



MARATHON COUNTY INFRASTRUCTURE COMMITTEE AGENDA

Date & Time of Meeting: Thursday, February 6, 2020, at 9:00 a.m.

Meeting Location: Marathon County Highway Department, 1430 West Street Wausau WI 54401

Members: John Robinson, Chair; Richard Gumz, Vice-Chair; Allen Opall, Jeff Johnson, Thomas Seubert, Alan Christensen, Sandi Cihlar

Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly, or in cooperation with other public and private partners, provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12/20/05)

Infrastructure Committee Mission/Purpose: Provide leadership for the implementation of the Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to technology and infrastructure initiatives of Marathon County, which includes, but is not limited to, highways, airways, waterways, etc.

1. Call to Order
2. Public Comment Period
3. Approval of the Minutes of the January 2, 2020, Infrastructure Committee Meeting.
4. Policy Issues Discussion and Potential Committee Determination
 - A. Discussion on Emergency 911 Phone Service for Marathon County
 - B. Broadband Study, Next Steps
 - C. Long Term Planning on General Transportation Aids
 - D. County Support of Sport Events Occurring on County Highways
5. Operational Functions required by Statute, Ordinance, or Resolution:
 - A. WPS Electrical Underground Easement Between Joint Airport Board and Wisconsin Public Service
 - B. Appointment for County Board Size Task Force
 - C. Highway Department Workforce Realignment
6. Educational Presentations and Committee Discussion
 - A. Update on the discussions relative to "Infrastructure Long Term Transportation & Capital Improvement Plan"
 - B. Wisconsin County Highway Association Winter Road School Update
 - C. ATV/UTV Uniform Ordinance Update
 - D. Wisconsin County Highway Association Update
 - E. Highway Commissioner's Report
 - F. Update on Current IT Projects, Klein
 - G. City County Information Technology Commission Report
7. Announcements:
 - A. Future meetings and agenda items:
 1. March 5, 2020, Monthly Committee Meeting at 212 River Drive, Rooms 1 & 2, Wausau, WI
8. Adjourn

In addition to attendance in person at the location described above, Infrastructure Committee members and the public are invited to attend by telephone conference. Persons wishing to attend the meeting by phone may call into the telephone conference beginning 10 minutes prior to the start time indicated below using the following number: 715-261-6509.

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715 261-1500 or e-mail infomarathon@mail.co.marathon.wi.us one business day before the meeting.

SIGNED /s/ John Robinson
Presiding Officer or Designee

FAXED TO: Wausau Daily Herald, City Pages,
FAXED TO: and Other Media Groups
FAXED BY: _____
FAXED DATE: _____
FAXED TIME: _____

NOTICE POSTED AT COURTHOUSE
BY: _____
DATE: _____
TIME: _____



MARATHON COUNTY

OFFICE OF HIGHWAY COMMISSIONER

1430 WEST STREET
WAUSAU, WI 54401

TO: Infrastructure Committee
FROM: Jim Griesbach
RE: February Highway Report
Date: February 6th, 2020

Mainly, crews have been busy plowing snow and cleaning up after snow with activities such as pushing snow back, and removing it away from concrete barriers, i.e., flyovers. Through January 31, 2020, the county forces have used a total of 7,323 tons of salt on county roads; we have approximately 3,246 tons remaining. We are currently working with suppliers to purchase extra salt. Crews also have placed new riprap under the Rib River Bridge on STH 29, east abutment.

We have awarded a 2021 Freightliner tandem patrol truck chassis to Truck County for the amount of \$104,630 and are in the process of awarding a quad axel chassis to Mid-State Truck Service for \$78,700; this includes a trade offer of \$45,000 for our 2008 internal 7600 model quad. Hydraulic plows and associated equipment (minus tailgate spreaders) were awarded to Truck Equipment for \$161,978. Casper Truck Equipment was awarded 2 tailgate spreaders. A request for proposals for a Highway Safety Audit is currently being solicited. Proposals are due later this month.

Submitted by
James Griesbach
Highway Commissioner

Enterprise

2015-013	Land Records Replacement (Transcendent)		Projected Start: 5/1/2015	Projected End: 12/31/2018
	<p>- Our Land Records system was developed in-house over the course of the last 20+ years. It is written in COBOL and other tools that are no longer considered modern programming languages. We need to replace or rewrite the system so that we have a modern, supportable land records system.</p> <p>A related project is the iSeries upgrade/replacement - The operating system that runs our IBM iSeries has reached end of life. That mid-range host runs Land Records and Social Services. We moved the load from our in-house iSeries to a cloud solution several years ago. We currently are paying over \$25,000 year to lease a cloud based iseries. Land Records is not the last application on the iSeries, but it is certainly the largest remaining application.</p>			
	Daryn White	Departments:	Treasurer City of Wausau Land Records Marathon County Register of Deeds Property Description Marathon County Treasurer Lincoln County Property Description Lincoln County	
Update:	1/29/2020	Tax bills were printed from the new system in December. There were plenty of bugs to clean up but we did get them out on time and correctly. The last phase of the project is next - Continued work with CPZ and Transcendent (software vendor) to resolve Permit and Non-Metallic Mining enhancements.		
Priority:	3-High	Status:	3-Active	
2015-019	Law Enforcement System Replacement		Projected Start: 12/1/2016	Projected End: 11/1/2018
	<p>- The main law enforcement system we used was Tiburon replacement for the past 15 years. The system hasn't been sold or improved in many years. We need to be on a newer, modern system that is still getting enhancements. A second goal is to get all eleven law enforcement agencies to use the same system for records. With Tiburon, only the 6 in the metro area used it for Records. By getting them all on one system we will allow for improved information sharing and simplify the types of reports that the District Attorney's office receives.</p>			
	Jean Kopplin	Departments:	Everest Metro Police Department Kronenwetter Police Department Law Enforcement Mosinee Police Department Rothschild Police Department Wausau Police Department	
Update:	1/30/2020	We are still working through go live issues 14 months post go live. Had very stern call with vendor so they are aware of our dissatisfaction of their services and support. Will continue to keep this as a high priority.		
Priority:	3-High	Status:	3-Active	
2017-017	Laserfiche On-going Work		Projected Start: 5/2/2016	Projected End: 12/31/2020

Enterprise

	- Laserfiche Improvements to system and implementation of new forms using workflow engine		
	Heather Giddings	Departments:	All Departments
Update:	1/28/2020	Employee Resources/Parks: Seasonal employee file scanning plan developed and process has begun Health Department: Consent to Participate workflow created Social Services: Payment Authorization Form implemented	
Priority:	3-High	Status:	3-Active
2017-007	Re-Addressing Marathon County		Projected Start: 3/1/2017 Projected End: 12/31/2018
	- Address changes will need to be updated in several applications for Marathon County, City of Wausau and NCHC.		
	Daryn White	Departments:	All Departments
Update:	1/29/2020	Physical re-addressing of the County is complete. Frontier, and other carrier's that have addresses supplied by Frontier are still making updates. Upon completion of address updates in the 911 system we will work with Superior (Law Enforcement Software) to ensure prior call history is assigned to the new address.	
Priority:	2-Medium	Status:	3-Active
2018-023	WIN7 Sun Setting - January 2020		Projected Start: 1/1/2019 Projected End: 1/1/1900
	<p>- The current announced End of Security Update availability for WIN7 is January 2020. We need to begin discovery on a strategy to replace, upgrade, or purchase extended security update coverage for approximately 1100 Desktops and laptops. Some devices may not be updatable depending on software vendors not fully supporting WIN10 current and/or future updates.</p> <p>Enterprise Security Risk mitigation. Past similar updates/upgrades have been handled in a less aggressive manner however we wish to explore the possibility of being fully cut over by Microsoft's current deadline. It should also be noted that with the XP to WIN7 cutover Microsoft did push the deadline multiple times due to business sector pressure. They may or may not do so with this EOL date.</p> <p>Various. Replacement Upgrade existing WIN7 to WIN10 (may be licensing costs for certain machines) Purchase extended Security update coverage from Microsoft. Leverage other Enterprise security services for any non-updated or non-updatable machines.</p>		
	Rick Abreu	Departments:	All Departments
Update:	1/20/2020	There are currently approximately 300 Windows 7 devices remaining on our network. This estimate is based on devices that have checked on to DeskopCentral since 1/1/2020. 5%(15 devices) are CCITC. 6% (18 devices) are City of Wausau. 28% (82 devices) are Marathon County. 52% (154 Devices) are North Central Healthcare. 7% (21 devices) are Outside agencies comprised of various outside law enforcement agencies. Supply chain issues seem to be easing as we just received a shipment of 50 laptops and 18 desktops from our supplier. Supplier reports that more are on the way with expected delivery of remaining open orders before February 14th. We are still expecting to have all Windows 7 device either removed, or extended support applied by the end of March.	
Priority:	2-Medium	Status:	3-Active

NCHC			
2018-015	TIER Evaluation		Projected Start: 1/1/1900 Projected End: 1/1/1900
	<p>- Dr. Immler will be evaluating TIER functionality to determine next steps with this software. Efficiency and process improvement - determine if workflows meet need. This is a temporary task. The primary goal is to replace TIER with a new EHR system that better meets our needs. CCITC will be helping with data conversion, infrastructure items like servers and wifi, as well as helping implement, test and support interfaces. There will be several interfaces.</p>		
	Jane Heil	Departments:	NCHC - General
Update:	1/30/2020	Two vendors provided demos this month, NCHC is working through process to make final selection.	
Priority:	3-High	Status:	3-Active

County			
2017-020	Superion Animal Control Module		Projected Start: 1/1/1900 Projected End: 1/1/1900
	<p>- The current Rabies Resource application does not meet customer needs. Health Dept. staff conducted a mini-LEAN and CCITC assisted with discovery of solutions. The project would entail CCITC assisting MCHD with the implementation of the Superion Animal Control Module. CCITC would also assist with creating custom reports, and data conversion. This request replaces Project Request #170202-215A76.</p> <p>The Health Department is required to be compliant with WI statute 95.21 "Rabies control program", having software to track these cases creates efficiency. The enhancements required to the existing application are not compatible with the architecture of said application. Software is preferable to a paper process, not only for efficiency, but also because reports need to be generated for contracting purposes.</p> <p>A software application that meets both State regulatory requirements and customer needs. Together, CCITC and the Health Department have researched potential vendor applications to meet this need and found three viable options. We reviewed those options and have made a recommendation to use Superion as it was the best fit. Recommendation was approved by both MCHD and CCITC Department Heads.</p>		
	Patti Kaiser	Departments:	Health Department Marathon County
Update:	1/30/2020	We continue to make progress on the build of this module for the lab at the health department to replace the existing homegrown application they are currently utilizing. Looking at a go live of end of first quarter 2020 with the Superion Animal control Module.	
Priority:	2-Medium	Status:	2-Researching

2018-017	Medical Examiner Phase 2		Projected Start: 5/7/2018 Projected End: 10/1/2018
	<p>- Phase 2 of the Medical Examiner will add new features.</p>		
	Kelly Rottler	Departments:	County Medical Examiner
Update:	1/28/2020	2017 pictures have been moved from the common O drive to Laserfiche. 2018 pictures are being prepared to move. So far, approximately 125GB of space has been recovered from the O drive.	
Priority:	2-Medium	Status:	3-Active

City			
2016-009	City Assessment Software Part 2		Projected Start: 1/1/2017 Projected End: 1/31/2020
	<p>- The city is using very old software to manage the assessment process. Since 2013 the vendor has stopped supporting it. The city selected a product from Vision Software to replace in but that project was cancelled when they failed to deliver in 26 months. A second project was begun and the city selected DEVNET. This vendor also failed to deliver a working project. We are cancelling the contract and will start a third selection process in February 2020.</p>		
	Patti Kaiser	Departments:	Assessor City of Wausau
Update:	1/30/2020	Finance committee and board made the decision to terminate services with this vendor last night. Sending termination letter now. Preparing RFP for replacement product.	
Priority:	3-High	Status:	5-Cancelled
2017-003	Parking Citation System		Projected Start: 1/1/2017 Projected End: 12/31/2018
	<p>- City issued RFP for Parking Enforcement, Permit and LPR software, services. Went through the review and demo. Stakeholders selected to stay with Complus current provider of parking enforcement software. All proposers submitted SCP Genetec LPR equipment and software. City would like to implement LPR to move to a paperless permitting solution. In addition, this change will facilitate improved efficiency of parking enforcement, facilitate pay by phone parking and pay stations</p> <p>Ability to improve parking enforcement efficiency, parking permit management efficiency, improved customer convenience with permits online and by phone</p>		
	Kristin Sorenson	Departments:	City of Wausau Finance City of Wausau Wausau Police Department
Update:	1/30/2020	The majority of the Parking Citation system is now live and working well. The outstanding areas that are not live are the paystations for the JC Penney and Sears parking ramps as these will go live early 2020	
Priority:	2-Medium	Status:	3-Active

City			
2019-028	Special Assessment Applicaiton		Projected Start: 1/1/1900 Projected End: 6/30/2020
	<p>- City of Wausau Special assessments are imposed on only some (not all) real estate parcels within a jurisdiction, generally to defray the cost of capital improvements to those parcels (ex: pavements, sidewalks, sewers, drains). These improvements are presumed to benefit the public and are of special benefit to such parcels of property.</p> <p>The current solution was written in house as a module of our land records system. With us purchasing an off the shelf product to replace land records, we need to find a new soluton for tracking and billing special assessments.</p> <p>We plan to build a Web application using existing web server for both front-end and web services. Database will use existing SQL server.</p>		
	Kelly Rottler	Departments:	Finance City of Wausau Engineering City of Wausau
Update:	1/28/2020	Reviewing results of database interaction testing to use for record management (create, deletes, modify). This, if selected, would be used for all applications.	
Priority:	2-Medium	Status:	3-Active



MARATHON COUNTY INFRASTRUCTURE COMMITTEE MEETING MINUTES

Thursday, January 2, 2020, 9:00 a.m.
Marathon County Courthouse, Wausau, WI 54401

Attendance:	Present	Excused	Absent
John Robinson, Chair	x		
Richard Gumz, Vice-Chair	x		
Tom Seubert	x		
Alan Christensen	x		
Sandi Cihlar	x		
Jeff Johnson	x		
Allen Opall	x		

Also Present: James Griesbach, Kevin Lang, Kendra Pergolski, Gerry Klein, Lance Leonard, Craig McEwen, Jon Graveen, Peter Weirschert, Jamie Polley

1. **Call Meeting to Order:** The meeting was called to order by Chair John Robinson at 9:00 a.m.
2. **Public Comment:** Al Drobek, County Board Member, expressed concern regarding 911 coverage in low cell phone service areas.
3. **Approval of the Minutes of the January 2, 2020, Infrastructure Committee Meeting**
MOTION BY CIHLAR, SECOND BY GUMZ, TO AMEND THE DECEMBER 5, 2019, MINUTES TO INSERT A PROVISION TO REFLECT THAT THERE WAS A DISCUSSION RELATIVE TO THE COMPLETENESS OF THE MINUTES INCLUDING THE DISCUSSION ON THE ISSUES RAISED; AND THAT COMMITTEE MEMBER JOHNSON'S ATTENDANCE BE CHANGED TO 'EXCUSED.' MOTION CARRIED.
4. **Policy Issues Discussion and Potential Committee Determination**

A. County Support of Sport Events Occurring on County Highways
Discussion:

Commissioner Griesbach provided the committee with a draft of a resolution regarding the requests received for use of county highways. Griesbach provided the committee with a broad overview of the resolution including: the application and review process, proposed routes, recovery of costs, and deadlines.

The committee discussed the need for the policy to have a standardized application between departments as well as the implication of the events not affecting each departments' standard duties. Polley described the current process of applicants coming to Parks and Recreation for services and the lack of fluidness between the departments; Polley recommended potentially utilizing a communication calendar between departments so to advise all departments where services are being allocated and when.

Action: N/A

Follow through: Leonard will discuss with the internal work group the notion of the desire to have a standardized application; the establishment of a fee structure; articulate which events are covered; and the potential development of a community calendar.

B. Implementation County Outdoor Recreation Plan, And Creation of Multimodal Transportation Sub-Committee

Discussion: Polley addressed the committee regarding the desire to put together a sub-committee of the Infrastructure and Parks committees whose members would consist of herself, a representative from the highway department, representative from the Sheriff's department, and a representative from a local biking organization.

Action: N/A

Follow through: Polley to develop a plan as to the sub-committee and bring it back to the Infrastructure committee when prepared.

C. Update on Land Acquisition on New County Facilities

Discussion: Chair Robinson summarized the updates on the Witter Farms property. Leonard explained to the committee that the next steps would be to meet with the City of Wausau due to the joint interest in order to develop solutions. The committee suggested that there be a more articulated written detail as to the funds that this project would require and where they would be allocated.

Action: N/A

Follow through: N/A

D. What is the role of the County for citizens that cannot get phone service for 911

Discussion: Klein addressed the committee with regard to the growing concern over aging infrastructure and the ability to connect with emergency response resources. Klein advised that they are currently attempting to work with Frontier to install new 911 circuits but they are unable to get an install date. Klein also stated that he is receiving a number of reports that Frontier is not servicing or attempting to fix deteriorating lines. Klein advised that he has made many unsuccessful attempts to contact Frontier.

Action: N/A

Follow through: Chair Robinson to contact legislators regarding our statutory authority and formally invite Frontier to attend a committee meeting.

5. **Operational Functions required by Statute, Ordinance, or Resolution:** N/A

6. **Educational Presentations and Committee Discussion**

A. Update on the discussions relative to "Infrastructure Long Term Transportation & Capital Improvement Plan"
Discussion: Lang summarized the NCRPC funds allocated for the traffic modeling; he also addressed the committee about the safety plans.

B. Broadband Update, Melinda Osterberg: N/A

C. Wisconsin County Highway Association Update

Discussion: Commissioner Griesbach advised about the new requirements regarding GPS and their venture in hiring a full-time staff person.

D. Highway Commissioner's Report: N/A

E. Update on Current IT Projects: N/A

F. City County Information Technology Commission Report: Klein provided the committee with a handout evidencing all the current projects and updates.

7. **Announcements:**

A. Future meetings and location, agenda topics
February 6, 2020, 9:00 AM

8. **Adjourn**

**MOTION TO ADJOURN BY OPALL, SECOND BY CHRISTENEN. MOTION CARRIED. MEETING
ADJOURNED AT 10:30AM.**

Minutes prepared

By Kendra Pergolski on January 24, 2020.