



**OFFICE OF KIM TRUEBLOOD
COUNTY CLERK
MARATHON COUNTY**



***Marathon County Mission Statement:** Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business.*

ADJOURNED ANNUAL MEETING

THE ADJOURNED ANNUAL MEETING of the Marathon County Board of Supervisors, composed of thirty-eight (38) members, will convene at the Marathon County Courthouse, Assembly Room, 500 Forest Street, Wausau, on Tuesday, February 25, at **7:30** p.m. to consider the following matters:

A. OPENING OF SESSION:

1. Meeting called to order by Chairperson Gibbs at 7:30 p.m., the agenda being duly signed and posted
2. Pledge of Allegiance to the Flag; Followed by a Moment of Silence/Reflection
3. Reading of Notice
4. Request for silencing of cellphones and other electronic devices
5. Roll Call
6. Acknowledgment of visitors

B. CONSENT AGENDA:

7. Approval of minutes from the January 16 & 21, 2020 meetings
8. Referral of bills and communications to respective committees
9. Authorizing the Clerk to issue orders, bills and claims from the last session through this session
10. Confirmation of Appointments:
 - a) 2020 Emergency Fire Wardens
 - b) Public Library Board
 - c) Community Development Block Grant Housing Regional Board
 - d) Civil Service Commission
11. Enactment of Ordinances:
 - a) Environmental Resources Committee:
 1. Town of McMillan Rezone – Robert Posteluk for Yellowstone Crossing LLC #O-2-20
12. Adoption of Resolutions:
 - a) County Board of Supervisors:
 1. Changes in Supervisory District Boundaries Resulting from City of Wausau Annexation #R-7-20
 - b) Health & Human Services Committee:
 1. Designating February as “Teen Dating Violence Awareness and Prevention Month” in Marathon County #R-9-20
 - c) Human Resources, Finance, & Property Committee:
 1. Approve 2020 Budget Transfers from Marathon County Department Appropriations #R-10-20
 - d) Infrastructure Committee:
 1. Central Wisconsin Airport Permanent Utility Easement #R-15-20
 - e) Environmental Resources Committee:
 1. Approval of Town of Emmet Local Zoning Ordinance Amendment #R-16-20

C. ORDINANCES:

13. Ordinance Amending General Code of Ordinances for Marathon County Chapter 17 Zoning Code #O-3-20
14. Conservation, Planning and Zoning Director, or His or Her Designee, Authorized to Issue Citations for Violation of Uniform Addressing System Ordinance #O-4-20

RESOLUTIONS

D. HEALTH AND HUMAN SERVICES COMMITTEE:

15. To Approve Successor Agreement for the Joint Sponsorship of the Community Programs Between Marathon, Langlade, and Lincoln Counties that Creates North Central Health Care #R-8-20

E. HUMAN RESOURCES, FINANCE, & PROPERTY COMMITTEE:

16. Resolution Awarding the Sale of \$8,500,000 General Obligation Promissory Notes, Series 2020A #R-11-20
17. Resolution Determination by County Board that Emergency With Respect to Repair and Reconstruction of the Marathon County Jail Has Ended #R-12-20
18. Resolution Amending the 2020 Budget and Transfer from Contingency for \$200,000 for Jail Medical Costs and Jail Medical Room Capital Project #R-13-20
19. Tentative Agreements for a 2020 and 2021 Collective Bargaining Agreement Between Marathon County and the Deputy Sheriff's Association #R-14-20
20. Tentative Agreements for a 2020 and 2021 Marathon County Salary and Benefit Ordinance for Sheriff's Department Lieutenants #R-17-20

F. MISCELLANEOUS BUSINESS

21. Announcements and / or Requests
22. Motion to Adjourn

WITNESS: My signature this 25th day of February, 2020

Kim Trueblood
Marathon County Clerk

NOTE: The next meeting of the County Board will be the Educational Meeting on Thursday, March 19, 2020 at 7:00 p.m. The Business Meeting will be on Tuesday, March 24, 2020 at **7:30 p.m.** Both meetings will be held in the Assembly Room of the Courthouse.

NOTICE PROVIDED TO: County Board Members
Marathon County Departments
News Media
Posted on County Website: www.co.marathon.wi.us

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715-261-1500 or e-mail infomarathon@mail.co.marathon.wi.us one business day before the meeting.

**Emergency Fire Wardens
Marathon County
2020**

Town of Bevent

Dwayne Maroszek Plover River Mercantile, 209710 Store Lane, Hatley, WI 54440

Town of Hamburg

Jerry and Jodi Bloch Eddy's Bar, 14550 Hwy S, Athens, WI 54411

Town of Mosinee

Jeff Khyos Charlie's Hardware, 504 W. Hwy 153, Mosinee, WI 54455

Town of Rib Mountain

Current Fire Chief SAFER Fire Department, 224225 Hummingbird Rd. Wausau, WI 54401

BY:



Joe Schwantes, Area Forestry Leader

Date:

01/10/2020

BY: _____

Chairperson, Marathon County Board

Date: _____

**APPOINTMENT
Public Library Board**

I, Lance Leonhard, Interim Marathon County Administrator, do hereby, upon approval of the Board of Supervisors, re-appoint the following individuals to the Marathon County Public Library Board for three year terms to expire December 31, 2022:

County Supervisor Gary Beastrom, 480 Kreutzer Street, P.O. Box 1, Athens, WI 54411
Sharon Hunter, 1006 Shenandoah Ridge Road, Wausau, WI 54403

Per diem and mileage/expense reimbursement will be paid for meeting attendance, to be paid from library budgeted funds.

Dated this 25th day of February, 2020

Lance Leonhard
Interim Marathon County Administrator

STATE OF WISCONSIN)
)SS.
COUNTY OF MARATHON)

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, hereby certify that the above appointments were confirmed by the Marathon County Board of Supervisors at their Adjourned Annual meeting which was held February 25, 2020.

S E A L

Kim Trueblood
Marathon County Clerk

Library Board Re-Appointment – Gary Beastrom

Gary Beastrom is a retired teacher who also serves as District 34 County Board Supervisor. Gary has served on the library board since 2011, and he also is serving on the MCPL Library System Inquiry Task Force. Gary's knowledge of rural community needs and library services is essential in providing the guidance for our board on issues that affect our communities outside of the metro area.

Library Board Re-Appointment – Sharon Hunter

Sharon Hunter is serving on the library board for the second time, having previously served from 2008 to 2010 also. She rejoined the board in 2016, and has served as the Library Board President since 2018. Sharon retired from the WI Dept. of Public Instruction after forty years of service as a supervisor in the local office. Sharon's leadership is much needed and appreciated as the library navigates many important issues including potential system changes and building upgrades in the coming years.

APPOINTMENT
Community Development Block Grant Housing Regional Board

I, Lance Leonhard, Interim Marathon County Administrator, do hereby, upon approval of the Board of Supervisors, re-appoint Supervisor Rick Seefeldt, 183466 County Road II, Eland, WI 54427 as Marathon County's designee to the Community Development Block Grant Housing Regional Board for a two year term to expire April 19, 2022.

Dated this 25th day of February, 2020

Lance Leonhard
Interim Marathon County Administrator

STATE OF WISCONSIN)
)SS.
COUNTY OF MARATHON)

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, hereby certify that the above appointments were confirmed by the Marathon County Board of Supervisors at their Adjourned Annual meeting which was held February 25, 2020.

S E A L

Kim Trueblood
Marathon County Clerk

APPOINTMENT
Civil Service Commission

I, Lance Leonhard, Interim Marathon County Administrator, do hereby, upon approval of the Board of Supervisors, appoint David Piehler, 1025 Weston Ave, Wausau, to the Civil Service Commission for a five year term to expire December 31, 2024.

Each member of the Commission receives an annual payment of \$200 according to State Statute and mileage/expense reimbursement is allowed for meeting attendance.

Dated this 25th day of February, 2020.

Lance Leonhard
Marathon County Administrator

STATE OF WISCONSIN)
)SS.
COUNTY OF MARATHON)

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, hereby certify that the above appointment was confirmed by the Marathon County Board of Supervisors at their Adjourned Annual meeting which was held February 25, 2020.

S E A L

Kim Trueblood
Marathon County Clerk

Resume of
David A. Piehler
1025 Weston Avenue
Wausau, WI 54403

Education

Valparaiso University B.S.C.E with high honors, 1977

University of Wisconsin School of Law J.D. *magna cum laude*, 1980

Academic Honors

Associate of Christ College, Valparaiso University's Honors College

Tau Beta Pi Engineering Honor Society

Order of the Coif

William Herbert Page Award, Outstanding Student Contributor to the UW Law Review, 1980

Professional Licensure

Bar Association Membership: Wisconsin State Bar, United States District Courts, Eastern and Western Districts of Wisconsin, United States Court of Appeals for the 7th Circuit, Supreme Court Bar of the Menominee Tribe

Registered Professional Engineer, Wisconsin

Professional Experience

1980 - 1998 Terwilliger, Wakeen, Piehler & Conway, S.C. Associate (1980 - 1985) and shareholder (1985 - 1998). Litigation attorney handling civil litigation and worker's compensation cases with primary file responsibility. Responsible for firm technology for telephones and computers.

1998 - Present Piehler & Strande, S.C. President and Managing Partner. Litigation attorney handling civil litigation and worker's compensation cases with primary file responsibility. Responsible for firm technology, corporate filings, Trust Account management, recruiting and hiring associates and support staff.

Volunteer Experience

- | | |
|----------------|--|
| 1989 - 1992 | Lutheran Church - Missouri Synod Commission on Adjudication. Member of a commission responsible for conducting adversarial hearings and writing decisions involving disputes within the church body. Acted as presiding official for hearings. |
| 1995 - 2001 | Lutheran Church - Missouri Synod Commission on Constitutional Matters. Member of a commission charged with interpreting and rendering written opinions regarding the application of the Synod's Constitution and Bylaws. |
| 2004 - 2016 | Wausau Community Development Authority Commission. Member (2002 - 2008) and Chairman (2008 - 2014). The CDA manages Wausau's elderly and low income housing program and undertakes environmental remediation projects for the City. |
| 2004 - Present | Marathon County Administrative Hearings Officer. Conduct adversarial hearings and render written decisions relating to appeals of administrative actions by county officials. |
| 2006 - 2010 | Lutheran Church - Missouri Synod Board of Directors. Member of the board of an international church body charged with managing the Synod's temporal affairs, including a budget exceeding \$70 million. |
| 2013 - 2018 | City of Wausau Ethics Board. Member of a board charged with reviewing complaints relating to violations of the City's ethics code. |

Skills

Detailed analysis and application of statutes, codes and case law, including administrative practice and procedure in Worker's Compensation and Equal Rights cases, civil procedure and practice in the areas of personal injury, professional liability, construction litigation, and insurance coverage litigation; interpretation and application of constitutions, bylaws, and municipal codes and ordinances.

Civil court and administrative hearings and trials, including schedule and docket management, development of strategy, factual investigation and discovery, knowledge of the rules of evidence; representing parties in civil trials and administrative proceedings and conducting administrative hearings as a presiding hearing officer.

Appeals to all levels of administrative and civil court appellate processes, including Labor and Industry Review Commission, Circuit Court, Court of Appeals and Supreme Court for worker's compensation practice and Court of Appeals and Supreme Court for civil lawsuits.

Ability to write clearly about complex subjects to create a readable document which allows the reader to follow the analysis presented and understand the basis for the conclusions reached.

Interviewing and evaluating job applicants to determine their suitability to fill a professional or office support position, and supervising employees after hiring.

Contact Information

Office Address:
Piehler & Strande, S.C.
P.O. Box 1287
Wausau, WI 54402-1287
(715) 849-1000 x11
(F) (715) 849-2559

Home Address:
1025 Weston Ave.
Wausau, WI 54403-6771
(C) (715) 432-7745

ORDINANCE # O - _____ -20

Town of McMillan Rezone

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code by Robert Posteluk, on behalf of Yellowstone Crossing LLC, from R-R Rural Residential to N-C Neighborhood Commercial described as all of Lot 1 of Certified Survey Map Document # 1460654 located in the SW ¼ of the NW ¼ of Section 33, Township 26 North, Range 03 East, Town of McMillan. Proposed area to be rezoned (approximately 2.479 acres), Parcel PIN# 056-2603-332-0955 with a property address: 112310 Ash Street, Marshfield WI 54449.

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and

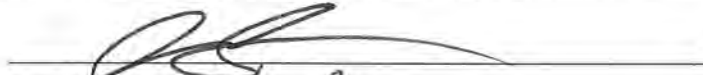


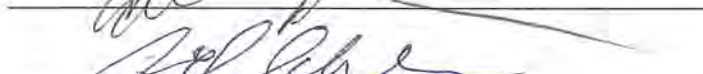

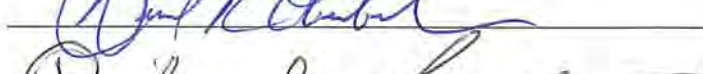
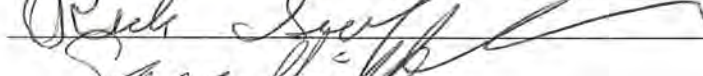
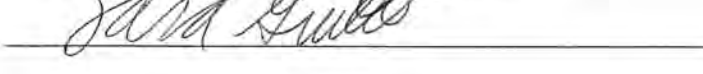
WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on February 6, 2020 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and duly advised of the recommendations of the Town of McMillan, hereby recommends the petition be GRANTED AS APPLIED FOR

NOW, THEREFORE, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 6th day of February, 2020

ENVIRONMENTAL RESOURCES COMMITTEE

 _____ Chair
 _____
 _____
 _____
 _____
 _____
 _____
 _____

Dated this _____ day of _____, 2020

Kurt Gibbs – Marathon County Board Chair

Lot 1: 056.4.2603.332.0955
 " 2.056.4.2603.332.0954 14559

1460654
 14559/KEVIN MICHALSKI
REGISTER'S OFFICE
 RECD FOR REC'D
 MARATHON CO, WI OCT 27 2006 11:02 AM

CERTIFIED SURVEY MAP
MARATHON COUNTY NO. 14559
VOL. 65 PAGE 21

RECD IN VOL. 65 OF CSM PAGE 21

Michael J. Sydow
 REGISTER

ALL OF CSM 14537-64-174, LOCATED IN THE SW1/4 NW1/4, SEC 33, T26N, R3E, TOWN OF MCMILLAN, MARATHON COUNTY, WISCONSIN.

VREELAND ASSOCIATES, INC.
 6103 DAWN STREET WESTON, WI 54476
 PH (715) 241-0947 OR TOLL FREE (866) 693-3979
 FAX (715) 241-9826 vreeland@dwave.net

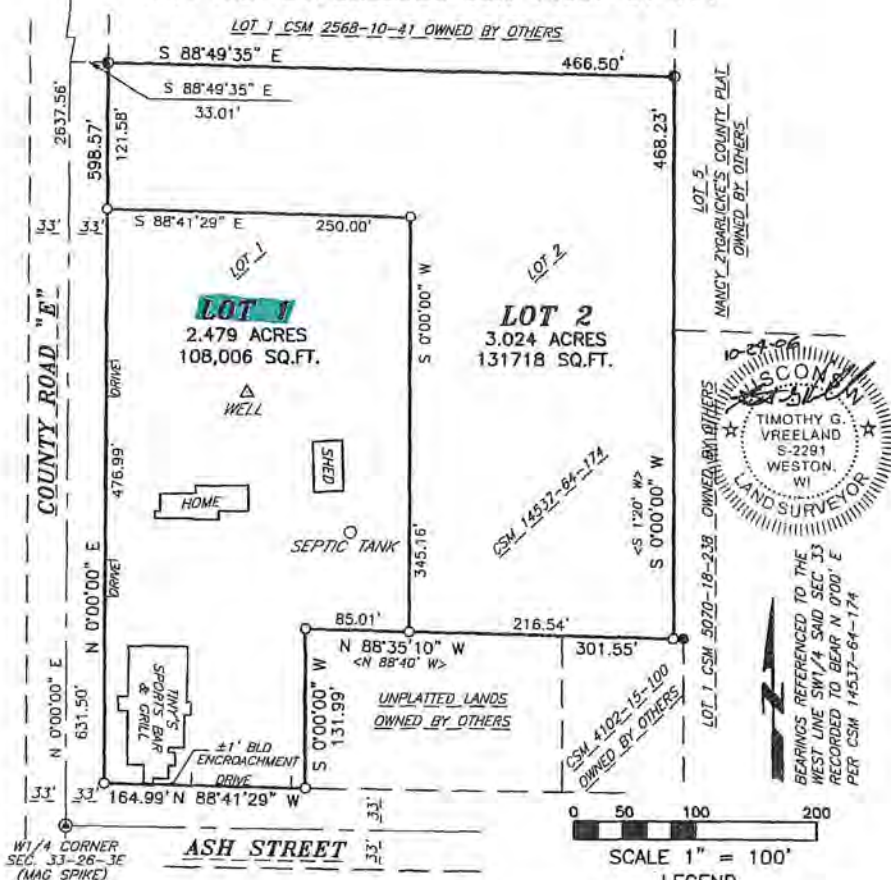
PREPARED FOR OWNER:
KEVIN MICHALSKI

FILE #: M-380 MICHALSKI
 DRAFTED & DRAWN BY: TIMOTHY G. VREELAND

SHEET 1 OF 2 SHEETS

*Chg 13-
 Vreeland*

THIS MAP SUPERSEDES CSM 14537-64-174



NOTE: ASH STREET R/W WIDTH COULD NOT BE DETERMINED FROM PUBLIC RECORDS. WIDTH ESTABLISHED AT 66' PURSUANT TO PROVISIONS OF SEC. 82.18, WISCONSIN STATUTES, WHICH IS CONSISTENT WITH R/W FENCES AND RECORDED SURVEYS.

- LEGEND**
- ⊗ = GOVERNMENT CORNER LOCATION PER COUNTY SURVEY RECORDS
 - = 1" OD x 18" IRON PIPE 1.13lbs/ft. SET
 - = 1" ID IRON PIPE FOUND IN PLACE
 - ⊙ = 3/4" REBAR FOUND IN PLACE
 - < > = PREVIOUSLY RECORDED HAS

CERTIFIED SURVEY MAP

MARATHON COUNTY NO. 14559 VOL. 65 PAGE 21

ALL OF CSM 14537-64-174, LOCATED IN THE SW1/4 NW1/4, SECTION 33, TOWNSHIP 26 NORTH, RANGE 3 EAST, TOWN OF MCMILLAN, MARATHON COUNTY, WISCONSIN.

SHEET 2 OF 2 SHEETS

SURVEYORS CERTIFICATE

I, TIMOTHY G. VREELAND, REGISTERED PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF KEVIN MICHALSKI, I RESURVEYED, REMAPPED AND REDIVIDED ALL OF MARATHON COUNTY CERTIFIED SURVEY MAP NUMBER 14537, RECORDED IN VOLUME 64 OF SURVEYS ON PAGE 174, LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, SECTION 33, TOWNSHIP 26 NORTH, RANGE 3 EAST, TOWN OF MCMILLAN, MARATHON COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 33, THENCE N 0°00'00" E ALONG THE WEST LINE OF SAID NORTHWEST QUARTER 631.50 FEET; THENCE S 88°49'35" E 33.01 FEET TO THE EASTERLY LINE OF COUNTY ROAD "E" AND THE POINT OF BEGINNING; THENCE CONTINUING S 88°49'35" E 466.50 FEET; THENCE S 0°00'00" W 468.23 FEET; THENCE N 88°35'10" W 301.55 FEET; THENCE S 0°00'00" W 131.99 FEET TO THE NORTH LINE OF ASH STREET; THENCE N 88°41'29" W ALONG THE NORTH LINE OF ASH STREET 164.99 FEET TO THE EAST LINE OF COUNTY ROAD "E"; THENCE N 0°00'00" E ALONG THE EAST LINE OF COUNTY ROAD "E" 598.57 FEET TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS, RESTRICTIONS AND RIGHTS OF WAY OF RECORD AND USE.

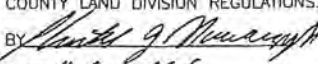
THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE CERTIFIED SURVEY MAP THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES, CHAPTER A-E 7 OF THE WISCONSIN ADMINISTRATIVE CODE AND THE LAND DIVISION ORDINANCE OF MARATHON COUNTY AND THE TOWN OF MCMILLAN, ALL TO THE BEST OF MY KNOWLEDGE AND BELIEF IN SURVEYING, DIVIDING AND MAPPING THE SAME.


TIMOTHY G. VREELAND R.L.S. 2291

DATED THIS 24TH DAY OF OCTOBER, 2006

APPROVED FOR RECORDING UNDER
THE TERMS OF THE MARATHON
COUNTY LAND DIVISION REGULATIONS.

BY 

DATE 10/25/06
MARATHON CO. CONSERVATION,
PLANNING & ZONING DEPT.

STATE OF WISCONSIN)
MARATHON COUNTY)
TOWN OF MCMILLAN)

RESOLUTION ON ZONING ORDINANCE AMENDMENT

TO THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE

I, Patti Rahn, Clerk of the Town of McMillan, Marathon County, State of Wisconsin, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of McMillan Town Board at a meeting held on the 30th day of January, 2020.

RESOLUTION

WHEREAS, Section 59.69(5)(e)3., Wisconsin Statutes, provides that if a town affected by a proposed amendment disapproves of the proposed amendment, the town board may file a certified copy of a resolution adopted by such board disapproving of the petition with the Environmental Resources Committee prior to, at or within ten (10) days after the public hearing, and

WHEREAS, if the town board of the town affected in the case of an ordinance relating to the location of boundaries of districts files such a resolution, the Environmental Resources Committee may not recommend to the County Board approval of the petition without change, but may only recommend approval with change or recommend disapproval.

NOW, THEREFORE BE IT RESOLVED that the Town of McMillan Town Board considered on the 30th day of January, 2020, petition by Robert Posteluk, on behalf of Yellowstone Crossing LLC, to amend the Marathon County Zoning Ordinance from R-R Rural Residential to N-C Neighborhood Commercial described as all of Lot 1 of Certified Survey Map Document # 1460654 located in the SW ¼ of the NW ¼ of Section 33, Township 26 North, Range 03 East Town of McMillan. Proposed area to be rezoned (approximately 2.479 acres), Parcel PIN# 056-2603-332-0955 with a property address: 112310 Ash Street, Marshfield WI 54449.

The Town of McMillan hereby has considered the following standards for rezoning above property (use additional sheets if necessary):

- 1) Has the applicant provided what public facilities and/or services currently serve the proposed development, what additional services may be required, and how the additional services will be provided?
 No Yes Explain: _____
- 2) Has the applicant demonstrated how the provision of the public facilities will not be an unreasonable burden to local government?
 No Yes Explain: _____
- 3) Has the applicant determined that the land is suitable for the development proposed? Explain.
 No Yes Explain: Based on sale representations to applicant
- 4) Has the applicant demonstrated what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas? Explain.
 No Yes Explain: Applicant is in communication to discuss use with DNR & DOT
- 5) Is there any potential for conflict with existing land uses in the area?
 No Yes Explain: Conflict possibility with salt shed and run off.

(OVER)

6) Has the applicant demonstrated the need for the proposed development at this location? Explain.

No Yes Explain: _____

7) Has the applicant demonstrated the availability of alternative locations? Be specific

No Yes Explain: NA

8) Is cropland is being consumed by this zone change? What is the productivity of the agricultural lands involved?

No Yes Explain: _____

9) Has the applicant explained how the proposed development will be located to minimize the amount of agricultural land converted?

No Yes Explain: _____

10) Is proposed rezone request consistent with the town's adopted Comprehensive Plan? Explain.

No Yes Explain: Plan Commission review & recommendation to the board that application is consistent.

11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?

No Yes Explain: Motion contingent upon applicant complying with all requirements of the DNR, DOT, Marathon County & State of WI.

The Town of McMillan recommends: Approval Disapproval of the amendment and/or zone change.

OR Requests an Extension* for the following reasons: _____

*Wis. Stats §59.69(5)(e), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

Clerk Lattu' Reck
Town Board Debra Desjardis
Gary J. Perry
Russell Woodhill

NOTE: If you recommend disapproval of this request, please make every effort to send a representative to the Environmental Resources Committee Public Hearing. Town input at the hearing is always appreciated. Please return this form before January 30, 2020 to:

Marathon County Conservation, Planning and Zoning Department
210 River Drive
Wausau, WI 54403

RESOLUTION #R - 7 -20
CHANGES IN SUPERVISORY DISTRICT BOUNDARIES RESULTING
FROM CITY OF WAUSAU ANNEXATION

WHEREAS, the revised reapportionment statutes 59.10(3)© allow the County Board to consider changes in the boundaries of supervisory districts based on City Annexations which occur after passage of the 10-year county reapportionment plan; and

WHEREAS, duly annexed property describes as that part of the Town of Stettin: the following described territory located within the Town of Stettin, Marathon County, Wisconsin, is hereby annexed to the City of Wausau, Wisconsin:

Part of the Southeast 1/4 of the Southeast 1/4, Section 29, Township 29 North, Range 7 East, Town of Stettin, Marathon County, Wisconsin, described as follows:

Commencing at the Southwest corner of said Southeast 1/4 of the Southeast 1/4; thence East, along the South line of said Southeast 1/4 of the Southeast 1/4, 329.81 feet to the Westerly line of the parcel described in Document No. 839577 recorded in the Office of Register of Deeds for Marathon County in Volume 412 of Micro-Records on Page 35, the point of beginning:

Thence continuing East, along said South line, 121.69 feet to the Easterly line of said parcel described in Document No. 832577; thence N 10°41' E, along said Easterly line extended Northerly, approximately 25 feet to the centerline of Stettin Drive and the existing boundary of the City of Wausau; thence Westerly, along said centerline, approximately 120 feet to said Westerly line of the parcel described in Document No. 832577, extended Northerly; thence S 10°41' W, along said Westerly line extended Northerly, approximately 25 feet to said Southerly right-of-way of Stettin Drive; thence continuing S 10°41' W, along said Westerly line, 350.03 feet to said South line of the Southeast 1/4 of the Southeast 1/4, the point of beginning, should be included in Supervisory District #9, there being two electors residing therein; and

WHEREAS, exact maps of the above-described parcel, along with a certified copy of the City of Wausau ordinance, have been duly filed with the Clerk of Marathon County; and

WHEREAS, changes in said supervisory district boundaries are allowed by law, provided that the total number of supervisory districts is left unchanged; and

NOW THEREFORE BE IT RESOLVED that the County Board of Supervisors of the County of Marathon does ordain as follows:

That the above-described duly annexed property, now within the City of Wausau, is hereby included in the supervisory district enumerated above.

BE IT FURTHER RESOLVED that the Marathon County Clerk is hereby directed to forward all notices required under Chapter 59, Wisconsin Statutes, to the Secretary of State for the purpose of advising that office of said boundary changes.

Dated this 25th day of February, 2020.

COUNTY BOARD OF SUPERVISORS



CERTIFICATION

I, Mary A. Goede, do hereby certify that I am the duly qualified and acting Deputy City Clerk of and for the City of Wausau, Marathon County, Wisconsin. Acting in that capacity, I do further certify that the accompanying ordinance is a true and correct copy of the Joint Ordinance of the Capital Improvements & Street Maintenance Committee and Plan Commission Annexing territory from the Town of Stettin to the City of Wausau, (Kern – 4605 Stettin Drive), adopted by the Common Council of the City of Wausau on the 28th day of January, 2020. The population of said territory is two (2).

Dated this 3rd day of February, 2020.

City of Wausau, Marathon County, Wisconsin.

Mary A. Goede
Deputy City Clerk
Wausau, Wisconsin

SEAL

**JOINT ORDINANCE OF THE CAPITAL IMPROVEMENTS & STREET
MAINTENANCE COMMITTEE AND PLAN COMMISSION**

Annexing territory from the Town of Stettin to the City of Wausau

Kern – 4605 Stettin Drive

Committee Action: CISM Approved 3-0
Plan Comm. Approved 7-0

Ordinance Number: 497-20A

Fiscal Impact: Pursuant to state law, a payment will be made to the Town of Stettin for their tax share loss for a period of five years. This payment will be offset by the new taxes generated on the annexation.

File Number: 20-0115

Date Introduced: January 28, 2020

The Common Council of the City of Wausau do ordain as follows:

Section 1. Territory Annexed. In accordance with Chapter 66, Wisconsin Statutes, and the petition for direct annexation signed by Jeffrey Kern and Kathryn Kern, constituting 100 percent of the electors within and 100 percent of the owners of the land now located in the Town of Stettin, Marathon County, Wisconsin, and being a part of the Wausau School District, the following described land is hereby annexed to the City of Wausau:

Part of the Southeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, Section 29, Township 29 North, Range 7 East, Town of Stettin, Marathon County, Wisconsin, described as follows:

Commencing at the Southwest corner of said Southeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$; thence East, along the South line of said Southeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, 329.81 feet to the Westerly line of the parcel described in Document No. 839577 recorded in the Office of Register of Deeds for Marathon County in Volume 412 of Micro-Records on Page 35, the point of beginning;

Thence continuing East, along said South line, 121.69 feet to the Easterly line of said parcel described in Document No. 832577; thence N 10°41' E, along said Easterly line, 316.84 feet to the Southerly right-of-way of Stettin Drive; thence continuing N 10°41' E, along said Easterly line extended Northerly, approximately 25 feet to the centerline of Stettin Drive and the existing boundary of the City of Wausau; thence Westerly, along said centerline, approximately 120 feet to said Westerly line of the parcel described in Document No. 832577, extended Northerly; thence S 10°41' W, along said Westerly line extended Northerly, approximately 25 feet to said Southerly right-of-way of Stettin Drive; thence continuing S 10°41' W, along said Westerly line, 350.03 feet to said South line of the Southeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, the point of beginning.

Section 2. Effect of Annexation. From and after the date of publication of this ordinance, the territory described in Section 1 shall be a part of the City of Wausau and remain a part of the Wausau School District for any and all purposes provided by law, and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the City of Wausau, and governing the School District.

Section 3. Zoning Classifications. Zoning of the within real estate shall be pursuant to Section 23.04.040, Zoning of Annexed Lands, of the Wausau Municipal Code.

Section 4. Aldermanic District and Population of Annexed Area. The territory described in Section 1 of this ordinance is hereby made a part of the 9th Aldermanic District and the 50th Ward of the City of Wausau, subject to the ordinances, rules and regulations of the city, county, and state, governing districts.

The population of the annexed territory is two (2).

Section 5. The State of Wisconsin, Department of Administration, has favorably reviewed the annexation and found it not to be against the public interest.

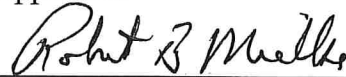
Section 6. Agreement to Pay Town Taxes. The City shall pay to the Town of Stettin all necessary property taxes that are due and owing pursuant to the provisions of Section 66.0217(14) of the Wisconsin Statutes.

Section 7. Severability. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance, which can be given effect without the invalid or unconstitutional provision or application.

Section 8. Effective Date. This ordinance shall take effect upon passage and publication as provided by law.

Adopted: 1/28/20
Approved: 1/29/20
Published: 1/31/20
Attest: 1/29/20

Approved:

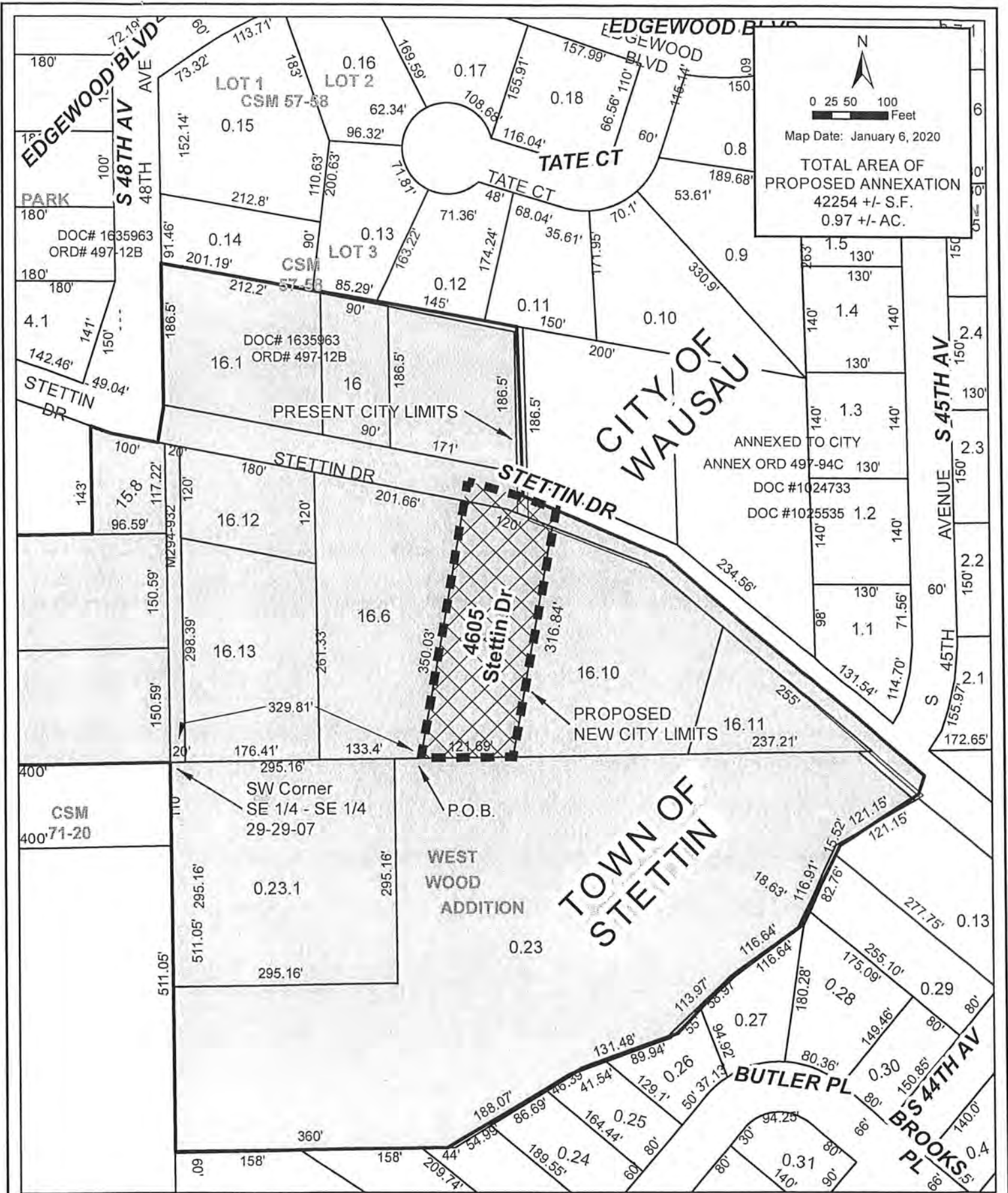


Robert B. Mielke, Mayor

Attest:



Mary A. Goede, Deputy Clerk

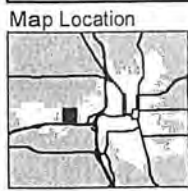


N

0 25 50 100 Feet

Map Date: January 6, 2020

TOTAL AREA OF PROPOSED ANNEXATION
42254 +/- S.F.
0.97 +/- AC.



PROPOSED ANNEXATION MAP

ANNEXING TERRITORY FROM THE TOWN OF STETTIN

RESOLUTION # R – 9 – 20

DESIGNATING FEBRUARY AS “TEEN DATING VIOLENCE AWARENESS AND PREVENTION MONTH” IN MARATHON COUNTY

WHEREAS, dating, domestic, and sexual violence affect people regardless of their age, and teens and young women, sexual minority groups, and some racial/ethnic minority groups are disproportionately affected by many types of violence and especially vulnerable; and

WHEREAS, 18% of Marathon County high school aged women and girls and 6% of high school aged boys and men reported that they were physically injured one or more times in the last year by their partner¹; and

WHEREAS, 29% of Marathon County high school aged women and girls and 11% of high school aged boys and men reported that they experienced sexual or dating violence in the past year; and ²; and

WHEREAS, 42% of self-identified Marathon County LGBTQ+ students reported that they experienced sexual or dating violence in the past year³; and

WHEREAS, 18% of Marathon County high school aged women and girls and 6% of high school aged boys and men reported that their dating partner forced something sexual in the past year⁴; and

WHEREAS, 26% of women and 15% of men who were victims of contact sexual violence, physical violence, and/or stalking by an intimate partner in their lifetime first experienced these or other forms of violence by that partner before age 18⁵; and

WHEREAS, girls and young women between the ages of 16 and 24 experience the highest rate of intimate partner violence, almost triple the national average⁶; and

WHEREAS, violent behavior often begins between the ages of 12 and 18⁷; and

¹ Marathon County Youth Risk Behavior Survey 2017

² Marathon County Youth Risk Behavior Survey 2019

³ Marathon County Youth Risk Behavior Survey 2019

⁴ Marathon County Youth Risk Behavior Survey 2019

⁵ CDC’s Youth Risk Behavior Survey and the National Intimate Partner and Sexual Violence Survey

⁶ Department of Justice, Bureau of Justice and Statistics, Intimate Partner Violence in the United States, 1993-2004. Dec. 2006.

⁷ Rosado, Lourdes, The Pathways to Youth Violence; and How Child Maltreatment and Other Risk Factors Lead Children to Chronically Aggressive Behavior. 2000. American Bar Association Juvenile Justice Center

WHEREAS, the severity of intimate partner violence is often greater in cases where the pattern of abuse was established in adolescence⁸; and

WHEREAS, violent relationships in adolescence can have serious ramifications by putting the victims at higher risk for substance abuse, eating disorders, risky sexual behavior and further domestic violence⁹; and

WHEREAS, being physically or sexually abused makes teen girls six times more likely to become pregnant and twice as likely to get an STD¹⁰; and

WHEREAS, digital abuse and sexting impact significant numbers of youth and are platforms for teen dating abuse—as 1 in 4 teens in a relationship say they have been called names, harassed, or put down by their partner through cellphones and texting¹¹; and 3 in 10 young people have sent or received nude pictures of other young people on their cellphones or online, and 61 percent who have sexted report being pressured to do so at least once¹²; and

WHEREAS, targets of digital abuse are almost 3 times as likely to contemplate suicide as those who have not encountered such abuse, and targets of digital abuse are nearly 3 times more likely to have considered dropping out of school¹³; and

WHEREAS, only 33% of teens who were in an abusive relationship ever told anyone about the abuse¹⁴ and 81% of parents believe teen dating violence is not an issue or admit they don't know if it's an issue¹⁵; and

WHEREAS, prevention programs are a key part of addressing teen dating violence and many successful community examples include education, community outreach, and social marketing campaigns that also understand the cultural appropriateness of programs.

⁸ S.L. Feld & M.A. Strauss, *Criminology*, 27, 141-161, (1989)

⁹ Jay G. Silverman, PhD; Anita Raj, PhD; Lorelei A. Mucci, MPH; Jeanne E. Hathaway, MD, MPH, "Dating Violence Against Adolescent Girls and Associated Substance Use, Unhealthy Weight Control, Sexual Risk Behavior, Pregnancy, and Suicidality" *JAMA*. 2001; 286(5):572-579. doi:10.1001/jama.286.5.572

¹⁰ Decker M, Silverman J, Raj A. 2005. Dating Violence and Sexually Transmitted Disease/HIV Testing and Diagnosis Among Adolescent Females. *Pediatrics*. 116: 272-276

¹¹ Fifth & Pacific Companies, Inc. (Liz Claiborne, Inc.), Conducted by Teen Research Unlimited, (February 2007). Tech Abuse in Teen Relationships Study

<https://www.breakthecycle.org/sites/default/files/pdf/survey-lina-tech-2007.pdf>

¹² The National Campaign to Prevent Teen Pregnancy. "Teenage Sexting Statistics." GuardChild. Accessed April 14, 2014. <http://www.guardchild.com/teenage-sexting-statistics/>.

¹³ The National Center for Biotechnology Information Social Media and Suicide: A Public Health Perspective <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC3477910/>

¹⁴ "Women's Health," June/July 2004, Family Violence Prevention Fund and Advocates for Youth, <http://www.med.umich.edu/whp/newsletters/summer04/p03-dating.html>

¹⁵ Fifth & Pacific Companies, Inc. (Liz Claiborne, Inc.), Conducted by Teen Research Unlimited, (May 2009). "Troubled Economy Linked to High Levels of Teen Dating Violence & Abuse Survey 2009," Available at: <https://www.breakthecycle.org/surveys>.

NOW THEREFORE BE IT RESOLVED, that Marathon County designates the month of February, as "Teen Dating Violence Awareness and Prevention Month"; supports communities' efforts to empower teens to develop healthier relationships; and calls upon Marathon County residents, including youth and parents, schools, law enforcement, federal, state and local officials, and interested groups to observe Teen Dating Violence Awareness and Prevention Month with appropriate programs and activities that promote awareness and prevention of the crime of teen dating violence in their communities.

Dated this 25th day of February, 2020.

HEALTH & HUMAN SERVICES COMMITTEE

_____	_____
_____	_____
_____	_____

Fiscal Impact: None

RESOLUTION # R- 10 - 20
APPROVE 2020 BUDGET TRANSFERS FOR MARATHON COUNTY
DEPARTMENT APPROPRIATIONS

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

WHEREAS, the Human Resources, Finance and Property Committee has reviewed and does recommend the 2020 transfers listed below, and

NOW, THEREFORE, BE IT RESOLVED the Marathon County Board of Supervisors authorize and direct the budget transfers as listed below:

Transfer from:	CPZ-235 875 DNR State Grant-Guden
Transfer to:	CPZ-235 875 DNR Direct Payments-Guden
Amount:	\$50,000
Re:	Targeted Runoff Management Grant

Transfer from:	Sheriff-146 24084150 Jail Assessment
Transfer to:	Sheriff-146 240 98460/2119 Jail assessment medical room/Inmate medical housing
Amount:	\$200,000
Re:	Jail Assessment for initial payment for inmate medical housing and medical room construction

Transfer from:	Health-275 325 Other Health Care Services
Transfer to:	Health 275 325 Salaries permanent
Amount:	\$848
Re:	Actual budget to reflect final contract for Radon Grant Program

Transfer from:	Health 289 334 82390 Other Federal Grants
Transfer to:	Health 289 334 93140 Small Items Equipment
Amount:	\$1,142
Re:	Actual budget to reflect final contract for Car Seat Safety grant

Transfer from:	Health 349 37682446 State Health grant
Transfer to:	Health 349 37691110 Salaries Permanent
Amount:	\$38
Re:	Actual budget to reflect final contract for Lead Grant

Transfer from:	Health 441 442 82446 State Health grant
Transfer to:	Health 441 44291110 Salaries
Amount:	\$207
Re:	Actual budget to reflect final contract for Immunization grant

Transfer from:	Health 423 43482446 State Grant
Transfer to:	Health 423 434 Various expenditures
Amount:	\$4,064
Re:	Actual budget to reflect final contract for Communicable Disease Prevention

That a Class 1 Notice of this transaction be published within (10) days of its adoption;

BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

BE IT FURTHER RESOLVED that the proper officers of Marathon County are hereby authorized and directed to take all actions necessary to effect this policy.

Respectfully submitted this 25th day of February 2020.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

Fiscal Note: This resolution modifies the revenues and expenditures for various County funds. There is no additional County levy appropriated in this resolution.

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Conservation, Planning & Zoning

BUDGET YEAR: 2020

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	235 875 8 2485	Norbert Guden DNR Grant DNR – State Grant	Enter amount 50000

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	Click to enter GL Account 235 875 9 7170	Norbert Guden DNR Grant Direct Payments	Enter amount 50000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Diane Hanson

Date Completed: 2/3/2020

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
Norbert Guden Targeted Runoff Management Grant from Department of Natural Resources
- 2) Provide a brief (2-3 sentence) description of what this program does.
Grant funding to assist landowner in the implementation and installation of water quality improvement practices.
- 3) This program is: (Check one)
 An Existing Program.
 A New Program.
- 4) What is the reason for this budget transfer?
 Carry-over of Fund Balance.
 Increase/Decrease in Grant Funding for Existing Program.
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 Set up Initial Budget for New Grant Program.
 Set up Initial Budget for New Non-Grant Program
 Other. Please explain: Project was not completed in 2019 therefore there will be grant expenses/revenue in 2020.
- 5) If this Program is a Grant, is there a “Local Match” Requirement?
 This Program is not a Grant.
 This Program is a Grant, but there is no Local Match requirement.
 This Program is a Grant, and there is a Local Match requirement of: (Check one)
 Cash (such as tax levy, user fees, donations, etc.)
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 No.
 Yes, the Amount is Less than \$30,000.
 Yes, the Amount is \$30,000 or more AND: (Check one)
 The capital request HAS been approved by the CIP Committee.
 The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No Is a Budget Transfer Resolution Required? Yes

MARATHON COUNTY
Budget Transfer Authorization Request Form

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DEPARTMENT: Facilities & Capital Management

BUDGET YEAR: 2020

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	146-24084150	JAIL ASSESSMENTS	200,000.00

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	146-24098460	JAIL INMATE MEDICAL ROOM	110,000.00
Expenditure Increase	146-24092119	INMATE MEDICAL HOUSING	90,000.00

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Terry Kaiser

Date Completed: 2/6/2020

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
Negative Pressure HVAC Room

- 2) Provide a brief (2-3 sentence) description of what this program does.
A holding cell that meets the CDC's requirements for inmates with airborne infectious diseases.

- 3) This program is: (Check one)
 An Existing Program.
 A New Program.

- 4) What is the reason for this budget transfer?
 Carry-over of Fund Balance.
 Increase/Decrease in Grant Funding for Existing Program.
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 Set up Initial Budget for New Grant Program.
 Set up Initial Budget for New Non-Grant Program
 Other. Please explain: Emergency funds from fund balance.

- 5) If this Program is a Grant, is there a "Local Match" Requirement?
 This Program is not a Grant.
 This Program is a Grant, but there is no Local Match requirement.
 This Program is a Grant, and there is a Local Match requirement of: (Check one)
 Cash (such as tax levy, user fees, donations, etc.)
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 No.
 Yes, the Amount is Less than \$30,000.
 Yes, the Amount is \$30,000 or more AND: (Check one)
 The capital request HAS been approved by the CIP Committee.
 The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No Is a Budget Transfer Resolution Required? Yes

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Health

BUDGET YEAR: 2020

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	275-325-8-2446	Oth Health Care Serv-St Grant	\$848

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	275-325-9-1110	Salaries-Permanent-Regular	\$848

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Joan Theurer, Health Officer

Date Completed: 1/24/2020

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Radon

- 2) Provide a brief (2-3 sentence) description of what this program does.

Our staff operates the regional Northcentral Radon Information Center (RIC), a 12 - county consortium to educate individuals and promote testing for radon in Florence, Forest, Langlade, Marathon, Marinette, Menominee, Oconto, Oneida, Shawano, Vilas, Waupaca and Wood counties. The RIC provides radon information and test kits to individuals, private businesses, and government agencies; presentations to schools and employer-sponsored health fairs; and in addition, provides regional support to health departments in the RIC area which includes hosting training opportunities allowing RIC counties or local businesses involved in radon testing and mitigation to meet continuing education requirements.

- 3) This program is: (Check one)

An Existing Program.

A New Program.

- 4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: Adjust budget to reflect actual contract amount for 2020

- 5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No

Is a Budget Transfer Resolution Required? Yes

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Health

BUDGET YEAR: 2020

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	289-334-8-2390	Other Federal Grants	\$1,142

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	289-334-9-3140	Small Items Equipment	\$1,142

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Joan Theurer, Health Officer

Date Completed: 1/28/2020

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Car Seats

2) Provide a brief (2-3 sentence) description of what this program does.

The fiscal year for this funding is 10/11/18-9/30/19. This grant is for the distribution of child safety seats to low-income families that are residents of Marathon County. One-on-one education is provided to recipients from Certified CPS technicians. The Health Department is the fiscal agent and works with the Safe Kids Wausau Area Coalition to distribute the safety seats.

3) This program is: (Check one)

An Existing Program.

A New Program.

4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: Adjust budget to reflect actual contract amount for 2020

5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) Child safety seats provided by the Safe Kids Coalition

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No

Is a Budget Transfer Resolution Required? Yes

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Health

BUDGET YEAR: 2020

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	349-376-8-2446	Oth Health Care Serv-St Grant	\$38

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	349-376-9-1110	Salaries-Permanent-Regular	\$38

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Joan Theurer, Health Officer

Date Completed: 1/24/2020

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Lead

2) Provide a brief (2-3 sentence) description of what this program does.

The childhood lead prevention program provides case management and health teaching to parents who have a child identified with an elevated blood lead level. In addition, an environmental lead hazard investigation is done to identify lead hazards and provide recommendations for addressing any hazards.

3) This program is: (Check one)

An Existing Program.

A New Program.

4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: Adjust budget to reflect actual contract amount for 2020

5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe)

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No

Is a Budget Transfer Resolution Required? Yes

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Health

BUDGET YEAR: 2020

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	411-422-8-2446	Oth Health Care Serv	\$207

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	411-422-9-1110	Salaries	\$207

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Joan Theurer, Health Officer

Date Completed: 1/24/2020

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Immunization

2) Provide a brief (2-3 sentence) description of what this program does.

Immunization program goal is that 90% of children are up-to-date on their immunization by age two. Marathon County Health Department supports this goal by providing immunizations to residents who are eligible at a minimal cost and implementing a county-wide recall/reminders system, notifying parents by letter and telephone when their child is due for immunizations.

3) This program is: (Check one)

An Existing Program.

A New Program.

4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: Adjust budget to reflect actual contract amount for 2020

5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No

Is a Budget Transfer Resolution Required? Yes

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Health

BUDGET YEAR: 2020

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	423-434-8-2446	Oth Health Care Serv-St Grnt	\$4,064

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	423-434-9-3390	Mileage	\$1,000
Expenditure Increase	423-434-9-3480	Educational Supplies	\$1,000
Expenditure Increase	423-434-9-1110	Salaries	\$1,064
Expenditure Increase	423-434-9-3422	Clinical Supplies	\$1,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Joan Theurer, Health Officer

Date Completed: 2/6/2020

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Communicable Disease Prevention 2019-2020

2) Provide a brief (2-3 sentence) description of what this program does.

This funding will be used to reduce the burden of communicable diseases. Support Health Department efforts to ensure disease surveillance and investigations at a local level.

3) This program is: (Check one)

An Existing Program.

A New Program.

4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: Adjust 2020 budget to match actual grant amount.

5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe)

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No

Is a Budget Transfer Resolution Required? Yes

Resolution #R-15-20

R-01-20 (Airport Board Numbering)

RESOLUTION

Central Wisconsin Airport Permanent Utility Easement

WHEREAS, Marathon County and Portage County, Wisconsin hereinafter referred to as the Joint Airport Board, each being a municipal body corporate of the State of Wisconsin, is authorized by Wis. Stat. §114.11 (1973), to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport, and

WHEREAS, the Joint Airport Board desires to develop or improve the Central Wisconsin Airport (CWA), Marathon County, Wisconsin, and

WHEREAS, Wisconsin Public Service (WPS) provides electrical utility service to facilities located at CWA, and

WHEREAS, WPS is adding new utility services to general aviation development on CWA property, and

WHEREAS, the new utility locations are compatible with the intended use of CWA property as identified in the airport master plan, and

NOW, THEREFORE, BE IT RESOLVED that the Central Wisconsin Joint Airport Board resolves and ordains as follows:

Electric Underground Easement by and between the Joint Airport Board and Wisconsin Public Service affecting Parcel Identification Number (PIN) 251-2707-342-9998 and 251-2707-342-9999 is hereby approved.

Dated this 21st day of February, 2020.

CENTRAL WISCONSIN JOINT AIRPORT BOARD

Resolution #R-15-20

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Dated this 21st day of February, 2020.

CENTRAL WISCONSIN JOINT AIRPORT BOARD

ELECTRIC UNDERGROUND EASEMENT

THIS INDENTURE is made this _____ day of _____, _____, by and between **Marathon County, Wisconsin and Portage County, Wisconsin, municipal corporations, as joint tenants, ("Grantor")** and **WISCONSIN PUBLIC SERVICE CORPORATION**, a Wisconsin Corporation, along with its successors and assigns (collectively, "Grantee") for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor, owner of land, hereby grants and warrants to, Grantee, a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area" more particularly described as follows:

Part of the Parcel described in Marathon County Register of Deeds Volume 29 on page 389, recorded as Document Number 587047; and also Volume 234 on page 126, recorded as Document Number 589118, being part of the Northeast Quarter of the Northwest Quarter (NW1/4-NW1/4), and also part of the Northeast Quarter of the Northwest Quarter (NE1/4-NW1/4); all in of Section 34, Township 27 North, Range 7 East, **City of Mosinee, County of Marathon, State of Wisconsin**, as shown on the **attached Exhibit "A"**.

Return to:
Wisconsin Public Service Corp.
Real Estate Dept.
P.O. Box 19001
Green Bay, WI 54307-9001
Parcel Identification Number (PIN)
251-2707-342-9998,
251-2707-342-9999

- 1. Purpose: ELECTRIC UNDERGROUND** - The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted switch-fuse units, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
- 2. Access:** Grantee shall have the right to enter on and across any of the Grantor's property outside of the easement area as may be reasonably necessary to gain access to the easement area and as may be reasonably necessary for the construction, installation, operation, maintenance, inspection, removal or replacement of the Grantee's facilities.
- 3. Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric and gas codes or any amendments thereto.
- 4. Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
- 5. Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however,

does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.

- 6. Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
- 7. Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
- 8. Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document *or* voluntarily waives the five day review period.
- 9. Limitations:** This easement is subject to the following limitations because the "easement area," described above, is located upon, within, beneath, over and across part of an actively operating regional airport established and managed jointly by political subdivisions of the State of Wisconsin, pursuant to authority granted by the state under Wis. Stats., Chap. 114, and subject to regulation by several other state and federal authorities:
 - a. Compliance with Federal Aviation Regulations and Security Requirements. Grantee's access is subject to Federal Aviation Regulations and Federal Airport Security Regulations, including but not limited to 49 CFR Parts 1540 and 1542, and 14 CFR Part 139., and the Grantor's policies as outlined in Grantor's Federal Aviation Administration (FAA) approved Airport Certification Manual and the Transportation Security Administration (TSA) approved Airport Security Plan. Grantee further agrees that any fines levied upon the Grantor or Grantee through enforcement of these regulations because of acts by Grantee's employees, agents, suppliers, guests, or patrons shall be borne by Grantee to the extent said acts contributed to said fines.
 - b. Interference with Radio and Navigation Aids Prohibited. Grantor operates a varied spectrum of licensed and unlicensed wireless radio, microwave and IP traffic to provide Navigation Aids and other critical safety services to aircraft and personnel as well as other land-based vehicles and equipment. The stable, reliable and economical delivery of these services has absolute priority over any other uses or operations of the Grantee. Therefore, any interference experienced by Grantor that coincides with Grantee's activities will be presumed to be caused by the Grantee. Grantor reserves the right to demand the Grantee turn off its equipment until all interference problems are resolved. Once a "shut-off" order is delivered to the Grantee, Grantee's equipment must be turned off as soon as possible. Grantee assumes the risk of any interference and any costs, damages or claims that are a result of interference caused by the Grantee will be the responsibility of the Grantee. Grantor also reserves the right to require the Grantee to take any action necessary, in the sole discretion of Grantor, to proactively shield or otherwise prevent Grantee's activities from causing interference.
 - c. Rules and Regulations of Joint Airport Board. Grantor shall have the right to adopt from time to time, and to enforce, rules and regulations which Grantee agrees to observe and obey with respect to the use of the airport premises and appurtenances, provided that such rules and regulations shall not be inconsistent with safety, current rules and regulations of the FAA and any future changes prescribed from time to time by the FAA.
 - d. Protection of Aerial Approaches to Airport. Grantor reserves the right to take any action it considers necessary to protect the aerial approaches of the airport against obstruction, together with the right to prevent Grantee from erecting, or permitting to be erected, any building, any other structure, or

operating any vehicles or equipment on the easement area, which, in the opinion of the Grantor, would limit the usefulness of the airport or constitute a hazard to aircraft, now or in the future.

- e. Airport Development. Grantor reserves the right to increase the size or capacity of any public aircraft facilities, including but not limited to, runways, hangars, taxi-ways, terminals, navigational facilities or common use portions of the airport, or make alterations thereto or reconstruct or relocate them or modify the design and type of construction thereof or close them or any portions of them, either temporarily or permanently.
- f. Force Majeure. Grantor shall not be responsible to Grantee if the fulfillment of any of the terms of this Easement is delayed or prevented by revolutions or other civil disorders, wars, acts of enemies, strikes, fires, floods, acts of God, adverse weather conditions, legally required environmental remedial actions, or by any other cause not within the control of the Grantor.

[REMAINDER OF PAGE LEFT BLANK]

WITNESS the hand and seal of the Grantor the day and year first above written.

Marathon County, Wisconsin

Corporate Name _____

Sign Name _____

Print name & title _____

Sign Name _____

STATE OF _____)
)SS
COUNTY OF _____)

This instrument was acknowledged before me this _____ day of _____, _____, by the above-named _____

Marathon County, Wisconsin, to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same

Sign Name _____
Print Name _____

Notary Public, State of _____
My Commission expires: _____

This instrument drafted by: Philip Paradies
Wisconsin Public Service Corporation

Date	County	Municipality	Site Address	Parcel Identification Number
January 15, 2020	Marathon	City of Mosinee	100 CWA Drive	251-2707-342-9998, 251-2707-342-9999
Real Estate No.	WPSC District	WR#	WR Type	I/O
1047575	Wausau	2995620	ETMP	6000272

WITNESS the hand and seal of the Grantor the day and year first above written.

Portage County, Wisconsin

Corporate Name _____

Sign Name _____

Print name & title _____

Sign Name _____

STATE OF _____)
)SS
COUNTY OF _____)

This instrument was acknowledged before me this _____ day of _____, _____, by the above-named _____

Portage County, Wisconsin, to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same

Sign Name _____
Print Name _____

Notary Public, State of _____
My Commission expires: _____

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Real Estate No.	WPSC District	WR#	WR Type	I/O
1047575	Wausau	2995620	ETMP	6000272

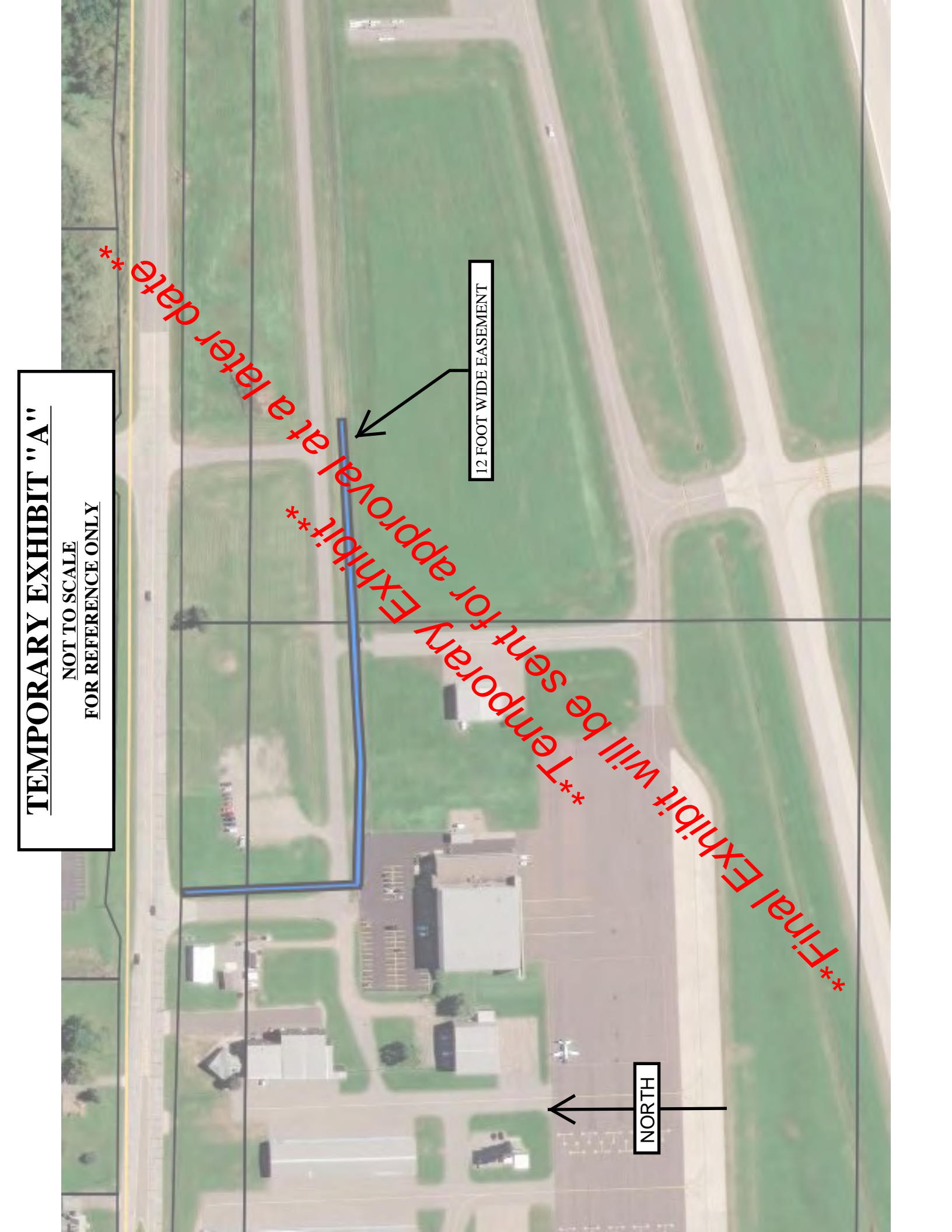
TEMPORARY EXHIBIT "A"

**NOT TO SCALE
FOR REFERENCE ONLY**

****Final Exhibit will be sent for approval at a later date****

12 FOOT WIDE EASEMENT

NORTH



RESOLUTION #R- _____-20

Approval of Town of Emmet Local Zoning Ordinance Amendment

WHEREAS, to §60.62(3) Wis. Stats provides that any Zoning Ordinance and/or map adopted by a Town Board and any amendment thereof shall be subject to the approval of the County Board in counties having a county zoning ordinance, and


WHEREAS, the Town Board of the Town of Emmet has amended their zoning as shown on the attached report, and

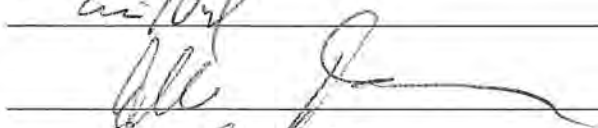
WHEREAS, the Marathon County Environmental Resources Committee, having considered the request to review amendments of the Town Zoning Ordinance filed by the Clerk of the Town of Emmet, and duly advised action by the Town, hereby recommends that the County Board approves this amendment as attached.


NOW, THEREFORE BE IT RESOLVED, that the Marathon County Board of Supervisors hereby approves the amendment to the Town of Emmet Zoning Ordinance and/or Zoning map as attached and made part of this record, all of which to be filed with the Marathon County Clerk.

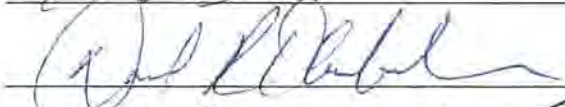
Dated this 6th day of February, 2020

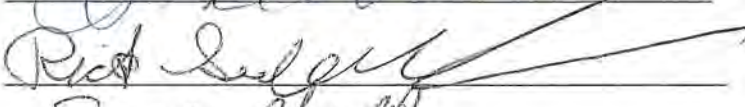
ENVIRONMENTAL RESOURCES COMMITTEE

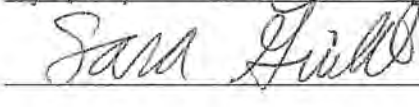

_____ Chair









STATE OF WISCONSIN)
COUNTY OF MARATHON)
TOWN OF EMMET)

RECEIVED

JAN 17 2020

MARATHON CO. CONSERVATION,
PLANNING & ZONING DEPT.

WHEREAS, the Town Board of Supervisors of the Town of EMMET
has heretofore been petitioned to repeal and re-adopt the following (Check all that apply)...

- Town Zoning Ordinance
- Zoning Map, and;

WHEREAS, the Town on due notice conducted a public hearing on the proposed Ordinance and/or map,
and;

WHEREAS, the proposed Ordinance and map have has been given due consideration by the Town Board
in open session, and;

WHEREAS, a comprehensive plan has been adopted by the Town, and the proposed Ordinance and/or map
are compatible with the adopted comprehensive plan;

NOW, THEREFORE BE IT RESOLVED, that pursuant to §60.62(3) Wis. Stats, the Town Board of
Supervisors of the Town of EMMET does hereby request review by the County Zoning
Committee and subsequent recommendation for County Board approval of the attached Zoning Ordinance (and
accompanying Zoning Map).

Dated this 14 of JAN, 20 20

Signed by the Board of the Town of EMMET:

Michael Brauman

JULIE DANLON

Melton M. Maguire Chair

CERTIFICATION

I, GERALD W FITZGERALD, Clerk of the Town of EMMET, Marathon
County, State of Wisconsin do hereby certify that the attached is a true and correct copy of a Zoning Resolution
adopted by a majority vote of the Town Board of the Town of EMMET on
JAN 14, 2020.

Gerald W Fitzgerald
Town Clerk (signature)

1-14-2020
Date

Send this completed form along with your amendments, and a map, to:
Zoning and Regulatory Services
Marathon County Conservation, Planning & Zoning (CPZ) Department
210 River Drive
Wausau WI 54403 5449

JAN 17 2020

TOWN OF EMMET

MARATHON CO. CONSERVATION,
PLANNING & ZONING DEPT.

Telephone
(715) 693-2847

400 County Road S
Mosinee, Wisconsin 54455

PETITION FOR ZONE CHANGE TOWN OF EMMET PLANNING COMMISSION

As authorized by Section 4.09 of the Town of Emmet Zoning Ordinance _____

CHARLES + MARISSA GLENN 215235 COUNTY RD S EDGAR
(Name) (Address)

Hereby petition to rezone property owned by _____
(Name) (Address)

From the classification of C1 to Res 1

The legal description of the property to be rezoned is: Pt NW 1/4 SW 1/4 PCL ACSM
Vol 34 Pg 150 Sec 14 27-05 TOWN OF EMMET

The proposed zoning change is to facilitate the use of the land for _____

The names and addresses of all property owners within 300 feet of the area proposed for rezoning are:

<u>Name</u>	<u>Address</u>	<u>Phone</u>
<u>RON BAUMANN</u>	<u>215150 COUNTY RD S EDGAR</u>	
<u>MIKE BAUMANN</u>	<u>134625 BRAR RD MARATHON</u>	

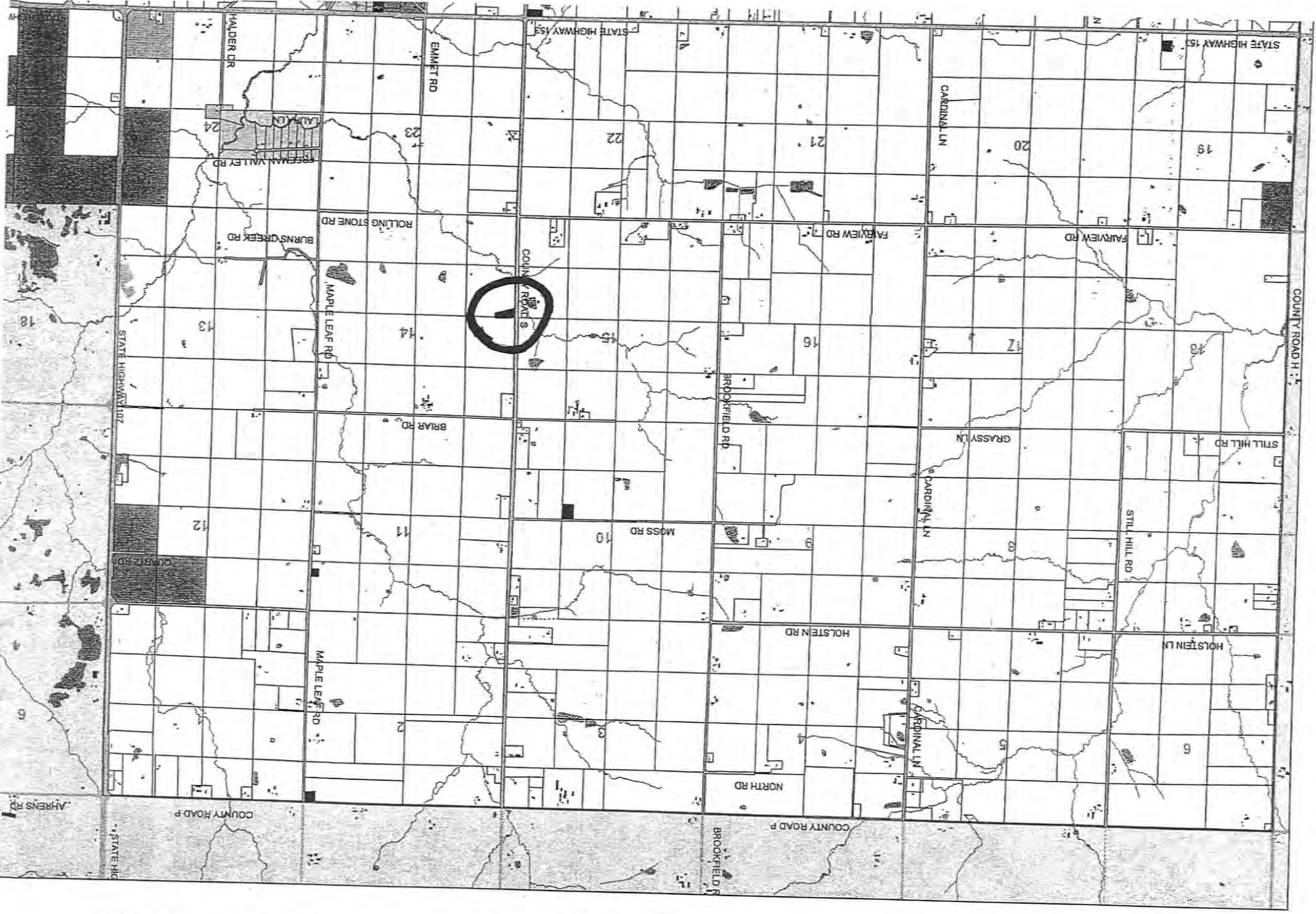
Attached is a drawing of the proposed rezone parcel which includes the names of all property owners, and the existing land use and present zoning classifications within 300 feet of the parcel to be rezoned.

[Signature] _____ 215235 county Road S Edgar, WI 54426
Signature Address

Marissa Glenn _____
Signature

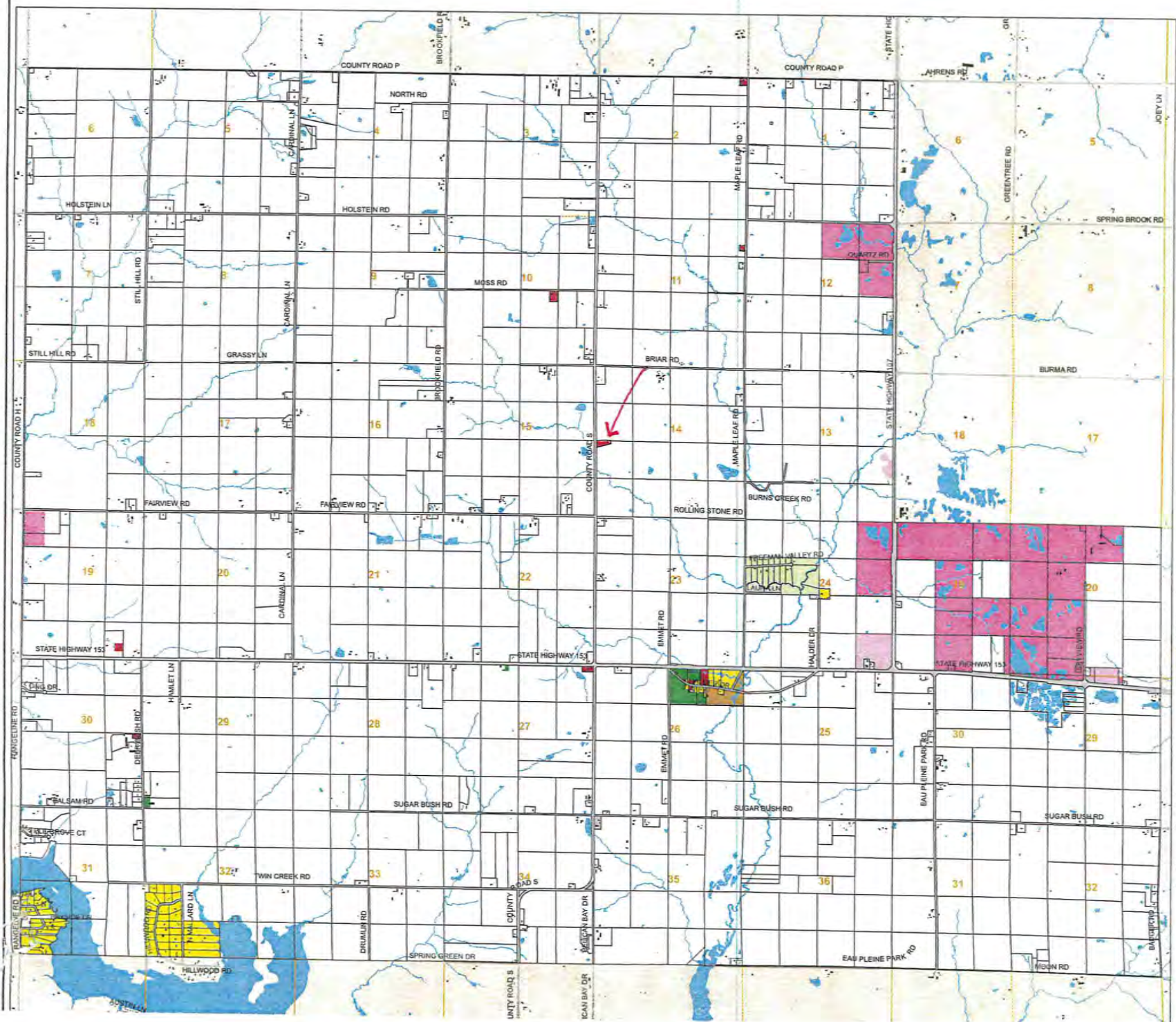
406-599-4103 _____
Phone

TOWN OF EMMET - ZONING



TOWN OF EMMET - ZONING

CPZ

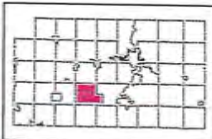


CLASSIFICATIONS

Yellow	RS-1/20	Brown	RC
Light Yellow	RS-1/40	Light Green	A-1
Light Orange	RS-2	Dark Green	A-2
Orange	RM	Red	C-1
Dark Orange	RP	Pink	M-1
Light Green	CV	Dark Pink	M-2

Other Zoning

- Features**
- Parcels
 - Buildings 2010
 - Sections Lines (est.)
 - Water Features
 - Other Municipality



Base Map Features from May 2000/2005/2010 Aerial Photography.
 This is NOT a Legal Survey Document. This is current interpretation of Tax Parcel Status.
 Map Developed by Marathon County Conservation, Planning & Zoning Dept.
 APPROVAL DATE: 10-DEC-1974
 REVISION DATE: 27-AUG-2019



Land Information Mapping System

OKU

TAYLOR	LINCOLN	
HALSEY	BERLIN	HEWITT
BERN	MAINE	TEXAS
HOLTON	STELLING	EASTON
HULL	WIENCASSE	RINGLE
BRIGHTON	WIMMET	REID
	DAY	MOSINEE
SPENCER	BERGEN	BEVENT
	WOOD	PORTAGE



- ### Legend
- Parcel Annotations
 - Parcels
 - Land Hooks
 - Section Lines/Numbers
 - Right Of Ways
 - Municipalities
 - 2015 Orthos
 - Red: Band_1
 - Green: Band_2
 - Blue: Band_3

100.32 0 100.32 Feet

DISCLAIMER: The information and depictions herein are for informational purposes and Marathon County-City of Wausau specifically disclaims accuracy in this reproduction and specifically admonishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Marathon County-City of Wausau will not be responsible for any damages which result from third party use of the information and depictions herein or for use which ignores this warning.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

NAD_1983_HARN_WISCRS_Marathon_County_Feet

ORDINANCE # O - 3 -20

ORDINANCE AMENDING GENERAL CODE OF ORDINANCES FOR MARATHON COUNTY CHAPTER 17 ZONING CODE

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code, and

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing on the proposed amendments, and filed their recommendation with the Board, and

WHEREAS, the proposed amendments has been given due consideration by the Board in open session,

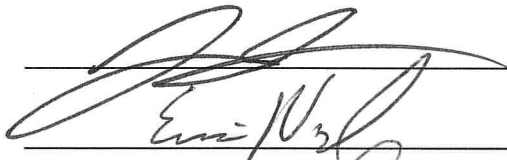
WHEREAS, a copy of the proposed text amendments is available for review at the offices of Marathon County Conservation Planning and Zoning Dept., 210 River Dr., and Marathon County Clerk, Courthouse 500 Forest Street, Wausau, 54403 during regular office hours, and is also available at the following link: <https://bit.ly/2sESOhp>, and is incorporated herein by reference as if set forth in full; and

NOW, THEREFORE, the County Board of Supervisors of the County of Marathon does ordain as follows:

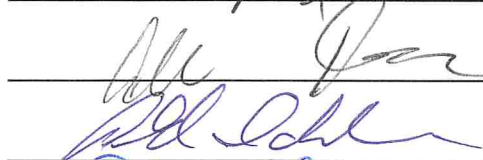
The General Code of Ordinances for Marathon County Chapter 17 Zoning Code is amended in the following respects: For general text amendment changes to the General Code of Ordinances for Marathon County Chapter 17 Zoning Code.

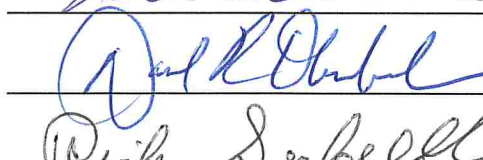
Dated this 6th day of February, 2020

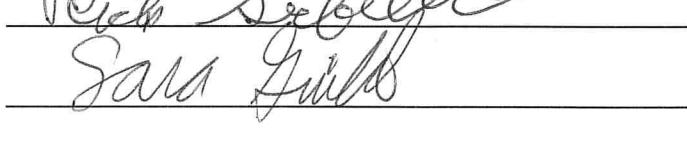
ENVIRONMENTAL RESOURCES COMMITTEE

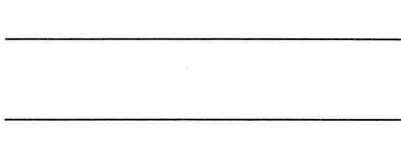


Chair









Dated this ____ day of _____, 2020

Kurt Gibbs – Marathon County Board Chair

General Code of Ordinances for Marathon County Chapter 17 – Zoning Code

**Revised to Include Changes Requested by
Supervisor Robinson Regarding
Wind Energy Systems Only
To Be Offered as a Substitute Amendment
on 2-25-20**



TABLE OF CONTENTS

TABLE OF CONTENTS	i
<u>TITLE 1</u> SHORT TITLE, PURPOSE AND SCOPE	1
<u>Chapter 17.101</u> General.....	1
<u>Section 17.101.01</u> Title	1
<u>Section 17.101.02</u> Purpose	1
<u>Section 17.101.03</u> Interpretation	2
<u>Section 17.101.04</u> Conflict	2
<u>Section 17.101.05</u> Inconsistencies	2
<u>Section 17.101.06</u> Compliance with Other Applicable Regulations.....	2
<u>Section 17.101.07</u> Authority	3
<u>Section 17.101.08</u> Validity and Separability	3
<u>Section 17.101.09</u> Repealer.....	3
<u>Section 17.101.10</u> Adoption	3
<u>Section 17.101.11</u> Effective Date	3
<u>Section 17.101.12</u> Successor Statutes.....	4
<u>TITLE 2</u> ZONING DISTRICTS AND USES	5
<u>Chapter 17.201</u> Zoning Districts	5
<u>Section 17.201.01</u> Zoning Districts	5
<u>Section 17.201.02</u> Zoning Districts Map.....	5
<u>Section 17.201.03</u> Interpretation of District Boundaries.....	6
<u>Section 17.201.04</u> Zoning District Purpose Statements.....	6
<u>Chapter 17.202</u> Schedule of Regulations	8
<u>Section 17.202.01</u> Standard Methods of Measurement.....	8
<u>Section 17.202.02</u> Schedule of Regulations.....	8
<u>Section 17.202.03</u> Footnotes to the Schedule of Regulations.....	11
<u>Section 17.202.04</u> Business Regional (B-R) District Building Design Standards.....	12
<u>Section 17.202.05</u> Substandard Lots	12
<u>Section 17.202.06</u> Projections into Yard Areas.....	12
<u>Section 17.202.07</u> Permitted Height Exceptions.....	12
<u>Section 17.202.08</u> Principle Building	12
<u>Section 17.202.09</u> Clear Vision Areas.....	13
<u>Section 17.202.10</u> Structures Permitted within Setback Lines.....	15
<u>Section 17.202.11</u> Floor Area Standards.....	15
<u>Chapter 17.203</u> Permitted Uses by District.....	16
<u>Section 17.203.01</u> Permitted Uses and Conditional Uses	16
<u>Section 17.203.02</u> North American Standard Industrial Classification	16
<u>Section 17.203.03</u> Prohibited Uses and Uses Not Expressly Permitted	16
<u>Section 17.203.04</u> Multiple Uses	17
<u>Section 17.203.05</u> Table of Permitted Uses	17
<u>Chapter 17.204</u> Development Standards for Specific Uses.....	22
Agricultural Land Uses	22

Section 17.204.01	Agricultural Buildings and Uses	22
Section 17.204.02	Aircraft Landing Fields, Private	24
Section 17.204.03	Biomass Storage, Processing and Production.....	24
Section 17.204.04	Saw Mill	24
Section 17.204.05	Commercial/Private Greenhouses	24
Section 17.204.06	Land Spreading of Municipal Sewage Sludge	24
Section 17.204.07	Kennel and Pet Boarding Facility.....	24
Section 17.204.08	Livestock Collection and Transfer Depots.....	26
Section 17.204.09	Animal Waste Storage Facilities	26
Section 17.204.10	Migrant Labor Camp.....	26
Section 17.204.11	Ponds.....	26
Section 17.204.12	Roadside Stands.....	26
Section 17.204.13	Slaughterhouse	27
Section 17.204.14	Public Stable/Riding Academy and Private Stable.....	27
Section 17.204.15	Stock water Ponds.....	28
	Residential Land Uses.....	28
Section 17.204.16	Mixed Residential Development Option	28
Section 17.204.17	Mixed Use Building - Residential with Non-residential	28
Section 17.204.18	Multi-Family Dwelling.....	28
Section 17.204.19	Conservation Development Option	30
Section 17.204.20	Single-Family Dwelling, Detached	31
Section 17.204.21	Two-Family Dwelling	31
Section 17.204.22	Manufactured Home and Mobile Home.....	32
Section 17.204.23	Farm Consolidation (General Ag & Farmland Preservation).....	33
	Community, Civic, and Institutional Uses	34
Section 17.204.24	Campgrounds and Recreational Vehicle Parks	34
Section 17.204.25	Cemeteries	36
Section 17.204.26	Charitable or Philanthropic Organizations	36
Section 17.204.27	Day Care Uses.....	36
Section 17.204.28	Community Living Arrangements.....	37
Section 17.204.29	Cultural, Municipal or Public Use.....	37
Section 17.204.30	Hospitals, Medical Clinics and Human Care Institutions	37
Section 17.204.31	Institution for Higher Education, Parochial, Technical School, Colleges and Universities	38
Section 17.204.32	Place of Worship	38
Section 17.204.33	K - 12 Schools	38
Section 17.204.34	Facilities for a Private Club, Fraternal Organization or Community Group	38
	Commercial Office and Service Uses	39
Section 17.204.35	Adult Entertainment Use	39
Section 17.204.36	Bed and Breakfast.....	41
Section 17.204.37	Car Wash	41
Section 17.204.38	Drive through Facility.....	42
Section 17.204.39	Gas Station.....	43
Section 17.204.40	Gun Ranges	43
Section 17.204.41	Archery Ranges.....	44
Section 17.204.42	Public or Self-Storage	44
Section 17.204.43	Recreation, Indoor	44

Section 17.204.44	Recreation, Outdoor	45
Section 17.204.45	Retail Sales, Outdoor.....	45
Section 17.204.46	Vehicle Sales, Service or Rental (New and/or Used)	46
Section 17.204.47	Mechanical Equipment Sales and/or Service	46
Section 17.204.48	Veterinary Hospital, Clinic, or Office	46
Section 17.204.49	Places of Assembly	46
	Industrial and Extraction Uses	47
Section 17.204.50	Manufacturing, Fabricating and Processing (Heavy)	48
Section 17.204.51	Solid Waste Disposal, Composting and Recycling Facility	48
Section 17.204.52	Junk Yard, Storage/Impound Yard, and Salvage Yard	48
Section 17.204.53	Warehousing/Distribution	49
Section 17.204.54	Nonmetallic Mining.....	49
Section 17.204.542	Metallic Mining Exploration.....	51
Section 17.204.543	Metallic Mining Bulk Sampling	52
Section 17.204.544	Metallic Mining Prospecting.....	54
Section 17.204.545	Metallic Mining	57
	Accessory, Temporary, and Other Uses.....	68
Section 17.204.55	Garage, Yard, Estate and In-home Sales	68
Section 17.204.56	Minor Home Occupation / Home Professional Business.....	68
Section 17.204.57	Major Home Occupation / Home Professional Business.....	69
Section 17.204.58	Hunting and/or Fishing Shelters	70
Section 17.204.59	Recreational Vehicles (Private)	70
Section 17.204.61	Limited Outdoor Sales, Display or Storage Areas Accessory to Principle Use	71
Section 17.204.62	Concrete and/or Blacktop Mix Plant, processing, stockpiling, and recycling of road building materials.....	72
Section 17.204.63	Outdoor Dining	72
Section 17.204.64	Temporary Residential Structure.....	73
Section 17.204.65	Special Event, Transient Amusements and Temporary/Intermittent Events	73
TITLE 3	SPECIAL PURPOSE ZONING DISTRICTS.....	74
Chapter 17.301	Farmland Preservation District	74
Section 17.301.01	Purpose	74
Section 17.301.02	Permitted Agricultural Uses in the Farmland Preservation District	74
Section 17.301.03	Permitted Agriculture Related Uses	76
Section 17.301.04	Permitted Accessory Uses.....	77
Section 17.301.05	Permitted Temporary Uses.....	77
Section 17.301.06	Permitted Residential Uses.....	77
Section 17.301.07	Conditional Residential Uses	78
Section 17.301.08	Conditional Agricultural Related Uses.....	78
Section 17.301.09	Conditional Utilities and Governmental, Institutional, Religious, or Nonprofit Community Uses	79
Section 17.301.10	Rezoning Land Out of a Farmland Preservation Zoning District	80
Chapter 17.302	M-H Manufactured/Mobile Home Park District.....	81

Section 17.302.01	Purpose	81
Section 17.302.02	Uses	81
Section 17.302.03	Application for Permit	81
Section 17.302.04	Intent; Conflicts	82
Chapter 17.303	Highway Corridor and Interchange Overlay District	83
Section 17.303.01	Purpose	83
Section 17.303.02	Abrogation and Greater Restrictions	83
Section 17.303.03	Access Control	83
Chapter 17.304	Wellhead Protection Overlay District	84
Section 17.304.01	Purpose and Authority	84
Section 17.304.02	Application of Regulations	84
Section 17.304.03	Groundwater Protection Overlay District Zone A	86
Section 17.304.04	Groundwater Protection Overlay District Zone B	87
Section 17.304.05	Groundwater Protection Overlay District Zone C	87
Section 17.304.06	Design and Performance Standards	88
Section 17.304.07	Administration	88
Chapter 17.305	Airport Approach Protection Overlay District	89
Section 17.305.01	Authority	89
Section 17.305.02	Map	89
Section 17.305.03	Application of Regulations	89
Section 17.305.04	Prosecution	90
TITLE 4	GENERAL PROVISIONS.....	90
Chapter 17.401	Accessory Structures and Fences	91
Section 17.401.01	General Standards Applicable to All Accessory Structures	91
Section 17.401.02	Accessory Buildings	91
Section 17.401.03	Decks and Landings	92
Section 17.401.04	Swimming Pools.....	93
Section 17.401.05	Fence and Wall Regulations	93
Chapter 17.402	General Provisions	95
Section 17.402.01	Conditions and Safeguards.....	95
Section 17.402.02	Special Costs.....	95
Section 17.402.03	Sidewalks	95
Section 17.402.04	Temporary Buildings.....	95
Section 17.402.05	Relaxation of Standards for Persons of Disability	95
Section 17.402.06	Boundary Line Policy	96
Section 17.402.07	Wetland Boundary Policy.....	96
Chapter 17.403	Exterior Lighting	97
Section 17.403.01	Purpose	97
Section 17.403.02	Definitions	97
Section 17.403.03	Intensity	97
Section 17.403.04	General Provisions.....	98
Section 17.403.05	Standards by Type of Fixture	99
Section 17.403.06	Exempt Lighting	99

Section 17.403.07	<i>Exceptions</i>	100
Section 17.403.08	<i>Review</i>	100
Chapter 17.404	Wireless Telecommunication Facilities.....	101
Section 17.404.01	<i>Mobile Tower Siting</i>	101
Chapter 17.405	Wind Energy Systems (WES).....	103
Section 17.405.01	<i>Purpose</i>	103
Section 17.405.02	<i>Permit, Application, and Filing Requirements</i>	103
Section 17.405.03	<i>Local Regulations</i>	105
Section 17.405.04	<i>Local Procedure</i>	08
Section 17.405.05	<i>Modifications to an approved system</i>	109
Section 17.405.06	<i>Post Construction Filing Requirement</i>	1109
Section 17.405.07	<i>Compliance Monitoring</i>	109
Section 17.405.08	<i>Decommissioning Review</i>	110
Section 17.405.09	<i>Appeals</i>	110
Section 17.405.10	<i>Complaints</i>	110
Chapter 17.406	Traffic Impact Analysis.....	112
Section 17.406.01	<i>Study Area</i>	112
Section 17.406.02	<i>Contents</i>	112
Section 17.406.03	<i>Traffic Study and Traffic Data Inventory and File</i>	113
Chapter 17.407	Performance Standards.....	113
Section 17.407.01	<i>General Performance Standards</i>	113
Section 17.407.02	<i>Prohibited Uses</i>	114
Chapter 17.408	Solar Energy Systems (SES).....	114
Section 17.408.01	<i>Purpose and Intent</i>	114
Section 17.408.02	<i>Private Use: Permit, Application, and Filing Requirements</i>	114
Section 17.408.03	<i>Commercial Use: Permit, Application, and Filing Requirements</i>	116
Section 17.408.04	<i>Application Approval and Permit Issuance</i>	117
TITLE 5	PARKING	118
Chapter 17.501	<i>General</i>	118
Section 17.501.01	<i>General Standards</i>	118
Chapter 17.502	Parking Requirements.....	119
Section 17.502.01	<i>Parking Requirements</i>	119
Section 17.502.02	<i>Minimum Number of Required Parking Spaces</i>	121
Section 17.502.03	<i>Modification of Minimum Parking Requirements</i>	123
Chapter 17.503	Parking Design Standards.....	125
Section 17.503.01	<i>Commercial/Industrial Parking Lot Layout and Design Standards</i>	125
Section 17.503.02	<i>Surfacing</i>	127
Section 17.503.03	<i>Off-Street Loading and Unloading</i>	128

TITLE 6	BUFFERING AND SCREENING	129
Chapter 17.601	General	129
Section 17.601.01	<i>Purpose and Intent</i>	129
Section 17.601.02	<i>Scope</i>	129
Section 17.601.03	<i>Submittal Requirements</i>	129
Section 17.601.04	<i>Design Standards</i>	129
Section 17.601.05	<i>Walls</i>	129
Section 17.601.06	<i>Storage and Service Area Screening</i>	130
Section 17.601.07	<i>Entranceway Landscaping</i>	130
Section 17.601.08	<i>Location of Buffering and Screening</i>	130
Section 17.601.09	<i>Maintenance</i>	130
Section 17.601.10	<i>Modification of Buffering and Screening Requirements</i>	130
Section 17.601.11	<i>Plant Material Adjacent to Farmland Preservation District</i>	131
Section 17.601.12	<i>Waiver of Requirements</i>	131
Chapter 17.602	Buffering and Screening	131
Section 17.602.01	<i>Buffering and Screening Requirements</i>	131
Chapter 17.603	Standards for Buffer and Screening Materials	132
Section 17.603.01	<i>General</i>	132
Section 17.603.02	<i>Plant Material Spacing</i>	132
Section 17.603.03	<i>Existing Vegetation</i>	133
Section 17.603.04	<i>Size and Variety of Plant Materials</i>	133
TITLE 7	SIGNS	134
Chapter 17.701	General	1134
Section 17.701.01	<i>Purpose and Intent</i>	134
Section 17.701.02	<i>Administration</i>	1135
Section 17.701.03	<i>Substitution</i>	136
Section 17.701.04	<i>General Standards</i>	136
Section 17.701.05	<i>Design Standards</i>	137
Section 17.701.06	<i>Computation and Rules of Measurement</i>	137
Section 17.701.07	<i>Location Standards for All Signs</i>	138
Section 17.701.08	<i>Illumination of Signs</i>	138
Section 17.701.09	<i>Maintenance of Signs</i>	1138
Section 17.701.10	<i>Removal of Signs</i>	1139
Section 17.701.11	<i>Abandoned Signs</i>	139
Section 17.701.12	<i>Nuisance</i>	140
Section 17.701.13	<i>Enforcement and Penalties</i>	140
Chapter 17.702	Signs Allowed With a Permit	140
Section 17.702.01	<i>Signs Allowed With a Permit</i>	140
Section 17.702.02	<i>On-premise Building Mounted Signs</i>	141
Section 17.702.03	<i>On-premise Ground Signs</i>	141
Section 17.702.04	<i>Off-premise Ground Signs</i>	142
Section 17.702.05	<i>Changeable Copy and Electronic Message Center Signs</i>	142
Section 17.702.06	<i>Billboards</i>	143

Chapter 17.703	Signs Allowed Without a Permit	144
Section 17.703.01	Signs Allowed Without a Permit	144
Section 17.703.02	Temporary Signs	144
Section 17.703.04	Parking Lot Identification Signs	145
Section 17.703.05	Public Signs	145
Section 17.703.06	Seasonal Decorations	145
Section 17.703.07	Signs within Buildings	145
Chapter 17.704	Prohibited Signs	145
Section 17.704.01	Prohibited Signs	145
Chapter 17.705	Non-conforming Signs	146
Section 17.705.01	Non-conforming Signs	146
TITLE 8	ADMINISTRATION	147
Chapter 17.801	Administrative Organization and Responsibilities	147
Section 17.801.01	Zoning Administrator	147
Section 17.801.02	Environmental Resources Committee (Planning Committee)	148
Section 17.801.03	Board of Adjustment	148
Section 17.801.04	Environmental Resources Committee	151
Section 17.801.05	County Board	151
Section 17.801.06	Schedule of Fees	151
Chapter 17.802	Zoning Permits	152
Section 17.802.01	Zoning Permits Required	152
Section 17.802.02	Application Requirements	152
Section 17.802.03	Review and Issuance of Zoning Permit	153
Section 17.802.04	Expiration of Zoning Permits	153
Chapter 17.803	Conditional Use Permits	154
Section 17.803.01	Purpose	154
Section 17.803.02	Application Procedures	154
Section 17.803.03	Basis of Determination	157
Section 17.803.04	Regulations Pertaining to Conditional Uses	158
Section 17.803.05	Enforcement of Town Issued Conditional Use Permits	158
Chapter 17.804	Variances and Appeals	159
Section 17.804.01	Purpose	159
Section 17.804.02	Application Procedures	160
Section 17.804.03	Application Requirements	161
Section 17.804.04	Public Hearing by the Board of Adjustment	161
Section 17.804.05	Standards for Variances and Appeals	162
Section 17.804.06	Action by the Board of Adjustment	163
Section 17.804.07	Variance Approval Period	163
Section 17.804.08	Stay of Proceedings	163
Chapter 17.805	Non-conformities	164
Section 17.805.01	Applicability	164
Section 17.805.02	Purpose	164

Section 17.805.03	Authority to Continue.....	164
Section 17.805.04	Construction Approval Prior to Ordinance.....	164
Section 17.805.05	Displacement.....	164
Section 17.805.06	Illegal Uses.....	164
Section 17.805.07	Unsafe Structures.....	164
Section 17.805.08	Certificate of Non-conforming Use.....	165
Section 17.805.09	District Changes.....	165
Section 17.805.10	Repairs and Maintenance.....	165
Section 17.805.11	Non-conforming Uses.....	165
Section 17.805.12	Non-conforming Structures.....	166
Section 17.805.13	Non-conforming Lots of Record.....	167
Chapter 17.806	Amendments.....	168
Section 17.806.01	Purpose.....	168
Section 17.806.02	Authority.....	168
Section 17.806.03	Initiation of Amendments.....	168
Section 17.806.04	Application Procedures.....	168
Section 17.806.05	Public Notice by the Environmental Resources Committee.....	170
Section 17.806.06	Town Board(s) Action.....	170
Section 17.806.07	Environmental Resources Committee Action, Approval, Modifying, or Disapproval.....	170
Section 17.806.08	County Board Action.....	171
Section 17.806.09	Protest Provision for Zoning Amendment.....	171
Section 17.806.10	County Clerk Action.....	171
Section 17.806.11	Town Board(s) Action – Veto.....	172
Section 17.806.12	Limitation of Actions.....	172
Section 17.806.13	Shoreland, Shoreland-Wetland, and Floodplain Zoning.....	172
Section 17.806.14	Standards for Rezoning.....	173
Section 17.806.15	Reconsideration.....	174
Section 17.806.16	Amendments to Definitions.....	174
Chapter 17.807	Enforcement, Violations and Penalties.....	175
Section 17.807.01	Declaration of Unlawful Conduct, Activities and Conditions.....	175
Section 17.807.02	Liability.....	175
Section 17.807.03	Investigation of Compliance, Notice of Violation.....	175
Section 17.807.04	Prosecution, Injunction and Penalties in Court Proceedings.....	175
Section 17.807.05	Other Enforcement Provisions.....	176
Chapter 17.808	Application Fee Refund Policy.....	177
Section 17.808.01	General Application Refund Policy.....	177
Section 17.808.02	Hearing Refund Policy.....	177
Chapter 17.809	Site Plan Review.....	178
Section 17.809.01	Purpose.....	178
Section 17.809.02	Conformance with Approved Site Plan.....	178
TITLE 9	DEFINITIONS.....	179
Chapter 17.901	General.....	179
Section 17.901.01	Rules of Construction.....	179
Chapter 17.902	General Definitions.....	180

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LIST OF FIGURES

[Figure 1.](#) Triangle Clear Vision Area..... 14
[Figure 2.](#) Clear Vision Area 15
[Figure 3.](#) Light Fixture Orientation and Shielding 98
[Figure 4.](#) Parking Lot Double Striping..... 127
[Figure 5.](#) Calculation of Sign Area..... 137
[Figure 6.](#) Building Height 187
[Figure 7.](#) Lot Types..... 194
[Figure 8.](#) Setback Terms..... 203
[Figure 9.](#) Determination of Basement vs. Story..... 205

LIST OF TABLES

[Table 1.](#) Zoning Districts Established4
[Table 2.](#) Schedule of Regulations.....8
[Table 3.](#) Uses Permitted by District 18
[Table 4.](#) Farmland Preservation District Use Regulations..... 74
[Table 5.](#) Uses Permitted by Wellhead Protection Overlay Districts 84
[Table 6.](#) Detached Accessory Building Standards..... 92
[Table 7.](#) Maintained Horizontal Illuminance Requirements 98
[Table 8.](#) Minimum Parking Requirements..... 121
[Table 9.](#) Barrier Free Spaces Required 126
[Table 10.](#) Parking Design Standards 126
[Table 11.](#) Required Loading Spaces..... 128
[Table 12.](#) Buffer Minimum Development Standards..... 131
[Table 13.](#) Type of Sign Permitted with a Permit by Zoning District 140
[Table 14.](#) Dimension and Location Standards for On Premise Ground Signs..... 141
[Table 15.](#) Dimension and Location Standards for Off Premise Ground Signs..... 142
[Table 16.](#) Type of Sign Permitted Without a Permit by Zoning District 144
[Table 17.](#) Animal Units..... 184

Title 1: SHORT TITLE, PURPOSE AND SCOPE

Chapter 17.101

General

Section 17.101.01 TITLE

This chapter shall be known and cited as the Marathon County Zoning Code.

Section 17.101.02 PURPOSE

This code is adopted to secure and provide the following objectives for the County of Marathon:

1. To promote the public health, safety, comfort, and welfare of the residents of the County of Marathon;
2. To establish and maintain zoning districts in order to protect the property rights of all individuals by assuring the compatibility and efficient relationships of uses and practices within districts;
3. To facilitate the provision of public utilities and public services;
4. To provide the proper arrangement of streets or highways in relation to existing or proposed streets and highways (and the County's transportation plan);
5. To promote orderly, efficient, and appropriate development of land;
6. To provide uniform procedures and standards for observance by both the approving authority and the subdivider for the division, subdivision, and development of land;
7. To provide standards and guidelines for compatibility of designs, materials, layout, landscaping, and effective use of land for quality commercial development;
8. To provide reasonable and appropriate visual identification of commercial establishments;
9. To ensure adequate provision of open space for light, air, and fire safety;
10. To manage traffic via access points and other planning tools;
11. To preserve and protect existing trees and vegetation, flood plains, stream corridors, and other areas of scenic and environmental significance from adverse impacts of land development;
12. To provide guidelines for development of recreational uses;
13. To require the adequate and safe provision of transportation, water, sewage, and drainage in the county;
14. To preserve the character and quality of residential neighborhoods;
15. To preserve the character and quality of agricultural areas;
16. To provide appropriate technical assistance to towns during the planning and zoning phase of extraterritorial zoning discussions; and
17. To assure the County's policy of providing an opportunity for towns to opt out of county zoning by conducting a comprehensive revision of zoning ordinances at a minimum of ten-year intervals

Title 1: Short Title, Purpose and Scope

Section 17.101.03 INTERPRETATION

In the interpretation and application, the provisions of this Zoning Ordinance shall be held to be the minimum requirements for the promotion of public health, safety, and general welfare.

The following rules of construction shall apply to this chapter:

1. The particular shall control the general; in case of any difference of meaning or implication between the text of this chapter and any caption or illustration, the text shall control; "shall" is mandatory, "may" is permissive; words used in the present tense shall include the future and words used with singular number shall include the plural, and the plural the singular, unless the context clearly indicates the contrary; "building" or "structure" includes any part thereof; "used for"; includes "arranged for", "person" includes an individual, corporation, partnership, incorporated association or any other similar entity; unless the context clearly indicates the contrary, where a regulation involves two or more items, conditions, provisions or events connected by the conjunction "and", "or" or "either/or," the conjunction shall be interpreted as follows: "and" indicates that all the connected items, conditions, provisions or events shall apply; "or" indicates that the connected items, conditions, provisions or events shall apply singly or in any combination; "either/or" indicates that the connected items, conditions, provisions or events shall apply singly but not in combination. All measured distances shall be to the nearest integral foot. If a fraction is $\frac{1}{2}$ foot or more, the integral foot next above shall be taken. The masculine gender includes the feminine and neuter.
2. The provisions of this chapter shall be held to be minimum requirements and shall be liberally construed in favor of the county and shall not be deemed a limitation or repeal of any other power granted by the Wis. Stats., and related administrative codes.

Section 17.101.04 CONFLICT

Whenever the regulations of this Zoning Ordinance conflict with any other lawfully adopted rules, regulations or ordinances, private deed restrictions or private covenants, the more restrictive or that imposing the highest standards shall govern.

This chapter shall not repeal, impair or modify private covenants or other ordinances, except that it shall apply whenever it imposes stricter regulations.

Section 17.101.05 INCONSISTENCIES

In the event any of the requirements or regulatory provisions of these regulations are found to be inconsistent with one another, the more restrictive or greater requirements shall be deemed in each case to be applicable.

Section 17.101.06 COMPLIANCE WITH OTHER APPLICABLE REGULATIONS

- A. All uses and associated premises, buildings, structures, activities, roads, parking areas, utilities, and construction, shall be in compliance with all the requirements of this code of the general code of ordinances, the county subdivision regulations, applicable building and health codes, and all other applicable regulations adopted by County Board and administered by the County of Marathon. Compliance with all state building departments and other applicable state and federal agencies are required.
- B. No approval pursuant to this code shall be issued where the applicant is in violation of this code or any code administered by the department, nor for any parcel(s) of land which have an outstanding violation until the violation is corrected. A request for waiver of this provision may be made to the Department Director.

Title 1: Short Title, Purpose and Scope

Section 17.101.07 AUTHORITY

This chapter is adopted under the authority granted to the County Board under

Wisconsin State Statutes

59.03, 59.04, 59.07, 59.69, 59.692, 59.694, 59.696, 59.697, 59.698, 59.70, 59.971, 87.30, 66.0401, ~~66.0403~~, 66.0404, and 144.26 and 145 and 236, Wis. Stats.

Department of Natural Resources NR 811 & 812

Chapters SPS 382 & 383

Wis. Adm. Code Sec. 407, 415, 440 and 445, NR 809, 810, 812, 815, 820, 850 and 856 and Wis. Stats., 280. NR 200 et. Seq., NR 135, 140, 299 and 340 requirements, Wis. Stats.

30, 31, 281 and 283.

Wis. Stats., 299, Wis. Adm. Code.

103, 350, 351, 352 and 353 and under Section 404 of the Federal Clean Water Act

Wis. Stats., Admin. Code 216.

Wis. Admin. Code NR415.075

Wis Stats., Admin. Code PSC 128

SPS 307.41

Wisconsin Statute, Chapter 91, Farmland Preservation, 91.46(6)

Section 17.101.08 VALIDITY AND SEPARABILITY

If any part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, word, or any provision or provisions of this Zoning Ordinance or amendments thereto, are held to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Zoning Ordinance or amendments thereto.

Should any section, clause, provision or portion of this chapter be adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this chapter shall not be affected thereby.

Section 17.101.09 REPEALER

All existing ordinances of Marathon County, Wisconsin pertaining to zoning that are inconsistent herewith are hereby repealed. Except as provided in Section [17.101.09](#) and [17.101.10](#).

Section 17.101.10 ADOPTION

Adoption:

1. Upon passage by the County Board, this Chapter becomes effective.

Section 17.101.11 EFFECTIVE DATE

This Zoning Ordinance shall take effect and be in force from the date adopted by the town until a comprehensive revision is completed.

This Chapter shall be in full force and effect throughout each town upon adoption as provided in Wis. Stats., 59.69.

Section 17.101.12 SUCCESSOR STATUTES

All references to "Wis. Stats.," or "Wis. Stats.," Or "Stats." Shall mean the current Wis. Stats., and their successor statutes.

Title 2: ZONING DISTRICTS AND USES

Chapter 17.201

Zoning Districts

Section 17.201.01 ZONING DISTRICTS

In order to classify, regulate, and restrict the location of trades, residences, recreation, and other land uses and the location of buildings, designed for special uses, to regulate and limit the height, bulk, number of stories, and size of buildings and other structures hereafter erected or altered, to regulate and limit the amount of lot area which may be occupied, setback lines, size of yards, courts, and other open spaces within and surrounding such buildings, the density of population, the incorporated territory of Marathon County, Wisconsin is hereby divided into zone districts. All such regulations are uniform for each building, structure or use within each zone district.

The County is divided into zoning districts as follows:

Table 1. Zoning Districts Established

General Zoning Districts		Special Purpose Zoning Districts	
U-R	Urban Residential District	M-H	Manufactured /Mobile Home Park District
L-D-R	Low Density Residential District	HWY	Highway Corridor and Interchange Overlay District
R-R	Rural Residential District	W-P	Wellhead Protection Overlay District
R-E	Rural Estate District	F-P	Farmland Preservation District
G-A	General Agriculture District	A-A-P	Airport Approach Protection
C-V/R-C	Conservancy and Recreation District		
N-C	Neighborhood Commercial District		
C	Commercial Regional District		
B-R	Business Regional District		
L-I	Light Industrial, Research, and Office District		
H-I	Heavy Industrial District		

Section 17.201.02 ZONING DISTRICTS MAP

These districts are shown upon the maps of the towns of this county, designated as the "Zoning Maps of Marathon County, Wisconsin" and as such maps are prepared and adopted by the towns coming under this chapter, they thereby become a part of this chapter. All notations, references, and other information shown upon the zoning maps of the towns shall be as much a part of this chapter as if the matter and the things set forth by the maps were fully described herein.

- A. The districts and their boundary lines are indicated upon a map entitled "Zoning Districts Map of the County of Marathon, Wisconsin" which map is part of this Zoning Ordinance. The Zoning Districts Map together with all notations, references, and other matters shown thereon are hereby declared a part of this Zoning Ordinance.
- B. The original or master of such Zoning Districts Map shall be retained in County of Marathon, Wisconsin Conservation, Planning and Zoning Department, maintained current with amendments and be available to the public.

Title 2: Zoning Districts and Uses

Section 17.201.03 INTERPRETATION OF DISTRICT BOUNDARIES

Where uncertainty exists with respect to the boundaries of any of the aforesaid districts as shown on the Zoning Districts Map, the following rules shall apply:

- A. **Where Boundaries Approximately Follow Streets, Alleys, or Highways.** Where district boundaries are indicated as approximately following the center line or right-of-way lines of streets, the center line or alley line of alleys, or the center line or right-of-way lines of highways, such lines shall be construed to be such district boundaries.
- B. **Where Boundaries Parallel Street Right-of-Way Lines, Alley Lines, or Highway Right-of-Way Lines.** Where district boundaries are so indicated that they are approximately parallel to the center lines or right-of-way lines of streets, the center lines or alley lines of alleys, or the centerlines or right-of-way lines of highways, such district boundaries shall be construed as being parallel thereto and at such distance therefrom as indicated on the Map. If no distance is given, such dimensions shall be determined by the use of the scale shown on the Zoning Map.
- C. **Where Boundaries Approximately Follow Lot Lines.** Where district boundaries are indicated as approximately following lot lines, such lot lines shall be construed to be such boundaries.
- D. **Where Boundaries Do Not Follow or Parallel Street, Alley, Highway, or Lot Lines.** Where district boundaries are so indicated that they do not follow or parallel street, alley, highway, or lot lines, but do connect points established by the intersection of such lines, such straight lines connecting such points shall be construed to be the district boundaries. Where district boundaries are so indicated that they follow topographical features, such lines shall be construed as following the center line of such features. The location of such topographical features shall be determined by use of the scale shown on the zoning map.
- E. **Where Boundaries Follow USGS Contours.** Where district boundaries are indicated by the land below the USGS contour elevation such as the floodplain area the pool elevation at the original lot line shall be designated on the zoning map. For the specific location falling between the original lot lines the local pool elevation shall be calculated using the straight line interpolation method.
- F. **Vacation of Public Ways.** Whenever any street, alley, or public way is vacated in the manner authorized by law the zoning districts adjoining each side of the street, alley, or public way shall be automatically extended to the center of such vacations and all areas included in the vacation shall then and henceforth be subject to all regulations of the extended districts.

Section 17.201.04 ZONING DISTRICT PURPOSE STATEMENTS

- A. **U-R Urban Residential District.** The purpose of the U-R district is to encourage relatively greater density residential development in areas generally adjacent to the built up sections of the community or in areas of existing development of such density. The Residential districts are designed to encourage a suitable environment for family life by permitting under certain conditions, such neighborhood facilities as churches, schools, playgrounds, and appropriate institutions and by protecting the residential character against non-compatible uses. The U-R district is to encourage multi-family development at densities up to five dwelling units per acre in areas adjacent to community shopping facilities. Development is to consist primarily of single-family (attached or detached), planned unit development, and multi-family dwellings in groupings which will provide for the efficient development and utilization of community facilities.
- B. **L-D-R Low Density Residential District.** The purpose of the L-D-R district is to accommodate single-family residential use along existing streets and to promote single-family residential development (involving the extension of new streets) where sanitary sewer and municipal water may be available. The densities are intended to provide for areas of suburban character in the community and to prevent excessive demands on sewerage and water systems, streets, schools, and other community facilities. The districts are intended to avoid overcrowding by requiring certain minimum yards, open spaces, and site area while making available a variety of dwelling types and densities to serve a wide range of individual requirements and thereby providing a more orderly and efficient extension of public facilities.
- C. **R-R Rural Residential District.** The purpose of the R-R district is to accommodate single-family residential use along existing streets, to preserve the rural character while promoting open space single-family residential development (involving the extension of new streets), and to separate agricultural uses from other more extensive community development within the county. Limited agricultural activities are permitted in this district. These areas may or may not be serviced by municipal water and sanitary sewer.

Title 2: Zoning Districts and Uses

- D. **R-E Rural Estate District.** The purpose of the R-E district is to accommodate single-family residential use along existing streets, to preserve the rural character while promoting open space single-family medium residential development (involving the extension of new streets), and to separate agricultural uses from other more extensive community development within the County. Limited agricultural activities and livestock are allowed in this district. These areas may or may not be serviced by municipal water and sanitary sewer.
- E. **G-A General Agricultural.** The purpose of the G-A district is designed to foster the preservation and use of agricultural land related uses and to provide for limited residential uses in a rural environment but not the division of land as classified in 18.07(2) and (3) into five or more tracts, parcels or lots within a five year period. This district provides for limited residential development with modest densities that require relatively large land areas that are compatible with the surrounding rural land use activities. The district is intended to provide towns with multiple options to guide growth and development in concert with the comprehensive planning efforts.
- F. **F-P Farmland Preservation Zoning.** The intent of this district is to maintain highly productive agricultural lands in food and fiber production by effectively limiting encroachment of non-agricultural development and minimizing land use conflicts among incompatible uses. This district is not intended to accommodate non-agricultural growth.
- G. **C-V/R-C Conservancy/Recreation District.** The purpose of the Conservancy/Recreation district is to provide areas that conserve existing undeveloped natural areas and include the following:
1. To preserve and protect the value of distinctive geologic, topographic, botanic, historic, or scenic areas;
 2. To protect the ecological balance of an area;
 3. To conserve natural resources, such as river valleys, and tracts of forest land; and
 4. To reduce the problems created by intensive development of areas having excessively high water tables, or which are subject to flooding, or which are topographically unsuited for urban type uses.
 5. To provide for the orderly and attractive grouping of passive recreation-oriented establishments, facilities, and structures.
- H. **N-C Neighborhood Commercial District.** The purpose of the N-C district is to accommodate the wide range of retail stores and personal service establishments which cater to frequent recurring needs.
- I. **C Commercial District.** The purpose of the C district is to provide or promote uses principally to accommodate the sale of retail goods, personal services, and administrative establishments, thereby encouraging local or regional shopping areas. It is intended that the design of this district will encourage grouping of business establishments located on a unified site providing adequate off-street parking facilities as well as an efficient and safe method for handling vehicular and pedestrian traffic.
- J. **B-R Business Regional District.** The purpose of the B-R district is to provide for regional commercial uses which are compatible with highway travel. The purpose of this district is to accommodate local or regional shopping areas which rely upon automobile travel. Where possible, access roads with controlled egress and ingress to highways and local roads should be encouraged.
- K. **L-I Light Industrial.** Industrial Research and Office district. The purposes of the L-I district are:
1. To provide an environment exclusively for and conducive to the development and protection of modern administrative facilities and research institutions that are office-like in physical appearance and service requirements.
 2. To provide for and accommodate industrial uses in the fields of repair, storage, manufacturing, processing, wholesaling, and distribution, free from the encroachment of residential, retail, and institutional uses unless otherwise specified in this ordinance. The uses allowed are those which, because of their normally unobjectionable characteristics, can be in relatively close proximity to residential and commercial districts.
- L. **H-I Heavy Industrial.** The Heavy Industrial district is intended to provide for uses which by their nature could exhibit characteristics harmful, noxious, or detrimental to surrounding uses of the land.
- M. **F-P Farmland Preservation District.** See Section [17.301.01](#)

Title 2: Zoning Districts and Uses

- N. **M-H Manufactured/Mobile Home Park District** See Section [17.302.01](#)
- O. **HWY Highway Corridor Overlay District.** See Section [17.303.01](#)
- P. **W-P Well Head Protection Overlay District.** See Section [17.304.01](#)
- Q. **A-A-P Airport Approach Protection Overlay District.** See Section [17.305.01](#)

Chapter 17.202

Schedule of Regulations

The regulations in this Chapter establish minimum, and in some cases maximum dimensional standards for development in the various zoning districts.

Section 17.202.01 STANDARD METHODS OF MEASUREMENT

The following standard methods of measurement are used in applying the dimensional requirements established in this Ordinance.

- A. **Minimum Street Yard Setback Requirements.** The minimum yard setback requirements listed in [Table 2](#) shall be measured from the center line of road right-of-way and/or the right-of-way, whichever distance is greater, unless specifically noted otherwise.
 - 1. **Private roads and railroad.** Private easement roads and railroads serving more than one residence or parcel, or from a railroad right-of-way, shall be 30 feet from the described easement or right-of-way. In the case of an easement that does not have a legal description the setback shall be 30 feet from the nearest point on the edge of the traveled way.
- B. **Lot line setback measurement standards.** Measurements for setbacks shall be from the lot line to closest point of the wall of the structure unless there are decks, porches, patios, landings, stoops or roof overhangs of greater than two feet. Then the setback measurement is to the closest edge of that structure.
- C. **Attached Accessory Structures Considered Part of Principle Structure.** Attached accessory garages and other structures, and enclosed porches, patios, terraces, and decks shall be deemed a part of such main building for the purpose of determining compliance with the yard requirements of this Ordinance.
- D. **Net Lot Area and Open Space Calculations County and State Subdivision.**
 - 1. For purposes of compliance with this Ordinance, the term lot area shall mean net lot area. Lakes, ponds, jurisdictional wetlands, utility easements, public street rights-of-way, and private road easements are excluded from area calculations for net lot area.
 - 2. No space which for the purpose of a building has been counted or calculated as part of a side yard, rear yard, front yard, or other open spaces required by these regulations may, by reason of change in ownership or otherwise, be counted or calculated to satisfy the yard or other open space requirement of, or for, any other building.

Section 17.202.02 SCHEDULE OF REGULATIONS

- A. **Schedule of Regulations.** The following [Table 2](#) is the schedule of regulations and presents the minimum and maximum dimension, volume, and density requirements for each zoning district within the County of Marathon.
- B. **Footnotes to the Schedule of Regulations.** Superscript text in parentheses in any cell in the schedule of regulations is a reference to one of the footnotes in Section [17.202.03](#) following the table.
- C. **Unit of Measurement.** All requirements in the following table are in feet unless otherwise noted.
- D. **Shoreland, Shoreland Wetland, and Floodplain Regulations and Provisions.** The shoreland, Shoreland wetland, and floodplain regulation and provisions of Chapter 22 (when applicable) supersedes any of the setback requirements of the schedule of regulations.

Title 2: Zoning Districts and Uses

Table 2. Schedule of Regulations

Zoning District	Minimum Lot			Minimum Yard Setback ^(A)			MAX. Building Height (feet)	Max. Density ^(C) (units/acre)
	Lot Area (sq. ft.)(acre) ** Easement Acreage	Frontage (at street in feet)	Width (at building line in feet)	Road ^(D) (setback in feet from Right of Way)	Side (feet)	Rear (feet)		
U-R Urban Residential w/sanitary sewers & public water	10,000 ^(B) (.229 ac)	60 ^(B)	60	See Section 17.202.03(1)	7	35	35	3.7
w/o sanitary sewers & public water	20,000 ^(B) (.459 ac)	80 ^(B)	60	See Section 17.202.03(1)	10	35	35	1.85
two-family dwelling	18,000 ^(B) (.413 ac)	100	-	See Section 17.202.03(1)	10	25	35	3.88
Any other permitted or conditionally permitted use	20,000 (.459 ac)	100	-	See Section 17.202.03(1)	15	25	35	4.8
L-D-R Low Density Residential w/sanitary sewers & public water	20,000 ^(B) (.459 ac)	60 ^(B)	60	See Section 17.202.03(1)	7	35	35	1.85
w/o sanitary sewers & public water	43,560 ^(B) (1 ac)	80 ^(B)	80	See Section 17.202.03(1)	15	35	35	1
R-R Rural Residential	87,120 ^(B) (2 ac)	100 ^(B)	150	See Section 17.202.03(1)	15	35	35	0.5
R-E Rural Estate	217,800 ^(B) (5 ac)	200 ^(B)	175	See Section 17.202.03(1)	20	35	35	.2
F-P Farmland Preservation Note: See Chapter 17.301 for specific regulations	1,524,600 (35 ac) ^(B)	150 ^{(B)(E)}	200	See Section 17.202.03(1)	20	35	35	0.029
G-A General Agriculture	435,600 (10 ac)	200 ^(B)	200	See Section 17.202.03(1)	20	35	35	0.1
C-V/R-C Conservancy/Recreation	87,120 (2 ac)	150	200	See Section 17.202.03(1)	25	35	35	0.5
N-C-Neighborhood Commercial adjacent to non-residential district	43,560 (1 ac)	100	80	See Section 17.202.03(1)	15	25	35	-
adjacent to residential district	43,560 (1 ac)	100	80	See Section 17.202.03(1)	20	40	35	-
C Commercial adjacent to non-residential district	16,000 (.367 ac)	75	-	See Section 17.202.03(1)	0	25	40	-
adjacent to residential district	16,000 (.367 ac)	75	-	See Section 17.202.03(1)	10	40	40	-
B-R Business Regional adjacent to non-residential district	10,000 (.229)	66	-	See Section 17.202.03(1)	20	25	40	-
adjacent to residential district	10,000 (.229)	66	-	See Section 17.202.03(1)	75	40	40	-
L-I Light Industrial-Office adjacent to non-residential district	43,560 (1 ac)	125	-	110	25	35	50	-
adjacent to residential district	43,560 (1 ac)	125	-	110	25	50	50	-
H-I Heavy Industrial	43,560 (1 ac)	125	-	110	20	35	60 ^(B)	-

Title 2: Zoning Districts and Uses

adjacent to non-residential district								
adjacent to residential district	43,560 (1 ac)	150	–	110	25	50	60 ⁽⁹⁾	–
M-H Manufactured/Mobile Home Park District	See Chapter 17.302							
HWY Highway Corridor and Interchange Overlay	See Chapter 17.303							
W-P Wellhead Protection Overlay	See Chapter 17.304							
Notes to the Schedule of Regulations:								
<ul style="list-style-type: none"> Superscript text in parentheses in any cell in the above Table 2 is a reference to one of the footnotes in the following Section 17.202.03. Whenever “existing street” is used in the above Table 2, it means an existing dedicated, improved, and accepted public street. 								

Section 17.202.03 FOOTNOTES TO THE SCHEDULE OF REGULATIONS

- A. **Shoreland-Wetland, and Floodplain Regulations and Provisions.** Refer to Chapter 22.101 for shoreland wetland, and floodplain regulations and provisions.
- B. **Setbacks from Septic/Private Onsite Waste Treatment System.**
 - 1. POWTS in ground dispersal area(Drainfield)
 - a. Building: 10 feet
 - b. Swimming Pool: 15 feet
 - 2. Treatment Tank or Holding Tanks
 - a. Building: five feet
- C. **Maximum Density Based on Net Developable Area.** See the definitions section for the calculation of net developable density.
- D. **Farmland Preservation.** See the Farmland preservation district for specific criteria Section [17.301.01](#).
- E. **Minimum Flag Lot Frontage.** Minimum frontage on an existing street shall be 66 feet when it is determined by the administrator, that obtaining the required frontage per [Table 2](#) established by zoning district is not feasible or requiring such frontage would be unnessessary burdensome. Taking into consideration lot arrangement and configuration, environmental conditions, pre-existing structures and the intent of the land division
 - 1. **Residential Easements:** Shall be a cleared easement at least 66 feet in width that shall be continuous from the roadto the part of land being subdivide and/or sold.
 - 2. **Residential Ownership:** Lots having less than 66 feet of frontage but at least 33 feet as of February 16, 2016, will be considered legal access for residential construction.
- F. **Front Yard/Side Yard (Road) Setbacks.** Setbacks from roads shall be measured from the road right-of-way and/or the centerline of the traveled way. Preference shall be given to measurements from right-of-way.
 - 1. **Road Classifications:**
 - a. Class A: All State and federal highways are hereby designated as Class A highways.
 - b. Class B: All County trunk highways are hereby designated as Class B highways. For the purpose of this chapter any road will be considered as a County trunk after it has been placed on the County trunk system by the County Board and approved by the State Department of Transportation.
 - c. Class C: All town roads, public streets and highways not otherwise classified are hereby designated Class C highways.
 - 2. **Setbacks:**
 - a. Class A Highways.
The setback for Class A highways shall be 110' from the centerline of the highway and/or 50 feet from the right-of-way line, whichever distance is greater, except that for any freeway or divided Class A highway the setback distance shall be 50 feet from the right-of-way line.

Title 2: Zoning Districts and Uses

- b. **Class B Highways.**
The setback for Class B highways shall be 83 feet from the centerline of such highway and/or 42 feet from the right-of-way line, whichever distance is greater. Buildings which were legally built at a setback of 75 feet to 83 feet from the centerline may be added to or rebuilt on the existing foundation subject to the limitations in Section 17.19(1)(a)4 and 17.25.
 - c. **Class C Highways**
The setback from Class C highways shall be 63 feet from the centerline of such highway and/or 30 feet from the right-of-way line, whichever distance is greater. Dedicated public accesses to navigable water shall not be considered Class C highways for setback purposes unless they serve a dual purpose of access to navigable water and vehicular access to adjoining parcels of land.
 - d. **Access Easement or Railroad right-of-way** – 30 feet from the described easement or right-of-way.
 - e. **Dedicated public accesses to navigable water** shall not be considered Class C highways for setback purposes unless they serve a dual purpose of access to navigable water and vehicular access to adjoining parcels of land.
- G. **Lot frontage in Cul-de-sac.** The minimum frontage at the street in cul-de-sac shall be 45 feet for the L-D-R and U-R Districts.
- H. **Height exceptions in the H-2 District.** The Board of Adjustment may grant a building height exemption for buildings in the industrial district, subject to the following standards:
- 1. The height exemption may not exceed 80 feet, 35 feet maximum in shoreland areas.
 - 2. The purpose of the height exemption shall be to accommodate functional building elements that are incidental to the permitted use of the building.
 - 3. The horizontal area of the building elements that are exceeding the maximum height permitted in the district shall not exceed 50% of the total horizontal roof area of the building.
 - 4. The Board of Adjustment may require additional building setbacks to minimize impact on residential districts or uses.
- I. **Easement Acreage:** No permanent easement shall be recorded which reduces the lot size below minimum acreage.
- J. **Lot Area Averaging.** Lot areas for individual lots in a subdivision or site condominium development may be smaller than the minimum lot area for the district provided that:
- 1. **Average Lot Area.** The average area of all the lots in the development meets or exceeds the minimum lot area for the district.
 - 2. **Minimum Lot Width.** The minimum lot width in an average lot area development may be reduced to not less than 85% of the minimum lot width required in the schedule of regulations.
 - 3. **Resultant Density.** The overall density of the development does not exceed the density that could be achieved using a conventional layout.
 - 4. **Exclusive Development Option.** The modifications permitted under this section may not be used in conjunction with any other development option, such as the conservation development Section [17.204.19](#) or the mixed residential development option Section [17.204.16](#).
- K. **Building Design Standards.** See Section [17.202.04](#) for building design standards.

Section 17.202.04 BUSINESS REGIONAL (B-R) DISTRICT BUILDING DESIGN STANDARDS

The following building design standards apply to all buildings constructed in the B-R Business Regional districts in the county.

- A. **Building Transparency.**
- 1. **Minimum First Floor Transparency.** The minimum transparency on the first floor front façade shall be 65% for buildings with non-residential first floor uses in the B-R districts, and 40% for buildings with residential first floor uses.

Title 2: Zoning Districts and Uses

2. Maximum Upper Floor Transparency. The maximum transparency on upper stories shall not exceed 60%.
 3. Ground Floor Glass. All ground floor windows shall use transparent, non-reflective, non-tinted glass.
- B. **Ground Story Entrances**. All buildings shall have a principle entrance on the front façade of the building facing the street. Secondary entrances may be provided on side or rear facades.
- C. **Buildings wider than 75 feet in the B-R District** shall incorporate vertical elements in the principle façade that break up the mass of the building to mimic smaller-scale development. Such vertical elements shall occur at least every 75 feet.
- D. **Mechanical Equipment and Service Areas**.
1. Service Areas, including utility access, loading areas, and dumpsters shall be located in side or rear yards and shall be screened from view from any street and any residentially used property.
 2. Mechanical and Utility Equipment, such as gas or electrical meters, telephone boxes, utility cabinets, HVAC equipment, and other similar utility devices (whether ground, wall, or roof mounted) shall be screened from view along any parcel line abutting a residentially used property. Exterior screening materials shall be the same as the predominant materials of the principle building.
- E. **Building Materials**.
1. Combination of Materials. Building materials may be combined on a building façade horizontally, with the heavier material below the lighter material.
 2. Primary Building Materials. Primary building materials shall be used on a minimum of 60% of the façade area of the building (excluding the area of doors and windows).
Durable natural or natural-appearing building materials such as brick, stone, exposed logs or timber, split face block, or other similar materials are preferred primary building materials. Durable synthetic building materials that convincingly match the appearance of natural building materials may be used as a primary building material.
 3. Accent Building Materials. Accent materials may be used on up to 40% of the façade area of the building (excluding the area of doors and windows). Acceptable accent materials include decorative precast concrete block, metal, and glass. Non-durable building materials such as EIFS (Exterior Insulation and Finish System) may be used as an accent building material on up to 10% of the total wall area of any façade, but may not be used on the base level of a building.
 4. Modification to the Building Material Standards. The Board of Adjustment may approve modifications to the building material standards to allow for alternate materials or to alter the minimum or maximum percentages upon finding that:
 - a. Approval of the modification will not result in development that is incompatible with, or will negatively impact existing or potential future development in the vicinity of the subject property.
 - b. The requested modification is consistent with the intent and purpose of this Ordinance.
 - c. The modification will result in a superior development when compared with what could be achieved through a strict application of the design and aesthetic requirements of this Ordinance.
 - d. A lesser modification will not accomplish the same purpose as the requested modification.

Section 17.202.05 SUBSTANDARD LOTS

- A. Lots of existing record prior to the adoption of this chapter or the establishment or change of zoning districts, but of substandard size, may be devoted to uses permitted in the district in which located, provided the requirements of applicable Wisconsin Administrative Codes and all dimensional setback requirements of this Code can be satisfied.
- B. The boundaries of existing lots may be altered provided:
 1. The resulting parcel(s) are in compliance with the zoning district lot size standards in which the parcel(s) are located or

Title 2: Zoning Districts and Uses

2. There is not sufficient contiguous ownership to comply with minimum lot size standards and the Zoning Administrator has waived this requirement based on the following standards:
 - a. The boundary alterations are needed to address specific existing lot deficiencies and/or are needed for title correction purposes or
 - b. The boundary alterations are for other purposes and documentation is provided to prove the remaining lots are either buildable or unbuildable.
- C. **Farmland Preservation District.** Substandard farmland preservation lots or parcels having less than 35 acres. See Chapter [17.301](#).

Section 17.202.06 PROJECTIONS INTO YARD AREAS

- A. Ornamental light standards, flag poles, trees, memorial statues, and outdoor fuel-dispensing equipment are permitted in any yard unless otherwise restricted by this code and shall be placed as not to be a distraction or hazard when in the front yard.
- B. Improvements intended to provide universal accessibility (in accordance with the ADA) into a structure such as wheelchair ramps may protrude into any yard or required setback. The permitted encroachment for such structures shall be the minimum reasonably necessary to accommodate universal accessibility and shall be removed once no longer required.

Note: See the General Code of Ordinances for Marathon County Chapter 22 Shoreland, Shoreland-Wetland, and Floodplain regulations for greater restrictions on parcels within the shoreland overlay district.

Section 17.202.07 PERMITTED HEIGHT EXCEPTIONS

- A. Except as specifically stated in other parts of these regulations, no building shall be erected, converted, enlarged, reconstructed, or structurally altered to exceed the height limit hereinafter established for the district in which the building is located, except that penthouse or roof structures for the housing of elevators, stairways, tanks, ventilating fans, or similar equipment required to operate and maintain the building, and fire or parapet walls, skylights, flagpoles, chimneys, wireless masts, water tanks, or similar structures may be erected above the height limits herein subject to the following requirements:
 1. No such structure may be erected to exceed by more than 15 feet the height limits of the district in which it is located.
 2. No such structure shall have a total area greater than 25% of the roof area of the building.
 3. No such structure may be used for any purpose other than a use incidental to the main use of the building.
 4. Radio, television, and wireless aerials or masts are subject to the requirements of Chapter [17.404](#).
- B. Places of worship, silos, barns, windmills, towers, steeples, stage lofts and screens, smokestacks may be erected to a height not to exceed 75 feet, unless the structure is set back from each lot line at least one foot for each foot of additional building height above the height limit otherwise provided in the district in which the building is located. Unless otherwise governed by Federal or State regulations.
- C. Adjacent to airports the maximum height of any object, except for field crops and fences under five feet high, located within 500 feet of either side of the centerline of a landing strip and extended to a distance of two miles from the end of the runway shall be no higher than 1/50 of the distance of the object to the boundary of the airport as provided in 114.136(2) (b), Wis. Stats., See Airport Approach Protection Overlay regulations as described in Chapter [17.305](#).

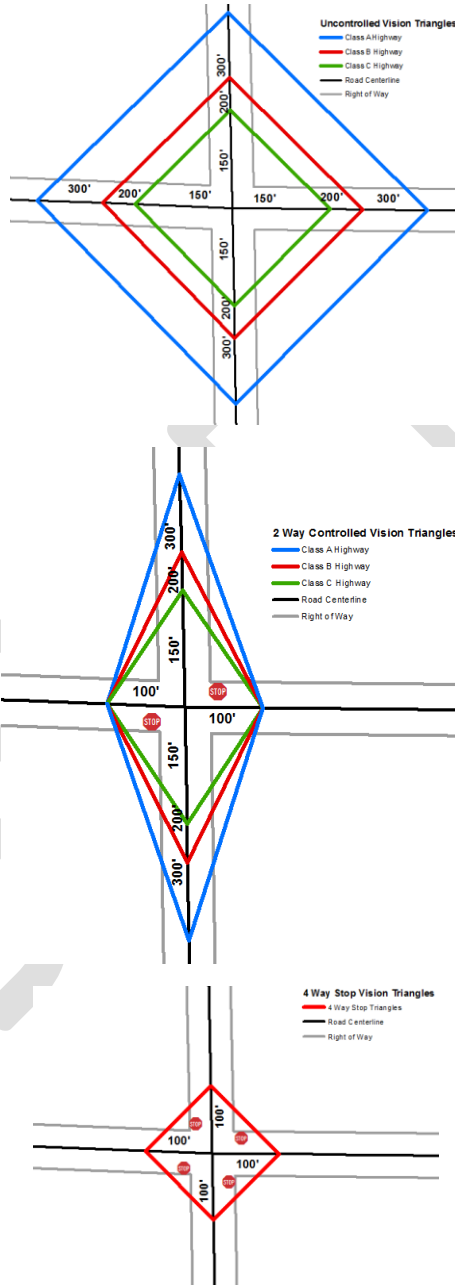
Section 17.202.08 PRINCIPLE BUILDING

No more than one single-family or two-family dwelling unit shall be permitted on any lot and every dwelling shall be located on a lot having required frontage on a public street unless otherwise specifically stated in these regulations.

Section 17.202.09 CLEAR VISION AREA (CVA)

- A. **Purpose:** The CVA setbacks are intended to provide motorists a safe braking and stopping distance to avoid accidents and to provide motorists turning onto roads, streets, and highways a safe accelerating distance to merge with traffic to reduce traffic congestion. As essential as they are to the traffic safety, CVA regulations cannot guarantee unobstructed vision due to topography, natural vegetative growth, and development that may encroach. Obstacles to be kept out of CVAs need only be capable of causing a traffic hazard; they need not actually be shown to cause unsafe traffic conditions. Obstacles which may be allowed are ones which a typical motorist in a vehicle can be expected to see over, under, or through reasonably enough to see approaching traffic. See Section [17.202.10](#).
- B. **Clear Vision Area.** The triangular clear vision area is described as follows (see Figure 1).
- C. **Standards for CVAs.**
1. At each uncontrolled road intersection or road-railroad intersection in the General Agriculture (G-A) and Farmland Preservation (F-P) area formed at the corner intersection of two public road centerlines, the two sides of the triangle area being 300 feet from a Class A highway intersection, 200 feet from a Class B highway intersection, and 150 feet from a Class C highway and private easement road intersections, and the third side being a line connecting these two sides, or.
 2. At controlled intersections vegetation and landscape restrictions shall be as follows:
 - a. In agricultural zones, when one road has a stop or yield sign: The leg of the CVA following the centerline of the road that has no stop or yield sign shall be the length as required in (C-1). The CVA line shall extend from the end of that line to a point on the center line of the street which has the stop or yield sign and which is 100 feet from the intersection of the centerlines of the two streets.
 - b. When both roads have stop signs, yield signs or traffic lights, or the intersection is in a non-agricultural zone, vegetation and landscape restrictions shall be as follows: The CVA line shall be bounded by the street centerlines and a line connecting points on them 100 feet from their intersection.
 - c. Within a CVA, no structure shall be constructed and no vegetative material shall be planted or landscaping done that causes or will cause an obstruction to view between a height of 30 inches and 10 feet above the elevation of the road or highway. Vegetation or landscaping occurring in the CVA may be ordered to be pruned, thinned, and/or removed if it is capable of causing a traffic hazard and removal of the obstacle to view has been requested by the unit of government having jurisdiction over one or more of the intersecting roads, streets, or highways, or by a law enforcement agency having jurisdiction.
 - d. The planting and harvesting of field crops is permitted but not so as to constitute a substantial obstruction to the view of motorists and pedestrians across the clear vision area triangle from one highway or street to another.
- D. **Small Front Setbacks Exempted.** The clear vision requirements shall not apply to existing principle structures located on a lot having a lesser minimum front or street-side setback than required by the clear vision area.

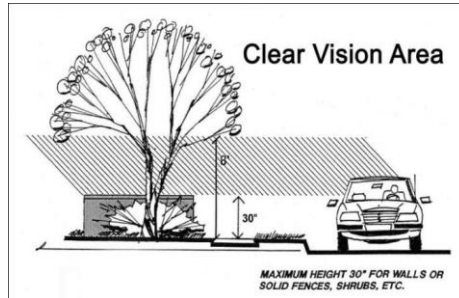
Figure 1: Triangle Clear Vision Area



Title 2: Zoning Districts and Uses

No fence, wall, sign face, structure, or landscape planting shall be erected, established, or maintained on any lot which will obstruct the view of drivers in vehicles approaching an intersection of two roads or the intersection of a road and a driveway. Fences, walls, structures, or plantings located in the triangular area described below shall not be permitted to obstruct cross-visibility between a height of 30 inches and eight feet above the lowest point of the intersecting road(s).

Figure 2. Clear Vision Area



Section 17.202.10 STRUCTURES PERMITTED WITHIN SETBACK LINES

- A. The following structures shall be permitted within yard setback areas.
1. Open fences.
 2. Petroleum and gas transmission lines, telephone, telegraph, cable television, and power transmission poles and lines and portable equipment both above and below ground that is readily removable in its entirety. Additions to and replacement of all such structures may be made, provided the owner will file with the Zoning Administrator or designee an agreement in writing that the owner will move or remove all new construction, additions, and replacements erected after the adoption of this chapter at his or her expense, when necessary to the public interest, i.e. highway construction, airport, sewer and water lines, etc.
 3. Underground structures not capable of being used as foundations for future prohibited over-ground structures.
 4. Access to frontage roads constructed by the public to plans approved by the County Highway Committee.
 5. Signs placed by the public authorities for the guidance or warning of traffic.

Section 17.202.11 FLOOR AREA STANDARDS

Structures used as a dwelling shall provide for each unit the following above ground living area.

- A. **Single-family dwelling:** 800 square feet minimum
- B. **Hunting/Fishing Shelters:** 800 square feet maximum
- C. **Manufactured single-family homes:** 800 square feet minimum
- D. **Mobile Homes:** 800 square feet minimum
 1. Mobile home note: This does not supersede or regulate building (i.e. construction) or safety standards for manufactured homes, as such regulations are preempted from state and local control by the National Manufactured Housing Construction and Safety Standards Act of 1974 (42 U.S.C.A. 5401).
 2. Furthermore, the regulations contained herein are not intended to conflict with and shall comply with applicable provisions of Wisconsin regulations. Applicable Wis. Stats., shall preempt any conflicts.
- E. **Two-family dwelling:** Minimum 800 square feet per unit

Title 2: Zoning Districts and Uses

- F. **Multi-family apartments:** These are minimum square foot requirements and include kitchen and bath areas but do not include utility, storage rooms, or basement areas.
1. **Three-bedroom unit:** 1,300 square feet of living area for each unit.
 2. **Two-bedroom unit:** 1,024 square feet of living area for each unit.
 3. **One-bedroom unit:** 800 square feet of living area for each unit.
 4. **One room efficiency:** 585 square feet of living area for each unit.

Chapter 17.203

Permitted Uses by District

Section 17.203.01 PERMITTED USES AND CONDITIONAL USES

In order to avoid intrusion of undesirable uses and to foster all possible benefits for a continued high quality environment, all residential and non-residential land and structure uses have been classified into permitted uses and uses allowed by conditional use permit. Permitted uses include those which require a minimum of limitation and are therefore permitted anywhere within a zoning district. Conditional uses may be appropriate at some, but not all, locations within a zoning district and are subject to a discretionary decision process. See Chapter [17.805](#) (Conditional Land Use Review) for review and decision procedures for conditional use permits.

At the expense of the applicant, additional reports, studies, and documentation may be required by the Zoning Administrator, Board of Adjustment, and/or Committee to insure public health, safety, general welfare; and to promote orderly, efficient, and appropriate development of land in Marathon County.

Section 17.203.02 ADOPTION OF NORTH AMERICAN INDUSTRIAL CLASSIFICATION SYSTEM (NAICS)

In listing uses for zoning districts, this chapter employs a terminology found in the North American Industrial Classification System (NAICS); standard used by Federal statistical agencies. NAICS was developed under the auspices of the Office of Management and Budget, and adopted in 1997 to replace the Standard Industrial Classification (SIC) system. See: <http://www.census.gov/eos/www/naics/index.html> for detailed descriptions of all of the NAICS categories.

Reference shall be made to the NAICS manual as a source of definitions of these terms.

Section 17.203.03 PROHIBITED USES AND USES NOT EXPRESSLY PERMITTED

No building shall be erected, converted, enlarged, reconstructed, or structurally altered, nor shall any building or land with public and/or privately developed improvements be used, arranged to be used, or designed to be used, in a manner which does not comply with all of the district provisions established by these regulations for the districts in which the building or land is located.

- A. Uses which do not appear in the Zoning Ordinance by virtue of their omission from all permitted use lists, all conditionally permitted use lists, all accessory use lists, and all other use lists are prohibited.
- B. A prohibited use may become a permitted use if the Committee approves an amendment incorporating the prohibited use into appropriate use lists for appropriate zoning district(s).
- C. A prohibited use may become a permitted use if the Committee determines the use should be a permitted use in an appropriate zoning district because it is substantially similar in character to specifically permitted use in such district.
- D. Uses for enterprises or purposes that are contrary to federal, state, or local laws or ordinances are prohibited.

Title 2: Zoning Districts and Uses

Section 17.203.04 MULTIPLE USES

A use may be combined with any other use(s) permitted in the zoning district provided that the regulations for each use are maintained.

Section 17.203.05 TABLE OF PERMITTED USES

The following Table 3 lists the uses that may be permitted in each zoning district, provided that the development also meets the design and building standards set forth for each district, along with all other development standards contained in this Ordinance. For instance, when a certain use, is or may be, permitted in more than one zoning district, each zoning district will have different standards for building bulk, location, and design. The customized design standards set forth in each zoning district are tailored to the existing and intended character of each zoning district, and are further intended to prevent inappropriate development from occurring within the county.

- A. **Uses Permitted in Each District.** Table 3 lists the permitted uses in each district. Refer to Chapter [17.203](#) for definitions of all uses listed in the following Table 3.
- B. **Development Standards Applicable to Uses.** Whenever a specific development standard is included for a particular use in Table 3, any development must comply with the requirements of the referenced section. All development standards are listed in Chapter [17.204](#).
- C. **Special Purpose Zoning Districts Not Listed in Table 3.** Refer to [Table 3](#) for the uses and development standards applicable in the special purpose zoning districts. Special purpose zoning districts are not listed in Table 3, and include the, Manufactured/Mobile Home Park District, Highway Corridor and Interchange Overlay, Wellhead Protection Overlay, and Airport Approach Protection Overlay. Refer to [Title 3](#).

Title 2: Zoning Districts and Uses

Table 3. Uses Permitted by District

USE	P Permitted Use				C Conditional Use				(Blank) Use Not Permitted				
	Residential Districts				Agricultural Districts			Nonresidential Districts					Development Standards
	U-R	L-D-R	R-R	R-E	F-P	G-A	C-V/R-C	N-C	C	B-R	L-I	H-I	
AGRICULTURAL USES													
Farmland Preservation District Use Regulations													Note: See Title 3 for specific Farmland Preservation Regulations
Agricultural Structures that are an integral part of or incidental to the agricultural use				P	P	P	P						Section 17.204.01 Note: See Title 3 for specific Farmland Preservation Regulations
Agricultural Equipment Dealership and Service					P	P		P	P				
Aircraft Landing Fields, private						C							Section 17.204.02
Aquaculture					P	P	P						
Beekeeping			P	P	P	P							
Biomass Storage					P	P							Section 17.204.03 Note: See Title 3 for specific Farmland Preservation Regulations
Canneries					C	C							
Commercial/Private Greenhouses				P	C	P		P					Section 17.204.05
Crop or Forage Production				P	P	P							
Dairy processing and manufacturing facilities					C	C							
Facility Processing Agricultural Wastes					P	P							
Facility Providing Agricultural Supplies					P	P							
Facility Storing and/or Processing Agricultural Products					P	P							Section 17.204.03 Note: See Title 3 for specific Farmland Preservation Regulations
Facility used for the centralized bulk collection, storage, and distribution of agricultural products to wholesale and retail markets					C	C							
Saw Mill					C	C							Section 17.204.04
Forest Management, Nursery, Sod, or Christmas Tree Production, Silviculture, Floriculture,				P	P	P	P						
Fur Farming					P	P							
Keeping Livestock		P	P	P	P	P	P						Section 17.204.01
Kennel and Pet Boarding				C	C	C							Section 17.204.07
Livestock collection and Transfer Depots					C	C					P		Section 17.204.08
Manure Storage Facilities					P	P							Section 17.204.09
Maple Syrup Processing				P	P	P	P						
Migrant workers Housing					P	P							Section 17.204.10
Ponds	P	P	P	P	P	P	P	P	P	P	P	P	Section 17.204.11
Processing and Production of Biomass Materials					C	C							Section 17.204.03 Note: See Title 3 for specific Farmland Preservation Regulations

Title 2: Zoning Districts and Uses

USE	Key: P Permitted Use C Conditional Use (Blank) Use Not Permitted											Development Standards	
	Residential Districts				Agricultural Districts			Nonresidential Districts					
	U-R	L-D-R	R-R	R-E	F-P	G-A	C-V/R-C	N-C	C	B-R	L-I		
Roadside Stand				P	P	P	P						Section 17.204.12
Slaughterhouse					C	C						C	Section 17.204.13
Stable, public (riding academies)				C	P	P	C						Section 17.204.14
Stable, Private				P	P	P	P						Section 17.204.14
Stock water Ponds					P	P							Section 17.204.15
Winery							P	P					
RESIDENTIAL USES													
Mixed Residential Development Option	C	C	C										Section 17.204.16
Manufactured Home and Mobile Home	P	P	P	P	P	P							Section 17.204.22
Manufactured Mobile Home Park (existing areas only)	C	C											Chapter 17.302
Mixed Use Building – Residential with Non-residential								C					Section 17.204.17
Multi-Family Dwelling	C	C	C										Section 17.204.18
Conservation Development Option	P	P	P	P									Section 17.204.19
Single-Family Dwelling, Detached	P	P	P	P	P	P		C	C				Section 17.204.20
Two-Family Dwelling	P	P	P	P	P	P							Section 17.204.21
Farm Residence (Farmland Preservation District)					P								Section 17.301.06
Farm Consolidation(2 acres – 4.99 acres)					P	P							Section 17.204.23
COMMUNITY, CIVIC, and INSTITUTIONAL USES													
Campgrounds and Recreational Vehicle Parks						C	C						Section 17.204.24
Cemetery	P	P	P	P	P	P							Section 17.204.25
Charitable or Philanthropic Use	C		C					C	C	C	C		Section 17.204.26
Day Care		C	C					P	P	C			Section 17.204.27
Community Gardens	P	P	P	P	P	P	C						
Community Living Arrangement (1-8 residents)	P	P	P	P	P	P		C	C				Section 17.204.28
Community Living Arrangement (9-15 residents)		C	C	C		C		C	C				Section 17.204.28
Community Living Arrangement (16 residents and greater)								C	C				Section 17.204.28
Essential Services and Utilities		C	C	C	C	C	C	C	C	C		C	
Hospitals, Medical Clinics, and Human Care Institutions			C					P	P	P			Section 17.204.30
Institutions for Higher Education, Parochial, Technical School, Colleges, and Universities			C	C				C	C	C			Section 17.204.31
Municipal, Cultural, or Public Use	P	P	P	P	C	P	P	P	P	P	P	P	Section 17.204.29
Place of Worship	P	P	P	P	C	P	P	P	P	P	P	P	Section 17.204.32
K-12 School	C	C	C	C		C				C			Section 17.204.33
Wildlife Refuge or Game Preserve						C	P						
Recreation, Public	P	P	P	P		P	P	P	P				
Facilities for a Private Club, Fraternal Organization, or Community Group	C		C	C	C	C	C	C	C	C			Section 17.204.34
Transportation and Utilities, Governmental, Institutional, Religious, or Nonprofit Community Uses (Farmland Preservation District)					C								Note: See Title 3 for specific Farmland Preservation Regulations

Title 2: Zoning Districts and Uses

USE	P Permitted Use				C Conditional Use			(Blank) Use Not Permitted					
	Residential Districts				Agricultural Districts			Nonresidential Districts					Development Standards
	U-R	L-D-R	R-R	R-E	F-P	G-A	C-V/R-C	N-C	C	B-R	L-I	H-I	
COMMERCIAL, OFFICE, and SERVICE USES													
Adult Entertainment									C				Section 17.204.35
Bank or Financial Institution								P	P	P			
Bar, Tavern, or Micro-Brewery						C		P	P	P			
Bed and Breakfast			C	C				C					Section 17.204.36
Business Service Establishment						C		P	P	P			
Car Wash						C		C	C	C			Section 17.204.37
Drive-Through Facility (accessory to a principle use)								P	P				Section 17.204.38
Gas Station								C	C				Section 17.204.39
Motel or Hotel								C	C	C			
Office, Research, Professional Services								P	P	P	P	P	
Personal Service Establishment						C		P	P	P			
Gun Ranges					C	C	C						Section 17.204.40
Archery Range					P	P	P						Section 17.204.41
Place of Assembly						C		P	P				Section 17.204.49
Public or Self-Storage						C		P					Section 17.204.42
Recreation, Indoor		C	C	C		C	C	P	P				Section 17.204.43
Recreation, Outdoor		C	C	C		C	C	C	C				Section 17.204.44
Restaurant								P	P	P			
Retail Sales (outdoor)						C		C	C				Section 17.204.45
Vehicle Sales, Service, or Rental (New and/or Used)						C		P	P	C	P		Section 17.204.46
Mechanical Equipment Sales and/or Service						C		P	P	C			Section 17.204.47
Veterinary Hospital, Clinic, or Office					C	C		P	P	C			Section 17.204.48
INDUSTRIAL and EXTRACTION USES													
Manufacturing, Fabrication, and Processing (light)											P		
Manufacturing, Fabrication, and Processing (heavy)												P	Section 17.204.50
Sales (indoor) of Products Manufactured Onsite											C	C	Limited to 15% of floor area
Solid Waste Disposal, Composting, and Recycling Facility						C						C	Section 17.204.51
Storage/Impound Yards, Junk Yards, and Salvage Yards						C						C	Section 17.204.52
Warehousing/Distribution						C					P	P	Section 17.204.53
Nonmetallic Mining					C	C	C					C	Section 17.204.54
Metallic Mining Exploration			P	P	P	P	P	P	P	P	P	P	
Metallic Mining Bulk Sampling						P							
Metallic Mining Prospecting						C							
Metallic Mining						C							Section 17.204.545

Title 2: Zoning Districts and Uses

USE	Key: P Permitted Use C Conditional Use (Blank) Use Not Permitted												Development Standards
	Residential Districts				Agricultural Districts				Nonresidential Districts				
	U-R	L-D-R	R-R	R-E	F-P	G-A	C-V/R-C	N-C	C	B-R	L-I	H-I	
ACCESSORY, TEMPORARY, and OTHER USES													
Accessory Buildings, Structures, and Uses	P	P	P	P	P	P	P	P	P	P	P	P	Chapter 17.401
Accessory Structure prior to Principle Structure	C	C	C	P	P	P	C						Section 17.401.01(A)
Accessory Buildings and Structures exceeding the dimensional and lot coverage standards of Table 6.	C	C	C	C	C	C	C	C	C	C	C	C	Section 17.401.02(E)
Permanent use of Storage/Shipping containers as an accessory structure				C	C	C	C	C	C	C	C	C	Section 17.401.01(D)
Concrete and/or Blacktop Mix Plant, processing, stockpiling, and recycling of road building materials –(temporary)					C	C					C	C	Section 17.204.62
Garage, Yard, and Estate Sales	P	P	P	P	P	P	P						Section 17.204.55
Minor Occupation/Home Professional Business (in residential unit)	P	P	P	P	P	P							Section 17.204.56
Minor Occupation/Home Professional Business (in accessory building)	C	C	C	C	C	C	C						Section 17.204.56
Major Home Occupation/Home Professional Business				C	C	C							Section 17.204.57
Hunting/Fishing Shelter					C	P							Section 17.204.58
Recreational Vehicles/Campers (private)	P	P	P	P	P	P	P						Section 17.204.59
Limited Outdoor Sales, Display or Storage (accessory to a principle use)								C	C	C	C	C	Section 17.204.61
Off-Street Public Parking Lot or Garage								C	C	C	P	P	
Outdoor Dining (accessory to a permitted restaurant use)						C	C	P	P	P			Section 17.204.63
Solar Energy Systems – Private Use	P	P	P	P	P	P	P	P	P	P	P	P	Chapter 17.408
Solar Energy Systems – Commercial Use					C	C	C				C	C	Chapter 17.408
Small Wind Energy Systems – Private Use	P	P	P	P	P	P	P	P	P	P	P	P	Chapter 17.405 Note: See Title 3 for specific Farmland Preservation Regulations
Large Wind Energy Systems – Commercial Use					C	C	C				C	C	Chapter 17.405 Note: See Title 3 for specific Farmland Preservation Regulations
Special Event, Transient Amusements, and Temporary/Intermittent Events					P	P							Section 17.204.65
Temporary Residential Structure	P	P	P	P	P	P							Section 17.204.64
Wireless Telecommunications Facilities	P	P	P	P	P	P	P	P	P	P	P	P	Chapter 17.404

Chapter 17.204 Development Standards for Specific Uses

Agricultural Land Uses

Section 17.204.01 AGRICULTURAL BUILDINGS AND USES

A. Minimum General Standards

1. Livestock and Fowl:

- a. Shall comply with the Marathon County Animal Waste Storage & Nutrient Management Ordinance, Livestock Facilities Licensing Ordinance and other applicable Wisconsin Administrative Codes and County ordinances including dairying, livestock, and poultry animal husbandry.
- b. Grazing livestock shall be adequately fenced to ensure proper confinement.
- c. Animal units shall comply with NR 243 or as amended from time to time.

2. Animal Confinement Facilities/Livestock Facilities:

- a. Such facilities shall be in compliance with the General Code of Ordinances for Marathon County Chapter 13 Livestock Facilities Licensing Ordinance and Marathon County Animal Waste Storage & Nutrient Management Ordinance.

3. Buildings:

- a. Animal Lots and structures used for the housing, sheltering, or feeding of livestock shall be located no less than 100 feet from any lake or stream.
 - 1) Where meeting this setback is impossible or impractical due to location of existing agricultural facilities, as verified by the Zoning Administrator, new buildings and building additions may be constructed at a lesser setback provided the new buildings and/or additions secure a variance through the Board of Adjustment.
- b. Buildings housing animals shall be at least 25 feet from any adjoining property line.

B. In the Farmland Preservation District. See Chapter [17.301](#).

C. In the G-A District Only.

1. General farming:

- a. Permitted agricultural activities such as crop or forage production, nurseries, sod, or Christmas tree production, silviculture, maple syrup production, floriculture, aquaculture, fur farming, forest management, non-commercial greenhouses, beekeeping, vegetable warehouses, seasonal sale of seed and fertilizer, and other similar enterprises or uses,
- b. Farms may not be operated for the disposal or reduction of garbage, sewage, rubbish, or offal;

2. Livestock:

- a. Animal Unit Density: No maximum animal unit per acre.
- b. Where 500 or more animal units are proposed the rules contained in the Marathon County Livestock Facilities Licensing Ordinance, Chapter 13, shall apply.

3. Agricultural related Uses:

- a. The following activity, facility, or use whether located on or off a farm and is considered either a primary and/or an incidental agricultural related use as determined by the Zoning Administrator include: agricultural equipment dealership, facility providing agricultural supplies, facility for storing and/or processing agricultural products, facility for processing agricultural wastes, and by-product disposal facilities.

D. In the R-E and CV/RC District.

1. Agricultural uses, such as a garden, greenhouse, nursery, and usual farm buildings are subject to the following restrictions:
 - a. Raising or breeding of livestock, fowl, or poultry for commercial purposes shall only be permitted on lots of five acres or more.
 - b. Animal Unit Density: 0.5 animal units per acre.

Title 2: Zoning Districts and Uses

- c. The storage or use of manure or any odor or dust producing substance is prohibited within 25 feet of a property line.

2. Livestock:

- a. Chickens.
 - 1) Minimum lot size for housing chickens and fowl is two acres.
- b. Horses.
 - 1) Minimum of three acres for one horse, and an additional 1½ acres for each additional horse.
- c. All other livestock.
 - 1) Minimum lot size for housing all other livestock is three acres.

E. **In the R-R District only.**

The following animals may be kept for show, breeding, and consumed by the residents/owner of the parcel and are subject to the following restrictions:

1. Livestock:

- a. Horses.
 - 1) Minimum of three acres for one horse, and an additional 1½ acres for each additional horse.
- b. Chickens & fowl, excluding peacocks.
 - 1) Minimum lot size for housing chickens & fowl, excluding peacocks is 2 acres.
 - 2) Maximum total of 12 chickens/fowl. Hens only; no roosters.
 - 3) Chickens/fowl must be kept in an enclosure at all times. The enclosure includes the covered structure(s) and fenced area. The enclosure shall be a minimum of 25 feet from any side or rear lot line and completely in the rear yard of the home. Setback shall be measured from fencing and structure.
 - 4) If the structure is over 100 square feet a zoning permit is required.
 - 5) The fenced enclosure and covered structure shall be maintained and kept in a sanitary condition so as not to create a nuisance.
- c. All other livestock.
 - 1) Minimum lot size for housing all other livestock is 3 acres.
 - 2) Animal Unit Density: 0.25 animal units per acre.

F. **In the L-D-R District.**

- 1. Livestock, (except see F (2) and horses shall not be permitted).
- 2. Chickens.
 - a. Minimum Lot size for housing chickens is two acres.
 - b. Maximum of 12 chickens. Hens only; no roosters.
 - c. Chickens must be kept in an enclosure at all times. The enclosure includes the covered structure(s) and fenced area. The enclosure shall be a minimum of 25 feet from any side or rear lot line and completely in the rear yard of the home. Setback shall be measured from fencing and structure.

G. **In the U-R District.**

- 1. Livestock, horses, and chickens shall not be permitted.

Title 2: Zoning Districts and Uses

Section 17.204.02 AIRCRAFT LANDING FIELDS, PRIVATE

Private aircraft landing fields are air transportation facilities for the purpose of providing takeoff, landing, storage, and maintenance of private aircraft including ultralight aircraft and private helicopters may be permitted provided the following requirements are met:

- A. **Minimum Site Area.** The site area is not less than 20 acres.
- B. **Building Setback.** All buildings and storage areas shall be located a minimum 100 feet from all lot lines.
 - 1. All runway and landing areas shall be located to provide for the safe operation of the facility and to prevent hazards to surrounding property.
 - 2. Approval of the Federal Aviation Association (FAA).

Section 17.204.03 BIOMASS STORAGE, PROCESSING AND PRODUCTION

The storage, processing, and production of biomass product may be permitted provided the following requirements are met:

- A. **Screening.** The storage, processing, and production area shall be fully screened from view of any residential district.
- B. **Setback.** All biomass activities shall be 500 feet from any residence other than the owner's.
- C. **Noise and Odor.** Such activity shall be conducted so as not to be detrimental to any person, property or the general welfare by reason of excessive noise or odor.
- D. **Brine Processing.** Brine processing may not be permitted.

Section 17.204.04 SAWMILL

Sawmills. Shall be located a minimum of 500 feet from a residence other than the owner's.

Section 17.204.05 COMMERCIAL/PRIVATE GREENHOUSE

- A. **Commercial:**
 - 1. Shall not be located within 100 feet of any boundary of a residential lot other than that of the owner or lessee of such greenhouse.
- B. **Private:**
 - 1. Shall be treated as an accessory structure.

Section 17.204.06 LAND SPREADING OF MUNICIPAL SEWAGE SLUDGE

- A. **Land spreading** of municipal sewage sludge when done in accordance with, and subject to, the conditions contained in a permit from the Department of Natural Resources issued pursuant to Wisconsin Administrative Code NR 204 and any Marathon County Nutrient Management Plan.

Section 17.204.07 KENNEL AND PET BOARDING FACILITY

- A. **Kennel.** The boarding, breeding, raising, grooming, or training of seven or more dogs over six months of age either:
 - 1. Not owned by the owner or occupant of the premises, or
 - 2. For commercial gain may be permitted, and shall conform to Section [17.204.07\(B\)](#)

Title 2: Zoning Districts and Uses

B. **Pet Boarding Facility.** A pet boarding facility, sometimes referred to as “doggie day care,” is a business for the temporary boarding and care of common household pets generally during daytime hours, but in some cases including overnight boarding. Pet boarding facilities may provide related services such as grooming or training, but no animals may be bred or sold at a pet boarding facility unless the pet boarding facility is accessory to a principle retail use. Kennel and pet boarding facilities are subject to the following requirements:

1. **Minimum Site Area.** Such activity shall be permitted only on a parcel of land not less than five acres in area.
2. **Enclosures.** All animals shall be kept in pens or cages designed, constructed, and maintained so as to be harmonious and appropriate in appearance with the character of the general area in which located, and such use will not affect the character of the same area in a negative way.
3. **Enclosure Setbacks.** All pens or cages shall be located not less than 100 feet from any property line and all animals shall be kept therein or within a building. No animal shall be allowed to run at large.
4. **Noise and Odor.** Such activity shall be conducted so as not to be detrimental to any person, property, or the general welfare by reason of excessive noise or odor.
5. **Nuisance Prohibited.** The keeping of the animals described in this subsection shall not constitute a nuisance to persons living in the surrounding area. Upon receipt of a written complaint filed by a neighbor with the County stating the animals constitute a nuisance, the Board of Adjustment shall hold a hearing with notice to all property owners within 300 feet of the property where the animals are kept. The Board of Adjustment shall determine if, in fact, the animals do constitute a nuisance.

If the Board of Adjustment determines that the animals have and will likely continue to constitute a nuisance, the animals shall not be kept on the property after the date set by the Board of Adjustment. If, in the opinion of the Board of Adjustment, there is reason to believe that reasonable measures will be taken to alleviate the nuisance associated with the animals, the Board of Adjustment may issue a permit, renewable yearly, for the keeping of such animals with or without restrictions. If a hearing is held and a determination is made, the matter may not be reviewed again on a complaint of a neighbor unless there has been a change of circumstances.

6. No person shall allow animals under such person’s control or ownership to constitute a nuisance. Notwithstanding anything to the contrary in this ordinance, this subsection shall not be a limitation on, any other County ordinance pertaining to animals, and the enforcement of it.
7. **Wastewater.** A wastewater treatment system may require review and approval by the Department of Natural Resources and Department of Safety & Professional Services.
8. **On-site vehicular circulation** shall be configured to accommodate vehicles within the boundaries of the site. In no case shall vehicles awaiting drop-off or pick-up of a pet be allowed to encroach onto a public or private street.
9. **Overnight stay.** Any pets being boarded overnight shall be confined within the building from the hours of 10:00 p.m. until 7:00 a.m.
10. Facilities shall be constructed, maintained, and operated so that the sounds and smell of animals cannot be discerned outside of the building. Outdoor runs shall be maintained so that no odors are discernable from adjacent properties.
11. Outdoor runs where pets will be permitted either on or off-leash shall be set back a minimum of 100 feet from any adjacent residentially zoned or used land. The 100 foot setback notwithstanding, outdoor runs shall be located as far as practicable from any adjacent residential zoning district. Any outdoor runs where pets will be permitted off-leash shall be surrounded by a minimum 54-inch, (4 ½ feet), tall fence. If the fence will be visible from any adjacent residential district or road right-of-way, the fence shall be decorative in nature, determined by the Zoning Administrator.
12. The Zoning Administrator and/or Board of Adjustment may require a landscaped buffer or solid wall to be provided between the outdoor run and any adjacent district if the location proposed outdoor run could negatively impact adjacent land.

Title 2: Zoning Districts and Uses

Section 17.204.08 LIVESTOCK COLLECTION AND TRANSFER DEPOTS

- A. **Setbacks.** Shall be located not less than 300 feet from a residential district.
- B. **On-site vehicular circulation** shall be configured to accommodate vehicles within the boundaries of the site. In no case shall vehicles awaiting drop-off or pick-up of livestock be allowed to encroach onto a public or private street.

Section 17.204.09 ANIMAL WASTE STORAGE FACILITIES

Animal waste storage facilities shall adhere to Marathon County Animal Waste Storage and Nutrient Management Code, Chapter 11.02 guidelines or any other applicable agency requirements.

Section 17.204.10 MIGRANT LABOR CAMP

Migrant Labor camps shall be certified under Wisconsin Statute 103.92.

- A. **Migrant labor camp** shall be an accessory use to an active principle use, under the same ownership.

Section 17.204.11 PONDS

- A. **Slope.** The slope from the shoreline shall be no greater than three feet horizontal to one foot vertical to a water depth of six feet.
- B. **Setbacks:**
 - 1. New ponds shall be located a minimum of 30 feet from any road right-of-way and/or 63 feet from the centerline; whichever distance is greater, when being constructed, excavated, or expanded.
 - 2. Ponds shall be located 50 feet from any drain field and 25 feet from a septic or holding tank.
 - 3. New Ponds shall be located in accordance with the minimum side and rear yard setbacks required in the district of which it is located shown in Table 2, unless 17.20411(B)(4) is satisfied. Any overflow devices shall be directed in the opposite direction as the required setback(s). All new pond excavation and/or expansion are subject to the post construction requirements per Wis. Stats., Ch 88 and 283.33, administrative rule NR 216 and NR 151.
 - 4. An agreement must be signed whereby all owners of the properties acknowledge that a pond crosses property lines, and said agreement shall be recorded for each of the affected property records at the Register of Deeds.
- C. **Dams, dikes, or berms:**
 - 1. Earthen dams or dikes greater than six feet high shall be designed, or the design shall be approved, by a State licensed engineer or hydrologist to ensure structural integrity.
 - 2. Dams, dikes, or berms must be outside of road right-of-ways and easements.
- D. **Exempt Activities**
 - 1. Ponds that are governed by either a NR340 or a NR135 permit will be exempt from obtaining a pond permit as long as these permits are in good standing.

Section 17.204.12 ROADSIDE STANDS

Roadside stands shall be used solely by the owner or the tenant of a property on which it is located for the sale of seasonal agricultural products that are produced on the premises. Roadside stands shall comply with the following standards:

- A. Such stand, sign, and required off-street parking shall be located and set back in such a manner so as not to create a traffic hazard.
- B. Such uses may not encroach into any right-of-way.
- C. One roadside stand per farm, of not more than 300 square feet used solely for the sale of products more than 50% of which were produced on the premise.

Title 2: Zoning Districts and Uses

- D. Stand to be removed and stored back of the building line on the property at the conclusion of the seasonal sales.

Section 17.204.13 SLAUGHTERHOUSE

Slaughterhouses may be permitted as a conditional use in the G-A, F-P and H-I Districts provided the following requirements are met:

- A. **Slaughterhouses** shall be located not less than 1,000 feet from any residential structure other than that of the owner of the premises, his agent or employee.
- B. **Trash Containers.** There shall be trash containers of sufficient size and capacity to contain any and all wastes generated by the operation of business.
- C. **Noise and Odor.** Such activity shall be conducted so as not to be detrimental to any person, property, or the general welfare by reason of excessive noise or odor.

Section 17.204.14 PUBLIC STABLE / RIDING ACADEMY, AND PRIVATE STABLE

- A. **Public stables**, including riding academies, are subject to State Statute 91.01(1) and the following requirements:
1. **Minimum Area.** The uses may be permitted on parcels of land that are at least 10 contiguous acres or more in area.
 2. **Building Setbacks.** The stable shall be so situated on the site so as to be at least 300 feet from any residences on abutting parcels or lots.
 3. **Access and Frontage.** Ingress and egress to the stable area shall be provided solely through the parcel in question, which shall abut a public right-of-way.
 4. **Parking.** Adequate off-street parking facilities shall be provided on the site.
 5. **Manure Management** shall adhere to Marathon County Animal Waste Storage and Nutrient Management Code, Chapter 11.02 or any other applicable agency requirements.
 6. **Outdoor Lighting.** Floodlights or any other source of artificial lighting provided to facilitate night riding activities shall be properly shielded or directed away from residences or abutting properties, and shall be turned off nightly no later than 11:00 p.m.
- B. **Private stables** ancillary to a private residence and shall be permitted only for the use of the property owner, or lessee thereof, and his or her family and/or friends invited to use such animals without payment of any fee are subject to the following:
1. **Minimum Lot Area.** A minimum lot area of three acres is required for private stables.
 2. **Maximum Number of Animals.** A minimum of three acres of contiguous land shall be provided for the first horse, and each additional horse stabled shall require 1½ additional acres of land. The property shall be under control or use of the permit holder with either title or lease.
 3. **Outdoor Use Area Locations and Setbacks.** Confinement areas and/or stables shall, in all instances, be located in the rear and/or side yard. Horses shall be confined to fenced pastures, paddocks, or stables unless harnessed and under the direct control of a person.
 4. **Building Setbacks.** An accessory building used as a stable shall be a minimum of 25 feet from any property line and a minimum of 50 feet from any dwelling other than the owner's.
 5. **Manure** management shall adhere to Marathon County Animal Waste Storage and Nutrient Management Code, Chapter 11.02, or any other applicable agency requirements.
 6. **Nuisance.** In each instance when the Zoning Administrator issues a permit for a private stable, the Committee shall find that there has been compliance with the conditions of this subsection, that the activity will not or has not been a nuisance to residents in the area, is compatible with adjacent land uses, and is consistent with the public health, safety, and welfare of the county.

Title 2: Zoning Districts and Uses

Section 17.204.15 STOCKWATER PONDS

Stock water ponds are ponds constructed for the exclusive use of watering livestock. They are eligible for a reduced application fee if the following requirements are met:

- A. **Surface Area.** The stock water pond surface area is 2,500 square feet or less.
- B. **Fencing.** The stock water pond area must be fenced for livestock.
- C. **Slope.** The slope from the shoreline shall be no greater than three feet horizontal to one foot vertical to a maximum water depth of six feet.

RESIDENTIAL LAND USES

Section 17.204.16 MIXED RESIDENTIAL DEVELOPMENT OPTION

- A. **Purpose.** To encourage innovation in residential subdivision design, the mixed development option may be permitted as a conditional use to provide for more efficient layout of lots, streets, and utilities; for the preservation of open space and recreation areas; and for the provision of a variety of housing options in a low-density and predominantly single-family setting.

Section 17.204.17 MIXED USE BUILDING – RESIDENTIAL WITH NON-RESIDENTIAL

- A. **Location of Residential Units.** No residential unit may be located on a floor underneath a floor containing a non-residential use.
- B. **Permitted Non-residential Uses.** Non-residential uses permitted in a mixed use residential with non-residential building are limited to those that are permitted in the district by Table 3. Uses Permitted by District. Conditional use approval is required for any use listed as a conditional land use.

Section 17.204.18 MULTI – FAMILY DWELLING

A building used exclusively for residential purposes containing three or more residential dwelling units where each dwelling unit has its own exterior entrance; is capable of individual use and maintenance without trespassing on adjoining dwellings; and access, utilities and service facilities are independent for each dwelling. Multi-family dwellings are subject to the following standards:

- A. **Proximity to Improved Street.** The property shall be within 250 feet of a fully improved public right-of-way and street.
- B. **Access Points.** Any multi-family dwelling developments with more than 20 units shall have two access points to the public street.
- C. **Traffic Control.**
 - 1. A traffic impact study shall be provided for any project including 40 or more dwelling units. See Chapter [17.406](#) for traffic impact study requirements.
 - 2. Traffic control lights shall be provided at private roads or at intersections with primary streets if warranted by the traffic impact study.
- D. **Recreation Areas.**
 - 1. Passive or active outdoor recreation areas (including but not limited to seating areas, playgrounds, swimming pools, walking paths, plazas, courtyards, and other recreational elements in accordance with the intended character of the development) shall be provided at a ratio of at least 5% of the gross site area of the development. These open space areas are in addition to the area of any required setbacks .
 - 2. The minimum area of each recreation area shall be not less than 1,200 square feet.
 - 3. The length to width ratio of each area, as measured along the perimeter, shall not exceed 4:1.
 - 4. Such areas shall be centrally and conveniently located to be physically and visibly accessible to residents, and shall not be located within any required setbacks or building separations.
- E. **Trash.** Central facilities for collection and disposal of trash shall be provided, and screened.

Title 2: Zoning Districts and Uses

- F. **Sidewalks.** Minimum 5-foot wide concrete sidewalks shall be provided to connect parking areas, public sidewalks, and recreation areas to all building entrances; such sidewalks shall also be provided along collector roads and streets within the development; and streets adjacent to the development.
- G. **Density.** The maximum density shall not exceed that permitted in the zoning district.
- H. **Building Design Standards.** Apartment buildings shall comply with the following standards:
 - 1. **Building Entrances.** Each building shall have at least one entrance door on each street-facing façade to create an appearance that is consistent with a single-family character. Entrances to individual units may occur off an interior hallway that is accessed via a front door, or may be located on the side or rear of the building. Interior hallways may also have a secondary entrance on the side or rear of the building.
 - I. **Parking.** On-street parking spaces on interior streets are encouraged and shall count toward the minimum parking requirement. Parking spaces on streets exterior to the development shall not be counted toward the minimum parking requirement.

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Section 17.204.19 CONSERVATION DEVELOPMENT OPTION

- A. **Purpose.** Conservation development is an optional form of development that is offered as an alternative to the regulations of the zoning districts where the open space option is permitted. The purpose of the conservation development option is to protect and promote the health, safety, and general welfare of the County, to enhance the visual appearance of residential development, to protect and promote the character and vista of the rural areas within the County, to prevent unnecessary clutter and congestion within such developments and the surrounding neighborhoods, to protect environmentally sensitive areas, and to establish regulations for flexible design alternatives to the requirements of the underlying district to encourage site design practices that provide for efficient layout of infrastructure and preserve open space and natural features, while maintaining density control in conformity with the underlying district.
- B. **Standards to Apply.** Where the standards of the open space option and the underlying district differ, the conservation option development standards shall apply. However, the density under the conservation option shall not be greater than the maximum density of the underlying district based on the net developable density of the development.
- C. **Application.** The conservation option may be used at the option of the developer when the proposed residential development has an area of 10 or more acres.
- D. **Uses.**
1. **Permitted Uses.** The following uses are permitted in a conservation development.
 - a. Single-family dwelling, detached.
 - b. Accessory buildings and uses incidental and subordinate to the single-family dwelling use, excluding any activity conducted as a business.
 2. **Conditionally Permitted Uses.** None.
- E. **Density.** The permitted density in a conservation development shall not exceed the maximum density permitted in the zoning district per [Table 2](#), Schedule of Regulations, based on net development density.
- F. **Lot Requirements.**
1. **Minimum Lot Area.** The minimum lot area in a conservation development shall be 70% of the minimum area required in a conventional development in the underlying zoning district.
 2. **Minimum Lot Width.** The minimum lot width at the building setback line in a conservation development shall be 70% of the minimum width required in a conventional development in the underlying zoning district.
 3. **Minimum Front and Side Street Yard Setback.** The minimum front and side street yard setback in a conservation development shall be 75 feet in the R-R district, 40 feet in the L-D-R district, and 30 feet in the U-R district.
 4. **Minimum Interior Side Yard Setback.** The minimum interior side yard setback in a conservation development shall be 10 feet in the R-R district, 8 feet in the R-1 district, and 7 feet in the U-R district.
 5. **Minimum Rear Yard Setback.** The minimum rear yard setback in a conservation development shall be 60 feet in an R-R district and 40 feet in an L-D-R or U-R district.
- G. **Dwelling Area Requirements.** The minimum floor area of a dwelling unit in a conservation development shall be 1,700 square feet.
- H. **Maximum Building Height.** The maximum building height shall be 35 feet.
- I. **Minimum Open Space Requirements.**
1. **Minimum Area Required.** An amount of common open space equal to or greater than the area gained through the reduction of lots below the minimum lot area required in the district shall be provided. For the purposes of calculating the minimum open space requirement, only lots that are reduced below the minimum area required in the district shall be included.

Title 2: Zoning Districts and Uses

2. **Unbuildable Site Conditions.** A maximum of 20% of the land dedicated toward the minimum open space requirement may meet one or more of the unbuildable site conditions listed in the definition of net developable area. A minimum of 80% of open space lands shall be otherwise buildable, upland area. Any area planned or designated for stormwater management facilities may not be counted towards the minimum open space requirement.
 3. **Access to Open Space Areas.** Each open space area shall have frontage on a street to ensure that the open space land is accessible and visible to all residents of the development. The minimum contiguous linear frontage each open space area is required to have along a street shall be determined by dividing the area of open space (in square feet) by 1,500, or 100 feet, whichever is less. An open space area may have multiple frontages on a street or streets, and secondary frontages may be of any length provided that one frontage meets the minimum contiguous linear frontage requirement.
 4. **Phased Developments.** When a subdivision is to be developed in phases, the common area required to reduce the lot sizes in any particular phase shall be provided in the current phase and/or already provided in earlier phases.
- J. **Maintenance, Perpetuation of Open Space, Guarantee of Development.** The open space requirement may be accomplished by providing for the retention of open space in common ownership of the individual owners within the development through appropriate legal documents, with appropriate provision to assure continuous maintenance and the use of the common property for the purpose intended. The legal documents shall place unencumbered title to the common property in a form of common ownership representing the residents of the development, shall place responsibility for the management and maintenance of all common property, shall set forth the restrictive covenants, and place responsibility for the enforcement thereof, and shall provide for the subjection of each lot within the development to assessment of its proportionate share of maintenance costs of the common property. Such legal documents shall be filed with the application for approval of the open space requirement and shall be approved as to form by the County Corporation Counsel. Such legal documents shall be recorded as deeds or plats are recorded with the County Register of Deeds Office. Or, the open space requirement may be accomplished by an alternative approach approved by the Committee as part of site plan approval.

Section 17.204.20 SINGLE-FAMILY DWELLING, DETACHED

- A. **Dwelling.** The structure must be in compliance with the Wisconsin Uniform Building Code and Private On-Site Waste Ordinance.
- B. **Dwellings** in N-C & C districts:
 1. Structure must be in compliance with the Wisconsin Uniform Building Code and Private On-Site Waste Ordinance.
 2. Dwelling must be accessory to the business on the property
 3. Dwelling is for the owners of the business.

Section 17.204.21 TWO-FAMILY DWELLING

- A. **Dwelling.** Two-family dwelling units may share the same lot. The structure must be in compliance with the Wisconsin Uniform Building Code and Private On-Site Waste Ordinance.
- B. **Setback Requirements.** Attached single-family dwelling unit buildings shall adhere to zoning district setbacks Section [17.202.03 E](#).
- C. **Individual Entrances Required.** All dwelling units shall have entrances that are directly accessible from the exterior of the building. No unit shall gain access from an interior hallway within a building. The primary exterior entrance to all units shall face a street with a connection leading from the roadside sidewalk to the front entrance of the unit. In no case shall a front entrance to a townhouse unit face the rear yard of another dwelling unit or a service area.

Title 2: Zoning Districts and Uses

Section 17.204.22 MANUFACTURED HOME AND MOBILE HOME

Manufactured Homes. Manufactured homes shall have a minimum floor area of 800 square feet and conform to the following standards:

- A. A manufactured home used for human habitation must meet the construction standards contained in Wisconsin Administrative Code Chapter SPS 327.
- B. Manufactured home must be constructed in conformance with the federal construction and safety standards established by the secretary of housing and urban development pursuant to the "Manufactured Housing Construction and Safety Standards Act of 1974," 88 Stat. 700, 42 U.S.C.A. 5401, 5403, and that has a permanent label or tag affixed to it, as specified in 42 U.S.C.A. 5415
- C. A manufactured home is considered to be single-family residence and is an allowed use in any zoning district where single-family dwellings are an allowed principle use provided that:
 1. A site plan is submitted with the zoning permit application to the department for review and approval. The site plan must show the size of the manufactured home, its location on the lot, all yard measurements, and the location of the septic tank, drain field, and water supply.
 2. The manufactured home must be set on an enclosed foundation in accordance with Wisconsin Statute 70.043(1) and Wisconsin Administrative Code Chapter SPS 321, 3. The manufactured home must be securely anchored to its foundations in accordance with Wisconsin Uniform Dwelling Codes. The number of tie-downs must conform to the manufacturer's recommendations, provided that there are at least four tie-downs.
 4. The manufactured home must be installed in accordance with the manufacturer's instructions and is properly connected to utilities.
 5. The hitch and wheels must be removed.
 6. The roof must be double pitched so that there is at least a 3-inch vertical rise for each 12-inches of horizontal run. The roof must have a minimum 8-inch overhang on each perimeter wall and the overhang must be architecturally integrated into the design of the dwelling. The roof must be residential in appearance; must be covered with an approved material, such as wood, asphalt, composition, fiberglass shingles, or metal.
 7. The exterior siding material must be residential in appearance; may consist of clapboards, concrete, masonry, simulated clapboards such as conventional vinyl or metal siding, stucco, wood, wood shingle shakes, or a similar material. The exterior siding material must extend to ground level, except that when a solid concrete or masonry perimeter foundation is used, the siding material need not extend below the top of the foundation.

Mobile Homes. Mobile homes shall have a minimum floor area of 800 square feet and conform to the following standards:

- A. A mobile home that does not meet the standards of [Section 17.204.22\(A-C\)](#) may not be located on a lot outside of an approved and licensed Manufactured/Mobile Home Park, except as permitted under [Section 17.204.64](#) or as otherwise authorized by this ordinance.
- B. The hitch and wheels must be removed.
- C. Skirting. Skirting specifically designed for manufactured homes, or some other material, must enclose the area between the ground and the bottom of the manufactured home.

Section 17.204.23 FARM CONSOLIDATION

Farm residences constructed prior to January 1, 2014, and farm structures may be separated from the farm plot, and not be required to be rezoned, provided that the parcel created conforms to all the following regulations:

- A. **Permitted Use.**
 - 1. Conforms to all regulations forth in the Rural Residential district.
 - 2. Lot size not to exceed 4.99 acres, and meets the requirements of the General Code of Ordinances for Marathon County Chapter 18, Land Division and Survey Regulations.
- B. Residences constructed after January 1, 2014 would be required to rezone from the Farmland Preservation or General Agricultural Zoning.

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COMMUNITY, CIVIC, and INSTITUTIONAL USES

Section 17.204.24 CAMPGROUNDS AND RECREATIONAL VEHICLE PARKS

- A. **Campgrounds.** Campgrounds which provide sites for primitive camping, tent camping, and camping trailers shall not contain a total number of campsites that exceed eight campsites per acre, excluding any acreage located in the shoreland setback area, floodplain or wetlands. Publicly or privately owned and/or operated campgrounds, summer camps and group accommodations are subject to the following:
1. **Property Line Setback.** All structures and activity areas, except off-street parking area, shall be located at least 100 feet from all property lines.
 2. **Ingress/Egress Separation.** All points of entrance or exit shall be located no closer than 200 feet from the intersection of two major thoroughfares and/or no closer than 200 feet from the intersection of a major thoroughfare and a collector street.
 3. **Natural Buffers Preferred.** Site locations should be preferred that offer natural or man-made barriers that would lessen the effect of intrusion into the area.
 4. **Accessory Uses.** Only retail uses which are customarily accessory or incidental to the main recreational use shall be permitted as part of the campground. Permitted retail uses are refreshment stands, souvenir stands, concession stands, park office, and the limited sale of groceries when the customers are primarily the campers using the park.
 5. **Minimum Lot Area.** A minimum lot area of 20 acres shall be required.
 6. **Supervision; Nuisance.** All activities, programs, and other events shall be adequately and properly supervised so as to prevent any hazard and to assure against any disturbance or nuisance to surrounding properties, residents, or to the community in general.
 7. **State Rules.** All campground uses shall comply with applicable state regulations.
- B. **Recreational Vehicle Parks.** Recreational vehicle parks shall comply with the following requirements:
1. **Minimum Lot Area.** No permit shall be issued for the establishment of a recreational vehicle park unless such park is situated on a minimum of 20 acres of land.
 2. **Recreational Vehicle Parks** which provide sites for a mixture of recreational vehicles, motor homes, camping trailers, tent sites, and primitive camping shall not contain a total number of campsites that exceed 12 camping sites per acre, excluding any acreage located in the shoreland setback area, floodplain or wetlands.
 3. **Sites.** Each recreational vehicle site or individual campsite shall be no less than 25 feet in width and 40 feet in length.
 4. Where the recreational vehicle park fronts on a lake or other water frontage, the frontage width shall be not less than 500 feet per every 20 acres. The number of campsites and recreational vehicle sites to be allowed on a body of water shall be determined by the conditional use permit procedure set forth in this ordinance including but not limited to considering the gross water area, the number of such sites in a campground or recreational vehicle park, the number of permanent and seasonal residents on the body of water and the total amount of frontage owned by such other residents, the amount of frontage for future residential development, and water frontage values. All other applicable provisions of this ordinance must also be met.
 5. A zoning permit is required when the aggregate area of the patios/decks exceeds 200 square feet. When not connected, or immediately adjacent, to a patio or deck, a six foot wide landing not exceeding the length of the camping unit is exempt.
 6. No more than two manufactured homes shall be permitted in a campground in a temporary or permanent nature.

Title 2: Zoning Districts and Uses

7. Park Model Unit, or Manufactured Home on existing camping spaces shall obtain a zoning permit prior to placement and shall meet all Shoreland, yard, and street setbacks and be provided with a state approved method for sewage disposal when intended for human habitation.
 8. Subleasing of campsites or recreational vehicles, motor homes, and camping trailers located in campgrounds and recreational vehicle parks is strictly prohibited.
 9. An earth tone colored storage shed up to 48 square feet shall be permitted at an individual campsite.
 10. Structures commonly associated with a campsite such as fire rings, picnic tables, grills, and necessary utility hook-ups shall be permitted at an individual campsite.
 11. A three season room up to 400 square feet with no bedroom or bathroom attached to the recreational vehicle shall be permitted at an individual campsite.
- C. **Recreational Vehicle Park Setbacks.** The following minimum setback regulations shall apply:
1. No building, structure, camp site, or recreational vehicle site shall be located within 200 feet of adjacent property lines when the adjacent property is zoned single or multi-family residential districts. For all other use districts, the minimum distance shall be 100 feet. No building, structure, campsite, or recreational vehicle shall be closer than 75 feet to any state, county, or town highway or road or arterial street or roadway right-of-way.
 2. Recreational vehicles or tents shall not be located so close to the traveled portion of any streets or roadway within such park as to create a safety hazard.
 3. No part of any recreational vehicle or tent, or any addition or appurtenance thereto, shall be placed within 10 feet of any other recreational vehicle or tent, or addition or appurtenance thereto, nor within 50 feet of any accessory/service building or structure.
- D. **Height.** No building, structure, or recreational vehicle located in a campground and recreational vehicle park shall exceed two stories or 25 feet in height.
- E. **Parking.** There shall be at least one off-street parking space available for each individual camp site or recreational vehicle site which shall be located within 100 feet of such site. However, the total number of parking spaces provided in each campground and recreational vehicle park shall be equal to no less than 1-1/3 times the maximum number of sites which can be located in compliance with this ordinance.
- F. **Landscaping.** Within a 50 foot peripheral setback area along each property line of such a park, designated screen fencing or landscape planting shall be placed so as to be 50% or more opaque between the heights of two feet and eight feet from the average ground elevation when viewed from any point along each property line and not to encroach on the clear vision area.
- G. **Design and Improvement.** The design and improvements provided in such proposed parks, including street widths and construction of approach streets or ways, shall conform to the requirements of the Marathon County Subdivision Regulations. However, the street widths and construction requirements in the Subdivision Regulations shall be applied only to those streets which would be necessary to service a future conventional residential subdivision on such tract of land and need not be applied to secondary mobile home site access streets or ways unless the Zoning Administrator or Board of Adjustment determines certain requirements are necessary for ingress and egress of public emergency or service vehicles.
- H. **Common Space.** Each park shall provide at least three acres of common space, exclusive of the required 50 foot peripheral setback area in which common recreational or service facilities can be located. An additional 200 square feet of common space shall be provided for each campground or recreational vehicle in excess of 160 located within such park. Any such common space shall be reasonably compact in area so as to be usable and shall be located on well-drained land which is not subject to periodic flooding or lengthy periods of wet conditions.
- I. **Exception, Special Event Campground.** A campground designed, maintained, intended or used for the purpose of providing sites for non-permanent overnight use of camping units at a special event, as those terms are defined in ATCP 79, the operator of which special event campground has applied for and obtained a permit under ATCP79 shall not be required to meet the requirements of this section during the period of the special event, subject to the condition that the remaining provisions of Chapter [17.204.65](#), Marathon County are otherwise met.

Title 2: Zoning Districts and Uses

Section 17.204.25 CEMETERIES

Cemeteries are permitted in the U-R, L-D-R, R-R, R-E, G-A, and F-P districts and are subject to the requirements of Wis. Stats., Chapter 157, Disposition of Human Remains, Subchapter II, Cemeteries.

- A. **General.** The area proposed for a cemetery shall be used for cemetery purposes only, and shall comply with the following requirements:
1. **Ingress/Egress Separation.** All points of entrance or exit shall be located no closer than 200 feet from the intersection of two arterial streets; and/or no closer than 200 feet from the intersection of an arterial street and a collector street.
 2. **Lot Area.** The minimum lot area required for a cemetery site shall be 20 acres.
 3. **Parking.** Sufficient parking space shall be provided as to not deter traffic flow within the cemetery.
 4. **Signs.** Only signs designating entrances, exits, traffic direction, and titles shall be permitted, and must be approved by the Zoning Administrator.
 5. **Landscape Buffer.** Adequate screening with shrubs, trees, or compact hedges shall be provided parallel to property lines adjacent to or abutting residential dwellings; such shrubs, trees, and hedges shall not be less than two feet in height and shall be maintained in good condition.

Section 17.204.26 CHARITABLE OR PHILANTHROPIC ORGANIZATIONS

All activities, programs and other events by quasi-public institutionally or organizationally owned and/or operated recreational, instructional, and meeting facilities shall be adequately and properly supervised so as to prevent any hazard and to assure against any disturbance or nuisance to surrounding properties, residents, or to the community in general.

Section 17.204.27 DAY CARE USES

Child Day Care

The care of less than four children shall not be regulated under this Chapter. The following day care uses include the following types of facilities: Type A - Day-Care Home (four to eight children); Type B - Day Care Home (nine to 15 children); and Type C - Group Day Care Center (nine or more children). These day care facilities shall comply with the following requirements:

- A. Type A – Day Care Home (four to eight children)
Occupied residences in which a qualified person(s) provide child care for four to eight children. Refer to Wisconsin Statute 66.1017(1) (a). These shall not be considered “Home Occupations” for the purpose of the Chapter.
- B. Type B – Day Care Home (nine to 15 children)
Occupied residences in which a qualified person(s) provide child care for nine to 15 children. Refer to Wisconsin Statute 48.65. These shall not be considered “Home Occupations” for the purpose of the Chapter.
- C. Type C – Group Day Care Center (nine or more children)
Group day care centers provide child care services for nine or more children by qualified persons. Group day care facilities may include nursery schools and day care centers; however, shall not be located within a residential unit. Group day care facilities may be operated on a profit or not-for-profit basis in conjunction with another principle use such as a church, school, business, and civic organization.

Adult Day Care

The care of less than three non-related people receiving care from a non-family member in the same structure shall not be regulated under this Chapter, but considered a home occupation. The following day care uses include the following types of facilities:

- A. Adult Day Care Center
Care provided for part of a day, e.g. / less than 24 hours, in a group facility for adults.
- B. Family Adult Day Center
Care provided for part of a day for small groups of no more than six adults in the home of a provider.

Title 2: Zoning Districts and Uses

Section 17.204.28 COMMUNITY LIVING ARRANGEMENTS

Community living arrangement land uses include all facilities provided for in 46.02(22), Wis. Stats., including child welfare agencies, group homes for children, and community based residential facilities. Community living arrangements do not include day care centers, nursing homes, general hospitals, special hospitals, and prisons or jails. Community living arrangement facilities are regulated depending upon their capacity per the requirements established in 60.63, Wis. Stats.

A. Community Living Arrangement (1 to 8 residents)

Community living arrangements with a capacity for eight or fewer, shall be subject to the limitations set forth in Wis. Stats., 59.69(15) and 60.63.

1. The total capacity of all community living arrangements shall not exceed 1% of a Town's population unless specifically authorized by the Town Board following a public hearing.

B. Community Living Arrangement (9 to 15 residents)

Community living arrangements with a capacity for eight or fewer, shall be subject to the limitations set forth in Wis. Stats., 59.69(15) and 60.63.

1. The total capacity of all community living arrangements shall not exceed 1% of a Town's population unless specifically authorized by the Town Board following a public hearing.

C. Community Living Arrangement (15 residents and greater)

Community living arrangements with a capacity for 15 residents and greater, shall be subject to the limitations set forth in Wis. Stats., 60.63.

1. No community living arrangement shall be established within 2,000 feet of any other such facility regardless of its capacity.
2. The total capacity of all community living arrangements shall not exceed 1% of a Town's population unless specifically authorized by the Town Board following a public hearing.

Section 17.204.29 CULTURAL, MUNICIPAL OR PUBLIC USE

A. Government building(s) located in any District shall comply with the following requirements:

1. Ingress/Egress Separation. All points of entrance or exit shall be located no closer than 200 feet from the intersection of two major thoroughfares and/or no closer than 200 feet from the intersection of a major thoroughfare and a collector street.
2. Thoroughfares. Such developments shall be located on arterial streets, at intersections of arterial or collector streets, or on service roads for interstates.
3. Minimum Lot Area. The minimum lot area shall be 1½ acres.

Section 17.204.30 HOSPITALS, MEDICAL CLINICS, AND HUMAN CARE INSTITUTIONS

Institutions for human medical care, hospitals, sanitariums, convalescent homes, nursing homes, homes for the aged, and philanthropic institutions are subject to the following:

- A. **Property Line Setbacks**. All structures and activity areas, except off-street parking area, shall be located at least 100 feet from any property line.
- B. **Minimum Lot Area**. The minimum lot area shall be at least 3 acres.
- C. **Ingress/Egress Separation**. All points of entrance or exit shall be located no closer than 100 feet from the intersection of two major thoroughfares and/or no closer than 100 feet from the intersection of a major thoroughfare and a collector street.
- D. **Thoroughfares**. Such developments shall be located on major thoroughfares, at intersections of major and/or collector streets, or on service roads for major thoroughfares

Title 2: Zoning Districts and Uses

Section 17.204.31 INSTITUTION FOR HIGHER EDUCATION, PAROCHIAL, TECHNICAL SCHOOL, COLLEGES, AND UNIVERSITIES

- A. **Thoroughfare.** In all districts where institutions for higher education are permitted as conditional uses such facilities shall be located on major thoroughfares, at intersections of major collector streets or on service roads of major thoroughfares.
- B. **Residential Districts.** Where permitted in residential districts, such uses shall comply with the following requirements:
 - 1. **Property Line Setbacks.** All structures and activity areas, except off-street parking area, shall be located at least 50 feet from all property lines.
 - 2. **Minimum Lot Area.** The minimum lot area shall be 3 acres.
 - 3. **Ingress/Egress Separation.** All points of entrance or exit shall be located no closer than 100 feet from the intersection of two major thoroughfares and/or no closer than 100 feet from the intersection of a major thoroughfare and a collector street.

Section 17.204.32 PLACE OF WORSHIP

- A. **Preferred Location.** In all districts where churches and other religious facilities are permitted, such facilities shall be encouraged adjacent to parks and other nonresidential uses such as schools and shopping facilities where use could be made of joint parking facilities.
- B. **Residential Districts.** Churches and other religious facilities located in any residential district shall comply with the following requirements:
 - 1. **Ingress/Egress Separation.** All points of entrance or exit shall be located no closer than 50 feet from the intersection of two major thoroughfares and/or no closer than 50 feet from the intersection of a major thoroughfare and a collector street.
 - 2. **Thoroughfares.** Such developments shall be located on major thoroughfares, at intersections of major and/or collector streets, or on service roads for major thoroughfares.
 - 3. **Property Line Setback.** All structures and activity areas, except off-street parking areas, shall be located at least 100 feet from all property lines.
 - 4. **Minimum Lot Area.** The minimum lot area shall be 1½ acres.

Section 17.204.33 K-12 SCHOOLS

- A. **Property Line Setback.** All structures and activity areas, except off-street parking areas, shall be located at least 100 feet from all property lines.
- B. **Ingress/Egress Separation.** All points of entrance or exit shall be located no closer than 200 feet from the intersection of two major thoroughfares and/or no closer than 200 feet from the intersection of a major thoroughfare and a collector street.
- C. **Minimum Lot Size.** The minimum lot size shall be 3 acres.

Section 17.204.34 FACILITIES FOR A PRIVATE CLUB, FRATERNAL ORGANIZATION, OR COMMUNITY GROUP

- A. **Location.** Such uses may only be located along an arterial or collector street.
- B. **Minimum Site Area in Residential Districts.** Such uses shall have a minimum lot area of 1 acre in residential districts.
- C. **Minimum Lot Frontage in Residential Districts.** Such uses shall have a minimum lot frontage of 150 feet in residential districts.

COMMERCIAL, OFFICE, and SERVICE USES

Section 17.204.35 ADULT ENTERTAINMENT USE

Adult Entertainment Uses shall conform to the following standards:

- A. **Purpose.** It is the purpose of this section to regulate adult entertainment uses in order to promote the health, safety, morals, and general welfare of the citizens of the county, and to establish reasonable and uniform regulations to prevent the harmful location and concentration of Adult entertainment uses and to minimize their negative secondary effects within the county. Based upon studies undertaken and reported by numerous other communities, it is recognized that the adult businesses, identified in this section because of their very nature, have serious objectionable operational characteristics that cause negative secondary effects upon nearby residential, educational, religious, and other similar public and private uses. The regulation of adult entertainment uses is necessary to ensure that their negative secondary effects will not contribute to the blighting or downgrading of surrounding areas.

The provisions of this section do not have the purpose or effect of imposing a limitation or restriction on the content of any communicative materials, including sexually oriented materials. The provisions of this section are not intended to offend the guarantees of the First Amendment to the United States Constitution, or to restrict or deny access by adults to adult entertainment uses and their products, or to deny access by the distributors and exhibitors of sexually oriented entertainment to their intended market. Neither is it the intent nor effect of this section to condone or legitimize the distribution of obscene material.

The regulations in this section are for the purpose of locating these uses in areas where the adverse impact of their operations may be minimized by the separation of such uses from one another and places of public congregation.

- B. **Findings.** Based on evidence of the negative secondary effects of adult uses as identified in a series of 43 secondary effects studies published by the National Law Center for Children and Families in 2005, and specifically based on studies conducted by the following cities: Denver, Colorado (1998); Garden Grove, California (1991); Houston, Texas; Indianapolis, Indiana (1984); Kansas City, Missouri; Los Angeles, California; New York, New York (2 Studies-1994); Oklahoma City, Oklahoma; and St. Paul Minnesota; and based on findings incorporated in various court cases, Marathon County finds that adult entertainment uses as a category of establishments are correlated with harmful secondary effects, and that the foregoing referenced reports are reasonably believed to be relevant to the problems that Marathon County, WI is seeking to abate and prevent in the future.

Due to the demonstrated potential for harmful secondary effects, the county further determines that it is in the best interests of Marathon County, WI for adult entertainment uses to be permitted subject to the specific standards contained herein. The primary control or regulation is for the purpose of preventing a concentration of these uses in any one area, i.e., not more than two such uses within a specified distance of each other which would create such adverse effect(s).

- C. **Classifications.** Adult entertainment uses are classified as follows:

1. Adult arcades;
2. Adult bookstores, adult novelty stores or adult video stores;
3. Adult cabarets;
4. Adult massage parlors;
5. Adult motion picture theaters;
6. Adult theaters;
7. Escort agencies;
8. Nude model studios; and
9. Sexual encounter centers.

- D. **Location.**

1. Zoning Districts. Adult entertainment uses may only be conditionally permitted in the Commercial District C.

Title 2: Zoning Districts and Uses

2. **Separation Requirements.** No adult entertainment use shall be permitted:
 - a. Within 500 feet of any other existing Adult Entertainment Use, and/or
 - b. Within 1,000 feet of any residentially zoned district, or any of the following residentially related uses:
 - 1) Churches, monasteries, chapels, synagogues, convents, rectories, religious article, or religious apparel stores;
 - 2) Schools up to and including the 12th grade, including their adjunct play areas; and
 - 3) Public playgrounds, public swimming pools, public parks, and public libraries.
3. **Measurement of Distances.** For the purposes of this section spacing distances shall be measured as follows:
 - a. From all property lines of any Adult Entertainment Use;
 - b. From the outward line of the boundary of all residential zoning districts;
 - c. From all property lines of any residential-related use as enumerated in subsection 2.b.1) through (3) above.
- E. **Signs and Other Visible Messages.** All adult entertainment uses shall be permitted signs or other visible messages based on the allowable sign area of the applicable district, provided that messages that are visible or intended to be visible from outside the property (such as on or within doors or windows) shall not display materials, items, publications, pictures, films, videocassettes, or printed material available on the premises; or pictures, films, videocassettes, or live presentation of persons performing, or services offered on the premises.
- F. **Discontinuance of Operation.** Should any adult entertainment use cease or discontinue operation for a period of 12 months, it may not resume or be replaced by any other adult entertainment use unless such use complies with all the requirements set forth in this section.
- G. **Modifications to Conditional Use Permit.** An application for a conditional zoning permit for an adult entertainment use in the Commercial District:
 1. Shall be heard by the Board of Adjustment within 30 days of receipt;
 2. The Board of Adjustment shall make a decision upon such application at the time of hearing;
 3. The decision of the Board of Adjustment shall be appealable as specified in Chapter [17.805](#). The provisions in this subsection G. control over any contrary provision in the Zoning Ordinance of the County.
- H. **Severability.** Each of the provisions of this section are severable, and if any provision is held invalid by a court of competent jurisdiction, the remaining provisions shall not be affected, but shall remain in full force and effect.

Title 2: Zoning Districts and Uses

Section 17.204.36 BED AND BREAKFAST

- A. **Bed and breakfast** may be located in an, R-R, R-E, G-A, and N-C Districts with the following conditions, and any other specific conditions imposed by the Board of Adjustment:
1. **Owner Occupied.** The owner must reside at the site and provide proof of residency annually to the Zoning Administrator.
 2. **Guests.** A maximum of three guest units shall be permitted.
 3. **Safety Items.** Each facility shall have the following safety items:
 - a. Smoke alarms in each unit;
 - b. Two fire extinguishers, which shall be “abc” rating and one shall be located in the kitchen and one shall be located at main entrance/exit;
 - c. First-aid kit;
 - d. Emergency lighting and/or other safety devices as recommended by the fire chief.
 4. **Food Licensing.** Food licensing shall be mandated by Marathon County Health Department.
 5. **Health and Safety.** Home occupancy must meet state health and safety requirements.
 6. **Signs.** Signage shall be subject to [Title 7](#), Signs.
 7. **Limitation on Stay.** The same guest or group of registrants shall not stay at the facility for a period of more than seven consecutive days or more than 14 total days within a given calendar year.
 8. **Cause for Repeal of Permit.** Failure to comply with these conditions and subject to Chapter 254.61 Wis. Stats., or other such agencies shall be cause for repeal of the conditional use permit.
 9. **Trash.** Shall provide central facilities for collection and disposal of trash.
 10. **Facility must be ADA compliant.**
- B. **In the G-A District.**
1. **Converted Dwellings Only.** Shall be converted dwellings only; no new principle structures shall be erected for that purpose.

Section 17.204.37 CAR WASH

- A. **Setbacks.** Shall, at a minimum, conform to all setback requirements of the district in which they are permitted and shall be subject to Zoning Administrator approval.
- B. **Performance Standards.** The construction, operation, and maintenance of such use shall not be hazardous, noxious, or offensive due to the emission of odor, noise vibration, refuse matters, or water-carried wastes.
- C. **Ingress/Egress.** Ingress and egress driveways shall be limited to one driveway to any one road, shall not exceed 30 feet each in width, shall be separated from the intersection of any two road right-of-way lines by at least 40 feet, and from the intersection of any property line with any road right-of-way line by at least 10 feet.
- D. **Stacking Space.** There shall be an adequate area for stacking of vehicles waiting servicing so as to ensure no interference with traffic flow. The Zoning Administrator will address and determine the adequacy of the stacking area during site plan review.
- E. **Site Plan Review Required.** No conditional use permit shall be issued until final site plans have been submitted and approved by the Board of Adjustment.

Section 17.204.38 DRIVE THROUGH FACILITY

Any use or building that contains a drive-through facility that is designed to provide service to a patron who remains in their car shall comply with the requirements of this section. These requirements are intended to support, enhance, and create a high quality public realm; to support and enhance the pedestrian environment and pedestrian connections; and to encourage development that fits well with and improves its existing or planned context.

- A. **Building Design.** Drive-through uses must be built as an integral architectural element of the primary structure and use. Building materials shall be the same as those used in the primary structure. Drive-through facilities and structures separate from the primary structure are prohibited.
- B. **Building Location and Orientation.** The principle building to which the drive-through use is accessory should be located at or near the front and, if applicable, side street setback lines. Any building with a drive-through use shall have a prominent entrance facing each street upon which it has frontage.
- C. **Drive-Through Setback.** Drive-through uses, including the drive-through window and any canopies, shall be located to the rear or side of the primary structure, and set back a minimum of 10 feet from the front or side street building wall of the primary structure.
- D. **Stacking.**
 - 1. Stacking lanes shall not be located between the building and a street, and may not be located in a required front yard.
 - 2. Stacking lanes shall not impede maneuvering or travel lanes on or off-site.
 - 3. There is no minimum stacking requirement, however, the applicant must submit evidence that the proposed number of stacking spaces provided in stacking lanes will be adequate to serve the anticipated traffic. Such evidence may include anticipated number of cars per hour, average service time per car, or other applicable information.
- E. **Headlight Glare.** Drive-through uses shall be configured and screened such that glare from the headlights of vehicles waiting in the stacking lane is obstructed from shining into a public right-of-way or neighboring residential use.

Title 2: Zoning Districts and Uses

Section 17.204.39 GAS STATION

- A. **Miscellaneous.** Gasoline service stations shall conform to all setback requirements of the district in which they are permitted except that gasoline pump islands need not conform to the building setback lines but shall be setback from all road right-of-way lines at least 25 feet. Lubrication, washing, and other incidental servicing of motor vehicles and all supply and merchandise storage shall be completely within an enclosed building except as provided elsewhere herein. Lighting, including permitted illuminated signs, shall be arranged so as not to reflect or cause glare that would constitute a nuisance to any residential district or hazard to traffic on any public thoroughfare. Ingress and egress driveways shall be limited to two, shall not exceed 30 feet each in width, shall be separated from the intersection of any two road right-of-way lines by at least 40 feet, and from the intersection of any other property line with any road right-of-way line by at least 10 feet.
- B. **Stacking Spaces.** Employee vehicles and vehicles waiting servicing or return to customers following servicing shall be parked in areas indicated for such parking on the approved site plan. Such parking areas shall not be closer than 50 feet to any road right-of-way.
- C. **Outdoor Storage.** Not more than eight square feet of ground area may be used for the outdoor storage of discarded materials, automobile parts, scrap, and other waste prior to their collection and subsequent disposal. Such storage areas shall be completely obscured from view from any point off the site by a masonry wall not less than five feet in height. Such storage area shall not be located between the principle building and any road right-of-way line and shall be made structurally a part of the principle building or shall be located a distance from the principle building not greater than 10 feet.
- D. **Visibility at Intersections.** All sites shall comply with the clear vision area requirements of Section [17.202.10](#).
- E. **Rental Trucks and Trailers.** The rental and storage of utility trailers and trucks offered for rent shall be permitted in conjunction with an automobile service station upon compliance with the following conditions:
1. **Setbacks.** Storage areas for rental trailers and trucks shall conform to all building setback lines;
 2. **Separation of Uses.** Storage areas shall be clearly separated from, and shall not interfere with areas approved on the site plan for vehicular circulation, automobile servicing, and vehicular parking areas necessary and incidental to the primary purpose of the gasoline service station operation; and
 3. **Paved Area.** Storage areas shall be permitted only on paved portions of the site.

Section 17.204.40 GUN RANGES

- A. Shooting stands shall be no less than 1,000 feet from residential buildings, other than that of the owner, his agent or employee unless owners and occupants of such residences waive this condition in writing.
- B. No firing shall be toward or over any named navigable water (determined at the time of application) located within 1,000 feet of the bullet barrier or population center located within two miles of the bullet barrier. Safety of potential users of non-named minor navigable streams (determined at the time of application) shall be addressed in the application, and if deemed safe by the Board of Adjustment, firing toward or over these streams may be permitted.
- C. The range shall be clearly identified from all directions with conspicuous "Danger Shooting Range" signs.
- D. There shall be a barrier, impenetrable to any missile fired on the range, which shall extend a distance above and to each side of the targets equal to one foot for each 25 yards to the most remote shooting stand, but in no case less than four feet, nor shall barriers be required to be more than 20 feet above the target or 30 feet to either side of the target unless land uses down range would require a higher or wider barrier.
- E. Any other conditions the Board of Adjustment considers necessary for the public safety.
- F. Trap and skeet ranges providing the owner of the trap or skeet range has under control by ownership or lease an area no less than 1,800 feet wide and 900 feet deep and providing further that there shall be no residences within 1,000 feet of the external boundaries of the range, unless owners and occupants of such residences waive this condition in writing.

Title 2: Zoning Districts and Uses

Section 17.204.41 ARCHERY RANGES

A. Indoor Ranges.

1. Lane width and side clearance – 24 inch minimum, 30 inches is preferred.
2. For a 20-yard range, the NFAA requires a minimum vertical clearance of eight feet, six inches. For kids with light bows, 10 feet is preferred. This clearance is between the floor and anything hanging from the ceiling in the line-of-fire, such as structural beams or light fixtures. Obviously, light fixtures immediately above the target but are not in the line-of-fire only need to be head height.

B. Outdoor Ranges.

1. The ground should be flat, free of obstructions, and the shooting direction should be within 45° of true north in the Northern Hemisphere (shooter less likely to face sun).
2. Each shooting lane should be no narrower than 10 feet. Safety (buffer) lanes along the side boundaries should be no less than 15 yards.
3. No firing shall be over any named navigable water (determined at the time of application) Safety of potential users of unnamed minor navigable streams (determined at the time of application) shall be addressed in the application, and if deemed safe by the Zoning Administrator, firing toward or over these streams may be permitted.
4. If targets are placed within 100 feet of the property line shooting must be directed into the lot unless a barrier is placed behind the target to ensure arrows/bolts do not leave property.
5. The safety area behind the target at the longest distance should be no less than 40 yards.
6. Five yards minimum is recommended behind the shooting line for the competitors, plus at least another five yards for bow racks, chairs, etc.

Section 17.204.42 PUBLIC OR SELF STORAGE

Public storage facilities including self-service storage facilities and mini-storage shall conform to the following standards:

- A. **Security.** Electronic surveillance equipment shall be required to serve as security for the facility.
- B. **Lot Coverage.** Lot coverage of all structures shall be limited to 80% of the lot area.
- C. **Circulation.** All one-way driveways shall provide for one 10 foot parking lane and one travel lane of a width sufficient to permit emergency vehicle circulation. Traffic direction and parking shall be designated by signage or driveway painting. All two-way driveways shall provide for one 10 foot parking lane and two 12 foot travel lanes. The parking lanes may be eliminated when the driveway does not serve storage units.
- D. **Buffer.** A 25 foot wide landscaping buffer zone, along residential zoned boundaries, shall be required and landscaping shall require trees in the ratio of at least one tree for every 2,000 square feet or fraction thereof of area landscaped. Landscaping shall consist of a variety of hardy evergreen planted material consisting of trees, low-medium-high profile shrubs, together with suitable ground cover and be maintained.
- E. **Outside Storage Prohibited.** Outside storage is prohibited in the self-service storage facilities.

Section 17.204.43 RECREATION, INDOOR

An indoor recreational use is generally operated as a business or non-profit organization. Such facilities may accommodate individual, organized or franchised sports, athletic training and/or recreational amusements. This use, conducted wholly indoors, may or may not include spectator seating and encompasses a variety of activities including, but not limited to, basketball courts, ice hockey rink, soccer field, tennis courts, volleyball courts, swimming pool, gymnasium, martial arts studio, fitness club, bowling alley, arcade, miniature golf course, billard hall, community center, or other similar uses. Such a facility may provide regular organized, franchised and/or charitable events. All uses shall be operated as to create no significant impact on

Title 2: Zoning Districts and Uses

surrounding properties. All facilities and uses permitted pursuant to this section shall remain in compliance with all applicable standards including the performance standards of Chapter [17.407](#)

Section 17.204.44 RECREATION, OUTDOOR

An outdoor recreational use is generally operated as a business or non-profit organization. Such facilities may accommodate individual, organized or franchised sports, athletic training and/or recreational amusements. This intensive use, conducted wholly outdoors, may or may not include spectator seating and encompasses a variety of activities including, but not limited to picnic areas, parks, playgrounds, athletic fields, swimming facilities, tennis clubs, golf courses, driving ranges, riding academies, country clubs, paintball courses, tracks for motorized and nonmotorized sports. Such a facility may provide regular organized, franchised and/or charitable events. All facilities and uses permitted pursuant to this section are subject to the following:

- A. **General.** All facilities and activities permitted pursuant to this section shall remain in compliance with all applicable standards including the performance standards of Chapter [17.407](#) and shall meet the following requirements:
 1. **Natural Barriers.** Site locations shall provide natural or man-made barriers that would lessen the effect of intrusion into an area.
 2. **Accessory Uses.** Only retail uses which are customarily accessory or incidental to the main recreational use shall be permitted and shall include such uses as refreshment stands, souvenir stands, and concession stands.
 3. **Supervision; Nuisance.** All activities, programs, and other events shall be adequately and properly supervised so as to prevent any hazard and to assure against any disturbance or nuisance to surrounding properties, residents, or to the community in general.
- B. **Residential Districts.** Recreational facilities pursuant to this section located in any residential district shall meet the following requirements:
 1. **Property Line Setback.** All structures and activity areas, except off-street parking areas, shall be located at least 100 feet from all property lines.
 2. **Ingress/Egress Separation.** All points of entrance or exit shall be located no closer than 50 feet from the intersection of two major thoroughfares and/or no closer than 50 feet from the intersection of a major thoroughfare and a collector street.

Section 17.204.45 RETAIL SALES, OUTDOOR

- A. **Lot Requirements.** The minimum lot area shall be 10,000 square feet, and the minimum lot width shall be 100 feet.
- B. **Setbacks.**
 1. Display areas shall meet the setback requirement applicable to principle buildings in the zoning district.
 2. Storage areas. The outdoor storage of products for sale shall not be located in any required front or side yard and shall be handled and stored so as to present an orderly, planned, efficient operation at all times.

Section 17.204.46 VEHICLE SALES, SERVICE OR RENTAL (NEW AND/OR USED)

- A. **Pavement.** All areas subject to vehicular use shall be encouraged to be paved with durable dust-free surfacing, with appropriate bumper guards where needed.
- B. **Display Areas.**
 - 1. Display areas shall be set back a minimum of 10 feet from any front property line.
 - 2. When adjacent to a residential zoning district, display, and storage areas shall comply with the setback requirements applicable to a principle building, and a minimum six-foot obscuring wall or buffer shall be provided.
 - 3. When adjacent to a nonresidential zoning district, display, and storage areas shall be set back a minimum of 10 feet from any side or rear property line.
- C. **Parking Limitation.** Any motor vehicle that is being serviced shall not remain on the premises for more than 30 days. No vehicle shall remain on the premises for more than 10 days if deemed the vehicle will not be serviced, unless, otherwise authorized by the ordinance.
- D. **Dismantling Prohibited.** No vehicle shall be dismantled unless said vehicle is being repaired and said repair shall be accompanied by a repair order showing the description of the automobile, owner, and the description of the work required. A valid and current license plate shall be displayed on all vehicles.
- E. **Sales Prohibited.** No vehicle parked on the property shall be dismantled for the purposes of selling, bartering, swapping, or giving of any part or parts of said vehicle.
- F. **Impounding Prohibited.** The impounding of vehicles shall not be permitted pursuant to the conditions of this section.

Section 17.204.47 MECHANICAL EQUIPMENT SALES AND/OR SERVICE

- A. **Parking in Required Front Yard.** There shall be no parking in the required minimum road setback area as designated by the road classification in Section [17.202.03\(F\)](#), other than employees and/or customers waiting for service.
- B. **Rubbish.** The premises shall be devoid of all rubbish, litter, debris, and parts.
- C. **Trash Containers.** There shall be trash containers of sufficient size and capacity to contain any and all wastes generated by the operation of business.
- D. **Commercial District Standards.** The following standards apply in the Commercial Districts (in addition to all of the above standards):
 - 1. **Inside Building.** All service activities shall take place inside the building.

Section 17.204.48 VETERINARY HOSPITAL, CLINIC OR OFFICE

All such uses shall be located in a building having adequate soundproofing and odor control. The boarding of animals shall be restricted to allow overnight lodging only as necessary for animals receiving medical attention.

Section 17.204.49 PLACES OF ASSEMBLY

- A. **Wedding Barns.**
 - 1. Agricultural Building must be brought into compliance with the Wisconsin Commercial Building Code.
 - 2. If building is to be used for public use or as a place of employment on a temporary basis, a temporary event must be issued under SPS 361.03(12) and SPS 314.01(5).

INDUSTRIAL and EXTRACTION USES

General Standards. The following general standards for the Industrial districts are to provide areas for manufacturing, warehousing, other light industrial/office/research operations, and may include intensive agricultural related uses. It may also be used for commercial storage facilities, contractor and trade establishments, and similar businesses. However, such use may not be detrimental to the surrounding area or to the county as a whole because of dust, groundwater degradation, noise, odor, physical appearance, smoke, traffic, or other nuisance factors.

- A. **Site Plan Requirement.** A site plan must be reviewed and approved by the Zoning Administrator and/or the Board of Adjustment prior to the start of any new construction or any addition or alteration that adds to the area of an existing structure or to the total area of all existing structures on the site.
- B. **Development Standards.** The development standards contained in this section are minimum standards and must be met by any industrial use established after the effective date of this ordinance or any applicable amendment and by any prior non-conforming use that is added to, altered, expanded, extended, or modified after the effective date of this ordinance or any applicable amendment.
1. **Driving Surfaces.** All driveways, parking areas, and roads must be maintained in a durable condition.
 2. **Enclosures.** All allowed and permitted uses must be conducted within completely enclosed buildings, unless outdoor uses have been included in a site plan that has been reviewed and approved by the Zoning Administrator and/or Board of Adjustment and subject to any conditions set by the Board of Adjustment.
 3. **Landscaping.** All landscaping shown on an approved site plan must be established and maintained in a healthy condition. Landscaping materials must be replaced when necessary.
 4. **Lighting.** Lighting used to illuminate any portion of the site must be shielded and arranged so that it does not directly shine on any abutting property.
 5. **Waste Receptacle.** The site must be kept free of debris and refuse and contained within a waste receptacle.
 6. **Loading and unloading.** Adequate space must be provided for the loading, parking, standing, and unloading of motor vehicles without undue interference with the public use of roadways. No portion of a vehicle that is loading, parked, standing, or unloading may project into a public roadway.
 7. **Noise.** The sound generated by a use may not exceed 70 decibels at the lot line.
 8. **Odor.** No use may cause or result in the emission of any substance or combination of substances into the ambient air and produce an objectionable odor unless preventative measures satisfactory to the department are taken to abate or control the emission. An odor will be deemed objectionable when either or both of the following tests are met:
 - a. If the department, upon investigation, determines that the odor is objectionable based upon the nature, intensity, frequency, and duration of the odor, taking into consideration the type of area involved and any other pertinent factor identified by the department.
 - b. If 60% of a sample of persons exposed to the odor in their place of residence or employment, other than the place that is the odor's source, find the odor to be objectionable based upon its nature, intensity, frequency, and duration.
 9. **Outdoor Storage.** Outdoor storage is permitted if the storage area is screened and the stored materials are not visible from any public road.
 10. **Screening.** Required screening may be provided by use of fences, hedges, or other plantings, and walls that are at least four feet in height. Any required screening must be maintained in good condition.
 11. **Vibration.** Ground vibrations generated by a use must not be perceptible at any point on the lot line without the use of instruments, excluding nonmetallic mining operations.
 12. **Other.** No use may emit dangerous or obnoxious fumes, glare, heat, or radiation that extends beyond any lot line on which the use is located.

Title 2: Zoning Districts and Uses

Section 17.204.50 MANUFACTURING, FABRICATING, AND PROCESSING (HEAVY)

Heavy manufacturing and processing activities are permissible only if, in the opinion of the Board of Adjustment, adequate conditions exist or can be imposed that will make such uses compatible with the purposes of this ordinance and will minimize impacts on residential neighborhoods. Compliance with the performance standards of Chapter [17.407](#) shall be the minimum threshold for compatibility with neighboring residential uses.

Section 17.204.51 SOLID WASTE DISPOSAL, COMPOSTING, AND RECYCLING FACILITY

Land disposal of waste material other than agricultural waste and sanitary landfill, provided no location shall be within ½ mile of the boundary of any residential district and the operation shall be in full compliance with NR 214 and 500–555, or other applicable Department of Natural Resources codes. Composting and recycling sites shall not be located within 500 feet of a residential structure. Solid waste disposal, composting and recycling facilities are subject to the follow conditions:

- A. Any solid waste disposal, composting, and recycling facility must be located so that it does not prevent or interfere with the proper development of the surrounding area.
- B. Any solid waste disposal, composting, and recycling facility shall be adequately fenced or otherwise screened year round with a dense shrub growth to prevent unsightliness and the blowing of materials off the premises.
- C. Minimum front, side, and rear yards shall be 50 feet.

Section 17.204.52 JUNK YARD, STORAGE/IMPOUND YARD, AND SALVAGE YARD

Junk, storage/impound, and salvage yards are subject to Section 17.407 as well as the following conditions

- A. **Lot Depth.** The required setback shall be 150 feet in depth whenever contiguous to a residential district or residentially used property.
- B. **Open Space.** At least the first 50 feet of any yard shall be open space landscaped and maintained so as to minimize undesirable visual effects generated by the impound yard and may not be used for any other purpose. The balance of the yard area may be used as open space, employee picnic or recreation areas, or employee and visitor parking, subject to conditions deemed appropriate by the Board of Adjustment. Any area used for employee and visitor parking shall have a hard surface such as asphalt or concrete.
- C. **Fence Adjacent to Residential District or Use.** Any yard contiguous to a residential district or residential used property shall have a Type C buffer complying with the requirements of Chapter [17.602](#).
- D. **Fence General.** That portion of a lot used for the impound area shall be completely enclosed with a solid fence six feet in height. That portion of a fence not subject to paragraph C above shall be fenced pursuant to specifications appearing in Section [17.401.05 B](#).
- E. **Circulation; Storage.** Each storage space for an impounded vehicle shall be contiguous to a driving aisle. No storage space may contain more than one impounded motor vehicle.
- F. **Prohibited.** Impounded motor vehicles may not be dismantled, wrecked, sold, exchanged, traded, painted, or given any body repair work.
- G. **Repairs.** Impounded motor vehicles may be given engine, mechanical, electrical, and similar repairs needed to allow inoperable cars to become operable. The repairs contemplated by this Section are minor repairs and do not include substantial or complete motor replacement. All repairs shall be made within a building.

Title 2: Zoning Districts and Uses

- H. **Totaled Vehicles.** Any impounded motor vehicle which is totaled, substantially totaled, or motor-less, may not be stored in an impound motor vehicle yard more than 30 days. Such vehicles must be relocated to junk yards, salvage yards, or automobile wrecking yards.
- I. **Inventory Report.** An operator of an impound motor vehicle yard must submit an inventory report to the Zoning Administrator as frequently as the Zoning Administrator may require, except that the Zoning Administrator may not require the submission of said report any more frequently than once a month. Said report shall be submitted on a form designed by the Zoning Administrator. Two copies of said form shall be given to the operator when the operator gets a zoning certificate. One copy shall be used by the operator to submit a first report. The second copy shall be used by the operator to make copies to be used for subsequent reports.
- J. **Monitoring.** The Zoning Administrator shall have the authority with the prior written consent of the Corporation Counsel Department, to promulgate rules and regulations reasonably necessary to administer monitoring the operation of said yards.
- K. **Waste Storage and Disposal.** All solid and liquid waste storage and disposal shall be in compliance with all applicable local, state, and federal standards and requirements including, but not limited to, Wis Stats., 291 and Wis. Adm. Code. NR500 - NR538, NR600, NR660 - NR670, and NR673.

Section 17.204.53 WAREHOUSING/DISTRIBUTION

Coal, coke, bulk storage, flammable liquids, and underground storage are not permitted within 300 feet of any residential district.

Section 17.204.54 NONMETALLIC MINING

Nonmetallic mining may be permitted as a conditional use in the R-E, F-P, G-A, C-V/R-C, and the H-I districts in accordance with the following:

General Requirements. Mining of nonmetallic minerals and the processing for manufacture of materials incidental to such extraction and the erection of buildings and the installation of equipment and machinery are subject to the following requirements:

- A. **Aerial Photograph and Map.**
 - 1. The boundary of the affected parcel and any adjacent parcel, pipelines, railroads, streams, utilities, and wetlands on the proposed extraction site and any adjacent parcel.
 - 2. The name of the owner of each adjacent parcel and the location of all structures within 300 feet of the proposed mine site.
 - 3. The proposed location, extent, and depth of the intended sand, gravel, and rock excavation, showing the setback distances.
 - 4. The proposed location of any ponds, sediment basins, and stockpiles showing the setback distances.
 - 5. The surface drainage and estimated depth to groundwater.
- B. **Operational Information.**
 - 1. The duration of any applicable lease.
 - 2. The estimated date that operations will commence and terminate.
 - 3. Anticipated hours of operation.
 - 4. The proposed primary travel routes to transport material to and from the site.
 - 5. A description of the excavation and processing equipment to be used.
 - 6. A description of measures to be taken to screen or buffer the operation from view from any adjacent residential parcel.
 - 7. A description of measures to be taken to control dust, noise, and vibrations from the operation.
- C. **Operation.**

Title 2: Zoning Districts and Uses

1. All blasting must be done by a state licensed and certified blaster, who must have a certificate of liability or proof of liability insurance.
2. All excavation equipment must be constructed, maintained, and operated in such a manner as to eliminate, as practicable, dust, noise, or vibration that might adversely affect or injure any person living in the vicinity of the operation.
3. Any excavation access road must have and be maintained with a dustless surface.
4. Operations must be conducted in such a manner that any water runoff from the operation does not adversely affect any adjacent parcel.
5. All equipment and temporary structures, such as stone crusher, conveyor, or screener, must be removed from the site within 90 days of the termination of extraction operations.

D. Setback Requirements.

1. The excavation must be setback at least 100 feet from any existing occupied structure other than the owner's.
2. All operations shall be at least 50 feet from the centerline of any right-of-way and 10 feet from any property line unless there is a written agreement between adjoining owners both of whom hold valid nonmetallic mining permits under which they both agree to mine up to their common property line. Mining up to or into the right-of-way may be authorized where it is determined by the unit of government having jurisdiction over the road that such mining would be beneficial.
3. All accessory uses such as offices and parking areas shall be at least 75 feet from any right-of-way or property line.

E. Nonmetallic mining shall comply with the terms of Marathon County Nonmetallic Mining Code, Chapter 21, General Code of Ordinances.

F. All nonmetallic mining shall be required to provide for the proper closure and reclamation of the extraction site to an agricultural use.

G. Nonmetallic mining activity and operation shall be consistent with Wisconsin Statute, Chapter 91, Farmland Preservation, 91.46(6)

Farmland Preservation Districts. Nonmetallic mineral extraction in Farmland Preservation Districts may be permitted if the all of the following apply:

- A. The operation complies with Subchapter 1 of Chapter 295, Wis. Stats., and rules promulgated under that subchapter, with General Code of Ordinances for Marathon County Chapter 21 Nonmetallic Mining Reclamation Code under Wis. Stats., 295.13 or Wis. Stats., 295.14, and general requirements standards under this section and provided the reclamation of the extraction site is to an agricultural use (including all applicable provisions of this ordinance), and with any applicable requirements of the Wisconsin Department of Transportation concerning the restoration of nonmetallic mining sites.
- B. The operation and its location in the Farmland Preservation zoning district are consistent with the purposes of the Farmland Preservation zoning district.
- C. The operation and its location in the Farmland Preservation zoning district are reasonable and appropriate, considering alternative locations outside the Farmland Preservation zoning district, or are specifically approved under state or federal law.
- D. The operation is reasonably designed to minimize the conversion of land around the extraction site from agricultural use or open space use.
- E. The operation does not substantially impair or limit the current or future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.
- F. The owner agrees to restore the land to agricultural use, consistent with any required reclamation plan, when extraction is completed.

Title 2: Zoning Districts and Uses

Section 17.204.542 METALLIC MINING EXPLORATION

- A. This section is established for metallic mining exploration in accordance with state law, including but not limited to, Wis. Stats., 293 and Wisconsin Administrative Code NR 130.
- B. The requirements of this section apply to any and all operators of exploration sites within towns that have adopted the General Code of Ordinances for Marathon County Chapter 17 – Zoning Code.
- C. An application for an exploration permit shall be filed with the Zoning Administrator contemporaneously with the filing of a WI DNR exploration license application.
- D. Exploration may be permitted in all zoning districts except urban and low density residential, manufactured/mobile home park, highway corridor/interchange overlay, and wellhead protection overlay district if conducted and consistent with this Zoning Ordinance.
- E. **Issuance.**
Exploration permits shall be issued only in conformity with the provisions of this section, unless the Zoning Administrator receives a written order from the Board of Adjustment (BOA) deciding an appeal or variance.
- F. **Application Requirements.**
Completed applications for exploration permits shall be submitted to the Zoning Administrator, and accompanied by the appropriate fee as specified by the Department fee schedule on forms provided by the Zoning Administrator.
At a minimum, the applicant must supply the following information:
1. Copies of all state and federal documents with respect to the proposed exploration that have been submitted to the respective State and Federal agencies;
 2. Name, address, and phone number of all property owners and applicants;
 3. The location, dimensions, and parcel identification number of the lot(s) including a legal description;
 4. Zoning district;
 5. Location of any and all nearby public and private streets;
 6. A plan of the site drawn to scale showing dimensions of the lot and the location of all existing, temporary and proposed building(s) or structures and location of existing or proposed private onsite wastewater treatment system;
 7. The boundary of the affected parcel(s) and any adjacent parcel(s), pipelines, railroads, streams, utilities, and wetlands on the proposed exploration site and any adjacent parcel;
 8. Financial Responsibility under Section [17.204.545\(L\)\(1\)](#) General Liability Insurance is hereby incorporated as if set forth in full.
- G. **Notification.** Upon receipt of an application, the Zoning Administrator shall notify the political subdivision(s) of jurisdiction, the Metallic Mining Committee Chair, the Environmental Resources Committee Chair, and the DNR.
- H. **Inspections and Reports.**
Section [17.204.545\(M\)](#) is hereby incorporated as if set forth in full.
- I. **Fees.**
The applicant shall submit a \$500 for an exploration permit as specified in Section [17.801.06](#), schedule of fees.
- J. **Review and Issuance of Exploration Permit.**
Exploration permits shall be reviewed and acted upon by the Zoning Administrator under the following conditions:
1. Within 20 business days after receipt of the completed application, provided that payment of all applicable fees have been made, the Zoning Administrator shall issue an exploration permit if the application and information obtained through field inspections complies with all applicable regulations. If denied, the Zoning Administrator shall give written notice of denial and state reasons for denial including sections of the Zoning Ordinance that the applicant does not comply with.
 2. An application for an exploration permit which has been made to the county, pursuant to sections A. through F. above, shall be processed under the regulations effective at the time the application was submitted.
 3. Timing of the issuance and term of the exploration permit shall be consistent with the procedures outlined in NR 130.06.
 4. The Zoning Administrator shall issue a placard to be posted by the applicant in a conspicuous place on the property for which an exploration permit is issued, attesting to the fact that the activity is in conformance with the provisions of this Zoning Ordinance.
- K. **Commencement and Termination of Exploration Permits.**

Title 2: Zoning Districts and Uses

1. Commencement. The applicant shall notify the county by registered mail of intent to drill on a parcel contemporaneously with the notification to the WI DNR.
2. Termination of exploration activities shall be in compliance with Wis. Stats., 293.13 and NR 130.06 and 130.08.

Section 17.204.543 METALLIC MINING BULK SAMPLING

A. Purpose and Intent.

This section is established for metallic mining bulk sampling in accordance with state law, including but not limited to, Wis. Stats., 293 and in accordance with the purpose and intent expressed in Section [17.204.545\(A\)](#). All bulk sampling permitted pursuant to this section shall be located, constructed, operated and reclaimed to protect the public health, safety and general welfare.

B. Successor Statutes and Administrative Rules Incorporated.

This ordinance has been passed and published in response to 2017 WI ACT 134, which removed barriers to the initiation of nonferrous metallic mining in WI and authorized bulk sampling. The provisions of the act are effective July 1, 2018. At the time of the publication of this ordinance, the State has not published any administrative rules governing bulk sampling. The effect of Act 134 is to amend, repeal, and create certain sections of WI statutes. It is anticipated that related statutes and administrative rules and regulations, current at the time of publication of this ordinance, will also undergo substantial change in response to Act 134. All citations to state or federal statutes and/or regulations shall include any and all modifications, amendments, or revisions thereto after the effective date of this ordinance.

NOTE: Upon promulgation, by the State, of administrative rules governing bulk sampling, this code section shall be reviewed.

C. The requirements of this section apply to any and all operators of bulk sampling sites within towns that have adopted General Code of Ordinances for Marathon County Chapter 17 Zoning Code.

D. General Requirements.

1. Bulk sampling may be permitted in the General Agricultural (G-A) district.
2. The applicant for a bulk sampling permit shall demonstrate that they have applied for all necessary approvals, licenses and permits for the proposed bulk sampling from the WI DNR (including, but not limited to, those under Wis. Stats., 30, 31, 107, 280 to 299), from any other agency of the Wisconsin, and from any federal agency with jurisdiction.
3. The reclamation standards set forth in Wis. Stats., 293.13(2) shall apply to bulk sampling activities in Marathon County.
4. All applicants shall be required to provide for the proper closure and reclamation of the bulk sampling site to a permitted use under the general agricultural district.
5. All excavation shall be setback at least 100 feet from any existing occupied structure other than the owner's.
6. All operations shall be at least 10 feet from the any right-of-way and property boundaries. Unprocessed and processed materials stockpiles, equipment storage, fueling stations, other related accessory uses such as scales, are not allowed within the setback area.
7. Bulk sampling up to or into a right-of-way may be authorized in writing by the political subdivision having jurisdiction over the right-of-way.
8. Screening is required along any adjacent residential parcels. Screening may include but is not limited to vegetation, berms, natural landscape, temporary visual screening, fencing, and/or distance. Existing vegetation, topography, and/or landscape on proposed site and/or adjacent parcel may be taken into consideration.
9. Lighting shall be limited to that which is minimally necessary for safe operations for bulk sampling.
10. All petroleum products kept onsite and related to the operation shall be stored in state approved fuel storage tank systems and fueling areas.
11. Safety and Security. The applicant shall comply with the applicable and appropriate state and federal requirements.
12. The applicant shall utilize appropriate Best Management Practices as specified by Wisconsin Administrative Code NR 415.075 f [control of dust and mud] and NR 445 [control of hazardous pollutants].
13. The applicant/operator shall avoid or minimize adverse environmental impacts related to bulk sampling of nonferrous metallic minerals to the extent practicable, as set forth and consistent with Wis. Stats., 293, as determined by the DNR.
14. The applicant/operator shall not utilize any chemical extraction or processing methods on the site.

Title 2: Zoning Districts and Uses

15. All equipment and temporary structures must be removed prior to the termination of the permit.
16. Before the bulk sampling permit is approved by the Zoning Administrator, the applicant shall provide documentation regarding an agreement with the political subdivision(s) with jurisdiction over the primary travel routes to transport material and/or equipment to and from the site. The agreement may address the prevention of potential road damage. The agreement shall address the repair of road damage that occurs due to bulk sampling. In the event the applicant demonstrates that no agreement addressing road damage under this paragraph can be reached, the Zoning Administrator may require a reasonable surety addressing the cost to repair road damage. NOTE: Wis. Stats., 349.16(1)(c) sets forth a process for addressing road damage retrospectively. Said process may be used but is not mandated by this ordinance.
17. Hours of operation for bulk sampling shall not exceed 7:00 am to 7:00 pm, Monday through Friday, excluding holidays. This shall include startup and shutdown of equipment.
18. Blasting hours shall not exceed 8:00 am to 6:00 pm. All blasting shall be done in compliance with State and Federal guidelines and requirements, including Wis. Stats., 307.41. All blasting must be done by a state licensed and certified blaster who must have a certificate of liability or proof of liability insurance. Blasting logs shall be provided to the County within 5 working days, excluding weekends, of a written request from the County. Blasting logs shall include only the date, time and location of any blasting activities.
19. The applicant/operator shall post on site at the entry point from the public road(s), primary and secondary contacts to receive public comment and provide further information.

E. Application Requirements.

1. An application for a bulk sampling permit shall be filed with the Zoning Administrator contemporaneously with the filing of a WI DNR bulk sampling application, pursuant to Wis. Stats., 293.26.
2. The application submitted for a bulk sampling permit shall not be determined to be complete, unless the following is submitted:
 - a. Application fee, an electronic copy and two paper copies of the following original materials;
 - b. Complete WI DNR application for bulk sampling, including the bulk sampling plan, pursuant to Wis. Stats., 293.26.
 - c. All State and Federal documents with respect to the proposed bulk sampling and the following information and/or plans reasonably reflecting the best information available at the time of the application.
 - d. Aerial Photograph(s) and Map(s).
 - 1) The boundary of the affected parcel(s) and any adjacent parcel(s), pipelines, railroads, streams, utilities, and wetlands on the proposed extraction site and any adjacent parcel;
 - 2) The proposed boundary of the future mine site for which data is being collected through bulk sampling;
 - e. A map of all well locations on affected parcel(s) and adjacent parcel(s);
 - f. The proposed location, extent, and depth of the proposed bulk sampling, showing the setback distances;
 - g. The proposed location of areas to be used for material handling;
 - h. The proposed location of any ponds, sediment basins, stockpiles, and showing the setback distances;
 - i. The proposed location of any onsite fuel storage facilities and waste storage facilities;
 - j. The locations of proposed permanent and temporary structure(s) showing setback distances;
 - k. The surface drainage and estimated depth to groundwater.
 - l. Descriptions of Bulk Sampling as follows:
 - 1) The estimated date that activities will commence and terminate;
 - 2) The proposed primary travel routes to transport material to and from the site, type of vehicle used in transport, average loaded weight of vehicle, and the common schedule of travel to be used for transporting;
 - 3) A description of measures to be taken to control noise and vibrations from the activities;
 - 4) A description of the proposed frequency and amount of blasting, if any, to be used;
 - 5) A description of measures to be taken to control dust including excavation, grading, stockpiling, and hauling on internal and external roads;
 - 6) A description of the methods, machinery and equipment to be used for extraction and mechanical processing of extracted material;
 - 7) A description of the measures to be taken to stabilize excavated areas prior to reclamation;

Title 2: Zoning Districts and Uses

- 8) A description of measures to be taken to screen or buffer the operation from view with vegetative or other screening devices from adjacent residential properties;
 - 9) A description of proposed lighting to be used during the bulk sampling; including the type and style of lighting to be used and its power source(s);
 - 10) A description of security and safety measures including any proposed fencing, gating, or signing;
 - 11) Anticipated hours of operation including start-up and shutdown of all equipment;
 - 12) A schedule of calculations providing details of all materials excavated including overburden and any other materials removed from any portion of the excavation site.
 - 13) Financial Responsibility under Section [17.204.545\(L\)\(1\)](#) General Liability insurance is hereby incorporated as if set forth in full.
- m. The primary and secondary contacts to receive public comment and provide further information relating to the application and operations.
- F. **Notification.** Upon receipt of an application, the Zoning Administrator shall notify the political subdivision(s) of jurisdiction, the Metallic Mining Committee Chair, the Environmental Resources Committee Chair, and the DNR.
- G. **Issuance.** There shall be no more than one Bulk Sampling Permit granted per potential mining site. A bulk sampling permit shall be issued only in conformity with the provisions of this Zoning Ordinance, unless the Zoning Administrator receives a written order from the Board of Adjustment (BOA) deciding an appeal or variance.
- H. **Inspections and Reports.** Section [17.204.545\(M\)](#) is hereby incorporated as if set forth in full.
- I. **Emergencies.**
At the discretion of the Zoning Administrator, the conditions set forth herein may be modified temporarily to the extent necessary to mitigate an emergency.
- J. **Fees.**
The applicant shall submit a fee for the evaluation of the bulk sampling application in the amount of \$1,500.00 to cover the estimated cost of evaluating the operator's bulk sampling permit application.

Section 17.204.544 METALLIC MINING PROSPECTING

- A. This section is established for metallic mining prospecting in accordance with state law, including but not limited to, Wis. Stats., 293 and Wisconsin Administrative Code NR 131 and in accordance with the purpose and intent expressed in Section [17.204.545\(A\)](#).
- B. **Successor Statutes and Administrative Rules Incorporated.**
This ordinance has been passed and published in response to 2017 WI ACT 134, which removed barriers to the initiation of nonferrous metallic mining in WI. The provisions of the act are effective July 1, 2018. The effect of Act 134 is to amend, repeal, and create certain sections of WI statutes. It is anticipated that related statutes and administrative rules and regulations, current at the time of publication of this ordinance, may undergo changes in response to Act 134. All citations to state or federal statutes and/or regulations shall include any and all modifications, amendments, or revisions thereto after the effective date of this ordinance.
- C. The requirements of this section apply to any and all operators of prospecting sites within towns that have adopted General Code of Ordinances for Marathon County Chapter 17 Zoning Code.
- D. **General Requirements.**
1. All prospecting permitted pursuant to this section shall be located, constructed, operated and reclaimed to protect the public health, safety and general welfare.
 2. Prospecting may be permitted by the Marathon County Board of Adjustment (BOA) in accordance with Chapter [17.803](#) of this code as a conditional use in the General Agricultural (G-A) district.
 3. The applicant for a prospecting conditional use permit shall comply with eligibility criteria set forth in Section [17.803.02](#) of this code and shall demonstrate that they have applied for all necessary approvals, licenses and permits for the proposed prospecting from the WI DNR (including, but not limited to, those under Wis. Stats., 30, 31, 107, 280 to 299), from any other agency of the Wisconsin, and from any federal agency with jurisdiction.
 4. The reclamation standards set forth in Wisconsin Administrative Code NR 131.08 and Wis. Stats., 293.13(2) shall apply to prospecting activities in Marathon County.
 5. All prospecting shall be required to provide for the proper closure and reclamation of the extraction site to a permitted use under the general agricultural district.

Title 2: Zoning Districts and Uses

6. All excavation shall be setback at least 100 feet from any existing occupied structure other than the owner's.
7. All operations shall be at least 10 feet from the right-of-way and property boundaries. Unprocessed and processed materials stockpiles, equipment storage, fueling stations, other related accessory uses such as scales, are not allowed within the setback area.
8. Prospecting up to or into a right-of-way may be authorized in writing by the political subdivision having jurisdiction over the right-of-way.
9. Screening may be required along any adjacent residential parcel. Screening may include but is not limited to vegetation, berms, natural landscape, and/or distance. Existing vegetation, topography, and/or landscape on proposed site and/or adjacent parcel may be taken into consideration.
10. Lighting shall be limited to that which is minimally necessary for safe operations for prospecting.
11. All petroleum products kept onsite and related to the operation shall be stored in state approved fuel storage tank systems and fueling areas.
12. Safety and Security. The applicant shall comply with the applicable and appropriate state and federal requirements.
13. The applicant shall utilize appropriate Best Management Practices as specified by Wisconsin Administrative Code NR 415.075 [control of dust and mud] and NR 445 [control of hazardous pollutants].
14. The applicant/operator shall avoid or minimize adverse environmental impacts related to prospecting of nonferrous metallic minerals to the extent practicable.
15. The applicant/operator shall not utilize any chemical extraction or processing methods on the site.
16. All equipment and temporary structures must be removed prior to the termination of the conditional use permit as determined by the BOA.
17. Before the conditional use permit is approved by the BOA, the applicant shall provide financial assurance to the political subdivision(s) with jurisdiction ensuring that the primary travel routes to transport material and/or equipment to and from the site will be constructed, maintained, repaired and reconstructed, as determined by the political subdivision(s). Not to exceed the costs of complete reconstruction. The amount of the financial assurance shall be determined by the political subdivision(s) with jurisdiction. A copy of the financial assurance and a letter from the political subdivision(s) with jurisdiction stating the financial assurance has been properly filed and meets their requirements shall be submitted to the Zoning Administrator. In the event the applicant demonstrates that no agreement regarding financial assurance under this paragraph can be reached, the Zoning Administrator may require a reasonable surety related to the cost to construct, maintain, repair and reconstruct all affected public roadways. Prior to release of the financial assurance, all improvements shall be inspected by the political subdivision(s) with jurisdiction and found to have been completed according to specifications.
18. Blasting hours may be regulated by the conditions placed on the conditional use permit. All blasting shall be done in compliance with State and Federal guidelines and requirements, including Wis. Stats., 307.41. All blasting must be done by a state licensed and certified blaster who must have a certificate of liability or proof of liability insurance. Blasting logs shall be provided to the County within five working days of a written request from the County. Blasting logs shall include only the date, time and location of any blasting activities.
19. It is the intention of the County to foster communication between applicants and other local units of government for the purposes of reaching agreement relative to impacts to general public health, safety, and welfare.

E. Application Requirements.

1. An application for a prospecting conditional use permit shall be filed with the Zoning Administrator contemporaneously with the filing of a WI DNR prospecting permit application.
2. The application submitted for a prospecting conditional use permit shall not be determined to be complete, unless the following is submitted:
 - a. Application fee, an electronic copy and two paper copies of the following original materials;
 - b. Complete WI DNR application for prospecting pursuant to Wis. Stats., 293.35 and NR 131.06, 131.07, and 131.08.
 - c. All State and Federal documents with respect to the proposed prospecting and the following information and/or plans reasonably reflecting the best information available at the time of the application.
 - d. Aerial Photograph(s) and Map(s).
 - 1) The boundary of the affected parcel(s) and any adjacent parcel(s), pipelines, railroads, streams, utilities, and wetlands on the proposed extraction site and any adjacent parcel;

Title 2: Zoning Districts and Uses

- 2) The proposed boundary of the future mine site for which data is being collected through prospecting;
- e. A map of all well locations on affected parcel(s) and adjacent parcel(s);
- f. The name of the owner of each affected and adjacent parcel(s) and the location of all structures within 300 feet of the proposed prospecting site;
- g. The proposed location, extent, and depth of the proposed prospecting, showing the setback distances;
- h. The proposed location of areas to be used for material handling;
- i. The proposed location of any ponds, sediment basins, stockpiles, and showing the setback distances;
- j. The proposed location of any onsite fuel storage facilities and waste storage facilities;
- k. The locations of proposed permanent and temporary structure showing setback distances;
- l. The surface drainage and estimated depth to groundwater.
- m. Descriptions of prospecting as follows:
 - 1) The estimated date that activities will commence and terminate;
 - 2) The proposed primary travel routes to transport material to and from the site, type of vehicle used in transport, average loaded weight of vehicle, and the common schedule of travel to be used for transporting;
 - 3) A description of measures to be taken to control noise and vibrations from the activities;
 - 4) A description of the proposed frequency and amount of blasting, if any, to be used;
 - 5) A description of measures to be taken to control dust including excavation, grading, stockpiling, and hauling on internal and external roads;
 - 6) A description of the methods, machinery and equipment to be used for extraction and mechanical processing of extracted material;
 - 7) A description of measures to be taken to screen or buffer the operation from view with vegetative or other screening devices from adjacent residential properties;
 - 8) A description of proposed lighting to be used during the prospecting; including the type and style of lighting to be used and its power source(s);
 - 9) A description of security and safety measures including any proposed fencing, gating, or signing;
 - 10) Anticipated hours of operation including start-up and shutdown of all equipment;
 - 11) A description of measures to be taken to avoid or minimize adverse environmental impacts related to prospecting of a sulfur bearing ore;
 - 12) A schedule of calculations providing details of all materials excavated including overburden and any other materials removed from any portion of the excavation site.
 - 13) Financial Responsibility under Section [17.204.545\(L\)\(1\)](#) General Liability insurance is hereby incorporated as if set forth in full.

F. Inspections and Reports.

Section [17.204.545\(M\)](#) is hereby incorporated as if set forth in full.

G. Emergencies.

At the discretion of the Zoning Administrator, the conditions set forth herein may be modified temporarily to the extent necessary to mitigate an emergency.

H. Fees.

1. The applicant shall submit a fee for a conditional use permit as specified in Section [17.801.06](#), Schedule of Fees.
2. The applicant shall submit a fee for the evaluation of the prospecting application in the amount of \$1,500.00 to cover the estimated cost of evaluating the operators prospecting permit application. Upon completion of its evaluation, the County shall adjust the fee to reflect the actual cost of evaluation less any fees paid for the same services to satisfy other requirements. Evaluation of a prospecting permit application shall be complete upon the grant or denial of a prospecting permit. Costs under this subsection shall include staff time, equipment and material costs, licensed professionals and legal counsel.

Section 17.204.545 METALLIC MINING

A. **Purpose and Intent.**

The purpose of this section is to regulate, consistent with Marathon County's Comprehensive Plan, metallic mineral mining in Marathon County and to promote the public health, safety, and general welfare and accomplish the purposes under Wis. Stats., 59.69(1), including but not limited to the protection of water, groundwater, forest and other natural resources, and the protection of property values and the property tax base. In addition, it is the purpose of this section to coordinate the requirements of this section with other applicable state and federal requirements. It is not the intent of Marathon County to duplicate or supersede the regulatory authority of the Wisconsin Department of Natural Resources (WI DNR) or other state and federal government agencies. Furthermore, it is the intent of Marathon County to require applicants to provide copies of the information submitted by applicants to the WI DNR or other state and federal government agencies for the purposes of permitting. It is also the intent of Marathon County to require the applicant to pay all costs including but not limited to the review, permitting and monitoring of metallic mining.

Marathon County, geographically, is the largest county in the State of Wisconsin with an area of 1,584 square miles. Marathon County continues to attract people to the community with a population growing from 126,031 in 2000 to 134,063 in 2010. Marathon County provides opportunities that make the Marathon County area a preferred place to live, work, visit, and do business. It is valued for its scenic beauty and recreational resources. It also has known deposits of metallic minerals. If not properly regulated, metallic mineral mining could have an adverse impact on the environmental character and quality of the communities in Marathon County.

B. **Authority.** This Chapter is adopted under authority of the powers set forth in Wis. Stats., 59.01, 59.03, 59.04, 59.51, 59.54(6), 59.57, 59.69, 59.70, 92.07, and 293.

C. **Interpretation/Severability.** Where provisions of this section of the Marathon County Zoning Ordinance impose requirements or procedures that differ from other provisions in this ordinance, the provisions of this section shall govern. Should any portion of this section be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this section shall not be affected.

D. **Marathon County Metallic Mining Local Impact Committee.** See Chapter 2 for membership and duties and responsibilities of Marathon County Metallic Mining Local Impact Committee.

E. **Successor Statutes and Administrative Rules Incorporated.**

1. This ordinance has been passed and published in response to 2017 WI ACT 134, which removed barriers to the initiation of nonferrous metallic mining in WI. The provisions of the act are effective July 1, 2018. The effect of this act is to amend, repeal, and create certain sections of WI statutes. It is anticipated that related statutes and administrative rules and regulations, current at the time of publication of this ordinance, will also undergo substantial change in response to 2017 WI ACT 134. All citations to state or federal statutes and/or regulations shall include any and all modifications, amendments, or revisions thereto after the effective date of this ordinance.

F. **Conditional Use Permit Required.**

1. The requirements of this section apply to any and all operators of metallic mining sites within towns that have adopted Chapter 17 Marathon County General Code of Ordinances and commencing operation or expansion of an existing metallic mine effective upon passage and publication according to law.
2. No person or business entity may commence construction of a metallic mine or conduct metallic mining in Marathon County unless in conformance with a valid metallic mining conditional use permit issued by the County pursuant to this section.
3. A conditional use permit issued in accordance with this section may contain conditions, restrictions and limitations on mine construction, operation, and reclamation of mining activities as necessary to achieve the intent of this section.
4. Conditions established by the conditional use permit pursuant to this section must be met at all times or the applicant may be found in violation and be subject to forfeitures, penalties, permit suspension or revocation or other enforcement provided herein.

Title 2: Zoning Districts and Uses

5. A conditional use permit issued pursuant to this section shall become effective on the date the applicant is issued a WI metallic mining permit for the identical mining site.
6. Any conditional use permit issued pursuant to this section may be in addition to any local agreement entered into by the County and the applicant. Local agreements may address conditions set forth herein.
7. Any conditional use permit issued pursuant to this section may be in addition to any other state, federal or local permits, licenses or approvals necessary for any mine construction or any aspect of the mining operation.

G. Timing Milestones & Triggering Events. The following is a list of significant regulatory milestones and events prescribed by statute, rule or regulation:

1. Notice of Intent to file WI DNR Mining permit application.
2. Activation of Local Impact Committee (Marathon County Metallic Mining Committee).
3. Filing of conditional use permit Application is required prior to and as part of the WI DNR Mining Permit Application.
4. Filing of WI DNR Mining permit application.
5. WI DNR Review of completeness of WI DNR Mining permit application.
6. Environmental Impact Report (may not be required).
7. Environmental Impact Statement.
8. Notice of WI DNR Public Hearing.
9. Determination of completeness of conditional use permit Application.
10. Public Hearing regarding proposed Local Agreement(s).
11. Approval of Local Agreement(s).
12. Notice of Marathon County Board of Adjustment Public Hearing.
13. Marathon County Board of Adjustment Decision.
14. WI DNR Public Comment Period Regarding Permit Issuance.
15. WI DNR Decision Document.
16. Commencement of Operations.
17. Reclamation – Commencement and Completion.
18. Closure of Mine.
19. Long Term Monitoring.
20. WI DNR – Partial and/or Full Certificate of Completion.
21. Post Mining Land Use Established.
22. Marathon County - Certificate of Completion.
23. Continuance and phased release of Financial Assurance(s).
24. Final Release of Financial Assurance(s).

H. General Requirements.

1. All mines permitted pursuant to this section shall be located, constructed, operated and reclaimed to protect the public health, safety and general welfare.
2. Metallic mining may be permitted by the Marathon County Board of Adjustment (BOA) in accordance with Chapter [17.803](#) of this code as a conditional use in the General Agricultural (G-A) district. The powers of the BOA include, but are not limited to, establishing conditions which regulate the duration, transfer or renewal of the permit.
3. The applicant shall comply with eligibility criteria set forth in Section [17.803.02](#) of this code. The applicant for a mining permit shall demonstrate that they have applied for all necessary approvals, licenses and permits for the proposed project from the WI DNR (including, but not limited to, those under Wis. Stats., 30, 31, 107, 280 to 299), from any other agency of the Wisconsin, and from any federal agency with jurisdiction over the mining or mining operation.
4. Mining activities are prohibited within any areas described in Administrative Code, NR 132.18, unless an exemption is granted by WI DNR under NR 132.19. The areas include both the above-ground portion and the underground portion extending vertically from the site boundaries within the specified setback areas as follows:
 - a. Any area designated as unsuitable as described in NR 132.03(25)(a)(b);
 - b. Within 1,000 feet any navigable lake, pond, or flowage;
 - c. Within 300 feet of any navigable river or stream;
 - d. Within a floodplain;

Title 2: Zoning Districts and Uses

- e. Within 1,000 feet of the nearest edge of the right-of-way of any of the following: any state trunk highway, interstate or federal primary highway; the boundary of a state public park; the boundary of a scenic easement purchased by the WI DNR or the Department of Transportation; the boundary of a designated scenic or wild river; a scenic overlook designated by the department by rule; or a bike or hiking trail designated by the United States Congress or the Wisconsin Legislature; unless, regardless of season, the site is visually inconspicuous due to screening or being visually absorbed due to natural objects, compatible natural plantings, earth berm or other appropriate means, or unless, regardless of season, the site is screened so as to be aesthetically pleasing and inconspicuous as is feasible;
 - f. Within wetlands, to the extent regulated under Wis. Stats., 293.13(2)(c)8 and 281.36.
5. Mining activities are prohibited within any of the following described areas unless it is determined by BOA that the activity will not have an adverse impact upon the described area. The areas include both the above-ground portion and the underground portion extending vertically from the mining site boundaries within the specified setback areas as follows:
 - a. 800 feet of any Marathon County owned land, excluding road right of ways;
 - b. 800 feet of any land owned by a city, village, town or any other political subdivisions of the State of Wisconsin, excluding road right of ways;
 - c. 800 feet of any residential structure;
 - d. 650 feet of any non- residential structures;
 - e. 1200 feet of any water well used for potable water.
 6. Buffer Zones.
 - a. A 500 foot buffer zone shall be established and maintained from the boundaries of the mining site, except for identified haulageways. The buffer zone is an area to be left in its natural state except for the planting of native trees or shrubs to provide an aesthetic visual barrier to the active mine site. The buffer zone is to remain during active mining and for a period of 40 years following issuance of certificate of completion by WI DNR of mining unless an alternate use is approved by the county as part of the reclamation plan.
 7. Environmental Impact Report & Statement.
 - a. An environmental impact report and statement shall be completed pursuant to Wis. Stats., 1.11, 293 and NR 150.
 8. Mine Reclamation Standards.
 - a. The standards set forth in Wisconsin Administrative Code NR 132.07(4)(g) and NR 132.08 shall apply to metallic mineral mining activities in Marathon County.
 9. Location and Operation.
 - a. A metallic mineral mining project shall be located, designed, constructed and operated in such a manner so as to prevent any surface or subsurface discharge from the facility into navigable waters or groundwater that would cause a violation of any applicable water quality standard contained in or promulgated pursuant to Wis. Stats., 281 and 283, or constitute an unlawful discharge of any hazardous substance under Wis. Stats., 292, or under any other State, Federal or local law.
 10. Financial Assurance.
 - a. In addition to financial assurance provided to state and federal agencies, the applicant shall provide adequate financial assurance naming the County and other political subdivisions affected by the mining operation as beneficiaries or additional insureds, in kinds and amounts as set forth below in Section [17.204.545\(i\)](#). Assurance shall include:
 - 1) General Liability Insurance.
 - 2) Other Financial Assurance(s) Required by WI DNR.
 - 3) Groundwater Trust Fund.
 - 4) Property Value Compensation Fund.
 - 5) Road Damage Compensation Trust Fund.
 - 6) Political Subdivisions Compensation Fund.
 11. Control of Environmental Pollution.

Title 2: Zoning Districts and Uses

- a. The Applicant shall comply with the standards of Wis. Stats., 160, 280, 281, 283, 285, 291, 292 and 293, and related Administrative Codes including but not limited to NR 102, 103, 105, 132, 135, 140, 142, 151, 182, 200 et seq., 300 et seq., 500 et seq., 660 and 700 et seq.
12. Groundwater Protection.
 - a. The Applicant shall comply with the standards of the Preventive Action Limits and Enforcement Standards set forth in NR140 and 820, Wisconsin Administrative Code, shall apply and be enforced, including but not limited to application of the provisions of NR 132 and 182, Wisconsin Administrative Code.
13. Surface Water Protection.
 - a. The Applicant shall comply with the requirements of:
 - 1) The Non-Agricultural Performance Standards set forth in NR 151, Wisconsin Administrative Code.
 - 2) The water quality standards set forth in NR 102, 103, 104 and 105, Wisconsin Administrative Code.
 - 3) The provisions of NR 132, 182, 207, 216, 269, and 270, Wisconsin Administrative Code.
 - 4) All stormwater including stormwater runoff, snow or ice melt runoff and surface runoff and drainage from the active mine site, shall at a minimum be managed and controlled in accordance with federal and/or state regulations, including but not limited to those under Wis. Stats., 30 and NR 151, 216 and 132, Wisconsin Administrative Code.
 - 5) All activities in or near navigable waters shall be in accordance with all applicable federal or state approvals, including but not limited to those under Wis. Stats., 30 and 31, 33 U.S.C. Section 1344 and all applicable shoreland, shoreland-wetland, and floodplain zoning ordinances.
14. Wastewater Discharges.
 - a. The Applicant shall comply with the standards of all wastewater discharges to surface or ground water in accordance with all applicable federal or state approvals; including but not limited to those under Wis. Stats., 281, 283, 292 and 293.
15. Water Supplies.
 - a. The Applicant shall comply with the standards of Wis. Stats., 160, 293.65, and 30, 31, 280, and 281, and related Administrative Code Standards and Federal laws.
16. Hydrologic Studies.
 - a. The results of any hydrologic studies conducted in furtherance of any Environmental Impact Report provided to the WI DNR shall be provided to Marathon County; applicant shall pay the cost of a licensed professional hired by the county to interpret the results.
17. Well Monitoring.
 - a. The Applicant shall, prior to commencement of construction of any mine, and during the period of operation of any mine, and for forty (40) years after completion of mine reclamation, pay the cost of well monitoring. Periodic well monitoring shall occur for all private and public wells, subject to, or potentially at risk of, depletion or contamination, identified by a hydrologic study. The wells shall be monitored, in order to provide baseline data concerning quantity and quality of water adequate for all purposes, including, but not limited to, determining the validity of any well damage claim. The well monitoring intervals and analytical parameters shall be established at the time of permit application and included in the permit as a condition of permit approval. The well monitoring required under this chapter shall be performed by an independent licensed professional hired by the County.
18. Air Quality Standards.
 - a. The Applicant shall comply with the standards of NR 400 et seq., Wisconsin Administrative Code.
19. Hazardous Waste Standards.
 - a. The Applicant shall comply with the standards of NR 662 et seq., Wisconsin Administrative Code.
20. Solid Waste Standards.
 - a. The Applicant shall comply with the standards of NR 182, 528, and 538, Wisconsin Administrative Code.
 - b. All solid and hazardous waste which is not subject to the mine permit issued by the WI DNR shall be disposed of at a solid waste or hazardous waste facility.
21. Traffic Safety, Road Maintenance and Infrastructure.
 - a. All studies, plans, reports and analyses regarding roads, traffic, traffic safety, drainage, utilities, and public utilities shall be in conformance with Wisconsin Department of Transportation standards.
22. Mine Safety and Security.

Title 2: Zoning Districts and Uses

- a. The applicant shall comply with the requirements of NR 132.07(3)(i) and (j), NR 132.07(4)(m), and NR 132.17(2), Wisconsin Administrative Code.
 - 23. Prevention of Adverse Impacts.
 - a. The Applicant shall comply with the standards of NR 132.08(2)(c), Wisconsin Administrative Code.
 - b. The applicant shall not allow adverse impacts during mining operations, or 40 years following issuance by WI DNR of a certificate of completion of mining, including, but not limited to those situations set forth in NR 132.10(1)(j), Wisconsin Administrative Code as follows:
 - 1) Significant landslides or substantial deposition from the proposed operation in stream or lake beds;
 - 2) Significant surface subsidence which cannot be reclaimed; or
 - 3) Hazards resulting in irreparable damage to any of the following, which cannot be avoided by removal from the hazard area or mitigated by purchase or by obtaining the consent of the owner;
 - 4) Dwellings;
 - 5) Public buildings and land;
 - a) Schools;
 - b) Churches;
 - c) Cemeteries;
 - d) Commercial or institutional buildings;
 - e) Public roads, or
 - f) Habitat required for survival of vegetation or wildlife designated as an endangered species through prior inclusion in rules adopted by the WI DNR if such endangered species cannot be firmly re-established elsewhere.
 - 24. Limitations on Blasting.
 - a. The applicant shall comply with the requirements of NR 132.07(5) and SPS Chapter 307, Wisconsin Administrative Code.
 - b. Blasting hours may be regulated by the conditions placed on the conditional use permit.
 - c. All blasting shall be done in compliance with State and Federal guidelines and requirements, including SPS 307, Wisconsin Administrative Code.
 - d. All blasting must be done by a state licensed and certified blaster, who shall have a certificate of liability or proof of liability insurance.
 - e. Blasting logs shall be provided to the County upon written request within 72 hours, excluding weekends, and legal holidays. Blasting logs shall include but not limited to, the date, time and location of any blasting activities.
 - 25. Public Lands.
 - a. Notice and Consultation. The County shall provide notice of any application for mining permit on lands owned, in whole or part, by the state or federal governments, the County, towns or any other political subdivisions of either the state or federal governments, to the governmental body or administrator responsible for each such parcel or tract of land, and such governmental body or administration shall be consulted by the BOA before action is taken on the conditional use permit and/or exemption.
 - b. Consistency with Public Purpose. Before a mining permit is issued it shall be determined by the BOA, that such use of the land is not in violation of any laws or regulation governing the public use of said land and that such use of the land in question shall not unduly interfere with or violate the purpose or purposes for which such land is owned and maintained by the governmental body in question.
 - 26. Local Agreement.
 - a. A local agreement, pursuant to Wis. Stats., 293.41, between Marathon County and the applicant shall be in place prior to the issuance of a conditional use permit.
- I. Processing.**
- 1. In this subsection, "processing" shall mean milling, concentrating, refining, or chemically treating ore mined at the site.
 - 2. The results of any studies conducted and information gathered in furtherance of any Environmental Impact Report and mining plan, pursuant NR 132.07, Wisconsin Administrative Code, regarding processing of the ore extracted that is provided to the WI DNR shall also be provided to Marathon County prior to the issuance of any conditional use permit or upon request of the County; applicant shall pay the cost of a licensed professional hired by the county to interpret the reports.

Title 2: Zoning Districts and Uses

J. Local Agreements.

1. Negotiating Process.
 - a. All conditions established pursuant to this ordinance may be subject to local agreement pursuant to Wis. Stats., 293.41.
 - b. The County Board shall abide by the requirements of the Wisconsin Open Meetings Law, Wis. Stats., 19.81 et seq.
2. Approval Process.
 - a. Governing Body. The governing body for the purposes of approving a local agreement under Wis. Stats., 293.41 is the County Board.
3. Timing.
 - a. No local agreement shall be approved for public hearing under Wis. Stats., 293.41 until the applicant has filed all applications for all necessary approvals, conditional use permits and permits from the WI DNR and any other state or federal agency with jurisdiction over the prospecting or mining site or operation, and those permit applications have been deemed complete by the agency to whom they have been submitted and the applicant has filed the Environmental Impact report under Wis. Stats., 23.11 relating to any state permit applications.

Note (1): There is no triggering event or decision rendered by the WI DNR which certifies that an application for a mining permit is "deemed complete." The application is deemed complete at the time that the comment period has expired and further information has not been requested by the WI DNR.

Note (2): It is the intent of the County to commence communication and negotiation of local agreements with the applicant any time after the filing of the Notice of Intent to Apply for a permit with the WI DNR. It is the intent of the County to approve said agreements after the applicant has submitted all information required by the WI DNR and/or the County.
 - b. A local agreement, pursuant to Wis. Stats., 293.41, between Marathon County and the applicant shall be in place prior to the issuance of a conditional use permit.
4. Non-Applicability Provisions.
 - a. The local agreement may not declare any portions of this ordinance non-applicable to a metallic mining operation or include variances from this ordinance except upon an affirmative vote of a majority of the Marathon County Environmental Resource Committee, an affirmative vote of a majority of the members of the County Board, and upon the affirmative vote of the Town Board of each Town in which the proposed mining site is located. Any exceptions, variances, or rezoning must comply with federal and state law.
 - b. A local agreement may include the right to reopen and modify the local agreement after it has been approved under conditions specified in the local agreement. In such a case, the agreement shall be modified in accordance with the approval process set forth above except that any vote to reopen and modify must be made by a three-fourths vote of the County Board.

K. Application Requirements.

1. An application for a conditional use permit shall be filed with the Zoning Administrator contemporaneously with the filing of a WI DNR Mining Permit application.
2. The application submitted for a conditional use permit for a metallic mining permit shall not be determined to be complete, unless the following is submitted:
 - a. Application fee, an electronic copy and one paper copy of the following original materials;
 - b. Copies of all deeds, leases and landowner agreements for proposed mine site;
 - c. Complete application for mining pursuant to WI. Stats., 293.37 and NR 132.06;
 - d. All State and Federal documents with respect to the proposed mining permit and the following information:
 - 1) Environmental Impact Report prepared under Wis. Stats., 23.11.
 - 2) Environmental Impact Statement pursuant to Wis. Stats., 293.39.
 - 3) Mining Operational Plan pursuant to NR 132.07.
 - 4) Reclamation Plan pursuant to NR 132.
 - 5) Hydrologic study which identifies and characterizes groundwater resources that potentially could be impacted by the mining activity, including all accessible public and private wells subject to depletion or contamination.
 - 6) A map and aerial photo identifying the proposed locations of existing and proposed permanent and temporary structures showing setback distances to property boundaries, right of ways, potable wells and private onsite wastewater treatment systems.

Title 2: Zoning Districts and Uses

- 7) A description of the proposed primary travel routes to transport material to and from the site, type of vehicle used in transport, average loaded weight of vehicle, and the anticipated schedule of travel to be used for transporting. The description shall identify the following information:
 - a) The anticipated need for road modifications resulting from the likely mine-related traffic impacts, including both primary and secondary impacts and shall fully describe the existing reasonably foreseeable mine-related changes to traffic patterns, traffic volume, the class of roads associated with those patterns, and any load-related needs and restrictions.
 - b) All reasonably foreseeable road construction and maintenance needs arising in Marathon County and affected towns from operation of the proposed mine and reasonably foreseeable secondary impacts of the mining operation which may result in the demand for additional road improvements, including, but not limited to, transport of materials and equipment to and from the mining site.
- 8) A description of the proposed frequency and amount of blasting, if any, to be used in the operation.
- 9) A description of measures to be taken to control dust including during mining, stockpiling, and on haul roads (internal and external).
- 10) A description of measures to be taken to screen or buffer the operation from view with vegetative or other screening devices from adjacent properties.
- 11) A description of proposed lighting to be used during the mining operation; including location, type, style and intensity of lighting to be used and its power source(s).
- 12) A description of security and safety measures including any proposed fencing, gating, or signing.
- 13) A description of the anticipated hours of operation including startup, shutdown, and maintenance of all equipment.
- 14) A description of how ore extracted is processed.
- 15) If for any reason a mining permit is not required by the WI DNR or if the application requirements for a State of Wisconsin mining permit change substantially from those in effect on the effective date of this chapter, the applicant shall provide the county with all of the information, materials and application content that would be required to be provided to the WI DNR under the mine permit application process.

- L. **Financial Responsibility.** The period of the financial assurance is dictated by the period of time required to reach milestones as set forth below. The financial assurances set forth below shall survive any transfer of ownership and/or the conditional use permit, until specifically released by the County.

1. **General Liability Insurance.**

Applications for a mining permit shall be accompanied by a copy of a certificate of insurance, as required by the WI DNR, certifying that the applicant has in force general liability insurance policy issued by an insurance company authorized to do business in Wisconsin or evidence that the operator has satisfied state or federal self-insurance requirements. Insurance shall cover all mining activities of the applicant and afford personal injury and property damage protection. Marathon County and any other political subdivisions affected shall be named as beneficiaries and/or additional insureds. Insurance provisions shall provide coverage of operations in the United States and shall be consistent with current Marathon County insurance minimum coverages. In addition, applicant shall demonstrate pollution impairment liability coverage of not less than \$1,000,000 per claim.

Note: Marathon County Minimum Coverages, as of April 2018, are:

- Wisconsin Statutory Workers Compensation Coverage Minimums.
- General Liability \$1,000,000 per occurrence and \$2,000,000 in aggregate for bodily injury and Property Damage.
- Professional Liability Coverage, \$1,000,000 per occurrence and \$2,000,000 in aggregate.
- Automobile Liability \$1,000,000 per occurrence and in aggregate for bodily injury and property damage.
- Excess Liability Coverage, \$1,000,000 over the General Liability and Automobile Liability Coverage.
- If aircraft are used in conjunction with this project, \$2,000,000 per occurrence and in aggregate for bodily injury and property damage.

Title 2: Zoning Districts and Uses

2. Applications for a mining permit shall be accompanied by a copy of all other proof of financial assurance, as required by the WI DNR, pursuant to Wis. Stats., 293.51.
3. Groundwater Trust Fund.
 - a. The applicant shall make a deposit into an interest-bearing trust account for each well potentially impacted, as identified by the hydrologic study, in the amount of \$15,000.00. The original deposit, any additional deposits, as requested by the County Administrator, pursuant to par. e, below, and other accumulated interest shall remain in the trust account for a period of 100 years after certificate of completion, issued by the WI DNR. If no outstanding claims are pending at the end of the 100 year period, any remaining balance shall be returned to the operator. The applicant agrees to establish the trust account at a bank or financial organization identified by Marathon County.
 - b. The applicant shall pay the cost for the County to monitor all potentially impacted private or public wells as identified by the hydrologic study. The applicant shall also pay the cost of any licensed professional hired by the county to collect and interpret the results.
 - c. The groundwater trust fund shall be used to pay for replacing any contaminated, damaged or depleted wells and/or for providing potable water to any well owner/claimant whose well has been contaminated, damaged or depleted. The mine operator may object to payment of these claims only if it can establish that the contamination, damage or depletion is not due in whole or in any part to the mining operation.
 - d. Any person whose well is contaminated, damaged or depleted beyond the identified hydrologic study area may apply for funds for a replacement well or alternate water supply if that person can demonstrate, by the preponderance of the evidence, that the contamination, damage or depletion was due in whole or in any part to the mining operation.
 - e. The Marathon County Administrator or their designee is designated to supervise and administer the Groundwater Trust Fund. It shall approve of the distribution of monies from said fund to claimants under this subsection. The County Administrator, shall be empowered to hold meetings and hire licensed professionals to assist him or her in the proceeds of ascertaining the entitlement of the claimant to compensation, to ascertain the amount of such damages and to authorize disbursements to the claimant or to purchase and provide water to the claimant. The Groundwater Trust Fund shall also be monitored to determine if there are adequate funds to cover actual and/or pending claims. The County Administrator shall request the operator to provide additional funding within 30 days if funding is deemed inadequate.
4. Property Value Compensation Fund.
 - a. The applicant may enter into a property value compensation agreement with any political subdivision where property values are, or are likely to be, impacted by the mining operation.
 - b. Marathon County, at the cost of the applicant, may hire a licensed independent agent to create a distribution plan for a compensation fund which identifies property whose values have suffered or may suffer a substantial economic impact as a result of mining operations. Criteria to be used for the determination of impact shall come from the Environmental Impact Report and Statement, and other criteria as determined by the licensed independent agent. Prior to the commencement of any mining, the operator shall compensate those property owners identified in the distribution plan.
5. Road Damage Compensation Trust Fund.
 - a. The applicant may enter into a roadway maintenance agreement with any political subdivision whose roads are, or are likely to be, affected by the mining operation.
 - b. The applicant shall fund an irrevocable road damage compensation trust. The applicant shall initially deposit funds in an amount determined by the BOA to be the reasonably anticipated cost to construct, maintain, repair and reconstruct all affected public roadways to meet the traffic demands to be caused by the mining operation. The cost projection shall be based on a roadway improvement and maintenance engineering study required by the BOA, at the applicant's expense.

Title 2: Zoning Districts and Uses

- c. The Marathon County Administrator or their designee shall supervise and administer the fund. The County Administrator shall approve the distribution of monies from said fund to claimants under this subsection. The County Administrator shall be empowered to hold meetings and hire licensed professionals to assist him or her in the process of ascertaining the entitlement of the claimant to compensation, the amount of damages, and authorizing disbursements to the claimant. The County Administrator may seek the cooperation and assistance of the County Infrastructure Committee and County Highway Commissioner, if any, in planning and undertaking all road studies, planning, construction, maintenance and repair pursuant to the road damage compensation trust. The trust fund shall also be monitored to determine if there are adequate funds to cover actual and/or pending claims. The County Administrator shall request the operator to provide additional funding within 30 days if funding is deemed inadequate.
6. Political Subdivisions Compensation Fund.
 - a. The applicant may enter into a local impact agreement with any political subdivision which is, or is likely to be, impacted by the mining operation.
 - b. Marathon County, at the cost of the applicant, may hire a licensed independent agent to create a distribution plan for compensation to political subdivisions that have suffered or may suffer a substantial economic impact as the result of mining operations. Criteria to be used for the determination of impact shall come from the Environmental Impact Report and Statement, and other criteria as determined by the licensed independent agent. Prior to the commencement of any mining, the operator shall compensate those political subdivisions identified in the distribution plan.
 7. Application Fee.
 - a. The application fee for a metallic mining conditional use permit shall be in the amount of \$50,000. This fee will be used as an advance deposit to cover actual costs, described below. The balance of the fee, or any additional costs incurred that have been billed by the County, shall be held by the County in a segregated fund until the final billing for actual costs has been paid and then refunded to the applicant.
 8. Actual Costs.
 - a. The applicant for a proposed mining project shall be responsible for all costs reasonably incurred by the County as necessary to evaluate the operator's application for a conditional use permit and for any permits required from the State of Wisconsin and the Federal Government, and to participate in any administrative or legislative meetings, public hearings and adjudicatory or contested hearings related to such mining project, including the hearings required under this section.
 - b. The applicant shall also be responsible for those costs incurred before or after the application for the conditional use permit is filed with the County and for monitoring any such mining project which becomes operational, continuing for the life of the operation and during the 40 years following closure.
 - c. Costs under this subsection shall include staff time, equipment and material costs, licensed professionals and legal counsel. Such costs shall not exceed those which are reasonably charged for the same or similar services by licensed professionals of the type retained. The County shall also avoid duplication of services where reasonably possible, taking into consideration the normal duties and responsibilities of the staff.
 - d. Prior to processing an application for a permit under this section, if the department determines that the cost involved in permit review and approval will exceed \$50,000, the department shall supply an estimate of the cost involved in the permit review and approval process.
 - e. Costs under this section may be billed to the applicant for reimbursement to the County on a quarterly basis and shall be paid within 30 days of such billing. Should the applicant fail or refuse to pay costs within 30 days upon request or demand from the County, the County may stop the processing of the permit application.
 - f. If an applicant withdraws its application at any time after its submittal, all fees and charges assessed for work to that point in time by the County shall be paid by the applicant. Any balance would be refunded to applicant.

M. Inspections and Reports.

Title 2: Zoning Districts and Uses

1. Inspections.

- a. Upon application for a conditional use permit, the applicant and property owner are deemed as a condition of application to have consented to allow inspections of the mining site and all mining operations by the county for the purpose of determining compliance with the provisions of this section and the terms and conditions of the conditional use permit. Inspections may occur pursuant to this section upon showing of proper identification, with or without advance notice to the applicant and/or property owner.

2. Reports.

- a. Operator shall supply copies of all mine operation reports provided to the WI DNR until such time that a certificate of completion is issued.

N. **Commencement of Mining Operations.**

1. The granting of a conditional use permit shall not be deemed effective until the operator has procured all necessary permits from the state and federal agencies to construct, operate, close, reclaim, and monitor the mining operation and provided all financial assurances required by those permits. Construction must be commenced within two years of the effective date of the last state and federal permit issued or the conditional use permit shall be null and void.

O. **Permit Modification.**

1. The County reserves the right to reopen and modify a conditional use permit after it has been granted if it is determined, upon the basis of substantial evidence, including evidence presented at state or federal hearings, that mining activity pursuant to the permit would endanger the public health, welfare or safety.
2. In order to reopen a permit, the County or the conditional use permit permittee shall identify the specific terms of the permit subject to reopening and file an application for a public hearing with BOA. The BOA shall hold a public hearing in accordance with the procedures in Section [17.804.04](#). No modifications to an existing permit shall be made unless supported by the substantial evidence and approved by the BOA.
3. Successors in Interest. In the event one operator succeeds to the interest of another by sale, assignment, lease, or otherwise, the operator holding the conditional use permit shall notify the Zoning Administrator. Such transfer of ownership shall constitute grounds for the BOA to re-open and/or modify the conditional use permit to protect the public health, welfare or safety. Any successor acquiring rights of ownership, possession or operation of the permitted mine shall be subject to all existing conditions of the conditional use permit and any conditions established as a result of BOA action.
- a. No transfer of the conditional use permit may occur until the successor has satisfied all financial assurance requirements under this code.
- b. All forms of financial assurance must name the County as the beneficiary.
- c. The successor shall also provide proof that it has satisfied all financial assurances required by the WI DNR.
- d. The operator holding the permit shall maintain proof of financial assurance until the successor acquiring ownership, possession or operation of the mine obtains BOA approval.
4. In the event the state/federal laws and/or regulations are amended to the extent that the terms and conditions of the conditional use permit are affected, the applicant shall apply for a modification to the permit within 6 months of the effective date of such amendments.

Title 2: Zoning Districts and Uses

P. Violation/Enforcement.

1. Conducting Metallic Mining Operations without a conditional Use Permit are subject to the following:
 - a. After the fact permit application fees; and
 - b. Penalties under Section [17.204.545\(N\)](#).
2. Such other and further relief, including but not limited to, equitable relief granted by a court of competent jurisdiction.
3. Permit Revocation or Suspension. The Zoning Administrator may revoke or suspend a mining permit issued under this section if it is determined that there is substantial evidence that any of the following has occurred:
 - a. Statutes, ordinances, or permit requirements have been violated;
 - b. Financial Assurance has not been provided as required or has lapsed;
 - c. Insurance coverage has lapsed or fallen below required levels;
 - d. Actual costs have not been paid for permit processing, monitoring or review;
 - e. Applicant has failed to comply with County, State and Federal Regulations;
 - f. Failure to strictly comply with County, State and Federal laws, regulations or permits;
 - g. The mine is idle for two consecutive years.

Q. Penalties.

1. Any operator violating this section shall, upon conviction, pay a forfeiture of not less than \$250 nor more than \$10,000, plus costs per day for each day a violation continues. Forfeitures for second or subsequent offenses shall be not less than \$500 nor more than \$20,000 plus costs per day for each day a violation continues.

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ACCESSORY, TEMPORARY, AND OTHER USES

Section 17.204.55 GARAGE, YARD, ESTATE AND IN-HOME SALES

- A. **Garage, Yard, Estate, and In-Home Sales.** The sale of household items or products on a short-term basis shall comply with the following requirements.
1. Shall be permitted in all residential districts and shall be restricted to the owner of the property or by a firm conducting an estate or in-home sale on behalf of the owner of the residence.
 2. Shall be limited to a maximum of four sales per year, with a maximum duration of three days per sale.
 3. All temporary signs advertising the yard sale must be removed on the last day of the sale. No signs shall be located or placed in the public right-of-way.

Section 17.204.56 MINOR HOME OCCUPATION/ HOME PROFESSIONAL BUSINESS

- A. **Minor Home Occupation.** Any occupation for gain or support, when such occupation employs only members of the resident family. No person other than a member of the resident family shall be employed on the premises. A minor home occupation may include such uses as babysitting, canning, laundering, and crafts. Home occupations shall comply with the following requirements listed in Subsection B.
- B. **Minor Home Professional Business.** Any professional occupation or business may include such uses as attorneys, doctors, dentistry, real estate brokerage, photography studio, and service oriented shops such as beauty and barber shops, tax preparation, and licensed children's day care. A minor home professional business shall not employ more than two persons not members of the resident family. Minor home professional businesses shall comply with the following requirements:
1. **Location within Dwelling Unit.** Such use shall be conducted entirely within the dwelling unit or approved accessory structure owned by the person conducting the home occupation or home professional business as his or her private residence. No minor home occupation and/or home professional business activity shall be conducted within an accessory structure except as follows:
 - a. A conditional use permit shall be required to establish or maintain a minor home occupation or professional office within an accessory structure on a parcel that has a principle use of residential or agricultural.
 2. **Incidental and Secondary.** Such use shall be clearly incidental and secondary to the use of the dwelling for dwelling purposes and shall not involve any extension or other structural modification of the dwelling;
 3. **No stock-in-trade** shall be kept or sold except that made on the premises. This provision shall not apply to stock or products kept for the purpose of off-premises demonstration, sales, or service.
 4. **Reside in Dwelling.** Such use shall be conducted only by persons residing in the dwelling unit;
 5. **Floor Area Limitation.**
 - a. Home Occupation: No more than 25% of the floor area of one floor
 - b. Home Professional Business: No more than 50% of the floor area of one floor
 6. **Nuisance.** Such use shall not create a nuisance by reason of noise, odor, dust, vibration, fumes, smoke, electrical interference, or other causes;
 7. **Signage.** There shall be no outward evidence of such use except not more than one sign as authorized by Title 7.
 8. **Traffic/Parking.** Traffic or parking generated by such home occupation shall not be significantly greater in volume or requirement than normally to be expected in a residential neighborhood.
 9. **POWTS System.** A private on-site wastewater treatment system evaluation shall be conducted and any improvement to or replacement of the system must be completed before the business may commence.
 10. **Farmland Preservation District.** Use shall not impair or limit the current or future agricultural use of the farm or of other protected farmland.

Section 17.204.57 MAJOR HOME OCCUPATION/
HOME PROFESSIONAL BUSINESS

- A. **Major Home Occupation/Home Professional Business.** Any home occupation or home professional business may include uses such as upholstery, small engine repair, pet boarding, kennel, appliance repair, and veterinary clinic. A major home occupation/home professional business shall not employ more than two persons not members of the resident family. Major home occupation/home professional businesses shall comply with the following requirements:
1. **Location.** A conditional Use Permit shall be required to establish or maintain a major home occupation or professional office within an accessory structure on a parcel that has a principle use of residential or agricultural. Such use shall be conducted primarily outside of the residence used by the person conducting the major home occupation/home professional business as his private residence.
 2. **Incidental and Secondary.** Such use shall be clearly incidental and secondary to the use of the dwelling for dwelling purposes and shall not involve any extension or other structural modification of the dwelling.
 3. **Reside in Dwelling.** Such use shall be conducted only by persons residing in the dwelling unit.
 4. **Architectural Design.** Any structure used as a major home occupation/home professional business must be compatible in terms of height, bulk, and building materials type of the District in which it is located.
 5. **Minimum Yard Setback.** All structures must comply with district requirements.
 6. **Nuisance.** Such use shall not create a nuisance by reason of noise, light, odor, dust, vibration, fumes, smoke, electrical interference, or other causes.
 7. **Outdoor Storage.** Outdoor sales, storage and display of goods, supplies and equipment shall not be located in any required setback. All goods, supplies, or equipment shall be located within the building being used as the major home occupation or home professional business.
 8. **Signage.** There shall be no outward evidence of such use except not more than one sign as authorized by Title 7.
 9. **Traffic/Parking.** Traffic or parking generated by such major home occupation/home professional business shall not be significantly greater in volume or requirement than normally to be expected in a residential neighborhood.
 10. **POWTS System.** A private on-site wastewater treatment system evaluation shall be conducted and any improvement to or replacement of the system must be completed before the business may commence.
 11. **Farmland Preservation District.** The use shall not impair or limit the current or future agricultural use of the farm or of other protected farmland.
- B. Home Occupation or home professional businesses that primarily conduct service off site are exempt from the conditional use permit and shall conform to the standards in Section A. These may include but not limited to: contractors for building, heating, ventilation and air-conditioning, plumbing, water well drilling, and appliance repair.

Section 17.204.58 HUNTING AND/OR FISHING SHELTERS

- A. **Hunting and Fishing Shelters.** Hunting and fishing shelters shall meet the following requirements:
1. Size. Maximum area of 800 square feet of above ground living area.
 2. Only one hunting and fishing shelter per parcel.
 3. A hunting and/or fishing shelter agreement shall be recorded at the Register of Deeds with property.
 4. The shelter complies with the provisions of Chapter Safety and Professional Services 383, Wisconsin Administrative Code, and the sanitary requirements of General Code of Ordinances for Marathon County Chapter 15 Private Sewage Systems.
 5. Shall obtain a Uniform Dwelling Code permit.
 6. Must acquire a site address from Marathon County for E911.
 7. May include a maximum of four of the following:
 - a. Any plumbing fixtures. If any plumbing fixtures are present or will be installed, a private onsite waste treatment system or hook up to municipal sewer and water is required.
 - b. Full or partial basement, including crawlspaces, and frost walls.
 - c. Electric services by connection to the lines of a power company.
 - d. Attached or detached garage.
 - e. Insulated using common insulation products.
 - f. Telephone service based locally.
 - g. Central heating or cooling, including electric heat, furnace or other heater with a circulation system.

Section 17.204.59 RECREATIONAL VEHICLES (PRIVATE)

- A. **Use:**
1. Recreational vehicles may be allowed for recreational use in all districts identified in Table 2, but are not allowed within DNR mapped or delineated Wetlands nor Floodplain areas where such use is not permitted in Chapter 22 of Marathon County's code of ordinances. Recreational vehicles shall not be used for the purpose of permanent habitation.
 2. If the recreational vehicle is parked longer than 180 days it shall be screened from the right-of-way.
 3. The wheels or any similar transporting device of any recreational vehicle shall not be removed, except for repairs, nor shall any such recreational vehicle be otherwise fixed to the ground in any manner that would prevent immediate removal.
 4. Recreational Vehicles are required to have an adequate self-contained sanitary system which shall comply with Chapter 15 and/or shall have a compliant Private Onsite Wastewater Treatment System (POWTS) specifically designed and/or designated to accommodate the Recreational Vehicle's waste.
- B. **Storage:**
1. Any recreational vehicle may be stored in any Residential or Agricultural district if a principle structure is located on the property.
 2. Recreational vehicles may be parked or stored on the owner's premises, provided no living quarters or business use is conducted therein.
 3. Recreational vehicles may be stored or parked indefinitely, provided the unit is stored in or behind a structure or is screened from the right-of-way.

Section 17.204.61 LIMITED OUTDOOR SALES, DISPLAY, OR STORAGE AREAS
ACCESSORY TO A PRINCIPLE USE

- A. **In the N-C, C, and B-R Districts.** Limited outdoor sales, display, and storage areas shall comply with the following regulations:
1. Outdoor sales, storage and display of goods, supplies, and equipment may not be located within the required road setback or other required open space.
 2. All goods, supplies, or equipment shall be screened from any adjacent residential lot and from any street right-of-way by a substantially solid wall or fence specified in Section [17.401.05 B](#).
 3. Outdoor display and storage areas shall be maintained in a neat and orderly fashion.
 4. The site plan, submitted to the Zoning Administrator pursuant to Chapter [17.803](#) shall indicate:
 - a. The area to be used for outdoor display/storage.
 - b. Proposed fence locations.
 5. Outdoor storage and/or display areas shall not be located in areas intended for vehicular or pedestrian traffic circulation according to the site plan.
- B. **In the L-I District.** Accessory outdoor display and storage areas may be provided in the L-I District pursuant to the following regulations:
1. Outdoor sales, storage and display of goods, supplies, and equipment may not be located within the required road setback or other required open space.
 2. All goods, supplies, or equipment shall be screened from any adjacent residential lot and from any street right-of-way by:
 - a. A substantially solid wall or fence erected to a height of not less than four feet, or
 - b. By planting a strip of land at least eight feet in width with dense landscaping (including substantial all season planting) at least four feet high to obstruct sight and noise.
 3. Outdoor display and storage areas shall be maintained in a neat and orderly fashion.
 4. The site plan, submitted to the Zoning Administrator pursuant to Chapter [17.803](#) shall indicate:
 - a. The area to be used for outdoor display and/or storage,
 - b. Proposed fence location, and
 - c. The location and type of any artificial illumination devices contemplated.

Title 2: Zoning Districts and Uses

Section 17.204.62 CONCRETE AND/OR BLACKTOP MIX PLANT, PROCESSING, STOCKPILING, AND RECYCLING OF ROAD BUILDING MATERIALS – (TEMPORARY)

- A. The Temporary plant shall be strongly advised to be located within an existing permitted nonmetallic mine that is up-to-date with all annual fees, financial assurance, and there are currently no violations.
- B. The temporary plant shall not be located within 100 feet of a residence (unless it is the owner or operators residence).
- C. Hours of operation shall be limited to Monday through Friday 7 am-7 pm (unless changed or altered by the BOA).
- D. The temporary plant permit is valid for a maximum of 1 year (unless changed or altered by the BOA).
- E. No portion of the batch plant or its operation shall be located on a public or private street.
- F. The temporary plant shall be operated in a manner that eliminates unnecessary dust, noise, and odor.
- G. The site must be clear of all equipment, material and debris upon completion of the project or upon expiration of the permit, whichever comes first.

Section 17.204.63 OUTDOOR DINING

Outdoor dining and table service, including but not limited to patios and sidewalk cafes, are subject to the following requirements:

- A. The sales and service of food outdoors shall be incidental to a similar principle use indoors and adjacent to that principle use.
- B. Outdoor dining areas shall not obstruct the entrance to any building or sidewalk. If outdoor dining areas are located on a sidewalk in front of a building, a minimum five foot wide clear pedestrian travel way shall be maintained on the sidewalk or pathway.
- C. Temporary, manufactured, or free standing food service providers are not considered outdoor dining uses.
- D. The outside table service shall be located in a manner which will not interfere with visibility, vehicular or pedestrian mobility or access to County or public utility facilities. The determination of whether the outside table service (or any part thereof) interferes shall be made by the Zoning Administrator at the time of application based on the characteristics of each proposed site.
- E. The height of any barrier or installed landscaping shall not exceed 3½ feet. Any barriers permitted in a public right-of-way shall be entirely portable.
- F. Signs are not allowed in the outside table service area with the exception of a menu sign. Business names may be allowed on the valence of awnings and/or umbrellas.
- G. All outside table services must be readily accessible to, and useable by, individuals with disabilities.
- H. Approval of a right of way use permit by the agency with jurisdiction.
- I. Use and occupation of the public right-of-way which is allowed under this ordinance may be temporarily suspended, without prior notice or hearing when, in the discretion of the Zoning Administrator and Town Chairperson, any such use, occupation or obstruction may interfere with public safety efforts or programs, special events, street improvement activities, construction activities, cleaning efforts, or other similar activities or with the health, welfare, or safety of the citizens of the County.

Title 2: Zoning Districts and Uses

Section 17.204.64 TEMPORARY RESIDENTIAL STRUCTURE

The temporary use of a manufactured home, mobile home or dwelling unit shall be permitted while a permanent dwelling is under construction, providing the temporary dwelling unit and the proposed permanent dwelling are located on the same lot or parcel of land. A temporary residential structure is subject to the following requirements:

- A. The temporary residential structure shall not be inhabited for more than one year, unless an extension is authorized in writing by the town board.
- B. A County sanitary permit has been obtained for the permanent dwelling.
- C. An approved private waste disposal system is utilized by the temporary dwelling unit

Section 17.204.65 SPECIAL EVENT, TRANSIENT AMUSEMENTS, AND TEMPORARY/INTERMITTENT EVENTS

Transient amusements and temporary/intermittent uses such as music festivals, carnivals, rodeos, horse shows, circuses, temporary campgrounds, and specialty club events and shows are subject to the Marathon County Assemblies Ordinance and shall require a temporary zoning permit. Temporary campgrounds shall conform to the requirements of Department of Agriculture, Trade and Consumer Protection (DATCP), ATCP 79, Wisconsin Administrative Code which shall apply until amended and then apply as amended, and be licensed under ATCP 79 Wisconsin Administrative Code as special event campgrounds. These activities shall not be permitted for more than seven consecutive days, or more than three times in any 365 day period.

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Title 3: SPECIAL PURPOSE ZONING DISTRICTS

Chapter 17.301 FP Farmland Preservation Zoning District

Section 17.301.01 PURPOSE

The intent of this district is to maintain highly productive agricultural lands in food and fiber production, preserve productive farms by effectively limiting encroachment of non-agricultural development and minimizing land use conflicts among incompatible uses, control public service costs, and maintain a viable agricultural base to support agricultural processing and service industries. The Farmland Preservation zoning district is an area planned primarily for agricultural use, agricultural-related use, or both, and that is identified as an agricultural preservation area or in a farmland preservation plan described in 91.12(1) Wis. Stats., or identified under 91.10(1)(d) in a farmland preservation plan described in the 91.12(2) Wis. Stats., This district is not intended to accommodate or facilitate nonagricultural growth.

Eligible landowners in compliance with the provisions of the Farmland Preservation Law are eligible to receive tax credits under Wis. Stats., 71.57-61.

Section 17.301.02 PERMITTED AGRICULTURAL USES IN THE FARMLAND PRESERVATION DISTRICT

The following Table 4 lists the uses that may be permitted in the Farmland Preservation zoning district in accordance with the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP).

- A. **Agricultural uses** listed in Table 4 shall include the permitted agricultural uses and/or activity conducted for the purpose of earning an income or livelihood.

Table 4. Farmland Preservation District Use Regulations

Key:	P Permitted Use	C Conditional Use	(Blank) Use Not Permitted
	Farmland Preservation District		Development Standards
USE	Permitted Uses	Conditional Uses	
AGRICULTURAL USES			
Any use that DATCP, by rule, identifies as an agricultural use	P		
Aquaculture	P		
Beekeeping	P		
Crop or forage production	P		
Enrolling land in a federal agricultural commodity payment program or a federal or state agricultural land conservation payment program	P		
Fur farming	P		
Keeping livestock	P		Section 17.204.01
Nursery, sod, or Christmas tree production, Silviculture, Forest Management, Floriculture	P		

Title 3: Special Purpose Zoning Districts

Key:	P Permitted Use	C Conditional Use	(Blank) Use Not Permitted
USE	Farmland Preservation District		Development Standards
	Permitted Uses	Conditional Uses	
AGRICULTURAL RELATED USES			
Agricultural equipment dealership	P		
Any other use that DATCP, by rule, identifies as an agricultural-related use	P		
Canneries		C	
Commercial Greenhouses		C	Section 17.204.05
Dairy processing and manufacturing facilities		C	
Facility for processing agricultural wastes	P		
Facility for storing and/or processing agricultural products	P		
Facility providing agricultural supplies	P		
Facilities used for the centralized bulk collection, storage and distribution of agricultural products to wholesale and retail markets		C	
Facilities used to provide veterinarian services		C	
Processing and production of biomass materials		C	
The storage of biomass product when screened from view of any residential district and 500 feet from any residence other than the owner's.	P		Section 17.204.03
ACCESSORY USES			
Home occupation and Home Professional Business		C	Section 17.204.53
Manure storage facilities. Shall comply with the permit requirements of General Code of Ordinances for Marathon County Chapter 11.02 Animal Waste Storage and Nutrient Management Code	P		
One roadside stand per farm	P		Section 17.204.12
Ponds	P		Section 17.204.11
Riding stables & riding academies pursuant to Section 17.204.14 and State Statute 91.01(1)	P		Section 17.204.14
Stockwater ponds	P		Section 17.204.15
Structures that are an integral part of or incidental to the agricultural use	P		Section 17.204.01
Wireless Telecommunications Facility	P		Section 17.404
Solar Energy Systems - Private Use	P		Chapter 17.408
Wind Energy Systems - Private Use	P		Chapter 17.405
TEMPORARY USES			
Transient amusements and temporary/intermittent uses such as music festivals, carnivals, rodeos, horse shows, circuses, temporary campgrounds, and specialty club events and shows	P		Section 17.204.61
RESIDENTIAL USES			
Farm Consolidations (2- 4.99 ac)	P		Section 17.301.06

Title 3: Special Purpose Zoning Districts

Farm Residence	P		Section 17.301.06
Hunting and Fishing Shelters		C	Section 17.204.55
Key: P Permitted Use C Conditional Use (Blank) Use Not Permitted			
USE	Farmland Preservation District		Development Standards
	Permitted Uses	Conditional Uses	
Lot or Parcel Reconfiguration	P		Section 17.301.06
Manufactured Home	P		Section 17.204.22
Migrant Labor Camp	P		Section 17.204.10
UTILITIES AND GOVERNMENTAL, INSTITUTIONAL, RELIGIOUS, OR NONPROFIT COMMUNITY USES			
Governmental, institutional, religious, or nonprofit community uses		C	Section 17.301.09
Nonmetallic mining extraction		C	Section 17.204.51
Transportation, communication, pipeline, electric transmission, utility, public utility substations or drainage uses		C	Section 17.301.09
Nonmetallic mining extraction		C	Section 17.204.51
Temporary concrete batching and/or blacktop mix plant, processing, stockpiling and recycling of road building materials		C	
Oil and gas exploration or production		C	
Solar Energy Systems – Commercial Use		C	Chapter 17.408
Wind Energy Systems – Commercial Use		C	Chapter 17.405

- B. **Agricultural uses** listed in [Table 4](#) shall include the permitted agricultural uses and/or activity conducted for the purpose of earning an income or livelihood.
1. Crop or forage production.
 2. Keeping livestock, beekeeping, and fur farming.
 3. Nursery, sod, or Christmas tree production, silviculture, floriculture, and forest management.
 4. Enrolling land in a federal agricultural commodity payment program or a federal or state agricultural land conservation payment program.
 5. Any other use that the DATCP, by rule, identifies as an agricultural use.

Section 17.301.03 PERMITTED AGRICULTURE RELATED USES

- A. **Agriculture-related Uses.**
1. An agricultural equipment dealership.
 2. Facility providing agricultural supplies.
 3. Facility for storing and/or processing agricultural products.
 4. Facility for processing agricultural wastes.
 5. The storage, processing, and production area of biomass product shall be screened from view of any residential district. All biomass activities shall be 500 feet from any residence other than the owner's.
 6. Any other use that the DATCP, by rule, identifies as an agricultural-related use.

Title 3: Special Purpose Zoning Districts

Section 17.301.04 PERMITTED ACCESSORY USES

A. **Accessory Uses.**

1. Riding stables & riding academies pursuant to Section [17.204.14](#) and Wis. Stats., 91.01(1).
2. Ponds.
3. Stockwater ponds.
4. Structures that are an integral part of, or incidental to, the agricultural use.
5. Manure storage facilities. Shall comply with the permit requirements of General Code of Ordinances for Marathon County Chapter 11.02 Animal Waste Storage and Nutrient Management Code.
6. One roadside stand per farm.
 - a. No more than 300 square feet of floor area.
 - b. Used solely for the sale of products more than 50% of which was produced on the premises.
7. Home occupation.
8. Home profession.

Section 17.301.05 PERMITTED TEMPORARY USES

A. **Temporary Uses.**

1. Transient amusements and temporary/intermittent uses such as music festivals, carnivals, rodeos, horse shows, circuses, temporary campgrounds, and specialty club events and shows are subject to the Marathon County Assemblies Ordinance and shall require a temporary zoning permit.
 - a. Temporary campgrounds shall conform to the requirements of Chapter Department of Health Services (DHS) 178, Wisconsin Administrative Code which shall apply until amended and then apply as amended, and be licensed under DHS 178 Wisconsin Administrative Code as special event campgrounds.
 - b. These activities shall not be permitted for more than seven consecutive days and shall not be permitted more than three times in any year.

Section 17.301.06 PERMITTED RESIDENTIAL USES

A. **Farm Residence.** Single-family or duplex residence; 1 residential structure per lot or parcel, which meets one of the following standards:

1. Minimum lot or parcel size to establish a farm residence is 35 acres.
2. Lots or parcels having less than 35 acres that legally exist prior to approval of the section may be developed pursuant to Section [17.202.05 A](#) of this Chapter.
 - a. Approval Dates:
Towns of Brighton, Day, Eau Pleine, Hull, Marathon, and McMillan – April 21, 2015.
3. Lot or Parcel Reconfiguration. A lot or parcel having an area less than 35 acres may be reduced to a minimum of two acres or a lot or parcel of any size may be enlarged provided either of these actions do not create a non-conforming lot or parcel, and further provided there is no net increase in the number of lots or parcels.
 - a. Minimum lot or parcel width shall be 150 feet.
 - b. Minimum frontage on a public highway shall be 33 feet.
 - c. No lot or parcel shall be reduced in a way that creates substandard dimensions of setbacks for structures, private onsite wastewater treatment systems (POWTS), or other regulated features.
 - d. Reductions in lot or parcel area shall comply with the provisions of General Code of Ordinances for Marathon County Chapter 18 Land Division and Surveying Regulations.
4. Outlots may be created within the Farmland Preservation zoning district that are created specifically for the transfer of ownership AND combined to adjacent property owner(s) for the intent of agricultural use. An outlot created to be transferred to a neighboring/adjacent agricultural property for the purpose of farming and/or use in conformance with Wis. Stats., Chapter 91 is allowed. Outlots

Title 3: Special Purpose Zoning Districts

created in the Farmland Preservation zoning district for any other purpose is a violation of the intent and purpose of the Farmland Preservation zoning district.

B. Manufactured Home. Shall be subject to the following standards:

1. Meets the requirement of a farm residence.
2. Manufactured after June 15, 1976.
3. Proof of U.S. Department of Housing and Urban Development (HUD) certification.
4. Placed on a permanent foundation, with proper securing per uniform dwelling code.
5. Proper approved skirting placed on manufactured homes.

C. Migrant Labor Camp. A migrant labor camp shall be certified under 103.92 and shall be administered and enforced by any rules promulgated under section by the Department of Workforce Development.

D. Farm Consolidations. Farm residences constructed prior to January 1, 2014, and farm structures may be separated from the farm plot, and not be required to be rezoned, provided that the parcel created conforms to all regulations set forth in the Rural Residential district, but not to exceed 4.99 acres, and meets the requirements of the General Code of Ordinances for Marathon County Chapter 18, Land Division and Survey Regulations. Residences constructed after January 1, 2014 would be required to rezone from Farmland Preservation Zoning.

E. Section 17.301.07 CONDITIONAL RESIDENTIAL USES

A. Hunting and Fishing Shelters. Hunting and fishing shelters shall meet the following requirements:

1. Must conform to State Statute 91.46(2).
2. Size. Maximum area of 800 square feet of above ground living area.
3. Only one hunting and fishing shelter per parcel.
4. A hunting and/or fishing shelter agreement shall be recorded at the Register of Deeds with property.
5. The shelter complies with the provisions of Chapter Safety and Professional Services 383, Wisconsin Administrative Code, and the sanitary requirements of General Code of Ordinances for Marathon County Chapter 15 Private Sewage Systems.
6. Shall obtain a Uniform Dwelling Code permit.
7. Must acquire a site address from Marathon County for E911.
8. May include a maximum of 4 of the following:
 - a. Any plumbing fixtures. If any plumbing fixtures are present or will be installed, a private onsite waste treatment system or hook up to municipal sewer and water is required.
 - b. Full or partial basement, including crawlspaces, and frost walls.
 - c. Electric services by connection to the lines of a power company.
 - d. Attached or detached garage.
 - e. Insulated using common insulation products.
 - f. Telephone service based locally.
 - g. Central heating or cooling, including electric heat, furnace or other heater with a circulation system.

Section 17.301.08 CONDITIONAL AGRICULTURAL RELATED USES

- A. Processing and production of biomass materials.
- B. Facilities used for the centralized bulk collection, storage and distribution of agricultural products to wholesale and retail markets.
- C. Facilities used to provide veterinarian services.
- D. Canneries.
- E. Dairy processing and manufacturing facilities.
- F. Commercial greenhouses.

**Section 17.301.09 CONDITIONAL UTILITIES AND GOVERNMENTAL,
INSTITUTIONAL, RELIGIOUS, OR NONPROFIT
COMMUNITY USES**

- A. Transportation, communication, pipeline, electric transmission, utility, public utility substations or drainage uses, if all of the following apply:
1. The use and its location in the farmland preservation zoning district are consistent with the purposes of the farmland preservation zoning district.
 2. The use and its location in the farmland preservation zoning district are reasonable and appropriate, considering alternative locations, or are specifically approved under State or Federal Law, 66.04.
 3. The use is reasonably designed to minimize conversion of land at and around the site of the use, from agricultural use or open space use.
 4. The use does not substantially impair or limit the current or future agricultural use of surrounding parcels of land that are zoned for, or legally restricted to, agricultural use.
 5. Construction damage to land remaining in agricultural use is minimized and repaired, to the extent feasible.
- B. Governmental, institutional, religious, or nonprofit community uses, if all of the following apply:
1. The use and its location in the farmland preservation zoning district are consistent with the purposes of the farmland preservation zoning district.
 2. The use and its location in the farmland preservation zoning district are reasonable and appropriate, considering alternative locations, or are specifically approved under State or Federal Law.
 3. The use is reasonably designed to minimize conversion of land at and around the site of the use, from agricultural use or open space use.
 4. The use does not substantially impair or limit the current or future agricultural use of surrounding parcels of land that are zoned for, or legally restricted to, agricultural use.
 5. Construction damage to land remaining in agricultural use is minimized and repaired, to the extent feasible.

Section 17.301.10 REZONING LAND OUT OF A FARMLAND PRESERVATION ZONING DISTRICT

- A. Except as provided in Subsection (B), Marathon County may not rezone land out of the farmland preservation zoning district unless Marathon County finds all of the following in writing, after public hearing, as part of the official record of the rezoning:
1. The rezoned land is better suited for a use not allowed in the farmland preservation zoning district.
 2. The rezoning is consistent with Marathon County and the town's comprehensive plan.
 3. The rezoning is substantially consistent with the Marathon Farmland Preservation Plan which is in effect at the time of the rezoning.
 4. The rezoning will not substantially impair or limit current or future agricultural use of other protected farmland.
 5. Adequate public facilities to serve the rezone are present or will be provided.
 6. Providing of public facilities will not be an unreasonable burden to local government.
 7. The rezoning request needs to demonstrate a need for the proposed development.
 8. The rezone request will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas.
 9. The availability of alternative locations has been addressed.
 10. The location of the proposed development is to minimize the amount of agricultural land converted.
- B. Subsection [17.301.10 A.](#) does not apply to any of the following:
1. A rezoning that is affirmatively certified by the Wisconsin Department of Agriculture, Trade and Consumer Protection under Chapter 91, Wisconsin Statute.
 2. A rezoning that makes the farmland preservation zoning ordinance map more consistent with the county farmland preservation plan map, certified under Chapter 91, Wisconsin Statute, which is in effect at the time of the rezoning.
- C. By March 1 of each year, the Department shall provide to the Wisconsin Department of Agriculture, Trade and Consumer Protection a report of the number of acres that the (political subdivision) has rezoned out of the farmland preservation zoning district under Section [17.301.10](#) during the previous year and map that clearly shows the location of those areas.

Chapter 17.302 M-H Manufactured/Mobile Home Park District

Section 17.302.01 PURPOSE

The M-H Manufactured/Mobile Home Park District is created to provide for the regulation of existing manufactured housing areas in the County and to regulate the use of manufactured homes therein. Manufactured/Mobile Home Parks may be allowed as a conditional use in the M-H district subject to the requirements of this section and upon issuance of a conditional use permit by the Board of Adjustment after public hearing.

Section 17.302.02 USES

Within the M-H Manufactured/Mobile Home Park District, no building, structure or premises shall be used, arranged to be used, or designed to be used, except for manufactured homes for single-family dwellings (1 dwelling per manufactured home lot) which is a principle permitted use. No business other than home occupations as defined in Section [17.204.53](#) shall be conducted in any manufactured home within a Manufactured/Mobile Home Park district.

Section 17.302.03 APPLICATION FOR PERMIT

An application for a conditional use permit for a Manufactured/Mobile Home Park shall be filed with the Zoning Administrator and contain the information required by the Department of Safety and Professional Services Chapters SPS 382 & 383, and the Department of Natural Resources NR 811 & 812. Plans shall be prepared showing all features required by this ordinance and Chapters ADM 65. Upon receipt of the plans, one set shall be forwarded to the County Health Department for their review and comments. Written comments or testimony shall be provided to the Board of Adjustment on all applications by a Health Department representative.

A. Requirements for existing park.

1. Existing Manufactured/Mobile Home Park facilities operating prior to the approval of this ordinance will not be required to meet the standards established under Section [17.302.03 B](#), unless otherwise required by state, health, or federal rules and regulations.

B. Requirements for new or expanding park.

1. The minimum size of a Manufactured/Mobile Home Park shall be 10 acres.
2. Each park shall provide manufactured home lots and each such lot shall be clearly defined or delineated. Each lot shall have an area of not less than 5,000 square feet and an average width of not less than 50 feet, provided that Manufactured/Mobile Home Parks which existed lawfully at the time of the adoption of the chapter and have lots that do not comply with any of the foregoing minimum area and width requirements may continue to operate. New site development within or contiguous to an existing park shall conform to the standards of this chapter.
3. Manufactured homes shall be so located on each lot that there shall be at least a 20 foot clearance between manufactured homes. No manufactured home shall be located closer than five feet to any accessory building within the park. Manufactured homes and accessory structures shall meet the street, side and rear yard requirements for the zoning district in which the Manufactured/Mobile Home Park is located.
4. Private internal streets shall comply with ADM 65.09(3). There shall not be more than two entrances or exits to, such street or highway from any mobile home park. Access shall be approved by the unit of government having jurisdiction over the street or highway.
5. Walkways to service buildings shall not less than three feet wide and shall be graveled or hard surface.
6. All driveways and walkways within the park shall be well lighted at night.
7. Electrical connections shall meet the requirements of the Department of Safety and Professional Services Chapter SPS 316.
8. Each manufactured home lot shall be provided with two parking spaces.

Title 3: Special Purpose Zoning Districts

9. Each Manufactured/Mobile Home Park shall be completely surrounded, except for permitted entrances and exits, by a yard, in addition to all other required setbacks and open spaces, which shall be planted to permanent grasses, flowers, shrubs and trees so as to provide a 50% opacity to a height of eight feet during all seasons of the year. Plantings shall comply with Section [17.603.02](#).
10. Manufactured/Mobile Home Parks shall conform to the requirements of all applicable statutes and Wisconsin Administrative Code.
11. Service buildings housing sanitation facilities shall be permanent structures complying with all applicable ordinances and statutes regulating buildings, electrical installations and plumbing and sanitation systems.
12. Garbage and recycling containers with tight fitting lids shall be provided in quantities adequate to permit disposal of all garbage and recyclables materials. All containers shall be kept in sanitary condition with contents disposed of at least once each week.
13. Adequate provisions shall be made for the disposal of all sewage from a Manufactured/Mobile Home Park into a municipal sanitary sewer where available, or by properly constructed and maintained sewage system approved by the Department of Safety and Professional Services.
14. Open space commons and/or play areas shall be included in the design at the ratio of 9,000 square feet per 10 lots or fraction thereof, exclusive of district setback requirements.
15. Each Manufactured/Mobile Home Park shall maintain an office where a register complying with ADM 65.15 shall be kept. The register shall be open to county or town officials for inspection.

Section 17.302.04 INTENT; CONFLICTS

This chapter does not regulate building (i.e. construction) or safety standards for manufactured homes, as such regulations are preempted from state and local control by the National Manufactured Housing Construction and Safety Standards Act of 1974 (42 U.S.C.A. 5401). Furthermore, the regulations contained herein are not intended to conflict with, and shall comply with applicable provisions or general laws of the State of Wisconsin. Applicable Wis. Stats., shall preempt and conflicts.

Chapter 17.303

Highway Corridor and Interchange
Overlay District

Section 17.303.01 PURPOSE

- A. **Purpose.** The Highway Corridor and Interchange Overlay District is intended to promote highway safety by protecting the traffic carrying capacity of divided highways through access controls to the intersecting roads and the orderly development of adjacent lands much of which will be related to the particular corridor and interchange. Commercial and industrial uses shall be restricted to interchange areas only while agriculture and some limited residential development may be permitted where access is via an at-grade intersection.

Section 17.303.02 ABROGATION AND GREATER RESTRICTIONS

When the Highway Corridor and Interchange Overlay District and the underlying zoning district regulations conflict, the most restrictive combination of regulations shall prevail.

Section 17.303.03 ACCESS CONTROL

- A. **Access Control.** Access from abutting property to an intersecting highway shall be permitted only at designated access points, which shall be located as follows:
1. There shall be no access points located within 1,000 feet of the most remote end of an on or off ramp. A lesser distance may be permitted by the Board of Adjustment upon prior written approval by a designated representative of the agency having jurisdiction over such highway.
 2. To avoid dangerous jogs in alignment, permitted access points along opposite sides of intersecting highways shall be located with or directly opposite each other, or directly opposite a median strip crossover, or separated by no less than 300 feet of lateral distance along the highway.
 3. Each building or group of contiguous buildings shall have not more than two access points to the abutting road, and no such access point shall exceed 35 feet in width at the property line.

In order to reduce the number of such entrances and promote the safety of travel upon the abutting road, wherever practicable buildings or groups of buildings shall use entrances in common.
 4. The intervals between permitted entrances onto a road shall be closed to vehicular access by a curb, drainage ditch, planting strip or equally effective barrier.
- B. **Temporary Access.** The access requirements may be temporarily waived subject to the following conditions:
1. A temporary access permit may be obtained from the Board of Adjustment for a period of one year, providing the applicant has obtained approval in writing for such a temporary permit from the agency having jurisdiction over the highway.
 2. Use of access shall be limited to the use described in the application for the temporary access permit.
 3. This access permit shall be temporary in nature and may be revoked upon the provision of a frontage road or other internal circulation system which would provide a reasonable alternate means of access.

Chapter 17.304 Wellhead Protection Overlay District

Section 17.304.01 PURPOSE AND AUTHORITY

A. **Purpose and Authority.** The residents of Marathon County, whether served by private wells or municipal supplies, depend upon groundwater for safe drinking water supply. Certain land use practices and activities can seriously threaten or degrade groundwater quality. The purpose of this Wellhead Protection District is to institute land use regulations to protect the municipal water supplies, and may impose greater restrictions than Wisconsin Administrative Code ATCP51 to protect the public health, safety, and general welfare of the residents of Marathon County.

Statutory authority of Marathon County to enact these regulations was established by the Wisconsin Legislature in 1983 Wisconsin Act 410 (effective May 11, 1984), which specifically added groundwater protection to the statutory authorization for municipal planning and zoning to protect public health, safety and welfare.

Section 17.304.02 APPLICATION OF REGULATIONS

- A. **Application of Regulations.** The overlay regulations specified in this Wellhead Protection District shall apply to the areas of Marathon County that lie within the recharge areas for municipal water supply wells, and are in addition to the requirements in the underlying zoning district. If there is a conflict between this district and the underlying zoning ordinance, the more restrictive shall apply.
- B. **Uses permitted in each Wellhead Protection District.** [Table 5](#) lists the permitted uses per Wellhead Protection Overlay Districts.

Table 5. Uses permitted by Wellhead Protection Overlay Districts.

Key: USE	(P) Permitted Use	(C) Conditional Use	(Blank) Use Not Permitted
	Wellhead Protection Overlay Districts		
	Zone A	Zone B	Zone C
Parks and playgrounds provided there are no petroleum storage tanks or pesticide and fertilizer facilities, also provided that on-site waste treatment facilities or structures shall meet current codes.	P	P	P
Nurseries for ornamental plants, greenhouses, and pesticide and fertilizer storage and associated uses for retail sales outlets		C	C
Nurseries for ornamental plants, greenhouses and pesticide and fertilizer storage at the location of retail sales, provided that these products are delivered in retail quantity containers and no repacking and/or mixing is done on site			P
Wildlife areas	P	P	P
Non-motorized trails, such as biking, skiing, nature and fitness trails	P	P	P
Sewered residential development subject to conditions in Section 17.304.06	P	P	P

Title 3: Special Purpose Zoning Districts

Key:	(P) Permitted Use	(C) Conditional Use	(Blank) Use Not Permitted
USE	Wellhead Protection Overlay Districts		
	Zone A	Zone B	Zone C
Unsewered single-family residential development on existing lots of record on the effective date of this ordinance or amendment and subject to the conditions contained in Section 17.304.06	P	P	P
Unsewered commercial and/or industrial development			
Commercial uses served by a municipal sanitary sewer except those listed specifically as being prohibited in Section 17.304.03(D)	C	C	C
Commercial and/or industrial uses served by municipal sanitary sewer, except those listed as prohibited uses in Section 17.304.04(D)		P	P
Agricultural activities including but limited to pasture. Conduct and management of these activities shall be subject to a farm plan based on the potential for groundwater contamination utilizing standards in the Technical Guide adopted by the Committee	C	C	C
Agricultural activities which follow Agricultural Best Management Practices		P	P
Animal confinement facilities and animal waste facilities (except veterinary hospital and clinics).			
Veterinary hospitals and clinics (but not the training, breeding or boarding of animals).			P
Any manufacturing or industrial business and asphalt product manufacturing			
Bus or truck terminals			
Bulk fertilizer and/or pesticide facilities			
Commercial pesticide and/or fertilizer storage, mixing and loading facilities			
Cemeteries		C	C
Dry cleaning businesses			
Electroplating facilities			
Extermination businesses			
Retail and wholesale liquid motor fuel dispensing facilities			
Hazardous and/or toxic materials storage and waste facilities			
Junk yards, vehicle impound facilities or auto salvage yards			
Garage and vehicular towing			
Landfills or waste disposal facilities			

Title 3: Special Purpose Zoning Districts

Key: USE	(P) Permitted Use	(C) Conditional Use	(Blank) Use Not Permitted	
	Wellhead Protection Overlay Districts			
	Zone A	Zone B	Zone C	
Paint and coating manufacturing				
Printing and duplicating businesses which use hazardous chemical as defined by the Environmental Protection Agency in their printing process				
Radioactive waste facilities				
Recycling facilities, solid waste collection centers, and recycling collection centers		C	C	
Repair shops including vehicle repair establishments and auto body repair shops				
Public and municipal maintenance garages				
Salt storage, including salt/sand combinations		C	C	
Septage, sewage sludge, and/or wastewater spreading				
Spray wastewater facilities				
Underground petroleum product storage tanks				
Basement heating fuel storage tanks		P	P	
Above ground petroleum product storage tanks up to 660 gallons when located in confinement structures as required by Section 17.304.06(D) .		P	P	
Wastewater treatment or disposal facilities				

Section 17.304.03 GROUNDWATER PROTECTION OVERLAY DISTRICT ZONE A

- A. **Intent.** The primary portion of the municipal well recharge area to be protected is the land within the cone(s) of depression and the area defined as Zone A and shown on maps on file in the Department. These lands are subject to the most stringent land use and development regulations because of close proximity to the wells and the corresponding high threat of contamination.
- B. **Permitted Uses.** The uses listed in [Table 5](#) are permitted uses within Groundwater Protection Overlay District Zone A. Uses not listed or identified as not permitted in [Table 5](#) are considered prohibited uses unless a determination of similarity to a permitted or conditional use (based on potential for groundwater contamination) is made by the Zoning Administrator.
- C. **Conditional Uses.** The uses listed in [Table 5](#) may be permitted on a case-by-case basis providing adequate groundwater protection and monitoring measures are provided as determined by the Board of Adjustment.
- D. **Prohibited Uses.** The uses listed as not permitted in [Table 5](#) are prohibited uses within the Groundwater Protection Overlay District Zone A. These uses are prohibited based on the high probability that activities routinely associated with these uses may cause groundwater contamination.

Where any of the uses listed in [Table 5](#) exist within the Groundwater Protection Overlay District Zone A on the effective date of this ordinance, those uses shall be deemed non-conforming. Owners of these facilities will be allowed to upgrade the facilities to facilitate or enhance groundwater protection within the provisions of non-conformity contained in the Zoning Ordinance. Plans for the proposed upgrade must be approved and the appropriate permit issued by the Board of Adjustment prior to any work being initiated. Expansion of any preexisting non-conformity is prohibited.

Title 3: Special Purpose Zoning Districts

Section 17.304.04 GROUNDWATER PROTECTION OVERLAY DISTRICT ZONE B

- A. **Intent.** A secondary portion of the municipal well recharge areas to be protected is the land which lies within Zone B as shown in [Table 5](#) and on maps on file in the Department. Land use restrictions within Zone B are less restrictive than in Zone A because of longer flow times and a greater potential for remediation, dilution, and attenuation.
- B. **Permitted Uses.** The uses listed in [Table 5](#) are permitted within Groundwater Protection Overlay District Zone B. Uses not listed or identified as not permitted in [Table 5](#) are considered prohibited uses unless a determination as outlined in [Section 17.304.03 B](#) is made for similar uses.
- C. **Conditional Uses.** The uses listed in [Table 5](#) may be permitted on a case-by-case basis providing adequate groundwater protection and monitoring measures are provided as determined by the Board of Adjustment.
- D. **Prohibited Uses.** The uses listed as not permitted in [Table 5](#) are prohibited uses within Groundwater Protection Overlay District Zone B, except as provided in [Sections 17.304.04.C](#) or [17.304.06](#). These uses are prohibited based on the high probability that activities routinely associated with these uses may cause groundwater contamination.

Where any of the uses listed in [Table 5](#) exist within Groundwater Protection Overlay District Zone B on the effective date of this ordinance, owners of these facilities will be allowed to upgrade the facilities to facilitate or enhance groundwater protection pursuant to the provisions outlined in [Section 17.304.03.D](#). Expansion of any preexisting non-conforming use is prohibited.

Section 17.304.05 GROUNDWATER PROTECTION OVERLAY DISTRICT ZONE C

- A. **Intent.** The outermost portion of the municipal well recharge area to be protected is the land which lies within Zone C as shown on maps on file in the Department. Land use restrictions within Zone C are less restrictive than in either Zone A or Zone B because it is the portion of the recharge area most distant from the well(s).
- B. **Permitted Uses.** The uses listed in [Table 5](#) are permitted within Groundwater Protection Overlay District Zone C. Uses not listed or identified as not permitted in [Table 5](#) are considered prohibited uses unless a determination as outlined in [Section 17.304.03 B](#) is made for similar uses.
- C. **Conditional Uses.** The uses listed in [Table 5](#) may be permitted on a case-by-case basis providing adequate groundwater protection and monitoring measures are provided as determined by the Board of Adjustment.
- D. **Prohibited Uses.** The uses listed as not permitted in [Table 5](#) are prohibited uses within the Groundwater Protection Overlay District Zone C except as provided in [Sections 17.304.05 C](#), or [17.304.06](#). Uses prohibited based on the high probability that activities routinely associated with these uses may cause groundwater contamination are listed in [Table 5](#).

Where any of the uses listed in [Table 5](#) exist within Groundwater Protection Overlay District C on the effective date of this district, owners of these facilities will be allowed to upgrade the facilities to facilitate or enhance groundwater protection pursuant to the provisions outlined in [Section 17.304.03 D](#). Expansion of any preexisting non-conforming use is prohibited.

Title 3: Special Purpose Zoning Districts

Section 17.304.06 DESIGN AND PERFORMANCE STANDARDS

The following standards and requirements shall apply to all uses permitted within the Groundwater Protection Overlay District.

- A. **Lot Size.** Minimum lot size for unsewered residential uses shall be two acres except for:
1. Existing lots of record on the effective date of this ordinance.
 2. Developments which will be served by municipal sewer. In order to provide for efficiently serving the development with municipal sewer, lots smaller than two acres can be approved provided that sufficient land area will be maintained in an undeveloped state such that no more than one residence is allowed for each two acres of the overall development.
- B. **Landscaping and Maintained Lawn or Grass.**
1. All commercial and industrial uses shall be allowed a maximum of 50% of the lot area to be maintained lawn or grass. In no instance shall the area of maintained lawn or grass exceed the area of impervious surfaces on the lot.
 2. Natural vegetative covers not requiring the use of pesticides or fertilized after initial establishment are encouraged as an alternative to lawn or grass.
- C. **Storm Drainage and Snow Melt.** All storm drainage for commercial and industrial sites shall be retained on the site or discharged to a municipally operated storm drain in accordance to storm water best management practices. If retained on the site, storm water shall be discharged to settling basins where it shall percolate through at least six inches of topsoil with vegetation established. Use of drywells or other subsurface drains for storm water drainage is prohibited, as is the use of a groundwater pond.
- D. **Petroleum, Pesticide, Fertilizer and Salt Storage.**
1. All petroleum product storage tanks shall provide leak-proof containment not less than 125% of the tank volume except basement heating fuel storage tanks.
 2. Pesticide and fertilizer storage is permitted at the location of retail sales of these products provided that the products are delivered in retail quantity containers and no repackaging and/or mixing is done on the site.
 3. Pesticide and fertilizer storage is permitted on a farm for use on that farm by the owner or farm operator.
 4. Bulk liquid pesticide/fertilizer storage containers exceeding 55 gallons are permitted providing the containers are located within a leak-proof containment area not less than 125% of the volume of the largest container. Interstate Commerce Commission (ICC) approved transport containers do not require containment.
 5. Salt storage must conform to standards in the Department of Transportation, Chapter 277 of the Wisconsin Administrative Code.
- E. **Animal Waste – Storage and Handling.**
1. Animal waste storage facilities must meet the standards of the Marathon County Animal Waste Management Ordinance.
 2. Animal waste, in combination with chemical fertilizer or other soil amendments, shall not be applied at rates which exceed the nutrient requirements of the crops grown on the application site.
 3. Conduct and management of agricultural activity shall be subject to a plan utilizing standards in the Marathon County Technical Guide adopted by the Environmental Resources Committee

Section 17.304.07 ADMINISTRATION

- A. **Determinations.** The boundaries of the Groundwater Protection Overlay Districts shall be shown on the maps for Marathon County. Boundary determinations for specific properties shall be made by the Zoning Administrator by scaling distances from these maps.
- B. **Appeals.** Appeals to a boundary determination or any other administrative decision by the Zoning Administrator connected with this ordinance shall be made to the Board of Adjustment as provided in Title 8 of this Ordinance and shall be supported with appropriate technical documentation as determined by the Board of Adjustment.

Chapter 17.305 Airport Approach Protection Overlay District

Section 17.305.01 AUTHORITY

- A. **Statutory Authority.** The Airport Approach Protection regulations are adopted under the authority granted by the Department of Aeronautics and Astronautics, Chapter 114, Section 114.136, Wis. Stats.

Section 17.305.02 MAP

- A. **Map.** All zones established by this section are as shown on the map dated September 7, 1999, entitled "Zoning Map for Central Wisconsin Airport, Marathon County, Wisconsin," which is on file in the office of the County Clerk, electronically stored in the County Geographic Information System, and is adopted by reference.

Section 17.305.03 APPLICATION OF REGULATIONS

- A. **Height Zones.** No structure shall be constructed, altered or located and no trees shall be allowed to grow to a height in excess of the height limit indicated on the maps referred to in Section [17.305.02](#) except as may be authorized by Section [17.305.03.G.1](#). These restrictions shall not apply to legal fences or farm crops which are cut at least once a year.
- B. **Other Restrictions.**
1. **Use Restrictions.** Notwithstanding the provisions of Section [17.305.03.A.](#), no use may be made of land in any zone governed by the Chapter in such a manner as to create electrical interference with radio communication between the airport and aircraft, make it difficult for pilots to distinguish between airport lights and others, result in glare in the eyes of pilots using the airport or impair the vicinity of the airport, or otherwise endanger the landing, taking off, or maneuvering of aircraft.
 2. **Development Restrictions.** Notwithstanding the provisions of Section [17.305.03.A.](#), no zoning permit for new, altered, or enlarged principle structures will be issued for any property located in any zone governed by this Chapter unless the provisions of the "Noise and Avigation Easement and Non-suit Covenant" are incorporated into such zoning permit.
- C. **Permits.**
1. **Proposed Structures.** Except for accessory structures meeting the height requirements below, no structure shall be constructed, erected or installed in any zone created by Section [17.305.02.A.](#) until the owner or his/her agent has applied for and obtained a permit from the Zoning Administrator. Application for the permit shall indicate the use of the proposed structure and shall describe and locate the use with sufficient accuracy to determine whether the structure will conform to these regulations. The Zoning Administrator shall issue the permit if all provisions of this Chapter are complied with. The permit shall be posted in a prominent place on the premises prior to and during the period of construction, erection, installation or establishment.

Height Limitations for Accessory Structures – Permit Exemption.

- a. Any accessory structure which is to be constructed within ½ mile of the airport boundary and which will be less than 20 feet high from the lowest point on the ground next to the structure and the highest point on the structure, including any appurtenances, shall be exempt from obtaining a permit.
- b. Any accessory structure which is to be constructed from ½ mile to the three mile limit of the "Zoning Map for Central Wisconsin Airport, Marathon County, WI" and which will be less than 50 feet high from the lowest point on the ground next to the structure and the highest point on the structure, including any appurtenances, shall be exempt from obtaining a permit.
- c. Accessory structures exceeding these limits including structural or architectural members, masts, poles, antennae, electronic broadcasting or receiving equipment and similar structures shall obtain a permit prior to construction or erection.

Title 3: Special Purpose Zoning Districts

2. Existing Uses. Before any non-conforming structure may be replaced or a structural addition is made, a permit shall be obtained as prescribed by Section [17.305.03 C. 1](#). Authorizing the change, replacement or addition. The permit shall be issued if the structure will not become a greater hazard to air navigation than it was on the effective date of 12/29/1971, or than it was when the application for permit is made.

D. Non-conforming Uses, Structures and Vegetation.

1. Pre-Existing Non-conforming Uses. The regulations prescribed in Section [17.305.02 A](#). and [17.305.03 A](#). shall not be construed to require the removal, lowering or other change or alteration of any non-conforming structure, or otherwise interfere with the continuance of any non-conforming use, except as otherwise provided by Section [17.305.03 C. 2](#).
2. Changes. Nothing contained in this Chapter shall require any change in the construction, alteration or intended use of any structure, if the construction or alteration was begun prior to the effective date of 12/29/1971 and if such is diligently prosecuted.
3. Removal. This section shall not interfere with the removal of non-conforming uses by purchase or the use of eminent domain. The Airport Manager shall have the right to trim, prune or remove, at owners' (Marathon and Portage Counties) expense, any tree which was planted after adoption of this Chapter and found in violation of the height restriction for the zone in which it is located.

E. Administration.

The Zoning Administrator or designee shall administer and enforce the regulations prescribed herein. Applications for permits and variances shall be made to the Zoning Administrator using forms furnished by his/her or designee. Applications shall be decided within 10 days unless F.A.A. approval is requested by the Zoning Administrator. Application for action by the Board of Adjustment shall be transmitted by the Zoning Administrator to the Board for hearing and decision using procedures contained in [Title 8](#).

F. Hazard Marking and Lighting.

If needed to carry out the purpose of this Section, any permit or variance granted under Section [17.305.03 C. or D](#). may include conditions which require the owner of the structure or trees in question to install, operate and maintain, at the owner's expense, such markers and lights as may be necessary to indicate the presence of an airport hazard to fliers.

G. Appeals and Review.

1. Variances. Upon appeal in special cases, the Board of Adjustment may, after investigation and public hearing, grant a variance not to be contrary to the public interest where, owing to special conditions, a literal enforcement of this chapter would result in unnecessary hardship, and the variance would do substantial justice and would not create a hazard to the safe, normal operation of aircraft.
2. Aggrieved Person. Any person aggrieved or affected by any decision or action of the Zoning Administrator, may appeal the decision or action to the Board of Adjustment.
3. Procedure. Any appeal taken pursuant to this Chapter shall be in conformity with the procedure established by 59.694, Wis. Stats., and the variance and appeals provisions in [Title 8](#).

Section 17.305.04 PROSECUTION

- A. Prosecution. The Corporation Counsel shall prosecute violations of this chapter.

Title 4: GENERAL PROVISIONS

Chapter 17.401 Accessory Structures and Fences

Section 17.401.01 GENERAL STANDARDS APPLICABLE TO ALL ACCESSORY STRUCTURES

- A. **Principle Structure Required.** In U-R, L-D-R, and R-R districts, accessory structures or buildings shall only be constructed or placed on a lot that contains a principle structure, unless a conditional use permit is obtained from the Board of Adjustment. The standards of [17.401.02\(E\)\(2\)](#) also apply to all conditional use permit applications under this section, the structure shall also adhere to any additional conditions placed on the permit by the Board of Adjustment. Refer to [Table 3](#) for all permitted and conditional use options by zoning district.
- B. **Materials/Appearance.** To the extent possible, the exterior façade materials, appearance and architectural design of all accessory structures are encouraged to match the character of the use to which they are accessory, as well as the district of which they are located.
1. Storage/shipping containers used as permanent accessory structures are prohibited in the U-R, L-D-R, and R-R zoning districts.
 2. Storage/shipping containers used as permanent accessory structures, may be required to be screened from roads and/or adjacent properties in those districts in which they are allowed. Where applicable, screening may be manmade and/or vegetative and shall be approved by the zoning administrator prior to the issuance of a zoning permit. See [Table 3](#) for all permitted and conditionally approved uses designated by zoning district.
- C. **Temporary Accessory Structures.** In residential districts, temporary accessory structures that do not require permanent attachment to the ground but have similar characteristics as an accessory structure and are intended to serve the same purpose as an accessory structure with permanent attachment, such as moveable carports, shall meet district yard setback requirements.
1. All storage/shipping containers used on a temporary basis during construction, grading projects, or agricultural operations when utilized solely for the storage of supplies, solid waste, or equipment associated with construction, grading, or agricultural operations may be permitted in all zoning districts without the issuance of a zoning permit. Yet, shall not remain onsite for longer than 90 days in relation with an onsite project or until a permit associated with the onsite project expires or becomes void.

Section 17.401.02 ACCESSORY BUILDINGS

The use of the accessory building must be secondary and incidental to the principle use.

- A. **Attached Accessory Buildings.** An accessory building which is attached to the main building by a common wall and roof shall comply with all the requirements and regulations that are applicable to the principle building.
- B. **Detached Accessory Buildings.** Detached accessory buildings shall not be used as a separate dwelling unit and shall comply with the requirements of the following [Table 6](#):
- C. **Accessory Structures housing Livestock:** Section [17.204.01 \(A\) \(3\)](#)
- D. **Accessory Structures within shoreland jurisdiction:** Existing and new accessory buildings shall comply with all Marathon County shoreland regulations and provisions.
- E. **Construction of Detached Accessory Structures exceeding the dimensional building standards:**
1. A conditional Use Permit may be applied for the construction of a detached accessory structure with floor area and components differing from the dimensional and maximum lot coverage standards listed in [Table 6](#).
 2. When considering a conditional use permit under this section the following standards shall apply.

Title 4: General Provisions

- a. The applicant shall provide evidence demonstrating the need for the proposed accessory structure which exceeds the dimensional standards of the zoning district in [Table 6](#).
- b. The proposed accessory structure shall not be contrary to public interest.
- c. The accessory structure shall not interfere or unnecessarily affect the adjacent property owner(s) ability to use their property.

Table 6. Detached Accessory Building Standards

Requirement	Residential Districts (U-R or L-D-R)	Residential Districts (RR)	Residential District (RE)	Agricultural Districts (GA & FP)	Any Other Zoning District
Location	Rear, side or front yard	Rear, side or front yard	Rear, side or front yard	Rear, side or front yard	Rear, side or front yard
Accessory Structure allowed prior to Principle Structure	conditional use permit required	conditional use permit required	YES	YES	NO
Setback Requirements from principle structure	15 feet	15 feet	15 feet	15 feet	15 feet
<i>from side property line</i>	7 feet	7 feet	7 feet	7 feet	Minimum setback required in zoning district
<i>from rear property line</i>	7 feet	7 feet	7 feet	7 feet	Minimum setback required in zoning district
Maximum Lot Coverage (*)(**)	25% of buildable area	10% of buildable area	10% of buildable area	--	25% of buildable area
Maximum side wall height	14 feet	14 feet	None	None	None
Maximum garage door height	12 feet	12 feet	None	None	None
Maximum Size	1200 sq. ft.	1800 sq. ft.	NONE	NONE	NONE
Maximum Height (**)	24 feet	24 feet	35 feet ***	35 feet ***	35 feet ***

* Buildable area maximum lot coverage as used in [Table 6](#) is the area of the lot remaining after allowing for the minimum required side, rear and front yard setback requirements per the zoning district.

** In Shoreland areas: Refer to Chapter 22 Marathon County Shoreland, Shoreland-Wetland, and Floodplain Regulations.

*** For height exemptions refer to Section [17.202.07](#).

Section 17.401.03 DECKS AND LANDINGS

A. Setbacks.

- 1. The outer perimeter of a deck shall not extend into a setback area.
- 2. Decks and Landings in shoreland areas refer to General Code of Ordinances Chapter 22 Shoreland, Shoreland-Wetlands, and Floodplain & NR 115.

Section 17.401.04 SWIMMING POOLS

Public or private in-ground or above-ground swimming, wading or other pools containing over 1½ feet of water depth shall be considered as structures for the purpose of permits, shall not be located in front yards but may be located in side and/or rear yards subject to location regulations pertaining to accessory structures.

Section 17.401.05 FENCES/WALL REGULATIONS

Any fence or wall shall be well maintained, harmonious and appropriate in appearance with the existing character of the immediate area in which it is to be located, and shall not be hazardous or disturbing to existing or future neighboring uses.

A. Residential Districts.

1. **Location in Front Yards.** In residential districts, a fence, wall, hedge, or shrubbery may be erected, placed, maintained, or grown along a lot line on residentially zoned property or adjacent thereto to a height not exceeding six feet above the ground level, except that no fence, wall, hedge, or shrubbery which is located in a required front or corner side yard shall exceed a height of four feet.
2. **Materials.** Barbed wire and other similar hazardous materials are prohibited in residential districts, except for agricultural uses.
3. Fences in shoreland areas refer to Chapter 22 Marathon County Shoreland, Shoreland-Wetland and Floodplain and NR 115.

B. Nonresidential Districts.

1. **Location in Front Yards.** In nonresidential districts and non-single-family lots in the U-R -District, fences and walls may be permitted in any front yard provided that the fence or wall does not exceed a maximum height of four feet.
2. **Location in Side and Rear Yards.** Fences or walls may be permitted in any required side or rear yard to a maximum height of six feet. In the case of fences/walls required to screen outdoor storage areas, the fence/wall height shall be one foot higher than the material to be screened, or 12 feet, whichever is lower.

C. General Requirements. All fences and walls shall comply with the following general requirements:

1. **Materials.**
 - a. **In and Near Residential Districts.** Materials used for fences and walls located in or within 200 feet of a residential district shall consist of treated wood or wood which is recognized and approved as a durable species, brick, masonry, vinyl, vinyl-coated chain link, metal bars not exceeding 1½ inches in diameter or other durable and weather-resistant materials which may be approved by the zoning official.
 - b. **Screening Walls.** Any wall used for screening purposes shall be constructed of masonry material (e.g., brick, decorative stone) that is architecturally compatible with the materials used on the façade of the principle structure on the site. Concrete block may only be used for screening walls in the rear yard.
2. **Maintenance.** Walls and fences shall be maintained in good condition. Rotten, crumbled, or broken components shall be replaced, repaired, or removed. It is encouraged to secure an access agreement with the adjacent property owner for the purpose of maintenance of said fence.
3. **Prohibited obstructions.**
 - a. **Right-of-Way.** Fences and walls shall not be erected within two feet of the public right-of-way.
 - b. **Corner Clear Vision Area.** Any fence erected in a corner clear vision area (see Section [17.202.09](#)) shall have a minimum of 50% of the area of the vertical surface open to light and air.
 - c. **Obstruction of Adjacent Uses Prohibited.** No wall or fence may be erected where it will prevent or unreasonably obstruct the use of any adjacent parcel, nor shall a wall or fence be erected where it

Title 4: General Provisions

would prevent or unreasonably obstruct the safe use of an existing driveway or other means of access to any adjacent parcel. In enforcing this provision, the county may require a wall or fence to be set back a minimum distance from a driveway or property line.

4. Orientation of finished side. Where a fence or wall has a single finished or decorative side, it shall be oriented to face outward toward adjacent parcels or street rights-of-way (away from the interior of the lot to which the fence is associated).
5. Site drainage and utilities. Fences and walls shall not be erected in a manner that obstructs the free flow of surface water or causes damage to underground utilities. Any changes to existing grade shall require approval by the Zoning Administrator.
6. Location. Fences and walls shall be located completely within the boundaries of the lot(s) to which they are associated.

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Chapter 17.402

General Provisions

Section 17.402.01 CONDITIONS AND SAFEGUARDS

- A. **Conditions and Safeguards, Generally.** The Zoning Administrator, Board of Adjustment, and/or Committee shall have the power to safeguard the intent and objectives of this Zoning Ordinance by imposing appropriate restrictions and safeguards as conditions of any approval it gives.
- B. **Access Management.** In the exercise of the power to impose safeguards and conditions, the Zoning Administrator, Board of Adjustment, and/or Committee may, including but not limited to SR 29, have the power to limit or reduce street ingress and egress accesses as well as to require owners and developers to grant easements to adjacent property owners in such locations as the Department of Transportation shall require and other requirements as specified in Chapter [17.303](#). These powers and conditions are exercised, in general, to assure public health, safety, welfare and convenience, to reduce the traffic impact along Marathon County's major thoroughfares and to permit traffic to flow safely from site to site along drives parallel to the state highways without having to cross multi-lane highways.

Section 17.402.02 SPECIAL COSTS

When the Committee or Board of Adjustment finds it necessary to maintain a strict record of public hearing procedures, or when either the Committee or Board deems it necessary to cause special studies to be made, then the applicant shall bear all direct and related costs.

Section 17.402.03 SIDEWALKS

Minimum five foot wide sidewalks shall be required along both sides of a street in U-R zoning. When a street abuts land that has a low likelihood of development due to environmental or other restrictions, the Committee may require sidewalks to be constructed on only one side of the street.

Section 17.402.04 TEMPORARY BUILDINGS

Temporary buildings for uses incidental to construction work may be erected in any of the zone districts herein established, however, such temporary building or buildings shall be removed upon the completion or abandonment of the construction work. Location of temporary structures shall be indicated on site plans submitted to the Zoning Administrator, Board of Adjustment and/or the Committee for approval pursuant to Section [17.802.02](#).

Section 17.402.05 RELAXATION OF STANDARDS FOR PERSONS WITH DISABILITIES

The Zoning Administrator may issue a permit to relax dimensional standards of this ordinance in order to provide reasonable accommodation of persons with disabilities as required by provisions of federal and state law. Such relaxation shall be consistent with federal guidelines for accommodation of persons with disabilities and shall, where practicable, be terminated when the facility is no longer in use by a disabled person. A person applying for a permit for construction under this section shall establish:

1. That the facility or premises are routinely used by a disabled person;
2. The nature and extent of the disability; and
3. That the relaxation requested is the minimum necessary to provide reasonable use of the facility by the disabled person.

Title 4: General Provisions

Section 17.402.06 Lot Line Policy

- A. To ensure that the minimum setbacks will be met for proposed projects, the property owner shall clearly mark in the field the lot line(s) and property corners adjacent to where the activity will take place if:
 1. The proposed activity is to take place within ten (10) feet of the minimum setback distance of the lot line(s).
- B. Furthermore, the administrator may require the lot line(s) to be surveyed by a professional land surveyor if:
 1. The location of the marked lot line(s) by the property owner is not consistent with the location of the lot line(s) shown in public records; and/or
 2. If there is a disagreement by any of the parties involved about the location of the lot line(s).
- C. If required, markings shall be clearly visible and accurate prior to, as well as at the time of inspection.

Section 17.402.07 Wetland Boundary Policy

All uses and activities established after the effective date of this Zoning Ordinance shall comply with the following standards:

- A. To ensure that a proposed project will not encroach into protected wetland areas, the applicant and/or agent shall have the wetland boundaries marked in the field if the proposed activity is to take place within 35 feet of a mapped wetland as shown on the Wisconsin DNR wetland inventory maps.
- B. Furthermore, the administrator may take into consideration all available information when determining whether the wetland boundaries shall be marked. This may include wetland indicators (such as soil types, slopes & elevations, vegetation types, hydrology), professional judgement, previous delineations conducted on the property, etc. With this information, markings may also be required for areas greater than 35 feet from a mapped wetland as shown on the Wisconsin DNR wetland inventory maps.
- C. If required, the markings of the wetland boundary shall be clearly visible and accurate prior to, as well as at the time of inspection. If there is a disagreement by any of the parties involved about the location of the marked wetland boundary, the administrator may require the wetland boundary to be confirmed by WI DNR and/or the Army Corps of Engineers.
- D. If the proposed project will encroach into the wetland area, the owner shall be responsible for meeting any and all standards required by other agencies, as well as securing any additional required permits from other agencies prior to approval of any permit(s) issued from CPZ.

Chapter 17.403

Exterior Lighting

Section 17.403.01 PURPOSE

The purpose of this chapter is to preserve, protect, and enhance the lawful nighttime use and enjoyment of all properties in the county through the use of appropriate lighting practices and systems in the commercial and industrial districts. Exterior lighting shall be designed, installed and maintained to control glare and light trespass, minimize obtrusive light, conserve energy and resources, maintain safety, security and productivity, and prevent the degradation of the nighttime visual environment. It is the further intent of this chapter to encourage the use of innovative lighting designs and decorative light fixtures that enhance the character of the community while preserving the nighttime visual environment. The standards in this chapter are based on the recommendations of the Illuminating Engineering Society of North America's Lighting Handbook.

Section 17.403.02 DEFINITIONS

As used in this chapter, the following terms shall have the following meanings:

- A. **Fixture.** A complete lighting unit consisting of a lamp or lamps, together with any reflectors, refractors, diffusers, baffles, or other devices to distribute the light, and with parts to position and protect the lamp and to connect the lamps to the power supply; also called the luminaire.
- B. **Footcandle.** A unit of illumination. One footcandle equals one lumen of light flux distributed evenly on one square foot of surface.
- C. **High Activity Area.** Areas of frequent pedestrian activity or congregation. Examples include, but are not limited to, building entrances, ATMs, cluster mail boxes, transit shelters or stops, gas station canopies, and outdoor sales areas.
- D. **Low Activity Area.** Areas that are dedicated primarily to vehicle use, and where there is infrequent turnover of parking spaces or other pedestrian activity. Examples include, but are not limited to, office or industrial parking lots, and security lighting applications.
- E. **Medium Activity Area.** Areas of vehicle use where there is frequent turnover of parking spaces and where persons transition from vehicle to foot travel, or areas of infrequent pedestrian use. Examples include, but are not limited to, retail parking lots and dumpsters or trash disposal areas in residential areas.
- F. **Uniformity Ratio.** The ratio of average illumination to minimum illumination. More evenly illuminated areas are perceived to be safer, as more consistent illumination aids visual acuity of the human eye. EXAMPLE: A uniformity ratio of 4:1 means that, for a given area, the lowest level of illumination (1) should be no less than ¼ or "four times less" than the average (4) level of illumination.
- G. **Visual Acuity.** The ability to detect a different aspect of detail. Excessive brightness, insufficient light or drastic changes in illuminance levels in a small area can hinder visual acuity.

Section 17.403.03 INTENSITY

The following illumination requirements shall apply on all sites within the County:

- A. **Horizontal Illuminance Requirements.** The intensity of light within illuminated portions of a site shall comply with the requirements of the following [Table 7](#). The reviewing authority shall determine which portions of the site are high, medium, or low activity areas. All footcandle illuminance measurements are taken at five feet above grade level.

Table 7. Maintained Horizontal Illuminance Requirements

Use Area	Minimum Average Illumination Required	Maximum Average Illumination Permitted	Average Minimum Uniformity Ratio
High Activity Areas	4 foot candles	15 foot candles	4:1
Medium Activity Areas	1 foot candles	5 foot candles	4:1
Low Activity Areas	0.5 foot candles	3 foot candles	3:1

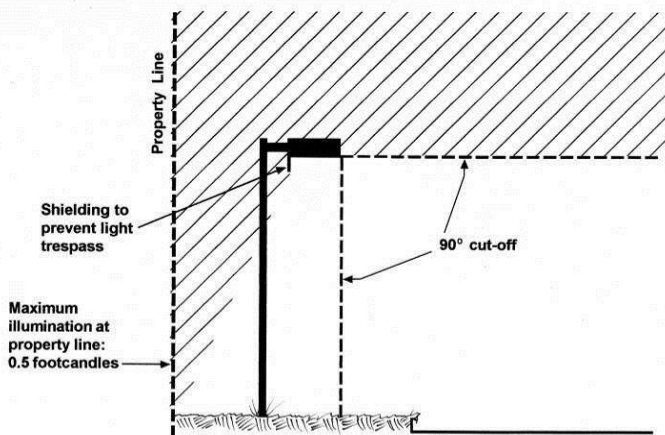
- B. **Maximum Intensity at Street Right-of-Way.** The maximum light intensity permitted at a street right-of-way line shall be 1 footcandle, or the average light intensity generated by public street lighting at the property line (up to a limit of 5 foot candles), whichever is greater.
- C. **Maximum Intensity at Property Lines.** The maximum light intensity permitted at any residential property line other than a street right-of-way shall prevent light trespass and obtrusive light (a maximum of 0.5 footcandles).
- D. **Security Lighting.** Areas requiring security lighting shall comply with the intensity requirements for a low activity area.
- E. **Measurement.** Light intensity shall be measured in footcandles on the horizontal plane at five feet above grade level within the site, and on the vertical plane at the property or street-right-of-way boundaries of the site at a height of five feet above grade level.

Section 17.403.04 GENERAL PROVISIONS

The design and illumination standards of this chapter shall apply to all exterior lighting sources and other light sources visible from the public right-of-way, road easement, or adjacent parcels, except where specifically exempted herein.

- A. **Shielding.** Exterior lighting shall be fully shielded and directed downward at a 90 degree angle. Oblique lenses (such as many wall-pack fixtures) are prohibited. All fixtures shall incorporate full cutoff housings, louvers, glare shields, optics, reflectors or other measures to prevent off-site glare and minimize light pollution. Only flat lenses are permitted on shoebox-style light fixtures; sag or protruding lenses are prohibited. See Figure 3 below:

Figure 3. Light Fixture Orientation and Shielding



Title 4: General Provisions

- B. **Glare.** Exterior lighting sources shall be designed, constructed, located and maintained in a manner that does not cause off-site glare on neighboring properties or street rights-of-way. The light emitting element of any light fixture shall not be directly visible from a neighboring property, as this is the primary cause of glare.
- C. **Lamps.**
 - 1. **Wattage.** Lamps with a maximum wattage of 250 watts (or LED equivalent) per fixture are permitted for use in the County to maintain a unified lighting standard and to minimize light pollution.
 - 2. **LED Lighting.** LED fixtures may be used for any outdoor lighting application. Any LED fixture used for parking lot or street lighting purposes shall comply with applicable Illuminating Engineering Society of North America standards.
- D. **Animated lighting.** Permanent exterior site lighting intended to illuminate outdoor areas shall not be of a flashing, moving, animated, or intermittent type.

Section 17.403.05 STANDARDS BY TYPE OF FIXTURE

- A. **Freestanding pole and building mounted lighting.** The maximum height of fixtures used for site lighting is 25 feet. Where a pole or building mounted fixture is located within 50 feet of a residentially zoned or used property, the maximum pole height shall be 15 feet.

Section 17.403.06 EXEMPT LIGHTING

The following exterior lighting types are exempt from the requirements of this Chapter, except that the Zoning Administrator may take steps to minimize glare, light trespass or light pollution impacts where determined to be necessary to protect the health, safety and welfare of the public:

- A. **Holiday Decorations** when in season.
- B. **Pedestrian Walkway Lighting.**
- C. **Building Up-Lighting.** Provided that the light emitting element of the fixture is shielded from direct view from any vehicle or pedestrian travel or use area, and that the fixture is directed at a vertical building surface.
- D. **Pre-Emption.** Instances where federal or state laws, rules or regulations take precedence over the provisions of this Chapter.
- E. **Temporary Emergency Lighting.**
- F. **Special Event Lighting** for time periods of seven or fewer days provided that the lighting will not significantly impact residential areas.

Section 17.403.07 EXCEPTIONS

The County recognizes that there are certain uses or circumstances not otherwise addressed in this Chapter, such as:

- A. **Sports stadiums.**
- B. **Street lighting.**
- C. **Lighting** for monuments and flags that may have special exterior lighting requirements.
The use of lamps with greater than 250 watts may permit the use of lamps with wattages up to 400 watts if the applicant can demonstrate that the higher wattage fixture is necessary to provide adequate lighting on the site and that the light fixture is in compliance with all other requirements of this chapter. The exemption for higher wattage lamps shall not be granted if the same lighting effect can be reasonably accomplished on the site by incorporating additional 250 watt or lower fixtures into the site design.
- D. **Decorative light fixtures.** The Zoning Administrator and/or Board of Adjustment may approve decorative light fixtures that may be unshielded as an alternative to shielded fixtures, provided that such fixtures will enhance the aesthetics of the site and will not cause undue off-site glare or light pollution. Such fixtures may utilize LED, incandescent, tungsten-halogen, metal halide or other lamps with full-spectrum color rendering properties with a maximum equivalent wattage of 150 watts per fixture.

The reviewing authority for the application, to which the exception request is a party, may waive or modify specific provisions of this Chapter for a particular use or circumstance upon determining that all of the following conditions have been satisfied. The reviewing authority shall consider the following criteria in making its decision:

- A. The waiver or modification is necessary because of safety or design factors unique to the use, circumstance or site.
- B. The minimum possible light intensity is used that would be adequate for the intended purpose. Consideration shall be given to maximizing safety and energy conservation, and to minimizing light pollution, off-site glare and light trespass on to neighboring properties or street rights-of-way.
- C. For lighting related to streets or other vehicle access areas, a determination is made that the purpose of the lighting cannot be achieved by installation of reflective markers, lines, informational signs or other passive means.

Additional conditions or limitations may be imposed by the reviewing authority to protect the public health, safety or welfare, or to fulfill the purpose of this Chapter.

Section 17.403.08 Review

All lighting plans must be approved prior to installation.

- A. Site plans may be approved as part of the approval for the overall use.
 - 1. Administrative review for permitted uses per Section [17.802.03](#).
 - 2. Board of Adjustment for conditional uses per Section [17.803.02](#)
- B. If lighting plan is not approved within overall use a separate administrative review is required.

Chapter 17.404 Wireless Telecommunications Facilities

Section 17.404.01 MOBILE TOWER SITING

A. MOBILE TOWER SITING.

1. Application. New Tower

- a. A county zoning permit is required for the siting and construction of any new mobile service support structure and facilities in a county zoned town or within shoreland jurisdiction.
- b. A written permit application must be completed by any applicant and submitted to the Zoning Administrator. The application must contain the following information:
 - 1) The name and business address of, and the contact individual for, the applicant.
 - 2) The location of the proposed or affected support structure.
 - 3) The location of the proposed mobile service facility.
 - 4) Proof a site address has been issued for the tower and is in the E911 system.
 - 5) Copy of easement or agreement with landowner if the land is not owned by the company.
 - 6) Must be located outside of the airport height district (three mile radius from Central Wisconsin Airport) or obtain an airport height zoning permit and Noise and Avigation Easement and Non-suit Covenant pursuant to the Marathon County General Code of Ordinances Chapter [17.305](#) Airport Approach Protection.
 - 7) A construction plan which describes the proposed mobile service support structure and the equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling, and related equipment to be placed on or around the new mobile service support structure.
 - 8) An explanation as to why the applicant chose the proposed location and why the applicant did not choose co-location, including a notarized sworn statement from an individual who has responsibility over the placement of the mobile service support structure attesting that co-location within a two mile radius would not result in the same mobile service functionality, coverage, and capacity; is technically infeasible; or is economically burdensome to the mobile service provider.
- c. If an applicant submits to the county an application for a permit to engage in an activity described in this ordinance, which contains all of the information required under this ordinance, the county shall consider the application complete. If the county does not believe that the application is complete the county shall notify the applicant in writing, within 10 calendar days of receiving the application, that the application is not complete. The written notification shall specify in detail the required information that was incomplete. An applicant may resubmit an application as often as necessary until it is complete.
- d. Within 90 calendar days of its receipt of a complete application, the county shall complete all of the following or the applicant may consider the application approved, except that the applicant and the county may agree in writing to an extension of the 90 calendar day period:
 - 1) Review the application to determine whether it complies with all applicable aspects of the political subdivision's building code and, subject to the limitations in this section, zoning ordinances.
 - 2) Make a final decision whether to approve or disapprove the application.
 - 3) Notify the applicant, in writing, of its final decision.
 - 4) If the decision is to disapprove the application, include with the written notification substantial evidence which supports the decision.
- e. The county may disapprove an application if an applicant refuses to evaluate the feasibility of co-location within the applicant's search ring of ½ mile and provide the sworn statement described under paragraph Section [17.404.01 A.1.b.8](#)).

Title 4: General Provisions

2. Application Process. Co-location of antennas without increasing height of the tower.
 - a. A written and signed affidavit from an engineer submitted to the department stating the following:
 - 1) Number of antennas to be added and the total number of antennas.
 - 2) That the structure can support the amount of antennas and equipment.
 - 3) That the frequencies will not interfere with existing antennas on the tower.
3. Application Process. Co-location of antennas increasing height of tower.
 - a. A written and signed affidavit from an engineer submitted to the department stating the following:
 - 1) Number of antennas to be added and the total number of antennas.
 - 2) Total height of the structure.
 - 3) That the structure can support the amount of antennas and equipment.
 - 4) That the frequencies will not interfere with existing antennas on the tower.
 - b. Tower is to be located outside of the airport height district (three mile radius from Central Wisconsin Airport) or verify that the structure's height meets the terms of the Marathon County General Code of Ordinances Chapter [17.305](#) Airport Approach Protection Overlay District.
 - c. If an airport height zoning permit and Noise and Avigation Easement and Non-suit Covenant are not on file they must be completed and filed pursuant to the Marathon County General Code of Ordinances Chapter [17.305](#) Airport Approach Protection Overlay District.
4. Height, Yard, Area and Other Requirements.
 - a. Height: Must meet the terms of the Marathon County General Code of Ordinances Chapter [17.305](#) Airport Approach Protection if within three miles of Central Wisconsin Airport.
 - b. Side Yards. Minimum width of any side yard shall be 20 feet from the guy wires or tower whichever is closer to the lot line. If an applicant provides the county with an engineering certification showing that a mobile service support structure, or an existing structure, is designed to collapse within a smaller area than the setback or fall zone area required that shall be used unless the county provides the applicant with substantial evidence that the engineering certification is flawed.
 - c. Rear Yard. Minimum depth of any rear yard shall be 35 feet from the guy wires or tower whichever is closer to the lot line. If an applicant provides the county with an engineering certification showing that a mobile service support structure, or an existing structure, is designed to collapse within a smaller area than the setback or fall zone area required that shall be used unless the county provides the applicant with substantial evidence that the engineering certification is flawed.

Chapter 17.405

Wind Energy Systems (WES)

Section 17.405.01 PURPOSE

The purpose of this Chapter is to adopt and incorporate the requirements of Wis. Stats., 66.0401 and Wis. Admin. Code PSC 128 as a local ordinance and to establish local regulations on the installation, siting, use, and decommissioning of wind energy systems that are authorized by, compliant with, and are no more restrictive than the rules promulgated by the Wisconsin Public Service Commission and that serve to preserve and protect the public health, safety, and welfare. For the purposes of this chapter Large Wind Energy Systems are systems that have a total installed nameplate capacity of 300 kilowatt or greater and consists of individual wind turbines that have an installed nameplate capacity of more than 100 kilowatts. Systems with a total installed nameplate capacity of greater than 10 MegaWatts may not be regulated by this ordinance. Small Wind Energy Systems are systems that have a total installed nameplate capacity of 300 kilowatts or less and that consists of individual wind turbines that have an installed nameplate capacity of not more than 100 kilowatts.

Section 17.405.02 PERMIT, APPLICATION, AND FILING REQUIREMENTS

A. Permit Requirements and Fee(s).

1. For Small Wind Energy Systems:

~~a. Costs of review and processing: For all Small Wind Energy Systems the owner shall reimburse the department for the reasonable costs associated with permit review and processing, subject to the reimbursement requirements of PSC 128.32(5). In the event the county establishes a fee consistent with Wis. Stats., 59.69 and PSC 128.32(5), said fee will be charged in lieu of reimbursement.~~

~~b. The exemptions listed under PSC 128.60 and modifications under PSC 128.61 shall apply to an application that is submitted for a small wind energy system.~~

2. For Large all Wind Energy Systems:

a. Costs of review and processing: For all Large Wind Energy Systems the owner shall reimburse the department for the reasonable costs associated with permit review and processing, subject to the reimbursement requirements of PSC 128.32(5). In the event the county establishes a fee consistent with Wis. Stats., 59.69 and PSC 128.32(5), said fee will be charged in lieu of reimbursement.

b. The established fee or reimbursement requirements consistent with PSC 128.32(5) shall include the requirement that the applicant shall pay all reasonable costs incurred by the county in connection with the review and processing of the application, including the cost for services provided by outside attorneys, engineers, environmental specialists, planners, and other consultants and experts that are actual and necessary costs of review. Source: PSC 128.32(5).

1) The department is authorized to contract with one or more engineers, environmental specialists, planners, and other consultants and experts to perform necessary services in connection with this ordinance.

2) The corporation counsel is authorized to contract with outside legal counsel to perform services in connection with this ordinance.

c. The county shall make the applicant aware of any such reasonable and necessary costs prior to incurring such costs and, if the applicant decides not to pay the reasonable and necessary costs, the application shall be denied.

d. The county may require the owner of a wind energy system to submit up to 50 percent of the total estimated amount of the fee or reimbursement for the wind energy system application under PSC 128.32(5)(a) before issuing a written decision consistent with PSC 128.32(3), if the county gives written notice to the owner of its intent to do so within 10 days of the date the application is deemed complete and the notice contains an estimate of the amount of the fee and the relevant reimbursement requirements.

e. The county shall invoice the applicant for the reasonable costs incurred pursuant to this chapter. The applicant will be provided 30 days from the date of the invoice to reimburse the county.

B. Application Requirements

1. For Small Wind Energy Systems - An owner shall file an application with the department that, at a minimum, includes the following information:
 - a. Wind energy system description and maps showing the locations of all proposed wind energy facilities. (This may include the description and maps for alternative wind energy facility locations.)
 - b. Technical description of wind turbines and wind turbine sites.
 - c. Timeline and process for constructing the wind energy system.
 - d. Information regarding anticipated impact of the wind energy systems on local infrastructure.
 - e. Information regarding noise anticipated to be attributable to the wind energy system.
 - f. Information regarding shadow flicker anticipated to be attributable to the wind energy system, consistent with PSC 128.15, with the exception of PSC 128.15(1)(c), 3(b)-(e), and (5) which do not apply to Small Wind Energy Systems.
 - g. Information regarding the anticipated effects of the wind energy system on existing land uses within 0.5 miles of adjacent to the wind energy system.
 - h. Information regarding the anticipated effects of the wind energy system on airports and airspace
 - i. Information regarding the anticipated effects of the wind energy system on line-of-sight communications, consistent with PSC 128.16, with the exception of PSC 128.16(2)-(4) which do not apply to Small Wind Energy Systems.
 - j. A list of all state and federal permits required to construct and operate the wind energy system
 - k. Information regarding the planned use and modification of roads during the construction, operation, and decommissioning of the wind energy system, including a process for assessing road damage caused by wind energy system activities and for conducting road repairs at the owner's expense.
 - l. A representative copy of all notices issued consistent with PSC 128.105(1) and 128.30(5) except as provided by PSC 128.61
2. For Large Wind Energy Systems - An owner shall file an application with the department that, at a minimum, includes the following information:
 - a. All information required under Section [17.405.02\(B\)\(1\) \(a-f\) and \(h-l\)](#) of this chapter
 - b. Information regarding the anticipated effects of the wind energy system on existing land uses within 0.5 mile of the wind energy system. (For example, information may include the anticipated effects to applicable environmental conditions and/or development limitations within 0.5 miles).
 - c. A representative copy of all notices issued under sub. PSC 128.105(1), 128.30(5), and 128.42(1), which are:
 - 1) Pre-application notice - At least 90 days before an owner files an application to construct a wind energy system, an owner shall use commercially reasonable methods to provide written notice of the planned wind energy system to all of the following:
 - a) Land owners within one mile of the planned wind turbine host properties
 - b) Political subdivisions within which the wind energy system may be located
 - c) Emergency first responders and air ambulance service providers serving the political subdivisions within which the wind energy system may be located
 - d) The Wisconsin department of transportation
 - e) The Wisconsin public service commission
 - f) The Wisconsin department of natural resources
 - g) The Wisconsin department of agriculture, trade and consumer protection
 - h) The office of the deputy undersecretary of the U.S. department of defense

Title 4: General Provisions

- 2) Notice of process for making complaints – Before construction of a wind energy system begins, an owner shall provide written notice of the process for making complaints and obtaining mitigation measures to all residents and landowners within 0.5 mile of any wind energy system facility. An owner shall include in the notice the requirements under PSC 128.40(1) for submitting a complaint to the owner, a petition for review to the political subdivision, and an appeal to the commission, and shall include a contact person and telephone number for the owner for receipt of complaints or concerns during construction, operation, maintenance and decommissioning.
 - 3) A copy of all emergency plans developed in collaboration with appropriate first responders under s. PSC 128.18(4)(b). An owner may file plans using confidential filing procedures as necessary.
 - 4) A decommissioning and site restoration plan providing reasonable financial assurance that the owner will be able to comply with s. PSC 128.19.
3. For All Applications. Evidence shall be included for all applications to show that, on the same day an owner filed an application under this ordinance, the owner used commercially reasonable methods to provide written notice of the filing of the application to property owners and residents located within one mile of the proposed location of any wind energy system facility. The notice shall include all of the following:
- a. A complete description of the wind energy system, including the number and size of the wind turbines.
 - b. A map showing the location of all proposed wind energy system facilities.
 - c. The proposed timeline for construction and operation of the wind energy system.
 - d. Locations where the application is available for public review.
 - e. Owner contact information (including the contact person(s), primary phone number, and email)

Section 17.405.03 Local Regulations

- A. **Airport Approach Protection Overlay District.** An owner may not construct any wind energy system that does not comply with the Marathon County Airport Zoning Ordinance which, in part, controls the height of structures within the Airport Approach Protection Overlay District ([Chapter 17.305](#)), which shall be no more restrictive than limitations referenced in PSC 128.13(2)(b).
- B. **Farmland Preservation Zoning District.** No conditional use permit or zoning permit application for a ~~commercial use~~ wind energy system shall be approved by the Marathon County Board of Adjustment ~~of~~ [Zoning Administrator](#) within the Farmland Preservation Zoning District, unless such application meets the standards and conditions identified in Wis. Stats., 91.46(4)(a-e) also listed in Section [17.301.09](#) of this ordinance.
1. The use and its location in the farmland preservation zoning district are consistent with the purposes of the farmland preservation zoning district.
 2. The use and its location in the farmland preservation zoning district are reasonable and appropriate, considering alternative locations, or are specifically approved under State or Federal Law, 66.04.
 3. The use is reasonably designed to minimize conversion of land at and around the site of the use, from agricultural use or open space use.
 4. The use does not substantially impair or limit the current or future agricultural use of surrounding parcels of land that are zoned for, or legally restricted to, agricultural use.
 5. Construction damage to land remaining in agricultural use is minimized and repaired, to the extent feasible.
- C. **Abandonment and Decommissioning.** Section [17.405.03\(C\)\(1-3\)](#) below apply to both Large and Small Wind Energy Systems, whereas [17.405.03\(C\)\(4\)](#) applied solely to large Wind Energy Systems.
1. A wind energy system that ~~that~~ is at the end of its useful life and/or does not generate electricity for ~~h~~ continuous period of 360 days will be deemed abandoned and the department may send a Notice of

Title 4: General Provisions

Abandonment to the owner. [Exemptions under PSC 128.60 and modifications under PSC 128.60 apply to all Small Wind Energy Systems.](#)

2. If, within 30 days of receipt of a Notice of Abandonment, the owner provides the department with information showing to the department's satisfaction that the wind energy system has not been abandoned, the department will withdraw the Notice.
 3. Unless the department withdraws the Notice of Abandonment, a wind energy system tower must be decommissioned as prescribed by PSC 128.19. If the owner fails to remove a wind energy system and reclaim the site, the county may remove or cause the removal of the wind energy system and arrange for the reclamation of the site.
 4. For Large Wind Energy Systems.
 - a. An owner with a nameplate capacity of one megawatt or larger shall provide the county with and maintain proof of financial assurance of the owner's ability to pay the actual and necessary cost to decommission the wind energy system before commencing major civil construction activities such as blasting or foundation construction at the wind energy system site. An owner may comply with this paragraph by choosing to provide a bond, deposit, escrow account, irrevocable letter of credit, or some combination of these financial assurances, that will ensure the availability of funds necessary for decommissioning throughout the expected life of the wind energy system and through to completion of the decommissioning activities, consistent with PSC 128.19(3).
 - 1) An owner shall provide the county with 3 estimates of the actual and necessary cost to decommission the wind energy system. The cost estimates shall be prepared by third parties agreeable to the owner and the county. The amount of financial assurance required by the county shall not exceed the average of the 3 estimates.
 - 2) An owner shall establish financial assurance that is acceptable to the county and that places the county in a secured position, subject to 17.405.03(C)(4)(a)(1). The financial assurance must provide that the secured funds may only be used for decommissioning the wind energy system until such time as the county determines that the wind energy system has been decommissioned, as provided for in PSC 128.30(5)(b), or the county otherwise approves the release of the funds, whichever occurs first.
 - 3) An owner shall establish financial assurance that allows the county to access funds for the purpose of decommissioning the wind energy system if the owner does not decommission the wind energy system when decommissioning is required. *Source: PSC 128.19(3)(c)(4)*
 - b. The county may periodically request information from the owner regarding industry costs for decommissioning the wind energy system. If the county finds that the future anticipated cost to decommission the wind energy system is at least 10 percent more or less than the amount of financial assurance provided under this section, the county may correspondingly increase or decrease the amount of financial assurance required, but shall not adjust the financial assurance required under this paragraph more often than once in a five-year period.
 - c. The county may require an owner to submit a substitute financial assurance of the owner's choosing if an event occurs that raises material concern regarding the viability of the existing financial assurance.
 - d. Except as provided below in Section [17.405.03\(C\)\(4\)\(e\)](#), if a wind energy system was constructed on land owned by a person or persons other than the owner of the wind energy system, the owner of the wind energy system shall ensure that the property is restored to preconstruction condition, unless otherwise provided in a contract signed by an affected landowner, considering any modifications needed to comply with DNR requirements.
 - e. If a wind energy system was constructed on a brownfield, as defined in Wis. Stats., [238.13 \(1\) \(a\)](#), the owner shall restore the property to eliminate effects caused by the wind energy system, except for the effects of environmental remediation activities, as defined in Wis. Stats., [238.13 \(1\) \(d\)](#).
 5. All abandonment and decommissioning is subject to review as provided in Section [17.405.08](#)
- D. **Lighting Criteria.** A wind energy wind system may be artificially lighted only if lighting is required by the Federal Aviation Administration. An owner shall use shielding or control systems approved by the Federal Aviation System to reduce visibility of light when viewed from the ground.

Title 4: General Provisions

E. Noise Criteria.

1. For both Large and Small Wind Energy Systems:

- a. The noise generated by the operation of a wind energy system may not exceed 50 dB(A) during the daytime hours and 45 dB(A) during the nighttime hours as measured at the outside wall of a nonparticipating residence or occupied community building that existed when the owner gave notice pursuant to PSC 128.105(1) or for which complete publicly available plans for construction were on file with a political subdivision within 30 days of the date when the owner gave notice pursuant to PSC 128.105(1). Nighttime hours are the hours beginning at 10:00 p.m. and ending at 6:00 a.m. daily and daytime hours are the hours beginning at 6:00 a.m. and ending at 10:00 p.m. daily.
- b. The owner of an adjacent nonparticipating residence or adjacent occupied community building may relieve the owner of the wind energy system of the requirement to meet any of the noise limits in this section by written contract as provided in PSC 128.14(5) and (6).
- c. The owner shall provide the notice as prescribed by PSC 128.61(4).
- d. If an owner receives a complaint of a violation of the noise standards contained in PSC 128.14 and the owner has not provided the department with the results of an accurate test conducted within 2 years of the date of the complaint showing that the wind energy system is in compliance with the noise standard at the location relating to the complaint, the owner shall promptly conduct a noise study to evaluate compliance with the noise standards at that location using the most current version of the noise measurement protocol as described in PSC 128.50(2).

F. Ownership Changes.

- 1. For Small Wind Energy Systems. The owner shall provide the county with notice of any change in ownership of the wind energy system on or within 30 days of the effective date of the change.
- 2. For Large Wind Energy Systems. The owner shall provide the county with notice of any change in ownership of the wind energy system on or within 30 days of the effective date of the change. Notwithstanding the timing of notice of change in ownership of the wind energy system set forth above, the notice shall include information showing that the financial responsibility specified under Section [17.405.03\(C\)](#) of this Chapter was assumed by the new owner, upon the effective date of the change.

G. Setbacks and Siting Criteria. An owner shall work with a political subdivision and owners of participating and nonparticipating properties to site wind turbines to minimize individual hardships. Source: [PSC 128.13\(1\)\(d\)](#)

- 1. For Small Wind Energy Systems: Shall comply with the minimum setback distances shown in Table 2 to PSC 128.13 included in PSC 128.61, which are:

Description	Setback Distance*
Occupied Community Buildings	1.0 times the maximum blade tip height
Participating Residences	None
Nonparticipating Residences	1.0 times the maximum blade tip height
Participating Property Lines	None
Nonparticipating Property Lines	1.0 times the maximum blade tip height
Public Road Right-of-Way	None
Overhead Communication and Electric Transmission or Distribution Lines – not including utility service lines to individual houses or outbuildings	1.0 times the maximum blade tip height
Overhead Utility Service Lines – Lines to individual houses or outbuildings	None

* Wind turbine setback distances shall be determined as a straight line from the vertical centerline of the wind turbine tower to the nearest point on the permanent foundation of a building or residence or to the nearest point

Title 4: General Provisions

on the property line or feature, as applicable. The owner of an adjacent nonparticipating residence or adjacent occupied community building may waive the applicable turbine setback distances as described in PSC 128.61(3)(b), setbacks also listed in Section 17.405.03(G)(1).

2. For Large Wind Energy Systems: Shall comply with the minimum setback distances shown in Table 1 in PSC 128.13, which are:

Description	Setback Distance*
Occupied Community Buildings	The lesser of 1,250 feet or 3.1 times the maximum blade tip height
Participating Residences	1.1 times the maximum blade tip height
Nonparticipating Residences	The lesser of 1,250 feet or 3.1 times the maximum blade tip height
Participating Property Lines	None
Nonparticipating Property Lines	1.1 times the maximum blade tip height
Public Road Right-of-Way	1.1 times the maximum blade tip height
Overhead Communication and Electric Transmission or Distribution Lines – not including utility service lines to individual houses or outbuildings	1.1 times the maximum blade tip height
Overhead Utility Service Lines – Lines to individual houses or outbuildings	None

* Wind turbine setback distances shall be determined as a straight line from the vertical centerline of the wind turbine tower to the nearest point on the permanent foundation of a building or residence or to the nearest point on the property line or feature, as applicable.

- a. The owner of a nonparticipating residence or occupied community building may waive the applicable wind turbine setback distances of this chapter for those structures to a minimum setback distance of 1.1 times the maximum blade tip height. The owner of a nonparticipating property may waive the applicable wind turbine setback distance in this chapter from a nonparticipating property line.

H. Notice of Federal or State Agency Consultation.

1. For Large Wind Energy Systems: In the event the owner has consulted with and received any non-binding recommendations for constructing, operating, or decommissioning of the wind energy system from any state or federal agency. The owner shall provide the county with information about the consultation and whether the owner has incorporated such non-binding recommendations into the design of the wind energy system, within 30 days of receiving such recommendations. Source PSC 128.33(1)

Section 17.405.04 Local Procedure

- A. **All applications regulated by this chapter** may be subject to additional conditions and restrictions consistent with but no more restrictive than those in Wis. Stats., 66.0401(1M) and authorized by, and consistent with, PSC 128, Wis. Admin. Code. Where such conditions are considered and applied on a case-by-case basis; as well as satisfy one of the following:
 1. Serves to preserve or protect the public health or safety.
 2. Does not significantly increase the cost of the system or significantly decrease its efficiency.
 3. Allows for an alternative system of comparable cost and efficiency.

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Title 4: General Provisions

B. Private Use Small Wind Energy Systems regardless of size shall be processed as a permitted use.

1. This section does not apply to Small Wind Energy Systems subject to the conditional use permit standards and conditions within the farmland preservation zoning districts. See 17.405.03(B).

C. Commercial Use Large Wind Energy Systems regardless of size shall be processed as a conditional use.

0. In addition to conditions established pursuant to 17.405.04(A) the Board of Adjustment may require the owner of a Large Commercial Use Wind Energy Systems to offer monetary compensation to the owner of a non-participating residence consistent with PSC 128.33(3).

1. In addition to conditions established pursuant to 17.405.04(A) the Zoning Administrator or Board of Adjustment may require the owner of a Wind Energy Systems to offer monetary compensation to the owner of a non-participating residence consistent with PSC 128.33(3) and also may be subject to the monetary compensation requirements of PSC 128.33(3m).

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D. Application Processing.

1. Within 45 days of receiving the application, the department shall notify the applicant whether the application is complete and, if it is not, what the applicant must do in order to make it complete.
 - a. The applicant shall provide the additional information specified in the notice to the department within 60 days of the date of the notice.
 - b. The owner may file a new application at a later date; there is no limit to the number of times that an owner may file an application.
 - c. An application shall be deemed complete if it complies with the filing requirements of Section 17.405.02 of this ordinance and of PSC 128.30(2) and 128.50(1).
2. As soon as reasonably possible after receiving a complete application, the department shall publish a class 1 notice, under cCh.985 Stats., stating that an application for approval has been filed with the county.

a. For Private Uses Small Wind Energy Systems. The department shall make the application available for public review consistent with PSC 128.30(6)(a) and shall accept written comments on the application for a minimum period of 10 days following the date of the published notice. The county shall hold at least one public meeting to obtain comments on and to inform the public about the proposed wind energy system consistent with PSC 128.30(6).

- 1) This section does not apply to Small Wind Energy Systems subject to the conditional use permit standards and conditions within the farmland preservation zoning districts. See 17.405.03(B).

a.b. For Commercial Large Wind Energy Systems Uses. The application will be forwarded to the Board of Adjustment for its consideration consistent with Chapter 17.803 of this ordinance.

3. The county shall make a record of its decision making on an application, including a recording of any public hearing, copies of documents submitted at any public hearing, and copies of any other documents provided to the county in connection with the application for approval.
4. The county shall base its decision on an application on written findings of fact that are supported by the evidence in the record.
 - a. For Large Wind Energy Systems. For wind energy systems with a nominal capacity of at least one megawatt, the county may deny an application for approval if the proposed site of the wind energy system is in an area primarily designated for future residential or commercial development, as shown in a map that is adopted, as part of a comprehensive plan, under s. 66.1001 (2) (b) and (f), before June 2, 2009, or as shown in such maps after December 31, 2015, as part of a comprehensive plan that is updated as required under s. 66.1001 (2) (i). This provision applies to wind energy systems that have a nominal capacity of at least one megawatt. 66.0401(4)(f)(2).
5. The county shall approve or disapprove an application for approval no later than 90 days after the day on which it notifies the applicant that the application for approval is complete. The county may extend this time period in writing provided the extension is done during the initial 90-day period, except the total amount of time for all extensions granted may not exceed 90 days. Any combination of the following extensions may be granted:

Title 4: General Provisions

- a. An extension of up to 45 days if the county needs additional information to determine whether to approve or deny the application.
- b. An extension of up to 90 days if the applicant makes a material modification to the application.
- c. An extension of up to 90 days for other good cause specified in writing by the county.

If the county fails to act within the initial 90 days, or within any extended time period, the application is considered approved

6. The decision made by the county to deny an application shall be made in writing to the applicant and must include the reasons for denial.
7. The county shall provide a written decision to the applicant and the public service commission. Said decision shall contain findings of fact supported by evidence in the record.

Section 17.405.05 Modification to an Approved System

A. Material Change.

1. An owner may not make a material change in the approved design, location or construction of a wind energy system without the prior written approval of the administrator and/or Board of Adjustment. An owner shall submit an application for a material change for an approved wind energy system to the county. The county may not reopen the merits of the earlier approval, but shall consider only those issues relevant to the proposed change.
2. An application for material change is subject to PSC 128.35.
3. At its discretion, the county may hold at least one public meeting to obtain comments on and to inform the public about a proposed material change to an approved wind energy system.

Section 17.405.06 POST CONSTRUCTION FILING REQUIREMENTS

- A. The following post construction filing requirements apply only to Large Wind Energy Systems.
 1. Within 90 days of the date a wind energy system commences operation, the owner shall file with the department and the Wisconsin Public Service Commission an as-built description of the wind energy system, an accurate map of the wind energy system showing the location of all wind energy system facilities, geographic information system information showing the location of all wind energy system facilities, and current information identifying the owner of the wind energy system.
 2. An owner shall label each wind turbine location described in its filing and shown on the map of the wind energy system with a unique identifier consistent with the information posted at the wind turbine location under PSC 128.18(1).

Section 17.405.07 COMPLIANCE MONITORING

The following compliance monitoring standards apply only to Large Wind Energy Systems, where all such systems are also subject to PSC 128.36.

- A. The department may contract with a third party inspector to monitor and report to the department regarding the owner's compliance with permit requirements during construction. The inspector monitoring compliance under this section shall also report to a state permitting authority upon the state permitting authority's request. The inspector shall make monthly written reports to the department. The owner shall reimburse the county for the reasonable cost of the inspector.
- B. At any time following completion of construction, the department may contract with consultants or experts it deems necessary to monitor compliance by the owner with conditions of the permit and to assess when wind energy system facilities are not maintained in good repair and operation.
 1. At a minimum, the owner shall provide [the department](#) an annual report regarding maintenance checks and any maintenance performed on each turbine within the approved wind energy system.
 2. The public shall have access to any reports or assessments produced pursuant to this section.

Title 4: General Provisions

3. The owner of the wind energy system shall reimburse the county for reasonable costs associated with monitoring and/or assessment.

Section 17.405.08 DECOMMISSIONING REVIEW

- A. An owner shall file a notice of decommissioning completion with the county and any political subdivision within which its wind energy system facilities are located when a wind energy system approved by the county has been decommissioned and removed.
- B. The department shall conduct a decommissioning review to determine whether the owner has decommissioned and removed the wind energy system as required by PSC 128.19(1)(a) and, for Large Wind Energy Systems, whether the owner has complied with its site restoration obligations under PSC 128.19(4) when applicable.
- C. The owner shall cooperate with the county by participating in the decommissioning review process and, for Large Wind Energy Systems, ensure the obligations under PSC 128.19(3) are met.

Section 17.405.09 APPEALS

- A. A decision of the department to determine that an application is incomplete under Section [17.405.04](#), or to approve, disapprove a wind energy system under Section 17.405.02 or impose a restriction upon a wind energy system, or an action of a county to enforce a restriction on a wind energy system, may be appealed only as provided in this section.
- B. Any aggrieved person seeking to appeal a decision or enforcement action specified under Section [17.405.04](#) may begin the administrative appeal process as set forth in Chapter [17.804](#).
 1. If the person is still aggrieved after the administrative review is completed, the person may file an appeal with the Wisconsin Public Service Commission (WPSC). No appeal to the WPSC under this section may be filed later than 30 days after the county has completed its administrative review process. For purposes of this section, if the county fails to complete its administrative review process within 90 days after an aggrieved person begins the review process, the county is considered to have completed the process on the 90th day after the person began the process.
 2. Rather than beginning an administrative review under Section [17.405.09](#), an aggrieved person seeking to appeal a decision or enforcement action of the county specified in Section [17.405.04](#) may file an appeal directly with the WPSC. No appeal to the WPSC under this section may be filed later than 30 days after the decision or initiation of the enforcement action.
 3. An applicant whose application for approval is denied under Section [17.405.09](#) may appeal the denial to the WPSC. The WPSC may grant the appeal notwithstanding the inconsistency of the application for approval with the political subdivision's planned residential or commercial development if the WPSC determines that granting the appeal is consistent with the public interest.

Section 17.405.10 COMPLAINTS

- A. **Complaint Process for Wind Energy Systems.** The owner of a Small Wind Energy System is exempt from the provisions of Section 17.405.10(A)(4), (5), (6), and (8)
 1. An aggrieved person who has made a complaint to an owner in accordance with PSC 128.40 may petition the county for review of the complaint if it has not been resolved within 45 days of the day the owner received the original complaint.
 2. The petition for review must be filed with the department within 90 days of the date of the original complaint and shall contain the following:
 - a. Name, address, and telephone number of the person filing the petition.
 - b. Copy of the original complaint to the owner.

Title 4: General Provisions

- c. Copy of the owner's original response.
 - d. Statement describing the unresolved complaint.
 - e. Statement describing the desired remedy.
 - f. Any other information the complainant deems relevant to the complaint.
 - g. Notarized signature of the person filing the petition.
3. The department shall forward a copy of the petition to the owner by certified mail within 10 days of the department receiving the petition.
 4. The owner shall file a written answer to the petition with the department and provide a copy of its answer to the complainant within 30 days of its receipt of the petition. The answer must include the following:
 - a. Name, address, and telephone number of the person filing the answer.
 - b. Statement describing the actions taken by the owner in response to the complaint.
 - c. Statement of the reasons why the owner believes that the complaint has been resolved or why the complaint remains unresolved.
 - d. Statement describing any additional action the owner plans or is willing to take to resolve the complaint.
 - e. Any other information the owner deems relevant to the complaint.
 - f. Notarized signature of the person filing the answer.
 5. The complainant and the owner may, within 30 days following the owner's filing of its answer, file such additional information with the department as each deems appropriate.
 6. The department may request such additional information from the complainant and the owner as it deems necessary to complete its review.
 7. The department may retain such consultants or experts as it deems necessary to complete its review.
 8. The department shall issue a written decision and may take such enforcement action as it deems appropriate with respect to the complaint.
 9. The decision of the department and enforcement action is subject to review under Wis. Stats., 66.0401(5).
- B. Additional process for Large Wind Energy Systems.**
1. An owner shall comply with the notice requirements contained in PSC 128.42(1).
 2. An owner shall, before construction of a Large Wind Energy System begins, provide the department with a copy of the notice issued pursuant to PSC 128.42(1), along with a list showing the name and address of each person to whom the notice was sent and a list showing the name and address of each political subdivision to which the notice was sent.
- An owner shall, before construction of a Large Wind Energy System begins, file with the department the name and telephone number of the owner's contact person for receipt of complaints or concerns during construction, operation, maintenance, and decommissioning. The owner shall keep the name and telephone number of the contact person on file with the department.

Chapter 17.406

Traffic Impact Analysis

Section 17.406.01 STUDY AREA

The base transportation impact study area shall include all major roadways (collectors, arterials, and interstates) within one mile of the site. The study area shall be expanded to include at least the intersection(s) of the major access roadway(s) with the first major or minor arterial roadway in each travel direction from the development if traffic generated by the proposed development would potentially affect levels of service at the

Title 4: General Provisions

intersection. The study area shall be verified by the department before the preparation of the transportation impact report.

Section 17.406.02 CONTENTS

The transportation impact report shall contain the following for the specified impact study area:

- A. **Road Network.** A detailed description of the collector and arterial road network, including existing and programmed roadway lanes and lane right-of-way widths; existing and programmed traffic signal locations and signal phasing; existing and planned ingress and egress locations for development mutually served by major roadway facilities with the proposed development (including all access locations adjacent to and within 600 feet of the proposed development property lines); and existing and programmed public transportation services and facilities.
- B. **Development Details.** A description of development, including phasing and anticipated completion dates.
- C. **Existing Conditions.** A detailed description of the existing traffic conditions, including the average daily traffic.
- D. **Capacity Analyses.** Capacity analyses shall be conducted at the intersections of all major roadways in the impact area that are signalized or that warrant signalization.
- E. **Level of Service Impact.** Based on the capacity analyses described in sub-paragraph (D) above, a summary of existing levels of service on the impact area network shall be provided.
- F. **Traffic Impacts.** A detailed analysis of traffic impact of the proposed development, including the following components:
 1. **Trip Generation.** Indicate daily and peak hour trip generation data. Peak hour trip generation data should reflect the impact anticipated due the existing street peak hour. The analysis shall show in tabular form the land use components, the trip generation rates, and the total trips generated by land use type.
 2. **Internal/External Split.** Indicate the internal/external split and pass-by trips for daily and peak hour travel. The analysis shall indicate the basis for capturing internal and external trips.
 3. **Trip Distribution.** Indicate the basis for determining trip distribution for the proposed development and the resultant trip distribution by cardinal direction (north, south, east, and west).
 4. **Trip Assignment.** Identify the trip assignment (daily and peak hour) within the study area. Daily volumes shall be noted along roadway links. Peak hour volumes shall be reflected in turning movements at development entrances and major roadway intersections.
 5. **Trip Generation.** Daily and peak hour trip generation, as well as inbound/outbound direction split shall be based on the report entitled "Trip Generation (5th edition)" by the Institute of Transportation Engineers published in 1991, or its successors, except when special trip generation research conducted by a registered engineer practicing in the area of transportation engineering demonstrates alternative data to be more appropriate.
 6. **Detailed Cumulative Transportation Impact Analysis.** This analysis shall include existing traffic, traffic growth due to other approved development, and the impact of the proposed development. This analysis must identify projected average daily and peak hour volumes for all collector and arterial roadways and intersections and must identify the development impact separately from the cumulative traffic volume. For the purposes of these analyses, background traffic shall be identified as existing plus other approved development traffic. Other development traffic shall be identified by using actual traffic analyses for approved projects and historical growth trends on the subject roadways as appropriate.

Capacity analyses shall be conducted to identify levels of service resulting from the cumulative traffic demands, including the proposed development. When the combination of background traffic and the impact from the subject development will reduce the Level of Service (LOS) below acceptable LOS standards, analyses shall be conducted to identify those improvements required to maintain acceptable Level of Service standards, as determined by the Department or applicable agency/entity. These improvements shall be identified clearly.

Section 17.406.03 TRAFFIC STUDY AND TRAFFIC DATA INVENTORY AND FILE

The Department shall keep a file of all traffic studies, including the capacity allocated for each approved project. In determining the projected demand in Section [17.406.02](#) above the impact analysis shall include trips already allocated in previous development approvals. The Department shall provide information when appropriate data already exists and is available in order to prevent duplication.

Chapter 17.407 Performance Standards

Section 17.407.01 GENERAL PERFORMANCE STANDARDS

All uses and activities established after the effective date of this Zoning Ordinance shall comply with the following standards:

- A. **Vibrations.** No use shall cause earth vibrations or concussions detectable without the aid of instruments beyond its lot lines with the exception of vibration produced as a result of construction or demolition operations.
 - 1. Nonmetallic mining operations shall be regulated by the State of Wisconsin, Department of Safety and Professional Services, Chapter SPS 307.
- B. **Dust, Fumes, Vapors and Gases.**
 - 1. The emission of dust, dirt, fly ash, fumes, vapors or gases which can cause any damage to human health, animals, vegetation, or property, or which can cause any soiling or staining of persons or property at any point beyond the lot line of the use creating the emission, is prohibited.
- C. **Heat.** No use shall produce heat detectable without the aid of instruments beyond its lot lines.
- D. **Glare.** No use shall produce a strong, intense light or a reflection thereof beyond its lot lines.
- E. **Storage and Waste Disposal in Industrial Districts.**
 - 1. No highly flammable or explosive liquids, solids or gases shall be stored in bulk above the ground, except tanks or drums of fuel directly connected with energy devices or heating appliances located and operated on the same lot as the tanks or drums of fuel.
 - 2. All outdoor storage facilities for fuel, raw materials and products, and all fuel, raw materials and products stored outdoors, shall be enclosed by an approved safety fence.
 - 3. No materials or wastes shall be deposited upon a lot in such form or manner that they may be transported off the lot by natural causes or forces, nor shall any substance which can contaminate a stream or watercourse or otherwise render such stream or watercourse undesirable as a source of water supply or recreation, or which will destroy aquatic life, be allowed to enter any stream or watercourse.

Section 17.407.02 PROHIBITED USES

No use shall be permitted or authorized to be established which, when conducted in compliance with the provisions of these regulations, and any additional conditions and requirements prescribed, is or may become

hazardous, noxious or offensive due to the emission of odor, dust, smoke, cinders, gas, fumes, noise, vibration, electrical interference, refuse matter, or water carried wastes

Chapter 17.408 Solar Energy Systems (SES)

Section 17.408.01 PURPOSE AND INTENT

- A. The purpose of this Chapter is to adopt and incorporate the requirements and standards of Wis. Stats., 66.0401 and 66.0403 to regulate Solar Energy Systems (SES) for the production of electricity and/or conversion of energy for uses on-site as well as those systems which produce electricity for off-site use and distribution. The regulations of this chapter have been established to ensure Solar Energy Systems are sited, constructed, maintained, and decommissioned in a manner that maximizes utilization of Marathon County's solar energy resources, while also balancing the need for clean renewable energy and protecting the public health, safety and welfare of the community.
- B. No SES shall be erected, enlarged or extended without conformance to the provisions of this chapter and other applicable regulations, as evident by the issuance of a zoning permit by the Zoning Administrator and/or where required, conditional use permit approval by the Board of Adjustment.
- C. All applications regulated by this chapter may be subject to additional conditions and restrictions consistent with but no more restrictive than those in Wis. Stats., 66.0401(1M). Where such conditions are considered and applied on a case-by-case basis; as well as satisfy one of the following:
 - a. Serves to preserve or protect the public health or safety.
 - b. Does not significantly increase the cost of the system or significantly decrease its efficiency.
 - c. Allows for an alternative system of comparable cost and efficiency.

Section 17.408.02 PRIVATE USE: PERMIT, APPLICATION, AND FILING REQUIREMENTS,

Private use Solar Energy Systems shall be permitted in all zoning classifications as seen in Table 2 of this ordinance, subject to the requirements, standards, and processes set forth in this Ordinance.

- A. **Height.** Solar energy systems must meet the following height requirements:
 1. Building or roof mounted solar energy systems shall not exceed the maximum allowed height in any zoning district, unless the system protrudes less than one foot from the surface from which it is directly attached.
 2. Ground or pole mounted solar energy systems shall not exceed 35 feet in height when oriented at maximum tilt.
- B. **Setback(s).** Solar energy systems shall meet the accessory structure setbacks for the zoning district on which the system is located.
 1. Roof or Building mounted Solar Energy Systems. In addition to the building setback, the collector surface and mounting devices for roof-mounted solar energy systems shall not extend beyond the exterior perimeter of the building on which the system is mounted or built, unless the collector and mounting system has been explicitly engineered to safely extend beyond the edge, and setback standards are not violated. Exterior piping for solar hot water systems shall be allowed to extend beyond the perimeter of the building on a side yard exposure. Solar collectors mounted on the sides of buildings and serving as awnings are considered to be building-integrated systems and are regulated as awnings.
 2. Ground mounted Solar Energy Systems. Ground-mounted solar energy systems may not extend into the required setbacks when oriented at minimum design tilt.
- C. **Visibility.** Solar energy systems shall be designed to blend into the architecture of the building as described in subsection C.1-3 below, to the extent such provisions do not diminish solar production or increase costs, consistent with Wis. Stats., 66.0401.
 1. Building Integrated Photovoltaic Systems. Building integrated photovoltaic solar energy systems shall be permitted, provided the building component in which the system is integrated meets all required setbacks for the district in which the building is located, as well as UDC and performance standards.

2. **Roof Mounted Solar Energy Systems.** Solar energy systems that are flush-mounted on pitched roofs are blended with the building architecture. Non-flush mounted pitched roof systems shall not be higher than the roof peak, and the collector shall face the same direction as the roof on which it is mounted, to minimize wind loading and structural risks to the roof.
 3. **Reflectors.** All solar energy systems using a reflector to enhance solar production shall minimize reflected light from the reflector affecting adjacent or nearby properties. Measures to minimize reflected light include selective placement of the system, screening on the north side of the solar array, modifying the orientation of the system, reducing use of the reflector system, or other remedies that limit reflected light.
- D. **Coverage.** Roof or building mounted solar energy systems, excluding building-integrated systems, shall allow for adequate roof access for fire-fighting purposes to the south-facing or flat roof upon which the panels are mounted.
- E. **Historic Buildings.** Solar energy systems on buildings within designated historic districts or on locally designated historic buildings (exclusive of State or Federal historic designation) must receive approval of the community Heritage Preservation Commission, consistent with the standards for solar energy systems on historically designated buildings published by the U.S. Department of Interior.
- F. **Plan Approval Required.** All solar energy systems shall require approval by the Zoning Administrator.
1. **Plan Applications.** Plan applications for solar energy systems shall be accompanied by to scale horizontal and vertical (elevation) drawings. The drawings must show the location of the system on the building or on the property for a ground-mount system, including the property lines.
 - a. **Pitched Roof Mounted Solar Energy Systems.** For all roof-mounted systems other than a flat roof, the elevation drawing(s) must show the highest finished slope of the solar collector and the slope of the finished roof surface on which it is mounted.
 - b. **Flat Roof Mounted Solar Energy Systems.** For flat roof applications, a drawing shall be submitted showing the following in addition to all applicable requirements set forth in this ordinance.
 - 1) The distance to the roof edge and any parapets on the building and shall identify the height of the building on the street frontage side,
 - 2) The proposed distance to property lines, right-of-ways, and/or easements
 - 3) The highest finished height of the solar collector as well as the finished surface of the roof.
- G. **Approved Solar Components.** Electric solar energy system components must have an UL (Underwriters Laboratories) or equivalent listing and solar hot water systems must have an SRCC (Solar Rating & Certification Corporation) rating.
- H. **Compliance with Building Code.** All solar energy systems shall meet the approval of local building code officials, consistent with the State of Wisconsin Building Code or the Building Code adopted by the local jurisdiction, and solar thermal systems shall comply with HVAC-related requirements of the Energy Code. Compliance with State Electric Code - All photovoltaic systems shall comply with the Wisconsin State Electric Code.
 1. All building mounted and/or integrated solar energy systems shall only be permitted if it determined the additional weight, infrastructure, and/or modifications will not compromise the structural integrity of the building.
- I. **Compliance with State Plumbing Code.** Solar thermal systems shall comply with applicable Wisconsin State Plumbing Code requirements.
- J. **Utility Notification.** All grid-intertie solar energy systems shall comply with the interconnection requirements of the electric utility. Off-grid systems are exempt from this requirement.

Section 17.408.03	COMMERCIAL USE: PERMIT, APPLICATION, AND FILING REQUIREMENTS
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Marathon County encourages the development of commercial use solar energy systems where such systems present few land use conflicts with current and future development patterns. Ground-mounted solar energy systems that qualify as a commercial use are subject to the conditional use permit process in those districts designated in Table 2 of this ordinance.

Title 5: Parking

- A. **Commercial Use.** Ground-mounted solar energy systems that are not an accessory use to existing parcels, structures, or uses, as well as are designed for providing energy to off-site uses and/or export to the wholesale market, are permitted under the following standards:
1. **Conditional Use Permit.** Commercial use SES require a conditional use permit in all designated districts seen in Table 2.
 - a. No conditional use permit for a commercial use SES shall be approved by the Board of Adjustment within the Farmland Preservation Zoning District unless such application proposal also meets the standards and conditions identified in Wis. Stats., 91.46(4)(a-e) also listed in Section [17.301.09](#) of this ordinance.
 2. **Stormwater and NPDES.** Commercial Use SES are subject to the Wisconsin DNR stormwater management, erosion, sediment control provisions as well as NPDES permit requirements.
 3. **Ground cover and buffer areas.** The following provisions shall be met related to the clearing of existing vegetation and establishment of vegetated ground cover. Additional requirements and standards may apply as required by the Zoning Administrator and/or Board of Adjustment.
 - a. Large-scale removal of mature trees on the site is discouraged. Marathon County may set additional restrictions on tree clearing, or require mitigation for cleared trees.
 - b. To the greatest extent possible, the top soil shall not be removed during development, unless part of a remediation effort.
 - c. Soils shall be planted and maintained for the duration of operation in perennial vegetation to prevent erosion, manage run off, and improve soil.
 - d. Seeds should include a mix of grasses and wildflowers, exclusively native to the region of the project site that, which will result in a short stature prairie with a diversity of forbs or flowering plants that bloom throughout the growing season. Blooming shrubs may be used in buffer areas as appropriate for visual screening.
 - e. Seed mixes and maintenance practices shall be consistent with those recommendations made by the department and/or Wisconsin DNR.
 - f. Plant material must not have been treated with systemic insecticides, particularly neonicotinoids.
 - g. The applicant shall submit a financial guarantee in the form of a letter of credit, cash deposit or bond in favor of the Community equal to one hundred twenty-five (125) percent of the costs to meet the ground cover and buffer area standard. The financial guarantee shall remain in effect until vegetation is sufficiently established.
 4. **Foundations.** A qualified engineer shall certify that the foundation and design of the solar panels racking and support is within accepted professional standards, given local soil and climate conditions.
 5. **Other standards and codes.** All commercial use SES shall be in compliance with all applicable local, state and federal regulatory codes, including the State of Wisconsin Uniform Building Code, as amended; and the National Electric Code, as amended.
 6. **Power and communication lines.** Power and communication lines running between banks of solar panels and to nearby electric substations or interconnections with buildings shall be buried underground. Exemptions may be granted by Marathon County Conservation, Planning, and Zoning Department in instances where shallow bedrock, water courses, or other elements of the natural landscape interfere with the ability to bury lines, or distance makes undergrounding infeasible, at the discretion of the Zoning Administrator
 7. **Site Plan Required.** A detailed site plan for both existing and proposed conditions must be submitted, showing location of all solar arrays, other structures, property lines, rights-of-way, service roads, floodplains, wetlands and other protected natural resources, topography, electric equipment, screening features, and all other characteristics requested by the Zoning Administrator. The site plan should also show all zoning districts, and overlay districts.
 8. **Aviation Protection.** For solar farms located within 1,000 feet of an airport or within approach zones of an airport, the applicant must complete and provide the results of the Solar Glare Hazard Analysis Tool (SGHAT) for the Airport Traffic Control Tower cab and final approach paths, consistent with the Interim

Policy, FAA Review of Solar Energy Projects on Federally Obligated Airports, or most recent version adopted by the FAA.

9. **Agricultural Protection.** Commercial use SES must comply with site assessment or soil identification standards that are intended to protect agricultural soils.
10. **Decommissioning.** A decommissioning plan shall be required to ensure that facilities are properly removed after their useful life. Decommissioning of solar panels must occur in the event they are not in use for 12 consecutive months. The plan shall include provisions for removal of all structures and foundations, restoration of soil and vegetation, and a plan ensuring financial resources will be available to fully decommission the site. Structures and/or foundations shall be disposed of at a licensed solid waste disposal facility and/or otherwise in a manner consistent with federal, state, and local regulations. Marathon County Conservation, Planning, and Zoning Department may require the posting of a bond, letter of credit or the establishment of an escrow account to ensure proper decommissioning.

Section 17.408.04 APPLICATION APPROVAL AND PERMIT ISSUANCE.

- A. The Zoning Administrator and/or Board of Adjustment shall issue the required zoning or grant the conditional use permit(s) if it is determined the SES application and proposal conforms to the requirements of this Chapter, all applicable standards of this ordinances, as well as meets or will meet any additional conditions placed on the permit(s) by the Zoning Administrator and/or Board of Adjustment.
 1. All Private Use SES are subject to administrative review and approval based on the standards and conditions of this section in all zoning districts.
 - a. See Chapter [17.802](#) for additional zoning permit application requirements and review procedures.
 2. All Commercial Use SES are subject to administrative and Board of Adjustment review and approval as a conditional Use in all zoning districts designated in Table 2.
 - a. See Chapter [17.803](#) for additional conditional use permit application standards, procedures, and review requirements.

Title 5: PARKING

Chapter 17.501

General

Whenever a parking lot is built, such parking lot shall be laid out, constructed and maintained in accordance with the regulations of this title. The building of a parking lot is subject to the requirements for a zoning permit.

Section 17.501.01 GENERAL STANDARDS

Off-street parking, in conjunction with all land and building uses shall be provided as herein prescribed:

- A. **Existing Off-Street Parking.** If off-street parking existed at the effective date of this ordinance in connection with the operation of an existing building or use shall not be reduced to an amount less than would by this ordinance be required for such building or use.
- B. **Location of Parking Spaces.**
 1. **Proximity.** In all districts, in connection with every building or part thereof hereafter created, sufficient parking facilities shall be provided off-street to meet all the parking needs; the nearest edge of such facilities shall be within 500 feet of the principle permitted use or building.
 2. **Location of Parking Spaces.**
 - a. In Residential Districts. A residential use must provide at least two spaces per dwelling unit. Parking may be located in front or side or rear yards except in yard setback areas. Vehicles shall park on the driveway surface area.
 - b. In Commercial Districts. Off-street parking may be located in all yards, provided that a minimum 20-foot wide landscaped strip is provided between the parking area and the street right-of-way line. When off-street parking facilities are located in the required side or rear yard adjacent to a

Title 5: Parking

parcel in a residential district, a minimum 10-foot wide landscaped area shall be provided between the parking area and the lot line.

- c. In B-R and Industrial Districts. Off-street parking may be located in all yards, provided that a minimum 20-foot wide landscaped strip is provided between the parking area and the street right-of-way line. When off-street parking facilities are located in the required side or rear yard adjacent to a parcel in a residential district, a minimum 10-foot wide landscaped buffer area shall be provided between the parking area and the lot line. The landscaped buffer area shall comply with the standards for a Type B buffer (Chapter [17.603](#)), and the Zoning Administrator and/or Board of Adjustment may require a decorative masonry wall.
3. Single-family residential off-street parking shall consist of a parking strip, driveway, parking bay, garage or combination thereof and shall be located on the premises they are intended to serve. Such single-family residential off-street parking is exempt from the regulations of this Title governing a parking lot.
- C. **Landscaping** of off-street parking lots shall be subject to the requirements of Title 6 (Buffering and Screening), Section [17.602.01](#).
- D. **Use of Off-Street Parking Areas.** Required off-street parking shall be for use of occupants, employees, visitors, and patrons and shall be limited in use to motor vehicles.

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Chapter 17.502

Parking Requirements

Section 17.502.01 PARKING REQUIREMENTS

- A. **Measurement Standards.** For the purpose of computing the number of parking spaces required, the following measurement standards are used:
1. **Floor Area.** For the purposes of this title, and where floor area is the unit for determining the required number of parking spaces, "floor area" in offices, merchandising and service types of uses shall mean the area used for service to the public and shall exclude areas used principally for non-public purposes such as storage, incidental repair, processing, show windows, rest rooms and dressing rooms.
 2. **Fractional Spaces.** When calculations for determining the required number of parking spaces results in a fractional space, any fraction of less than $\frac{1}{2}$ may be disregarded, while a fraction of $\frac{1}{2}$ or more shall be counted as one space.
 3. **Employee Parking.** Parking spaces required for employees shall be based on the maximum number of employees on the premises at any one time during the largest typical daily work shift.
 4. **Places of Assembly.** For religious institutions, sports arenas, or similar places of assembly in which those in attendance occupy benches, pews, or similar seating, each two feet of such seating shall be counted as one seat. For places of assembly without fixed seating, the parking requirement shall be calculated on the basis of the maximum permitted occupancy of the structure or facility as permitted by the Wisconsin Building Code.
 5. **Persons.** Any parking standard calculated on the basis of 'persons', 'students', or a similar group shall be based upon the maximum permitted occupancy of the structure or facility as permitted by the Wisconsin Building Code.
- B. **Minimum Parking Required.** The minimum number of off-street parking spaces shall be determined in accordance with the following [Table 8](#), Minimum Parking Requirements. For the list of uses that are included in each category, refer to Section [17.203.05](#).
- C. **Maximum Parking Permitted.** To minimize excessive areas of parking which negatively impact aesthetic standards and contribute to high volumes of storm water runoff, the maximum amount of off-street parking permitted for any use shall not exceed 200% of the minimum parking requirements of [Table 8](#). This requirement shall not apply to single-family or two-family dwellings. The Zoning Administrator and/or Board of Adjustment may permit additional parking over and above the maximum parking limit based on documented evidence indicating that the maximum parking permitted will not be sufficient to accommodate the use on a typical day.
- D. **Uses Not Listed.** For uses not listed in [Table 8](#), the default parking requirement for the category of use shall apply, unless the reviewing authority determines that the standard for another use is more appropriate than the default parking standard.
- E. **Parking Lots in Residential Districts.** The Board of Adjustment may issue a conditional zoning permit for parking lots in residential districts subject to the following conditions:
1. **Accessory Use.** The parking lot shall be accessory to and for the use in connection with one or more permitted or conditionally permitted uses in an adjoining commercial or industrial district.
 2. **Size and Location.** Such parking lot shall contain not less than 5,000 square feet, which shall abut at least 50 feet, either directly or across a street, on the district in which the use for which the parking is provided, permitted or conditionally permitted.
 3. **Setbacks.** Such parking lot area shall conform to the minimum building lines of the district in which the parking area is located.
 4. **Passenger Parking Only.** Such parking lot shall be used solely for the parking of passenger vehicles and no commercial repair work or service of any kind shall be conducted in such parking lot.
 5. **Signs.** No sign of any kind, other than entrance and exit signs shall be permitted.
 6. **Ingress/Egress.** Entrances and exits shall be at least 20 feet from any adjacent property located in any residential district.

7. Screening.

- a. **Type.** Such parking lot shall be efficiently screened on each side by a fence of acceptable design, wall or compact hedge.
- b. **Height; Width.** Such fence, wall or hedge shall be not less than four feet in height and no solid portion shall be more than six feet in height and shall be maintained in good condition. The planting strip for hedges shall be no less than three feet in width.
- c. **Side Setback.** The space between such fence, wall or hedge and the side lot line of adjoining premises in any residential district shall be landscaped with grass, hardy shrubs or evergreen ground cover and maintained in good condition.

- F. **Bicycle Parking.** Bicycle parking shall only apply in B-R districts. Bicycle parking areas, including racks, are required in conjunction with off-street parking lots that are larger than 25 spaces. One bicycle space shall be provided for every 25 required vehicle parking spaces or fraction thereof. Shelters, bicycle lockers, or other methods of protecting the parked bicycles are encouraged. Bicycle parking spaces may be located anywhere on the site, including inside the building, and need not be located within the boundaries of the vehicle parking lot, but shall be located proximate to building entrances. Bicycle parking spaces shall not be located in a manner that would in any way obstruct required building ingress or egress for fire safety.

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Section 17.502.02 MINIMUM NUMBER OF REQUIRED PARKING SPACES

Table 8. Minimum Parking Requirements

USE	MINIMUM REQUIRED OFF-STREET PARKING SPACES
Ambulance Services Building Material and Home Improvement Sales and Service, Retail Business Services Offices, General Public Safety Facilities Sexually-Oriented Business	1 space per 250 sq. ft.
Animal Services: Animal Grooming Animal Shelter Feed and Tack Sales Kennel Large Animal Hospitals Small Animal Clinics	1 space per 250 sq. ft. 1 space per 250 sq. ft. 1 space per 350 sq. ft. 1 space per 250 sq. ft. 1 space per 300 sq. ft. 1 space per 250 sq. ft.
Automated Teller Machine	None required
Banks and Other Financial Institutions Government Offices and Facilities Personal Services	1 space per 200 sq. ft.
Banquet Facility	1 space per 200 sq. ft. or 1 space per 4 fixed seats, whichever is greater
Bed and Breakfast	2 spaces for owner or operator; plus 1 space per guest room
Building Maintenance Services Crematorium Day Care Centers Dry Cleaning and Laundry Maintenance and Repair Services	1 space per 300 sq. ft.
Building Material and Home Improvement Sales and Service, Wholesale	1 space per 800 sq. ft.
Cemetery	None required
Clubs and Lodges	1 space per 200 sq. ft. or 1 space per 4 fixed seats, whichever is greater
Colleges	1 space per 200 sq. ft. of classroom and office area
Contractor's yard	1 space per 250 sq. ft. of office area
Convention Center	1 space per 200 sq. ft. or 1 space per 4 fixed seats, whichever is greater
Cultural Institutions	1 space per 200 sq. ft. or 1 space per 4 fixed seats, whichever is greater
Day Care Homes Day Care, Residential Home Occupation	No additional spaces required

USE	MINIMUM REQUIRED OFF-STREET PARKING SPACES
Eating and Drinking Establishments Restaurants, Bars, Night Clubs	1 space per 100 sq. ft.; plus 1 space per 400 sq. ft. of outdoor dining area
Entertainment and Recreation, Indoor	1 space per 150 sq. ft. of indoor area
Entertainment and Recreation, Outdoor	2 spaces per court; 45 spaces per soccer field; 35 spaces per baseball or softball field; 1 space per batting cage; 2 spaces per miniature golf hole
Farm Stand	1 space per 50 sq. ft. of sales area
Farmers' Market	1 space per 50 sq. ft. of sales area
Funeral and Undertaking Services	1 space per 100 sq. ft. of assembly area; plus 1 space per 200 sq. ft. of office area
Garden Supply Store and Plant Nurseries	1 space per 400 sq. ft. of sales and display area
Golf Course	4 spaces per hole
Haunted House	1 space per 100 sq. ft.
Health Care Facilities: Hospital Urgent Care Facility Medical Offices and Clinics	1.5 spaces per bed 1 space per 100 sq. ft. 1 space per 150 sq. ft.
Hotels and Commercial Lodging	1.1 spaces per quest room, suite or unit; public eating and drinking establishments calculated separately
Manufacturing and Assembly: Light Heavy	1 space per 500 sq. ft. 1 space per 1,000 sq. ft.
Mining and Quarrying	1 space per 250 sq. ft. of office area
Nursing Home	0.5 spaces per bed
Public or self-storage	Outdoor access: 3 spaces Indoor access: 1 space per 50 leasable storage units
Recreational Vehicle Park	1 space per 100 sq. ft. of office area, plus 2 spaces per permanent residential unit
Place of Worship	1 space per 3 persons permitted at maximum occupancy
Research and Development	1 space per 300 sq. ft. of floor area
Residential: Default Parking Requirement Dwelling unit in mixed use building Multi-family or single-family attached	2 spaces per dwelling unit 0.9 spaces per bedroom 1.1 spaces per bedroom
Retail Sales: Convenience Furniture General	1 space per 100 sq. ft. 1 space per 500 sq. ft. 1 space per 250 sq. ft.

Title 5: Parking

USE	MINIMUM REQUIRED OFF-STREET PARKING SPACES
Schools, Public or Private	Elementary and Middle: 2 spaces per classroom High: 7 spaces per classroom
Stables, Commercial	1 space per 2 horse stalls
Vehicle Equipment Sales, Leasing and Services: Car Wash, Automated or Self-Service Car Wash, Full Service Commercial Vehicle/Equipment Sales and Rental; New and Used Fueling Facility Motor Vehicle Sales and Leasing, New and Used Vehicle Services	2 spaces minimum 10 spaces minimum 1 space per 250 sq. ft. of indoor retail 1 space per 100 sq. ft. of convenience retail sales, plus 2 spaces per service bay 1 space per 250 sq. ft. of interior display space; plus 1 space per 3 service bays; plus 1 space per 25 vehicles displayed outdoors 3 spaces per service bay plus 1 space per 100 sq. ft. of office and sales area
Warehouse/Distribution	1 space per 2,000 sq. ft. of floor area plus 1 space per 350 sq. ft. of office area
Default Parking Requirement	
Agricultural Uses*	No minimum parking required
Residential Uses*	2 spaces per dwelling unit
Community, Civic, and Institution Uses*	1 space per 3 persons permitted at maximum occupancy
Industrial and Extraction Uses*	1 space per 750 sq. ft. of shop floor or manufacturing floor area, plus 1 space per 300 sq. ft. of office area.

*The default parking standard applies to any use not specifically listed in the above table.

Section 17.502.03 MODIFICATION OF MINIMUM PARKING REQUIREMENTS

- A. **Modification of Minimum Parking Requirement.** The Board of Adjustment may modify the numerical requirements for off-street parking based on evidence submitted by the applicant that another standard would be more reasonable because of the level of current or future employment or customer traffic. The Board of Adjustment may condition the approval of a modification of the parking requirements that binds such approval to the specific use in question.
- B. **Land Banking.** With respect to any retail, service, mixed use, industrial or multi-family dwelling, the Board of Adjustment may, upon finding that the number of parking spaces required by [Table 8](#) are not reasonably necessary in order to provide adequate parking for a proposed development, authorize or require a developer to provide a lesser number of actual parking spaces and to land bank the remaining spaces required by [Table 8](#) for future parking needs. The entire land banked area shall be shown on the site plan as approved by the Board of Adjustment. Land banked parking shall be located in areas that are suitable for future parking, and that comply with the requirements of this title.

In the event a future change of use or tenancy or expansion of a use requires, in the determination of the Zoning Administrator, additional actual parking, the Zoning Administrator and/or Board of Adjustment shall require that additional parking spaces be provided from the previously land banked area of the development. An agreement executed between the county and the applicant shall be recorded with the Marathon County Register of Deeds Office and shall attach said restrictions to the real property under the doctrine of *lis pendens* to be filed at the applicant's cost prior to occupancy permit being issued.

- C. **Shared Parking.** Two or more buildings or uses may collectively provide the required off-street parking, in which case the required number of parking spaces shall not be less than the sum of the requirements for the several individual uses computed separately. However, in cases of dual functioning of off-street parking where operating hours do not overlap, the Zoning Administrator and/or Board of Adjustment may reduce the required number of parking spaces based on the peak hour demand. Shared parking shall be located within 500 feet of the building it is intended to serve, measured from the property line of the site containing the parking facility.
1. **Excess Shared Parking Area.** Shared parking areas should contain sufficient parking area to accommodate spill over parking in situations where the Zoning Administrator and/or Board of Adjustment determines that the probability of increased parking demand or frequency thereof for associated uses is above that which is required for each separate use as required by Table 8. Excess shared parking areas shall be located within 500 feet of the building it is intended to serve, measured from the property line of the site containing the parking facility. Excess shared parking areas shall apply to and conform to the following conditions:
 - a. **Applicability.** Excess parking area shall only apply to buildings that contain 4 or more building units.
 - b. **Quantity of Shared Parking Area.** Excess parking areas shall be equal to the required number of parking spaces for the several individual uses computed separately, plus 20%. The Zoning Administrator and/or Board of Adjustment may modify the amount of excess parking based on evidence submitted by the applicant.
- D. **Mixed Use.** In the case of a mixed use facility, the number of off-street parking facilities required shall equal the sum of the required spaces of the various uses computed individually. If the Zoning Administrator and/or Board of Adjustment determine that special characteristics of the uses within such a facility will require fewer spaces than the computed sum, the Zoning Administrator and/or Board of Adjustment may reduce the required number of spaces by no more than $\frac{1}{2}$ the sum of the spaces required for each individual use.

Chapter 17.503

Parking Design Standards

Section 17.503.01	COMMERCIAL/INDUSTRIAL PARKING LOT LAYOUT AND DESIGN STANDARDS
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- A. **Parking Area Design.** Parking areas shall be of useable shape, and encouraged to be improved with bituminous concrete or equivalent surfacing unless required by development standards (refer to Section [17.503.02](#), Surfacing) and so graded and drained as to dispose of all surface water within the area.
- B. **Lighting.** All lighting used to illuminate parking areas shall be so arranged as to direct light away from adjoining premises or rights-of-way. Open light sources, such as the stringing of light bulbs shall be prohibited.
- C. **Access Points.** Access points shall be located to minimize traffic congestion and avoid undue interference with pedestrian access at street intersections. Setbacks, widths and siting of driveway(s) are under the jurisdiction of the applicable town, county Highway Department, and/or Wisconsin Department of Transportation.
- D. **Maneuvering Lanes.** All parking areas shall be provided adequate access by means of maneuvering lanes. Backing directly into any public or private street from an off-street parking space shall be prohibited.
- E. **Pedestrian Circulation (B-R District only).** Parking and loading areas, maneuvering lanes and access points shall be designed to cause no interference with safe and convenient movement of automobile and pedestrian traffic on and adjacent to a site. Parking lots shall also conform to the following to ensure safe pedestrian movement within and adjacent to parking areas:
1. **Separation.** The parking lot layout shall accommodate direct and continuous pedestrian circulation, clearly divided from vehicular areas.
 2. **Crosswalks.** Pedestrian crosswalks shall be provided, distinguished by textured paving or pavement striping and integrated into the sidewalk network.
 3. **Pavement Markings.** Pavement markings such as directional arrows on and flush with the pavement shall be provided, as approved by the Board of Adjustment.
 4. **Directional Signs.** Directional signs including but not limited to stop, yield or pedestrian crossing signs shall be provided.
 5. **ADA Considerations.** All parking and loading areas shall conform to applicable sections of the (or hereafter amended) Americans with Disabilities Act (ADA) Standards for Accessible Design.
 6. **Other Pedestrian Safety Measures.** The Zoning Administrator and/or Board of Adjustment may require speed bumps or other parking lot improvements where such improvements are deemed necessary. The Zoning Administrator and/or Board of Adjustment should seek input from the Sheriff Department when additional safety measures are being considered.
- F. **Barrier Free Parking Spaces.**
1. **Barrier Free Spaces Required.** Each parking lot that serves a building, except single- and two-family dwelling units, shall have a number of level parking spaces, identified by a sign which indicates the spaces are reserved for physically handicapped persons. Barrier-free parking shall comply with the Federal Americans with Disabilities Act.
 2. **Construction Standard.** Each barrier-free parking space shall have no more than a nominal 3% grade and shall be not less than eight feet in width and be adjacent to an access aisle not less than five feet in width. Required van-accessible barrier-free spaces must be eight feet in width and be adjacent to an access aisle not less than eight feet in width.
 3. **Number of Barrier Free Spaces Required.** Barrier free spaces shall be required in accordance with [Table 9](#). [Table 9](#) is based on the most recent Department of Justice ADA accessible parking requirements. If the accessible parking requirements are updated, the updated standards shall supersede those listed in [Table 9](#).

Table 9. Barrier Free Spaces Required.

Total Spaces in Parking Lot	Total Accessible Spaces Required (including both 60" and 96" aisles)	Van Accessible Spaces Required (96" wide access aisle)
1 to 25	1	1
26 to 50	2	1
51 to 75	3	1
76 to 100	4	1
101 to 150	5	1
151 to 200	6	1
201 to 300	7	1
301 to 400	8	1
401 to 500	9	2
501 to 1,000	2% of total parking provided in lot	1/8 of total accessible spaces required
1,001 and over	20 plus 1 space for each 100 over 1,000	1/8 of total accessible spaces required

Table 9 Footnote:

- a. *Van spaces required are non-cumulative.* The numbers of van spaces are part of, and not in addition to, the total number of accessible spaces required.

G. Parking Space Size and Dimensions. The minimum rectangular dimensions for a parking space shall be:

1. Angled Parking. 9.5 feet in width and 19 feet in length for all angled parking, including right angle parking.
2. Parallel Parking. 9 feet in width and 23 feet in length.

All dimensions shall be exclusive of maneuvering lanes and other circulation areas. [Table 10](#) below includes design standards for parking spaces and maneuvering lanes. Construction of off-street parking spaces shall conform to the following requirements:

Table 10. Parking Design Standards

Parking Pattern (degrees)	Maneuvering Lane Width	Parking Space Width	Parking Space Length
0° (parallel)	12 feet (one way) 24 feet (2 way)	9 feet	23 feet
1° - 90° (angled)	12 feet (one way) 20 feet (2 way)	9.5 feet	19 feet

Table 10 Footnotes:

- a. **Additional Width Required to Accommodate Door Swing.** Any parking space abutting a landscaped area on the driver's or passenger's side of the vehicle shall provide an additional 1½ feet of width to allow for access without damage to the landscaped area.

- H. **Striping Requirements.** The striping of off-street parking shall be done with either white or yellow paint. The striping of off-street handicapped parking stalls shall be identified with blue paint. All parking spaces shall be clearly striped with four inch wide lines spaced two feet apart to facilitate movement and to help maintain an orderly parking arrangement, as shown in [Figure 4](#).

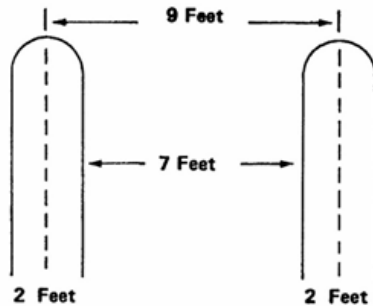


Figure 4. Parking Lot Double Striping

- I. **Vehicle Overhang.** Parked vehicles may hang over the interior landscaped area or curbing no more than two feet, as long as concrete or other wheel stops are provided to insure no greater overhang or penetration of the landscaped area.

Section 17.503.02 SURFACING

- A. **Surfacing.** The entire parking area, including parking spaces and maneuvering lanes, required under this title are encouraged to have asphaltic or concrete surfacing; or porous pavers in accordance with specifications provided by an engineered design report and approved by the Zoning Administrator and/or Board of Adjustment. Such facilities shall provide on-site drainage to dispose of all surface water in the parking area, unless otherwise approved by the Zoning Administrator and/or Board of Adjustment.
- B. **Permeable Paving.** Permeable or porous paving methods are encouraged in all parking lots regardless of size, including open jointed pavers, porous concrete/asphalt, and other methods of increasing stormwater infiltration.
1. **Design Considerations.**
 - a. **Location.** In order to maximize positive impacts on stormwater systems, all proposed permeable parking spaces shall be located adjacent to landscaped areas, whether they be interior or perimeter parking lot landscaping (refer to [Section 17.602.01 A](#) and [Section 17.602.01 B](#)). These areas shall be shown on site plans.
 - b. **Number.** The total number of contiguous, adjacent permeable parking spaces shall be limited to no more than five spaces.
 - c. **Maneuvering Lanes.** In order to accommodate heavy travel, snow plowing vehicles, and promote maintenance and longevity of parking areas, maneuvering lanes shall be regular (i.e. impervious) pavement, while parking spaces only may be permeable.
 - d. **Use Limitations.** Permeable paving may only be provided for low-turnover uses, such as multi-family residential and institutional uses, as determined by the Zoning Administrator and/or Board of Adjustment. High turnover, high traffic volume, and heavy vehicles, normally associated with commercial and industrial uses are not ideal for permeable paving. The Zoning Administrator and/or Board of Adjustment may permit permeable parking spaces for all uses based on evidence submitted by the applicant.

2. **Approval.** These methods may only be used when the permeable paving will have sufficient strength to bear expected vehicle loads for the parking area, as demonstrated by the applicant. In addition, all permeable pavement shall comply with the community's Stormwater Management Regulations (if applicable). As such, all proposed permeable pavement shall be reviewed by the community's officials who may consult with state and federal agencies and other technical experts as necessary.
- C. **When Surfaced.** The parking area shall be surfaced within two months of occupancy of the use it is to serve if it is for a new use, and within two months of the effective date of rezoning if said parking area is to serve an existing use or uses, except when weather conditions prohibiting the pouring of concrete or asphalt extend such time period.

Section 17.503.03 OFF-STREET LOADING AND PARKING

Every building used for nonresidential purposes which customarily receives or distributes goods by motor vehicle shall provide sufficient space on the premises for all loading, unloading and service purposes on the basis of the following minimum regulations:

- A. **Location.** Access to truck loading and unloading space shall be provided directly from a public street or alley or from any right-of-way that will not interfere with public use of the streets or alley and will allow orderly and safe movement.
- B. **Supplemental to Off-Street Parking.** Loading space required pursuant to this section shall be provided in addition to off-street parking spaces required under Section [17.502.02](#).
- C. **Dimensions.** Such loading and unloading space shall be 10 feet by 40 feet in area with a 14 foot height clearance and shall be provided according to [Table 11](#):

Table 11. Required Loading Spaces

Gross Usable Floor Area (in square feet)	Loading/Unloading Space Required
0 to 19,999	0
20,000 to 49,999	1
50,000 to 99,999	2
Over 100,000	2 spaces plus one additional space for each additional 100,000 square feet or fraction thereof

Title 6: BUFFERING AND SCREENING

Chapter 17.601

General

Section 17.601.01 PURPOSE AND INTENT

The purposes and intent of the buffering and screening requirements of this Title are to:

- A. **Performance Standards.** Minimize the transmission of nuisances associated with noise, dust, glare, and litter from one land use to another.
- B. **Visual Pollution.** Minimize visual pollution that may otherwise occur within and/or near a land use project area. Minimal screening provides an impression of separation of spaces, and more extensive screening can entirely shield the visual effects of an intense land use from a less intense land use.
- C. **Privacy.** Establish a greater sense of privacy from visual or physical intrusion of intense land uses, the degree of privacy varying with the intensity of screening.
- D. **Appearance.** Establish aesthetically pleasing, functionally appropriate and sustainable landscaping design for the long-term enhancement of the appearance of development in the community.
- E. **Safeguards.** Safeguard the public health, safety and welfare, and preserve and enhance aesthetic qualities that contribute to community character.

Section 17.601.02 SCOPE

- A. **Application of Buffering and Screening Requirements.** The provisions of this Title shall apply to commercial and industrial developments adjacent to residential districts. The regulations contained herein do not apply to individual single-family lots.

Section 17.601.03 SUBMITTAL REQUIREMENTS

All buffering and screening plans shall be signed and sealed by a registered Architect, Surveyor or Engineer and shall include all of the information required by Section [17.802.02](#).

Section 17.601.04 DESIGN STANDARDS

- A. **Visibility.** Buffering and screening materials shall be laid out in conformance with the requirements of Section [17.202.09](#) and shall not conflict with visibility for motorists or pedestrian access.

Section 17.601.05 WALLS

- A. **Generally.** Walls required under this title shall have no openings for vehicular traffic or other purposes, except such openings as may be approved by the county. All walls required in this ordinance shall be constructed of decorative stone or brick. The height of the wall shall be measured from the prevailing grade of the land on the side of the wall facing the less intense use. Walls shall be erected on a concrete foundation which shall have a minimum depth of 3½ feet below a grade and shall not be less than eight inches wider than the wall to be erected.
- B. **Substitution.** A six foot tall decorative opaque vinyl fence or densely planted evergreen landscaping sufficient to form a living green wall with a minimum height of six feet may be permitted by the Zoning Administrator and/or Board of Adjustment in lieu of a masonry wall when the characteristics of the two abutting uses would make such a substitution appropriate.

Section 17.601.06 STORAGE AND SERVICE AREA SCREENING

Vehicle use areas, service areas, and dumpsters, compactors and similar refuse-related elements shall be screened from adjacent residential areas and from the public right-of-way. Such screening may be accomplished by a masonry wall, building wing wall, or densely planted landscape buffer, or other means acceptable to the Zoning Administrator.

Section 17.601.07 ENTRANCEWAY LANDSCAPING

In all residential districts, so called entranceway structures, including but not limited to walls, columns, gates, and landscaping that mark entrances to single-family subdivisions or multiple housing projects may be permitted, except as provided in Section [17.202.09](#) (clear vision areas), provided that such entranceways shall comply with all codes and ordinances of the county and shall be approved by the appropriate authority (town, county, state, county Highway Dept.).

Section 17.601.08 LOCATION OF BUFFERING AND SCREENING

Screening required under this Title shall be located directly adjacent to the lot line except where underground utilities interfere.

Section 17.601.09 MAINTENANCE

The owner of the property shall be responsible for all maintenance of site buffering and screening as follows:

- A. **Neat, Orderly, Healthy.** Buffering and screening shall be kept in a neat, orderly and healthy growing condition, free from debris and refuse.
- B. **Pruning.** Pruning shall be minimal at the time of installation, only to remove dead or diseased branches. Subsequent pruning shall assure proper maturation of plants to achieve their approved purpose.
- C. **Dead, Damaged, Diseased.** All dead, damaged, or diseased plant material shall be removed immediately and replaced within 6 months after it dies or in the next planting season, whichever occurs first.

Section 17.601.10 MODIFICATION OF BUFFERING AND SCREENING REQUIREMENTS

Recognizing that a wide variety of land uses and the relationships between them can exist, and that varying circumstances can mitigate the need for buffering and screening, the Zoning Administrator and/or Board of Adjustment may reduce or waive the buffer and screening zone requirements of this Title 6 and approve an alternative buffer and screening plan. The Zoning Administrator and/or Board of Adjustment shall find that the following standards have been met whenever it modifies any buffering and screening requirement:

- A. **Character.** The buffering and screening plan shall protect the character of new and existing residential neighborhoods against negative impacts such as noise, glare, light, air pollution, trash and debris, and hazardous activities.
- B. **Compatibility.** The alternate width and type of buffer zone and screening provided therein will ensure compatibility with surrounding and nearby land uses because:
 - 1. **Scale, Bulk, etc.** The development is compatible with and sensitive to the immediate environment of the site and neighborhood relative to architectural design, scale, bulk, building height, identified historical character, disposition and orientation of buildings on the lot and visual integrity.
 - 2. **Preserve Natural Features.** The site has natural existing vegetation and/or topography, natural bodies of water or wetland areas or other existing conditions which offer screening consistent with the standards set forth in this Title 6. The Zoning Administrator and/or Board of Adjustment shall require the preservation of these natural features as a condition of site plan approval.
 - 3. **Privacy; Minimize Negative Impacts.** The arrangement, design and orientation of buildings on the site maximize privacy and isolate adjacent and nearby land uses from any potential negative impacts of the project.

Section 17.601.11 PLANT MATERIALS ADJACENT TO FARMLAND PRESERVATION DISTRICT

The planting of deciduous and evergreen trees within 15 feet of the boundary line between residential districts and farmland preservation districts is discouraged.

Section 17.601.12 WAIVER OF REQUIREMENTS

The Zoning Administrator and/or Board of Adjustment approving the buffer and screening plan may waive or reduce the requirements of this Title upon determining that the following would apply:

- A. **Purpose.** The purpose of this Title cannot be met; and
- B. **Health, Safety, Welfare.** Safeguard the public health, safety and welfare, and preserve the aesthetic qualities and enhance the community character.

Chapter 17.602 Buffering and Screening

Section 17.602.01 BUFFER AND SCREENING REQUIREMENTS

Buffers or greenbelts and obscuring walls or fencing are intended to mitigate any potential negative impacts that a proposed land use may have on neighboring land uses, or to obscure unsightly items or areas from view off the site. The buffer or greenbelt is a designated unit of yard or open space together with any plant materials, barriers and screening designed to minimize negative impacts of adjacent land uses. Both the amount of land and the type and amount of landscaping specified are intended to minimize potential nuisances such as noise, glare, dirt, litter, unsightly areas and similar impacts.

These buffer requirements are designed to be flexible. A single standard applied to all circumstances may not function as well and might impose unnecessary difficulties on development and lead to monotony. It is the intent of the following provisions to provide flexibility to the developer or property owner through the manipulation of four basic elements: distance, plant material type, plant material density and structural or land forms.

Such buffers shall be provided along site perimeters without road frontage, except to permit driveways or other necessary site improvements.

- A. **Buffer Requirements.** [Table 12](#) lists only the minimum requirement, and nothing shall prevent a property owner from providing additional landscaping. Landscaping required by [Table 12](#) may be planted in clusters at appropriate locations within the buffer or spaced regularly throughout the buffer, provided that the landscape plan meets the intent of the buffer type listed in subsection B.

Table 12. Buffer Minimum Development Standard

	Buffer Type ⁽¹⁾⁽²⁾		
	Type A	Type B	Type C
Buffer Yard Minimum Width	6 ft.	10 ft.	20 ft.
Buffer Yard Minimum Width (with fence or wall)	N/A	N/A	8 ft.
Berm Height	--	--	6 ft.

Footnotes to Table 12:

- 1. **Screening Fence or Wall.** Where a screening fence or wall is required, either a masonry or a densely planted "green" fence or wall may be used at the discretion of the Zoning Administrator and/or Board

of Adjustment after taking into account specific conditions on and adjacent to the site. Screening fences or walls shall comply with the following requirements:

- a. **Green Fence Requirements.** Where a green fence is proposed, the plantings comprising the green fence shall be of a sufficient size and spaced on-center such that they will be sufficient to form an opaque screen to a height of six feet within three years of planting.
 - b. **Masonry Wall Requirements.** All masonry screen walls shall be a minimum of six feet in height, consist of decorative masonry or natural materials such as brick or stone. The color and material shall be coordinated with the materials of the principle building. The maximum height of screening walls shall be as required by Section [17.401.05 B](#).
2. **Existing Vegetation.** The berm or planting requirements may be waived or modified by the Zoning Administrator and/or Board of Adjustment if existing vegetation will provide an equal or greater screen than that required by [Table 12](#). If existing vegetation is removed or damaged during construction, buffer plantings shall be provided in accordance with the requirements of [Table 12](#).
3. **Berms.** Earth berms required under this Ordinance shall consist of raised earth with side slopes of 3:1 or flatter with a four-foot-wide flat or slightly rounded crest contoured to the side slopes to facilitate maintenance. Berms shall be covered with grass or other ground cover to prevent erosion.
- B. **Buffer Descriptions and Requirements.** The following is a description of the intended character and function of each buffer type. The specific requirements for each buffer type are listed in subsection A above and the type of buffer is listed below.
1. **Type A:** Low density screening to partially block visual contact between zoning classifications.
 2. **Type B:** Medium density screen to partially block visual contact between zoning classifications and to create spatial separation.
 3. **Type C:** High density screen intended to substantially block visual contact between zoning classifications and create spatial separation. Type C planting buffers reduce light and noise trespass that would otherwise intrude upon adjacent zoning classifications. Must form an opaque screen to a height of six feet within three years of planting.

Chapter 17.603 Standards for Buffer and Screening Materials

Section 17.603.01 GENERAL

Whenever a landscape planting screen or other plantings are required under this Ordinance, such plantings shall be installed according to accepted good planting procedures and in a sound, workmanlike manner. All plant material shall meet current standards of the American Association of Nurserymen and approved by the American National Standards Institute, Inc. (ANSI 260.1, 1996).

- A. **Names.** All plant material shall be true to name in conformance to the current edition of Standardized Plant Names established by the American Joint Committee on Horticultural Nomenclature, or other source accepted by the county.
- B. **Plantings.** All plant material shall be nursery grown in a northern climate; hardy to the climate of Wisconsin; appropriate for the soil, climatic and environmental conditions; and resistant to disease and insect attack.
- C. **Topsoil Depth.** A minimum 4 inches of topsoil shall be provided for all lawn areas, ground covers, and planting beds.
- D. **Artificial Plants Prohibited.** Artificial plant material is prohibited and shall not be used to meet the requirements of this Title.

Section 17.603.02 PLANT MATERIAL SPACING

Spacing of plant materials required under this Title shall be as follows:

- A. **Property/Fence Line.** Plant materials shall not be placed closer than four feet from the fence line or property line.
- B. **Public Right-of-way.** Deciduous trees and all shrubs may not be planted within five feet, and evergreen trees may not be planted within 10 feet, of any a public right-of-way.
- C. **Fire Hydrant.** Trees and shrubs may not be planted within 10 feet of a fire hydrant (if applicable).
- D. **Staggered Rows.** Where plant materials are planted in two or more rows, planting shall be staggered in rows.

Section 17.603.03 EXISTING VEGETATION

Healthy existing trees on a site may be used to satisfy any of the requirements of this title, subject to Board of Adjustment approval.

Section 17.603.04 SIZE AND VARIETY OF PLANT MATERIALS

- A. **Variety; Size.** To ensure adequate variety, and to avoid monotony and uniformity within a site, required plant materials shall not include more than 20% of any single plant species.

DRAFT

Title 7: SIGNS

Chapter 17.701

General

Section 17.701.01 PURPOSE AND INTENT

Purpose. The sign regulations, including provisions to control the type, design, size, location, motion, illumination, enforcement and maintenance thereof, are established in order to achieve among others the following purposes:

- A. **Aesthetics; Property Values.** To protect and enhance the physical appearance of the community in a lawful manner that recognizes the rights of property owners. To enhance and protect the physical appearance of the community and to protect and enhance property values, by:
 1. Encouraging the appropriate design, scale, and placement of signs.
 2. Encouraging the orderly placement of signs on the building while avoiding regulations that are so rigid and inflexible that all signs in a series are monotonously uniform.
- B. **Attractiveness.** Promote the creation of an attractive visual environment that promotes a healthy economy by maintaining a visually attractive, residential, commercial, industrial and other use districts, by:
 1. Permitting businesses to inform, identify, and communicate effectively.
 2. Directing the general public through the use of signs while maintaining attractive and harmonious application of signs on the buildings and sites.
- C. **Public Safety.** To foster public safety along public and private streets within the community by assuring that all signs are in safe and appropriate locations.
 1. To ensure that signs are located and designed to reduce sign distraction and eliminate any confusion that may be contributing factors in traffic congestion and accidents, and maintain a safe and orderly pedestrian and vehicular environment.
 2. To promote the public health, safety and welfare by avoiding conflicts between signs and traffic control devices, avoiding traffic hazards, and reducing visual distractions and obstructions.
- D. **Design.** To control the design and size of signs to ensure that their appearance will be aesthetically harmonious with an overall design for the area and to encourage the use of creative and visually attractive signs.
- E. **County Objective.** To promote the most desirable developments and economic activity consistent with the objectives of the County of Marathon.
- F. **Review Procedures.** Provide review procedures that enable the County to comprehensively evaluate the appropriateness of a sign to the site, building and surroundings. To have administrative review procedures that are the minimum necessary to:
 1. Balance the community's objectives and regulatory requirements with the reasonable advertising and way finding needs of businesses.
 2. Allow for consistent enforcement of the Sign Code.
 3. Minimize the time required to review a sign application.
 4. Provide flexibility as to the number and placement of signs so the regulations are more responsive to business needs while maintaining the community's standards.
- G. **Prohibition.** Prohibit all signs not expressly permitted by this Title.
- H. To allow businesses, institutions, and individuals to exercise their right to free speech by displaying an image on a sign, and to allow audiences to receive such information.
- I. To provide for reasonable and appropriate communication and identification for on premise and off-premise signs in commercial and industrial districts in order to foster successful businesses.

Intent. The administration of sign regulations are not established to harm First Amendment interests that is disproportionate in light of the relevant regulatory objectives and the importance of balancing countervailing objectives achieved through reasonable governmental regulations other than to protect the safety and general welfare of the public through justifiable government regulations.

Sign restrictions shall not be based on hostility or favoritism toward an underlying message expressed, nor does the treatment restrict speaker-based, event-based, or content-based messages. Rather, the following regulations are reflective of ordinary practical application of well-established procedures guaranteeing that government shall not favor or disfavor messages without equitable treatment and reasonable regulation.

Section 17.701.02 ADMINISTRATION

- A. **Permit Required.** To ensure compliance with this Title, all signs not exempt by Chapter [17.703](#) of this Title shall obtain Administrative Review or conditional Use Review approval before securing a Zoning Permit to construct, alter, replace or move a sign. No permanent sign shall be located closer than 75 feet from the ordinary high-water mark of any navigable or perennial body of water, in the floodway of any stream or in any shoreland-wetland.
- B. **Sign Permit Application Requirements.** A complete sign permit application shall consist of all of the following:
1. **Application Form.** An application form supplied by the Department that is filled out and signed by the person or entity that will own the sign and the person or entity who owns the property or their designee. Application to include a site plan drawn to scale showing all of the following:
 - a. Lot. The location and dimensions of the property's boundary lines;
 - b. Buildings. The location of all buildings and structures on the lot;
 - c. Existing Signage. The location, dimensions, and description of all existing signage on the property;
 - d. Proposed Signage. The sign design and layout proposed, including total area of the sign(s), sign height, character, materials and color of letters, lines and symbols;
 - e. Illumination. For illuminated signs, the method of illumination, the number and type of lamps and lens material and a statement that the illumination of each sign will comply with the provisions in Section [17.701.03](#).
 - f. Elevations. Elevations and specifications for proposed signs, including proposed landscaping for ground mounted signs. If a sign is proposed to be on a wall, then the entire wall that such sign will be attached to must be depicted showing the location of the sign on said wall.
 - g. Construction Details. Details and specifications for construction, erection and attachment as may be required by the Zoning Administrator.
 - h. The name of the sign contractor or company responsible for construction of the sign.
 - i. Other Information. All other information deemed pertinent by the Zoning Administrator or designee thereof.
 2. **Fee.** An application fee per the Department fee schedule;
- C. **Review Procedure.**
1. **Site Plan Review.** Signs may be approved as part of an overall site review for a conditional use which is reviewed by the Board of Adjustment.
 2. **Administrative Review.** Any sign that will be accessory to any principle use that is not subject to Site Plan approval shall be processed and acted upon as follows:
 - a. A sign permit application will not be approved by the Zoning Administrator until a complete sign permit application, as outlined in Section [17.701.02 B.](#), above, has been submitted;
 - b. A complete sign permit application shall be reviewed by the Zoning Administrator and shall be granted or denied within 30 days;
 - c. No public hearing shall be required;
 - d. No written notice of the application or associated action shall be required;
 - e. Sign applications approved by the county may be subject to other county or state agency approval.

Title 7: Signs

2. **Conditional Use Review.** Any sign that will be accessory to a principle use which is subject to Site Plan review shall be reviewed and acted upon as part of that Site Plan review process and shall be reviewed and acted upon separately;

A complete sign permit application must be submitted at least 45 calendar days prior to the regular Board of Adjustment meeting at which the applicant wishes to be heard;

- D. **Effective Date and Permits.** No applicant action shall take place on a sign application until all of the following have occurred:

1. **Zoning Administrator Approval.** The Zoning Administrator has approved the application;
2. **Notice of Action.** Written Notice of Action has been received; and
3. **Zoning Permit Issued.** The Zoning Administrator has issued a zoning permit.

No building or other permits shall be issued until all of the above have occurred.

- E. **Amendments.** Modifications proposed for any sign that has received approval, whether installed or not, must be approved by the Zoning Administrator pursuant to the procedures set forth in this Section.

- F. **Removal.** When any sign is removed for any reason other than maintenance (repair, refurbishing or repainting), all mast arms, guys of any nature, clips, brackets, and all other components of the removed sign shall be removed with the sign. A new zoning permit and associated sign review shall be required for any subsequent installation of a sign, including but not limited to reinstatement of the removed sign.

- G. **Denial.** In the event that the Zoning Administrator denies a sign permit application, the applicant shall be provided written notification of denial. Such written notification shall outline the reasons for denial and include applicable references to code sections that must be complied with in order to secure application approval.

- H. **Appeal.** Any applicant has the right to appeal the Zoning Administrator or Board of Adjustment's decision, as may be applicable, by filing a notice of appeal within 30 days of receipt of a notice of denial per Chapter [17.804](#).

Section 17.701.03 SUBSTITUTION

Notwithstanding anything herein to the contrary, noncommercial copy may be substituted for commercial copy on any lawful sign structure, and any sign permitted by this Title may contain a noncommercial message.

Section 17.701.04 GENERAL STANDARDS

- A. **Application; Conflict.** The construction, erection, safety and maintenance of all signs shall be in accordance with the applicable county codes, rules or regulations. The provisions of this Title shall not amend or in any way interfere with other codes, rules or regulations governing traffic signs within the county. Whenever there is a conflict between any provisions of any adopted ordinance, rule or regulation, the more restrictive provisions shall govern.
- B. **Minimum Requirements.** In their interpretation and application, the provisions of this Title, as most recently amended, shall be considered the minimum requirements.
- C. **Conformance Required.** Signs shall be designed, erected, painted, created, altered, reconstructed, moved and maintained in the county in accordance with the type, design, size, location, illumination and other provisions set forth in this Title.
- D. **Construction Standards.**
 1. The construction, erection, safety and maintenance of all signs shall comply with all applicable county standards and regulations including but not limited to applicable state fire codes.
 2. Permanent signs shall be fabricated on and of materials that are of good quality and good durability. Wood shall be treated to prevent deterioration. Letters, figures, and characters shall be securely attached to the sign structure.
 3. Temporary signs shall be durable and weather-resistant and fastened or anchored sufficiently, whether attached to the building or positioned in the ground.

4. All building mounted signs shall be attached by means of metal anchors, bolts or expansion screws, and in no case shall any sign be secured with wire.

Section 17.701.05 DESIGN STANDARDS

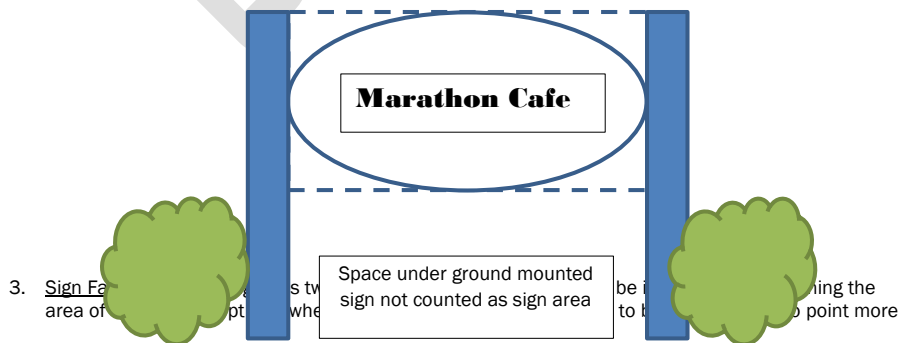
Signs, as permitted in the various zoning districts, shall be professionally designed, constructed and installed so as to be compatible in character with regard to the architecture of the building on which they are located, and to the materials, color and size of signs designed or located on the same building and on adjoining buildings in order to produce an overall unified effect in accordance with the standards set forth in this section.

- A. **Vertical Dimension.** The lowest member of all signs which are supported or suspended from a building shall not be less than eight feet above the finished grade of a sidewalk or other pedestrian way. If located over pavement used for vehicular traffic or within 1½ feet of the vertical projection of the edges of such pavement, the lowest member of the sign shall not be less than 15 feet above the finished pavement.
- B. **Relation to Traffic Devices.** No sign shall be erected in a right-of-way, in proximity to railroad crossings, or at the intersection of any rights-of-way in such a manner as to obstruct sight lines along any public way; or at any location where, by reason of the position, shape, or color, it may interfere with, obstruct the view of, or be confused with, any authorized traffic sign signal or device as defined in the Manual of Uniform Traffic Control Devices. Signs visible from the street shall not make use of the words "stop", "go", "slow", "look", "danger", or any other word, phrase, symbol or character in such a manner as to interfere with, mislead, or confuse traffic.
- C. **Graphics.** The lettering on a sign shall be clearly legible and in scale with the sign surface upon which it is placed.
- D. **Materials.** Signs shall be constructed of materials which are of appropriate quality and durability.
- E. **Smooth Sign Face.** No nails, tacks or wires shall be permitted to protrude from the front of any sign.

Section 17.701.06 COMPUTATION AND RULES OF MEASUREMENT

- A. **Measurement of Sign Area.** For the purposes of determining compliance with the sign area requirements of this Title, sign area shall be calculated as follows:
 1. **Generally.** Measurement of a sign includes the entire area within a rectangle enclosing the extreme limits of writing, representation, emblem, or any figure of similar character, together with any frame or other material or color forming an integral part of the display or used to differentiate the sign from the background against which it is placed. This excludes the necessary supports or uprights on which the sign is placed (refer to [Figure 5](#)).
 2. **Air Under Ground and Between Projecting Sign.** Air under a ground sign between supporting posts, air between a projecting sign and the wall to which it is attached, and lighting fixtures and associated brackets shall not be included in the calculation of sign area (refer to [Figure 5](#)).

Figure 5: Calculation of Sign Area
 Rectangle shape shown in dashed line = sign area



Title 7: Signs

than two feet from one another, the area of the sign shall be taken as the area of one face if the two faces are of equal area, or as the area of the larger face if the two faces are of unequal area. No sign shall have more than two sign faces.

4. **Sphere.** In the case of a sphere, the total area of the sphere shall be divided by four to determine the maximum permitted sign area.
 5. **Number and Area of Signs.** The number and area of building mounted signs in nonresidential districts shall be based on linear feet of building wall per Section [17.704.03](#) B. and C.
- B. **Sign Height.** The height of a ground sign shall be measured from the base of the sign or the supporting structure at average grade to the top of the highest element. Average grade shall be:
1. The existing grade prior to construction; or
 2. The newly established grade after construction. No filling, berming or mounding solely for the purpose of locating the sign shall be permitted.

Section 17.701.07 LOCATION STANDARDS FOR ALL SIGNS

- A. **Corner Clear Vision.** No sign shall be allowed within the corner clear vision area. See Section [17.202.09](#) and Figure 2. Clear Vision Area.
- B. **Signs in the public right-of-way.** Only those signs maintained by the town, village, city, county, state, or federal governments may be located in, project into, or overhang a public right-of-way or dedicated public easement. No permits shall be issued by the County for any nongovernment sign that will project over or into public right-of-way or dedicated public easements, except as otherwise provided herein.
- C. **Setbacks from Right-of-Way:** 15 feet from the right-of-way.

Section 17.701.08 ILLUMINATION OF SIGNS

- A. **Electronic Message Center Signs.** See Section [17.704.05](#) for additional requirements.
- B. **Illumination of Signs.** All externally illuminated signs shall comply with the following standards.
 1. Such fixture shall be mounted above the sign face with all light directed downward and concentrated on the area of the sign. No externally illuminated sign shall be up-lit or utilize light directed upwards from the ground towards the sign face.
 2. Illuminated signs or lighting devices shall employ only a light of constant intensity.
 3. Such fixtures shall prevent glare upon adjacent properties, or rights-of-way so as to not cause glare or reflection that may constitute a traffic hazard or nuisance.
 4. All light sources to illuminate signs, internal or external, shall be shielded from all adjacent buildings and rights-of-way. Light sources shall not be of such brightness so as to cause glare hazardous to the motoring public or adjacent buildings and uses.
- C. **Maximum Illumination.** In no case shall any sign illumination, whether internally or externally illuminated, exceed a level of illumination of 0.07 foot candles when measured from the nearest or adjacent residential zoned property or use.

Section 17.701.09 MAINTENANCE OF SIGNS

All signs shall be maintained in accordance with the following:

- A. **Maintenance; Safety.** The property owner, occupant, or other person responsible for the sign shall maintain the sign in a condition fit for the intended use and he/she shall have a continuing obligation to comply with all county code requirements and the requirements of this Title.
- B. **Removal for Repair or Similar Purposes.** Whenever any sign, either conforming or non-conforming to these regulations, is required to be removed for the purpose of repair, refurbishing, or repainting, the same may be done without a permit or any payment of fees provided that all of the following conditions are met:

Title 7: Signs

1. There shall be no alteration or remodeling to the sign face, lettering (except as otherwise permitted for changeable copy), sign base, sign support(s) or the mounting of the sign itself.
 2. There shall be no enlargement or increase in any dimensions of the sign or its structure.
 3. The sign shall be accessory to a legally permitted, conditional or non-conforming use.
- C. **Removal Order; General.** The Zoning Administrator may order any sign to be painted or refurbished whenever needed to keep the sign in a neat and safe condition. All supports, guys, braces and anchors for such signs shall be maintained in a safe condition, and it shall be unlawful for the owners or person having charge of such sign not to remove and repair said sign after receiving notice from the Zoning Administrator.
- D. **Internal Illumination.** If a sign, approved by a county-issued zoning permit to be internally illuminated and the sign or any of its letters or message are only partially lit, all illumination of the sign shall be discontinued until the sign is repaired and properly illuminated as it was designed and approved in the Zoning Permit for the sign.
- E. **Notice; Remedy.** If the Zoning Administrator finds that any sign is unsafe, insecure, a menace to the public; or constructed, erected, or maintained in violation of the provisions of this Ordinance, notice shall be given in writing by the Zoning Administrator sent first class mail to the property owner, occupant, tenant or other person responsible for the sign. The property owner, occupant, tenant or other person responsible for the sign shall, within 30 calendar days of the date of such notification, correct such condition or remove the sign. If the correction has not been made within 30 calendar days, the Zoning Administrator may issue enforcement actions as specified under Section [17.701.13](#).

Section 17.701.10 REMOVAL OF SIGNS

- A. **Nuisance Sign; Removal Process.** The Zoning Administrator is authorized to order the removal or maintenance of any sign which constitutes a nuisance, besides abandoned signs, which shall conform to Chapters [17.703](#) and [17.704](#). Any such order shall be served upon the owner in possession of the sign by personal service, regular mail service, or posting notice on the premises where the sign is located. The timeframe for compliance shall commence from the date of such notification.
- B. **Compliance.** Whenever the removal of any permanent sign, excluding abandoned signs as defined by this Ordinance, has been ordered by the Zoning Administrator, the owner or person in possession of the premises, and/or the permit holder shall comply with such order within 30 calendar days after notice is served upon him/her. Whenever the removal or maintenance of a temporary or portable sign has been ordered by the Zoning Administrator, the owner or person in possession of such sign shall comply with the order within 14 calendar days after notice. In the event of noncompliance, the Zoning Administrator may issue enforcement actions as specified under Section [17.701.13](#).

Section 17.701.11 ABANDONED SIGNS

Abandoned signs shall be subject to the following:

- A. **Nuisance.** Abandoned signs shall be deemed to be a public nuisance by reason that continued lack of use results in lack of reasonable and adequate maintenance, thereby causing deterioration and a blighting influence on nearby properties.
- B. **Date of Sign Abandonment.** Whenever a sign is abandoned, the Zoning Administrator shall first document the date of sign abandonment.
- C. **Determination of Violation.** An abandoned sign shall be considered a violation of this Ordinance only after the Zoning Administrator further documents that both of the following circumstances exist:
1. A period of not less than 180 consecutive days has elapsed since the date of sign abandonment; and
 2. No Zoning Permit has been issued during such period for the building, building unit and/or use associated with the abandoned sign.
- D. **Removal Notice.** An abandoned sign, including non-conforming sign support structures, appurtenances and internal sign components, shall be removed by the property owner, occupant, tenant or other person responsible for the sign or having the beneficial use of the building, structure or land upon which such sign

Title 7: Signs

is located within 30 calendar days following written notice by the Zoning Administrator. Any such notice shall be served upon the property owner, occupant, tenant or other person responsible for the sign by mail service, or posting notice on the premises where the sign is located. The timeframe for compliance shall commence from the date of such notification.

- E. **Appeal.** A party served with such notice shall have the right to appeal the Zoning Administrator’s order by filing a notice of appeal with the Board of Adjustment within 30 calendar days of receipt of the notice.
- F. **Enforcement.** Upon failure to file a timely notice of appeal or failure to comply with such notice within the time specified in this section, the Zoning Administrator may issue enforcement actions as specified under Section [17.701.13](#).

Section 17.701.12 NUISANCE

Any sign or other object placed, displayed, erected, constructed, reconstructed, illuminated, altered or permitted to remain on any premises in violation of this Ordinance and any sign heretofore erected, constructed or displayed without legal authorization is hereby declared to constitute a nuisance, and in addition to any penalty provided in the Codified Ordinances for such violation, the nuisance may be abated in the manner provided now or in the future by the statutes of Wisconsin or in the manner provided in Section [17.701.13](#).

Section 17.701.13 ENFORCEMENT AND PENALTIES

- A. **Injunction Proceedings.** Whenever any person, firm or corporation fails, neglects or refuses to comply with any order of the Zoning Administrator under the provisions of this Ordinance, or whenever any sign is in violation of, or not in conformity with, any provision of this Ordinance, the Zoning Administrator may, at his/her discretion, institute and maintain in the name of the county an appropriate action at law or in equity to restrain the execution in violation of this Ordinance, to prevent the use of such sign and/or structure and to prevent or terminate any violation of this Ordinance.
- B. **Penalty.**
 1. Whoever violates any of the provisions of this Chapter or any order of the Zoning Administrator issued in accordance with this Chapter or resists enforcement shall be subject to issuance of a citation pursuant to the Schedule of Deposits set forward by the Marathon County Committee.
 2. Whoever violates any of the provisions of this Chapter or any order of the Zoning Administrator issued in accordance with this Chapter or resists enforcement shall, upon conviction thereof, be subject to a forfeit not less than \$10 nor more than \$200 and costs of prosecution for each violation and in default of payment of such forfeiture and costs shall be imprisoned in the county jail until payment thereof, but not exceeding 30 calendar days. A separate offense shall be deemed committed each day during, or on, which a violation occurs or continues.

Chapter 17.702 Signs Allowed With a Permit

Section 17.702.01 SIGNS ALLOWED WITH A PERMIT

The following signs may be permitted in certain zoning districts as shown in the following [Table 13](#) subject to the approval of a zoning permit and the sign design limitations applicable to each type of sign.

Table 13. Type of Sign Permitted with a Permit by Zoning District

Key:	P Permitted Use				C Conditional Use				(Blank) Use Not Permitted				
	Residential Districts				Agricultural Districts			Nonresidential Districts					Development Standards
USE	U-R	L-D-R	R-R	R-E	F-P	G-A	C-V/R-C	N-C	C	B-R	L-I	H-I	

Title 7: Signs

On-Premises Building Mounted Signs	C	C	C	P	P	P	P	P	P	P	P	P	Section 17.702.02
On-Premise Ground Signs	C	C	C	P	P	P	P	P	P	P	P	P	Section 17.702.03
Off-Premise Ground Signs		C	C	P	P	P	P	P	P	P	P	P	Section 17.702.04
Electronic Message Signs	C	C	C	P	P	P	P	P	P	P	P	P	Section 17.702.05
Pole Signs					P	P		P	P		P	P	
Billboards								C	C		C	C	Section 17.702.06

Section 17.702.02 ON-PREMISE BUILDING MOUNTED SIGNS

Building mounted signs are subject to the design standards of this section.

A. Design Standards in All Zoning Districts.

- Wall/Panel Signs.** Wall signs shall not project more than 1 foot from the building wall to which it is attached and shall be set back from the end of the building, or party wall line for a distance of at least 3 feet and shall not project above the building wall. Wall signs may be internally or externally illuminated.
- Projecting Signs.** Projecting signs shall not exceed 12 square feet in sign area. Projecting signs shall not extend more than three feet from the face of a building and the lowest portion of such sign shall not be less than eight feet above the finished grade of a sidewalk or other pedestrian way.

B. Nonresidential District Standards.

- Number and Area of Signs.** Each building shall be permitted sign(s) that don't exceed two square feet in sign area for each one linear foot of building.
- Service Entrance.** Service entrances to a business unit may be identified by a nameplate on the building not exceeding two square feet in sign area.

C. Residential District Standards:

- Number and Area of Signs.** Each building shall be permitted sign(s) that don't exceed 0.25 square feet in sign area for each one linear foot of building.

Section 17.702.03 ON-PREMISE GROUND SIGNS

A. Ground signs are subject to the area and placement regulations of the following [Table 14](#) and the design standards of this section.

Table 14. Dimension and Location Standards for On-Premise Ground Signs

ZONING DISTRICT	NUMBER PERMITTED	TOTAL MAXIMUM AREA	MAXIMUM HEIGHT	MINIMUM SETBACK
CV/RC, GA, FP, RE, RR, LDR, UR	1 per home occupation	32 sq. ft.	6 feet	15 feet from street right-of-way 25 feet from side lot line
CV/RC, GA, FP, RE, RR, LDR,	Any commercial, office, service, industrial, community, education, institution, or recreation use may have a sign that complies with the standards of the B-R district			
NC, C	1 per road frontage	32 sq. ft.	10 feet	15 feet from street right-of-way 25 feet from side lot line 100 feet from residential district boundary
BR	1 per road frontage	32 sq. ft.	15 feet	15 feet from street right-of-way 25 feet from side lot line 100 feet from residential district boundary
LI, HI	1 per road frontage	32 sq. ft.	15 feet	15 feet from street right-of-way 25 feet from side lot line

Title 7: Signs

				100 feet from residential district boundary
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1. **Drive-Through Signs.** Any use that includes a drive-through is permitted to have up to two ground signs per drive through lane that relate to the drive-through facility, such as menu order board signs or information signs. The drive-through signs may have a maximum height of eight feet and a maximum area of 32 square feet per drive-through use. All freestanding drive-through signs shall be monument-style signs with a decorative base at least as wide as the sign.
- B. **Zoning Administrator.** No ground sign may be erected, expanded, or developed until the Zoning Administrator and/or Board of Adjustment has reviewed and approved its location and compliance with this ordinance.

Section 17.702.04 OFF-PREMISE GROUND SIGNS

Off-premise signs may be permitted provided they are:

Table 15. Dimension and Location Standards for Off-Premise Ground Signs

ZONING DISTRICT	TOTAL MAXIMUM AREA	MAXIMUM HEIGHT	MINIMUM SETBACK
CV/RC, GA, FP, RE, RR, LDR,	32 sq. ft.	6 feet	15 feet from street right-of-way 25 feet from side lot line
CV/RC, GA, FP, RE, RR, LDR,	Any commercial, office, service, industrial, community, education, institution, or recreation use may have a sign that complies with the standards of the B-R district		
NC, C	32 sq. ft.	10 feet	15 feet from street right-of-way 25 feet from side lot line 100 feet from residential district boundary
BR	32 sq. ft.	15 feet	15 feet from street right-of-way 25 feet from side lot line 100 feet from residential district boundary
LI,HI	32 sq. ft.	15 feet	15 feet from street right-of-way 25 feet from side lot line 100 feet from residential district boundary

1. Directional only.
2. Are located within a 10 mile radius of the advertised business or activity. Are not in conflict with Ch. HY – 19, Wisconsin Administrative Code, or 84.30 and Ch. 196, Wis. Stats.
3. Outside of Vision Clearance Area.

Section 17.702.05 CHANGEABLE COPY AND ELECTRONIC MESSAGE CENTER SIGNS

- A. **Electronic Message Center Signs.** Electronic message center signs, permitted for single tenant ground signs only, shall be permitted in all nonresidential districts, subject to review by the Zoning Administrator. An electronic message center sign shall meet the following requirements:
 1. **Animation.** Streaming, scrolling, fading, shall be permitted.

Title 7: Signs

2. Dimming. Any sign shall be equipped with and shall use photosensitive mechanisms to automatically adjust sign brightness and contrast based on ambient light conditions.
3. Correction of Malfunctions/Defects. Any sign found by the Zoning Administrator to be in violation of this Title shall be turned off until such time as the Zoning Administrator determines that such sign is in conformance with this Title.
4. Electronic or changeable copy signs shall be subject to total maximum size and number of signs permit in the district as listed in Section [17.702.02](#), building mounted signs or table 15, Dimension and Location Standards for On-Premise Ground Signs, unless Section [17.702.05 \(A\)5](#) applies.
5. If the electronic or changeable copy sign is part of a ground mounted sign that is not a changeable or electronic message center sign then the changeable or electronic message center sign may be 25% of the non-changeable or 25% of the total maximum area whichever is less.

Section 17.702.06 BILLBOARDS

- A. Billboards shall meet all of the following requirements:
1. Trans 201 Wis. Adm. Code, or
 2. 86.191 and 196, Wis. Stats.
 3. Signs and billboards shall meet all yard requirements for the district in which they are located,
 4. Minimum separation of 1,000 feet from all other billboards which exceed 300 square feet in area.
- Billboards which are not within the jurisdiction of the Wisconsin Administrative Code or State Statutes, shall meet the same size requirements as on premise signs per Section [17.702.03](#).

Chapter 17.703 Signs Allowed Without a Permit

The following types of signs noted throughout this Chapter are permitted without requirement for a permit, subject to any listed standards:

Table 16. Type of Sign Permitted Without a Permit by Zoning District

Section 17.703.01 SIGNS ALLOWED WITHOUT A PERMIT

USE	Key: P Permitted (Blank) Use Not Permitted											Subject to Development Standards (Click below)	
	Residential Districts				Agricultural Districts			Nonresidential Districts					
	U-R	L-D-R	R-R	R-E	F-P	G-A	C-V/R-C	N-C	C	B-R	L-I		H-I
Temporary Signs (Max size 16 square ft.)	P												Section 17.703.02
Temporary Signs (Max size 32 square ft.)		P	P	P	P	P	P	P	P	P	P	P	Section 17.703.02
Exempt Signs	P	P	P	P	P	P	P	P	P	P	P	P	Section 17.703.03
Public Signs	P	P	P	P	P	P	P	P	P	P	P	P	Section 17.703.05
Parking Lot Identification Signs	P	P	P	P	P	P	P	P	P	P	P	P	Section 17.703.04
Signs within Buildings	P	P	P	P	P	P	P	P	P	P	P	P	Section 17.703.07

Section 17.703.02 TEMPORARY SIGNS

- A. Dimension Standards.
 1. Maximum square footage.
 - a. *U-R district*: Not to exceed 16 square feet and eight feet in height
 - b. *All other districts*: Not to exceed 32 square feet and eight feet in height
- B. Setback Requirements.
 1. Shall be located not less than 25 feet from the nearest lot line
 2. Minimum of 15 feet from the right-of-way.
 3. Must be outside of Cleared Vision Area (see Section [17.202.09](#)).
- C. Illumination. No temporary signs shall be illuminated or have the potential to be illuminated.
- D. Flashing/moving lights. May not contain flashing lights or moving parts
- E. Display Period. Such signs shall be temporarily displayed for 45 days or less before the event and shall be removed within one week after the event.

Section 17.703.03 EXEMPT SIGNS

- The following types of signs are permitted without requirement for a permit:
- A. **Dwelling Unit Sign Plate.** One sign plate may be located on any dwelling.
 - B. Murals which are a design or representation painted or drawn on the exterior surface of a structure that do not advertise a business, product, service or activity.

- C. Flags of any nation, government or public service organization.
- D. Scoreboards and signs on fences and other structures accessory to athletic fields.
- E. Gravestones, symbols, or monuments in cemeteries or monument sales lots.
- F. Signage which is an integral part of the original construction of vending or similar machines;
- G. Signs accessory to juvenile activities, such as a child's lemonade stand or temporary play-related sidewalk markings.
- H. **Commemorative Signs.**
 - 1. Names of buildings, dates of erection, monumental citations, commemorative tablets and the like when carved into stone, concrete or similar material or made of bronze, aluminum, or other permanent type construction and made an integral part of the structure.
 - 2. Signs commemorating receipt of a grant award and required to be erected as a result of such award, (i.e. Wisconsin Department of Natural Resource grant recipient, Trust for Public Land or similar public or non-profit agency).
- I. **Service Station Island Signs.** Automobile service stations shall be permitted incidental signs and/or symbols at fuel pumps and service station islands only. The maximum total area of signage at each service island (includes fuel pumps) shall not exceed three square feet.

Section 17.703.04 PARKING LOT IDENTIFICATION SIGNS

Signs located in parking lots to identify limitations on the use of parking spaces, such as "customer parking," "reserved parking," or to identify barrier free accessible spaces are permitted, subject to the following:

- A. The signs shall identify limitations on parking space use only.
- B. The signs shall have a maximum area of 1½ square feet (a typical accessible barrier free parking space sign has a dimension of 1 foot x 1½ feet).

Section 17.703.05 PUBLIC SIGNS

Signs owned by the town, village, city, county, state or federal government, including, but not limited to, street signs, safety signs, danger signs, traffic signs, and signs of historical interest, identification signs, signs for public buildings or uses. These signs need to comply with federal, state and local regulations, and may be located within vision clearance areas as long as vision for traffic safety is not impaired.

Section 17.703.06 SEASONAL DECORATIONS

Decorations that do not convey a commercial message are not considered signage and shall not require a permit.

Section 17.703.07 SIGNS WITHIN BUILDINGS

Any sign placed inside a building may be erected without a permit but subject to the safety regulations of the fire codes.

Chapter 17.704

Prohibited Signs

Section 17.704.01 PROHIBITED SIGNS

All signs not expressly permitted in this Title or exempt from regulation pursuant to this Title, shall be prohibited in the county. Prohibited signs include but are not limited to the following:

- A. Abandoned signs.

Title 7: Signs

- B. Signs on Utility Poles or Traffic Control Devices. Signs attached or placed adjacent to any utility pole, traffic sign post, traffic signal or any other official traffic control device.
- C. Signs on Street Trees.
- D. Signs that Block Ingress or Egress. Any sign that is placed or maintained so as to interfere with free ingress to or egress from any door, window, fire escape or parking lot.
- E. Signs in the street right-of-way.
- F. No sign shall employ any parts or elements which revolve, rotate, whirl, spin, flash or otherwise make use of mechanical, off-premise human (i.e. hand held or costumes) or electronic derived motion, to attract attention.
- G. Mobile Signs: Except those on licensed commercial delivery and service vehicles. Signs attached to or painted on vehicles/trailers and parked in a position and location with the primary purpose of displaying the sign shall be prohibited.
- H. Any sign not specifically authorized by this Title.

Chapter 17.705

Non-conforming Signs

Section 17.705.01 NON-CONFORMING SIGNS

Non-conforming signs shall conform and be subject to the following requirements:

- A. **Continuation.** The purpose of this section is to provide for the continuation of, as well as limitations on, non-conforming signs, should the presence of a legal non-conforming sign exist.
- B. **Maintenance.** A non-conforming sign shall be maintained in good condition pursuant to this Title, and may continue until such sign is required to be removed as set forth in this section.
- C. **Alteration, Relocation or Replacement.** A non-conforming sign shall not be structurally altered, relocated or replaced unless it is brought into conformance with the provisions of this Title, except as otherwise permitted in this section.
- D. **Reconstruction of a Damaged Sign.** If a sign face and/or its support is damaged by any means to the extent where the repair cost exceeds 50% of the replacement cost of the sign, such sign may not be reconstructed except in accordance with this Title. If the repair costs do not exceed 50% of the replacement cost of the sign, the sign may be repaired, subject to approval of consistency in design by the Zoning Administrator and provided all repair work is completed within 90 calendar days of the date the damage was incurred. Any sign destroyed or damaged to any extent by vandalism may be rebuilt to its original state within 90 calendar days.
- E. **Servicing.** Sign panel replacement (including changeable copy), painting, servicing, cleaning or minor repairs to a non-conforming sign shall be permitted, subject to the following requirements:
 - 1. The sign shall be restored to its original design;
 - 2. There shall be no changes to the size, shape, location, structure or framing; and
 - 3. All work is in compliance with applicable codes and regulations, as well as all other provisions of this Title.
- F. **Termination.** A non-conforming sign shall immediately lose its legal non-conforming status, and shall be brought into conformance with this Title or removed, when any of the following occur:
 - 1. The size or shape of the sign is changed;
 - 2. The sign structure is altered; or
 - 3. If the property upon which the sign is located ceases to be used for a period of six consecutive months from the date of a documented inspection or date of utility disconnect from the use of which it advertises.

- G. **Severability.** Nothing in this Title shall prohibit the construction of a non-conforming sign for which a Zoning Permit has been issued prior to the effective date of this Title, or any amendment thereto, provided that construction is completed within 90 calendar days after the issuance of the Zoning Permit.

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Title 8: ADMINISTRATION

Chapter 17.801

Administrative Organization and Responsibilities

Section 17.801.01 ZONING ADMINISTRATOR

The Zoning Administrator of the County shall be the zoning official for the purpose of effecting proper administration and enforcement of this Zoning Ordinance, appointed by and under the supervision of the Department Director.

- A. **Zoning Administrator.** There is hereby created the office of Zoning Administrator for the administration and enforcement of the provisions of this chapter.
1. Deputy zoning administrators may be appointed to assist the Zoning Administrator in carrying out the function of their office generally within the town in which they reside.
- B. **Powers and Duties of the Zoning Administrator.** In the administration and enforcement of this chapter, the Zoning Administrator shall have the following powers and duties:
1. Appoint Deputy Zoning Administrators, delegate duties, and give guidance to staff members.
 2. Advise applicants as to the provisions of this chapter and assist them in preparing permit applications.
 3. Receive, review, and investigate permit applications and fees and make inspections to determine compliance with the provisions of this ordinance.
 4. Review all applications for zoning permits, site plans, conditional use permits, variances, rezones and take any action required under guidelines stated in this ordinance.
 5. Issue zoning permits, conditional use permits, non-conforming use certificate in conformance with the provisions of this zoning ordinance. Inspect properties for compliance with this chapter and document compliance.
 6. Issue written notices to parties responsible for violations of this zoning ordinance identifying the violation and request compliance.
 7. Make on-site inspections of premises to determine compliance of land use activities with provisions of this ordinance. Have access to any structure or premises for the purpose of performing his/her duties at a reasonable hour, by permission of the owner and/or occupant or upon issuance of a special inspection warrant in accordance with Wis. Stats., 66.0119. By applying for a permit or approval, an applicant consents to allow the Zoning Administrator to enter upon and inspect the property as needed.
 8. Upon reasonable cause or question as to proper compliance, to revoke any zoning or Conditional use permit and issue cease and desist orders requiring the cessation of any building, moving, alteration or use which is in violation of the provisions of this chapter and/or order restoration and/or after-the-fact compliance.
 9. Make administrative decisions and determinations as are specifically assigned to the Zoning Administrator by the terms of this chapter.
 10. Forward to the Committee completed applications for petitions for amendments to this ordinance
 11. Forward to the Board of Adjustment all materials related to applications for conditional use permits (CUPs), appeals, variances, or other matters on which the Board of Adjustment is required to act.
 12. Report violations of this chapter or other land use regulations to the Environmental Resource Committee, the Board of Adjustment, or Corporation Counsel, as necessary.

Title 8: Administration

- C. **Maintenance of Records.** The Zoning Administrator shall maintain in the county office:
1. Records of applications received; committee, board, or department action on such applications; permits issued; inspections made; enforcement actions undertaken; and other similar activities.
 2. An original or master of the zoning district map, maintained current with amendments. The boundary lines of each zoning district change shall be described.
 3. An original or master of the zoning code shall be maintained current with amendments.

Section 17.801.02 ENVIRONMENTAL RESOURCES COMMITTEE

- A. **Composition, Organization, and Membership.** The composition, terms of members, organization and meetings of the Committee shall be in accordance with applicable sections of Chapter 2, Section 2.05 County statutory, program, joint committees and task forces of the Marathon County Code of Ordinances and pursuant to 59.69 Wis. Stats., and serves as the County Planning Agency pursuant to Wis. Stats., 236.02(3). The Marathon County Board Chairperson shall appoint two County Board Supervisors, who are members of the Extension and Education Committee, and four other County Board Supervisors to the committee as well as one Farm Service Agency (FSA) Member. [Source: 92.06(1) (b), Wis. Stats.]
- B. **Duties and responsibilities.** The duties and responsibilities of the Committee are set forth in the General Code of Ordinances for Marathon County Chapter 2.

Section 17.801.03 BOARD OF ADJUSTMENT

- A. **Establishment.** There is hereby established a Board of Adjustment pursuant to Wis. Stats., 59.694 for the purpose of hearing and deciding administrative appeals, variance applications and applications for conditional uses as provided in this chapter in harmony with the general purpose and intent of this chapter.
- B. **Composition, Organization, and Membership.** The composition, terms of members, organization and meetings of the Board of Adjustment shall be in accordance with applicable sections of Chapter 2, Section 2.06 County non-governance committees, boards, commissions, task forces, and other group relationships of the Marathon County Code of Ordinances. The Board of Adjustment shall be appointed by the County Administrator and confirmed by the County Board. It shall consist of five members one of whom shall be a County Board Supervisor, and two alternate members. Alternate members shall serve when a regular member will be unable to participate at a scheduled hearing due to conflict of interest or for any other reason.
- C. **Membership Requirements.**
1. The members of the Board of Adjustment shall all reside within the County and outside of the limits of incorporated cities and villages; provided, however, that no two members shall reside in the same town. Terms shall be for staggered three-year periods beginning July 1.
 2. The Board of Adjustment shall choose its own chairperson. Official oaths shall be taken by members in accordance with Wis. Stats., 19.01, within 10 days of receiving notice of their appointment.
 3. Vacancies shall be filled for an unexpired term in the same manner as appointments for a full term. Each member shall be paid an amount to be determined by the County Board for each day he/she attends a meeting of the Board and in addition he/she shall receive mileage for each mile traveled in going to and returning from the places of meeting or site inspections by the most usual traveled route, at the rate established by the County Board.

D. Operating Rules.

1. The Board shall comply with all requirements of the Wisconsin open meeting law in the conduct of the business before it. The nature of the Board's proceedings are quasijudicial. The Board may, therefore, deliberate in closed session after a hearing on the matter, provided legal requirements are complied with.
2. The Board may conduct site inspections of premises and the surrounding areas which are the subject of matters before the Board, provided that when the Board as a unit or individual members are engaged in such site inspections, they shall not allow interested parties to present arguments. Any information or materials shall be received or presented only at hearings before the Board.
3. The Board shall conduct a public hearing on all conditional uses, variances, and administrative appeals, and resolve boundary disputes before it and shall cause a Class 2 notice under Wis. Stats., 985, to be published and shall give due notice of the hearing to all parties in interest, the town clerk, by certified mail and the town chairman by ordinary mail. Any party may administer oaths to parties testifying and may compel attendance of witnesses.
 - a. Due notice to parties in interest shall mean that the office of the Zoning Administrator will by ordinary mail provide reasonable advance notice of all hearings and meetings on any pending matter to the applicant, to owners of record as shown in the real estate file in the property lister's office of properties which are located within 300' of the parcel involved in the application, to the clerk and chairman of the town and county board supervisor where the property is located, to the clerk of any city or village located within 1.5 miles of the property involved in the application and to other parties who have made known to the office their specific interest in the matter and their request to receive such notices, and applicable state and federal agencies.
 - b. Failure of the office to accomplish such provisions of notice shall not invalidate or prejudice the proceedings, provided the Board concludes that reasonable efforts were made or that the parties who subsequently complain of not having been sent or of not receiving notice did, in fact, know of the proceedings and had reasonable opportunity to attend or be represented or to convey their views prior to the Board's decision.
4. All testimony before the Board by persons other than Board members and written or documentary evidence or material pertaining to matters before the Board shall be received at the hearings conducted by the Board provided that the content of relevant ordinance or statutory materials shall be deemed to be before the Board in all cases and need not be entered into the record. All parties in interest shall be afforded reasonable opportunity to comment on all materials or information so received. Board members who are in possession of facts which may have a bearing on the matter before the Board shall enter same into the record of the hearing and opportunity shall be allowed for comments on such entries.
5. If following the close of a hearing the Board finds it necessary or desirable to receive additional information, evidence or arguments which may have a bearing upon the Board's decision, it shall reconvene a public hearing by properly posting an agenda, for the purpose of so doing.
6. The Board shall deliberate on matters before it. The concurring vote of a majority of the Board shall be necessary to approve any conditional uses, variance or administrative appeal before the Board and to reverse any order, requirement, decision or determination of any administrative official or to decide in favor of the applicant or appellant on any matter upon which it is required to pass under this chapter. The vote of each member on each matter decided by the Board shall be recorded in the minutes. If a member is absent or if a member fails to vote, such fact shall similarly be recorded. The minutes of the Board shall show the Board's decisions and the votes of members thereon. Each decision of the Board shall be accompanied by written reasons in support of the determination, decision, and findings of fact, which written statement shall be signed or acknowledged by the Chair and Secretary and entered into the record.
7. All decisions by the Board shall be made in accord with the standards of this chapter. The Board shall decide all matters before it within a reasonable time.
8. The Board shall cause complete records to be kept of its examinations on matters before it, of public hearings, site inspections, decisions and other official actions, which shall be immediately filed in the Department, and shall be a public record.
9. The Board may adopt procedural rules not in conflict with this chapter or State law.

Title 8: Administration

- E. **Duties and responsibilities.** Pursuant to Wis. Stats., 59.694(1), (2) and 59.692(4), (5), duties and responsibilities include, but are not limited to, the following:
1. **Conditional Use Permits.** The Board of Adjustment shall have authority to hear and decide conditional use permits based on meeting all standards set forth in Chapter [17.803](#) of this ordinance.
 2. **Variance.** The Board of Adjustment shall have authority to hear and decide variances based on meeting all standards set forth in Chapter [17.804](#) of this ordinance.
 3. **Appeals.** The Board of Adjustment shall have authority to hear and decide appeals based on meeting all standards set forth in Chapter [17.804](#) of this ordinance.
 4. **Interpretation of the Zoning Map.** The Board of Adjustment shall act on all questions as they may arise in the administration of this Ordinance, including the interpretation of the zoning district map, and the interpretation of the exact location of a boundary line between zoning districts shown on the zoning district map.
 - a. **Interpretation of Shoreland Boundaries.** The Board of Adjustment shall have the authority to hear and decide applications for interpretations of the location of shoreland boundaries, after the Committee has made a review and recommendation. Shoreland boundaries shall be altered by the Board of Adjustment only when the applicant presents evidence that clearly and conclusively establishes that the location as shown on shoreland boundary maps is incorrect or arbitrary.
- To hear and decide conditional use applications to the terms which the Board of Adjustment is required to pass under this chapter.
- F. **Court Review.** Any person or persons, jointly or severally aggrieved by any decision of the Board of Adjustment, or any taxpayer, officer, department, board of the County may present to a court of record, a petition, duly verified, setting forth that such decision is illegal, in whole or in part, specifying the grounds of illegality. Such petition shall be presented to the court within 30 days after the filing of the decision of the Board of Adjustment.
- G. **Certiorari.** Upon the presentation of such petition, the court may allow a writ of certiorari directed to the Board of Adjustment to review such decision of the Board and shall prescribe therein the time within a return thereto must be made. The allowance of the writ shall not stay proceedings upon the decision appealed from, but the court may, on application of notice to the Board and on due cause shown, grant a restraining order.
- H. **Return Writ.** The Board of Adjustment shall not be required to return the original papers acted upon it, but it shall be sufficient to return certified or sworn copies thereof or of such portions thereof as may be called for by such writ. The return shall concisely set forth other facts as may be pertinent and materials to show the grounds of the decision appealed from and shall be verified.
- I. **Court Decision.** If, upon hearing, it shall appear to the court that testimony is necessary for the proper disposition of the matter, it may take evidence or appoint a referee to take such evidence as it may direct and report the same to the court with findings of fact and conclusions of law, which shall constitute a part of the proceedings upon which the determination of the court shall be made. The court may reverse or affirm, wholly or partly, or may modify the decision brought up for review.
- J. **Costs.** Costs shall not be allowed against the Board unless it shall appear to the Board that it acted with gross negligence, in bad faith or with malice in making the decision appealed from. All issues in any proceeding under this section shall have preference over all civil action and proceedings.

Section 17.801.04 ENVIRONMENTAL RESOURCES COMMITTEE

- A. **Membership.** The Environmental Resources Committee shall be comprised of six County Board Supervisors and one representative of the Town Associations of Marathon County appointed by the County Board Chairperson at the April meeting of the County Board in even numbered years.
- B. **Term.** Members shall serve two year terms concurrent with their terms of office as County Board Supervisors.
- C. **Reporting Relationship.** The Environmental Resources Committee is accountable to the County Board. It shall have the responsibility for outcome monitoring and overseeing the implementation of all policies related to the environmental resources of the County. The Environmental Resources Committee shall have the primary responsibility for conferring with and providing guidance to the following County departments:
 - 1. Conservation, Planning, & Zoning.
 - 2. Parks, Recreation & Forestry.
 - 3. Solid Waste Management.
- D. **Duties and Responsibilities.**

The duties and responsibilities of the Committee are set forth in the General Code of Ordinances for Marathon County Chapter 2.
- E. **Committee Relationships.** The Environmental Resources Committee shall be the committee of jurisdiction providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following:
 - 1. Environmental Resources Committee.
 - 2. Parks, Recreation and Forestry Committee.
 - 3. Solid Waste Board.
- F. **Other Organization Relationships.** The Environmental Resources Committee will also serve as Marathon County's liaison to the following organizations:
 - 1. Marathon County Park Commission.
 - 2. Board of Adjustment.

Section 17.801.05 COUNTY BOARD

The County Board is responsible for the enactment, amendment and repeal of this Chapter. The County Board appropriates funds in support of the Conservation, Planning, and Zoning Department, the office of the Zoning Administrator, Environmental Resources Committee, and Board of Adjustment.

Section 17.801.06 SCHEDULE OF FEES

- A. **Fee Schedule.** See Department approved fee schedule as approved by the Committee.
- B. **Nonrefundable.** All fees received by the Zoning Administrator are nonrefundable, and shall be placed in the County treasury, except if applicant files a written request for a refund under Chapter [17.808](#) and is granted approval.
- C. **After-the-Fact fee.** Any building or structure erected, constructed, placed, moved or structurally altered or for any development or use of land, premises, building, or structure without obtaining all permits and approvals prior to commencing the above stated activities shall result in a double fee.

Chapter 17.802

Zoning Permits

Section 17.802.01 ZONING PERMITS REQUIRED

- A. **Permit Required.** A zoning permit shall be issued before any of the following may occur:
1. Prior to the erection, structural alteration, or moving of any building or structure except as exempted in this chapter.
 2. Prior to the establishment of a new use, whether the land is currently vacant or if a substantial change in land use is proposed.
 3. Prior to any change in use of an existing building or structure.
- B. **Exemptions.** A zoning permit shall not be required for the following:
1. Alterations involving ordinary maintenance and repair.
 2. For new minor structures as defined in Chapter [17.902](#).
- C. **Issuance.** Zoning permits shall be issued only in conformity with the provisions of this Zoning Ordinance, unless the Zoning Administrator receives a written order from the Board of Adjustment deciding an appeal or variance. Zoning permits shall be issued only if the parcel is in compliance with General Code of Ordinances Chapter 18 Marathon County Land Division and Surveying Regulations and where applicable, issuance of a sanitary permit is a precondition to issuance of a zoning permit.

Section 17.802.02 APPLICATION REQUIREMENTS

Completed applications for zoning permits shall be submitted to the Zoning Administrator, and accompanied by the appropriate fee as specified by the Department fee schedule. Applications for zoning permits shall be on forms provided by the Zoning Administrator.

At a minimum the applicant must supply the following information:

- A. Name, address, and phone number of all persons having an ownership in the premises,
- B. The location, dimensions, and parcel identification number of the lot or lots including a legal description;
- C. Zoning district;
- D. Relative location of any and all nearby public and private streets;
- E. The existing and intended use of the lot or lots;
- F. A plan of the site drawn to scale showing dimensions of the lot and the location of all existing, temporary and proposed building(s) or structures and location of existing or proposed private onsite wastewater treatment system;
- G. Required front, rear, side yard area, open space, and parking;
- H. On residential parcels, the number of dwelling units contained within each building and proposed number of bedrooms;
- I. Location and dimensions of all buildings or structures to be erected, structurally altered, or moved; and
- J. Such other information concerning the lot or adjacent lots as may be necessary to determine conformance with this Zoning Ordinance.

Section 17.802.03 REVIEW AND ISSUANCE OF ZONING PERMIT

Zoning permits shall be reviewed and acted upon by the Zoning Administrator under the following conditions:

- A. Within 20 working days after receipt of the completed application, provided that payment of all applicable fees have been made. The Zoning Administrator shall issue a zoning permit if the application and information obtained through field inspections complies with all applicable regulations. If denied, the Zoning Administrator shall give written notice of denial and state reasons for denial including sections of the Zoning Ordinance that the applicant does not comply with.
- B. Upon approval of conditional uses by the Board of Adjustment as set forth in Chapter [17.803](#).
- C. Upon approval of a variance or appeal by the Board of Adjustment as set forth in Chapter [17.804](#).
- D. Once the Board of Adjustment has authorized issuance of a zoning permit, the Zoning Administrator shall issue the zoning permit within 20 working days of such authorization except as otherwise provided in this section.
- E. An application for a zoning permit which has been made to the county pursuant to Sections [17.802.01](#) and [17.802.02](#) shall be processed under the regulations effective at the time the application was submitted.
- F. The Zoning Administrator shall issue a placard to be posted in a conspicuous place on the property for which a zoning permit is issued, attesting to the fact that the activity is in conformance with the provisions of this Zoning Ordinance.

Section 17.802.04 EXPIRATION OF ZONING PERMITS

- A. **Commencement.** The zoning permit shall become void if no construction has begun or use changed within six months of the date of issuance of the permit unless an extension is granted by the Zoning Administrator for another six month period. After one year, a new zoning permit is required. Site preparation does not constitute start of construction.
- B. **Completion.** If the project in the zoning permit application has not been completed within two years of the date of issuance, the permit shall be revoked by the Zoning Administrator, and written notice shall be given to the persons affected, with notice that further work, described on the revoked zoning permit shall not proceed unless and until a new zoning permit has been obtained.

Chapter 17.803

Conditional Use Permits

Section 17.803.01 PURPOSE

- A. **Purpose.** Certain uses are of such a nature or their effects are as dependent upon specific circumstances as to make impractical the determination in advance of where and when and under what conditions they should be permitted. Provision has been made in this chapter for the determination of such uses as conditional uses. Conditional uses are land uses listed as such in [Table 3](#) Uses Permitted by District. They may be established in such district only upon approval by the Board of Adjustment.

The procedures and standards in this Chapter are intended to provide a consistent and uniform method for review of conditional use permit proposals. These review procedures and standards are intended to accomplish the following purposes:

1. Ensure full compliance with the standards contained in this ordinance and other applicable local ordinances, and state and federal laws.
2. Achieve efficient use of the land.
3. Prevent adverse impact on adjoining or nearby properties.
4. Protect natural resources.
5. Facilitate development in accordance with the County's land use objectives per the Comprehensive Plan.

Section 17.803.02 APPLICATION PROCEDURES

Any application for a conditional Use Permit under this Zoning Ordinance shall be submitted in accordance with the following procedures:

- A. **Application.** Any application for a conditional Use Permit shall be submitted to the Board of Adjustment on forms provided by the Zoning Administrator. Each application shall be accompanied by the payment of a fee as specified by the Department fee schedule. The application may include single parcels of land or groupings of parcels, contiguous or noncontiguous. In addition, the Board of Adjustment, where appropriate, may refer an application to qualified consultants for study and a report if it deems necessary. The cost of such study and report shall be at the expense of the applicant and the report shall be completed as soon as is practicable.
- B. **Applicant Eligibility.** The application shall be submitted by the owner of an interest in land for which conditional use approval is sought, or by the owner's designated agent. The applicant or a designated representative should be present at all scheduled review meetings and/or public hearings or consideration of the proposal may be delayed.
- C. **Information Required with Application.**
1. **Form.** Form provided by Zoning Administrator completed by applicant.
 2. **Site Plan.** Site plan or plot plan that complies with the site plan submittal requirements of Section [17.802.02 F](#). A site plan which does not meet the stipulated requirements shall be considered incomplete and shall therefore not be subject to formal review or placed on the Board of Adjustment agenda.
 3. **Fee.** A fee as specified in the Department fee schedule.
 4. **General Standards.** A statement supported by substantiating evidence regarding the requirements enumerated in Section [17.803.03 B](#).
- D. **Timeframe.** Conditional use applications must be submitted to the Zoning Administrator or designee at least 45 days prior to the Board of Adjustments meeting.
- E. **Submission of a Completed Plan.** The conditional use application materials including the completed site plan, and required fees, shall be submitted to the Zoning Administrator for review.

Title 8: Administration

- F. **Review by County Officials.** The Zoning Administrator and other appropriate county officials shall review the site plan and application materials, and prepare a written review, which shall specify any deficiencies in the site plan and application and make recommendations as appropriate.
- G. **Submission of a Revised Plan and Conditional Use Application.** The applicant shall revise the site plan and application materials, based on the recommendations set forth in the Zoning Administrator's review. The applicant shall then submit the revised plan for further review by staff and the Board of Adjustment.
- H. **Board of Adjustment Public Hearing.** After all application materials have been deemed complete, the application shall be transmitted by the Zoning Administrator to the Board of Adjustment and reviewed in accordance with following public hearing procedures:
1. **Acceptance for Processing.** The application shall be placed on the agenda of the next available scheduled Board of Adjustment meeting.
 2. **Notification.** The Board of Adjustment shall hold a public hearing in accordance with the procedures specified in Section [17.801.03 D](#).
 3. **Board of Adjustment Consideration and Review.** The Board of Adjustment shall review the proposed development, as presented on the submitted form and site plans and specifications, in terms of the standards established in this Zoning Ordinance.
 4. **Process.** The Board of Adjustment shall consider the site plan and conditional use application simultaneously.
 5. **Plan Revision.** If the Board of Adjustment determines that revisions are necessary to bring the conditional use proposal into compliance with applicable standards and regulations, the applicant shall be given the opportunity to submit a revised application and site plan. Following submission of revised application materials, the conditional use proposal shall be placed on the agenda of the next available scheduled meeting of the Board of Adjustment for further review and possible action.
- I. **Board of Adjustment Determination.** The Board of Adjustment shall review the application for conditional use, together with the previous meetings' findings and reports and recommendations from the Zoning Administrator, public safety officials, and other reviewing agencies. The Board of Adjustment shall then make a determination on the conditional use application, as set forth in Section [17.803.03](#) and based on the Substantial Evidence, other requirements and standards of this ordinance. The Board of Adjustment may approve, approve with conditions, or deny a conditional use request as follows:
1. **Approval.** Upon determination by the Board of Adjustment that the final plan for conditional use is in compliance with the standards and requirements of this ordinance and other applicable ordinances and laws, approval shall be granted.
 2. **Approval with Conditions.** The Board of Adjustment may impose reasonable conditions with the approval of a conditional use proposal, to the extent authorized by law. Conditions imposed shall meet all of the following requirements:
 - a. Conditions must be to the extent of practical and measurable
 - b. Conditions shall be designed to protect natural resources, the health, safety, and welfare and the social and economic well-being of those who will use the land use or activity under consideration, residents and landowners immediately adjacent to the proposed land use or activity, and the community as a whole.
 - c. Conditions shall be related to the valid exercise of the police power and purposes which are affected by the proposed use or activity.
 - d. Conditions shall be necessary to meet the intent and purpose of this ordinance, related to the standards established in this ordinance for the land use or activity under consideration, and necessary to insure compliance with those standards. These conditions may include, but are not limited to the following:
 - 1) Permit duration, transfer or renewal
 - 2) Setback and yard dimensions.
 - 3) Specified sewage disposal and water supply facilities.
 - 4) Landscaping and planting screens.
 - 5) Operational controls.
 - 6) Sureties.

Title 8: Administration

- 7) Deed restrictions.
 - 8) Location of structures, docks, piers or signs.
 - 9) Location and amount of parking facilities.
 - 10) Type of construction.
 - 11) The obtaining of other permits required by the state or federal government agencies, and other county requirements based upon other ordinances as conditions that must be met before issuance of such permit.
3. **Denial.** Upon determination by the Board of Adjustment that a conditional use proposal does not comply with the spirit or intent or standards and regulations set forth in this ordinance, or would constitute a nuisance by reason of noise, dust, smoke, odor, or other similar factors, or otherwise would be injurious to the public health, safety, welfare, and orderly development of the county, the conditional use proposal shall be denied.
- J. **Recording of Board of Adjustment Action.** Each action taken with respect to a conditional use shall be duly recorded in the minutes of the Board of Adjustment. The minutes shall record the findings of fact relative to each conditional use proposal, the grounds for the action taken, and any conditions imposed in conjunction with approval.
- K. **Effect of Approval.** Upon approval, a conditional use shall be deemed a conforming use permitted in the district in which it is proposed, subject to any conditions imposed and final approval of the site plan. Such approval shall affect only the lot or portion thereof on which the proposed use is located. Once granted a conditional use permit shall remain in effect as long as the conditions upon which the permit was issued are followed, but the Board of Adjustment may impose conditions such as the permits duration, transfer or renewal.
- L. **Application for a Zoning Permit when required.** Prior to issuance of a zoning permit, the applicant shall submit proof of the following:
1. Final approval of the conditional use application.
 2. Final approval of the site plan.
 3. Final approval of any required engineering plans.
 4. Approval of all other applicable county, state, or federal permits.
- M. **Expiration of Conditional Use Approval.** The conditional use permit shall become void...
1. At the expiration of one year after the date of issuance unless construction is commenced.
 - a. Upon written request from the applicant, a 12 month extension from the date of expiration may be granted by the Board of Adjustment, if it finds that the approved conditional use application and site plan adequately represent current conditions on and surrounding the site. The written request for extension must be received prior to the expiration date or a new application for conditional use review will be required.
 2. If the project has not started within the one year after the date of issuance, construction has not been completed and the use has not started within two years of the date of issuance.
 - 3.
- N. **Rescinding of Conditional Use Approval.** Approval of a conditional use permit and site plan may be rescinded by the Board of Adjustment if construction is not in conformance with the approved plans. In addition, the breach of any condition, safeguard or requirement shall automatically invalidate the permit granted, and shall constitute a violation of this zoning ordinance.
1. **Consideration and Notice.** Should rescinding be considered, the Zoning Administrator shall ask that the conditional use be placed on the agenda of the Board of Adjustment. The Board of Adjustment shall notify the original applicant and/or project representative of the date, time and place of the meeting at least 20 days prior to the meeting at which the case will be considered. The applicant shall be given the opportunity to present information and to answer questions. The Board of Adjustment, as appropriate, may rescind approval if it finds that a violation exists and has not been remedied prior to the meeting.

Section 17.803.03 BASIS OF DETERMINATION

- A. **Conformance with Requirements.** The applicant shall be required to establish by clear and convincing evidence that the applicable standards of this Chapter, the specific standards pertinent to each conditional use, including site plan review criteria set forth for applicable site development standards for specific uses set forth elsewhere in this Chapter (refer to Chapter [17.204](#), Development Standards for Specific Uses) have been met.
- B. **General Standards.** The Board of Adjustment shall review the particular facts and circumstances of each proposed conditional use in terms of the following standards:
1. **Compatibility with Adjacent Uses.** The proposed conditional use shall be designed, constructed, operated and maintained to be compatible with uses on surrounding land. The site design shall minimize the impact of site activity on surrounding properties. In determining whether this requirement has been met, consideration shall be given to:
 - a. The location and screening of vehicular circulation and parking areas in relation to surrounding development.
 - b. The location and screening of outdoor storage, outdoor activity or work areas, and mechanical equipment in relation to surrounding development.
 - c. The hours of operation of the proposed use. Approval of a conditional use may be conditioned upon operation within specified hours considered appropriate to ensure minimal impact on surrounding uses.
 - d. The bulk, placement, and materials of construction of the proposed use in relation to surrounding uses.
 2. **Comprehensive Plan.** The proposed conditional use will be harmonious with and in accordance with the general objectives or with any specific objective of the town and county comprehensive plan.
 3. **Compliance with Applicable Regulations.** The proposed conditional use shall be in compliance with all applicable federal, state, and local laws and ordinances.
 4. **Use of Adjacent Property.** The proposed conditional use shall not interfere with the use and enjoyment of adjacent property.
 5. **Public Services.** The proposed conditional use will be served adequately by essential public facilities and services including but not necessarily limited to utilities, highways, streets, police and fire protection, drainage structures, refuse disposal, and school(s); unless the project proposal contains an acceptable plan for providing necessary services or evidence that such services will be available by the time the conditional use is completed.
 6. **Impact of Traffic.** The location of the proposed conditional use shall, within the zoning district, minimize the impact of traffic generated by the proposed use. In determining whether this requirement has been met, consideration shall be given to the following:
 - a. Proximity and access to major thoroughfares.
 - b. Estimated traffic generated by the proposed use.
 - c. Proximity and relation to intersections.
 - d. Adequacy of driver sight distances.
 - e. Location of and access to off-street parking.
 - f. Required vehicular turning movements.
 - g. Provision of pedestrian traffic (if applicable).

7. Enhancement of Surrounding Environment. The proposed conditional use shall provide the maximum feasible enhancement of the surrounding environment, and shall not unreasonably interfere with or discourage the appropriate development and use of adjacent land and buildings or unreasonably affect their value. In determining whether this requirement has been met, consideration shall be given to:
 - a. The provision of landscaping and other site amenities. Provision of additional landscaping over and above the specific requirements of this Ordinance may be required as a condition of approval of a conditional use.
 - b. The bulk, placement, and materials of construction of proposed structures in relation to surrounding uses.
8. Impact on Public Health, Safety, and Welfare. The proposed conditional use shall not involve any activities, processes, materials, equipment, or conditions of operation, and shall not be located or designed in a manner that is detrimental to public health, safety, and welfare. In determining whether this requirement has been met, consideration shall be given to the production of traffic, noise, vibration, smoke, fumes, odors, dust, glare, light, and environmental impact.
9. Isolation of Existing Uses. The location of the proposed conditional use shall not result in a small residential area being substantially surrounded by non-residential development, and further, the location of the proposed conditional use shall not result in a small non-residential area being substantially surrounded by incompatible uses.
10. Substantial Evidence. Substantial evidence means facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions.

Section 17.803.04 REGULATIONS PERTAINING TO CONDITIONAL USES

For uses listed as conditionally permitted in Section [17.203.05 Table 3](#). Uses Permitted by District, in addition to complying with the general standards set forth in Section [17.803.03. B.](#), an application for a Conditional Use Permit shall not be approved unless all applicable conditions and standards of Chapter [17.204](#) (Development Standards for Specific Uses) are complied with for each conditional use, in addition to all applicable district regulations.

Section 17.803.05 ENFORCEMENT OF TOWN ISSUED CONDITIONAL USE PERMITS

Conditional use permits/Special Exceptions issued by any town prior to its adoption of this ordinance shall remain in full force and effect and are enforceable under this ordinance, except to the extent the use is no longer allowed as a conditional use under this ordinance. If the use subject to the permit or special exception is eliminated as a conditional use by this ordinance, the use shall remain as a legal non-conforming use, but any restriction or terms set forth in the permit or exception shall not be enforceable. Administration and enforcement of Conditional use permits shall be as provided in Chapter [17.803](#) & [17.807](#).

Chapter 17.804

Variance and Appeals

Section 17.804.01 PURPOSE

- A. **Purpose.** The purpose of this chapter is to provide guidelines and standards to be followed by the Board of Adjustment in considering requests for variances and appeals, where the jurisdiction of the Board of Adjustment has been established by Section [17.801.03](#).
- B. **Purpose of Variances and Appeals.**
1. **Variances.** Variances are waivers in the terms of this chapter. In a variance case, the terms of this chapter are not in dispute. An applicant for a variance acknowledges that this chapter forbids the development for which approval is sought. Two avenues of relief can be pursued in such a case. One is for the applicant to seek an amendment to this chapter. The second possible avenue of relief, one that is available only under strictly defined circumstances, is to seek a variance. Variances are an available form of relief only where the use in question is allowed in the zoning district, but the dimensional standards (setbacks, minimum lot area, building height, etc.), block or hinder the desired form of development. Where dimensional standards create a hardship which can be relieved by modifying the standards for that parcel of land without destroying the basic intent of this chapter, a variance is the appropriate means of granting the relief. The variance procedure allows the impact of general rules to be varied in response to unusual circumstances without involving the County Board in amendment procedures for each such localized situation. The Board of Adjustment may authorize in specific cases such variance from the terms of this chapter as will not be contrary to the public interest where owing to special conditions affecting a particular property a literal enforcement of the provisions of this chapter would result in unnecessary hardship.
 2. **Appeals Matters.**
 - a. Decisions by the Zoning Administrator which consists of interpretations of the terms of this chapter and which are made in the course of determining whether a permit of approval will be issued by such Administrator are appealable to the Board of Adjustment as administrative appeals.
 - b. Decisions by the Zoning Administrator to issue an enforcement demand or to commence other chapter enforcement activities, where the Administrator has determined that violation of this chapter exists, is appealable to the Board of Adjustment as an administrative appeal.
 - c. Decisions by the Committee which consists of interpretations of the terms of this chapter and which are made in the course of determining whether a permit or approval will be issued by the Zoning Administrator are appealable to the Board of Adjustment as administrative appeals. An appeal must be filed within 30 days of issuance of the applicable written decision, and such appeal shall be made on forms made available by the Zoning Administrator.

Section 17.804.02 APPLICATION PROCEDURES

Completed applications for variances and appeals shall be submitted to the Zoning Administrator, and accompanied by the appropriate fee as specified by the Department fee schedule. Applications for variances and appeals shall be on forms provided by the Zoning Administrator.

Any application for a variance or appeal under this zoning ordinance shall be submitted in accordance with the following procedures:

- A. **Application.** Any application for a variance or appeal shall be submitted to the Board of Adjustment on forms provided by the Zoning Administrator. Each application shall be accompanied by the payment of a fee as specified by the Department fee schedule. The application may include single parcels of land or groupings of parcels, contiguous or noncontiguous. In addition, the Board of Adjustment, where appropriate, may refer an application to qualified consultants for study and a report if it deems necessary. The cost of such study and report shall be at the expense of the applicant and the report shall be completed as soon as is practicable.
- B. **Applicant Eligibility.**
 1. The application for a variance shall be submitted by the owner of an interest in land for which variance is sought, or by the owner's designated agent. The applicant or a designated representative should be present at all scheduled review meetings and/or public hearings or consideration of the proposal may be delayed.
 2. The application for an appeal may be initiated by any person aggrieved by the decision or interpretation being appealed or by any officer, department, board or committee of the County government. An aggrieved appellant must have a legally recognizable interest which is or will be affected by the action of the zoning authority in question. The applicant or a designated representative should be present at all scheduled review meetings and/or public hearings or consideration of the proposal may be delayed.
- C. **Information Required with Application.**
 1. **Form.** Forms provided by Zoning Administrator to be completed by the applicant. Applications involving a request for a variance shall specify the section number(s) containing the standards from which a variance is sought and the nature and extent of such variance.
 2. **Variance Site Plan.** Site plan or plot plan that complies with the site plan submittal requirements of Section [17.802.02 F](#). A site plan which does not meet the stipulated requirements shall be considered incomplete and shall therefore not be subject to formal review or placed on the Board of Adjustment agenda.
 3. **Grounds for Appeal:** An appeal shall be commenced by filing a notice of appeal specifying the decision appealed from, the grounds for appeal, and the relief requested.
 4. **Fee.** A fee as specified in the Department fee schedule.
 5. **General Standards.** A statement supported by substantiating evidence regarding the requirements enumerated in Section [17.803.03 B](#).
- D. **Timeframe.**
 1. **Variances.** Variance applications must be submitted to the Zoning Administrator or designee at least 45 days prior to the Board of Adjustment meeting.
 2. **Appeal.** Applications for appeal shall be filed with the Zoning Administrator or designee within 30 business days after making of the decision or interpretation being appealed.
- E. **Complete.** Variance and appeal applications must be complete before they will be accepted and processed.

Section 17.804.03 APPLICATION REQUIREMENTS

At a minimum the applicant must supply the following information:

A. Variance Application.

1. Contents. In order to be complete, a variance application must contain the following information, where applicable:
 - a. A completed variance application form including property owner(s) signature.
 - b. A site plan and information as set forth in Section [17.802.02](#).
 - c. The name, address, phone number and signature of the person authorized by the owner(s) to be the representative.
 - d. A statement indicating the exact nature of the variance being requested and why the variance is necessary.
 - e. A statement demonstrating the variance requested is needed due to an unnecessary hardship, unique property limitations and that there will be no harm to public interests.
 - f. Any additional information required by the Zoning Administrator or the Board of Adjustment to make the determination requested herein.

B. Appeals Application.

1. Contents. In order to be complete, an appeals application must contain the following information;
 - a. The code section which was the subject of the determination, decision, and/or action.
 - b. The determination, decision, and/or action or part thereof that is being appealed.
 - c. A clear and concise statement of the decision the appellant wants the Board of Adjustment to make.
 - d. Reasons why the determination, decision, and/or action or part thereof was inappropriate.
 - e. Reasons indicating why the relief requested by the appellant in subsection c, above, are appropriate.

Section 17.804.04 PUBLIC HEARING BY THE BOARD OF ADJUSTMENT

- A. Board of Adjustment Public Hearing.** After all application materials have been deemed complete, the application shall be transmitted by the Zoning Administrator to the Board of Adjustment and reviewed in accordance with following public hearing procedures:
1. Acceptance for Processing. The application shall be placed on the agenda of the next available scheduled Board of Adjustment meeting.
 2. Notification. The Board of Adjustment shall hold a public hearing in accordance with the procedures specified in Section [17.801.03 D](#).
- B. Board of Adjustment Consideration and Review.** The Board of Adjustment shall review the proposed variance or appeal, as presented on the submitted form and site plans and documentation, in terms of the standards established in this Zoning Ordinance.
1. Process. The Board of Adjustment shall consider all documents simultaneously.
 2. Plan Revision. If the Board of Adjustment determines that revisions are necessary to bring the proposal into compliance with applicable standards and regulations, the applicant shall be given the opportunity to submit a revised application and site plan. Following submission of revised application materials, the proposal shall be placed on the agenda of the next available scheduled meeting of the Board of Adjustment for further review and possible action.
- C. Hearing Continuation.** The Board of Adjustment members may recess such public hearing as necessary to gather additional information or evidence needed to make a decision. If the time and place of the continued hearing is publicly announced at the time of adjournment, no further notice shall be required.

Section 17.804.05 STANDARDS FOR VARIANCES AND APPEALS

Variations and appeals shall be granted only in accordance with and based on the findings set forth in this section. The burden of proof for variations and appeals shall be upon the applicant. The extent to which the following factors, standards, and criteria apply to a specific case shall be determined by the Board of Adjustment.

A. Area Variances.

1. No variance may be granted unless there is an unnecessary hardship present in that a literal enforcement of the terms of the zoning ordinance would unreasonably prevent the owner from using the property for a permitted purpose (leaving the property owner without any use that is permitted for the property) or render conformity with such restrictions unnecessarily burdensome. The Board of Adjustment must consider the purpose of the zoning restriction, the zoning restriction's effect on the property, and the short-term, long-term and cumulative effects of a variance on the neighborhood, the community and on the public interests.
2. No variance may be granted unless there is a hardship due to the unique physical limitations of the property such as steep slopes or wetlands rather than the circumstances of the applicant.
3. No variance may be granted that is contrary to the public interest as expressed by the objectives of the ordinance.

B. Evidence Required.

The applicant shall show by a preponderance of the evidence that the variance is justified, as determined by the Board of Adjustment. A variance:

1. Shall be consistent with the spirit, intent and purpose of this chapter.
2. Shall not be granted because of conditions that are common to a group of adjacent lots or premises.
3. Shall not be granted unless it is shown that the variance will not be contrary to the public interest and will not be damaging to the rights of other persons or property values in the area.
4. Shall not be granted for actions which require an amendment to this chapter or the maps.
5. Shall not have the effect of granting or increasing a use of property which is prohibited in a particular zoning district.
6. Shall not be granted solely on the basis of economic gain or loss;
7. Shall not be granted for a self-created hardship;
8. Shall not damage the rights or property values of other persons in the area;
9. Shall not allow any alteration of an historic structure, including its use, which would preclude its continued designation as an historic structure;
10. Shall demonstrate whether the spirit and intent behind the zoning requirement would be observed and substantial justice done by granting a variance; and/or
11. Shall not permit standards less restrictive than those required by the Wis. Stats., Wisconsin Administrative Code or the State Department of Natural Resources.

C. Variance Conditions.

1. Conditions shall be attached in writing to all approved variances where such conditions will achieve compliance with standards of this chapter.
2. Conditions may include, but are not limited to, specifications in Section [17.803.02](#).

D. Appeal to Board of Adjustment.

Applicant may file an appeal on determinations, decisions, and/or actions on matters relating to this ordinance where it is alleged that an error in any order, requirement, decision or interpretation has been made. The Board of Adjustment shall reverse a determination, decision, and/or action only if it finds that the determination, decision, and/or action appealed:

1. Was arbitrary or capricious; or
2. Was based on an erroneous finding of a material fact; or
3. Was based on erroneous interpretation of this Ordinance or zoning law; or
4. Constituted an abuse of discretion.

Section 17.804.06 ACTION BY THE BOARD OF ADJUSTMENT

Decisions by the Board of Adjustment. Following a public hearing and other investigation, the Board shall decide the matter based upon whether the decision, determination or interpretation being appealed was in error. The Board may reverse or affirm, wholly or partly, or may modify the decision, determination, or interpretation appealed from and may make such decision as ought to have been made, and to that end shall have all powers of the official from whom the appeal is taken. All decisions by the Board on administrative appeals shall be based upon the terms of this chapter and evidence as to legislative intent. With an affirmative decision, the Board of Adjustment may impose conditions.

Section 17.804.07 VARIANCE APPROVAL PERIOD

If construction has not commenced within 12 months after the Board of Adjustment grants a variance to permit the erection or alteration of a building, then the variance shall become null and void. The period of approval may be automatically extended by 12 months if the variance was sought in conjunction with a site plan for which approval has been extended by the Zoning Administrator and/or Board of Adjustment.

Section 17.804.08 STAY OF PROCEEDINGS

An appeal to the Board of Adjustment shall stay enforcement proceedings in furtherance of the appealed action, unless the Zoning Administrator and/or Corporation Counsel certifies to the Board of Adjustment, that by reason of the facts stated in the appeal, a stay would cause imminent peril to life or property, in which case proceedings shall not be stayed other than by an injunction granted by a court of record on application on notice to the officer from whom the appeal is taken and on due cause shown. A stay of enforcement proceedings shall not stay the County's authority to issue a stop work order on a project that may be in progress and being performed in a manner that is not in conformance with applicable ordinances and regulations. Also, it shall not stay a project when the appeal is brought by a third-party contesting the issuance of a permit.

Section 17.805.01 APPLICABILITY

The provisions of this Chapter shall apply to uses, structures, and lots that legally existed as of the effective date of this Ordinance, February 16, 2016, but that become non-conforming as the result of application of this ordinance to them or from reclassification of the property under any subsequent amendments to this ordinance.

Section 17.805.02 PURPOSE

It is the general policy of the County of Marathon to allow non-conforming uses, structures, or lots to continue to exist and to be put to productive use. However, it is also the general policy of the county to bring as many aspects of such non-conformities into conformance with this ordinance as is reasonably practicable, all subject to the limitations of this chapter. The limitations of this chapter are intended to recognize the interests of property owners in continuing to use their property but to reasonably control expansions, reestablishment of discontinued uses, and the re-establishment of non-conforming buildings and structures that have been substantially destroyed.

Section 17.805.03 AUTHORITY TO CONTINUE

Non-conformities shall be allowed to continue in accordance with the requirements of this Chapter.

Section 17.805.04 CONSTRUCTION APPROVED PRIOR TO ORDINANCE

Nothing in this chapter shall prohibit the completion of construction and use of a non-conforming building for which a zoning permit has been issued prior to the effective date of this ordinance, provided that the construction is commenced within 90 days after the issuance of such permit; that construction is carried on diligently and without interruption for a continuance period in excess of 30 days; and that the entire building shall have been completed within two years after the issuance of said zoning permit.

Section 17.805.05 DISPLACEMENT

No non-conforming use shall be extended to displace a conforming use.

Section 17.805.06 ILLEGAL USES

Non-conforming uses existing at the effective date of this ordinance not validly established under existing zoning laws shall be declared illegal non-conforming uses and shall be discontinued within a period of two years following the effective date of this ordinance. Conditionally permitted uses in any district shall not be considered a legally established use, unless validly non-conforming, under this or any prior ordinance unless a valid conditional use permit has been issued pursuant to the relevant ordinance and unless such permit remains valid.

Section 17.805.07 UNSAFE STRUCTURES

Nothing in this chapter shall prevent the strengthening or restoring to a safe condition of any portion of a building or structure declared unsafe by the Zoning Administrator.

Title 8: Administration

Section 17.805.08 CERTIFICATE OF NON-CONFORMING USE

The Zoning Administrator shall issue a "Certificate of Non-conforming Use" to all known owners of legal non-conforming use property, the use of which does not conform to the provisions of the district in which the property is located.

Section 17.805.09 DISTRICT CHANGES

Whenever the boundaries of a district shall be changed so as to transfer an area from one district to another of a different classification, the foregoing provisions shall also apply to any non-conforming use created thereby.

Section 17.805.10 REPAIRS AND MAINTENANCE

Repairs and normal maintenance required to keep non-conforming uses and structures in a safe condition shall be permitted, provided that no alterations shall be made except those allowed by this chapter or required by law or ordinance.

Section 17.805.11 NON-CONFORMING USES

Non-conforming uses shall be subject to the following standards:

- A. **Enlargement.** A non-conforming use may be enlarged, increased, or extended beyond the area it occupied as of the effective date of this Ordinance, February 16, 2016, provided that the Zoning Administrator and/or Board of Adjustment, finds all of the following:
 1. The enlargement will not interfere with the operation of conforming uses in the district or with circulation on adjacent public streets;
 2. The enlargement will cause no greater adverse impacts on surrounding properties than did the original non-conforming use; and
 3. All increases and enlargements do not exceed 50% of the area that the non-conforming use occupied as of the effective date of this ordinance.
- B. **Relocation.** No non-conforming use shall be moved in whole or in part from its original location as of the effective date of this ordinance to any other part of such parcel, building, structure, or to another lot except in compliance with this ordinance.
- C. **Discontinuance and Abandonment.**
 1. If a non-conforming use is discontinued for a period of 12 consecutive months or more, any use of the property thereafter shall be in conformance with regulations and provisions set by this ordinance for the district in which such property is located.
 2. Discontinuance of a non-conforming use may be indicated by non-use and the removal of either stock-in-trade or substantially all equipment, fittings, or furniture needed to operate the use.
- D. **Damage or Destruction.** If any structure that is devoted in whole or in part to a non-conforming use is damaged or destroyed, by any means, to the extent of more than 50%, such use shall not be restored except in conformance with this ordinance. The determination of such assessed value shall be made by the Zoning Administrator or designee, which may, if necessary, consult with a county-appointed appraiser.
- E. **Change in Use/Substitution.**
 1. The Board of Adjustment may permit a non-conforming use to be changed to a second non-conforming use provided that the new use shall be of the same general character or of a character less intensive than the original non-conforming use and provided the new use will result in equal or less impact on the surrounding community and district.
 2. A non-conforming use that changes to a conforming use or to a second non-conforming use as set forth in paragraph (1) above may not thereafter revert to the original non-conforming use.
- F. **Accessory Uses.** No use that is accessory to a principle non-conforming use shall continue after such principle non-conforming use ceases or terminates.

G. Non-conforming as to Parking.

1. Non-conformity as to off-street parking or loading shall not render a use subject to the conditions of this Chapter.
2. A use that is non-conforming as to off-street parking or loading shall not be changed to another use requiring more off-street parking or loading unless the additional required parking or loading is provided.
3. The Board of Adjustment may permit a non-conforming use to provide off-street parking or loading on a lot other than the lot on which the use is located.

Section 17.805.12 NON-CONFORMING STRUCTURES

Non-conforming structures shall be subject to the following standards:

- A. Enlargement.** A building which is non-conforming due to setbacks shall be allowed so long as the extension is not closer to the property line and the extension does not exceed 50% of the existing building footprint over the life of the structure.

A non-conforming structure may otherwise be enlarged, increased, or extended beyond the area it occupied as of the effective date of this Ordinance, provided the Zoning Administrator, finds all of the following:

1. The enlargement will not create a new non-conformity or increase the degree of existing non-conformity (e.g., if a structure is non-conforming as to rear yard setback as of the effective date of this Ordinance, it cannot subsequently be enlarged such that it becomes non-conforming as to height or encroaches further into the required rear yard setback);
2. The enlargement will not interfere with the operation of conforming uses in the District or with circulation on adjacent public streets;
3. The enlarged structure will cause no greater adverse impacts on surrounding properties than did the original non-conforming structure; and
4. That over the life of the structure, all increases and enlargements do not exceed 50% of the footprint that the non-conforming structure occupied as of the effective date of this Ordinance.

B. Damage or Destruction.

1. If any non-conforming structure is damaged or destroyed, by violent wind, vandalism, fire, flood, ice, snow, mold, or infestation the structure may be reconstructed at the same size, same location and same use. If the structure damaged or destroyed is in a floodplain, it must be flood proofed pursuant to General Code of Ordinances for Marathon County Chapter 22 Shoreland, Shoreland-Wetland, and Floodplain. If no zoning permit is issued within one year of the date of the calamity or if a zoning permit has been issued and construction is not completed within two years of the date of the calamity any new structure shall be in conformance with this ordinance.
2. If a non-conforming structure is damaged or destroyed, by any means, to the extent of 50% or less, no repairs or restoration shall be made unless commenced within six months and completed within 24 months of the date of the calamity. The determination of such damage shall be made by the Board of Adjustment, which may, if necessary, consult with an outside building expert.

C. Rebuilding, Renovating or Remodeling.

1. Any non-conforming structure may be rebuilt, renovated or remodeled at the same size, same location and same use, enlargement may be permitted if the addition(s) conform to Section [17.805.12\(A\)](#) as well as all other applicable ordinances and regulations. If the structure is in a floodplain and/or shoreland overlay district it must comply with floodplain and/or shoreland regulations pursuant to General Code of Ordinances for Marathon County Chapter 22 Shoreland, Shoreland-Wetland, and Floodplain.

- D. Relocation.** Non-conforming structures shall not be moved for any reason or for any distance except to be brought into compliance with this ordinance.

Section 17.805.13 NON-CONFORMING LOTS OF RECORD

- A. **Development Permitted.** Regardless of the size of a lot of record that legally existed as of the effective date of this Ordinance, and subject to paragraph B. below, such lot may be developed for any use permitted in the district in which the lot is located, provided that where setback, width, open space, density, or other requirements make development impractical, the Board of Adjustment may permit development to occur after granting specific variances.
- B. **Land Division.** No portion of such parcel shall be used or sold in a manner that renders compliance with the lot area requirements set forth in this ordinance less feasible, nor shall any division of any parcel be made that creates a lot with a width or area less than the requirements set forth in this ordinance.

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Section 17.806.01 PURPOSE

- A. **Purpose.** To set forth the procedures for the adoption and amendment of the text of this chapter and the zoning maps adopted by this chapter.
- B. **Comprehensive Revision.** It shall be the county's policy of providing an opportunity for Marathon County towns to reconsider and opt out of county zoning by conducting a comprehensive revision of this chapter at a minimum of ten-year intervals. Ten-year intervals shall ensure zoning code compliance with the county's and town's comprehensive plan revisions in accordance with state statutes.
- C. **Shoreland and Floodplain Amendments.** Amendments to regulations or changes to district boundaries in shoreland or floodplain areas shall be based on standards set forth in the General Code of Ordinances for Marathon County Chapter 22 Shoreland, Shoreland-Wetland, and Floodplain

Section 17.806.02 AUTHORITY

- A. **Authority.** The regulations imposed and the zoning districts created under authority of this chapter may be amended from time to time by ordinance in accordance with Wis. Stats., 59.69. An amendment shall be granted or denied by the County Board only after a public hearing before the Committee and a report of its findings and recommendations has been submitted to the County Board.
- B. **Text or Map Amendments.** The County Board may amend the regulations of an ordinance or change the district boundaries. Amendments may be to the text of the ordinance and/or to the zoning maps adopted by this chapter.

Section 17.806.03 INITIATION OF AMENDMENTS

- A. **Initiation.** A petition for amendment of this chapter may be initiated by any property owner in the area to be affected by the amendment, by the town board of any town wherein this chapter is in effect, by the Zoning Administrator, by any member of the County Board or the Committee as follows:
 1. Motion of the Committee; or
 2. Adoption of a resolution by County Board and direction to the Committee; or
 3. Filing of a petition for zoning amendment application with the Zoning Administrator.

Section 17.806.04 APPLICATION PROCEDURES

Any application for a petition for zoning amendment under this Zoning Ordinance shall be submitted in accordance with the following procedures:

- A. **Application.** Any application for a petition for zoning amendment to the text of this ordinance or an amendment to change the zoning classification of a particular property shall be commenced by filing the petition with the Zoning Administrator on the forms provided by the Zoning Administrator. Each application shall be accompanied by the payment of a fee as specified by the Department fee schedule. The petition shall explicitly describe the proposed amendment and shall be signed by the applicant. Petitions for rezoning of a specific site shall be accompanied by a map and legal description.
- B. **Information Required with Application.**
 1. Form. Form provided by Zoning Administrator and completed by property owner or agent.
 2. Name, address, and phone number of all persons having an ownership in the premises,
 3. The location, dimensions, and parcel identification number of the lot or lots including a legal description;
 4. Existing zoning district and proposed zoning district;

Title 8: Administration

5. The existing and intended use of the lot or lots;
 6. Such other information concerning the lot or adjacent lots as may be necessary to determine conformance with this zoning ordinance.
 7. **Site Plan.** A plan of the site drawn to scale showing dimensions of the lot and the location of all existing and proposed building and structures; required front, rear, side yard area, open space, and parking areas, driveways, easements; location of nearby public and private streets and other existing improvements on the site and within 100 feet of the site; location of existing drainage courses, floodplains, lakes and streams, and woodlots; location of private onsite wastewater treatment systems (POWTS), existing and proposed (if applicable); location and size of water mains and building service leads, existing and proposed (if applicable);
 8. A copy of the proposed text change in the regulation set forth in this zoning ordinance.
 9. If an application is initiated under Section [17.807.01](#), a fee as specified in the department fee schedule shall be deposited with Zoning Administrator.
 10. A statement on how the proposed amendment relates to the Marathon County Comprehensive Plan.
- C. **Additional Information** as may be required by the Zoning Administrator, Committee or County Board including but not limited to:
1. A resolution(s) from the Town Board where the zone change is proposed stating the town's position on the requested zone change and whether it complies with the town's adopted comprehensive plan, or resolutions from a majority of the towns affected by a proposed ordinance amendment with affirmative resolutions on the proposed amendment.
 2. Written approval from the Wisconsin Department of Transportation or County Highway Dept. authorizing the construction/use of a driveway in their respective jurisdictions for the use proposed in the zone change request.
- D. **Applications to amend the Zoning Ordinance text** shall include at least items B. 1, 8, 9, and 10.
- E. **County Clerk.** Competed petitions for any change to the district boundaries or amendments to the regulations shall be filed with the County Clerk and/or Zoning Administrator shall:
1. Upon submittal of a zoning change, the Zoning Administrator shall forward a copy to the town clerk(s) for review by the town planning commission and/or town board.
 2. Immediately refer it to the Committee for their consideration, report and recommendations.
 3. Immediately send a copy of the petition or a notice of the public hearing to the county supervisors of any affected district.
 4. Report all petitions referred under this section to the County Board at a subsequent meeting.

Section 17.806.05 PUBLIC NOTICE BY THE ENVIRONMENTAL RESOURCES COMMITTEE

Upon receipt of a complete petition, the Committee shall:

- A. Call a public hearing thereon.
- B. Provide notice of the time and place of such hearing by publication within the county of a class 2 notice under Wis. Stats., Chapter 985.
- C. Provide public notice by certified mail to the property owner, applicant, and town clerk of each town affected by the proposed amendment at least 10 days prior to the date of such hearing. Proof of receipt of the notice maybe substituted for certified mail.
- D. Provide notice by ordinary mail or electronic notice to the petitioner, parties of interest and landowners within 300 feet of the described parcel for rezoning unless the Committee, in the case of mass rezoning's, waives this requirement when other methods have been used to notify the public.
- E. Provide notice by ordinary mail or electronic notice to state agencies, federal agencies, other county agencies and cities and villages where and when appropriate (i.e., floodplain zoning, shoreland zoning and extraterritorial zoning).
- F. The Committee shall schedule a public hearing no less than 45 days from the mailing of the application to the affected Town(s), or as soon as practical thereafter. If a written response is received from the Town(s) within the 45 day period, or is submitted with the application, the public hearing may be scheduled at once.

Section 17.806.06 TOWN BOARD(S) ACTION

If an affected town disapproves of the proposed amendment, the town board shall:

- A. File a certified copy of the resolution adopted by the town board disapproving of the petition with the Committee.
- B. This resolution must be filed prior to, at, or within 10 days after the public hearing in the office of the Zoning Administrator.
- C. Any town may extend its time for disapproving any proposed amendment under B. of this section by 20 days if the town board adopts a resolution providing for the extension and files a certified copy of the resolution with the County Clerk. The 20 day extension shall remain in effect until the town board adopts a resolution rescinding the 20 day extension and files a certified copy of the resolution with the County Clerk.

Section 17.806.07 ENVIRONMENTAL RESOURCES COMMITTEE ACTION APPROVAL, MODIFYING, OR DISAPPROVAL

- A. If the Town Board affected in the case of an amendment relating to the location of boundaries of districts files an official resolution of disapproval, or the town boards of a majority of the towns affected in the case of all other amendatory ordinances file such resolutions, the Committee may not recommend approval of the petition without change, but may only recommend approval with change or recommend disapproval.
 1. As soon as possible after the public hearing, the Committee shall act on such petition by either:
 - a. Approving the petition; or
 - b. Approving the petition with change; or
 - c. Disapproving the petition.
- B. If the Committee approves, modifies and approves the petition, it shall cause an ordinance to be drafted effectuating its determination and shall submit such proposed ordinance directly to the County Board with its recommendations.
- C. If the Committee decision recommends denial of the petition, it shall report that recommendation directly to the County Board with the reason for such action.

Title 8: Administration

- D. Proof of publication of the notice of the public hearing held by the Committee and proof of the giving of notice to the town clerk of such hearing shall be submitted at the public hearing, reported in the hearing minutes submitted to the County Board and filed with the petition for zoning amendment with the Zoning Administrator.
- E. Town Board resolutions filed under Section [17.806.06](#) shall be attached to either report.
- F. Shoreland and Floodplain. Amendments to regulations or changes to districts affecting protected shorelands or floodplains shall not require the approval or be subject to the disapproval of any town.

Section 17.806.08 COUNTY BOARD ACTION

- A. Following such hearing and after careful consideration of the Committee's recommendation, the County Board shall vote on the passage of the proposed change or amendment as follows:
 - 1. Adopt the ordinance as drafted.
 - 2. Adopt the ordinance with amendments.
 - 3. Deny the petition for amendment.
 - 4. Refuse to deny the petition as recommended by the committee, in which case, it shall refer the petition back to the committee with directions to draft an ordinance to effectuate the petition and report the same back to the County Board.
 - 5. Upon report required by par. 4, the Board may:
 - a. Adopt the ordinance.
 - b. Reject the ordinance.

Section 17.806.09 PROTEST PROVISIONS FOR ZONING AMENDMENTS

- A. **Protest Provision.** If a protest against a proposed change or amendment is filed with the County Clerk at least 24 hours prior to the date of the meeting of the County Board at which the recommendation of the Committee is to be considered, duly signed and acknowledged by the owners of 50% or more of the area proposed to be altered, or by abutting owners of over 50% of the total perimeter of the area proposed to be altered included within 300 feet of the parcel or parcels proposed to be rezoned, action on such ordinance may be deferred until the Committee has had a reasonable opportunity to ascertain and report to the County Board as to the authenticity of such ownership statements. Each signer shall state the amount of area or frontage owned and shall include a description of the land owned by him or her. If such statements are found to be true, such ordinance shall not be adopted except by the affirmative vote of $\frac{3}{4}$ of the members of the County Board of Supervisors present and voting. If such statements are found to be untrue to the extent that the required frontage or area ownership is not present, such protest may be disregarded.

Section 17.806.10 COUNTY CLERK ACTION

- A. **County Clerk Action.** If any such amendatory ordinance makes only the change sought in the petition and if the petition was not disapproved at or within 10 days after the public hearing by the town board of the town affected in the case of an ordinance relating to the location of district boundaries or by the town boards of a majority of the towns affected in the case of all other amendatory ordinances, it shall become effective upon passage. The County Clerk or designee shall:
 - 1. Maintain record of the date on which such ordinance becomes effective.
 - 2. Notify the Town Clerk of all towns affected by such ordinance of such effective date.
 - 3. Insert such effective date in the proceedings of the County Board.
 - 4. Any other such amendatory ordinance when so adopted, shall within seven days thereafter, be submitted in duplicate by registered mail to the Town Clerk of each town in which lands affected by such ordinance are located.

B. Records and Publication.

1. Maintain record in the office of the County Clerk receipt of all disapproving and approving resolutions.
2. File in the office of the Zoning Administrator a copy of such resolutions and related correspondence, which shall become a part of the records of the Committee.
3. Maintain record in the office of the County Clerk the dates on which such ordinances or amendments become effective.
4. Report such activity to the County Board.
5. Cause such ordinance amendment or report to be published in accordance with appropriate statutes.

Section 17.806.11 TOWN BOARD(S) ACTION - VETO

A. Text Amendments.

1. Within 40 days of adoption, the town board may file certified copies of resolutions disapproving such amendments with the County Clerk.
2. Within a shorter time, file certified copies of resolutions approving the amendments.
3. If a majority of Towns file an approving resolution, a text amendment shall thereupon be in effect in all of the towns affected by the ordinance.

B. Map Amendment.

1. Within 40 days of adoption, town boards may file certified copies of resolution disapproving the amendment with the County Clerk.
2. Within a shorter time, file certified copies of a resolution approving the amendment.
3. If the town board does not submit a veto resolution, the amendment becomes effective 40 days from adoption.

Section 17.806.12 LIMITATION OF ACTIONS

A landowner, occupant or other person affected by this chapter or an amendment hereto who claims that this Chapter or amendment is invalid because procedures prescribed by the statutes or this chapter were not followed, shall commence an action within the time provided by Wis. Stats., 893.73(1), except this law does not apply unless there has been at least one publication of a notice of a zoning hearing in a local newspaper of general circulation and unless there has been held a public hearing on this chapter or amendment at the time and place specified in the notice.

Section 17.806.13 SHORELAND, SHORELAND-WETLAND, AND FLOODPLAIN ZONING

- A. General Code of Ordinances for Marathon County Chapter 22, Shoreland, Shoreland-Wetland, and Floodplain zoning regulations amendment procedures.

Section 17.806.14 STANDARDS FOR REZONING

- A. **Standards for Farmland Preservation Rezoning.** Marathon County may not rezone land out of the Farmland Preservation Zoning District unless Marathon County finds all of the following, after a public hearing, as part of the official written record of the rezoning:
1. The rezoned land is better suited for a use not allowed in the Farmland Preservation Zoning district.
 2. The rezoning is consistent with Marathon County and the town's comprehensive plan.
 3. The rezoning is substantially consistent with the Marathon County Farmland Preservation Plan which is in effect at the time of the rezoning.
 4. The rezoning will not substantially impair or limit current of future agricultural use of other protected farmland.
 5. Adequate public facilities to serve the rezone are present or will be provided.
 6. Providing of public facilities will not be an unreasonable burden to local government.
 7. The rezoning request needs to demonstrate a need for the proposed development.
 8. The rezone request will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas.
 9. The availability of alternative locations has been addressed.
 10. The location of the proposed development is to minimize the amount of agricultural land converted.
- B. **Standards for Other Rezoning's.** Decisions on petitions for rezoning of one zoning district to another zoning district allowed by this chapter shall consider the following:
1. Existing zoning and use of the lands.
 2. Proposed zoning and uses of the lands.
 3. Need for the proposed uses.
 4. Availability of adequate public facilities to serve the proposed land use change.
 5. Reasonableness of the burdens on local government to provide needed services.
 6. Suitability of the proposed uses to the existing uses adjacent thereto.
 7. Relationship of the proposed uses to the existing uses adjacent thereto.
 8. Relationship of the zoning amendment to Chapter 15 (Private Onsite Wastewater Treatment Systems), Chapter 18 (Land Division and Surveying Regulations) and Chapter 22 (Shoreland, Shoreland-Wetland, and Floodplain Regulations).
 9. The proposed zoning request is in compliance with the town and county comprehensive plan.
- C. **Special Rezoning Considerations:**
1. The Committee may recommend and the County Board may adopt an ordinance affecting an amendment of the zoning district map containing the condition that the change in the map will take effect on such date occurring within 12 months of the date of the County Board approval of the amendment when the first on-site inspection for building location is made and approved for the project sought to be established and, in the event such approved inspection has not occurred by the 12 month time period, the possibility of making effective the rezoning will then be terminated. Failure to perfect the rezone as described above shall constitute a waiver of the rezone and require re-application.

2. The Committee may recommend, and the County Board may adopt, an ordinance effecting an amendment of the zoning district map containing the condition that the change in map will take effect on such date occurring within six months of the date of County Board approval of the amendment when a restrictive covenant set forth in 3 below, has been recorded binding the property to conditions specified in the amending ordinance, and in the event such covenant is not recorded by the end of the six month period, the possibility of making effective the rezoning will then be terminated. Failure to perfect the rezone as described above shall constitute a waiver of the rezone and require re-application.
3. Restrictive covenants shall be between the persons who petition for the zone change and the other landowners within 300 feet of the described parcel. Conditions specified to be in such required covenants shall be related to the purpose of this chapter. They may include, as specified cases warrant, limits of permissible uses to less than the full range of uses otherwise allowable in the district into which the land is being rezoned.

Enforcement rights over such covenant controls shall be afforded to the county, the town and parties who entered into the restrictive covenant. The covenant controls shall be amendable or repealable upon petition of the owner of the lands subject to the controls and approval of the Committee after a hearing similar to a rezoning hearing. A rezoning of lands to a different zoning district shall also act to repeal the covenant controls. Except as provided above, the covenants shall run with the land.

Section 17.806.15 RECONSIDERATION

- A. **Reconsideration.** Whether approved or denied, no application, petition or appeal which has been acted upon by the Board of Adjustment, Committee, or County Board shall be considered again within one year of such action. A petition for reconsideration based upon a material alteration from the original application or petition may be made by the original applicant and/or County or CPZ. No application, petition or appeal shall be reconsidered unless the Committee or Board determines by majority vote that the petition for reconsideration contains a material alteration from the original application or petition. Any evidence which, in the opinion of the Committee or Board, could have reasonably been presented at the previous hearing does not qualify as a material alteration.
1. **Petition for Reconsideration.** Any party requesting reconsideration of an application, petition or appeal shall file a petition for reconsideration along with the requisite filing fee. Petitions for reconsideration shall be in writing and shall state the reasons for the request and be accompanied by necessary data and diagrams which establish a material alteration. The filing fee for a petition for reconsideration will not be refunded in the event the Committee or Board decides not to reconsider the application or petition.
 2. **Rehearing.** A rehearing shall be held if the Committee or Board determines that the petition for reconsideration is based upon a material alteration from the original application or petition by a majority vote. The rehearing shall be subjected to the same fee and notice and procedural requirements as the original hearing.
 3. Any reconsideration decision by the Board of Adjustment, Committee or County Board shall not be reconsidered again.

Section 17.806.16 AMENDMENTS TO DEFINITIONS

Whenever an amendment is made to the text of the zoning ordinance, the appropriate definitions pertinent to such amendment shall be included in applicable Section of [Title 9](#), Definitions.

Chapter 17.807 Enforcement, Violations and Penalties

Section 17.807.01 DECLARATION OF UNLAWFUL CONDUCT, ACTIVITIES AND CONDITIONS

- A. No person shall erect, construct, place or structurally alter any building or structure or establish or change any use of land, premises, building or structure in violation of the provisions of this Ordinance.
- B. No person shall fail to comply with any standard of this Ordinance or with any condition or qualification placed upon the issuance of a permit or approval of variance granted, in due course, under this chapter.
- C. All violations of this Ordinance are declared public nuisances.

Section 17.807.02 LIABILITY

- A. Owners of lands or properties, occupiers of land or premises and agents of owners or occupants including, without limitation because of enumeration, building contractors, surveyors, plumbers, installers, soil technicians, road builders, grading and excavating contractors and their agents, are responsible for compliance with all provisions of this chapter which bare upon their area of competency and responsibility.
- B. This chapter applies fully to all governmental and quasi-public and quasi-governmental lands, developments and activities unless specifically exempted by state or federal Law.

Section 17.807.03 INVESTIGATION OF COMPLIANCE, NOTICE OF VIOLATION

- A. The Zoning Administrator is responsible for inspecting and investigating compliance of land use activities within the terms of this chapter.
- B. If, upon such investigation, the Zoning Administrator becomes aware of a condition which he or she concludes is unlawful as defined in Section [17.807.01](#), a notice of such violation shall be sent to the parties to the situation whom he or she deem to be responsible and potentially liable, pursuant to Section [17.807.02](#) of the detected violation. The notice of violation shall include:
 - 1. A demand that the condition that is alleged to constitute the present or potential violation be halted, prevented from occurring or remedied; or
 - 2. A statement that a complaint on the condition and demand for prosecution has been or will be transmitted to the Corporation Counsel and/or to enforcement officials, state/federal agencies or both.
- C. In the event the property owner refuses the Zoning Department to enter upon the property for purposes of conducting an inspection, the Zoning Administrator may apply for a special inspection warrant.

Section 17.807.04 PROSECUTION, INJUNCTION AND PENALTIES IN COURT PROCEEDINGS

- A. The Corporation Counsel shall prosecute all violations of this chapter reported by the Zoning Administrator in accordance with this chapter and Chapter 25.04.
- B. Nothing in this section shall be deemed to prohibit private prosecutions of violations of this chapter pursuant to Wis. Stats., 59.69(1.1), or other sections of the Common Law.
- C. The following forfeitures and penalties are hereby established for violation of this chapter:
 - 1. For violations specified in Section [17.807.01](#), a forfeiture as specified in Chapter 25.04 shall be imposed upon conviction or adjudication, plus the cost of prosecution for each violation.
 - 2. Each day a violation exists or continues shall be a separate offense.

- D. As a substitute for or an addition to forfeiture actions, the Corporation Counsel may, on behalf of the county, seek enforcement of any and all parts of this chapter by court actions seeking injunctive or restraining orders or orders for restoration of the site.
 - 1. Upon the refusal of property owner to remedy the violation, as authorized by the Court, the Zoning Administrator may enter upon property to remedy a violation of this chapter. The costs incurred by the county to remedy a violation of this chapter may be assessed against the real estate as a special charge.
- E. In lieu of prosecution, the Zoning Administrator may enter into a written agreement with the responsible parties to resolve a violation of this chapter.

Section 17.807.05 OTHER ENFORCEMENT PROVISIONS

- A. Where a conditional use or a variance has been approved subject to specified conditions and where such conditions are not complied with, the Board of Adjustment may entertain and conduct a hearing upon a petition to revoke the conditional use approval or variance. Such hearing and action upon a petition shall follow procedures similar to those followed in considering the granting of such a use or variance. A finding of noncompliance with the conditions originally imposed shall be grounds for revocation.
- B. A permit issued under mistake of fact or in violation of this ordinance, Wisconsin Administrative Code, or Wis. Stats., gives the permittee no vested right and is revocable.
- C. Pursuant to Wis. Stats., 59.692(1t), Marathon County may not commence an enforcement action against a person who owns a building or structure that is in violation of a shoreland zoning standard or an ordinance enacted under Wis. Stats., 59.692, if the building or structure has been in place for more than ten years. These buildings and structures remain violations of this ordinance until such time as they are removed, relocated to a conforming location, or otherwise altered to become conforming.

Chapter 17.808

Application Fee Refund Policy

Section 17.808.01 GENERAL APPLICATION REFUND POLICY

- A. Applicants of a general zoning permit may request a refund of the application fee within one year of issuance of the permit, if the permit was necessitated by at least one of the following circumstances:
1. A mistake of material fact by a county employee. A mistake of material fact means an inadvertent error by a county employee with respect to any fact (e.g. measurement, distance, physical location, etc.) which is essential to the ultimate determination of the issuance of the permit.
 2. A misapplication of zoning ordinance by a county employee. A misapplication of zoning ordinance means an inadvertent error by a county employee with respect to the applicability of a specific code section to a given fact situation (e.g. category or usage, etc.), and does not include a good faith dispute with respect to the interpretation of zoning code sections.
 3. A change in regulations during application process: If an application is processed during a revision to the code and the regulations change prior to the issuing of the permit resulting in no need for the permit.
 4. A change in regulations after issuance of a permit: If a permit is issued and regulations change not requiring the permit anymore and that the permit is still valid and the project has not been started.
- B. Refund requests shall be made, in writing, to the Zoning Administrator.
- C. Upon receipt of a written request for refund of application fees, the Zoning Administrator shall make a determination to grant or deny the request based on the language above, as well as all other applicable information.
- D. Said determination by the Zoning Administrator is subject to appeal procedure set forth in Chapter [17.804](#) Variance and Appeals of the General Code of Ordinances for the County of Marathon Zoning Ordinance.

Section 17.808.02 HEARING REFUND POLICY

- A. Applicants for Committee or Board of Adjustment hearings may request a refund of the application fee within one year of Committee or Board action if the application for hearing was necessitated by either or both of the following circumstances:
1. A mistake of material fact by a county employee. A mistake of material fact means an inadvertent error by a county employee with respect to any fact (e.g. measurement, distance, physical location, etc.) which is essential to the ultimate determination of the Committee or Board.
 2. A misapplication of zoning ordinance by a county employee. A misapplication of zoning ordinance means an inadvertent error by a county employee with respect to the applicability of a specific code section to a given fact situation (e.g. category or usage, etc.), and does not include a good faith dispute with respect to the interpretation of zoning code sections.
 3. A change in regulations during application process: If a hearing application is processed during a revision to the code and the regulations change prior to the hearing resulting in no need for the hearing.
- B. Refund requests shall be made, in writing, to the Zoning Administrator.
- C. Upon receipt of a written request for refund of application fees, the Zoning Administrator shall make a determination to grant or deny the request based on the language above, as well as all other applicable information.
- D. Said determination by the Zoning Administrator is subject to appeal procedure set forth in Chapter [17.804](#) Variance and Appeals of the General Code of Ordinances for the County of Marathon Zoning Ordinance.

Section 17.809.01 PURPOSE

The procedures, standards and required information in this code are intended to provide a consistent and uniform method of review of proposed development plans, to provide general site design and planning guidelines, to ensure full compliance with the regulations and standards contained in this code and other applicable ordinances and laws, to achieve efficient use of land, to protect natural resources, and to prevent adverse impact on adjoining or nearby properties. It is the intent of the site plan review requirements to encourage cooperation and consultation between the County and the applicant to facilitate development in accordance with the County's land use objectives and to insure that significant design elements shall be considered in future development.

Section 17.809.02 CONFORMANCE WITH APPROVED SITE PLAN

A. **Suspension by Zoning Administrator.** Property which is the subject of site plan approval must be developed in strict compliance with the approved site plan, inclusive of any amendments, which has received the approval of the Zoning Administrator or the Board of Adjustment. If construction and development does not conform with the approved site plan, the approval of the site plan shall be suspended by the Zoning Administrator by written notice and posted upon the premises involved and mailed to the last known address of the owner.

Upon suspension of this approval, all construction activities shall cease upon the site until the time the violation has been corrected or the Zoning Administrator or the Board of Adjustment has approved a modification to the site plan.

B. **Rescind Site Plan Approval.** Approval of a site plan may be rescinded by the Zoning Administrator or the Board of Adjustment upon determination that the site has not been improved, constructed or maintained in compliance with approved permits, site plans, or conditions of site plan approval. In addition, the breach of any condition, safeguard or requirement shall automatically invalidate the approval granted, and shall constitute a violation of this Zoning Ordinance.

C. **Revisions to Approved Site Plans.**

1. Minor revisions to an approved site plan may be administratively reviewed by the Zoning Administrator, provided that such changes do not materially alter the approved site design, intensity of use or demand for public services.
2. If revisions to an approved conditional use permit site plan materially alters the approved site design, intensity of use or demand for public services, the revision shall be submitted to the Board of Adjustment for approval.

Title 9: DEFINITIONS

Chapter 17.901

General

Section 17.901.01 RULES OF CONSTRUCTION

The following rules of construction shall apply to the text of this Ordinance:

- A. The particular shall control the general.
- B. In the case of any difference of meaning or implication between the text of this Ordinance and any caption or illustration, the text shall control.
- C. The word "shall" is always mandatory and not discretionary. The words "may" or "should" are permissive and discretionary.
- D. Words used in the present tense shall include the future, and words used in the singular number shall include the plural, and the plural the singular, unless the context clearly indicates the contrary.
- E. A "building" or "structure" includes any part thereof. The word "dwelling" includes "residence". The word "lot" includes the words "plot" or "parcel".
- F. The phrase "used for" includes "arranged for," "designed for," "intended for," "maintained for" or "occupied for."
- G. The word "person" includes an individual, a patron, a firm, an association, an organization, a corporation (public or private), a partnership or co-partnership, a limited liability company, an incorporated or unincorporated association, a trust, or any other entity recognizable as a "person" under the laws of Wisconsin.
- H. Unless the context clearly indicates the contrary, where a regulation involves 2 or more items, conditions, provisions or events connected by the conjunction "and," "or" or "either ... or," the conjunction shall be interpreted as follows:
 - 1. "And" indicates that all the connected items, conditions, provisions or events shall apply.
 - 2. "Or" indicates that all the connected items, conditions, provisions or events shall apply singly or in any combination (i.e., "or" also means "and/or").
 - 3. "Either ... or" indicates that the connected items, conditions, provisions or events may apply singly.
- I. The terms "this Zoning Ordinance" or "this Ordinance" includes the Zoning Ordinance of the County of Marathon and any amendments there to.
- J. The terms "abutting" or "adjacent to" include property "across from", such as across a street, alley, or an easement. This term shall also apply to adjacent zoning districts in an adjacent community.
- K. The word "he" includes "she."
- L. The phrase "such as" shall mean "such as, but not limited to."
- M. The word "including" shall mean "including, but not limited to."
- N. Terms not defined in Title 9 (Definitions), or elsewhere in this ordinance shall have the meaning customarily assigned to them.

Chapter 17.902

General Definitions

As used in this zoning ordinance, certain terms are defined as follows:

Abandoned Sign. A sign which no longer correctly advertises or directs a person to a bona fide business, person, goods, product, activity, or service. A sign is considered abandoned if:

1. It does not display a well-maintained message for a consecutive 60 day period;
2. The use to which the sign is accessory is discontinued or terminated for more than 180 consecutive days;
3. The owner of the sign cannot be located at the owner's last known address as reflected on the records of the County; or
4. A structure designed to support a sign no longer supports the sign for a period of 30 consecutive days.

Abandonment of mining has the meaning given in NR132.03 (1)

Accessory Building or Use. A subordinate building or use that is intended to be used in a manner that is clearly incidental to, customarily found in connection with, subordinate to, and located on the same lot or parcel as the principle use to which it is exclusively related.

Accessory Sign. A sign that is subordinate to the main use on a lot and used for purposes clearly incidental to those of the main use.

Adult Entertainment. Any business which primarily features sexually oriented or sexually stimulating material and/or performances, including the following: adult arcade, adult bookstore, adult novelty store, adult video store, adult cabaret, adult massage parlor, adult motion picture theater, adult theater, escort agency, nude model studio, or sexual encounter center or similar establishment or any place that permits patrons to be filmed or photographed performing "sexually explicit activities" or displaying "specified anatomical areas" for electronic transmission over the wireless device, the internet, film, motion picture, videocassette, DVD or other photographic reproduction.

"Sexually oriented" when used to describe film, motion picture, videocassette, DVD, slides, or other photographic reproductions shall mean film, movies, motion picture, videocassette, DVD, slides or other photographic reproductions that regularly depict material which is distinguished or characterized by an emphasis on matter depicting or describing "sexually explicit activities" or "specified anatomical areas" offered for observation by the patron(s) on the premises of a sexually oriented business. The definition of "adult entertainment use" shall not include an establishment where a medical practitioner, psychologist, psychiatrist or similar professional person licensed by the State engages in medically approved and recognized sexual therapy.

Terms relating to adult entertainment uses are further defined as follows:

1. **Adult Arcade.** Any place to which the public is permitted or invited where either or both (i) motion picture machines, projectors, video or laser disc players, or (ii) other video or image-producing devices are available, run via coin, token or any form of consideration, to show images to five or fewer persons at one time; and where the images shown and/or live entertainment presented are characterized by the depiction or description of specified sexual activities or specified anatomical areas.
2. **Adult Bookstore, Adult Novelty Store, or Adult Video Store.** A commercial establishment which, as one of its principle business purposes, offers for sale or rental for any form of consideration one or more of the following:
 - a. Books, magazines, periodicals or other printed matter, or photographs, films, motion pictures, video cassettes or video reproductions, slides, or other visual representations that are characterized by the depiction or description of "specified sexual activities" or "specified anatomical areas"; or
 - b. Instruments, devices, or paraphernalia, other than prophylactics, that are designed for use in connection with specified sexual activities.

A commercial establishment may have other principle business purposes that do not involve the offering for sale or rental of material depicting or describing "specified sexual activities" or "specified anatomical areas" and still be categorized as "adult bookstore, adult novelty store, or adult video

Title 9: Definitions

store” so long as one of its principle business purposes is the offering for sale or rental for consideration the specified materials which are characterized by the depiction or description of “specified sexual activities” or “specified anatomical areas”.

3. **Adult Cabaret.** A nightclub, bar, restaurant, or similar commercial establishment that regularly features:
 - a. Persons who appear in a state of semi-nudity;
 - b. Live entertainment characterized by the depiction or description of specified anatomical areas or specified sexual activities;
 - c. Live entertainment of an erotic nature including exotic dancers, strippers, male or female impersonators, or similar entertainment; or
 - d. Films, motion pictures, video cassettes, slides or other photographic reproductions that are characterized by the depiction or description of specified sexual activities or specified anatomical areas.
4. **Adult Massage Parlor.** Any place where, for any form of consideration or gratuity, massage, alcohol rub, administration of fomentations, electric or magnetic treatments, or any other manipulation of the human body occurs as part of or in connection with specified sexual activities, or where any person providing such treatment, manipulation, or service related thereto, exposes his or her specified anatomical areas. An Adult Massage Parlor, in contrast to a Myotherapy Establishment, is considered a sexually oriented business for purposes of these regulations.
5. **Massage.** The treating of external parts of the body for remedial or hygienic purposes, consisting of stroking, kneading, rubbing, tapping, pounding, vibrating, or stimulating with the hands or with the aid of any mechanical or electrical apparatus or appliances, with or without such supplementary aids as rubbing alcohol, liniments, antiseptics, oils, powder, creams, lotions, ointment or other such similar preparations commonly used in the practice of massage, under such circumstances that it is reasonably expected that the person to whom the treatment is provided shall pay any consideration whatsoever therefore. For purposes of this ordinance, the term "bodywork" shall mean massage.
6. **Myotherapy Establishment.** Any individual, group of individuals, person or business which engages in the practice of massage as defined herein, and which has a fixed place of business where any person, firm, association, partnership, limited liability company or corporation carries on any of the activities as defined herein. Myotherapy establishment shall also include, but not be limited to, a Turkish bath parlor, steam bath, sauna, magnetic healing institute, health club, health spa, or physical fitness club or business that offers massages on occasion or incidental to its principle operation, as well as an individual's home where a person is engaged in the practice of massage for consideration. The definition of sexually oriented business shall not include the practice of massage in a licensed hospital, sanitarium, nursing home, medical clinic or the offices of a physician, surgeon, chiropractor, osteopath, psychologist, clinical social worker and family counselor, who are licensed to practice their respective professions in the State of Wisconsin, or who are permitted to practice temporarily under the auspices of an associate or an establishment duly licensed in the State of Wisconsin, clergymen, certified members of the American Massage and Therapy Association and certified members of the International Myomassethics Federation. A Myotherapy Establishment engaged in the practice of massage as defined herein is considered a Regulated Use but not a sexually oriented business for purposes of these regulations.
7. **Adult Motion Picture Theater.** A commercial establishment where, for any form of consideration, films, motion pictures, video cassettes, slides, or similar photographic reproductions are regularly shown which are characterized by the depiction or description of “specified sexual activities” or “specified anatomical areas”.
8. **Adult Theater.** A theater, concert hall, auditorium, or similar commercial establishment that regularly features persons who appear in a state of semi-nudity, live performances which are characterized by the depiction or description of specified anatomical areas, specified sexual activities, or live entertainment of an erotic nature including exotic dancers, strippers, male or female impersonators, or similar entertainment.
9. **Covering.** Any clothing or wearing apparel, including pasties, but does not include any substance that can be washed off the skin, such as paint or make-up, or any substance designed to simulate the appearance of the anatomic area beneath it.

Title 9: Definitions

10. **Entertainer.** A person who performs some type of activity or pose with the intent of allowing others to witness that activity or pose.
11. **Escort.** A person, who for consideration in any form, agrees or offers to act as a companion guide or date for another person, or who agrees or offers to privately perform as an entertainer, including, but not limited to, the modeling of lingerie, the removal of clothing, the performance of a dance or skit, or the providing of specified sexual activities for another person. Under this definition, "privately" shall mean a performance for an individual, or that individual's guests.
12. **Escort Agency.** A person or business association, who furnishes, offers to furnish or advertises to furnish escorts as one of its primary business purposes, for a fee, tip or other consideration.
13. **Nude Model Studio.** Any place where a person who appears semi-nude or who displays specified anatomical areas is provided to be observed, sketched, drawn, painted, sculptured, photographed, or similarly depicted by other persons who pay money or any form of consideration. Nude Model Studio shall not include:
 - a. A proprietary school licensed by the State of Wisconsin, or a college, junior college or university supported entirely or in part by public taxation.
 - b. A private college or university that offers educational programs in which credits are transferable to a college, junior college, or university supported entirely or partly by taxation; or
 - c. An establishment holding classes in a structure that has no sign visible from the exterior of the structure and no other advertising that indicates a semi-nude person is available for viewing; where in order to participate in a class a student must enroll at least three days in advance of the class; and where no more than one semi-nude model is on the premises at any one time.
14. **Nudity or State of Nudity or Nude.** Exposing to view the genitals, pubic area, vulva perineum, anus, anal cleft or cleavage, or pubic hair with less than a fully opaque covering; exposing to view any portion of the areola of the female breast with less than a fully opaque covering; exposing to view male genitals in a discernibly turgid state, even if entirely covered by an opaque covering; or exposing to view any device, costume, or covering that gives the appearance of or stimulates any of these anatomical areas.
15. **Person.** An individual, proprietorship, partnership, firm, association, joint stock company, corporation or combination of individuals whatever form or character.
16. **Principle Business Purpose.** 25 percent or more of the stock in trade of the business offered for sale or rental for consideration measured as a percentage of either the total linear feet of merchandise for sale or rental for consideration on display or the gross receipts of merchandise for sale or rental for consideration, whichever is greater.
17. **Semi-Nudity or Semi-Nude Condition or Semi-Nude.** Exposing to view, with less than a fully opaque covering, any portion of the female breast below the top of the areola or any portion of the buttocks. This definition shall include the entire lower portion of the female breast exhibited by a dress, blouse, shirt, leotard, bathing suit, or other clothing, provided that the areola is not exposed in whole or in part.
18. **Sexual Encounter Center.** A business or commercial enterprise that, as one of its principle business purposes, offers for any form of consideration:
 - a. Physical contact in the form of wrestling or tumbling between persons of the opposite sex; or
 - b. Activities between male and female persons and/or persons of the same sex when one or more of the persons is semi-nude.
19. **Specified Anatomical Areas.**
 - a. The human male genitals in a discernibly turgid state, even if completely and opaquely covered; or
 - b. Less than completely and opaquely covered human genitals, pubic region, buttocks or female breast below a point immediately above the top of the areola.
20. **Specified Sexual Activities.** Any of the following:
 - a. The fondling or other erotic touching of human genitals, pubic region, buttocks, anus, or female breasts;

Title 9: Definitions

- b. Sex acts, normal or perverted, actual or simulated, including intercourse, oral copulation, masturbation, or sodomy; or
- c. Any activity intended to arouse, appeal to or gratify a person's lust, passions or sexual desires; or
- d. Human genitals in a state of sexual stimulation, arousal or tumescence; or
- e. Excretory functions as part of or in connection with any of the activities set forth in (a) through (d), inclusive, above.

Agency. Any governmental entity of the state and includes, but is not limited to, any board, department, division, commission, bureau, society, council, institution, state college or university, community college district, technical college district, or state community college. "Agency" does not include the general assembly, the controlling board, the adjutant general's department, or any court.

Agricultural Use. The use of land for agricultural purposes including farming, dairying, pasturage, agriculture, horticulture, floriculture, viticulture and animal and poultry husbandry and the necessary accessory uses for packing, treating or storing the produce, provided that the operation of such accessory use shall be secondary to that of the normal agricultural activities, and provided that the above uses shall not include the commercial feeding of garbage or offal to swine and other animals. A use shall be classified as agriculture only if agriculture is the principle or main use of the land.

Air pollution has the meaning given in 293.01(1m).

Alley. A public or legally established private thoroughfare, other than a street, which affords only a secondary means of access to abutting property.

Animal.

1. **Farm Animal.** Animals other than household pets that may, where permitted, be kept and maintained for commercial production and sale or family food production, education or recreation.
2. **Domestic Animal.** Any animal that has been bred or raised to live in or about the habitation of humans and is dependent on people for food and shelter.

Animal Confinement Facilities/Livestock Facilities. See the General Code of Ordinances for Marathon County Chapter 13 Livestock Facilities Licensing Ordinance.

Animal Feeding Operation. A feedlot or facility other than a pasture, where animals have been, are, or will be fed, confined, maintained, or stabled for a total of 45 days or more in any 12-month period.

Animal Lot. A feedlot, barnyard or other outdoor facility where livestock are concentrated for feeding or other purposes. "Animal lot" does not include a pasture or winter grazing area. Two or more animal lots at the same livestock facility constitutes a single animal lot, for the purposes of this chapter, if runoff from the animal lots drain to the same treatment area or if runoff from the animal lot treatment area converges or reaches the same surface water within 200 feet of any of those treatment areas.

Animal Units. As defined in NR 243 or as amended as follows:

Animal unit density equivalents for non-typical species or exotics such as bison, llamas, emu and ostriches shall be determined on recommendation from the Committee or DNR.

Table 17. Animal Units

Subcategory of Animal Types	Animal Equivalency Factor	Subcategory of Animal Types	Animal Equivalency Factor
DAIRY CATTLE		SHEEP	
Milking & Dry Cows	1.4	Per Animal	0.1
Heifers (800-1200 lbs.)	1.1		
Heifers (400-800 lbs.)	0.6	HORSES	
Calves (less than 400 lbs.)	0.2	Per Animal	2.0
BEEF CATTLE		DUCKS	
Steers/Cows (600-Market)	1.0	Per Bird (Wet Lot)	0.2
Calves (less than 600 lbs.)	0.5	Per Bird (Dry Lot)	0.01
Bulls	1.4	CHICKENS	
		Layers	0.01
SWINE		Broilers	0.005
Pigs (55 lbs.-Mkt)	0.4		

Title 9: Definitions

	Pigs (up to 55 lbs.)	0.1	TURKEYS	
	Sows	0.4	Per Bird	0.018
	Boars	0.5		
			COMBINED ANIMAL UNITS	
			Calculated Total	

Examples for determining maximum allowable animals:

$\frac{\# \text{ Animal units/acre (number of acres)}}{\text{Animal Equivalency Factor (AEF)}} = \text{Number of animals}$

Example 1: 40 acres/400-800 lb. heifers: at $\frac{5 \text{ animal units/acre (40) acres}}{.6 \text{ AEF}} = 333$ (400-800 lb. heifers)
 Animal Units per acre = 5

Example 2: Property: 9 acres
 Animals: (400-800 lb. heifers)
 Animal unit Density: 0.5 Animal Units per acre (Rural Estate Density)

$0.5 \text{ animal units/acre (9) acres} = 7.5$ animals (400-800 lb. heifers)
 .6 AEF

Example 3: Property : ___ acres
 Animals: 2- Steers/Cows (1000-Mkt)
 2- Pigs (55 lbs.-Mkt)
 25- Layers
 Animal unit Density: 0.5 Animal Units per acre (Rural Estate Density)

Steers – $\frac{0.5 \text{ animal units per acre} \times 1 \text{ acre}}{1 \text{ Animal Equivalency Factor}} = \# \text{ of animals} = .5$

$$\frac{.5 \text{ animals}}{1 \text{ acre}} = \frac{2 \text{ animals}}{x \text{ acres}}$$

$$X = 4 \text{ acres}$$

Pigs – $\frac{0.5 \text{ animal units per acre} \times 1 \text{ acre}}{0.4 \text{ Animal Equivalency Factor}} = \# \text{ of animals} = 1.25$

$$\frac{1.25 \text{ animals}}{1 \text{ acre}} = \frac{2 \text{ animals}}{x \text{ acres}}$$

$$X = 1.6 \text{ acres}$$

Layers – $\frac{0.5 \text{ animal units per acre} \times 1 \text{ acre}}{.01 \text{ Animal Equivalency Factor}} = \# \text{ of animals} = 50$

$$\frac{50 \text{ animals}}{1 \text{ acre}} = \frac{25 \text{ animals}}{x \text{ acres}}$$

$$X = 0.5 \text{ acres}$$

Total Acres Required = 4 acres (Steers) + 1.6 acres (Pigs) + .5 acres (Layers)
 Total Acres Required = 6.1 Acres

Animal Waste Facility. Any site or area specifically designed and/or constructed for the purpose of storage or holding of animal waste and manure. Also see Chapter 11.02(2) (v) Storage Facility.

Apartment House. A building containing accommodations for more than two families living independently of each other.

Applicant has the meaning given in 293.01(2)

Arterial Street or Road. See STREET TERMS

Auto Dealer. Any person may sell, offer to sell, or display three vehicles per year on property which they own or control providing the vehicles are part of their personal fleet. Sale of, offer to sell, or display of more than three vehicles requires proper zoning for an auto dealership.

Title 9: Definitions

Auto Laundry/Car Wash. A building or portion thereof containing facilities for washing vehicles using a steam cleaning device, cleaning solutions and water under pressure, blower, chain conveyor or other mechanical devices.

Automobile Service Station. Any building, structure or premises or other place used for the dispensing, sale or offering for sale of any motor fuel or oils, having pumps and storage tanks; also where battery, tire and similar services are rendered, but not including buildings and premises where such business is incidental to the conduct of a public garage used for the repair or storage of motor vehicles.

Automobile Wrecking Yard, Junk Yard, or Salvage Yard. Any area of land where three or more vehicles, unlicensed and/or not in running condition, an accumulation of auto parts, or both, are stored in the open and are not being restored to operation. Any land, building or structure used for the wrecking or storing of such motor vehicles, or parts thereof, not in running condition. Any area where tire carcasses are stored or recycled. Any area where three or more pieces of unlicensed or inoperative construction equipment, motorcycles, snowmobiles, boats or appliances or their parts are stored and are not being restored to operation, or any land or structure for the wrecking or storing of such vehicles, equipment or appliances, or parts thereof, not in working condition. The examples listed by this definition are examples and not intended to be an inclusive list.

Awning. Any structure made of cloth or metal with a frame attached to a building and projecting over a sidewalk, when the same is so erected as to permit its being raised to a position flat against the building when not in use.

Awning Sign. See Building Mounted Sign.

Bank or Financial Institution. A business that offers financial services.

Banner. A sign that is mounted on or attached to a non-rigid surface such as cloth fabric, plastic or similar material with no enclosing framework that is mounted to a building or other structure at one or more edges.

Bar or Tavern. Any premises wherein alcoholic beverages are sold at retail for consumption on the premises and minors are excluded therefrom by law. It shall not mean a premise wherein such beverages are sold in conjunction with the sale of food for consumption on the premises.

Baseline data has the meaning given in NR 132.03(3)

Basement. See: STORY

Bed and Breakfast Establishment. A business as defined in Wis. Stats., 254.61(1).

Bedroom. A room furnished with a bed and intended primarily for sleeping.

Board of Adjustment. The Body established under Wis. Stats., 59.694, for counties and designated "Board of Adjustment."

Brewery. A plant where malt liquors are produced greater than 15,000 barrels of beer per year.

Buildable Area: The remaining area of a parcel to be designated for buildings and structures excluding Right-Of-Way, easements, side, rear, and front yard setbacks established for each zoning district.

Building. A structure which encloses space above or below grade or both.

Building Directory Sign. A wall sign that is mounted adjacent to a building entrance identifying tenants that occupy space in the building.

Building Footprint: The portion of a lot or site covered by a building or structure at the surface level, measured on a horizontal plane.

Building Height. The vertical distance measured from the bottom of the floor joists or floor slab of the first story to the highest point of the roof for flat roofs; and to the deck line of mansard roofs; and to the average height between eaves and ridges for gable, hip, and gambrel roofs. Where buildings have multiple or conflicting roof styles, the most restrictive method of measurement applies. See [Figure 6](#). Building Height.

Building-integrated SES. A solar energy system that is an integral part of a principal or accessory building, rather than a separate mechanical device, replacing or substituting for an architectural or structural component of the building. Building-integrated systems include but are not limited to photovoltaic or hot water solar energy systems that are contained within roofing materials, windows, skylights, and awnings.

Title 9: Definitions

Building-Mounted Sign. A sign that is adjacent to or attached to a building wall, door, or related architectural feature. Such signs include, but are not limited to awning, canopy, projecting, and wall signs.

1. **Awning Sign.** A sign painted on, printed on, attached flat against the surface of, or hanging below an awning. An awning sign includes any lightweight fabric protective cover over a door, entrance, window or other architectural feature.
2. **Hanging or Suspended Sign.** A sign that is suspended from the underside of a horizontal plane surface and is supported by such surface.
3. **Canopy Sign.** A sign attached to a building, projecting from and supported by said building, and extending beyond the building wall. A canopy sign is a structural protective cover over a door, entrance, window or other architectural feature.
4. **Projecting Sign.** A sign that is attached to a building face and projects out perpendicular from the building wall. Projecting signs are located on a vertical plane.
5. **Wall Sign.** A sign which is attached to an exterior building wall and the surface of which is parallel to the building wall.

Building Principle. The building on a lot used to accommodate the primary use to which the premises are devoted. Only one principle structure is permitted on each lot or parcel.

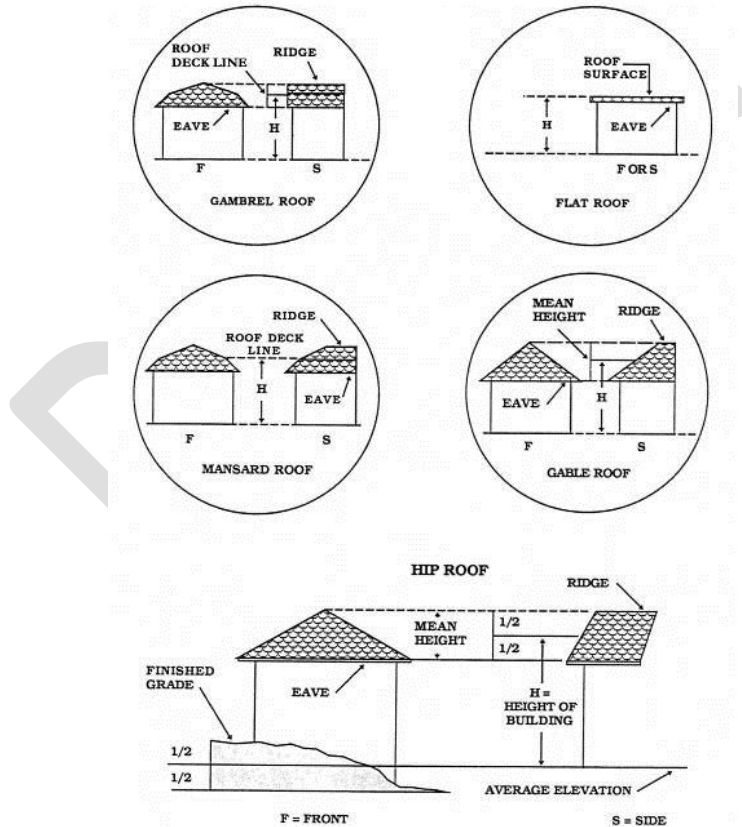


Figure 6. Building Height

Title 9: Definitions

Building Site Area. The ground area of a building or buildings, together with all open spaces required by this chapter.

Bulk Regulation. The combination of zoning controls which establishes the maximum size of a building and its location on a lot. The bulk envelope is a three-dimensional area within which a permitted building may be built.

Bulk sampling has the meaning given in 293.01 (2m)

Business Service Establishment. An establishment or place of business primarily engaged in the provision of services to other business or service establishments, which are usually but not always recurrent in nature. Such facilities may include, but are not limited to branch locations for shipping companies, copying and printing establishments, computer service establishments, and the like. Business service establishments do not include the manufacture of any products, implements, or goods.

Campground. A parcel of land that contains sites for temporary occupancy of tents, travel trailers, motor homes and other recreational vehicles, or which contains cabins or similar structures for temporary use. A campground may be improved with water, sewer, or septic utilities, and/or electricity, or may be "rustic," with minimal utilities and facilities.

Camper, See Recreational Vehicle Canopy. Any structure, other than an awning made of cloth or metal with frames attached to a building, projecting over a sidewalk.

Canopy Sign. See Building Mounted Sign.

Carport. A covered automobile parking space not completely enclosed by walls or doors.

Car Wash. A facility consisting of self-service bays or automatic lines for the washing of passenger vehicles. Such uses typically include vacuuming stations and other associated car care uses.

Cemetery. Land used for the burial of the dead, and dedicated for cemetery purposes, including crematories, columbarium, mausoleums and mortuaries.

Central Sewer System. A system where individual lots are connected to a common sewerage system whether publicly or privately owned and operated.

Certificate of Compliance. A certification issued by the Administrator stating that the construction and the use of land or a building, the elevation of fill or the lowest floor of a structure is in compliance with all of the provisions of this ordinance.

Changeable Copy Sign. A portion of a permanent sign with letters, characters, or graphics that are not permanently affixed to the structure, framing, or background allowing the letters, characters or graphics to be modified manually from time to time as situations change.

Clear Vision Area. A triangular space which permits an unobstructed view at the intersection of highways or streets with other highways, streets or roads or at the intersection of highways or streets with railroads.

Club. An association for some common purpose, but not including a group organized for or which is actually engaged in rendering a service which is customarily carried on as a business. A roadhouse or tavern shall not be construed as a club.

Cold Air Inflatable Balloon. A temporary sign composed of a nonporous bag of tough, light material filled with unheated air, which may or may not float in the atmosphere.

Collector Street. See STREET TERMS

Collector surface. means any part of a solar collector that absorbs solar energy for use in the collector's energy transformation process. "Collector surface" does not include frames, supports and mounting hardware.

Collector use period. means 9 a.m. to 3 p.m. standard time daily.

Collocation. The use of a wireless telecommunications facility by more than one wireless telecommunications provider.

Commercial communications. includes communications used by government and military entities for emergency purposes, licensed amateur radio service, and non-emergency communications used by agricultural, business, government, and military entities including aviation radar, commercial mobile radio service, fixed wireless service, global positioning, line-of-sight, microwave, personal communications service, weather radar, and wireless internet service.

Title 9: Definitions

Commercial Use WES or SES. Means the use/purpose of the WES and/or SES is to convert wind and/or solar energy into electricity which is to be used, distributed, or sold offsite. These uses may be deemed to be accessory to an existing residential, commercial, or agricultural use but are subject to all the standards, requirements, and conditional use processes set forth in this ordinance

Commission (in reference to Chapters 17.405 and 17.408). means the Wisconsin Public Service Commission.

Committee. The Committee designated by Marathon County Board having jurisdiction over this ordinance and designated as the County Planning Agency authorized by Wis. Stats., 59.69(2), (Environmental Resources Committee).

Community Living Arrangements. A place where five or more unrelated people live together in a community setting, services provided include room and board, supervision and support services.

Comprehensive Plan. The long-range plan for the development of the County and its environs as officially adopted on May 23, 2006, or amended thereafter.

Condominium. The land together with all buildings, improvements and structures thereon, all easements, rights and appurtenances belonging thereto, and all articles of personal property which have been submitted to the provisions under Chapter 703 Wis. Stats.

Conservation Area. An area of land where the water table is generally at, near or above the land surface.

Contour. The continuous line of the same elevation above mean sea level as determined by the United States Coast and Geodetic Survey.

Copy Area. The actual area of a sign applied to any background. Copy area shall be completed by drawing straight lines as closely as possible to the copy extremities encompassing individual letters or words.

Corner Lot. See Lot Types.

County Planning Agency. A county zoning committee authorized by Wis. Stats., 59.69(2).

County Technical Guide. The County Technical Guide developed primarily by the USDA Natural Resources Conservation Service to protect soil and water resources consists of standards designed to minimize negative impacts of agricultural production practices. The Technical Guide was adopted by the Committee on November 7, 1977. It is amended from time to time as standards are revised based on current research.

Crawlyway or Crawl Space. An enclosed area below the first usable floor of a building, generally less than five feet in height, used for access to plumbing and electrical utilities.

Cul-de-sac. See Street Terms.

Cultural, Municipal, or Public Use. A public or private non-profit facility for the benefit of and service to the general public including, but not limited to, community centers, cultural facilities such as libraries or museums, police and fire stations, and municipal and government uses.

Day(s). Calendar day(s) unless otherwise specified.

Day Care or Child Care Facility. For the purpose of this code a day care or child care facility shall have the same definition as contained in Wis. Stats., 48.65(1).

Deck. A structure usually made of wood and/or synthetic materials which is accessory to a principle structure and which has no roof covering or side walls.

Decommissioning. means removal of all of the following:

1. The above ground portion of a wind energy system, including wind turbines and related facilities, except for access roads if removal has been waived by the property owner.
2. All below ground facilities, except the following:
 - a. Underground collector circuit facilities.
 - b. Those portions of concrete structures 4 feet or more below grade.

Density. The number of dwelling units developed on an acre of land.

Department. Marathon County Conservation, Planning, and Zoning Department.

Title 9: Definitions

Development. Any artificial change to improved or unimproved real estate including, but not limited to, the construction of buildings, structures or accessory structures; the construction of additions or substantial improvements to buildings, structures or accessory structures; the placement of building or structures; mining, dredging, filling, grading, paving, excavation or drilling operations; and the storage, deposition or extraction of materials, public or private sewage disposal systems or water supply facilities.

Development Entrance Sign. A ground sign which identifies a residential or commercial subdivision, industrial or office park, or development with three or more buildings.

1. **Street Island Sign.** A small piece of land surrounded by public streets, private streets, and/or common driveways that is located near the entrance to a residential subdivision, a residential complex, a commercial or office park, an institutional complex, an industrial park or the like.

Directional Sign. Any sign which solely serves to designate the location or direction of any place or area located on the premises on which the sign is located.

District. A designated area of Marathon County for which the regulations governing the use of the land and buildings are uniform.

DNR. means the Wisconsin Department of Natural Resources.

Double Frontage Lot. See Lot Types.

Drive-Through Facility. Any portion of a building or structure from which business is transacted, or is capable of being transacted directly with customers located in a motor vehicle. The term "drive-thru" shall also include "drive-up" and "drive-in".

Dwelling. A building or portion thereof designed exclusively for residential occupancy, including one-family, two-family and multi-family dwellings.

Electronic Message Center Sign. A changeable copy sign that utilizes computer generated messages or some other electronic means of changing copy.

Encroachment. means any fill, structure, building, accessory use, principle use or development in an easement or required setback area.

Environmental pollution has the meaning given in 293.01(4)

Essential Services and Utilities. The erection, construction, alteration or maintenance by public utilities or governmental departments, or commissions, of underground or overhead gas, electrical, steam or water transmission or distribution systems, collection, communications, supply or disposal systems including poles, wires, mains, drains, sewers, pipes, conduit, cables, fire alarm boxes, police call boxes, traffic signals, hydrants and other similar equipment and accessories necessary for the furnishing of adequate service by such public utilities or governmental departments or commissions or for the public health, safety or general welfare.

Existing Mobile Home Park or Mobile Home Subdivision. A parcel (or contiguous parcels) of land divided into two or more mobile home lots for rent or sale on which the construction of facilities for servicing the lots (including, at a minimum, the installation of utilities, either final site grading or the pouring of concrete pads, and the construction of streets) is completed before the effective date of this ordinance.

Existing Street. See Street Terms.

Family. One or more persons related by birth, marriage or legal adoption occupying a dwelling unit and living as a single housekeeping unit, or not more than four unrelated persons occupying a dwelling unit and living as a single housekeeping unit.

Farm. All lands under common ownership that is primarily devoted to agriculture use.

Farmland Preservation Agreement. Any of the following agreements between an owner of land and the department under which the owner agrees to restrict the use of land in return for tax credits.

1. An agreement or transition area agreement entered into under Wis. Stats., 91.13,2007 or 91.14,2007 Wis. Stats.,
2. An agreement entered into under Wis. Stats., 91.60.

Farmland Preservation Area. An area that is planned primarily for agricultural use, agricultural related use, or both, and that is identified as an agricultural preservation area or transition area in a farmland preservation

Title 9: Definitions

plan described in Wis. Stats., 91.12(1) or identified under Wis. Stats., 91.10(1)(d) in a farmland preservation plan described in the Wis. Stats., 91.12(2).

Farmland Preservation Plan. A plan for the preservation of farmland in a county, including an agricultural preservation plan under Wis. Stats., 91, 2007.

Farm Operator. An owner occupant of a parcel of land as defined in Wis. Stats., 91.60(2) (a).

Farm Residence. A single family or duplex residence that is the only residential structure on the farm and meets the requirements of Section [17.301.06](#).

Feedlot. A feedlot shall be determined to be any of the following facilities, when they are a business and means of livelihood:

1. Any tract of land or structure wherein any type of fowl or the byproducts thereof are raised in close quarters for sale at wholesale or retail.
2. Any structure, pen or corral wherein cattle, horses, sheep, goats, swine, and other animals domestic and/or exotic are maintained in close quarters for the purpose of fattening, milking or production of other animal products for final sale and/or shipment to market.

Fence. A barrier constructed so as to contain or enclose an area as a protective measure.

Fence, Open. A fence which does not exceed 50% opacity when viewed from any angle.

Finding of Fact. A concise statement of the action taken by a board or commission, either drafted during the meeting, or prepared by staff in advance, that is in the form of a motion and which is recorded as part of the minutes for the meeting at which the action was taken.

Finished Grade. See Grade.

Flashing Sign. A sign which contains an intermittent of flashing, scintillating, blinking or traveling light source which includes signs that give the illusion of intermittent or flashing light by means of animation, or an externally- mounted intermittent light source.

Flood Plain. Land which has been or may be covered by flood water during the regional flood. It includes the floodway and the floodfringe, and may include other designated floodplain areas for regulatory purposes.

Floor Area. The sum of the gross horizontal areas of the several floors of a building, measured from the exterior faces of exterior walls or from the center line of common walls separating two buildings. Floor area for the purposes of these regulations, shall not include unfinished basement, garage elevator and stair bulkheads, attic space, terraces, breezeways, open porches and uncovered steps.

Forfeited any bond has the meaning given in NR 132.03(6)

Freestanding Sign. See Ground Sign.

Frontage. All the property on one side of a street adjacent to and contiguous with the line of a public right-of-way.

Front Lot Line. See Lot Line Front Yard. See Yard Terms.

Fur Farm. Any property comprising land or building or both, used for the purpose of raising or harboring fur bearing animals including those defined in Wis. Stats., 29.001(30),, and also including chinchillas and other fur bearing animals, whether the animals are kept for breeding or slaughtering or pelting purposes.

Garage, Private. An accessory building or an accessory portion of the principle building, enclosed on all sides and designed or used for the shelter or storage of passenger vehicles and located on the same lot as the dwelling to which it is accessory.

Garage, Public. A building or portion thereof other than a private or storage garage, designed or used for equipping, servicing, repairing, hiring, selling or storing motor driven vehicles.

Gas Station. A place where gasoline, kerosene or any other motor fuel is offered for sale to the public. Such uses may include facilities for the sale of other retail products.

Gas Station Canopy Sign. A sign which is located upon the canopy above the gas station islands and is intended to shield such area from the elements. A gas station canopy is typically supported by columns.

Title 9: Definitions

Grade.

1. **Finished Grade.** For buildings abutting one street only, the elevation of the sidewalk at the center of the wall facing the street (or the elevation of the center line of the street where no sidewalk exists), for buildings having walls facing more than one side street, the average elevation of the sidewalk at the centers of all walls facing the street, for buildings having no walls facing the street, the average level of the finished surface of the ground adjacent to the exterior walls of the building. (Any wall approximately parallel to a street line is to be considered as facing the street.)
2. **Natural Grade.** The elevation of the undisturbed natural surface of the ground prior to any excavation or fill.

Greenhouse/Nursery. The cultivation of plants for subsequent sale or personal enjoyment.

Gross Acreage. Land area measured on the horizontal plane, and including land occupied by all natural and manmade features of the landscape.

Gross Lot Area. See Lot Area, Gross.

Ground-mount. Means a solar energy system mounted on a rack or pole that rests or is attached to the ground. Ground-mount systems can be either private or commercial uses.

Ground Sign. Any sign that is supported by the ground and not attached to a building (also referred to as a freestanding or monument sign).

Habitable Structure. Any structure, or portion of a structure, used or intended to be used for permanent or intermittent human occupancy.

Hanging or Suspended Sign. See Building Mounted Sign.

Hearing Notice. A publication or posting meeting the requirements of 985, Wis. Statutes.

Historic Structure. Any structure that is listed preliminarily determined to meet the requirements for listing, as an individual structure part of a district, or on an inventory of the National Register, determined by the Secretary of the Interior, or on a State or local inventory of Historic Places.

Home Occupation/Home Professional Business - Minor. Any occupation or business conducted by a family member in his/her home for gain or support when such occupation is incidental to the residential use of the premises.

Home Occupation/Home Professional Business - Major. Any occupation or business conducted by a family member in his/her home or accessory structure for gain or support when such occupation is incidental to the residential use of the premises.

Hospital or Medical Clinic.

1. **Hospital.** Any building or other structure containing beds for at least four patients and devoted to the medical diagnosis, treatment or other care of human ailments.
2. **Medical Clinic.** Any building or other structure devoted to the medical diagnosis, treatment and care of human outpatients.

Hotel. A building in which board and lodging are provided to the transient public for compensation.

Human Care Institution. A facility for the aged or mentally or physically infirm, protected with suitable fire protection devices including sprinklers, audible alarms, smoke and heat detectors and emergency lighting, conducted within any abode, building, institutional residence or home used for the reception and care, for a consideration, of three or more persons who, by reason of age or mental or physical infirmities, are not capable of properly caring for themselves or who are elderly, and for which a license has been issued by the State.

Human Habitation. The act of occupying a structure as a dwelling or sleeping place, whether intermittently or as a principle residence.

Illegal Sign. A sign for which no valid permit was issued by the County at the time such sign was erected, or a sign that is not in compliance with the current zoning ordinance and does not meet the definition of a non-conforming sign.

Illuminated Sign. A sign that provides artificial light direction on or through any transparent or translucent material, from a source of light connected with such sign, or a sign illuminated by a light with a source so

Title 9: Definitions

obscured and shielded that no direct light rays from it are visible from a public right-of-way or from an abutting property.

Impermissible interference. means the blockage of wind from a wind energy system or solar energy from a collector surface or proposed collector surface for which a permit has been granted under this chapter during a collector use period if such blockage is by any structure or vegetation on property, an owner of which was notified under sub. (3) (b). "Impermissible interference" does not include:

1. Blockage by a narrow protrusion, including but not limited to a pole or wire, which does not substantially interfere with absorption of solar energy by a solar collector or does not substantially block wind from a wind energy system.
2. Blockage by any structure constructed, under construction or for which a building permit has been applied for before the date the last notice is mailed or delivered under sub. (3) (b).
3. Blockage by any vegetation planted before the date the last notice is mailed or delivered under sub. (3) (b) unless a municipality by ordinance under sub. (2) defines impermissible interference to include such vegetation.

Impounded Motor Vehicle. Any motor powered vehicle whether operable or inoperable and whether licensed or unlicensed, taken into custody and possession by a governmental agency or its legal agent pursuant to authority provided by statute, governmental regulations, or court order for the purpose of storage pending a final determination as to the disposition of said vehicle.

Institution for Higher Education. A facility for post-secondary education that grants associate, bachelor, master, or doctoral degrees and that may include research functions or professional schools.

Interchange. A grade separated intersection with one or more turning lanes for travel between intersecting highways.

Interior Lot. See Lot Types Interstate. See Street Terms.

Junk. Materials or products from materials such as glass, rags, paper, metals or plastic either worn out, broken, fit to be discarded or recycled.

Kennel. The breeding, raising, and/or training of dogs, cats, or other household pets of three months age or older not owned by the owner or occupant of the premises or for commercial gain.

Land Use. Any nonstructural use made of unimproved or improved real estate. Also see: "DEVELOPMENT".

Landing. An uncovered platform at the end of a flight of stairs or a platform for ingress and egress to a structure or a jump platform. A landing is a structural appurtenance not more than four feet wide unless further restricted in this Chapter.

Large Wind Energy System. Means a system having a total installed nameplate capacity of 300kW or greater and consists of individual wind turbines that have an installed nameplate capacity of more than 100 kilowatts. Systems with a total installed nameplate capacity of greater than 100MW may not be regulated by this ordinance.

Lattice Tower. A support structure constructed of vertical metal struts and cross braces forming a triangular or square structure which often tapers from the foundation to the top.

Lawn or Grass Maintenance. The cutting or clipping of grass and the use of pesticides and fertilizer within prescribed manufacturers limits.

Legal Non-conforming Sign. Any sign that legally does not comply and conform to the provisions of this ordinance, at the time of the effective date of this ordinance.

Limited Outdoor Sales, Display or Storage (accessory to principle use). Outdoor display or sales of goods that are accessory to a principle use.

Livestock. Bovine animals, equine animals, goats, poultry, sheep, swine, farm-raised deer, farm-raised game birds, camelids, ratites, and farm-raised fish.

Loading Space. An off-street space or berth on the same lot with a building or contiguous to a group of buildings, for the temporary parking of a commercial vehicle while loading or unloading merchandise or materials, and which abuts upon a street, alley or other appropriate means of access.

Local Street. See Street Terms.

Title 9: Definitions

Lot. A parcel of land occupied or designed to be occupied by one principle structure or use and its accessory structures or uses, including the open spaces required by this chapter, and abutting on a public street or other officially approved means of access. A lot may be a parcel designated in a plat or described in a conveyance recorded in the Office of the Register of Deeds, or any part of a large parcel when such part complies with the requirements of this chapter as to width and area for the district in which it is located. No land included in any street, highway or railroad right-of-way shall be included in computing lot area.

Lot Area. The computed area contained within the lot lines. Where the lot has been conveyed to the center of the street the area of the lot lying within the established street right-of-way shall not be included as part of the lot area for the purpose of these regulations.

Lot Area, Net. Gross lot area minus any portions of the lot located within lakes, ponds, jurisdictional wetlands, utility easements, public street rights-of-way and private road easements.

Lot Coverage. The portion of the lot area that is covered by any buildings.

Lot Depth. The mean horizontal distance between the right-of-way line of the street and the rear lot line.

Lot Line. The boundary of a recorded parcel of record or a line established by a recorded survey (Certified Survey or Subdivision) or a boundary created by recorded metes and bounds, or rectangular description. A property line defining the limits of a lot.

1. **Front Lot Line.** In the case of an interior lot, the line separating such lot from the street. In the case of a corner or through lot, the line separating such lot from that street which is designated as the front street in the request for zoning compliance permit.
2. **Rear Lot Line.** The lot boundary opposite and most distant from the front lot line. In the case of a pointed or irregular lot, it shall be an imaginary line parallel to the farthest from the front lot line, not less than ten feet long and wholly within the lot.
3. **Side Lot Line.** A side lot line is any lot line not a front lot line or a rear lot line. A side lot line separating a lot from a side street is a side street lot line. A side lot line separating a lot from another lot or lots is an interior side lot line.
4. **Side Street Lot Line.** In the case of a corner lot, the side street lot line is the line separating such lot from the street which is not designated as the front street in the plat or in the application for a building permit or zoning occupancy permit.

Lot Types.

1. **Corner Lot.** A lot where the interior angle of two adjacent sides at the intersection of the two streets is less than 135 degrees. A lot abutting upon a curved street shall be considered a corner lot for the purposes of this ordinance if the arc is a radius of less than 150 feet and the tangents to the curve, at the two points where the lot lines meet the curve or the straight street line extended form an interior angle of less than 135 degrees. (See [Figure 7](#) Lot Types)
2. **Double Frontage Lot.** Any interior lot having frontage on two more or less parallel streets as distinguished from a corner lot. In the case of a row of double frontage lots, all sides of such lots adjacent to streets shall be considered frontage, and front yards shall be provided as required. (See [Figure 7](#) Lot Types)
3. **Interior Lot.** A lot other than a corner lot. (See [Figure 7](#) Lot Types)

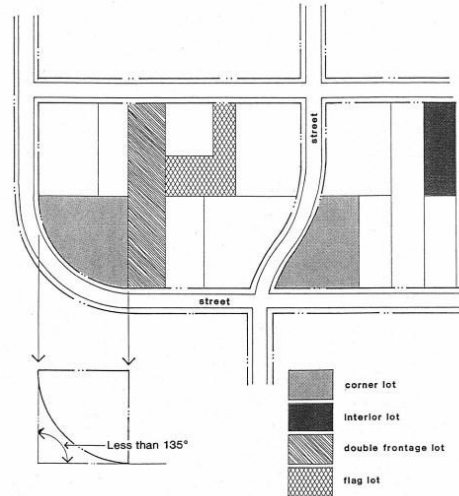


Figure 7. Lot Types

Lot of Record. A lot which is a part of a subdivision, the map of which has been recorded in the office of the Register of Deeds of Marathon County or a parcel of land, the deed to which was of record on or prior to the effective date of these regulations.

Lot, Waterfront. Any lot where any developments including stairs, grading, tree-cutting, etc. are taking place within 100 feet of the OHWM.

Lot Width. For the purpose of this chapter the width of a lot shall be the shortest distance between the side lines at the building setback line. Such building line may be the setback line or a line designated on a plat or in a conveyance of an unplatted parcel.

Maintenance and Repair. Includes the replacement of windows, doors, roofing, wiring and siding; upgrading of insulation; internal remodeling and improvements; repair, but not replacement, of an existing foundation, and the replacement of decks if they are the exact same size, same location, within one foot of existing height, and must meet all setbacks.

Manufactured Home. A building unit or assembly of closed construction that is fabricated in an off-site facility and constructed in conformance with the federal construction and safety standards established by the secretary of housing and urban development pursuant to the "Manufactured Housing Construction and Safety Standards Act of 1974," 88 Stat. 700, 42 U.S.C.A. 5401, 5403, and that has a permanent label or tag affixed to it, as specified in 42 U.S.C.A. 5415, certifying compliance with all applicable federal construction and safety standards. For the purposes of this Ordinance, a manufactured home includes manufactured homes and mobile homes. The term "manufactured home" does not include a "recreational vehicle".

Manufactured or Mobile Home Park. means any tract of land upon which two or more manufactured or mobile homes, used for habitation are parked, either free of charge or for revenue purposes, and includes any roadway, building, structure, vehicle, or enclosure used or intended for use as part of the facilities of the park. "Manufactured home or mobile home park" does not include any of the following:

1. A tract of land used solely for the storage or display for sale of manufactured or mobile homes;
2. A tract of land that is subdivided and the individual lots are for sale or sold for the purpose of installation of manufactured or mobile homes used for habitation and the roadways are dedicated to the local government authority;
3. A tract of land within an area that is subject to local zoning authority and subdivision requirements and is subdivided, and the individual lots are for sale or sold for the purpose of installation of manufactured or mobile homes for habitation.

Title 9: Definitions

Manufacturing, Fabrication and Processing (light). A manufacturing establishment whose operations include storage of materials; processing, fabrication, or assembly of products; and loading and unloading of new materials and finished products. These uses do not produce or use in large quantities as an integral part of the manufacturing process toxic, hazardous, or explosive materials. Because of the nature of its operations and products, little or no noise, odor, vibration, glare and/or air/water pollution is produced, and therefore, these uses have minimal impact on surrounding properties. This definition includes all uses or products in the following NAICS groups²:

1. 311 Food Manufacturing (except 311223 Other Oilseed Processing, 311225 Fats and Oils Refining and Blending, 311311 Sugarcane Mills, 311312 Cane Sugar Refining, 311313 Beet Sugar Manufacturing, 311611 Animal (except poultry) Slaughtering, 311613 Rendering and Meat Byproduct Processing, 311615 Poultry Processing, 311711 Seafood Canning, 311712 Fresh and Frozen Seafood Processing, 311942 Spice and Extract Manufacturing)
2. 312111 Soft Drink Manufacturing
3. 312112 Bottled Water Manufacturing
4. 313 Textile Mills
5. 314 Textile Product Mills
6. 315 Apparel Manufacturing
7. 316 Leather and Allied Product Manufacturing
8. 321 Wood Product Manufacturing (except 321114 Wood Preservation)
9. 322 Paper Manufacturing (except 32211 Pulp Mills, 322121 Paper (except newsprint) Mills, 322122 Newsprint Mills, and 32213 Paperboard Mills)
10. 323 Printing and Related Support Activities
11. 326 Plastics and Rubber Products Manufacturing (except 326211 Tire Manufacturing)
12. 332 Fabricated Metal Product Manufacturing (except 332111 Iron and Steel Forging and 332112 Nonferrous Forging)
13. 333 Machinery Manufacturing
14. 334 Computer and Electronic Product Manufacturing
15. 335 Electrical Equipment, Appliance, and Component Manufacturing
16. 336 Transportation Equipment Manufacturing
17. 337 Furniture and Related Product Manufacturing
18. 339 Miscellaneous Manufacturing
19. 511 Publishing Industries

Manufacturing and Processing (heavy). A manufacturing establishment whose operations include storage of materials; processing, fabrication, or assembly of products; and loading and unloading of new materials and finished products. These uses may produce or use in large quantities as an integral part of the manufacturing process toxic, hazardous, or explosive materials. Noise, odor, dust, vibration, glare, or visual impacts, as well as potential public health problems in the event of an accident, could impact adjacent properties.

This definition includes all uses or products in the following NAICS groups³:

1. 311 Food Manufacturing uses that are not included in General Manufacturing uses, including:
 - a. 311223 Other Oilseed Processing
 - b. 311225 Fats and Oils Refining and Blending
 - c. 311312 Cane Sugar Refining
 - d. 311313 Beet Sugar Manufacturing
 - e. 311611 Animal (except poultry) Slaughtering
 - f. 311613 Rendering and Meat Byproduct Processing

Title 9: Definitions

- g. 311615 Poultry Processing
- h. 311311 Sugarcane Mills
- i. 311711 Seafood Canning
- j. 311712 Fresh and Frozen Seafood Processing
- k. 311942 Spice and Extract Manufacturing
2. 312 Beverage and Tobacco Product Manufacturing
3. 321114 Wood Preservation
4. 322 Paper Manufacturing uses that are not considered General Manufacturing uses, including:
 - a. 32211 Pulp Mills
 - b. 322121 Paper (except newsprint) Mills
 - c. 322122 Newsprint Mills
 - d. 32213 Paperboard Mills
5. 324 Petroleum and Coal Products Manufacturing
6. 325 Chemical Manufacturing
7. 326211 Tire Manufacturing
8. 327 Nonmetallic Mineral Product Manufacturing
9. 331 Primary Metal Manufacturing
10. 332111 Iron and Steel Forging
11. 332112 Nonferrous Forging

² See: <http://www.census.gov/eos/www/naics/index.html> for detailed descriptions of all of the NAICS categories referenced in the above definitions.

³ See: <http://www.census.gov/eos/www/naics/index.html> for detailed descriptions of all of the NAICS categories referenced in the above definitions.

Marquee Sign. A sign, other than an awning or canopy sign, that is attached to, in any manner, or made a part of any permanent roof-like structure projecting from a wall of a building above an entrance and extending over a street, sidewalk, or part thereof. Marquee signs generally contain changeable copy on the vertical plane or face of the sign.

Material Change. Means a change to the design, location or construction of a Wind Energy System as previously approved by the Zoning Administrator and/or Board of Adjustment. (An application for material change is subject to PSC 128.35)

Materials has the meaning given in NR 132.03(7)

Maximum blade tip height. means the nominal hub height plus the nominal blade length of a wind turbine, as listed in the wind turbine specifications provided by the wind turbine manufacturer. If not listed in the wind turbine specifications, "maximum blade tip height" means the actual hub height plus the blade length.

Microbrewery. A brewery that produces less than 15,000 barrels (17,600 hectoliters) of beer per year. Microbreweries sell to the public by one or more of the following methods: the traditional three-tier system (brewer to wholesaler to retailer to consumer); the two-tier system (brewer acting as wholesaler to retailer to consumer); and, directly to the consumer through carryout and/or on-site taproom or restaurant sales.

Migrant Labor Camp: Site and all structures maintained as living quarters by, for or under the control and supervision of any person for ; any migrant worker or any other person who is not related by blood or marriage to his or her employer and who occasionally or habitually leaves an established place of residence to travel to another locality to accept seasonal employment in the planting, cultivating, raising, handling, drying, packing,

Title 9: Definitions

packaging, processing, freezing, grading or storing of agricultural or horticulture commodity in its unmanufactured state.

Migrant Worker. Any person who temporarily leaves a principle place of residence outside of this state and comes to this state for not more than 10 months in a year to accept seasonal employment in the planting, cultivating, raising, handling, drying, packing, packaging, processing, freezing, grading or storing of agricultural or horticulture commodity in its unmanufactured state.

Mill has the meaning given in NR 132.03(10)

Minerals. Sand, gravel, clay, peat, peat moss, topsoil, shale, gypsum, halite, limestone, dolomite, sandstone, other stone, metalliferous or nonmetalliferous ore, or other material or substance of commercial value excavated in a solid state from natural deposits on or in the earth, but does not include coal.

Mining or mining operation has the meaning given in 293.01(9) & NR 132.03(11)

Mining permit has the meaning given in 293.01(11) & NR 132.03(12)

Mining plan has the meaning given in NR 132.03(13)

Mining site has the meaning given in 293.01(12) & NR 132.03(14)

Minor Street. See Street Terms.

Minimum Setback Line. Lines parallel to the street right-of-way line or lot lines and at a distance therefrom equal to the required depth of the front, side or rear yards. For front yards where the right-of-way line is an arterial or collector street, the building line shall be measured from the proposed center line of the traveled way.

Mixed Use District. Mixed use districts are a subset of nonresidential districts that permit both residential and nonresidential uses.

Mobile Home. A building unit or assembly of closed construction that is fabricated in an off-site facility, is more than thirty-five body feet in length or, when erected on site, is three hundred twenty or more square feet, is built on a permanent chassis, is transportable in one or more sections, and does not qualify as a manufactured home.

Mobile Recreational Vehicle. A vehicle which is built on a single chassis, 400 square feet or less when measured at the largest horizontal projection, designed to be self-propelled, carried or permanently towable by a licensed, light-duty vehicle, is licensed for highway use if registration is required and is designed primarily not for use as a permanent dwelling, but as temporary living quarters for recreational, camping, travel or seasonal use.

Mobile Tower. Commercial radio or TV broadcasting studio and/or tower and microwave relay towers, cellular telephone towers and similar structures which support antennas, dishes, or other broadcast, relay, amplification, and other transmission devices and their accessory structures.

Monitoring data has the meaning given in NR 132.03(15)

Monopole. A support structure constructed of a single, self-supporting hollow metal tube securely anchored to a foundation.

Monument Sign. See Ground Sign.

Motel or Tourist Cabin. A building or group of buildings which contain living or sleeping accommodations used primarily for transient occupancy, and have individual entrances from outside the building to serve each such living or sleeping unit.

Multi Family Dwelling. A building used exclusively for residential purposes containing three or more residential dwelling units. A multi-family structure where units are available for lease or rent for periods of less than one month shall be considered a lodging use.

Mural. A design or representation painted or drawn on the exterior surface of a structure.

Title 9: Definitions

Nameplate capacity. means the nominal generating capacity of a wind energy system, as listed in the wind turbine specifications provided by the wind turbine manufacturer.

Natural Area. An area of land and/or water which has retained its natural character to some degree or has some unusual flora, fauna, geological, archaeology, scenic or similar features of scientific or educational interest. A natural area need not be completely undisturbed.

Natural Grade. See Grade.

Net Developable Area. The developable area of a site determined by deducting 15% of the gross site area for streets and utilities plus any site area(s) encumbered by the following unbuildable site conditions from the gross acreage of the proposed residential development (the acreage to be subdivided):

1. **Jurisdictional wetlands**, as defined in U. S. Army Corps of Engineers' Corps of Engineers Wetlands Delineation Manual, Technical Report Y-87-1, U. S. Army Engineer Waterways Experiment Station, Vicksburg, Miss. Jurisdictional wetland as regulated by section 404 of the Clean Water Act consisting of (a) hydric soils, (b) hydrophytic vegetation, and (c) wetland hydrology (generally meaning that they support more than 50% wetland vegetation, and are poorly drained soils that are periodically inundated or saturated).
2. **Floodplains**, areas that lie within a FEMA 100-year floodplain, either with in elevations determined by FEMA or mapped by FEMA.
3. **Steep slopes**, defined as a slope greater than 25%.
4. **Easements**, defined as rights-of-way that prohibit residential construction.

Steep slopes and easements within yard setbacks may be included in gross acreage for purposes of determining "net developable area."

Net Developable Density. The number of dwelling units permitted to be developed on the net developable area of a site per this Ordinance.

Net Lot Area. See Lot Area, Net.

New Street. See Street Terms.

Non-conformities.

1. **Non-conforming Structure.** A structure or portion thereof lawfully existing at the effective date of this ordinance or amendments thereto that does not conform to ordinance provisions for the district in which it is located, but is otherwise in compliance with all other applicable federal, state, and county laws, ordinances, regulations and codes.
2. **Non-conforming Use of Land.** A use that lawfully occupied a parcel or contiguous parcels of land or structure and land in combination at the effective date of this ordinance or amendments thereto that does not conform to the use regulations of the district in which it is located, or does not have special approval where provisions of this Ordinance require such approval, but is otherwise in compliance with all other applicable federal, state, and county laws, ordinances, regulations and codes.
3. **Non-conforming Lot of Record.** A platted or unplatted parcel of land lawfully existing at the effective date of this ordinance or amendments thereto that does not conform to ordinance provisions for the district in which it is located.
4. **Illegal Structure.** A structure or portion thereof, which is not a conforming or a non-conforming structure, or is not in compliance with all applicable federal, state, and county laws, ordinances, regulations and codes.
5. **Illegal Use of Land.** A use that occupies one or more contiguous parcels of land, or structures and land in combination, which is not a conforming or a nonconforming use, or is not in compliance with all applicable federal, state, and county laws, ordinances, regulations and codes.
6. **Cessation.** To terminate, abandon or discontinue a use of land or building for a period of time that, under the provisions of this ordinance, would prevent the use from being resumed.

Nonferrous metallic mineral has the meaning given in 293.01(12m)

Title 9: Definitions

Nonmetallic Mining. The definition as contained in 21.03 of the General Code of Ordinances for Marathon County Chapter 21 Nonmetallic Mining Reclamation Code.

Nonparticipating property. means real property that is not a participating property in reference to chapter 17.405 and 17.408.

Nonparticipating residence. means a residence located on nonparticipating property in reference to a wind energy system.

Nonresidential District. Nonresidential districts include the N-C-1, C-2, B-R, L-I and H-I districts.

Noxious Matter. Material which is capable of causing injury to living organisms by chemical reaction or is capable of causing detrimental effects upon the physical or economic well-being of individuals.

Nuisance. Anything that interferes with the use or enjoyment of property, endangers personal health, safety or is offensive to a person of ordinary sensibilities.

Occupancy. Pertains to and is the purpose for which a building is used or intended to be used. A change of occupancy is not intended to include a change of tenants or proprietors.

Occupied. Including the word "occupancy" shall mean used at the time in question.

Occupied community building. means a school, church or similar place of worship, daycare facility or public library, in reference to a wind energy system.

Off-Street Public Parking Lot or Garage. A building, or portion of a building, in which more than four motor vehicles are, or are intended to be, housed under arrangements made with patrons for renting or leasing such space and accommodations, and in which no repair work is carried on.

Office. A room or group of rooms used for conducting a business profession, service, or government. Such facilities may include, but are not limited to, offices of attorneys, engineers, architects, physicians, dentists, accountants, finance companies, real estate companies, insurance companies, financial planners, or corporate offices. Offices exclude manufacturing activities, but may include research and development activities.

Open Space. Any portion of the lot which is not occupied by any building or structure or is not hard surfaced with a man-made material. Furthermore, any land or area, the preservation of which in its present use would:

1. Conserve and enhance natural or scenic resources; or
2. Protect streams or water supply; or
3. Promote conservation of soils, wetlands, or beaches; or
4. Enhance the value to the public of abutting or neighboring parks, forests, wildlife preserves, nature reservations, or sanctuaries; or
5. Enhance recreation opportunities.

Operator has the meaning given in 293.01(13), NR 132.03(16), NR 135 & NR 295.

Opinion Sign. A temporary sign that announces the candidacy of persons running for public office, addresses issues to be voted upon at an election, or otherwise expresses an opinion or point of view, but does not advertise any products, goods, services or businesses.

Ordinary High Water Mark (OHWM). The point on the bank or shore up to which the presence and action of surface water is so continuous as to leave a distinctive mark such as by erosion, destruction or prevention of terrestrial vegetation, predominance of aquatic vegetation or other easily recognized characteristic.

Ore has the meaning given in NR 132.03(17)

Outdoor Dining. Areas located outdoors in the open air or under canopies that are open to the elements where food or drinks are served to patrons. Outdoor dining may occur on a public sidewalk, or on a patio, deck, rooftop, or other similar location located on private property.

Outlot. Means a parcel of land other than a lot or block as designated on the survey map, intended for transfer of ownership, public use including but not limited to utilities and stormwater control, private or public right-of-way, or a non-buildable parcel having wetlands, poor soils and/or topographic conditions. An outlot may not be used as a building site.

Title 9: Definitions

1. See Section [17.301](#) for specifics related to Outlots within the Farmland Preservation Zoning District.

Overburden has the meaning given in NR 132.03(18)

Owner.(in reference to Chapters [17.405](#) and [17.408](#)) means:

1. A person with a direct ownership interest in a wind energy system, regardless of whether the person was involved in acquiring the necessary rights, permits and approvals or otherwise planning for the construction and operation of a wind energy system.
2. At the time a wind energy system is being developed, a person who is acting as a wind energy system developer by acquiring the necessary rights, permits and approvals for or by planning for the construction and operation of a wind energy system, regardless of whether the person will own or operate the wind energy system.

Park. A pleasure ground set apart for recreation of the public, to promote health and enjoyment.

Park, Amusement. An area publicly or privately owned, containing amusement and recreational facilities and devices, whether operated for profit or not.

Park Model Unit. A structure resembling a mobile home or manufactured home in construction and design, generally having less than 400 square feet of total floor area, and not a mobile recreational vehicle due to its inability to be towed by conventional cars or trucks.

Parking Lot. A lot where automobiles are parked or stored temporarily, but not including the wrecking of automobiles or other vehicles or storage for the purpose of repair or wrecking.

Parking Space. An off-street space or berth for the temporary parking of a vehicle for a period longer than required to load or unload persons or goods.

Participating property. (in reference to Chapters [17.405](#) and [17.408](#)) means any of the following:

1. A turbine host property.
2. Real property that is the subject of an agreement that does all of the following:
 - a. Provides for the payment of monetary compensation to the landowner from an owner regardless of whether any part of a wind energy system is constructed on the property.
 - b. Specifies in writing any waiver of a requirement or right under this chapter and that the landowner's acceptance of payment establishes the landowner's property as a participating property.

Participating residence. means a residence located on participating property (in reference to Chapter [17.405](#) and [17.408](#))

Passive Solar Energy System. Means a solar energy system that captures solar light or heat without transforming it to another form of energy or transferring the energy via a heat exchanger.

Pasture. Grazing animals on growing vegetation with no supplemental feed at up to five animal units per acre. Also rotational grazing systems designed periodically to exceed five animal units per acre, which comply with the standards in the County Technical Guide adopted by the Committee.

Person. Includes any individual or group of individuals, corporation, partnership, association, or any other entity, including state and local governments and agencies, or any combination thereof.

Personal Service Establishment. An establishment or place of business primarily engaged in the provision of services of a personal nature related to the care, hygiene, or appearance of the human body or the maintenance of items worn or carried by persons. Such services are usually but not always recurrent in nature. Examples of personal service uses include, but are not limited to, beauty and barber shops, shoe repair shops, health spas, therapeutic massage, and tailor shops.

Pet Boarding Facility. A business for the temporary boarding and care of common household pets. Boarding generally occurs during daytime hours, but may include overnight boarding. Pet boarding facilities may provide related services such as retail sales, grooming, or training, but no animals may be bred or sold at a pet boarding facility.

Photovoltaic System - A solar energy system that converts solar energy directly into electricity.

Title 9: Definitions

Place of Assembly. A facility for public assembly including, but not limited to arenas, auditoriums, conference facilities, banquet facilities, convention centers, exhibition halls, theatres, performing arts centers, or any other use where people gather for recreational, charitable, or commercial purposes.

Place of Worship. A facility used for regular organized religious worship and related activities, including living quarters for church ministry or other members of the religious order who carry out their duties primarily on the site, religious education classes, and limited recreation facilities.

Planning Commission. The Environmental Resources Committee of the County of Marathon.

Pole Sign. A sign which is supported by or suspended from a freestanding column or columns.

Political Sign. See Opinion Sign.

Pond. A seasonal or permanent body of water, created by excavation, by dike construction or by a combination of both. The only ponds within this definition subject to shoreland setback regulations by this Chapter are those under 30.19, Wis. Stats., and which have been declared navigable.

Pond, Landscape/Ornamental. A pond usually of small size exclusively used as a landscape feature in a residential yard usually lined with a pre-formed or flexible liner and not to be used for any agricultural or recreation use other than viewing. (Considered a minor structure by this ordinance).

Porch. An attachment which is part of a principle structure usually functioning as a passageway into the main part of the structure and/or as additional seasonal living space.

Potential mining site means the surface area disturbed by an applicant pursuant to a prospecting and/or bulk sampling permit. The site includes the surface area from which the nonferrous metallic minerals or refuse or both have been removed, the surface area covered by refuse, all lands disturbed by the construction or improvement of haulage ways, and any surface areas in which structures, equipment, materials and any other items used in the potential mining operation are situated.

Premises. An area of land occupied by the buildings or other physical uses which are an integral part of the activity conducted upon the land and such open spaces as are arranged and designed to be used in conjunction with that activity.

Primary School. Facilities for elementary, junior, and secondary schools including the customarily associated facilities such as administrative offices and auditoriums.

Principle Building. See Building, Principle

Private Club, Fraternal Organization, or Community Group. A membership organization that holds regular meetings and that may, subject to other regulations controlling such uses, maintain dining facilities, serve alcohol, or engage professional entertainment for the enjoyment of dues paying members and their guests.

Private Sewage System/Private On-Site Wastewater Treatment System (POWTS). For the purpose of this code a private sewage system shall have the same definition as contained in Wis. Stats.,145.01(12).

Private Street. See Street Terms.

Private Use WES or SES. Means the primary purpose of the WES and/or SES is to convert wind and/or solar energy into electricity which is to be used and/or stored onsite. These WES and SES must be accessory to an existing residential, commercial, industrial, or agricultural use and are subject to all the standards, requirements, and processes set forth in this ordinance.

Project Construction Sign. A sign which directs attention to the promotion, development and construction of the property on which it is located and which identifies the owner, architects, engineers, contractors and other individuals or firms involved with the construction of the project.

Projecting Sign. See Building Mounted Sign.

Prospecting has the meaning given in 293.01 (18) & NR 131.03 (15)

Prospecting data has the meaning given in NR 131.03 (16)

Prospecting permit has the meaning given in 293.01 (19) & NR 131.03 (17)

Prospecting plan has the meaning given in 293.01 (20) & NR 131.03 (18)

Title 9: Definitions

Prospecting site has the meaning given in 293.01 (21) & NR 131.03 (19)

Prospector has the meaning given in 293.01 (22)

Professional Office. The office of a doctor, practitioner, dentist, minister, architect, landscape architect, professional engineer, lawyer, author, musician or other recognized profession.

Public or Self-Storage. A building or group of buildings containing separate storage spaces used for the storage of personal property.

Public Street. See Street Terms.

Public Utility. Any person, firm, corporation, governmental agency or board fully authorized to furnish to the public, electricity, gas, steam, telephone, telegraph, transportation, water or any other similar public utilities.

Quarrying. The removal of rock, gravel, decomposed granite, sand, topsoil or other natural material from the earth by excavating, stripping, leveling or any other process whereby these materials are substantially removed from the site.

Real Estate Sign. A sign advertising the sale, rental or lease of the premises or part of the premises on which the sign is displayed.

Rear Lot Line. See Lot Line.

Rear Yard. See Yard Terms.

Reclamation has the meaning given in 293.01(23) & NR 132.03(21)

Reclamation plan has the meaning given in 293.01(24) & NR 132.03(22)

Recreation or Youth Camp. An area containing one or more permanent buildings used occasionally or periodically for the accommodation of members of associations or groups for recreational purposes.

Recreation, Indoor. Indoor recreation uses that may be smaller in scale, such as arcades, billiards halls, bowling alleys, indoor shooting ranges and similar uses; or larger in scale, such as soccer, hockey, tennis, swimming, or other similar uses.

Recreation, Outdoor. Outdoor recreation uses that are not open to the general public or which charge an admission or usage fee. Typical uses may include country clubs, golf courses, miniature golf, swimming pools, tennis courts, volleyball courts, soccer, baseball, go-cart tracks, batting cages, golf driving ranges (not associated with a golf course), amusement parks, and similar uses.

Recreation, Public. An open area and/or facilities designed for the active and/or passive use of the general public.

Recreational Vehicle. A vehicle which is built on a single chassis, 400 square feet or less when measured at the largest horizontal projection, designed to be self-propelled, carried or permanently towable by a licensed, light duty vehicle, is licensed for highway use if registration is required and is designed primarily not for the use as a permanent dwelling, but as temporary living quarters for recreational, camping, travel or seasonal use.

Refuse has the meaning given in 293.01(25) & NR 132.03(22)

Rendering Plant. A plant for the reduction of dead animals or slaughtered animals not suitable for human consumption to by-products such as hide, skin, grease, bones, glue and soap and for the storage of such by-products.

Renewable Energy Easement, Solar Energy Easement. means an easement that limits the height or location, or both, of permissible development on the burdened land in terms of a structure or vegetation, or both, for the purpose of providing access for the benefited land to wind or sunlight passing over the burdened land, consistent with Wis. Stats., 700.35.

Renewable Energy System. Means a solar energy or wind energy system. Renewable energy systems do not include passive systems that serve a dual function, such as a greenhouse or window.

Title 9: Definitions

Residence. means an occupied primary or secondary personal residence including a manufactured home as defined in s. [101.91 \(2\)](#), Stats., a hospital, community-based residential facility, residential care apartment complex or similar facility, or a nursing home. "Residence" includes a temporarily unoccupied primary or secondary personal residence. "Residence" does not include any of the following:

1. A recreational vehicle as defined in s. [340.01 \(48r\)](#), Stats., notwithstanding the length of the vehicle.
2. A camping trailer as defined in s. [340.01 \(6m\)](#), Stats.
3. A permanently abandoned personal residence

Residential District. Residential districts include the U-R, L-D-R, R-R, R-E, F-P, G-A, C-V/R-C districts.

Restaurant. A place of business dedicated to the preparation and sale of food and beverage for immediate consumption on or off site. A restaurant may sell alcoholic beverages for consumption on the premises as a use.

Retail Sales. Any generally recognized retail business that supplies commodities on the premises to the general incidental public where all sales and display of goods shall occur entirely indoors. Commodities supplied may include groceries and similar food products for consumption off the premises.

Retail Sales, Outdoor. The keeping or display in an enclosed area outside of a building or structure of any goods, material, or merchandise in the same place for more than 24 hours. Common examples include garden supplies, burial monuments, building and landscape materials and lumber yards.

Riding Stable. A building or premises used for the rent or lease of horses or animals for hire.

Right-of-Way Line. A dividing line between a lot, tract or parcel of land and a contiguous street. Where the lot, tract or parcel of land has been conveyed to the center of the street, the street right-of-way line then becomes the inside line of land reserved for street purposes.

Roadside Stand. A structure having a ground area of not more than 300 sq. ft., readily removable in its entirety, not fully enclosed and to be used solely for the sale of farm products more than ½ of which were produced on the premises or adjacent premises. There shall not be more than one such roadside stand on any single premise.

Roof-mount. Means a solar energy system mounted on a rack that is fastened to or ballasted on a building roof. Roof-mount systems are accessory to the principal use.

Roof Sign. A display sign which is erected, constructed, and maintained above any portion of the roof or exterior walls of a building or structure.

Rotor. The nonstationary part of a wind turbine.

Rotor Radius. The distance between the center point of the rotor and the outermost point on the rotor or blade.

Sandwich Board Sign. A temporary ground sign not secured or attached to the surface upon which it is located constructed in such a manner as to form an "A" or a tent-like shape, hinged or not hinged at the top; each angular face held at an appropriate distance by a supporting member.

Sanitarium. A health station, retreat, or an institution for the recuperation and treatment of persons suffering from physical or mental disorders.

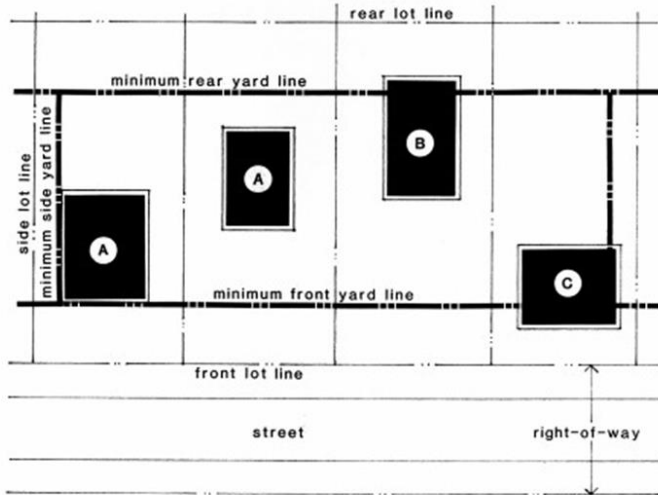
SES. means a Solar Energy System

Setback Line / Building Line. The minimum allowable distance from a given point or line of reference, such as a thoroughfare, right-of-way, Ordinary High Water Mark or lot line to the nearest vertical wall or other element of a building or structure.

Setback. The minimum distance required between a structure and the road right of way, side, and rear lot lines, and other structures....

Setback Lines; Title 2; Chapter 18- Building Setback Line-Yard

Setback, Required. The distance required to obtain the front, side or rear open space stipulated in this Ordinance. (See Figure 8. Setback Terms.)



Legend

- A Structures satisfying minimum yard requirements
- B Structure with deficient rear yard setback
- C Structure with deficient front and side yard setbacks

Figure 8. Setback Terms

Shadow flicker (in reference to Chapter 17.405). means a pattern of moving shadows cast on a residence or an occupied community building caused by sunlight shining through moving wind turbine blades resulting in alternating changes in light intensity.

Shopping Center. A group of contiguous retail stores originally planned and developed as a single unit, with immediate adjoining off street parking facilities.

Shooting Range, Private. Any permanent or semi-permanent target shooting range for the landowner's private occasional use and which may include intermittent use by friends and family.

Shooting Range, Public. Any permanent or semi-permanent target shooting range for use by the general public and/or for competitive shoots, whether or not a charge/fee/donation is required to use the facility.

Side Lot Line. See Lot Line.

Side Yard. See Yard Terms.

Side Street Lot Line. See Lot Line.

Side Street Yard. See Yard Terms.

Sign. Any display, figure, painting, drawing, placard, poster or other device visible from a public way which is designed, intended or used to convey a message, advertise, inform or direct attention to a building, person, institution, organization, activity, place, object or product. It may be a structure or part thereof attached directly or indirectly on a structure.

Sign Face. The area or display surface used for the message.

Sign Height. See Section 17.701.04 on page 120.

Sign Plate. A wall sign not exceeding two square feet in sign area.

Title 9: Definitions

Sign Structure. The supports and frame work which supports a sign on or independent of any building.

Single-Family Dwelling, Attached. A building containing three or more dwelling units where each dwelling unit has its own exterior entrance; is capable of individual use and maintenance without trespassing on adjoining dwellings; and access, utilities and service facilities are independent for each dwelling.

Single Family Dwelling, Detached. A dwelling designed for or used exclusively for residence purposes by one family.

Slaughterhouse. Any building or premises used for the killing or dressing of fowl, cattle, sheep, swine, goats or horses and the storage, freezing and curing of meat and preparation of either meat products, by-products or both.

Small wind energy system. means a wind energy system that has a total installed nameplate capacity of 300 kilowatts or less and that consists of individual wind turbines that have an installed nameplate capacity of not more than 100 kilowatts.

Solar Access. Means an unobstructed access to direct sunlight on a lot or building through the entire year, including access across adjacent parcel air rights, for the purpose of capturing direct sunlight to operate a solar energy system.

Solar Collector. Means a device, structure or a part of a device or structure for which the primary purpose is to transform solar radiant energy into thermal, mechanical, chemical, or electrical energy.

Solar Collector Surface. Means any part of a solar collector that absorbs solar energy for use in the collector's energy transformation process. Collector surface does not include frames, supports and mounting hardware.

Solar Daylighting. Means a device specifically designed to capture and redirect the visible portion of the solar spectrum, while controlling the infrared portion, for use in illuminating interior building spaces in lieu of artificial lighting.

Solar Energy. Means a radiant energy received from the sun that can be collected in the form of heat or light by a solar collector.

Solar Energy System (SES). Means a device, array of devices, or structural design feature, which has the primary purpose of harvesting energy by transforming solar energy into another form of energy or transferring heat from a collector to another medium using mechanical, electrical, or chemical means.

Solar Heat Exchanger. Means a component of a solar energy device that is used to transfer heat from one substance to another, either liquid or gas.

Solar Hot Air System - (also referred to as Solar Air Heat or Solar Furnace). Means a solar energy system that includes a solar collector to provide direct supplemental space heating by heating and recirculating conditioned building air. The most efficient performance typically uses a vertically mounted collector on a south-facing wall.

Solar Hot Water System (also referred to as Solar Thermal). Means a system that includes a solar collector and a heat exchanger that heats or preheats water for building heating systems or other hot water needs, including residential domestic hot water and hot water for commercial processes.

Solar Mounting Devices. Means the racking, frames, or other devices that allow the mounting of a solar collector onto a roof surface or the ground.

Solar Resource. Means a view of the sun from a specific point on a lot or building that is not obscured by any vegetation, building, or object for a minimum of four hours between the hours of 9:00 AM and 3:00 PM Standard time on all days of the year.

Title 9: Definitions

Solar Storage Unit. means a component of a solar energy device that is used to store solar generated electricity or heat for later use.

Solid waste has the meaning given under 281.01(15).

Special Advertising Event Sign. A temporary sign associated with a special event and displayed for a specified and limited period of time.

Stable.

1. **Private Stable.** A building and associated site improvements for the keeping of horses for noncommercial use by the residents of the lot, not including the keeping of horses for others or for commercial breeding.
2. **Public Stable.** The keeping of horses for hire, breeding, or commercial use.

Storage/Impound Yard. A use involving primarily the keeping of personal or business property or motor vehicles outside of a building, or a use where the use is characterized primarily by its outdoor component. Examples of such uses include, but are not limited to contractor's supply yards, lumber yards, recreational vehicle storage yards, commercial vehicle storage, motor vehicle impound yards, and the like.

Storage/Shipping container. A structure/container designed for the storage and/or shipment of goods by means of boat, train or truck. Such storage containers are self-contained units which do not have axles or wheels directly attached to them. These containers may be used as permanent accessory structures as well as for the temporary storage and/or the moving of small amounts of goods, supplies, construction waste, or equipment.

Story. That part of a building, other than a mezzanine, included between the surface of one floor and the surface of the floor next above, or if there be no floor above, that part of the building which is above the surface of the highest floor thereof. Specifically:

1. **First Story.** The highest story having its interior floor surface not more than four feet above the curb level, or the average elevation of the finished grade along the front of the building where it set back from the street.
2. **Basement.** That portion of a building wholly or partly below grade, but so constructed that the vertical distance from the average grade to the basement floor is greater than the vertical distance from the average grade to the basement ceiling. A basement shall not be included as a story for height measurement. A basement is considered a story if over 50% of its height is above the level from which the height of the building is measured. (See Figure 9. Determination of Basement vs. Story)
3. **Half-story.** That part of a building between a pitched roof and the uppermost full story, such part having a floor area which does not exceed $\frac{1}{2}$ of the floor area of such full story, provided the area contains at least 200 square feet, with a clear height of at least 7 feet 6 inches.
4. **Mezzanine.** A full story when it covers more than 33% of the area of the story underneath such mezzanine or if the vertical distance from the floor next below it to the floor next above it is 24 feet or more.

Street Island Sign. See Development Entrance Sign.

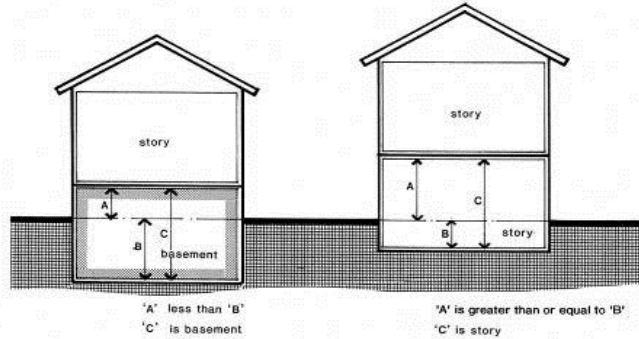


Figure 9. Determination of Basement vs. Story

Street Terms. A street is a public or private way for pedestrian and vehicular use. A driveway to a farm building shall not be considered a street for the purpose of determining setback, even though such driveway may have been designated a town road for the purposes of maintenance. Specific street terms as used in this Ordinance are as follows:

1. **Arterial Street (State Road).** SR 13, SR 29, SR 34, SR 49, SR 52, SR 97, SR 98, SR 107, and SR 153.
2. **Collector Street (County Road).** A, B, C, D, E, F, G, I, J, K, M, N, O, P, Q, R, S, T, U, V, W, X, Y, CJ, DB, DD, KK, NN, OO, WW, XX, and AAA.
3. **Cul-de-sac.** A local street having one end open to vehicular traffic and the other end permanently terminated by a vehicular turnaround.
4. **Dead-End Street.** A street temporarily having only one outlet for vehicular traffic and intended to be extended or continued in the future.
5. **Existing Street.** A county street or road that is in existence, having been dedicated as such, at the time of subdivision application.
6. **Interstate.** I-59 and I-39.
7. **Local Street.** Any other street not identified above.
8. **New Street.** A right-of-way depicted on a plat that is being proposed for dedication as a County or Town street or road at the time of subdivision application.
9. **Private Street.** A thoroughfare which affords principle means of access to abutting property, but which has not been dedicated to the public and/or subject to public easements.
10. **Public Street.** A public thoroughfare which has been dedicated to the public use and accepted by a unit of government or subject to public easement therefore, and which affords principle means of access to abutting property.

Structural Alteration. Any change in the supporting members of a building, such as bearing walls or partitions, columns, beams or girders, or any increase in the area or cubical contents of the building.

Structure. Anything constructed, placed, or erected, including a building, the use of which requires location on, above, or below the ground and/or is attached to something having a location on, above, or below the ground.

Structure, Minor. A structure not requiring a zoning permit shall include any small easily movable construction and any structure which has a footprint of no more than 100 square feet and/or any structure allowing for handicap access. Minor structures must meet all setbacks for the zoning district in which they are located with the exception of school bus waiting shelters. Small easily movable accessory structures include but are not limited to objects such as, play equipment, tree houses, farm calf hutches, permanent deer stands (without living quarters, plumbing, or running water), outside woodstoves/boilers and other hand movable objects such as, grills, etc. Note Wis. Admin. Code requires counties to issue permits for all structures in floodplain.

Subdivider. Any individual, firm, association, corporation, trust or any legal entity, including agents commencing proceedings under these Regulations to subdivide land.

Title 9: Definitions

Subdivision. As identified in the General Code of Ordinances for Marathon County Chapter 18 Land Division and Surveying Regulations.

Subdivision Sign. See Development Entrance Sign.

Substantial Damage. Damage of any origin sustained by a structure whereby the cost of restoring the structure to its pre-damaged condition would equal or exceed 50 percent of the equalized assessed value of the structure before the damage occurred.

Substantial Improvement. Any repair, reconstruction or improvement of a structure, the value of which equals or exceeds 50% of the present equalized assessed value of the structure either before the improvement or repair is started or, if the structure has been damaged and is being restored, before the damage occurred. The term does not include either any project for improvement of a structure to comply with existing State or local health, sanitary or safety code specifications which are solely necessary to assure safe living conditions or any alteration of a structure or site documented as deserving preservation by the State Historical Society or listed on the National Register of Historic places. Ordinary maintenance repairs are not considered structural repairs, modifications or additions. Such ordinary maintenance repairs include internal and external painting, decorating, paneling and replacement of doors, windows and other nonstructural components. The term does not, however, include:

1. Any improvement to a structure which is considered "new construction,"
2. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified prior to the application for a development permit by the local code enforcement official and which are the minimum necessary to assure safe living conditions; or
3. Any alteration of a "historic structure," provided that the alteration will not preclude the structure's continued designation as a "historic structure".

Substantially Altered. A change in a sign or sign structure, as differentiated from maintenance or repair including a change in height, location, area, shape, or material. In the case of manual or automatic changeable copy signs, a change in copy does not constitute a substantially altered sign.

Swimming Pool, Family. A swimming pool used or intended to be used solely by the owner or lessee thereof and his family, and by friends invited to use it without payment of any fee.

Tailings have the meaning given in NR 132.03(24).

Technical School. Private educational facilities including business and commercial technical schools, art schools, dance schools and specialized educational facilities.

Temporary Sign. A sign that is designed to be used only temporarily and is not intended to be permanently attached to a building, a structure or permanently installed in the ground.

Transmission Equipment. Poles, towers, wires, cables, conduits, vaults, laterals, pipes, main valves for high voltage electrical transmission, natural gas, and other utility products and services not intended for direct access by retail customers, but whose purpose is transmission from point of origin to distribution stations or similar locations.

Transparent. Fine or sheer enough to be seen through.

Turbine host property. means real property on which at least one wind turbine is located.

Two-Family Dwelling. A building designed and used exclusively by two families living independently of each other.

Unnecessary Hardship. A circumstance where special conditions, which are not self-created, affect a particular property and make strict conformity with restrictions governing area, setbacks, frontage, height or density unnecessarily burdensome or unreasonable in light of the purposes of this chapter.

Unsuitability has the meaning given in 293.01(25) & NR 132.03(22)

Use. The purpose for which a building or premises is or may be occupied. In the classification of uses, a "use" may be a use as commonly understood or the name of an occupation, business, activity or operation carried on, or intended to be carried on in a building or on premises, or the name of a building, place or thing which name indicates the use or intended use.

Title 9: Definitions

Useable Open Space. The required portion of a lot excluding the required front yard area which is unoccupied by principle or accessory buildings and available to all occupants of the building for use for recreational and other leisure activities normally carried on outdoors. This space shall be unobstructed to the sky and shall not be devoted to service driveways or off-street parking or loading space.

Variance. A grant of relief from the standards of these regulations consistent with the variance conditions herein.

Vehicle or Equipment Sales or Rental. A building and land used principally for the sale of automobiles or other large vehicles or equipment.

Veterinary Office, Clinic or Hospital. A place used for the care, grooming, diagnosis and treatment of sick, ailing, infirm or injured animals and those who are in need of medical or surgical attention and may include overnight accommodations on the premises for treatment, observation and/or recuperation.

Violation. A condition that occurs when a structure or other activity requiring a permit or approved by this Code is commenced without first obtaining the required permit and/or where the structure or activity is not in compliance with the terms of this Code.

Wall Sign. See Building Mounted Sign

Warehousing/Distribution. Establishments primarily engaged in selling durable and nondurable goods to retailers; industrial, commercial, institutional, farm, building trade contractors, or professional business uses; or to other wholesalers. Activities may include physically assembling, sorting, and grading goods into large lots and breaking bulk for redistribution in smaller lots. Operations with more than 25 percent of sales to retail customers are considered a retail use, and shall be located in an appropriate zone.

Waste rock has the meaning given in NR 132.03(26)

Waters of the state has the meaning given in 293.01(29)

Water supply has the meaning given in 293.01(30)

WES. Means a Wind -Energy -System.

Well. An excavation opening in the ground made by digging, boring, drilling, driving or other methods, for the purpose of obtaining groundwater regardless of its intended use.

Well Field. A parcel of land used primarily for the purpose of locating wells to supply a municipal water system.

Wetlands. Those areas where water is at, near or above the land surface long enough to be capable of supporting aquatic or hydrophytic vegetation and which have soils indicative of wet conditions.

Wildlife Refuge or Game Preserve. An area of land that is protected and managed in order to preserve a particular type of habitat and its flora and fauna which may or may not be rare or endangered.

Window Sign. A sign applied or attached to the exterior or interior of a window or located in such a manner within a building that it is visible from the exterior of the building through a window. Merchandise for sale on the premises that is located in a window display shall not be considered a window sign.

Wind access easement. means a written document that creates a legal interest in real property that restricts the use the property to avoid interference with the wind resource on another property.

Wind Energy System (WES). means equipment and associated facilities that convert and then store or transfer energy from the wind into usable forms of energy. Source: Wis. Stats., 66.0403(1)(m)

Wind energy system easement. means a written document that creates a legal interest in real property that permits an owner to place, construct or operate a wind turbine or other wind energy system facility on the property.

Wind energy system emergency. means a condition or situation at a wind energy system that presents a significant threat of physical danger to human life or a significant threat to property or a natural event that causes damage to wind energy system facilities.

Title 9: Definitions

Wind energy system facility. means any component of a wind energy system, such as a wind turbine, collector circuit, access road, electric system interconnection facility or operation and maintenance facility.

Wind energy system lease. means a written agreement between a landowner and an owner of a wind energy system that establishes the terms and conditions associated with the placement, construction or operation of a wind turbine or other wind energy system facility on a landowner's property.

Wind Turbine. A WECS that converts wind energy into electricity through use of a wind turbine generator and includes such elements as a wind turbine generator hub, blade or rotor, tower, inverter, change controller and dump load, transmission wiring and controls and (possibly) battery bank and/or utility interconnecting equipment.

Wind Turbine Hub. An electric power generator to which the blade or rotor of a wind turbine is attached.

Wireless Telecommunication Antenna. The physical device through which electromagnetic, wireless telecommunications signals authorized by the Federal Communications Commission are transmitted or received. Antennas used by amateur radio operators are excluded from this definition.

Wireless Telecommunications Equipment Building. The structure in which the electronic receiving and relay equipment for a wireless telecommunications facility is housed.

Wireless Telecommunications Facility. A facility consisting of the equipment and structures involved in receiving telecommunications or radio signals from a mobile radio communications source and transmitting those signals to a central switching computer which connects the mobile unit with the land-based telephone lines.

Wireless Telecommunications Tower. A structure intended to support equipment used to transmit and/or receive telecommunications signals, including monopoles, guyed and lattice construction steel structures.

Yard Terms.

1. **Yard.** The area of the same lot between the lot line and the building line, unoccupied and unobstructed by any portion of a building or structure from the ground upward, except as otherwise provided herein. (See [Figure 10](#), Yard Terms.)
2. **Front yard.** The area extending across the full width of a lot the depth of which shall be the perpendicular distance between the existing or proposed road right-of-way or the principle structure. (See [Figure 10](#), Yard Terms.)
3. **Rear yard.** The area extending across the full width of the lot, the depth of which shall be the distance between the rear lot line and a line parallel thereto through the nearest point of the principle structure. (See [Figure 10](#), Yard Terms.)
4. **Side yard.** The area extending from the front yard to the rear yard of the lot, the width of which shall be the distance between the side lot line and a line parallel thereto through the nearest point of the principle structure. (See [Figure 10](#), Yard Terms.)

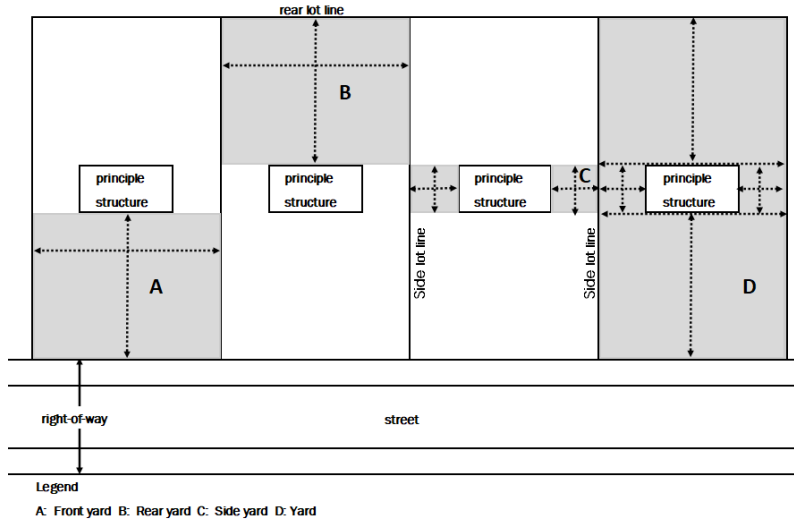


Figure 10. Yard Terms

Zone A. For wellhead protection Zone A equals the five year time of travel (TOT). The five year TOT is the recharge area inside the boundary from which it is determined or estimated that groundwater will take five years to reach the pumping well. Where estimates or engineering are not available Zone A may be determined to be a set distance from the municipal well(s).

Zone B. For wellhead protection Zone B equals the ten year time of travel (TOT). The ten year TOT is the recharge area between the five year time of travel and a boundary from which it is determined or estimated that groundwater will take ten years to reach a pumping well. Where estimates or engineering are not available Zone B may be determined to be a set distance from Zone A boundary.

Zone C. The outer edge of the recharge area where any portion of the recharge area is farther from the municipal well(s) than the Zone B boundary.

Zoning Administrator. A person appointed by the Director of the Conservation, Planning, and Zoning Department to administer and enforce this ordinance or his/her designee.

Zoning Amendment. A change in the text and/or district map of the existing Zoning Ordinance which is approved under the terms of this Ordinance.

Zoning and Planning Agency. A committee established pursuant to Wis. Stats., 59.69(2).

Zoning Map. The Zoning District Map of the County of Marathon, Wisconsin.

Zoning Permit. The zoning permit, as used in this Chapter.

Zoning Permit - Special. A permit issued for the construction or placement of a structure which complies with Wis. Stats., 59.692(1v).

ORDINANCE # O - 4 - 20

**CONSERVATION, PLANNING AND ZONING DIRECTOR, OR HIS OR HER DESIGNEE,
AUTHORIZED TO ISSUE CITATIONS FOR VIOLATION OF UNIFORM ADDRESSING
SYSTEM ORDINANCE**

WHEREAS, the Board of Supervisors for Marathon County (the Board) has created, §25.04, of the General Code of Ordinances for Marathon County (Gen. Code) which limits the officers who are authorized to issue citations for violation of Marathon County ordinances and limits the specific code provisions which can be enforced in this manner; and

WHEREAS, on February 16, 2016, the Board repealed and recreated Gen. Code, §9.20, Uniform Addressing System (Ordinance #O-7-16), and

WHEREAS, the Board also approved the Uniform Addressing System Policy and Administrative Guidance on February 16, 2016 (Ordinance #O-7-16), and

WHEREAS, the Marathon County Public Safety Committee (the Committee) was designated to oversee the implementation of the new uniform addressing system; and

WHEREAS, the Committee has determined that to fully implement Uniform Addressing, an amendment is needed to Gen. Code, §25.04, Penalty Provisions, to permit the Conservation, Planning and Zoning Director, or his or her designee, to issue citations for violation of Gen. Code, §9.20, Uniform Addressing System (See Attached); and

NOW, THEREFORE, the County Board of Supervisors of the County of Marathon does ordain as follows:

Gen. Code §25.04 (4)(a)2., is hereby amended, pursuant to the attached.

BE IT FURTHER ORDAINED AND RESOLVED that said ordinance shall be effective upon passage and publication as prescribed by law.

Dated this 25th day of February, 2020

PUBLIC SAFETY COMMITTEE

Fiscal Impact: No additional staffing resources are requested. No budgetary impact is anticipated.

RESOLUTION R - 8 - 20

TO APPROVE SUCCESSOR AGREEMENT FOR THE JOINT SPONSORSHIP OF COMMUNITY PROGRAMS BETWEEN MARATHON, LANGLADE AND LINCOLN COUNTIES THAT CREATES NORTH CENTRAL HEALTH CARE

WHEREAS, the Marathon County Board of Supervisors have entered into a series of Tri County Joint Contracts to create and renew the North Central Community Services Program Board (NCCSP) as a multi-county community services program with Lincoln and Langlade County, pursuant to Wis. Stats., §§51.42 and 66.0301; and

WHEREAS, NCCSP provides services through, and does business as, North Central Health Care (NCHC); and

WHEREAS, in September, 2016, Marathon County adopted Resolution # R-50-16 directing negotiation of an updated agreement that was “time-limited, provided greater county oversight and control of NCCSP and was committed to (1) financial integrity, (2) program adaptability and consistency, and (3) ongoing quality measurement, reporting and improvement”; and

WHEREAS, thereafter each member county adopted the “Agreement for the Joint Sponsorship of Community Programs Among Langlade, Lincoln & Marathon Counties” with a term of 2017-2021, a central feature of which was the creation of a Retained County Board Authority Committee; and

WHEREAS, the current Agreement requires that the Retained County Board Authority Committee review the Agreement and recommend changes, as appropriate, no later than mid-2020 to their respective county boards; and

WHEREAS, the Retained County Board Authority Committee has prepared a revised agreement and has recommended adoption of same to each of the three member counties; and

WHEREAS, at its meeting on January 27, 2020, the Marathon County Health & Human Services Committee, voted to recommend that the Marathon County Board adopt the proposed revised Agreement for the Joint Sponsorship of Community Programs.

NOW, THEREFORE, BE IT RESOLVED, that the Marathon County Board of Supervisors hereby resolves to:

- 1) Approve the “Agreement for the Joint Sponsorship of Community Programs Among Langlade, Lincoln & Marathon Counties” attached hereto as Exhibit 1.
- 2) Designate the Health and Human Services (HH&S) Committee as the committee to receive periodic reports relating to the services and programs delivered pursuant to the agreement.

BE IT FURTHER RESOLVED that all appropriate officials of Marathon County are hereby authorized and empowered to take actions necessary to effectuate the purposes of this resolution and the agreement referenced herein.

Dated this 25th day of February, 2020.

HEALTH AND HUMAN SERVICES COMMITTEE

_____	_____
_____	_____
_____	_____
_____	_____

Fiscal Impact Estimate: No Levy Impact anticipated at this time for 2020 Budget. The effect of this resolution on the 2021 budget and other future budgets will be developed through Marathon County’s regular budget process.

**AGREEMENT FOR THE JOINT SPONSORSHIP
OF COMMUNITY PROGRAMS**

Between

Langlade, Lincoln & Marathon Counties

May 1, 2020 – April 30, 2025

I.	PARTIES	
A.	Counties.....	5
B.	North Central Community Services Program	5
II.	PURPOSE	5
A.	Legislative Policy.....	5
B.	Legislative Purpose.....	5
C.	County Responsibility	6
D.	Required County Program – Mental Health	6
E.	Required County Program – Protective Services and Protective Placement	6
F.	Multicounty Agreement Requirement.....	6
G.	Prior Joint County Agreements Superseded.....	6
H.	Member Counties’ Legislative Purpose.....	6
III.	BACKGROUND.....	7
A.	Wisconsin Law Enactment	7
B.	County Community Program Establishment	7
C.	Developmental Disabilities Program.....	8
D.	Marathon County Nursing Home	8
E.	Designated Protective Services Agencies	8
1.	Langlade County	8
2.	Lincoln County.....	8
3.	Marathon County.....	8
F.	Initial Joint County Agreement	8
IV.	NORTH CENTRAL COMMUNITY SERVICES PROGRAM DUTIES.....	9
A.	Agreements for Services	9
B.	Agreements for Facilities.....	9
C.	Contract for Legal Services	10
D.	Provision of Services.....	10
E.	Prepare Local Plan.....	10
F.	Program Implementation	11
G.	School Board Referrals; Interagency Cooperation.....	11
H.	Budget.....	11
I.	Costs of Services	11
J.	Reports, Surveys, and Approvals	11
K.	Authorize Care	11
V.	NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD	11
A.	Purpose	11
B.	Appointment of North Central Community Services Program Board	12
C.	Composition of the Board	12
D.	Board Representation.....	12
E.	Appointment of County Supervisors	12
F.	Term of Office.....	13

G.	Removal for Cause	13
H.	Removal of County Supervisor Board members	13
I.	Vacancies.....	13
J.	Other Appointing Authority.....	13
K.	Executive Committee of the NCCSP Board	13
L.	Powers of the NCCSP Board	16
M.	Additional Powers and Duties.....	19
N.	Additional Discretionary Powers	20
VI.	COMMUNITY PROGRAMS DIRECTOR	20
A.	General Powers.....	20
B.	Specific Powers and Duties.....	21
VII.	GENERAL FINANCIAL PROVISIONS	22
A.	Accounting Period.....	22
B.	Accounting Practices.....	23
C.	Annual Audit	23
D.	County Appropriations.....	23
1.	Community Services Program	23
a.	Operations Budget.....	23
b.	Program Revenue.....	24
c.	Program Expenses	24
2.	Reserves Determination	24
3.	Capital Budget	25
4.	Ownership and Depreciation	25
5.	Insurance Coverage	25
6.	Reconciliation	25
7.	Appropriation Payment	25
8.	Collections for Service Recipients.....	25
9.	Other Programs.....	25
VIII.	TERMINATION OF THE AGREEMENT.....	26
A.	Term of the Agreement.....	26
B.	Termination of the Agreement.....	26
C.	Continuation of Sponsorship	26
D.	Liquidation of NCCSP.....	27
IX.	MISCELLANEOUS	27
A.	Other Arrangements	27
B.	Assignment	27
C.	Waiver and Modification.....	27
D.	Automatic Modification	28
E.	Captions	28
F.	Severability	28
G.	Construction	28

H. Other Documents.....28
I. Entire Agreement28
J. Counterparts28
K. Parties Bound28
L. Immunity28

JOINT COUNTY AGREEMENT

Langlade, Lincoln and Marathon Counties agree to continue sponsorship of a multicounty department of community programs known as North Central Community Services Program, for the purposes of administering a community mental health, alcoholism and drug abuse program and Protective Services and Protective Placement on the following terms:

I. PARTIES

- A. Counties.** Langlade, Lincoln and Marathon Counties are political subdivisions of the State of Wisconsin, established pursuant to §§2.01(34), 2.01(35), and 2.01(37), Wis. Stats., respectively, and doing business as quasi-municipal corporations, pursuant to §59.01, Wis. Stats.
- B. North Central Community Services Program** (“NCCSP”) is a multicounty community services program established pursuant to §§ 51.42 and 66.0301, Wis. Stats., and is also designated to provide Protective Services and Protective Placement to residents of Lincoln, Langlade and Marathon Counties, pursuant to §55.02, Wis. Stats. It is intent of the member counties that the multicounty community services program established herein be construed to be a political corporation or governmental subdivision or agency thereof pursuant to Wis. Stat. Chapters 893 and 895, and related statutes. NCCSP is not a party to this Agreement, but rather it is created by virtue of the agreement of Langlade, Lincoln and Marathon Counties.

II. PURPOSE

This Agreement of the Counties is based on the following policies and mandates of the State of Wisconsin as found in the Wisconsin Statutes:

- A. Legislative Policy.** The Wisconsin Legislature has stated in Wisconsin Statutes that it is the policy of the State to assure the provision of a full range of treatment and rehabilitation services in the state for all mental disorders including for mental illness, alcoholism and other drug abuse.
- B. Legislative Purpose.** To carry out the policy of the State of Wisconsin the Legislature enacted § 51.42 of the Wisconsin Statutes stating its purpose as follows:

[t]o enable and to encourage counties to develop a comprehensive range of services offering continuity of care[t]o utilize and expand existing governmental, voluntary and private community resources for provision of services to prevent or ameliorate mental disabilities, including but not limited to mental illness, developmental disabilities, alcoholism and drug abuse[; t]o provide for the integration of administration of those services and facilities organized under this section through the establishment of a county department of community programs[; and t]o authorize state consultative services, reviews

and establishment of standards and grants-in-aid for such programs of services and facilities.

- C. County Responsibility.** The Legislature has decreed that the county boards of supervisors have the primary responsibility for the well-being, treatment and care of the mentally ill, developmentally disabled, alcoholic and other drug dependent citizens and for providing Protective Services and Protective Placement to persons residing within their respective counties and ensuring that those individuals in need of such emergency services found within their respective counties receive immediate emergency services.
- D. Required County Program -Mental Health.** In § 51.42 of the Statutes, the Legislature has required that the county board of supervisors of every county, or the county boards of supervisors of two or more contiguous counties, shall establish a county department of community programs on a single-county or multicounty basis to administer a community mental health, developmental disabilities, alcoholism and drug abuse program, make appropriations to operate the program and authorize the county department of community programs to apply for grants-in-aid under § 51.423 of the Statutes.
- E. Required County Program -Protective Services and Protective Placement.** In §55.02 of the Statutes, the Legislature has required that every county board of supervisors shall designate a county department to have the responsibility for planning for the provision of protective services and protective placement and for directly providing protective services and protective placement.
- F. Multicounty Agreement Requirement.** Section 51.42(3)(c) of the Statutes provides that no grant-in-aid may be made to a multicounty department of community programs until the counties which established the multicounty department of community programs have drawn up a detailed contractual agreement, approved by the Secretary of the Department of Health Services, setting forth the plans for joint sponsorship. It is the intent of Langlade, Lincoln and Marathon Counties that this Agreement satisfy the requirements of § 51.42(3)(c) of the Wisconsin Statutes.
- G. Prior Joint County Agreements Superseded.** The Agreement supersedes all previous agreements between Lincoln, Langlade and Marathon Counties concerning the establishment and ongoing sponsorship of the North Central Community Services Program, including the Joint County Human Services Agreement entered in July of 1983, the updated Joint County Agreement entered in 1986, the updated Joint County Agreement entered in 2008, and the updated Joint County Agreement entered in 2017.
- H. Member Counties' Legislative Purpose.** The intent of Lincoln, Langlade and Marathon Counties is to establish a multicounty department of community programs that is responsive to the needs and priorities of the member counties, effectively operating as a county department of multiple counties under a government service

model, as opposed to an independent not-for-profit entity. This Agreement governs the provision of all services provided to the member counties by, or through, NCCSP in accordance with Chapter 51 of the Wisconsin Statutes. Each of the member counties remain free to contract with NCCSP for the administration of any other health care program or institution.

III. BACKGROUND

Although a recitation of the history of this Agreement is not required by law in order to constitute an enforceable Agreement, it has been deemed by the authors to contain relevant context for interpretation as well as future drafters of ongoing revisions. The establishment of the North Central Community Services Program (NCCSP) was based on the following State and County enactments:

- A. **Wisconsin Law Enactment.** Section 51.42 of the Wisconsin Statutes was enacted by the Wisconsin Legislature in Section 361 of Chapter 125 of the Laws of 1971 creating the liability of the counties to provide programs of treatment and rehabilitative services for mental illness, developmental disabilities, alcoholism and other drug abuse.

- B. **County Community Program Establishment.** Langlade, Lincoln and Marathon Counties each passed resolutions to combine with the others to establish the Community Mental Health Program to provide services in mental health, mental retardation, alcoholism and drug abuse pursuant to § 51.42 of the Statutes. The Boards of Supervisors of Langlade and Lincoln Counties passed their resolutions on March 14, 1972 and the Board of Supervisors of Marathon County passed its resolution on March 17, 1972. The resolutions each also provided for the creation of a board of directors to be the governing and policy-making board for what was then called the “Community Mental Health Program.” The County resolutions provided for the election of twelve (12) directors to the board by Marathon County and one (1) director each to the board by Langlade and Lincoln Counties and for other provisions regarding the election and terms of office of board members. In July of 1972 the Counties enacted resolutions providing that the Marathon County Board of Supervisors would elect ten (10) members and the Langlade and Lincoln County Boards of Supervisors would elect two (2) members each to the board. In March of 2020, the Counties enacted resolutions providing that each member County’s respective number of directors would be based on each member County’s respective total budget expenditures determined as of the effective date of the new Joint County Agreement and that no County would have fewer than two (2) members. Based on the 2019 NCCSP annual budget this Agreement provides that the Marathon County Board of Supervisors would elect nine (9) members, the Lincoln County Board of Supervisors would elect three (3) members and the Langlade County Board of Supervisors would elect two (2) members each to the Board.

C. Developmental Disabilities Program. In 1973, the Legislature passed the Developmental Disabilities Act, which allowed Counties to form separate Developmental Disabilities Services programs or to provide the services through the Community Services Program under § 51.42 of the Statutes. Lincoln County chose to form a separate Developmental Disabilities Services Program, while Langlade and Marathon Counties joined together to provide services for the developmentally disabled.

In 2008, Marathon County joined with Portage and Wood County to create Community Care of Central Wisconsin (CCCW), pursuant to Wis. Stats. sections 46.2803 thru 46.2895, in order to provide regional care for Developmentally Disabled persons residing in those counties. In 2011, Langlade and Lincoln Counties also joined CCCW. Since joining, each County now pays a required liability directly to the State of Wisconsin for the operation of CCCW, or its successor organization(s) created for the provision of services for the developmentally disabled. NCCSP continues to be a service provider for the developmentally disabled, but the Counties are no longer are required to provide these services.

In 2020, Lincoln County transferred their Development Disabilities Services Program from their Social Services Department to the NCCSP Board, effectively joining Langlade and Marathon Counties in having the NCCSP provide services for the developmentally disabled on behalf of the county.

D. Marathon County Nursing Home. On November 13, 1973, the Marathon County Board of Supervisors passed a resolution providing for the governance of its Nursing Homes by the NCCSP Board.

There has been a separate Nursing Home Management Agreement in existence since 1998. In December 2006, the NCCSP Board appointed a Nursing Home Operations Committee to assist in the oversight of the operations of the Marathon County Nursing Home (Mount View Care Center).

E. Lincoln County Nursing Home. On September 17, 2019, the Lincoln County Board of Supervisors passed a resolution providing for the governance of its Nursing Home (Pine Crest) by the NCCSP Board.

There was a separate Nursing Home Management Agreement executed following the adoption of the transfer. The NCCSP Board expanded the scope of the Nursing Home Operations Committee to assist in the oversight of the operations of both Pine Crest Nursing Home and Mount View Care Center.

F. Designated Protective Services and Protective Placement Agencies. Pursuant to § 55.02(2), the Chairperson of each County Board of Supervisors is responsible for designating the county department responsible for planning for the provision of protective services and protective placement and for directly providing protective

services, protective placement, or both, or entering into a contract for the provision of protective services and protective placements.

Since 2009, following the implementation of Family Care, the Chairpersons of the County Boards of Langlade, Lincoln, and Marathon Counties, have designated the NCCSP to serve as the Protective Services Agency responsible for planning for the provision of protective services and protective placement and for directly providing protective services and protective placement.

G. Initial Joint County Contract. In July of 1983, the three Counties entered into a “Joint County Human Services Agreement” for the continued sponsorship of what is now known as the Community Services Program under a more detailed agreement than the provisions of the earlier County Board resolutions. The agreements were updated by action of the three counties in 1986, 1995 and 2008. In 2012, the counties initiated a process to again revise the agreement. As a result of the revision process, Lincoln and Langlade County each passed resolutions adopting the revised agreement; however, the revised agreement was not ratified by Marathon County. In January of 2016, Marathon County adopted a resolution directing the examination of whether a different governance structure was more well-suited for the provision of services required under § 51.42. Thereafter, in September of 2016, Marathon County adopted a resolution directing Marathon County Administration to negotiate a new agreement with both Lincoln and Langlade Counties that was time-limited, provided greater county oversight and control of NCCSP, and was committed to (1) financial integrity, (2) program adaptability and consistency, and (3) ongoing quality measurement, reporting and improvement. Representatives from each of the member counties met on multiple occasions during the ensuing months. Thereafter, in December of 2016, all three Counties ratified a resolution for a new Joint County Agreement effective January, 2017. This Agreement supersedes all previous Joint County Contracts/Agreements.

IV. NCCSP DUTIES

The NCCSP shall perform the duties listed below as well as all other duties provided by Wisconsin Statutes.

- A. **Agreements for Services.** NCCSP shall enter into agreements to render services to or secure services from other agencies or resources, including out of state agencies or resources, as permitted under § 51.42 or any other applicable provision of state or federal law and as permitted under this Agreement.

- B. **Agreements for Facilities.** NCCSP shall enter into agreements for the use of any facility as an approved public treatment facility under § 51.45 for the treatment of alcoholics or persons who are drug dependent if NCCSP deems it to be an effective and economical course to follow. (§ 51.42(3)(ar)2).

C. **Contract for Legal Services.** NCCSP shall contract for legal services from the Marathon County Corporation Counsel's Office. NCCSP shall pay Marathon County, on behalf of the member Counties, for said legal services. NCCSP is responsible for developing an appropriate operating budget for legal services. The interest of each of the Counties, as it relates to the NCCSP, shall be represented by the Marathon County Corporation Counsel's Office, unless the Marathon County Corporation Counsel's Office believes it has a potential conflict of interest in the specific representation. In the event Marathon County Corporation Counsel has such a concern, it will convey that information to NCCSP and authorize NCCSP, through its CEO, to secure outside counsel for a limited-scope representation.

D. **Provision of Services.** NCCSP shall, within the limits of available state and federal funds and of county funds appropriated to match and overmatch state funds, offer the following services and facilities to provide for the program needs of persons suffering from mental disabilities:

1. Collaborative and cooperative services with public health and other groups for programs of prevention.
2. Comprehensive diagnostic and evaluation services, including assessment as specified under §§ 114.09(2)(bm), 343.30(1q) and 343.305(10) and assessments under §§ 48.295(1) and 938.295(1).
3. Inpatient and outpatient care and treatment, residential facilities, partial hospitalization, day treatment, intensive outpatient, emergency care and supportive transitional services.
4. Related research and staff in-service training on emergency detention and emergency protective placement procedures.
5. Continuous planning, development and evaluation of programs and services for all population groups.
6. Ensure that pregnant women are given first priority for services for alcohol and drug abuse if funding is insufficient to meet the needs of all eligible individuals.

See § 51.42(3)(ar)4

E. **Prepare Local Plan.** NCCSP shall prepare, as described below and in § 51.42(3)(ar)5, a local plan, every three (3) years, or as otherwise required by the Department of Health Services (DHS), which includes an inventory of all existing resources, identifies needed new resources and services and contains a plan for meeting the needs of the mentally ill, developmentally disabled, alcoholic, drug abusers and those with other psychiatric disabilities for citizens residing within the jurisdiction of NCCSP and for persons in need of emergency services found within the jurisdiction of NCCSP. The plan shall also include the establishment of long-range goals and intermediate-range plans, detailing priorities and estimated costs and providing for coordination of local services and continuity of care. The plan shall state how the needs of homeless persons and adults with serious and persistent mental illness, children with serious emotional disturbances and minorities will be met by NCCSP. The NCCSP shall submit the plan to the Department of Health

Services for review in accordance with § 51.42(7)(a)9 and § 51.02(1)(f) in accordance with the deadlines established under § 51.42(7)(a)9. Source: sec. 51.42(3)(ar)5.

- F. **Program Implementation.** Under the supervision of its Chief Executive Officer (as defined pursuant to Article VI of this Agreement), and using qualified personnel with training or experience, or both, in mental health or in alcoholism or drug abuse, NCCSP shall be responsible, as further described in this Agreement, for the planning and implementation of programs relating to mental health, developmental disabilities, alcoholism and drug abuse.
- G. **School Board Referrals; Interagency Cooperation.** NCCSP shall acknowledge receipt of notifications received under §115.812 (2) of the Wisconsin Statutes.
- H. **Budget.** NCCSP shall submit a proposed budget covering services based on the Local Plan for the succeeding calendar year to the county boards of supervisors of Langlade, Lincoln and Marathon Counties, no later than September 1 for approval by the County boards of supervisors and inclusion as part of the proposed County budgets. NCCSP shall submit a final budget to DHS. See § 51.42(3)(ar)8.
- I. **Costs of Services.** NCCSP shall determine the cost of all services it purchases based on standards and requirements prescribed by §46.036, Wis. Stats. See § 51.42(3)(ar)9.
- J. **Reports, Surveys, and Approvals.** NCCSP shall provide all reports, conduct all surveys and obtain all approvals required by law, including but not limited to the following:
 - 1. Annually report to the department of health services (“department”) regarding the use of any contract entered into under §51.87,
 - 2. Except in an emergency, review and approve or disapprove all admissions to nursing homes of mentally ill persons under age 65 who are residents of the county, and
 - 3. Submit to the department in a timely fashion, as specified by the department, any reports necessary to comply with the requirements under 42 USC 300x-52.
- K. **Authorize Care.** NCCSP shall authorize all care of any patient in a state, local or private facility for which it is responsible.

V. NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD

- A. **Purpose.** The North Central Community Services Program Board is an entity comprised of representatives from the member counties that is focused on addressing the needs of the Tri-County Regional Community with respect to mental health and alcohol and drug dependent treatment programs.

- B. **Appointment of North Central Community Services Program Board.** The County Boards of Supervisors of Langlade, Lincoln and Marathon Counties or other appointing authorities authorized by law have appointed and shall continue to appoint a governing and policy-making board to be known as the North Central Community Services Program Board (NCCSP Board).
- C. **Composition of the Board.** In accordance with § 51.42(4)(b)2, the North Central Community Services Program Board (“The Board”) shall be composed of fourteen (“14”) Board members. Four of said board members shall be appointed by virtue of their respective status as follows:
1. The highest ranking appointed Administrative Official of each member County, or his or her staff designee, shall be appointed by virtue of his or her position by his or her respective County Board.
 2. The President of the NCCSP Medical Staff shall be appointed by the Marathon County Board of Supervisors by virtue of his or her election to such position by the organized Medical Staff. Said appointment shall be performed by the Marathon County Board of Supervisors by virtue of NCCSP’s primary campus location being within Marathon County.

By agreement of the parties, the composition of the remaining ten (10) board members should be determined based on the approximate share of the NCCSP’s overall budget expenditures on behalf of each respective member county at the time the Agreement was signed. In 2020, applying this methodology provides for the remaining board members to be allocated as follows: seven (7) board members being appointed by Marathon County; one (1) board member being appointed by Langlade County; and two (2) board members being appointed by Lincoln County.

D. **Board Representation**

1. All persons appointed to the NCCSP Board shall represent the interests of the mentally ill, the interest group of the developmentally disabled, interest group of the alcoholic and the interest group of the drug dependent, within the Tri-County Regional Community as described in §51.42(4)(b)2 of the Wisconsin Statutes.
2. At least one Board member shall be an individual who receives or has received services for mental illness, developmental disability, alcoholism or drug dependency or shall be a family member of such an individual.

- E. **Appointment of County Supervisors.** No more than seven (7) members of the NCCSP Board may be County Supervisors. At least one (1), but not more than two (2), of the appointees from any one County shall be a member of the County's Board of Supervisors and shall be designated as such at the time of the appointment. In making appointments to the Board, member County Boards of Supervisors are

encouraged to the greatest extent possible to appoint members that fulfill the competencies expressed by the NCCSP Executive Committee (“the Committee”).

- F. **Term of Office.** Each NCCSP Board member shall hold office for a term of three (3) years. Board members shall serve staggered terms with one-third (1/3) of the members appointed each year. Board members fulfilling designated appointments by virtue of the position they hold, shall be replaced immediately by the appointment of their successor. At any time that a County's Board of Supervisors designated member or members are no longer County Board Supervisors, the appointing County Board of Supervisors shall immediately appoint a successor Supervisor or Supervisors to the NCCSP Board.

- G. **Removal for Cause.** Any NCCSP Board member may be removed from office for cause on recommendation of the NCCSP Board to the appointing county and a two-thirds (2/3) vote of the appointing county Board of Supervisors. The Board member must receive due notice in writing and a hearing on the charges against the Board member. Four (4) or more absences during a twelve (12) month period from regularly scheduled Board meetings may be considered cause for recommendation of removal to the appointing authority.

- H. **Removal of a County Board Supervisor or Designated member.** In the event that any NCCSP Board member was a member of a member county Board of Supervisors when appointed and the member is not reelected to that office, the member shall be considered removed upon due notice in writing from the NCCSP Board Chairperson. See § 51.42(4)(a)1.

- I. **Vacancies.** Any vacancy on the NCCSP Board shall be filled for the remainder of the term in the manner that the original appointment was made.

- J. **Other Appointing Authority.** In any instance in this section where appointment or removal is indicated to be made by the Chair of the County Board of Supervisors or by the County Board of Supervisors it is intended that appointment may be made by other appointing or removing authorities as authorized by law.

- K. **Executive Committee of the NCCSP Board**
 - 1. General – There shall be an Executive Committee of the NCCSP Board (“the Committee”), which shall serve as the designated entity within the NCCSP Board to exercise authority retained by the respective County Boards, as permitted under 51.42(5) of the Wisconsin Statutes and as provided in this Agreement. The Committee should focus on ensuring that the NCCSP organization remains responsive to the member counties and works to establish and sustain a strong working relationship between the NCCSP and

the member counties, through the exercise of the retained powers of the member counties specified in this Agreement.

2. Committee Composition – The Committee shall be comprised of the following four (4) members of the NCCSP Board: The highest appointed Administrative Official from each County, or his/her designee, and the Chair of the NCCSP Board. (See section V.L.10(b))
 - a. The Chair-Elect of the Board is expected to attend Committee meetings as an ex officio non-voting member.

3. Reporting Relationships – The highest appointed Administrative Official, or his/her staff designee, shall be designated by their appointment as the “Retained County Official” for purposes of exercising and communicating authority retained by and on behalf of each County Board. Each member county Board of Supervisors shall designate a County Board Standing Committee to which each Retained County Official will provide periodic reports or recommendations.

4. Duties and Responsibilities:
 - a. Selection of the Chief Executive Officer (“CEO”)
 - i. The Committee shall develop a selection plan, including the definition of the position duties and qualifications, in consultation with the Board, for the hiring of the CEO.
 - ii. The Committee is responsible for the execution of the selection plan; however, in doing so it shall afford the Board (1) the ability to access all applicant materials, reports, and other materials or information obtained by the Committee that is relevant to the selection of the CEO; and (2) the ability to participate in candidate interviews.
 - iii. The Committee shall make a hiring recommendation to the Board, which shall consider whether to accept or reject the recommendation.
 - iv. In the event the Board accepts the Committee’s recommendation, the recommendation shall be forwarded to the respective member County Boards of Supervisors for consideration. In the event the Board rejects the Committee’s recommendation, the Committee shall resume recruitment for the CEO position..
 - b. Appraisal of the CEO
 - i. The Committee shall participate with the CEO and the Board in the development of an annual work plan for the CEO, which includes performance metrics.

- ii. The Committee shall conduct a performance appraisal of the NCCSP CEO on a semi-annual basis. The appraisal should evaluate the CEO in light of the approved work plan and any other criteria deemed appropriate by the NCCSP Board.
- c. Compensation of the CEO
 - i. The Committee shall review the CEO Compensation Plan on an annual basis and grant final approval on behalf of the Board and each of their respective County Boards.
- d. Removal of the CEO
 - i. The Committee has the authority to, and is charged to, if appropriate circumstances are deemed to exist, make a recommendation to the Board who shall consider and forward a recommendation for removal of the CEO to each County Board.
 - ii. At the same time, each Retained County Official shall make its own independent recommendation to their respective County Board regarding the recommendation to remove the CEO independent of the NCCSP Board's recommendation.
- e. Budget
 - i. In advance of the Board preparing its annual operating budget, no later June 1 of each calendar year, the Committee shall communicate the budget guidelines and priorities of the member counties to the Board.
 - ii. The Committee shall coordinate the efforts of the Board in the creation and updating of program development plans as part of the annual budget development which establish intermediate and long-range goals based upon community needs assessment, which are explicit about tradeoffs and the impact of changes to the member Counties' system.
 - iii. The Committee shall review and recommend a proposed budget to the NCCSP Board, who shall then review and recommend the proposed budget to each respective County Boards, no later than October 1 of each calendar year.
 - iv. The Committee shall be responsible for the selection of an independent certified public accounting firm to perform the annual audit of the financial records of NCCSP.
- f. Assessment of Services - § 51.42(5)(a)12
 - i. Development of Performance Standards
 - 1) With input from the Board, the Committee shall clarify Program Outcome Expectations in the form of performance standards for each of the services provided by NCCSP, no later than July of each calendar year.
 - ii. Reporting and Improvement

- 1) In the event that a particular program does not meet either quality or performance standards, the Committee has the independent authority to direct the CEO to prepare an Improvement Plan.
- iii. Consideration of Improvement Plans
 - 1) The Committee is responsible for reviewing all Improvement Plans and shall determine whether any specific shared program is to be provided directly by NCCSP, NCCSP should implement all or a portion of any Improvement Plan, or the program should be contracted for with other provider and direct NCCSP to make such contracts. The Committee shall make a formal recommendation to the Board for consideration.
- iv. Program Creation, Modification, Suspension, or Termination
 - 1) The Committee is responsible for reviewing applications from the CEO to substantially modify, suspend, or terminate an existing program or create a new program. Any application that is approved by the Committee shall be forwarded to the Board for consideration.
- g. Extension, Revision, or Termination of Agreement
 - i. Retained County Officials on the Committee are responsible for the ongoing assessment of the Tri-County program as a mechanism for meeting the needs of the individual member counties.
 - ii. Beginning in January of the third year of the Agreement (TBD) the Committee shall begin formulating a formal recommendation as to whether (1) the Agreement should be extended, (2) the Agreement should be modified and a successor Agreement be approved, or (3) the Agreement should be allowed to terminate. The recommendation shall be reported no later than July 1 of that year to each of the member county Boards of Supervisors.
 - iii. The Retained County Officials on the Committee shall present the recommendation to their respective county Board of Supervisors.

L. Powers of the NCCSP Board

1. General – § 51.42(3)(ar)-(bm)
 - a. The NCCSP Board shall assume all of the powers and duties of North Central Community Services Program not expressly or impliedly reserved by the member counties or delegated by the member counties to the Committee as provided by this Agreement, subject to the rules promulgated under Wisconsin Administrative Code and Wisconsin Statute, as follows:
2. Budget and Planning

- a. The Board shall propose an annual budget to the respective member County Boards, no later than October 1 of each calendar year.
 - b. The Board shall facilitate the creation, and frequent updating, of intermediate and long-range goals and program development plans that are based on community needs assessment of the Tri-County Regional Community, which detail priorities, estimate costs, and are explicit about tradeoffs and the impact of changes to the member counties. § 51.42(5)(a)1.
3. Program Service Delivery Measurement, Reporting, and Improvement - § 51.42(5)(a)11.
- a. Delivery
 - i. The Board shall develop program delivery models that comply with all federal, state, and other applicable regulatory quality standards.
 - ii. The Board shall seek to implement programs in such a manner that satisfies the Performance Standards created by the Committee.
 - b. Measurement
 - i. The Board shall create and implement mechanisms capable of capturing data related to (1) all federal, state, and other applicable regulatory quality standards, and (2) each of the performance standards identified by the Committee for each of the programs operated by NCCSP.
 - c. Reporting
 - i. The Board shall receive regular reports for each of the programs/services it provides that detail the program's effectiveness relative to (1) all federal, state, and other applicable regulatory quality standards, as well as (2) the previously identified performance standards and, if desired, recommend changes in service delivery models.
 - ii. The Board shall receive and review all state and federal inspection reports and remediation plans related to NCCSP programs and services.
 - d. Improvement
 - i. In the event that a particular program does not meet either quality or performance standards, the Board shall direct the CEO to develop and present to the Board an Improvement Plan.
 - ii. The Board is responsible for reviewing and approving recommendations from the Committee relative to Improvement Plans. When reviewing a recommendation of the Committee, the Board may also recommend within the Improvement Plan that the Committee modify the existing performance standards.
 - e. Program Creation, Modification, Suspension or Termination

- i. The Board is responsible for reviewing applications to substantially modify, suspend, or terminate an existing program or create a new program that have been approved by the Committee.
 - f. Personnel Policies and Salaries
 - i. Personnel Policies
 - 1) The Board shall establish personnel policies for all NCCSP employees that are generally consistent with the personnel policies of the member counties.
 - ii. Salaries
 - 1) Non-CEO Employee Compensation - The Board shall prepare and annually review a compensation policy and plan covering all of its employees with the exception of the CEO. The compensation policy shall include all of the following:
 - a. Salary/Compensation ranges for each of the employee classifications.
 - b. References to salary/compensation ranges from similar positions with comparable Departments of Community Programs within the State of Wisconsin or the country or other comparable markets.
 - c. Hiring policies that provide guidance on the circumstances under which an employee may be hired at various points within the position's pay range.
 - d. Policies detailing the process for the creation of new positions, the classification of new positions within the existing salary/compensation range system, and the reclassification of existing positions within the existing salary/compensation range system
- 4. Provision of Care
 - a. Within the limits of available State and County appropriations and maximum available funding from other sources, NCCSP may offer the following services and facilities to provide for the program needs of persons experiencing mental disabilities:
 - i. Pre-care, aftercare and rehabilitation and habilitation services.
 - ii. Professional consultation
 - iii. Public informational and educational services
 - iv. Provide treatment services specified in a conditional release plan approved by a court to a county resident conditionally released under § 971.17 of the statutes and subject to the State's obligation to reimburse NCCSP for the treatment and services provided.
- 5. Service Allocation
 - a. NCCSP may allocate services among recipients based on the availability of its limited resources.

6. Facility Use Agreements
 - a. NCCSP shall develop Facilities Use Agreements with member counties to govern control and maintenance of facilities owned by the said counties and occupied by NCCSP.
7. Real Property
 - a. NCCSP may own, lease or manage real property for the purposes of operating a treatment facility, as authorized by § 51.42(3)(aw)3. NCCSP must arrange for the maintenance of any property owned or leased directly by NCCSP and not owned by a member county.
8. Other County Health Care
 - a. NCCSP may administer other County health care programs or institutions that any of the three County boards of supervisors may designate, but the budget for such designated program or institution shall be separated from the general budget of NCCSP and the designating county shall fund such program or institution operations by separate appropriation.
9. Conflict of Interests
 - a. NCCSP shall adopt and enforce a policy to avoid conflicts of interest.
10. Bylaws
 - a. NCCSP shall adopt Bylaws and Board Policies that, among other things, address the formation of appropriate committees and sub-committees, the issue of quorum, and provide for the selection of a Board Chair and Chair-Elect, as required to conduct business to govern its operation, including the business and operation of its committees and sub-committees.
 - b. Selection of NCCSP Board Chair and Chair-Elect: the NCCSP Board Chair and Chair-Elect shall be appointees of the Marathon County Board of Supervisors elected at large by the members of the NCCSP Board.
 - i. The Chief Administrative Officer of Marathon County, or his or her staff designee, and the President of the NCCSP Medical Staff are ineligible for selection as NCCSP Board Chair and Chair-Elect.
 - c. NCCSP shall file Bylaws and any amendments with the County Clerk of each of the three Counties within thirty (30) days of adoption.

M. Additional Powers and Duties

1. The NCCSP Board shall do all of the following, unless expressly or impliedly prohibited by terms set forth in this Agreement:
 - a. Develop coordination of local services and continuity of care where indicated.
 - b. Utilize available resources and develop new resources to carry out the legislative mandate and the mission of the organization.
 - c. Comply with State and Federal requirements.

- d. Assist in arranging cooperative working agreements with service providers.
- e. Continually evaluate the needs of the member counties' communities and the quality of the service delivery of programs provided by NCCSP in accordance with the expressed provisions and intent of this Agreement.
- f. Post meeting agendas, minutes and support materials (packets) in accordance with Wisconsin Open Meetings Law.
- g. Comply—to extent permitted by state and federal law, administrative code, or other legal rule—with Wisconsin Public Record Law.
- h. Appoint members of the Medical Staff.

N. **Additional Discretionary Powers.** In addition to the forgoing, the Board shall have the power to:

- 1. Enter into contracts with individual, or multiple, counties or non-profit organizations for the administration of any other health care programs or institutions that are within the Mission of NCCSP, including organizations existing or operating outside the member counties but not the State of Wisconsin with the following stipulations.
 - a. **Management Agreement Required.** Any contracts entered into by the NCCSP Board under this provision shall be legally permissible for a government agency to enter into and shall have a time limited and well-defined Management Agreement between the parties which legally and financially separates the organization from the NCCSP Programs and Services performed for or on behalf of the member counties.
 - b. **Separate Governance.** Individual, or multiple, member counties entering into such contracts with NCCSP may designate an entity wholly independent of NCCSP for the purpose of governance of said health care program or institution. At no time, shall any contract change the composition or representation on the NCCSP Board.
 - c. **Accounting.** The budget for any program or institution under this provision shall be separated from the general budget of NCCSP and shall at no time be funded or subsidized by the member counties or the operations of NCCSP.
 - d. **Contribution to Operations.** Any such agreement under this provision should return a sufficient contribution of income to the operations of NCCSP of greater than 10% of net operations on an annual basis over an average of any three (3) year period.

VI. **COMMUNITY PROGRAMS DIRECTOR**

A. **General Powers**

1. The Chief Executive Officer of the North Central Community Services Program shall have all of the administrative and executive powers and duties of managing, operating, maintaining and improving the programs of NCCSP, subject to such delegation of authority as is not inconsistent with powers and duties granted to NCCSP or its Board, powers and duties expressly or impliedly retained by the respective member county Boards of Supervisors or delegated by the member county Boards of Supervisors to the Committee, Wisconsin Statutes and Administrative Code, and rules promulgated by the department.
2. The Chief Executive Officer shall fill the role of the “county community programs director” under § 51.42 of the Wisconsin Statutes.

B. **Specific Powers and Duties.** In consultation and agreement with the NCCSP Board and the Committee, the Chief Executive Officer shall:

1. Prepare an annual comprehensive plan and budget of all funds necessary for the programs and services of NCCSP. This plan shall establish priorities and objectives for the year as well as any modifications of long-range objectives.
2. Prepare intermediate-range plans.
3. Prepare an annual report of the operation of NCCSP and other reports required by:
 - a. The State of Wisconsin, the federal government, or an agency of subunit of the state or federal government.
 - b. A Board of Supervisors of a member county.
 - c. The Committee.
4. Make recommendations to the NCCSP Board and the Committee as required by this Agreement, including the following:
 - a. Personnel and salaries of employees.
 - b. **Creation, Modification, Suspension or Termination of Programs.**
 - i. In this agreement, the term “substantially modify” is defined as “any act to change the form, quality, or scope of programs or services.” This definition shall be regularly reviewed, and updated as necessary to ensure clarity of expectation through ongoing discussions between the CEO and the Committee.
 - ii. The CEO is prohibited from creating a new program or substantially modifying, suspending or terminating an existing shared program or shared program delivery model without formal application to, and approval by, the Committee and the Board.
 - iii. Any application to create a new program or substantially modify, suspend or terminate an existing shared program or shared program delivery model shall be made in writing and should include (1) an explanation of the program at issue, (2) a projected cost or cost savings of the proposed action, and (3) a summary of the other

- NCCSP program services that may be impacted by the proposal, and (4) a summary of the anticipated impact on individual Member County Departments as a result of the proposed action. The application shall be made first to the Committee and then to the Board.
- iv. Without approval as set forth above, the CEO may make interim program modifications or suspensions until such time as the Committee and Board can make their respective determinations.
 - c. Other Changes in Program Services, including:
 - i. The preparation of an Improvement Plan, which (1) details specific proposed revisions to an existing program and service delivery model to satisfy applicable quality and performance standards and provides an estimated cost and funding plan to implement the Improvement Plan, and (2) evaluates alternative delivery methods and/or programs to determine whether a provider exists that is capable of providing a similar service or program and the estimated cost of contracting for said service or program. Improvement Plans must first be approved by the Committee before being considered by the Board.
5. After consultation with the Board and the Committee, administer the duties of the NCCSP.
 6. Comply with state and federal requirements and the terms of this Agreement.
 7. Employ and manage staff as he or she deems appropriate to administer the duties of the NCCSP.
 8. Develop a Conflict Resolution Protocol.
 - a. The parties recognize that some level of intergroup conflict is inherent in this partnership because of the scarcity of resources, the ambiguity of roles and the law as applied to specific cases, and the differences in organizational values and culture. To address these differences at the lowest possible level, preferably through direct communication between colleagues or peers, the CEO shall work with the chief administrative person from each of the member counties to develop and periodically update protocols for addressing situational intergroup conflict.
 9. Convene meetings of member county Finance Directors.
 - a. The Finance Director for each County and the Chief Financial Officer for NCCSP will meet on no less than two (2) occasions to evaluate and discuss the status of each County and the financial stability of NCCSP.

VII. GENERAL FINANCIAL PROVISIONS

The following general provisions shall apply to the financial affairs of NCCSP:

- A. **Accounting Period.** NCCSP shall use the calendar year as its accounting period.

- B. **Accounting Practices.** NCCSP shall follow generally accepted accounting principles.
- C. **Annual Audit.** NCCSP shall retain an independent certified public accounting firm, selected by the Committee, to annually audit the financial records of NCCSP. The audit shall be conducted in accordance with generally accepted auditing standards, government auditing standards and requirements of the American Institute of Certified Public Accountants, and shall include the following supplemental statements: (1) a Balance Sheet, Cash Flow and Income statement for each Mount View Care Center and Pine Crest Nursing Homes and (2) a Balance Sheet, Income and Cash Flow statements for North Central Health Care, and (3) a Balance Sheet detailing each respective member counties' fund balance. On or before April 30 of each year, NCCSP shall provide each County, through its respective Retained County Official with a copy of the annual audit report and applicable supplemental statements. Unless a member county or the Committee specifically directs otherwise, the Annual Financial Statement shall be deemed accepted by the County ninety (90) days after receipt by the County.
- D. **County Appropriations.** County appropriations for operations, reserves and capital purchases shall be determined through a budget development process which follows the procedures detailed in this section.
1. Community Services Program - The Community Services Program is the program of services for disability groups experiencing mental illness, alcoholism and other drug abuse. Operations and capital budgets for the Community Services Program shall be prepared and approved by the North Central Community Services Program Board and the Committee, as required by this Agreement, and provided to each of the three Counties as requests for funding approval. A determination of operating reserve needs shall also be made each year by the NCCSP Board, consistent with its Reserve Policy, and communicated to the Board, the Committee, and the three member counties.
 - a. Operations Budget
 - i. An operations budget shall be prepared for the multicounty Community Services Program which projects all revenues and expenses for the next calendar year. Appropriations required from funding Counties for operations for the Community Services Program shall be determined through a process which allocates the revenue and expense items of the budget according to the following provisions and arrives at net appropriations needed from each County for the ensuing calendar year.
 - ii. The Committee shall provide budget guidelines and priorities to the Board no later than June 1.

- iii. The Committee shall review and recommend the proposed budget to the NCCSP Board, who shall then review and recommend a proposed budget to each respective County Boards, no later than October 1 of each calendar year.
 - iv. Individual member county Boards of Supervisors shall receive and consider, the proposed budget. The final allocation to NCCSP shall be determined by the member counties in the context of their complete annual budget.
- b. Program Revenue
- i. **Addendums.** Addendums are defined as program funding received from the State of Wisconsin and which are received with designations that the funding will be used for specifically identified groups or individuals. Addendums related to service programs shall be allocated among the three Counties based on the best available data with regard to the population of the member counties published by the Wisconsin Department of Administration, or another state agency required by law to publish said information.(such allocation method shall be hereinafter referred to as the “Appropriate Allocation Methodology”).
 - ii. **Third Party Collections.** Third party collections for all disability groups shall be first allocated to the respective Counties based on third party collections specifically identified with services separately provided in individual Counties. Third party collections provided in any of the Counties as a part of the common services available to all of the Counties, such as inpatient services, shall be allocated based on the Appropriate Allocation Methodology.
 - iii. **State Base County Allocation.** The State Base County Allocation (BCA) shall be divided among the three (3) counties based on the Appropriate Allocation Methodology.
 - iv. **Other Revenue.** Other revenue which is generated from provision of services not directly related to disability group programs shall be allocated to each program, county, or organization based on where the revenue was generated.
- c. Program Expenses
- i. Expenses of operating the programs shall be allocated to each of the three Counties in a manner that is consistent with the allocation of program revenues.
 - ii. Other expenses shall also be allocated in a manner that is consistent with the allocation of Other Revenue whereas the appropriate expense is matched with the revenue.
2. Reserves Determination
- a. The amount of reserves will be determined by the Reserves Policy. This reserve policy is established in consultation with the Finance Directors of each county and recommended by the Committee for approval by the

NCCSP Board. Expenditure or distribution of each county's reserves retained by NCCSP in an amount that exceeds the minimum described in the NCCSP policy, either as an individual transaction or as aggregated annually, is not permitted without approval by the Committee.

3. Capital Budget
 - a. A capital budget shall be prepared to provide for the capital needs of NCCSP for continued operation. The capital needs amount shall be allocated to the three Counties based on the county in which the capital asset will be located. The capital appropriation request to each County shall individually identify capital assets with a purchase price of \$30,000, or more, and shall be sent to the appropriate county for review and approval regardless of funding source consistent with any Facilities and/or Capital Use Agreements between NCCSP and the Counties. Other capital assets of lesser cost shall be grouped together in the capital appropriation request.
4. Ownership and Depreciation
 - a. Capital assets purchased by NCCSP with capital appropriations shall be owned by the County providing the appropriation but shall be carried on the books of NCCSP and depreciation amounts for capital assets shall be included in program operating expenses. Each County's fund balance account shall be increased for the amount of the capital appropriation provided for the purchase of capital assets by NCCSP.
5. Insurance Coverage
 - a. Counties shall be responsible for site (real property) insurance for their respective facilities. NCCSP shall be responsible for all other necessary and appropriate insurance coverage, including any coverage required by virtue of NCCSP's use or occupancy of any facility or property.
6. Reconciliation
 - a. On or before April 30 of each year NCCSP shall determine the operating results for the preceding calendar year. The net excess revenue or expense shall be allocated to each County's fund balance.
7. Appropriation Payment
 - a. Each county shall pay to NCCSP one fourth (1/4) of the county's annual approved appropriation per quarter.
8. Collections from Service Recipients
 - a. The collection procedures utilized by NCCSP to collect charges from service recipients shall be consistent with established policies and procedures and State laws and administrative regulations applicable to collections.
9. Other Programs
 - a. Budgets shall be prepared which separately account for revenue and expenses for other health care programs and institutions administered by NCCSP under the authority of Wis. Stat. § 51.42(3)(b) and paragraph V. N. above. Operational and capital contributions by a County for which NCCSP is administering another County health care program or

institution shall be determined under the provisions of the separate agreement between NCCSP and the authorizing County.

VIII. TERMINATION OF THE AGREEMENT

- A. **Term of the Agreement.** This Agreement is effective as of the Effective Date (May 1, 2020) and for a period of five (5) years thereafter. In the event that this Agreement is not extended by an affirmative vote of each of the respective member county Boards of Supervisors, or a successor agreement is not entered into by affirmative vote of each of the respective member county Boards of Supervisors, prior to April 30, 2024, said failure is deemed to constitute notice of intent to withdraw from this Agreement as contemplated under subsection VIII.C. of this Agreement. The failure of one county to affirmatively extend this Agreement, or enter into a successor agreement, does not terminate joint sponsorship of the NCCSP, provided that the remaining two member counties affirmatively vote to extend this Agreement, or enter into a successor agreement. Instead, if only two member counties vote to extend this Agreement, or enter into a successor agreement, the Continuation of Sponsorship provision of section VIII.D. would be triggered.
- B. **Termination of the Agreement.** This Agreement may be terminated by any member County for any reason (or for no reason) by providing written notice of the intent to withdraw to the other member Counties at least one (1) full calendar year in advance of the effective termination date along with a copy of the resolution adopted by the respective member County approving withdrawal. The effective termination date will be January 1 of the next calendar year following the required full calendar year notice, unless all member Counties agree to an earlier effective termination date. The NCCSP would remain responsible for providing services in the same manner as previously agreed upon until the effective termination date.
- C. **Continuation of Sponsorship**
1. The joint sponsorship arrangement under this Agreement shall survive the withdrawal of any County if the remaining Counties choose to continue the joint sponsorship by affirmative vote of each of the member county Board of Supervisors and the execution of a successor joint sponsorship agreement no later than six (6) months prior to the effective termination date of this Agreement as that date would be calculated in accordance with the provisions above.
 2. In the event of continuance, the termination date of the withdrawing County's participation in the Program shall be determined as indicated above, and within six (6) months following the termination date, the equity fund balance of the withdrawing County shall be determined. Payment to the withdrawing County shall then be made during the twelve (12) months following the termination date. Payment shall be made first in property owned by that County but carried on the books of NCCSP at its depreciated value, and the remainder, if any, shall be paid from cash or other assets. If the withdrawing

County's equity fund balance account is less than the depreciated value of the property owned by that County but carried on the books of NCCSP, then that County shall appropriate an additional amount to NCCSP to cover this deficit.

3. Any and all facilities use agreements regarding real property owned by the withdrawing county that is occupied by NCCSP shall terminate as of the effective date of the withdrawal, regardless of any continued sponsorship.

D. Liquidation of NCCSP

1. Upon the receipt of the notice of intent to withdraw from any member County, or upon the failure of all member Counties to renew this Agreement or enter into a successor agreement, NCCSP shall initiate planning relative to winding-up its affairs with the member Counties, while continuing to share costs and provide services in the same manner as existing immediately prior to the notice. On any withdrawal not subject to continuation of sponsorship as provided above, the operations shall be terminated as soon as reasonably possible as determined by NCCSP and agreed to by the Committee. The net equity fund balance of each County shall be determined as of the date operations terminate. NCCSP shall then proceed to liquidate all assets except property and equipment and satisfy all liabilities. When liquidation has been completed the remaining net assets shall be distributed based upon the proportion of each County's equity fund balance as of the date of termination of operations. The net assets distributed shall first be the property and equipment attributable to each County, and the remainder, if any, shall be paid from cash or other assets. If a County's equity fund account is less than the depreciated value of the property and equipment owned by that County but carried on the books of NCCSP then that County shall appropriate an additional amount to NCCSP to cover this deficit by January 30 of the year following the next regular budget cycle.
2. NCCSP shall be entitled to withhold any unpaid contract charges from funds to be paid pursuant to this section.

IX. MISCELLANEOUS

- A. **Other Arrangements.** No funding County shall enter into any agreement with NCCSP which financially benefits such County at the expense of any of the other funding Counties.
- B. **Assignment.** NCCSP shall not assign this Agreement without the express written consent of Lincoln, Langelade and Marathon Counties.
- C. **Waiver and Modification.** This Agreement, and its terms may only be waived, altered, amended, modified, cancelled or discharged upon specific written agreement

approved by each of the member counties, or as otherwise specifically provided in this Agreement. In the event that the Board identifies provisions it deems necessary to alter, amend, modify, cancel or discharge, it shall recommend same to each of the member counties for consideration.

- D. **Automatic Modification.** If any law enacted by the State of Wisconsin or by the United States of America changes the parties' duties and obligations, NCCSP shall notify Lincoln, Langlade Marathon Counties of the needed changes and this Agreement shall be modified in a manner mutually agreeable to the parties.
- E. **Captions.** Captions are used throughout this Agreement for convenience or reference only and shall not be considered in any manner in the construction or interpretation of this Agreement.
- F. **Severability.** If any of the terms of this Agreement are declared to be invalid or unenforceable by a court of competent jurisdiction, the remaining provisions, or the application of such to persons or circumstances other than those to which it is declared invalid and unenforceable, shall not be affected, and shall remain effective, valid and enforceable to the fullest extent permitted by law.
- G. **Construction.** This Agreement shall be construed according to the laws of the State of Wisconsin. This Agreement shall be interpreted and construed in a fair and impartial manner without regard to such factors as which party prepared the instrument or the parties' relative bargaining powers
- H. **Other Documents.** Each of the parties agrees to sign any other documents as may be appropriate to carry out the intentions expressed in this Agreement.
- I. **Entire Agreement.** This Agreement, and any other instruments or agreements it refers to, constitute the entire agreement between the parties with respect to the subject matter, and there are no other representations, warranties, or agreements except as provided in this Agreement
- J. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original.
- K. **Parties Bound.** Each provision of this Agreement shall extend to and shall, as the case might require, bind and inure to the benefit of the Lincoln Langlade and Marathon Counties and NCCSP and their respective legal representatives, successors and assignees.
- L. **Immunity.** Nothing contained in this Agreement is intended to be a waiver or estoppel of the rights of Lincoln, Langlade and Marathon Counties and/or NCCSP and their insurers to assert their rights to all affirmative defenses, limitations of liability and immunities as specifically set forth in Wisconsin Statutes, including

sections 893.80, 895.52 and 345.05, and related statutes.

Effective May 1, 2020, or date of last County Approval, whichever is later.

LANGLADE COUNTY

BY: _____
David J. Solin
County Board of Supervisors Chair
Date: _____

BY: _____
Judy Nagel
County Clerk
Date: _____

BY: _____
TBD
County Manager
Date: _____

LINCOLN COUNTY

BY: _____
Robert Lee
County Board of Supervisors Chair
Date: _____

BY: _____
Christopher J. Marlowe
County Clerk
Date: _____

BY: _____
Jason Hake
County Administrative Coordinator
Date: _____

MARATHON COUNTY

BY: _____
Kurt Gibbs
County Board of Supervisors Chair
Date: _____

BY: _____
Kim Trueblood
County Clerk
Date: _____

BY: _____
Lance Leonhard
Interim County Administrator
Date: _____

Memo

To: Retained County Authority Committee Members
From: Lance Leonhard, RCA Chair, & Scott Corbett, Marathon
County Corporation Counsel
Date: December 23, 2019
Re: North Central Health Care provision of legal services

Question Presented: Based on North Central Health Care's legal service needs, is it viable for a member county to create an Assistant Corporation Counsel dedicated to deliver legal services to North Central Health Care?

Determination: The Tri-County Agreement should be amended to provide that NCHC contract with Marathon County Corporation Counsel for provision of legal services.

Marathon County should create a 1.0 FTE Assistant Corporation Counsel to provide in-house general counsel services and representation to NCHC.

Legal Background:

The delivery of legal services for county departments of community programs is governed by Wisconsin Statutes, specifically Wis. Stats., §51.42(3)(ar)1, which currently reads, in part:

Notwithstanding ss. 59.42 (1) and (2) (b) and 978.05, any multicounty department of community programs may contract for professional legal services that are necessary to carry out the duties of the multicounty department of community programs if the corporation counsel of each county of the multicounty department of community programs has notified the multicounty department of community programs that he or she is unable to provide those services in a timely manner.

This provision was put in place as an amendment to the original statute setting forth duties of a multicounty department of community programs, circa 1983. Prior to that time the Wisconsin Attorney General had opined that the Board created under Wis. Stats., 51.42, did not have authority to contract for private legal services. See 63 Op. Atty Gen. 468 (1974).

Following the amendment of the statute in 1983, Marathon County Corporation Counsel, William A. J. Drengler, requested clarification from the Attorney General regarding some of the practical and legal effects of the amendment. In that opinion, the Attorney General expressly indicated that the 51.42 Board was limited to the employing counsel only to the extent that those duties were declined by Corporations Counsel (and District Attorneys, in counties without Corporation Counsel):

In my opinion the change in the statute grants a multicounty board power to contract for professional legal services with private counsel on an independent contractor basis if sufficient funds are available only 'if the corporation counsel of each county [or district attorney of each county not having a corporation counsel] of the multicounty board has notified the board that he or she is unable to provide such services in a timely manner.' The amendment evidently was passed in recognition of the opinion referred to and of the restrictive interpretation of then applicable statutes contained therein. *The Legislature could have granted broader power to the board to retain private counsel, but chose to place a strict rein upon its use.*

73 Op. Atty Gen. 8 (1984). [Emphasis added].

Effectively, the Attorney General opinion makes clear that the multicounty board is subordinate to the counties in the sense that it may only hire legal counsel to the extent that area is vacated by the counties. Without independent authority to hire legal counsel, a multicounty community programs board only has the power to hire counsel which is directly ceded to them by the counties.

The Attorney General suggests that counties and their respective 51.42 Boards are in a position to negotiate through the budget process for the specific counsel needed, providing that:

County boards can also influence the decision of a 51.42/51.437 board with respect to any desire to contract for private counsel by providing adequate competent staff in the offices of corporation counsel and district attorney including county employment of an adequate number of assistants.

Id.

Finally, the Attorney General urges that counties and multicounty boards establish clear parameters for representation as follows:

A multicounty 51.42/51.437 board should seek and rely on advice of the district attorney (district attorneys), corporation counsel (corporation counsels) of the county or counties involved. There may be provisions in the multicounty *plan or contract* approved under section 51.42(3)(b) and (c) *which establish lines of primary responsibility or first reference with respect to rendering legal services* to the 51.42/51.437 board.

Id. [Emphasis added].

Since receiving the previously referenced Attorney General Opinion, Corporations Counsel from the three participating counties have declined to provide general counsel services and representation to NCHC. That declination continues to be codified within the Tri-County Agreement. We are unaware of an agreement—either inside or outside of the Tri-County Agreement—that established “lines of responsibility or first reference” as suggested by the Attorney General.

Absent direct general counsel and representation through one of the member counties, general counsel services and representation have been provided to NCHC by a number of private attorneys, including the law firms of Hess, Dexter and Reinhardtson as well as Ruder Ware. Currently, attorneys from Ruder Ware provide legal services to NCHC on a contract basis.

While the members counties have not delivered general counsel services or representation to NCHC, each of the member county Corporations Counsel have maintained familiarity with many of NCHC's core programs and services. Corporations Counsel have historically prosecuted Wisconsin Statutes Chapter 51 involuntary commitment cases as well as, Wis. Stats., Chapter 54/55 adult guardianship and protective placements on behalf of their respective counties. Currently, Marathon County Corporation Counsel prosecutes Chapter 51 actions on behalf of both Marathon and Lincoln Counties and Chapter 54/55 matters on behalf of Marathon, Lincoln and Langlade Counties.

While member Corporation Counsel have not provided general counsel services to NCHC—which began as a multi-county department of community programs—corporation counsels are called upon to deliver general counsel and representation services to several other joint ventures. Marathon County Corporation Counsel provides general counsel services to the Central Wisconsin Airport, City-County Information Technology Commission (CCITC), and Aging & Disability Resource Center of Central Wisconsin (ADRC-CW), as well as the Marathon County Public Library, by contract.

Nature of Legal Services provided:

To assess the nature and quantity of legal services needed by NCHC, Marathon County undertook a review of redacted billing information provided by NCHC's current service provider, Ruder Ware, 17-page memorandum provided by Ruder Ware, and both a summary memorandum from NCHC CEO, Michael Loy, dated January 19, 2017, regarding legal services expenditures from 2013 – 2017 and email correspondence from Michael Loy, dated July 24, 2018, regarding legal services expenditures in 2018. Both the nature and quantity of legal services historically provided to NCHC are examined in further detail below.

The 17-page memorandum provided by Ruder Ware identifies thirty (30) different areas of practice that it provides to NCHC, across which legal professionals completed approximately 340 separate tasks. Some of the tasks listed are redundant across practice areas. The task list later in this memorandum is provided in rank order based on time actually billed. With respect to areas of practice, it is helpful to group the thirty (30) distinct practices areas identified by Ruder Ware as follows:

- 1) Federal/State Regulation Compliance: including both proactive efforts and corrective action, as well as defense of regulatory violations.
- 2) Employment/Labor Law: Hiring and Firing; Personnel Policies; Workers Compensation; Staff Qualifications/Licensure and defense of claims.

- 3) Confidentiality/HIPPA/Patient Rights/Privacy and defense of liability claims
- 4) Contract: Services; Leases
- 5) Collections
- 6) Medicare/Medicaid reimbursement

Based on the redacted billing statements, which detail services provided from 2016 through December 20, 2018, and the email correspondence from CEO Loy providing an overview of the 2017 legal services expenditures, the following general observations can be made regarding the attorney work performed:

- Policy work - The majority of attorney time is devoted to the creation, communication and subsequent modification of policies which are internal to NCHC. These policies are driven primarily, but not exclusively, by external regulations. They also take shape as a result of proactive efforts by NCHC to create procedures to anticipate and avoid issues or problems. A non-exhaustive list includes: medical staff, verbal orders, civil rights, HIPPA security matrix, oversight, investigation process, evidence spoliation, organ procurement, physical security, denial of access, release of records to parent accused of abuse, Substance Abuse Mental Health Services Administration (SAMHSA) regulations, release of records to law enforcement, release of records to POAs, videotaping of crisis interventions, consent by minors when parents refuse, Section 1557 (non-discrimination provision under the Affordable Care Act)). In accordance with policies that have been created there is also substantial attorney time spent managing compliance with policies, the creation of an oversight committee, proactive education, integrating with employee performance evaluations, risk assessments and corrective action.

Applying this categorization to the 2017 legal services overview provided by CEO Loy (i.e., collectively considering Program Compliance, HIPAA Compliance, and Medical Staff within this category) we would expect "Policy work" to account for approximately 42.5% of the legal services required by NCHC (738.2 of the total 1,734.75 hours of service rendered in 2017).

General Counsel – A significant portion of legal work appears to consist of contract review (e.g., lease agreements, service agreements, Facilities Maintenance Plan, Joint County Contract, etc.); preparing for, attending, and drafting/reviewing agendas and minutes for NCHC Board, Executive Committee, and other subordinate committee meetings; conducting miscellaneous legal research on areas not clearly within the other services categories discussed in this memorandum (i.e., authority of constituent counties to retain authority to approve the hiring of the CEO, research regarding county budgeting and compensation of executives and research regarding external regulatory impact as a result of retained authority); and other miscellaneous

support activities (i.e., review of yearly work plan; project organization, prioritization and oversight; and work with the NCHC Foundation and possible Branch Office development).¹

Applying this categorization to the 2017 legal services overview provided by CEO Loy (i.e., collectively considering General Counsel and Joint County Contract within this category) we would expect “General Counsel” to account for approximately 30% of the legal services required by NCHC (522.6 of the total 1,734.75 hours of service rendered in 2017).

- General Labor Law – The third largest body of legal tasks performed on behalf of NCHC are best characterized as labor and human resources in nature. Examples within the redacted billings provided would include work relating to the terms of the CEO agreement; issues relating to Executive employment, Physician employment, Midlevel employment, the Residency Program, credentialing, background checks, PTO policy, bonus payments, and the Medical director agreement; and legal research regarding Relative Value Units (measure of Medicare reimbursement for physician services), retention loan benefit and fair market compensation.

Applying this categorization to the 2017 legal services overview provided by CEO Loy (i.e., collectively considering General Labor and HR within this category) we would expect “General Labor Law” to account for approximately 18% of the legal services required by NCHC (305.2 of the total 1,734.75 hours of service rendered in 2017).

- Active Participation in Ongoing Legal Proceedings and Potential Claim Management – this category is best understood to consist of tasks designed to resolve pending legal actions and mitigate risk of potential, unfiled claims. Examples of such work from the redacted billings provided would include participation in Federal litigation regarding Civil Demand Investigation (100.20 hours), Civil Administrative Demand, Former Nurse Identity Theft issue, HIPPA violation litigation, Discrimination Claims, Termination of Lease litigation, workers compensation claim, complaint letter, internal investigations conducted by attorneys, response to records requests, patient grievance and Medicaid overpayment issue. Potential claim management would include the preparation and amendment of audit letters.

Applying this categorization to the 2017 legal services overview provided by CEO Loy (i.e., collectively considering CMS Appeal and Civil Administration Demand within this category) we would expect “Active Participation in Ongoing Legal Proceedings and Potential Claim

¹ There are a substantial number of entries in the redacted billings providing “Resident time at NCHC,” which appear to denote that the contract attorney was present at the NCHC for a period of time greater than that which was ultimately billed. E.g., notation from 7/11/17 and 7/13/17 on page 62 of 251 of redacted billing packet. Other references are summary in nature, such as “Resident time. Work regarding general counsel legal services.”

Management” to account for no less than 7% of the legal services required by NCHC (121.15 of the total 1,734.75 hours of service rendered in 2017).²

- Collections – this is the final task category with meaningful legal service time associated. Based on the redacted billing information, most legal service time associated with this task appears to occur in the context of probate proceedings. Our assumption is that these attempts to intervene are likely related to the collection of nursing home related debt.

Based on the 2017 legal services overview provided by CEO Loy, “Collections” accounts for approximately 3% of the legal services required by NCHC (47.6 of the total 1,734.75 hours of service rendered in 2017).

Based on the information provided, our assessment is that the significant majority of NCHC’s legal services needs are consistent with the nature of work performed by County Corporation Counsels across the State of Wisconsin. Marathon County Corporation Counsel is currently responsible for providing legal advice and representation for each of its county departments, as well as multiple joint ventures, having built the specialized knowledge to do so over time. It is our assessment that Marathon County Corporation Counsel has the similar capacity to build the specialized knowledge relative to legal service needs of NCHC.

Quantity and Cost of Legal Services:

An evaluation of the redacted billings and other documents submitted for my review demonstrates that NCHC has been expending considerable financial resources to secure legal services. When these costs are evaluated from an hourly expenditure and annual expenditure perspective, the current costs through the current contractual provider far exceed similar legal service measures within the Marathon County Corporation Counsel’s Office. It is our professional judgement that Marathon County Corporation Counsel can provide said services at significantly lower cost, to the benefit of NCHC and each of the three member counties.

According to the redacted billings, rates for contractually provided legal services—excluding services characterized as “General Counsel Legal Services,” which appear relatively recently to have adopted a flat-fee service agreement of \$10,000 per month—range as set forth below:

- Paralegal billing rate - \$150-195 per hour
- Attorney billing rate - \$210-375 per hour

² The approximate workload suggested by the 2017 Legal Expense Overview is likely a significant underestimate of the work in this category that was reflected in the redacted billings; however, the limited nature of the information within the billings does not allow for the assessment of the potential for considerable savings through increased utilization of insurance counsel in those situations where NCHC is insured against potential damages. Similarly, insurance providers can be extremely helpful in the creation, revision and implementation of policy.

Annually, between 2013 and 2017, NCHC reported total legal services expenditures as follows:

	2013	2014	2015	2016	2017
Expenses	\$141,583	\$225,756	\$65,074	\$272,185	\$406,096

The average annual legal service cost during that same five (5) year period was \$222,139.

Examining the legal services provided through the lens of “hours of service,” is best accomplished through review of the 2017 Legal Expense Overview email from CEO Loy, which provides that during 2017, a total of 1,734.75 hours of legal services were provided to NCHC. If we assume that a full-time equivalent position equates to a total of 2080 hours available for service in any given year, we understand that in 2017, the year that NCHC obtained the greatest amount of legal service in the five-year period measured, NCHC needed slightly less than one full-time equivalent of collective legal services. Given that the average legal service need during the five-year period from 2013-2017, was approximately one-half of the need in 2017, one could estimate that a 0.5 FTE legal services employee would be sufficient to meet NCHC’s needs. However, based on the narrative comments from CEO Loy in his email correspondence dated July 24, 2018, noting that his assessment is that NCHC remains “vastly under resourced” as it relates to legal services, the remainder of our analysis assumes that the needs of NCHC are more adequately represented by the 2017 workload than the services delivered in the preceding years within the period or the average using during the entire period.

To assess the potential financial benefit of transitioning NCHC’s legal service provision to a County Corporation Counsel’s Office, it is necessary to examine the total compensation costs associated with a Paralegal and Assistant Corporation Counsel, see below:

	Min. Annual	Min. Hourly	Mid pt. Annual	Mid pt. Hourly	Max. Annual	Max. Hourly
Paralegal	\$77,931	\$37.47	\$87,636	\$42.13	\$97,343	\$46.80
Asst. Corp. Counsel	\$84,639	\$40.70	\$97,074	\$46.67	\$109,510	\$52.65

Based on the cost differential between the delivery of legal services between the current contractual provider and the Marathon County Corporation Counsel’s Office, both with respect to the hourly rate and the annual expense, it is apparent that the utilization of the Marathon County Corporation Counsel’s Office for NCHC legal services has the potential to result in a considerable reduction in overall legal service cost. There is no doubt that issues will arise that require specialized representation on a case-by-case basis. However, the identification of such issues and oversight of such representation are a hallmark of general counsel responsibilities. The provision of general counsel services by Corporation Counsel will result in greater attorney-time availability at less cost.

Conclusions/Comments:

In light of the nature and quantity of NCHC’s current legal service needs, the cost of NCHC meeting those needs through its current private contractual provider, and given the capabilities and costs

associated with Marathon County Corporation Counsel's Office delivery of a comparable quantity of legal services, it is our professional recommendation that the Tri-County Agreement be amended to provide that NCHC contract with Marathon County Corporation Counsel for the provision of legal services to NCHC.

Should the Tri-County Agreement be so amended, we would further recommend that Marathon County create a full-time Assistant Corporation Counsel position to be the primary mechanism by which legal services would be rendered. Further review of whether additional legal support staff would be necessary could occur at a later date.

RESOLUTION NO. R-11-20

RESOLUTION AWARDING THE SALE OF
\$8,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2020A

WHEREAS, on June 19, 2018, the County Board of Supervisors of Marathon County, Wisconsin (the "County") adopted an initial resolution, by a vote of at least 3/4 of the members-elect, authorizing the issuance of general obligation bonds or promissory notes in an amount not to exceed \$67,000,000 for the public purpose of financing North Central Health Care ("NCHC") Master Facility Plan projects, including the design and construction of building additions, renovations and landscaping to the NCHC Center and Mount View Care Center campus (the "NCHC Initial Resolution");

WHEREAS, on January 21, 2020 the County Board of Supervisors adopted an initial resolution, by a vote of at least 3/4 of the members-elect, authorizing the issuance of general obligation promissory notes in an amount not to exceed \$3,215,000 for the public purpose of financing 2020 Capital Improvement Plan projects, including County highway projects, acquisition of highway equipment and equipment for the Sheriff's department, improvements to County buildings, park and recreation projects and other capital projects;

WHEREAS, the initial resolutions described above are collectively referred to herein as the "Initial Resolutions", and the projects authorized by the Initial Resolutions are collectively referred to herein as the "Project";

WHEREAS, the County has previously issued general obligation promissory notes in the principal amount of \$2,445,000 for projects authorized by the NCHC Initial Resolution;

WHEREAS, on January 21, 2020, the County Board of Supervisors of the County also adopted a resolution (the "Set Sale Resolution"), providing that a portion of the general obligation bond and promissory note issues authorized by the Initial Resolutions be combined, issued and sold as a single issue of general obligation promissory notes designated as "General Obligation Promissory Notes, Series 2020A" (the "Notes") for the purpose of paying costs of the Project;

WHEREAS, pursuant to the Set Sale Resolution, the County directed PFM Financial Advisors LLC ("PFM") to take the steps necessary to sell the Notes;

WHEREAS, PFM, in consultation with the officials of the County, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on February 25, 2020;

WHEREAS, the County Clerk (in consultation with PFM) caused notice of the sale of the Notes to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale;

WHEREAS, the County has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation");

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the County. PFM has recommended that the County accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference; and

WHEREAS, it has now been determined to issue Notes authorized by the Initial Resolutions in the principal amount of \$8,500,000, consisting of \$5,330,000 for NCHC Master Facility Plan projects and \$3,170,000 for 2020 Capital Improvement Plan projects.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Ratification of the Official Notice of Sale and Offering Materials. The County Board of Supervisors hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Notice of Sale and any other offering materials prepared and circulated by PFM are hereby ratified and approved in all respects. All actions taken by officers of the County and PFM in connection with the preparation and distribution of the Official Notice of Sale and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of EIGHT MILLION FIVE HUNDRED THOUSAND DOLLARS (\$8,500,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, is hereby accepted. The Chairperson and County Clerk or other appropriate officers of the County are authorized and directed to execute an acceptance of the Proposal on behalf of the County. The good faith deposit of the Purchaser shall be applied in accordance with the Official Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2020A"; shall be issued in the aggregate principal amount of \$8,500,000; shall be dated their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on February 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on February 1, 2021. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth

on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes are not subject to optional redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2020 through 2029 for the payments due in the years 2021 through 2030 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2020A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the County above the par value of the Notes and accrued interest thereon; (iii) all money raised

by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the County and disbursed solely for the purpose or purposes for which borrowed. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the

date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the County Clerk or the County Treasurer (the "Fiscal Agent").

Section 12. Persons Treated as Owners; Transfer of Notes. The County shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the County at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk's office.

Section 15. Official Statement. The County Board of Supervisors hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 16. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of

certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 17. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 18. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 19. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded February 25, 2020.

Kurt Gibbs
Chairperson

ATTEST:

Kim Trueblood
County Clerk

(SEAL)

EXHIBIT A

Official Notice of Sale

To be provided by PFM Financial Advisors LLC and incorporated into the Resolution.

(See Attached)

OFFICIAL NOTICE OF SALE

\$8,500,000*
Marathon County, Wisconsin
General Obligation Promissory Notes, Series 2020A
Dated Date of Delivery

Date, Time and Place. SEALED AND ELECTRONIC BIDS will be received by PFM Financial Advisors LLC, 115 South 84th Street, Suite 315, Milwaukee, Wisconsin 53214, financial advisor acting on behalf of Marathon County, Wisconsin (the "County"), for all but not part of the County's \$8,500,000* General Obligation Promissory Notes, Series 2020A, dated Date of Delivery (the "Notes"), until 10:00 a.m. (Central Time) on:

Tuesday, February 25, 2020

at which time sealed bids will be opened, electronic bids retrieved and all bids publicly read. Sealed bids should be mailed or delivered to the offices of PFM Financial Advisors LLC, 115 South 84th Street, Suite 315, Milwaukee, Wisconsin 53214, Attention: Kristin Hanson, or faxed to (414) 771-1041, and plainly marked "Bid for Marathon County \$8,500,000* General Obligation Promissory Notes, Series 2020A." Electronic bids must be submitted through Parity®. A meeting of the County Board of the Supervisors will be held on said date for the purpose of taking action on such bids as may be received.

Terms of the Notes. The Notes will be dated Date of Delivery and will mature February 1 in the years and amounts as follows:

MATURITY SCHEDULE

<u>Year</u>	<u>Amount*</u>	<u>Year</u>	<u>Amount*</u>
2021	\$ 245,000	2026	\$ 915,000
2022	810,000	2027	940,000
2023	835,000	2028	970,000
2024	865,000	2029	1,000,000
2025	885,000	2030	1,035,000

Interest on said Notes will be payable semi-annually on February 1 and August 1, commencing February 1, 2021

No Term Bond Option. Proposals for the Notes may not contain a maturity schedule providing for term bonds.

Optional Redemption. The Notes are not subject to optional redemption.

Registration. The Notes will be issued as fully registered notes without coupons and, when issued, will be registered only in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York ("DTC"). The County will assume no liability for failure of DTC, its participants or other nominees to promptly transfer payments to beneficial owners of the

* Preliminary, subject to change.

Notes. In the event that the securities depository relationship with DTC for the Notes is terminated and the County does not appoint a successor depository, the County will prepare, authenticate and deliver, at its expense, fully registered certificated Notes in the denomination of \$5,000 or any integral multiple thereof in the aggregate principal amount of Notes of the same maturities and with the same interest rate or rates then outstanding to the beneficial owners of the Notes.

Security and Purpose. The Notes are general obligations of the County. The principal of and interest on the Notes will be payable from ad valorem taxes, which shall be levied without limitation as to rate or amount upon all taxable property located in the territory of the County. The Notes will be issued to finance North Central Health Care facility projects and Capital Improvement Plan projects of the County and to pay the costs of issuing the Notes.

Not Bank Qualified. The Notes will NOT be “Qualified Tax-Exempt Obligations” pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

Bid Specifications. Bids shall be received on an interest rate basis in an integral multiple of One-Twentieth (1/20) or One-Eighth (1/8) of One Percent (1%). Any number of rates may be bid, but no interest rate specified for any maturity may be lower than the interest rate specified for any earlier maturity. All Notes of the same maturity shall bear the same interest rate. A rate of interest must be named for each maturity; a zero rate of interest shall not be named; and the premium, if any, must be paid in cash as part of the purchase price. No supplemental interest shall be specified. Each bid shall offer to purchase all of the Notes and shall offer a price (payable in federal or other immediately available funds) which is not less than \$8,415,000 (99.0% of par), nor more than \$8,670,000 (102.0% of par), plus accrued interest to the date of delivery.

Establishment of the Issue Price. The successful bidder shall assist the County in establishing the issue price of the Notes and shall execute and deliver to the County prior to Closing a certificate acceptable to Bond Counsel setting forth the reasonably expected initial public offering price to the public (the “Initial Public Offering Price”), or the sales price or prices of the Notes, together with the supporting pricing wires or equivalent communications.

The County intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining “competitive sale” for purposes of establishing the issue price of the Notes) will apply to the initial sale of the Notes (the “competitive sale requirements”) because:

- (1) the County shall disseminate this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
- (2) all bidders shall have an equal opportunity to bid;
- (3) the County may receive bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- (4) the County anticipates awarding the sale of the Notes to the bidder who submits a firm offer to purchase the Notes at the highest price (or lowest interest cost), as set forth in this Notice of Sale.

In the event the County receives less than three bids that conform to the parameters contained herein such that the competitive sale requirements are not satisfied, the County intends to treat the initial public offering price to the public of each maturity of the Notes as of the sale

date as the issue price of that maturity (the “hold-the-offering-price rule”). Consequently, bidders should assume for purposes of making its bid that, if the competitive sale requirements described above are not met, and less than 10% of any maturity has been sold to the public at the initial public offering price, as of the sale date, the bidder will be required to comply with the hold-the-offering-price rule described below. The County will advise the apparent winning bidder within one hour of receipt of bids if the hold-the-offering-price rule will apply as to any maturities for which less than 10% has been sold to the public on the sale date at the initial public offering price to the public (“the 10% test”). The winning bidder shall notify the County on the sale date as to any maturities for which the 10% test has been met, and shall apply the hold-the-offering-price rule to all other maturities. In the event that the competitive sale requirements are not satisfied, the issue price certificate shall be modified as necessary in the reasonable judgment of Bond Counsel and the County.

By submitting a bid, the successful bidder shall, on behalf of the underwriters participating in the purchase of the Notes, (i) confirm that the underwriters have offered or will offer each maturity of the Notes to the public on or before the date that the Notes are awarded by the County to the successful bidder (“Sale Date”) at the initial public offering price set forth in the bid submitted by the winning bidder, and (ii) agree, on behalf of the underwriters participating in the purchase of the Notes, that the underwriters will neither offer nor sell any maturity of the Notes to any person at a price that is higher than the initial public offering price for such maturity during the period starting on the Sale Date and ending on the earlier of the following:

- (1) the close of the fifth business day after the Sale Date; or
- (2) the date on which the underwriters have sold at least 10% of that maturity of the Notes to the public at a price that is no higher than the initial public offering price for such maturity.

The winning bidder shall promptly advise the County when the underwriters have sold 10% of that maturity of the Notes to the public at a price that is no higher than the initial public offering price if that occurs prior to the close of the fifth (5th) business day after the Sale Date.

The County acknowledges that, in making the representation set forth above, the successful bidder will rely on (i) the agreement of each underwriter to comply with the hold-the-offering-price rule, as set forth in an agreement among underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the Notes to the public, the agreement of each dealer who is a member of the selling group to comply with the hold-the-offering-price rule, as set forth in a selling group agreement and the related pricing wires, and (iii) in the event that an underwriter is a party to a retail distribution agreement that was employed in connection with the initial sale of the Notes to the public, the agreement of each broker-dealer that is a party to such agreement to comply with the hold-the-offering-price rule, as set forth in the retail distribution agreement and the related pricing wires. The County further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the hold-the-offering-price rule and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a retail distribution agreement to comply with its corresponding agreement regarding the hold-the-offering-price rule as applicable to the Notes.

By submitting a bid, each bidder confirms that:

(i) any agreement among underwriters, any selling group agreement and each retail distribution agreement (to which the bidder is a party) relating to the sale of the Notes to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such retail distribution agreement, as applicable, to:

(A) report the prices at which it sells to the public the Notes of each maturity allotted to it until it is notified by the successful bidder that either the 10% test has been satisfied as to the Notes of that maturity or all Notes of that maturity have been sold to the public, and

(B) comply with the hold-the-offering-price rule, if and for so long as directed by the successful bidder and in the related pricing wires; and

(ii) any agreement among underwriters relating to the sale of the Notes to the public, together with the related pricing wires, contains or will contain language obligating each underwriter that is a party to a retail distribution agreement to be employed in connection with the initial sale of the Notes to the public to require each broker-dealer that is a party to such retail distribution agreement to:

(A) report the prices at which it sells to the public the unsold Notes of each maturity allotted to it until it is notified by the successful bidder or such underwriter that either the 10% test has been satisfied as to the Notes of that maturity or all Notes of that maturity have been sold to the public, and

(B) comply with the hold-the-offering-price rule, if and for so long as directed by the successful bidder or such underwriter and as set forth in the related pricing wires.

Sales of any Notes to any person that is a related party to an underwriter shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

(i) “public” means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an underwriter or a related party,

(ii) “underwriter” means (A) any person that agrees pursuant to a written contract with the County (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Notes to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the Notes to the public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Notes to the public),

(iii) a purchaser of any of the Notes is a “related party” to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (i) at least 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (ii) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another), or (iii) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other), and

(iv) "sale date" means the date the Notes are awarded by the County to the winning bidder.

Good Faith Deposit. A good faith deposit in the amount of EIGHTY FIVE THOUSAND DOLLARS (\$85,000) is only required by the successful bidder for the Notes. The successful bidder for the Notes is required to submit such Good Faith Deposit payable to the order of the County in the form of a wire transfer in federal funds. Instructions for wiring the Good Faith Deposit are as follows:

Amount:	\$85,000
Details:	Email PFM for details at hansonk@pfm.com

The successful bidder shall submit the Good Faith Deposit within two hours after verbal award is made. The successful bidder should provide as quickly as it is available, evidence of wire transfer by providing the County the federal funds reference number. If the Good Faith Deposit is not received in the time allotted, the bid of the successful bidder may be rejected and the County may direct the next lowest bidder to submit a Good Faith Deposit and thereafter may award the sale of the Notes to the same. If the successful bidder fails to comply with the Good Faith Deposit requirement as described herein, that bidder is nonetheless obligated to pay to the County the sum of \$85,000 as liquidated damages due to the failure of the successful bidder to timely deposit the Good Faith Deposit.

Submission of a bid to purchase the Notes serves as acknowledgement and acceptance of the terms of the Good Faith Deposit requirement.

The Good Faith Deposit so wired will be retained by the County until the delivery of the Notes, at which time the Good Faith Deposit will be applied against the purchase price of the Notes or the good faith deposit will be retained by the County as partial liquidated damages in the event of the failure of the successful bidder to take up and pay for such Notes in compliance with the terms of the Official Notice of Sale and of its bid. No interest on the good faith deposit will be paid by the County. The balance of the purchase price must be wired in federal funds to the account detailed in the closing memorandum, simultaneously with delivery of the Notes.

Insurance on Notes. In the event the successful bidder obtains a bond insurance policy for all or a portion of the Notes, by or on behalf of it or any other member of its underwriting group, the successful bidder is responsible for making sure that disclosure information is provided about the credit enhancement provider (for example, through a wrapper to the Official Statement). The County will cooperate with the successful bidder in this manner. The costs of obtaining any bond insurance policy and the costs of providing disclosure information about the credit enhancement provider shall be paid by the successful bidder. In addition, the successful bidder will be required, as a condition for delivery of the Notes, to certify that the premium will be less than the present value of the interest expected to be saved as a result of such insurance.

Electronic Bidding. The County assumes no responsibility or liability for electronic bids. If any provisions in this Official Notice of Sale conflict with information provided by Parity®, this Official Notice of Sale shall control. Further information about the electronic bidding service providers, including any fee charged and applicable requirements, may be obtained from:

Parity@/IPREO
1359 Broadway, 2nd Floor
New York, New York 10018
(212) 849-5021 phone

Award. All bids received shall be considered at a meeting of the County Board of Supervisors to be held on the bidding date and, unless all bids are rejected, the Notes shall be awarded during the County Board meeting on said date to the best bidder whose proposal shall result in the lowest true interest cost rate to the County. The true interest cost is computed as the discount rate which, when used with semiannual compounding to determine the present worth of the principal and interest payments as of the date of the Notes, produces an amount equal to the purchase price. If two or more bids provide the same lowest true interest rate, the County shall determine which proposal shall be accepted, and such determination shall be final. A computation by the bidder of such true interest cost rate contained in any bid shall be for information only and shall not constitute a part of the bid. The purchaser shall pay accrued interest from the date of the Notes to the date of delivery and payment of the purchase price.

Delivery. The Notes will be delivered in typewritten form, registered in the name of Cede & Co., as nominee of The Depository Trust Company, securities depository of the Notes for the establishment of book-entry accounts at the direction of the successful bidder, within approximately 45 days after the award. Payment at the time of delivery must be made in federal or other immediately available funds. In the event delivery is not made within 45 days after the date of the sale of the Notes, the successful bidder may, prior to tender of the Notes, at its option, be relieved of its obligation under the contract to purchase the Notes and its good faith check shall be returned, but no interest shall be allowed thereon. Delivery of the Notes is currently anticipated to be on or about March 18, 2020.

Legal Opinion. The successful bidder will be furnished without cost, the unqualified approving legal opinion of Quarles & Brady LLP, Milwaukee, Wisconsin, Bond Counsel.

CUSIP Numbers. The County will assume no obligation for the assignment of CUSIP numbers on the Notes or for the correctness of any numbers printed thereon. The County will permit such numbers to be assigned and printed at the expense of the original purchaser, but neither the failure to print such numbers on any Notes nor any error with respect thereto will constitute cause for failure or refusal by the original purchaser to accept delivery of the Notes.

Official Statement. Upon the sale of the Notes, the County will publish an Official Statement in substantially the same form as the Preliminary Official Statement subject to minor additions, deletions and revisions as required to complete the Preliminary Official Statement. Promptly after the sale date, but in no event later than seven business days after such date, the County will provide the successful bidder with up to 25 copies of the final Official Statement without cost. The successful bidder agrees to supply to the County all necessary pricing information and any underwriter identification necessary to complete the final Official Statement within 24 hours after the award of Notes.

Certification Regarding Official Statement. The County will deliver, at closing, a certificate, executed by appropriate officers of the County acting in their official capacities, to the effect that the facts contained in the Official Statement relating to the County and the Notes are true and correct in all material respects, and that the Official Statement does not contain any untrue

statement of a material fact or omit to state a material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading.

Undertaking to Provide Continuing Disclosure. In order to assist bidders in complying with SEC Rule 15c2-12, as amended, the County will covenant to undertake (pursuant to a Resolution to be adopted by the Board of the County), to provide annual reports and timely notice of certain events for the benefit of holders of the Notes. The details and terms of the undertaking are set forth in a Continuing Disclosure Certificate to be executed and delivered by the County, a form of which is included in the Preliminary Official Statement and in the final Official Statement.

Transcript of Proceedings. A transcript of the proceedings relative to the issuance of the Notes will be furnished to the successful bidder without cost, including a Closing Certificate stating that there is no litigation pending or threatened affecting the validity of or the security for the Notes.

Irregularities. The County Board of Supervisors reserves the right to reject any and all bids and to waive any and all irregularities.

Information. The Preliminary Official Statement can be viewed electronically at [www.idealprospectus.com] or copies of the Preliminary Official Statement and additional information may be obtained by addressing inquiries to the County's financial advisor, PFM Financial Advisors LLC, 115 South 84th Street, Suite 315, Milwaukee, Wisconsin 53214, Attention: Kristin Hanson, phone (414) 771-2700, or to the undersigned:

Kristi Palmer - Finance Director
Marathon County, Wisconsin
500 Forest St
Wausau, WI 54403
Phone: (715) 261-1172

* * * * *

EXHIBIT B

Bid Tabulation

To be provided by PFM Financial Advisors LLC and incorporated into the Resolution.

(See Attached)

RESOLUTION #R-12-20

DETERMINATION BY COUNTY BOARD THAT EMERGENCY WITH RESPECT TO REPAIR AND RECONSTRUCTION OF THE MARATHON COUNTY JAIL HAS ENDED

WHEREAS, on August 8, 2019, the Marathon County Board of Supervisors met in special session and passed Resolution # R-39-19; and

WHEREAS, said Resolution declared that an emergency existed with respect to the integrity of the Marathon County Jail structure which endangered public health and welfare, pursuant to Wis. Stats. §59.52(29)(b) and §3.05(5) Gen Code of Ord. for Marathon County; and

WHEREAS, the effect of the Resolution was to temporarily suspend the legal requirement of procurement through a public bidding for the purpose of repair or reconstruction of the jail because “damage or threatened damage” to the jail due to potential collapse created an emergency; and

WHEREAS, the Resolution provided, “This resolution shall remain in effect until the Board, by specific resolution, determines that an emergency no longer exists;” and

WHEREAS, Marathon County Administration together with Marathon County Facilities and Capital Management and the Marathon County Sheriff’s Office have received the opinion of an engineering consultant that the risk collapse of a portion of the Marathon County Jail has been ameliorated; and

WHEREAS, at its meeting on February 10, 2020, the Human Resources Finance and Property Committee voted to forward a resolution to the Board indicating that the emergency declared with respect to the integrity of the jail structure has ended.

NOW, THEREFORE, BE IT ORDAINED AND RESOLVED by the Board of Supervisors of the County of Marathon that: An emergency no longer exists with respect to the integrity of the Marathon County Jail structure, effective February 25, 2020.

BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes and directs appropriate Marathon County staff to take all actions necessary to carry out the intent of this resolution.

BE IT FURTHER RESOLVED that any further work with respect to the Jail construction, reconstruction, repair or remodeling shall be done in accordance with public bidding requirements set forth in Wisconsin Statutes and the General Code of Ordinances for Marathon County.

Respectfully submitted this 25th day of February, 2020.

HUMAN RESOURCES FINANCE AND PROPERTY COMMITTEE

Fiscal Impact:

Resolution # R - 13 - 20

**A RESOLUTION AMENDING
THE 2020 BUDGET AND TRANSFER FROM THE 2020 CONTINGENCY FUND FOR JAIL
MEDICAL COSTS AND JAIL MEDICAL ROOM CAPITAL PROJECT**

WHEREAS, the Board of Supervisors of Marathon County approved the 2020 Sheriff's Department Budget and Capital Improvement Budget; and

WHEREAS, there was expenses in the Sheriff's Department Jail Assessment budget over the budgeted amount for \$90,000 in Inmate Medical Housing and \$ 110,000 in Jail Medical Room Project, and,

WHEREAS, there is currently an unencumbered balance in the 2020 Contingent Fund of \$500,000; and

WHEREAS, there is a request to transfer from the 2020 Contingency fund the amount of \$200,000 to cover the cost of the inmate medical housing and jail medical room project; and

WHEREAS, the Human Resources, Finance and Property Committee has reviewed the request and has recommended approval of the transfer from the 2020 Contingency Fund in the amount of \$ 200,000; and

WHEREAS, the Human Resources, Finance and Property Committee of the Board of Supervisors of Marathon County recommends to transfer the funds from the County's 2020 Contingency Fund as follows:

Transfer from 2020 Contingency Fund 101 13199120	\$200,000
Transfer to Jail Assessment-Jail Inmate Medical Room 146-24098460	\$110,000
Transfers to Jail Assessment-146-24092119 Inmate Medical Housing	\$ 90,000

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Marathon does hereby resolve and ordain to amend the Sheriff Department Jail Assessment budget and transfer from the 2020 Contingency Fund as indicated above.

Dated this 25th day of February, 2020.

HUMAN RESOURNCES, FINANCE AND PROPERTY COMMITTEE

Fiscal Impact: This reflects an amendment to the 2020 Budget and will reduce the 2020 Contingency from \$500,000 to \$300,000. The amendment will not add additional tax levy.

Marathon County Jail "I" Block Negative Pressure HVAC Project Scope and Budget

Basic Scope of Project:

The Marathon County Jail does not have a holding area that meets the CDC's requirements for holding inmates with airborne infectious diseases. "I" Block is the best location in the Jail to make a negative pressure isolation area. It has (2) holding cells, a common and shower area. It currently has an exhaust duct that can be modified for a new exhaust system which incorporates a HEPA filtering system. There will need to be modifications to the existing exhaust duct work including adding drops that go down to 8" above the finished floor. We tested the air supply flows for "I" Block and we don't have enough CFM's available with the existing duct system to feed this area and get the required air flow to make it a negative pressure area. To get the flows we need a Dedicated Outdoor Air System will need to be placed on the roof and ducted into the "I" Block area. This unit weighs around 1500 pounds so to distribute the weight on the roof additional structural steel will need to be installed. This will all be installed on the roof so there won't be much of a disturbance outside of "I" Block. A monitoring system will need to be installed outside of "I" Block towards the ceiling which will have an audio and visual alarm. All equipment will need to be hooked up to the emergency back-up generator and hooked up the current building automation system. "I" Block will have a complete stand-alone HVAC system.

Budget to Complete the "I" Block Negative Pressure HVAC Project:

• Engineering/Plans	\$5,000.00
• HVAC Equipment/Install	\$66,389.00
• Electrical	\$20,000.00
• Controls	\$8,000.00
• Roofing	\$1,600.00
• <u>Misc. Contingency</u>	<u>\$9,011.00</u>

Total: **\$110,000.00**

Resolution #R-14-20

**Tentative Agreements
For A 2020 And 2021 Collective Bargaining Agreement Between
Marathon County And Deputy Sheriff's Association**

WHEREAS, the bargaining process has been successfully concluded with joint labor-management agreement on several contract revisions for the fifty-seven (57) positions in this bargaining unit; and

WHEREAS, these contract revisions are specifically noted on the attached summary of tentative agreements and were unanimously approved by the Human Resources, Finance and Property Committee at their February 24, 2020 meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Marathon does approve the attached revisions, and thus updating the existing 2018-2019 Deputy Sheriff's Association Labor Agreement; and

BE IT FURTHER RESOLVED that the Board hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor same; and

BE IT FURTHER RESOLVED that the proper officers of Marathon County are hereby authorized and directed to take all actions necessary to effectuate this resolution.

DATED: February 25, 2020

Human Resources, Finance & Property Committee

Fiscal Impact	2020	2021
Estimated Increase Compared to 2019	\$101,955	\$249,113
Wage and Fringe Benefits	2.26%	5.53%

Tentative Agreements For A
2020-2021 Labor Agreement Between
Marathon County And
Deputy Sheriff's Association
Dated: January 27, 2020
Page 1

1. **Housekeeping:**

- Replace "Human Resources Committee" with "Human Resources, Finance and Property Committee"
- Replace "officer" with "deputy" and "officers" with "deputies"

2. **Article 8 - Probation**

- A. **Length:** All employees shall serve a probationary period of eighteen (18) months from date of hire in the bargaining unit. **For Recruit Deputy, time spent attending basic law enforcement recruit academy will not count towards the probationary period. Deputy I status and probationary period begins the pay period following graduation from Wisconsin Law Enforcement Academy.**

3. **Article 10 - Job Posting**

Job changes of more than thirty (30) days or permanent job changes, or created positions, where no Civil Service Examination is required, shall be posted for at least ten (10) days on the Department bulletin board by the Sheriff. Any Deputies who are not working during this ten (10) day period of such posting shall be **emailed** a copy of the job change within five (5) days after the posting thereof. Such posting shall include the title of the position and the date the vacancy arose or the position was created; any special training or skills that are necessary to perform the job; the duration of any appointment; the date the vacancy is to be filled; whether it will be filled temporarily or permanently and provide space for interested applicants to sign up. During the posting period the County may temporarily assign deputies to work in that position.

4. **Article 11 - Work Week**

4/2 Work Schedule: The normal work schedule for all full-time officers shall be a cycle of four (4) consecutive days on with two (2) consecutive days off averaging 33.668 hours per cycle, based upon 60.833 cycles per year. The normal work day for all full-time officers shall consist of eight (8) hours and twenty-five (25) minutes. **The annual scheduled hours shall be 2048 hours; however, the annual base pay shall be based on 2080 hours.** Officers shall report for duty fifteen (15) minutes prior to the hour and heading to their assigned area and be off duty at ten (10) minutes after the scheduled hour.

Every reasonable effort shall be made to allow two (2) patrol officers to be off of any one (1) shift. This pertains to scheduled vacation, compensatory time, personal holidays, training, sick leave, leave of absence, or any other schedule off time. The County may limit the above off time after incurring a total of twelve (12) overtime shifts per calendar year as a result of having at least two (2) officers off of any one (1) shift.

5/2 Work Schedule: Deputies'/Detectives' regularly scheduled annual hours are to equal Patrol Deputies' regular scheduled annual hours. Kelly hours shall be credited to equalize the difference. **For example, Deputies/Detectives working the 5 days on 2 days off cycle (2080 hours annually) shall receive 32 Kelly hours per calendar year to equalize the annual hours of the Deputies working the 4 days on 2 days off cycle (2048 hours annually).**

Detectives (excluding SIU assignment) will work a 5/2 schedule, Monday through Friday. Individuals will have an established (non-rotating) shift scheduled between 8:00 a.m. and 6:00 p.m.

Kelly Days not used during the calendar year earned are forfeited unless permission to carry over is granted by the Sheriff. Kelly Days are paid out upon termination if required notice is provided (See Article 32 – Separation Benefit).

Tentative Agreements For A
2020-2021 Labor Agreement Between
Marathon County And
Deputy Sheriff's Association
Dated: January 27, 2020
Page 2

NOTE: Incorporated this paragraph under the above 5/2 Work Schedule Paragraph

~~The normal work week for all full-time officers working a 5-2 schedule shall be forty (40) hours per week. The normal work day shall consist of eight (8) consecutive hours and the work schedule shall be comprised of a cycle of five (5) days of work and two (2) days off. Detectives' annual hours to equal Deputies' annual hours.~~

Officers shall receive a meal period of thirty (30) minutes and two fifteen (15) minute breaks during their scheduled shift. However, it is considered that they are on-call during the meal and break periods without additional compensation.

5. **Article 12 - Wages**

B. Classification Changes: Whenever an employee's classification is changed, said change shall take effect on the first day of the pay period during which such change takes place.

~~Deputy V employees selected for the Detective classification shall remain at their current Deputy V pay rate until they are eligible to advance to the Detective II pay rate. This will enable the Deputy V to avoid taking a reduction in pay when promoting to the Detective classification.~~

6. **Article 15 - Promotional Procedure**

A. The following procedures is hereby established in order to provide a job-related and fair method for determining promotions to Detective. An employee must have three (3) years of service as a Deputy in the Marathon County Sheriff's Office to be eligible for promotion.

~~1. A written test, appropriate to the position, prepared by the State of Wisconsin or another mutually agreed upon third party and graded by them shall be administered to all applicants qualifying under the posted criteria for the position. The written examination score will be considered only as a pass/fail and not be given any weight in computing the final score of the applicant.~~

~~2. A passing grade of sixty five percent (65%) on the written examination shall qualify the applicant to proceed in the selection process.~~

13. The Outside Panel oral examination shall be conducted by a panel comprised of three (3) law enforcement professionals from outside of Marathon County. The Sheriff and the Chief Deputy may assist the interview panel by providing interview questions and evaluation guidelines.

24. The Civil Service Commission oral examination is to be weighted one-third (33.3%), the Outside Panel oral examination one-third (33.3%), and the management work record review one-third (33.3%), in computing the final score of the applicant. The management work record review may include review of employee performance evaluations, personnel file, commendations/discipline, and supervisory input. The final scores qualifying for certification shall be computed and forwarded to the appropriate promotion authority for final selection and conformity with state and County regulations.

35. At the applicant's request, he/she shall be privately apprised of his/her own results and ranking, but this shall only be done after both the Civil Service and Outside Panel oral examinations and the management work record review have been completed.

B. An employee promoted to a higher position shall serve a one-year **trial** probationary period in the position. During the one year **trial** probationary period the employee may be returned to the employee's former position and former rate of pay at the employee's request or if the Employer determines that the employee is not satisfactorily performing the duties and responsibilities of the

Tentative Agreements For A
2020-2021 Labor Agreement Between
Marathon County And
Deputy Sheriff's Association
Dated: January 27, 2020
Page 3

position. It is the intent of this agreement that employees promoted out of the bargaining unit may be returned to the bargaining unit under the terms stated above with no loss of seniority.

7. Article 16 - Shift Differential

Employees assigned to either the second, third or power shifts shall be paid a shift differential of ~~thirty-five dollars (\$35.00) per pay period effective January 1, 2018 and~~ forty dollars (\$40.00) per pay period effective January 1, 2019. Leave of absence is not to be included in the differential pay computation; however, such compensation shall include PTO, sick days, vacation, off days and holidays. Employees whose shifts overlap the above shifts shall receive a pro rata differential. This section does not apply to employees when working a day shift.

8. Article 17 - Uniform Allowance

B. New Deputies: During an employee's first year of employment, the County shall provide to the new deputy the initial authorized uniform. Upon the successful completion of one (1) year of service, the deputy shall receive a prorated share of the full annual uniform allowance for purchase, replacement and care of uniform items. Said payment shall be made the **first pay date after the deputy has completed one year of employment.** ~~Friday after the first payday in February following one (1) year of employment in conjunction with Article 17 (C).~~

C. Permanent Deputies: All permanent deputies (uniformed or plain clothes) shall receive an annual uniform-clothing allowance of ~~six hundred and seventy five dollars (\$675.00) effective January 1, 2018 and~~ seven hundred and fifty dollars (\$750.00) effective January 1, 2019 for purchase, replacement and care of uniform items to be paid on the 2nd pay date in January. ~~Friday after the first payday in February each year.~~ A newly promoted Detective shall receive a one-time clothing allowance payment of three hundred dollars (\$300.00) **the first pay date after the promotion occurs.**

D. Damaged Clothing or Equipment: The County agrees that it will replace at its own expense all items of hardware and equipment herein-before stated and all clothing items that are stolen or damaged to the extent which renders them unserviceable while in official use. All items damaged as a result of an employee's negligence shall be personally replaced by the employee. It is the sole responsibility of the Sheriff or Chief Deputy to determine whether an item has been stolen or rendered unserviceable during the employee's official duties or as a result of the employee's negligence. ~~All such decisions shall be subject to review by the appropriate committee of the County Board.~~

G. Body Armor: The County agrees to provide new (non-refurbished) body armor to officers. The Sheriff shall determine the specifications of the body armor purchased by the County as long as the specification is not lower than a Threat II level. An officer who wishes to purchase another brand of body armor at the Threat II level or body armor offering greater protection will be reimbursed for the actual cost up to the cost of the County issued body armor. Replacement by the County shall be made pursuant to manufactures specifications.

Officers provided body armor or reimbursed for body armor in accordance with this provision shall wear the body armor at all times while on duty, unless given permission to the contrary by the Division **Commander** ~~Lieutenant~~, the Chief Deputy, or the Sheriff.

9. Article 18 - Insurance Benefits

A. Medical and Hospitalization Benefits: The County will pay Eighty Seven and Four Tenths Percent (87.4%), and the employees will pay Twelve and Six Tenths Percent (12.6%) of the monthly health insurance premium of the preferred plan. Employees may select other plans offered, but the County contribution will not exceed the dollar equivalent to 87.4% of the preferred

Tentative Agreements For A
2020-2021 Labor Agreement Between
Marathon County And
Deputy Sheriff's Association
Dated: January 27, 2020
Page 4

plan monthly premium. **Effective January 1, 2021**, the County will pay Eighty Five Percent (85%), and the employee will pay Fifteen Percent (15%) of the monthly health insurance premium of the preferred plan. Employees may select other plans offered, but the County contribution will not exceed the dollar equivalent to 85% of the preferred plan monthly premium. Employees must pay the remainder. **Deputies shall be eligible for any wellness incentives that Marathon County offers to its employees.** Probationary employees must indicate whether or not they desire to be covered by the County's health insurance plan within the first thirty (30) days of employment, with coverage to be effective upon the first (1st) of the month following **date of hire** ~~sixty (60) days of employment~~. No employee shall make any claim against the County for additional compensation in lieu of or in addition to the County's contribution because the employee does not qualify for the family plan. Consult the summary plan description(s) for details regarding health plan benefit options.

B. Dental Insurance Benefits: The County agrees to pay Fifty Percent (50%) of the cost of the dental insurance program. Probationary employees must indicate whether or not they desire to be covered by the County's dental insurance program within the first thirty (30) days of employment, with coverage to be effective upon the first of the month following **date of hire** ~~sixty (60) days of employment~~. No employee shall make any claim against the County for additional compensation in lieu of or in addition to the County's contribution because the employee does not qualify for the family plan. Upon receipt of any notices concerning any rate increase or decrease, the County shall provide the Secretary of the Association with a copy of such notice within ten (10) days.

Employees will be offered the Delta Dental PPO plan. ~~However, the County's contribution towards dental insurance shall be limited to Fifty Percent (50%) of the premium rate for the Delta Dental PPO plan. Employees selecting coverage other than the Delta Dental PPO plan shall be required to pay all costs in excess of the Fifty Percent (50%) contribution figure for the Delta Dental PPO plan.~~ In the event that a **the** current dental insurance program/plan provider discontinues our program/plan or will not continue to offer the same level of benefits to our group, the parties agree to reopen the dental insurance benefits to negotiations if permitted by law.

10. Article 20 - Holidays

A. Holiday Pay: There is no waiting period for new Deputies to receive holiday pay.

NOTE: This paragraph was reworted and moved below holiday list.

~~All Deputies shall receive a lump sum payment for ten (10) eight (8) hour holidays paid at their regular hourly rate of pay in effect (10 X 8 = 80 total hours of pay) on the Friday before the first regular payday in November each year. (Note: payment will be pro-rated if deputy is not employed for all holidays). In addition, Deputies who work on a listed holiday shall receive time and one half (1 ½) their regular pay for all regularly scheduled hours worked. Overtime hours worked on a holiday shall be compensated according to Article 14.~~

New Years Day	Labor Day	moved to calendar order
Martin Luther King Day	Thanksgiving Day	
Easter	December 24th	
Memorial Day	Christmas Day	
Independence Day	December 31 st	

Payment for holidays will be paid on a special payroll on the Friday before the first pay date regular payday in November. Payment will be for ten (10) eight (8) hour holidays, based on calendar year, paid at the regular hourly rate of pay in effect at the time of payment. This payment will be prorated for new deputies based on holidays remaining for the calendar year after start date. If a Deputy separates prior to receiving holiday payment, accrued holidays will be added to their last payroll. If a Deputy terminates before the end of a calendar year, but after the holiday

Tentative Agreements For A
2020-2021 Labor Agreement Between
Marathon County And
Deputy Sheriff's Association
Dated: January 27, 2020
Page 5

payment is made, the County will withhold any holiday overpayment on their final payroll. A Deputy hired after this holiday payment is made will be paid for the remaining holidays in the calendar year. The payment will occur on their first payroll. ~~Holidays set forth in this section shall accrue on the above dates and any Deputy that terminates employment with the County shall receive payment on the employee's final paycheck the value of such holiday or holidays calendared since the previous Holiday payment.~~

Deputies who work on a listed holiday shall receive one and a half times (1 ½X) of their hourly rate for all regularly scheduled hours worked. Overtime hours worked on a holiday shall be compensated at two times (2X) the hourly rate of the employee. Deputies have the option to be paid for overtime worked on holidays or to have overtime hours banked as compensatory time at two times (2X) the hours worked as stated in ~~according to~~ Article 14.

B. An efficient staffing model will be observed on Holidays allowing the Department to meet minimum staffing requirements. PTO, Vacation and Compensatory time off requests shall take precedence over required Holiday staffing model reductions. Deputies/Detectives when relieved from work (voluntarily or otherwise) on a normal scheduled workday that is also a contractual Holiday or Courthouse Holiday closure day shall receive their normal rate of pay for the day in addition to the Holiday pay.

11. **Article 21 – Paid Time Off (PTO)**

~~On 1/1/15 and~~ At time of hire, employees will be credited 80 hours of PTO and must sign the acknowledgement to deduct hours from an employee's PTO accrual until such time as the total hours of PTO credited to the employee have been reimbursed. The acknowledgement also authorizes the County, upon an employee's termination, to deduct from the employee's final paycheck any remaining PTO credit that has not been repaid to the County. If an employee's paid hours on last check do not cover remaining credited hours, the employee agrees to allow County to deduct outstanding amount from PEHP conversion, if applicable **OR** send payment to the County for outstanding amount within 30 days from invoice date.

NOTE: Delete; No Bargaining Unit Employees Has ESLA

~~E. Extended Sick Leave Account (ESLA) Prior to 1/1/15: Employees will not accrue any ESLA but can use accrued balance for the remainder of their employment with the County under the following conditions:~~

- ~~1. An employee may use sick leave in the extended sick leave account after the employee has exhausted all regular accrued sick leave and after an employee's paid time off banks are at 80 hours or less.~~
- ~~2. Sick leave from the extended sick leave account may be used by the employee for qualifying and/or approved Federal/Wisconsin Employee and Family Medical Leave (FMLA) but may not be used to supplement salary in the event of a worker's compensation injury and will not be converted to PEHP at time of retirement.~~

NOTE: Update to be consistent with County's policy:

J. PTO for Extended Family Funeral Leave: In the event of a death of a member of the current extended family of a regular employee, the employee may request and upon request, shall be granted to use one day of paid leave (PTO, vacation, PAL, comp time). Additional time off may be granted by the department. Extended family means the employee's or the employee's spouse's brother-in-law, sister-in-law, uncle, aunt, niece or nephew **and the employee's spouse's grandparent.** Employees may be required to furnish proof of death and their relationship to the deceased.

12. **Article 23 - Sick Leave**

Tentative Agreements For A
2020-2021 Labor Agreement Between
Marathon County And
Deputy Sheriff's Association
Dated: January 27, 2020
Page 6

Note: Delete; No Bargaining Unit Employees Has ESLA

~~C. Extended Sick Leave Account (ESLA): Employees will not accrue any ESLA but can use any accrual balance for the remainder of their uninterrupted job tenure with the County under the following conditions:~~

~~An employee may use sick leave in the extended sick leave account after the employee has exhausted all regular accrued sick leave.~~

~~Sick leave from the extended sick leave account may be used by the employee in the same way as regular sick leave but may not be used to supplement salary in the event of a worker's compensation injury and may not be used to pay the cost of the health care benefit at any time.~~

13. **Article 26 - Residency**

Marathon County agrees to allow all employees to maintain their residence, at any place the employee chooses within Marathon County. Deputies may reside outside of Marathon County but must establish and maintain a residence which allows a response time of no greater than 15 minutes to the Marathon County line at any of its borders. New deputies shall have 180 days from the time of initial appointment to establish such residency.

14. **Article 33 - Call Time/Court Time**

B. On-Call Premium: Detectives will receive \$1.50 \$1.85 effective January 12, 2020 and \$2.25 effective January 10, 2021 per hour (\$96 \$118.40 effective January 12, 2020 and \$144 effective January 10, 2021 per weekend) when required to be available for calls outside of the normal Detective Bureau hours. In addition, the County shall provide the Detective with use of a take-home squad for the period the Detective is on call. (This does not apply to deputies on special activity teams.)

15. **Article 35 - Duration of Agreement**

NOTE: Need To Update Based on Term of Contract

A. Term:

This Agreement shall be effective as of the date of execution by the parties and shall remain in full force and effect through December 31, 2021, and shall renew itself for an additional one-year period thereafter, unless either party, pursuant to this Article, has notified the other party in writing it desires to alter or amend this Agreement at the end of the contract period.

16. **Appendix A – Salary Schedule**

- 1/12/20 - 2% increase
Deputy Sheriff I will be start at the 95% rate
Recruit Deputy will be 85% of the new Deputy I
Delete Deputy Sheriff I – 100% Rate
Delete Deputy Sheriff I – 90% Rate

Add to bottom of salary schedule:

Recruit Deputy: Time spent attending basic law enforcement recruit academy will not count towards the probationary period. Deputy I status and probationary period begins the pay period following graduation from Wisconsin Law Enforcement Academy.

- 1/10/21 - 2% Increase

Tentative Agreements For A
2020-2021 Labor Agreement Between
Marathon County And
Deputy Sheriff's Association
Dated: January 27, 2020
Page 7

- 7/11/21 - 2% Increase for Detective II, Detective I and Deputy V

17. **Appendix B – Deputy I, II, III, IV, V and Detective II Qualifications/Duties**

Effective 1/12/20

- Revise title to read:
Appendix B – Recruit Deputy, Deputy I, II, III, IV, V and Detective II Classification/Qualifications/Duties
- Revise Deputy I to read:
Start 18 month probationary period in accordance with Article 8.
~~Satisfactory completion of eighteen (18) month probationary period.~~
- Add Recruit Deputy

1. Should the Marathon County Sheriff's Office hire a new full-time deputy(s) and the deputy(s) is not certifiable or certified as a law enforcement officer in the State of Wisconsin, the Sheriff's Office will enroll and sponsor the recruit in a Basic Law Enforcement Training program.
2. For all hours the Recruit Deputy is in attendance of the basic training, the parties agree the appropriate wage rate shall be an hourly Recruit rate of 80% of the current Deputy I salary as specified in the salary schedule, up to forty (40) hours per week.
3. The maximum compensation afforded for work as a Recruit Deputy will commensurate with the total number of hours as determined by the Department of Justice, Training and Standards Bureau.
4. A Recruit Deputy will earn contractual benefits excluding Kelly hours.
5. Deputy I status begins the pay period following graduation from Wisconsin Law Enforcement Academy. Time spent attending basic law enforcement recruit academy will not count towards the probationary period.

Effective 7/11/21

- Revise Deputy II to read:
 1. ~~Two (2) years of satisfactory performance~~ After successful completion of 18 month the probationary period as a Deputy I ~~OR equivalent full-time prior work experience as a "Police Officer" or "Deputy Sheriff".~~
 2. ~~Acquire and maintain (if required for current job assignment):~~ Meet minimal employment standards set by Wisconsin Law Enforcement Standard Board.
 - A. ~~CPR certification~~
 - B. ~~Radar certification~~
 - C. ~~Officer has signed acknowledgment that s/he has read and agrees to abide by the Policy and Procedure manual~~
 3. Must meet or exceed department performance standards.

Tentative Agreements For A
2020-2021 Labor Agreement Between
Marathon County And
Deputy Sheriff's Association
Dated: January 27, 2020
Page 8

➤ Revise Deputy III to read:

1. **Three (3)** ~~Five (5)~~ years full-time service as a Deputy Sheriff with the Marathon County Sheriff's Office.
2. Meet/exceed all of the qualifications for Deputy II.
3. Demonstrate leadership skills, responsible work ethic, and willingness to follow overall management objectives.

➤ Revise Deputy IV to read:

1. **Seven (7)** ~~Ten (10)~~ years of full-time service as a Deputy Sheriff with the Marathon County Sheriff's Office.
2. Meet or exceed all of the qualifications for a Deputy II and Deputy III.

➤ Revise Deputy V to read:

1. **Ten (10)** ~~Fifteen (15)~~ years of full-time service as a Deputy Sheriff with the Marathon County Sheriff's Office. Must meet or exceed all of the qualifications for a Deputy II, Deputy III, and Deputy IV.

18. **Classification Adjustment Procedures**

~~A. All Deputies are hired at ninety percent (90%) of the Deputy I salary. Increases shall be granted to ninety five percent (95%) after one (1) year of service and one hundred percent (100%) at the end of one and one half (1½) years of service.~~

19. **Appendix C – Special Activity Pay**

Deputies in each classification will receive a payment of \$425.00 a year if involved in a minimum of forty (40) hours per year, in one or more of authorized department's special activities (responsibilities assumed in addition to regularly assigned job duties):

Bomb Team Member**	Humane Officer
CART	ICAC
CIT	K-9 Officer**
CMV	Law Enforcement Trainer
CVSA Examiner Community Service Presentations	Mobile Field Force Team
Clandestine Lab Investigator**	Radar/LIDAR Instructor
Crash Reconstruction Team Member	Recreational Safety Coordinator
Crisis Negotiation Team	(Boat/Snow/ATV)
Crimestoppers	SWAT Member**
Dive Team Member**	Unified Tactics Instructor
Field Training Officer	VIPER
Honor Guard	

**Deputies in activities marked with a ** will receive an additional \$225.00 a year for Special Activity Pay if involved in a minimum of forty (40) hours per year, in one or more of these activities.

Six (6) credit hours (10 CEU) of pre-approved post secondary job related training per year.

Tentative Agreements For A
2020-2021 Labor Agreement Between
Marathon County And
Deputy Sheriff's Association
Dated: January 27, 2020
Page 2

Employees assigned Field Training Officer responsibilities will receive \$1.25 ~~\$1.50~~ per hour ~~for all hours~~ worked in FTO activities ~~after the initial qualifying 40 hours of FTO activities.~~

Requests for special activity pay must be made to the Sheriff prior to December 31 of each year. Payment will be made on the ~~Friday after the first payday in~~ ~~February of each year.~~ ~~first pay date in~~ February of each year.

New Special Activity Programs may be added by mutual agreement of the parties.

20. **Appendix C – Sheriff's Office Canine Unit**

Reorder to Appendix D

21. **Appendix E – Lateral Entry Program**

Add new Appendix E

22. **Appendix F – Recreational Safety / Directed Enforcement Deputy**

Add new Appendix F

Appendix D
Memorandum of Agreement
Lateral Entry Program

IT IS HEREBY AGREED by and between Marathon County and the Marathon County Deputy Sheriff's Association, WPPA/LEER Local 222 that the following shall constitute the understandings reached between the parties with respect to the Lateral Entry Program.

1. Minimum Qualifications are:
 - a. Currently employed as a full-time law enforcement officer and have a minimum of three (3) years continuous service in this capacity (excludes academy time).
 - b. An exemplary work history.

2. Compensation and Benefits:
 - a. The lateral entry officer shall be entitled to the wage commensurate with the officer's full-time experience, up to a maximum credit of five (5) years, thereby waiving Article 12 of the Labor Agreement.
 - b. The actual amount of prior service credit will be at the discretion of the Sheriff.
 - c. The lateral entry officer shall be entitled to the Paid Time Off (PTO) accrual rate commensurate with their prior full-time service credit, up to a maximum of five (5) years.
 - d. For each year of continued service, the lateral entry officer shall progress within the pay schedule and PTO accrual schedule at the advanced rate, whenever applicable.
 - e. The effective date for commensurate compensation and benefits applies to current deputies hired as long as the minimum qualifications are met and prior full-time experience service was acknowledged upon initial hire. The compensation will not be retroactive to their hire date.

3. No Other Enhanced Benefits:
 - a. No other contractual benefits or privileges are extended to recognize prior service.
 - b. Lateral entry officers shall be subject to the probationary period as in Article 8 of the Labor Agreement.

4. Program Discontinuation:
 - a. Should the Lateral Entry program be discontinued at any time, no current employee will be adversely affected.

In witness whereof, the parties have entered into this Agreement on the ____ day of _____, 20__
in Wausau, Wisconsin.

ON BEHALF OF
MARATHON COUNTY

ON BEHALF OF UNION

Frank Matel
Employee Resources Director

Brian Campbell
President

Randy Ingram
Business Agent, WPPA

Appendix E
Memorandum of Agreement
Recreational Safety / Directed Enforcement Deputy

IT IS HEREBY AGREED by and between Marathon County and the Marathon County Deputy Sheriff's Association, WPPA/LEER Local 222 that the following shall constitute the understandings reached between the parties with respect to the Recreational Safety / Directed Enforcement Deputy.

- a. The work schedule for the Recreational Safety / Directed Enforcement Deputy will be flexible with a mutual understanding the schedule shall be based on ten (10) hour day / forty (40) hour week / eighty (80) hours per pay period. A weekly work schedule shall be provided to supervisory staff at least one (1) month in advance and will be subject to supervisory approval. At least one weekend (Saturday and Sunday) per month will be scheduled as non-working. It is understood the normal shift shall be ten (10) hours; however, with supervisory approval specific shift start times and hours may vary based on the recreational season, special events, etc.
- b. The intended hours of work shall be provided to supervisory staff at least one (1) month in advance. However, specific shift start times and hours may vary based on the recreational seasons, safety training programs, special events, etc. Upon mutual agreement between management and the Recreational Safety / Directed Enforcement Deputy, the Recreational Safety / Directed Enforcement Deputy may trade days to accommodate working at special events, safety training programs, etc.
- c. With supervisory approval, overtime will be paid for work performed in excess of the prior approved schedule of the day.
- d. The Recreational Safety / Directed Enforcement Deputy's Paid Time Off shall be administered and selected separate from Patrol Deputy and the Detectives time off requests.
- e. The County shall provide, at no cost to the Deputy any special uniforms and personal protective equipment applicable to the position.
- f. The assignment as a Recreational Safety / Directed Enforcement Deputy is on a calendar year basis and may be extended based on the previous year's performance.
- h. The Recreation Safety / Directed Enforcement Deputy shall receive 32 kelly hours because Patrol Deputies work 2048 hours but get paid for 2080

In witness whereof, the parties have entered into this Agreement on the ____ day of _____, 20__ in Wausau, Wisconsin.

ON BEHALF OF
MARATHON COUNTY

ON BEHALF OF UNION

Frank Matel
Employee Resources Director

Brian Campbell
President

Randy Ingram
Business Agent, WPPA

Appendix A – Salary Schedule

EFFECTIVE - 1/12/2020

2% Increase

Classification	Monthly	Yearly	Hourly
Detective II	6,188	74,256	35.71
Detective I	6,005	72,055	34.65
Deputy Sheriff V	5,950	71,395	34.33
Deputy Sheriff IV	5,811	69,726	33.53
Deputy Sheriff III	5,573	66,876	32.16
Deputy Sheriff II	5,379	64,544	31.04
Deputy Sheriff I	4,869	58,425	28.10
Recruit Deputy	4,138	49,661	23.88

EFFECTIVE - 1/10/2021

2% Increase

Classification	Monthly	Yearly	Hourly
Detective II	6,312	75,741	36.42
Detective I	6,125	73,496	35.34
Deputy Sheriff V	6,069	72,823	35.02
Deputy Sheriff IV	5,927	71,121	34.20
Deputy Sheriff III	5,685	68,214	32.80
Deputy Sheriff II	5,486	65,835	31.66
Deputy Sheriff I	4,966	59,594	28.66
Recruit Deputy	4,221	50,654	24.36

EFFECTIVE - 7/11/21

*2% Increase To Deputy V and Detective I & II

Classification	Monthly	Yearly	Hourly
Detective II	6,438	77,256 *	37.15
Detective I	6,247	74,966 *	36.05
Deputy Sheriff V	6,190	74,279 *	35.72
Deputy Sheriff IV	5,927	71,121	34.20
Deputy Sheriff III	5,685	68,214	32.80
Deputy Sheriff II	5,486	65,835	31.66
Deputy Sheriff I	4,966	59,594	28.66
Recruit Deputy	4,221	50,654	24.36

Deputy Sheriff's Association - 2020 to 2021 Tentative Agreements

	2019	2020	2021
Salaries			
		1/12/2020 - 2%	1/10/2021 - 2%
Base Salaries Based on 57 FTE	\$3,711,886	\$3,786,124	\$3,861,846
Effective 1/12/20 - Eliminate Deputy I at 90% and 100% Level; New Hire Rate Is 95%		-\$458	\$0
Effective 7/11/21 - Changes to Deputy II, III, IV and V Progress and 2% To Deputy V and Detectives			\$61,193
Total Base Salary	\$3,711,886	\$3,785,666	\$3,923,039
Total Salary Increase Compared to 2019		\$73,780	\$211,153
Percentage Salary Increase Compared to 2019		1.99%	5.69%
Special Activity Pay - FTO Hours			
Effective 2019 \$1.25 For Hours Above Initial 40 Hours	2226.25	\$2,783	
Effective 2020 & 2021 Increase \$1.50 For All FTO Hours	2779.25		\$4,169
Subtotal of FTO Pay		\$2,783	\$4,169
Total FTO Increase Compared to 2019		\$1,386	\$1,386
*FTO increase will apply to Communications and Corrections Divisions - estimated increase of \$2,592			
Detective Weekend On-Call Pay			
	3105		
Effective 2019 \$1.50/hour		\$4,658	
Effective 2020 \$1.85/hour			\$5,744
Effective 2021 \$2.25/hour			\$6,253
Subtotal of On-Call Pay		\$4,658	\$6,253
Total On-Call Pay Increase Compared to 2019		\$1,087	\$1,596
Benefits Tied to Salaries			
WRS Retirement - Employer Contribution	11.22%	11.99%	11.99% (2)
	\$417,308	\$455,090	\$471,622
Social Security	7.65%	7.65%	7.65% (2)
	\$284,528	\$290,362	\$300,910
Worker's Compensation Premium - Law Enforcement	2.24%	1.21% (1)	1.21% (2)
	\$83,313	\$45,927	\$47,595
Total Benefits Tied To Salaries	\$785,149	\$791,379	\$820,127
Total Benefit Increase Compared to 2019		\$6,230 (1)	\$34,978 (2)
(1) 2020 Worker's Comp Reduction			
(2) 2021 Rates Based on 2020 Benefit Rates			
Additional Cost Resulting in Maintaining Current Contributions Level In 2020			
VS		\$19,472	
Non-Represented Employee Premium Contribution Increase of 2.4% in 2020			
Total Cost	\$4,504,476	\$4,606,430	\$4,753,588
Total Increase Compared to 2019		\$101,955	\$249,113
Percentage Increase Compared to 2019		2.26%	5.53%

Resolution #R-17-20

Tentative Agreements For A 2020 And 2021
Salary And Benefits For Sheriff's Lieutenants

WHEREAS, the bargaining process has been successfully concluded with joint labor-management agreement on several contract revisions for the ten (10) positions in this bargaining unit; and

WHEREAS, these contract revisions are specifically noted on the attached summary of tentative agreements and were unanimously approved by the Human Resources, Finance and Property Committee at their February 24, 2020 meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Marathon does approve the attached revisions, and thus updating the existing 2018-2019 Salary and Benefit Ordinance for Sheriff's Lieutenants; and

BE IT FURTHER RESOLVED that the Board hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor same; and

BE IT FURTHER RESOLVED that the proper officers of Marathon County are hereby authorized and directed to take all actions necessary to effectuate this resolution.

DATED: February 25, 2020

Human Resources, Finance & Property Committee

Fiscal Impact	2020	2021
Estimated Increase Compared to 2019	\$21,261	\$47,260
Wage and Fringe Benefits	2.19%	4.86%

MARATHON COUNTY
SALARY AND BENEFIT ORDINANCE
FOR
SHERIFF'S OFFICE
LIEUTENANTS



EFFECTIVE
1/1/~~2018-2020~~ TO 12/31/~~2019~~2021

TABLE OF CONTENTS

Administration Fee	12
Call Time/Court Time	2
Clothing Allowance	8
Complaint Procedure	11
Defense of Claims	8
Dental Insurance Benefits	3
Dues Deduction	12
Educational Leave of Absence	6
Employer Rights and Responsibilities	10
Extended Sick Leave Account (ESLA)	7
Fair Share	12
Funeral Leave	8
General Leaves of Absence	6
Medical and Hospitalization Benefits	3
Holidays	3
Hours of Work	10
Income Continuation Insurance	3
Indemnification	12
Insurance	2
Jury Duty	9
Lateral Transfer	11
Lateral Transfer-Lieutenant	12
Life Insurance	2
Medical Leave of Absence	6
Military Leave	6
Overtime Payment	2
Paid Time Off (PTO)	4
Position Reclassification	1
Post Employment Health Plan	10
Probationary Period	10
Salary Schedule	14
Separation Benefit	9
Shift Differential	2
Sick Leave	7
Social Security	3
Special Activity Pay	1
Travel Reimbursement	2
Wisconsin Retirement System	2
Worker's Compensation	9

RESOLUTION NUMBER R-89-17

The Marathon County Board of Supervisors does hereby ordain as follows:

Section 1: Resolution Number R-89-17 as it relates to Lieutenants in the Marathon County Sheriff's Office is hereby superseded in its entirety by the following:

TERMS AND CONDITIONS OF LIEUTENANTS IN THE SHERIFF'S OFFICE

- Article 1 - Compensation and Classification
- Article 2 - Employee Benefits
- Article 3 - Certain Employment Rules
- Article 4 - Association Dues Deductions
- Article 5 - Fair Share

Article 1 - Compensation and Classification

The compensation for Lieutenants shall be as follows:

- A. Standard Salary Schedule: The Salary Schedule is attached as Appendix "A".
- B. Position Reclassification: The Employee Resources Director shall recommend changes in classification to the Human Resources Committee.
- C. Special Activity Pay: Lieutenants will receive a payment of \$425 a year if involved in a minimum of forty (40) hours per year, of one or more of authorized department's special activities (responsibilities assumed in addition to regularly assigned job duties):

Field Training Officer	Unified Tactics Instructor
CVSA Examiner	Honor Guard
Law Enforcement Trainer	Crimestoppers
SWAT Team Member**	K-9 Officer**
Radar Instructor	Dive Team Member**
Boat Coordinator	Reserve Deputy Coordinator
Vehicle Salvage Inspector	Community Service Presentations
Crisis Negotiation Team (CNT)	Crash Reconstruction Team Member
Clandestine Lab Investigator**	Crisis Intervention Team (CIT)
Bomb Team Member**	VIPER
CART	Recreational Safety Coordinator (Boat/Snow/ATV)
ICAC	
<u>Mobile Field Force Team</u>	

Six (6) credit hours (10 CEU) of pre-approved post secondary job related training per year.

Employees assigned Field Training Officer Coordinator responsibility will receive ~~\$1.25~~\$1.50 per hour for all hours worked in FTO activities ~~after the initial qualifying 40 hours of FTO activities.~~

**Lieutenants in activities marked with a ** will receive an additional \$225.00 a year for Special Activity Pay if involved in a minimum of forty (40) hours per year, in one or more of these activities.

New Special Activity Programs may be added by mutual agreement of the parties.

Requests for special activity pay must be made to the Sheriff prior to December 31 of each year. Payment will be made on the ~~Friday after the first payday in first pay date in~~ February of each year.

Lieutenants who terminate and have met the requirements for Special Activity Pay will be paid the authorized amount on their final payroll, if Lieutenant has voluntarily terminated and provided required notice as provided in Article 2, Section Q - Separation Benefit for PTO, Vacation, Compensatory Time and Perfect Attendance Leave.

Article 2 - Employee Benefits

A. Overtime Payment: Overtime shall be compensated for at time and one-half (1½) the hourly rate of the Lieutenant or compensatory time, at time and one-half (1½). The Lieutenant may request overtime payment or compensatory time and such requests shall be at the discretion of the employee. Compensatory time may accumulate to a maximum of sixty-seven (67) hours for all Lieutenants. Overtime shall be all hours worked in excess of the Lieutenant's regularly scheduled shift and on days off. If a senior employee is not offered overtime according to this paragraph, they will be compensated for the hours missed without being required to work replacement hours. When overtime becomes available, a Lieutenant within that division shall have preference based on shift and seniority. If overtime is still available, Lieutenants from other divisions may bid on the overtime.

B. Call Time/Court Time: When a Lieutenant is called into work outside his/her regular scheduled hours of work the Lieutenant shall receive a minimum of two (2) hours of pay at the applicable hourly rate regardless of the time they were called. If the Lieutenant is called in one (1) hour prior to the regular shift, they will still receive two (2) hours call-in pay.

When a Lieutenant is required to report for court appearance s/he will receive a minimum of three (3) hours of pay at the applicable hourly rate. The call time payment for court appearances (3 hours) shall be paid if the Lieutenant is provided less than twenty-four (24) hours advance notice of cancellation.

C. Shift Differential: Employees assigned to either the second, third or power shift shall be paid a shift differential of ~~thirty-five dollars (\$35.00) per pay period effective January 1, 2018 and~~ forty dollars (\$40.00) per pay period ~~effective January 1, 2019~~. Leave of absence is not to be included in the differential pay computation; however, such computation shall include PTO, sick days, vacation, off days and holidays. Employees whose shifts overlap the above shifts shall receive a pro-rata differential. This section does not apply to employees when working a day shift.

D. Travel Reimbursement: Reimbursement rates for authorized local and long distance travel shall be as per County policy.

E. Wisconsin Retirement System: All eligible employees shall be included under the Wisconsin Retirement System. Employee contribution shall be equal to but not more than the general municipal employee WRS contribution. The County agrees to pay any remaining portion of the employee's share of his/her Wisconsin Retirement System qualified earnings to the Wisconsin Retirement System in addition to the County's share.

F. Group Insurance: Lieutenants may choose to be included in the insurance programs. All such insurance programs shall be selected by the employer.

1. Life Insurance: Lieutenants may apply for life insurance under the State Group Life Insurance Program. Premiums shall be paid by the Lieutenant.

2. Medical and Hospitalization Benefits: The County will pay Eighty Seven and Four Tenths Percent (87.4%), and the employees will pay Twelve and Six Tenths Percent (12.6%) of the monthly health insurance premium of the preferred plan. Employees may select other plans offered, but the County contribution will not exceed the dollar equivalent to 87.4% of the preferred plan monthly premium. Effective January 1, 2021, the County will pay Eighty Five Percent (85%), and the employee will pay Fifteen Percent (15%) of the monthly health insurance premium of the preferred plan. Employees may select other plans offered, but the County contribution will not exceed the dollar equivalent to 85% of the preferred plan monthly premium. Employees must pay the remainder. Employees shall be eligible for any wellness incentives that Marathon County offers to its employees. Probationary employees must indicate whether or not they desire to be covered by the County's health insurance plan within the first thirty (30) days of employment, with coverage to be effective upon the first (1st) of the month following sixty (60) days of employment date of hire. No employee shall make any claim against the County for additional compensation in lieu of or in addition to the County's contribution because the employee does not qualify for the family plan. Consult the summary plan description(s) for details regarding health plan benefit options.

3. Dental Insurance Benefits: The County agrees to pay Fifty Percent (50%) of the cost of the dental insurance program. Probationary employees must indicate whether or not they desire to be covered by the County's dental insurance program within the first thirty (30) days of employment, with coverage to be effective upon the first of the month following the sixty-first (61st) day of employment date of hire. No employee shall make any claim against the County for additional compensation in lieu of or in addition to the County's contribution because the employee does not qualify for the family plan. Upon receipt of any notices concerning any rate increase or decrease, the County shall provide the Secretary of the Association with a copy of such notice within ten (10) days.

Employees will be offered the 2012 Delta Dental PPO plan. However, the County's contribution towards dental insurance shall be limited to Fifty Percent (50%) of the premium rate for the 2012 Delta Dental PPO plan. Employees selecting coverage other than the 2012 Delta Dental PPO plan shall be required to pay all costs in excess of the Fifty Percent (50%) contribution figure for the 2012 Delta Dental PPO plan. In the event that a the current dental insurance program/plan provider discontinues our program/plan or will not continue to offer the same level of benefits to our group, the parties agree to reopen the dental insurance benefits to negotiations if permitted by law.

4. Income Continuation Insurance: The County agrees to pay the full cost for a 90 day elimination period for basic Income Continuation Insurance. Employees may elect a shorter elimination period by paying the additional premiums.

G. Social Security: Lieutenants covered by the Wisconsin Retirement Fund shall be covered under the Public Employees' Social Security. The Finance Director shall act as agent and deputy agent respectively for the Wisconsin Retirement Fund and Public Employees' Social Security Fund in the Administration of these funds.

H. Holidays: There is no waiting period for new Lieutenants to receive holiday pay. ~~All Lieutenants shall receive a lump sum payment for ten (10) eight (8) hour holidays paid at their regular hourly rate of pay in effect (10 X 8 = 80 total hours of pay) on the Friday before the first regular payday in November each year. (Note: payment will be pro-rated if Lieutenant is not employed for all holidays). In addition, Lieutenants who work on a listed holiday shall receive time and one half (1½) their regular pay for all regularly scheduled hours worked. Overtime hours worked on a holiday shall be compensated as double time payment for overtime hours worked on a defined holiday.~~

New Years Day	Labor Day
Martin Luther King Jr.	Thanksgiving Day
Easter	December 24th
Memorial Day	Christmas Day
Independence Day	December 31st

All Lieutenants shall receive a lump sum payment for ten (10) eight (8) hour holidays paid at their regular hourly rate of pay in effect (10 X 8 = 80 total hours of pay) on the first regular pay date in November each year. If a Lieutenant separates prior to receiving holiday payment, accrued holidays will be added to their last payroll. If a Lieutenant terminates before the end of a calendar year, but after the holiday payment is made, the County will withhold any holiday overpayment on their final payroll.

In addition, Lieutenants who work on a listed holiday shall receive time and one half (1½) their regular pay for all regularly scheduled hours. Overtime hours worked on a holiday shall be compensated as double time payment for overtime hours worked on a defined holiday. Holidays set forth in this section shall accrue on the above dates and any Lieutenants receiving the benefit of such holiday before it accrues and subsequently terminates their employment with the County agrees to have County deduct from their final paycheck the value of such holiday or holidays received. All Lieutenants shall be afforded the same holiday benefits.

I. Paid Time Off (PTO):

1. Purpose: The purpose of the Paid Time Off (PTO) plan is to provide employees the flexible means of accruing and using paid time off. PTO can be utilized for any purpose, subject only to necessary request and approval procedures consistent with County policies, office policies, and this labor agreement.

PTO is a combination of time used for vacation, sickness and other personal time under a single accrual.

2. Accrual Process: Eligible regular employees earn PTO each payroll period. No employee shall earn the biweekly accrual if the employee is paid less than 50% of his/her standard scheduled work hours per pay period.

~~On 1/1/15 and at~~ time of hire, employees will be credited 80 hours of PTO and must sign the acknowledgement to deduct hours from an employee's PTO accrual until such time as the total hours of PTO credited to the employee have been reimbursed. The acknowledgement also authorizes the County, upon an employee's termination, to deduct from the employee's final paycheck any remaining PTO credit that has not been repaid to the County. If an employee's paid hours on last check do not cover remaining credited hours, the employee agrees to allow County to deduct outstanding amount from PEHP conversion, if applicable **OR** send payment to the County for outstanding amount within 30 days from invoice date.

PTO Accrual Rates for Employees Allocated to Full-Time Position

Years of Continuous Service	Biweekly Accrual	Annual Accrual Based on Biweekly Accrual	Approximate Annual Accrual		Maximum Accumulation Allowed Hours
			Hours	Days	
0 thru 8	6.7692	175.9992	176	22	216
9 thru 14	8.0000	206.0000	208	26	248
15 thru 19	9.8462	256.0012	256	32	272
20 +	10.7692	279.9992	280	35	320

3. Sick Leave Banks Earned Prior to 1/1/15: Employees sick leave banks will be frozen and set aside on 12/31/14. Employees may use accrued sick leave only for conditions that would be qualifying and/or approved Federal/Wisconsin Employee and Family Medical Leave (FMLA). Hours used will be paid at the pay rate in effect at time of use. When an employee retires or dies, a maximum of 50% of the sick leave remaining in the employee's sick leave bank will be converted to its monetary value (employee's 12/31/14 hourly rate) and deposited into the employee's Post Employment Health Plan (PEHP) account.

4. Vacation and Perfect Attendance Leave (PAL) Earned Prior to 1/1/15: Employees vacation and PAL banks will be frozen on 12/31/14. Employees may request to use and upon supervisor approval use accrued vacation and PAL during their employment at the pay rate in effect at time of use.

At time of voluntary separation (excluding retirement), employees who subsequently leave County employment in good standing and give required notice shall receive payment at their 12/31/14 hourly rate for all remaining accrued vacation and perfect attendance leave.

At time of layoff or death, employees shall receive payment at their 12/31/14 hourly rate for all remaining accrued vacation and perfect attendance leave.

At time of retirement, employees who leave County employment in good standing, give required notice, and who apply for Wisconsin Retirement Fund benefits at least (30) days before the last day of work or who are forced to retire due to medical disability, shall have vacation and perfect attendance leave deposited at their 12/31/14 hourly rate into the employee's Post Employment Health Plan (PEHP) account.

If involuntarily terminated from employment for reason other than layoff, employees will not receive payment for vacation and perfect attendance leave.

5. Extended Sick Leave Account (ESLA) Prior to 1/1/15: Employees will not accrue any ESLA but can use accrued balance for the remainder of their employment with the County under the following conditions:

- a. An employee may use sick leave in the extended sick leave account after the employee has exhausted all regular accrued sick leave and after an employee's paid time off banks are at 80 hours or less.
- b. Sick leave from the extended sick leave account may be used by the employee for qualifying and/or approved Federal/Wisconsin Employee and Family Medical Leave (FMLA) but may not be used to supplement salary in the event of a worker's compensation injury and will not be converted to PEHP at time of retirement.

6. PTO, Vacation and Other Time Off Scheduling: The number of Lieutenants on vacation or scheduled PTO at any period shall be determined by the Sheriff. The choice of

vacation or scheduled PTO time shall be made on the basis of seniority within each division, bureau, detail, work unit, or crew. Bargaining unit seniority shall govern the choice of vacation or scheduled PTO time for employees returning to the patrol division. The selection by any Lieutenant of a vacation or scheduled PTO period of a duration of one full week, two full weeks, etc., shall take precedence over a selection by another Lieutenant of a period of less than one full week.

7. Scheduled Absences: Employees shall be allowed to use PTO, Vacation, Comp Time and PAL as requested with prior approval from supervisor per departmental protocol. Employees shall make every effort to schedule routine medical appointments outside of regular work hours. If this is not possible it should be scheduled in such a way that causes least disruption to the office operations.

One (1) week vacation or scheduled PTO shall consist of the number of days of a scheduled work week. Holidays and off days shall not be considered as part of vacation or scheduled PTO. The Sheriff shall not issue a policy or exercise a practice of routinely denying all PTO requests which fall on a holiday.

8. Unscheduled Absences: When an employee is requesting paid time off for a personal or family illness or injury or an emergency, the employee must report the reason for time off in accordance with office protocol or at least one-half hour before the start of the work day or shift, except in cases of emergency or development of the illness during work hours.

9. Minimum Usage: Paid time off (PTO, vacation, PAL, sick leave and comp time) may be used in no less than 15-minute increments, unless departmental policy requires greater minimum usage.

10. PTO for Extended Family Funeral Leave: In the event of a death of a member of the current extended family of a regular employee, the employee may request and upon request, shall be granted to use one day of paid leave (PTO, vacation, PAL, comp time). Additional time off may be granted by the department. Extended family means the employee's or the employee's spouse's brother-in-law, sister-in-law, uncle, aunt, niece, or nephew and the employee's spouses' grandparent. Employees may be required to furnish proof of death and their relationship to the deceased.

J. General Leaves of Absence: A Lieutenant with at least six (6) months service, giving two (2) weeks prior notice may, at the discretion of the department head, be granted an unpaid leave of absence not to exceed thirty (30) calendar days upon presenting a written request with copies to the Human Resources Committee and the Employee Resources Director. Leaves of absence for longer periods of time and extensions of leaves of absence may be granted upon the approval of the Human Resources Committee.

In no case shall a leave of absence be granted for the purpose of accepting employment with another employer. During the period of leave of absence, no vacation, sick leave, or other benefits shall accrue to the Lieutenant. Participation in the insurance groups will be permitted if the Lieutenant pays the full cost of such participation.

1. Educational Leave of Absence: Educational leave of absence not to exceed one (1) year may be granted with pay and benefits at the discretion of the Human Resources Committee. The Lieutenant must agree in writing to remain employed for a period of time equivalent to three times the amount paid for such leave of absence. If that amount of service is not rendered the Lieutenant shall be required to make repayment of that expenditure within sixty (60) days of termination.

2. Military Leave:

- a. Reserve Training: Lieutenants who are members of a reserve component of the military forces of the United States or State of Wisconsin shall promptly notify the department head and be granted a leave of absence if required to participate in summer training duties. Such Lieutenant shall be paid the difference, if any between their regular pay and their military pay for the training/active duty period involved, but not to exceed fifteen (15) working days (maximum of 150 hours) in the calendar year.
- b. Active Duty: In the event of a national or state emergency, Lieutenants may take an extended military leave of absence without pay if ordered to active duty. Any Lieutenant on a military leave of absence may continue medical, dental, and life insurance coverages; however, the Lieutenant shall pay the premiums.

3. Medical Leave of Absence: In the event of an extended absence due to sickness or temporary disability stemming from such causes as heart attack, stroke, cancer, pregnancy, etc., the Lieutenant may choose to not continue on sick leave but rather take an unpaid medical leave of absence so as to retain a sick leave balance for use after return to work. Such medical leave of absence may be requested as specified in Paragraph J – General Leaves of Absence.

K. Sick Leave:

1. Retirement Benefit - Sick Leave Conversion to Post Employment Health Plan (PEHP): Lieutenants retiring shall have their sick leave, using the conversion formula, deposited into their PEHP account. In order to determine the Lieutenant's sick leave conversion benefit, the following formula would apply:

Years of continued uninterrupted service + age = credits

(EXAMPLE: 20 years of continuous service + 55 = 75 credits)

For credits above 65 but below 75, deduct 5 percent from the standard conversion for each year short of 75.

Examples:

75 credits=	Standard 50 percent conversion of sick leave to dollar credits
74 credits=	45 percent conversion
73 credits=	40 percent conversion
72 credits=	35 percent conversion
71 credits=	30 percent conversion
70 credits=	25 percent conversion
69 credits=	20 percent conversion
68 credits=	15 percent conversion
67 credits=	10 percent conversion
66 credits=	5 percent conversion
65 credits=	0 percent conversion

In order to be eligible for the above-described benefit, the employee must meet all of the following conditions:

- 1) Be Wisconsin Retirement Systems (WRS) eligible and apply for a WRS annuity at least 30 calendar days before last day worked; and
- 2) Provide the required notice as outlined in Article 2 (Q) – Separation Benefit.

2. Disability Retirement and Death Benefit - Sick Leave Conversion to Post Employment Health Plan (PEHP): If an employee is forced to retire due to medical disability or dies, fifty percent (50%) of the sick leave remaining in the employee's accumulated sick leave account may be converted to its monetary value (employee's 12/31/14 hourly rate, exclusive of shift differential) and deposited into the employee's Post Employment Health Plan (PEHP) account.

3. Extended Sick Leave Account (ESLA): Employees will not accrue any ESLA but can use any accrual balance for the remainder of their uninterrupted job tenure with the County under the following conditions:

An employee may use sick leave in the extended sick leave account after the employee has exhausted all regular accrued sick leave.

Sick leave from the extended sick leave account may be used by the employee in the same way as regular sick leave but may not be used to supplement salary in the event of a worker's compensation injury and may not be used to pay the cost of the health care benefit at any time.

L. Funeral Leave: In the event of a death in the current immediate family of a regular full-time Lieutenant, the Lieutenant may request funeral leave from the Sheriff and upon such request shall be granted up to but not to exceed three (3) working days with pay. Immediate family, for purposes of this section, shall mean the Lieutenant's spouse, children, daughter-in-law, son-in-law, grandchildren, grandparents, parents, brother, sister, mother-in-law, father-in-law, or any person who has resided with the Lieutenant immediately preceding the person's death. The definition of immediate family includes step-relatives in the categories listed in Paragraph (L).

Lieutenants desiring funeral leave shall, upon knowledge of an eligible death, promptly make application thereafter to the Sheriff so that work schedules can be appropriately adjusted. Lieutenants must use the Funeral leave in consecutive work days which includes the day of the funeral unless an exception is granted by the Sheriff or their designee. Lieutenants may be required to furnish proof of death and their relationship to the deceased.

Funeral leave for extended family is located in Section I. Paid Time Off, Paragraph 10.

M. Defense of Claims: The County shall authorize the District Attorney to defend any Lieutenant for any lawsuit commenced against him for damages commenced as a result of an alleged false arrest or erroneous service of papers. When used herein, damages mean only those damages which are payable because of personal injury which shall include mental anguish, humiliation, loss of reputation and punitive or exemplary damages. Any judgment obtained in any suit against any Lieutenant as provided in this section shall be paid by the County, provided the County defended said action. The County may at its sole discretion, employ private counsel in lieu of the District Attorney.

N. Clothing Allowance:

1. Hardware, Insignia, Firearms: The County agrees that it will provide all hardware, insignia, firearms, handcuffs, etc., to include, but not limited by this enumeration: one (1) pistol, one (1) Sam Browne belt and its accessories with all brass and badges, and such related equipment or replacement or substitutions therefore as the appropriate committee may from time to time determine. The County will maintain the same as its expense.

2. Permanent Lieutenants: All permanent Lieutenants (uniformed or plain clothes) shall receive an annual uniform clothing allowance of ~~six hundred and seventy-five dollars (\$675.00) effective January 1, 2018 and~~ seven hundred and fifty dollars (\$750.00) ~~effective January 1, 2019~~ for purchase, replacement and care of uniform items to be paid on the ~~Friday after the first payday in February~~ 2nd pay date in January.

3. Damaged Clothing or Equipment: The County agrees that it will replace at its own expense all items of hardware and equipment herein-before stated as all clothing items that are stolen or damaged to the extent which renders them unserviceable while in official use. All items damaged as a result of a Lieutenant's negligence shall be personally replaced by the Lieutenant. It is the sole responsibility of the Sheriff or Chief Deputy to determine whether an item has been stolen or rendered unserviceable during the Lieutenant's official duties or as a result of the Lieutenant's negligence. All such decisions shall be subject to review by the appropriate committee of the County Board.

4. Maintenance: All Lieutenants shall be responsible for maintaining their uniforms and all equipment in good working order and in good condition.

5. Termination: Upon termination of employment, the County may require a Lieutenant to return all items of uniforms in the Lieutenant's possession.

6. Body Armor: The County agrees to provide new (non-refurbished) body armor to Lieutenants. The Sheriff shall determine the specifications of the body armor purchased by the County as long as the specification is not lower than a Threat II level. A Lieutenant who wishes to purchase another brand of body armor at the Threat II level or body armor offering greater protection will be reimbursed for the actual cost up to the cost of the County issued body armor. Replacement by the County shall be made pursuant to manufacturer's specifications.

Lieutenants provided body armor or reimbursed for body armor in accordance with this provision shall wear the body armor at all times while on duty, unless given permission to the contrary by the Chief Deputy or the Sheriff.

O. Worker's Compensation: Employees eligible for worker's compensation benefits shall for the first ninety (90) working days receive their worker's compensation benefit check and through payroll receive the difference between their normal weekly wage and their weekly worker's compensation benefit. After the ninety (90) working days, the employee must exercise one of the following options:

1. Receive the Worker's Compensation benefit with no reduction from accumulated sick leave; or

2. Receive Worker's Compensation benefit and be paid the difference between the regular pay based upon a normal workweek and the Worker's Compensation benefit with the County charging the employee's sick leave account with the number of hours that equal the cash differential between the Worker's Compensation and regular pay.

P. Jury Duty: Lieutenants who are covered by this ordinance who serve on a jury shall be paid the difference between the jury or witness fees and their regular earnings. Lieutenants when released from jury duty shall immediately return to their job and complete their scheduled work day. Lieutenants shall not be entitled to overtime or shift differential under this provision.

Q. Separation Benefit for PTO, Vacation, Compensatory Time and Perfect Attendance Leave: At time of voluntary separation (excluding retirement if the employee applies for Wisconsin Retirement Fund benefits within thirty days of last day of work) Lieutenants with at least eighteen (18) months of service who subsequently leave the employ of the County in good standing, upon giving two (2) weeks written notice shall receive cash payment for all remaining accrued PTO, vacation time, compensatory time, and perfect attendance leave credits. PTO will be paid out at the employee's current hourly rate; however, vacation and perfect attendance leave will be paid out at 12/31/14 hourly rate. The Lieutenant's last day of work will be the last day on the payroll. Lieutenants will not be permitted to utilize PTO, vacation, compensatory time and/or perfect attendance leave and stay on the payroll after the last day at work. This policy may be waived upon recommendation of the Employee Resources Director and only in personal emergency or crisis situations.

At time of retirement, Lieutenants who apply for Wisconsin Retirement Fund benefits within (30) calendar days of the last day of work or who are forced to retire due to medical disability upon giving two (2) weeks written notice, shall receive payment for all remaining accrued compensatory time. The County will deposit the employee's Sick Leave, Vacation and Perfect Attendance Leave (PAL) to the employee's Post Employment Health Plan (PEHP) account at the pay rate in effect on December 31, 2014. Sick Leave shall be governed by the formula in Article 2 (K). Paid Time Off (PTO) balances shall be paid out at the time of retirement at the employee's rate of pay at time of retirement.

At time of death of an employee, the County shall payout the remaining accrued vacation time, compensatory time, perfect attendance leave credits.

R. Post Employment Health Plan: The County shall contribute \$21 per pay period toward the Post Employment Health Plan on behalf of each employee. These contributions shall accumulate in a trust account for the payment of qualified medical expenses incurred after leaving employment. Additionally, the County shall pay the annual administrative fee associated with this program.

Article 3 - Certain Employment Rules

The following personnel rules shall apply to all Lieutenants in addition to these personnel policies, rules of personal conduct, County or department rules adopted by resolution, by-law or practice.

A. Hours of Work: The standard work week shall average forty (40) hours on an average to be determined by the Sheriff. Lieutenants assigned a 5-2 work cycle shall receive six (6) "Kelly" days off per year.

B. Probationary/Trial Period:

1. Length: All Lieutenants shall serve a ~~probationary trial~~ period of one (1) year from date of promotion.

2. Conditions: During the ~~probationary trial~~ period, the Lieutenant shall be subject to discipline for unsatisfactory service. ~~In the event the Lieutenant completes probation,~~ Upon successful completion of the trial period seniority shall accrue to the original date of promotion providing such Lieutenant was continuously employed by the County in this Department.

C. The Employer Rights and Responsibilities: The Sheriff shall have the following rights among other:

1. To direct all operations of the department;
2. To hire, promote, transfer, assign, retain and terminate employees consistent with Civil Service regulations;
3. To establish and enforce work rules and to determine work schedules;
4. To suspend, demote, discharge and take other disciplinary action against Lieutenants;
5. To relieve Lieutenants from their duties because of lack of work or for other reasons;
6. To maintain the efficiency of government operations;
7. To introduce new or improve methods or facilities;
8. To change existing methods or facilities;
9. To contract out for goods or services;
10. To determine the methods, means and personnel by which such operations are to be conducted;
11. To take whatever action must be necessary to carry out the functions of government in situations of emergency; and
12. To take whatever action is necessary to comply with state or federal law.

D. Complaint Procedure:

1. It is our policy to deal promptly and fairly with employee complaints. This complaint procedure is established to provide an effective means for hearing and resolving employee complaints concerning the interpretation or application of the Salary and Benefit Ordinance for Sheriff's Office Lieutenants.

2. Steps of the Complaint Procedure:

Step 1: An employee having a complaint may within ten (10) calendar days of the event causing the complaint, discuss and attempt to resolve the matter with the

Chief Deputy. Within ten (10) days of receipt of the complaint the Chief Deputy shall transmit an answer to the employee.

Step 2: If the complaint is not resolved with the Chief Deputy, the employee may send a written appeal to the Sheriff. This written appeal must be submitted within ten (10) days of the Chief Deputy's response. The Sheriff shall review the complaint and shall respond in writing within ten (10) calendar days of receipt of the appeal.

Step 3: If the complaint is not resolved with the Sheriff, the employee may submit a written appeal to the Employee Resources Director. This appeal must be submitted within ten (10) calendar days of the Sheriff's response. The Employee Resources Director shall review the complaint and respond in writing within ten (10) days of receipt of the appeal.

Step 4: If the complaint is not resolved by the Employee Resources Director, an employee can request a final appeal to the Human Resources Committee within ten (10) calendar days of the receipt of the Employee Resources Director's response. At their next regular meeting, the Human Resources Committee shall meet and informally review the facts and circumstances giving rise to the complaint and shall issue a written decision which shall be final.

E. Lateral Transfer: Lateral transfer means the filling of an open position where no Civil Service test and no pay increase is necessary. Lateral transfer preference shall be given to the employee with the longer period of tenure in classification, after due consideration is also given to initiative and past performances as demonstrated by the employee's conduct in carrying out the employee's past daily assignments. It is the intention of the parties that tenure, in and of itself, should not be the sole criterion in the determination of the placement of a Lieutenant in a position, whether temporary or permanent, whether with or without a probationary period.

F. Lateral Transfer - Lieutenant:

1. Lateral transfer preference shall be given to the employee with the longer period of tenure in classification, after due consideration is given to the initiative and past performance as demonstrated by the employee's conduct in carrying out the employee's past daily assignments.

It is the intention of the parties that tenure, in and of itself, should not be the sole criterion in the determination of the placement of a Lieutenant in a position, whether temporary or permanent, whether with or without a probationary period.

2. Lieutenants assigned to a particular division can bid for another Lieutenant's position when it becomes vacant.

3. Lieutenants' positions in Communications, SIU and the Detective Bureau are not biddable positions during the yearly shift picks.

Article 4 - Association Dues Deduction

A. Dues Deduction Forms: Marathon County (hereinafter County) will deduct monthly dues from the pay of employees who individually sign ~~voluntary check-off dues deduction~~ authorization forms supplied by the Marathon County Sheriff's Office Supervisors Association (hereinafter Association).

This authorization shall be valid for the term of this ordinance ~~or for one (1) year, whichever is less. This authorization shall be renewable in writing by giving notice to the County on or before January 1st.~~ This authorization is revocable upon thirty (30) days written notice to the County and the Association.

B. Deductions: The County shall deduct the amount certified by the Association as the monthly dues of the Association from the first paycheck each month of each employee requesting such deduction following receipt of such statement and shall remit the total of such deductions to the Association in one lump sum. The Association agrees to inform the County of any change in the dues amount with a thirty (30) days written notice.

C. Indemnification: The Association will refund to the employee involved any Association dues erroneously collected by the County and paid to the Association. ~~-The Association does hereby indemnify and shall save the County harmless against any and all claims, demands, suits, or other forms of liability, including court costs, that shall arise out of or by reason of action taken or not taken by the County, which County action or non-action is in compliance with the provisions of this article, and in reliance on any lists or certificates which have been furnished to the County pursuant to this article; provided that the defense of any such claims, demands, suits, or other forms of liability shall be under the control of the Association and its attorneys. However, nothing in this section shall be interpreted to preclude the County from participating in any legal proceedings challenging the application or interpretation of this article through representations of its own choosing and at its own expense.~~
~~The Association agrees to hold the County harmless from any claims or demands arising out of the County's compliance with the provisions of this article.~~

D. Administration Fee: The Association shall pay the County one hundred dollars (\$100.00) per year payable on or before the first of February each year to partially cover administrative expenses of dues deduction as herein provided.

Article 5 - Fair Share

~~All Lieutenants in the bargaining unit shall be required to pay, as provided in this Article, their fair share of the costs of representation by the Association. No Lieutenant shall be required to join the Association, but membership in the Association shall be available to all Lieutenants who apply, consistent with the Association's constitution and bylaws.~~

~~The County shall deduct in equal installments from the monthly earnings of all employees covered by the Salary and Benefit Ordinance for Sheriff's Office Lieutenants who have not agreed to a voluntary deduction of monthly dues under Article 4, their fair share of the cost of representation by the Association, as provided in Section 111.70(l)(f), Wis. Stats., and as certified to the County by the Association. The County shall pay the amount to the treasurer of the Association on or before the 15th of the month in which such deduction was made. The commencement of deductions shall begin immediately upon approval of the 1991-92 revisions to the Salary and Benefit Ordinance by the Marathon County Board of Supervisors.~~

~~The Association shall notify the County of the amount certified by the Association to be the fair share of the cost of representation by the Association and the date for the commencement of fair share deductions, (two weeks) prior to any required fair deduction. The Association agrees to certify to the County only such fair share costs as are allowed by law, and further agrees to abide by the decisions of the Wisconsin Employment Relations Commission and/or courts of competent jurisdiction in regard to the determination and administration of this Article. The Association agrees to inform the County of any change in the amount of such fair share costs.~~

~~The Association does hereby indemnify and shall save the County harmless against any and all claims, demands, suits, or other forms of liability, including court costs, that shall arise out of or by reason of action taken or not taken by the County, which County action or non-action is in compliance with the provisions of this article, and in reliance on any lists or certificates which have been furnished to the County pursuant to this article; provided that the defense of any such claims, demands, suits, or other forms of liability shall be under the control of the Association and its attorneys. However, nothing in this section shall be interpreted to preclude the County from participating in any legal proceedings challenging the application or interpretation of this article through representations of its own choosing and at its own expense.~~

SECTION 2: All ordinances, policies, resolutions or parts of ordinances, policies or resolutions in conflict herewith are hereby repealed.

SECTION 3: The Marathon County Clerk is authorized to issue checks pursuant to this ordinance and the Marathon County Treasurer is authorized to honor said checks.

SECTION 4: This ordinance shall be retroactive in force and effect retroactive to January 1, 2018~~2020~~.

APPENDIX A SALARY STRUCTURE

EFFECTIVE 1/12/2020

[2% Increase](#)

Classification	Yearly	Hourly
Lieutenant - 60-Month*	82,341	39.59
Lieutenant - 30-Month*	81,588	39.22 39.23
Lieutenant - Starting	80,835	38.86

EFFECTIVE 1/10/2021

[2% Increase](#)

Classification	Yearly	Hourly
Lieutenant - 60-Month*	83,988	40.38
Lieutenant - 30-Month*	83,220	40.01
Lieutenant - Starting	82,452	39.64

EFFECTIVE 7/11/2021

[2% Increase](#)

Classification	Yearly	Hourly
Lieutenant - 60-Month*	85,668	41.18 41.19
Lieutenant - 30-Month*	84,884	40.81
Lieutenant - Starting	84,101	40.43

DIRECT DEPOSIT: Wages shall be paid through direct deposit.

* Contingent upon successful performance as determined by the Sheriff

Lieutenant Ordinance - 2020 to 2021 Tentative Agreements

	2019	2020	2021
Salaries		1/12/2020 - 2%	1/10/2021 - 2% & 7/11/2021 - 2%
Base Salaries Based on 10 FTE	\$802,090	\$818,131	\$842,839
Total Salary Increase Compared to 2019		\$16,041	\$40,749
Percentage Salary Increase Compared to 2019		2.00%	5.08%
Special Activity Pay - FTO Hours			
Effective 2019 \$1.25 For Hours Above Initial 40 Hours	85	\$106	
Effective 2020 & 2021 Increase \$1.50 For All FTO Hours	125	\$188	\$188
Subtotal of FTO Pay	\$106	\$188	\$188
Total FTO Increase Compared to 2019		\$82	\$82
Benefits Tied to Salaries			
WRS Retirement - Employer Contribution	11.22%	11.99%	11.99% (2)
	\$90,006	\$98,116	\$101,079
Social Security	7.65%	7.65%	7.65% (2)
	\$61,368	\$62,601	\$64,492
Worker's Compensation Premium - Law Enforcement	2.24%	1.21% (1)	1.21% (2)
	\$17,969	\$9,902	\$10,201
Total Benefits Tied To Salaries	\$169,343	\$170,620	\$175,771
Total Benefit Increase Compared to 2019		\$1,276 (1)	\$6,428 (2)
(1) 2020 Worker's Comp Reduction			
(2) 2021 Rates Based on 2020 Benefit Rates			
Additional Cost Resulting in Maintaining Current Contributions Level In 2020 VS Non-Represented Employee Premium Contribution Increase of 2.4% in 2020			
		\$3,862	
Total Cost	\$971,539	\$992,800	\$1,018,798
Total Increase Compared to 2019		\$21,261	\$47,259
Percentage Increase Compared to 2019		2.19%	4.86%