

CENTRAL WISCONSIN JOINT AIRPORT BOARD MEETING
Conference Room B – East Terminal Upper Level, Mosinee, Wisconsin
February 15, 2019, 8:00 a.m.

- 1) Call to Order by Chair Jim Zdroik at 8:00 a.m.
 - a) Pledge of Allegiance
- 2) Approval of Minutes of the January 18, 2019 Board Meeting
- 3) Public Comment Period: 15-minute time limit
- 4) 2019 Overview Presentation on Airport Goals, Plans, Projects, and Events
 - a) Review and Possible Action on 2019 AIP and PFC Project Resolution
- 5) Review and Possible Action on Budget Transfers
- 6) Staff Reports
 - a) Director Report
 - i) Statistics – January 2019
 - ii) Flight Schedule
 - iii) Legislative Update
 - iv) Other Items of Interest
 - b) Operations and Maintenance Report
 - i) Winter Operations
 - ii) Personnel Update
 - iii) Other Items of Interest
 - c) Financial Reports
 - i) Revenues and Expenses
 - (1) Final December 2018
 - (2) 2018 Budget Summary
 - (3) January 2019
 - ii) Other Items of Interest
 - d) Project Reports
 - i) Other Items of Interest
- 7) Adjournment
- 8) Next Meeting Date: March 15, 2019 at 8:00 a.m.

Any person planning to attend this meeting who needs some type of special accommodation to participate should call the County Clerk's Office at 715-261-1500 or e-mail infomarathon@co.marathon.wi.us one business day before the meeting.

CENTRAL WISCONSIN JOINT AIRPORT BOARD MEETING
CENTRAL WISCONSIN AIRPORT TERMINAL
Conference Room B – East Terminal Upper Level, Mosinee, Wisconsin
January 18, 2019 - 8:00 a.m.

Airport Board:	Jim Zdroik, Chairman John Durham Jeff Zriny – Excused Dave Ladick	Sara Guild, Vice Chairman Leonard Bayer – Excused Lonnie Krogwold
Staff:	Brian Greffe, Airport Director Dave Drozd, Finance Director Jim Olson, Director of Ops & Maintenance	Mark Cihlar, Dir. of Planning & Dev. Julie Ulrick, Badging Coordinator Jim Wood, Maintenance Supervisor
Visitors:	Randy Van Natta, Becher Hoppe Evan Barrett, Mead & Hunt Jim Warsaw, MCDEVCO Frank Matel, MC Employee Resources Dir.	Karl Kemper, Becher Hoppe Rob Sims, Mead & Hunt Brad Karger, MC Administrator

Meeting called to order by Chair Zdroik at 8:00 a.m.

Motion by Krogwold, second by Ladick to approve the minutes of the December 7, 2018 board meeting. Motion carried unanimously.

Public Comment: None.

Update and Possible Action on Employee Pay for Performance Funding Progress:

In December of 2017, a restructuring plan was put forward and approved in a series of motions. The motions created positions, classifications for those positions and pay adjustments for successful long-term employees under 50% pay penetration. The creation of positions and classifications were approved by the Marathon County Board, but pay was not passed as the County wanted to correct all departments uniformly that are facing the same issue. An update was provided by Marathon County Administrator Brad Karger, where he explained Marathon County is incorporating into their work plan a 2% across the board pay increase for highly successful or exceptional employees. At next month's Executive Committee meeting they will discuss possibly setting aside additional funds that would be utilized to excel top performers in a more expeditious manner. Karger believes the system in place works and a solution to retain top performers could be implemented as soon as next year. ***Motion by Guild, second by Krogwold to put forward a recommendation to the appropriate Marathon County Committees and/or Board to find a way to provide additional financial incentives for the top 20% of performers to get them up to a level that will aid in workforce retention. Motion carried unanimously.***

Presentation and Possible Action on Master Plan Preferred Alternatives:

A Technical Advisory Committee meeting and a Master Plan public open house were held yesterday with good attendance and feedback from the community at the open house. The FAA showed support for a final preferred alternative for decoupling the two runways at a meeting held in November, which will allow Mead & Hunt and staff to finalize the Master Plan and move forward with updating the Airport Layout Plan. A presentation was shown on the four areas of preferred alternatives that are up for approval: Runway intersection decoupling, concourse expansion, hangar concepts and snow removal equipment storage facility. The Board will have another opportunity to review final versions of the Master Plan and Airport Layout Plan prior to submitting to the FAA for their final approval. ***Motion by Durham, second by Ladick to approve the Master Plan preferred alternatives as presented. Motion carried unanimously.***

Review and Possible Action on Preliminary Runway Design Contract:

The preliminary design contract for runway 17/35 reconstruction required a runway decoupling plan prior to moving forward with the design. Significant work needs to be done on the runway and the preliminary design contract would include items such as pavement design, utilities coordination, environmental, benefit cost analysis and FAA coordination. Contract is in the amount of \$202,435.48 and will be phased with the runway decoupling project. The contract was negotiated in good faith. ***Motion by Ladick, second by Guild to approve the preliminary runway design contract with Becher Hoppe in an amount not to exceed \$202,435.48. Motion carried unanimously.***

Review and Possible Action on Land Acquisition Consulting Services Contract:

In late 2018, an adjacent land owner posted a number of parcels for sale, including one on the west side of interstate and one 29.6 acre landlocked parcel on the east side of highway. Being landlocked, they are looking to sell the parcel to the airport. A consulting services contract is required in order to meet grant assurances, even with a willing seller. The contract allows for the BOA to act on the airport's behalf and fees for the contract are in an amount of \$37,360. The contract was negotiated in good faith by the State. ***Motion by Durham, second by Krogwold to approve the land acquisition consulting services contract with Becher Hoppe in an amount not to exceed \$37,360. Motion carried unanimously.***

Staff Reports:

Director Report – Brian Grefe:

Statistics – December 2018 operations were up 15.8% on the month and up 6.8% on the year. Cancellations were up 56.6% in 2018 mainly due to more frequent inclement weather. Enplanements were up 27.7% for December, ending the year with an 8.1% increase. Improved flight schedules and pricing have both contributed to the increased enplanements. Load factors for the month ranged between 73.2% - 78.8%.

Flight Schedule – Delta dropped to two daily Minneapolis flights with one returning in March, but the change will not have a major impact on the number of seats available. United is interested in going back to three daily flights and come spring the 76-seat Embraer 175 will return. American remains steady with three daily flights.

Government Shutdown Impacts – Operationally CWA has not seen an impact from the government shutdown and credit is given to the quality of local TSA agents. Officers are being shown how much they are appreciated by community support in the form of food and gift cards. The future is uncertain and long term there may be an impact. TSA is recommending arriving two hours prior to flights for domestic travel and two and a half hours for international travel in case of operational slowdowns. The control tower is funded through February and should remain operational with no impact.

Aviation Conferences Overview – A list of 2019 aviation conferences was shared with board members to begin budget planning for the year.

Other Items of Interest – This year is CWA's 50th anniversary and staff is looking at ways to promote the event through marketing and possibly a celebration in coordination with the 3rd Annual Warbird Rendezvous. More to come on the subject as plans progress.

This year there have been a lot of great comments and stories regarding the quality, service and convenience of CWA. One article in the City Pages pointed out the positives in getting to Mexico from CWA and some very nice e-mails were received on customer service levels and positive experiences in flying through CWA.

Operations and Maintenance Report – Jim Olson:

Winter Operations – There has not been a lot of snow to date, but the freezing rain has been plentiful. In the last week significant amounts of product had to be used to keep the airport open and runways clear. Diversions were accepted from other airports whose runways were not in acceptable condition.

Personnel Update – A full-time OMT II is in the process of being hired and part-time positions remain difficult to fill. Transitioning to the addition of a weekend supervisor position has been very smooth and Jim Wood has been a great benefit to the airport.

Other Items of Interest – The café continues to do very well in the concourse and the restaurant has seen some struggles with finding qualified employees. Oakwells has done a great job in bringing in employees from corporate to assist as needed. Tables and chairs for their large restaurant space should arrive soon and be setup for larger functions and Friday fish fries.

Financial Reports – Dave Drozd:

Revenues and Expenses – Preliminary December 2018 revenues ended the year well at 105.1% of budget, with PFCs at 115% and CFC fees at 126.8%.

Preliminary December 2018 disbursements also ended the year well at 90% of budget with some miscellaneous invoices still coming in. Capital outlay funds were used for a portion of the fuel farm project that is reflected in the report and a sidewalk sweeper that will be reflected in the final disbursement report. IT servers that are due for replacement were not available in 2018 and will require a request to transfer funds to 2019.

Project Reports – Mark Cihlar:

Boarding Bridge Replacement Update – The project is moving forward and the contractor was onsite yesterday to inspect the current bridges and make plans on how best to phase the project.

Concourse Design Update – Since the presentation last month there has been additional effort put into the proposed kitchen buildout and layout of that area to ensure it will meet the needs of the Blind Rooster and the traveling public.

Other Items of Interest – The two new snow blowers have been used several times and a few warranty issues were found and are being resolved. The loader-mount blower has an issue of shearing pins when put under load and staff is working with Wausau Equipment to correct the issue.

9:51 a.m. Motion by Durham, second by Ladick to adjourn. Motion carried unanimously.

The next regular session of the board will be held on February 15, 2019 at 8:00 a.m.

Julie Ulrick, Recording Secretary

RESOLUTION No. R-01-19
APPROVING PROJECTS UNDER THE
AIRPORT IMPROVEMENT AND PFC PROGRAM
BY

Central Wisconsin Joint Airport Board

WHEREAS, Marathon County and Portage County, Wisconsin hereinafter referred to as the Joint Airport Board, each being a municipal body corporate of the State of Wisconsin, is authorized by Wis. Stat. §114.11 (1973), to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport, and

WHEREAS, the Joint Airport Board desires to develop or improve the Central Wisconsin Airport (CWA), Marathon County, Wisconsin, and

WHEREAS, the Joint Airport Board approved the petition for state and federal funds for the following airport projects in 2015 and 2017, and

WHEREAS, the State of Wisconsin Bureau of Aeronautics determined the following projects eligible for state and/or federal funds, and

WHEREAS, the following projects are necessary to meet the existing and future needs of the airport, and

WHEREAS, the following projects have been or will be procured by airport staff in accordance with the procurement code of Marathon County, and

THEREFORE, BE IT RESOLVED, by the Joint Airport Board that the following projects are hereby approved contingent on local, state, and federal funding:

1. Terminal Concourse Rehabilitation – AIP 3-55-0052-51
 - a. Improvements to the terminal concourse area and concession space.
2. Design Reconstruction/Rehabilitation of Runway 17/35 – AIP 3-55-0052-52
 - a. Design only services
 - b. Includes design of rehabilitation of Taxiway B and airfield lighting/signage for entire project area.
3. Replacement Snow Removal Equipment – PFC #5
 - a. Plow/Broom Combination Unit

DATED this 15th day of February, 2019

Jim Zdroik, Airport Board Chairman, Marathon County

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Central Wisconsin Airport

BUDGET YEAR: 2018

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Expenditure Decrease	701 300 9 8165	Capital Outlay – Network Upgrade 2018	\$45,000

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	701 300 9 8165	Capital Outlay – Network Upgrade 2019	\$45,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Central Wisconsin Joint Airport Board/Brian Grefe

Date Completed: 2/8/2019

COMPLETED BY FINANCE DEPARTMENT:

MARATHON COUNTY

Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
CWA Capital Replacement – Main Server Upgrade

- 2) Provide a brief (2-3 sentence) description of what this program does.
Fund Capital Expenditures at CWA

- 3) This program is: (Check one)
 - An Existing Program.
 - A New Program.

- 4) What is the reason for this budget transfer?
 - Carry-over of Fund Balance.
 - Increase/Decrease in Grant Funding for Existing Program.
 - Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 - Set up Initial Budget for New Grant Program.
 - Set up Initial Budget for New Non-Grant Program
 - Other. Please explain: [Click here to enter description](#)

- 5) If this Program is a Grant, is there a “Local Match” Requirement?
 - This Program is not a Grant.
 - This Program is a Grant, but there is no Local Match requirement.
 - This Program is a Grant, and there is a Local Match requirement of: (Check one)
 - Cash (such as tax levy, user fees, donations, etc.)
 - Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 - No.
 - Yes, the Amount is Less than \$30,000.
 - Yes, the Amount is \$30,000 or more AND: (Check one)
 - The capital request HAS been approved by the CIP Committee.
 - The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? _____

Is a Budget Transfer Resolution Required? _____

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Alicia Richmond** and to your Department Head. This email will confirm that your Department Head acknowledges approval of this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Central Wisconsin Airport

BUDGET YEAR: 2019

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Select action	701 300 8 9900	Fund Balance - CWA	\$38,000

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	701 300 9 8191	Other Capital Equipment - Replacement	\$38,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Central Wisconsin Joint Airport Board/Brian Grefe

Date Completed: 2/8/2019

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____

Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department, or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
CWA Fund Balance

- 2) Provide a brief (2-3 sentence) description of what this program does.
Fund Replacement of Failing HVAC units at the Central Wisconsin Airport

- 3) This program is: (Check one)
 An Existing Program.
 A New Program.

- 4) What is the reason for this budget transfer?
 Carry-over of Fund Balance.
 Increase/Decrease in Grant Funding for Existing Program.
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 Set up Initial Budget for New Grant Program.
 Set up Initial Budget for New Non-Grant Program
 Other. Please explain: Replacement of Building Furnaces

- 5) If this Program is a Grant, is there a "Local Match" Requirement?
 This Program is not a Grant.
 This Program is a Grant, but there is no Local Match requirement.
 This Program is a Grant, and there is a Local Match requirement of: (Check one)
 Cash (such as tax levy, user fees, donations, etc.)
 Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 No.
 Yes, the Amount is Less than \$30,000.
 Yes, the Amount is \$30,000 or more AND: (Check one)
 The capital request HAS been approved by the CIP Committee.
 The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? _____

Is a Budget Transfer Resolution Required? _____

**CENTRAL WISCONSIN AIRPORT STATISTICAL REPORT
SUMMARY - JANUARY 2018 - 2019**

11-Feb-19

	2018 MONTH	2019 MONTH	% CHGE. 18-19	2018 Y-T-D	2019 Y-T-D	% CHGE. 18-19
ACTUAL LANDINGS						
AMERICAN	81	71	-12.3%	81	71	-12.3%
UNITED	62	63	1.6%	62	63	1.6%
DELTA	109	106	-2.8%	109	106	-2.8%
CHARTERS	1	2	100.0%	1	2	100.0%
TOTAL ACTIVITY	506	484	-4.3%	506	484	-4.3%
ATCT OPERATIONS	972	862	-11.3%	972	862	-11.3%
AIRLINE CANCELLATIONS						
AMERICAN	1	11	1000.0%	1	11	1000.0%
UNITED	0	9	900.0%	0	9	900.0%
DELTA	2	3	50.0%	2	3	50.0%
TOTAL CANCELLATIONS	3	23	666.7%	3	23	666.7%
ENPLANED PASSENGERS						
AMERICAN	2,245	2,888	28.6%	2,245	2,888	28.6%
UNITED	1,622	2,394	47.6%	1,622	2,394	47.6%
DELTA	4,392	4,037	-8.1%	4,392	4,037	-8.1%
CHARTERS	163	245	50.3%	163	245	50.3%
TOTAL ENPLANED PASSENGERS	8,422	9,564	13.6%	8,422	9,564	13.6%
DEPLANED PASSENGERS						
AMERICAN	1,954	2,268	16.1%	1,954	2,268	16.1%
UNITED	1,351	1,893	40.1%	1,351	1,893	40.1%
DELTA	3,850	4,400	14.3%	3,850	4,400	14.3%
CHARTERS	163	245	50.3%	163	245	50.3%
TOTAL DEPLANED PASSENGERS	7,318	8,806	20.3%	7,318	8,806	20.3%
AIR FREIGHT - AMERICAN	0	0	0.0%	0	0	0.0%
AIR FREIGHT - UNITED	0	0	0.0%	0	0	0.0%
AIR FREIGHT - DELTA	2,409	2,197	-8.8%	2,409	2,197	-8.8%
TOTAL AIRFREIGHT - AIRLINES	2,409	2,197	-8.8%	2,409	2,197	-8.8%
TOTAL AIRFREIGHT -G.AVIATION	149,283	149,453	0.1%	149,283	149,453	0.1%
AIRLINES & G.AVIATION-A.FREIGHT	151,692	151,650	0.0%	151,692	151,650	0.0%

LOAD FACTOR-CURRENT MONTH	SEATS	PAX	FACTOR
AMERICAN	3,550	2,888	81.4%
UNITED	3,150	2,394	76.0%
DELTA	5,340	4,037	75.6%

Central Wisconsin Airport – Flight Schedule February 15, 2019



<u>Arrivals – Delta</u>				<u>Departures – Delta</u>			
5330	12:51	from DTW	CRJ	5353	06:40	to DTW	CRJ
5345	13:57	from MSP	CRJ	5322	07:07	to MSP	CRJ
5351	20:43	from MSP	CRJ	5330	13:16	to DTW	CRJ
5335	20:54	from DTW	CRJ	5326	15:37	to MSP	CRJ



<u>Arrivals – United Airlines</u>				<u>Departures – United Airlines</u>			
3848	14:15	from ORD	CRJ	4817	05:45	to ORD	CRJ
4851	20:40	from ORD	CRJ	4848	15:00	to ORD	CRJ



<u>Arrivals – American Eagle</u>				<u>Departures – American Eagle</u>			
3387	09:22	from ORD	ERJ	3788	06:04	to ORD	ERJ
3406	16:00	from ORD	ERJ	3387	09:50	to ORD	ERJ
3541	23:09	from ORD	ERJ	3406	16:25	to ORD	ERJ

Upcoming Charter Schedule

Feb. 6 – Swift Air to Wendover
 Feb. 23 – Sun Country to Laughlin
 Mar. 7 – Sun Country to Omaha (WOJO)
 Apr. 8 – Honor Flight
 Apr. 11 – Swift Air to Wendover

MSP = Minneapolis
 ORD = Chicago O’Hare
 DTW = Detroit

Total CWA Flights Daily = 9

11-Feb-19

**CENTRAL WISCONSIN AIRPORT
REVENUE 2018**

	BUDGET 2018	MONTH OF DECEMBER	YEAR TO DATE	% OF BUDGET
5409-53 FUEL SALES	40,000	4,984	40,844	102.1%
5410-53 FUEL FLOWAGE	55,000	4,994	58,245	105.9%
5411-53 LANDING FEES	350,000	30,809	360,074	102.9%
5418-53 RAMP CHARGES	60,000	4,944	60,152	100.3%
AIRFIELD	505,000	45,732	519,315	102.8%
5422-56 UTILITIES	450	113	451	100.2%
CONTROL TOWER	450	113	451	100.2%
5412-55 RENT	105,000	8,577	102,417	97.5%
5422-55 UTILITIES	10,000	0	3,812	38.1%
HANGAR	115,000	8,577	106,229	92.4%
5497-57 LABOR-CWA	1,000	0	0	0.0%
5498-57 MATERIALS-CWA	1,000	0	0	0.0%
5499-57 MISC-CWA	500	0	2,663	532.6%
MAINTENANCE SHOP	2,500	0	2,663	106.5%
5412-54 RENT	40,000	2,170	34,699	86.7%
5414-54 FARM LAND RENT	28,000	0	27,077	96.7%
5417-54 HWY BILLBOARDS	8,900	0	8,998	101.1%
5422-54 UTILITIES	6,000	0	5,063	84.4%
5432-54 CORPORATE HANGAR	76,000	9,648	69,336	91.2%
NET LEASE	158,900	11,818	145,173	91.4%
5440-51 PARKING	1,300,000	91,423	1,233,658	94.9%
5412-52 RENT	1,075,000	102,829	1,155,290	107.5%
5416-52 ADVERTISING	20,000	1,640	18,317	91.6%
5422-52 UTILITIES	41,550	3,610	40,257	96.9%
5431-52 SECURITY	4,700	0	3,511	74.7%
5499-52 MISCELLANEOUS	14,500	6,043	46,238	318.9%
TERMINAL BUILDING	1,155,750	114,122	1,263,613	109.3%
TOTAL	3,237,600	271,785	3,271,101	101.0%
1210 SALES TAX DISCOUNT	0	31	367	
8110 INTEREST ON INVEST	10,000	10,671	82,057	
8310 SALE FIXED ASSETS	18,000	925	54,859	
8350 INSURANCE RECOVERY	0	0	20,000	
8400 OTHER MISC REVENUE	0	1,092	26,155	
8413 WORKERS COMP REIMB	0	0	0	
GRAND TOTAL	3,265,600	284,504	3,454,539	105.8%

5419-53 PASSENGER FAC. CHGS.	450,000	46,554	497,089	110.5%
8110 PFC INTEREST	5,000	8,932	41,558	831.2%
TOTAL PASSENGER FACILITY CHGS.	455,000	55,485	538,647	118.4%
5420-52 CFC CAR RENTAL FEES	216,800	21,844	274,916	126.8%

CENTRAL WISCONSIN AIRPORT
Disbursements - December 2018

	2018 BUDGET	THIS MONTH	2018 YTD	YTD % of BUDGET
PERSONAL SERVICES				
SALARIES	\$ 370,332.00	\$ 49,818.24	\$ 381,031.44	102.9%
WAGES	\$ 775,358.00	\$ 53,146.07	\$ 641,668.67	82.8%
EMPLOYEE BENEFITS	\$ 13,450.00	\$ 2,406.98	\$ 11,408.37	84.8%
EMPLOYER CONTRIBUTIONS	\$ 497,519.00	\$ 45,929.87	\$ 445,524.23	89.5%
SUB TOTAL	\$ 1,656,659.00	\$ 151,301.16	\$ 1,479,632.71	89.3%
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 188,500.00	\$ 18,833.40	\$ 127,743.31	67.8%
UTILITY SERVICES	\$ 268,000.00	\$ 44,577.56	\$ 246,629.96	92.0%
REPAIR-MAINT/STREETS	\$ 8,000.00	\$ 1,052.75	\$ 22,894.49	286.2%
REPAIR-MAINT EQUIP/BUILDINGS	\$ 80,000.00	\$ 18,245.86	\$ 88,594.52	110.7%
CONTRACTUAL SERVICES	\$ 80,000.00	\$ 8,703.67	\$ 64,137.30	80.2%
SUB TOTAL	\$ 624,500.00	\$ 91,413.24	\$ 549,999.58	88.1%
SUPPLIES & EXPENSES				
OFFICE SUPPLIES	\$ 6,000.00	\$ 517.57	\$ 4,377.00	73.0%
ADVERTISING/MEMBERSHIP/DUES	\$ 79,700.00	\$ 7,730.30	\$ 82,744.17	103.8%
TRAVEL	\$ 23,700.00	\$ 1,305.68	\$ 18,638.51	78.6%
OPERATING SUPPLIES	\$ 167,000.00	\$ 64,516.08	\$ 196,141.05	117.4%
REPAIR/MAINT SUPPLIES/GASOLINE	\$ 165,500.00	\$ 50,619.41	\$ 180,565.56	109.1%
CONSUMABLE TOOLS/SUPPLIES	\$ 5,000.00	\$ 1,627.97	\$ 5,519.53	110.4%
SUB TOTAL	\$ 446,900.00	\$ 126,317.01	\$ 487,985.82	109.2%
BUILDING MATERIALS				
METAL PRODUCTS	\$ 2,000.00	\$ 106.19	\$ 1,578.89	78.9%
WOOD PRODUCTS	\$ 500.00	\$ -	\$ 233.05	46.6%
RAW MATERIALS/RWY PAINT	\$ 14,000.00	\$ 321.00	\$ 15,482.43	110.6%
ELECT FIXTURES/RWY SIGNS	\$ 5,000.00	\$ -	\$ 1,767.84	35.4%
ASPHALT/ASPHALT FILLER	\$ 5,000.00	\$ -	\$ 61.59	1.2%
SUB TOTAL	\$ 26,500.00	\$ 427.19	\$ 19,123.80	72.2%
FIXED CHARGES				
INSURANCE/OTHER LOSSES	\$ 67,000.00	\$ -	\$ 66,933.00	99.9%
CAPITAL OUTLAY				
CAPITAL EQUIPMENT	\$ 142,000.00	\$ 28,939.90	\$ 89,768.15	63.2%
CAPITAL IMPROVEMENTS	\$ 112,041.00	\$ 117,555.58	\$ 130,731.53	116.7%
SUB TOTAL	\$ 254,041.00	\$ 146,495.48	\$ 220,499.68	86.8%
TOTALS	\$ 3,075,600.00	\$ 515,954.08	\$ 2,824,174.59	91.8%

2018 CWA Budget Summary - 2/8/2019

	<u>2018 Actual</u>	<u>2018 Actual</u>	<u>2018 Budget</u>	<u>2018 Budget</u>	<u>% CHANGE</u>
Total Revenues		\$3,454,338.48		\$3,265,600.00	5.78%
Less: Expenses					
Personal Services	\$1,479,632.71		\$1,656,659.00		-10.69%
Contractual Services	\$549,999.58		\$624,500.00		-11.93%
Supplies and Expense	\$487,985.82		\$446,900.00		9.19%
Building Materials	\$19,123.80		\$26,500.00		-27.83%
Fixed Charges-Insurance	\$66,933.00		\$67,000.00		-0.10%
Capital Outlay	\$220,499.68		\$254,041.00		-13.20%
Debt Service - Non-PFC	\$300,000.00		\$300,000.00		0.00%
Match for Projects	\$0.00		\$0.00		0.00%
	<u>\$3,124,174.59</u>		<u>\$3,375,600.00</u>		
Total Expenses		\$3,124,174.59		\$3,375,600.00	-7.45%
Capital Replacement Fund Increase/Decrease		<u>\$330,163.89</u>		<u>-\$110,000.00</u>	

**CENTRAL WISCONSIN AIRPORT
REVENUE 2019**

	BUDGET 2019	MONTH OF JANUARY	YEAR TO DATE	% OF BUDGET
5409-53 FUEL SALES	40,000	5,659	5,659	14.1%
5410-53 FUEL FLOWAGE	55,000	5,087	5,087	9.2%
5411-53 LANDING FEES	360,000	43,470	43,470	12.1%
5418-53 RAMP CHARGES	62,000	1,277	1,277	2.1%

AIRFIELD	517,000	55,494	55,494	10.7%

5422-56 UTILITIES	450	0	0	0.0%

CONTROL TOWER	450	0	0	0.0%

5412-55 RENT	110,000	11,637	11,637	10.6%
5422-55 UTILITIES	10,000	0	0	0.0%

HANGAR	120,000	11,637	11,637	9.7%

5497-57 LABOR-CWA	1,073	0	0	0.0%
5498-57 MATERIALS-CWA	1,000	0	0	0.0%
5499-57 MISC-CWA	5,000	145	145	2.9%

MAINTENANCE SHOP	7,073	145	145	2.1%

5412-54 RENT	40,000	2,170	2,170	5.4%
5414-54 FARM LAND RENT	40,000	0	0	0.0%
5417-54 HWY BILLBOARDS	9,000	0	0	0.0%
5422-54 UTILITIES	6,000	316	316	5.3%
5432-54 CORPORATE HANGAR	76,000	3,648	3,648	4.8%

NET LEASE	171,000	6,134	6,134	3.6%

5440-51 PARKING	1,350,000	93,302	93,302	6.9%

5412-52 RENT	1,210,000	38,774	38,774	3.2%
5416-52 ADVERTISING	25,000	3,025	3,025	12.1%
5422-52 UTILITIES	41,550	932	932	2.2%
5431-52 SECURITY	5,300	0	0	0.0%
5499-52 MISCELLANEOUS	15,000	4,186	4,186	27.9%

TERMINAL BUILDING	1,296,850	46,917	46,917	3.6%

TOTAL	3,462,373	213,630	213,630	6.2%

1210 SALES TAX DISCOUNT	0	29	29	
8110 INTEREST ON INVEST	12,000	0	0	
8310 SALE FIXED ASSETS	10,000	0	0	
8350 INS RECOV	0	0	0	
8400 OTHER MISC REV	0	0	0	
8413 WORKERS COMP REIMB	0	0	0	
=====				
GRAND TOTAL	3,484,373	213,659	213,659	6.1%

5419-53 PASSENGER FAC. CHGS.	460,000	40,919	40,919	8.9%
8110 PFC INTEREST	5,000	0	0	0.0%

TOTAL PASSENGER FACILITY CHGS.	465,000	40,919	40,919	8.8%

5420-52 CFC CAR RENTAL FEES	215,400	3,660	3,660	1.7%

CENTRAL WISCONSIN AIRPORT
Disbursements - January 2019

	2019 <u>BUDGET</u>	THIS <u>MONTH</u>	2019 <u>YTD</u>	YTD % of <u>BUDGET</u>
PERSONAL SERVICES				
SALARIES	\$ 376,700.00	\$ 30,533.76	\$ 30,533.76	8.1%
WAGES	\$ 781,026.00	\$ 42,881.23	\$ 42,881.23	5.5%
EMPLOYEE BENEFITS	\$ 18,500.00	\$ 1,031.58	\$ 1,031.58	5.6%
EMPLOYER CONTRIBUTIONS	\$ 491,582.00	\$ 56,673.50	\$ 56,673.50	11.5%
 SUB TOTAL	 \$ 1,667,808.00	 \$ 131,120.07	 \$ 131,120.07	 7.9%
CONTRACTUAL SERVICES				
PROFESSIONAL SERVICES	\$ 204,500.00	\$ 33.00	\$ 33.00	0.0%
UTILITY SERVICES	\$ 278,000.00	\$ 200.00	\$ 200.00	0.1%
REPAIR-MAINT/STREETS	\$ 8,000.00	\$ 225.27	\$ 225.27	2.8%
REPAIR-MAINT EQUIP/BUILDINGS	\$ 87,000.00	\$ 4,749.46	\$ 4,749.46	5.5%
CONTRACTUAL SERVICES	\$ 107,000.00	\$ 986.65	\$ 986.65	0.9%
 SUB TOTAL	 \$ 684,500.00	 \$ 6,194.38	 \$ 6,194.38	 0.9%
SUPPLIES & EXPENSES				
OFFICE SUPPLIES	\$ 6,000.00	\$ 224.09	\$ 224.09	3.7%
ADVERTISING/MEMBERSHIP/DUES	\$ 82,700.00	\$ 11,414.97	\$ 11,414.97	13.8%
TRAVEL	\$ 21,900.00	\$ -	\$ -	0.0%
OPERATING SUPPLIES	\$ 171,000.00	\$ 53,754.97	\$ 53,754.97	31.4%
REPAIR/MAINT SUPPLIES/GASOLINE	\$ 165,500.00	\$ 2,691.36	\$ 2,691.36	1.6%
CONSUMABLE TOOLS/SUPPLIES	\$ 5,000.00	\$ 378.29	\$ 378.29	7.6%
 SUB TOTAL	 \$ 452,100.00	 \$ 68,463.68	 \$ 68,463.68	 15.1%
BUILDING MATERIALS				
METAL PRODUCTS	\$ 2,500.00	\$ 391.27	\$ 391.27	15.7%
WOOD PRODUCTS	\$ 500.00	\$ -	\$ -	0.0%
RAW MATERIALS/RWY PAINT	\$ 30,000.00	\$ -	\$ -	0.0%
ELECT FIXTURES/RWY SIGNS	\$ 5,000.00	\$ -	\$ -	0.0%
ASPHALT/ASPHALT FILLER	\$ 5,000.00	\$ -	\$ -	0.0%
 SUB TOTAL	 \$ 43,000.00	 \$ 391.27	 \$ 391.27	 0.9%
FIXED CHARGES				
INSURANCE/OTHER LOSSES	\$ 73,000.00	\$ 17,871.00	\$ 17,871.00	24.5%
CAPITAL OUTLAY				
CAPITAL EQUIPMENT	\$ 105,000.00	\$ 26,410.00	\$ 26,410.00	25.2%
 SUB TOTAL	 \$ 105,000.00	 \$ 26,410.00	 \$ 26,410.00	 25.2%
 TOTALS	 \$ 3,025,408.00	 \$ 250,450.40	 \$ 250,450.40	 8.3%