

CITY-COUNTY INFORMATION TECHNOLOGY COMMISSION (CCIT)

Date: September 1, 2020 7:30 a.m. City Hall Board Room

Members Present: Lance Leonhard, Pat Puyleart (C), John Tubbs, Kurt Gibbs, Michael Loy,
Katie Rosenberg, Thomas Boutain, Maryanne Groat

Members Absent:

Additional Attendees: Dale Schirmacher, Julie Henrichs, Rick Abreu

CALL THE MEETING TO ORDER:

The meeting was called to order by Pat Puyleart at 7:32 a.m.

1) APPROVAL OF THE MINUTES OF THE AUGUST 4, 2020 MEETING

Tubbs/Gibbs moved/seconded to approve the minutes of the August 4th meeting. **Carried.**

2) CONTINUED DISCUSSION AND POSSIBLE ACTION REGARDING INTERGOVERNMENTAL AGREEMENT AND OPERATING AGREEMENT

Director Klein went over the updated language related to citizen member appointments in the intergovernmental agreement.

Director Klein met with Scott Corbett to discuss how to address insurance liability in the operating agreement. Director Klein has engaged a law firm to draft the language.

3) DISCUSSION AND POSSIBLE ACTION ON THE 2021 OPERATING BUDGET

Director Klein outlined the 2021 proposed budget. Director Klein highlighted changes to direct charges to the members and their impact on their levy.

Significant budget line items were discussed

Loy/Leonhard moved/seconded to table this discussion to the next Board meeting. **Carried.**

4) DIRECTOR'S REPORT –

a. Project Status Report

- i. SIP Trunking Project – This would be a move to internet based calling. Dale Schirmacher outlined what this means to our customers. Analog lines are not being updated by carriers. Internet based calling gives us more redundancy and flexibility. This project will result in improved service and reduced costs.
- ii. City Assessment Project – This project is going very well. A conversion has been completed. There are still interfaces that need to be converted or set up.

5) NEXT MEETING DATE, TIME AND LOCATION:

Next meeting is October 6, 2020 at 7:30 a.m. in the City Hall Board Room

6) ADJOURN – The meeting was declared adjourned at 8:30 a.m.

/a/ Lance Leonhard Secretary