



**Amendment #2**

***Marathon County Mission Statement:** Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business.*

An educational meeting of the **MARATHON COUNTY BOARD OF SUPERVISORS** will be held at the Marathon County Courthouse, Assembly Room, 500 Forest Street, in the City of Wausau, at **7:00 p.m., on Thursday, July 22, 2021.**

**Persons wishing to attend the meeting by phone may call into the telephone conference beginning ten minutes prior to the start time indicated above using the following number:**

**1-408-418-9388 Access code: 146 235 4571**

**The meeting will also be broadcast on Public Access or at <https://tinyurl.com/MarathonCountyBoard>**

**AGENDA**

- 1. Meeting called to order at 7:00 p.m. by Chairperson Gibbs, the agenda being duly signed and posted
- 2. Pledge of Allegiance to the Flag; Followed by a Moment of Silence/Reflection
- 3. Reading of Notice
- 4. Request to Silence Cell Phones and Other Electronic Devices
- 5. Roll Call
- 6. Acknowledgement of Visitors
- 7. 15 Minute Public Comment  
*Any person who wishes to address the County Board, or one of its committees, during the "Public Comment" portion of meetings, must provide his or her name, address, and the topic he or she wishes to present to the Marathon County Clerk, or chair of the committee, no later than five minutes before the start of the meeting.*
- 8. Education Presentations/Reports:
  - a) Standing Committee Chairpersons or Designees
  - b) Michael Puerner to Succeed Scott Corbett as Corporation Counsel

Signed:           /s/ Kurt Gibbs          

Presiding Officer or His/Her Designee  
THIS NOTICE POSTED AT THE  
COURTHOUSE

FAXED TO DAILY HERALD

Date \_\_\_\_\_ Time \_\_\_\_\_ AM/PM

Date \_\_\_\_\_ Time \_\_\_\_\_ AM/PM

By \_\_\_\_\_

By \_\_\_\_\_

9. Review and discussion of Tuesday meeting agenda items:
  - a) Appointments:
    1. Marathon County Children with Disabilities Education Board
    2. County Board Supervisor District 17, Jennifer Aarrestad **\*Action Will Be Taken on this Item on July 22, 2021**
  - b) Elections:
    1. Executive Committee At-Large Member **\*Action Will Be Taken on this Item on July 22, 2021**
  - c) Ordinances:
    1. Town of Elderon Rezone – Cody Milanowski on behalf of Theresa Milanowski #O-24-21
    2. County Road “NN” – Speed Zone, Towns of Rib Mountain and Marathon #O-25-21
    3. Creating Sec. 2.05(15) of the Marathon County Code to Establish the Criminal Justice Coordinating Council (CJCC) #O-26-21
    4. Amending Sec. 7.125, Gen. Code of Ord., Relating to the Designation of ATV/UTV Routes and Trails and Regulation of ATV/UTV Operation within Marathon County #O-27-21
  - d) Resolutions:
    1. Environmental Resources Committee:
      - A. Approval of Town of Wausau Local Zoning Ordinance Amendment #R-41-21
    2. Human Resources Finance, and Property Committee:
      - A. Resolution Amending the 2021 Capital Improvement Budget for Courtroom B Construction/Register of Deeds Remodel in the Amount of \$186,538 Transfer from 2021A CIP Project Funding #R-42-21
      - B. Approve 2021 Budget Transfers for Marathon County Department Appropriations #R-43-21
    3. Infrastructure Committee:
      - A. Resolution Approving the Grant by Marathon County of a Temporary Easement to the Village of Weston #R-44-21
    4. Executive Committee and Human Resources, Finance and Property Committee:
      - A. Authorization to Support Broadband Grant Application for Bug Tussel Wireless to Wisconsin Public Service Commission #R-45-21
      - B. Authorization to Support Broadband Grant Application for Cirrinity to Wisconsin Public Service Commission #R-46-21
      - C. Authorization to Support Broadband Grant Application for Country Wireless to Wisconsin Public Service Commission #R-47-21**\*Action Will Be Taken on Items d4, A,B,C on July 22, 2021**
    5. County Board of Supervisors:
      - A. Changes in Supervisory District Boundaries Resulting from City of Wausau Annexation #R-48-21
    6. Executive Committee:
      - A. Authorization to Support Broadband Grant Application for Charter Communications to NTIA #R-49-50
10. Announcements and/or Requests
11. Adjourn

***Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 261-1500 or e-mail [countyclerk@co.marathon.wi.us](mailto:countyclerk@co.marathon.wi.us) one business day before the meeting.***

**APPOINTMENT**  
**Marathon County Children With Disabilities Education Board**

I, Lance Leonhard, Marathon County Administrator, do hereby upon approval of the Board of Supervisors, appoint Jackie Hanke, Marathon School District, to serve on the Marathon County Children With Disabilities Education Board, to complete a term to expire June 30, 2023, replacing Jodi DeBroux.

Mileage/expense reimbursement will be paid for meeting attendance to all members of the Board and per diem will be paid to citizen members, paid by the department of Special Education.

Dated this 27<sup>th</sup> day of July, 2021.

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Lance Leonhard  
Marathon County Administrator

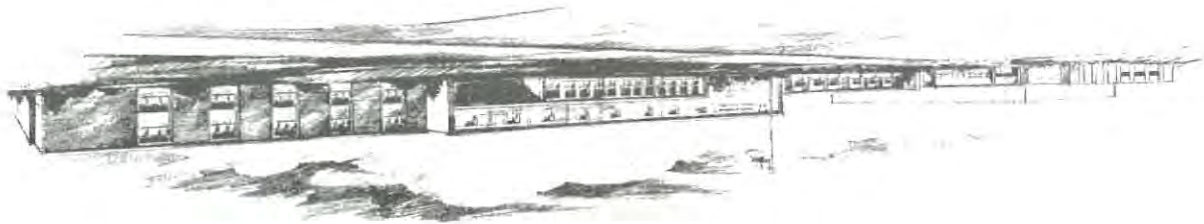
STATE OF WISCONSIN    )  
                                  )SS.  
COUNTY OF MARATHON    )

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, hereby certify that the above appointment was confirmed by the Marathon County Board of Supervisors at their Adjourned Organizational meeting which was held July 27, 2021.

S E A L

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Kim Trueblood  
Marathon County Clerk



Richard T. Parks  
*Administrator*  
David Beranek  
*HS Principal*  
Ryan McCain  
*ES/MVA Principal*

July 15, 2021

Dear Dr. Kelly Kapitz and Marathon County Board of Supervisors:

On July 14, 2021, the School District of Marathon City School Board appointed Jackie Hanke as our new representative to the Marathon County Children with Disabilities Education Board (MCCDEB) for the remainder of the three-year term held by Jodi DeBroux. The term began on July 1, 2020. The district board minutes affirming this selection will be sent once approved.

If you have any questions, do not hesitate to contact me at 715-443-2226.

Sincerely,

Richard Parks, Ed.S.  
Superintendent  
School District of Marathon



Dr. Kelly Kapitz  
Director of Special Education  
Marathon County Special Education  
1200 Lake View Drive  
Suite 350  
Wausau WI 54403

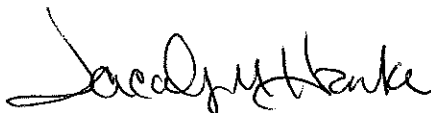
Dear Dr. Kapitz,

My name is Jackie Hanke and I am the Administrative Assistant for the School District of Marathon City. I have been with the district for 33 years, all at the high school and district level.

I was asked by our school board to serve as the appointed district representative on the MCCDEB/MCSE Board, which I accepted without hesitation. Working in our school for these years, I have witnessed the challenges students and staff face daily. I believe every child deserves the services and opportunities they need to become successful. Along with this, the teachers also need the support and services to help our special needs students achieve. As a board member, I will do all I can to ensure programs are in place to help our children with disabilities.

Thank you for your time and I look forward to working with you as a member of the MCCDEB/MCSE Board.

Sincerely,

A handwritten signature in black ink that reads "Jacalyn M Hanke". The signature is written in a cursive style with a large initial "J".

Jacalyn M Hanke

# Jacalyn M Hanke

226595 Firecrown Lane  
Marathon WI 54448  
jktthanked@gmail.com  
715-571-1430

**Objective:** To help obtain the support and opportunities available for special needs students to be successful.

**Qualifications:** I have been the Administrative Assistant for the School District of Marathon for the past 33 years, allowing me to work with both students and staff.

## Employment History

1987-Present                      **School District of Marathon**                      **Marathon, WI**  
Administrative Assistant for the High School Principal, District Administrator and the Marathon School Board, providing clerical support while performing a variety of secretarial duties and skilled tasks.

1986-1987                      **Eye Clinic of Wisconsin**                      **Wausau, WI**  
Patient Account Representative assisting with payments and billing, and Surgery Coordinator.

**Education**                      Marathon High School                      Marathon, WI  
High School Diploma  
  
NTC                      Wausau, WI  
Various Administrative/Business courses

**APPOINTMENT  
Supervisory District #17**

I, Kurt Gibbs, Chairman of the Marathon County Board of Supervisors, do hereby upon approval of the Board, appoint Jennifer Aarrestad, 18 Winton Avenue, Rothschild, to the Marathon County Board of Supervisors representing District #17.

The term is effective upon signing of the Oath of Office and will expire at the Organizational County Board meeting in April, 2022.

DATED: July 22, 2021

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Kurt Gibbs, Chairperson  
County Board of Supervisors

STATE OF WISCONSIN )  
  )SS.  
COUNTY OF MARATHON )

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, hereby certify that the above appointment was confirmed by the Marathon County Board of Supervisors at their Educational Meeting which was held July 22, 2021.

S E A L

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Kim Trueblood  
Marathon County Clerk

July 6, 2021

Kim Trueblood  
Marathon County Clerk  
500 Forest Street  
Wausau, WI 54403

Dear Ms. Trueblood:

This letter is notification of my interest in being considered for the vacant seat of County Board Supervisory District 17, representing the Village of Rothschild Wards 1, 2, 3, and 4 as per Wis. Stat. 59.10(3) €.

When our family moved from Minnesota to Rothschild, Wisconsin 32 years ago, our plan was to move back to Minnesota after 3-5 years. What we found in this community was a fabulous welcoming jewel, a place to plant our roots, grow our family, and enjoy the quality of life that Marathon County offers. We found that our values aligned with this community and decided to stay.

When I look back over the years of living here, the strongest outcome has been the choices that our three sons were afforded. It was a gift of knowing that they had options for development in music, sports, and the arts. Family options abounded with fun events, parks, places to experience and organizations to be involved in. Our boys had access to a wonderful school system where they were accepted as individuals and encouraged to learn.

The quality of this community is second to none. I have fallen in love with the diversity of individuals and values of a community that is for the people. Both Ted and I found that we have had many options for personal, professional, and social development. There is accessibility to excellent health care with a variety of choices. We have found that a great community grows the positive.

As I think about what our family has yielded living in this area, I am compelled to get involved in our community. I would take pride in being a part of the County's future development, collaborating with others to bring about a bigger sense of community and help create outcomes that serve the taxpayers of Marathon County.

I look forward to being able to further discuss my qualification and desire to serve, if I am afforded an interview for the District 17 seat.

Thank you for your consideration,

Jennifer Aarrestad  
18 Winton Ave  
Rothschild, WI 54474  
715.574.4482  
singininthereign@gmail.com

## **JENNIFER AARRESTAD A.B.O.C.**

18 Winton Avenue  
Rothschild, WI 54474  
715.574.4482  
[singininthereign@gmail.com](mailto:singininthereign@gmail.com)

### **Education**

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- Roseville Area Schools – Minnesota – Frank B Kellogg High School
  - University of Minnesota – Studied Interior Design
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### **Work Experience**

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#### **Eye Clinic of Wisconsin - 800 N 1<sup>st</sup> ST, Wausau, WI 54403**

- April 2010 - Present
- Current Job Title – Optical Manager
- Responsibilities: Manage multimillion dollar Optical business, running 4 stores in Central Wisconsin and 16 employees. Maintaining financial reports on monthly/yearly basis, including showing profit for clinic. Oversee day to day operations including all aspects of the employees and able to jump in any role. Working directly with the administration and helping in the operations of smooth transitions for our patients from Medical to Optical through the EMN. Designed current operating software under the Nextech program to work with our ordering system of eyeglasses and contact lenses. Work closely with the billing department with self-pay, insurance, and vision plan processes. Plan displays and events for sales and community outreach.

#### **Stine Eye Center – Weston, WI**

- September 2007 – March 2010
- Responsibilities: Optical Sales, dispensing, adjustment, repairs, edging, neutralizing/verifying, trouble-shooting, screening patient history, Visual fields, NCT, Retinal Imaging, Auto Refracting, Scribing, including HRT, Matrix, Tonopen

#### **Mesaba Aviation – Eagan, Minnesota**

- June 1997 – August 2007
- Responsibilities: Flight Attendant, applying F.A.A. and F.A.R. rules and regulations into every aspect of flight and on ground operations, Operating Experience Instructor.

**ORDINANCE # O-24-21**

**Town of Elderon Rezone**

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code Cody Milanowski on behalf of Theresa Milanowski to rezone lands from R-R Rural Residential to C-V/R-C Conservancy Recreation described as part of the SE ¼ of the NE¼ of Section 03, Township 27 North, Range 10 East, Town of Elderon. The existing parcel proposed to be rezoned is 3.90 acres in size with the parcel; PIN# 022-2710-031-0989

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on June 29, 2021 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and duly advised of the recommendations of the Town of Elderon hereby recommends the petition be GRANTED AS APPLIED FOR

NOW, THEREFORE, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 29<sup>th</sup> day of June, 2021

ENVIRONMENTAL RESOURCES COMMITTEE

/s/ Jacob Langenhahn, Chair    /s/ Randy Fifrick    /s/ Arnold Schlei

/s/ Allen Drabek    /s/ Sara Guild    /s/ Bill Conway

/s/ David Oberbeck    /s/ Rick Seefeldt

Dated this 27th day of July, 2021

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Kurt Gibbs – Marathon County Board Chair



STATE OF WISCONSIN }  
MARATHON COUNTY }  
TOWN OF ELDERON }

RESOLUTION ON ZONING ORDINANCE AMENDMENT

TO THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE

I, Mary Ostrowski, Clerk of the Town of Elderon, Marathon County, State of Wisconsin, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Elderon Town Board at a meeting held on the 9th day of June, 2021.

RESOLUTION

WHEREAS, Section 59.69(5)(e)3, Wisconsin Statutes, provides that if a town affected by a proposed amendment disapproves of the proposed amendment, the town board may file a certified copy of a resolution adopted by such board disapproving of the petition with the Environmental Resources Committee prior to, at or within ten (10) days after the public hearing, and

WHEREAS, if the town board of the town affected in the case of an ordinance relating to the location of boundaries of districts files such a resolution, the Environmental Resources Committee may not recommend to the County Board approval of the petition without change, but may only recommend approval with change or recommend disapproval.

NOW, THEREFORE BE IT RESOLVED that the Town of Elderon Town Board considered on the 9th day of June, 2021, petition by Cody Milanowski on behalf of Theresa Milanowski to amend the Marathon County Zoning Ordinance to rezone lands from R-R Rural Residential to C-V/R-C Conservancy Recreation described as part of the SE 1/4 of the NE 1/4 of Section 03, Township 27 North, Range 10 East, Town of Elderon. The existing parcel proposed to be rezoned is 3.90 acres in size with the parcel, PIN# 022-2710-031-0939

The Town of Elderon hereby has considered the following standards for rezoning above property (use additional sheets if necessary):

- 1) Has the applicant provided what public facilities and/or services currently serve the proposed development, what additional services may be required, and how the additional services will be provided?  
 No  Yes Explain: no additional services required
- 2) Has the applicant demonstrated how the provision of the public facilities will not be an unreasonable burden to local government?  
 No  Yes Explain: no burden to local government
- 3) Has the applicant determined that the land is suitable for the development proposed? Explain.  
 No  Yes Explain: no proposed development
- 4) Has the applicant demonstrated what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas? Explain.  
 No  Yes Explain: no adverse effects
- 5) Is there any potential for conflict with existing land uses in the area?  
 No  Yes Explain: no conflict

(OVER)



- 6) Has the applicant demonstrated the need for the proposed development at this location? Explain.  
 No  Yes Explain: parcel was inappropriately zoned
- 7) Has the applicant demonstrated the availability of alternative locations? Be specific  
 No  Yes Explain: NO alternative location
- 8) Is cropland is being consumed by this zone change? What is the productivity of the agricultural lands involved?  
 No  Yes Explain: NO cropland
- 9) Has the applicant explained how the proposed development will be located to minimize the amount of agricultural land converted?  
 No  Yes Explain: NO agricultural land affected
- 10) Is proposed rezone request consistent with the town's adopted Comprehensive Plan? Explain.  
 No  Yes Explain: \_\_\_\_\_
- 11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?  
 No  Yes Explain: \_\_\_\_\_

The Town of Elderon recommends:  Approval  Disapproval of the amendment and/or zone change.

OR  Requests an Extension\* for the following reasons: \_\_\_\_\_

\*Wis. Stats §59.69(5)(c), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

Clerk Mary Ostrowski  
 Town Board Don Peterson  
Michael Reynolds  
Craig Orth

NOTE: If you recommend disapproval of this request, please make every effort to send a representative to the Environmental Resources Committee Public Hearing. Town input at the hearing is always appreciated. Please return this form before June 18, 2021 to:

Marathon County Conservation, Planning and Zoning Department  
 210 River Drive  
 Wausau, WI 54403

## ORDINANCE #O-25-21

### COUNTY ROAD "NN" - SPEED ZONE Towns of Rib Mountain and Marathon

**WHEREAS**, modifications are warranted for the speed limits on County Road "NN" in the Town of Rib Mountain and Town of Marathon.

**WHEREAS**, the Marathon County Highway Commissioner and the Marathon County Infrastructure Committee have resolved this issue and concur with the recommendations.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Marathon does hereby ordain as follows:

1. To Amend Section 7.03 of the Marathon County General Code to add the following speed zone to subpart (6) 45 mph;  
*CTH "NN" Towns of Rib Mountain and Marathon, from a point 650' west of Greenhouse Road to a point 100' west of Snowbird Avenue for a distance of 2.8 miles.*

**BE IT FURTHER RESOLVED;** A traffic and engineering investigation having been made on the described highway, the maximum permissible speed at which vehicles *may* be operated on said highways, which speed is herewith established as reasonable and safe pursuant to Section 349.11, Wisconsin Statutes, **shall** be as set forth herein subject to passage of this ordinance, publication as required by law and upon the erection of standard signs giving notice thereof:

Note: A copy of this ordinance shall be forwarded to the Wisconsin Department of Transportation, and the Marathon County Sheriff's Department

Dated the 27th day of July 2021.

**Fiscal Impact: None - cost will be paid out of budgeted funds.**

Signed this 27<sup>th</sup> day of July, 2021, pursuant to SS59.12(1), Stats.

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Kurt Gibbs, County Board Chair

ORDINANCE #O-26-21

**CREATING SECTION 2.05(15) OF THE MARATHON COUNTY CODE TO ESTABLISH  
THE CRIMINAL JUSTICE COORDINATING COUNCIL (CJCC)**

**WHEREAS**, Section 2.05 of the General Code of Ordinances for Marathon County sets forth the structure, reporting relationship, duties, responsibilities, and membership of Marathon County governance committees; and

**WHEREAS**, Section 2.04(7)(g) of the General Code of Ordinances for Marathon County establishes the Public Safety Committee as the committee of jurisdiction with respect to a Criminal Justice Coordinating Council; and

**WHEREAS**, the structure, reporting relationship, duties, responsibilities, and membership of the Criminal Justice Coordinating Council has not yet been established by ordinance.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Marathon does hereby ordain to create Section 2.05(15) of the General Code of Ordinances for Marathon County as follows:

*(15) Criminal Justice Coordinating Council (CJCC)*

- (a) *Reporting Relationship*: Reports to Public Safety Committee.
- (b) *Mission*: The Criminal Justice Coordinating Council (CJCC) is established to improve the administration of justice and promote public safety through community collaboration, planning, research, education, and system-wide coordination of criminal justice initiatives.
- (c) *Statutory Responsibilities*: None.
- (d) *Membership*. The CJCC shall be composed of not more than nineteen (19) voting members). Fourteen (14) voting members are designated as follows:
  - 1. A Marathon County Circuit Court Judge as selected by Marathon County Circuit Court Judges
  - 2. Marathon County Administrator
  - 3. Marathon County Board Chairperson
  - 4. Health & Human Service Committee Chairperson or his/her designee
  - 5. Public Safety Committee Chairperson or his/her designee
  - 6. Marathon County Sheriff or his/her designee
  - 7. Chief of Police of the City of Wausau Police Department or his/her designee
  - 8. Marathon County District Attorney or his/her designee
  - 9. Marathon County Clerk of Court or his/her designee
  - 10. State Public Defender's Office local attorney manager or his/her designee
  - 11. Department of Community Corrections local office supervisor or his/her designee
  - 12. Marathon County Department of Social Services Director or his/her designee
  - 13. North Central Health Care Chief Executive Officer or his/her designee
  - 14. Women's Community Executive Director or his/her designee

The remaining five (5) members shall be appointed as follows:

- 1. A municipal law enforcement representative (outside of the Marathon County Sheriff's Office and the City of Wausau Police Department) appointed by the Chair of the CJCC
  - 2. Not more than four citizen members, as appointed by the Chair of the Council.
- (e) *Member terms*: Citizen Members and the municipal law enforcement representative shall serve two-year terms commencing at the first meeting of even-numbered years following the election of the County Board of Supervisors.
  - (f) *Duties and Responsibilities*: The CJCC shall monitor trends, identify system-wide issues, assess program function and efficacy, develop recommendations for systems improvement, enhancement, and change; serve as a forum for discussions on implementing operational systems change which link current and future adult

justice programs to the County's public safety goals; and identify potential policy questions for consideration by the Public Safety Committee, Health & Human Services Committee, and ultimately County Board of Supervisors. The CJCC may also make recommendations to individual or selected members and justice system stakeholders for consideration. The Council may perform other general functions as requested by the County Board of Supervisors or its subordinate committees and it shall provide updates to the board or its subordinate committees as requested.

**BE IT FURTHER RESOLVED** that the ordinance shall take effect upon passage and publication as required by law

Dated the 27th day of July, 2021.

**PUBLIC SAFETY COMMITTEE**

Matt Bootz, Chair; Brent Jacobson; Vice-Chair,  
Jenifer Bizzotto; Bruce Lamont; Jean Maszk; Allen Opall; Arnold Schlei

_____	_____
_____	_____
_____	_____
_____	_____

Fiscal Impact: None. CJCC is already established and operating, but has not previously been codified in an ordinance.

## **MARATHON COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL**

### **BYLAWS**

#### **Article I: Name**

The name of this Council shall be the Marathon County Criminal Justice Collaborating Council. It will be referred to as the CJCC throughout these by-laws.

#### **Article II: Creation**

The CJCC is created by ordinance as adopted by the Marathon County Board of Supervisors.

#### **Article III: Mission**

The principal mission of the CJCC is to improve the administration of justice and promote public safety through community collaboration, planning, research, education, and system-wide coordination of criminal justice initiatives.

#### **Article IV: Roles and Responsibilities**

The CJCC shall monitor trends, identify system-wide issues, assess program function and efficacy, develop recommendations for systems improvement, enhancement, and change; serve as a forum for discussions on implementing operational systems change which link current and future adult justice programs to the County's public safety goals; and identify potential policy questions for consideration by the Public Safety Committee, Health & Human Services Committee, and ultimately County Board of Supervisors. The CJCC may also make recommendations to individual or selected members and justice system stakeholders for consideration. The Council may perform other general functions as requested by the County Board of Supervisors or its subordinate committees and it shall provide updates to the board or its subordinate committees as requested.

#### **Article V: Structure**

##### **Section A: Membership:**

The CJCC shall be composed of not more than 19 voting members. Fourteen voting members are designated by the position they hold.

1. Marathon County Circuit Court Judge as selected by the Judges
2. Marathon County Administrator
3. Marathon County Board Chairperson
4. Health & Human Services Committee Chairperson or his/her designee
5. Public Safety Committee Chairperson or his/her designee
6. Marathon County Sheriff or his/her designee
7. Chief of Police of City of Wausau Police Department or his/her designee
8. Marathon County District Attorney or his/her designee

9. Marathon County Clerk of Court or his/her designee
10. State Public Defender's Office local attorney manager or his/her designee
11. Department of Community Corrections local office supervisor or his/her designee
12. Marathon County Department of Social Services Director or his/her designee
13. North Central Health Care Chief Executive Officer or his/her designee
14. Women's Community Executive Director or his/her designee
15. Municipal law enforcement representative (outside of the Sheriff's Office and City of Wausau Police Department) as appointed by the Chair of the Council
16. Not more than four citizen members, as appointed by the Chair of the Council.

Designation for purposes of Representation: Council members, excluding citizen members, may designate another competent person to represent them and vote at Council meetings. Any Council member wishing to appoint a designee is to identify the designee in writing addressed to the Chair of the Council. Designees can only be changed by notifying the Chair in writing.

In the event of a vacancy of a Council member, excluding citizen members, the out-going Council member or his or her organization may designate a representative from his or her organization to act until such time as the position is filled.

Chairperson Appointments: Citizen members and the municipal law enforcement representative shall be appointed by the Chair of the Council, subject to confirmation by the Council, to serve two-year terms commencing at the first meeting of even-numbered years following the election of the county board of supervisors. Any appointed member may resign by submitting notice of resignation to the Chair. Vacancies should be filled in the same manner as the original appointment and for the remaining term of the original appointment. Any appointed member shall serve in such capacity for no more than three (3) consecutive two-year terms. At least one citizen member shall be an individual who has received justice system services or shall be a family member of an individual who has received justice system services.

Removal of a Member: Any member of the Council may recommend in writing to the Executive Committee removal of any member whom he or she believes is no longer appropriate for membership. Lack of attendance by a member may be cause for removal from the Council. Any request for removal is subject to a vote of the Council.

Selection of Chairperson: The Chair of the Council shall be either the County Board Chair or the Circuit Court Judge selected by the Judges as the member of the Council. The individual not serving as the Chair of the Council shall serve as the Vice-Chair. The County Board Chair and the Presiding Circuit Court Judge should meet each April in even-numbered years following the Organizational Meeting of the County Board of Supervisors to determine the Chair and Vice-Chair positions. Their decision should be announced at the May meeting of the Council.

### **Section B: Authority of the Council:**

The Council has no legal authority to order changes to Marathon County's criminal justice system, but it may bring about policy changes through consensus by the participating entities. The Council may review and recommend policies, programs, and budgets within the criminal justice system and forward recommendations to all justice system partners, the Public Safety Committee, the Health & Human Services Committee, and the County Board of Supervisors.

### **Section C: Executive Committee Roles and Responsibilities:**

The Executive Committee is composed of the CJCC Chair, CJCC Vice-Chair, County Administrator, and one member of the Council that is elected at-large at the May meeting of the Council during even-numbered years. The at-large member should serve a two-year term, concluding with the at-large election of a replacement member. Any member appointed to serve on the Executive Committee shall serve in such capacity for no more than three (3) consecutive two-year terms. Any member of the Council may attend and participate in the Executive Committee meetings. The Executive Committee shall be responsible for the following:

- a. Develop Council meeting agendas and ensure matters are ready for Council meetings.
- b. Ensure assignments are completed and prepared for Council meetings.
- c. Propose to the Council the formation of Standing Committees, Subcommittees, and Ad Hoc Committees
- d. Recommend to the Council individuals to serve as chairs and members of below-listed committees.
- e. Coordinate the membership and structure of the standing committees, subcommittees, and ad hoc committees.
- f. Assist the Chair as necessary in identifying citizen members for appointment to the Council.

### **Section D: Meetings of the Council and Executive Committee**

1. Meetings of the Council and of the Executive Committee shall be scheduled by the Chair. It is anticipated that the Council meet in each odd-numbered month; however, upon the petition of any four members or at the discretion of the Chair, additional Council meetings may be held. The Executive Committee should meet as necessary. Notice of Council and Executive Committee meeting times and locations shall be provided to all members and duly posted and conducted in compliance with open meetings statutes and Marathon County ordinances.
2. Minutes of the Council and Executive Committee meetings shall be recorded and distributed to members.



3. A quorum of the Council is a simple majority of the membership described in Section A. A quorum of the Executive Committee is a simple majority of the membership appointed.
4. It is preferred that recommendations of the Council and subordinate committees be made by consensus. If consensus cannot be reached, recommendations may be made by a 2/3 vote of members.

### **Section E. Workgroups**

Based on the direction from the CJCC it is envisioned that justice system stakeholders will convene workgroups as necessary. At the May meeting of the Council in even-numbered years, the Chair should appoint, subject to confirmation by the Council, a member of the Council to serve as a lead for each of the following workgroups:

1. Evidence Based Decision Making (EBDM)
  - a. Mission – to examine each of the key decision points within the criminal justice process and examine opportunities to implement proven, data-driven, cost-effective improvements to enhance outcomes for victims, offenders, and the community.
  - b. Responsibilities:
    - 1) To evaluate functioning of the pretrial case management and supervision program, proxy, and any other evidence-based practices implemented at criminal justice decision points in Marathon County and make recommendations relative to necessary modifications in light of evidence-based practices.
    - 2) To report to the Council no less than annually on its work and make recommendations to the Council as deemed appropriate.
2. Case Processing
  - a. Mission – to identify case flow issues and recommend process improvement for moving cases more efficiently through the system from initial law enforcement contact to sentencing.
  - b. Responsibilities:
    - 1) A primary focus of the committee is to reduce the median age of criminal cases at disposition, particularly those cases involving incarcerated defendants. (e.g., monitoring the hot sheet data and CCAP data)
    - 2) Identifying and tracking other key data relative to case processing in the justice system.
    - 3) Improve communication and coordinate policy among the courts, agencies and departments within the criminal justice system.
    - 4) Work to standardize and memorialize court processes through local court rules as appropriate.
    - 5) To report to the Council no less than annually on its work and make recommendations to the Council as deemed appropriate.
3. Mental Health

- a. Mission – to improve the capacity of the justice system to address the mental health needs of those justice system engaged persons.
  - b. Responsibilities:
    - 1) Reduce mental health crisis detentions
    - 2) Develop and implement a plan to train law enforcement, corrections staff, and first responders in Crisis Intervention Partners and Crisis Intervention Team advisory.
    - 3) Periodically evaluate our crisis diversion and stabilization systems.
    - 4) Improve cross disciplinary communication to improve service delivery to consumers.
    - 5) To report to the Council no less than annually on its work and make recommendations to the Council as deemed appropriate.
  - c. Membership – the Chair of the Case Processing committee will be selected by the Council at the May meeting in even-numbered years. Membership on the committee will be selected at the May meeting in even-numbered years.
4. Community Outreach, Victim Rights and Communication Committee
- a. Mission – to educate the public about initiatives, programs and services within the system as necessary and to identify community concerns related to the justice system.
5. System Budgeting
- a. Mission – identify internal and external funding sources for justice system initiatives and operations, review position requests provided by justice system departments (i.e., Courts, District Attorney, Sherriff’s Office)

**Article VI: Officers**

**Section A: Duties of Officers and Leads**

The Chair shall preside at all meetings of the Council or Executive Committee. The Vice-Chair shall preside in the absence of the Chair. The presiding officer shall take care to ensure that all meetings are posted in accordance with Wisconsin law and that minutes are appropriately taken.

The Lead of each workgroup identified above is responsible for ensuring that workgroup working sessions do not violate Wisconsin open meeting statutes. In the event that a quorum of the Executive Committee or a quorum of the Council is likely to be present for a workgroup working session, the Lead should ensure appropriate notice is posted.

**Section E. Subcommittees and Ad Hoc Committees**

The Council may authorize the formation of Subcommittees and Ad Hoc Committees, to deal with specific problems or issues. Subcommittees and Ad Hoc Committees shall report their information and recommendations to the Council.

**Article VII: Change in By-Laws**

Proposed amendments to the by-laws are to be included on the agenda of an Executive Committee meeting. The proposal will be forwarded to the Council for approval. Any action in response to the proposed change in the by-laws taken by the Council shall become effective immediately.

**ORDINANCE #O-27-21**

**AMENDING SECTION 7.125, GEN. CODE OF ORD., RELATING TO THE DESIGNATION OF  
ATV/UTV ROUTES AND TRAILS AND REGULATION OF ATV/UTV OPERATION WITHIN  
MARATHON COUNTY**

**WHEREAS**, § 7.125 of the General Code of Ordinances for Marathon County addresses regulation of ATVs in Marathon County; and

**WHEREAS**, on July 1, 2021, the Infrastructure Committee of Marathon County voted to amend § 7.125 to more clearly define the regulations applicable to ATV/UTV routes as opposed to ATV/UTV trails and to increase the speed limit applicable to ATV/UTV trails to 35 miles per hour or the posted speed limit, whichever is less.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Marathon does hereby ordain as follows:

1. To amend section 7.125 of the General Code of Ordinances, pursuant to the attached.

**BE IT FURTHER RESOLVED** that the ordinance shall take effect upon passage and publication as required by law.

Dated the 27<sup>th</sup> day of July, 2021.

**INFRASTRUCTURE COMMITTEE**

Randy Fifrick, Sandi Cihlar, John Robinson, Jeff Johnson, Alan Christensen, Richard Gumz, Chris Dickinson

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Fiscal Impact: None.

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## Sec. 7.125. All-terrain vehicles and utility terrain vehicles.

- (1) *Intent.* To create uniform procedures and requirements for the use and operation of All-Terrain Vehicles and Utility Terrain Vehicles on Marathon County routes and trails.
- (2) *Definitions.* In this section, words and phrases used herein shall have the meaning as defined by § 23.33(1), Wis. Stats., unless otherwise defined herein. All-terrain vehicles (hereinafter referred to as ATVs) shall have the definition given in § 340.01(2g), Wis. Stats. Utility terrain vehicles (hereinafter referred to as UTVs) shall have the definition given in § 23.33(1)(ng), Wis. Stats. Any reference to a Wisconsin Statute Section or Administrative Code Regulation is a reference to that specific chapter, section, code, or its successor chapter, section, or code. Any future amendments, revisions, or modifications of the statutes or administrative code incorporated herein are intended to be made part of this Code in order to secure uniform statewide regulation of all-terrain vehicles.
- (3) *Statutory authority.* Marathon County is authorized to designate highways as ATV/UTV routes pursuant to §§ 23.33(8)(b) and 59.02, Wis. Stats., and is authorized to enact ordinances regulating ATVs and UTVs on designated routes and trails pursuant to § 23.33(11)(a), Wis. Stats.
- (4) *Designating ATV/UTV routes.* The Marathon County Highway Commissioner (Commissioner) may designate ATV/UTV routes following due consideration of the recreational value and after weighing possible dangers, public health, liability concerns, terrain involved, traffic density, and history of automobile traffic on potential and existing routes.
  - (a) *Duties of Highway Commissioner.*
    - (i) The Commissioner shall designate which portions of county highways are ATV/UTV routes. The Commissioner will update the Infrastructure Committee with respect to the status of, and changes to, ATV/UTV routes.
    - (ii) The Commissioner shall ensure that all routes designated pursuant to this section are properly posted.
    - (iii) The Commissioner shall establish the official ATV/UTV route opening and closing dates for each year. Dates shall be posted on the Marathon County website in a place visible to the public.
    - (iv) All routes established pursuant to this section shall be reviewed annually by the Commissioner to consider the continued value, efficacy, and need for the ATV/UTV routes.
  - (b) *Application process for route designation.* The Commissioner shall develop policies and procedures for consideration of, and designation of, ATV/UTV routes in accordance with the requirements of § 23.33, Wis. Stats., Wis. Admin. Code NR § 64, and the provisions of this section.
    - (i) *Municipalities.* Any town, village, or city in Marathon County may apply to the Commissioner and request that portions of county highways be designated as ATV/UTV routes. Applications shall be completed on a form prescribed by the Commissioner and must be in compliance with the policies and procedures developed by the Commissioner for the designation of ATV/UTV routes. The town, village, or city must further affirm that the municipality will pay for the costs to make, install, and maintain ATV/UTV route signs.
    - (ii) *ATV/UTV clubs.* An organization that has assembled as a recognized ATV/UTV club may apply to the Commissioner and request that the Commissioner designate an ATV/UTV route within Marathon County. Applications shall be completed on a form prescribed by the Commissioner and must be in compliance with the policies and procedures developed by the Commissioner for the designation of ATV/UTV routes. An ATV/UTV club must further affirm that the club will pay for the costs to make, install, and maintain ATV/UTV route signs.

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- (iii) The County Board of Supervisors may rescind or modify the designation of an ATV/UTV route by enactment of an ordinance rescinding or modifying the designation.
  - (iv) Application requirements. An application for designation of an ATV/UTV route, at a minimum, include the following:
    1. A map showing the proposed ATV/UTV route on the county highway system.
    2. A map showing any ATV/UTV trails leading to the proposed route.
    3. A statement explaining why the proposed route should be designated as an ATV/UTV route.
    4. If the applicant is an ATV/UTV club, the names and addresses of its officers, the date when the organization was established or incorporated, and the number of members.
    5. A statement that the applicant will be financially responsible for payments for the installation and maintenance of required ATV/UTV route signs.
    6. Any municipality in which the segment of a county roadway being proposed as an ATV/UTV route exists must have adopted the regulations in subsection (6) of this provision for the application to be considered.
  - (v) Appeal. The Commissioner's determination regarding an application for or continuation of a designated ATV/UTV route may be appealed by the person aggrieved as provided in Chapter 24 of the Marathon County Code of Ordinances. In the event of an appeal, the review of the Commissioner's initial determination shall be conducted by the county administrator or his or her designee.
- (5) *Designating ATV/UTV trails.* The Wausau and Marathon County Parks, Recreation, and Forestry Director (Director) may designate ATV/UTV trails following due consideration of the recreational value and after weighing possible dangers, public health, liability concerns, and terrain involved.
- (a) *Duties of Director.*
    - (i) The Director shall designate which portions of county land are designated as ATV/UTV trails. The Director will update the Infrastructure Committee with respect to the status of, and changes to, ATV/UTV trails.
    - (ii) The Director shall ensure that all trails designated pursuant to this section are properly posted.
    - (iii) The Director shall establish the official ATV/UTV trail opening and closing dates for each year. Dates shall be posted on the Marathon County website in a place visible to the public.
    - (iv) All trails established pursuant to this section shall be reviewed annually by the Director to consider the continued value, efficacy, and need for the ATV/UTV trails.
  - (b) *Application process for trail designation.* The Director shall develop policies and procedures for consideration of, and designation of, ATV/UTV trails in accordance with the requirements of § 23.33, Wis. Stats, Wis. Admin. Code NR § 64, and the provisions of this section.
    - (i) *Municipalities.* Any town, village, or city in Marathon County may apply to the Director and request that portions of county lands be designated as ATV/UTV trails. Applications shall be completed on a form prescribed by the Director and must be in compliance with the policies and procedures developed by the Director for the designation of ATV/UTV trails. The town, village, or city must further affirm that the municipality will pay for the costs to make, install, and maintain ATV/UTV trail signs.

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- (ii) **ATV/UTV clubs.** An organization that has assembled as a recognized ATV/UTV club may apply to the Director and request that the Director designate an ATV/UTV trail within Marathon County. Applications shall be completed on a form prescribed by the Director and must be in compliance with the policies and procedures developed by the Director for the designation of ATV/UTV trails. An ATV/UTV club must further affirm that the club will pay for the costs to make, install, and maintain ATV/UTV trail signs. The Director may require an ATV/UTV club to execute a trail maintenance contract and obtain or maintain insurance as required by Marathon County.
  - (iii) The County Board of Supervisors may rescind or modify the designation of an ATV/UTV trail by enactment of an ordinance rescinding or modifying the designation.
  - (iv) **Application requirements.** An application for designation of an ATV/UTV trail must, at a minimum, include the following:
    - 1. A map showing the proposed ATV/UTV trail in relation to the county highway system.
    - 2. A map showing any ATV/UTV routes leading to the proposed trail.
    - 3. A statement explaining why the proposed trail should be designated as an ATV/UTV trail.
    - 4. If the applicant is an ATV/UTV club, the names and addresses of its officers, the date when the organization was established or incorporated, and the number of members.
    - 5. A statement that the applicant will be financially responsible for payments for the installation and maintenance of required ATV/UTV trail signs.
    - 6. If the proposed trail travels on private property, a statement from the owner of said property attesting that the landowner will consent to the creation of a trail on said property.
  - (c) **Appeal.** The Director's determination regarding an application for or continuation of a designated ATV/UTV trail may be appealed by the person aggrieved as provided in Chapter 24 of the Marathon County Code of Ordinances. In the event of an appeal, the review of the Director's initial determination shall be conducted by the county administrator or his or her designee.
- (6) **Regulation of ATVs and UTVs.** Except as otherwise provided herein, the statutory provisions of § 23.33, Wis. Stats., and Wis. Admin. Code NR § 64, which create, describe, and define regulations with respect to ATVs and UTVs, are adopted and, by reference, made a part of this Code as if fully set forth herein.
- (a) **Operator and rider requirements for routes.** Any person who operates or rides as a passenger on an ATV or UTV on a roadway that is an ATV/UTV route in Marathon County designated pursuant to § 23.33(8)(b)1, Wis. Stats. must meet the following requirements:
    - (i) Any operator or passenger shall comply with all federal, state, and local laws, orders, regulations, restrictions, and rules, including those outlined in § 23.33, Wis. Stats., and Wis. Admin. Code NR § 64. All ATV/UTV rules of operation outlined in § 23.33, Wis. Stats., and Wis. Admin. Code NR § 64 are adopted and incorporated in this section.
    - (ii) No person may operate an ATV or UTV without having attained the age of 16.
    - (iii) No person may operate an ATV or UTV without a valid driver's license.
    - (iv) All operators shall have a liability insurance policy in force on any ATV or UTV operated on an ATV/UTV route. The liability insurance policy must have the following minimum coverages:
      - 1. \$10,000.00 for property damage.
      - 2. \$25,000.00 for the injury or death of one person.
      - 3. \$50,000.00 for the injury or death of more than one person.



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(b) *Operator and rider requirements for trails.* Any person who operates or rides as a passenger on an ATV or UTV on a trail that is an ATV/UTV trail in Marathon County designated pursuant to § 23.33(8)(c), Wis. Stats. must meet the following requirements:

- (i) Any operator or passenger shall comply with all federal, state, and local laws, orders, regulations, restrictions, and rules, including those outlined in § 23.33, Wis. Stats., and Wis. Admin. Code NR § 64. All ATV/UTV rules of operation outlined in § 23.33, Wis. Stats., and Wis. Admin. Code NR § 64 are adopted and incorporated in this section.
- (ii) Any operator between the ages of 12 and 15 years must have a valid ATV Safety Certificate to operate an ATV on a designated ATV/UTV trail system.
- (iii) Any person aged 16 years or older must have a valid driver's license or valid ATV Safety Certification to operate an ATV on a designated ATV/UTV trail system.
- (iv) The legal owner of the ATV/UTV shall have a liability insurance policy in force on any ATV or UTV operated on an ATV/UTV trail. The liability insurance policy must have the following minimum coverages:
  - 1. \$10,000.00 for property damage.
  - 2. \$25,000.00 for the injury or death of one person.
  - 3. \$50,000.00 for the injury or death of more than one person.

(c) *Rules of operation.* The operation of an ATV or UTV on a roadway that is an ATV/UTV route in Marathon County designated pursuant to § 23.33(8)(b)1, Wis. Stats., or an ATV/UTV trail in Marathon County designated pursuant to § 23.33(8)(c), Wis. Stats., is subject to the following rules of operation:

- (i) Any operator or passenger shall comply with all federal, state, and local laws, orders, regulations, restrictions, and rules, including those outlined in § 23.33, Wis. Stats., and Wis. Admin. Code NR § 64. All ATV/UTV rules of operation outlined in § 23.33(3), Wis. Stats. are adopted and incorporated in this section.
- (ii) Operators may only operate on a designated ATV/UTV route or trail if said route or trail is signed in accordance with § 23.33(8)(e), Wis. Stats., and Wis. Admin. Code NR § 64.12(7).
- (iii) Speed limits.
  - 1. Operators on ATV/UTV routes shall observe a speed limit not to exceed 35 miles per hour or the posted speed limit on the roadway, whichever is less.
  - 2. Operators on ATV/UTV trails shall observe a speed limit not to exceed 35 miles per hour or the posted speed limit on the trail, whichever is less.
- (iv) Operators shall ride in single file.
- (v) Operators may not operate an ATV or UTV on an ATV/UTV route at any time before or after Operating Hours. Operating Hours are designated as one hour before sunrise and one hour after sunset.
- (vi) All ATVs and UTVs must operate with fully functional headlamps, tail lamps, and brake lights.
- (vii) Every ATV or UTV shall be equipped, maintained, and operated to prevent excessive or unusual noise. No person shall operate an ATV or UTV on an ATV/UTV Route unless the vehicle is equipped with a muffler or other effective noise-suppressing system in good working order and in constant operation.

(d) *Enforcement.*

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- (i) Any act that is required or is prohibited by any statute or administrative code provision incorporated herein by reference is required or prohibited by this Code.
  - (ii) The Marathon County Sheriff's Office, local law enforcement agencies, and the Marathon County Parks, Recreation and Forestry Department shall have authority to enforce this section pursuant to § 23.33(12), Wis. Stats.
- (e) *Penalties.*
- (i) Any forfeiture for a violation of State Statute or Administrative Code adopted by reference in this section shall conform to the forfeiture permitted to be imposed for violation of said statutes or code provisions as set forth therein.
  - (ii) Any violation of a section of this section without a penalty specified by statute or administrative code shall have a cash deposit requirement of \$50.00 plus court costs. A cash deposit requirement of \$150.00 plus court costs will be required for a second violation of this section within a 12-month period.
- (7) *Severability.* The provisions of this section shall be deemed severable and it is expressly declared that Marathon County would have passed the other provisions of this section irrespective of whether or not one or more provisions may be declared invalid. If any provision of this section or the application to any person or circumstances is held invalid, the remainder of the ordinance and the application of such provisions to other person's circumstances shall not be deemed affected.

(O-4-97; O-31-13; O-5-19; O-28-19; O-36-19)

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**Sec. 7.125. All-terrain vehicles and utility terrain vehicles.**

- (1) *Intent.* To create uniform procedures and requirements for the use and operation of All-Terrain Vehicles and Utility Terrain Vehicles on Marathon County routes and trails.
- (2) *Definitions.* In this section, words and phrases used herein shall have the meaning as defined by § 23.33(1), Wis. Stats., unless otherwise defined herein. All-terrain vehicles (hereinafter referred to as ATVs) shall have the definition given in § 340.01(2g), Wis. Stats. Utility terrain vehicles (hereinafter referred to as UTVs) shall have the definition given in § 23.33(1)(ng), Wis. Stats. Any reference to a Wisconsin Statute Section or Administrative Code Regulation is a reference to that specific chapter, section, code, or its successor chapter, section, or code. Any future amendments, revisions, or modifications of the statutes or administrative code incorporated herein are intended to be made part of this Code in order to secure uniform statewide regulation of all-terrain vehicles.
- (3) *Statutory authority.* Marathon County is authorized to designate highways as ATV/UTV routes pursuant to §§ 23.33(8)(b) and 59.02, Wis. Stats., and is authorized to enact ordinances regulating ATVs and UTVs on designated routes and trails pursuant to § 23.33(11)(a), Wis. Stats.
- (4) *Designating ATV/UTV routes.* The Marathon County Highway Commissioner (Commissioner) may designate ATV/UTV routes following due consideration of the recreational value and after weighing possible dangers, public health, liability concerns, terrain involved, traffic density, and history of automobile traffic on potential and existing routes.
  - (a) *Duties of Highway Commissioner.*
    - (i) The Commissioner shall designate which portions of county highways are ATV/UTV routes. The Commissioner will update the Infrastructure Committee with respect to the status of, and changes to, ATV/UTV routes.
    - (ii) The Commissioner shall ensure that all routes designated pursuant to this section are properly posted.
    - (iii) The Commissioner shall establish the official ATV/UTV route opening and closing dates for each year. Dates shall be posted on the Marathon County website in a place visible to the public.
    - (iv) All routes established pursuant to this section shall be reviewed annually by the Commissioner to consider the continued value, efficacy, and need for the ATV/UTV routes.
  - (b) *Application process for route designation.* The Commissioner shall develop policies and procedures for consideration of, and designation of, ATV/UTV routes in accordance with the requirements of § 23.33, Wis. Stats., Wis. Admin. Code NR § 64, and the provisions of this section.
    - (i) Municipalities. Any town, village, or city in Marathon County may apply to the Commissioner and request that portions of county highways be designated as ATV/UTV routes. Applications shall be completed on a form prescribed by the Commissioner and must be in compliance with the policies and procedures developed by the Commissioner for the designation of ATV/UTV routes. The town, village, or city must further affirm that the municipality will pay for the costs to make, install, and maintain ATV/UTV route signs.
    - (ii) ATV/UTV clubs. An organization that has assembled as a recognized ATV/UTV club may apply to the Commissioner and request that the Commissioner designate an ATV/UTV route within Marathon County. Applications shall be completed on a form prescribed by the Commissioner and must be in compliance with the policies and procedures developed by the Commissioner for the designation of ATV/UTV routes. An ATV/UTV club must further affirm that the club will pay for the costs to make, install, and maintain ATV/UTV route signs.

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- (iii) The County Board of Supervisors may rescind or modify the designation of an ATV/UTV route by enactment of an ordinance rescinding or modifying the designation.
  - (iv) Application requirements. An application for designation of an ATV/UTV route, at a minimum, include the following:
    - 1. A map showing the proposed ATV/UTV route on the county highway system.
    - 2. A map showing any ATV/UTV trails leading to the proposed route.
    - 3. A statement explaining why the proposed route should be designated as an ATV/UTV route.
    - 4. If the applicant is an ATV/UTV club, the names and addresses of its officers, the date when the organization was established or incorporated, and the number of members.
    - 5. A statement that the applicant will be financially responsible for payments for the installation and maintenance of required ATV/UTV route signs.
    - 6. Any municipality in which the segment of a county roadway being proposed as an ATV/UTV route exists must have adopted the regulations in subsection (6) of this provision for the application to be considered.
  - (v) Appeal. The Commissioner's determination regarding an application for or continuation of a designated ATV/UTV route may be appealed by the person aggrieved as provided in Chapter 24 of the Marathon County Code of Ordinances. In the event of an appeal, the review of the Commissioner's initial determination shall be conducted by the county administrator or his or her designee.
- (5) *Designating ATV/UTV trails.* The Wausau and Marathon County Parks, Recreation, and Forestry Director (Director) may designate ATV/UTV trails following due consideration of the recreational value and after weighing possible dangers, public health, liability concerns, and terrain involved.
- (a) *Duties of Director.*
    - (i) The Director shall designate which portions of county land are designated as ATV/UTV trails. The Director will update the Infrastructure Committee with respect to the status of, and changes to, ATV/UTV trails.
    - (ii) The Director shall ensure that all trails designated pursuant to this section are properly posted.
    - (iii) The Director shall establish the official ATV/UTV trail opening and closing dates for each year. Dates shall be posted on the Marathon County website in a place visible to the public.
    - (iv) All trails established pursuant to this section shall be reviewed annually by the Director to consider the continued value, efficacy, and need for the ATV/UTV trails.
  - (b) *Application process for trail designation.* The Director shall develop policies and procedures for consideration of, and designation of, ATV/UTV trails in accordance with the requirements of § 23.33, Wis. Stats, Wis. Admin. Code NR § 64, and the provisions of this section.
    - (i) Municipalities. Any town, village, or city in Marathon County may apply to the Director and request that portions of county lands be designated as ATV/UTV trails. Applications shall be completed on a form prescribed by the Director and must be in compliance with the policies and procedures developed by the Director for the designation of ATV/UTV trails. The town, village, or city must further affirm that the municipality will pay for the costs to make, install, and maintain ATV/UTV trail signs.

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- (ii) **ATV/UTV clubs.** An organization that has assembled as a recognized ATV/UTV club may apply to the Director and request that the Director designate an ATV/UTV trail within Marathon County. Applications shall be completed on a form prescribed by the Director and must be in compliance with the policies and procedures developed by the Director for the designation of ATV/UTV trails. An ATV/UTV club must further affirm that the club will pay for the costs to make, install, and maintain ATV/UTV trail signs. The Director may require an ATV/UTV club to execute a trail maintenance contract and obtain or maintain insurance as required by Marathon County.
  - (iii) The County Board of Supervisors may rescind or modify the designation of an ATV/UTV trail by enactment of an ordinance rescinding or modifying the designation.
  - (iv) **Application requirements.** An application for designation of an ATV/UTV trail must, at a minimum, include the following:
    - 1. A map showing the proposed ATV/UTV trail in relation to the county highway system.
    - 2. A map showing any ATV/UTV routes leading to the proposed trail.
    - 3. A statement explaining why the proposed trail should be designated as an ATV/UTV trail.
    - 4. If the applicant is an ATV/UTV club, the names and addresses of its officers, the date when the organization was established or incorporated, and the number of members.
    - 5. A statement that the applicant will be financially responsible for payments for the installation and maintenance of required ATV/UTV trail signs.
    - 6. If the proposed trail travels on private property, a statement from the owner of said property attesting that the landowner will consent to the creation of a trail on said property.
  - (c) **Appeal.** The Director's determination regarding an application for or continuation of a designated ATV/UTV trail may be appealed by the person aggrieved as provided in Chapter 24 of the Marathon County Code of Ordinances. In the event of an appeal, the review of the Director's initial determination shall be conducted by the county administrator or his or her designee.
- (6) **Regulation of ATVs and UTVs.** Except as otherwise provided herein, the statutory provisions of § 23.33, Wis. Stats., and Wis. Admin. Code NR § 64, which create, describe, and define regulations with respect to ATVs and UTVs, are adopted and, by reference, made a part of this Code as if fully set forth herein.
- (a) **Operator and rider requirements for routes.** Any person who operates or rides as a passenger on an ATV or UTV on a roadway that is an ATV/UTV route in Marathon County designated pursuant to § 23.33(8)(b)1, Wis. Stats., ~~or an ATV/UTV trail in Marathon County designated pursuant to § 23.33(8)(c), Wis. Stats.,~~ must meet the following requirements:
    - (i) Any operator or passenger shall comply with all federal, state, and local laws, orders, regulations, restrictions, and rules, including those outlined in § 23.33, Wis. Stats., and Wis. Admin. Code NR § 64. All ATV/UTV rules of operation outlined in § 23.33, Wis. Stats., and Wis. Admin. Code NR § 64 are adopted and incorporated in this section.
    - (ii) No person may operate an ATV or UTV without having attained the age of 16.
    - (iii) No person may operate an ATV or UTV without a valid driver's license.
    - (iv) All operators shall have a liability insurance policy in force on any ATV or UTV operated on an ATV/UTV route ~~or trail~~. The liability insurance policy must have the following minimum coverages:
      - 1. \$10,000.00 for property damage.

2. \$25,000.00 for the injury or death of one person.
3. \$50,000.00 for the injury or death of more than one person.

(b) Operator and rider requirements for trails. Any person who operates or rides as a passenger on an ATV or UTV on a trail that is an ATV/UTV trail in Marathon County designated pursuant to § 23.33(8)(c), Wis. Stats. must meet the following requirements:

- (i) Any operator or passenger shall comply with all federal, state, and local laws, orders, regulations, restrictions, and rules, including those outlined in § 23.33, Wis. Stats., and Wis. Admin. Code NR § 64. All ATV/UTV rules of operation outlined in § 23.33, Wis. Stats., and Wis. Admin. Code NR § 64 are adopted and incorporated in this section.
- (ii) Any operator between the ages of 12 and 15 years must have a valid ATV Safety Certificate to operate an ATV on a designated ATV/UTV trail system.
- (iii) Any person aged 16 years or older must have a valid driver's license or valid ATV Safety Certification to operate an ATV on a designated ATV/UTV trail system.
- (iv) The legal owner of the ATV/UTV shall have a liability insurance policy in force on any ATV or UTV operated on an ATV/UTV trail. The liability insurance policy must have the following minimum coverages:
  1. \$10,000.00 for property damage.
  2. \$25,000.00 for the injury or death of one person.
  3. \$50,000.00 for the injury or death of more than one person.

(bc) Rules of operation. The operation of an ATV or UTV on a roadway that is an ATV/UTV route in Marathon County designated pursuant to § 23.33(8)(b)1, Wis. Stats., or an ATV/UTV trail in Marathon County designated pursuant to § 23.33(8)(c), Wis. Stats., is subject to the following rules of operation:

- (i) Any operator or passenger shall comply with all federal, state, and local laws, orders, regulations, restrictions, and rules, including those outlined in § 23.33, Wis. Stats., and Wis. Admin. Code NR § 64. All ATV/UTV rules of operation outlined in § 23.33(3), Wis. Stats. are adopted and incorporated in this section.
- (ii) Operators may only operate on a designated ATV/UTV route or trail if said route or trail is signed in accordance with § 23.33(8)(e), Wis. Stats., and Wis. Admin. Code NR § 64.12(7).
- (iii) Speed limits.
  1. Operators on ATV/UTV routes shall observe a speed limit not to exceed ~~30~~35 miles per hour or the posted speed limit on the roadway, whichever is less.
  2. Operators on ATV/UTV trails shall observe a speed limit not to exceed 35 miles per hour or the posted speed limit on the trail, whichever is less.
- (iv) Operators shall ride in single file.
- (v) Operators may not operate an ATV or UTV on an ATV/UTV route at any time before or after Operating Hours. Operating Hours are designated as one hour before sunrise and one hour after sunset.
- (vi) All ATVs and UTVs must operate with fully functional headlamps, tail lamps, and brake lights.
- (vii) Every ATV or UTV shall be equipped, maintained, and operated to prevent excessive or unusual noise. No person shall operate an ATV or UTV on an ATV/UTV Route unless the vehicle is

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equipped with a muffler or other effective noise-suppressing system in good working order and in constant operation.

~~(d)~~ *Enforcement.*

- (i) Any act that is required or is prohibited by any statute or administrative code provision incorporated herein by reference is required or prohibited by this Code.
- (ii) The Marathon County Sheriff's Office, local law enforcement agencies, and the Marathon County Parks, Recreation and Forestry Department shall have authority to enforce this section pursuant to § 23.33(12), Wis. Stats.

~~(e)~~ *Penalties.*

- (i) Any forfeiture for a violation of State Statute or Administrative Code adopted by reference in this section shall conform to the forfeiture permitted to be imposed for violation of said statutes or code provisions as set forth therein.
- (ii) Any violation of a section of this section without a penalty specified by statute or administrative code shall have a cash deposit requirement of \$50.00 plus court costs. A cash deposit requirement of \$150.00 plus court costs will be required for a second violation of this section within a 12-month period.

- (7) *Severability.* The provisions of this section shall be deemed severable and it is expressly declared that Marathon County would have passed the other provisions of this section irrespective of whether or not one or more provisions may be declared invalid. If any provision of this section or the application to any person or circumstances is held invalid, the remainder of the ordinance and the application of such provisions to other person's circumstances shall not be deemed affected.

(O-4-97; O-31-13; O-5-19; O-28-19; O-36-19)



**RESOLUTION #R - 41 - 21**  
**Approval of Town of Wausau Local Zoning Ordinance Amendment**

WHEREAS, to §60.62(3) Wis. Stats provides that any Zoning Ordinance and/or map adopted by a Town Board and any amendment thereof shall be subject to the approval of the County Board in counties having a county zoning ordinance, and

WHEREAS, the Town Board of the Town of Wausau has amended their zoning as shown on the attached report, and

WHEREAS, the Marathon County Environmental Resources Committee, having considered the request to review amendments of the Town Zoning Ordinance filed by the Clerk of the Town of Wausau, and duly advised action by the Town, hereby recommends that the County Board approves this amendment as attached.

NOW, THEREFORE BE IT RESOLVED, that the Marathon County Board of Supervisors hereby approves the amendment to the Town of Wausau Zoning Ordinance as attached and made part of this record, all of which to be filed with the Marathon County Clerk.

Dated this 29<sup>th</sup> day of June, 2021

/s/ Jacob Langenhahn, Chair    /s/ Randy Fifrick    /s/ Arnold Schlei

/s/ Allen Drabek    /s/ Sara Guild    /s/ Bill Conway

/s/ David Oberbeck    /s/ Rick Seefeldt

STATE OF WISCONSIN )  
COUNTY OF MARATHON) SS  
TOWN OF WAUSAU )

**RESOLUTION: R-2 - 2021**

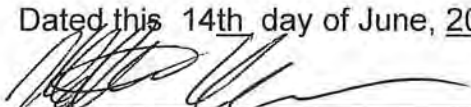
WHEREAS, the Town Board of Supervisors of the Town of Wausau has heretofore been petitioned to amend the Town Zoning Ordinance, and

WHEREAS, the Town on due notice conducted a public hearing on the proposed amendment(s), and

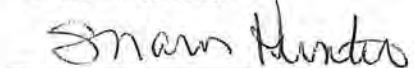
WHEREAS, the proposed amendments(s) has been given due consideration by the Town Board in open session,

NOW, THEREFORE, pursuant to §60.62(3) Wis. Stats., the Town Board of Supervisors of the Town of Wausau does hereby request review by the County Zoning Committee and subsequent recommendation for County Board approval of the attached Zoning Ordinance (and accompanying Zoning Map).

Dated this 14th day of June, 2021

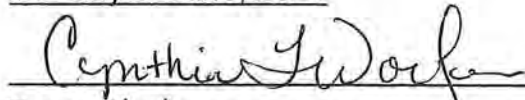
  
Town Chairman

  
Town Supervisor

  
Town Supervisor

**CERTIFICATION**

I, Cynthia L Worden, Clerk of the Town of Wausau, Marathon County, State of Wisconsin of hereby certify that the attached is a true and correct copy of a Zoning Resolution adopted by a majority vote of the Town Board of the Town of Wausau on 14<sup>th</sup> day of June, 2021

  
Town Clerk

6-14-2021  
Date

**RECEIVED**

JUN 15 2021

MARATHON CO. CONSERVATION,  
PLANNING & ZONING DEPT.

**TOWN OF WAUSAU, MARATHON COUNTY, WISCONSIN  
AN ORDINANCE AMENDING THE CODE OF ORDINANCE CREATING  
SECTION 17.08 DEFINITIONS AND SECTION 17.46(3)ae  
PERTAINING TO CONDITIONAL USE SPECIAL EVENT VENUES**

Section 1: **Sec. 17.08 Definitions:**

*Special Event Venue:* A special event venue is any activity held on property in the Town of Wausau for the payment of money or any other valuable thing that brings the public to the property which may include but is not limited to educational, recreational, or retail events; organized meetings; and/or receptions, weddings, parties, or other events.

**Sec. 17.46 (3)ae CM Commercial/light manufacturing district**

ae. Special event venues.


Section 2: If any provision of these Ordinances is invalid or unconstitutional or if the application of these Ordinances to any person or circumstance is found invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the provision or application of these Ordinances which can be given effect without the invalid or unconstitutional provision or application.

Section 3: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 4: These Ordinances shall be in full force and effect from and after their date of passage and notice as required by law.

Adopted this 14 day of June, 2021.

TOWN OF WAUSAU

By:   
Matt Baer, Chairperson

ATTEST:

By:   
Cindy Worden, Clerk

Adopted: 6-14-2021

Noticed: 6-15-2021

**TOWN OF WAUSAU  
MARATHON COUNTY, WISCONSIN  
AN ORDINANCE AMENDING THE CODE OF THE TOWN OF WAUSAU  
BY CREATING SECTION 17.08 DEFINITIONS, 17.44(4)i and 17.45(3)x  
PERTAINING TO CONDITIONAL USES &  
AGRICULTURAL EVENT VENUES**

The Town Board of the Town of Wausau, Marathon County, Wisconsin, do ordain as follows:

Section 1:

**Sec. 17.08 Definitions:**

*Agricultural Event Venues.* An Agricultural Event Venue means any activity incidental to the operation of a farm that brings members of the public to the farm which may include but is not limited to educational, recreational, or retail events as well as for special events, such as weddings, receptions, or parties, craft sales, and/or wine tasting.

**Sections 17.44(4)i and 17.45(3)x** of the Zoning Code of the Town of Wausau entitled "Agricultural Event Venues" is hereby created to provide as follows:

(1.) In addition to all other requirements of this code and as may be set by the Town Board, as conditions for granting a conditional use permit and operation, an Agricultural Event Venue:

1. Must be conducted on a parcel with a lot area of at least five (5) acres.
2. Building shall be compliant with the Wisconsin Commercial Building Code.
3. Building and any portable structures/tents must maintain the minimum set back requirements for District (AT-1/40 Agricultural Transition District or A-1/80 Agricultural District) in which the Agricultural Event Venue is zoned.


Section 2: If any provision of these Ordinances is invalid or unconstitutional or if the application of these Ordinances to any person or circumstance is found invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the provision or application of these Ordinances which can be given effect without the invalid or unconstitutional provision or application.

Section 3: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

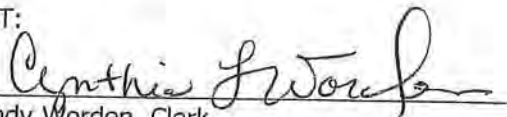
Section 4: These Ordinances shall be in full force and effect from and after their date of passage and notice as required by law.

Adopted this 14 day of June, 2021.

TOWN OF WAUSAU

By:   
Matt Baer, Chairperson

ATTEST:

By:   
Cindy Worden, Clerk

Adopted: 6-14-2021

Noticed: 6-15-2021

**Resolution # R-42-21**

**A RESOLUTION AMENDING  
THE 2021 CAPITAL IMPROVEMENT BUDGET FOR COURTROOM B  
CONSTRUCTION/REGISTER OF DEEDS REMODEL IN THE AMOUNT OF \$186,538  
TRANSFER FROM 2021A CIP PROJECT FUNDING**

- WHEREAS,** the Board of Supervisors of Marathon County approved the 2021–2025 Capital Improvement Program and Budget; and
- WHEREAS,** the Capital Improvement Program is a dynamic process and subject, pursuant to Resolution R-89-91, to periodic review and/or amendment; and,
- WHEREAS,** there is currently a need to amend the 2021 CIP to obtain additional funding for Courtroom B construction/Register of Deeds Remodel in the 2021 CIP; and
- WHEREAS,** the total amount of the project will be \$186,538; and
- WHEREAS,** there is currently an unencumbered balance in the 2021A CIP Fund Balance; and
- WHEREAS,** there is a request to transfer from the 2021A CIP Fund Balance the amount of \$186,538 to cover the additional cost of Courtroom B construction/Register of Deeds Remodel; and
- WHEREAS,** the Human Resources, Finance and Property Committee has reviewed the request and has recommends approval of the transfer from the 2021A CIP Fund Balance in the amount of \$186,538; and
- WHEREAS,** in the future there may be additional funds that the County would be awarded that may be able to fund these projects and if that happens the County can apply those funding source to the projects and replace the fund balance funds with the other revenue sources; and
- WHEREAS,** the Human Resources, Finance and Property Committee has reviewed the request and has recommended approval to amend the 2021A CIP for additional funding for the Courtroom B construction/Register of Deeds Remodel; and
- WHEREAS,** the Finance, Property and Facilities Committee of the Board of Supervisors of Marathon County recommends amending the 2021 Capital Improvement Program for the additional funding for Courtroom B construction/Register of Deeds Remodel and the budget transfer from the 2021A CIP Fund Balance for the project as follows:
1. Fund \$186,538 from the 2021A CIP Fund Balance GL code 621-921-8-9990
  2. To Courtroom B construction/Register of Deeds Remodel Outlay account 2021 CIP for the amount of \$186,538 in GL code 621-921-9-89XXX

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Supervisors of the County of Marathon does hereby resolve and ordain to amend the 2021 Capital Improvement Program as indicated above.

Dated this 27th day of July, 2021

HUMAN RESOURCES, FINANCE, AND PROPERTY COMMITTEE

John Robinson, Alyson Leahy, Jonathon Fisher, Yee Leng Xiong, Craig McEwen, Kurt Gibbs

_____	_____
_____	_____
_____	_____

Fiscal Impact: This reflects an amendment to the 2021 CIP Budget. The amendment will not add additional tax levy. The 2021A CIP be amended to record the funding of the Courtroom B construction/Register of Deeds Remodel and will allocate \$186,538 for the Project from the 2021A CIP Fund Balance.

**RESOLUTION # R-43- 21  
APPROVE 2021 BUDGET TRANSFERS FOR MARATHON COUNTY  
DEPARTMENT APPROPRIATIONS**

**WHEREAS**, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

**WHEREAS**, the Human Resources, Finance and Property Committee has reviewed and does recommend the 2021 transfers listed below, and

**NOW, THEREFORE, BE IT RESOLVED** the Marathon County Board of Supervisors authorize and direct the budget transfers as listed below:

Transfer from:	CIP-610 92098159 Rib Mnt Tower Replacement
Transfer to:	Sheriff-101 22592920 Radio Services
Amount:	\$50,000
Re:	Transfer of Radio Equipment CIP for Sheriff's Department

Transfer from:	Sheriff-158 84382320 Federal Public Safety grant
Transfer to:	Sheriff 158 894393140 Small Items Equipment
Amount:	\$6,741
Re:	Homeland Security WEM/Bomb Truck Slides for bomb squad truck

Transfer from:	Social Services-177 55382453 State grant
Transfer to:	Social Services-177 55392540 Investigation (access and visitation grant)
Amount:	\$15,000
Re:	Access and Visitation Grant for noncustodial parents

Transfer from:	Social Services 176 50182453 State Grant
Transfer to:	Social Services 176 501016097171 Foster Care
Amount:	\$32,663
Re:	Temporary Funding for Sex Trafficking out of Home Care Placement

That a Class 1 Notice of this transaction be published within (10) days of its adoption;

**BE IT FURTHER RESOLVED** that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

**BE IT FURTHER RESOLVED** that the proper officers of Marathon County are hereby authorized and directed to take all actions necessary to effect this policy.

Respectfully submitted this 27th day of July 2021.

**HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Fiscal Note: This resolution modifies the revenues and expenditures for various County funds. There is no additional County levy appropriated in this resolution.

# MARATHON COUNTY

## Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

**DEPARTMENT:** Sheriff

**BUDGET YEAR:** 2021

**TRANSFER FROM:**

Action	Account Number	Account Description	Amount
Expenditure Decrease	610 92098159	Rib Mtn Tower Replacement 787H	\$50,000

**TRANSFER TO:** Ref# 00085

Action	Account Number	Account Description	Amount
Expenditure Increase	101 22592920	590B Radio Services	\$50,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:** Kristin Williams (prepared by Season Welle)

**Date Completed:** 6/10/2021

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: 6/11/21 sw



# MARATHON COUNTY

## Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)  
Transfer for Radio Equipment CIP for Sheriff's Department
- 2) Provide a brief (2-3 sentence) description of what this program does.  
Transfer for Radio Equipment CIP for Sheriff's Department
- 3) This program is: (Check one)
  - An Existing Program.
  - A New Program.
- 4) What is the reason for this budget transfer?
  - Carry-over of Fund Balance.
  - Increase/Decrease in Grant Funding for Existing Program.
  - Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
  - Set up Initial Budget for New Grant Program.
  - Set up Initial Budget for New Non-Grant Program
  - Other. Please explain: Transfer – see email
- 5) If this Program is a Grant, is there a "Local Match" Requirement?
  - This Program is not a Grant.
  - This Program is a Grant, but there is no Local Match requirement.
  - This Program is a Grant, and there is a Local Match requirement of: (Check one)
    - Cash (such as tax levy, user fees, donations, etc.)
    - Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
  - No.
  - Yes, the Amount is Less than \$30,000.
  - Yes, the Amount is \$30,000 or more AND: (Check one)
    - The capital request HAS been approved by the CIP Committee.
    - The capital request HAS NOT been approved by the CIP Committee.

---

### COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? \_\_\_\_\_

Is a Budget Transfer Resolution Required? \_\_\_\_\_

**MARATHON COUNTY**  
**Budget Transfer Authorization Request Form**

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

**DEPARTMENT:** Sheriff

**BUDGET YEAR:** 2021

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**TRANSFER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	158-84382320	Public Safety - Federal	6,741

**TRANSFER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	158-84393140	Small Items Equipment	6,741

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:** Kristin Williams

**Date Completed:** 5/20/2021

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**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_

# MARATHON COUNTY

## Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Homeland Security – WEM/Bomb Truck Slides

2) Provide a brief (2-3 sentence) description of what this program does.

Funds will be used to purchase a sliding storage system to fit the bed of a pick-up truck that is used as a Bomb Squad response vehicle. System to be used to store Bomb Technician tools and includes two explosive storage magazines (day boxes) that meet ATF requirements.

3) This program is: (Check one)

An Existing Program.

A New Program.

4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

5) If this Program is a Grant, is there a “Local Match” Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

---

### COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund?       No      

Is a Budget Transfer Resolution Required?       Yes

**MARATHON COUNTY**  
**Budget Transfer Authorization Request Form**

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

**DEPARTMENT:** Social Services

**BUDGET YEAR:** 2021

---

**TRANSFER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	177 55382453	SPECIAL SERV-STATE GRANT/AID	\$15,000

**TRANSFER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	177 55392540	Investigation (Access and Visitation Grant)	15,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:** Stacy Spencer

**Date Completed:** 6/30/2021

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**COMPLETED BY FINANCE DEPARTMENT:**

## MARATHON COUNTY

### Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)  
Access and Visitation Grant
- 2) Provide a brief (2-3 sentence) description of what this program does.  
All counties granted program funding under the federal Office of Child Support Enforcement Access and Visitation Awards are required to establish programs to administer activities and services that support and facilitate noncustodial parents' access to and visitation with their children.
- 3) This program is: (Check one)
  - An Existing Program.
  - A New Program.
- 4) What is the reason for this budget transfer?
  - Carry-over of Fund Balance.
  - Increase/Decrease in Grant Funding for Existing Program.
  - Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
  - Set up Initial Budget for New Grant Program.
  - Set up Initial Budget for New Non-Grant Program
  - Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a "Local Match" Requirement?
  - This Program is not a Grant.
  - This Program is a Grant, but there is no Local Match requirement.
  - This Program is a Grant, and there is a Local Match requirement of: (Check one)
    - Cash (such as tax levy, user fees, donations, etc.)
    - Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
  - No.
  - Yes, the Amount is Less than \$30,000.
  - Yes, the Amount is \$30,000 or more AND: (Check one)
    - The capital request HAS been approved by the CIP Committee.
    - The capital request HAS NOT been approved by the CIP Committee.

---

**COMPLETED BY FINANCE DEPARTMENT:**

Is 10% of this program appropriation unit or fund?       No      

Is a Budget Transfer Resolution Required?       Yes

# MARATHON COUNTY

## Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

**DEPARTMENT:**   Social Services  

**BUDGET YEAR:**   2021  

**TRANSER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	176 50182453	SPECIAL SERV-STATE GRANT/AID	\$32,663

**TRANSER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	176 501016097171	Foster Care	32,663

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:**   Stacy Spencer  

**Date Completed:**   6/29/2021  

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_

# MARATHON COUNTY

## Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Temporary Funding Pool for Sex Trafficking Out of Home Care Placement

- 2) Provide a brief (2-3 sentence) description of what this program does.

To continue supporting counties and tribes, the Department of Children and Families (DCF) will renew the temporary funding pool to reimburse costs of out-of-home care placements for female and male youth who have experienced sex trafficking for calendar year 2021. In addition to the renewal of funds, DCF has broadened the eligibility criteria for reimbursement to include more youth in out-of-home care impacted by sex trafficking, which now includes all Youth Justice involved youth under the placement and care responsibility of a non-Division of Milwaukee Child Protective Services agency.

- 3) This program is: (Check one)

An Existing Program.

A New Program.

- 4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: Transfer funds to appropriate unit

- 5) If this Program is a Grant, is there a “Local Match” Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.



---

**COMPLETED BY FINANCE DEPARTMENT:**

Is 10% of this program appropriation unit or fund? No

Is a Budget Transfer Resolution Required? Yes

**RESOLUTION #R-44-21**

**RESOLUTION APPROVING THE GRANT BY MARATHON COUNTY OF A TEMPORARY EASEMENT TO THE VILLAGE OF WESTON**

**WHEREAS**, a property owner in the Village of Weston, Denyon Homes, is proposing the development of a residential subdivision on certain lands between Birch Street and Camp Phillips Road in the Village of Weston; and

**WHEREAS**, Marathon County holds title to certain property, described in the attached easement, located within or near the planned subdivision; and

**WHEREAS**, sanitary sewers, water mains, storm water management facilities and pedestrian trails for the proposed subdivision would be located in areas outside of public street right of ways; and

**WHEREAS**, the proposed easement would allow the Village of Weston to use, operate, inspect, repair, maintain, replace and remove sanitary sewer lines, water mains, fire hydrants, and other sewer and water utility appurtenances, as well as access a storm water basin and pedestrian trails within the proposed subdivision; and

**WHEREAS**, on July 1, 2021, the Infrastructure Committee voted to recommend approval of the attached temporary easement.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Marathon does hereby approve the attached easement agreement with the Village of Weston.

**BE IT FURTHER RESOLVED** that the appropriate officials of Marathon County are hereby authorized to execute documents and take all other actions necessary, on behalf of Marathon County, to effectuate the purpose of this Resolution.

Dated the 27th day of July, 2021.

**INFRASTRUCTURE COMMITTEE**

Randy Fifrick, Sandi Cihlar, John Robinson, Jeff Johnson, Alan Christensen, Richard Gumz, Chris Dickinson

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

Fiscal Impact: None.

**UTILITY AND PEDESTRIAN  
TRAIL EASEMENT AREA  
AGREEMENT**

Document No.

Document Title

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_, 2021, by and between Marathon County, a municipal corporation of the State of Wisconsin, hereinafter referred to as "GRANTOR," and the Village of Weston, a municipal corporation of the State of Wisconsin, hereinafter referred to as "Village";

WITNESSETH:

WHEREAS, a Village property owner, Denyon Homes, on Birch Street, is proposing the development of a residential subdivision on lands between Birch St and Camp Phillips Road, also known as CTH X, and

WHEREAS, sanitary sewers, water mains, storm water management facilities and pedestrian trails are proposed in areas outside of the public street right of ways, for the proposed Hinner Springs Subdivision; and

WHEREAS, Easement Areas for municipal infrastructure facilities through the GRANTOR's property have been identified; and

WHEREAS, GRANTOR will allow these temporary Easement Areas across GRANTOR's property upon certain terms and conditions as hereinafter enumerated.

NOW, THEREFORE, the parties hereto agree as follows:

Recording Area

Name and Return Address

Michael Wodalski  
Village of Weston  
5500 Schofield Ave  
Weston, WI 54476

PIN:

192-2808-294-0988

1. GRANTOR hereby grants to the Village an easement and right of way over Easement Areas on property owned by GRANTOR as hereinafter described, with the right to use, operate, inspect, repair, maintain, replace and remove sanitary sewer lines, water mains, fire hydrants, other sewer and water utility appurtenances, access to a storm water basin and pedestrian trails. The rights herein shall include the right of the Village to enter onto and to perform installation, repair, cleaning and/or maintenance procedures and remove any and all obstructions from the said easement including, but not limited to trees, shrubs, other vegetation growth, structures and all other obstructions, as may be required from time to time, in carrying out its obligations to provide and/or maintain sanitary sewer service, potable water supply, storm water control and pedestrian trails to the Village residents and customers.
2. The Easement Areas, are as shown on the attached "Exhibit A" attached hereto and incorporated herein by reference and more particularly described as follows.

A part of a Parcel of land described in Document Number 1439374 located in the Northeast ¼, of the Southeast ¼, of Section 29, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, the centerline of a 60 foot wide Utility and Pedestrian Trail Easement described as follows:

Commencing at the South 1/4 corner of said Section 29; Thence North 01°14'31" West along the North-South 1/4 line, 1331.86 feet to the monumented South line of said Northwest 1/4 of the Southeast 1/4; Thence North 89°55'45" East along said monumented South line, 1337.36 feet to the monumented East line of said Northwest 1/4 of the Southeast 1/4; Thence North 01°12'54" West along said monumented East line, 174.39 feet to the beginning of the centerline of a 60 foot wide Utility and Pedestrian Trail Easement; Thence South

42°06'03" East along said centerline, 172.86 feet to the West right-of-way line of Camp Phillips Road and the point of termination of the centerline of the described 60 foot wide easement.

3. Following any required work in any of the Easement Areas, the Village shall restore the surface of the easement, as much as reasonably possible, to the condition existing prior to the disturbance. The Village shall maintain its facilities within the easements in good repair so that no unreasonable damage will result to the adjacent land of the GRANTOR or their personal representatives, successors or assigns. The GRANTOR, their personal representatives, successors and assigns shall have the right to use and enjoy the above described premises providing that such use and/or enjoyment shall in no way interfere with or impair the Village's right to operate, repair, maintain and/or have access to its sewer, water, storm water and/or pedestrian facilities, nor shall GRANTOR, their personal representatives, successors or assigns, interfere with or impair in any way the exercise of the rights herein granted to the Village. The GRANTOR and GRANTOR's successors and assigns shall be prohibited from erecting any permanent structures or buildings on the perpetual easement areas.
4. This agreement shall run until September 1<sup>st</sup> 2023 or until a permanent agreement can be reached with the Village of Weston. All rights of third-party mortgages, lien holders or any other holders of encumbrances shall be subordinate to these easements.

IN WITNESS WHEREOF, the agreement has been duly executed the day and year first above written.

Village of Weston

By: \_\_\_\_\_  
Mark Maloney, President

Marathon County:

By: \_\_\_\_\_  
Kurt Gibbs, County Board Chair

Notary signatures on following page.

STATE OF WISCONSIN    )  
  ) ss.  
COUNTY OF MARATHON)

Personally, came before me the \_\_\_\_\_ day of \_\_\_\_\_, 2021, the above-named Mark Maloney, to me known to be the President of the Village of Weston who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, Wisconsin  
My commission expires: \_\_\_\_\_

STATE OF WISCONSIN    )  
  ) ss.  
COUNTY OF MARATHON)

Personally, came before me the \_\_\_\_\_ day of \_\_\_\_\_, 2021, the above-named Kurt Gibbs, to me known to be the Marathon County Board Chair, who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, Wisconsin  
My commission expires: \_\_\_\_\_

This instrument was drafted by Mark W. Thompson,  
MTSLLC, 404 Franklin Street, Wausau, WI 54403.

**RESOLUTION #R-45-21**

**AUTHORIZATION TO SUPPORT BUG TUSSEL WIRELESS'S BROADBAND GRANT APPLICATION(S)  
TO PUBLIC SERVICE COMMISSION (PSC)**

**WHEREAS**, broadband access is essential for economic development, virtual and lifetime learning, rural prosperity, and telehealth health services in Marathon County;

**WHEREAS**, Marathon County has recognized the importance of broadband access in ensuring the health, safety and economic prosperity for all residents;

**WHEREAS**, a significant portion of the county is currently "unserved" and "underserved" in terms of access to reliable and adequate broadband services;

**WHEREAS**, the County has recognized the need to play a role in enhancing broadband access to its residents based on the findings and work done in association with the 2009 Broadband Gap Analysis, the 2015 Broadband Connectivity Task Force Report, and the 2019 Broadband Assessment and Plan prepared by Design Nine;

**WHEREAS**, based on meetings and discussions with Internet Service Providers and evaluating the recommendations of Design Nine the County Board created a Broadband Task Force and charged it with identifying strategies, partners and potential funding sources that will support the expansion of broadband services to underserved areas;

**WHEREAS**, the Broadband Task Force has reviewed opportunities to expand broadband services through the \$100 million Broadband Expansion Grant Program administered by the Wisconsin Public Service Commission (PSC);

**WHEREAS**, the Task Force and county administration have developed criteria that will be used to evaluate whether Marathon County will partner with Internet Service Providers in seeking funding,

**WHEREAS**, applications for the grant are due by July 27, 2021, and the Task Force is working with a number of providers to develop proposals that will serve the greatest number of residents and businesses in unserved or underserved areas in the County,

**WHEREAS**, upon being awarded an Expansion Grant from the PSC, Bug Tussel Wireless LLC would deliver immediate fixed wireless broadband service to approximately 19,000 unserved or underserved residences across Marathon County, deploy a middle mile fiber route that connects towers, aggregation points, key locations and fiber to the premise along the route, and provide open access to encourage other last mile fiber to the premise providers;

**NOW THEREFORE BE IT RESOLVED**, that the Marathon County Board of Supervisors supports efforts to expand broadband access by entering into a partnership with Bug Tussel Wireless and/or other partners in submitting grant application(s) to the Public Service Commission.

**BE IT FURTHER RESOLVED**, that appropriate county officials are empowered to act under this resolution to convey County support for and commit County resources to broadband service expansion

applications that satisfy the criteria established by the Marathon County Broadband Task Force and are within the budgeted amount authorized by the Marathon County Board of Supervisors through adoption of its 2021 Capital Improvement Plan. County officials are also authorized to work with and support Bug Tussel Wireless in obtaining financing through the use of conduit bonds, revolving loan programs or other suitable means they have determined to be most advantageous to the interests of Marathon County within the constraints of the Budget approved by the County Board.

#### **EXECUTIVE COMMITTEE**

Kurt Gibbs Chair; Craig McEwen, Vice-Chair; Matt Bootz; Tim Buttke;  
Randy Fifrick; Sara Guild, Jacob Langenhahn, Alyson Leahy, John Robinson,  
Vacant seat

#### **HUMAN RESOURCES & FINANCE COMMITTEE**

John Robinson, Chair; Alyson Leahy, Vice-Chair; Craig McEwen, Kurt Gibbs, Yee Leng Xiong,  
Jonathan Fisher, Vacant seat

Fiscal Impact: None. Should the grant application identified in this resolution be approved and the grant awarded by the Public Service Commission, Marathon County will engage Bug Tussel to negotiate a formal agreement relative to Marathon County's future financial commitments towards this project. Any future financial commitments and expenditures will require further approval of the Marathon County Board of Supervisors.

**RESOLUTION #R-46-21**

**AUTHORIZATION TO SUPPORT CIRRINITY'S BROADBAND GRANT APPLICATION(S) TO PUBLIC SERVICE COMMISSION (PSC)**

**WHEREAS**, broadband access is essential for economic development, virtual and lifetime learning, rural prosperity, and telehealth health services in Marathon County;

**WHEREAS**, Marathon County has recognized the importance of broadband access in ensuring the health, safety and economic prosperity for all residents;

**WHEREAS**, a significant portion of the county is currently "unserved" and "underserved" in terms of access to reliable and adequate broadband services;

**WHEREAS**, the County has recognized the need to play a role in enhancing broadband access to its residents based on the findings and work done in association with the 2009 Broadband Gap Analysis, the 2015 Broadband Connectivity Task Force Report, and the 2019 Broadband Assessment and Plan prepared by Design Nine;

**WHEREAS**, based on meetings and discussions with Internet Service Providers and evaluating the recommendations of Design Nine the County Board created a Broadband Task Force and charged it with identifying strategies, partners and potential funding sources that will support the expansion of broadband services to underserved areas;

**WHEREAS**, the Broadband Task Force has reviewed opportunities to expand broadband services through the \$100 million Broadband Expansion Grant Program administered by the Wisconsin Public Service Commission (PSC);

**WHEREAS**, the Task Force and county administration have developed criteria that will be used to evaluate whether Marathon County will partner with Internet Service Providers in seeking funding,

**WHEREAS**, applications for the grant are due by July 27, 2021, and the Task Force is working with a number of providers to develop proposals that will serve the greatest number of residents and businesses in unserved or underserved areas in the County,

**WHEREAS**, upon being awarded an Expansion Grant from the PSC, Cirrinity would provide fiber broadband service to the Town of Norie. The route will predominately follow County Highway D from County Highway OO to the north end of Mayflower Lake, serving approximately 100 residences;

**NOW THEREFORE BE IT RESOLVED**, that the Marathon County Board of Supervisors supports efforts to expand broadband access by entering into a partnership with Cirrinity and/or other partners in submitting grant application(s) to the Public Service Commission.

**BE IT FURTHER RESOLVED**, that appropriate county officials are empowered to act under this resolution to convey County support for and commit County resources to broadband service expansion applications that satisfy the criteria established by the Marathon County Broadband Task Force and are within the budgeted amount authorized by the Marathon County Board of Supervisors through adoption of its 2021 Capital Improvement Plan. County officials are also authorized to work with and support



Cirrinity in obtaining financing through the use of conduit bonds, revolving loan programs or other suitable means they have determined to be most advantageous to the interests of Marathon County within the constraints of the Budget approved by the County Board.

**EXECUTIVE COMMITTEE**

Kurt Gibbs Chair; Craig McEwen, Vice-Chair; Matt Bootz; Tim Buttke;  
Randy Fifrick; Sara Guild, Jacob Langenhahn, Alyson Leahy, John Robinson,  
Vacant seat

**HUMAN RESOURCES & FINANCE COMMITTEE**

John Robinson, Chair; Alyson Leahy, Vice-Chair; Craig McEwen, Kurt Gibbs, Yee Leng Xiong,  
Jonathan Fisher, Vacant seat

Fiscal Impact: None. Should the grant application identified in this resolution be approved and the grant awarded by the Public Service Commission, Marathon County will engage Cirrinity to negotiate a formal agreement relative to Marathon County's future financial commitments towards this project. Any future financial commitments and expenditures will require further approval of the Marathon County Board of Supervisors.

**RESOLUTION #R-47-21**

**AUTHORIZATION TO SUPPORT COUNTRY WIRELESS'S BROADBAND GRANT APPLICATION(S) TO PUBLIC SERVICE COMMISSION (PSC)**

**WHEREAS**, broadband access is essential for economic development, virtual and lifetime learning, rural prosperity, and telehealth health services in Marathon County;

**WHEREAS**, Marathon County has recognized the importance of broadband access in ensuring the health, safety and economic prosperity for all residents;

**WHEREAS**, a significant portion of the county is currently "unserved" and "underserved" in terms of access to reliable and adequate broadband services;

**WHEREAS**, the County has recognized the need to play a role in enhancing broadband access to its residents based on the findings and work done in association with the 2009 Broadband Gap Analysis, the 2015 Broadband Connectivity Task Force Report, and the 2019 Broadband Assessment and Plan prepared by Design Nine;

**WHEREAS**, based on meetings and discussions with Internet Service Providers and evaluating the recommendations of Design Nine the County Board created a Broadband Task Force and charged it with identifying strategies, partners and potential funding sources that will support the expansion of broadband services to underserved areas;

**WHEREAS**, the Broadband Task Force has reviewed opportunities to expand broadband services through the \$100 million Broadband Expansion Grant Program administered by the Wisconsin Public Service Commission (PSC);

**WHEREAS**, the Task Force and county administration have developed criteria that will be used to evaluate whether Marathon County will partner with Internet Service Providers in seeking funding,

**WHEREAS**, applications for the grant are due by July 27, 2021, and the Task Force is working with a number of providers to develop proposals that will serve the greatest number of residents and businesses in unserved or underserved areas in the County,

**WHEREAS**, upon being awarded an Expansion Grant from the PSC, Country Wireless would execute two projects: Project A in the Town of Spencer in Southwest Marathon County in which approximately 233 households would be served by a 29-mile fiber to the home project; and Project B in which a microwave radio link would be used to deliver fiber to the home on a 6.4 mile route in the Maryel subdivision in the Town of Cleveland, eventually being interconnected to the Century Wireless fiber infrastructure;

**NOW THEREFORE BE IT RESOLVED**, that the Marathon County Board of Supervisors supports efforts to expand broadband access by entering into a partnership with Country Wireless and/or other partners in submitting grant application(s) to the Public Service Commission.

**BE IT FURTHER RESOLVED**, that appropriate county officials are empowered to act under this resolution to convey County support for and commit County resources to broadband service expansion applications that satisfy the criteria established by the Marathon County Broadband Task Force and are within the budgeted amount authorized by the Marathon County Board of Supervisors through adoption

of its 2021 Capital Improvement Plan. County officials are also authorized to work with and support Country Wireless in obtaining financing through the use of conduit bonds, revolving loan programs or other suitable means they have determined to be most advantageous to the interests of Marathon County within the constraints of the Budget approved by the County Board.

**EXECUTIVE COMMITTEE**

Kurt Gibbs Chair; Craig McEwen, Vice-Chair; Matt Bootz; Tim Buttke;  
Randy Fifrick; Sara Guild, Jacob Langenhahn, Alyson Leahy, John Robinson,  
Vacant seat

**HUMAN RESOURCES & FINANCE COMMITTEE**

John Robinson, Chair; Alyson Leahy, Vice-Chair; Craig McEwen, Kurt Gibbs, Yee Leng Xiong,  
Jonathan Fisher, Vacant seat

Fiscal Impact: None. Should the grant application identified in this resolution be approved and the grant awarded by the Public Service Commission, Marathon County will engage Country Wireless to negotiate a formal agreement relative to Marathon County's future financial commitments towards this project. Any future financial commitments and expenditures will require further approval of the Marathon County Board of Supervisors.

**RESOLUTION #R - 48 - 21**  
**CHANGES IN SUPERVISORY DISTRICT BOUNDARIES RESULTING**  
**FROM CITY OF WAUSAU ANNEXATION**

WHEREAS, the revised reapportionment statutes 59.10(3)© allow the County Board to consider changes in the boundaries of supervisory districts based on City Annexations which occur after passage of the 10-year county reapportionment plan; and

WHEREAS, duly annexed property described as that part of the Town of Wausau: the following described territory located within the Town of Wausau, Marathon County, Wisconsin, is hereby annexed to the City of Wausau, Wisconsin:

Lot 2 of Certified Survey Map No. 2621 recorded in the office of Register of Deeds for Marathon County in Volume 10 of Certified Survey Maps on page 94, being part of the Northwest Fractional ¼, Section 6, Township 28 North, Range 8 East, Town of Weston, Marathon County, Wisconsin.

should be included in Supervisory District #2, there being zero electors residing therein; and

WHEREAS, exact maps of the above-described parcel, along with a certified copy of the Village of Marathon City ordinance, have been duly filed with the Clerk of Marathon County; and

WHEREAS, changes in said supervisory district boundaries are allowed by law, provided that the total number of supervisory districts is left unchanged; and

NOW THEREFORE BE IT RESOLVED that the County Board of Supervisors of the County of Marathon does ordain as follows:

That the above-described duly annexed property, now within the City of Wausau, is hereby included in the supervisory district enumerated above.

BE IT FURTHER RESOLVED that the Marathon County Clerk is hereby directed to forward all notices required under Chapter 59, Wisconsin Statutes, to the Secretary of State for the purpose of advising that office of said boundary changes.

Dated this 27<sup>th</sup> day of July, 2021.

**COUNTY BOARD OF SUPERVISORS**




## CERTIFICATION

I, Mary A. Goede, do hereby certify that I am the duly qualified and acting Deputy City Clerk of and for the City of Wausau, Marathon County, Wisconsin. Acting in that capacity, I do further certify that the accompanying ordinance is a true and correct copy of the Joint Ordinance of the Capital Improvements & Street Maintenance Committee and Plan Commission Annexing territory from the Town of Weston to the City of Wausau, (Michael and Angela Grundman, Northwestern Avenue), adopted by the Common Council of the City of Wausau on the 13<sup>th</sup> day of July, 2021. The population of said territory is zero (0).

Dated this 20<sup>th</sup> day of July, 2021.

City of Wausau, Marathon County, Wisconsin.

  
\_\_\_\_\_  
Mary A. Goede  
Deputy City Clerk  
Wausau, Wisconsin

SEAL



The population of the annexed territory is zero (0).

Section 5. The State of Wisconsin, Department of Administration, has favorably reviewed the annexation and found it not to be against the public interest.

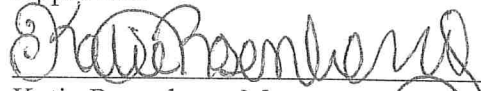
Section 6. Agreement to Pay Town Taxes. The City shall pay to the Town of Weston all necessary property taxes that are due and owing pursuant to the provisions of Section 66.0217(14) of the Wisconsin Statutes.

Section 7. Severability. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance, which can be given effect without the invalid or unconstitutional provision or application.


Section 8. Effective Date. This ordinance shall take effect upon passage and publication as provided by law.

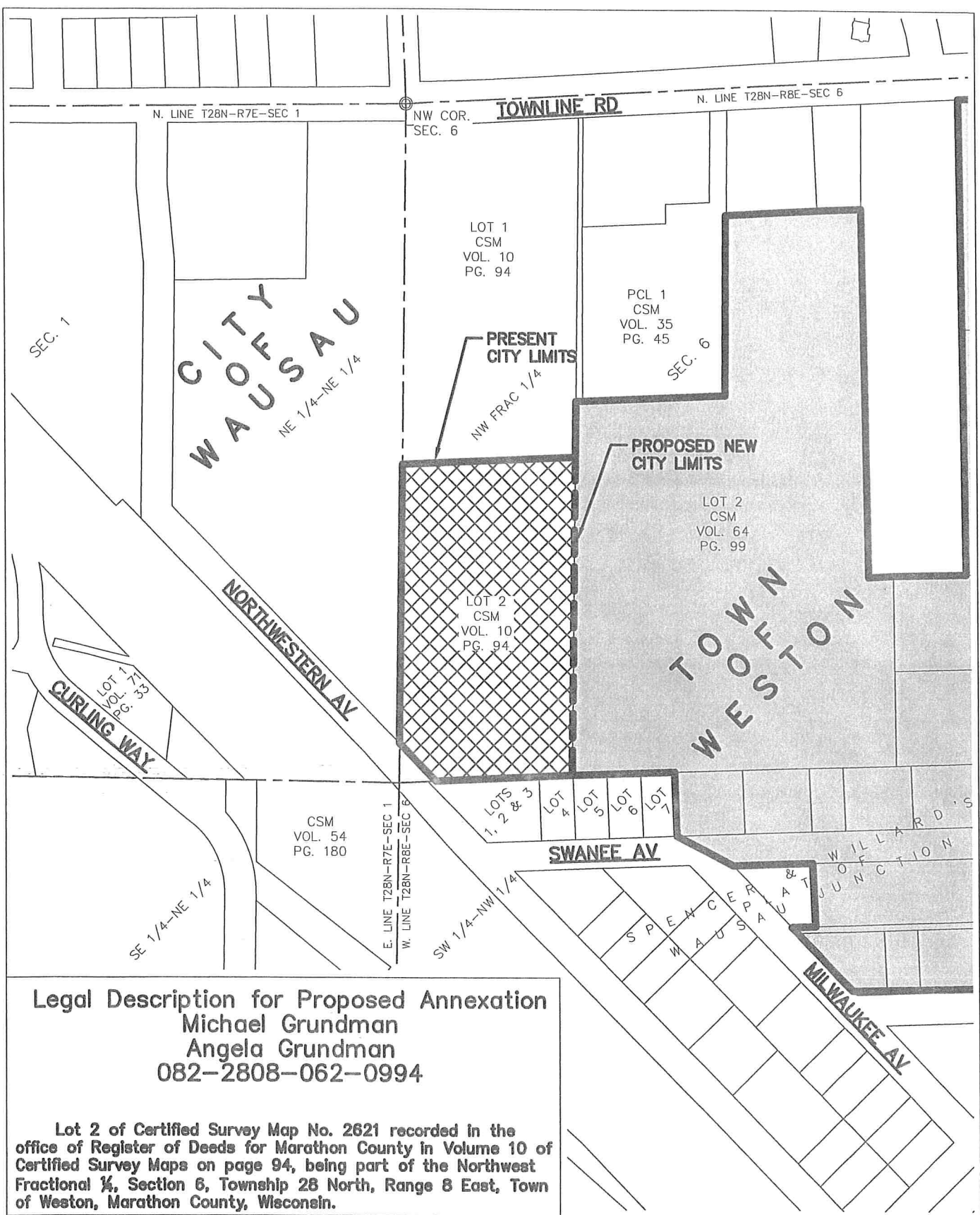
Adopted: 7/13/21  
Approved: 7/14/21  
Published: 7/16/21  
Attest: 7/14/21

Approved:

  
Katie Rosenberg, Mayor

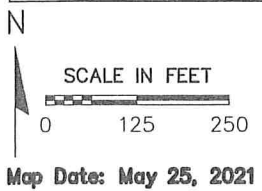
Attest:

  
Leslie M. Kremer, Clerk



**Legal Description for Proposed Annexation**  
**Michael Grundman**  
**Angela Grundman**  
**082-2808-062-0994**

Lot 2 of Certified Survey Map No. 2621 recorded in the office of Register of Deeds for Marathon County in Volume 10 of Certified Survey Maps on page 94, being part of the Northwest Fractional 1/4, Section 6, Township 28 North, Range 8 East, Town of Weston, Marathon County, Wisconsin.



**PROPOSED ANNEXATION MAP**  
**ANNEXING TERRITORY**  
**FROM THE TOWN OF WESTON**

**TOTAL AREA OF PROPOSED ANNEXATION**  
**201,247± S.F.**  
**4.62± AC.**

G:\Engineering\DWG\PROJ\172\DWG\172\_Annexation\_Grundman.dwg, 5/25/2021 1:53:24p AM, 1:1



**RESOLUTION #R-49 -50**

**AUTHORIZATION TO SUPPORT CHARTER COMMUNICATIONS’ BROADBAND GRANT APPLICATION(S) TO PUBLIC SERVICE COMMISSION (PSC)**

**WHEREAS**, broadband access is essential for economic development, virtual and lifetime learning, rural prosperity, and telehealth health services in Marathon County;

**WHEREAS**, Marathon County has recognized the importance of broadband access in ensuring the health, safety and economic prosperity for all residents;

**WHEREAS**, a significant portion of the county is currently “unserved’ and “underserved” in terms of access to reliable and adequate broadband services;

**WHEREAS**, the County has recognized the need to play a role in enhancing broadband access to its residents based on the findings and work done in association with the 2009 Broadband Gap Analysis, the 2015 Broadband Connectivity Task Force Report, and the 2019 Broadband Assessment and Plan prepared by Design Nine;

**WHEREAS**, based on meetings and discussions with Internet Service Providers and evaluating the recommendations of Design Nine the County Board created a Broadband Task Force and charged it with identifying strategies, partners and potential funding sources that will support the expansion of broadband services to underserved areas;

**WHEREAS**, the County has reviewed opportunities to expand broadband services through the \$100 million Broadband Expansion Grant Program administered by the Wisconsin Public Service Commission (PSC);

**WHEREAS**, applications for the grant are due by July 27, 2021, and the County is working with a number of providers to develop proposals that will serve the greatest number of residents and businesses in unserved or underserved areas in the County,

**WHEREAS**, upon being awarded an Expansion Grant from the PSC, Charter Communications would provide fiber to the premises (FTTP) along a 551.9-mile fiber route to 2,370 locations in Eastern Marathon County;

**NOW THEREFORE BE IT RESOLVED**, that the Marathon County Board of Supervisors supports efforts to expand broadband access by entering into a partnership with Charter Communications and/or other partners in submitting grant application(s) to the Public Service Commission;

**BE IT FURTHER RESOLVED**, that appropriate county officials are authorized to convey to the PSC Marathon County’s support for Charter Communications’ grant application for broadband service expansion.

No Fiscal Impact:

**EXECUTIVE COMMITTEE**

Kurt Gibbs Chair; Craig McEwen, Vice-Chair; Matt Bootz; Tim Buttke; Randy Fifrick; Sara Guild, Jacob Langenhahn, Alyson Leahy, John Robinson, Vacant seat

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**From:** Flynn, Celeste M <[Celeste.Flynn@charter.com](mailto:Celeste.Flynn@charter.com)>

**Sent:** Wednesday, July 21, 2021 4:05 PM

**To:** Gerard Klein <[Gerard.Klein@co.marathon.wi.us](mailto:Gerard.Klein@co.marathon.wi.us)>

**Cc:** Flynn, Celeste M <[Celeste.Flynn@charter.com](mailto:Celeste.Flynn@charter.com)>; Hill, Mike S <[mike.hill@charter.com](mailto:mike.hill@charter.com)>; Raschka, Adam <[Adam.Raschka@charter.com](mailto:Adam.Raschka@charter.com)>

**Subject:** [EXTERNAL] Charter / Marathon county State BB Grant

Gerry,

As a follow-up to our conversation I am sending you information regarding Charter Communication's desire to partner with Marathon County to obtain a broadband grant from the state PSC to assist in funding the construction of broadband in Marathon County.

Under this grant application we will be proposing Fiber to the Home (FTTH) builds capable of delivering residential speeds of up to 1000/500 Mbps, as well as voice, Spectrum video app capability, and mobile products to 2,370 locations in the County. I am attaching a map for your reference (below). The total cost of the project is \$22,033,366. Charter is proposing to pay \$7,110,000 of the project cost. We will be seeking a state broadband grant of \$14,923,366 We are not requesting funding for this application from the County.

Charter will be responsible for filling out the application and I will be happy to share it with you to review once I have completed it. All we would ask from you as our partner is the following:

1. A **letter of support** from the County supporting our grant application.
2. If possible, **letters from residents and businesses** in the County supporting the expansion of broadband into the County.
3. Confirmation if the County is a "Broadband Forward" County.

We are excited to work with the County. Please let me know if you have any questions or would like to discuss this further. My contact information is listed below.

Sincerely,

Celeste Flynn

Proposed Project Area:

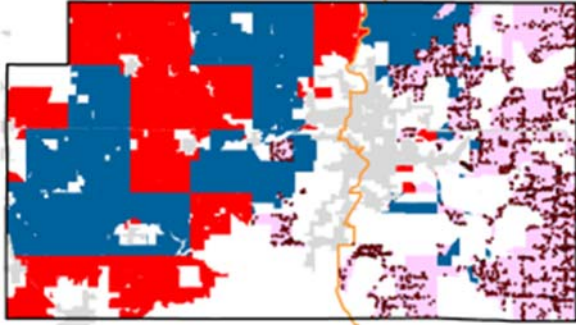
Legend:

Blue – Charter RDOF

Red – Other RDOF

Pink /Red dots – Proposed Project Area

Grey – Charter's service area



**Celeste M. Flynn** | Director, Government Affairs  
1320 N. Dr. Martin Luther King Jr. | Milwaukee, WI 53212  
O: 414.277.4193 | C: 414.688.1694  
E: [celeste.flynn@charter.com](mailto:celeste.flynn@charter.com)



DRAFT MINUTES  
OF  
STANDING COMMITTEES



**MARATHON COUNTY**  
**EXTENSION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE**  
**DRAFT MINUTES**

Thursday, July 1, 2021 at 4:00 p.m.  
Courthouse Assembly Room, (B105), Courthouse, 500 Forest Street, Wausau WI

Members	Present/Web-Phone	Absent
Chair Sara Guild	X	
Vice Chair Ka Lo	X	
Gary Beastro	Phone	
Becky Buch	W	
Tom Rosenberg	X	
Rick Seefeldt	X	
Chris Voll	W	

**Also Present:** Lance Leonhard, Michael Puerner, Donna Krause, John Robinson, Jason Hausler, David Dickerson, and Toshia Ranallo.

**VIA Web or Phone:** Ann Herda-Rapp, Leah Giordano.

**1. Call Meeting to Order**

Chair Guild called the meeting to order at 4:01 p.m.

**2. Public Comment – None**

**3. MOTION BY ROSENBERG; SECOND BY LO TO APPROVE THE MINUTES OF THE JUNE 3, 2021 EXTENSION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE MEETING WITH THE CORRECTION TO 5A 1 AND 2 TO READ “NEXT APPROPRIATE COMMITTEE” IN REPLACE OF “CIP COMMITTEE”. MOTION CARRIED.**

**4. Policy Issues Discussion and Potential Committee Determination – None**

**5. Operational Functions required by Statute, Ordinance, or Resolution: – None**

**6. Educational Presentations/Outcome Monitoring Reports**

**A. Reports from Committee-Affiliated Departments and Organizations**

The following written reports can be viewed in the packet located on our [website here](#).

1. Marathon County Public Library (Leah Giordano)
2. MCDEVCO (Vicki Resch)
  - Applications open July 12, 2021 for \$5,000 grants for microbusinesses with five or less employees that were affected by COVID-19. Details to apply can also be found in the [Marathon County eNewsletter](#).
  - MCDEVCO is now at full staff with three full time and one part time employees.
3. UW-Madison Division of Extension (Jason Hausler)
  - Hosted a regional dairy judging contest on June 16, 2021 as a part of the Area Animal Science Days event.
  - Janell Wehr in the Horticulture field has been working to expand a garden on the corner of Thomas St. and Grand Avenue. A sign will be going up this week.

**Discussion:**

Jason Hausler reported that Melinda Osterberg has obtained other employment and her last day with UW Extension will be July 13, 2021. Osterberg played an intricate role in the Broadband Taskforce. Discussions are needed to decide what the appropriate role is for extension employees and to identify the best way for the county to move forward in managing broadband activities. Administrator Leonhard asked the committee to consider the following options:

- 1) Should the position that Osterberg occupied relative to broadband, remain with UW Extension?
- 2) Should the position be allocated with other work within the scope of services provided by UW Extension?
- 3) Should the resources for this position be reallocated and analyzed to create a county position during budget discussions? This position could also include programs such as leadership and economic development, child and youth care, human development, community food systems,

local government education, etc.

4) Should the position be contracted out to one of the county's partners?

Administrator Leonhard identified County Administration staff as a temporary short term solution to assist in efforts that need immediate attention. Communication Specialist Sarah Dowidat will help with outreach and Executive Admin Toshia Ranallo will support meeting preparations and minutes. Hausler anticipates administrative tasks will be provided by a newly hired UW Extension administrative assistant by August. However, project management including preparing RFP's, grant writing, and education are major responsibilities that will need to be addressed. Hausler provided the committee a list of tasks outlined by the Broadband Taskforce and highlighted areas that UW Extension identified in which they can be of assistance. This document can be accessed in the packet located on our [website here](#).

Supervisor Robinson gave an update on current Broadband Taskforce activities and explained immediate needs that include generating support letters that are critical for grant applications which are due on July 27th. The Taskforce will be meeting on July 7, 2021 to review ISP provider proposals and make recommendations.

The HR Finance Committee will be having a series of public meetings in late July and August to ask the community for their input on how to spend \$26.3 million American Rescue dollars.

Robinson commended Melinda Osterbrink for all her efforts and support to the Broadband Task Force.

Supervisor Comments:

- Supportive of staff. Should hire a full time person to fill this as a county position to focus on Broadband education and research as well as any future similar projects. Position could change over time.
- Support hybrid position partnering with Lincoln County and UW Extension
- Contract with MCDEVCO for grant and project management. Keep UW Extension for education and research.
- UW Extension current position allocates 10-15 hours a week for Broadband. Not sufficient.
- Contract a part or full-time person depending on funding options
- Ask extension to continue broadband 10 to 15 hours a week with just an education emphasis and hire someone else to do the grant and project management. Two points of contact for the broadband initiative.
- Reallocate the hours into a position focusing on our Broadband initiative and pursues other areas of the strategic plan. Single point of contact.

4. UW-Stevens Point Wausau (Ann Herda-Rapp)

- Working with MCDEVCO to bring in food vendors on campus
- Gearing up for Fall semester
- Some furnishings have been repurposed

7. **Next Meeting Time, Location, Announcements and Future Agenda Items:**

a. **Announcements:** Fair will be next month August 3<sup>rd</sup>-8<sup>th</sup>.

b. Next meeting: **Thursday, August 5, 2021 at 4:00 pm**

1. Continue to discuss Broadband position at next meeting.

8. **Adjournment**

**MOTION BY ROSENBERG; SECOND BY SEEFELDT TO ADJOURN THE MEETING AT 5:13 P.M. MOTION CARRIED**

Respectfully submitted by  
Toshia Ranallo



**Marathon County  
Environmental Resources Committee Minutes  
Tuesday, June 29, 2021  
500 Forest Street, Wausau WI**

<b>Attendance:</b>	<b><u>Member</u></b>	<b><u>Present</u></b>	<b><u>Not present</u></b>
<i>Chair</i>	Jacob Langenhahn.....	X	
<i>Vice-Chair</i>	Sara Guild.....	X	
	Rick Seefeldt .....	X	
	Bill Conway .....	X	
	Allen Drabek .....	X	
	Randy Fifrick.....	X	
	Arnold Schlei .....	X	
	Dave Oberbeck.....	X	
	Marilyn Bhend .....	X	
	Eric Vogel .....		X (excused)

Also present via Webex, phone or in person: Paul Daigle, Laurie Miskimins, Dominique Swangstu, Lane Loveland, Brooke Bambeneck and Cindy Kraeger – Conservation, Planning, and Zoning (CPZ); Jean Kopplin – City-County IT; Cody Milanowski.

1. **Call to order** – Called to order by Chair Langenhahn at 3:05 p.m. via WEBEX.
2. **Public Comment** – None.
3. **Approval of June 1, 2021 Committee minutes**

**Motion /** second by Drabek / Schlei to approve of the June 1, 2021 Environmental Resources Committee minutes as distributed.

Motion **carried** by voice vote, no dissent.

4. **Operational Functions required by Statute, Ordinance, or Resolution:**

A. **Public Hearings, Review, Possible Actions, and Possible Recommendations to the County Board for its Consideration (County Zoning changes)**

1. Cody Milanowski on behalf of Theresa Milanowski R-R to C-V/R-C Conservancy Recreation – Town of Elderon

**Discussion:** Swangstu was sworn in and noted the staff report and decision sheet had been included in the packet. Swangstu reviewed the rezone request of 3.900 acres to correct a zoning classification error that may have happened when the town created its most recent zoning district map. The current use(s) onsite are not permitted or conditionally approved in the current zoning district. The owner would like to continue to utilize the property as it is currently being used for, the use of which is not allowed in the Rural Residential zoning district, causing the use to be non-conforming. The CV/RC zoning district more consistent with the existing uses onsite (Sportsman Club) as well as will allow for possible expansions or changes to the existing uses (as long as all applicable permits and approvals are obtained beforehand and the uses proposed are permitted or conditionally approved with the zoning district). Swangstu additionally reviewed the reasoning behind why CPZ staff are recommending approval of the rezone request, citing the rezone standards, requirements, and pertinent site characteristics.

The Town of Elderon has reviewed the application and recommends approval without any concerns, as well as stated the rezone appears to be consistent with their comprehensive plan, as indicated in the town resolution.

Cody Milanowski was sworn in. Milanowski would like to continue to operate his business and promote youth gun safety programs.

There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 3:23 p.m. Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet.

**Action:** **Motion /** second by Fifrick / Schlei to recommend approval to County Board, of the Cody Milanowski on behalf of Theresa Milanowski rezone request. Noting the reasoning provided in the staff report and conclusions of law. The Committee determined the rezone is consistent with the Marathon County and Town comprehensive plans, and is not located in the Farmland Preservation

Zoning District. Adequate facilities are present or will be provided and providing any necessary public facilities will not burden local government. Based on the proposed land division and existing land uses onsite the rezone should not result in any adverse effect on natural areas. The committee made their recommendation of approval based on the information, findings of fact, and conclusions of law as described in the CPZ staff report included in the ERC packet.

Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

B. Review and Possible Recommendation to County Board for its Consideration (Town Zoning changes pursuant to §60.62(3) Wis. Stats.)

1. Town of Wausau – Amending the Code of Ordinance creating Section 17.08 Definitions and Section 17.46(3)ae pertaining to Conditional Use Special Event Venues

Discussion: Swangstu stated the Town of Wausau is town zoned and submitted a text amendment petition amending Section 17.08 and 17.46(3) ae and by creating Section 17.08 Definitions 17.44(4)l and 17.45(3)x pertaining to Conditional Uses and Agricultural Event venues. The zoning change was approved at the town board meeting on June 14, 2021. Although the town is town zoned, County Board approval is still needed per Wis. Stats. Swangstu also stated if the committee has any specific questions or concerns the questions and concerns could only be addressed by the Town of Wausau given they are under their own general zoning jurisdiction.

Action: **Motion** / second by Guild / Drabek to recommend approval to County Board, of the Town of Wausau text amendments amending the Code of Ordinance creating Section 17.08 Definitions and Section 17.46(3)ae pertaining to Conditional Use Special Event Venues. Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

C. Review and Possible Recommendations to County Board for its Consideration – None.

D. Review and Possible Action

1. CPZ – Conversion of Water Resources Technician from casual to full time position (grant funded)

Discussion: Daigle discussed the Water Resources Technician position request that was included in the meeting packet. This position will provide leadership and coordination of shoreland protection areas which will align the Land and Water Resources Management Plan to promote policies that conserve natural resources and protect/enhance surface and groundwater while ensuring a balance with promoting economic growth and development. This position would be funded through grant funding with secured funding of two-four years. Miskimins stated this position going full time would ensure citizen engagement on the important measures in water quality and reaching compliance.

Action: **Motion** / second by / to recommend approval of the CPZ - Conversion of Water Resources Technician from casual to full time position (grant funded) to move forward to Human Resources, Finance and Property Committee.

Motion **carried** by voice vote, no dissent.

Follow through: Forward to Human Resources, Finance and Property Committee for approval and then on to County Board for action at August 2021 meeting.

5. Educational Presentations/Outcome Monitoring Reports and Committee Discussion

A. Department Updates: Conservation, Planning and Zoning (CPZ), Parks Recreation and Forestry (PRF) Solid Waste

CPZ

1. Update of Fenwood Creek funding request

Discussion: Daigle updated the Committee on the discussion in the recent weeks with the legislators to secure state funding in this budget cycle for the Fenwood Creek pilot program. Daigle is also seeking other avenues of funding through federal and state to grants to move the pilot program forward. Chair Langenhahn thanked Daigle for all his work put into this funding request.

2. Chapter 22 - Floodplain revisions per DNR direction



Environmental Resources Committee Minutes

June 29, 2021

Discussion: Swangstu discussed the Draft Chapter 22 that was brought to ERC back in February and March of 2021 put on hold due to the DNR recommending changes to be incorporated in the ordinance and staff changes within the DNR. Due to some DNR transition and new direction, CPZ will only be moving forward with the required revisions to the floodplain ordinance to keep Marathon County within the Federal Flood Insurance Program as well as to ensure the ordinance is consistent with the new model ordinance provided by the W-DNR. A new draft ordinance will be coming to the Committee on August 3 which will only include floodplain regulation changes pertinent to dam failure analysis, flood studies, and new regulatory changes in order to stay within the flood insurance program and to be consistent with the model program.

**6. Policy Issues Discussion and Committee Determination to the County Board for its Consideration**

A. Legislative and Budget Report: current and future legislative initiatives related to the 2021-22 State Budget

1. Parks, Recreation and Forestry (PRF)

Discussion: No updates.

2. Conservation Planning and Zoning (CPZ)

Discussion: Daigle discussed the additional staff funding for conservation staff unfortunately the funds requested were half of the increase that was requested. The base level of funding has gone down over the years and will have to go back for additional funding every two years.

Swangstu also stated at the next ERC meeting there will be 6-7 rezones on the agenda therefore reviewing the packet and staff reports ahead of time will ensure the next meeting can run as efficiently as possible given the length of the agenda.

Solid Waste

Discussion: No updates

**7. Next meeting date, time & location and future agenda items:**

**Tuesday, August 3, 2021 3:00 p.m. Marathon County Courthouse, Assembly Room 500 Forest Street Wausau WI**

A. Committee members are asked to bring ideas for future discussion

B. Announcements/Requests/Correspondence

8. **Adjourn – Motion** / second by Seefeldt / Drabek to **adjourn** at 3:50 p.m. Motion **carried** by voice vote, no dissent.

Laurie Miskimins, CPZ Director

For Jacob Langenhahn, Chair

cc: (via email/web site) ERC members; County Administrator; Corporation Counsel; County Clerk

LM/cek



# MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE

## MEETING MINUTES

Date & Time of Meeting: **Tuesday, June 22, 2021 4:00 p.m.** Meeting Location: **Marathon County Courthouse, County Board Assembly Room 500 Forest Street, Wausau WI 54403**

Members	Present/Web-Phone	Absent
Chair John Robinson	P	
Vice Chair Alyson Leahy	W	
Craig McEwen	W	
Kurt Gibbs	P	
Yee Leng Xiong	W	
Jonathan Fisher	W	
vacant		

**Also Present:** Kristi Palmer, Molly Adzic, Dejan Adzic, Mike Puerner, Lance Leonhard  
**VIA Web or Phone:** Jean Maszk, Terry Kaiser, Connie Beyersdorff

1. **Call Meeting to Order** by Chairman Robinson at 4:00 pm
2. **Public Comment Period** -None
3. **Approval of the Minutes of the May 25 and June 8, 2021 Human Resources, Finance and Property Committee Meeting**  
**MOTION BY GIBBS; SECOND BY MCEWEN TO APPROVE THE MINUTES FROM MAY 25 AND JUNE 8; MOTION CARRIED**
4. **Educational Presentations/Outcome Monitoring Reports**
  - A. American Rescue Plan Update
    - a. Develop a Schedule of Activities for Public Engagement
      - i. Scheduling and meeting dates
      - ii. Logistics

**Discussion:** Discussion on the tentative public engagement schedule. Looking at scheduling for meeting dates and facilities in different areas of the County for public engagement. We will need clarification for some revenue categories such as Solid Waste revenues and Central Wisconsin Airport.

The proposed public engagement dates are:

- Dates: July 29 at the Towns Association  
 August 3 at 5:30 in Edgar or Hatley  
 August 10 at 5:30 at the Courthouse after the regular HRFC meeting (We could tape this meeting)  
 August 17 at 5:30 in Edgar or Hatley

**Follow up:** Finalize the schedule with locations for meetings

### Broadband Expansion Opportunities

**Discussion:** The ARPA State of Local Coronavirus Aid funds are allowed to use the ARPA funds for Broadband. We have had discussions with broadband/internet providers as there are speed requirements. The providers have been given to July 2 to see if there is interest in partnering with the County on this project.

**Follow up:** Continue to pursue Broadband strategies and look to work with providers and pursue grant opportunities

### 5. Operational Functions required by Statute, Ordinance, or Resolution:

- A. Discussion and Possible Action by Human Resources and Finance and Property Committee
  1. None
- B. **Discussion and Possible Action by Committee to Forward to the County Board for its consideration**
  1. Intergovernmental Budget Transfers

The Juvenile roof is completed and we are able to use these funds on the Sky light

**MOTION BY GIBBS; SECONDED BY FISHER TO APPROVE THE BUDGET TRANSFER; MOTION CARRIED**

2. Committee Approval of the Facilities and Capital Management CIP Requests for inclusion in the 2022 CIP requests
  - Courthouse Exterior Envelope Repairs Connector Link and South
  - HVAC Replacement Jail Admin and Kitchen-To make the space compliant with State regulations
  - Remodel and Renovation of 1000 Lake View Drive for Social Services move to Marathon County Lake View Campus as part of county master plan-This will provide for the Social Services Department move from the 400 Thomas Street location and include all FFE and IT costs-Project would start January 2022 and be completed by December 2022 and there would be an offset with the sale of the current building
  - Replace 1100 Lake View Drive Parking Lot and Seal Coat 1000 Lake View Drive Parking Lot
  - Construction for remodel of old aquatic therapy pool to Marathon County Conference Center

- HVAC Construction for Steam Removal at NCHC Campus Phase 3-Replace existing central plant boilers from 1971 in the central portion of the NCHC campus. This is an outdated system and well exceeded the useful life of the system. There are safety issues to consider with this replacement as well.
- 1 Ton 4WD dump body with plow and Box transfer-Facilities
- NCHC A&B buildings at 1100 Lake View Drive Roof Asbestos Removal
- NCHC Mount View Exterior Painting-The painting is needed as these buildings have not been painted in 20+ years
- NCHC Professional Plaza HVAC Control Upgrades-All buildings will be under one control. This is a system that has been made available to every licensed system vendor.
- NCHC Professional Plaza Parking Lot and Sanitary Sewer Repairs-Repaving the south and north lot and rerouting the sewer line as a part of this project along with meeting code in regards to stairs.

**MOTION BY GIBBS; SECONDED BY MCEWEN TO MOVE ALL PROJECTS FORWARD IN THE 2022 CIP BUDGET PROCESS; MOTION CARRIED**

**Discussion:** Facilities provided clarification on the 2022 CIP requests for the facilities department and North Central Healthcare Center.

**Follow up:** The staff will review and evaluate funding sources for the 2022 CIP.

3. 2022 Rolling Stock Timeline for Purchase of Equipment

**Discussion:** Provide clarification of what rolling stock needs for 2022 and if each department purchase need to be order and paid for in 2021 or 2022 and bring back a plan for the July meeting

**Follow up:** Provide clarification of what rolling stock needs for 2022 and if each department purchase need to be order and paid for in 2021 or 2022 and bring back a plan for the July meeting.

4. Capital Improvement Project Approval Process

a) What is the Process for the 2022 CIP Plan?

**Discussion:** Determine that the July educational meeting and break down the projects into 4 categories and look at

1. Technology-Can we capitalize any of these items?
2. Rolling Stock
3. Facility Maintenance Projects
  - a. Maintenance or upgrade for same purpose activities
  - b. Expansion of existing facilities or change program usage of existing facilities
4. New Projects

**Follow up:** The Committee will look at new processes for moving the 2022 CIP forwards at the July educational meeting. Leahy-Should the work group meet prior to the HRFC meeting in order to flush out the details on the next steps? Request that members be present in person for this discussion.

b) How to we move to a 5 year CIP Program?

**Discussion:** Gibbs-several years ago, we looked at a program what should provide us with a list on where we sit with the Facility Dude application to assist us in developing the life cycle on County facilities.

**Follow up:** Facilities will provide an update on the Facilities Dude application to the HRFC at an upcoming meeting. There is additional suggestions from the Workgroup that include an updated schedule for CIP requests and engage the Committees in the process earlier in the process. There will be a separation between the annual CIP requests and the 5 year CIP program. The plan would entire a detailed 2022 CIP and a roadmap to an enhanced 5 year CIP in the future.

**6. Policy Issues Discussion and Committee Determination-None**

**7. Announcements:**

Next Meeting Date- **July 6, 2021 at 3:30 p.m.**

**8. Adjourn-MOTION BY GIBBS; SECONDED BY MCEWEN TO ADJOURN AT 5:45 PM; MOTION CARRIED**



**MARATHON COUNTY  
PUBLIC SAFETY COMMITTEE MEETING  
DRAFT MINUTES**

Date & Time of Meeting: **Wednesday, June 30, 2021 at 1:30 pm**

Meeting Location **WebEx/Courthouse Assembly Room, (B105), Courthouse, 500 Forest St., Wausau**

Members	Present/Web-Phone	Absent
Chair Matt Bootz	X	
Vice Chair Jennifer Bizzotto	W	
Brent Jacobson	Phone	
Bruce Lamont	W	
Jean Maszk	W	
Allen Opall	W	
Arnold Schlei	X	

**Also Present:** Lance Leonhard, Michael Puerner, Chad Billeb, Bill Millhausen, Ryan Weber, Ruth Heinzl, Molly Lawrence, David Baker, and Toshia Ranallo.

**VIA Web or Phone:** Craig McEwen

**1. Call Meeting to Order**

The meeting was called to order by Chair Bootz at 1:30 p.m.

**2. Public Comment – None**

**3. MOTION BY LAMONT; SECOND BY MASZK TO APPROVE THE MINUTES OF THE JUNE 2, 2021 PUBLIC SAFETY COMMITTEE MEETING. MOTION CARRIED.**

**4. Policy Issues Discussion and Potential Committee Determination**

**A.** Resolution and Ordinance creating Criminal Justice Collaborating Council

**Discussion:**

Justice Alternatives Coordinator Laura Yarie provided background and explained the Criminal Justice Collaborating Council (CJCC) was created in 1994, but called the Justice Advisory Committee. The CJCC was formed to bring stakeholders together to review cases moving forward, evaluate the causes of jail crowding, and create programs as an alternative to putting individuals in jail. In 2010 the State created their own CJCC and made it a requirement for counties to have one in order to receive TAD funding. The state's CJCC became involved with the National Institute of Corrections on their Evidence Based Decision Making Project. Marathon County was invited to participate with this project and was instructed to be named the Evidence Based Decision Making Policy Team. This team and the CJCC started to operate as one. The team started to acknowledge they were missing out on some roles in the work they performed as the CJCC and so it was discussed to recreate the counsel and create bylaws to be codified in an ordinance. The Evidence Based Decision Making Policy Team would be a subgroup of the counsel. The CJCC would become another committee within the county board structure.

**Action:**

**MOTION BY MASZK; SECOND BY BIZZOTTO TO MOVE THE RESOLUTION AND ORDINANCE TO CREATE A CRIMINAL JUSTICE COLLABORATING COUNCIL TO THE COUNTY BOARD. MOTION CARRIED.**

**Follow Up:**

Forward to County Board.

**5. Operational Functions Required by Statute, Ordinance or Resolution:**

**A.** Administrative Reorganization to Address Dispatcher Priority

- 1) Abolish one Administrative Coordinator (B23) within the Sheriff's Office and create a new position Communication Specialist (B23) within the Sheriff's Office (Chad Billeb)
- 2) Reclassification of one Criminal Justice Specialist (B22) within the Investigations Division and assign this position to the Patrol Division as an Administrative Coordinator (B23) (Chad Billeb)

**Discussion:**

Chief Deputy Chad Billeb explained a shift in responsibilities and duties that warranted the reclassifications. No new levy dollars would be needed.

**Action:**

**MOTION BY LAMONT; SECOND BY SCHLEI TO APPROVE TO ABOLISH ONE ADMINISTRATIVE COORDINATOR (B23) POSITION WITHIN THE SHERIFF'S OFFICE AND CREATE A NEW POSITION COMMUNICATION SPECIALIST (B23); AND TO RECLASSIFY ONE CRIMINAL JUSTICE SPECIALIST (B22) WITHIN THE INVESTIGATIONS DIVISION AND ASSIGN THIS POSITION TO THE PATROL DIVISION AS AN ADMINISTRATIVE COORDINATOR (B23). MOTION CARRIED.**

**Follow Up:**

Forward to the HR Finance Committee.

- B.** Reclassification of the Law Enforcement and Corrections Manager(s) and Communication Manager (C52 to D61) to address compression issues between Captains and Lieutenants. (Chad Billeb)

**Discussion:**

Chief Deputy Chad Billeb explained there is a lack of separation in pay between lieutenants and captains. The solution after working with Human Resources Director Molly Adzic and Administrator Leonhard, is to move the current classification for captains up one grade and one grade lower from Chief Deputies.

**Action:**

**MOTION BY MASZK; SECOND BY SCHLEI TO MOVE TO RECLASSIFY LAW ENFORCEMENT AND CORRECTIONS MANAGER(S) AND COMMUNICATION MANAGER FROM C52 TO D61. MOTION CARRIED.**

**Follow Up:**

Forward to the HR Finance Committee

**6. Educational Presentations/Outcome Monitoring Reports**

- A.** Strategic Plan Update (Craig McEwen)

**Discussion:**

Supervisor Craig McEwen explained to the committee they are in the fourth year of the five year Strategic Plan. He reported on the committee's progresses and some of their objectives and outcome measurers outlined in the Strategic Plan.

- Supported but still pending: A policy to reconsider changes for the support of sports events occurring on county roads
- A resolution asking the state to provide funding for assistant district attorneys
- A revision of section 25.04 of the municipal code for a uniform addressing ordinance
- An agreement for a sheriff deputy to serve in Rib Mountain
- Joint meeting with Infrastructure to identify broadband challenges for east, west and north side county residents
- Regional Morgue Taskforce business plan updates
- Sheriff's department requests to the state to annually allocate funds for public safety answering points
- Update on recent legislation for OWI conviction laws
- Supported Administrator to lobby to change Medicaid lapses for individuals who were incarcerated and then released.
- Joined forces with fire department and Wausau Hazmat Team

McEwen reiterated the importance of filling in the strategic plan template previously sent to committee members on progress related to their goals and objectives.

**7. Next Meeting Time, Location, Announcements and Agenda Items:**

- A.** Next meeting: **Wednesday, August 4, 2021 at 1:30 pm**

**8. Adjournment**

**MOTION BY MASZK; SECOND BY JACOBSON TO ADJOURN THE MEETING AT 2:09 P.M. MOTION CARRIED.**



**MARATHON COUNTY**  
**JOINT EXECUTIVE & HUMAN RESOURCES, FINANCE & PROPERTY**  
**COMMITTEE **DRAFT** MINUTES**

Date & Time of Meeting: **Thursday, July 15, 2021, at 4:00 p.m.**

Meeting Location: **WebEx/Courthouse Assembly Room, B-105, 500 Forest Street, Wausau WI**

Members	Committee	Present/Web-Phone	Absent
Chair Kurt Gibbs	Executive/HR Finance	X	
Vice Chair Craig McEwen	Executive/HR Finance	X	
Matt Bootz	Executive		X
Tim Buttke	Executive	X	
Randy Fifrick	Executive	W	
Sara Guild	Executive	X	
Jacob Langenhahn	Executive	X	
Alyson Leahy	Executive/HR Finance	X	
John Robinson	Executive/HR Finance	X	
Yee Leng Xiong	HR Finance	X	
Jonathan Fischer	HR Finance	X	
Vacant Seat	Executive/HR Finance		

Also present: Lance Leonhard, Sarah Dowidat, Michael Puerner, Valerie Carrillo, Steve Schneider, Toshia Ranallo and members of the public.

WebEx/Phone: Willian Harris, Ka Lo, Jean Maszk, Kim Trueblood, Dejan Adzic, Molly Adzic, Kristi Palmer and nine unidentified callers.

**1. Call Meeting to Order**

The meeting was called to order by the Executive Committee Chair Kurt Gibbs at 4:00 p.m.

The meeting was called to order by the HR Finance Committee Chair John Robinson at 4:00 p.m.

**2. Public Comment (15 Minutes)**

The following citizens spoke in favor for the “Community for all Resolution” and urged the committee to adopt the resolution.

Citizens	Address
Bruce Grau	1115 N 10 <sup>th</sup> St. Wausau, WI 54401
LaTanay Campbell	808 N 2 <sup>nd</sup> Ave. Wausau, WI 54401
Kyra Tomcheck	317 N 1 <sup>st</sup> St Apt#8 Wausau, WI 54403
Jaxson Seeger	1200 S 50 <sup>th</sup> Ave Apt 8. Wausau, WI 54401
Christine Salm	Nth 11st. Wausau, WI 54403
Patrick Bacher	505 S 22 <sup>nd</sup> Ave. Wausau, WI 54401
Amie Leonoff	906 McIndoe St. Wausau, WI 54403

Supervisor Jean Maszk representing District 24, thanked the committee for having the broadband topic on the agenda; commented the county board needs to focus on policy instead of social issues; and reported she has received multiple calls from constituents complaining STH 153 is a safety concern due to overgrown vegetation creating visual obstacles.

**3. MOTION BY MCEWEN; SECOND BY ROBINSON TO APPROVE THE JUNE 10, 2021, EXECUTIVE COMMITTEE MEETING MINUTES. MOTION CARRIED.**

**4. Policy Issues for Discussion and Possible Action - None**

**5. Educational Presentations and Committee Discussion**

**A.** Update on Filling District 17 Vacancy and Executive Committee Vacancy

**Discussion:**

Chair Gibbs reported three individuals have expressed interest and are scheduled for interviews. He and Vice Chair McEwen will bring their recommendations to the county board for consideration at their next meeting.

The vacancy on the Executive Committee will be determined by a paper ballot vote by the committee once the appointment is made to District 17.

**Follow up:**

To be discussed at the County Board meeting on July 22, 2021.

- B. Broadband Presentation by Bug Tussel Wireless (Steve Schneider)

**Discussion:**

Broadband Taskforce Chair John Robinson reported on the county's previous efforts including success in utilizing PSC grant funds for projects; and current developments on another round of PSC grants through the American Recovery Plan Act (ARPA). The ARPA PSC grant application is due on July 27, 2021.

Steve Schneider CEO of Bug Tussel gave an overview on the company's history; and a presentation to extend broadband service in different areas of Marathon County through the use of bonds/loans backed by Marathon County. His presentation can be accessed on our [website here](#) or can be viewed on [public access here](#).

**6. Operational Functions Required by Statute, Ordinance, or Resolution**

- A. Broadband Expansion efforts: 2021 Public Service Commission Grant Application: Partnership County Partnership Opportunities
  - 1) Cirrinity
  - 2) Bug Tussel
  - 3) Country Wireless

**Action:**

**ON BEHALF OF THE EXECUTIVE COMMITTEE, BUTTKE MADE A MOTION; SECOND BY MCEWEN TO MOVE TO SUPPORT CIRRINITY, BUG TUSSEL, AND COUNTRY WIRELESS IN THEIR APPLICATIONS FOR PUBLIC SERVICE COMMISSION GRANT FUNDING FOR FOUR DIFFERENT PROJECTS. MOTION CARRIED.**

**ON BEHALF OF THE HR & FINANCE COMMITTEE, FISCHER MADE A MOTION; SECOND BY LEAHY TO MOVE TO SUPPORT CIRRINITY, BUG TUSSEL, AND COUNTRY WIRELESS IN THEIR APPLICATIONS FOR PUBLIC SERVICE COMMISSION GRANT FUNDING FOR FOUR DIFFERENT PROJECTS. MOTION CARRIED.**

**Follow Up:**

Forward separate resolutions for each provider to the County Board Educational meeting for action on Thursday, July 22, 2021.

Generate letters of support to be included in the grant applications.

**7. Next Meeting Date & Time, Location, Announcements and Future Agenda Items:**

- A. ANNOUNCEMENT – Chair Gibbs gave a brief update on the redistricting delay. Course of action has yet to be determined.
- B. Next Executive Committee Meeting: **Thursday, August 12 2021, at 4:00 p.m.**

**8. Adjournment**

**THERE BEING NO FURTHER BUSINESS TO DISCUSS, MOTION BY XIONG; SECOND BY FISHER TO ADJOURN THE HR FINANCE COMMITTEE MEETING AT 5:38 P.M. MOTION CARRIED.**

**THERE BEING NO FURTHER BUSINESS TO DISCUSS, MOTION BY MCEWEN; SECOND BY BUTTKE TO ADJOURN THE EXECUTIVE COMMITTEE MEETING AT 5:38 P.M. MOTION CARRIED.**

Respectfully submitted by,  
Toshia Ranallo