

CITY-COUNTY INFORMATION TECHNOLOGY COMMISSION (CCIT)

Date: February 4, 2020 7:30 a.m. City Hall Board Room

Members Present: Robert Mielke, Lance Leonhard, Thomas Boutain, Pat Puyleart (C), John Tubbs, Maryanne Groat,

Members Absent: Kurt Gibbs, Michael Loy

Additional Attendees: Julie Henrichs, Rick Abreu, Dale Schirmacher

CALL THE MEETING TO ORDER:

The meeting was called to order by Pat Puyleart at 7:33 a.m.

1) APPROVAL OF THE MINUTES OF THE JANUARY 7, 2020 MEETING

Tubbs moved/Leonhard seconded to approve the minutes of the January 7^h meeting.
Carried.

2) DIRECTOR'S REPORT:

a) Staffing Update: Programmer position is posted. We received 35 applicants for the Help Desk Technician.

b) Project Status Reports

- i. Assessment Software Update – Devnet contract will be cancelled. There are two options to cancel the contract. The one we chose doesn't leave room to get anything that we've already paid back, but is faster. Option two would have potentially given us a chance to ask for some of the \$32k back however the team felt it was unlikely to result in that and would result in a delay. The new selection will be via RFP and will go be released soon. The RFP will contain a sample dataset. The Board discussed the vendor selection process for the new assessment software. The board is concerned about the number of hours already wasted on the previous two selections.
- ii. Emergency Microsoft Security Patching – Microsoft vulnerabilities required immediate remediation. Dale Schirmacher described the vulnerabilities and the status of patching the Microsoft machines on our network.
- iii. Prioritization Committee Updates to Six Highest Priority Projects – The Board reviewed the prioritization spreadsheet. The Board requested the projected end date be updated for the active projects.
- iv. 911 Project – There is no authority at the federal level to require Frontier to fix a phone line. The core issue is; how do citizens with no access to cell service dial 911 if their Frontier line is not working? CCIT had a difficult time getting Frontier to install the necessary CAMA trunks for the 911 upgrade. Dale Schirmacher is still working with Frontier to have the additional 4 CAMA trunks installed.
- v. Cayenta Replacement Status – Interviews are scheduled with the RFP consultants.
- vi. Status of Adult Protective Services – Those staff will be moving to ADRC- CW on Stewart Avenue. They will remain employees of North Central Health Care so there will be some network work involved in the move.

4) NEXT MEETING DATE, TIME AND LOCATION:

Next meeting is at March 3, 2020 at 7:30 a.m. in the City Hall Board Room.

ADJOURN – The meeting was declared adjourned 8:25a.m.

/a/ Lance Leonhard Secretary