



**OFFICE OF KIM TRUEBLOOD
COUNTY CLERK
MARATHON COUNTY**



Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business.

ADJOURNED ORGANIZATIONAL MEETING

THE ADJOURNED ORGANIZATIONAL MEETING of the Marathon County Board of Supervisors, composed of thirty-eight (38) members, will convene at the Marathon County Courthouse, Assembly Room, 500 Forest Street, Wausau, on Thursday, April 23, 2020, at 7:00 p.m. to consider the following matters:

Persons wishing to attend the meeting by phone may call into the telephone conference beginning ten minutes prior to the start time indicated above using the following number:

1-415-655-0002 Access code: 265 727 537

The meeting will also be broadcast on Public Access or at <https://tinyurl.com/MarathonCountyBoard>

A. OPENING OF SESSION:

1. Meeting called to order by County Board Chair at 7:00 p.m., the agenda being duly signed and posted
2. Pledge of Allegiance to the Flag; Followed by a Moment of Silence/Reflection
3. Reading of Notice
4. Request for silencing cell phones and other electronic devices
5. Roll Call
6. Acknowledgment of visitors

B. EDUCATIONAL PRESENTATION:

7. Processing of Claims Against Marathon County - Mary Jo Maly, Marathon County Risk Manager

C. COMMITTEE APPOINTMENTS:

8. By County Board Chair:
 - a) Announcement of Standing Committee Appointments
 - b) Airport Board
 - c) McDEVCO Board of Directors
 - d) Capital Improvement Program (CIP) Committee
 - e) Forestry and Recreation Committee
 - f) Metropolitan Planning Organization (MPO) Chairperson and Vice-Chair
 - g) ADRC-CW Advisory Committee
 - h) Transportation Coordinating Committee
 - i) Land Information Council
 - j) Northwoods Rail Transit Commission
 - k) ADRC-CW
 - l) Board of Adjustment
9. By County Administrator:
 - a) Social Services Board
 - b) Solid Waste Management Board

- c) Board of Health
 - d) Diversity Affairs Commission
 - e) North Central Community Services Program Board
10. Election of Member-at-Large: Executive Committee

C. CONSENT AGENDA:

- 11. Approval of minutes from the March 17, 19, and 24, 2020 meetings
- 12. Referral of bills and communications to respective committees
- 13. Authorizing the Clerk to issue orders, bills, and claims form the last session through this session.
- 14. Appointment:
 - a) Acting Facilities & Capital Management Director
- 15. Resolutions:
 - a) Human Resources, Finance, and Property Committee:
 - 1. Restructuring of the Central Wisconsin Airport Management #R-30-20
 - 2. Medical Examiner Acceptance of Grant Funds from the Healthcare Emergency Readiness Coalition (HERC) #R-31-30
 - b) Environmental Resources Committee and Park Commission:
 - 1. Participation in State Motorized Recreation Trail Aids Programs #R-33-20

D. ORDINANCE:

- 16. Town of Green Valley Rezone – Paul Mundt for Mary Mundt and Delores Mundt #O-13-20

RESOLUTIONS

E. HUMAN RESOURCES, FINANCE, AND PROPERTY COMMITTEE:

- 17. Approve 2020 Budget Transfers for Marathon County Department Appropriations #R-32-20

F. MISCELLANEOUS BUSINESS:

- 18. Announcements and/or requests
- 19. Move to adjourn

WITNESS: My signature this 23rd day of April, 2020.

Kim Trueblood
Marathon County Clerk

NOTE: The next meeting of the County Board will be the Informational Meeting on Thursday, May 21, 2020 at 7:00 p.m. The regular business meeting will be held Tuesday, May 26 at 7:00 p.m. Both meetings will be held in the Assembly Room of the Courthouse and via WebEx.

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715-261-1500 or e-mail infomarathon@mail.co.marathon.wi.us one business day before the meeting.

NOTICE PROVIDED TO: County Board Members, Marathon County Departments
News Media, Posted on County Website: www.co.marathon.wi.us

CLAIMS AGAINST GOVERNMENTAL BODIES OR OFFICERS, AGENTS OR EMPLOYEES.....

Presented by: Mary Jo Maly, Risk Manager

Marathon County Board of Supervisors
April 23, 2020

Marathon County Insurance

▶ **Liability Insurance**

- ▶ General, Auto, Employment Practices, Errors & Omissions, Cyber Liability
- ▶ Marathon County, Special Education, ADRC-CW, Airport, City/County Parks

▶ Wisconsin Municipal Mutual Insurance Company (WMMIC)

- ▶ Marathon County Owner
- ▶ Investment / Dividends
- ▶ Self Insured Retention (SIR) \$250,000 per occurrence/\$1,050,000 annual aggregate
- ▶ Liability Limit \$12,000,000 per occurrence/\$30,000,000 annual aggregate



▶ Cyber Liability

- ▶ Data & Network Liability
- ▶ Breach Response Services, Business Interruption

Claim Types

Road Hazards

- ▶ Tar Damage, Plowing Operations, Windshield Damage

Vehicle Accidents

- ▶ Property Damage, Bodily Injury

Bodily Injury

- ▶ Slip & Falls, Suicide, Canine Dog Bite, etc .

Discrimination

- ▶ Age, Sex, Gender, Retaliation

Civil Rights

- ▶ Lack of Medical Care, Lack of Supervision, Excessive Force, Quashed Warrants, etc.

Security/Privacy Breach

- ▶ Protected Health Information, SS #'s, etc.



Wisconsin Statute 893.80

“Claims against governmental bodies or officers, agents or employees; notice of injury; limitation of damages and suits”

Notice of Circumstances/Notice of Claim Procedure

Two part notice requirement

1. Timely notice of the event giving rise to the claim, and
2. Written itemization and statement of the claim

Notice of Circumstances of Claim (1st Notice)

- Must provide notice “of the circumstances of the claim” to the municipal entity, its agents or employees
- Must identify the circumstances which have occurred within 120 days of the notice

Purpose

To ensure governmental units can investigate incidents

Wisconsin Statute 893.80

“Claims against governmental bodies or officers, agents or employees; notice of injury; limitation of damages and suits”

Notice of Circumstances Fulfillment

Written notice of the circumstance of claim must be served on officer of the governmental agency (i.e. County Clerk)

- *Within 120 days after the happening of an event given rise to the claim*
- *Notice must:*
 - *include: time, place and circumstances of incident/event*
 - *Be signed by the Claimant or their attorney*

Actual Notice

- *If no notice given, claimant must show that the municipality had actual notice*

Failure to Comply with Requirements

- *May bar action on the actual claim or satisfaction of claim*

Wisconsin Statute 893.80

“Claims against governmental bodies or officers, agents or employees; notice of injury; limitation of damages and suits”

Notice of Claim (i.e. Claim for Damages - 2nd Notice)

Written Claim of Damages Fulfillment

- Must be written and served to the municipal clerk
- Must contain an itemized statement of relief sought and address of the claimant or their attorney
- Must set forth a specific dollar amount
 - Demand does not need to itemize each area of loss (i.e. separate amount for pain & suffering, lost earnings, etc.)
 - Claim requesting damages “up to \$15,000” does not satisfy specific dollar amount

Purpose of Notice

Allows municipality the opportunity to investigate and consider compromise before a lawsuit is brought forth

Wi Stat 893.80 (1d)(b) requires an itemized claim must be presented, considered and disallowed before suit can be brought forth

Wisconsin Statute 893.80

“Claims against governmental bodies or officers, agents or employees; notice of injury; limitation of damages and suits”

Disallowance

Required before claimant can bring forth suit

1. Actual Disallowance

- Municipality may formally disallow within 120 days *after* claim is presented
- Disallowance must be in writing and sent by registered or certified mail
- Service of disallowance must be served on claimant (and their attorney)
- Disallowance must identify the claimant (not only their attorney)
- Disallowance must inform claimant that if claimant intends to bring suit, it must be brought forth within 6 months or it will be barred

If claimant is served with Notice of Disallowance, the claimant must bring suit within 6 months of service or be barred

2. Statutory Disallowance

- If appropriate body has not acted to disallow the claim within 120 days of being presented, *the claim is deemed disallowed and suit may follow*

Marathon County Claims Filing Process....

- ▶ Upon Receipt of Claim
 - ▶ County Clerk supplies copy to Risk Manager and Corporation Counsel
 - ▶ Risk Manager submits claim to WMMIC
 - ▶ Investigation and Claim Management Begins
 - ▶ Risk Manager meets/communicates with Departments to obtain documentation, photos, employee statements, facts, etc..
 - ▶ Risk Manager communicates with WMMIC to determine liability, assign adjuster and/or counsel, apply statutory immunities, strategize claim settlement
- ▶ If Liable
 - ▶ WMMIC makes payment from MC's SIR account
- ▶ If not Liable
 - ▶ Claim referred to MC Board of Supervisors with disallowance recommendation

Marathon County Claims Filing – Disallowance Process

County Board Supervisor Role

- ▶ Claim Disallowance Procedure
 - ▶ WMMIC sends recommendation to Risk Manager
 - ▶ Risk Manager places claim/disallowance request on Co Board Informational Meeting Agenda
 - ▶ County Board may choose to pay claim OR disallow
 - ▶ County Board votes by Consent Agenda at Regular Meeting
- ▶ **Wisconsin Statute 893.80 Claim Disallowance**
 - ▶ Notice of claim disallowance must be served on claimant by registered/certified mail as proof of service within 120 days after presentation of notice of claim
 - ▶ Failure of government entity to disallow a claim within 120 days after written presentation of a claim IS STILL A DISALLOWANCE

Further Action

Further Claim Action

If Claim is Presented within 6 months

- ▶ May be filed with County Clerk or with Courts
- ▶ Risk Manager submits to WMMIC
- ▶ Claim Defense Occurs
 - ▶ Further Investigation / Litigation Process Begins
 - ▶ Risk Manager consults with WMMIC and/or assigned counsel gathering documentation, meeting involved parties, depositions, site inspections, open records requests, etc..
 - ▶ Every opportunity used to defend claim
 - ▶ Statutory immunities, summary judgement, comparative negligence, case law, etc..
 - ▶ Claim may be open for 1-5 years during litigation
 - ▶ Claim may be settled or taken to court
 - ▶ Settlement or Court Decision Determines Claim Finalization

Claims Costs

- ▶ Defense / Settlement Expense paid by MC SIR until hit WMMIC insured layer

Wisconsin Statute 893.80 Claim Filing Procedure

Does Not Apply to:

- Civil Rights Claims (6 years)
- ERD/EEOC Claims
- Claims that Government Entity had Actual Notice of
 - Auto Accidents
- Summons & Complaints filed in Court(s)

Marathon County Historical Dividends

1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
\$ 113,580	\$ 111,159	\$109,900	\$ 97,484	\$ 94,441	\$ 97,100	\$ 98,911	\$ 75,566	\$ 85,408	\$ 173,258	\$151,760	\$ 155,360	\$ 92,124	\$ 92,864	\$87,980	\$ 93,692	\$92,202

2016 = \$122,895

2020 = \$65,912

Questions.....

Contact: Mary Jo Maly, Risk Manager
715-261-1181
maryjo.maly@co.marathon.wi.us

Thank you!

APPOINTMENT
ACTING DIRECTOR OF FACILITIES AND CAPITAL MANAGEMENT

I, Lance Leonhard, Marathon County Administrator, do hereby upon approval of the Board of Supervisors, appoint Terry Kaiser, 228353 Macaw Ave, Wausau, WI, to serve as Acting Director of Facilities and Capital Management for Marathon County, effective April 20, 2020.

As Acting Director of Facilities and Capital Management, Mr. Kaiser will be compensated at Pay Grade D64.

Dated this 23rd day of April, 2020.

Lance Leonhard
Marathon County Administrator

STATE OF WISCONSIN)
)SS.
COUNTY OF MARATHON)

I, Kim Trueblood, County Clerk in and for Marathon County, Wisconsin, do hereby certify that the above appointment was confirmed by the Marathon County Board of Supervisors at their Adjourned Organizational meeting which was held April 23, 2020.

S E A L

Kim Trueblood
Marathon County Clerk

RESOLUTION # R-30-20

RESTRUCTURING OF THE CENTRAL WISCONSIN AIRPORT MANAGEMENT

WHEREAS, the Central Wisconsin Airport (CWA) has identified an opportunity to restructure some management responsibilities that will result in improved effectiveness of the department; and

WHEREAS, the Central Wisconsin Airport Board has reviewed the proposed new structure at their meeting on 03/20/2020, and recommends its adoption.

WHEREAS, the Human Resources, Finance, and Property Committee has reviewed the proposed new structure at their meeting on 04/06/2020, pursuant to §4.20 of the General Code of Ordinances for Marathon County; and recommends its adoption.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Marathon does ordain the following and approves the implementation of the restructuring as follows:

- 1. Central Wisconsin Airport Administrative Restructuring
 - a) Abolish one full-time (1.0 FTE) Assistant Airport Director (Planning & Development) C44 and create one full-time (1.0 FTE) Assistant Airport Director, D61
 - b) Abolish one full-time (1.0 FTE) Senior Operations Manager (Assistant Airport Director-Operations and Maintenance) C51 and create one full-time (1.0 FTE) Operations and Maintenance Supervisor C41

BE IT FURTHER RESOLVED that the restructuring shall be effective May 3, 2020, to coincide with the start of the pay period.

DATED: April 23, 2020

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

_____	_____
_____	_____
_____	_____

ESTIMATED FISCAL IMPACT STATEMENT:

No immediate fiscal impact: Any additional costs will be paid using Central Wisconsin Airport revenues. No budget amendment is required to effect this reorganization.

RESOLUTION #R-32-20

Medical Examiner Acceptance of Grant Funds from the Healthcare Emergency Readiness Coalition (HERC)

WHEREAS, Marathon County works cooperatively with other governmental entities; and

WHEREAS, The Marathon County Medical Examiner's office works with the Healthcare Emergency Readiness Coalition (HERC); and

WHEREAS, s59.52 (19) Wis. Stats., authorizes the county board to accept grants for any public governmental purpose within the powers of the county; and

WHEREAS, s65.90 (5)(a), Wis. Stats., permits amendment of the budget by a 2/3 majority vote of the entire membership of the county board; and

WHEREAS, the Medical Examiner's Department has entered into a propose grant agreement to accept grant funds from HERC; and

WHEREAS, at its April 6, 2020 meeting, the Human Resources and Finance and Property Committee has reviewed and approve acceptance of the HERC grant;

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors for the County of Marathon does hereby ordain and resolve to accept grant from the Healthcare Emergency Readiness Coalition.

BE IT FURTHER RESOLVED, that the 2020 budget is amended to account for the acceptance of this grant within the current budget year.

SUBMITTED this 23rd day of April, 2020.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

_____	_____
_____	_____
_____	_____
_____	_____

Fiscal Impact: Revenues and Expenditures in the 2020 Budget will increase \$59,484.

RESOLUTION NO. #R -33- 20

PARTICIPATION IN STATE MOTORIZED RECREATION TRAIL AIDS PROGRAMS

WHEREAS, Snowmobile and ATV clubs in Marathon County have acquired easements and developed trails on private land for public snowmobile and all-terrain vehicle (ATV) trail use; and

WHEREAS, Marathon County has designated lands that it manages for public snowmobile, ATV and utility terrain vehicle (UTV) trail use; and

WHEREAS, said public trails are eligible for grant funds pursuant to provisions of 23.09(26) and 23.33 of the Wisconsin statutes for development, maintenance, administration, or other costs.

NOW, THEREFORE BE IT RESOLVED that the Marathon County Board of Supervisors does hereby authorize the Wausau and Marathon County Parks, Recreation, and Forestry Department's Motorized Recreation Coordinator and/or the departments Designee to perform all required administrative tasks necessary to allow the snowmobile and ATV clubs of Marathon County to fully participate in the State of Wisconsin's motorized recreation trail aids programs.

Dated this 23rd day of April, 2020.

MARATHON COUNTY PARK COMMISSION

ENVIRONMENTAL RESOURCES COMMITTEE

ORDINANCE # O - 13 -20

Town of Green Valley Rezone

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code by Paul Mundt on behalf of Mary Mundt and Delores Mundt (Life Est.) from G-A General Agriculture, to L-D-R Low Density Residential and N-C Neighborhood Commercial described as part of the NE ¼ of the NE ¼ Section 24, Township 26N, Range 05 East and the SE ¼ of the SE ¼ of Section 13, Township 26 North, Range 05 East, Town of Green Valley. Proposed area to be rezoned to N-C is described as Lot 1 (2.150 acres) on the Preliminary CSM submitted by Tim Vreeland. The area proposed to be rezoned to L-D-R is described as Lot 2 (1.048 acres) on the Preliminary CSM submitted by Tim Vreeland. Part of parent parcels PIN# 030-2605-241-0999 and PIN # 030-2605-134-0956.

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and

WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on April 2, 2020 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and duly advised of the recommendations of the Town of Green Valley, hereby recommends the petition be GRANTED AS APPLIED FOR

NOW, THEREFORE, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 2nd day of April, 2020

ENVIRONMENTAL RESOURCES COMMITTEE

/s/ Jacob Langenhahn, Chair /s/ Randy Fifrick /s/ Rick Seefeldt

/s/ Allen Drabek /s/ Sara Guild

/s/ Allen Opall /s/ David Oberbeck

Dated this _____ day of _____, 2020

Kurt Gibbs – Marathon County Board Chair

CERTIFIED SURVEY MAP

MARATHON COUNTY NO. _____

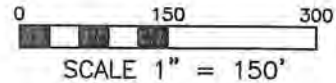
PART OF THE NE1/4 OF THE NE1/4 SECTION 24
AND SE1/4 OF THE SE1/4 OF SECTION 13,
TOWNSHIP 26 NORTH, RANGE 5 EAST, TOWN OF
GREEN VALLEY, MARATHON COUNTY, WISCONSIN.

VREELAND ASSOCIATES, INC.	
6103 DAWN STREET WESTON, WI. 54476	
PH (715) 241-0947 tim@vreelandassociates.us	
OWNER:	MARY MUNDT
FILE #:	M-613-19 MUNDT
DRAFTED AND DRAWN BY: TIMOTHY G. VREELAND	

CENTER 1/4 CORNER
SECTION 13-26-5 EAST
CALCULATED FROM SUMMARY
BY 2-2954 7-3-2018

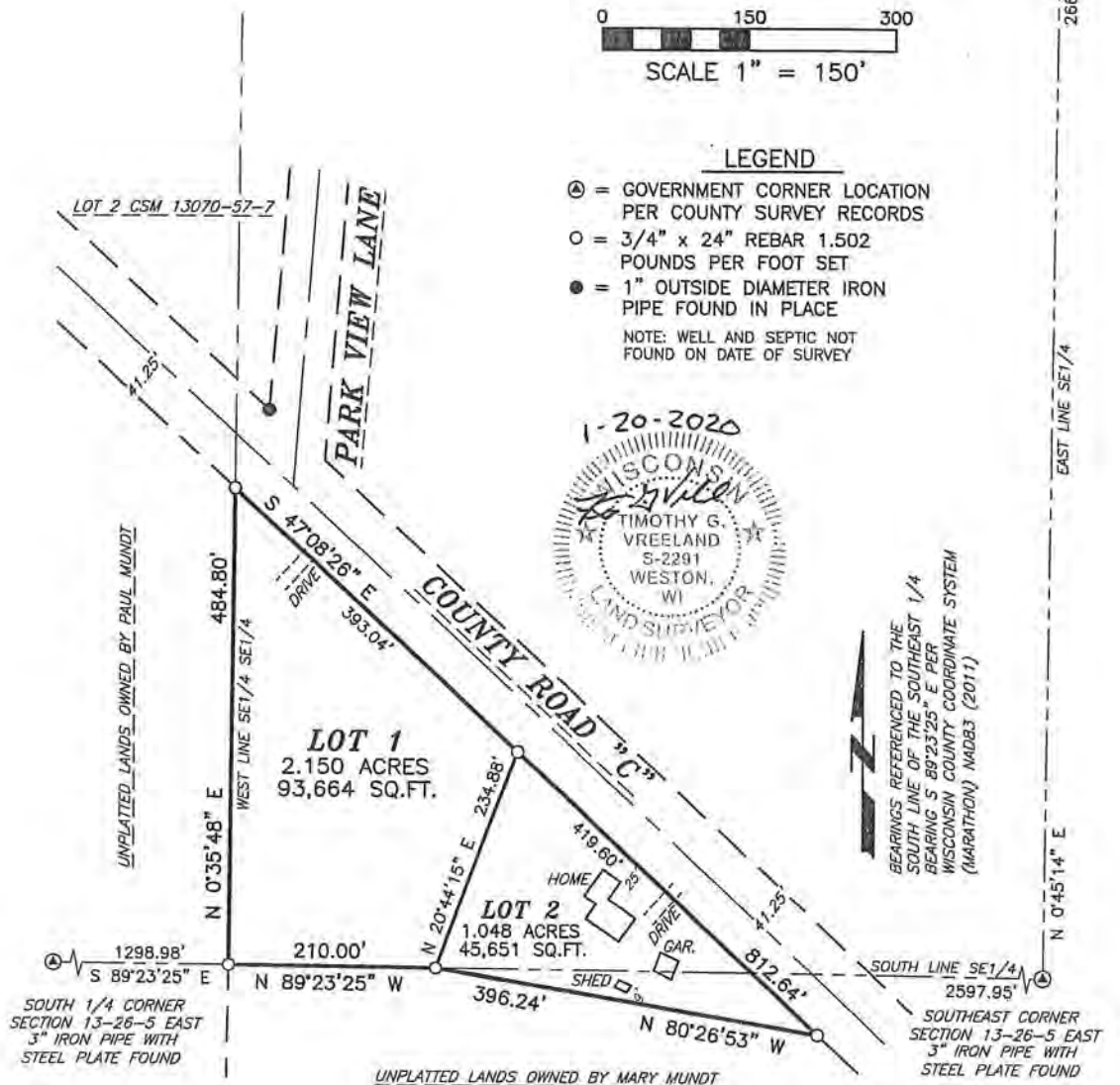
EAST 1/4 CORNER
SECTION 13-26-5 EAST
3" IRON PIPE WITH
STEEL PLATE FOUND
S 89°48'26" W

NORTH LINE SE1/4



LEGEND

- ⊙ = GOVERNMENT CORNER LOCATION PER COUNTY SURVEY RECORDS
 - = 3/4" x 24" REBAR 1.502 POUNDS PER FOOT SET
 - = 1" OUTSIDE DIAMETER IRON PIPE FOUND IN PLACE
- NOTE: WELL AND SEPTIC NOT FOUND ON DATE OF SURVEY



CERTIFIED SURVEY MAP

MARATHON COUNTY NO. _____

PART OF THE NE1/4 OF THE NE1/4 SECTION 24 AND SE1/4 OF THE SE1/4 OF SECTION 13,
TOWNSHIP 26 NORTH, RANGE 5 EAST, TOWN OF GREEN VALLEY, MARATHON COUNTY, WISCONSIN.

SHEET 2 OF 2 SHEETS

SURVEYORS CERTIFICATE

I, TIMOTHY G. VREELAND, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF PAUL MUNDT, I SURVEYED, MAPPED AND DIVIDED THAT PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 24 AND SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 13, TOWNSHIP 26 NORTH, RANGE 5 EAST, TOWN OF GREEN VALLEY, MARATHON COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 13; THENCE S 89°23'25" E ALONG THE SOUTH LINE OF THE SOUTHEAST 1/4 1298.98 FEET TO THE SOUTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 AND TO THE POINT OF BEGINNING; THENCE N 0°35'48" E ALONG THE WEST LINE OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 484.80 FEET TO THE SOUTH LINE OF COUNTY ROAD "C"; THENCE S 47°08'26" E ALONG THE SOUTH LINE OF COUNTY ROAD "C" 812.64 FEET; THENCE N 80°26'53" W 396.24 FEET TO THE SOUTH LINE OF THE SOUTHEAST 1/4; THENCE N 89°23'25" W ALONG THE SOUTH LINE OF THE SOUTHEAST 1/4 210.00 FEET TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS, RESTRICTIONS AND RIGHTS OF WAY OF RECORD AND USE.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION AND THE CERTIFIED SURVEY MAP THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH SECTION 236.34 OF THE WISCONSIN STATUTES IN SURVEYING, MAPPING AND DIVIDING THE LANDS, CHAPTER A-E 7 OF THE WISCONSIN ADMINISTRATIVE CODE AND THE LAND DIVISION ORDINANCE OF MARATHON COUNTY AND THE TOWN OF GREEN VALLEY, ALL TO THE BEST OF MY KNOWLEDGE AND BELIEF IN SURVEYING, DIVIDING AND MAPPING THE SAME.



DATED THIS 20TH DAY OF JANUARY, 2020
SURVEY PERFORMED JANUARY 14TH, 2020

TIMOTHY G. VREELAND P.L.S. 2291

APPROVED FOR RECORDING UNDER
THE TERMS OF THE MARATHON
COUNTY LAND DIVISION REGULATIONS.

BY _____

DATE _____
MARATHON CO. CONSERVATION,
PLANNING & ZONING DEPT.
CPZ TRACKING NO. _____

STATE OF WISCONSIN)
MARATHON COUNTY)
TOWN OF GREEN VALLEY)

RESOLUTION ON ZONING ORDINANCE AMENDMENT

TO THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE

I, Dana Solinsky, Clerk of the Town of Green Valley, Marathon County, State of Wisconsin, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Green Valley Town Board at a meeting held on the 10 day of March, 2020.

RESOLUTION

WHEREAS, Section 59.69(5)(e)3., Wisconsin Statutes, provides that if a town affected by a proposed amendment disapproves of the proposed amendment, the town board may file a certified copy of a resolution adopted by such board disapproving of the petition with the Environmental Resources Committee prior to, at or within ten (10) days after the public hearing, and

WHEREAS, if the town board of the town affected in the case of an ordinance relating to the location of boundaries of districts files such a resolution, the Environmental Resources Committee may not recommend to the County Board approval of the petition without change, but may only recommend approval with change or recommend disapproval.

NOW, THEREFORE BE IT RESOLVED that the Town of Green Valley Town Board considered on the 10 day of March, 2020, petition by Paul Mundt on behalf of Mary Mundt and Delores Mundt (Life Est.) to amend the Marathon County Zoning Ordinance from G-A General Agriculture, to L-D-R Low Density Residential and N-C Neighborhood Commercial described as part of the NE ¼ of the NE ¼ Section 24, Township 26N, Range 05 East and the SE ¼ of the SE ¼ of Section 13, Township 26 North, Range 05 East, Town of Green Valley. Proposed area to be rezoned to N-C is described as Lot 1 (2.150 acres) on the Preliminary CSM submitted by Tim Vreeland. The area proposed to be rezoned to L-D-R is described as Lot 2 (1.048 acres) on the Preliminary CSM submitted by Tim Vreeland. Part of parent parcels PIN# 030-2605-241-0999 and PIN # 030-2605-134-0956.

The Town of Green Valley hereby has considered the following standards for rezoning above property *(use additional sheets if necessary)*;

- 1) **Has the applicant provided what public facilities and/or services currently serve the proposed development, what additional services may be required, and how the additional services will be provided?**
 No Yes Explain: _____
- 2) **Has the applicant demonstrated how the provision of the public facilities will not be an unreasonable burden to local government?**
 No Yes Explain: _____
- 3) **Has the applicant determined that the land is suitable for the development proposed? Explain.**
 No Yes Explain: _____
- 4) **Has the applicant demonstrated what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas? Explain.**
 No Yes Explain: _____
- 5) **Is there any potential for conflict with existing land uses in the area?**
 No Yes Explain: _____

(OVER)

- 6) Has the applicant demonstrated the need for the proposed development at this location? Explain.
 No Yes Explain: _____
- 7) Has the applicant demonstrated the availability of alternative locations? Be specific
 No Yes Explain: _____
- 8) Is cropland is being consumed by this zone change? What is the productivity of the agricultural lands involved?
 No Yes Explain: _____
- 9) Has the applicant explained how the proposed development will be located to minimize the amount of agricultural land converted?
 No Yes Explain: _____
- 10) Is proposed rezone request consistent with the town's adopted Comprehensive Plan? Explain.
 No Yes Explain: _____
- 11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?
 No Yes Explain: _____

The Town of Green Valley recommends: **Approval** **Disapproval** of the amendment and/or zone change.

OR **Requests an Extension*** for the following reasons: _____

*Wis. Stats §59.69(5)(e), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

Clerk Dora Daturis
 Town Board Philip Offer
Michael Mysko

NOTE: If you recommend disapproval of this request, please make every effort to send a representative to the Environmental Resources Committee Public Hearing. Town input at the hearing is always appreciated. Please return this form before March 25, 2020 to:

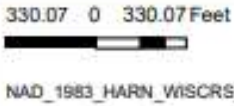
Marathon County Conservation, Planning and Zoning Department
 210 River Drive
 Wausau, WI 54403



- ### Legend
- Parcel Annotations
 - Parcels
 - Land Hooks
 - Section Lines/Numbers
 - Right Of Ways
 - Municipalities
 - 2015 Orthos
 - Red: Band 1
 - Green: Band 2
 - Blue: Band 3

Area Proposed to be rezoned to N-C

Area Proposed to be rezoned to L-D-R



DISCLAIMER: The information and depictions herein are for informational purposes and Marathon County-City of Wausau specifically disclaims accuracy in this reproduction and specifically admonishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Marathon County-City of Wausau will not be responsible for any damages which result from third party use of the information and depictions herein or for use which ignores this warning.

Notes



**Marathon County
Environmental Resources Committee Minutes
Thursday, April 2, 2020
212 River Drive, Wausau WI**

Attendance:	Member	Present	Not present
<i>Chair</i>	Jacob Langenhahn.....	X	
<i>Vice-Chair</i>	Randy Fifrick.....	X	
	Rick Seefeldt	X	
	Jim Bove	X	
	Allen Drabek	X	
	Sara Guild.....	X	
	Arnold Schlei	X	
	Dave Oberbeck.....	X	
	Marilyn Bhend	X	
	Eric Vogel	X	

via phone

Also present via phone: Paul Daigle, Dominique Swangstu, Rebecca Frisch, Diane Hanson, Cindy Kraeger– Conservation, Planning, and Zoning (CPZ); Jamie Polley, Tom Lovlien – Park, Recreation, and Forestry (PRF); and Peter Weinschenk; and the public listed under agenda item #3 A.

1. **Call to order** – Called to order by Chair Langenhahn at 3:00 p.m. via WEBEX.
2. **Approval of March 5, 2020 Environmental Resources Committee (ERC) minutes.**

Motion / second by Fifrick / Bove to approve of the March 5, 2020 Environmental Resources Committee minutes as distributed. Motion **carried** by voice vote, no dissent.

3. **Operational Functions required by Statute, Ordinance, or Resolution:**

A. **Public Hearings, Review, Possible Actions, and Possible Recommendations to the County Board for its Consideration (County Zoning changes)**

1. **Paul Mundt on behalf of Mary Mundt and Delores Mundt (Life Est) G-A General Agriculture to L-D R Low Density Residential and N-C Neighborhood Commercial – Town of Green Valley**

Discussion: Swangstu was sworn in, and reviewed the staff report, noting that the decision sheet had been included in the meeting packet. It was noted the petitioner stated in the application the rezone request was to allow for the construction of storage units on the lot proposed to be rezoned to N-C, yet the rezoning to N-C and L-D-R would allow for any permitted or conditional use within each district.

The Town of Green Valley had reviewed the application and recommended approval without any concerns.

Swangstu read into the record the letters that were received from the following residents, as well as made additional comments in regard to the contents of the letters received: Swangstu first read the letter from Skip and Kathy Foster into the record. Swangstu read into the record and stated the letters/emails submitted by David & Margaret Velcheck and Keely Hillison had identical language and content, whereas Steve & Carrie Slater’s and Michael Endries’s submittal was nearly identical in regard to language and content. Richard & Carol Kjelstads submitted content which was also identical to one another. Additionally, Robert Hillison, Anne Kewer-Gingles, and Karla Johns submitted letters with similar content to all the submittals yet used different language to portray their comments and concerns. Those letters submitted that were identical in language and/or content were not read more than once to avoid repetition.

Present via phone and offered testimony: Anne Kewer-Gingles, David Velcheck, Keely Hillison, Robert Hillison, Skip & Kathy Foster, Rick & Carol Kjelstad, Margaret Velcheck, Michael Endries, Steve Slater and Carrie Slater.

The following people were sworn in and gave testimony on the rezone:

In favor of the rezone:

Paul Mundt – Mosinee WI: Storage units will be used for personal use and for public needs. Noting the areas of land proposed to be rezoned are located south of County Road C which has a buffer from any nearby residential properties or natural areas, therefore the proposal shouldn’t directly affect those whom live on Gruenwald Rd and Parkview Ln or the Mead Wildlife area.

In opposition of the rezone:

Marvin (Skip) Foster - Mosinee WI: Concerned about N-C zoning district allowing other types of businesses into the area; increase in vehicle traffic; lower property values, and increase in property taxes, letter submitted.

Kathy Foster – Mosinee WI: Chose not to speak, letter submitted.

Nathan Perkins – Mosinee WI: Concerns with vehicle traffic and N-C use of the parcel.

Shelby Perkins – Mosinee WI: Concerns about the water and effect on the environment.

David Velcheck – Mosinee WI: In opposition of the Green Valley Comprehensive Plan; stated concerns of water and drainage problems in the area; Applicant should redevelop buildings which are located on the property for personal storage, letter submitted.

Margaret Velcheck – Mosinee WI: Chose not to speak, letter submitted.

Gerald Bucholtz – Mosinee WI: Questioning the lots proposed in the rezone.

Robert Hillison – Mosinee WI: Application is not complete with details. Concerned the Town of Green Valley did not notify residents of the Town meeting. No purpose shown for the need of this in the area, letter submitted.

Keely Hillison – Mosinee WI: Agrees with the concerns stated in letters / comments. Concerns with increased vehicle traffic, water runoff into the Big Eau Pleine, letter submitted.

Steve Slater – Mosinee WI: Chose not to speak. No additional comments, letter submitted.

Carrie Slater – Mosinee WI: Chose not to speak. No additional comments, letter submitted.

Carol Kjelstad – Mosinee WI: Concerned about the appearance of multi storage buildings, letter submitted.

Rick Kjelstad - Mosinee WI: Concerned about the intention was not made clear, letter submitted.

Anne Kewer-Gingles – Mosinee WI: Concerns about the natural beauty and environment in the area and the groundwater in the area, letter submitted.

Jim Gingles – Mosinee WI: Totally appalled at how this was handled. “Do the right thing.”

Mike Endries – Mosinee WI: Concerned about the safety in the area with storage units; decrease in property value; increased vehicle traffic; does not align with Green Valley’s Community Vision Statement, letter submitted.

Laura Endries – Mosinee WI; chose not to speak.

Reanna Hanke – Chose not present to speak.

There was no additional testimony in favor or opposed to this rezone request. Testimony portion of the hearing was closed at 4:58 p.m.

The committee discussion occurred and provided clarification on the difference between the rezoning of the two proposed lots on the south side of Highway C and any use listed in the application. An approved rezone would allow for any and all uses which are permitted or conditionally approved in the district of which they were rezoned to. There was additional discussion and clarification on the two specific areas proposed to be rezoned as there appeared to be some confusion from local residents on what was being proposed and where; specifically in regard to its proximity to the Mead Wildlife Area and both Gruenwald Rd and Park View Ln. There was also discussion on how and if the Town of Green Valley notified the residents of the Town meeting, yet it was also discussed the county did receive a town resolution recommending approval as well as noted the posting and notification requirements for the county and town differ. Taking into consideration all the information provided and the town’s recommendation it was noted the committee would need to apply the standards for rezoning as set forth in the zoning code of ordinances.

Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet.

Action: **Motion** / second by Vogel / Fifrick to recommend approval to County Board, of the Paul Mundt on behalf of Mary Mundt and Delores Mundt (Life Est) rezone request. Committee determined the rezone is consistent with the Marathon County and Town comprehensive plans, and is not located in the Farmland Preservation Zoning District. Adequate facilities are present and providing public facilities will not burden local government. The rezone should not result in any adverse effect on natural areas.

Motion **carried** by roll call vote 8 yes 1 no.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

B. Review and Possible Recommendation to County Board for its Consideration – None.

C. Review and Possible Action

1. Approval of Resolution to participate in State Motorized Recreation Trail Aids Programs

Discussion: Polley indicated this is a housekeeping item. It is to update a resolution that the WI DNR is requiring the County to approve each year to allow the Coordinator of Motorized Recreation to be the facilitator of the motorized recreation trail aids programs.

Action: **Motion** / second by Fifrick / Seefeldt to approve participation in the State Motorized Recreation Trail Aids Programs. Motion **carried** by voice vote, no dissent.

Follow through: Parks Department will forward to County Board for action at their next regularly scheduled meeting.

4. Educational Presentations/Outcome Monitoring Reports and Committee Discussion

A. Review of proposed Policy Revisions to Marathon County Forest Comprehensive Land Use Plan Chapters 700-900

Discussion: Lovlien discussed the chapters of the edits to the Marathon County Forest Comprehensive Land Use Plan. Lovlien will plan on meeting with the Committee quarterly to discuss the future chapters.

Action: **None.**

B. Animal Waste and Nutrient Management Ordinance-education on proposed revisions-public engagement

1. Discuss County Public engagement model levels of engagement (see attached fact sheet)
2. Inform committee of CPZ staff efforts to engage community stakeholders on proposed ordinance changes to date
3. Discuss what further efforts ERC recommends that should be taken to engage community stakeholders on proposed ordinance changes so committee is confident in proposed changes going forward.
4. Discuss possible dates to re-open hearing to consider further input on proposed ordinance changes

Discussion: Chair Langenhahn discussed that this was referred back to the Committee over a letter of concern of lack of input from farmers, he has heard through calls that it relates to the definition of manure stacking and how to engage the public. Daigle referred to the IAP2 Spectrum of Public Participation that was included in the meeting packet. Daigle discussed how the community was engaged in the proposed changes above the minimum requirements. Discussion occurred regarding how the Committee would like CPZ staff to proceed in order to engage the community.

Action: **None.**

Follow through: Bring back to Committee at a future meeting date.

C. Storm Water Municipal (MS4) Permit Annual Report

<https://dnr.wi.gov/topic/stormwater/municipal/overview.html>

Discussion: Frisch discussed the link that was included in the meeting packet which discusses the municipal storm water permit requirements that municipalities, including Marathon County, are required to follow in order to be in compliance with permit requirements.

Action: **None.**

D. Department Updates: Conservation, Planning and Zoning (CPZ)

Discussion: Daigle stated CPZ is open for business during COVID-19 crisis. There is no legislative report because the Senate did not reconvene.

Action: **None.**

5. **Policy Issues Discussion and Committee Determination to the County Board for its Consideration** - None

6. **Next meeting date, time & location and future agenda items:**

Tuesday, May 5, 2020 3:00 p.m. 212 River Drive Wausau WI (Room to be determined)

A. Committee members are asked to bring ideas for future discussion

B. Announcements/Requests/Correspondence

Discussion: Langenhahn thanked the Committee and staff for the opportunity to work with them over the past year. Fifrlick thanked the Committee and CPZ staff and complimented Swangstu about his presentation at County Board last month. Frisch complimented the work of the ERC Committee, especially conducting the public hearing virtually and assuring the public had the opportunity to be heard.

7. **Adjourn** – **Motion** / second by Fifrlick / Seefeldt to **adjourn** at 6:30 p.m. Motion **carried** by voice vote, no dissent.

Rebecca Frisch, CPZ Director

For Jacob Langenhahn, Chair

cc: (via email/web site) ERC members; County Administrator; Deputy County Administrator; Corporation Counsel; County Clerk

RF/cek

RESOLUTION # R-31- 20
APPROVE 2020 BUDGET TRANSFERS FOR MARATHON COUNTY
DEPARTMENT APPROPRIATIONS

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

WHEREAS, the Human Resources, Finance and Property Committee has reviewed and does recommend the 2020 transfers listed below, and

NOW, THEREFORE, BE IT RESOLVED the Marathon County Board of Supervisors authorize and direct the budget transfers as listed below:

Transfer from:	Sheriff -220-985 Federal Grant
Transfer to:	Sheriff-220-985 salaries/wages overtime
Amount:	\$15,000
Re:	Organized Crime Drug Enforcement Task Force grant to disrupt major drug trafficking operations

Transfer from:	Sheriff-202-892 State Grant
Transfer to:	Sheriff-202-892 salaries/wages overtime reimbursement
Amount:	\$10,000
Re:	COPS Anti-Methamphetamine Task Force Grant to target illicit activities related to the manufacture and distribution of Meth

Transfer from:	Sheriff 173-869 State Grant
Transfer to:	Sheriff 173-869 salaries/wages overtime reimbursement
Amount:	\$20,000
Re:	COPS Anti-Heroin Task Force Grant to target illicit trafficking of opiates and heroin

Transfer from:	Sheriff 288-229 Federal Grant
Transfer to:	Sheriff 288-229 salaries/wages overtime reimbursement
Amount:	\$26,269
Re:	CEADEG Grant that targets drugs, gangs and criminal investigation to combat drugs and keep streets and citizens safer

Transfer from:	Sheriff 481-842 State Grant
Transfer to:	Sheriff 481-842 Salaries/Wages/OT and Direct Payments
Amount:	\$30,000
Re:	Seat Belt Task Force participate in Highly Visible Enforcement patrols and adopt a zero tolerance policy for speed and aggressive driving and unrestrained occupants during all motor vehicle stops

That a Class 1 Notice of this transaction be published within (10) days of its adoption;

BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

BE IT FURTHER RESOLVED that the proper officers of Marathon County are hereby authorized and directed to take all actions necessary to effect this policy.

Respectfully submitted this 23rd day of April 2020.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

_____	_____
_____	_____
_____	_____

Fiscal Note: This resolution modifies the revenues and expenditures for various County funds. There is no additional County levy appropriated in this resolution.

RESOLUTION # R-__32__ - 20
APPROVE 2020 BUDGET TRANSFERS FOR MARATHON COUNTY
DEPARTMENT APPROPRIATIONS

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

WHEREAS, the Human Resources, Finance and Property Committee has reviewed and does recommend the 2020 transfers listed below, and

NOW, THEREFORE, BE IT RESOLVED the Marathon County Board of Supervisors authorize and direct the budget transfers as listed below:

Transfer from:	Sheriff -220-985 Federal Grant
Transfer to:	Sheriff-220-985 salaries/wages overtime
Amount:	\$15,000
Re:	Organized Crime Drug Enforcement Task Force grant to disrupt major drug trafficking operations

Transfer from:	Sheriff-202-892 State Grant
Transfer to:	Sheriff-202-892 salaries/wages overtime reimbursement
Amount:	\$10,000
Re:	COPS Anti-Methamphetamine Task Force Grant to target illicit activities related to the manufacture and distribution of Meth

Transfer from:	Sheriff 173-869 State Grant
Transfer to:	Sheriff 173-869 salaries/wages overtime reimbursement
Amount:	\$20,000
Re:	COPS Anti-Heroin Task Force Grant to target illicit trafficking of opiates and heroin

Transfer from:	Sheriff 288-229 Federal Grant
Transfer to:	Sheriff 288-229 salaries/wages overtime reimbursement
Amount:	\$26,269
Re:	CEADEG Grant that targets drugs, gangs and criminal investigation to combat drugs and keep streets and citizens safer

Transfer from:	Sheriff 481-842 State Grant
Transfer to:	Sheriff 481-842 Salaries/Wages/OT and Direct Payments
Amount:	\$30,000
Re:	Seat Belt Task Force participate in Highly Visible Enforcement patrols and adopt a zero tolerance policy for speed and aggressive driving and unrestrained occupants during all motor vehicle stops

That a Class 1 Notice of this transaction be published within (10) days of its adoption;

BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

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Respectfully submitted this 23rd day of April 2020.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

_____	_____
_____	_____
_____	_____

Fiscal Note: This resolution modifies the revenues and expenditures for various County funds. There is no additional County levy appropriated in this resolution.

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Sheriff

BUDGET YEAR: 2020

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	220-98582320	Public Safety – Federal Grant	15,000

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	220-98591120	Salaries – Permanent - Overtime	7,500
Expenditure Increase	220-98591220	Wages – Permanent – Overtime	7,500

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Kristin Williams – Administrative Services Manager

Date Completed: 3/16/2020

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY

Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Organized Crime Drug Enforcement Task Forces (OCDETF)

2) Provide a brief (2-3 sentence) description of what this program does.

OCDETF is a federal drug enforcement program in the United States, overseen by the Attorney General and the Department of Justice. It primarily concerns itself with the disruption of major drug trafficking operations and related crimes, such as money laundering, tax and weapon violations, and violent crime. It utilizes resources of eleven U.S. Federal agencies, and provides funds to local law enforcement agencies for overtime and other related expenses.

3) This program is: (Check one)

An Existing Program.

A New Program.

4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No

Is a Budget Transfer Resolution Required? Yes

MARATHON COUNTY
Budget Transfer Authorization Request Form

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DEPARTMENT: Sheriff

BUDGET YEAR: 2020

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	202-89282420	Public Safety – State Grant	10,000

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	202-89291120	Salaries – Permanent - Overtime	2,500
Expenditure Increase	202-89291220	Wages – Permanent - Overtime	5,000
Expenditure Increase	202-89297997	Drug Grant – Overtime Reimbursement	2,500

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Kristin Williams – Administrative Services Manager

Date Completed: 3/17/2020

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
COPS Anti-Methamphetamine Task Force Grant
- 2) Provide a brief (2-3 sentence) description of what this program does.
This Grant Program will provide reimbursement to each participating County/Task Force/Agency for overtime and equipment expenses associated with the development and investigation of narcotics cases that target illicit activities related to the manufacture and distribution of methamphetamine.
- 3) This program is: (Check one)
 An Existing Program.
 A New Program.
- 4) What is the reason for this budget transfer?
 Carry-over of Fund Balance.
 Increase/Decrease in Grant Funding for Existing Program.
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 Set up Initial Budget for New Grant Program.
 Set up Initial Budget for New Non-Grant Program
 Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a “Local Match” Requirement?
 This Program is not a Grant.
 This Program is a Grant, but there is no Local Match requirement.
 This Program is a Grant, and there is a Local Match requirement of: (Check one)
 Cash (such as tax levy, user fees, donations, etc.)
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 No.
 Yes, the Amount is Less than \$30,000.
 Yes, the Amount is \$30,000 or more AND: (Check one)
 The capital request HAS been approved by the CIP Committee.
 The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No Is a Budget Transfer Resolution Required? Yes

MARATHON COUNTY
Budget Transfer Authorization Request Form

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DEPARTMENT: Sheriff

BUDGET YEAR: 2020

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	173-86982423	Salary Reimbursement – State Grant	20,000

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	173-86991120	Salaries – Permanent - Overtime	5,000
Expenditure Increase	173-86991220	Wages – Permanent – Overtime	10,000
Expenditure Increase	173-86997998	Drug Grant – Personal Reimbursement	5,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Kristin Williams – Administrative Services Manager

Date Completed: 3/17/2020

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
Community Oriented Policing Services (COPS) Anti-Heroin Task Force Program Grant
- 2) Provide a brief (2-3 sentence) description of what this program does.
Wisconsin Department of Justice, Division of Criminal Investigation (DCI) will provide reimbursement to each participating County/Task Force/Agency for overtime expenses associated with the development and investigation of narcotics cases that target the illicit trafficking of opiates and heroin.
- 3) This program is: (Check one)
 An Existing Program.
 A New Program.
- 4) What is the reason for this budget transfer?
 Carry-over of Fund Balance.
 Increase/Decrease in Grant Funding for Existing Program.
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 Set up Initial Budget for New Grant Program.
 Set up Initial Budget for New Non-Grant Program
 Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a “Local Match” Requirement?
 This Program is not a Grant.
 This Program is a Grant, but there is no Local Match requirement.
 This Program is a Grant, and there is a Local Match requirement of: (Check one)
 Cash (such as tax levy, user fees, donations, etc.)
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 No.
 Yes, the Amount is Less than \$30,000.
 Yes, the Amount is \$30,000 or more AND: (Check one)
 The capital request HAS been approved by the CIP Committee.
 The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No Is a Budget Transfer Resolution Required? Yes

MARATHON COUNTY
Budget Transfer Authorization Request Form

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DEPARTMENT: Sheriff

BUDGET YEAR: 2020

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	288-22982320	Public Safety – Federal Grant	26,269

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	288-22991220	Wages – Perm OT	13,135
Expenditure Increase	288-22997998	Drug Grant – Personal Reimbursement	13,134

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Kristin Williams – Administrative Services Manager

Date Completed: 3/17/2020

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
Central Area Drug Enforcement Group (CEADEG) Grant
- 2) Provide a brief (2-3 sentence) description of what this program does.
The Drug Task Force targets drugs, gangs, firearms and associated criminal investigations in an effort to combat drugs and keep streets and citizens safer. This is the Federal portion and is used for Drug Officer wages. These funds are shared 50/50 with Marathon County and the City of Wausau.
- 3) This program is: (Check one)
 An Existing Program.
 A New Program.
- 4) What is the reason for this budget transfer?
 Carry-over of Fund Balance.
 Increase/Decrease in Grant Funding for Existing Program.
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 Set up Initial Budget for New Grant Program.
 Set up Initial Budget for New Non-Grant Program
 Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a "Local Match" Requirement?
 This Program is not a Grant.
 This Program is a Grant, but there is no Local Match requirement.
 This Program is a Grant, and there is a Local Match requirement of: (Check one)
 Cash (such as tax levy, user fees, donations, etc.)
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 No.
 Yes, the Amount is Less than \$30,000.
 Yes, the Amount is \$30,000 or more AND: (Check one)
 The capital request HAS been approved by the CIP Committee.
 The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No Is a Budget Transfer Resolution Required? Yes

MARATHON COUNTY
Budget Transfer Authorization Request Form

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DEPARTMENT: Sheriff

BUDGET YEAR: 2020

TRANSEFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	481-84282420	Public Safety – State Grant	30,000

TRANSEFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	481-84291220	Wages – Perm OT	10,000
Expenditure Increase	481-84291210	Wages – Perm Reg	2,500
Expenditure Increase	481-84291110	Salaries – Perm Reg	2,500
Expenditure Increase	481-84297170	Direct Payments	15,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Kristin Williams – Administrative Services Manager

Date Completed: 3/16/2020

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

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1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Marathon County Seat Belt Task Force

2) Provide a brief (2-3 sentence) description of what this program does.

Marathon County Sheriff's Department will participate in Highly Visible Enforcement (HVE) saturation patrols during designated timeframes. The Sheriff's Department will adopt a zero tolerance policy for speed and aggressive driving and unrestrained occupants during all motor vehicle stops.

3) This program is: (Check one)

An Existing Program.

A New Program.

4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No Is a Budget Transfer Resolution Required? Yes