> day of March, 2021.

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Lance Leonhard  
Marathon County Administrator

STATE OF WISCONSIN )  
  )SS.  
COUNTY OF MARATHON )

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, hereby certify that the above appointment was confirmed by the Marathon County Board of Supervisors at their Adjourned Annual meeting which was held March 23, 2021.

S E A L

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Kim Trueblood  
Marathon County Clerk

## Thomas C. Wendt

228902 N. 120<sup>th</sup> Ave. Marathon, WI 54448 (773) 732-4396 twendtlaw@gmail.com

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**Illinois Licensed Attorney** May, 2002-Present  
**Wisconsin Licensed Attorney** May, 2020-Present

### Legal Experience

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**Northcentral Technical College** Wausau, Wisconsin 2020-Present  
Full Time Faculty, Program Director-Paralegal Studies  
Member: Wisconsin Bar Association, Standing Committee on Legal Assistance

**Center for Disability & Elder Law (CDEL)** Chicago, Illinois 2007-2020  
Legal Director  
Attorney for legal service representing low income seniors and people with disabilities  
Administer legal services and programs to foster the concept of pro bono law in the legal community  
Provide educational outreaches to members of CDEL target communities  
Conduct over 20 Continuing Legal Education seminars to attorneys per year  
Supervise 20-30 law students and 4-8 paralegal interns per year  
Past Chair, Chicago Bar Association Legal Aid Committee 2013-2014  
Recipient: Abraham Marovitz Public Interest Award, Chicago-Kent 2011  
Advocate of the Month, Illinois Legal Advocate 2012  
Recipient: Damen Award, Loyola University 2017

**City Colleges of Chicago** Chicago, Illinois 2007-Present  
Adjunct Professor in Legal Studies  
Courses Taught: Legal Ethics, Elder Law, Real Estate Law, Estates and Wills, Family Law, Torts, Legal Research and Writing, Law Office Procedures, Business Law, Contracts  
Awarded: Distinguished Continuing Education Employee Truman College 2009-2010

### Publications:

*Illinois Real Estate Law for Paralegals: Transactions and Landlord Tenant Law*,  
Carolina Academic Press ISBN 978-1531000257 June, 2017  
“Ethics Tips-Paralegal Ethics,” *Facts and Findings* April, 2015  
Contributing Author/Editor, *An Elder Law Attorney’s Guide to Discrimination in  
Non-Employment Contexts* Elder Law Portfolio Series,  
Wolters Kluwer, ISBN 978-0735549449 August, 2013  
Contributing Author, *Practical Aspects of Establishing, Developing and  
Maintaining an Elder Law Practice* Elder Law Portfolio Series  
Wolters Kluwer, ISBN 978-0735549449 May, 2013  
Contributing Author/Editor, *Ethics and Elder Law*, Elder Law Portfolio Series,  
Wolters Kluwer, ISBN 978-0735549449 January, 2012  
Drafted scripts for the “Serving Our Seniors” video series September, 2010  
“SCI Overview,” published on Illinois Legal Aid Online 2010  
“Volunteering as a Paralegal,” published on Illinois Legal Aid Online July, 2008

### Presentations, media appearances, and additional activities:

Presenter: Stroger Hospital July, 2019  
Topic: Advance Directives and Guardianships

Presenter: Clearbrook Transition January, 2019  
 Topic: Advance Directives and Guardianships

Presenter: Adult Protection and Advocacy Conference, City of Evanston October, 2018  
 Topic: End of Life Care Planning

Presenter: Statewide Adult Protective Services Conference September, 2018  
 Topic: Using Advance Directives for Ombudsman and APS Personnel

Presenter: CLE Summer Law Institute July, 2018  
 Topics: Working with Clients with Diminished Capacity  
 Drafting to Avoid Probate for Low-Moderate Income Seniors

Presenter: CLE Transfers on Death Instruments, February, 2018  
 Land of Lincoln Legal Aid Foundation

Presenter: CLE New Era in Closings: Ethics in Real Estate (Part II) October, 2017  
 Greater Illinois Title Company, Oak Brook, IL

Presenter/Producer: CLE Illinois Legal Advocates' Conference September, 2017  
 Topics: Working with Seniors and People with Diminished Capacity  
 Transfer on Death Instruments for Public Interest Lawyers  
 Guardianships and Alternatives (Advance Directives)

Presenter: CLE New Era in Closings: Ethics in Real Estate Transaction May, 2017  
 Greater Illinois Title Company, Oak Brook, IL

Presenter: CLE Elder Law Committee Chicago January, 2017  
 Topic: Working with Seniors and People with Diminished Capacity, Rule 1.14

Presenter: CLE Legal Assistance Foundation ADAPT Program 2015-2016  
 Topics: Advance Directives and Transfer on Death Instruments

Presenter/Guest Lecturer: IL LEND The Leadership Education in Neurodevelopmental  
 and Related Disabilities Training Program 2014-Present  
 Topic: Advance Directives and Guardianships for People with Disabilities  
 University of Illinois: Chicago

Presenter: CLE Illinois Legal Advocates' Conference, Chicago, IL November, 2014  
 Topic: Ethical Concerns of working with Seniors and People with Diminished  
 Capacity

Presenter: CLE Advance Directives & the New Illinois POLST Program March, 2013  
 Chicago Bar Association Legal Aid Committee

Presenter: CLE Disability & Aging: Senior Lawyers and Senior Clients February, 2013  
 ABA Center for Professional Development

Presenter: CLE Elder Law Practice in the Circuit Court of Cook County March, 2012

Presenter: University of Chicago Disability Rights January, 2012  
 Topic: Guardianships and Alternatives to Guardianships

Presenter: CLE Disability Rights Consortium Chicago, IL December, 2011  
 Topic: The 2011 Illinois Power of Attorney Act

Presenter: CLE Illinois Advocates' Conference, Chicago, IL October, 2011  
 Topics: Non-lawyer Engagement in Legal Aid Agencies

Presenter: CLE Illinois State Bar Association, Chicago, IL 2010

Member: Career Strategies Task Force, Chicago-Kent 2011

Guest Panelist: Just the Beginning Short Course, DePaul Law School July, 2011

Guest Panelist: Chicago-Kent Justice Society Panel 2009-2014

Guest Panelist: Loyola University Elder Law Short Course August, 2008

Interviewee: "Justice and Law Weekly" WYCC television April, 2010

## Additional Legal Experience

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<b>John Marshall Law School</b> Adjunct Instructor (2013-2015) Course: The Supreme Court and Elder Impact Member: Elder Law Certificate Program Advisory Board (2011-2016)	Chicago, Illinois	2011-2015
<b>MacCormac College</b> Adjunct Instructor in Paralegal Studies Course: Elder Law	Chicago, Illinois	2013-2017
<b>Shaw Gussis Fishman Glantz Wolfson &amp; Towbin</b> Associate attorney for commercial real estate law firm Lender's counsel for nationwide commercial lending institution Drafted and negotiated commercial leases for landlords and commercial tenants	Chicago, Illinois	2005- 2006
<b>Law Office of Brenda Murzyn</b> Associate attorney for real estate, estate planning and general business law firm Residential and investor real estate transactions, forcible entry & detainer actions, negotiate short sales Drafted wills, powers of attorney, land trusts and other estate planning devices	Naperville, Illinois	2003-2005
<b>Chicago Bar Association</b> Staff attorney (2002-2003) and law clerk (1998-2002) Lawyer Referral Service Attorney Conducted client interviews and referrals to attorneys/legal services Coordinated speaking engagements for legal professionals	Chicago, Illinois	1998-2003

## Education

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<b>Chicago-Kent College of Law</b> Degree: <i>Juris Doctor</i> , December, 2002 Advanced Certificate in International and Comparative Law Honors: Merit Scholarship for First Year. <b>CALI Award Recipient</b> , Advanced Research and Drafting Activities: <b>Notes and Comments Editor</b> , <i>Journal of International and Comparative Law</i> President, Sports and Entertainment Law Society	Chicago, Illinois	1998-2002
<b>Concordia University-Chicago</b> Degree: <i>Masters in Arts in Grant Writing, Management and Evaluation</i> , August, 2016	River Forest, Illinois	2015-2016
<b>Institute on International and Comparative Law</b>	University of San Diego Law School	
<b>King's College School of Law</b>	London, England	2001
<b>Trinity College</b>	Dublin, Ireland	2000
<b>Loyola University</b> Degree: <i>Bachelor of Arts</i> , English Literature Honors: Martin J. Savglic Award for Literary Excellence Student Leadership Scholarship	Chicago, Illinois	1996-1998
<b>College of Lake County</b> Degree: <i>Associates Degree in Liberal Arts</i>	Grayslake, Illinois	1983-1986



### **Professional Memberships**

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Wisconsin Bar Association	2020-Present
Member: Standing Committee on Legal Assistance Elder Law Section, Public Interest Law Section, Family Law Section	
Chicago Bar Association	2007-2020
Member: Legal Aid Committee, Consumer Law Committee, Elder Law Committee Chair, Legal Aid Committee	2013-2014
American Bar Association	2010-Present
Member, Standing Committee on Paralegals	2012-Present
National Academy of Elder Law Attorneys	2011-2020
National Association of Pro Bono Professionals	2015-2020

### **Volunteer Experience**

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<b>Chicago End of Life Coalition (nka POLST Illinois)</b>	Chicago, Illinois	2012-2014
Committee to Draft Physician Order for Life Sustaining Treatment (POLST)		
<b>Lawyers for the Creative Arts</b>	Chicago, Illinois	2010-2020
Provide direct representation to low income artists in Estate Planning and Housing cases		
<b>New Americans Initiative</b>	Chicago, Illinois	2006-2012
Volunteer attorney conducting personal interviews and legal review of citizenship applicants		

**RESOLUTION # R-22-21  
APPROVE 2020 BUDGET TRANSFERS FOR MARATHON COUNTY  
DEPARTMENT APPROPRIATIONS**

**WHEREAS**, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

**WHEREAS**, the Human Resources, Finance and Property Committee has reviewed and does recommend the 2021 transfers listed below, and

**NOW, THEREFORE, BE IT RESOLVED** the Marathon County Board of Supervisors authorize and direct the budget transfers as listed below:

Transfer from:	Health-BAA-XXX Other Health State Grant
Transfer to:	Health-BAA-XXX 9 2990/31 Contractual Service and Supplies
Amount:	\$675,100
Re:	Epidemiology and Laboratory Capacity for infectious Diseases for COVID related activities

Transfer from:	Health-BAA-XXX 82446 Other Health State Grant
Transfer to:	Health-350-377-9 various Salaries, contractual, supplies, mileage, indirect, telephone
Amount:	\$940,900
Re:	Epidemiology and Laboratory Capacity for infectious Diseases for COVID response testing, contact tracing and vaccine administration

Transfer from:	Sheriff BAA-BAK 82320 Public Safety Federal Grant
Transfer to:	Sheriff BAA-BAK 993490 Supplies
Amount:	\$1,910
Re:	COVID Emergency Supplemental Funding (CESF) for preventing and responding to COVID

Transfer from:	Sheriff 487-244 82420 Public Safety State Grant
Transfer to:	Sheriff 487-244 91220/7170 Overtime and Direct Payments
Amount:	\$40,000
Re:	Marathon County Speed Task Force

Transfer from:	Sheriff 288-299 82320 Public Safety Federal Grant
Transfer to:	Sheriff 288-299 91220/7998 Overtime and reimbursement
Amount:	\$26,269
Re:	Federal CEADeg grant-Drug Task Force

Transfer from:	Sheriff 361-235 82420 Public Safety State Grant
Transfer to:	Sheriff 361-235-91220/7998 Overtime and Reimbursement
Amount:	\$18,177
Re:	State CEADeg grant-Drug Task Force

That a Class 1 Notice of this transaction be published within (10) days of its adoption;

**BE IT FURTHER RESOLVED** that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

**BE IT FURTHER RESOLVED** that the proper officers of Marathon County are hereby authorized and directed to take all actions necessary to effect this policy.

Respectfully submitted this 23rd day of March 2021.

**HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE**

/s/ John Robinson, Chair /s/ Alyson Leahy, Vice Chair /s/ Jonathan Fisher  
/s/ EJ Stark /s/ Yee Leng Xiong /s/ Craig McEwen /s/ Kurt Gibbs

Fiscal Note: This resolution modifies the revenues and expenditures for various County funds. There is no additional County levy appropriated in this resolution.

# MARATHON COUNTY

## Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

**DEPARTMENT:** Health \_\_\_\_\_

**BUDGET YEAR:** 2021 \_\_\_\_\_

**TRANSFER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	TBD-TBD-8-2446	Other Health Care Services- State Grants	\$675,100

**TRANSFER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	TBD-TBD-9-2990	Sundry Contractual Services	\$674,100
Expenditure Increase	TBD-TBD-9-3190	Office Supplies	\$1,000
Expenditure Increase			
Expenditure Increase			
Expenditure Increase			
Expenditure Increase			
Expenditure Increase			
Expenditure Increase			

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:** Joan Theurer           Q          

**Date Completed:**           ft /f; t t)-"2.- (          

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_

# MARATHON COUNTY

## Budget Transfer Authorization Request-Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Epidemiology and Laboratory Capacity for Infectious Diseases-Enhancing Detection (COVID)

2) Provide a brief (2-3 sentence) description of what this program does.

These funds will be used to cover expenses incurred by MCHD for surveillance, contact tracing, and case notification activities, as well as other public health preparedness and response activities, related to the ongoing COVID-19 pandemic.

3) This program is: (Check one)

An Existing Program.

A New Program.

4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

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**COMPLETED BY FINANCE DEPARTMENT:**

Is 10% of this program appropriation unit or fund?

Is a Budget Transfer Resolution Required?

# MARATHON COUNTY

## Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to Season Welle, Kristi Palmer, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Health -----

BUDGET YEAR: 20 21 -----

**TRANSFER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	TBD-TBD-8-2446	Other Health Care Services- State Grants	\$940,900

**TRANSFER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	TBD-TBD-9-2990	Sundry Contractual Services	\$156,000
Expenditure Increase	TBD-TBD-9-3190	Office Supplies Salaries	\$2,000
Expenditure Increase	TBD-TBD-9-1110	Copies	\$754,400
Expenditure Increase	TBD-TBD-9-3130	Indirect Clinic/Medical	\$2,500
Expenditure Increase	TBD-TBD-9-2133	Supplies Mileage	\$10,000
Expenditure Increase	TBD-TBD-9-3422	Telephone	\$5,000
Expenditure Increase	TBD-TBD-9-3321		\$9,000
Expenditure Increase	TBD-TBD-9-2250		\$2,00

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Joan Theurer **c55=LQ.**

Date Completed: 2/26/2021

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_

# MARATHON COUNTY

## Budget Transfer Authorization Request-Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Epidemiology and Laboratory Capacity for Infectious Diseases- COVID 19 Response

- 2) Provide a brief (2-3 sentence) description of what this program does.

These funds will be used to support local/tribal health departments' COVID-19 response which includes testing, contact tracing, surveillance, and vaccine administration.

- 3) This program is: (Check one)

An Existing Program.

A New Program.

- 4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

- 5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

---

### COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? \_\_\_\_\_

Is a Budget Transfer Resolution Required? \_\_\_\_\_

**MARATHON COUNTY**  
**Budget Transfer Authorization Request Form**

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

**DEPARTMENT:** Sheriff

**BUDGET YEAR:** 2021

**TRANSFER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	BAA-BAK82320	Public Safety Federal Grant	1,910

**TRANSFER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	BAA-BAK93490	Other Operating Supplies	1,910

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:** Kristin Williams – Administrative Services Manager

**Date Completed:** 2/18/2021

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_



MARATHON COUNTY  
**Budget Transfer Authorization Request – Supplemental Information**

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)  
BJA FY 20 Coronavirus Emergency Supplemental Funding Program (CESF)
- 2) Provide a brief (2-3 sentence) description of what this program does.  
To provide a broad range of activities including preventing, preparing for, and responding to the coronavirus.
- 3) This program is: (Check one)  
 An Existing Program.  
 A New Program.
- 4) What is the reason for this budget transfer?  
 Carry-over of Fund Balance.  
 Increase/Decrease in Grant Funding for Existing Program.  
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.  
 Set up Initial Budget for New Grant Program.  
 Set up Initial Budget for New Non-Grant Program  
 Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a “Local Match” Requirement?  
 This Program is not a Grant.  
 This Program is a Grant, but there is no Local Match requirement.  
 This Program is a Grant, and there is a Local Match requirement of: (Check one)  
 Cash (such as tax levy, user fees, donations, etc.)  
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)  
 No.  
 Yes, the Amount is Less than \$30,000.  
 Yes, the Amount is \$30,000 or more AND: (Check one)  
 The capital request HAS been approved by the CIP Committee.  
 The capital request HAS NOT been approved by the CIP Committee.

---

**COMPLETED BY FINANCE DEPARTMENT:**

Is 10% of this program appropriation unit or fund?       No            Is a Budget Transfer Resolution Required?       Yes

**MARATHON COUNTY**  
**Budget Transfer Authorization Request Form**

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

**DEPARTMENT:** Sheriff

**BUDGET YEAR:** 2021

**TRANSFER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	487-24482420	Public Safety – State Grant	40,000

**TRANSFER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	487-24491220	Wages – Permanent - Overtime	20,000
Expenditure Increase	487-24497170	Direct Payments	20,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:** Kristin Williams, Administrative Services Manager

**Date Completed:** 2/15/2021

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_

MARATHON COUNTY  
**Budget Transfer Authorization Request – Supplemental Information**

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)  
Marathon County Speed Task Force
  
- 2) Provide a brief (2-3 sentence) description of what this program does.  
Marathon County Sheriff's Department will participate in Highly Visible Enforcement (HVE) saturation patrols during designated timeframes. The Sheriff's Department will adopt a zero tolerance policy for speed and aggressive driving and unrestrained occupants during all motor vehicle stops.
  
- 3) This program is: (Check one)  
 An Existing Program.  
 A New Program.
  
- 4) What is the reason for this budget transfer?  
 Carry-over of Fund Balance.  
 Increase/Decrease in Grant Funding for Existing Program.  
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.  
 Set up Initial Budget for New Grant Program.  
 Set up Initial Budget for New Non-Grant Program  
 Other. Please explain: [Click here to enter description](#)
  
- 5) If this Program is a Grant, is there a "Local Match" Requirement?  
 This Program is not a Grant.  
 This Program is a Grant, but there is no Local Match requirement.  
 This Program is a Grant, and there is a Local Match requirement of: (Check one)  
 Cash (such as tax levy, user fees, donations, etc.)  
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
  
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)  
 No.  
 Yes, the Amount is Less than \$30,000.  
 Yes, the Amount is \$30,000 or more AND: (Check one)  
 The capital request HAS been approved by the CIP Committee.  
 The capital request HAS NOT been approved by the CIP Committee.

---

**COMPLETED BY FINANCE DEPARTMENT:**

Is 10% of this program appropriation unit or fund?       No            Is a Budget Transfer Resolution Required?       Yes

MARATHON COUNTY  
**Budget Transfer Authorization Request Form**

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

**DEPARTMENT:** Sheriff

**BUDGET YEAR:** 2021

**TRANSFER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	288-22982320	Public Safety – Federal Grant	26,269

**TRANSFER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	288-22991220	Wages – Permanent OT	13,134
Expenditure Increase	288-22997998	Drug Grant – Personal Reimbursement	13,135

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:** Kristin Williams, Administrative Services Manager

**Date Completed:** 2/15/2021

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_

MARATHON COUNTY  
**Budget Transfer Authorization Request – Supplemental Information**

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)  
State of WI penalty assessment funds to supplement Central Area Drug Enforcement Group (CEADEG) Grant
  
- 2) Provide a brief (2-3 sentence) description of what this program does.  
[Click here to enter description](#)The Drug Task Force targets drugs, gangs, firearms and associated criminal investigations in an effort to combat drugs and keep streets and citizens safer. This is the Federal portion and is used for Drug Officer wages. These funds are shared 50/50 with Marathon County and the City of Wausau.
  
- 3) This program is: (Check one)  
 An Existing Program.  
 A New Program.
  
- 4) What is the reason for this budget transfer?  
 Carry-over of Fund Balance.  
 Increase/Decrease in Grant Funding for Existing Program.  
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.  
 Set up Initial Budget for New Grant Program.  
 Set up Initial Budget for New Non-Grant Program  
 Other. Please explain: [Click here to enter description](#)
  
- 5) If this Program is a Grant, is there a “Local Match” Requirement?  
 This Program is not a Grant.  
 This Program is a Grant, but there is no Local Match requirement.  
 This Program is a Grant, and there is a Local Match requirement of: (Check one)  
 Cash (such as tax levy, user fees, donations, etc.)  
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
  
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)  
 No.  
 Yes, the Amount is Less than \$30,000.  
 Yes, the Amount is \$30,000 or more AND: (Check one)  
 The capital request HAS been approved by the CIP Committee.  
 The capital request HAS NOT been approved by the CIP Committee.

---

**COMPLETED BY FINANCE DEPARTMENT:**

Is 10% of this program appropriation unit or fund?       No            Is a Budget Transfer Resolution Required?       Yes

MARATHON COUNTY  
**Budget Transfer Authorization Request Form**

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

**DEPARTMENT:** Sheriff

**BUDGET YEAR:** 2021

**TRANSFER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	361-23582420	Public Safety – State Grant	18,177

**TRANSFER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	361-23591220	Wages – Permanent OT	9,089
Expenditure Increase	361-23597998	Drug Grant – Personal Reimbursement	9,088

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:** Kristin Williams, Administrative Services Manager

**Date Completed:** 2/15/2021

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_

MARATHON COUNTY  
**Budget Transfer Authorization Request – Supplemental Information**

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)  
State of WI penalty assessment funds to supplement Central Area Drug Enforcement Group (CEADEG) Grant
  
- 2) Provide a brief (2-3 sentence) description of what this program does.  
[Click here to enter description](#)The Drug Task Force targets drugs, gangs, firearms and associated criminal investigations in an effort to combat drugs and keep streets and citizens safer. This is the State Matching portion and is used for Drug Officer wages. These funds are shared 50/50 with Marathon County and the City of Wausau.
  
- 3) This program is: (Check one)  
 An Existing Program.  
 A New Program.
  
- 4) What is the reason for this budget transfer?  
 Carry-over of Fund Balance.  
 Increase/Decrease in Grant Funding for Existing Program.  
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.  
 Set up Initial Budget for New Grant Program.  
 Set up Initial Budget for New Non-Grant Program  
 Other. Please explain: [Click here to enter description](#)
  
- 5) If this Program is a Grant, is there a “Local Match” Requirement?  
 This Program is not a Grant.  
 This Program is a Grant, but there is no Local Match requirement.  
 This Program is a Grant, and there is a Local Match requirement of: (Check one)  
 Cash (such as tax levy, user fees, donations, etc.)  
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
  
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)  
 No.  
 Yes, the Amount is Less than \$30,000.  
 Yes, the Amount is \$30,000 or more AND: (Check one)  
 The capital request HAS been approved by the CIP Committee.  
 The capital request HAS NOT been approved by the CIP Committee.

---

**COMPLETED BY FINANCE DEPARTMENT:**

Is 10% of this program appropriation unit or fund?       No            Is a Budget Transfer Resolution Required?       Yes

## RESOLUTION #R-23-21

### REORGANIZATION OF THE CONSERVATION, PLANNING, AND ZONING MANAGEMENT STRUCTURE

WHEREAS, the Marathon County Conservation, Planning, and Zoning Department (CPZ) has identified an opportunity to reorganize the department's management structure as a result of realigning certain responsibilities after the retirement of the Director in September 2020.

WHEREAS, County Administration and Employee Resources deemed it prudent to evaluate all the management positions due to changes in responsibilities across the entire management team; and

WHEREAS, County Administration and the Employee Resources department submitted a proposal to:

1. Abolish 1.0 FTE Planning Analyst (Environmental Resource Specialist), Pay Grade C42 and Create 1.0 FTE CPZ Manager (Land Resources Manager), Pay Grade C52
2. Abolish 1.0 FTE Senior CPZ Manager (Land and Water Director), Pay Grade D61 and Create 1.0 FTE CPZ Manager (Conservation Manager), Pay Grade C52
3. Abolish 1.0 FTE Accounting Professional (CPZ Administrative Manager), Pay Grade C41 and Create 1.0 FTE Financial Supervisor (CPZ Administrative Manager), C51

WHEREAS, the request for reorganization of the CPZ Department was referred to the Human Resources, Finance and Property Committee for review, pursuant to §4.20 of the General Code of Ordinances for Marathon County; and

WHEREAS, the Human Resources, Finance and Property Committee has reviewed the proposed new structure at their meetings on 3/9/2021 and 3/23/2021, and recommends its adoption; and

WHEREAS, on March 16, 2021, the Environmental Resources Committee has reviewed the proposed new structure and recommends its adoption; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Marathon does ordain the following and approves the implementation of the reorganization as follows:

- (1) A. Abolish 1.0 FTE Planning Analyst (Environmental Resource Specialist), Pay Grade C42 and Create 1.0 FTE CPZ Manager (Land Resources Manager), Pay Grade C52
  - B. Abolish 1.0 FTE Senior CPZ Manager (Land and Water Director), Pay Grade D61 and Create 1.0 FTE CPZ Manager (Conservation Manager), Pay Grade C52
  - C. Abolish 1.0 FTE Accounting Professional (CPZ Administrative Manager), Pay Grade C41 and Create 1.0 FTE Financial Supervisor (CPZ Administrative Manager), C51
- (2) Effective 04/04/2021 or the beginning of the first pay period following the approval of this resolution.

DATED: March 23, 2021

### HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

/s/ John Robinson, Chair /s/ Alyson Leahy, Vice Chair /s/ Jonathan Fisher  
/s/ EJ Stark /s/ Yee Leng Xiong /s/ Craig McEwen /s/ Kurt Gibbs

**ESTIMATED FISCAL IMPACT STATEMENT:** No fiscal impact. The reorganization is budget-neutral given the current pay level of employees who will be stepping into the newly created positions. Therefore, no amendment to the budget is necessary.



2021 Mini Reorganization  
 Conservation, Planning and Zoning Department  
 February / March 2021

**Summary:**

As provided by the New Position Request form submitted by Conservation, Planning and Zoning after the retirement of the CPZ Director, in September, the department took the initiative to realign some duties to improve efficiencies and authorize the appropriate staff to make decisions relative to the scope of responsibility particularly in for the Land Resource staff. There is sufficient documentation provided to support significant changes in duties and responsibilities to warrant consideration of the management team reorganization.

After review and discussions between County Administration and Employee Resources, it was determined that due to the removal and reassignment of various duties among the management team, it would be prudent to evaluate the entire management team structure as this time. At the request of Employee Resources, each member of the management team in CPZ had submitted an updated Position Description Questionnaire for evaluation. This includes the new management level position requested for a Land Resource Manager.

Employee Resources has reviewed and applied the Decision Band Method as instructed by Fox Lawson and Associates to determine the appropriate placement of CPZ's management team within the County's Classification Compensation Structure.

Current Classification (Working Title) - DBM	Incumbent	Classification Recommendation - DBM
NEW POSITION (Land Resource Manager) Currently Planning Analyst – C42	Lane Loveland	<b>CPZ Manager (Land Resource Manager) – C52</b>
CPZ Director – D63	Vacant	<b>No Change. CPZ Director – D63</b>
Senior CPZ Manager (Land and Water Program Director) – D61	Paul Daigle	<b>CPZ Manager (Conservation Program Manager) – C52</b>
Planning CPZ Manager (Planning Program Manager) – C52	Dave Mack	<b>No change. CPZ Manager (Planning Program Manager) – C52</b>
Accounting Professional (CPZ Administrative Manager) – C43	Diane Hanson	<b>Financial Supervisor (CPZ Administrative Manager) – C51</b>

It is our recommendation to create three equal **CPZ Managers** in the areas defined above (Land Resource, Conservation Programs and Planning Program Manager) and one Administrative Manager (Financial and Administrative direction). Each of the Managers will report directly to the CPZ Director. Each manager will be responsible for the full operations, policy development, regulatory compliance, building relationships with business partners, customer service, increasing utilization of services offer in the community as well as building strong teams, fair assessment of performance evaluations, and demonstrate leadership in the achievement of objectives defined in the Marathon County Strategic Plan.

The creation of the Land Resource Manager will shift responsibilities for zoning, onsite water treatment and non-metallic mining programs and six full time staff from the current Senior CPZ Manger (Land and Water Program Director), so we are recommending taking that role from a higher level DBM D61 to the classification of CPZ Manager at the DBM C52. The department implemented this transfer of duties and responsibilities at the end of 2020 in an effort to determine if this change would improve efficiencies. It has proven to be an effective change that has helped streamline processes and given appropriate authority for decisions at the Manager level of related programs. It also gives each manager the authority to provide direction and performance feedback directly to the staff assigned to each area.

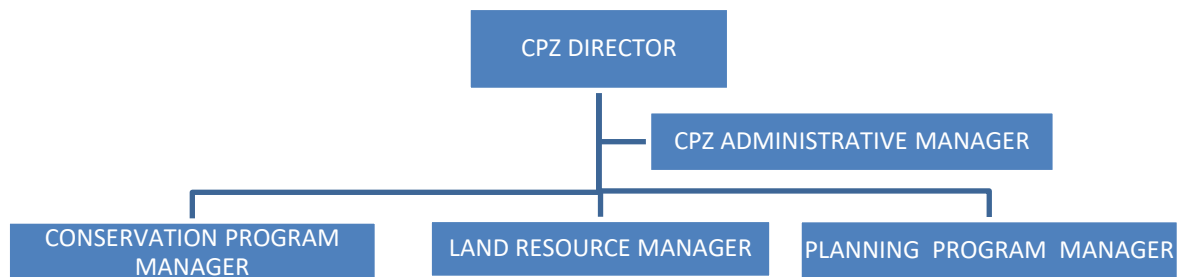
We have seen extensive growth in the programs and services needed in the community provided by the Conservation, Planning and Zoning department over the years, and this reorganization creating three managers with full authority over their program areas has proven to be an effective change. This new structure clarifies responsibility of programs and delegates managers to ensure sufficient resources and staff are available to meet the growing needs and growth in programs.

The final member of the management team is currently an Accounting Professional (CPZ Administrative Manager). After review of the duties and responsibilities, it is the recommendation that we elevate this position to one that is equitable to other Administrative Managers who deliver financial and administrative direction across the department. A key expectation is to streamline and centralize the support functions and create consistency across all programs provided by CPZ. This position provides extensive support across programs and assists with department budget and grant applications and tracking for each of the managers in Conservation, Planning, and Zoning. The Administrative Manager plays an integral role in planning and coordinating the resources and operations related to financial and administrative support. After application of the Decision Band Method, based on the diversity and complexity of the duties performed and the level of decision making authority, we recommend at DBM rating of C51 for this position.

**Recommended classification:** The recommendations is provided above.

1. Abolish 1.0 FTE Planning Analyst (Environmental Resource Specialist) and Create 1.0 FTE CPZ Manager (Land Resources Manager)
2. Abolish 1.0 FTE Senior CPZ Manager (Land and Water Director) and Create 1.0 FTE CPZ Manager (Conservation Manager)
3. Abolish 1.0 FTE Accounting Professional (CPZ Administrative Manager) and Create 1.0 FTE Financial Supervisor (CPZ Administrative Manager)

Summary of Organizational Structure of CPZ Management Team after Reorganization:



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See spreadsheet.

2021 Anticipated Fiscal Impact: \$0.00

## RESOLUTION R-25-21

### AMEND THE 2018-2022 MARATHON COUNTY STRATEGIC PLAN TO INCLUDE COMPREHENSIVE PLAN OBJECTIVE 3.8.

**WHEREAS**, the County Board engaged in a facilitated process and selected priorities based on the health, safety, and prosperity goals/objectives from the 2016 Marathon County Comprehensive Plan in order to derive a five-year Strategic Plan (the “Plan”); and

**WHEREAS**, other community leaders from Marathon County were also engaged in a facilitated process to assure alignment with community needs and values; and

**WHEREAS**, on March 20, 2018, the Marathon County Board of Supervisors reviewed the Plan and found it to be forward thinking, integrated, and of value; and voted to adopt the 2018-2022 Strategic Plan; and

**WHEREAS**, the Strategic Plan is a roadmap for organizational development. It answers questions of what our County does (services), who we do it for (customers) and how we excel at what we do (accomplishments); and

**WHEREAS**, the Strategic Plan has a short term horizon (3-5 years) it is in need of periodic updating and revision; and

**WHEREAS**, Comprehensive Plan Objective 3.8—to ensure Marathon County is an open, inclusive, and diverse place to live and work—was identified as a priority by the community leader focus group during the original strategic planning process; and

**WHEREAS**, the *Marathon County: a Next Generation Talent Magnet* study conducted in 2010, the Wausau Region Chamber of Commerce *Economic Development Strategic Plan* completed in 2019 by TIP Strategies, and the 2019-2020 Marathon County LIFE Report, speak to the importance of directing efforts toward Comprehensive Plan Objective 3.8; and

**WHEREAS**, on March 11, 2021, the Marathon County Executive Committee reviewed Comprehensive Plan Objective 3.8 and emphasized its importance and voted to recommend to the County Board for approval the amendment of the 2018-2022 Strategic Plan to provide for the inclusion of Objective 3.8; and

**NOW, THEREFORE, BE IT RESOLVED** that the Marathon County Board of Supervisors does hereby amend the 2018-2022 Strategic Plan to include Comprehensive Plan Objective 3.8—*Ensure Marathon County is an open, inclusive, and diverse place to live and work.*

**BE IT FURTHER RESOLVED**, that consistent with our County Board rules the Vice-Chair of the County Board will provide oversight and leadership for the implementation of the Strategic Plan.

Dated this 23<sup>rd</sup> day of March, 2021.

#### EXECUTIVE COMMITTEE

/c/ Kurt Gibbs, Chair /s/ Craig McEwen, Vice Chair /s/ Matt Bootz /s/ Tim Buttke  
/s/ Sara Guild /s/ Jacob Langenhahn /s/ Alyson Leahy /s/ John Robinson /s/ EJ Stark

**Fiscal Note:** Adoption of the Strategic Plan update is and of itself will not result in any expenditure of County funds. The action items all have fiscal implications which will be considered and reported during the term of the Strategic Plan.

**Strategy**  
**A**

Promote health equity.

**Strategy**  
**B**

Develop a plan to reduce and eliminate health and social disparities.

**Strategy**  
**C**

Promote cultural competence.

**Strategy**  
**D**

Cultivate an environment where cultural diversity can flourish.



**OBJECTIVE 3.8: Ensure Marathon County is an open, inclusive, and diverse place to live and work.**

By December 31, 2021, County Administration will develop and present a plan aimed at building the most qualified workforce possible by recruiting, retaining, and developing a diverse workforce (relative to race, gender, physical ability, personal experience, socio-economic status, etc.) to the Human Resource, Finance & Property Committee and the Diversity Affairs Commission.

**Outcome Measure 1**

By December, 31, 2022, County Administration will substantially implement the plan described in Outcome Measure 1.

**Outcome Measure 2**

By July 1, 2021, the Diversity Affairs Commission will develop and present a Strategic Plan aimed at implementing each of the strategies described above.

**Outcome Measure 3**

**Departments Contributing**

County Administration,  
Employee Resources,  
Corporation Counsel,  
All Marathon County  
Government Departments