

**OFFICIAL NOTICE AND AGENDA  
of a meeting of the County Board,  
Committee, Agency, Corporation  
or a sub-unit thereof**



**MARATHON COUNTY, WISCONSIN**

**ADDENDUM**

***Marathon County Mission Statement:** Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business.*

An educational meeting of the **MARATHON COUNTY BOARD OF SUPERVISORS** will be held at the Marathon County Courthouse, Assembly Room, 500 Forest Street, in the City of Wausau, at **7:00 p.m.**, on **Thursday, August 19, 2021.**

**Persons wishing to attend the meeting by phone may call into the telephone conference beginning ten minutes prior to the start time indicated above using the following number:**

**1-408-418-9388 Access code: 146 235 4571**

**The meeting will also be broadcast on Public Access or at <https://tinyurl.com/MarathonCountyBoard>**

**AGENDA**

1. Meeting called to order at 7:00 p.m. by Chairperson Gibbs, the agenda being duly signed and posted
2. Pledge of Allegiance to the Flag; Followed by a Moment of Silence/Reflection
3. Reading of Notice
4. Request to Silence Cell Phones and Other Electronic Devices
5. Roll Call
6. Acknowledgement of Visitors
7. 15 Minute Public Comment  
*Any person who wishes to address the County Board, or one of its committees, during the "Public Comment" portion of meetings, must provide his or her name, address, and the topic he or she wishes to present to the Marathon County Clerk, or chair of the committee, no later than five minutes before the start of the meeting.*
8. Education Presentations/Reports:
  - a) Standing Committee Chairpersons or Designees

Signed: \_\_\_\_\_ /s/ Kurt Gibbs

Presiding Officer or His/Her Designee

**THIS NOTICE POSTED AT THE  
COURTHOUSE**

EMAIL TO MEDIA

Date \_\_\_\_\_ Time \_\_\_\_\_ AM/PM

Date \_\_\_\_\_ Time \_\_\_\_\_ AM/PM

By \_\_\_\_\_

By \_\_\_\_\_

9. Review and discussion of Tuesday meeting agenda items:

a) Appointments:

1. Human Resources, Finance, and Property Committee
2. Local Emergency Planning Committee
3. Aging and Disability Resource Center Board of Central Wisconsin – Advisory Committee
4. Health Officer

b) Ordinances:

1. Town of Wien Rezone – Glenn Brubaker on behalf of Leonard & Lucinda Horst #O-27-21
2. Town of Knowlton Rezone – Jane Kunze and James Cramer #O-28-21
3. Town of Holton Rezone – Blume Farms #O-29-21
4. Town of Hull Rezone – Jordan Brost on behalf of Bradley Kops #O-30-21
5. Town of Wien Rezone – Tim Vreeland on behalf of Laron & Debra Hoppenworth and Jordan Weiland #O-31-21
6. Amending General Code of Ordinances for Marathon County Chapter 22 Shoreland, Shoreland-Wetlands and Floodplain Code #O-32-21

c) Resolutions:

1. Central Wisconsin Joint Airport Board:
  - A. Central Wisconsin Airport Permanent Utility Easement #R-51-21
2. Human Resources Finance, and Property Committee:
  - A. To Abolish 1.0 FTE Administrative Specialist/Window Clerk and Create 1.0 FTE Criminal Justice Specialist/Court Clerk in the Clerk of Courts Office #R-52-21
  - B. To Create 1.0 FTE CPZ Technician/Water Resource Technician in the Conservation Planning and Zoning Department #R-53-21
  - C. To Reorganize Sheriff's Office to Address Dispatch Priority #R-54-21
  - D. To Abolish 1.0 FTE Administrative Assistant and Expand Currently Existing .50 FTE Social Service Specialist to 1.0 FTE #R-55-21
  - E. Amending the 2021 Support for Other Agencies-North Central Wisconsin Regional Planning Commission and Transfer \$30,000 from the 2021 Contingency Fund. #R-56-21
  - F. Approve 2021 Budget Transfers for Marathon County Department Appropriations #R-57-21
3. Executive Committee:
  - A. Amending Section 2.01(1)(f) of the Marathon County General Code of Ordinances to Permit Virtual Meeting Attendance for All County Board Meetings #R-58-21  
**\*Action Will Be Taken on 08/19/2021**
  - B. Resolution Declaring Marathon County "A Community for All" (Version B) #R-59-21

10. Announcements and/or Requests

11. Adjourn

*Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 261-1500 or e-mail [countyclerk@co.marathon.wi.us](mailto:countyclerk@co.marathon.wi.us) one business day before the meeting.*

**APPOINTMENT**  
**Human Resources, Finance, and Property Committee**

I, Kurt Gibbs, Chairperson of the Marathon County Board of Supervisors, do hereby, upon confirmation of the Board, appoint County Supervisor Jennifer Aarrestad to serve on the Human Resources, Finance, and Property Committee, to complete a term to expire at the Organizational County Board meeting in April, 2022 (replacing EJ Stark).

Dated this 24<sup>th</sup> day of August, 2021.

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Kurt Gibbs, Chairperson  
County Board of Supervisors

STATE OF WISCONSIN )  
  )SS.  
COUNTY OF MARATHON )

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, hereby certify that the above appointment was confirmed by the Marathon County Board of Supervisors at their Adjourned Organizational meeting which was held August 24, 2021.

S E A L

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Kim Trueblood  
Marathon County Clerk

**APPOINTMENT  
Local Emergency Planning Committee**

I, Lance Leonhard, Marathon County Administrator, do hereby upon approval of the Board of Supervisors, appoint the following to the Local Emergency Planning Committee for an indefinite term:

Robert Barteck – Wausau Fire Department (replacing Tracey Kujawa)  
Ryan Berdal – Law Enforcement (replacing Frank Hanousek)  
Sarah Dowidat – Media (replacing Melissa Langbehn)  
Michael Puerner – Corporation Counsel (replacing Scott Corbett)  
Aaron Ruff – Media (replacing Melissa Langbehn)  
Sarah Rothmeyer – NCHC  
Jeremy Kopp – Wausau Fire Department  
John Peralta – Marathon County Solid Waste  
Frank Hanousek – Citizen Member

DATED: August 24, 2021

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Lance Leonhard  
Marathon County Administrator

*Local Emergency Planning Committee.*

*Mission/purpose:* The committee exists pursuant to the Federal Emergency Response Community Right-to-Know Act (EPCRA) of 1986. The mission is to protect the community from harmful and possible life-threatening effects of a hazardous materials release. The LEPC's purpose is to develop policies, procedures, and emergency plans for prevention of, and responding to, accidental releases of hazardous materials.

*Membership:* Pursuant to Wisconsin Statutes section 59.54(8). The LEPC is required to have members specified within the United State Code and under Wisconsin Statutes Chapter 323.

*Duties and responsibilities:* The LEPC exists to perform the duties specific in section 59.54(8) and relevant sections of the United States Code.

STATE OF WISCONSIN )  
  )SS.  
COUNTY OF MARATHON )

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, hereby certify that the above appointment was confirmed by the Marathon County Board of Supervisors at their Adjourned Organizational meeting which was held August 24, 2021.

SEAL

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Kim Trueblood  
Marathon County Clerk



MARATHON COUNTY  
EMERGENCY MANAGEMENT



*Prevent. Protect. Mitigate. Respond. Recover.*

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**Date:** June 28, 2021  
**To:** Lance Leonhard, Administrator  
**From:** Philip Rentmeester, Director  
**Re:** Marathon County LEPC Appointment

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I recommend the following appointment(s) to the Local Emergency Planning Committee (LEPC):

Robert Barteck (Wausau Fire Department)  
7320 Whitespire Rd #7  
Schofield, WI 54476



MARATHON COUNTY  
EMERGENCY MANAGEMENT



*Prevent. Protect. Mitigate. Respond. Recover.*

---

**Date:** June 28, 2021  
**To:** Lance Leonhard, Administrator  
**From:** Philip Rentmeester, Director  
**Re:** Marathon County LEPC Appointment

---

I recommend the following appointment(s) to the Local Emergency Planning Committee (LEPC):

Sarah Dowidat (Media)  
2438 Rainbow Drive  
Kronenwetter, WI 54455

# SARAH J. DOWIDAT

## EDUCATION

**Web & Digital Media Development, Bachelor of Science**      September 2007 – May 2011  
**University of Wisconsin – Stevens Point**

Studies focused in web development, usability, multimedia design, online marketing, and design concepts. Saw several projects through the concept, design, and development processes. Completed several projects for clients as part of course work.

## RELEVANT WORK EXPERIENCE

**Communications & Engagement Strategist**      June 2021 – Present  
**Marathon County Administration, Wausau, Wisconsin**

Responsible for planning, developing, and publishing strategic communications to effectively engage and inform internal and external audiences about County activities, initiatives, and announcements. Coordinates county-wide communications to ensure message clarity and consistency. Coordinates communication efforts across the organization, with the goal of creating and promoting greater transparency for residents, employees, and elected officials. Maintains positive relationships between the county and the public, while providing responsive, accurate, and timely information relating to public interest.

**Executive Director**      December 2019 – May 2021  
**Eastern Ridge Home Builders Association, Fond du Lac, Wisconsin**

Responsible for leading the Association's activities and internal operations. Possesses and utilizes dynamic presentation skills for events and membership recruitment and retention. Plans and executes all communications to the membership. Directs and coordinates all approved projects, programs, and major events. Sells sponsorships, advertisements, and vendor space. Promotes interest and active participation in Association activities. Works as a positive liaison with any member or consumer complaints and encourages resolution. Maintains effective relations with public and private organizations. Serves as executive editor of all official publications. Utilizes graphic design skills to create and develop advertisements for two annual magazines and event collateral. Develops and maintains all websites and social media channels. Recruits, hires, and trains Association staff and volunteers. Develops and implements marketing plans for events within budgetary guidelines.

**Director of Communications**      September 2016 – December 2019  
**Envision Greater Fond du Lac, Inc., Fond du Lac, Wisconsin**

Create and implement the organization's marketing plan. Implement and maintain brand standards for the organization and all program areas. Create, edit and design print and electronic communications. Maintain the organization's websites and social media accounts. Write and edit press releases, presentations and speeches. Create and design posters, flyers, brochures and other pieces as needed to support events and programs. Responsible for planning, marketing and execution of strategic organization events.

### Skills

Project Management  
Customer Service  
Event Management  
Leadership  
Social Media Marketing  
Web/Graphic Design  
Time Management  
Detail-Driven

### Software

**Proficiency**  
Adobe Photoshop  
Adobe Illustrator  
Adobe InDesign  
Microsoft Office

During the organization's merger, I was responsible for implementation of the new organization brand as well as coordinating the migration, strategy and implementation for the organization's social media, websites, IT infrastructure, and CRM system.

### **Brand & Marketing Manager**

February 2015 – November 2016

**Open Road Harley-Davidson**, Fond du Lac, Wisconsin

Coordinate, develop and implement dealership marketing, advertising and public relations events. Implement and maintain marketing efforts on Website and Social Media. Manage and collaborate with management team for dealership rewards program. Manage, develop and delegate to Marketing Intern. Leverage national marketing campaigns and promotions. Assist with production and creation of advertising, promotional spots, press releases and e-news mailings. Manage dealership brand including use of logos, brand style, etc. Proactively promote dealership's products and services to attract new customers and target markets. Oversee, develop and implement strategy for dealership e-commerce in collaboration with e-commerce liaison. Manage local Harley Owners Group while overseeing and developing officers.

### **Marketing Consultant**

February 2010 – February 2015

**Open Road Harley-Davidson**, Fond du Lac, Wisconsin

Coordinate, develop and implement dealership marketing, advertising and public relations events. Develop, plan and produce community events for the dealership. Implement and maintain marketing efforts on Website and Social Media. Leverage national marketing campaigns and promotions. Assist with production and creation of advertising, promotional spots, press releases and e-news mailings. Proactively promote dealership's products and services to attract new customers and target markets.

### **Student Manager**

November 2009 – May 2011

**Centertainment Productions**, Stevens Point, Wisconsin

Manage programming and administrative staff positions. Over see a \$100,000+ budget. Lead weekly staff meetings. Manage and approve payroll for employees. Coordinate and organize the application, interview and selection process. Evaluate work performance of employees. Coordinate the semester programming calendar. Serve as main liaison to other departments.

### **Web & Graphic Designer**

June 2009 – August 2009

**Fast Print**, South Lake Tahoe, California

Assist in producing graphic design projects. Assist with customer service. Act as point of contact for web design and other assigned projects. Complete web design and other assigned projects. Assist wherever needed.

## **COMMUNITY & VOLUNTEER EXPERIENCE**

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### **Morningside Village Quadrominium Association**

May 2016 – September 2019

Secretary, Board of Directors (May 2016 – May 2019)

Vice President, Board of Directors (July 2019 – September 2019)

### **The Salvation Army of Fond du Lac County**

May 2017 – June 2021

Member, Advisory Board

Chair, Advisory Board – 2020 & 2021

Vice Chair, Advisory Board – 2019

Member, Community Resource Development Committee



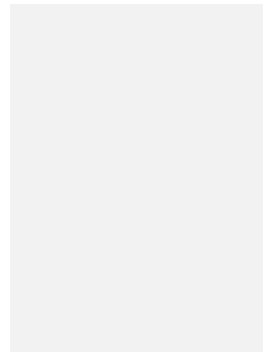
**Goebel Family Foundation, Inc.**  
Secretary, Board of Directors

December 2020 - Present

## **REFERENCES**

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Furnished upon request.





MARATHON COUNTY  
EMERGENCY MANAGEMENT



*Prevent. Protect. Mitigate. Respond. Recover.*

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**Date:** June 28, 2021  
**To:** Lance Leonhard, Administrator  
**From:** Philip Rentmeester, Director  
**Re:** Marathon County LEPC Appointment

---

I recommend the following appointment(s) to the Local Emergency Planning Committee (LEPC):

Ryan Berdal (Law Enforcement)  
7005 Executive Ct.  
Weston, WI 54476

# RYAN J. BERDAL

7005 Executive Ct. Weston, WI 54476 – 715-359-4784

[ryberdal@gmail.com](mailto:ryberdal@gmail.com)

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Seeking the appointment to the Marathon County Local Emergency Planning Committee (LEPC).

## EXPERIENCE

JUNE 2021-PRESENT

### **COMMUNICATION LIEUTENANT, MARATHON COUNTY SHERIFF'S OFFICE**

Supervise Telecommunications staff, making decisions and communicating the office policies, procedures, practices, functions and objectives to the Telecommunications staff.

APRIL 2017 -- PRESENT

### **PATROL LIEUTENANT, MARATHON COUNTY SHERIFF'S OFFICE**

Supervise assigned shift, making decisions and communicating the office policies, procedures, practices, functions and objectives to patrol deputies. Ensure minimum staffing levels are met to meet the operational requirements for shifts.

JULY 2013 -- APRIL 2017

### **DETECTIVE, MARATHON COUNTY SHERIFF'S OFFICE**

Coordinate and conduct investigations of major crimes or other criminal activity. Provide support to Department work units and other agencies in their investigative efforts.

JUNE 2003 – JULY 2013

### **PATROL DEPUTY, MARATHON COUNTY SHERIFF'S OFFICE**

Enforce traffic and safety regulations in accordance with all state and local laws. Participate in the investigation and follow-up of cases as required. Submit required reports as prescribed by department policy. Maintain positive image with the public through actions that are both professional and impartial.

## EDUCATION

JUNE 1996, NORTHCENTRAL TECHNICAL COLLEGE

Associate of Applied Sciences-Police Science

JUNE 1993, WAUSAU WEST HIGH SCHOOL

General High School Diploma

## **SPECIFIC LAW ENFORCEMENT TRAINING**

- Wisconsin Law Enforcement Standards Board Certified 09/1997
- Anatomy of Force Incident Training
- Background Investigations for Public Safety Positions
- Basic and Advanced Narcotics Investigations
- Basic Data and recovery and Acquisition Training (BDRA)-(NW3C)
- Basic Evidence Technician
- Basic Investigator's Academy
- Child Fatality and Abuse Investigations
- Crisis Intervention Training
- Death Scene Investigation and Doll Reenactment
- eMule Training (ICAC)
- Field Training Officer Training
- Force Science Institute Training
- Forensic Interview Training (The Step-Wise Interview Guidelines)
- Forensic Mapping Course (Trimble Forensics Reveal)
- Homicide Investigations Course (Southern Police Institute)
- Integrated Public Alert and Warning System (IPAWS) for Alert Originators (FEMA IS-00247.b)
- Major Crime Scene Investigations
- Reid Technique of Interviewing and Interrogation
- Social Media Training for Law Enforcement
- Wisconsin Juvenile Officers Association

## **LEADERSHIP TRAINING**

- First Line Supervisor Training-UW Platteville
- Leadership in Police Organizations (LPO) May/2015
- Leadership Development Training (Marathon County)

## **ADDITIONAL ASSIGNMENTS AS A LIEUTENANT**

- Team Leader of the Marathon County Crash Reconstruction Team
- Previous co-leader of the Patrol Deputies Field Training Program



**SCOTT R. PARKS  
SHERIFF**

**MARATHON COUNTY**  
500 FOREST STREET

**SHERIFF'S OFFICE**  
WAUSAU, WISCONSIN 54403-5568

NON-EMERGENCY  
(715) 261-1200  
FAX (715) 261-1221  
[www.marathoncountysheriff.org](http://www.marathoncountysheriff.org)



Ryan J. Berdal  
7005 Executive Ct.  
Weston, WI 54476  
August 18, 2021

Emergency Management Director Philip Rentmeester  
1308 West St.  
Wausau, WI 54403

Emergency Management Director Philip Rentmeester,

Please accept this letter and attached resume as my intention to be appointed to the Marathon County Local Emergency Planning Committee (LEPC)

I feel I am a qualified candidate for this appointment as I have been employed with the Marathon County Sheriff's Office for 18 years. I also have six years prior Law Enforcement experience with the Tomah Police Department. I am currently a Lieutenant assigned to the Communications Division at the Marathon County Sheriff's Office. Prior to being assigned to the Communications Division, I was assigned as a Lieutenant in the Patrol Division since April of 2017.

I have attached a current resume with my qualifications, work and educational experiences. Within my resume, you will see areas of specialized training in leadership and first line supervising. Of note, I have attended First Line Supervisor School-UW Platteville, Leadership in Police Organizations (LPO) and Leadership Development Training through Marathon County. In addition to the above training and experiences, I am an administrator for the Everbridge Critical Event Management platform at the Sheriff's Office.

If you have any questions or concerns please contact me at your earliest convenience. I look forward to being appointed and serving the citizens of Marathon County on the Local Emergency Planning Committee (LEPC).

Best regards,

Ryan J. Berdal



MARATHON COUNTY  
EMERGENCY MANAGEMENT



*Prevent. Protect. Mitigate. Respond. Recover.*

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**Date:** June 28, 2021  
**To:** Lance Leonhard, Administrator  
**From:** Philip Rentmeester, Director  
**Re:** Marathon County LEPC Appointment

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I recommend the following appointment(s) to the Local Emergency Planning Committee (LEPC):

Aaron Ruff (Media)  
223270 Hollywood Rd,  
Marathon WI 54448



MARATHON COUNTY  
EMERGENCY MANAGEMENT



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**Date:** June 28, 2021  
**To:** Lance Leonhard, Administrator  
**From:** Philip Rentmeester, Director  
**Re:** Marathon County LEPC Appointment

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I recommend the following appointment(s) to the Local Emergency Planning Committee (LEPC):

Sarah Rothmeyer (Hospital)  
N2547 Short Rd,  
Merrill, WI. 54452



MARATHON COUNTY  
EMERGENCY MANAGEMENT



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**Date:** June 28, 2021  
**To:** Lance Leonhard, Administrator  
**From:** Philip Rentmeester, Director  
**Re:** Marathon County LEPC Appointment

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I recommend the following appointment(s) to the Local Emergency Planning Committee (LEPC):

Jeremy Kopp (Wausau Fire Department)  
510 S. 32nd Avenue  
Wausau, WI 54401





MARATHON COUNTY  
EMERGENCY MANAGEMENT



*Prevent. Protect. Mitigate. Respond. Recover.*

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**Date:** August 18, 2021  
**To:** Lance Leonhard, Administrator  
**From:** Philip Rentmeester, Director  
**Re:** Marathon County LEPC Appointment

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I recommend the following appointment(s) to the Local Emergency Planning Committee (LEPC):

John Peralta  
2132 Jefferson Street  
Stevens Point, WI 54481



MARATHON COUNTY  
EMERGENCY MANAGEMENT



*Prevent. Protect. Mitigate. Respond. Recover.*

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**Date:** June 28, 2021  
**To:** Lance Leonhard, Administrator  
**From:** Philip Rentmeester, Director  
**Re:** Marathon County LEPC Appointment

---

I recommend the following appointment(s) to the Local Emergency Planning Committee (LEPC):

Frank Hanousek  
231514 Highpoint Rd.  
Ringle, WI 54471

**APPOINTMENT**  
**Aging and Disability Resource Center Board**  
**of Central Wisconsin - Advisory Committee**

I, Kurt Gibbs, Chairperson of the Marathon County Board of Supervisors, do hereby upon approval of the Board, appoint Krista Micho, 620 Whitney Way, Mosinee, to the Aging and Disability Resource Center Board of Central Wisconsin (ADRC-CW) Advisory Committee to complete a three year term to expire December 31, 2023, replacing Tony Omernik.

Dated this 24<sup>th</sup> day of August, 2021.

\_\_\_\_\_  
Kurt Gibbs, Chairperson  
County Board of Supervisors

STATE OF WISCONSIN     )  
  )SS.  
COUNTY OF MARATHON    )

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, hereby certify that the above appointment was confirmed by the Marathon County Board of Supervisors at their Adjourned Organizational meeting which was held August 24, 2021.

S E A L

\_\_\_\_\_  
Kim Trueblood  
Marathon County Clerk

**AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING  
ADRC-CW, 2600 Stewart Avenue, Suite 25, Wausau, WI.**

**Thursday, August 12, 2021  
9:30 A.M.**

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

Due to the COVID-19 pandemic and associated public health directives, this meeting was held with limited in-person presence along with video and teleconference options.

**DRAFT MINUTES**

1. Call to Order: Meeting was called at 9:30 am by Chairman, Tim Buttke.
2. Roll Call Attendance: Board attendance taken by Kim Isakson
  - a. Board attendance: Jim Hampton, Sandi Cihlar, Norbert Ashbeck, Dora Gorski, Mike Feirer, Bill Clendenning, Will Hascall, Doug Curler, Dona Schwichtenberg, Tim Buttke, Kathy Meyer, Tony Omernik, Danielle Yuska
  - b. Excused absence: Doug Machon, Carol Feller-Gottard
  - c. Staff in attendance: Jonette Arms, Ronda James, Steve Prell, Jennifer Cummings, Angela Hansen, Mike Rhea, Kit Ruesch, Erin Wells, Kim Isakson
  - d. Other attendees: Barb Lehrer, Senior Center of Langlade County board member; Penny Hurlbert, Senior Center of Langlade County board member; Judy Turney, Senior Center of Langlade County board member; Sue Tews, Senior Center of Langlade County board member; Judy Nagel, Langlade County Clerk; John Rader, Baker Tilly US LLP; Kacey Spoerl, Baker Tilly US LLP; Char Seetan, Krista Mischo
3. Public Comments
  - a. Judy Turney, Senior Center of Langlade County board member states the members have attended to learn about the interest in the Antigo property.
  - b. On behalf of the board and staff, Jonette Arms shares condolences to Tim Buttke for the loss of his mother.
4. Approval of Minutes - 07/08/2021
  - a. Motion to approve the 07/08/2021 minutes by Dora Gorski, seconded by Doug Curler.
  - b. Motion carried, minutes approved.

5. Discussion/possible action – Draft 2020 Audit Report: John Rader and Kacey Spoerl, Baker Tilly US, LLP
  - a. John Rader gives insights on the 2020 audit report.
  - b. Kacey Spoerl reviews the financial statements with comparison between 2019 and 2020.
  - c. Kacey Spoerl states COVID funds were to be used versus other funds.
  
6. Discussion/possible action - Finance Committee Report by Steve Prell
  - a. Highlights were given on the monthly finance statements.
  - b. Manager contracts and lease agreements will be looked at next month.
  - c. Motion to approve Finance Committee report by Sandi Cihlar, second by Kathy Meyer.
  
7. Discussion/possible action – Request for the ADRC-CW Board to review the enclosed applications and recommend of the following Advisory Committee candidates to their member counties for appointment:
  - a. Donna Marsh, Langlade - withdrew her application.
  - b. Krista Mischo, Marathon - gave overview of her background and interest
  - c. Charlene(Char) Seetan, Lincoln - gave overview of her background and interest
  - d. Motion to accept applications from Advisory Committee candidates by Sandi Cihlar, second by Will Hascall.
  
8. Discussion/possible action – Presentation: ADRC Long Term Care and Options Counseling Education by Mike Rhea
  - a. Information was presented on how the resource specialist provides information and guidance on long term care and options counseling education with the community.
  
9. Director’s Report - Jonette Arms
  - a. Reopening plans were given along with Department of Health Services and public health recommendations.
  - b. Plans are moving forward for the Hmong American Senior Dining Site.
  - c. A reminder was given to spread the word about the senior farmers market vouchers that are still available.
  - d. Regional office updates were given.
    - i. Leaking issues at Wausau office.
    - ii. Discussion about employee safety at the Wausau office due to building quality.
    - iii. Highlights on the Antigo office space were discussed.

- e. Reminder was given about the Annual All-Staff Meeting on Tuesday, September 14, 2021.
- f. Information was shared about the Vaccine Resource Team accomplishments.

10. Future Agenda Items

- a. To be brought forward to Tim Buttke or Jonette Arms.

11. Adjournment: Meeting adjourned at 11:08 by Norbert Ashbeck, seconded by Mike Feirer.



# Laura E. Scudiere, MPH, CHES

1412 Woodland Ridge Road • Wausau, Wisconsin 54403  
Cell: (715) 432-8412 • laurascud@gmail.com

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**OBJECTIVE:** Use my public health, leadership, and writing skills in a challenging and socially responsible environment, have the ability to work with a diverse population, and use my strong communication and organizational abilities.

## WORK EXPERIENCE

**Director of Community Health Improvement**, Marathon County Health Department, Wausau, Wisconsin

June 2021-Present

- Manage and maintain Community Health Improvement Plan development and process
- Collaborate with community partners to align with county's strategic vision of being healthiest, safest county in Wisconsin
- Manage staff of six health educators and prevention specialists devoted to aspects of the Community Health Assessment and Community Health Improvement Plan

**Health Educator**, Marathon County Health Department, Wausau, Wisconsin

March 2020-May 2021

- COVID-19 Testing Coordinator for Marathon County, provided coordination for COVID-19 testing for over 2,000 people and organized over 20 testing events
- COVID-19 Vaccine Coordinator for Marathon County, provided support and coordination between registered vaccine providers
- Provided leadership and support of regional COVID testing and vaccine workgroups
- Obtained Certified Health Educator status
- Obtained Results-Based Accountability Certification

**Senior Executive of Human Service Operations**, North Central Health Care, Wausau, Wisconsin

January 2016-February 2020

- Managed the strategic direction of programs to meet the human service, mental health, and substance use needs of the three-county service area
- Provided operational guidance for mental health and disability service lines including case management, psychiatric programs, crisis services, and outpatient counseling services
- Participated in the management of the operational budget of \$83 million
- Designed and implemented new programs following evidence-based standards
- Participated in community-wide efforts to address gaps in service for substance use and mental illness

**Executive Director**, Bridge Community Health Clinic, Wausau, Wisconsin

2008- 2015

- Executed development and strategic planning of a Federally Qualified Health Center
- Integrated mental health services into the clinic's scope of practice
- Integrated Electronic Medical Records and Electronic Dental Records
- Acted as a community liaison between local organizations



- Secured over \$3.4 million in federal funding for dental clinic expansion and renovation
- Added 20 dental operatories to manage demand for dental services
- Doubled the clinic's patient population and staff size within five years
- Wrote and submitted over 12 successful grant applications that focused on uninsured or underinsured populations for dental, medical, and mental health services
- Founded Wausau Urban Community Gardens
- Managed the addition of two satellite rural dental health locations in Antigo and Merrill
- Successfully obtained a Federal Appropriation to renovate clinic space
- Recruited by the Board of Directors to provide interim leadership during Executive Director transition

**Administrative Services Director**, Bridge Community Health Clinic, Wausau, Wisconsin  
August 2007-March 2008

- Provided operational direction for the clinic for optimal efficiency and productivity
- Wrote and submitted grant applications to benefit underserved populations
- Assisted with HR resources and employee management

**Associate Director of Programs/ Data Evaluation Coordinator**, Test Positive Aware Network,  
Chicago, Illinois  
2006-2007

- Promoted to dual-title and supervisory role with oversight of four staff members
- Implemented evaluation efforts for all of TPAN's programs, including logic model design, evaluation plan design, data collection, data entry, and data analysis
- Provided client management services and referrals to a diverse client base of primarily HIV positive clients in the Chicago metropolitan area

## EDUCATION

### **Bachelor of Philosophy**

Miami University, Western College Program, Oxford, Ohio, May 2001

- Elected commencement speaker, School of Interdisciplinary Studies

### **Master of Public Health**

The Ohio State University School of Medicine and Public Health, March 2004

- Specialized in Health Behavior and Health Promotion

## MEDIA/AWARDS

"Person to Watch," *Wausau City Pages* January 2009

"Woman to Know," *You Magazine*, Fall Issue 2009

"Person to Know," *Central Wisconsin Business Magazine*, January 2010

Family Planning Health Leadership Award 2011

Wausau Daily Herald "20 under 40" 2014

2014 Wausau Region Chamber of Commerce Nonprofit Business of the Year - Bridge Community Health Clinic

2020 Nightingale Award, Rasmussen University

## CERTIFICATIONS

**Results-based Accountability Certified 2020**

**Certified Health Education Specialist (CHES) 2020**

Tony Evers  
Governor



**DIVISION OF PUBLIC HEALTH**  
NORTHERN REGIONAL OFFICE  
2187 NORTH STEVENS STREET SUITE C  
RHINELANDER WI 54501

Karen E. Timberlake  
Secretary

**State of Wisconsin**  
Department of Health Services

Fax: 715-365-2705  
TTY: 711 or 800-947-3529

June 4, 2021

Mr. Lance Leonard  
County Administrator  
Marathon County Courthouse  
500 Forest St.  
Wausau WI 54403

Dear Mr. Leonard,

The Division of Public Health has learned that Joan Theurer will be leaving the position of health officer for your health department. I write to offer the support and assistance of the Northern Region Office as your agency works to fill this important position.

Maintaining classification as a Level III local health department under Wis. Stat. § 251.05, requires hiring a candidate who satisfies the requirements for a Level III local health officer set out in Wis. Stat. § 251.06(1)(c) and (d):

(c) A local health officer of a Level III local health department shall have at least one of the following:

1. A master's degree in public health, public administration, health administration or, as defined in rules promulgated by the department, a similar field and 3 years of experience in a full-time administrative position in either a public health agency or public health work.
2. A bachelor's degree and 16 graduate semester credits towards a master's degree in public health, public administration, health administration or, as defined in rules promulgated by the department, a similar field and 5 years of experience in a full-time administrative position in either a public health agency or public health work.
3. A license to practice medicine and surgery under ch. 448 and at least one of the following:
  - a. Three years of experience in a full-time administrative position in either a public health agency or public health work.
  - b. Eligibility for certification by the American board of preventive medicine in public health or general preventive medicine.
  - c. A master's degree in public health, public administration, health administration or, as defined in rules promulgated by the department, a similar field.

Mr. Lance Leonard  
Page 2  
June 4, 2021

(d) Notwithstanding pars. (a) to (c), relevant education, training, instruction, or other experience that an applicant obtained in connection with military service, as defined in s. [111.32 \(12g\)](#), counts toward satisfying the requirements for education, training, instruction, or other experience to qualify as a public health officer if the applicant demonstrates to the satisfaction of the department that the education, training, instruction, or other experience that the applicant obtained in connection with his or her military service is substantially equivalent to the education, training, instruction, or other experience that is required to qualify as a public health officer.

I strongly encourage you to hire a health officer who meets the educational requirements for a Level III local health department while considering the demographics of the jurisdiction and using recruitment that reaches qualified candidates from varied backgrounds. The Northern Regional Office is available to assist you during the hiring process. When you have narrowed your pool of candidates, you may wish to submit their qualifications to me for a preliminary review. Once you have selected someone for the position, you must submit the individual's qualifications to me for the Division of Public Health formal review prior to completing the hiring and appointment process.

There could be implications to the Level III designation, as well as the funding to your health department if an interim or new health officer is selected that does not meet qualifications as specified in statute.

If you have any questions during the application review or interview process, please feel free to contact me at (715) 365-2721 or [Angela.Nimsgern@dhs.wisconsin.gov](mailto:Angela.Nimsgern@dhs.wisconsin.gov). As the regional director for the Division of Public Health Northern Region, one of my responsibilities is to support your efforts and advise you on the public health issues you may encounter or questions you may have while filling this vacancy.

Sincerely,



Angela Nimsgern, MPH, CPH  
Regional Director, Northern Region  
Office of Policy and Practice Alignment  
Division of Public Health  
Department of Health Services

C: Molly Adzic, Employee Resources Director  
John Robinson, Chair, Board of Health  
Joan Theurer, Health Officer  
Chuck Warzecha, Acting Division Administrator, Deputy Division Administrator  
Jennifer Rombalski, Office of Policy and Practice Alignment Director

5/17/21

Boly Vang  
Human Resource Analyst  
Marathon County Employee Resources

Dear Boly Vang,

Please accept this letter and resume as my application for the Health Officer position at the Marathon County Health Department.

For the past 15 years, my professional endeavor has been ensuring the health and safety of those who live within Marathon County. In my time at the Marathon County Health Department, I've seen how leadership works to provide a comprehensive foundation of health in our county. I would love the opportunity to carry those plans forward. I believe my experience with management, leadership and public health, as well as my positive relationships with local stakeholders, make me a strong candidate for the role.

Since I joined the Health Department in 2020, I have been able to use my skills in collaborative partnership building, community organizing, and new service implementation during a very challenging year. Acting as the Testing and Vaccine Coordinator during the pandemic, I have been able to ensure access to these services for the community and gain an understanding of the inner workings of the Health Department. In creating and implementing these programs, I built on my eight-year experience as a Marathon County Board of Health member. In March 2021, I was promoted to Community Health Improvement Director, which handles vital health promotion activities for the county.

I have a strong background in management, leadership and coalition building in Marathon County. I previously was the Executive Director at Bridge Community Health Clinic and the Human Services Executive at North Central Health Care. I have over 16 years of public health-related experience and would love the opportunity to step into a leadership role once more in service of helping the county reach its goal of becoming the healthiest, safest, and most prosperous county in the state.

Marathon County is my home and I remain devoted to improving the quality of life for all who live here.

Thank you very much for your consideration. Please do not hesitate to contact me if you have any questions or would like to speak to me further.

Sincerely,



Laura E. Scudiere, MPH, CHES  
1412 Woodland Ridge Road • Wausau, Wisconsin 54403  
Cell: (715) 432-8412 • laurascud@gmail.com

Tony Evers  
Governor



DIVISION OF PUBLIC HEALTH

1 WEST WILSON STREET  
PO BOX 2659  
MADISON WI 53701-2659

Karen E. Timberlake  
Secretary

**State of Wisconsin**  
Department of Health Services

Telephone: 608-266-1251  
Fax: 608-267-2832  
TTY: 711 or 800-947-3529

July 14, 2021

Mr. Lance Leonhard  
County Administrator  
Marathon County Courthouse  
500 Forest St.  
Wausau WI 54403

Dear Mr. Leonhard,

The Wisconsin Division of Public Health has reviewed the qualifications of Ms. Laura Scudiere as health officer for Marathon County. After review of the provided application, letter and resume of Ms. Scudiere, it has been determined that she meets the requirements set forth in Wis. Stat. § 251.06 as a Level III health officer. Please forward formal notice of this appointment, as well as related board minutes, as they are available, to your regional office director.

The Wisconsin Division of Public Health looks forward to working closely with Ms. Scudiere and the Marathon County Health Department on public health issues that impact the citizens of Marathon County.

If you have any questions, please do not hesitate to contact Angela Nimsgern, Northern Regional Office Director of the Wisconsin Division of Public Health, at (715) 365-2721 or [Angela.Nimsgern@dhs.wisconsin.gov](mailto:Angela.Nimsgern@dhs.wisconsin.gov).

Sincerely,

A handwritten signature in cursive script that reads 'Julie Willems Van Dijk'.

Julie Willems Van Dijk, RN, PhD, FAAN  
Deputy Secretary  
State Health Officer

- C. Molly Adzic, Employee Resources Director  
John Robinson, Chair, Board of Health  
Joan Theurer, Health Officer  
Chuck Warzecha, Acting Division Administrator, Deputy Division Administrator  
Jennifer Rombalski, Office of Policy and Practice Alignment Director  
Angela Nimsgern, Northern Region Office of Policy and Practice Alignment

**ORDINANCE # O - 27 -21**

**Town of Wien Rezone**

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code Glenn Brubacker on behalf of Leonard & Lucinda Horst to rezone lands from G-A General Agriculture to R-R Rural Residential described as part of the as part of the SE ¼ of the SE¼ of Section 15, Township 28 North, Range 04 East, Town of Wien. The area proposed to be rezoned (4.001 acres) is described as Lot #1 on the preliminary Certified Survey Map submitted with the rezone petition; part of parent parcel; PIN# 084-2804-154-0995.

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on August 3, 2021 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and duly advised of the recommendations of the Town of Wien hereby recommends the petition be GRANTED AS APPLIED FOR

NOW, THEREFORE, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 3<sup>rd</sup> day of August, 2021

**ENVIRONMENTAL RESOURCES COMMITTEE**

\_\_\_\_\_  
Jacob Langenhahn, Chair

*Sara Guild*  
\_\_\_\_\_  
Sara Guild, Vice-Chair

*Bill Conway*  
\_\_\_\_\_  
Bill Conway

*Allen Drabek*  
\_\_\_\_\_  
Allen Drabek

*Randy Fifrick*  
\_\_\_\_\_  
Randy Fifrick

*Arnold Schlei*  
\_\_\_\_\_  
Arnold Schlei

\_\_\_\_\_  
Rick Seefeldt

*David Oberbeck*  
\_\_\_\_\_  
David Oberbeck

\_\_\_\_\_  
Eric Vogel

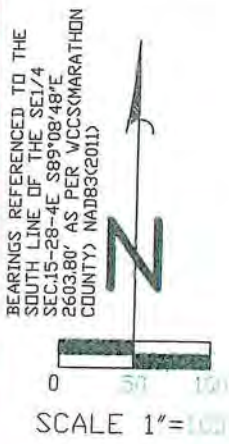
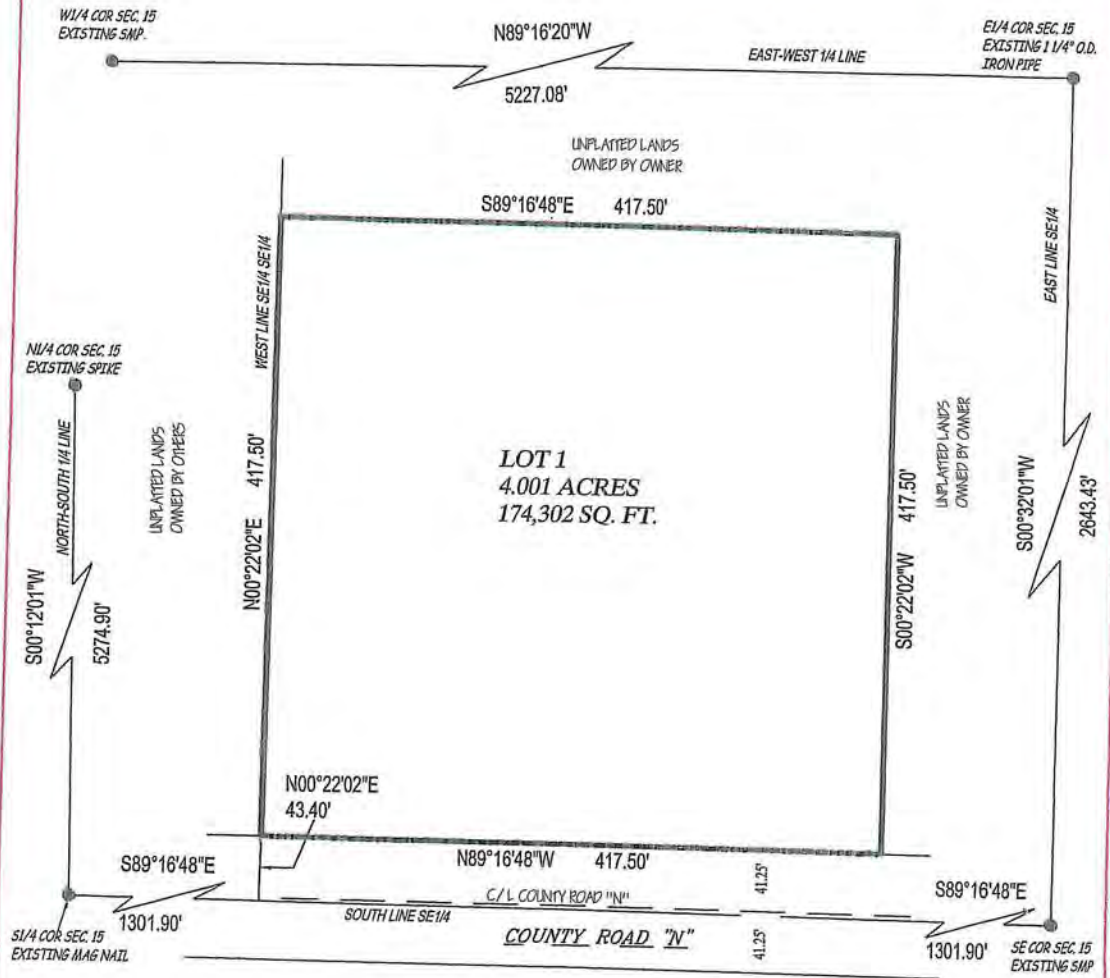
Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Kurt Gibbs – Marathon County Board Chair

# PRELIMINARY

MARATHON COUNTY CERTIFIED SURVEY MAP NO. \_\_\_\_\_

PART OF THE SE1/4 OF THE SE1/4 OF SECTION 15, TOWNSHIP 28 NORTH, RANGE 4 EAST, TOWN OF WIEN, MARATHON COUNTY, WISCONSIN



THIS MAP DOES NOT TRANSFER PROPERTY OWNERSHIP AND THE SALE OR TRANSFER OF PROPERTY REQUIRES A RECORDED DEED EXCEPTING PUBLIC DEDICATIONS.

**LEGEND**  
 ○ 3/4" X 18" REBAR SET  
 WEIGHING 1.50 LBS/LIN. FT.

GARY R. KRUEGER PLS NO. 1619  
 SURVEY COMPLETED XX/XX/XX

PREPARED FOR:  
 EDWARD M. & LINDA M.  
 HORNST  
 121321 COUNTY ROAD "N"  
 EDGAR, WI 53426

PRINT #

KRUEGER SURVEYING LLC  
 220 SHERMAN ST.  
 WAUSAU, WI 54401  
 PHONE: 715-843-6688 CELL: 715-218-5150  
 EMAIL: KREEGS1619@AOL.COM

THIS DRAWING AND ALL INFORMATION CONTAINED THEREIN IS THE PROPERTY OF KRUEGER SURVEYING LLC AND SHALL NOT BE COPIED OR USED EXCEPT FOR THE PURPOSE FOR WHICH IT IS EXPRESSLY FURNISHED.

DATE: 10/20/11  
 DRAWN BY: JMC

# PRELIMINARY

MARATHON COUNTY CERTIFIED SURVEY MAP  
NO. \_\_\_\_\_

PART OF THE SE1/4 OF THE SE1/4 OF  
SECTION 15, TOWNSHIP 28 NORTH, RANGE 4  
EAST, TOWN OF WIEN, MARATHON COUNTY,  
WISCONSIN

## SURVEYOR CERTIFICATE

I, GARY R. KRUEGER, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY:  
THAT I HAVE SURVEYED, DIVIDED AND MAPPED AT THE DIRECTION OF LEONARD HORST, A PARCEL OF LAND  
LOCATED IN PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 15, TOWNSHIP 28 NORTH,  
RANGE 4 EAST, TOWN OF WIEN, MARATHON COUNTY, WISCONSIN AND IS MORE PARTICULARLY DESCRIBED  
AS FOLLOWS:

COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 15; THENCE S89°16'48"E, ALONG THE SOUTH  
LINE OF THE SOUTHEAST 1/4, 1301.90 FEET; THENCE N00°22'02"E, ALONG THE WEST LINE OF THE  
SOUTHEAST 1/4 OF THE SOUTHEAST 1/4, 43.40 FEET TO THE POINT OF BEGINNING. THENCE CONTINUING  
N00°22'02"E, ALONG THE WEST LINE OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4, 417.50 FEET; THENCE  
S89°16'48"E, PARALLEL TO THE SOUTH LINE OF THE SOUTHEAST 1/4, 417.50 FEET; THENCE S00°22'02"W,  
PARALLEL TO THE WEST LINE OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4, 417.50 FEET; THENCE  
N89°16'48"W, ALONG THE NORTH RIGHT-OF-WAY LINE OF COUNTY ROAD "N", 417.50 FEET TO THE POINT OF  
BEGINNING.

THAT THE ABOVE DESCRIBED PARCEL IS SUBJECT TO ALL RIGHT-OF-WAYS, RESERVATIONS, RESTRICTIONS  
AND EASEMENTS OF RECORD.

THAT SUCH PLAT IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND  
SURVEYED, THE DIVISION AND THE CERTIFIED SURVEY MAP THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF SECTION 236.34 OF THE WISCONSIN STATUTES,  
CHAPTER A-E7 OF THE WISCONSIN ADMINISTRATIVE CODE AND LAND DIVISION REGULATIONS OF THE  
COUNTY OF MARATHON AND THE TOWN OF WIEN IN SURVEYING, DIVIDING AND MAPPING THE SAME.

THAT THE SURVEY IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

APPROVED FOR RECORDING  
UNDER THE TERMS OF THE  
MARATHON CO. LAND DIVISION  
REGULATIONS.

BY \_\_\_\_\_

DATE \_\_\_\_\_

MARATHON CO. CONSERVATION,  
PLANNING AND ZONING DEPT.

PREPARED FOR:

LEONARD M. & LUCINDA M.  
HORST  
124521 COUNTY ROAD "N"  
EDGAR, WI 54426



KRUEGER SURVEYING LLC  
220 SHERMAN ST.  
WAUSAU, WI 54401  
PHONE: 715-845-6666 CELL: 715-218-5130  
EMAIL: KREEGS1619@AOL.COM

THIS DRAWING AND ALL INFORMATION  
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KRUEGER SURVEYING LLC AND SHALL NOT  
BE COPIED OR USED EXCEPT FOR THE

DATE: 3/22/2021

DRAWN BY: DRO



STATE OF WISCONSIN )  
MARATHON COUNTY )  
TOWN OF WIEN )

**RESOLUTION ON ZONING ORDINANCE AMENDMENT**

TO THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE

I, Diane Drinsinger, Clerk of the Town of Wien, Marathon County, State of Wisconsin, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Wien Town Board at a meeting held on the 14th day of June, 2021.

RESOLUTION

WHEREAS, Section 59.69(5)(e)3., Wisconsin Statutes, provides that if a town affected by a proposed amendment disapproves of the proposed amendment, the town board may file a certified copy of a resolution adopted by such board disapproving of the petition with the Environmental Resources Committee prior to, at or within ten (10) days after the public hearing, and

WHEREAS, if the town board of the town affected in the case of an ordinance relating to the location of boundaries of districts files such a resolution, the Environmental Resources Committee may not recommend to the County Board approval of the petition without change, but may only recommend approval with change or recommend disapproval.

NOW, THEREFORE BE IT RESOLVED that the Town of Wien Town Board considered on the 14th day of June, 2021, petition by Leonard & Lucinda Horst to amend the Marathon County Zoning Ordinance to rezone lands from G-A General Agriculture to R-R Rural Residential described as part of the SE 1/4 of the SE 1/4 of Section 15, Township 28 North, Range 04 East, Town of Wien. The area proposed to be rezoned (4.001 acres) is described as Lot #1 on the preliminary Certified Survey Map submitted with the rezone petition; part of parent parcel; PIN# 084-2804-154-0995

The Town of Wien hereby has considered the following standards for rezoning above property (*use additional sheets if necessary*);

- 1) **Has the applicant provided what public facilities and/or services currently serve the proposed development, what additional services may be required, and how the additional services will be provided?**

No  Yes Explain: \_\_\_\_\_

- 2) **Has the applicant demonstrated how the provision of the public facilities will not be an unreasonable burden to local government?**

No  Yes Explain: \_\_\_\_\_

- 3) **Has the applicant determined that the land is suitable for the development proposed? Explain.**

No  Yes Explain: \_\_\_\_\_

- 4) **Has the applicant demonstrated what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas? Explain.**

No  Yes Explain: \_\_\_\_\_

- 5) **Is there any potential for conflict with existing land uses in the area?**

No  Yes Explain: \_\_\_\_\_

(OVER)



- 6) Has the applicant demonstrated the need for the proposed development at this location? Explain.  
 No  Yes Explain: \_\_\_\_\_
- 7) Has the applicant demonstrated the availability of alternative locations? Be specific  
 No  Yes Explain: \_\_\_\_\_
- 8) Is cropland is being consumed by this zone change? What is the productivity of the agricultural lands involved?  
 No  Yes Explain: \_\_\_\_\_
- 9) Has the applicant explained how the proposed development will be located to minimize the amount of agricultural land converted?  
 No  Yes Explain: \_\_\_\_\_
- 10) Is proposed rezone request consistent with the town's adopted Comprehensive Plan? Explain.  
 No  Yes Explain: \_\_\_\_\_
- 11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?  
 No  Yes Explain: How many acres are necessary for rezoning?

The Town of Wien recommends:  **Approval**  **Disapproval** of the amendment and/or zone change.

OR  **Requests an Extension\*** for the following reasons: \_\_\_\_\_

\*Wis. Stats §59.69(5)(e), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

Clerk Diane Arnsperger  
 Town Board Calvin Tachet  
Kelly King  
David Bauman

NOTE: If you recommend disapproval of this request, please make every effort to send a representative to the Environmental Resources Committee Public Hearing. Town input at the hearing is always appreciated. Please return this form before July 23, 2021 to:

Marathon County Conservation, Planning and Zoning Department  
 210 River Drive  
 Wausau, WI 54403

**ORDINANCE # O - 28 -21**

**Town of Knowlton Rezone**

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code by Jane Kunze and James Cramer to rezone lands from R-E Rural Estate to R-R Rural Residential described as part of the NW ¼ of the NE ¼ of Section 36, Township 26 North, Range 07 East, Town of Knowlton. The parcel proposed to be rezoned is described as Lot# 1 CSM VOL 18 PG 286 (DOC #894452). Existing parcel proposed to be rezoned is identified Parcel PIN# 048.2607.361.0990; Address 201680 Sunset Drive, Mosinee WI 54455

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on August 3, 2021 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and duly advised of the recommendations of the Town of Knowlton hereby recommends the petition be GRANTED AS APPLIED FOR

NOW, THEREFORE, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 3<sup>rd</sup> day of August, 2021

**ENVIRONMENTAL RESOURCES COMMITTEE**

\_\_\_\_\_  
Jacob Langenhahn, Chair

*Sara Guild*

\_\_\_\_\_  
Sara Guild, Vice-Chair

*Bill Conway*

\_\_\_\_\_  
Bill Conway

*Allen Drabek*

\_\_\_\_\_  
Allen Drabek

*Randy Fyfrick*

\_\_\_\_\_  
Randy Fyfrick

*Arnold Schlei*

\_\_\_\_\_  
Arnold Schlei

\_\_\_\_\_  
Rick Seefeldt

*David Oberbeck*

\_\_\_\_\_  
David Oberbeck

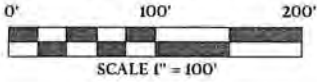
\_\_\_\_\_  
Eric Vogel

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Kurt Gibbs – Marathon County Board Chair

# CERTIFIED SURVEY MAP

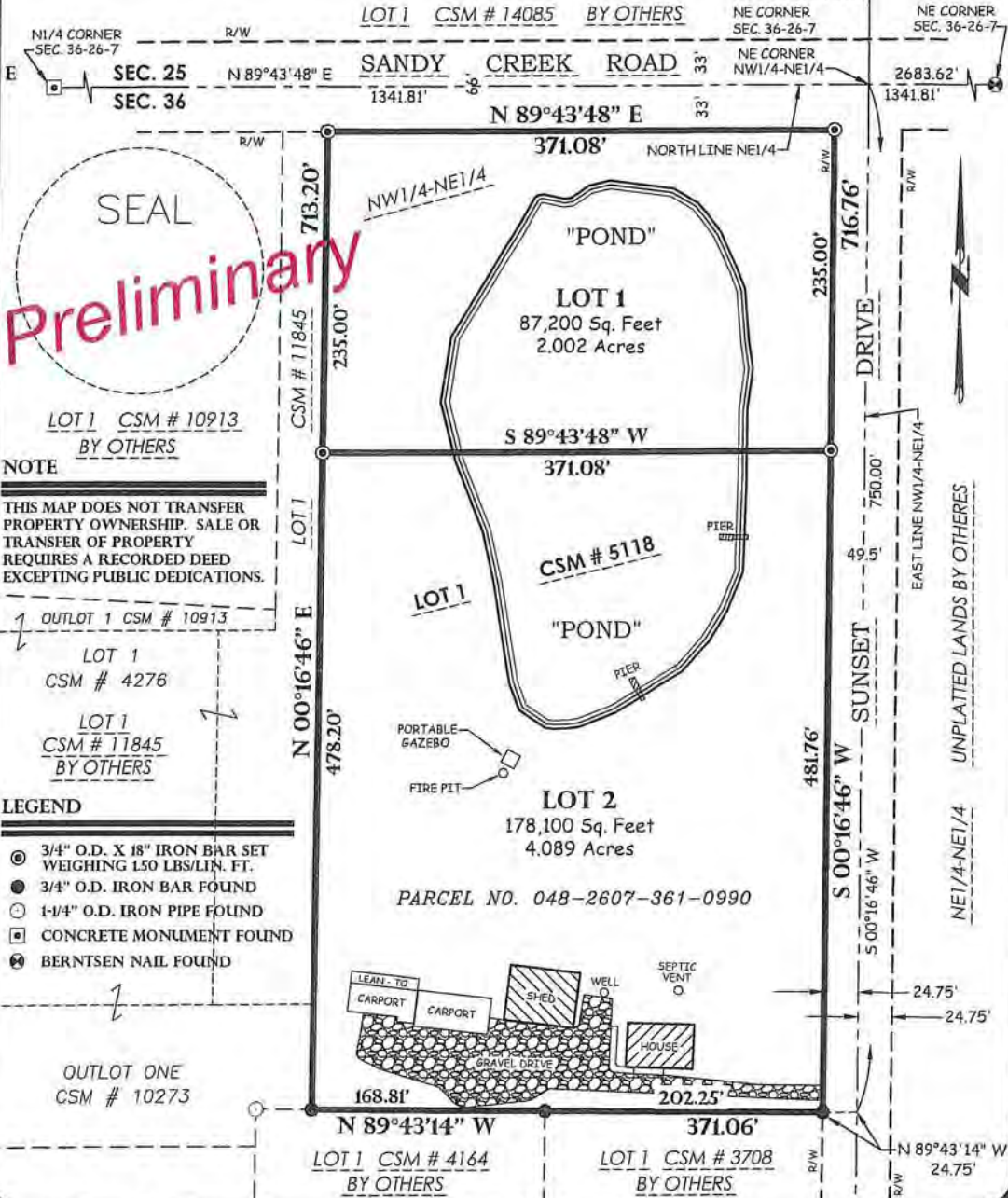
BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 5118 AS RECORDED IN VOLUME 18 OF CERTIFIED SURVEY MAPS, PAGE 286 AS DOCUMENT NO. 894452, LOCATED IN PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36, TOWNSHIP 26 NORTH, RANGE 7 EAST, TOWN OF KNOWLTON, MARATHON COUNTY, WISCONSIN.



### BASIS OF BEARINGS

THE NORTH LINE OF THE NE1/4, SEC. 36, T.26N, R.7E, WHICH IS RECORDED TO BEAR N 89°43'48"E.

FIELDWORK COMPLETED ON JUNE 16, 2021



Preliminary

**NOTE**  
THIS MAP DOES NOT TRANSFER PROPERTY OWNERSHIP. SALE OR TRANSFER OF PROPERTY REQUIRES A RECORDED DEED EXCEPTING PUBLIC DEDICATIONS.

- OUTLOT 1 CSM # 10913
- LOT 1 CSM # 4276
- LOT 1 CSM # 11845 BY OTHERS
- OUTLOT ONE CSM # 10273

- LEGEND**
- ⊙ 3/4" O.D. X 18" IRON BAR SET WEIGHING 150 LBS/LIN. FT.
  - 3/4" O.D. IRON BAR FOUND
  - 1-1/4" O.D. IRON PIPE FOUND
  - ▣ CONCRETE MONUMENT FOUND
  - ⊗ BERNTSEN NAIL FOUND



Land Surveying  
Civil Engineering  
Landscape Architecture  
**Jordan G. Brost, PLS #3009**  
4941 Kirschling Court  
Slevens Point, WI 54481  
715.344.9999(FH) 715.344.9922(FX)

THIS INSTRUMENT WAS DRAFTED BY JORDAN BROST AND DRAWN BY JORDAN BROST

FIELD BOOK <u>37</u> PAGE <u>42</u>	SHEET <u>1</u> OF <u>2</u> SHEETS
JOB # <u>21776</u>	

# CERTIFIED SURVEY MAP

BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 5118 AS RECORDED IN VOLUME 18 OF CERTIFIED SURVEY MAPS, PAGE 286 AS DOCUMENT NO. 894452, LOCATED IN PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36, TOWNSHIP 26 NORTH, RANGE 7 EAST, TOWN OF KNOWLTON, MARATHON COUNTY, WISCONSIN.

## Surveyor's Certificate

I, Jordan G. Brost, Professional Land Surveyor, hereby certify:

That I have surveyed, divided and mapped all of Lot 1 of Certified Survey Map #5118 as recorded in Volume 18 of Certified Survey Maps, Page 286 as Document No. 894452, located in part of the Northwest 1/4 of the Northeast 1/4 of Section 36, Township 26 North, Range 7 East, Town of Knowlton, Marathon County, Wisconsin.

Containing 265,300 Square Feet - 6.091 acres.

Subject to (if any) covenants, conditions, restrictions, right-of-ways and easements of record.

That I have made such survey, land division and plat by the direction of James R. Cramer.

That such plat is a correct representation of all exterior boundaries of the land surveyed and the subdivision thereof made.

That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin State Statutes and the Land Division Ordinance of Marathon County and the Town of Knowlton in surveying, dividing and mapping the same.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Jordan G. Brost  
PLS No. S-3009

SEAL  
**Preliminary**

## Town of Knowlton Approval

This Certified Survey Map has been reviewed and is hereby approved

this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Town Chairman

\_\_\_\_\_  
Town Clerk

## Marathon County Approval

Approved for recording under the terms of the Marathon County Land Division Regulations.

By: \_\_\_\_\_  
Marathon County Conservation, Planning & Zoning Department

Date: \_\_\_\_\_

### PREPARED BY:

Point of Beginning, Inc.  
4941 Kirshling Court  
Stevens Point, WI 54481

### OWNER / CLIENT:

JAMES R CRAMER  
201680 SUNSET DR  
MOSINEE, WI 54455



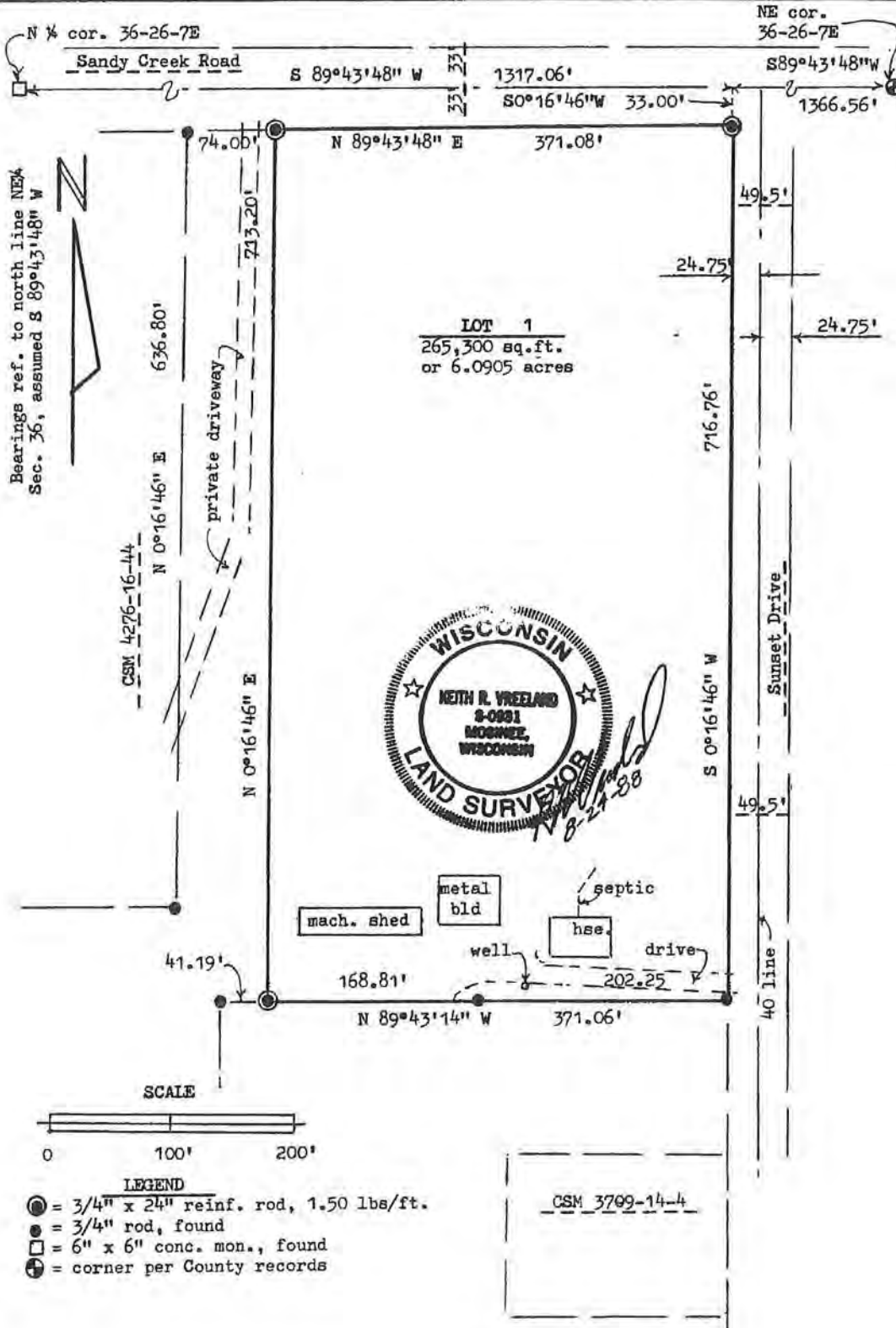
Land Surveying  
Civil Engineering  
Landscape Architecture  
Jordan G. Brost, PLS #3009  
4941 Kirshling Court  
Stevens Point, WI 54481  
715.344.9999(PH) 715.344.9922(FX)

THIS INSTRUMENT WAS DRAFTED BY JORDAN BROST  
AND DRAWN BY JORDAN BROST

FIELD BOOK 37 PAGE 42  
JOB # 21.776

SHEET 2 OF 2 SHEETS

Part of NW 1/4 NE 1/4, Section 36, T 26 N, R 7 E, Town of Knowlton



I, Keith R. Vreeland, Registered Professional Land Surveyor, do hereby certify, that at the direction of Walter Berger, I surveyed and mapped the described property and that the map is true and correct and that I have complied with Chapter 236.34 of the Wisconsin Statutes and the Land Division Ordinance of Marathon County, all to the best of my knowledge and belief.

*Keith R. Vreeland*

Keith R. Vreeland S 0931 8-24-88  
1659 Lakehurst Rd., Mosinee, WI 54455  
Ph Jct. City 457-2383

DESCRIPTION

Part of the NW¼ NE¼, Section 36, T 26 N, R 7 E, Town of Knowlton, Marathon County, Wisconsin, to wit: Commencing at the northeast corner of said Section 36; S 89°43'48" W 1366.56 feet; S 0°16'46" W 33.00 feet to the point of beginning; S 0°16'46" W 716.76 feet; N 89°43'14" W 371.06 feet; N 0°16'46" E 713.20 feet; to the point of beginning.  
N 89°43'48" E 371.08 feet

This instrument was drafted  
by Keith R. Vreeland

APPROVED FOR RECORDING  
UNDER THE TERMS OF THE  
MARATHON CO. LAND DIVISION  
REGULATIONS.

BY *Robert C. Baum*

DATE *August 26, 1988*

MARATHON CO. ZONING DISTRICT



*Feb 6, 88  
Vreeland & Stephens*

*Sharon Rae Lewis*  
REGISTERED  
MARATHON COUNTY, WIS.  
day of *August* A.D. 19 *88*  
at *Mosinee* and recorded  
in Vol. *18* of *577*  
on *20* of *1988*  
*Robert C. Baum*  
Register

'88 AUG 26 AM 11 19

894452

STATE OF WISCONSIN )  
MARATHON COUNTY )  
TOWN OF KNOWLTON )

**RESOLUTION ON ZONING ORDINANCE AMENDMENT**

TO THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE

I, Alan Fochs, Clerk of the Town of Knowlton, Marathon County, State of Wisconsin, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Knowlton Town Board at a meeting held on the 12th day of July, 2021.

RESOLUTION

WHEREAS, Section 59.69(5)(e)3., Wisconsin Statutes, provides that if a town affected by a proposed amendment disapproves of the proposed amendment, the town board may file a certified copy of a resolution adopted by such board disapproving of the petition with the Environmental Resources Committee prior to, at or within ten (10) days after the public hearing, and

WHEREAS, if the town board of the town affected in the case of an ordinance relating to the location of boundaries of districts files such a resolution, the Environmental Resources Committee may not recommend to the County Board approval of the petition without change, but may only recommend approval with change or recommend disapproval.

NOW, THEREFORE BE IT RESOLVED that the Town of Knowlton Town Board considered on the 12th day of July, 2021, petition by Jane Kunze & James Cramer to amend the Marathon County Zoning Ordinance to rezone lands from R-E Rural Estate to R-R Rural Residential described as part of the NW 1/4 of the NE 1/4 of Section 36, Township 26 North, Range 07 East, Town of Knowlton. The parcel proposed to be rezoned is described as Lot# 1 CSM VOL 18 PG 286 (DOC #894452). Existing parcel proposed to be rezoned is identified Parcel PIN# 048.2607.361.0990; Address 201680 Sunset Drive, Mosinee WI 54455

The Town of Knowlton hereby has considered the following standards for rezoning above property (use additional sheets if necessary):

- 1) Has the applicant provided what public facilities and/or services currently serve the proposed development, what additional services may be required, and how the additional services will be provided?  
 No  Yes Explain: \_\_\_\_\_
- 2) Has the applicant demonstrated how the provision of the public facilities will not be an unreasonable burden to local government?  
 No  Yes Explain: \_\_\_\_\_
- 3) Has the applicant determined that the land is suitable for the development proposed? Explain.  
 No  Yes Explain: \_\_\_\_\_
- 4) Has the applicant demonstrated what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas? Explain.  
 No  Yes Explain: NA
- 5) Is there any potential for conflict with existing land uses in the area?  
 No  Yes Explain: \_\_\_\_\_

(OVER)



- 6) Has the applicant demonstrated the need for the proposed development at this location? Explain.  
 No  Yes Explain: \_\_\_\_\_
- 7) Has the applicant demonstrated the availability of alternative locations? Be specific  
 No  Yes Explain: \_\_\_\_\_
- 8) Is cropland is being consumed by this zone change? What is the productivity of the agricultural lands involved?  
 No  Yes Explain: \_\_\_\_\_
- 9) Has the applicant explained how the proposed development will be located to minimize the amount of agricultural land converted?  
 No  Yes Explain: NA
- 10) Is proposed rezone request consistent with the town's adopted Comprehensive Plan? Explain.  
 No  Yes Explain: \_\_\_\_\_
- 11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?  
 No  Yes Explain: \_\_\_\_\_

The Town of Knowlton recommends:  **Approval**  **Disapproval** of the amendment and/or zone change.

**OR**  **Requests an Extension\*** for the following reasons: \_\_\_\_\_

\*Wis. Stats §59.69(5)(e), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

Clerk *[Signature]*  
 Town Board *[Signature]*  
*[Signature]*  
*[Signature]*

NOTE: If you recommend disapproval of this request, please make every effort to send a representative to the Environmental Resources Committee Public Hearing. Town input at the hearing is always appreciated. Please return this form before July 23, 2021 to:

Marathon County Conservation, Planning and Zoning Department  
 210 River Drive  
 Wausau, WI 54403

**ORDINANCE # O - 29 -21**

**Town of Holton Rezone**

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code by Blume Farms of Clark County INC (Sharon Blume) to rezone lands from G-A General Agriculture to R-E Rural Estate described as part W 1/2 of the Fractional NW 1/4 of Section 19, Township 29 North, Range 02 East, Town of Holton. The area proposed to be rezoned is described as Lot #1 (5.003 acres) on the preliminary Certified Survey Map (CSM) submitted with the rezone petition, shown as part of parent parcel PIN # 042.2902.192.0998; Address 233047 State Highway 13, Abbotsford WI 54405

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on August 3, 2021 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and duly advised of the recommendations of the Town of Holton hereby recommends the petition be GRANTED AS APPLIED FOR

NOW, THEREFORE, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 3<sup>rd</sup> day of August, 2021

**ENVIRONMENTAL RESOURCES COMMITTEE**

\_\_\_\_\_  
Jacob Langenhahn, Chair

*Sara Guild*  
\_\_\_\_\_  
Sara Guild, Vice-Chair

*Bill Conway*  
\_\_\_\_\_  
Bill Conway

*Allen Drabek*  
\_\_\_\_\_  
Allen Drabek

*Randy Fifrick*  
\_\_\_\_\_  
Randy Fifrick

*Arnold Schlei*  
\_\_\_\_\_  
Arnold Schlei

\_\_\_\_\_  
Rick Seefeldt

*David Oberbeck*  
\_\_\_\_\_  
David Oberbeck

\_\_\_\_\_  
Eric Vogel

Dated this \_\_\_\_ day of \_\_\_\_\_, 2021

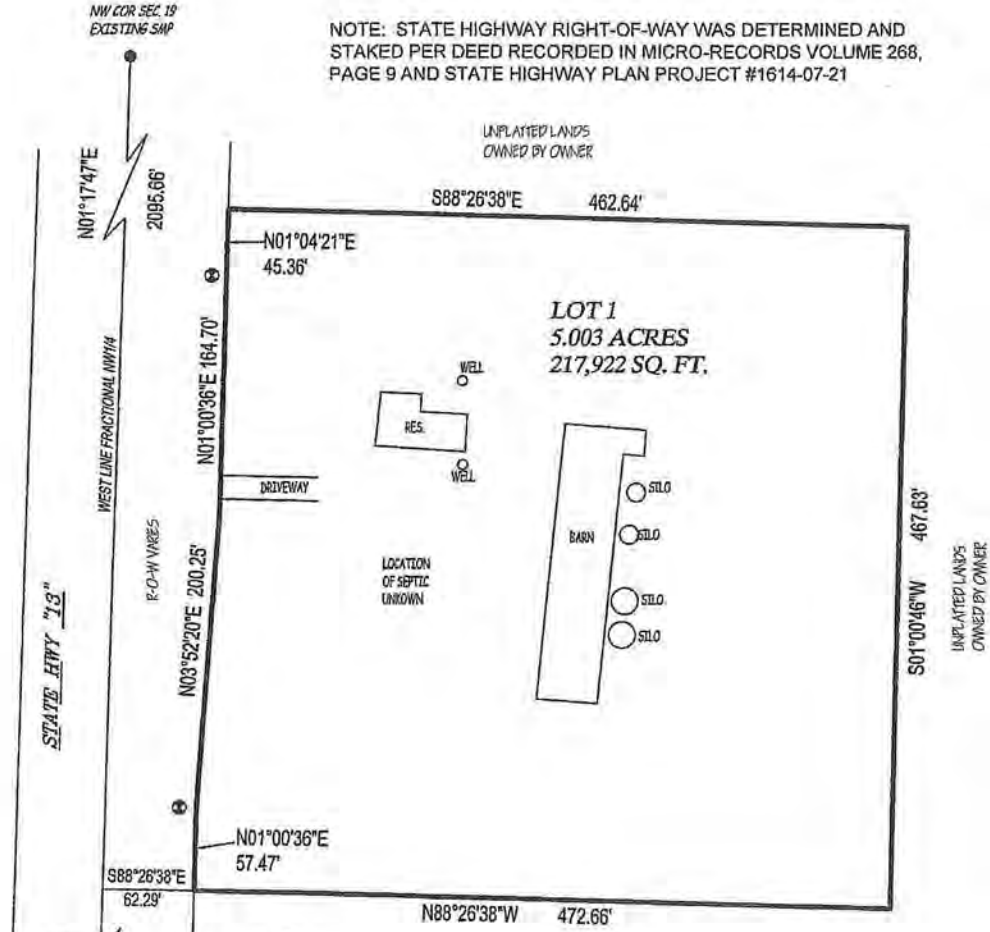
\_\_\_\_\_  
Kurt Gibbs – Marathon County Board Chair

# PRELIMINARY

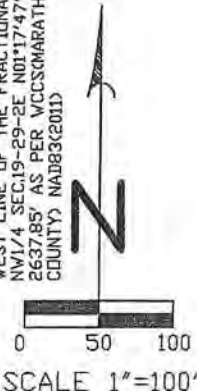
MARATHON COUNTY CERTIFIED SURVEY MAP NO. \_\_\_\_\_

PART OF THE W1/2 OF THE FRACTIONAL NW1/4 OF SECTION 19, TOWNSHIP 29 NORTH, RANGE 2 EAST, TOWN OF HOLTON, MARATHON COUNTY, WISCONSIN

NOTE: STATE HIGHWAY RIGHT-OF-WAY WAS DETERMINED AND STAKED PER DEED RECORDED IN MICRO-RECORDS VOLUME 268, PAGE 9 AND STATE HIGHWAY PLAN PROJECT #1614-07-21



BEARINGS REFERENCED TO THE WEST LINE OF THE FRACTIONAL NW1/4 SEC.19-29-2E N01°17'47"E 2637.85' AS PER VCCS MARATHON COUNTY NAD83(2011)



**LEGEND**

- 3/4" X 18" REBAR SET WEIGHING 1.50 LBS/LIN. FT.
- ⊙ D.O.T R-O-W POST


THIS MAP DOES NOT TRANSFER PROPERTY OWNERSHIP AND THE SALE OR TRANSFER OF PROPERTY REQUIRES A RECORDED DEED EXCEPTING PUBLIC DEDICATIONS.

GARY R. KRUEGER PLS NO. 1619  
SURVEY COMPLETED XX/XX/XX

PREPARED FOR:

OWNER:  
BLUME FARMS  
1024 CENTER ROAD  
DORCHESTER, WI 54425

PROJECT #BLUMESHARDN

 KRUEGER SURVEYING LLC  
220 SHERMAN ST.  
WAUSAU, WI 54401  
PHONE: 715-845-6666 CELL: 715-218-5150  
EMAIL: KREEGS1619@AOL.COM

THIS DRAWING AND ALL INFORMATION CONTAINED THEREON IS THE PROPERTY OF KRUEGER SURVEYING LLC AND SHALL NOT BE COPIED OR USED EXCEPT FOR THE PURPOSE FOR WHICH IT IS EXPRESSLY FURNISHED.

DATE: 6/11/2021  
DRAWN BY: DRO  
SHEET 2 OF 2

# PRELIMINARY

MARATHON COUNTY CERTIFIED SURVEY MAP  
NO. \_\_\_\_\_

PART OF THE W1/2 OF THE FRACTIONAL  
NW1/4 OF SECTION 19, TOWNSHIP 29  
NORTH, RANGE 2 EAST, TOWN OF HOLTON,  
MARATHON COUNTY, WISCONSIN

## SURVEYOR CERTIFICATE

I, GARY R. KRUEGER, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY:  
THAT I HAVE SURVEYED, DIVIDED AND MAPPED AT THE DIRECTION OF SHARON BLUME, A PARCEL OF LAND  
LOCATED IN PART OF THE WEST 1/2 OF THE FRACTIONAL NORTHWEST 1/4 OF SECTION 19, TOWNSHIP 29  
NORTH, RANGE 2 EAST, TOWN OF HOLTON, MARATHON COUNTY, WISCONSIN AND IS MORE PARTICULARLY  
DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION 19; THENCE N01°17'47"E, ALONG THE WEST LINE  
OF THE FRACTIONAL NORTHWEST 1/4, 542.19 FEET; THENCE S88°26'38"E, 62.29 FEET TO THE POINT OF  
BEGINNING. THENCE N01°00'36"E, ALONG THE EAST RIGHT-OF-WAY LINE OF STATE HWY "13", 57.47 FEET;  
THENCE N03°52'20"E, ALONG THE EAST RIGHT-OF-WAY LINE OF STATE HWY "13", 200.25 FEET; THENCE  
N01°00'36"E, ALONG THE EAST RIGHT-OF-WAY LINE OF STATE HWY "13", 164.70 FEET; THENCE N01°04'21"E,  
ALONG THE EAST RIGHT-OF-WAY LINE OF STATE HWY "13", 45.36 FEET; THENCE S88°26'38"E, 462.64 FEET;  
THENCE S01°00'46"W, 467.63 FEET; THENCE N88°26'38"W, 472.66 FEET TO THE POINT OF BEGINNING.

THAT THE ABOVE DESCRIBED PARCEL IS SUBJECT TO ALL RIGHT-OF-WAYS, RESERVATIONS, RESTRICTIONS  
AND EASEMENTS OF RECORD.

THAT SUCH PLAT IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND  
SURVEYED, THE DIVISION AND THE CERTIFIED SURVEY MAP THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF SECTION 236.34 OF THE WISCONSIN STATUTES,  
CHAPTER A-E7 OF THE WISCONSIN ADMINISTRATIVE CODE AND LAND DIVISION REGULATIONS OF THE  
COUNTY OF MARATHON AND THE TOWN OF HOLTON IN SURVEYING, DIVIDING AND MAPPING THE SAME.

THAT THE SURVEY IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

APPROVED FOR RECORDING  
UNDER THE TERMS OF THE  
MARATHON CO. LAND DIVISION  
REGULATIONS.

BY \_\_\_\_\_

DATE \_\_\_\_\_

MARATHON CO. CONSERVATION,  
PLANNING AND ZONING DEPT.

PREPARED FOR:

OWNER:  
BLUME FARMS  
1024 CENTER ROAD  
DORCHESTER, WI 54425



KRUEGER SURVEYING LLC  
220 SHERMAN ST.  
WAUSAU, WI 54401  
PHONE: 715-845-6666 CELL: 715-218-5150  
EMAIL: KREEGS1619@AOL.COM

THIS DRAWING AND ALL INFORMATION  
CONTAINED THEREIN IS THE PROPERTY OF  
KRUEGER SURVEYING LLC AND SHALL NOT  
BE COPIED OR USED EXCEPT FOR THE  
PURPOSE FOR WHICH IT IS EXPRESSLY  
FURNISHED.

DATE: 6/11/2021

DRAWN BY: DRO

SHEET 1 OF 2

GARY R. KRUEGER PLS NO. 1619  
SURVEY COMPLETED XX/XX/XX

PROJECT #BLUMESHARDNDES

STATE OF WISCONSIN )  
MARATHON COUNTY )  
TOWN OF HOLTON )

**RESOLUTION ON ZONING ORDINANCE AMENDMENT**

TO THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE

I, Taylor Ensign, Clerk of the Town of Holton, Marathon County, State of Wisconsin, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Holton Town Board at a meeting held on the 5<sup>th</sup> day of July, 2021.

RESOLUTION

WHEREAS, Section 59.69(5)(e)3., Wisconsin Statutes, provides that if a town affected by a proposed amendment disapproves of the proposed amendment, the town board may file a certified copy of a resolution adopted by such board disapproving of the petition with the Environmental Resources Committee prior to, at or within ten (10) days after the public hearing, and

WHEREAS, if the town board of the town affected in the case of an ordinance relating to the location of boundaries of districts files such a resolution, the Environmental Resources Committee may not recommend to the County Board approval of the petition without change, but may only recommend approval with change or recommend disapproval.

NOW, THEREFORE BE IT RESOLVED that the Town of Holton Town Board considered on the 5<sup>th</sup> day of July, 2021, petition of Blume Farms of Clark County, INC (Sharon Blume) to amend the Marathon County Zoning Ordinance to rezone lands from G-A General Agriculture to R-E Rural Estate described as part W ½ of the Fractional NW ¼ of Section 19, Township 29 North, Range 02 East, Town of Holton. The area proposed to be rezoned is described as Lot #1 (5.003 acres) on the preliminary Certified Survey Map (CSM) submitted with the rezone petition, shown as part of parent parcel Pin # 042.2902.192.0998; Address 233047 State Highway 13, Abbotsford WI 54405.

The Town of Holton hereby has considered the following standards for rezoning above property (*use additional sheets if necessary*):

- 1) Has the applicant provided what public facilities and/or services currently serve the proposed development, what additional services may be required, and how the additional services will be provided?

No  Yes Explain: No additional services are required

- 2) Has the applicant demonstrated how the provision of the public facilities will not be an unreasonable burden to local government?

No  Yes Explain: No burden to local government

- 3) Has the applicant determined that the land is suitable for the development proposed? Explain.

No  Yes Explain: It is very suitable

- 4) Has the applicant demonstrated what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas? Explain.

No  Yes Explain: There is no air/water pollution, soil erosion, or adverse effects on rare irreplaceable natural areas

- 5) Is there any potential for conflict with existing land uses in the area?

No  Yes Explain: None

(OVER)

- 6) Has the applicant demonstrated the need for the proposed development at this location? Explain.  
 No  Yes Explain: No development necessary
- 
- 7) Has the applicant demonstrated the availability of alternative locations? Be specific  
 No  Yes Explain: This is the best option
- 
- 8) Is cropland is being consumed by this zone change? What is the productivity of the agricultural lands involved?  
 No  Yes Explain: very little, beans-corn
- 
- 9) Has the applicant explained how the proposed development will be located to minimize the amount of agricultural land converted?  
 No  Yes Explain: small amount of agricultural land
- 
- 10) Is proposed rezone request consistent with the town's adopted Comprehensive Plan? Explain.  
 No  Yes Explain: we all agree
- 
- 11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?  
 No  Yes Explain: The board all approve of this

The Town of Holton recommends:  Approval  Disapproval of the amendment and/or zone change.

OR  Requests an Extension\* for the following reasons: \_\_\_\_\_

\*Wis. Stats §59.69(5)(e), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

*7-14-21  
 Clerk misunderstood  
 reasoning for signatures  
 per phone call. CK*

Clerk \_\_\_\_\_  
 Town Board \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

NOTE: If you recommend disapproval of this request, please make every effort to send a representative to the Environmental Resources Committee Public Hearing. Town input at the hearing is always appreciated. Please return this form before July 23, 2021 to:

Marathon County Conservation, Planning and Zoning Department  
 210 River Drive  
 Wausau, WI 54403

**ORDINANCE # O - 30 -21**

**Town of Hull Rezone**

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code by Jordan Brost on behalf of Bradley Kops to rezone lands from F-P Farmland Preservation to R-R Rural Residential described as being part of SW ¼ of the SE ¼ Section 26, Township 28 North, Range 02 East, Town of Hull. The area proposed to be rezoned is described as Lot #1 (3.003 acres) on the Preliminary Certified Survey Map (CSM) submitted as a part of the rezone petition. Area to be rezoned is identified as part of parent Parcel PIN# 044.2802.264.0996; Address 107044 Chokecherry Road, Colby WI 54421

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on August 3, 2021 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and duly advised of the recommendations of the Town of Hull hereby recommends the petition be GRANTED AS APPLIED FOR

NOW, THEREFORE, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 3<sup>rd</sup> day of August, 2021

**ENVIRONMENTAL RESOURCES COMMITTEE**

\_\_\_\_\_  
Jacob Langenhahn, Chair

*Sara Guild*

\_\_\_\_\_  
Sara Guild, Vice-Chair

*1st Conway*

\_\_\_\_\_  
Bill Conway

*Allen Drabek*

\_\_\_\_\_  
Allen Drabek

*1st Fifrlick*

\_\_\_\_\_  
Randy Fifrlick

*Arnold Schlei*

\_\_\_\_\_  
Arnold Schlei

\_\_\_\_\_  
Rick Seefeldt

*David Oberbeck*

\_\_\_\_\_  
David Oberbeck

\_\_\_\_\_  
Eric Vogel

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Kurt Gibbs – Marathon County Board Chair

# CERTIFIED SURVEY MAP

BEING A PART OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4  
OF SECTION 26, TOWNSHIP 28 NORTH, RANGE 2 EAST,  
TOWN OF HULL, MARATHON COUNTY, WISCONSIN.



SEAL  
**Preliminary**



Land Surveying  
Civil Engineering  
Landscape Architecture  
**Jordan G. Brost, PLS #3009**  
4941 Keschling Court  
Stevens Point, WI 54481  
715.344.9999(Fh) 715.344.9922(Fx)

THIS INSTRUMENT WAS DRAFTED BY JORDAN BROST  
AND DRAWN BY JORDAN BROST

FIELD BOOK \_\_\_\_\_ PAGE \_\_\_\_\_  
JOB # 21.778

SHEET 1 OF 2 SHEETS



## CERTIFIED SURVEY MAP

BEING A PART OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4  
OF SECTION 26, TOWNSHIP 28 NORTH, RANGE 2 EAST,  
TOWN OF HULL, MARATHON COUNTY, WISCONSIN.

### Surveyor's Certificate

I, Jordan G. Brost, Professional Land Surveyor, hereby certify:

That I have surveyed, divided and mapped a part of the Southwest 1/4 of the Southeast 1/4 of Section 26,  
Township 28 North, Range 2 East, Town of Hull, Marathon County, Wisconsin, described as follows:

Commencing at the South 1/4 corner of Section 26, Township 28 North, Range 2 East, said point also being the point of beginning  
(POB) of the parcel to be described;  
Thence N 00°15'10"E along the North-South 1/4 line of said Section 26, 654.00 feet;  
Thence S 89°54'44"E, 200.00 feet;  
Thence S 00°15'10"W, 654.00 feet to a point on the South line of the Southeast 1/4 of said Section 26;  
Thence N 89°54'44"W along said South line, 200.00 feet to the point of beginning.  
Containing 130,800 Square Feet - 3.003 acres.

Subject to (if any) covenants, conditions, restrictions, right-of-ways and easements of record.

That I have made such survey, land division and plat by the direction of Lynn Farms Inc.  
That such plat is a correct representation of all exterior boundaries of the land surveyed and the subdivision thereof made.  
That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin State Statutes and the Subdivision Ordinance of  
Marathon County in surveying, dividing and mapping the same.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Jordan G. Brost  
PLS No. S-3009

SEAL  
Preliminary

### Marathon County Approval

Approved for recording under the terms of the Marathon County Land Division Regulations.

By: \_\_\_\_\_  
Marathon County Conservation, Planning & Zoning Department

Date: \_\_\_\_\_

#### CLIENT

\_\_\_\_\_  
LYNN FARMS INC.  
216770 BRIDGEWATER AVE.  
UNITY, WI 54488

#### OWNER

\_\_\_\_\_  
BRADLEY A KOPS  
106019 COUNTY ROAD P  
UNITY, WI 54488-9674



Land Surveying  
Civil Engineering  
Landscape Architecture  
Jordan G. Brost, PLS #3009  
4941 Kirschling Court  
Stevens Point, WI 54481  
715.344.9999(Ph) 715.344.9922(FX)

THIS INSTRUMENT WAS DRAFTED BY JORDAN BROST  
AND DRAWN BY JORDAN BROST

FIELD BOOK \_\_\_\_\_ PAGE \_\_\_\_\_  
JOB # 21.778

SHEET 2 OF 2 SHEETS

STATE OF WISCONSIN )  
MARATHON COUNTY )  
TOWN OF HULL )

**RESOLUTION ON ZONING ORDINANCE AMENDMENT**

TO THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE

I, Jenny Reynolds Clerk of the Town of Hull, Marathon County, State of Wisconsin, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Hull Town Board at a meeting held on the 21<sup>st</sup> day of June, 2021.

RESOLUTION

WHEREAS, Section 59.69(5)(e)3., Wisconsin Statutes, provides that if a town affected by a proposed amendment disapproves of the proposed amendment, the town board may file a certified copy of a resolution adopted by such board disapproving of the petition with the Environmental Resources Committee prior to, at or within ten (10) days after the public hearing, and

WHEREAS, if the town board of the town affected in the case of an ordinance relating to the location of boundaries of districts files such a resolution, the Environmental Resources Committee may not recommend to the County Board approval of the petition without change, but may only recommend approval with change or recommend disapproval.

NOW, THEREFORE BE IT RESOLVED that the Town of Hull Town Board considered on the 21<sup>st</sup> day of June, 2021, petition by Jordan Brost on behalf of Bradley Kops to amend the Marathon County Zoning Ordinance to rezone lands from F-P Farmland Preservation to R-R Rural Residential described as being part of SW ¼ of the SE ¼ Section 26, Township 28 North, Range 02 East, Town of Hull. The area proposed to be rezoned is described as Lot #1 (3.003 acres) on the Preliminary Certified Survey Map (CSM) submitted as a part of the rezone petition. Area to be rezoned is identified as part of parent Parcel PIN# 044.2802.264.0996; Address 107044 Chokecherry Road, Colby WI 54421

The Town of Hull hereby has considered the following standards for rezoning above property (use additional sheets if necessary);

1) Has the applicant provided what public facilities and/or services currently serve the proposed development, what additional services may be required, and how the additional services will be provided?

No  Yes Explain: \_\_\_\_\_

2) Has the applicant demonstrated how the provision of the public facilities will not be an unreasonable burden to local government?

No  Yes Explain: \_\_\_\_\_

3) Has the applicant determined that the land is suitable for the development proposed? Explain.

No  Yes Explain: \_\_\_\_\_

4) Has the applicant demonstrated what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas? Explain.

No  Yes Explain: \_\_\_\_\_

5) Is there any potential for conflict with existing land uses in the area?

No  Yes Explain: \_\_\_\_\_

3 boxes should be checked yes - clerical mistake per phone call 7-14-21 CK

(OVER)

- 6) Has the applicant demonstrated the need for the proposed development at this location? Explain.  
 No     Yes Explain: \_\_\_\_\_
- 7) Has the applicant demonstrated the availability of alternative locations? Be specific  
 No     Yes Explain: \_\_\_\_\_
- 8) Is cropland is being consumed by this zone change? What is the productivity of the agricultural lands involved?  
 No     Yes Explain: \_\_\_\_\_
- 9) Has the applicant explained how the proposed development will be located to minimize the amount of agricultural land converted?  
 No     Yes Explain: \_\_\_\_\_
- 10) Is proposed rezone request consistent with the town's adopted Comprehensive Plan? Explain.  
 No     Yes Explain: \_\_\_\_\_
- 11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?  
 No     Yes Explain: \_\_\_\_\_

The Town of Hull recommends:  **Approval**     **Disapproval**    of the amendment and/or zone change.

OR     **Requests an Extension\*** for the following reasons: \_\_\_\_\_

\*Wis. Stats §59.69(5)(e), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

Clerk Jenny Reynolds  
Town Board Mitch Dwyer (Chairman)  
David L. Hanson Supervisor  
Paul Polak Supervisor  
Cindy Fricke Treasurer

NOTE: If you recommend disapproval of this request, please make every effort to send a representative to the Environmental Resources Committee Public Hearing. Town input at the hearing is always appreciated.  
Please return this form before July 23, 2021 to:

Marathon County Conservation, Planning and Zoning Department  
210 River Drive  
Wausau, WI 54403

**ORDINANCE # O - 31 -21**

**Town of Wien Rezone**

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code by Tim Vreeland on behalf of Laron & Debra Hoppenworth and Jordan Weiland to rezone lands from G-A General Agriculture and R-R Rural Residential to R-E Rural Estate and lands from G-A General Agriculture and L-D-R Low Density Residential to R-R Rural Residential described as part SE ¼ of the SE ¼ Section 18, Township 28 North, Range 04 East, Town of Wien. The area proposed to be rezoned to R-E is described as Lot #1 (5.147 acres) and the area proposed to be rezoned to R-R is described as Lot #2 (3.575 acres) on the preliminary Certified Survey Maps (CSM) submitted with the rezone petition; areas proposed to be rezone have parent parcel PIN#'s 084.2804.184.0993, 084.2804.184.0994, 084.2804.184.0996

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on August 3, 2021 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and duly advised of the recommendations of the Town of Wien hereby recommends the petition be GRANTED AS APPLIED FOR

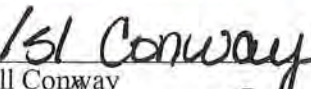
NOW, THEREFORE, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 3<sup>rd</sup> day of August, 2021

**ENVIRONMENTAL RESOURCES COMMITTEE**


  
\_\_\_\_\_  
Jacob Langenhahn, Chair

  
\_\_\_\_\_  
Sara Guild, Vice-Chair


  
\_\_\_\_\_  
Bill Conway

  
\_\_\_\_\_  
Allen Drabek

  
\_\_\_\_\_  
Randy Fifrick

  
\_\_\_\_\_  
Arnold Schlei

  
\_\_\_\_\_  
Rick Seefeldt

  
\_\_\_\_\_  
David Oberbeck

\_\_\_\_\_  
Eric Vogel

Dated this \_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Kurt Gibbs – Marathon County Board Chair

# CERTIFIED SURVEY MAP

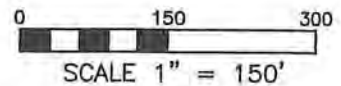
MARATHON COUNTY NO. \_\_\_\_\_

LOT 1 OF CSM 15207-68-129 AND THAT PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 18, TOWNSHIP 28 NORTH, RANGE 4 EAST, TOWN OF WIEN, MARATHON COUNTY, WISCONSIN

<b>VREELAND ASSOCIATES, INC.</b>	
6103 DAWN STREET WESTON, WI. 54476	
PH (715) 241-0947	tim@vreelandassociates.us
PREPARED FOR: <b>LORAN HOPPENWORTH</b>	
FILE #: 21-0076 HOPPENWORTH	
DRAFTED AND DRAWN BY: TIMOTHY G. VREELAND	

THIS MAP DOES NOT TRANSFER PROPERTY OWNERSHIP, AND THE SALE OR TRANSFER OF PROPERTY REQUIRES A RECORDED DEED EXCEPTING PUBLIC DEDICATION.

BEARINGS REFERENCED TO THE SOUTH LINE OF THE SOUTHEAST 1/4 BEARING S 88°25'24" W PER WISCONSIN COUNTY COORDINATE SYSTEM (MARATHON) NAD83 (2011)

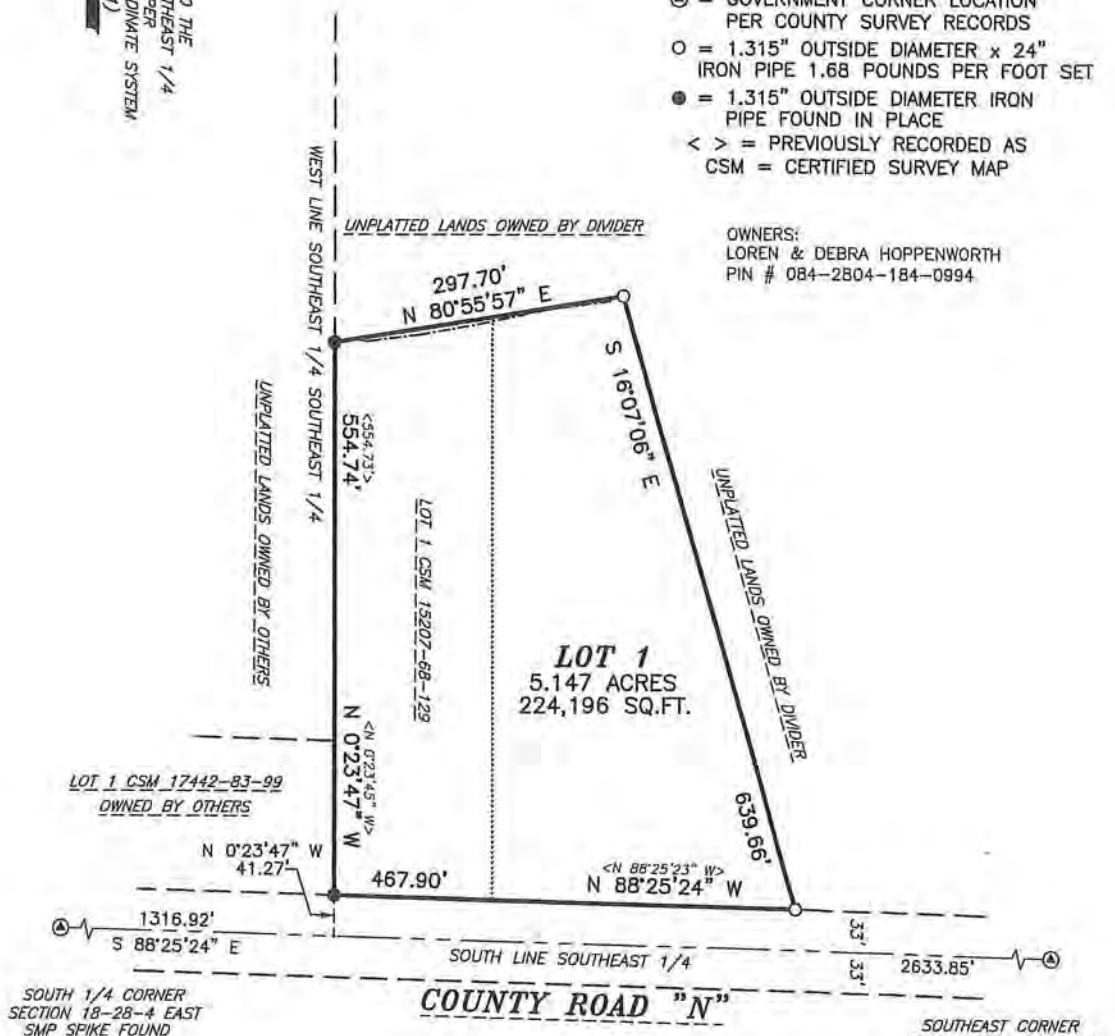


--- = APPROXIMATE LOCATION OF WETLANDS PER DNR INVENTORY MAPPING. DELINEATION WOULD BE NEEDED TO VERIFY THE LOCATION.

### LEGEND

- ⊙ = GOVERNMENT CORNER LOCATION PER COUNTY SURVEY RECORDS
- = 1.315" OUTSIDE DIAMETER x 24" IRON PIPE 1.68 POUNDS PER FOOT SET
- = 1.315" OUTSIDE DIAMETER IRON PIPE FOUND IN PLACE
- < > = PREVIOUSLY RECORDED AS CSM = CERTIFIED SURVEY MAP

OWNERS:  
LOREN & DEBRA HOPPENWORTH  
PIN # 084-2804-184-0994



SOUTH 1/4 CORNER SECTION 18-28-4 EAST SMP SPIKE FOUND

SOUTHEAST CORNER SECTION 18-28-4 EAST SMP SPIKE FOUND

# CERTIFIED SURVEY MAP

## MARATHON COUNTY NO. \_\_\_\_\_

LOT 1 OF CSM 15377-69-119 AND THAT PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 18, TOWNSHIP 28 NORTH, RANGE 4 EAST, TOWN OF WIEN, MARATHON COUNTY, WISCONSIN.

**VREELAND ASSOCIATES, INC.**  
 6103 DAWN STREET WESTON, WI. 54476  
 PH (715) 241-0947 tim@vreelandassociates.us

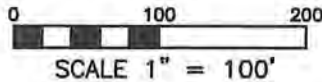
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FILE #: 21-0163 WEILAND

---

DRAFTED AND DRAWN BY: TIMOTHY G. VREELAND

BEARINGS REFERENCED TO THE EAST LINE OF THE SOUTHEAST 1/4 BEARING N 0°28'21" W PER WISCONSIN COUNTY COORDINATE SYSTEM (MARATHON) MAD83 (2011)



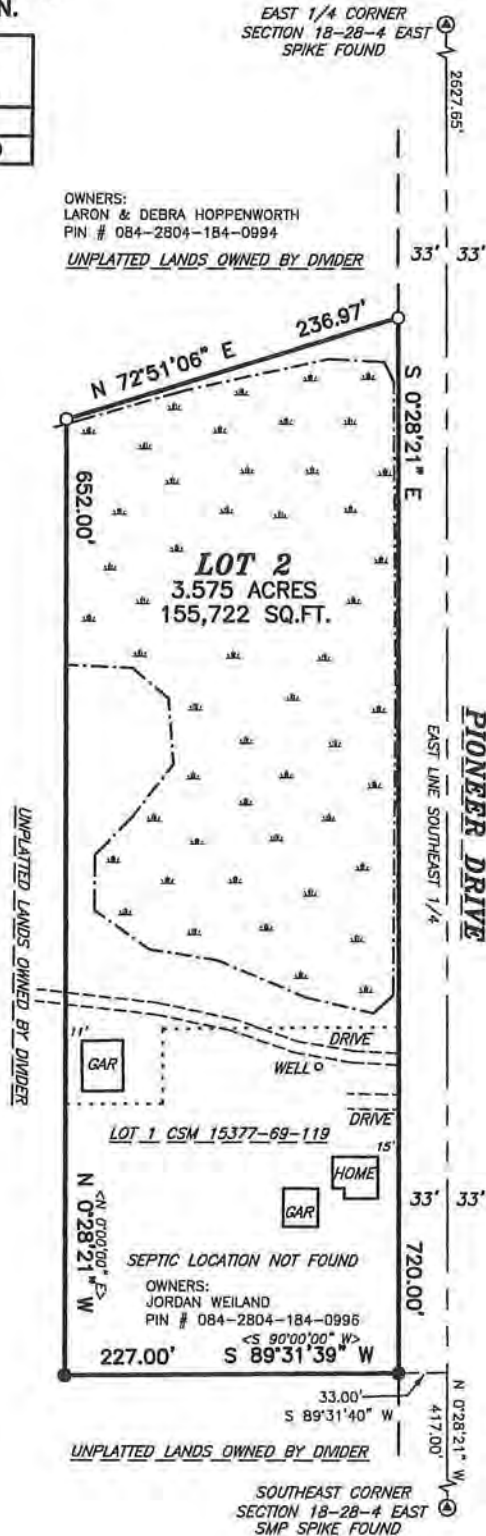
### LEGEND

- ⊙ = GOVERNMENT CORNER LOCATION PER COUNTY SURVEY RECORDS
- = 3/4" x 24" REBAR 1.502 POUNDS PER FOOT SET
- = 1" OUTSIDE DIAMETER IRON PIPE FOUND IN PLACE
- < > = PREVIOUSLY RECORDED AS CSM = CERTIFIED SURVEY MAP
- · - · = APPROXIMATE LOCATION OF WETLANDS PER DNR INVENTORY MAPPING. DELINEATION WOULD BE NEEDED TO VERIFY THE LOCATION.

THIS MAP DOES NOT TRANSFER PROPERTY OWNERSHIP, AND THE SALE OR TRANSFER OF PROPERTY REQUIRES A RECORDED DEED EXCEPTING PUBLIC DEDICATION.

OWNERS:  
 LARON & DEBRA HOPPENWORTH  
 PIN # 084-2804-184-0994

UNPLATTED LANDS OWNED BY DIVIDER



UNPLATTED LANDS OWNED BY DIVIDER

SOUTHEAST CORNER SECTION 18-28-4 EAST SMP SPIKE FOUND

STATE OF WISCONSIN )  
MARATHON COUNTY )  
TOWN OF WIEN )

**RESOLUTION ON ZONING ORDINANCE AMENDMENT**

TO THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE

I, Diane Drinsinger, Clerk of the Town of Wien, Marathon County, State of Wisconsin, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Wien Town Board at a meeting held on the 12th day of July, 2021.

RESOLUTION

WHEREAS, Section 59.69(5)(e)3., Wisconsin Statutes, provides that if a town affected by a proposed amendment disapproves of the proposed amendment, the town board may file a certified copy of a resolution adopted by such board disapproving of the petition with the Environmental Resources Committee prior to, at or within ten (10) days after the public hearing, and

WHEREAS, if the town board of the town affected in the case of an ordinance relating to the location of boundaries of districts files such a resolution, the Environmental Resources Committee may not recommend to the County Board approval of the petition without change, but may only recommend approval with change or recommend disapproval.

NOW, THEREFORE BE IT RESOLVED that the Town of Wien Town Board considered on the 12th day of June, 2021, petition of Tim Vreeland on behalf of Laron & Debra Hoppenworth and Jordan Weiland to amend the Marathon County Zoning Ordinance to rezone lands from G-A General Agriculture and R-R Rural Residential to R-E Rural Estate and lands from G-A General Agriculture and L-D-R Low Density Residential to R-R Rural Residential described as part SE ¼ of the SE ¼ Section 18, Township 28 North, Range 04 East, Town of Wien. The area proposed to be rezoned to R-E is described as Lot #1 (5.147 acres) and the area proposed to be rezoned to R-R is described as Lot #2 (3.575 acres) on the preliminary Certified Survey Maps (CSM) submitted with the rezone petition; areas proposed to be rezone have parent parcel PIN#'s 084.2804.184.0993, 084.2804.184.0994, 084.2804.184.0996

The Town of Wien hereby has considered the following standards for rezoning above property (*use additional sheets if necessary*):

- 1) **Has the applicant provided what public facilities and/or services currently serve the proposed development, what additional services may be required, and how the additional services will be provided?**  
 No     Yes Explain: \_\_\_\_\_
- 2) **Has the applicant demonstrated how the provision of the public facilities will not be an unreasonable burden to local government?**  
 No     Yes Explain: \_\_\_\_\_
- 3) **Has the applicant determined that the land is suitable for the development proposed? Explain.**  
 No     Yes Explain: \_\_\_\_\_
- 4) **Has the applicant demonstrated what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas? Explain.**  
 No     Yes Explain: \_\_\_\_\_
- 5) **Is there any potential for conflict with existing land uses in the area?**  
 No     Yes Explain: \_\_\_\_\_

(OVER)

- 6) Has the applicant demonstrated the need for the proposed development at this location? Explain.  
 No  Yes Explain: \_\_\_\_\_
- 7) Has the applicant demonstrated the availability of alternative locations? Be specific  
 No  Yes Explain: \_\_\_\_\_
- 8) Is cropland is being consumed by this zone change? What is the productivity of the agricultural lands involved?  
 No  Yes Explain: Very little crop land consumed
- 9) Has the applicant explained how the proposed development will be located to minimize the amount of agricultural land converted?  
 No  Yes Explain: \_\_\_\_\_
- 10) Is proposed rezone request consistent with the town's adopted Comprehensive Plan? Explain.  
 No  Yes Explain: \_\_\_\_\_
- 11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?  
 No  Yes Explain: \_\_\_\_\_

The Town of Wien recommends:  **Approval**  **Disapproval** of the amendment and/or zone change.

OR  **Requests an Extension\*** for the following reasons: \_\_\_\_\_

\*Wis. Stats §59.69(5)(e), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

**RECEIVED**  
 JUL 13 2021  
 MARATHON CO. CONSERVATION,  
 PLANNING & ZONING DEPT

Clerk Diane Dronsinger  
 Town Board Calvin Tashke  
Kelly King  
David Bauman

NOTE: If you recommend disapproval of this request, please make every effort to send a representative to the Environmental Resources Committee Public Hearing. Town input at the hearing is always appreciated. Please return this form before July 23, 2021 to:

Marathon County Conservation, Planning and Zoning Department  
 210 River Drive  
 Wausau, WI 54403



**ORDINANCE # O - 32 -21**  
**ORDINANCE AMENDING GENERAL CODE OF ORDINANCES FOR MARATHON COUNTY**  
**CHAPTER 22 SHORELAND, SHORELAND – WETLANDS AND FLOODPLAIN CODE**

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 22 Shoreland, Shoreland-Wetlands, and Floodplain Code, and

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing on the proposed amendments, and filed their recommendation with the Board, and

WHEREAS, the proposed amendments has been given due consideration by the Board in open session,

WHEREAS, a copy of the proposed text amendments is available for review at the offices Marathon County Conservation, Planning and Zoning Department, 210 River Drive., and Marathon County Clerk, Courthouse 500 Forest Street, Wausau WI, 54403 during regular business office hours, and is also available at the following link: <https://bit.ly/2T8Ie3a> and is incorporated herein by reference as if set forth if full; and

NOW, THEREFORE, the County Board of Supervisors of the County of Marathon does ordain as follows:

The General Code of Ordinances for Marathon County Chapter 22 Shoreland, Shoreland-Wetlands, and Floodplain Code is amended in the following respects:

For Shoreland/Wetland/Floodplain text amendments and Floodplain Map Amendments to the General Code of Ordinances for Marathon County Chapter 22 Shoreland, Shoreland-Wetlands, and Floodplain Code.

Dated this 3<sup>rd</sup> day of August, 2021

**ENVIRONMENTAL RESOURCES COMMITTEE**

151 Langenhahn  
Jacob Langenhahn, Chair

Sara Guild  
Sara Guild, Vice-Chair

151 conway  
Bill Conway

Allen Drabek  
Allen Drabek

151 FIFRICK  
Randy FIFRICK

Arnold Schlei  
Arnold Schlei

Rick Seefeldt  
Rick Seefeldt

David Oberbeck  
David Oberbeck

Eric Vogel  
Eric Vogel

Dated this \_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Kurt Gibbs – Marathon County Board Chair

#R-51-21  
R-03-21  
RESOLUTION

**Central Wisconsin Airport Permanent Utility Easement**

WHEREAS, Marathon County and Portage County, Wisconsin hereinafter referred to as the Joint Airport Board, each being a municipal body corporate of the State of Wisconsin, is authorized by Wis. Stat. §114.11 (1973), to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport, and

WHEREAS, the Joint Airport Board desires to develop or improve the Central Wisconsin Airport (CWA), Marathon County, Wisconsin, and

WHEREAS, Wisconsin Public Service (WPS) provides electrical utility service to facilities located at CWA, and

WHEREAS, WPS is adding new utility services to general aviation development on CWA property, and

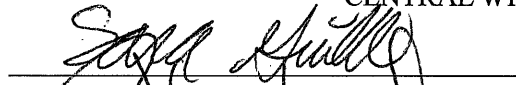
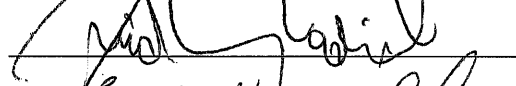
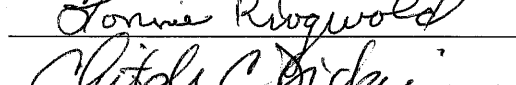
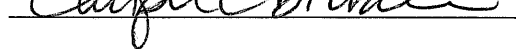
WHEREAS, the new utility locations are compatible with the intended use of CWA property as identified in the airport master plan, and


NOW, THEREFORE, BE IT RESOLVED that the Central Wisconsin Joint Airport Board resolves and ordains as follows:

Electric Underground Easement by and between the Joint Airport Board and Wisconsin Public Service affecting Parcel Identification Number (PIN) 251-2707-342-9999 is hereby approved.

Dated this 16<sup>th</sup> day of July, 2021.

CENTRAL WISCONSIN JOINT AIRPORT BOARD





Wisconsin Public Service Corporation  
P.O. Box 19001  
Green Bay, WI 54307-9001  
[www.wisconsinpublicservice.com](http://www.wisconsinpublicservice.com)

7/12/2021

ROW

Marathon County, Wisconsin, and Portage County, Wisconsin, municipal corporations, as joint tenants  
500 Forest St  
Wausau, WI 54403-5568

Dear Customer:

You or your agent recently worked with a Wisconsin Public Service Corporation (WPSC) representative to define the location of an easement at ***960 Taxi Way in the City of Mosinee, County of Marathon, State of Wisconsin.***

I have enclosed two copies of the easement for your review. The exhibit is only temporary until the final one can be completed. When the final exhibit is complete we will send it along with a copy of the easement for your review. After you review the exhibit, the document will be recorded with the Office of the Register of Deeds. Signing this document will allow WPSC to install facilities on your property in the location described in the easement.

Please note that the Public Service Commission entitles you to a minimum of five days to examine the materials provided. However, you have the option to waive the five-day review period and sign and return the easement at any time.

*You will note that the documents **require** you to sign them in the presence of a **Notary Public**.* Please make the necessary arrangements to meet with a Notary Public in your vicinity and have the Notary sign the documents where indicated. All signatures and blanks filled in must be completed in **BLACK INK** to be accepted by the Register of Deeds for recording.

Please return one of the documents to me in the pre-paid envelope provided at your earliest convenience. The second document is for your records. Installation cannot be scheduled until the completed document has been received.

Please contact me if you have any questions regarding the easement. Please refer to Work Request **3275102**.

Thank you.

Sincerely,

Katherine Troudt - Right of Way Agent  
Wisconsin Public Service Corporation  
(920) 433-1816  
[Katherine.Troudt@wecenergygroup.com](mailto:Katherine.Troudt@wecenergygroup.com)

Enclosure

1058345 WPSC

DOCUMENT NUMBER

ELECTRIC UNDERGROUND AND GAS EASEMENT

THIS INDENTURE is made this \_\_\_\_\_ day of \_\_\_\_\_, by and between **Marathon County, Wisconsin, and Portage County, Wisconsin, municipal corporations, as joint tenants**, ("Grantor") and **WISCONSIN PUBLIC SERVICE CORPORATION**, a Wisconsin Corporation, along with its successors and assigns (collectively, "Grantee") for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor, owner of land, hereby grants and warrants to, Grantee, a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area" more particularly described as follows:

Part of the Parcel described in Marathon County Register of Deeds Volume 29 on page 389, recorded as Document Number 587047, and also Volume 234 on page 126, recorded as Document Number 589118, being part of the Northeast Quarter of the Northwest Quarter (NE1/4-NW1/4); all in of Section 34, Township 27 North, Range 7 East, **City of Mosinee, County of Marathon, State of Wisconsin**, as shown on the attached Exhibit "A".

Return to:  
Wisconsin Public Service Corp.  
Real Estate Dept.  
P.O. Box 19001  
Green Bay, WI 54307-9001

Parcel Identification Number (PIN)  
**25127073429999**

- 1. Purpose: ELECTRIC UNDERGROUND AND GAS** - The purpose of this easement is to construct, install, operate, maintain repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground, as well as pipeline or pipelines with valves, tieovers, main laterals and service laterals, together with all necessary and appurtenant equipment under and above ground, including cathodic protection apparatus used for corrosion control, as deemed necessary by Grantee, for the transmission and distribution of electric energy, signals, television and telecommunications services; natural gas and all by-products thereof, or any liquids, gases, or substances which can or may be transported or distributed through a pipeline, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
- 2. Access:** Grantee shall have the right to enter on and across any of the Grantor's property outside of the easement area as may be reasonably necessary to gain access to the easement area and as may be reasonably necessary for the construction, installation, operation, maintenance, inspection, removal or replacement of the Grantee's facilities.
- 3. Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric and gas codes or any amendments thereto.
- 4. Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.

5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document *or* voluntarily waives the five day review period.
9. **Limitations:** This easement is subject to the following limitations because the "easement area," described above, is located upon, within, beneath, over and across part of an actively operating regional airport established and managed jointly by political subdivisions of the State of Wisconsin, pursuant to authority granted by the state under Wis. Stats., Chap. 114, and subject to regulation by several other state and federal authorities:
  - a. Compliance with Federal Aviation Regulations and Security Requirements. Grantee's access is subject to Federal Aviation Regulations and Federal Airport Security Regulations, including but not limited to 49 CFR Parts 1540 and 1542, and 14 CFR Part 139., and the Grantor's policies as outlined in Grantor's Federal Aviation Administration (FAA) approved Airport Certification Manual and the Transportation Security Administration (TSA) approved Airport Security Plan. Grantee further agrees that any fines levied upon the Grantor or Grantee through enforcement of these regulations because of acts by Grantee's employees, agents, suppliers, guests, or patrons shall be borne by Grantee to the extent said acts contributed to said fines.
  - b. Interference with Radio and Navigation Aids Prohibited. Grantor operates a varied spectrum of licensed and unlicensed wireless radio, microwave and IP traffic to provide Navigation Aids and other critical safety services to aircraft and personnel as well as other land-based vehicles and equipment. The stable, reliable and economical delivery of these services has absolute priority over any other uses or operations of the Grantee. Therefore, any interference experienced by Grantor that coincides with Grantee's activities will be presumed to be caused by the Grantee. Grantor reserves the right to demand the Grantee turn off its equipment until all interference problems are resolved. Once a "shut-off" order is delivered to the Grantee, Grantee's equipment must be turned off as soon as possible. Grantee assumes the risk of any interference and any costs, damages or claims that are a result of interference caused by the Grantee will be the responsibility of the Grantee. Grantor also reserves the right to require the Grantee to take any action necessary, in the sole discretion of Grantor, to proactively shield or otherwise prevent Grantee's activities from causing interference.
  - c. Rules and Regulations of Joint Airport Board. Grantor shall have the right to adopt from time to time, and to enforce, rules and regulations which Grantee agrees to observe and obey with respect to the use of the airport premises and appurtenances, provided that such rules and regulations shall not be inconsistent with safety, current rules and regulations of the FAA and any future changes prescribed from time to time by the FAA.

- d. Protection of Aerial Approaches to Airport. Grantor reserves the right to take any action it considers necessary to protect the aerial approaches of the airport against obstruction, together with the right to prevent Grantee from erecting, or permitting to be erected, any building, any other structure, or operating any vehicles or equipment on the easement area, which, in the opinion of the Grantor, would limit the usefulness of the airport or constitute a hazard to aircraft, now or in the future.
- e. Airport Development. Grantor reserves the right to increase the size or capacity of any public aircraft facilities, including but not limited to, runways, hangars, taxi-ways, terminals, navigational facilities or common use portions of the airport, or make alterations thereto or reconstruct or relocate them or modify the design and type of construction thereof or close them or any portions of them, either temporarily or permanently.
- f. Force Majeure. Grantor shall not be responsible to Grantee if the fulfillment of any of the terms of this Easement is delayed or prevented by revolutions or other civil disorders, wars, acts of enemies, strikes, fires, floods, acts of God, adverse weather conditions, legally required environmental remedial actions, or by any other cause not within the control of the Grantor.

[REMAINDER OF PAGE LEFT BLANK]

WITNESS the hand and seal of the Grantor the day and year first above written.

**Marathon County, Wisconsin**

Corporate Name \_\_\_\_\_

Sign Name \_\_\_\_\_

Print name & title \_\_\_\_\_

Sign Name \_\_\_\_\_

Print name & title \_\_\_\_\_

STATE OF \_\_\_\_\_ )

)SS

COUNTY OF \_\_\_\_\_ )

This instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the above-named \_\_\_\_\_

**Marathon County, Wisconsin** to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same

Sign Name \_\_\_\_\_

Print Name \_\_\_\_\_

Notary Public, State of \_\_\_\_\_

My Commission expires: \_\_\_\_\_

This instrument drafted by: Katherine Troutd  
Wisconsin Public Service Corporation

Date	County	Municipality	Site Address	Parcel Identification Number
July 12, 2021	Marathon	City of Mosinee	960 Taxi Way	25127073429999
Real Estate No.	WPSC District	WR#	WR Type	I/O
1058345	Wausau-61	3275102	ETMP	6000272

WITNESS the hand and seal of the Grantor the day and year first above written.

Portage County, Wisconsin

Corporate Name \_\_\_\_\_

Sign Name \_\_\_\_\_

Print name & title \_\_\_\_\_

*CL-H*

*Chris Holman, County Executive*

Sign Name \_\_\_\_\_

Print name & title \_\_\_\_\_

STATE OF Wisconsin )

COUNTY OF Portage )

)SS

This instrument was acknowledged before me this 3<sup>rd</sup> day of August, 2021, by the above-named Chris Holman Portage County, Wisconsin, to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same

Sign Name \_\_\_\_\_

Print Name \_\_\_\_\_

*Helen Bush*  
*Helen Bush*

Notary Public, State of Wisconsin

My Commission expires: 4-10-23



This instrument drafted by: Katherine Troudt  
Wisconsin Public Service Corporation

Date	County	Municipality	Site Address	Parcel Identification Number
July 12, 2021	Marathon	City of Mosinee	960 Taxi Way	25127073429999
Real Estate No.	WPSC District	WR#	WR Type	I/O
1058345	Wausau-61	3275102	ETMP	6000272



# TEMPORARY EXHIBIT "A"

NOT TO SCALE  
FOR REFERENCE ONLY

HIGHWAY 153

PROJECT NO. 6500-D2-21

STATE HIGHWAY 153

AVIATION WAY

FLIGHT LINE DR

TAXI WAY

FLIGHT LINE DR

12 FOOT WIDE EASEMENT

NORTH

*\*\*Temporary Exhibit\*\**  
*\*Final Exhibit will be sent for approval at a later date\**  
**\*\*NOT FOR RECORDING\*\***

**Resolution# R-52-21**

**A RESOLUTION TO ABOLISH 1.0 FTE ADMINISTRATIVE SPECIALIST/WINDOW CLERK  
AND CREATE 1.0 FTE CRIMINAL JUSTICE SPECIALIST/COURT CLERK  
IN THE CLERK OF COURTS OFFICE**

- WHEREAS,** the addition of the 6<sup>th</sup> Circuit Court Judge requires Marathon County to provide clerical staff to support this additional judgeship; and
- WHEREAS,** the Clerk of Courts Office requested to abolish a current vacant Administrative Specialist/Window Clerk (PC# 4007) position and create a 1.0 FTE Criminal Justice Specialist/Court Clerk, effective in 2021, in order for this courtroom to operate; and
- WHEREAS,** on August 4, 2021, the Public Safety Committee voted to recommend this reorganization; and
- WHEREAS,** on August 10, 2021, the Human Resources, Finance and Property Committee recommended that this resolution be forward to County Board.

**NOW, THEREFORE BE IT RESOLVED,** that the Board of Supervisors of the County of Marathon approve this reorganization in the Clerk of Courts Office as follows, effective the beginning of the first pay period following the approval of this resolution effective in 2021:

1. Abolish 1.0 FTE Administrative Specialist (Window Clerk), B21
2. Establish 1.0 FTE Criminal Justice Specialist, B22

Dated this 24<sup>th</sup> day of August, 2021

HUMAN RESOURCES, FINANCE, AND PROPERTY COMMITTEE  
Is/John Robinson, Is/Alyson Leahy, Is/Jonathan Fisher, Is/Yee Leng Xiong,  
Is/Craig McEwen, Is/Kurt Gibbs

Fiscal Impact: The estimated cost is \$3,574 to \$4,956 based on minimum and maximum salary range.

**APPENDIX B  
NEW OR EXPANDED POSITION REQUEST**

I. GENERAL INFORMATION

Department: Clerk of Courts Date: 7-16-2021  
Position Requested: Court Clerk FT  PT  FTE 100 %  
(If unsure of classification, indicate "To be determined") Number of Positions: 1  
Division Position Will Be Assigned To: Branch 6  
(Indicate NA if not applicable)  
Projected Start Date of Position: 8-2-2021 Priority Number of This Position: 1  
If you are requesting more than one position, prioritize all your requests and indicate the priority number of position.

II. FULL EXPLANATION OF NEED FOR POSITION See attached

- A. Is this position request compatible with the County's mission statement?
- B. What is your department's mission statement and how does position support this mission and/or department strategic plan?
- C. Indicate reasons for asking for position including purpose of position, applicable workload data and trends, etc. plus attach relevant supporting data. If more than one position of the same classification is being requested, also justify the number requested.
- D. What benefit will the position provide to the County? How does the position improve/enhance customer service and/or address community needs?
- E. Indicate any alternatives to creating this position that were considered and why you still chose to request the position?
- F. What will be the effect if the proposed position is not created?
- G. What criteria will you use to monitor the effectiveness and performance of the position. (Increasing revenues, improved customer service, decreasing costs, enhancing services, etc?)

III. SPECIFIC DUTIES OF NEW POSITION See attached

- A. List the specific duties position will perform plus the approximate percentage of time to be spent on each duty.
- B. Could another County department use the expertise of this position? OR could you use the expertise of another department to meet your needs? Why or why not?
- C. If the work is currently being done by the County, how is it being accomplished (contract basis, temporary help, current employee, etc.)? Why is this arrangement no longer acceptable?

IV. POSITION COSTS AND FUNDING SOURCES

- A. What is the anticipated total cost of this position? (Include salary; benefits; office space, remodeling, furniture, and equipment; travel; and other applicable costs.)
- B. Explain specifically how position will be funded.

Amount of County tax levy: ~~\_\_\_\_\_~~ % of total costs: \_\_\_\_\_  
Amount of any outside funding: ~~\_\_\_\_\_~~ % of total costs: \_\_\_\_\_  
Source of outside funding: \_\_\_\_\_  
Length of outside funding: \_\_\_\_\_  
Likelihood of funding renewal: \_\_\_\_\_  
Would this outside funding be used to offset the levy if not used for this position? \_\_\_\_\_

- C. Will the proposed position allow your department to increase revenues or decrease expenditures beyond the cost of the position? If yes, how? *N/A*
- D. Does the proposed position provide preventive services that will lead to cost avoidance or more extensive services in the future? OR Can the proposed position be justified as an investment with future benefits to the County greater than the cost of the position? If yes, how? *N/A*
- E. Can the position costs be offset by eliminating or reducing a lower priority function? If yes, explain. *N/A*

V. COMMITTEE OF JURISDICTION

What is the recommendation of the committee of jurisdiction?

**NOTE: An updated or new Position Description Questionnaire (PDQ) may be necessary to complete the job evaluation process.**

*Shirley Lang* \_\_\_\_\_ *7-16-2021* \_\_\_\_\_  
Signature of Supervisor/Manager Completing Request Date

*Shirley Lang* \_\_\_\_\_ *7-16-2021* \_\_\_\_\_  
Department Head Signature Date

**APPENDIX B  
NEW OR EXPANDED POSITION REQUEST**

**II. FULL EXPLANATION OF NEED FOR POSITION**

A-G. The State of WI determined that Marathon Co was in need of and approved the 6<sup>th</sup> Judge position for Marathon Co to help relieve some of the caseload. Marathon Co also agreed that the Circuit Courts were in need of the 6<sup>th</sup> Judge position and were in support of this additional judgeship. The need for another Judge was obvious because of the growing number of cases and treatment courts the judges are involved with. We need to move cases faster thru the system which will help the jail, the victims and the community.

We have a 6<sup>th</sup> Courtroom, chambers and office area that will accommodate the new 6<sup>th</sup> judge so we did not have to bear the expense of a whole new courtroom and other areas. But, we do need to staff that branch and every judge is entitled, by statute, to have a Court Reporter and a Judicial Assistant. The judge can interview and pick who they want to fill those positions. Also, the courtroom cannot operate without a court clerk, this person is so important to the daily operations of the courtroom and what the judge needs on the bench.

The Court Reporter is State funded. The judicial assistant and the court clerk are county employees.

**III. SPECIFIC DUTIES OF NEW POSITION**

The Court Clerk (Criminal Justice Specialist) is a very important part of any Branch. I have attached the job description and time spent on duties from the position reclassification in 2019. This person works closely with the judge and they also need to build good relationships with both internal and external attorneys and departments.

**IV. POSITION COSTS AND FUNDING SOURCES**

The total cost of this position would be approximately \$55,500, this includes taxes and insurance.

There is an open window position (Administrative Specialist) in the clerk of courts office which would cover the cost of this new position.

Clerk of Courts Office - Administrative Specialist B21 - Window Position  
Proposed Criminal Justice Specialist (Court Clerk Branch 6) B22

1 Full time Employee                      100.00%  
Annual Hours                                      2080

Current DBM

		Minimum	Mid-Point	Maximum
Item	Projected 2021 Rates	\$16.16	\$18.99	\$22.47
<b>DBM B21 - Wages</b>		\$33,613	\$39,499	\$46,738
FICA Retirement	6.20%	\$2,084	\$2,449	\$2,898
FICA Medicare Rate	1.45%	\$487	\$573	\$678
Unemployment Insurance	0.10%	\$34	\$39	\$47
Retirement - Employer	6.75%	\$2,269	\$2,666	\$3,155
Worker's Comp - Clerical	0.08%	\$27	\$32	\$37
Estimated Cost		\$38,514	\$45,258	\$53,553

Proposed DBM and Wage Increase to Hourly Rate Effective full pay period after approval

		Minimum	Mid-Point	Maximum
Item	Projected 2021 Rates	\$17.66	\$20.75	\$24.55
<b>DBM B22 - Wages</b>		\$36,733	\$43,160	\$51,064
FICA Retirement	6.20%	\$2,277	\$2,676	\$3,166
FICA Medicare Rate	1.45%	\$533	\$626	\$740
Unemployment Insurance	0.10%	\$37	\$43	\$51
Retirement - Employer	6.75%	\$2,479	\$2,913	\$3,447
Worker's Comp - Clerical	0.08%	\$29	\$35	\$41
Estimated Cost		\$42,088	\$49,453	\$58,509
<b>Cost to Reclass from B21 to B22:</b>		<b>\$3,574</b>	<b>\$4,195</b>	<b>\$4,956</b>

**Abolish Vacant PCN4007 and create New Position as Criminal Justice Specialist.**

**Criminal Justice Specialist  
(Court Clerk)  
Payroll Occ Code: 5015 (291)  
DBM Rating: B2  
FLSA: Non-Exempt  
Reports to: Assistant Administrative Manager**

Position Summary:

Employees in this class are responsible for assisting the Clerk of Court in fulfilling legal responsibilities in the courtroom. Work extends to filling in for the elected Clerk of Court and performing all of the courtroom duties the elected Clerk of Court would perform if present in the courtroom. Work is performed in accordance with both legally established and traditionally established procedures and involves responsibility for accuracy and accountability. Employees in this class make few independent decisions. Employees in this class do not supervise subordinates. Work originates from the normal operating demands of the various Branch courts. Close supervision and direction is received from both the elected Clerk of Court and the judge in whose courtroom the work is being performed. Work is reviewed mostly by inspection of written and automated records maintained by Clerk of Court. The work involves public contact with citizen jurors, with other citizens appearing in court, and attorneys.

Full-time position is responsible for providing efficient service and coordination of courtroom operations. Involvement begins with preparing docket of cases to be called, securing information for the judges to ensure all critical issues are addressed, entering real time information into CCAP, preparing appropriate legal documents, and ensuring the safety within the courtroom. The Criminal Justice Specialist may also assist in other areas of the Clerk of Court's office.

Examples of Work Performed:

**The following duties are typical for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- Keeps the minutes of proceedings with the aid of in-court processing via the CCAP software, including but not limited to the time the case was called, names of jurors serving, opening statements by attorneys, motions during trial, etc., using a computer terminal in the courtroom.
- Marks all exhibits during court trials and is responsible for all exhibits being returned to the court file. Takes exact minutes of all pleas and court ordered sentences. When necessary, cross references other cases on-line via the CCAP software. Administers oaths and swears in witnesses.
- Conforms, certifies, and signs court documents; signs such documents as empowered by the court, such as orders of reference, court certificates, jail releases, etc.
- Regularly works with lawyers, District Attorney's Office, Public Defender's Office, other County employees, litigants, and the public requiring good communication skills. Maintains effective working relationships with these people.
- Performs secondary duties as back-up in other courts and divisions which may include maintaining files, data entry of cases on automated system, docketing, filing, record searches, etc.
- Assists the public at the counter and in telephone contacts.
- Assists and prepares files for scanning.
- Develops solutions to work issues that add value for our customers.
- Participates in establishing professional development goals that are supportive of broader County goals.
- Maintains regular and predictable attendance; works extra hours as required.

- Performs related work as required.

Knowledge, Skills, and Abilities:

- Knowledge of courtroom proceedings and the judicial system, CJS must be able to demonstrate an appropriate set of skills to include multi-tasking, problem-solving, attention to detail, the ability to working a fast paced environment, and effective decision making.
- Ability to anticipate the evolving needs within the courtroom, and coordinate with external parties including jail staff, court security, attorneys, and judicial assistants.
- Knowledge of the general workings and functions of criminal, civil, traffic, juvenile, and family court.
- Ability to learn moderately complex procedures through direct in-service training.
- Ability to speak clearly and forcefully in a courtroom setting.
- Punctuality and ability to adhere to tight time scheduling.
- Skill in operating a personal computer in completing data entry and limited word processing.
- Knowledge of basic computer functions and ability to coordinate use of various media usage including TV, video conferencing, phones and other electronic devices.
- Ability to write clearly and legibly.
- Understands the County's and department's mission, core values, plans, and priorities for the future.
- Ability to contribute to a positive work culture that fosters excellent customer service and teamwork.

Qualifications:

High school graduation or equivalent and 2 years clerical office experience; OR equivalent combination of related post high school education and experience. Experience in the legal field is preferred but not required.

Physical Requirements:

- Prolonged periods sitting at a desk and working on a computer.
- Must be able to lift up to 15 pounds at times.

Selection Procedure:

Selection of the successful candidate may be made by assessment of experience and education, criminal record check, oral interview; review of references, written background inventory, and other appropriate job-related selection procedures. All applicants will be notified as to the status of their application.

Compensation: Salary Range (B22)



**Resolution# R-53-21**

**A RESOLUTION TO CREATE 1.0 FTE CPZ TECHNICIAN/WATER RESOURCE TECHNICIAN  
IN THE CONSERVATION PLANNING AND ZONING DEPARTMENT**

- WHEREAS,** the Conservation, Planning, and Zoning (CPZ) Department's mission is to protect Marathon County's land and water resources, and
- WHEREAS,** due to conservation program expansion and funding opportunities, the CPZ Department is requesting to eliminate the casual Water Resource Technician position and establish a 1.0 FTE CPZ Technician/Water Resource Technician, effective September 7, 2021; and
- WHEREAS,** this position will be fully funded by non-tax levy funding sources; and
- WHEREAS,** this new position supports CPZ's mission and work directly towards achieving the resource protection goals of the Marathon County Strategic Plan and the Marathon County Land and Water Resource Management Plan; and
- WHEREAS,** on August 3, 2021 the Environmental Resources Committee voted to recommend establishing this position; and
- WHEREAS,** on August 10, 2021, the Human Resources, Finance and Property Committee voted to recommend establishing this position to County Board; and
- WHEREAS,** If grants are not available to fund this position, the Human Resources, Finance and Property Committee would review the continuation of this position.

**NOW, THEREFORE BE IT RESOLVED,** that the Board of Supervisors of the County of Marathon, to: establish 1.0 FTE CPZ Technician/Water Resource Technician, effective the beginning of the first pay period following the approval of this resolution.

**NOW, THEREFORE BE IT FURTHER RESOLVED,** that in the event grant funding is no longer available to fund 100% of this position, the Human Resources, Finance, and Property Committee shall review and determine whether this position should be continued under a separate funding mechanism.

Dated this 24<sup>th</sup> day of August, 2021

**HUMAN RESOURCES, FINANCE, AND PROPERTY COMMITTEE**

Is/John Robinson, Is/Alyson Leahy, Is/Jonathan Fisher, Is/Yee Leng Xiong,  
Is/Craig McEwen, Is/Kurt Gibbs

Fiscal Impact: \$0 tax levy. This position will be funded 100% by grant funds. CPZ will eliminate a 100% grant funded casual position as a result of this resolution. If funds are eliminated the Human Resources, Finance, and Property Committee will review the continuation of this position.

## APPENDIX B NEW OR EXPANDED POSITION REQUEST

### I. GENERAL INFORMATION

**Department:** Conservation, Planning and Zoning **Date:** 6/29/2021  
**Position Requested:** Water Resources Technician FT  PT  FTE 100 %  
(Reclass from Casual position to Full time grant funded position) **Number of Positions:** 1  
**Division Position Will Be Assigned To:** N/A (Indicate NA if not applicable)

Projected Start Date of Position: Immediately upon approval

Priority Number of This Position: N/A

If you are requesting more than one position, prioritize all your requests and indicate the priority number of position.

### II. FULL EXPLANATION OF NEED FOR POSITION

#### A. Is this position request compatible with the County's mission statement?

*Yes. This position directly aligns with the mission statement as it will provide significant leadership and coordination of the shoreland protection programs within the Conservation, Planning and Zoning Department (CPZ) and the newly approved Land and Water Resources Management Plan. This position will be key in ensuring that programs and regulations are developed and implemented so that Marathon County is promoting policies that conserve natural resources and protect/enhance surface and groundwater; while ensuring a balance with promoting economic growth and development. These key efforts will aid in making Marathon County and the surrounding area a preferred place to live, work and do business.*

#### B. What is your department's mission statement and how does position support this mission and/or department strategic plan?

*CPZ's Mission is to protect our community's land and environment. Because we believe that the economic strength and vitality of our community is dependent on the quality of our resources. Through leadership, accountability, community engagement, and collaborative partnerships we promote thoughtful and deliberate use of resources and innovative solutions. So that Marathon County has healthy people, a healthy economy, and a healthy environment today and tomorrow. This requested position supports this mission by providing direct leadership, focusing on community engagement and creating collaborative partnerships to programs that directly impact the environment. Enhanced communication between the land resource programs and partners of the County, such as lake groups, farmers, community groups and stakeholders will achieve water quality improvement. This program is in alignment with the strategic plan, as well as, directly meeting established outcomes of the Land and Water Resource Management Plan.*

*In addition to the current duties of the casual position, the following Marathon County Strategic Plan and Land and Water Resource Management Plan objectives will be the responsibility of this position:*

***Strategic Plan Objective 5.2: Promote sound land use decisions that conserve and preserve natural resources in decisions with economic development and growth.*** This focus will help CPZ achieve the outcome of reducing phosphorus runoff in the Fenwood Creek Watershed by 14,016 lbs. by December 31<sup>st</sup>, 2022. This will be achieved by striving to implement 35 ft. Tillage Setbacks in the Fenwood Creek Watershed to reduce phosphorus runoff.

***Land and Water Resource Management Plan Objectives:***

***Goal 2.1 Reduce agricultural runoff to surface water (soil sediment, organics, and nutrients).***

***Outcome Measure: 35% of impaired cropland riparian buffers under 35 feet will be re-established by 2030***

**Goal 2.2 Work to implement the Wisconsin River Watershed and Upper Fox Wolf River Total Maximum Daily Load (TMDL)**

*Outcome Measures:*

- a. By 2023, develop and support a coalition(s) of stakeholders to develop and implement action plan(s) to reduce phosphorus loading from agricultural lands; work with community stakeholders to form at least two additional coalitions to enhance the adoption of plan goals. (EPPIC model)
- b. Fenwood Creek Watershed Plan goals are met by December 31st, 2026. If goals are not met, a re-assessment of strategies must be done

**Goal 2.3 Protect and enhance natural habitat areas along riparian corridors and wetlands.**

**Strategies:**

*Outcome Measures:*

- a. An inventory on the current status and condition of all riparian buffers will be completed by 2022.
- b. By 2030, install 25,000 lineal feet of riparian buffers that are at least 35 feet in width.
- c. Complete lake and river management plans for waters without plans by 2030. Keep all plans updated, as required, to keep them eligible for WDNR grant assistance

- C. Indicate reasons for asking for position including purpose of position, applicable workload data and trends, etc. **plus attach relevant supporting data.** If more than one position of the same classification is being requested, also justify the number requested.

*The purpose of this position is to lead and assist lake groups with implementation of [lake and watershed management plan](#) recommendations, implement citizen engagement activities related to lake, shoreland, water quality and watershed issues including developing information and education materials. In addition, this position will be part of a team achieving the identified outcomes of the [Land and Water Resource Management Plan](#) pages 100-120. Relevant goals, strategies and outcomes are identified in these aforementioned plans.*

*Of critical importance is that this work is classified as quartile 2 work in the Priority Based Budgeting system.*

- D. What benefit will the position provide to the County? How does the position improve/enhance customer service and/or address community needs?

This position will meet the following needs of the County:

*As noted above in question B, this position will help to meet clearly identified goals in the recently approved Land and Water Resource Management Plan. The work of the technician will focus on the highest priorities identified in the plan, which will both protect and enhance surface water quality in the county's lakes and streams. Enhancing surface water quality is also a high priority in the [County's Comprehensive plan](#) (see page 67)*

*Customer service – integration and coordination of shoreland activities between the conservation program area and the regulatory shoreland zoning area.*

*Community needs – focus on community engagement with a dedicated staff person available to assist and lead community led efforts.*

- E. Indicate any alternatives to creating this position that were considered and why you still chose to request the position?

*The Department considered contracting, partnering with adjacent counties and not working on these priorities. After full consideration of these options, CPZ believes that a fulltime position is needed to achieve the identified priorities and that choosing to not work on these priorities was not a viable option if we are to hoping to reach the outcomes identified by the county. In addition, the identified workload and outcomes in the newly adopted Land and Water Resource Management Plan along with availability of grant funds to cover costs associated with this position, merit this request to move this position from a casual part-time position to full time.*

F. What will be the effect if the proposed position is not created?

*The primary effect of not creating the position will be the inability to achieve some of the goals of both the Strategic Plan and Land and Water Resource Management Plan. In addition, the loss of increased community engagement to achieve these goals will be significantly reduced.*

G. What criteria will you use to monitor the effectiveness and performance of the position? (Increasing revenues, improved customer service, decreasing costs, enhancing services, etc?)

*The outcomes identified in both the Strategic plan and the Land and Water Resource Management plan listed in B above will be the clearly identified outcomes for this position, along with the outcomes identified in grant agreements for the grant funds that currently pay for this position at the casual classification.*

*In addition, customer services will be increased by having a permanent, well trained, engaged staff member in this position. This will allow the staff member the ability to gain trust, establish relationships, and engage the community in the efforts to improve water quality. In addition the department will have an experienced staff member in shoreland restoration to work with citizens wanting to re-establish shoreland buffers both voluntarily and through the mitigation requirements.*

### III. SPECIFIC DUTIES OF NEW POSITION

A. List the specific duties position will perform plus the approximate percentage of time to be spent on each duty.

**Existing Duties:**

- *Work with lake, river and other community organizations to identify priorities and to build citizen engagement to implement lake, river, shoreland, watershed and water quality improvement projects including meeting facilitation and event planning. (10%)*
- *Provide technical assistance to property owners and landscaping contractors related to shoreland restoration, native plants and habitat, stormwater practices and erosion control practices. Make recommendations and develop shoreland restoration plans. (10%)*
- *Develop/design, implement, and maintain shoreland restoration demonstration sites throughout Marathon County. (10%)*
- *Initiate, develop, and implement educational and outreach materials related surface water topics and provide general support to lake groups including social media platforms. (10%)*
- *Assist with shoreland mitigation plans as required of the Marathon County Shoreland Zoning Ordinance. (10%)*
- *Seek and apply for grants to implement various lake, river and watershed plan goals and objectives.*
- *Assist the Land Use Specialist in administering the non-metallic mining ordinance of Marathon County. (20%)*

**New Duties:**

- *Reduce agricultural runoff to surface water (soil sediment, organics, and nutrients) by restoring 35% of impaired cropland riparian buffers under 35 feet. (15%)*
- *Protect and enhance natural habitat areas along riparian corridors and wetlands. (15%)*

B. Could another County department use the expertise of this position? OR could you use the expertise of another department to meet your needs? Why or why not?

*While this position could possibly assist other Departments (Parks, Highway, Stormwater coalition, etc.) in areas related to shoreland erosion control, shoreland buffers, etc., CPZ does not believe that another Department has the expertise needed for the specific work duties of this position. This position will need strong knowledge of water resource related issues and strong communication skills that is not currently available from another Department.*

- C. If the work is currently being done by the County, how is it being accomplished (contract basis, temporary help, current employee, etc.)? Why is this arrangement no longer acceptable?

*The current casual position is focusing primarily on the lakes and shoreland program. The new work related to building additional community engagement and cropland buffers is currently not being done. These are new priorities based upon the recently approved 2021 Land and Water Resource Management plan. The casual position does not provide enough staff time to complete the additional work and has limitations when it comes to creating a streamlined shoreland mitigation/shoreland zoning program due to limitations outlined in the lake grant requirements.*

IV. POSITION COSTS AND FUNDING SOURCES

- A. What is the anticipated total cost of this position? (Include salary; benefits; office space, remodeling, furniture, and equipment; travel; and other applicable costs.) All office costs are already covered as this is an existing causal position: Salary and benefits are as follows (as provided by Employee Resources Department).

<b>Title - CPZ Technician (Water Resource Technician)</b>				
<b>CONSERVATION, PLANNING AND ZONING</b>				
<b>FTE = 1.0</b>				
<b>2021 BUDGET PLANNING - NEW POSITION COST</b>				
	<b>Projected 2021 Rates</b>	<b>Minimum</b>	<b>Mid-Point</b>	<b>Maximum</b>
<b>DBM B23</b>		\$39,837	\$46,809	\$55,394
Health - Family	\$1,963.00	\$23,556	\$23,556	\$23,556
Dental - Family	\$62.14	\$746	\$746	\$746
FICA Retirement Rate	6.20%	\$2,470	\$2,902	\$3,434
FICA Medicare Rate	1.45%	\$578	\$679	\$803
Unemployment Insurance	0.10%	\$40	\$47	\$55
Retirement - Employer	6.75%	\$2,689	\$3,160	\$3,739
Worker's Comp - Municipal	0.89%	\$355	\$417	\$493
PEHP	\$21	\$546	\$546	\$546
<b>Total Estimated Cost *</b>		<b>\$70,817</b>	<b>\$78,862</b>	<b>\$88,766</b>

- B. Explain specifically how position will be funded.

Amount of County tax levy: 0% \_\_\_\_\_ % of total costs: 0%  
 Amount of any outside funding: \$78,862 \_\_\_\_\_ % of total costs: 100% \_\_\_\_\_

*Current funding source for casual position: 100% from DNR Lake Protection Grant. Salary costs of \$32,619.*

*Projected funding source for Full Time Position: Based on CPZ yearly budget allocations:  
 Source of outside funding: DNR Lake Protection grant: 50% per year,  
 DNR-Multi Discharger Variance Grant 20% per year. Increase in Wisconsin Department of Agriculture Trade and Consumer Protection-increase in annual staffing grant allocation 30% per year.*

Length of outside funding: 2-4 years \_\_\_\_\_  
 Likelihood of funding renewal: Highly likely additional grants will be secured for position.  
 Would this outside funding be used to offset the levy if not used for this position?  
*No, the funding sources identified above (specifically the grant funding and nonmetallic mining fees), are directly tied to deliverables identified in this request.*

- C. Will the proposed position allow your department to increase revenues or decrease expenditures beyond the cost of the position? If yes, how?

*There is potential for increase in revenues from lake groups, community groups, etc. as the position*

*increases community engagement efforts to improve water quality and shoreland health. In addition, there are always opportunities to apply for additional lake grant funds as well as other grants to continue to work towards achieving the resource goals. Another new potential source of funding are additional fees generated from the development and execution of additional cost share agreements as a result of this position and the related 8% administrative fee charged to landowners. This position is not dependent upon those sources, but if generated they could be used for future CPZ budgets.*

- D. Does the proposed position provide preventive services that will lead to cost avoidance or more extensive services in the future? OR Can the proposed position be justified as an investment with future benefits to the County greater than the cost of the position? If yes, how?

*Yes, this is an investment in reducing pollution into the surface and groundwater of Marathon County. The resources concerns identified in the recently approved Land and Water Resource Management Plan clearly articulate the high level of impairments in the waters within the county. If this position is approved it will result in steps toward improving this condition. Degraded water quality has been proven to reduce property values, outdoor recreation opportunities including fishing, waterskiing, and swimming. These all are reflected in lower quality of life for residents of the county along with visitors trying to enjoy the water resources of the county.*

- E. Can the position costs be offset by eliminating or reducing a lower priority function? If yes, explain.

*No, CPZ has worked hard to reduce the Priority Based Budgeting Quartile 4 programs to ensure that the Department's work focuses on higher priority programs. Currently the only programs remaining in Quartile 4 is a 100% grant funded program. These program funds cannot be used for anything other than that specific program so would not benefit this position proposal. As stated earlier, this position will be conducting work that has been rated to be in Quartile 2 category work, primarily under the Land and Water Resource Management Plan.*

V. COMMITTEE OF JURISDICTION

What is the recommendation of the committee of jurisdiction? *Environmental Resources Committee*

**NOTE: An updated or new Position Description Questionnaire (PDQ) may be necessary to complete the job evaluation process.**

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Signature of Supervisor/Manager Completing Request

---

Date

---

Department Head Signature

---

Date

**Resolution# R-54-21**

**A RESOLUTION TO REORGANIZE SHERIFF'S OFFICE TO ADDRESS DISPATCH PRIORITY**

**WHEREAS,** the overarching goal of Marathon County is to be the healthiest, safest, and most prosperous county in Wisconsin; and

**WHEREAS,** the Marathon County Sheriff's Office exists to provide a safe, secure, and crime-free community through trust-building, enforcement, and public safety management; and

**WHEREAS,** to provide the best service to the citizens and emergency responders, Northwestern University Center for Public Safety recommended that another radio channel be added. In order to accomplish this goal, the Sheriff's Office needs two additional Communications Specialist / 911 Operators; and

**WHEREAS,** the Sheriff's Office has identified the following reorganization which will allow them to get one position closer to being able to add a radio channel:

1. Abolish 1.0 FTE Administrative Coordinator, B23 (PC# 25509)
2. Establish 1.0 FTE Communications Specialist / 911 Operator, B23
3. Reclassify 1.0 FTE Criminal Justice Specialist, B22 (PC# 25503) within the Investigative Division and assign this position to the Patrol Division as Administrative Coordinator, B23;

**WHEREAS,** this radio channel will relieve some of the congestion on the emergency radio system which will in turn provide better officer safety. This will also allow the Sheriff's Office to answer more 911 calls as they come into the center; and

**WHEREAS,** on June 30, 2021, the Public Safety Committee voted to recommend this reorganization; and

**WHEREAS,** on August 10, 2021, the Human Resources, Finance and Property Committee recommended that this resolution be forward to County Board.

**NOW, THEREFORE BE IT RESOLVED,** that the Board of Supervisors of the County of Marathon approve this reorganization as follows effective the beginning of the first pay period following the approval of this resolution:

1. Abolish 1.0 FTE Administrative Coordinator, B23 (PC# 25509)
2. Establish 1.0 FTE Communications Specialist / 911 Operator, B23
3. Reclassify 1.0 FTE Criminal Justice Specialist, B22 (PC# 25503) within the Investigative Division and assign this position to the Patrol Division as Administrative Coordinator, B23

Dated this 24<sup>th</sup> day of August, 2021

HUMAN RESOURCES, FINANCE, AND PROPERTY COMMITTEE  
Is/John Robinson, Is/Alyson Leahy, Is/Jonathan Fisher, Is/Yee Leng Xiong,  
Is/Craig McEwen, Is/Kurt Gibbs

Fiscal Impact: None. 100% of the costs associated with this position will be offset by the eliminated and unfilled position.

**APPENDIX B**  
**NEW OR EXPANDED POSITION REQUEST**

I. GENERAL INFORMATION

Department: Sheriff's Office Communications Division \_\_\_\_\_ Date: June 16, 2021 \_\_\_\_\_

Position Requested: Public Safety 911 Dispatcher – B23 \_\_\_\_\_ FT  PT  FTE \_\_\_\_\_ %  
(If unsure of classification, indicate "To be determined") Number of Positions: 1 \_\_\_\_\_

Division Position Will Be Assigned To: Communications Division \_\_\_\_\_  
(Indicate NA if not applicable)

Projected Start Date of Position: 09/01/2021 \_\_\_\_\_ Priority Number of This Position: #1 \_\_\_\_\_  
If you are requesting more than one position, prioritize all your requests and indicate the priority number of position.

II. FULL EXPLANATION OF NEED FOR POSITION

- A. Is this position request compatible with the County's mission statement? *Yes, this position will better allow the 911 Center to make Marathon County the safest in Wisconsin*
- B. What is your department's mission statement and how does position support this mission and/or department strategic plan? *The Marathon County Sheriff's Office exists to provide a safe, secure and crime-free community through trust-building, enforcement and public safety management.*
- C. Indicate reasons for asking for position including purpose of position, applicable workload data and trends, etc. **plus attach relevant supporting data.** If more than one position of the same classification is being requested, also justify the number requested. *This position would be to replace/rename the Administrative Coordinator position vacated by Carol Bauer's retirement in April 2021. Please reference the attached "Marathon County Sheriff's Office 911 Communications Division Analysis" prepared by Northwestern University Center for Public Safety.*
- D. What benefit will the position provide to the County? How does the position improve/enhance customer service and/or address community needs? *This position will allow us to get one position closer to being able to add a radio channel which will relieve some of the congestion on the emergency radio system which will in turn provide better officer safety. This will also allow us to staff more dispatchers enabling us to sign into the 911 system so we are able to answer more 911 calls as they come into our center.*
- E. Indicate any alternatives to creating this position that were considered and why you still chose to request the position? *We have consolidated or eliminated many tasks associated with the "Administrative Coordinator" position that we did not fill (Carol Bauer's) and therefore the creation of this position would be at no additional tax levy dollars to the county. Furthermore, we have now resorted to having Communications Supervisors working an active console instead of supervising. Due to the growth of emergency services in Marathon County, the Communications Center needs to also grow to meet the demand.*
- F. What will be the effect if the proposed position is not created? *We will continue to provide the best service we can to the citizens and emergency responders. However, due to the extremely saturated radio channels officer/deputy safety concerns will remain present and continue to worsen as the officers/deputies cannot get on the radio when needed. During extreme weather events or large scale emergencies not as many 911 calls will be able to be answered and they will then divert to another county resulting in the timely service our citizens expect to be diminished.*
- G. What criteria will you use to monitor the effectiveness and performance of the position. (Increasing revenues, improved customer service, decreasing costs, enhancing services, etc?) *The decrease in*

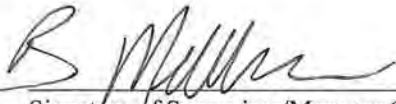




V. COMMITTEE OF JURISDICTION

What is the recommendation of the committee of jurisdiction?

**NOTE: An updated or new Position Description Questionnaire (PDQ) may be necessary to complete the job evaluation process.**



Captain William Millhausen

Signature of Supervisor/Manager Completing Request

June 16, 2021

Date



Sheriff Scott Parks

Department Head Signature

May 3, 2021

Date

**APPENDIX A**  
**Classification Review Request - Updated 3/25/15**

**Employee Resources Department accepts request for classification review during the month of April – April 1<sup>st</sup> through April 30<sup>th</sup>.**

Your Name: <u>Sarah Barttelt</u>
Your Supervisor's Name: <u>Captain Sean McCarthy</u>
Your Division: <u>Patrol/Investigations</u>
Your Department: <u>Sheriff's Office</u>
Your Current Classification: <u>Criminal Justice Specialist - Investigations (B22)</u>

- My job has changed since I filled out my PDQ. (Attach a new or updated PDQ) When updating the prior PDQ, make all changes in **red** on the original PDQ before submitting it to the Employee Resources Department.


Requested Classification: Upgrade classification from B22 to B23

Please specify why you believe the requested classification is more appropriate for your position than the current classification. Relate duties you perform to the essential duties and class concept listed for the requested classification:

Since April 2021, all of the primary responsibilities of the Administrative Coordinator (Patrol) were transferred to this position. The following duties (not all-inclusive) are in addition to that of the current Criminal Justice Specialist position:

1. Prepare and submit monthly to the Wisconsin Department of Transportation, Highway Safety Project Grant Funded Program Activity and Reimbursement Reports; 2. Prepare and submit monthly to the Wisconsin Department of Natural Resources, Grant Funded Program Monthly and Annual Reports to support ATV/UTV, Boat and Snowmobile Patrol activities. Attend annual DNR audits answering questions related to each program so reimbursement can be made to the Sheriff's Office; 3. Order initial issue and replacement uniforms for personnel in Corrections, Court Security and Patrol. Purchase and maintain inventory of duty gear for law enforcement use; 4. Coordinate with vendor(s) on body armor-related purchases for personnel. Maintains an issuance schedule accordingly to monitor replacement orders as necessary; 5. Create, develop and maintain computerized spreadsheets, word processing forms, brochures, invoices and other reports as requested; 6. Attend quarterly Highway Safety Committee meetings. Responsible for the transcription, composition and distribution of the meeting minutes and agenda; 7. Attend monthly sworn lieutenant's meetings. Responsible for the transcription and composition of the meeting minutes. Necessary to maintain confidentiality to sensitive information.

Use additional sheets if necessary

<u> / Sarah Barttelt</u>	<u>6/24/2021</u>
Employee Signature / Typed Name	Date

**Employee:** Complete and forward this form to your immediate supervisor for review and comment. Your supervisor will review your request, make comments and forward to your department head. Your department head will review your request, make comments as appropriate and then forward it to the Employee Resources Department no later than **April 30<sup>th</sup>**. Classification Review Requests must include the immediate supervisor and department head comments and signatures.



**RESOLUTION #R-55-21**  
**TO ABOLISH 1.0 FTE ADMINISTRATIVE ASSISTANT AND EXPAND CURRENTLY**  
**EXISTING .50 FTE SOCIAL SERVICE SPECIALIST TO 1.0 FTE**

**WHEREAS**, the mission of the Marathon County Department of Social Services is to strengthen individuals and families by coordinating and providing resources that promote safety and maximize independence to build a strong and healthy community; and

**WHEREAS**, the department currently has a vacant 1.0 FTE Administrative Assistant position; and

**WHEREAS**, the department currently has two (2) Social Service Specialist vacancies on a two (2) person team; and

**WHEREAS**, one Social Service Specialist vacancy is a 1.0 FTE position and the second is a .50 FTE position; and

**WHEREAS**, the positions are essential for the work of the department covering duties which include general access to services, child care assistance, and key duties supporting the work of the social work unit; and

**WHEREAS**, after evaluating current and future business needs and considering efficiencies implemented in administrative processes, the department requests to abolish the vacant 1.0 FTE Administrative Assistant and expand the .50 FTE Social Service Specialist to 1.0 FTE; and

**WHEREAS**, the proposed change would result in an annual savings of \$21,796.

**NOW, THEREFORE, BE IT ORDAINED AND RESOLVED:** that the Board of Supervisors of the County of Marathon hereby abolishes the vacant 1.0 FTE Administrative Assistant and expands the .50 FTE Social Service Specialist to 1.0 FTE, effective the beginning of the first pay period following the approval of this resolution.

Respectfully submitted this 24th day of, August 2021.

**HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE**

ls/John Robinson, ls/Alyson Leahy, ls/Jonathan Fisher,  
ls/Yee Leng Xiong, ls/Craig McEwen, ls/Kurt Gibbs

**Fiscal Impact:** Annual savings of \$21,796

Marathon County DSS  
Administrative Support Unit – Restructure Request  
July 2021

**Current State:**

We currently have two (2) vacancies on a two (2) person team. One (1) FTE Social Service Specialist position is vacant as of mid-July due to a retirement. The second .5 FTE Social Service Specialist position is vacant, effective June, due to an internal promotion. The positions are essential for the work of our department covering duties which include General Access to our services, Child Care Assistance, and key duties supporting the work of our Social Work Section.

In addition, we have one (1) vacant FTE Administrative Assistant position that has been held vacant, and have evaluated this position which performs front desk and reception duties.

**Recommendation:**

Evaluating our current and future business needs, and considering efficiencies we have gained in administrative processes, we request the following actions to support a restructure:

Abolish the 1.0 FTE Administrative Assistant position

Expand the .5 FTE Social Service Specialist to 1.0 FTE Social Service Specialist position

**Financial Impact:**

With the changes in wages of 1.5 FTE positions to 1.0 FTE at a different classification – and with the matching sources we have for each of the positions – we will save levy by doing this and increase our efficiencies. The levy savings is \$21,796 annually. The financial worksheet is attached.

\$6,987	Current Levy Usage for PT Social Service Specialist
\$22,848	Projected Levy Usage for FT Social Service Specialist
\$15,861	Net Levy Usage increase for FT SSS
\$37,657	Projected Levy Usage for FT Admin Assistant
<b>(\$21,796)</b>	Net Levy decrease to eliminate FT Admin Assistant and increase Soc Serv Spec from 50% to 100%

Administrative Assistant For Calendar Year 2021		
<b>100% FTE - Administrative Assistant</b>		
Item	2021 Rates	Mid-Point
Salary		\$33,054
Health - Family	\$1,963	\$20,588
Dental - Family	\$62	\$744
FICA Retirement Rate	6.20%	\$2,049
FICA Medicare Rate	1.45%	\$479
Unemployment Insurance	0.10%	\$32
Retirement - Employer	6.75%	\$2,231
Worker's Comp	0.15%	\$50
PEHP	\$21	\$546
<b>Total Estimated Cost</b>		\$59,773
Revenues - AMSO	37%	\$22,116
Tax Levy		\$37,657

Social Service Specialist		
For Calendar Year 2021		
100% FTE - Social Service Specialist		
Item	2021 Rates	Mid-Point
Salary		\$39,840
Health - Family	\$1,963	\$20,588
Dental - Family	\$62	\$744
FICA Retirement Rate	6.20%	\$2,470
FICA Medicare Rate	1.45%	\$578
Unemployment Insurance	0.10%	\$39
Retirement - Employer	6.75%	\$2,689
Worker's Comp	0.05%	\$20
PEHP	\$21	\$546
<b>Total Estimated Cost</b>		\$67,514
Revenues - CLTS Admin	\$ 14,178	\$44,666
Revenues - Kinship Assessment	\$ 12,828	
Revenues - Child Care	\$ 4,242	
Revenues - AMSO	\$ 13,419	
Tax Levy		\$22,848

Social Service Specialist		
For Calendar Year 2021		
50% FTE - Social Service Specialist		
Item	2021 Rates	PayBud
Salary		\$19,920
Health - Family	\$0	\$0
Dental - Family	\$0	\$0
FICA Retirement Rate	6.20%	\$1,235
FICA Medicare Rate	1.45%	\$289
Unemployment Insurance	0.10%	\$20
Retirement - Employer	0.00%	\$0
Worker's Comp	0.05%	\$10
PEHP	\$21	\$546
<b>Total Estimated Cost</b>		\$22,020
Revenues - CLTS Admin	\$ 4,624	\$15,033
Revenues - Kinship Assessment	\$ 4,184	
Revenues - Child Care	\$ 2,121	
Revenues - AMSO	\$ 4,104	
Tax Levy		\$6,987



**Resolution # R-56-21**

**A RESOLUTION AMENDING  
THE 2021 SUPPORT FOR OTHER AGENCIES-NORTH CENTRAL WISCONSIN REGIONAL  
PLANNING COMMISSION AND TRANSFER \$30,000 FROM THE 2021 CONTINGENCY  
FUND.**

- WHEREAS,** the Board of Supervisors of Marathon County approved the 2021 North Central Wisconsin Regional Planning Commission (NCWRPC) budget within the Support for Other Agencies Budget; and
- WHEREAS,** there is a request from NCWRPC for Marathon County to pay for a portion of the Metro Wausau Housing Assessment in the amount of \$30,000, and,
- WHEREAS,** there is currently an unencumbered balance in the 2021 Contingent Fund of \$800,000; and
- WHEREAS,** there is a request to transfer from the 2010 Contingency Fund the amount of \$30,000 to cover the cost of the Marathon County portion of the assessment; and
- WHEREAS,** the Human Resources, Finance and Property Committee has reviewed the request and has recommended approval of the transfer from the 2021 Contingency Fund in the amount of \$ 30,000; and
- WHEREAS,** the Human Resources, Finance, Property and Facilities Committee of the Board of Supervisors of Marathon County recommends the budget transfer and transfer the funds from the County's 2021 Contingency Fund as follows.

101 13199120 Contingency for Budget Transfer	\$30,000
101 13897223 North Central Wisconsin Regional Planning Commission	\$30,000

**NOW, THEREFORE BE IT RESOLVED,** that the Board of Supervisors of the County of Marathon does hereby resolve and ordain to amend the University Center budget within the Facilities and Capital Management Department budget and transfer from the 2021 Contingency Fund as indicated above.

Dated this 24th day of August, 2021.

**FINANCE, PROPERTY & FACILITIES COMMITTEE**

_____	_____
_____	_____
_____	_____
_____	_____

Fiscal Impact: This reflects an amendment to the 2021 Budget and will reduce the 2021 Contingency from \$800,000 to \$ 770,000. The amendment will not add additional tax levy.

# Budget Request

## Metro Wausau Housing Assessment

### Request

This is a request from the North Central Wisconsin Regional Planning Commission on behalf of the Wausau Metro Municipalities including:

- City of Schofield
- City of Wausau
- Village of Kronenwetter
- Village of Marathon City
- Village of Rothschild
- Village of Weston
- Town of Rib Mountain

to ask Marathon County to contribute an amount of **\$30,000** toward a **Metro Wausau Housing Assessment**. Combined, the Wausau Metro area represents approximately 60% of the Marathon County population and roughly 80% of Marathon County jobs. Housing continues to be a critical issue for the state, the region, and the Metro Wausau area.

### Project Proposal

The proposed project is the creation of a Housing Assessment for the greater Wausau Metro area (including the Cities of Mosinee, Schofield, and Wausau, Villages of Kronenwetter, Maine, Marathon City, Rothschild, and Weston, and the Town of Rib Mountain).

### Scope of Work

The Scope of Work for the Metro Wausau Housing Assessment includes the following components:

#### **Task 1: Background Analysis, Inventory, and Evaluation of Existing Conditions**

Including review of:

- existing plans and documents
- demographics
- economic factors
- housing factors
- housing gaps

#### **Task 2: Public Participation and Outreach**

- oversight committee
- stakeholder interviews
- resident survey
- public engagement

- presentations
- issue identification

**Task 3: Organizational Strategy Evaluations and Research**

- What options are available to address housing needs?
- What regulatory barriers exist?
- What administrative, land use, and zoning policies should be changed?
- What are potential solutions for policy makers, non-profit organizations, and the private sector?
- How do opportunity zones, Low Income Housing Tax Credits (LIHTC), land trusts, land banks, and Community Development Financial Institutions (CDFI's) may play a role in these strategies?

**Task 4: Implementation Strategies**

- Suggestions of strategies for the implementation of housing programs and development of housing to meet gaps
- Identification of potential revenue funding sources

**Task 5: Formulation of the Final Housing Assessment**

- The final product will be a synthesis of Tasks 1 through 4 and will include a practical document that addresses the housing needs of the Wausau Metro area and provides guidance to address those needs.

**Timeline**

NCWRPC will have a completed Metro Wausau Housing Assessment in 12 to 18 months.

**Budget**

The total cost to complete the Metro Wausau Housing Assessment as outlined will be about \$55,000. NCWRPC will contribute \$10,000 using CARES Act technical assistance funds. However, we are seeking a collaborative effort among all entities involved. County support of this project reinforces the Metro Area focus that we are seeking to provide. We are requesting a \$30,000 contribution from Marathon County.

NCWRPC	\$10,000
Marathon County	\$30,000
Local Units	\$15,000
<b>Total:</b>	<b>\$55,000</b>

**RESOLUTION # R- 57 - 21**  
**APPROVE 2021 BUDGET TRANSFERS FOR MARATHON COUNTY**  
**DEPARTMENT APPROPRIATIONS**

**WHEREAS**, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

**WHEREAS**, the Human Resources, Finance and Property Committee has reviewed and does recommend the 2021 transfers listed below, and

**NOW, THEREFORE, BE IT RESOLVED** the Marathon County Board of Supervisors authorize and direct the budget transfers as listed below:

Transfer from:	Sheriff 101 21788410 donation from private org
Transfer to:	Sheriff-101 217 9xxxx Evidence Lab Expense
Amount:	\$20,000
Re:	Record Donation for evidence lab

Transfer from:	Sheriff-166-85182320 Federal Public Safety grant
Transfer to:	Sheriff 166-85193140 Small Items Equipment
Amount:	\$15,762
Re:	Grant to purchase Live Scan system

That a Class 1 Notice of this transaction be published within (10) days of its adoption;

**BE IT FURTHER RESOLVED** that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

**BE IT FURTHER RESOLVED** that the proper officers of Marathon County are hereby authorized and directed to take all actions necessary to effect this policy.

Respectfully submitted this 24th day of August 2021.

**HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Fiscal Note: This resolution modifies the revenues and expenditures for various County funds. There is no additional County levy appropriated in this resolution.

**MARATHON COUNTY**  
**Budget Transfer Authorization Request Form**

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

**DEPARTMENT:** Sheriff

**BUDGET YEAR:** 2021

---

**TRANSFER FROM:**

Action	Account Number	Account Description	Amount
Revenue Increase	101-21788410	Donation from Private Organizations	20,000

**TRANSFER TO:**

Action	Account Number	Account Description	Amount
Expenditure Increase	101-2179XXXX	Evidence Lab Expense	20,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

**Requested By:** Kristin Williams

**Date Completed:** 7/20/2021

---

**COMPLETED BY FINANCE DEPARTMENT:**

Approved by Human Resources, Finance & Property Committee: \_\_\_\_\_

Date Transferred: \_\_\_\_\_

# MARATHON COUNTY

## Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Wisconsin River Valley Regional Lab

2) Provide a brief (2-3 sentence) description of what this program does.

Marathon County Sheriff Office's strong Forensic team will be building partnerships with other law enforcement agencies working with the Wisconsin River Valley Regional Lab. This is a valuable opportunity to share experiences and expertise that will not only benefit Marathon County but all of Central Wisconsin.

3) This program is: (Check one)

An Existing Program.

A New Program.

4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

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### COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund?       No      

Is a Budget Transfer Resolution Required?       Yes

ORDINANCE #0-58-21

**AMENDING SECTION 2.01(1)(f) OF THE MARATHON COUNTY GENERAL CODE OF ORDINANCES TO PERMIT VIRTUAL MEETING ATTENDANCE FOR ALL COUNTY BOARD MEETINGS**

**WHEREAS**, Section 2.01(1)(f) of the General Code of Ordinances for Marathon County establishes a County Board Rule relative to participation by supervisors at County Board meetings; and

**WHEREAS**, Section 2.01(1)(f) of the General Code of Ordinances for Marathon County currently states as follows:

1. *Organizational and Annual (Voting) Meetings.* Supervisors are required to attend all voting meetings of the Marathon County Board of Supervisors in person. Voting meetings refer to the Annual Meeting, Adjourned Annual Meetings, the Organizational Meeting, and Adjourned Organizational Meetings of the County Board of Supervisors. Participation of supervisors by phone or audio-visual means at voting meetings will not be permitted.
  
2. *Educational Meetings.* Supervisors must appear in person for all Educational Meetings of the County Board of Supervisors that include discussion of an item in closed session. Supervisors may participate in Educational Meetings of the County Board of Supervisors in person or by audio-visual means through WebEx or another platform utilized for that purpose. The public must be afforded, and notified of, comparable audio-visual access as required by law. Supervisors wishing to participate by audio-visual means are required to alert the proper authority in charge of agenda publication far enough in advance to ensure that sufficient notice can be provided to the public, pursuant to the Wisconsin Open Meetings Law; and

**WHEREAS**, the Executive Committee of the Marathon County Board of Supervisors voted to recommend an amendment to this County Board Rule that would permit members of the County Board to attend all meetings of the County Board remotely.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Marathon does hereby ordain to amend Section 2.01(1)(f) of the General Code of Ordinances for Marathon County to state as follows:

*Marathon County Board Educational and Voting Meetings.* Supervisors are permitted to attend all meetings of the Marathon County Board of Supervisors in person or by phone or audio-visual means until further notice. The public shall be afforded comparable access as required by law

**BE IT FURTHER RESOLVED** that the amendment shall take effect on August 19, 2021.

Dated the \_\_\_\_ day of \_\_\_\_\_, 2021.

**EXECUTIVE COMMITTEE**

_____	_____
_____	_____
_____	_____

\_\_\_\_\_

Fiscal Impact: None. The proposed changes do not have a direct budgetary impact.

**RESOLUTION #R-59-21  
RESOLUTION DECLARING MARATHON COUNTY  
“A COMMUNITY FOR ALL” (VERSION B)**

**WHEREAS**, Marathon County is committed to a shared vision to be the healthiest, safest, and most prosperous county in Wisconsin; and

**WHEREAS**, Marathon County holds diversity as one of its core values and is committed to actively welcoming and valuing people with different perspectives and experiences in its ongoing effort to strengthen our community and be an open, inclusive, and diverse place to live, work, visit, and do business; and

**WHEREAS**, Although a lot of progress has been made, the Board recognizes that injustice that impacts any one of our residents is a threat to the well-being of all our residents and the unity of our community that throughout our nation’s history classes of people have been treated unjustly and have faced disparity of opportunity (See Resources and Studies); and

**WHEREAS**, trust between the residents of Marathon County and all those individuals that are elected, appointed, and hired to serve in Marathon County government is critically important to the effective functioning of our local government; and

**WHEREAS**, our elected and appointed officials and all Marathon County government staff are committed to serving the public with the highest standards of civility, fairness, and respect toward our citizens; and

**NOW THEREFORE BE IT RESOLVED**, the Marathon County Board declares its continued commitment to supporting current state and federal laws providing for the protection and preservation of the civil rights, freedoms, safety, and security of all its residents; and as leaders of county government, we recognize our role in sustaining and continual improvement of a community environment where all residents can celebrate and embrace their rich multicultural heritage. As leaders, we condemn any intimidation or hate-motivated violence directed to an individual and we hold true to Marathon County’s core values of integrity and diversity. Furthermore, we recognize that the diversity of our community is one of our greatest strengths; and

**BE IT FURTHER RESOLVED** that the Marathon County Board of Supervisors hereby reaffirms its commitment to strengthening our community for all people, declares Marathon County “A Community For All,” welcomes individuals of all races, ethnicities, nationalities, genders and gender identities, sexual orientations, socio-economic statuses, ages, capabilities, religious beliefs, and experiences to join our efforts to make Marathon County the healthiest, safest, and most prosperous county in the State of Wisconsin.

**EXECUTIVE COMMITTEE**

\_\_\_\_\_  
Kurt Gibbs, Chair

\_\_\_\_\_  
Sara Guild

\_\_\_\_\_  
Craig McEwen, Vice-Chair

\_\_\_\_\_  
Jacob Langenhahn

\_\_\_\_\_  
Matt Bootz

\_\_\_\_\_  
Alyson Leahy

\_\_\_\_\_  
Tim Buttke

\_\_\_\_\_  
John Robinson

\_\_\_\_\_  
Randy Fifrick

\_\_\_\_\_  
Jean Maszk





DRAFT MINUTES  
OF  
STANDING COMMITTEES



**Marathon County  
Environmental Resources Committee Minutes  
Tuesday, August 3, 2021  
500 Forest Street, Wausau WI**

<b>Attendance:</b>	<b><u>Member</u></b>	<b><u>Present</u></b>	<b><u>Not present</u></b>
<i>Chair</i>	Jacob Langenhahn.....	X	
<i>Vice-Chair</i>	Sara Guild.....	X	
	Rick Seefeldt .....		X (excused)
	Bill Conway .....	X	
	Allen Drabek .....	X	
	Randy Fifrick.....	X	
	Arnold Schlei .....	X	
	Dave Oberbeck.....	X	
	Marilyn Bhend .....	X	
	Eric Vogel .....		X (excused)

Also present via Webex, phone or in person: Paul Daigle, Laurie Miskimins, Dominique Swangstu, Andrew Lynch, Dave Decker and Cindy Kraeger – Conservation, Planning, and Zoning (CPZ); Jean Kopplin – City-County IT, Jamie Polley – Park, Recreation and Forestry (PRF); Dustin Vreeland and Glen Brubacker.

1. **Call to order** – In the absence of Chair Langenhahn and Vice Chair Guild, Daigle recommended Fifrick as Chair pro tempore. Called to order by Vice Chair Guild at 3:00 p.m.

**Motion /** second by Drabek/ Schlei to accept Fifrick as Chair pro tempore  
Motion **carried** by voice vote, no dissent.

Called to order by Chair pro tempore at 3:07 p.m. at 500 Forest Street, Assembly Room, Wausau WI.

2. **Public Comment** – None.

3. **Approval of June 1, 2021 Committee minutes**

There was a typo in the agenda item approval of June 1, 2021 Committee minutes should be listed as Approval of the June 29, 2021 Committee minutes.

**Motion /** second by Conway / Schlei to approve of the June 29, 2021 Environmental Resources Committee minutes as distributed.

Motion **carried** by voice vote, no dissent.

4. **Operational Functions required by Statute, Ordinance, or Resolution:**

- A. **Public Hearings, Review, Possible Actions, and Possible Recommendations to the County Board for its Consideration (County Zoning changes)**

1. Glen Brubacker on behalf of Leonard & Lucinda Horst – G-A General Agriculture to R-R Rural Residential – Town of Wien

**Discussion:** Swangstu was sworn in and noted the staff report and decision sheet had been included in the packet. Swangstu reviewed the rezone request of 4.001 acres shown as Lot #1 of the Certified Survey Map (CSM) that was submitted with the petition. Swangstu additionally reviewed the reasoning behind why CPZ staff are recommending approval of the rezone request, citing the rezone standards, requirements, and pertinent site characteristics.

The Town of Wien has reviewed the application and recommends approval, CPZ staff additionally clarified that there was an error on the town resolution (Question #5) and staff contacted the town clerk and addressed the error prior to the ERC meeting.

There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 3:20 p.m. Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet.

**Action: Motion /** second by Fifrick / Schlei to recommend approval to County Board, of the Glen Brubacker on behalf of Leonard & Lucinda Horst rezone request. Noting the reasoning provided in the staff report and conclusions of law. The Committee determined the rezone is consistent with the Marathon County and Town comprehensive plans, and is not located in the Farmland Preservation Zoning District. Adequate facilities are present or will be provided and providing any

Environmental Resources Committee Minutes

August 3, 2021

necessary public facilities will not burden local government. Based on the proposed land division and existing land uses onsite the rezone should not result in any adverse effect on natural areas. The committee made their recommendation of approval based on the information, findings of fact, and conclusions of law as described in the CPZ staff report included in the ERC packet.

Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

2. Jane Kunze & James Cramer – R-E Rural Estate to R-R Rural Residential – Town of Knowlton

Discussion: Swangstu was sworn in and noted the staff report and decision sheet had been included in the packet. Swangstu reviewed the rezone request of 6.090 acres shown as Lot #1 of the CSM (Doc# 894452) that was submitted with the petition due to the creation of two parcels within the boundaries of the existing parcel zoned R-E (both are proposed to be less than 5 acres in size). Swangstu additionally reviewed the reasoning behind why CPZ staff are recommending approval of the rezone request, citing the rezone standards, requirements, and pertinent site characteristics. The Town of Knowlton has reviewed the application and recommends approval without any concerns.

There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 3:26 p.m. Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet.

Action: **Motion** / second by Ffirk / Conway to recommend approval to County Board, of the Jane Kunze and James Cramer rezone request. Noting the reasoning provided in the staff report and conclusions of law. The Committee determined the rezone is consistent with the Marathon County and Town comprehensive plans, and is not located in the Farmland Preservation Zoning District. Adequate facilities are present or will be provided and providing any necessary public facilities will not burden local government. Based on the proposed land division and existing land uses onsite the rezone should not result in any adverse effect on natural areas. The committee made their recommendation of approval based on the information, findings of fact, and conclusions of law as described in the CPZ staff report included in the ERC packet.

Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

3. Blume Farms of Clark County, INC (Sharon Blume) – G-A General Agriculture to R-E Rural Estate– Town of Holton

Discussion: Swangstu was sworn in and noted the staff report and decision sheet had been included in the packet. Swangstu reviewed the rezone request of 5.003 acres shown as Lot #1 of the CSM that was submitted with the petition. Swangstu stated the Town Chair omitted the signatures on the Town resolution and confirmed the rezone was approved at the Town Board meeting. Swangstu stated the Town is not technically required to provide any resolution or recommendation to the county (unless they are submitting a resolution for disapproval). Given the town resolution was missing the town board signatures, CPZ staff requested the meeting minutes where the town board had recommended approval of the rezone in question.

Swangstu additionally reviewed the reasoning behind why CPZ staff are recommending approval of the rezone request, citing the rezone standards, requirements, and pertinent site characteristics. The Town of Holton has reviewed the application and recommends approval without any concerns.

There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 3:33 p.m. Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet.

Action: **Motion** / second by Guild / Drabek to recommend approval to County Board, of the Blume Farms of Clark County, INC (Sharon Blume) rezone request. Noting the reasoning provided in the staff report and conclusions of law. The Committee determined the rezone is consistent with the Marathon County and Town comprehensive plans, and is not located in the Farmland Preservation Zoning District. Adequate facilities are present or will be provided and providing any necessary

Environmental Resources Committee Minutes  
August 3, 2021

public facilities will not burden local government. Based on the proposed land division and existing land uses onsite the rezone should not result in any adverse effect on natural areas. The committee made their recommendation of approval based on the information, findings of fact, and conclusions of law as described in the CPZ staff report included in the ERC packet.  
Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

4. Jordan Brost on behalf of Bradley Kops – F-P Farmland Preservation to R-R Rural Residential – Town of Hull

Discussion: Swangstu was sworn in and noted the staff report and decision sheet had been included in the packet. Swangstu reviewed the rezone request of 2.851 acres shown as Lot #1 of the CSM that was submitted with the petition to create a parcel around an area already shown to be designated/utilized for residential land uses. Swangstu additionally reviewed the reasoning behind why CPZ staff are recommending approval of the rezone request, citing the rezone standards, requirements, and pertinent site characteristics.

Town of Hull has reviewed the application and recommends approval without any concerns.

There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 3:36 p.m. Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet.

Action: **Motion** / second by Guild / Conway to recommend approval to County Board, of the Jordan Brost on behalf of Bradley Kops rezone request. Noting the reasoning provided in the staff report and conclusions of law. The Committee determined the rezone is consistent with the Marathon County and Town comprehensive plans, and is located in the Farmland Preservation Zoning District. The area proposed to be rezone was designated as farmland preservation in the Farmland Preservation Plan, yet there are no prime farm soils on the area in question. The rezone appears to meet all applicable rezone standards.

Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

5. Tim Vreeland on behalf of Laron & Debra Hoppenworth and Jordan Weiland – G-A General Agriculture and R-R Rural Residential to R-E Rural Estate and lands from G-A General Agriculture and L-D-R Low Density Residential to R-R Rural Residential – Town of Wien

Discussion: Swangstu was sworn in and noted the staff report and decision sheet had been included in the packet. Swangstu reviewed the rezone request of 5.147 acres shown as Lot #1 to be rezoned from R-R Rural Residential to R-E Rural Estate and G-A General Agriculture to R-E Rural Estate. Lot #2 3.575 acres will be rezoned from G-A General Agriculture and L-D-R Low Density Residential to R-R Rural Residential. Swangstu additionally reviewed the reasoning behind why CPZ staff are recommending approval of the rezone request, citing the rezone standards, requirements, and pertinent site characteristics.

Town of Wien has reviewed the application and recommends approval without any concerns.

There was no additional testimony in favor or opposed to this rezone request virtually or in person. Testimony portion of the hearing was closed at 3:45 p.m. Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet.

Action: **Motion** / second by Guild / Drabek to recommend approval to County Board, of the Tim Vreeland on behalf of Laron & Debra Hoppenworth and Jordan Weiland rezone request. Noting the reasoning provided in the staff report and conclusions of law. The Committee determined the rezone is consistent with the Marathon County and Town comprehensive plans, and is not located in the Farmland Preservation Zoning District. Adequate facilities are present or will be provided and providing any necessary public facilities will not burden local government. Based on the proposed land division and existing land uses onsite the rezone should not result in any adverse effect on natural areas. The committee made their recommendation of approval based on the information, findings of fact, and conclusions of law as described in the CPZ staff report included in the ERC packet.

Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

*Langenhahn arrives and resumes Chair position.*

6. Text amendment changes to the Marathon County General Code of Ordinances – Chapter 22 – Shoreland, Shoreland-Wetland and Floodplain

Discussion: Swangstu was sworn in and reviewed the memo that was included in the meeting packet. The draft Chapter 22 Ordinance was before the Committee on February 2, 2021 and March 2, 2021. There was transition within the WI DNR staffing and additional clarity was needed from the WI DNR before moving the ordinance forward. CPZ staff is presenting the necessary Floodplain Ordinance revisions to keep Marathon County in compliance with the National Flood Insurance Program (NFIP) by adopting two dam failure analysis (DFA's) and to keep the floodplain ordinance consistent with the new updated state model ordinance.

There was no additional testimony in favor or opposed to the text amendment revisions to the General Code of Ordinance for Marathon County Chapter 22 Shoreland, Shoreland-Wetlands & Floodplain Ordinance. Testimony portion of the hearing was closed at 3:48 p.m.

Action: **Motion** / second by Langenhahn / Schlei to approve the text amendments changes with the recommended changes provided by the DNR to the General Code of Ordinance for Marathon County Chapter 22 Shoreland, Shoreland-Wetlands & Floodplain Ordinance.

Motion **carried** by voice vote, no dissent.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

- B. Review and Possible Recommendation to County Board for its Consideration (Town Zoning changes pursuant to §60.62(3) Wis. Stats.) – None.

- C. Review and Possible Recommendations to County Board for its Consideration

1. New Positions Requests – PRF

- a. Recreation Supervisor

Discussion: Polley discussed the position and duties of the Recreation Supervisor who would work under the direction of the Recreation Superintendent and would be primarily assigned to the aquatics. The position would train and supervise the staff of the three aquatic facilities, splash pad and water aerobics programs. They would also increase the aquatic programming offered year round. More programming also increases the revenue. This position would be funded 40% by the County and 60% by the City.

- b. Maintenance Technician

Discussion: Polley discussed the position and duties of the Maintenance Technician who would work under the direction of the Operations Manager and is needed based on the added amenities, events and maintenance requirements. Hiring a maintenance technician will allow the department to enhance the services the department provides to the community and allow other staff to more efficiently manage their work load. This position would be funded 50% by the County and 50% by the City.

Action: **Motion** / second by Guild / Conway to accept and forward the new position requests from PRF - Recreation Supervisor position and Maintenance Technician position to the Human Resources and Finance & Property Committee as required.

Follow through: The request will be forwarded according to established procedures.

- D. Review and Possible Action

1. Brickyards Preliminary Plat – Town of McMillan

Discussion: Decker discussed the details of the Brickyards Preliminary Plat. Langenhahn questioned the reasoning behind the name of the Plat – “Brickyards”. Dustin Vreeland stated the area used to be a brick yard plant on the property.

Action: **Motion** / second by Ffrrick / Guild to approve the Brickyards Preliminary Plat located in the Town of McMillan. Motion **carried** by voice vote, no dissent

August 3, 2021

Follow through: The final plat will be submitted for approval at a later date for future committee action. Approval by County Board is not required.

5. **Educational Presentations/Outcome Monitoring Reports and Committee Discussion**

A. Department Updates: Conservation, Planning and Zoning (CPZ), Parks Recreation and Forestry (PRF) Solid Waste

CPZ

1. Update of Fenwood Creek funding request

Discussion: Daigle informed the Committee that the DNR Targeted Runoff Management Grant Application for the Fenwood Creek Watershed was not approved. Daigle will be seeking funding through the American Rescue Plan (ARPA) funds.

6. **Policy Issues Discussion and Committee Determination to the County Board for its Consideration**

A. Legislative and Budget Report: current and future legislative initiatives related to the 2021-22 State Budget

1. Parks, Recreation and Forestry (PRF)

Discussion: Polley stated the County Forest Acreage Share Payments increased from .30 cents to .63 cents per acre which will increase benefits to the Townships.

2. Conservation Planning and Zoning (CPZ)

Discussion: Daigle informed the Committee that staffing grant money through the Wisconsin Department of Agriculture, Trade and Consumer Protection has increased by approximately \$35,000. These additional funds will be used towards making the Water Resources Technician position fulltime.

3. Solid Waste

Discussion: No updates

7. **Next meeting date, time & location and future agenda items:**

**Tuesday, August 31, 2021 3:00 p.m. Marathon County Courthouse, Assembly Room 500 Forest Street Wausau WI**

A. Committee members are asked to bring ideas for future discussion

- Provide memo from ERC in support of funding for the Fenwood Creek Watershed through ARPA funds

B. Announcements/Requests/Correspondence

- Marathon County Fair in progress this week

8. **Adjourn – Motion** / second by Drabek / Schlei to **adjourn** at 4:25 p.m. Motion **carried** by voice vote, no dissent.

Laurie Miskimins, CPZ Director

For Jacob Langenhahn, Chair

cc: (via email/web site) ERC members; County Administrator; Corporation Counsel; County Clerk

LM/cek



**Marathon County**  
**Joint Meeting of Redistricting Committee and Executive Committee**  
**Draft Minutes**  
**Thursday, July 22, 2021, 5:30 p.m.**  
**Assembly Room and via WebEx**

<b>Member</b>	<b>Present/Web-Phone</b>	<b>Absent</b>
Kurt Gibbs	X	
Craig McEwen	X	
Sara Guild	X	
Jacob Langenhahn	X	
Matt Bootz	WebEx	
John Robinson	X	
Tim Buttke	X	
Randy Fifrick	WebEx	
Alyson Leahy		X

Also Present: Lance Leonhard, Michael Puerner, Kim Trueblood, Andy Faust, Dave Mack'

1. Call to Order – Chair Gibbs called the meeting to order at 5:30 p.m.
2. Educational Presentations / Reports:
  - A. Report from Andy Faust of North Central Wisconsin Regional Planning Commission regarding the proposed condensed timeline for the redistricting process in Marathon County.
    - Chairman Gibbs gave an overview as to why the condensed timeline is necessary. Andy Faust then spoke and gave a brief overview of the redistricting process and what all it involves.
  - B. Resolution in Support of Broadband PSC Grant in partnership with Charter Communications.
    - Chairman Gibbs spoke about the opportunity to support the Charter grant application. Supervisor Robinson also commented with more details.
    - Action: Motion by Langenhahn, Second by McEwen to support the grant application. Motion carried on a voice vote, unanimously.**
  - C. Potential Grant Application Partnership with Charter Communications Relative to Broadband Expansion with NTIA.
    - Supervisor Robinson explained the grant application and why there are two grant applications going forward – one through the PSC using ARPA funds and one through NTIA. Basically, the NTIA grant application is a back-up in case the PSC grant is not approved. In both cases, the County would be the grant applicant and the work would be done in coordination with Charter.

**Motion by Robinson, Second by Buttke to support the grant application. Supervisor Robinson clarified that the County is only the grant admin, and there is a need to clarify our liability and costs for the Broadband Task Force. If the County is the fiscal agent, that puts a potential burden on staff. There is no direct financial commitment on the part of the County. Motion carried on a voice vote, unanimously.**

3. Set a tentative meeting schedule.  
- At this time, schedule cannot be set.

4. Future agenda items.  
- Please notify Chairman Gibbs with questions or additional items for consideration.

5. Adjourn.  
**Motion by Langenhahn, Second by Buttke to adjourn the meeting at 6:00 p.m. Motion carried.**

Kim Trueblood  
Marathon County Clerk





## MARATHON COUNTY EXECUTIVE COMMITTEE **DRAFT** MINUTES

Thursday, August 12, 2021, at 4:00 p.m.

WebEx/Courthouse Assembly Room, B-105, 500 Forest Street, Wausau WI

Members	Present/Web-Phone	Absent
Chair Kurt Gibbs	X	
Vice Chair Craig McEwen	X	
Matt Bootz	X	
Tim Buttke	X	
Sara Guild	X	
Jacob Langenhahn	W	
Alyson Leahy	W	
John Robinson	X	
Jean Maszk	W	
Randy Fifrick	Phone	

Also present: Supervisors William Harris, Bill Conway, and Yee Leng Xiong. Michael Puerner, Toshia Ranallo, and members of the public.

WebEx/Phone: Supervisors Sandy Cihlar, Ka Lo, Bruce Lamont, Kelly Gabor, and Becky Buch. Members of the public.

### 1. Call Meeting to Order

The meeting was called to order by Chair Kurt Gibbs at 4:00 p.m.

### 2. Public Comment

The following citizens spoke in favor for the “Community for all Resolution”:

Dan Barth	206540 Hrebik Ln	Mosinee	Called In
Jane Graham Jennings	3200 Hilltop Ave	Wausau	In Person
Patrick Bacher	505 S. 22 <sup>nd</sup> Ave	Wausau	In Person
Bruce Grau	1115 N 10 <sup>th</sup> St.	Wausau	In Person
Christine Salm	3312 N. 11 <sup>th</sup> St.	Wausau	In Person
LaTanya Campbell	3200 Hilltop Ave	Wausau	In Person
Ron Alexander	15420 Brandenburg	Merrill	Called In
Anne Stamos	611 West St.	Wausau	Called in
Hadassah Curtis	1016 Grand Ave	Wausau	In Person
Joel Lewis	807 Turner St.	Wausau, WI	Calling In
Julian & Norah Brown	917 Ethel S	Wausau	In Person
Margaret Pagoria	1810 Woodland Ride Rd	Wausau	In Person
Cynthia Du Chateau Schaefer	2176 Creciente Dr.	Kronenwetter	In Person
Nick Bisgrove	215 Wyatt St.	Wausau	In Person
Bre Cerny	707 Turner St.	Wausau	In Person
Lisa Ort-Sondergard	220180 Pleasant Dr.	Edgar	In Person
Carrie Marohl	1025 Everest Blvd.	Wausau	In Person
Gillian Battino	142437 Rolling Meadows	Wausau	In Person
Alex Heaton	142407 Rolling Meadows	Wausau	In Person
Megan Marohl	1025 Everest Blvd	Wausau	In Person
Amie Leonoff	906 MacIndoe	Wausau	In Person

The following citizens spoke in opposition for the “Community for all Resolution”:

David Baker	690 Happy Hollow Rd	Kronenwetter	In Person
Joanne Leonard	923 Maple Hill Rd	Wausau	In Person
Erin Crawford	234905 Clay Rd	Aniwa	In Person
Tanya Riehle	223828 Orchid Lane	Wausau	In Person
LaVerne Rondeau	5403 JM Place	Weston	In Person
Tina Jensen	178808 Pine View Dr.	Birnamwood	In Person
Bruce Bohr	440 North Ridge Rd	Marathon	Called In
Thomas Kreager	241560 Saw Mill	Aniwa	Called In
Cory Tomczyk	1040 Indianhead Dr.	Mosinee	In Person
Dan Parlier	702 Butternut	Marathon	In Person
Gayle Marshall	4503 Estate Dr.	Weston	Called In

James Russell	5907 Tricia Ave	Weston	In person
Isaiah Wissell	N4465 Town Hall Rd.	Gleason	In Person
Walter Mattson	208 Arnold	Rothschild	In Person
Steve Frazier	7102 Evergreen St	Schofield	In Person
Barb Parlier	702 Butternut St.	Marathon	In Person
Christopher Wood	500 E. Thomas	Wausau	In Person
Kelly Griemscheid	200925 Wonderland Dr.	Mosinee	Called In
Betty Asends	165402 Cty Rd Z	Wausau	Called In

**3. MOTION BY MCEWEN; SECOND BY BUTTKE TO APPROVE THE JULY 15, 2021, JOINT EXECUTIVE & HR FINANCE & PROPERTY COMMITTEE MEETING MINUTES. MOTION CARRIED.**

**4. Policy Issues for Discussion and Possible Action**

**A. County Board Meetings to be Held in Person and Mask Requirements**

**Discussion:**

Chair Gibbs explained he put this on the agenda for discussion due to the increase of positive Covid cases in the county. It was the consensus of the committee to give county board supervisors the option to either attend the voting meetings in person or virtually.

**Action:**

**MOTION BY ROBINSON; SECOND BY MCEWEN TO MOVE TO AMEND RULE 2.01(F)(1) TO ALLOW COUNTY BOARD MEMBERS TO ATTEND ALL VOTING MEETINGS OF THE MARATHON COUNTY BOARD OF SUPERVISORS IN-PERSON OR VIRTUALLY UNTIL FURTHER NOTICE. MOTION CARRIED.**

**Follow Up:**

Forward to the County Board.

**B. Review and Approve NTIA Grant Application with Charter Communication**

**Discussion:**

Supervisor John Robinson gave an overview of the NTIA grant application with Charter Communication. The County will be the grant applicant which is different than recent PSC grant applications submitted. Discussions with Charter are still ongoing about application requirements that includes the county assuming responsibility for financial and operational support. If the county is awarded the grant, these concerns will be addressed through a Memorandum of Agreement. 228 million dollars are available nationwide to be distributed for 5 to 30 million dollar projects. The proposal is to reach 2370 businesses and residents in the eastern part of the county, and including the Town of Texas, Village of Kronenwetter, Town of Marathon and others.

**Action:**

**MOTION BY ROBINSON; SECOND BY GUILD TO AUTHORIZE THE ADMINISTRATOR TO SIGN THE NTIA GRANT APPLICATION WITH THE UNDERSTANDING IF AWARDED THE GRANT, THE COUNTY WILL NEGOTIATE A MEMORANDUM OF AGREEMENT WITH CHARTER COMMUNICATIONS RELATIVE TO THE COUNTY'S RULES, RESPONSIBILITIES AND TERMS. MOTION CARRIED.**

**Follow Up:**

The NTIA Grant application will be signed by the Administrator and submitted on Tuesday, August 17<sup>th</sup>.

**1. Operational Functions Required by Statute, Ordinance, or Resolution**

**A. "A COMMUNITY FOR ALL" (VERSION A/B) Resolution**

**Discussion:**

- Committee members commended all who spoke during public comment. Supervisors shared their thoughts and explained their point of view on why they would either vote for, or vote opposed for Resolution A/B.

**Action:**

**MOTION BY BUTTKE; SECOND BY LEAHY TO MOVE RESOLUTION A/B DECLARING MARATHON COUNTY "A COMMUNITY FOR ALL" TO THE COUNTY BOARD FOR CONSIDERATION.**

**MOTION BY BOOTZ; SECOND BY GUILD TO OFFER RESOLUTION VERSION B DECLARING MARATHON COUNTY "A COMMUNITY FOR ALL" AS A SUBSTITUTE RESOLUTION.**

A roll call vote was performed: Chair Kurt Gibbs yes; Vice-Chair Craig McEwen no; Matt Bootz yes; Tim Buttke yes; Jacob Langenhahn no; Alyson Leahy no; Jean Maszk no; John Robinson yes; Sara Guild yes. **MOTION CARRIED.**

Supervisor Langenhahn called the question on the main motion; the motion was clarified by Chair Gibbs a roll call vote was performed: Chair Kurt Gibbs yes; Vice-Chair Craig McEwen no; Matt Bootz yes; Tim Buttke yes; Jacob Langenhahn no; Alyson Leahy yes; Jean Maszk no; John Robinson yes; Sara Guild yes. **MOTION CARRIED.**

***Follow Up:***

Resolution Version B Declaring Marathon County “A Community for All” forwarded to the County Board for consideration.

**2. Educational Presentations and Committee Discussion - None**

**3. Next Meeting Date & Time, Location, Announcements and Future Agenda Items:**

**A. Next Meeting: Thursday, September 9, 2021, at 4:00 p.m.**

**4. Adjournment**

**THERE BEING NO FURTHER BUSINESS TO DISCUSS, MOTION BY BUTTKE; SECOND BY ROBINSON TO ADJOURN THE MEETING AT 6:56 P.M. MOTION CARRIED.**

Respectfully submitted by,  
Toshia Ranallo



## MARATHON COUNTY INFRASTRUCTURE COMMITTEE MEETING MINUTES

Thursday, August 5, 2021, 9:00 a.m.  
Marathon County Courthouse, Wausau, WI

Attendance:	Present	Excused	Absent
Randy Fifrick, Chair	x		
Sandi Cihlar, Vice-Chair	x		
John Robinson	x		
Jeff Johnson	x		
Alan Christensen	x		
Richard Gumz	x		
Chris Dickinson	x		

**Also Present:** James Griesbach, Kendra Pergolski, Kevin Lang, Lance Leonhard, Gerry Klein, Andrew Lynch, Brian Grefe, Judy Pagryzinski, Jean Maszk, Mitchel Fox, Michael Puerner, Allen Reimer, Carol Wesley

1. **Call Meeting to Order:** The meeting was called to order by Chair Fifrick at 9:00 a.m.
2. **Public Comment:** Judy Pagryzinski of Ringle, representing Rural Riders, addressed the committee requesting that more roads be open to ATV/UTV use in the county.

Richard Gumz of Dorchester encouraged the committee to take into account the potential loss of revenue the county could be losing due to ATV/UTV users going to other counties due to the open roads.

Allen Reimer of Athens addressed the committee regarding the ATV/UTV use, citing that he also believes more roads should be open due to the volume of tourism Marathon County could receive.

Kevin Clint of Stratford provided the committee with a petition to open roads as well as a petition on behalf of Eau Pleine River Rats ATV/UTV Club also expressing support of opening county roads; additionally, they requested that hours of operation be extended to 24 hours a day.

Carol Wesley of the Achieve Center, Wausau, approached the committee regarding the 28<sup>th</sup> Avenue corridor. Wesley stated that the Achieve Center currently has plans for expansion with digging to begin next month. The loss of right away would be detrimental to their expansion.

3. **Approval of the Minutes of the July 1, 2021, Infrastructure Committee Meetings**  
**MOTION BY CHRISTENSEN, SECOND BY CIHLAR, TO APPROVE THE MINUTES OF THE JULY 1, 2021, INFRASTRUCTURE COMMITTEE MEETING. MOTION CARRIED.**
4. **Policy Issues Discussion and Potential Committee Determination:**
  - A. Review of Right of Way Corridor Along 28th Avenue Potential Sale/Acquisition  
**Discussion:** Commissioner Griesbach reviewed with the committee the process by which the county acquires property. Griesbach explained to the committee that the 28<sup>th</sup> Avenue Corridor in question was purchased with the mentality that there would be significant growth in said area in which a separate corridor would be necessary. The plan, developed in 2005, sought to prepare for such growth using the rationale that a separate corridor would allow for better traffic flow. Conversation between committee members ensued with the most viable points being: caution should be taken if the intent is to deviate from the 2005 plan due to the costs associated with later acquiring a corridor if needed vs. ridding the county of unnecessary land purchases such as this one due to the original aspirations of growth in the area being depleted. Griesbach stated there is the ability to work with affected businesses, in this case The Achieve Center, to potentially develop a solution, e.g., a retaining wall. Committee members noted the importance of working with local governments, such as inviting them to future meetings to discuss their affected areas.  
**Action: N/A**  
**Follow through: N/A**
  - B. Use of ATV/UTV on County Highway System

**Discussion:** Commissioner Griesbach reviewed with the committee the current process for which roads are opened/approved and the factors of approval. The committee discussed connectivity being a major factor, cost of signage, policing and potential associated issues, enforcement, and implementation. Committee members discussed the need for a better mapping system also including input from the local town/village. Leonhard reminded the committee that there merit in the current evaluation process and that it would be beneficial to revisit the current criteria.

**Action: MOTION BY CHRISTENSEN, SECOND BY GUMZ, TO OPEN ALL ROADS UNLESS OTHERWISE POSTED. – MOTION WITHDRAWN.**

**MOTION BY CHRISTENSEN, SECOND BY GUMZ, TO OPEN ROADS THAT HAVE A TRAFFIC COUNT OF LESS THAN ONE THOUSAND PEOPLE PER DAY.**

**MOTION BY ROBINSON, SECOND BY JOHNSON, TO TABLE THIS TOPIC UNTIL THE NEXT MEETING. ALL IN FAVOR. MOTION CARRIED.**

**Follow through: N/A**

**5. Operational Functions required by Statute, Ordinance, or Resolution:**

A. Amending Sec. 7.125, Gen. Code of Ord., Relating to the Designation of ATV/UTV Routes and Trails and Regulation of ATV/UTV Operation within Marathon County

**Discussion: Tabled until next meeting.**

**6. Educational Presentations and Committee Discussion:**

A. Ransomware Presentation

**Discussion: Tabled until the next meeting.**

B. WCA Update

**Discussion:** Robinson updated the committee regarding new General Transportation Aids in the Infrastructure bill as well as noting correlated amendments to statues.

C. CCIT Update

**Discussion:** Report provided. Klein noted the intent to have costs developed regarding the new financial software this week to present to the county board.

D. Commissioner's Report

**Discussion:** Griesbach updated the committee with current projects and requested that a pay evaluation be done by the county.

**7. Announcements:**

A. Future meetings and location, agenda topics  
September 9, 9:00 AM, Marathon County Courthouse

**8. Adjourn**

**MOTION TO ADJOURN BY GUMZ, SECOND BY ROBINSON. MOTION CARRIED.  
MEETING ADJOURNED AT 11:01 AM.**

Minutes prepared  
By Kendra Pergolski on August 7, 2021.



**MARATHON COUNTY  
PUBLIC SAFETY COMMITTEE MEETING **DRAFT** MINUTES**

Wednesday, August 4, 2021 at 1:30 pm

WebEx/Courthouse Assembly Room, (B105), Courthouse, 500 Forest St., Wausau

Members	Present/Web-Phone	Absent
Chair Matt Bootz	X	
Vice Chair Jennifer Bizzotto	W	
Brent Jacobson	Phone	
Bruce Lamont	W	
Jean Maszk	W	
Allen Opall	W	
Arnold Schlei	X	

**Also Present:** Lance Leonhard, Craig McEwen, Michael Puerner, James Russell, Eric Jensen, Kelly Girmscheid, Erin Crawford, David Baker, and Toshia Ranallo.

**VIA Web or Phone:** Sandi Cihlar, Thomas Seubert, Kelly Schremp, Cory Tomczyk, and six other callers.

**1. Call Meeting to Order**

The meeting was called to order by Chair Bootz at 1:30 p.m.

**2. Public Comment**

The following citizens spoke in favor for a “Marathon County Constitutional Sanctuary County Resolution.”

Citizens	Address
James Russel	5907 Tricia Ave., Weston, WI 54476
Eric Jensen	178808 Pine View Dr. Birnamwood, WI 54414
Kelly Grimsscheid	200925 Wonderland Dr.
David Baker	690 Happy Hollow, Kronenwetter, WI 54455
Erin Crawford	234905 Clay Rd., Aniwa, WI 54408
Colin Kobishop	202271 Dubay Dr., Mosinee, WI 54455
Cory Tomczak	146 223 Beaver Rd., Mosinee, WI
Richard Pixley	226129 Gavitt St., Schofield, WI

Supervisor Donna Krause expressed concerns regarding bus transportation and the safety of the disabled, elderly, and children. She implied there have been injuries from bus drivers.

**3. MOTION BY MASZK; SECOND BY SCHLEI TO APPROVE THE MINUTES OF THE JUNE 30, 2021 PUBLIC SAFETY COMMITTEE MEETING. MOTION CARRIED.**

**4. Policy Issues Discussion and Potential Committee Determination – None.**

**5. Operational Functions Required by Statute, Ordinance or Resolution:**

- A. Recommendation for consideration by the County Board to abolish 1.0 FTE Administrative Specialist (Window Clerk) (B21) position and create 1.0 FTE Criminal Justice Specialist (Court Clerk) (B22) in Clerk of Courts Office to take effect in 2021.

Action:

- B. **MOTION BY JACOBSON; SECOND BY MASZK TO MOVE TO ABOLISH A 1.0 FTE ADMINISTRATIVE SPECIALIST (WINDOW CLERK) (B21) POSITION; AND CREATE A 1.0 FTE CRIMINAL JUSTICE SPECIALIST (COURT CLERK) (B22) POSITION IN THE CLERK OF COURTS OFFICE, TO TAKE EFFECT IN 2021. MOTION CARRIED.**

Follow Up:

Forward to the HR Finance Committee for consideration.

**C. 2022 Budget Position Requests:**

- 1) Create 1.0 FTE Administrative Coordinator (Legal Secretary) B23 in the District Attorney’s Office
- 2) Create 1.0 FTE Communications Specialist (911 Dispatcher) B23 in the Sheriff’s Office

Discussion:

Administrator Leonhard explained new position requests must be approved first by the administrator, then by the associated standing committee, next forwarded to the HR Finance & Property Committee, and lastly approved by the full county Board. These requests are two priorities identified during the system budgeting process. The Administrator approves the requests and asked the committee to also approve and move them forward.

He further explained the District Attorney's office will receive another prosecutor which was included in the state's budget. The new administrative coordinator position will be an asset to this office that is already overburdened with a challenging workload.

The communication specialist is needed to support the additional dispatch channel. Administrator Leonhard will work to find funding sources for these positions.

*Action:*

**MOTION BY LAMONT; SECOND BY JACOBSON TO RECOMMEND TO THE HR FINANCE & PROPERTY COMMITTEE, TO CREATE AN ADMINISTRATIVE COORDINATOR (LEGAL SECRETARY) B23 IN THE DISTRICT ATTORNEY'S OFFICE; AND A 1.0 FTE COMMUNICATIONS SPECIALIST (911 DISPATCHER) B23 IN THE SHERIFF'S OFFICE. THESE POSITIONS ARE REQUESTED TO BE INCLUDED IN THE 2022 BUDGET. MOTION CARRIED.**

*Follow Up:*

Forward to the HR Finance & Property Committee for consideration.

## **6. Educational Presentations/Outcome Monitoring Reports**

### **A. Update on Regional Morgue Taskforce**

*Discussion:*

Medical examiner Jessica Blahnik informed the committee she is working with a firm on an analysis for space needs. This will assist in a better understanding for design and construction expenses. The proposed Regional Forensic Science Center is estimated be over 13,000 sq.ft. Costs have increased from \$4.5 million to an estimated \$6.8 million due to the pandemic and inflation. Renovations to the existing facility would cost a bit less but location is to be discussed and determined at the next meeting scheduled for August 16<sup>th</sup> at 10:30 a.m.

Administrator Leonhard provided additional context on the needs for a forensic pathologist in our area. Neighboring counties and counties in northern Wisconsin and Upper Michigan are supportive and interested in partnering with Marathon County as well as area health care systems.

Blahnik further reported on delays with getting autopsies scheduled at facilities in Madison, Milwaukee, and Fond du Lac due to overflow and shortage of pathologists. An Eau Claire hospital has ceased to conduct autopsies for coroners and medical examiners resulting in another provider Marathon County is unable to rely upon. Our area is in great need for this resource and Wausau is a prime location being the center of the state and surrounded by large health care systems who are supportive of the project.

### **B. Update on Criminal Justice Coordinating Council**

*Discussion:*

Administrator Leonhard explained next steps for the CJCC. They will need to schedule a meeting to elect a chair and create bylaws.

### **C. Review of the System Budgeting process from 2021 and future budgets**

*Discussion:*

Chair Boots and Supervisor Jacobson provided the committee with a presentation illustrating outcomes from criminal justice system budgeting meetings. The group included representation from Administration, the Clerk of Courts, DA and Sheriff Offices, Judges and the Justice System Coordinator. They identified short and long term needs, and explored opportunities to increase revenue, share positions, create efficiencies, and reduce expenditures. The presentation can be viewed in the packet on our [website here](#).

### **D. Continued discussion of Public Safety Committee Strategic Plan objectives**

- 1) What have we done?
- 2) What do we need to discuss?

*Discussion:*

Chair Bootz recapped on the committee's strategic plan objectives identified below and provided a [document outlining priorities](#) discussed at prior Public Safety meetings.

- 3.3 – Ensure that every child makes it to adulthood with health, stability, and growth opportunities.
- 3.7 – Ensure that every person has local access to effective mental health treatment.
- 7.1 – Provide cost-effective and high-quality public safety services.
- 7.2 – Mitigate the impacts of heroin and methamphetamine epidemics in Marathon County through evidence-based practices.

He asked committee members to review the document and advise him of any other items to be added to future agendas for discussion.

Supervisor McEwen reminded the committee the end of the five-year strategic plan will be in 2022. He suggested the information provided today be documented in a template previously provided for tracking purposes and to be consistent with formats of other standing committee's goals and objectives.

Other topics discussed:

- OWI legislative change
- Access to effective mental health treatment
- Medicaid coverage policy changes for incarcerated individuals
- Funding for drug task force facility; approve new dispatchers and police communication channels
- Reconstruction of courthouse security staff
- Emergency repairs to the jail
- Infrastructure 9-1-1 issues are being addressed by the Broadband Taskforce
- New crisis beds open at NCHC?
- Youth psychiatric hospital is in operation.

*Follow Up:*

Continue to discuss the Strategic Plan objectives at the next regular committee meeting.

**E. Marathon County Constitutional Sanctuary County**

*Discussion:*

Chair Bootz explained he was urged by citizens to put this resolution on the agenda for educational purposes and encouraged input from the committee.

Supervisor's comments:

- This is not policy. These issues should be addressed in a community forum not a statutory body.
- Should not be coming to the Public Safety Committee. More time we spend on resolutions the less time is being spent on critical issues.
- Support the concept, consider adjusting the language
- We have already taken on oath but certain commission and committee members do not take the oath and resolutions coming from these committees raise constitutional concerns.
- In support of this resolution.
- Suggest forwarding this resolution on to the Rules of Review Committee

**7. Next Meeting Time, Location, Announcements and Agenda Items:**

**A. Next meeting: Wednesday, September 1, 2021 at 1:30 pm**

**8. Adjournment**

**MOTION BY MASZK; SECOND BY JACOBSON TO ADJOURN THE MEETING AT 2:09 P.M. MOTION CARRIED.**

Respectfully submitted by,  
Toshia Ranallo





**MARATHON COUNTY**  
**EXTENSION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE**  
**DRAFT MINUTES**

Thursday, August 5, 2021 at 4:00 p.m.

Courthouse Assembly Room, (B105), Courthouse, 500 Forest Street, Wausau WI Committee

Members	Present/Web-Phone	Absent
Chair Sara Guild	X	
Vice Chair Ka Lo	X	
Gary Beastro		X
Becky Buch	W	
Tom Rosenberg	X	
Rick Seefeldt		excused
Chris Voll	W	

**Also Present:** Lance Leonhard, John Robinson, Jason Hausler, Carrie Edmonson, and Toshia Ranallo.

**WebEx/Phone:** Jean Maszk, Ann Herda-Rapp, Leah Giordano.

**1. Call Meeting to Order**

Chair Guild called the meeting to order at 4:01 p.m.

**2. Public Comment - None**

**3. MOTION BY ROSENBERG; SECOND BY LO TO APPROVE THE MINUTES OF THE JULY 1, 2021 EXTENSION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE MEETING. MOTION CARRIED.**

**4. Policy Issues Discussion and Potential Committee Determination**

**A. NCWRPC Request for County Funding for a Metro Housing Assessment**

*Discussion:*

Carrie Edmonson from the North Central WI Regional Planning Commission (NCWRPC) gave a presentation on a Metro Housing Assessment and is requesting Marathon County contribute \$30,000 towards the assessment. Lack of housing options continues to be an issue in our metro area for employers and residents. The housing study includes the cities of Mosinee, Schofield, Wausau, the Villages of Kronenwetter, Maine, Marathon, the Villages of Rothschild and Weston and the Town of Rib Mountain. Presentation materials can be accessed in the packet located on our [website here](#) and the full presentation can be [viewed here](#).

*Action:*

**MOTION BY ROSENBERG; SECONDED BY LO TO MOVE A RECOMMENDATION TO THE HR FINANCE & PROPERTY COMMITTEE TO REVIEW THE AMOUNT REQUESTED, AND CONTRIBUTE APPROPRIATE FUNDING TOWARD THE NCWRPC METRO HOUSING ASSESSMENT. MOTION CARRIED.**

*Follow thru:*

Forward to the HR Finance & Property Committee for consideration in August.

**B. Discussion regarding options for UW-Madison Extension position**

*Discussion:*

Jason Hausler provided the committee with an [outline available in the packet](#), summarizing the following potential opportunities to fill or restructure the half-time Extension Educator position.

- Community Development Extension Educator
- Health and Wellbeing (HWB) Educator
- Human Development and Relationships (HDR) Educator

Other options for educators may also be available if the County is interested in exploring other areas such as a Natural Resources Educator or a Community Youth Development Educator. It was the consensus of the committee to continue discussions at the next meeting in September and to potentially make a recommendation at that time.

*Follow Thru:*

Discuss at meeting in September.

**5. Operational Functions required by Statute, Ordinance, or Resolution – None**

**6. Educational Presentations/Outcome Monitoring Reports**

**A. Reports from Committee-Affiliated Departments and Organizations**

The following written reports can be viewed in the packet located on our [website here.](#)

1. Marathon County Public Library (Leah Giordano)
2. MCDEVCO
3. UW-Madison Division of Extension (Jason Hausler)
4. UW-Stevens Point Wausau Campus (Ann Herda-Rapp)

**7. Next Meeting Time, Location, Announcements and Future Agenda Items:**

1. Committee members are asked to bring ideas for future discussion

- UW-Madison Extension position

2. Next meeting: **Thursday, September 2, 2021 at 4:00 pm**

**8. Adjournment**

**MOTION BY ROSENBERG; SECOND BY LO TO ADJOURN THE MEETING AT 5:01 P.M. MOTION CARRIED.**

[Recorded meeting can be view here.](#)

Respectfully submitted by

Toshia Ranallo



# HEALTH AND HUMAN SERVICES COMMITTEE MEETING

## DRAFT MINUTES

Wednesday, August 4, 2021 at 4:00 p.m.

WebEx/ Courthouse Assembly Room (B105), 500 Forest Street, Wausau WI

Members	Present/Web-Phone	Absent
Chair Tim Buttke	X	
Vice Chair Michelle Van Krey	X	
Kelley Gabor		X
Dennis Gonnering	W	
William Harris	W	
Donna Krause	X	
Tom Seubert	W	

**Also Present:** Lance Leonhard, and Toshia Ranallo.

**WebEx/Phone:** John Robinson, Joan Theurer, Julia Wicke, Julia Gadke, Amy Leitzer and other members of the public.

**1. Call Meeting to Order**

Chair Buttke called the meeting to order at 4:00 pm.

**2. Public Comment**

Amy Leitzer, 500 Grand Ave, Wausau, WI 54403 expressed concerns with increases of COVID infections throughout Marathon County due to large gatherings and unvaccinated people.

**3. MOTION BY KRAUSE; SECOND BY VAN KREY TO APPROVE THE JUNE 2, 2021, PUBLIC HEARING AND HEALTH & HUMAN SERVICES COMMITTEE MEETING MINUTES. MOTION CARRIED.**

**4. Policy Issues Discussion and Potential Committee Determination – None**

**5. Operational Functions required by Statute, Ordinance, or Resolution:**

- A. Request to County Board to Abolish Vacant 1.0 FTE Administrative Assistant Position and Expand .5 FTE Social Service Specialist to 1.0 FTE

*Discussion:*

Julia Wicke explained restructuring these positions would better align staff to meet customer needs, support services for families, and decrease the net levy.

Administrator Leonhard explained the process which is illustrated in the Marathon County Code of Ordinances. Any new position or expanded position must be approved by the administrator first, then by the related standing committee, next forwarded to the HR Finance & Property Committee and lastly approved by the full county Board. Administrator Leonhard approves the request.

*Action:*

- B. **MOTION BY HARRIS; SECOND BY KRAUSE TO MOVE TO ABOLISH A 1.0 FTE ADMINISTRATIVE ASSISTANT POSITION AND EXPAND A .5 FTE SOCIAL SERVICE SPECIALIST TO 1.0 FTE. MOTION CARRIED.**

*Follow Thru:*

Forward to the HR & Finance Committee for consideration at their meeting in August.

**C. 2022 Budget Position Requests:**

- 1) Two 1.0 FTE Social Workers (C42) for The Children’s Long Term Support Program (Julia Wicke and Julie Gadke)

*Discussion:*

Julie Gadke explained these positions would allow the county to serve more children and eliminate the waiting list for programs. The positions are funded by state and federal Medicaid dollars and not by the tax levy. Sustainability for this funding is stable and long term.

*Action:*

- MOTION BY VANKREY; SECOND BY GONNERING TO MOVE TO RECOMEND TWO 1.0 FTE SOCIAL WORKERS (C42) FOR THE CHILDREN’S LONG TERM SUPPORT PROGRAM. MOTION CARRIED.**

*Follow Thru:*

Forward to the HR & Finance Committee for consideration in August.

## 6. Educational Presentations and Committee Discussion

### A. Update on the Start Right Program (Joan Theurer)

#### *Discussion:*

Health Office Joan Theurer gave an update on the Start Right Program and explained what the program is about, and the need and purpose as to why it is important for Marathon County. The presentation can be viewed in the packet on our [website located here.](#)

### B. Health Officer Announcement

#### *Discussion:*

Administrator Leonhard praised and extended sincere gratitude to Joan Theurer for her years of service working for Marathon County and her efforts throughout the State of Wisconsin.

Leonhard reported after an extensive interview process, current Health Department employee Laura Scudiere was chosen to take over for Theurer as health Officer. Her wide-ranging qualifications and resume can be viewed in the packet on our [website located here.](#)

## Next Meeting Time, Location, Announcements and Agenda Items:

A. Committee members are asked to bring ideas for future discussion

B. Next Scheduled Meeting: **September 1, 2021, 2021 at 4:00 p.m.**

## 7. Adjournment

**MOTION BY VAN KREY; SECOND BY KRAUSE TO ADJOURN THE MEETING AT 5:15PM. MOTION CARRIED.**

[Recorded meeting can be view here.](#)

Respectfully submitted by,  
Toshia Ranallo