

CITY-COUNTY INFORMATION TECHNOLOGY COMMISSION (CCIT)

Date: January 5, 2021 7:30 a.m. City Hall Board Room

Members Present: Lance Leonhard, Pat Puyleart (C), Michael Loy, Katie Rosenberg, Thomas Boutain, John Tubbs, Maryanne Groat, Kurt Gibbs

Members Absent:

Additional Attendees: Dale Schirmacher, Julie Henrichs, Jane Heil, Rick Abreu, Wesly Yuds

1) CALL THE MEETING TO ORDER:

The meeting was called to order by Pat Puyleart at 7:30 a.m.

2) APPROVAL OF THE MINUTES OF THE DECEMBER 1, 2020 MEETING

Gibbs/Leonhard moved/seconded to approve the minutes of the December 1st meeting. **Carried.**

3) CYBER SECURITY

- a. Recent attack in US Government and private companies using Solarwinds – CCITC uses the Solarwinds product but is not on the release that was hacked.
- b. Overview of new Varonis tool capabilities – This tool monitors all access, helps identify who has access to data and where sensitive data is located. This tool can also do Active Directory assessments. This product also includes remediation tools. Dale Schirmacher reviewed some slides provided by Varonis that showed the dashboard information and explained the data.

4) DISCUSSION AND POSSIBLE ACTION TO APPROVE OPERATING AGREEMENT AND MOVE IT FORWARD TO EACH MEMBER'S ATTORNEYS AND BOARDS FOR RATIFICATION

Director Klein requested that this draft move forward. **Loy/Leonhard** moved/seconded to send the operating agreement to each member's legal counsel for review and, if no significant concerns on to respective bodies to approve with the intergovernmental agreement previously approved. **Carried.**

5) DIRECTOR'S REPORT –

- a. Staffing Update:
 - i. Wesly Yuds has been promoted to Endpoint Manager. Julie Henrichs is retiring effective April 1st. Kathy Soma is also retiring effective April 1st. Andy Zynda is retiring in August.
- b. Phishing campaigns and training plans for 2021 – Mandatory ½ hour training per employee per year is being enacted by Commission members.
- c. Early results from customer satisfaction survey for City and County – The Board was given the results of the survey.
- d. Project Status Reports
 - i. Assessment Software is live. Interfaces are not complete.
 - ii. The Board discussed possible updates to the status report including adding another date field to record changed completion dates and a dashboard view with colors designating on schedule, late, etc.

6) NEXT MEETING DATE, TIME, AND LOCATION:

Next meeting is February 2, 2021 at 7:30 a.m. in the City Hall Board Room

7) ADJOURN – The meeting was declared adjourned at 8:35 a.m.

/a/ Lance Leonhard Secretary