

**OFFICIAL NOTICE AND AGENDA
of a meeting of the County Board,
Committee, Agency, Corporation
or a sub-unit thereof.**



MARATHON COUNTY, WISCONSIN

Marathon County Mission Statement: *Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business.*

An educational meeting of the **MARATHON COUNTY BOARD OF SUPERVISORS** will be held at the Marathon County Courthouse, Assembly Room, 500 Forest Street, in the City of Wausau, at **7:00 p.m.**, on **Thursday, April 18, 2019.**

AGENDA

1. Meeting called to order at 7:00 p.m. by Chairperson Gibbs, the agenda being duly signed and posted
2. Pledge of Allegiance to the Flag; Followed by a Moment of Silence/Reflection
3. Reading of Notice
4. Request to Silence Cell Phones and Other Electronic Devices
5. Roll Call
6. Acknowledgement of Visitors
7. 15 Minute Public Comment
8. Review and discussion of Tuesday meeting agenda items:
 - a) Denial of Claims
 1. Tara Tessmann
 2. Angela Hoffman

Signed: _____ /s/ Kurt Gibbs

Presiding Officer or His/Her Designee
THIS NOTICE POSTED AT THE
COURTHOUSE

FAXED TO DAILY HERALD

Date _____ Time _____ AM/PM

Date _____ Time _____ AM/PM

By _____

b) Ordinances:

1. Environmental Resources Committee:
 - A. Town of Spencer Rezone, Michael and Sandra Altmann #O-3-19
2. Forestry / Recreation Committee, Parks Commission and Environmental Resources Committee:
 - A. Amending Sec 16.06, Sec 16.08, Sec 19.01, Sec 19.14, Sec 19.15, and Sec 19.24 of the General Code of Ordinances: County Forest Use Regulations, Posted Rules and Regulations, and Update the Schedule of Cash Deposits #O-4-19
3. Infrastructure Committee:
 - A. Revision to Ordinance 7.125(9) Designating ATV Routes #O-5-19

c) Resolutions:

1. Infrastructure Committee:
 - A. Imploring the Wisconsin Dep't of Transportation to Reconstruct Business Highway 51 Due to Its Horrendous Condition Between State Trunk Highway 29 in the Village of Rothschild and the Eau Claire River in the City of Schofield #R-19-19
 - B. Continuation of Access Control – County Trunk Highway K Marathon County #R-20-19
2. Human Resources, Finance, and Property Committee:
 - A. Approve 2019 Budget Transfers from Marathon County Department Appropriations #R-21-19
3. Public Safety Committee and Human Resources, Finance and Property Committee:
 - A. Create two full-time Deputy Sheriff positions for Courthouse Security and abolish eight (reduce positions from 13 to 5) part-time Court Security Deputies #R-22-19
4. Environmental Resources Committee:
 - A. Possible reconsideration for the purpose of amending Governmental Responsibility Resolution for Urban Nonpoint Source and Stormwater Grants #R-14-19

9. Announcements and/or Requests

10. Adjourn

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 261-1500 or e-mail infomarathon@co.marathon.wi.us one business day before the meeting.



WISCONSIN MUNICIPAL MUTUAL INSURANCE COMPANY
4781 Hayes Road, Suite 201 | Madison, WI 53704 • www.wmmic.com
Telephone: 608.246.3336 | Toll Free: 866.823.4217 | Facsimile: 608.852.8647

April 2, 2019

Mary Jo Maly
500 Forest Street
Wausau, Wisconsin 54403

RE: Claimant: Tara Tessmann
Claim number: GLMA00000193
Our Insured: Marathon County
Date of Loss: 3/12/2019

Dear Mary Jo,

The above referenced claim was filed on 3/20/2019. Following a review of the information and an investigation of the facts, it has been determined that Marathon County has no liability for this claim. Please issue a formal disallowance and provide a copy of this disallowance to WMMIC.

This claim will be closed on the date of receipt of the disallowance.

A copy of this letter has been placed in the claim file for reference. If you should have any further questions, please contact me.

Sincerely,

Jackie Kaul
Liability Adjuster
Wisconsin Municipal Mutual Insurance Company
(608) 229-6819



Nan Kottke, Marathon County Clerk

Marathon County Courthouse

500 Forest Street

Wausau, WI 54403

715.261.1500 (Telephone)

715.261.1515 (Fax)

Nan.Kottke@co.marathon.wi.us



MEMORANDUM

TO: Scott M. Corbett, Corporation Counsel

FROM: Nan Kottke, County Clerk

DATE: March 20, 2019

RE: Tara Tessmann Claim

Scott M. Corbett
for
Nan Kottke CC.

=====

The attached claim was received in the office via email on March 20, 2019.

kjt
c: Risk Management

Barbara Stepan

RECEIVED
MAR 20 2019
MARATHON COUNTY
CLERKS OFFICE

From: Tara Tessmann <kjttess@gmail.com>
Sent: Wednesday, March 20, 2019 4:00 PM
To: Nan Kottke
Cc: Tara Tessmann; Barbara Stepan
Subject: Insurance Claim for Damages
Attachments: Tessmann Marathon Col Sheriff Call for Service.pdf; Tessmann Pilot Repair Estimate.pdf

Importance: High

Good morning Nan. I got your information from Mary Jo. I need to file a claim for damages done to my vehicle from an incident on 3/12/19 on highway 51 involving a county snow blower. Here is an explanation of what occurred;

Attention: Marathon County Clerk
500 Forest St.
Wausau, WI 544403

On Tuesday, March 21, 2019 I was traveling to visit my dad at King's Veteran's home in Waupaca, WI. I left my son's residence after picking up my grandson and proceeded to get onto Highway 51 S via the on ramp off of Bridge St. This was at about 10:32 am. Once on Highway 51 near the exit where you can see Home Depot I noticed that on the overpass above highway 51 things did not look right. I leaned forward so that I could see better and realized what I was seeing was a large county snow blower blowing snow from the overpass into the median. However the snow blower did not stop as it got in the path overhead of the south bound lanes of highway 51 below and was blowing large amounts of snow, ice and gravel onto highway 51 below. I tried to merge into the right lane as I was traveling south in the left lane and was unable to merge right as there was too much traffic. I could not slam on my brakes because there was not enough time to do so and there was two other vehicles traveling in my same lane directly behind me.

As I got nearer the overpass and had to travel under it my vehicle was stuck with the snow, ice and gravel that the snowblower was blowing from the overpass onto the highway. There was a large amount that hit my vehicle and it was very large chunks of ice and snow that was also mixed with gravel. I was able to keep control of my vehicle but had absolutely no visibility out of my windshield and the impact of what stuck my vehicle was enough that I almost lost control and could have been in an accident I also cannot believe that the debris did not go directly through my windshield and critically injure myself or my one year old grandson.

After this I immediately called the Marathon County Sheriff's department and told them they needed to send a deputy to the overpass and advise them to stop blowing the snow onto the highway below as they are going to injure or kill someone by blowing it onto the traffic traveling below. Not to mention they could also cause the vehicles below to get into an accident and injure someone. I also requested that the officer identify the department that was conducting the work and call me back as I was sure I had damage to my vehicle as I could already see a ding in my windshield. At the time I called the sheriff's department I advised them I was now passing the exit you take to go to Granite Peak and it was one of the overpasses between there and Bridge St. I have attached a copy of the "dispatch" record of my call placed that day. Please note that they do not have my name correct in the call because they did not ask me how to spell my last name. My first name and phone number are correct. The initial call to the Marathon Co. Sheriff was at 10:34 am.

Some time later I received a call from a City of Wausau officer, Officer Buchkoski and he left a message for me to call him back as I was unable to answer his phone call at the time. I returned his call but was advised by the dispatcher that he was unavailable to speak to me as he was on a domestic violence call but would call me back later. It was later that I was able to speak to the officer and he told me he suspected it was the city blowing the snow. I questioned that because it

was an overpass over a major highway. I asked if he actually went to the overpass and talked to the snowblower operator. The officer advised me he did not and told me to contact the City of Wausau. This was upsetting to me because they could have continued doing the work they were doing and damaged more vehicles and were putting more people in danger.

I contacted the City of Wausau and was transferred to the city attorney, I believed. I explained the situation to her and after she did some research she called me back and advised that it was not the city's jurisdiction and had checked with the city's road crew and they were not the ones removing the snow. I was then given the number to Marathon County Highway Department. I called and was put through to "Randy's" voicemail. I received a call back from Randy the next day. Randy confirmed with me they were removing snow that day. I explained what had happened and he said he would look into it and then gave me Mary Jo's contact information to file a claim regarding my vehicle damage.

Upon contacting Mary Jo, I explained the situation to her she advised me to file this complaint with the Marathon County Clerk requesting a claim be filed with Marathon County's Insurance Company to pay for my vehicle damages. Mary Jo also explained how this process will work.

I took my vehicle to a car wash to inspect if for damages. I have damage to my windshield and the paint is chipped all over the hood and other areas of the front of my vehicle from the large chunks of ice, snow and other debris that struck my vehicle. I took my vehicle in to have an estimate done and I have attached that to this email as well. There is \$1,597.11 in damages. I am requesting that Marathon County pay for the damages sustained to my vehicle due the the negligence of snowblower blowing large amounts of snow, ice and debris from an overpass onto a busy highway below. I have included both the estimate and the marathon county dispatch call as an attachment with this email. If you need anything else please feel free to contact me. Thank you.

Respectfully,

Tara L. Tessmann
N10806 School Forest Road
Gleason, WI 54435
715-490-1028

COMMUNICATIONS

Event Report

Event ID: 19-031988

Call Ref #: 874

Date/Time Received: 03/12/19 10:37:22

Rpt #: Call Source: PHONE	Prime 3083 Unit: BUCHKOSKI, KYLE T	Services Involved LAW <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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Location: US 51/W BRIDGE ST			
X-ST:	Jur: CAD	Service: LAW	Agency: PD
Business:	St/Beat: PDE	District:	RA:
Phone:			GP: PDE

Nature: TRAFFIC CRASH PDO	Alarm Lvl: 1	Priority: 2	Medical Priority:
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Reclassified Nature:

Caller: HECKMAN, TARA	Phone: (715) 490-1028	Alarm:
Addr:		Alarm Type:

Vehicle #:	St:	Report Only: No	Race:	Sex:	Age:
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Call Taker: SONWJ1	Console: SOD2
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Geo-Verified Addr.: Yes	Nature Summary Code: 1050	Disposition: C	Close Comments:
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Notes: rp on her way to Kings and may have shotty phone reception. [03/12/19 11:10:24 SOTSV1]
 RP CALLED BACK, CALL HER WHEN YOU ARE AVAILABLE (3083) [03/12/19 10:54:49 SONWJ1]
 This is a reopened incident. [03/12/2019 10:54:34 SONWJ1]
 DRIVING A 2015 HONDA PILOT, THINKS SHE HAS DAMAGE AND WOULD LIKE A CALL [03/12/19 10:38:57 SONWJ1]
 51SB, AROUND 192. SNOWBLOWING ON OVERPASS, HITTING CARS BELOW. ALMOST GOT IN ACCIDENT [03/12/19 10:37:55 SONWJ1]

Times

	Time From Call Received	
Call Received: 03/12/19 10:37:22		Unit Reaction: (1st Dispatch to 1st Arrive)
Call Routed: 03/12/19 10:41:06	000:03:44	En-Route: 001:36:29 (1st Dispatch to 1st En-Route)
Call Take Finished: 03/12/19 10:41:06	000:03:44	On-Scene: (1st Arrive to Last Clear)
1st Dispatch: 03/12/19 10:42:45	000:05:23 (Time Held)	
1st En-Route: 03/12/19 12:19:14	001:41:52	
1st Arrive:	(Reaction Time)	
Last Clear: 03/12/19 12:32:29	001:55:07	

Radio Log

Unit	Empl ID	Type	Description	Time Stamp	Comments	Close Code	User
3083	3083	D	Dispatched	03/12/19 10:42:45	Stat/Beat: PDE		SONWJ1
3083	3083	DXY	DispatchXY	03/12/19 10:42:45	270044.06,201234.99		SONWJ1
3083	3083	C	Cleared	03/12/19 10:49:40	C	C	SOKML1
3083	3083	AS	Assigned	03/12/19 11:17:28			SOKML1
3083	3083	DXY	DispatchXY	03/12/19 12:19:14	282942.83,201039.24		PKTBT1
3083	3083	D	Dispatched	03/12/19 12:19:14	Stat/Beat: PDE		PKTBT1
3083	3083	E	En-Route	03/12/19 12:19:14	Stat/Beat: PDE		PKTBT1

Event ID: 19-031988

Call Ref #: 874

TRAFFIC CRASH PDO at US 51/W BRIDGE ST

3083 3083 C Cleared 03/12/19 12:32:29 C PDKTB1

Event Log

Unit	Empl ID	Type	Description	Time Stamp	Comments	Close Code	User
		TR	Time Received	03/12/19 10:37:22	By: PHONE		SONWJ1
		ENT	Entered CallerName_Ca	03/12/19 10:37:30	ECKMAN,TARA		SONWJ1
		ENT	Entered Remarks	03/12/19 10:37:56			SONWJ1
		ENT	Entered CallerPhone	03/12/19 10:38:09	7154901028		SONWJ1
		ENT	Entered Nature	03/12/19 10:38:23	TRAFFIC CRASH PDO		SONWJ1
		CHG	Changed CallerName_C	03/12/19 10:38:35	ECKMAN,TARA --> HECKMAN,TARA		SONWJ1
		ARM	Added Remarks	03/12/19 10:38:57			SONWJ1
		CHG	Changed Agency	03/12/19 10:41:05	ALL --> PD		SONWJ1
		ENT	Entered Street	03/12/19 10:41:05	US 51/W BRIDGE ST		SONWJ1
		FIN	Finished Call Taking	03/12/19 10:41:06			SONWJ1
		ROP	Re-Opened Event	03/12/19 10:54:35	RP CALLED BACK		SONWJ1
		ARM	Added Remarks	03/12/19 10:54:49			SONWJ1
		ARM	Added Remarks	03/12/19 11:10:24			SOTSV1



QUALITY COLLISION CENTER
 1500 CHIPPEWA DR, RHINELANDER, WI 54501
 Phone: (715) 369-4857
 FAX: (715) 369-4638

Workfile ID:
Federal ID:

49ec
39-183



Preliminary Estimate

Customer: Tessmann, Tara

Written By: Jason Stoll

Insured: Tessmann, Tara	Policy #:	Claim #:
Type of Loss:	Date of Loss:	Days to Repair: 3
Point of Impact:		

Owner: Tessmann, Tara N10806 School Forest Rd Gleason, WI 54435 (715) 362-8523 Business	Inspection Location: QUALITY COLLISION CENTER 1500 CHIPPEWA DR RHINELANDER, WI 54501 Repair Facility (715) 369-4857 Business	Insurance Company:
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VEHICLE

2013 HOND Pilot EX-L 4WD 4D UTV 6-3.5L Gasoline Electronic Fuel Injection Brown

VIN: 5FNYP4H57DB041824	Interior Color:	Mileage In: 83,223	Vehicle Out:
License:	Exterior Color: Brown	Mileage Out:	
State:	Production Date:	Condition:	Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat
Power Passenger Seat

DECOR

Dual Mirrors
Body Side Moldings
Privacy Glass
Console/Storage

CONVENIENCE

Air Conditioning

Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Alarm
Message Center
Steering Wheel Touch Controls
Rear Window Wiper
Telescopic Wheel
Climate Control
Dual Air Condition
Backup Camera w/Parking Sensors
Home Lnk

RADIO

AM Radio
FM Radio

Stereo

Search/Seek
CD Player
Auxiliary Audio Connection
Satellite Radio

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device
Positraction

ROOF

Electric Glass Sunroof

SEATS

Bucket Seats
Reclining/Lounge Seats
Leather Seats
Heated Seats
3rd Row Seat

WHEELS

Aluminum/Alloy Wheels

PAINT

Clear Coat Paint

OTHER

Fog Lamps

TRUCK

Trailer Hitch
Power Trunk/Gate Release



Preliminary Estimate



Customer: Tessmann, Tara

2017 Honda Pilot EX-L 4WD 4D UTV 6-3.5L Gasoline Electronic Fuel Injection Brown

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER					
2	R&I	R&I bumper cover				1.3	
3		FRONT LAMPS					
4	R&I	RT R&I headlamp assy				0.3	
5	R&I	LT R&I headlamp assy				0.3	
6		HOOD					
7	*	Rpr Hood (ALU)				2.0	2.8
8		Add for Clear Coat					1.1
9		FENDER					
10	Blnd	RT Fender					1.0
11	Blnd	LT Fender					1.0
12	R&I	RT Fender liner				0.4	
13	R&I	LT Fender liner				0.4	
14		WINDSHIELD					
15	R&I	RT W/S hood nozzle black				0.2	
16	R&I	LT W/S hood nozzle black				0.2	
17	Repl	Windshield NAGS, w/o auto dimming mirror	FW02925GBN	1	294.85	3.8	
18	#	Subl Hazardous waste removal		1	5.00 T		
19	#	Repl Cover Car		1	8.00 T	0.2	
20	#	Color tint / color match		1			0.5
21	#	Repl Corrosion protection primer		1	8.00 T	0.2	
SUBTOTALS					315.85	9.3	6.4

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			294.85
Body Labor	9.3 hrs @	\$ 60.00 /hr	558.00
Paint Labor	6.4 hrs @	\$ 60.00 /hr	384.00
Paint Supplies	6.4 hrs @	\$ 40.00 /hr	256.00
Miscellaneous			21.00
Subtotal			1,513.85
Sales Tax	\$ 1,513.85 @	5.5000 %	83.26
Grand Total			1,597.11
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			1,597.11



Preliminary Estimate



Customer: **Tessmann, Tara**

2019 Pilot EX-L 4WD 4D UTV 6-3.5L Gasoline Electronic Fuel Injection Brown

MOTOR VEHICLE REPAIR PRACTICES ARE REGULATED BY CHAPTER ATCP 132, WIS. ADM. CODE, ADMINISTERED BY THE BUREAU OF CONSUMER PROTECTION, WISCONSIN DEPT. OF AGRICULTURE, TRADE AND CONSUMER PROTECTION, P.O. BOX 8911, MADISON, WISCONSIN 53708-8911.

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide ARG4456, CCC Data Date 03/01/2019, and potentially other third party sources of data; and (b) the parts presented are OEM-parts manufactured by the vehicles Original Equipment Manufacturer. OEM parts are available at OE/Vehicle dealerships. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships. OPT OEM or ALT OEM parts may reflect some specific, special, or unique pricing or discount. OPT OEM or ALT OEM parts may include "Blemished" parts provided by OEM's through OEM vehicle dealerships. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2019 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blend=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.



Preliminary Estimate



Customer: **Tessmann, Tara**

2014 Honda Pilot EX-L 4WD 4D UTV 6-3.5L Gasoline Electronic Fuel Injection Brown

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.



WISCONSIN MUNICIPAL MUTUAL INSURANCE COMPANY
4781 Hayes Road, Suite 201 | Madison, WI 53704 • www.wmmic.com
Telephone: 608.246.3336 | Toll Free: 866.823.4217 | Facsimile: 608.852.8647

March 19, 2019

Mary Jo Maly
500 Forest Street
Wausau, Wisconsin 54403

RE: Claimant: Angela Hoffman
 Claim number: ALMA00000092
 Our Insured: Marathon County
 Date of Loss: 2/21/2019

Dear Mary Jo,

The above referenced claim was filed on 3/4/2019. Following a review of the information and an investigation of the facts, it has been determined that Marathon County has no liability for this claim. Please issue a formal disallowance and provide a copy of this disallowance to WMMIC.

This claim will be closed on the date of receipt of the disallowance.

A copy of this letter has been placed in the claim file for reference. If you should have any further questions, please contact me.

Sincerely,

Jackie Kaul
Liability Adjuster
Wisconsin Municipal Mutual Insurance Company
(608) 229-6819



Nan Kottke, Marathon County Clerk

Marathon County Courthouse
500 Forest Street
Wausau, WI 54403
715.261.1500 (Telephone)
715.261.1515 (Fax)
Nan.Kottke@co.marathon.wi.us



MEMORANDUM

TO: Scott M. Corbett, Corporation Counsel

FROM: Nan Kottke, County Clerk

DATE: March 4, 2019

RE: Angela Hoffman Claim

A handwritten signature in black ink, appearing to read "Nan Kottke". To the right of the signature, the letters "ACE" are written in a larger, bold, sans-serif font.

=====

The attached claim was received via USPS in the office on March 4, 2019.

kjt
c: Risk Management

Hoffman, Angela

715-551-1208

Roughly a little after 5:00 a.m. on February 21,2019. I was traveling east on Hwy 29 underneath the Hwy H over pass by Edgar.

At the same time a snow plow, was plowing the overpass.

A chunk of ice fell off the overpass and hit the roof of my car causing damage.

I was very startled then I checked my windshield by putting on the wipers. I did not see cracks so I kept driving to work. I put my hand on the inside roof. Do to the lights and headliner I did not feel damage so I did not pull over. Due to the time of day I thought that would not be smart.

When I got to work I took a picture of the damage and sent it to Medford Motors, in which attached is the estimate for my 2016 Ford Escape. And a picture of the damage.

Another employee where I work was ahead of me, but not involved in the incident that seen the snow plow heading in that direction. His name is Dan Kraft and his number is 715-573-3100.

RECEIVED

MAR - 4 2019

**MARATHON COUNTY
CLERKS OFFICE**

MEDFORD MOTORS, INC
105 S. WISCONSIN AVE
MEDFORD, WI 54451
PH. 715-748-3700 FAX. 715-748-6700
FED. TAX I.D. 39-0794181

*** PRELIMINARY ESTIMATE ***

02/21/2019 07:38 AM

Owner

Owner: ANGELA HOFFMANN
Address: N4484 CLEAR LAKE ROAD
City State Zip: Medford, WI 54451

Work/Day: (715)551-1208
FAX:

Inspection

Inspection Date: 02/21/2019 07:39 AM

Inspection Type:

City State Zip: WI

FAX:

Repairer

Repairer: MEDFORD MOTORS
Address: 105 SOUTH WISCONSIN AVE
City State Zip: Medford, WI 54451
Email: todd@medmotorsinc.com

Contact:
Work/Day: (715)748-3700
Work/Day:

Target Complete Date/Time:

Days To Repair: 7

Vehicle

OEM Part Price Quote ID: ****

2016 Ford Escape SE 4 DR Wagon
4cyl 2.0 EcoBoost
6-Speed Automatic

Lic Expire:
Veh Insp# :
Condition:
Ext. Refinish: Two-Stage

VIN: 1FMCU9G95GUB74168
Mileage Type: Actual
Code: P7143C
Int. Refinish: Two-Stage

Options

1st Row LCD Monitor(s)
AM/FM CD Player
Aluminum/Alloy Wheels
Auxiliary Audio Input
Center Console
Driver Information Sys
Elect. Stability Control
Floor Mats
Head Airbags
Keyless Entry Keypad
MP3 Decoder
Power Door Locks
Power Windows
Pwr Driver Lumbar Supp

2nd Row Head Airbags
Active Grille Shutter
Anti-Lock Brakes
Bodyside Cladding
Compact Spare Tire
Driver Knee Airbag
Electric Steering
Fog Lights
Illuminated Visor Mirror
Keyless Entry System
Overhead Console
Power Drivers Seat
Privacy Glass
Rear Spoiler

4-Wheel Drive
Air Conditioning
Auto Headlamp Control
Bucket Seats
Cruise Control
Dual Airbags
Electronic Compass
Halogen Headlights
Intermittent Wipers
Lighted Entry System
Power Brakes
Power Mirrors
Pwr Accessory Outlet(s)
Rear View Camera

Rear Window Defroster
SiriusXM Satellite Radio
Tachometer
Tire Pressure Monitor
Trip Computer
Wheel Lip Moldings

Rear Window Wiper/Washer
Split Folding Rear Seat
Theft Deterrent System
Torque Vectoring Diff.
USB Audio Input(s)
Wireless Audio Streaming

Side Airbags
Strg Wheel Radio Control
Tilt & Telescopic Steer
Traction Control System
Velour/Cloth Seats
Wireless Phone Connect

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ% B%	Hours	R
Roof									
1	I	341		Panel,Roof	Repair			6.0*	SM
2	L	341	13	Panel,Roof	Refinish			5.4	RF
					4.0 Surface				
					0.6 Two-stage setup				
					0.8 Two-stage				
3	RI	342		Roof Headliner R & I	R & I Assembly			5.0	SM
Manual Entries									
4	E	M60		Hazardous Waste Removal	Replace OEM	\$5.00*			SM
5	N	M66		Color Sand And Buff	Additional Labor			2.0*	SM*
6	RI			R&I WINDSHIELD	R & I Assembly			3.0*	SM*
7	E			WINDSHIELD SEALANT	Replace OEM	\$36.00*			SM*
7				Items					

MC Message

13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

Estimate Total & Entries

Gross Parts				\$41.00	
Paint & Materials	5.4 Hours @	\$42.00		\$226.80	
Parts & Material Total					\$267.80
Tax on Parts & Material	@	5.500%			\$14.73
Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$65.00	8.0	8.0	16.0	\$1,040.00
Mech/Elec (ME)	\$97.00				
Frame (FR)	\$79.00				
Refinish (RF)	\$65.00	5.4		5.4	\$351.00
Labor Total				21.4 Hours	\$1,391.00
Tax on Labor		@	5.500%		\$76.51
Gross Total					\$1,750.04
Net Total					\$1,750.04

Alternate Parts Y/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 54451 Default
OEM Part Prices DT 02/21/2019 07:38 AM EstimateID 527842195349184512 QuoteID ****
Rate Name Default

1.4 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

Op Codes

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/Rebld
LM = Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chippguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



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ORDINANCE # O - 8 -19

Town of Spencer Rezone

WHEREAS, the Marathon County Board of Supervisors has been petitioned to amend the General Code of Ordinances for Marathon County Chapter 17 Zoning Code Chapter 17; by Michael G. and Sandra J. Altmann to rezone from L-D-R Low Density Residential to R-R Rural Residential on property described as part of the NW ¼ of the SW ¼ of Section 34, Township 26 North, Range 02 East, Town of Spencer. Proposed as Lot #1 (3.024 acres) on Certified Survey Map (CSM) Vol 88 Pg 16. Parcel PIN # 074-2602-343-0029 with a property address of: S2564 Sloping Meadow Road, Marshfield, WI 54449.

WHEREAS, the petition was referred to the Marathon County Environmental Resources Committee (the Committee) for public hearing; and





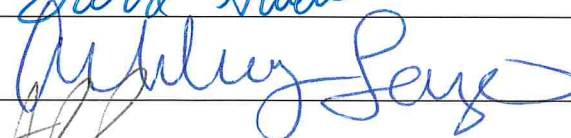
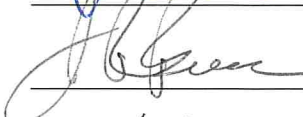


WHEREAS, the Committee, on due notice, conducted a public hearing thereon, pursuant to Section 59.69, Wisconsin Statutes on April 4, 2019 to consider the petition to amend Chapter 17; and

WHEREAS, the Committee being duly informed of the facts pertinent to the changes proposed, having reviewed the staff report, and duly advised of the recommendations of the Town of Spencer, hereby recommends the petition be GRANTED AS APPLIED FOR

NOW, THEREFORE, the County Board of Supervisors of the County of Marathon does ordain as follows: The General Code of Ordinances for Marathon County Chapter 17 Zoning Code (and accompanying Zoning Map) is amended as stated above.

Dated this 4th day of April, 2019

ENVIRONMENTAL RESOURCES COMMITTEE


_____ Chair

_____ 
_____ 
_____ 
_____ 
_____ 
_____ 

Dated this _____ day of _____, 2019

Kurt Gibbs – Marathon County Board Chair

FEB 22 2019

MARATHON CO. CONSERVATION
PLANNING &

STATE OF WISCONSIN)
MARATHON COUNTY)
TOWN OF SPENCER)

RESOLUTION ON ZONING ORDINANCE AMENDMENT

TO THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE

I, Dennis Gonnering, Clerk of the Town of Spencer, Marathon County, State of Wisconsin, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Spencer Town Board at a meeting held on the 12 day of February, 2019.

RESOLUTION

WHEREAS, Section 59.69(5)(e)3m., Wisconsin Statutes, provides that if a town affected by a proposed amendment disapproves of the proposed amendment, the town board may file a certified copy of a resolution adopted by such board disapproving of the petition with the Environmental Resources Committee prior to, at or within ten (10) days after the public hearing, and

WHEREAS, if the town board of the town affected in the case of an ordinance relating to the location of boundaries of districts files such a resolution, the Environmental Resources Committee may not recommend to the County Board approval of the petition without change, but may only recommend approval with change or recommend disapproval.

NOW, THEREFORE BE IT RESOLVED that the Town of Spencer Town Board considered on the 12 day of February, 2019, petition by Michael G. and Sandra J. Altmann to amend the Marathon County Zoning Ordinance from LDR – Low Density Residential to RR – Rural Residential on property described as part of the NW ¼ of the SW ¼ of Section 34, Township 26 North, Range 02 East, Town of Spencer. Proposed on Lot #1 (3.024 acres) of the Certified Survey Map (CSM): vol 88 Pg 16, Parcel Pin# 074-2602-343-0029 with a property address: S2564 Sloping Meadows Road, Marshfield WI 54449.

The Town of Spencer hereby has considered the following standards for rezoning above property (use additional sheets if necessary);

- 1) Has the applicant provided what public facilities and/or services currently serve the proposed development, what additional services may be required, and how the additional services will be provided?
 No Yes Explain: No additional services needed by the town. The building development is for personal use.
- 2) Has the applicant demonstrated how the provision of the public facilities will not be an unreasonable burden to local government?
 No Yes Explain: No additional burden to the township
- 3) Has the applicant determined that the land is suitable for the development proposed? Explain.
 No Yes Explain: Residential construction standards will be followed. Plenty of room on the lot for a building like this.
- 4) Has the applicant demonstrated what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas? Explain.
 No Yes Explain: Building will not cause any above mentioned problems
- 5) Is there any potential for conflict with existing land uses in the area?
 No Yes Explain: No objections. Neighbors have similar buildings.

6) Has the applicant demonstrated the need for the proposed development at this location? Explain.

No Yes Explain: Extra storage,

7) Has the applicant demonstrated the availability of alternative locations? Be specific

No Yes Explain: Only one site was suggested and we find no problem with the location.

8) Is cropland is being consumed by this zone change? What is the productivity of the agricultural lands involved?

No Yes Explain: No cropland

9) Has the applicant explained how the proposed development will be located to minimize the amount of agricultural land converted?

No Yes Explain: No ag land

10) Is proposed rezone request consistent with the town's adopted Comprehensive Plan? Explain.

No Yes Explain: The town has no problem with this building as it meets our requirements. It is in a residential area

11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?

No Yes Explain: We find no reason to deny the application.

The Town of Spencer recommends: Approval Disapproval of the amendment and/or zone change.

OR Requests an Extension* for the following reasons: _____

*Wis. Stats §59.69(5)(e), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

Clerk [Signature]
Town Board [Signature] Chairman
[Signature]
Dennis R. Fatti

NOTE: If you recommend disapproval of this request, please make every effort to send a representative to the Environmental Resources Committee Public Hearing. Town input at the hearing is always appreciated. Please return this form before March 27, 2019 to:

Marathon County Conservation, Planning and Zoning Department
210 River Drive
Wausau, WI 54403

RECORDED

May 04, 2018 10:20 AM

DEAN J. STRATZ, REGISTER OF DEEDS

CERTIFIED SURVEY MAP

MARATHON COUNTY NO. 18037

DOC# 1757867 PAGES: 2



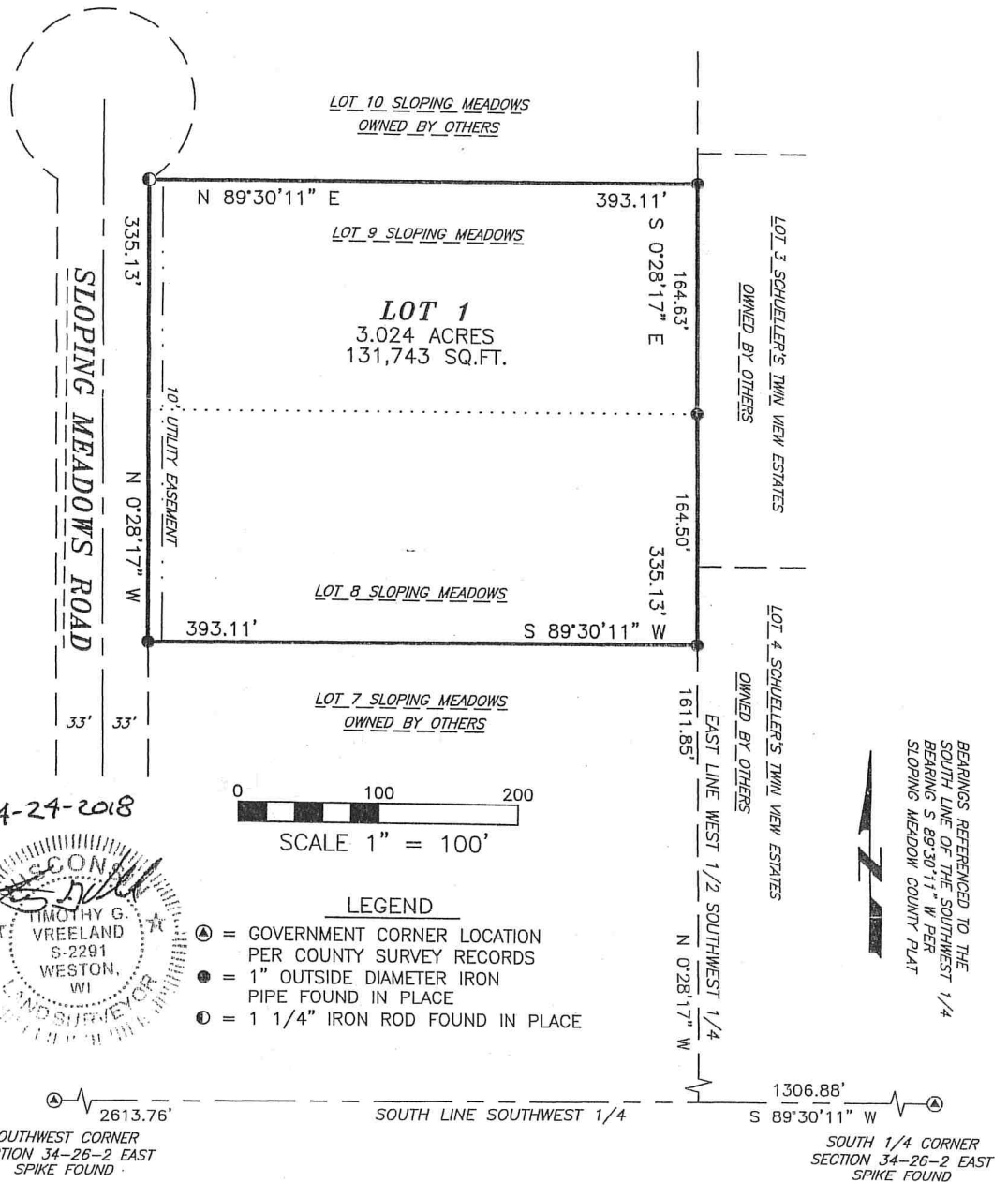
1757867

ALL OF LOTS 8 & 9 OF SLOPING MEADOWS, LOCATED IN THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4, SECTION 34, TOWNSHIP 26 NORTH, RANGE 2 EAST, TOWN OF SPENCER, MARATHON COUNTY, WISCONSIN.

VOL 88 Pg 16

VREELAND ASSOCIATES, INC.	
6103 DAWN STREET WESTON, WI. 54476	
PH (715) 241-0947 OR TOLL FREE (866) 693-3979	
FAX (715) 241-9826 tim@vreelandassociates.us	
OWNER:	MIKE ALTMANN
FILE #:	M-312 FINAL
DRAFTED AND DRAWN BY: TIMOTHY G. VREELAND	

SHEET 1 OF 2 SHEETS



CERTIFIED SURVEY MAP

MARATHON COUNTY NO. 18037 **VOL.** 88 **PAGE** 16

ALL OF LOTS 8 & 9 OF SLOPING MEADOWS, LOCATED IN THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4, SECTION 34, TOWNSHIP 26 NORTH, RANGE 2 EAST, TOWN OF SPENCER, MARATHON COUNTY, WISCONSIN.

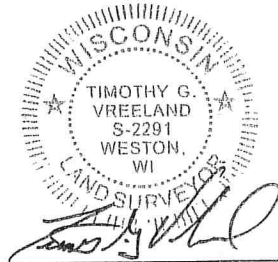
SHEET 2 OF 2 SHEETS

SURVEYORS CERTIFICATE

I, TIMOTHY G. VREELAND, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF MIKE ALTMANN, I SURVEYED, MAPPED AND COMBINED ALL OF LOTS 8 AND 9 OF SLOPING MEADOWS COUNTY PLAT, LOCATED IN THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 34, TOWNSHIP 26 NORTH, RANGE 2 EAST, TOWN OF SPENCER, MARATHON COUNTY. SUBJECT TO ALL EASEMENTS, RESTRICTIONS AND RIGHTS OF WAY OF RECORD AND USE.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION AND THE CERTIFIED SURVEY MAP THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH SECTION 236.34 OF THE WISCONSIN STATUTES IN SURVEYING, MAPPING AND DIVIDING THE LANDS, CHAPTER A-E 7 OF THE WISCONSIN ADMINISTRATIVE CODE AND THE LAND DIVISION ORDINANCE OF MARATHON COUNTY AND THE TOWN OF SPENCER, ALL TO THE BEST OF MY KNOWLEDGE AND BELIEF IN SURVEYING, COMBINING AND MAPPING THE SAME.



DATED THIS 24TH DAY OF APRIL, 2018

TIMOTHY G. VREELAND P.L.S. 2291

APPROVED FOR RECORDING UNDER THE TERMS OF CH. 18.06(2)(e) OF THE MARATHON COUNTY LAND DIVISION REGULATIONS.

BY Den [Signature]

DATE May 3, 2018

MARATHON CO. CONSERVATION,
PLANNING & ZONING DEPT.
NO SURVEY REVIEW REQUIRED
CPZ TRACKING NO 518-041

ORDINANCE #O-4-19
Amending Sec. 16.06, Sec. 16.08, Sec. 16.10, Sec. 19.01, Sec. 19.14, Sec. 19.15 and Sec. 19.24
of the General Code of Ordinances:
County Forest Use Regulations, Posted Rules and Regulations, and Update the Schedule of
Cash Deposits

WHEREAS, sec. 28.11(3)(b), Wis. Stats., authorizes the county to “[e]stablish regulations for the use of the county forests by the public and to provide penalties for their enforcement”; and

WHEREAS, sec. 27.05(1s), Wis. Stats., authorizes the county to “[m]ake rules for the regulation of the use and enjoyment of the county parks and open spaces by the public”; and

WHEREAS, sec. 27.075, Wis. Stats., authorizes the county to exercise legislative and enforcement powers within parks located in cities within Marathon County; and

WHEREAS, the Wausau Common Council on August 13, 2013 and March 26, 2019 voted to amend sec. 9.20.020(o) of the Wausau Municipal Code; and

WHEREAS, the Wausau Park and Recreation Committee on March 11, 2019 voted to amend sec. 19.15, and sec. 19.24 to mirror the Wausau Municipal Code; and

WHEREAS, the Marathon County Forestry/Recreation Committee on April 2, 2019 voted to amend sec. 16.06, sec. 16.08 and sec. 16.10; and

WHEREAS, the Marathon County Park Commission on April 2, 2019 voted to amend sec. 19.01, and sec. 19.14; and

WHEREAS, the Marathon County Environmental Resources Committee on April 4, 2019 has approved the same; and

NOW THEREFORE, BE IT HEREBY ORDAINED by the Board of Supervisors of the County of Marathon that hereby amends sec. 16.06, sec. 16.08, sec. 16.10, sec. 19.01, sec. 19.14, sec. 19.15 and sec. 19.24 of the General Code of Ordinances, pursuant to the attached.

BE IT FURTHER ORDAINED AND RESOLVED that said ordinances shall be effective upon passage and publication as prescribed by law.

Dated this _____ day of April, 2019.

FORESTRY/RECREATION COMMITTEE

PARK COMMISSION

ENVIRONMENTAL RESOURCES COMMITTEE

Fiscal Impact: None.

Proposed Amendments to Chapter 16 of the Marathon County Code of Ordinances

The proposed amendments to Chapter 16 were recommended by the Chief Ranger and Forest Administrator to enhance the violation descriptions and better define the use of signs to manage forest facilities.

Additionally, amendments also include adding language to regulate ground blinds, waterfowl blinds and watercraft on County forest lands. The proposed language is consistent with the Wisconsin Department of Natural Resource regulations used to regulate these on State lands and public waters. The amendments also establishes the penalty upon conviction of the ordinance that previously did not exist.

Proposed Amendments to Chapter 19 of the Marathon County Code of Ordinances

The proposed amendments to Chapter 19 were recommended by the Chief Ranger to enhance the violation descriptions and better define the use of signs to manage park facilities. The amendment also establishes the penalty upon conviction of the ordinance that previously did not exist. The City Attorney has reviewed and approved the proposed changes to Section 19.15(6) for Wausau parks. Terminology to exclude individuals from City park facilities was approved by the Wausau Common Council in 2013, but was never incorporated into the County's ordinance. This amendment is a housekeeping item to align the Marathon County ordinance with changes already made to the City ordinance.

The proposed amendments were unanimously approved by the Forestry/Recreation Committee, Park Commission and Environmental Resource Committee at their April 2019 regular meetings.

**Proposed amendments to the Marathon County Code of Ordinances:
Chapter 16, County Forests & Chapter 19, Parks and Recreation.**

~~Strikeout text is deleted.~~

Shaded text is added.

16.06(1) Recreation use.

~~(c) Persons using County forest facilities must observe all county rules and regulations posted in the areas.~~ Rules and regulations may be made governing the use and enjoyment of all lands, structures and property owned, leased or administered by the County and under the management, supervision and control of the Committee. Any person who shall violate such rules or regulations or who refuses to subject himself or herself thereto may be excluded from the use of such facilities. No person shall disregard posted rules and regulations or engage in any activity contrary to posted notice.

16.06(3) Tree stands, ~~and~~ trail cameras and ground blinds.

(a) Tree stands. No person shall construct, cause to be constructed, use or occupy any elevated scaffold or other elevated device commonly referred to as a tree stand on any lands owned or under the control of the County, except that portable tree stands may be used, provided that they are completely removed from the tree each day at the close of hunting hours and provided that such portable tree stands are not in any manner bolted, nailed, screwed or fastened to the tree and provided that such portable tree stands cause no permanent or temporary damage to the trees in which they are placed. Portable tree stands may be left in the woods provided that they have the name, address, and phone number of the owner permanently affixed to the stand in ~~letter/numbers one-inch square or larger~~ the English language, and shall be clearly visible and kept legible at all times. Portable tree stands without such identifying information shall be subject to immediate removal by County officials. Portable tree stands may be chained or locked to the base of a tree. ~~All portable tree stands must be removed from County forest lands seven days prior to, and must be removed~~ by the owner within seven days after the close of any deer or bear hunting season established by the Wisconsin Department of Natural Resources.

(c) Ground blinds. No person shall construct, cause to be constructed, use or occupy any ground blind, as that term is defined herein, without a minimum of 144 square inches of solid blaze orange or florescent pink material visible from all directions during any deer hunting season with firearms on any lands owned or under the control of the County. A ground blind may be left in the woods seven days prior to, and must be removed by the owner within seven days after the close of any deer or bear hunting season, provided that ground blinds are collapsed to the ground except while hunting in accordance with applicable state statutes and applicable provisions of the Wisconsin Administrative Code setting forth regulations of the Department of Natural Resources. Any blind must bear the name, address, and phone number of the owner affixed permanently to the blind in the English language, and shall be clearly visible and kept legible at all times.

Ground blinds without such identifying information shall be subject to immediate removal by County officials.

16.06(6) Waterfowl hunting and watercraft.

(a) Waterfowl, as that term is defined herein, may be hunted from a waterfowl blind, as that term is defined herein, in accordance with applicable State statutes and applicable provisions of the Wisconsin Administrative Code setting forth regulations of the Department of Natural Resources, placed above or below the ordinary high watermark, as that term is defined herein, in any County forest. A waterfowl blind may be established not more than seven days prior to the opening of the waterfowl hunting season and must be removed by the owner within seven days after the close of the season established by the Wisconsin Department of Natural Resources. Any blind must bear the name, address, and phone number of the owner affixed permanently to the blind in the English language, and shall be clearly visible and kept legible at all times. Waterfowl blinds without such identifying information shall be subject to immediate removal by County officials.

(b) Watercraft, as that term is defined herein, may be left in any County forest not more than seven days prior to the opening of the waterfowl hunting season and must be removed by the owner within seven days after the close of the season. Any watercraft must bear the name, address, and phone number of the owner affixed to the watercraft in the English language, and shall be clearly visible and kept legible at all times. Watercraft without such identifying information shall be subject to immediate removal by County officials.

(c) Definitions. The following terms shall have the meanings indicated:

Ground blind. A blind used to conceal a hunter hunting from the ground and constructed entirely of dead vegetation from County forest lands or man-made materials.

Ordinary high watermark. The point on the bank or shore up to which the presence and action of surface water is so continuous as to leave a distinctive mark, such as by erosion, destruction or prevention of terrestrial vegetation, predominance of aquatic vegetation or other easily recognized characteristic. Where the bank or shore at any particular place is of such character that it is difficult or impossible to ascertain where the point of ordinary high-water is, recourse may be had to the opposite bank of a stream or to other places on the shore of a lake or flowage to determine whether a given stage of water is above or below the ordinary high watermark.

Watercraft. Any device used and designed for navigation on water.

Waterfowl. Any migratory game bird of the family *Anatidae* including wild geese, brant, wild ducks, rails, coots, gallinules, jacksnipe, woodcock, plovers, sandpipers and wild swan.

Waterfowl blind. Any permanent structure used in hunting waterfowl, which is not removed at the end of hunting hours each day.

(d) Penalty. Violations of this subsection shall be punishable as provided in § 16.10 of this chapter relating to waterfowl hunting and watercraft violations.

16.08 General offenses.

(9) Vehicular traffic.

(e) No person shall operate any vehicle for recreational use or other purposes in such a manner as to cause soil erosion or other damage to County property, except that all-terrain vehicles as defined in §340.01(2g), Wis. Stats., and utility terrain vehicles as defined in §23.33(1)(ng), Wis. Stats., are permitted on trails specifically designated for such use in accordance with posted regulations.

Sec. 16.10. - Schedule of cash deposits, County forests.

Section	Title	Deposit
16.06(3)	Tree Stands, Trail Cameras and Ground Blinds	\$50.00
16.06(6)	Waterfowl Hunting and Watercraft	\$50.00

Sec. 19.01. - General, ~~administrative~~ administration and terms.

(6) *Additional rules, permits, exceptions.*

(a) *Additional rules.* Rules and regulations may be made governing the use and enjoyment of all lands, structures and property owned, leased or administered by the County and under the management, supervision and control of the Commission. Any person who shall violate such rules or regulations or who refuses to subject himself or herself thereto may be excluded from the use of such facilities. No person shall disregard posted rules and regulations or engage in any activity contrary to posted notice.

Sec. 19.14. - Schedule of cash deposits, County parks.

Section	Title	Deposit
19.01(6)(a)	Additional Rules	20.00

Sec. 19.15. - General administration and terms.

(6) *Additional rules.* Rules and regulations may be made governing the use and enjoyment of all lands, structures and property owned, leased or administered by the City of Wausau and under the management, supervision and control of the Committee. **No person shall disregard posted rules and regulations or engage in any activity contrary to posted notice.** Any person who shall violate such rules or regulations or who refuses to subject himself **or herself** thereto may be excluded from the use of such facilities. **The decision of the Director to exclude individuals from the use of park facilities shall be final and the City of Wausau elects not to be bound by the provisions of Chapter 68, Wisconsin Statutes, with respect to administrative procedure in this regard.** [WMC 9.20.020(o)]

Sec. 19.24. - Schedule of cash deposits, Wausau parks.

Section	Title	Deposit
19.15(6)	Additional Rules	20.00

ORDINANCE #0- 5 -19

REPEALING AND RECREATING SEC. 7.125(9), GEN. CODE OF ORD. TO AUTHORIZE THE MARATHON COUNTY HIGHWAY COMMISSIONER TO ESTABLISH ALL-TERRAIN VEHICLE AND UTILITY TERRAIN VEHICLE ROUTES

WHEREAS, on January 21, 2014, the Board of Supervisors for the County of Marathon adopted §7.125(9) of the General Code of Ordinances for Marathon County, establishing the mechanism for the creation of all-terrain vehicle (ATV) and utility-terrain vehicle (UTV) routes on highways under its jurisdiction; and

WHEREAS, the County of Marathon has the authority to create ATV/UTV routes pursuant to § 23.33(8)(b), Wis. Stats., and has the authority to regulate such routes in a manner that requires limitations more restrictive than those identified in state law or administrative regulations; and

WHEREAS, on April 4, 2019, the Marathon County Infrastructure Committee voted to repeal and recreate § 7.125(9), Gen. Code, pursuant to the terms and conditions of the attached addendum to improve the method for designating routes and to establish conditions for their usage by the public.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Marathon does hereby ordain as follows:

- 1. To amend §7.125 (9) of the General Code of Ordinances, pursuant to the attached.

BE IT FURTHER RESOLVED that the ordinance shall take effect upon passage and publication as required by law.

Dated the ____ day of April, 2019.

INFRASTRUCTURE COMMITTEE

Fiscal Impact: None.

Note: A copy of this ordinance shall be forwarded to the Wisconsin Department of Natural Resources, to the state traffic patrol, the Marathon County Sheriff's Department, and the Marathon County Parks, Recreation, & Forestry Department.

**UPDATED MARATHON COUNTY GENERAL
CODE OF ORDINANCES, Sec. 7.125 (9)
DESIGNATING ALL-TERRAIN VEHICLE
ROUTES**

Sec. 7.125 (9). Designating All-Terrain Vehicle Routes

(a) *Intent.* To authorize the Marathon County Highway Commissioner (Commissioner) to establish all-terrain vehicle (ATV) and utility-terrain vehicle (UTV) routes on portions of Marathon County highways following due consideration of the recreational value to connect trails and weighted against possible dangers, public health, liability aspects, terrain involved, traffic density and history of automobile traffic, applicable to potential and existing routes.

(b) *Statutory Authority.* The ATV/UTV routes are created pursuant to § 23.33(8)(b), Wis. Stats. The provisions of § 23.33, Wis. Stats. (or its successor) and of Wisconsin Administrative Code NR 64 (or its successor) regulating ATV/UTV operation, are hereby adopted by reference thereto.

(c) *Routes.* The Commissioner shall designate what portions of county highways are ATV/UTV routes and will keep the oversight committee updated with respect to such routes and changes to them. The Commissioner shall have said routes properly posted.

(d) *Annual Reviews of ATV/UTV Routes.* All ATV/UTV routes established pursuant to this ordinance shall be reviewed annually by the Commissioner to consider the continued value, efficacy and need for the ATV/UTV routes as well as the inclusion of additional ATV/UTV routes, all pursuant to and in accordance with the intent of this ordinance.

(e) *Conditions.* In addition to all statutory and regulatory requirements for ATV/UTV operation, as a condition for the use of these routes, the following rules shall apply to all ATV/UTV operators (and passengers) when using the routes:

1. Operators and passengers, when applicable, shall comply with all federal, state, and local applicable laws, orders, regulations, restrictions and rules, including Section 23.33, Wis. Stat., (or its successor) and Wisconsin Administrative Code NR 64 (or its successor).
2. All ATV/UTV operators shall observe posted ATV/UTV speed limits, not to exceed 30 MPH.
3. All ATV/UTV operators shall ride single file on the right side of the paved portion of the highway
4. All ATV/UTV operators shall slow their vehicle to 10-mph or less when operating within 100 feet of a person who is not operating an ATV/UTV, snowmobile, motorcycle, or other motor vehicle.
5. ATV/UTVs may be operated on the designated route if, and only if, routes are signed in accordance with NR 64.12(7), DNR guidelines, and the Manual on Uniform Traffic Control Devices (MUTCD), including Wisconsin's Supplement

- (or the respective successor of each).
6. All ATV/UTVs shall operate only on the paved portion of the roadway and gravel shoulder. Operation on the grassy in-slope, ditches, or other highway right-of-way is prohibited and illegal.
 7. All ATV/UTVs must be licensed in Wisconsin or display a valid non-resident ATV/UTV trail pass.
 8. All persons under 18 operating and/or riding on an ATV/UTV must wear a helmet approved by the Wisconsin Department of Transportation.
 9. Use of these routes is only allowed during daylight hours which shall be defined as from one-half hour before sunrise to one-half hour after sunset
 10. All Drivers of ATV/UTVs must possess a valid driver's license.

(f) *Enforcement.* This ordinance shall be enforced by the Marathon County Sheriff's Department and the Marathon County Parks, Recreation, & Forestry Department via the use of citations.

(g) *Penalties.* The penalties as set forth in § 23.33(13) Wis. Stats., (or its successor) are adopted by reference. A forfeiture of not less than \$50.00 or more than \$500.00 including court costs is hereby established.

(h) *Severability.* The provisions of this ordinance shall be deemed severable and it is expressly declared that Marathon County would have passed the other provisions of this ordinance irrespective of whether or not one or more provisions may be declared invalid. If any provision of this ordinance or the application to any person or circumstances is held invalid, the remainder of the ordinance and the application of such provisions to other person's circumstances shall not be deemed affected.

(i) *Appeal.* The Highway Commissioner's determination regarding an application for or continuation of a designated ATV/UTV route on county roads may be appealed by any person aggrieved, as provided in Chapter 24 of the General Code. In the event of an appeal, the review of the Highway Commissioner's initial determination shall be conducted by the county administrator, or his or her designee.

6. All ATV/UTVs shall operate only on the paved portion of the roadway and gravel shoulder. Operation on the grassy in-slope, ditches, or other highway right-of-way is prohibited and illegal.
7. All ATV/UTVs must be licensed in Wisconsin or display a valid non-resident ATV/UTV trail pass.
8. All persons under 18 operating and/or riding on an ATV/UTV must wear a helmet approved by the Wisconsin Department of Transportation.
9. Use of these routes is only allowed during daylight hours which shall be defined as from one-half hour before sunrise to one-half hour after sunset
10. All Drivers of ATV/UTVs must possess a valid driver's license.

(f) *Enforcement.* This ordinance shall be enforced by the Marathon County Sheriff's Department and the Marathon County Parks, Recreation, & Forestry Department via the use of citations.

(g) *Penalties.* The penalties as set forth in § 23.33(13) Wis. Stats., are adopted by reference. A forfeiture of not less than \$50.00 or more than \$500.00 including court costs is hereby established.

(h) *Severability.* The provisions of this ordinance shall be deemed severable and it is expressly declared that Marathon County would have passed the other provisions of this ordinance irrespective of whether or not one or more provisions may be declared invalid. If any provision of this ordinance or the application to any person or circumstances is held invalid, the remainder of the ordinance and the application of such provisions to other person's circumstances shall not be deemed affected.

Section 2. That said ordinance shall take effect upon passage and publication as required by law.

MARATHON COUNTY RESOLUTION #R-19-19

**IMPLORING THE WISCONSIN DEPARTMENT OF TRANSPORTATION TO
RECONSTRUCT BUSINESS HIGHWAY 51 DUE TO ITS HORRENDOUS CONDITION
BETWEEN STATE TRUNK HIGHWAY 29 IN THE VILLAGE OF ROTHSCHILD AND
THE EAU CLAIRE RIVER IN THE CITY OF SCHOFIELD**

WHEREAS, Business Highway 51 is a principal arterial route in the Wausau Urbanized area extending from the City of Mosinee through the Village of Kronenwetter, Village of Rothschild, Village of Weston, City of Schofield, and City of Wausau; and

WHEREAS, the Wisconsin Department of Transportation has jurisdiction over Business Highway 51 in the Wausau urbanized area; and

WHEREAS, Business Highway 51 carries between 16,800 and 21,300 vehicles per day in the segment between State Trunk Highway 29 in the Village of Rothschild and the Eau Claire River in the City of Schofield; and

WHEREAS, the pavement on the aforesaid segment of Business Highway 51 is in horrendous condition and the County has been receiving complaints from taxpayers and others that use the road; and

WHEREAS, the only practical remedy for correcting the condition of the aforesaid segment of Business Highway 51 is to reconstruct the entire road; and

WHEREAS, there are no current plans for reconstruction of the aforesaid segment of Business Highway 51; and

WHEREAS, the maintaining authority through contract with the Department of Transportation spends a sustainable amount of resources on Business 51; and

WHEREAS, the Village of Rothschild, City of Schofield, and Marathon County fully support the reconstruction of Business Highway 51 between the State Trunk Highway 29 interchange and the Eau Claire River through resolutions of their governing bodies.

NOW, THEREFORE, BE IT RESOLVED that the Marathon County Board of Supervisors respectfully requests the Wisconsin Department of Transportation to immediately begin planning and programming to reconstruct Business Highway 51 between the State Trunk Highway 29 interchange in the Village of Rothschild and the Eau Claire River in the City of Schofield.

BE IT FURTHER RESOLVED, that a copy of this resolution be shared with the Wisconsin Department of Transportation, Governor Evers, and area legislators.

Adopted this ____ day of April, 2019.

I hereby certify that the foregoing resolution was duly adopted by _____ at a legal meeting on ____ day of _____, 20__.

Authorized Signature: _____, County Board Chair

INFRASTRUCTURE COMMITTEE

RESOLUTION #R-20-19

**CONTINUATION OF ACCESS CONTROL – COUNTY TRUNK HIGHWAY K
MARATHON COUNTY**

WHEREAS, the existing CTH K in the City of Wausau and Village of Maine, Marathon County from the existing USH 51 interchange to the Lincoln County line was designated as USH 51 prior to 1976, and

WHEREAS, the State of Wisconsin, Department of Transportation, hereinafter called the State, designated this highway segment as a controlled-access highway under State Statutes 84.25 (ss.84.25) in 1953, and

WHEREAS, in July 1976, after USH 51 was relocated and the segment became CTH K, Marathon County, hereinafter called the County, approved a resolution (#221-76) to continue the controlled-access highway designation under State Statutes 83.027 (ss.83.027) from 1,555 feet northwest of the Cassidy Drive intersection to the Lincoln County line; and

WHEREAS, as part of a 2012 jurisdictional transfer agreement between the State, County, and City of Wausau for the USH 51/Bus 51/CTH K/CTH U interchange project (state project #1170-01-01/70/71), the State agreed to vacate the remaining ss.84.25 access control designation along CTH K, northwest of the Overlook Drive/North 20th Avenue intersection (former Cassidy Drive intersection) and the County agreed to continue access control designation along the highway segment under ss.83.027; and

WHEREAS, the State currently has purchased access control under State Statutes 84.09 along CTH K from the USH 51 interchange southbound ramp terminus to the Overlook Drive/North 20th Avenue intersection and plans to vacate the ss.84.25 access control designation along this segment so that the mileage can be made available for use on other state highway; and

WHEREAS, the State and County have discussed and agree to the vacating of the ss.84.25 access control designation along CTH K and the County agrees to continue access control designation along this highway from the Overlook Drive/North 20th Avenue intersection to 1,555 feet northwest of this intersection under ss.83.027; and

BE IT FURTHER RESOLVED that a copy of this resolution, upon adoption by the County, be delivered to the State.

Adopted this ____ day of April, 2019.

I hereby certify that the foregoing resolution was duly adopted by _____ at a legal meeting on ____ day of _____, 20__.

Authorized Signature: _____, County Board Chair

INFRASTRUCTURE COMMITTEE

RESOLUTION # R- 21- 19
APPROVE 2019 BUDGET TRANSFERS FOR MARATHON COUNTY
DEPARTMENT APPROPRIATIONS

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors, and

WHEREAS, the Human Resources, Finance and Property Committee has reviewed and does recommend the 2019 transfers listed below, and

NOW, THEREFORE, BE IT RESOLVED the Marathon County Board of Supervisors authorize and direct the budget transfers as listed below:

Transfer from:	Health-TBD-TBD 8 5560 Other Health Care Services
Transfer to:	Health-TBD-TBD 9 3490 Other Operating Supplies
Amount:	\$5,000
Re:	Medicaid reimbursement health intervention for testing lead levels in children that have a blood lead level of 5 mcg/dL or higher

Transfer from:	Sheriff-228-299 82320 Public Safety Federal Grant
Transfer to:	Sheriff-228-299 Expenditures wages OT/reimbursement
Amount:	\$26,269
Re:	Central Area Drug Taskforce (CEADEG) Federal grant

Transfer from:	Sheriff-361-235 82420 Public Safety State Grant
Transfer to:	Sheriff-361-235 Expenditures wages OT/reimbursement
Amount:	\$18,177
Re:	Central Area Drug Taskforce (CEADEG) State grant

Transfer from:	Sheriff-101-218 88400 Other Miscellaneous Revenue
Transfer to:	Sheriff-101-218 Expenditures equipment and supplies
Amount:	\$50,000
Re:	Funding for the Wisconsin River Valley Regional Lab (forensic lab)

Transfer from:	Sheriff-405-988 82420 Public Safety State grant
Transfer to:	Sheriff-405-988 98190 Other Capital equipment
Amount:	\$51,380
Re:	WEM/HS Alert Dive side scan sonar for Sheriff dive team

Transfer from:	Sheriff-166-851 82420 Public Safety State Grant
Transfer to:	Sheriff-166-851 93140 Small item equipment
Amount:	\$15,041
Re:	Marathon County SO LiveScan Project will fund a Live Scan Finger print Scanner at the Courthouse through the federal Omnibus Safe Streets and Crime Control Act of 1968, as amended

That a Class 1 Notice of this transaction be published within (10) days of its adoption;

BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Health

BUDGET YEAR: 2019

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	TBD-TBD-8-5560	Oth Health Care Service	\$5,000

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	TBD-TBD-9-3490	Other Operating Supplies	\$5,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Joan Theurer, Health Officer

Date Completed: 3/25/2019

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Lead-Medicaid

2) Provide a brief (2-3 sentence) description of what this program does.

This program provides specific public health interventions for children who have a blood lead level of 5 mcg/dL or greater. The public health interventions occur in the child's home and include nursing education, environmental health inspections to identify lead hazards and clearance investigations following lead hazard reduction activities. Lead-Medicaid is a Medicaid fee for service program and is not subject to single audit.

3) This program is: (Check one)

An Existing Program.

A New Program.

4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe)

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No

Is a Budget Transfer Resolution Required? Yes

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Sheriff

BUDGET YEAR: 2019

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	288-22982320	Public Safety – Federal Grant	26,269

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	288-22991220	Wages – Perm OT	13,135
Expenditure Increase	288-22997998	Drug Grant – Personal Reimbursement	13,134

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Kristin Williams – Administrative Services Manager

Date Completed: 3/20/2019

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Central Area Drug Enforcement Group (CEADEG) Grant

2) Provide a brief (2-3 sentence) description of what this program does.

The Drug Task Force targets drugs, gangs, firearms and associated criminal investigations in an effort to combat drugs and keep streets and citizens safer. This is the Federal portion and is used for Drug Officer wages. These funds are shared 50/50 with Marathon County and the City of Wausau.

3) This program is: (Check one)

An Existing Program.

A New Program.

4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? _____

Is a Budget Transfer Resolution Required? _____

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Sheriff

BUDGET YEAR: 2019

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	361-23582420	Public Safety – State Grant	18,177

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	361-23591220	Wages – Perm OT	9,089
Expenditure Increase	361-23597998	Drug Grant – Personal Reimbursement	9,088

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Kristin Williams – Administrative Services Manager

Date Completed: 3/20/2019

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
State of WI penalty assessment funds to supplement Central Area Drug Enforcement Group (CEADEG) Grant
- 2) Provide a brief (2-3 sentence) description of what this program does.
The Drug Task Force targets drugs, gangs, firearms and associated criminal investigations in an effort to combat drugs and keep streets and citizens safer. This is the State Matching portion and is used for Drug Officer wages. These funds are shared 50/50 with Marathon County and the City of Wausau.
- 3) This program is: (Check one)
 - An Existing Program.
 - A New Program.
- 4) What is the reason for this budget transfer?
 - Carry-over of Fund Balance.
 - Increase/Decrease in Grant Funding for Existing Program.
 - Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 - Set up Initial Budget for New Grant Program.
 - Set up Initial Budget for New Non-Grant Program
 - Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a "Local Match" Requirement?
 - This Program is not a Grant.
 - This Program is a Grant, but there is no Local Match requirement.
 - This Program is a Grant, and there is a Local Match requirement of: (Check one)
 - Cash (such as tax levy, user fees, donations, etc.)
 - Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 - No.
 - Yes, the Amount is Less than \$30,000.
 - Yes, the Amount is \$30,000 or more AND: (Check one)
 - The capital request HAS been approved by the CIP Committee.
 - The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No Is a Budget Transfer Resolution Required? Yes

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Sheriff

BUDGET YEAR: 2019

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	101-21788400	Other Miscellaneous Revenues	50,000

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	101-21792190	Other Professional Services	10,000
Expenditure Increase	101-21793140	Small Items Equipment	15,000
Expenditure Increase	101-21793193	Software Supplies	20,000
Expenditure Increase	101-21793190	Office Supplies	5,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Kristin Williams – Administrative Services Manager

Date Completed: 3/20/2019

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Wisconsin River Valley Regional Lab

2) Provide a brief (2-3 sentence) description of what this program does.

Marathon County Sheriff Office's strong Forensic team will be building partnerships with other law enforcement agencies working with the Wisconsin River Valley Regional Lab. This is a valuable opportunity to share experiences and expertise that will not only benefit Marathon County but all of Central Wisconsin.

3) This program is: (Check one)

An Existing Program.

A New Program.

4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No Is a Budget Transfer Resolution Required? Yes

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Sheriff

BUDGET YEAR: 2019

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	405-98882420	Public Safety – State Grant	51,380

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	405-98898190	Other Capital Equipment	51,380

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Kristin Williams – Administrative Services Manager

Date Completed: 3/20/2019

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
Homeland Security – WEM/HS ALERT DIVE Side Scan Sonar
- 2) Provide a brief (2-3 sentence) description of what this program does.
This grant will allow Marathon County Sheriff's Office to purchase a side scan tow scanner that will allow a search of larger area to identify specific targets. The device will assist in keeping valuable resources with divers out of the water for extended periods.
- 3) This program is: (Check one)
 An Existing Program.
 A New Program.
- 4) What is the reason for this budget transfer?
 Carry-over of Fund Balance.
 Increase/Decrease in Grant Funding for Existing Program.
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 Set up Initial Budget for New Grant Program.
 Set up Initial Budget for New Non-Grant Program
 Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a "Local Match" Requirement?
 This Program is not a Grant.
 This Program is a Grant, but there is no Local Match requirement.
 This Program is a Grant, and there is a Local Match requirement of: (Check one)
 Cash (such as tax levy, user fees, donations, etc.)
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 No.
 Yes, the Amount is Less than \$30,000.
 Yes, the Amount is \$30,000 or more AND: (Check one)
 The capital request HAS been approved by the CIP Committee.
 The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No Is a Budget Transfer Resolution Required? Yes

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Sheriff

BUDGET YEAR: 2019

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	166-85182420	Public Safety – State Grant	15,041

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	166-85193140	Small Items Equipment	15,041

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Kristin Williams – Administrative Services Manager

Date Completed: 3/21/2019

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)

Marathon County SO LiveScan Project

2) Provide a brief (2-3 sentence) description of what this program does.

This grant is for programs or projects pursuant to the federal Omnibus Safe Streets and Crime Control Act of 1968, as amended. Marathon County will be purchasing a Live Scan Finger Printing Scanner for the courthouse.

3) This program is: (Check one)

An Existing Program.

A New Program.

4) What is the reason for this budget transfer?

Carry-over of Fund Balance.

Increase/Decrease in Grant Funding for Existing Program.

Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.

Set up Initial Budget for New Grant Program.

Set up Initial Budget for New Non-Grant Program

Other. Please explain: [Click here to enter description](#)

5) If this Program is a Grant, is there a "Local Match" Requirement?

This Program is not a Grant.

This Program is a Grant, but there is no Local Match requirement.

This Program is a Grant, and there is a Local Match requirement of: (Check one)

Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) Personnel

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? No Is a Budget Transfer Resolution Required? Yes

RESOLUTION #R-22-19

TO CREATE TWO (2) FULL -TIME (1.0 FTE) SHERIFF'S DEPUTY (COURT SECURITY) POSITIONS AND ABOLISHING EIGHT (8) HALF-TIME SHERIFF'S DEPUTY (COURT SECURITY) POSITIONS

WHEREAS, on July 18, 2017, the Marathon County Board passed Resolution #R-45-17, which authorized the creation of nine (9) half-time Sheriff's Deputies for the purpose of enhancing security at Marathon County Courthouse; and

WHEREAS, the effect of that resolution was to bring the number of part-time Sheriff's Deputies to thirteen (13); and

WHEREAS, since that time, the Sheriff's Office staff and the Marathon County Administrator's Office have determined that it would be a more effective use of resources to hire two full-time Sheriff's Deputies to assist with Courthouse security duties and abolish eight (8) of the half-time Sheriff's Deputies positions; and

WHEREAS, trying to fill and maintain 13 part-time security deputy positions has been very labor intensive. High turnover has been experienced because officers are looking for full-time employment. Other indirect costs have included training, equipment, uniforms, pre-employment screening (written assessments, background investigations, physical health checks and psychological interviews); and

WHEREAS, on April 8, 2019, the Human Resources, Finance and Property Committee voted to recommend creation of two (2) full-time Sheriff's Deputy (Court Security) positions that will be covered by the Deputy Sheriff's Association Labor Contract and abolishing eight (8) half-time Sheriff's Deputy (Court Security) positions; and

WHEREAS, on April 10, 2019, the Public Safety Committee also voted to recommend immediate implementation of the plan to the County Board.

NOW, THEREFORE, BE IT ORDAINED AND RESOLVED by the Board of Supervisors of the County of Marathon:

- A. To create two full-time Sheriff's Deputy (Court Security) positions to provide courthouse security, effective 5/6/2019 or as soon as selection/recruitment can be completed.
- B. To abolish eight (8) half-time Sheriff's Deputy (Court Security) positions

BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

Respectfully submitted this ___ day of April, 2019.

PUBLIC SAFETY COMMITTEE

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

Fiscal Impact: Please see attached addendum for costing of each position. However, the overall result of adding two full-time positions, including benefits, and abolishing eight part-time positions yields a net result of reducing the impact to the budget by approximately \$26,000. Therefore, no additional funding is necessary.

APPENDIX B
NEW OR EXPANDED POSITION REQUEST

I. GENERAL INFORMATION

Department: Marathon County Sheriff's Office

Date: March 19, 2019

Position Requested: Deputy Sheriff (Court Security)
(If unsure of classification, indicate "To be determined")

FT PT FTE 100%

Number of Positions: 2

Division Position Will Be Assigned To: Sheriff Administration

(Indicate NA if not applicable)

Projected Start Date of Position: May 6, 2019

Priority Number of This Position: NA

If you are requesting more than one position, prioritize all your requests and indicate the priority number of position.

II. FULL EXPLANATION OF NEED FOR POSITION

A. Is this position request compatible with the County's mission statement?

Yes, Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners, provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business.

B. What is your department's mission statement and how does position support this mission and/or department strategic plan?

The mission of the Marathon County Sheriff's Office exists to provide a safe, secure, and crime-free community through trust-building, enforcement, and public safety management.

The Sheriff's Office would like to save Marathon County approximately \$26,000 a year by hiring 2 FTE Court Security Deputies and reducing our part-time deputies from 13 to 5. By doing this we can reduce the re-occurring costs of these part-time positions. (See Attached PDF)

No new funds are being requested. The Sheriff's Office is proposing to use a portion of current salaries to fund the 2 proposed FTE Court Security Deputies and reduce our part-time court security deputies from 13 to 5.

C. Indicate reasons for asking for position including purpose of position, applicable workload data and trends, etc. plus attach relevant supporting data. If more than one position of the same classification is being requested, also justify the number requested.

Currently, the Court Security Unit has 13 part-time deputies responsible for staffing shifts within the Courthouse. Over the past year it has been more difficult to hire and retain these part-time deputies as they move on to full-time law enforcement positions. The current market for qualified law enforcement personnel is very competitive across the State. It is becoming more difficult to retain part-time officers as these officers are being hired into full-time positions.

The Sheriff's Office has lost 14 part-time deputies over the past 2 years to full-time positions. The continual costs of hiring, training and equipping these part-time deputies has become cost prohibitive to continue this part-time program to the scale it currently is.

D. What benefit will the position provide to the County? How does the position improve/enhance customer service and/or address community needs?

The County has a potential to save approximately \$26,000 a year in re-occurring costs. The Sheriff's Office would also save valuable time and resources with the hiring process (backgrounds, interviews, Hilson, Psychological and Physical testing).

E. Indicate any alternatives to creating this position that were considered and why you still chose to request the position?

If the Sheriff's Office kept the staffing model as it is, it would cost the County more money, time and resources in the future.

F. What will be the effect if the proposed position is not created?

The pool of certified law enforcement candidates who are willing to work part-time is dwindling. If they do take a part-time position they usually move on to a full-time position within weeks or months of being hired. This current model is not sustainable in its current state. The annual costs for this staffing model will continue to increase.

G. What criteria will you use to monitor the effectiveness and performance of the position? (Increasing revenues, improved customer service, decreasing costs, enhancing services, etc?)

- We will continue to monitor the increased requests from judges to have court security officers in their courtrooms. These requests are classified as "essential" and "preferred".
- Gather statistical information of incidents which occur in the courthouse that require law enforcement.
- Keep statistics of prisoner escorts within the courthouse complex.
- Keep statistics of prisoner transports to outside facilities.
- Keep statistics of arrests made by our court security deputies
- Keep statistics on contraband confiscated at the checkpoint.

III. SPECIFIC DUTIES OF NEW POSITION

A. List the specific duties position will perform plus the approximate percentage of time to be spent on each duty.

- Screening Area (50%)
- Presence in courtroom/security. (20%)
- Prisoner escorts within the courthouse complex. (5%)
- Patrolling the courthouse complex. (5%)
- Arrests (5%)
- Prisoner transport to outside facilities. (15%)

B. Could another County department use the expertise of this position? OR could you use the expertise of another department to meet your needs? Why or why not?

No, this position requires sworn officers.

C. If the work is currently being done by the County, how is it being accomplished (contract basis, temporary help, current employee, etc.)? Why is this arrangement no longer acceptable?

The work is currently being done by 13 part-time deputies. Due to the re-occurring costs of hiring, training, equipping and retaining these deputies it has become cost prohibitive. The Sheriff's Office is proposing to scale back our part-time deputies from 13 to 5 and hiring 2 full-time court security deputies. (See attached PDF)

IV. POSITION COSTS AND FUNDING SOURCES

A. What is the anticipated total cost of this position? (Include salary; benefits; office space, remodeling, furniture, and equipment; travel; and other applicable costs.)

1. In 2018 salaries & benefits for part-time court security deputies were \$308,144
2. Requesting to use \$208,000 of the \$308,144 to fund two FTE court security deputies
3. Remaining funds would be used to fund only 5 part-time court security deputies instead of 13
4. This would reduce approximately \$26,000 per year of re-occurring costs to hire, train, equip and retain such a large pool of part-time deputies.

B. Explain specifically how position will be funded.

Amount of County tax levy: *Not requesting additional funds (See above)* % of total costs: *100% of current costs are from tax levy*

Amount of any outside funding: *NA* % of total costs: *NA*

Source of outside funding: *NA*

Length of outside funding: *NA*

Likelihood of funding renewal: *NA*

Would this outside funding be used to offset the levy if not used for this position? *NA*

C. Will the proposed position allow your department to increase revenues or decrease expenditures beyond the cost of the position? If yes, how?

Yes, by reducing re-occurring costs by approximately \$26,000.

D. Does the proposed position provide preventive services that will lead to cost avoidance or more extensive services in the future? OR Can the proposed position be justified as an investment with future benefits to the County greater than the cost of the position? If yes, how?

These 2 new positions should not lead to cost avoidance or more extensive services in the future. These positions are an investment with future benefits to the county as it provides a safe and secure courthouse for its employees and the public.

E. Can the position costs be offset by eliminating or reducing a lower priority function? If yes, explain.

The proposal is to eliminate 8 part-time court security deputies creating a yearly savings of approximately \$26,000.

V. COMMITTEE OF JURISDICTION

What is the recommendation of the committee of jurisdiction?

NOTE: An updated or new Position Description Questionnaire (PDQ) may be necessary to complete the job evaluation process.



3/19/2019

Signature of Supervisor/Manager Completing Request

Date

Scott R. Parks / Sheriff srp

3/19/2019

Department Head Signature

Date

Marathon County Sheriff's Office

Court Security Staffing - Hours

Current Hours

FTE/PTE	Hours Per Pay Period
Lt.	80
Deputy / FTE	80
Deputy / FTE	80
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .38	30
Deputy / PTE .38	30
Deputy / PTE .3	24
Hours Per Pay Period	724
Hours Per Year	18,824

Proposed Hours

FTE/PTE	Cost	Hours
Current Lt. / FTE		80
Current Deputy / FTE		80
Current Deputy / FTE		80
New Deputy / FTE	\$104,000	80
New Deputy / FTE	\$104,000	80
Deputy / PTE .5	22,800	40
Deputy / PTE .5	22,800	40
Deputy / PTE .5	22,800	40
Deputy / PTE .5	22,800	40
Deputy / PTE .5	22,800	40
Deputy / PTE .3	12,500	24

Hours Per Pay Period	584	140
Hours Per Year	15184	3,640

Difference in Hours **3,640**
 Partial Savings FTE **\$76,440**

Marathon County Sheriff's Office

Court Security Staffing - Costs

Current Costs and Hours

PTE	Hours Per Pay Period
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .5	40
Deputy / PTE .38	30
Deputy / PTE .38	30
Deputy / PTE .3	24
Hours Per Pay Period	484
Hours Per Year	12,584
Cost Per Year \$21	\$276,848
Social Security	\$31,296
Workers Comp	
Disability	
Retirement - Yang	

Total Cost Per Year PTE **\$308,144**

Proposed Costs

FTE/PTE	Cost	Hours
Current Lt. / FTE		80
Current Deputy / FTE		80
Current Deputy / FTE		80
New Deputy / FTE	\$104,000	80
New Deputy / FTE	\$104,000	80
Deputy / PTE .5	22,800	40
Deputy / PTE .5	22,800	40
Deputy / PTE .5	22,800	40
Deputy / PTE .5	22,800	40
Deputy MT / PTE .3	12,500	24

Total Anticipated Costs **\$311,700** ~~-\$3,556~~

Equipment & Hiring Savings

Item	Count	Cost	Total
Balistic Vests	8	\$750	\$6,000
Ammo	8	\$200	\$1,600
Uniforms	8	\$1,250	\$10,000
Leather/Other Gear	8	\$300	\$2,400
Testing/Psch. & Phys.	8	\$1,200	\$9,600
		Total Savings	\$29,600

Total Potential Savings **\$26,044**

Deputy Sheriff - Court Security
Sheriff's Department
FTE = 2.0

2019 BUDGET PLANNING - NEW/EXPANDED POSITION COST

		Deputy I	Deputy III	Deputy V
Item	Proposed Rates*	Minimum	Mid-Point	Maximum
Deputy Sheriff contract (2080 hours)		\$60,294	\$65,565	\$69,995
HOLIDAYS 10 days (80 hours)		\$2,320	\$2,522	\$2,693
Total Wages		\$62,614	\$68,087	\$72,688
Health - Family	1723.16	\$20,678	\$20,678	\$20,678
Dental - Family	58.57	\$703	\$703	\$703
FICA Retirement Rate	6.20%	\$3,882	\$4,221	\$4,507
FICA Medicare Rate	1.45%	\$908	\$987	\$1,054
Unemployment Insurance	0.15%	\$94	\$102	\$109
Retirement - Employer	11.22%	\$7,025	\$7,639	\$8,156
Worker's Comp - Law Enf.	2.24%	\$1,403	\$1,525	\$1,628
PEHP	\$21	\$546	\$546	\$546
Total Estimated Cost Per Deputy		\$97,853	\$104,488	\$110,069
Cost for 2 Full-time Deputies		\$195,706	\$208,977	\$220,138

Effective 5/6/2019: (18 pp remain)	\$67,744	\$72,338	\$76,201
Cost for two remainder of 2019:	\$135,488	\$144,676	\$152,402

Resolution # R-14-19

**MARATHON COUNTY, WISCONSIN
GOVERNMENTAL RESPONSIBILITY RESOLUTION
FOR URBAN NONPOINT SOURCE AND STORMWATER GRANTS**

WHEREAS, Marathon County is interested in acquiring a Grant from the Wisconsin Department of Natural Resources for the purpose of implementing measures to control agricultural or urban storm water runoff pollution sources from county owned properties, (as described in the application and pursuant to ss. 281.65 or 281.66, Wis. Stats., and chs. NR 151, 154 and 155); and

WHEREAS, a cost-sharing grant is required to carry out the project; and

WHEREAS, the Conservation, Planning, and Zoning Department, Highway Department, Parks, Recreation, and Forestry Department, Facilities and Capital Management Department, and Central Wisconsin Airport are cooperatively working together to mitigate urban nonpoint source and stormwater from county owned properties,

NOW THEREFORE, BE IT RESOLVED, that Marathon County Board of Supervisors HEREBY AUTHORIZES the County Administrator ~~or Designee~~ to act on behalf of Marathon County to:

- Sign and submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- Sign a grant agreement between Marathon County and the Department of Natural Resources;
- Sign and submit reimbursement claims along with necessary supporting documentation;
- Sign and submit interim and final reports and other documentation as required by the grant agreement;
- Sign and submit an Environmental Hazards Assessment Form, if required; and
- Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that Marathon County shall comply with all state and federal laws, regulations and permit requirements pertaining to implementation of this project and to fulfillment of the grant document provisions.

Respectfully submitted this 7th day of March, 2019

ENVIRONMENTAL RESOURCES COMMITTEE

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

I hereby certify that the foregoing resolution was duly adopted by _____ at a legal meeting on ____ day of _____, 20__.

Authorized Signature: _____, County Board Chair