

CITY-COUNTY INFORMATION TECHNOLOGY COMMISSION (CCIT)

Date: September 21, 2021, 12:30 p.m. City Hall Board Room

Members Present: Lance Leonhard (C), Thomas Boutain, Kurt Gibbs,
Katie Rosenberg, Maryanne Groat, Chet Strebe

Members Absent: Jill Meshcke,

Additional Attendees: Troy Krezine, Jane Heil, Wesly Yuds,

1) Call Meeting to Order:

The meeting was called to order by Lance Leonhard at 8:00 a.m.

2) Public Comment – There was no public comment.

3) Approval of the Minutes of the August 30, 2021 CCITC Board Meeting

Rosenberg/Boutain moved/seconded to approve the minutes of the August 30th meeting.
Carried.

4) Policy Issues Discussion and Potential Board Determination

a) Discussion and possible action on 2022 CCI Operating Budget

- i. Director Klein presented the proposed 2022 Operating Budget. The Board reviewed the highlights as presented by Director Klein. Per Maryanne Groat health insurance rates are potentially going to increase 10.4%. There were no comments on modifications to the assumptions. **Gibbs/Strebe** moved/seconded to approve the 2022 operating budget cost estimates as presented. Director Klein reviewed a document that showed time allocation by employee and explained how the allocation was determined. The Board then discussed the allocation percentages. Several options were evaluated to change the allocation split percentages. The Board discussed how to get to a three-year average. **Gibbs/Rosenberg** moved seconded to use a 5-year average for 2022, 4-year average for 2023 and 3-year average for 2024. Maryanne Groat expressed concern about a 3-year average and requested a future meeting to discuss the methodology for calculating the allocation. Strebe spoke to the value that he believes is provided by the Commission. **Carried.** Boutain opposed.
- ii. The Board was presented with a proposed list of labor rates charged to customer for 2022. A proposed 2022 rate increases for PC and Phone support rates was also presented. **Groat/Boutain** moved seconded to approve the proposed rate adjustments. **Carried.**

5) Additional Functions required by Statute, Ordinance, Resolution or Policy:

6) Educational Presentations and Board Discussion

a) Update on Marathon County Employee Credit Union Services.

Director Klein outlined future plans for the Credit Union as it related to leasing space from Marathon County. Administrator Leonhard explained that the county is considering looking at change the lease and location. Director Klein recommended waiting on any decision until the county's plans are clear. The board took no action.

b) Update on ERP Contract.

The Marathon County Board will vote on the contract to purchase tonight. The City of Wausau is set to be approved at Council on the 28th.

7) Announcements

- a) Next meeting is October 5, 2021, at 7:30 am in the City Hall Board Room and via WebEx.

8) Adjournment

The meeting was declared adjourned at 9:00 a.m.

/s/ (Jill Meschke, Interim CEO), Secretary