

CITY-COUNTY INFORMATION TECHNOLOGY COMMISSION (CCIT)

Date: April 2, 2019 7:30 a.m. City Hall Board Room

Members Present: Robert Mielke, Pat Puyleart (C), Brenda Glodowski, John Tubbs, Michael Loy, Kurt Gibbs, Brad Karger, Maryanne Groat

Members Absent

Additional Attendees: Rick Abreu, Dale Schirmacher, Julie Henrichs, Tom Boutain

CALL THE MEETING TO ORDER:

The meeting was called to order by Pat Puyleart at 7:30 a.m.

1) APPROVAL OF THE MINUTES OF THE MARCH 5, 2019 MEETING

Gibbs/Mielke moved/seconded to approve the minutes of the March 5th meeting.
Carried.

2) DIRECTOR'S REPORT:

a) Strategic Plan

- Strategic Planning Session was held with the Management Team on March 25th
- The Board reviewed the environmental scan that was completed at the strategic planning session.
- The Board discussed the next steps in the process
 - Need to identify stakeholder for each organization
 - Schedule stakeholder sessions
 - Speaker to come to May Board meeting to discuss trends in information technology.
- The strategic plan must identify what services City County IT is going to provide and what they will not provide.
- Service level agreements must be part of the new strategic plan.

b) Project Status Reports

- Law Enforcement Project Update – There are some key items in the next release. There are a few items that have been sitting in development for a while so there is a meeting scheduled for Friday to discuss the status of these items. There are some reporting tool demonstrations this week.
- City Assessment Project Update – Working with the vendor to address conversion data issues. The plan is to do a conversion in late June for 6 weeks.
- Staffing Update – We were not able to hire a programmer. The management team will meet to discuss how to move forward.

3) DISCUSSION AND POSSIBLE ACTION ON THE CHANGE TO THE CCITC BY-LAWS ARTICLE V SECTION 2 TO CHANGE THE BOARD REPRESENTATION FOR NORTH CENTRAL HEALTH CARE

Tubbs/Puyleart moved/seconded that the by-laws be changed to reflect the North Central Health Care representation on the City County IT Board will be the NCHC CEO and a designee. The North Central Health Care CEO will be the designator. **Carried.**

4) NEXT MEETING DATE, TIME AND LOCATION:

Next meeting is at May 7, 2019 at 7:30 a.m. in the City Hall Board Room.

ADJOURN – The meeting was declared adjourned 8:10 a.m.

/a/ Brad Karger Secretary