

CITY-COUNTY INFORMATION TECHNOLOGY COMMISSION (CCIT)

Date: June 4, 2019 7:45 a.m. City Hall Board Room

Members Present: Robert Mielke, Pat Puyleart (C), Thomas Boutain, Kurt Gibbs, Brad Karger, Maryanne Groat, Michael Loy

Members Absent: John Tubbs

Additional Attendees: Rick Abreu, Dale Schirmacher, Julie Henrichs, Jane Heil

CALL THE MEETING TO ORDER:

The meeting was called to order by Pat Puyleart at 7:45 a.m.

- 1) **APPROVAL OF THE MINUTES OF THE May 7, 2019 MEETING**
Mielke/Gibbs moved/seconded to approve the minutes of the May 7th meeting.
Carried.

- 2) **DISCUSSION AND POSSIBLE ACTION ON APPROVING 2020 CAPITAL REQUESTS**
Director Klein presented the list to the Board and provided a brief summary of each request. **Gibbs/Mielke moved/seconded** to approve the 2020 capital requests.
Carried.

- 3) **DIRECTOR'S REPORT:**
 - a) Project Status Reports
 - The Board was provided with a project status report
 - City Assessment project is moving forward.
 - Staffing Update – We have a candidate for the Programmer/Analyst position. But CCITC salaries may not be competitive within the local market. CCITC will be adding an additional position on the PC/Network teams and be posting for a replacement for PC/Network Technician.
 - b) 2019 Culture Survey Results

- 4) **STRATEGIC PLANNING DISCUSSION**
Christine Wroblewski, Senior Consultant with Teamworks presented the results of the environmental scan and stakeholder input session. Christine guided a conversation for the Board on strategic planning based on the results.

- 5) **NEXT MEETING DATE, TIME AND LOCATION:**
Next meeting is at July 2, 2019 at 7:30 a.m. in the City Hall Board Room.

ADJOURN – The meeting was declared adjourned 11:00 a.m.
/a/ Brad Karger Secretary