



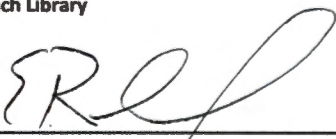
COUNTY OF MARATHON
WAUSAU, WISCONSIN

OFFICIAL NOTICE AND AGENDA

of a meeting of the Marathon County Public Library Board of Trustees,
Monday, February 18, 2019 at 12:00 noon
Library Headquarters, Wausau Community Room.

AGENDA

1. (12:00 p.m.) Call to Order
2. Acknowledgement of Visitors
3. Approval of Minutes
4. Bills and Services Report
5. (15 minutes) Public Comments
6. (15 minutes) Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.
 - A. President
 - B. Other Board Members
 - C. Library Director
 - D. Board Committees
 - E. Friends of the Library
 - F. MCPL Foundation
 - G. Wisconsin Library Trustees & Friends (WLTF)
 - H. Wisconsin Valley Library Service
7. (10 minutes) 2018 Annual Report – For Discussion and Possible Action
8. (5 minutes) Statement Concerning System Effectiveness – For Discussion and Possible Action
9. (10 minutes) 2018 Fund Balance Transfer – For Discussion and Possible Action
- 10.(10 minutes) L.E.N.A Update – For Discussion and Informational Purposes Only
- 11.(10 minutes) RFP Update – For Discussion and Informational Purposes Only
- 12.(10 minutes) PLSR and Delivery Opportunities – For Discussion and Possible Action
- 13.(10 minutes) ALA Mid-Winter Conference Update – For Discussion and Informational Purposes Only
14. Announcements
15. Request for Future Agenda Items
16. Next Meeting Dates
 - Monday 03/18/2019
 - Monday 04/15/2019
 - Monday 05/20/2019 – Athens Branch Library
 - Monday 06/17/2019
17. Adjournment

Signed: 
Library Director

***All times are approximate and subject to change**
"Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Library Administration Office at 715-261-7213."

FAXED TO: Wausau Daily Herald, City Pages, and
FAXED TO: Other Media Groups
FAXED BY: H. Wilde
FAXED DATE: February 13, 2019
FAXED TIME: 1:03 p.m.

NOTICE POSTED AT COURTHOUSE
BY: _____
DATE: _____
TIME: _____

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, January 21, 2019. Wausau Community Room, Marathon County Public Library.

Present: Gary Beastrom, Sharon Hunter, MaiGer Moua, Katie Rosenberg, Kari Sweeney, Sarah Thurs, Scott Winch, Ralph Illick

Excused:

Others: Matthew Derpinghaus, Leah Giordano, Thomas O'Neill, Heather Wilde

The meeting was called to order at 12:00 by Kari Sweeney.
Kari Sweeney welcomed visitors to the meeting.

A motion was made by Katie Rosenberg to approve the Board of Trustee minutes from the December 17, 2018 meeting. Seconded by MaiGer Moua. Motion carried.

A motion was made by Katie Rosenberg to approve the Bills & Services report for December 2018. Seconded by Sharon Hunter. Motion carried.

Public Comments – None

Past President – No Report

Other Board Members – No Report

Director's Report – Presented in the Board packet and by Director Ralph Illick.

Board Committees – No Report

Friends of the Library – Director Illick reported that there will be a book sale coming up in February. The group is doing great and raising money.

MCPL Foundation – Director Illick reported there was a meeting to be held in January, one person showed up for the meeting. There have been communications through email on a next meeting date.

Wisconsin Library Trustees & Friends (WLTF) – No Report

Wisconsin Valley Library Service – Report handed out at the meeting. Board Member Sweeney attended her first meeting.

Nominating Committee

The nominating committee would like to nominate Sharon Hunter for President for the next year.

A motion was made by Katie Rosenberg to elect Sharon Hunter as the Library Board President. Seconded by Kari Sweeney.

A motion was made by Scott Winch to close the nominations. Seconded by Katie Rosenberg.

L.E.N.A Update

Beginning the week of February 4, we will start a new 13 week cycle. There will be four different cohorts, we had hoped that one of our branches would hold a session, but we weren't able to get one this time. The cohorts will meet at Weston Elementary, Achieve Center and two at the library. The group has made some great progress throughout the community.

Toward One Wisconsin Update

The program is moving right along. The county will be presenting MLK Day On program. I will be working with another group as a moderator. There will be two days' worth of sound programming across four different tracks. Over 100 sessions are scheduled, we hope to have 500 people from across the state attend.

EEED Committee Update

The library falls under this committee. A conversation has already been had with Sara Guild about talking with the whole group. My intention is to talk with the group about the PLSR and where it leaves our library and the system. Our branches survey and what our intention is to best determine service needs and how to operationally provide the best service at all of our branches. Lastly I will be talking with them about the RFP.

RFP Update

The RFP is out and proposals are due January 22. We are expecting to receive competitive bids from firms who have experience in libraries. The idea being to standardize the shelving throughout the building, upgrade the finishing and public furnishings. We would also like all of the major service points to be modernized. The branches will be a bit different, but will get attention. There is a building committee who will look over the bids in February. The committee who consists of; Scott Winch, Gary Beastrom, Troy Torgerson, Tom O'Neill and I will review the bids and make a final decision.

PLSR and MCPL Opportunities in the Future

I did talk at the last meeting about the upcoming final report for PLSR. My belief is we could benefit from being part of a different system. The system we are currently in is highly responsive to the other libraries. I would like for us to be in a system where we are able to calibrate with and work with libraries of a similar size. There are a lot of opportunities for us if we take a look at joining the South Central System.

In the report there is a star in the center of the map regarding deliveries, noting that we would be a great place to be a part of the state wide delivery system. I received a call from the director of the South Central System. The vendor they use for the northern part of the state will be getting out of the library delivery services. The director asked if we could have

a conversation about potentially being a hub for the state wide delivery system. It would give us an opportunity to be part of something bigger. As I mentioned before we don't receive services that we pay for. That doesn't happen in the South Central System, everything is prorated and ala-carte.


I ask that we start looking at this during the 2019 calendar year. It does take a whole calendar year by statute to change systems.

There were additional discussions among the Library Director and Library Board Members regarding this agenda item.

Announcements – None

Request for Future Agenda Items - PLSR

A Motion was made by Scott Winch to adjourn the meeting at 12:50 p.m. Seconded by Gary Beaström. Motion carried.

A handwritten signature in black ink, appearing to read 'ERL', is written above a horizontal line.

Library Director

Note: These minutes subject to approval at the next Library Board meeting scheduled for February 18, 2019.

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, December 17, 2018. Wausau Community Room, Marathon County Public Library.

Present: Sharon Hunter, Alison Morrow, MaiGer Moua, Katie Rosenberg, Ralph Illick

Excused: Scott Winch, Gary Beaström, Kari Sweeney

Others: Matthew Derpinghaus, Leah Giordano, Thomas O'Neill, Heather Wilde, Sarah Thurs

The meeting was called to order at 12:01 by Alison Morrow.
Alison Morrow welcomed visitors to the meeting.

A motion was made by Katie Rosenberg to approve the Board of Trustee minutes from the November 19, 2018 meeting. Seconded by MaiGer Moua. Motion carried.

A motion was made by MaiGer Moua to approve the Bills & Services report for November 2018. Seconded by Sharon Hunter. Motion carried.

Public Comments – None

President – No Report

Other Board Members – No Report

Director's Report – Presented in the Board packet and by Director Ralph Illick.

- We will get to agenda item number twelve, but the context of the RFP will be released today. I will be in Seattle during the ALA Midwinter Conference. I expect to spend a lot of time there with vendors looking for the coolest stuff we could possibly do, especially for the technology and makerspace areas.

Board Committees – No Report

Friends of the Library – Director Illick reported the Friends had their holiday brunch today. They are looking forward to the next sale.

MCPL Foundation – Director Illick reported the Foundation will meet in January. I will give them more specifics about what we need from them for the interior project.

Wisconsin Library Trustees & Friends (WLTF) – No Report

Wisconsin Valley Library Service – Board Member Rosenberg reported that Kari Sweeney will be the new representative on the board.

Roof Repairs Update

Progress has been made, but we still have more repairs that need to be done. Facilities and Capitol Management reported to the Finance Committee, they found moisture damage behind some panels. The upper roof is done, some little passage ways around the outside of the lower roof that is done. The big area is the lower roof, which they have abandoned until spring. They will then have an architect look at it and figure out what is wrong.

Nominating Committee

The nominating committee spoke to board members and they would like to nominate Kari Sweeney for Vice President. They will work on the President nomination and should have before the January meeting.

A motion was made by Katie Rosenberg to accept Kari Sweeney as Vice President. Seconded by Sharon Hunter. Motion carried.

L.E.N.A Update

The fall cohorts have finished, there were four different locations. We will be meeting after the holidays to set things up for spring. Updates will be brought back to the board.

Toward One Wisconsin Update

There is a lot going on with the diversity in the workplace group. We've had more folks asking to put on programs than we had time slots. This will take place on April 11-12 in Milwaukee.

EEED Committee Update

I will be speaking to the Environment, Education and Economic Development Committee (EEED) about the branch survey so they are aware of what we are doing and why. I will apprise them of the PLSR project and what it means for our library.

RFP Update

The RFP was posted on December 17. I will notify a few groups about it so they can get us proposals. The RFP includes the branch libraries. We are asking a library design company to give us guidance. The RFP's are due January 22, we will look at the proposals shortly after the date.

PLSR Update

PLSR was a project that started three years ago. The idea behind it was to talk about ways we can make systems more responsive to libraries. There are 16 different governance models and 16 different systems that work 16 different ways. This doesn't focus on efficiency or maximizing the support. There are 26 libraries in the Wisconsin Valley Library Service consortium and we are 40% of the consortium. If we were part of the South Central Library system, their governance model is weighted and everyone based on their participation gets weighted voting. Every service they provide is ala-cart, so if you're not getting it you're not paying for it. What I will be doing and also ask this board to do is start considering how we might be better served by being a member of another system. The PLSR group has released a draft of what their recommendations will be. I did include the website link in my monthly report.

What I ask this board to do over the coming months is to review our different options. It does take about a year to merge with another library system. One of the challenges that we

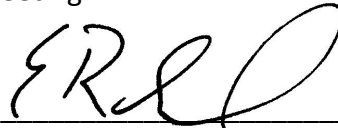
have is that our perspective, our needs as a library are not aligned with the libraries in our consortium. I am really going to focus on what we could get from a consortium that would be more aligned with what we need.

There were additional discussions among the Library Director and Library Board Members regarding this topic

Announcements - This is Alison's last meeting, thank you for your service.

Request for Future Agenda Items - None

Vice President Morrow moved to adjourn the meeting.

A handwritten signature in black ink, appearing to be 'ERL', written above a horizontal line.

Library Director

Org: 665 LIBRARY

	<u>Vendor Name</u>	<u>Amount</u>
101 000000000066592141	INTERNET SERVICE CHARTER COMMUNICATIONS	1,382.35
	INTERNET SERVICE	1,382.35
101 000000000066592164	CONTRACT SERV-DEBT COLLECTIONS UNIQUE MANAGEMENT SERVICES	44.75
	CONTRACT SERV-DEBT COLLECTIONS	44.75
101 000000000066592250	TELEPHONE FRONTIER	489.95
	TELEPHONE	489.95
101 000000000066592561	LIBRARY FEES-REIMBURSE TO CNTY MARSHFIELD PUBLIC LIBRARY	47.02
	LIBRARY FEES-REIMBURSE TO CNTY	47.02
101 000000000066592990	SUNDRY CONTRACTUAL SERVICES WESTBORO PUBLIC LIBRARY WESTERN TAYLOR CO PUBL LIBRARY GRANTON COMMUNITY LIBRARY RMC IMAGING MINOCQUA PUBLIC LIBRARY CHANGE 101 LLC	25.00 17.00 35.90 350.00 61.99 2,500.00
	SUNDRY CONTRACTUAL SERVICES	2,989.89
101 000000000066592994	CONTRACTUAL VAN/COURIER SERV WI VALLEY LIBRARY SERVICES SPRINT DELIVERY SERVICE	3,015.94 375.24
	CONTRACTUAL VAN/COURIER SERV	3,391.18
101 000000000066592998	SUNDRY CONTR SERV-JACKETS LIBR BAKER & TAYLOR COMPANY	3,099.42
	SUNDRY CONTR SERV-JACKETS LIBR	3,099.42
101 000000000066592999	SUNDRY CONTR SERV-PROC AV LIBR BAKER & TAYLOR COMPANY	881.86
	SUNDRY CONTR SERV-PROC AV LIBR	881.86
101 000000000066593110	POSTAGE/BOX RENT ATHENS POSTMASTER	116.00
	POSTAGE/BOX RENT	116.00
101 000000000066593130	PRINTING/DUPLICATION MARCO	412.95
	PRINTING/DUPLICATION	412.95

Org: 665 LIBRARY

	<u>Vendor Name</u>	<u>Amount</u>
101 000000000066593161	BOOKS LIBRARY	
	BAKER & TAYLOR COMPANY	37,614.56
	WAUSAU EAST HIGH SCHOOL	55.00
	AMAZON.COM	9.95
	AMAZON CAPITAL SERVICES	2,666.37
	BOOKS LIBRARY	40,345.88
101 000000000066593168	AUDIO-VISUAL MATERIALS	
	BAKER & TAYLOR COMPANY	7,997.00
	FINDAWAY WORLD	1,285.74
	AMAZON CAPITAL SERVICES	1,413.76
	AUDIO-VISUAL MATERIALS	10,696.50
101 000000000066593190	OFFICE SUPPLIES	
	AMAZON CAPITAL SERVICES	806.90
	OFFICE SUPPLIES	806.90
101 000000000066593221	SUBSCRIPTIONS-ELECTRONIC RESRC	
	MANGO LANGUAGES	8,619.43
	SUBSCRIPTIONS-ELECTRONIC RESRC	8,619.43
101 000000000066593260	ADVERTISING	
	CITY PAGES INC	651.00
	ADVERTISING	651.00
101 000000000066593321	PERSONAL AUTO MILEAGE	
	WINCH, SCOTT	76.30
	PERSONAL AUTO MILEAGE	76.30
101 000000000066593390	MEETING EXPENSES	
	THE MINT CAFE INC	1,018.80
	MEETING EXPENSES	1,018.80
101 000000000066593497	LIBRARY OPERATING SUPPLIES	
	AMAZON CAPITAL SERVICES	629.01
	LIBRARY OPERATING SUPPLIES	629.01
101 000000000066595320	BUILDING/OFFICES RENT	
	ROTHSCHILD, VILLAGE	1,307.17
	STRATFORD, VILLAGE OF	1,403.72
	WI PUBLIC SERVICE CO	426.06
	BUILDING/OFFICES RENT	3,136.95
	LIBRARY 665 TOTAL:	78,836.14

Org: 666 WVLS CONTRACTUAL SERVICE-LIBR

<u>Vendor Name</u>	<u>Amount</u>
101 000000000066693161 BOOKS LIBRARY ROTHSCHILD, VILLAGE	956.75
BOOKS LIBRARY	956.75
WVLS CONTRACTUAL 666 TOTAL:	956.75

Org: 667 LIBRARY GIFTS

<u>Vendor Name</u>	<u>Amount</u>
252 000000000066793161 BOOKS LIBRARY	
BAKER & TAYLOR COMPANY	1,911.85
MOSINEE WATER/SEWER	43.95
BLASCHKA, SHAWN	300.00
WIFC	120.00
WAOW TELEVISION INC	1,040.00
MUZZY BROADCASTING	315.00
HALBROOK, LYNN	350.00
TANK MATES LLC	617.00
AMAZON CAPITAL SERVICES	1,537.02
SKALKA, PATRICIA	159.00
BOOKS LIBRARY	<u>6,393.82</u>
LIBRARY GIFTS 667 TOTAL:	<u>6,393.82</u>
Report Total:	<u><u>86,186.71</u></u>

GL787 LIB 18 MAINT OBL VS BUDGET Report Format 511

Period 13 ending December 31, 2018 Transaction status 1

Sub 101 GENERAL FUND Agy 0590 OTHER GENERAL GOVERNMENT

Description	2018 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 206 LIBRARY - BLDG MAINTENANCE							
APR 561E MAINT LIBR LVL 1-PERS SER							
Cat 910 PERSONAL SERVICES							
Act 1110 SALARIES-PERMANENT-REGUL	10,632.00			10,641.36	10,641.36	9.36-****	
Act 1210 WAGES-PERMANENT-REGULAR	118,742.00			103,301.04	103,301.04	15,440.96	87.0
Act 1220 WAGES-PERMANENT-OVERTIME	855.00			140.02	140.02	714.98	16.4
Act 1240 WAGES-PERMANENT-SHIFT DI	1,140.00			1,104.90	1,104.90	35.10	96.9
Act 1310 PAGER PAY	1,350.00					1,350.00	
Act 1312 ON CALL PAY	136.00			541.84	541.84	405.84-****	
Act 1510 SOCIAL SECURITY EMPLOYER	10,166.00			8,704.19	8,704.19	1,461.81	85.6
Act 1520 RETIREMENT EMPLOYERS SHA	8,903.00			7,710.12	7,710.12	1,192.88	86.6
Act 1540 HOSPITAL/HEALTH INSURANC	32,585.00			28,435.19	28,435.19	4,149.81	87.3
Act 1541 DENTAL INSURANCE	751.00			768.33	768.33	17.33-****	
Act 1543 INCOME CONTINUATION INSU	512.00					512.00	
Act 1544 HLTH INS-CONVERSION, RET				970.03	970.03	970.03-	
Act 1545 POST EMPLOYEE HEALTH PLA	1,715.00			1,622.01	1,622.01	92.99	94.6
Act 1550 LIFE INSURANCE	135.00			64.55	64.55	70.45	47.8
Act 1560 WORKERS COMPENSATION PAY	4,837.00			4,212.37	4,212.37	624.63	87.1
Act 1580 UNEMPLOYMENT COMPENSATIO	266.00			209.76	209.76	56.24	78.9

APR 561E MAINT LIBR LVL 1-PERS SER	192,725.00			168,425.71	168,425.71	24,299.29	87.4
APR 561F MAINT LIBR LVL 1-OPERATIN							
Cat 920 CONTRACTUAL SERVICES							
Act 2170 PEST EXTERMINATION	420.00			360.00	360.00	60.00	85.7
Act 2210 WATER/SEWER	35,000.00			35,542.64	35,542.64	542.64-****	
Act 2220 ELECTRIC	52,000.00			37,594.22	37,594.22	14,405.78	72.3
Act 2240 NATURAL/PROPANE GAS	9,000.00			9,594.18	9,594.18	594.18-****	
Act 2450 GROUNDS/GROUND IMPROVEME	100.00			100.00	100.00	****	
Act 2460 BUILDING SERVICE EQUIP R	3,000.00			2,205.08	2,205.08	794.92	73.5
Act 2470 BUILDING REPAIRS	1,000.00			15.99	15.99	984.01	1.6
Act 2930 FIRE PROTECTION	500.00			138.00	138.00	362.00	27.6
Act 2970 REFUSE COLLECTION	3,700.00			3,820.78	3,820.78	120.78-****	
Act 2990 SUNDRY CONTRACTUAL SERVI	3,000.00			2,388.45	2,388.45	611.55	79.6
Cat 930 SUPPLIES & EXPENSE							
Act 3440 HOUSEHOLD/JANITORIAL SUP	8,000.00			6,373.09	6,373.09	1,626.91	79.7
Act 3460 CLOTHING/UNIFORM	600.00			377.16	377.16	222.84	62.9
Act 3540 PAINTING SUPPLIES	300.00					300.00	
Act 3550 PLUMBING/ELECTRICAL SUPP	500.00			433.47	433.47	66.53	86.7
Act 3621 SHOP SUPPLIES	500.00			12.99	12.99	487.01	2.6
Act 3623 SHOP EQUIPMENT-TOOLS-SUP	2,000.00			1,190.40	1,190.40	809.60	59.5

GL787 LIB 18 MAINT OBL VS BUDGET Report Format 511

Period 13 ending December 31, 2018 Transaction status 1

Sub 101 GENERAL FUND Agy 0590 OTHER GENERAL GOVERNMENT

Description	2018 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 206 LIBRARY - BLDG MAINTENANCE							
APR 561F MAINT LIBR LVL 1-OPERATIN							
Cat 940 BUILDING MATERIALS							
Act 4250 SMALL HARDWARE/WIRE/NAIL	100.00			20.00	20.00	80.00	20.0
Act 4610 ELECTRICAL FIXTURES	2,500.00			1,286.00	1,286.00	1,214.00	51.4

APR 561F MAINT LIBR LVL 1-OPERATIN	122,220.00			101,452.45	101,452.45	20,767.55	83.0

Or2 206 LIBRARY - BLDG MAINTENANCE	314,945.00			269,878.16	269,878.16	45,066.84	85.7

Agy 0590 OTHER GENERAL GOVERNMENT	314,945.00			269,878.16	269,878.16	45,066.84	85.7

Sub 101 GENERAL FUND	314,945.00			269,878.16	269,878.16	45,066.84	85.7

Report Final Totals	314,945.00			269,878.16	269,878.16	45,066.84	85.7
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GL787 LIB 18 OBL vs BUDGET Report Format 511

Period 13 ending December 31, 2018 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2018 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 665 LIBRARY							
APR 711A LIBRARY LVL 1-PERS SERVICE							
Cat 910 PERSONAL SERVICES							
Act 1110 SALARIES-PERMANENT-REGUL	636,282.00			550,938.40	550,938.40	85,343.60	86.6
Act 1111 SALARIES-PERMANENT-REGUL				122.93	122.93	122.93-	
Act 1210 WAGES-PERMANENT-REGULAR	722,137.00			726,909.03	726,909.03	4,772.03-	****
Act 1211 WAGES-PERMANENT-REGULAR	617,516.00			635,099.97	635,099.97	17,583.97-	****
Act 1221 WAGES-PERMANENT-OVERTIME	45,755.00					45,755.00	
Act 1250 WAGES-TEMPORARY-REGULAR	24,316.00			5,235.86	5,235.86	19,080.14	21.5
Act 1510 SOCIAL SECURITY EMPLOYER	156,575.00			143,317.05	143,317.05	13,257.95	91.5
Act 1520 RETIREMENT EMPLOYERS SHA	123,079.00			115,064.70	115,064.70	8,014.30	93.5
Act 1540 HOSPITAL/HEALTH INSURANC	402,562.00			374,965.50	374,965.50	27,596.50	93.1
Act 1541 DENTAL INSURANCE	11,802.00			10,323.28	10,323.28	1,478.72	87.5
Act 1543 INCOME CONTINUATION INSU	7,243.00					7,243.00	
Act 1544 HLTH INS-CONVERSION, RET				14,214.45	14,214.45	14,214.45-	
Act 1545 POST EMPLOYEE HEALTH PLA	32,604.00			24,276.00	24,276.00	8,328.00	74.5
Act 1550 LIFE INSURANCE	1,046.00			643.67	643.67	402.33	61.5
Act 1560 WORKERS COMPENSATION PAY	3,915.00			4,329.34	4,329.34	414.34-	****
Act 1580 UNEMPLOYMENT COMPENSATIO	4,090.00			3,492.77	3,492.77	597.23	85.4

APR 711A LIBRARY LVL 1-PERS SERVICE	2,788,922.00			2,608,932.95	2,608,932.95	179,989.05	93.6
APR 711B LIBRARY LVL 1-OPERATING							
Cat 920 CONTRACTUAL SERVICES							
Act 2130 ACCOUNTING/AUDITING FEES	1,200.00			1,170.39	1,170.39	29.61	97.5
Act 2141 INTERNET SERVICE	25,000.00			23,660.47	23,660.47	1,339.53	94.6
Act 2164 CONTRACT SERV-DEBT COLLE	1,000.00			1,002.40	1,002.40	2.40-	****
Act 2190 OTHER PROFESSIONAL SERVI	6,500.00			6,500.00	6,500.00		****
Act 2250 TELEPHONE	9,000.00			11,806.21	11,806.21	2,806.21-	****
Act 2433 MAINTENANCE CONTRACTS	21,000.00			9,470.00	9,470.00	11,530.00	45.1
Act 2490 SUNDRY REPAIR/MAINT SERV	2,500.00					2,500.00	
Act 2561 LIBRARY FEES-REIMBURSE T	9,500.00			7,383.39	7,383.39	2,116.61	77.7
Act 2954 RFID EQUIP MAINT FEES	30,800.00			34,654.73	34,654.73	3,854.73-	****
Act 2955 V-CAT FEES LIBR	69,000.00			72,438.56	72,438.56	3,438.56-	****
Act 2957 COUNTY E-MAIL SERVICE	8,500.00			9,000.00	9,000.00	500.00-	****
Act 2958 COUNTY NETWORK SUPPORT	3,000.00			1,133.00	1,133.00	1,867.00	37.8
Act 2959 TIMING SOFTWARE MAINT-LI	2,600.00			1,590.45	1,590.45	1,009.55	61.2
Act 2990 SUNDRY CONTRACTUAL SERVI	6,000.00			10,280.52	10,280.52	4,280.52-	****
Act 2994 CONTRACTUAL VAN/COURIER	13,000.00			20,987.44	20,987.44	7,987.44-	****
Act 2998 SUNDRY CONTR SERV-JACKET	22,000.00			22,833.11	22,833.11	833.11-	****
Act 2999 SUNDRY CONTR SERV-PROC A	8,000.00			8,633.28	8,633.28	633.28-	****

GL787 LIB 18 OBL vs BUDGET Report Format 511

Period 13 ending December 31, 2018 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2018 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 665 LIBRARY							
APR 711B LIBRARY LVL 1-OPERATING							
Cat 930 SUPPLIES & EXPENSE							
Act 3110 POSTAGE/BOX RENT	3,400.00			2,710.60	2,710.60	689.40	79.7
Act 3125 PAPER COPIER	2,000.00					2,000.00	
Act 3126 PAPER - RECEIPTS	800.00			974.85	974.85	174.85	****
Act 3127 RFID TAGS-LIBR	10,000.00			7,928.25	7,928.25	2,071.75	79.3
Act 3130 PRINTING/DUPLICATION	6,000.00			10,276.96	10,276.96	4,276.96	****
Act 3161 BOOKS LIBRARY	282,250.00			282,287.88	282,287.88	37.88	****
Act 3168 AUDIO-VISUAL MATERIALS	64,000.00			80,560.69	80,560.69	16,560.69	****
Act 3190 OFFICE SUPPLIES	8,000.00			7,143.70	7,143.70	856.30	89.3
Act 3195 COMPUTER SUPPLIES	2,000.00			1,605.26	1,605.26	394.74	80.3
Act 3220 SUBSCRIPTIONS NEWSPAPER/	25,000.00			18,854.88	18,854.88	6,145.12	75.4
Act 3221 SUBSCRIPTIONS-ELECTRONIC	25,000.00			25,005.43	25,005.43	5.43	****
Act 3240 MEMBERSHIP DUES				401.00	401.00	401.00	-
Act 3250 REGISTRATION FEES/TUITIO	5,000.00			1,769.00	1,769.00	3,231.00	35.4
Act 3260 ADVERTISING	6,000.00			3,333.50	3,333.50	2,666.50	55.6
Act 3321 PERSONAL AUTO MILEAGE	4,000.00			3,001.05	3,001.05	998.95	75.0
Act 3340 COMMERCIAL TRAVEL				453.60	453.60	453.60	-
Act 3350 MEALS	500.00					500.00	
Act 3351 MEALS-NONOVERNIGHT/TAXAB				19.59	19.59	19.59	-
Act 3360 LODGING	600.00			575.46	575.46	24.54	95.9
Act 3390 MEETING EXPENSES	2,000.00			2,640.01	2,640.01	640.01	****
Act 3497 LIBRARY OPERATING SUPPLI	18,000.00			27,426.63	27,426.63	9,426.63	****
Cat 950 FIXED CHARGES							
Act 5140 GENERAL LIABILITY PREMIU	3,500.00			12,415.00	12,415.00	8,915.00	****
Act 5151 BUILDING & CONTENTS INSU	11,000.00			10,964.00	10,964.00	36.00	99.7
Act 5190 OTHER INSURANCE	10,750.00			1,789.00	1,789.00	8,961.00	16.6
Act 5320 BUILDING/OFFICES RENT	50,000.00			42,377.33	42,377.33	7,622.67	84.8
APR 711B LIBRARY LVL 1-OPERATING	778,400.00			787,057.62	787,057.62	8,657.62	****
Or2 665 LIBRARY	3,567,322.00			3,395,990.57	3,395,990.57	171,331.43	95.2

GL787 LIB 18 OBL vs BUDGET Report Format 511

Period 13 ending December 31, 2018 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2018 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 666 WVLS CONTRACTUAL SERVICE-LI							
APR 711B LIBRARY LVL 1-OPERATING							
Cat 930 SUPPLIES & EXPENSE							
Act 3161 BOOKS LIBRARY				956.75	956.75	956.75-	
Act 3169 E-BOOKS	26,116.00			26,432.81	26,432.81	316.81-****	
Act 3240 MEMBERSHIP DUES	20,000.00			18,726.44	18,726.44	1,273.56	93.6

APR 711B LIBRARY LVL 1-OPERATING	46,116.00			46,116.00	46,116.00		****

Or2 666 WVLS CONTRACTUAL SERVICE-LI	46,116.00			46,116.00	46,116.00		****

Agy 0870 LIBRARY	3,613,438.00			3,442,106.57	3,442,106.57	171,331.43	95.3

Sub 101 GENERAL FUND	3,613,438.00			3,442,106.57	3,442,106.57	171,331.43	95.3

GL787 LIB 18 OBL vs BUDGET Report Format 511

Period 13 ending December 31, 2018 Transaction status 1

Sub 252 LIBRARY GIFTS Agy 0870 LIBRARY

Description	2018 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 667 LIBRARY GIFTS							
APR Z712 LIBRARY GIFTS (EXP)							
Cat 930 SUPPLIES & EXPENSE							
Act 3161 BOOKS LIBRARY	80,000.00			88,585.58	88,585.58	8,585.58-****	

Or2 667 LIBRARY GIFTS	80,000.00			88,585.58	88,585.58	8,585.58-****	

Agy 0870 LIBRARY	80,000.00			88,585.58	88,585.58	8,585.58-****	

Sub 252 LIBRARY GIFTS	80,000.00			88,585.58	88,585.58	8,585.58-****	

Report Final Totals	3,693,438.00			3,530,692.15	3,530,692.15	162,745.85	95.6
=====							

Period: 1 2019

Org: 665 LIBRARY

	<u>Vendor Name</u>	<u>Amount</u>
101 000000000066592141	INTERNET SERVICE WISNET	250.00
	INTERNET SERVICE	250.00
101 000000000066592164	CONTRACT SERV-DEBT COLLECTIONS UNIQUE MANAGEMENT SERVICES	116.38
	CONTRACT SERV-DEBT COLLECTIONS	116.38
101 000000000066592990	SUNDRY CONTRACTUAL SERVICES LIBRARICA LLC	1,590.45
	SUNDRY CONTRACTUAL SERVICES	1,590.45
101 000000000066593126	PAPER - RECEIPTS DISCOUNT PAPER PRODUCTS	1,299.80
	PAPER - RECEIPTS	1,299.80
101 000000000066593130	PRINTING/DUPLICATION ROTOGRAPHIC PRINTING INC	75.00
	PRINTING/DUPLICATION	75.00
101 000000000066593190	OFFICE SUPPLIES CDW GOVERNMENT INC	1,381.04
	OFFICE SUPPLIES	1,381.04
101 000000000066593221	SUBSCRIPTIONS-ELECTRONIC RESRC VALUE LINE PUBLISHING LLC	3,450.00
	SUBSCRIPTIONS-ELECTRONIC RESRC	3,450.00
101 000000000066593250	REGISTRATION FEES/TUITION WI LIBRARY ASSOCIATION	25.00
	REGISTRATION FEES/TUITION	25.00
101 000000000066593260	ADVERTISING WAUSAU AREA NEWCOMER SERVICE	22.00
	ADVERTISING	22.00
101 000000000066595320	BUILDING/OFFICES RENT ATHENS, VILLAGE OF CITY OF MOSINEE MOSINEE WATER/SEWER WI PUBLIC SERVICE CO VILLAGE OF MARATHON CITY	3,617.09 4,896.57 88.78 464.57 1,218.17
	BUILDING/OFFICES RENT	10,285.18
	LIBRARY 665 TOTAL:	18,494.85

Period: 1 2019

Org: 667 LIBRARY GIFTS

<u>Vendor Name</u>	<u>Amount</u>
252 000000000066793161 BOOKS LIBRARY DEMCO INC	533.00
BOOKS LIBRARY	533.00
LIBRARY GIFTS 667 TOTAL:	533.00
Report Total:	<u>19,027.85</u>

GL787

LIB 2019-OBL vs BUDGET

Report Format 511

Period 1 ending January 31, 2019

Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2019 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 665 LIBRARY							
APR 711A LIBRARY LVL 1-PERS SERVICE							
Cat 910 PERSONAL SERVICES							
Act 1110 SALARIES-PERMANENT-REGUL	537,291.00	36,290.24		36,290.24	36,290.24	501,000.76	6.8
Act 1111 SALARIES-PERMANENT-REGUL	32,737.00	2,598.13		2,598.13	2,598.13	30,138.87	7.9
Act 1210 WAGES-PERMANENT-REGULAR	769,553.00	54,870.48		54,870.48	54,870.48	714,682.52	7.1
Act 1211 WAGES-PERMANENT-REGULAR	662,349.00	45,982.59		45,982.59	45,982.59	616,366.41	6.9
Act 1250 WAGES-TEMPORARY-REGULAR	24,794.00	470.84		470.84	470.84	24,323.16	1.9
Act 1510 SOCIAL SECURITY EMPLOYER	155,103.00	10,448.06		10,448.06	10,448.06	144,654.94	6.7
Act 1520 RETIREMENT EMPLOYERS SHA	117,501.00	8,404.96		8,404.96	8,404.96	109,096.04	7.2
Act 1540 HOSPITAL/HEALTH INSURANC	409,638.00	66,387.12		66,387.12	66,387.12	343,250.88	16.2
Act 1541 DENTAL INSURANCE	11,321.00	1,767.98		1,767.98	1,767.98	9,553.02	15.6
Act 1543 INCOME CONTINUATION INSU	7,727.00					7,727.00	
Act 1544 HLTH INS-CONVERSION, RET		28,510.82		28,510.82	28,510.82	28,510.82-	
Act 1545 POST EMPLOYEE HEALTH PLA	33,176.00	1,722.00		1,722.00	1,722.00	31,454.00	5.2
Act 1550 LIFE INSURANCE	1,121.00	54.11		54.11	54.11	1,066.89	4.8
Act 1560 WORKERS COMPENSATION PAY	3,069.00	280.40		280.40	280.40	2,788.60	9.1
Act 1580 UNEMPLOYMENT COMPENSATIO	2,025.00	295.18		295.18	295.18	1,729.82	14.6

APR 711A LIBRARY LVL 1-PERS SERVICE	2,767,405.00	258,082.91		258,082.91	258,082.91	2,509,322.09	9.3
APR 711B LIBRARY LVL 1-OPERATING							
Cat 920 CONTRACTUAL SERVICES							
Act 2130 ACCOUNTING/AUDITING FEES	1,200.00					1,200.00	
Act 2141 INTERNET SERVICE	24,000.00	250.00		250.00	250.00	23,750.00	1.0
Act 2164 CONTRACT SERV-DEBT COLLE	1,000.00	116.38		116.38	116.38	883.62	11.6
Act 2190 OTHER PROFESSIONAL SERVI	6,500.00					6,500.00	
Act 2250 TELEPHONE	8,000.00					8,000.00	
Act 2433 MAINTENANCE CONTRACTS	21,000.00					21,000.00	
Act 2490 SUNDRY REPAIR/MAINT SERV	2,500.00					2,500.00	
Act 2561 LIBRARY FEES-REIMBURSE T	9,500.00					9,500.00	
Act 2954 RFID EQUIP MAINT FEES	34,500.00					34,500.00	
Act 2955 V-CAT FEES LIBR	75,040.00					75,040.00	
Act 2957 COUNTY E-MAIL SERVICE	8,500.00					8,500.00	
Act 2958 COUNTY NETWORK SUPPORT	3,000.00					3,000.00	
Act 2959 TIMING SOFTWARE MAINT-LI	1,600.00					1,600.00	
Act 2990 SUNDRY CONTRACTUAL SERVI	5,460.00	1,590.45		1,590.45	1,590.45	3,869.55	29.1
Act 2994 CONTRACTUAL VAN/COURIER	3,000.00					3,000.00	
Act 2995 COMPUTER MAINT. CONTRACT	7,875.00					7,875.00	
Act 2998 SUNDRY CONTR SERV-JACKET	22,000.00					22,000.00	
Act 2999 SUNDRY CONTR SERV-PROC A	8,000.00					8,000.00	

GL787 LIB 2019-OBL vs BUDGET Report Format 511

Period 1 ending January 31, 2019 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2019 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 665 LIBRARY							
APR 711B LIBRARY LVL 1-OPERATING							
Cat 930 SUPPLIES & EXPENSE							
Act 3110 POSTAGE/BOX RENT	3,650.00					3,650.00	
Act 3125 PAPER COPIER	2,000.00					2,000.00	
Act 3126 PAPER - RECEIPTS	800.00	1,299.80		1,299.80	1,299.80	499.80-****	
Act 3127 RFID TAGS-LIBR	10,500.00					10,500.00	
Act 3130 PRINTING/DUPLICATION	7,000.00	570.03		570.03	570.03	6,429.97	8.1
Act 3161 BOOKS LIBRARY	282,250.00					282,250.00	
Act 3168 AUDIO-VISUAL MATERIALS	64,000.00					64,000.00	
Act 3190 OFFICE SUPPLIES	8,000.00	1,381.04		1,381.04	1,381.04	6,618.96	17.3
Act 3220 SUBSCRIPTIONS NEWSPAPER/	22,000.00					22,000.00	
Act 3221 SUBSCRIPTIONS-ELECTRONIC	25,000.00	3,450.00		3,450.00	3,450.00	21,550.00	13.8
Act 3250 REGISTRATION FEES/TUITIO	5,000.00	25.00		25.00	25.00	4,975.00	.5
Act 3260 ADVERTISING	6,000.00	22.00		22.00	22.00	5,978.00	.4
Act 3321 PERSONAL AUTO MILEAGE	4,000.00					4,000.00	
Act 3350 MEALS	500.00					500.00	
Act 3360 LODGING	600.00					600.00	
Act 3390 MEETING EXPENSES	2,000.00					2,000.00	
Act 3497 LIBRARY OPERATING SUPPLI	20,000.00					20,000.00	
Cat 950 FIXED CHARGES							
Act 5140 GENERAL LIABILITY PREMIU	12,500.00					12,500.00	
Act 5151 BUILDING & CONTENTS INSU	11,000.00					11,000.00	
Act 5190 OTHER INSURANCE	1,800.00					1,800.00	
Act 5320 BUILDING/OFFICES RENT	55,000.00	10,285.18		10,285.18	10,285.18	44,714.82	18.7
APR 711B LIBRARY LVL 1-OPERATING	786,275.00	18,989.88		18,989.88	18,989.88	767,285.12	2.4
Or2 665 LIBRARY	3,553,680.00	277,072.79		277,072.79	277,072.79	3,276,607.21	7.8

GL787 LIB 2019-OBL vs BUDGET Report Format 511

Period 1 ending January 31, 2019 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2019 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 666 WVLS CONTRACTUAL SERVICE-LI							
APR 711B LIBRARY LVL 1-OPERATING							
Cat 930 SUPPLIES & EXPENSE							
Act 3169 E-BOOKS		27,116.00				27,116.00	
Act 3240 MEMBERSHIP DUES		19,000.00				19,000.00	

APR 711B LIBRARY LVL 1-OPERATING		46,116.00				46,116.00	

Or2 666 WVLS CONTRACTUAL SERVICE-LI		46,116.00				46,116.00	

Agy 0870 LIBRARY	3,599,796.00	277,072.79		277,072.79	277,072.79	3,322,723.21	7.7

Sub 101 GENERAL FUND	3,599,796.00	277,072.79		277,072.79	277,072.79	3,322,723.21	7.7

GL787 LIB 2019-OBL vs BUDGET Report Format 511

Period 1 ending January 31, 2019 Transaction status 1

Sub 252 LIBRARY GIFTS Agy 0870 LIBRARY

Description	2019 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 667 LIBRARY GIFTS							
APR Z712 LIBRARY GIFTS (EXP)							
Cat 930 SUPPLIES & EXPENSE							
Act 3161 BOOKS LIBRARY	80,000.00	533.00		533.00	533.00	79,467.00	.7

Or2 667 LIBRARY GIFTS	80,000.00	533.00		533.00	533.00	79,467.00	.7

Agy 0870 LIBRARY	80,000.00	533.00		533.00	533.00	79,467.00	.7

Sub 252 LIBRARY GIFTS	80,000.00	533.00		533.00	533.00	79,467.00	.7

Report Final Totals	3,679,796.00	277,605.79		277,605.79	277,605.79	3,402,190.21	7.5
=====							

TOTAL CIRCULATION STATISTICAL SUMMARY

For the month of January 2019

Branch	2018 CURRENT MONTH	2019 CURRENT MONTH	% CHANGE	2018 YEAR-to-DATE	2019 YEAR-to-DATE	% CHANGE
ATHENS	2,123	1,892	-10.88%	2,123	1,892	-10.88%
EDGAR	1,541	1,780	15.51%	1,541	1,780	15.51%
HATLEY	2,440	2,297	-5.86%	2,440	2,297	-5.86%
MARATHON	3,071	3,257	6.06%	3,071	3,257	6.06%
MOSINEE	4,192	3,307	-21.11%	4,192	3,307	-21.11%
ROTHSCHILD	10,299	9,916	-3.72%	10,299	9,916	-3.72%
SPENCER	1,905	1,870	-1.84%	1,905	1,870	-1.84%
STRATFORD	1,847	1,916	3.74%	1,847	1,916	3.74%
WAUSAU	37,148	35,596	-4.18%	37,148	35,596	-4.18%
WAUSAU DRIVE UP	1,203	1,092	-9.23%	1,203	1,092	-9.23%
HOMEBOUND	1,167	1,163	-0.34%	1,167	1,163	-0.34%
ILL	131	44	-66.41%	131	44	-66.41%
OVERDRIVE	9,815	11,670	18.90%	9,815	11,670	18.90%
GRAND TOTAL	76,882	75,800	-1.41%	76,882	75,800	-1.41%

**The Village of Edgar had a furnace issue at the beginning of February 2018. The branch was closed from February 1-27

**The Mosinee branch was closed from May 7-15 for building repairs

ON-SITE CIRC TO NON-RESIDENT CUSTOMERS

January 2019

	CUSTOMER STATISTICAL CLASSES							TOTAL NON-RESIDENT CIRC	TOTAL CIRC	% of CIRC by BRANCH
	WVLS-CLARK	WVLS-LANGLADE	WVLS-LINCOLN	SCLS-PORTAGE	NFLS-SHAWANO	WVLS-TAYLOR	SCLS-WOOD			
ATHENS	0	0	15	0	0	86	0	101	1,892	5.34%
EDGAR	0	0	2	0	0	0	1	3	1,780	0.17%
HATLEY	0	10	0	168	132	0	0	310	2,297	13.50%
MARATHON	0	8	6	0	0	0	0	14	3,257	0.43%
MOSINEE	0	0	0	1	0	0	1	2	3,307	0.06%
ROTHSCHILD	1	0	10	110	8	2	1	132	9,916	1.33%
SPENCER	158	0	0	0	0	2	1	161	1,870	8.61%
STRATFORD	31	0	0	0	0	6	22	59	1,916	3.08%
WAUSAU	110	69	614	170	301	38	8	1,310	35,597	3.68%
WAUSAU DRIVE UP	0	6	31	0	0	0	0	37	1,092	3.39%
MISC*									12,877	
TOTAL MCPL	300	93	678	449	441	134	34	2,129	75,801	2.81%
% of CIRC by COUNTY	0.40%	0.12%	0.89%	0.59%	0.58%	0.18%	0.04%			

*MISC=HOMEBOUND,WVLS-D,WVLS-L,III, OVERDRIVE

TOTAL MONTHLY CUSTOMER COUNT

For the month of January 2019

	2018 CURRENT MONTH	2019 CURRENT MONTH	% CHANGE
MARATHON COUNTY			
RESIDENT ADULT	62,596	63,841	1.99%
RESIDENT CHILD	12,278	9,165	-25.35%
HOMEBOUND	184	205	11.41%
STAFF	65	64	-1.54%
TEMPORARY	259	267	3.09%
TOTAL FOR MARATHON COUNTY	75,382	73,542	-2.44%
NON-COUNTY ON SITE BORROWERS			
ADULT	2,711	2,801	3.32%
CHILD	327	241	-26.30%
TEMPORARY	15	14	-6.67%
TOTAL FOR NON-COUNTY ON SITE BORROWERS	3,053	3,056	0.10%
INTERLIBRARY LOAN			
ILL	531	531	0.00%
GRAND TOTAL	78,966	77,129	-2.33%

**Marathon County Public Library
Director's Report
February 2018**

THE PAST MONTH

Meetings with the Management Team are scheduled weekly on Thursday mornings.

Library Services Report

January 2019

News

- **Branch hours update: the branch hours research team has formulated survey questions for review. Katie has also begun looking into hours of similarly sized libraries for comparison.**
- Leah held monthly rounding with individual staff
- Leah attended weekly operations meetings
- Leah, Taylor and Heather interviewed for full time Library Specialist position
- Leah and various youth services members took Ben's Aquarium Room AV training
- Leah hosted the bi-monthly Coordinator Meeting
- Leah and teams attended the County's MLK Day On event
- Leah attended the Library Board meeting
- Leah, Laura and Heather interviewed for the Rothschild Branch Assistant position
- Kate met with Mary and Stephanie to discuss inventory procedure. Adult fiction's inventory has been completed. Staff will begin paperback inventory next. As we have been doing inventory, Support Services has been relabeling books and I have weeded items from the same cart to prevent relabeling of items we no longer need.
- Adult weeding: WA's fiction, RO's biographies, RO's audiobooks, HA's paperbacks, MCPL DVDs and audiobooks.
- Youth weeding: Weeded Juvenile Spanish collection at Wausau. Worked on backlog of possible withdrawal items sent in from branches. Sent out weeding lists for biographies and Berenstain books at branches.

Events and Programs

Youth Services Events

- Story Times:
 - Book Babies: 3 programs; participants—36
 - Tales for Tots: 8 programs; participants—102
 - Preschool Story Time: 10 programs; participants—165
 - Head Start Story Time: 2 programs; participants—110

- Play and Learn Story Time: 4 programs; participants—92
- Family Story Time: 3 programs; participants—102
- Jan 3: Pokémon Club—18
- Jan. 5: Aquarium Fest—214
- Jan. 8: St. Michael’s Story Time—43
- Jan. 8: TAG—5
- Jan. 18: Family Film Friday: Captain Underpants—21
- Jan. 22: Marble Maze Run—71
- Jan. 26: WinterFest—105
 - Number of January Youth Services programs –37
 - Total attendance for January Youth Services programs –1084

MCPL Wausau Adult & Teen Programming Report

ADULT/ALL AGES EVENTS

- Jan. 3: Monthly Needle Arts (2 sessions); attendance – 5
- Jan. 14: Library Learning: Libby e-book system – 6
- Jan. 15: Library Learning: Libby – 10
- Jan. 15: Myths and Truths of Human Trafficking – 32
- Jan. 17: Library Learning: Microsoft Word and Resume Building – 3
- Jan. 22: Women’s Night Out book club – 8
- Jan. 23: Readers of Classic Literature book club – 8
- Jan. 28: Library Learning: Microsoft Excel – 7
- Jan. 31: Library Learning: Microsoft Excel - 6
 - Number of adult programs - 9
 - Total attendance for January adult programs – 85

Media Summary

Social Media Statistics:

- Facebook (MCPL): 3,315 likes (+43)
- Twitter: 1,171 followers (-1)
- Pinterest: 954 followers (-2)
- Goodreads: 271 friends (+3); 1,180 reviews (+3)
- Instagram: 382 followers (+19)

Wausau Daily Herald

- January 10- Wausau librarian of nearly 45 years retires from children’s desk (Library Service, Sharyn Heili; Library Circulation, Deb Fecteau and Kitty Roesler)

<https://www.wausaudailyherald.com/story/news/2019/01/10/wausau-librarian-sharyn-heili-retires-after-45-years-library/2536960002>

Hot Happenings in the River District (email newsletter)

- January 2- Aquarium Fest
- January 9- Myths and Truths: Human Trafficking in Central Wisconsin
- January 16- Family Film Friday: "Captain Underpants: The First Epic Movie"
- January 23- Grow Your Own Microgreens
- January 30- The Stuff of Romance: A Valentine's Day DIY

WAOW Channel 9

- January 15- Officials raise awareness of human trafficking in Central Wisconsin
<https://waow.com/news/2019/01/15/officials-raise-awareness-of-human-trafficking-in-central-wisconsin>
- January 30- DIY hearts at Marathon Co. library (Library Services, Dan Richter)
<https://waow.com/news/2019/01/30/diy-hearts-at-marathon-co-library>

WSAW Channel 7

- January 10- Beloved librarian to retire after 44 years (Library Services, Sharyn Heili)
<https://www.wsaw.com/content/news/Beloved-libria-504176651.html>
- January 30- Ideas for families looking for warm activities (Mosinee Branch Coordinator, Sarah Moscatello)
<https://www.wsaw.com/content/news/Ideas-for-families-looking-for-warm-activities--505105812.html>

WZAW Channel 55

- January 15- Local presentation addresses signs, behaviors of human trafficking victims
<https://www.wsaw.com/content/news/Present-504411231.html>

WSAU News/Talk 550 AM

- January 30- Marathon CO. library hosts DIY Valentines event (Library Services, Dan Richter)
<https://wsau.com/news/articles/2019/jan/31/marathon-co-library-hosts-diy-valentines-event>

WXCO Cool Oldies 1230 AM

- January 3- Coffee Break (Library Services, Chad Dally)
<http://www.1230wxco.com/audio/Hometown%20Morning/01-03-19%20Chad%20Dally%20Coffee%20Break.mp3>
- January 17- Coffee Break (Library Services, Chad Dally)
<http://www.1230wxco.com/audio/Hometown%20Morning/01-17-19%20Chad%20Dally%20Coffee%20Break.mp3>
- January 31- Coffee Break (Library Services, Chad Dally)
<http://www.1230wxco.com/audio/Hometown%20Morning/01-31-19%20Chad%20Dally%20Coffee%20Break.mp3>

City Pages

- January 3- Big Guide- Wausau: Intro to Word and Resume Building, Pokémon Club, Aquarium Fest; Athens: Health and Wellness Club-Cure for the Winter Blues; Edgar:

- Adult Night at the Library-Pull String Art; Hatley: Create a Snowman, Outside the Lines-A Family Coloring Party; Marathon City: Local Author Visit-Cindy Meyering; Mosinee: Sparkly Icicle Craft, LEGO Block Party; Rothschild: LEGO Block Party
- Family Story Time; Play & Learn Story Time; Preschool Story Time; Tales for Tots; Book Babies; Play & Learn Playgroups
- January 10- Senior Moment Calendar- Wausau: Intro to Libby and the World of E-Books; Mosinee: Logging and Sawmills of Marathon County; Stratford: Birding for Beginners Big Guide- Wausau: Intro to Libby and the World of E-Books, Myths and Truths of Human Trafficking in Central Wisconsin, Intro to Word and Resume Building, Family Film Friday-“Captain Underpants;” Athens: Fiber Arts, MCPL DIY-Pine Cone Fire Starters, Pete the Cat Story Time; Edgar: Family Adventure Night-Mickey Mouse Picnic; Hatley: Finger and Arm Knitting; Marathon City: Local Author Cindy Meyering, Needle Arts; Rothschild: LEGO Block Party

Family Story Time; Play & Learn Story Time; Preschool Story Time; Tales for Tots; Book Babies; Play & Learn Playgroups

 - January 17- Big Guide- Wausau: Family Film Friday-“Captain Underpants,” Marble Maze Run, Winter Fest; Athens: Pine Cone Fire Starters, Needle Arts; Hatley: Finger and Arm Knitting; Marathon City: Snowflake Craft Day; Mosinee: Snowflake Craft Day; Rothschild: Needle Arts, Family Game Day; Stratford: Quilting and Beyond, Birding for Beginners

Family Story Time; Play & Learn Story Time; Preschool Story Time; Tales for Tots; Book Babies; Play & Learn Playgroups

 - January 24- Big Guide- Wausau: Introduction to Microsoft Excel, Grow Your Own Microgreens, The Stuff of Romance-A Valentines’ Day DIY, Winter Fest; Athens: Fiber Arts, Penguin Puppet Craft Day; Hatley: LEGO Block Party; Marathon City: Snowflake Craft Day, Narnia Week-Return of the Lion, Narnia Week-What Lucy Found There, Narnia Week-The King in High Command; Mosinee: Art Day with Paint Stations, Ice Cream Cone Craft; Rothschild: Family Game Day

Family Story Time; Play & Learn Story Time; Preschool Story Time; Tales for Tots; Book Babies; Play & Learn Playgroups

 - January 31- Kids Corner Calendar- Wausau: Duct Tape DIY, Pokémon Club, Which is Better? Book-to-Movie Night-“Bridge to Terabithia,” Art Cluster Reception, March of the Elephants, Family Film Friday-“The House with a Clock on Its Walls,” Escape from the Deathday Dungeon-A Harry Potter Escape Room Experience, Spring Break Movie-“Smallfoot,” Children’s Festival, Which is Better? Book-to-Movie Night-“Ella Enchanted,” Family Film Friday-“The LEGO Ninjago Movie;” Athens: Valentine’s Day Story Time, Hey It’s the Sun! Story Time, Health & Wellness Club-Organize Your Life, Create Your Own Butterfly Garden, Mo Willems Story Time, Hop Like a Bunny Story Time, Get Money \$mart Story Time; Edgar: Family Adventure Night-Paw Patrol, Family Adventure Night-Who is Dr. Seuss?, Family Adventure Night-Peppa Pig, Science Marvels; Hatley: Outside the Lines-A Family Coloring Party, Valentine’s Day Story Time, LEGO Block Party, Happy Birthday Dr. Seuss! Story Time, Recycled Magazine Crafts, Get Money \$mart Story Time, Hatching Eggs, Friendship Bracelet Making, Celebrate Earth Day Story Time, May Day Baskets; Marathon City: Valentine’s Day Story Time, Midwinter Craft Day, Happy

Birthday Dr. Seuss! Story Time, Spring Craft Day, Submit Writing to Literacy Magazines, Kids Needle Arts Night-Dry Felting; Mosinee: LEGO Block Party, Paper Heart Hedgehog Craft, Story Time from Space!, EMMET Makerspace, Get Money \$mart Story Time, Superhero Celebration; Rothschild: Magnet Painting for Kids, LEGO Block Party, DIY Marker-Dyed Coasters, Family Game Day, Celebrate Spring Story Time, DIY Sugar Scrub, Gardening with Kids; Spencer: Myths and Truths-Human Trafficking in Central Wisconsin; Stratford: Birding for Beginners II, Learn to Quilt, Create Your Own Butterfly Garden

Family Story Time; Play & Learn Story Time; Preschool Story Time; Tales for Tots; Book Babies; Play & Learn Playgroups

Big Guide- Wausau: Friends of the Marathon County Public Library Book Sale; Athens: Fiber Arts, Treats for a Happy Heart; Hatley: MCPL DIY-Decoupage Jars

Hub-City Times

- January 2- Now That's Entertainment! Calendar- Spencer: Cribbage at the Library
- January 16- Now That's Entertainment! Calendar- Stratford: Book Club-"The Underground Railroad"

Mosinee Times

- January 3- MCPL Mosinee Branch to offer sparkly icicle craft for kids on January 8; LEGO Block Party for kids held monthly at MCPL Mosinee Branch
- January 10- Local author to visit MCPL Marathon City Branch in January
MCPL January Book Clubs- Wausau: Women's Night Out-"Pachinko;" Athens: "A Man Called Ove;" Edgar: "An Irish Country Christmas;" Spencer: "A Week in Winter;" Stratford: "The Underground Railroad"
- January 17- Dessert library donations help provide a new roof; Cover MCPL Mosinee Branch with snowflakes during craft event
- January 24- MCPL Mosinee Branch to inspire creative in kids with art event; LEGO Block Party for kids held monthly at MCPL Mosinee Branch; MCPL Mosinee Branch to offer 'puzzling' event January 29
- January 31- Weeklong valentine-making event comes to MCPL Mosinee Branch; 120 years of history to be honored at MCPL Mosinee Branch anniversary

Record Review

- January 2- Athens: Family Story Time, Play and Learn, Fiber Arts; Edgar: Adult Night at the Library-Pull String Art, Home School Huddle, Book Club "An Irish Country Christmas;" Marathon City: Local Author Cindy Meyering, Book Club "The Boston Girl;" Stratford: Family Story Time, Play and Learn
- January 9- Athens: Family Story Time, Play and Learn, Fiber ARTS, Pete the Cat Story Time, Book Club "A Man Called Ove," Pine Cone Fire Starters; Edgar: Book Club "An Irish Country Christmas, Family Adventure Night-Mickey Mouse Picnic; Marathon City: Needle Arts, Book Club "The Boston Girl;" Stratford: Play and Learn, Book Club "The Underground Railroad"
- January 16- Athens: Family Story Time, Play and Learn, Fiber Arts, Pine Cone Fire Starters; Edgar: Play and Learn, Book Club-"Killers of the Flower Moon;" Marathon City: Book Signing in Marathon City (with picture!), Snowflake Craft Day; Stratford: Learn to

Quilt, Family Story Time, Play and Learn, Book Club-“The Underground Railroad,” Birding for Beginners, Quilting and Beyond

- January 23- Athens: Penguin Puppet Craft, Family Story Time, Play and Learn, Needle Arts; Edgar: International Puzzle Week, Book Club-“Killers of the Flower Moon;” Marathon City: Narnia Week, Snowflake Craft Day; Stratford: Family Story Time, Play and Learn
- January 30- Athens: Play and Learn, Health & Wellness Club-Treats for a Happy Heart, Create a Valentine; Needle Arts, Book Club-“Circe,” Teen Book Club-“Steampunk!;” Edgar: Let’s Celebrate LEGO Block Month, International Puzzle Week, Book Club-“Killers of the Flower Moon;” Marathon City: Book Club-“The Last Mrs. Parrish;” Stratford: Nonfiction @ Night Book Club-“The Boys in the Boat,” Book Club-“The Widower’s Tale, Family Story Time, Play and Learn

Senior Review

- January- What’s Happening Calendar: Wausau Fiber Arts

Wausau Pilot & Review

- January 2- Marathon County Public Library activities- Wausau: Teen Advisory Group; Edgar: Adult Night at the Library-Pull String Art, Home School Huddle; Hatley: Outside the Lines-A Family Coloring Party; Mosinee: Sparkly Icicle Craft
<https://wausapilotandreview.com/2019/01/02/new-events-added-jan-2-marathon-county-public-library-activities>
- January 3- Marathon County Public Library Book Clubs: January- Wausau: Women’s Night Out-“Pachinko;” Athens: “A Man Called Ove;” Edgar: “An Irish Country Christmas;” Hatley: “Hidden Figures;” Marathon City: “The Boston Girl;” Mosinee: “A Fall of Marigolds;” Rothschild: “A Gentleman in Moscow;” Spencer: “A Week in Winter;” Stratford: Nonfiction at Night-“Dopesick,” “The Underground Railroad”
<https://wausapilotandreview.com/2019/01/03/marathon-county-public-library-book-clubs-january>
- January 6- Marathon County Public Library activities- Wausau: Teen Advisory Group. Introduction to Word and Resume Building, Intro to Libby and the World of E-Books; Edgar: Adult Night at the Library-Pull String Art, Home School Huddle; Marathon City: Local Author Cindy Meyering; Mosinee: Sparkly Icicle Craft; Rothschild: LEGO Block Party
<https://wausapilotandreview.com/2019/01/06/new-events-added-jan-6-marathon-county-public-library-activities>
- January 7- Marathon County Public Library activities- Wausau: Teen Advisory Group. Introduction to Word and Resume Building, Intro to Libby and the World of E-Books, Myths and Truths: Human Trafficking in Central Wisconsin; Edgar: Adult Night at the Library-Pull String Art, Home School Huddle; Marathon City: Local Author Cindy Meyering; Mosinee: Sparkly Icicle Craft; Rothschild: LEGO Block Party
<https://wausapilotandreview.com/2019/01/07/new-event-added-jan-7-marathon-county-public-library-events>
- January 10- Marathon County Public Library activities- Wausau: Teen Advisory Group, Libby and the World of E-Books, Myths and Truths-Human Trafficking in Central Wisconsin, Family Film Friday-“Captain Underpants;” Rothschild: LEGO Block Party

<https://wausaupilotandreview.com/2019/01/10/new-event-added-jan-10-marathon-county-public-library-activities>

- January 15- Marathon County Public Library activities- Wausau: Myths and Truths- Human Trafficking in Central Wisconsin, Family Film Friday-“Captain Underpants;” Mosinee: Snowflake Craft Day; Rothschild: Origami Week
<https://wausaupilotandreview.com/2019/01/15/new-events-added-jan-15-marathon-county-public-library-activities>
- January 22- Marathon County Public Library activities- Wausau: Winter Fest, Introduction to Microsoft Excel, Grow Your Own Microgreens, The Stuff of Romance; Hatley: LEGO Block Party; Mosinee: Snowflake Craft Day, International Puzzle Day, Art Day Paint Stations; Rothschild: Origami Week, Family Game Day, International Puzzle Week
<https://wausaupilotandreview.com/2019/01/22/new-events-added-jan-22-marathon-county-public-library-activities>
- January 25- Marathon County Public Library Book Clubs: February- Wausau: Women’s Night Out-“The Education of Will,” Readers of Classic Lit-“O Pioneers!;” Athens: “Circe,” Teen Book Club-“Steampunk!;” Edgar: “Killers of the Flower Moon;” Hatley: “Shotgun Lovesongs;” Marathon City: “The Last Mrs. Parrish;” Mosinee: “Still Life with Bread Crumbs;” Rothschild: “Anna and the Swallow Man;” Spencer: “Murder on the Orient Express;” Stratford: “The Widower’s Club,” Nonfiction @ Night-“The Boys in the Boat”
<https://wausaupilotandreview.com/2019/01/25/marathon-county-public-library-book-clubs-february>
- January 29- Marathon County Public Library activities: Wausau: Grow Your Own Microgreens, The Stuff of Romance-A Valentine’s Day DIY, Duct Tape DIY, Facebook Fundamentals Part 1; Edgar: Let’s Celebrate LEGO Block Month; Mosinee: International Puzzle Day, Art Day with Paint Station, Ice Cream Cone Craft Day, Create a Valentine; Rothschild: International Puzzle Week, Magnet Painting for Kids
<https://wausaupilotandreview.com/2019/01/29/new-events-added-jan-29-marathon-county-public-library-activities>

Wausau Times/Buyers Guide

- January 8- Steppin’ Out- Wausau: Intro to Libby and the World of E-Books, Myths and Truths-Human Trafficking in Central Wisconsin; Athens: Pete the Cat Story Time; Edgar: Family Adventure Night-Mickey Mouse Picnic; Marathon City: Local Author Cindy Meyering; Rothschild: LEGO Block Party
- January 15- Steppin’ Out- Wausau: Myths and Truths: Human Trafficking in Central Wisconsin, Family Film Friday-“Captain Underpants,” Marble Maze Run; Athens: Pete the Cat Story Time, Pine Cone Fire Starters; Marathon City: Needle Arts at the Library; Marathon City: Snowflake Craft Day; Mosinee: Snowflake Craft Day; Rothschild: Origami Week; Stratford: Quilting and Beyond, Learn to Quilt, Birding for Beginners
- January 22- Steppin’ Out- Wausau: Marble Maze Run, Grown Your Own Microgreens, The Stuff of Romance-A Valentine’s Day DIY; Athens: Penguin Puppet Craft; Edgar: International Puzzle Week; Hatley: LEGO Block Party; Marathon City: Snowflake Craft Day, Narnia Week; Mosinee: Snowflake Craft Day, International Puzzle Day, Art Day with

Paint Stations; Rothschild: Origami Week, International Puzzle Day; Stratford: Quilting and Beyond, Learn to Quilt, Birding for Beginners

- January 29- Steppin' Out- Wausau: Grow Your Own Microgreens, The Stuff of Romance- A Valentine's Day DIY, Facebook Fundamentals-Part 1, Duct Tape DIY, Friends of MCPL Book Sale; Athens: Health & Wellness Club-Treats for a Happy Heart, Create a Valentine; Edgar: International Puzzle Week, Let's Celebrate LEGO Block Month; Hatley: MCPL DIY- Decoupage Jars; Marathon City: Narnia Week; Mosinee: International Puzzle Day, Art Day with Paint Stations, Ice Cream Cone Craft, Create a Valentine; Rothschild: International Puzzle Week, Magnet Painting for Kids; Spencer: Powered by Wisconsin Potatoes

Materials

- Youth

	2019 Annual Budget	Monthly Budget	Free Balance	Spent as of February 5th	% Spent
Juvenile Audiobooks	\$4,525.30	\$377.11	\$4,249.03	\$276.27	6%
Juvenile CDs	\$750.00	\$68.18	\$750.00	\$0.00	0%
Juvenile DVDs	\$13,172.63	\$1,197.51	\$11,324.41	\$1,848.22	14%
Juvenile DVDs Standing Order	\$2,000.00	\$181.82	\$2,000.00	\$0.00	0%
Juvenile Video Games	\$2,000.00	\$181.82	\$1,880.03	\$119.97	6%
Young Adult Audio Books	\$500.00	\$45.45	\$243.25	\$256.75	51%
Youth AV Subtotal	\$22,947.93	\$2,051.89	\$20,446.72	\$2,501.21	11%
Juvenile Fiction	\$20,000.00	\$1,818.18	\$18,669.66	\$1,330.34	7%
Juvenile NonFiction	\$36,117.83	\$3,283.44	\$33,773.44	\$2,344.39	6%
Juvenile Picture Books	\$34,328.05	\$3,120.73	\$30,494.59	\$3,833.46	11%
Juvenile Spanish	\$500.00	\$45.45	\$491.84	\$8.16	2%
Juvenile Standing Order Print	\$11,000.00	\$1,000.00	\$11,000.00	\$0.00	0%
Young Adult Fiction	\$8,530.21	\$775.47	\$7,799.63	\$730.58	9%
Young Adult Graphic Novels	\$4,000.00	\$363.64	\$3,805.61	\$194.39	5%
Young Adult NonFiction	\$759.44	\$69.04	\$596.67	\$162.77	21%
Youth Print Subtotal	\$115,235.53	\$10,475.96	\$106,631.44	\$8,604.09	7%
Youth Services TOTAL	\$138,183.46	\$12,527.85	\$127,078.16	\$11,105.30	8%

- Adult

	2019 Annual Budget	Monthly Allotment	Free Balance	Spent as of Feb. 5, 2019	% Spent
Adult Audiobooks	\$12,500.00	\$1,136.00	\$11,423.70	\$1,076.30	8.61%
Adult Music CD	\$7,500.00	\$682.00	\$7,041.33	\$458.67	6.12%
Adult DVD	\$31,500.00	\$2,864.00	\$27,758.91	\$3,741.09	11.88%
Adult Video Games	\$1,250.00	\$113.00	\$1,210.01	\$39.99	3.20%
Adult AV Subtotal	\$52,750.00		\$47,433.95	\$5,316.05	10.08%
Adult Paperbacks	\$1,875.00	\$170.00	\$1,875.00	\$0.00	0.00%
Adult Paperbacks S.O.	\$3,625.00	NA	\$3,625.00	\$0.00	0.00%
Adult Fiction	\$46,000.00	\$4,182.00	\$38,409.75	\$7,590.25	16.50%
Adult LT Fiction	\$7,200.00	\$655.00	\$7,148.72	\$51.28	0.71%
Adult LT S.O.	\$15,300.00	NA	\$7,284.88	\$8,015.12	52.39%
Adult Non-fiction	\$63,500.00	\$5,773.00	\$57,841.74	\$5,658.26	8.91%
Adult Non-fiction S.O.	\$4,000.00	NA	\$4,020.33	-\$20.33	-0.51%
Adult Biographies	\$10,000.00	\$909.00	\$8,840.10	\$1,159.90	11.60%
Adult Spanish	\$750.00	\$68.00	\$750.00	\$0.00	0.00%
Adult Hmong	\$750.00	\$68.00	\$750.00	\$0.00	0.00%
Adult Print Subtotal	\$153,000.00		\$130,545.52	\$22,454.48	14.68%
Adult Services TOTAL	\$205,750.00		\$177,979.47	\$27,770.53	13.50%

WVLS Grant Adult Book 2018	\$5,500.00		-\$424.21	\$5,924.21	107.71%
WVLS Grant Adult AV 2018	\$2,000.00		\$750.36	\$1,249.64	62.48%

Monthly Business Report – February, 2018

The monthly Bills and Services report, the CIP Report, and the Obligation vs. Budget reports are all in this packet representing transaction for both December of 2018 and January, 2019.

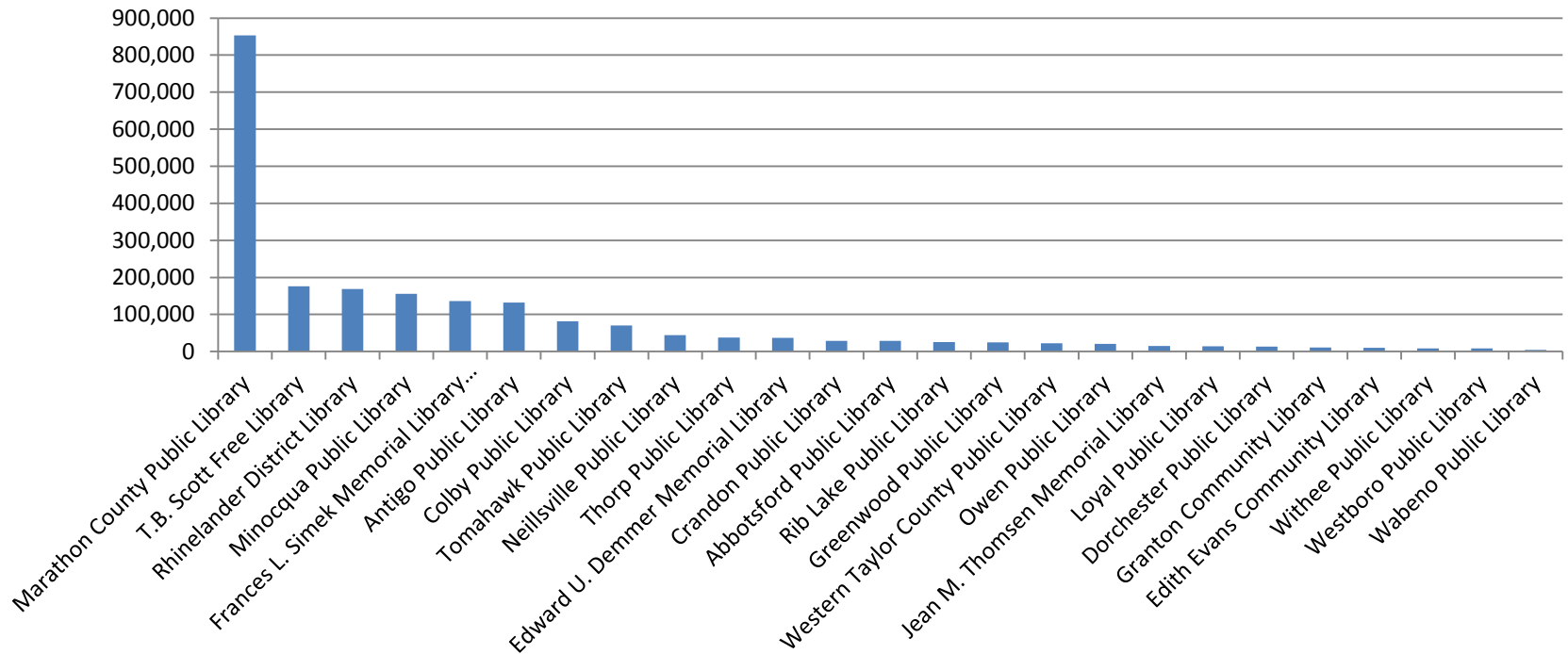
Transaction entry into the December period continued throughout January so that all 2018 expenses were recorded in the correct year. Included are more recently generated reports for December, while named the same, contained transactions retroactively posted.

In response to the December, 2018 agenda item concerning the Public Library System Redesign (PLSR) update, I have assembled three graphs demonstrating some of the differences between the system currently serving MCPL and another system serving the counties just south of Marathon County. The PLSR study provides an opportunity for each library and system to reflect on how it can best use available resources to optimally serve their patrons. This information is primarily meant for informational purposes as a starting point for further discussion. Further information will be posted in this monthly report as the year progresses.

In compiling information for the 2018 Department of Public Instruction Annual Report it was found that monies budgeted for maintenance employees working at the library were placed in a Facilities and Capital Management account. Our agreement with Facilities and Capital Management states that monies should be kept segregated as they are under the control of the Library Board of Trustees. The agreement was written to comply with statutes contained in Section 43.58. We are working with necessary departments to verify any necessary action necessary to comply with the statute.

2017 – Total Circulation by Location

WVLS Public Libraries

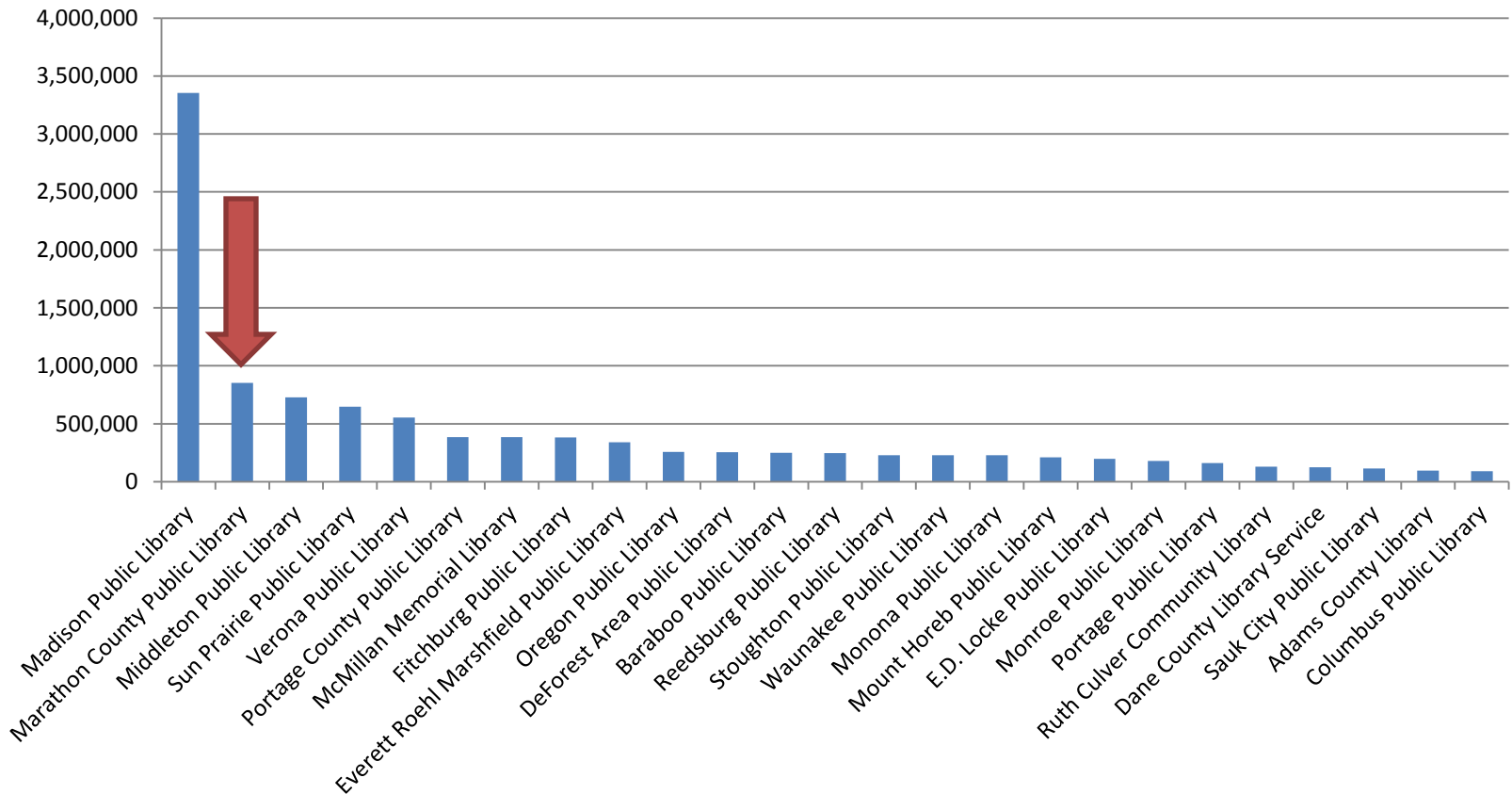


Information from the 2017 Wisconsin Public Library Service Data spreadsheet

2017 South Central – Total Circulation by Location

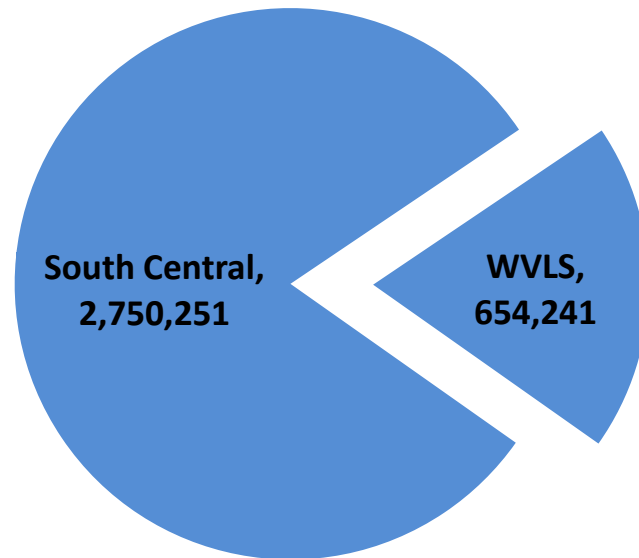
MCPL inserted for possible position reference

South Central Top 24 of 54 Public Libraries + MCPL for Reference



Volumes and Serials in Print

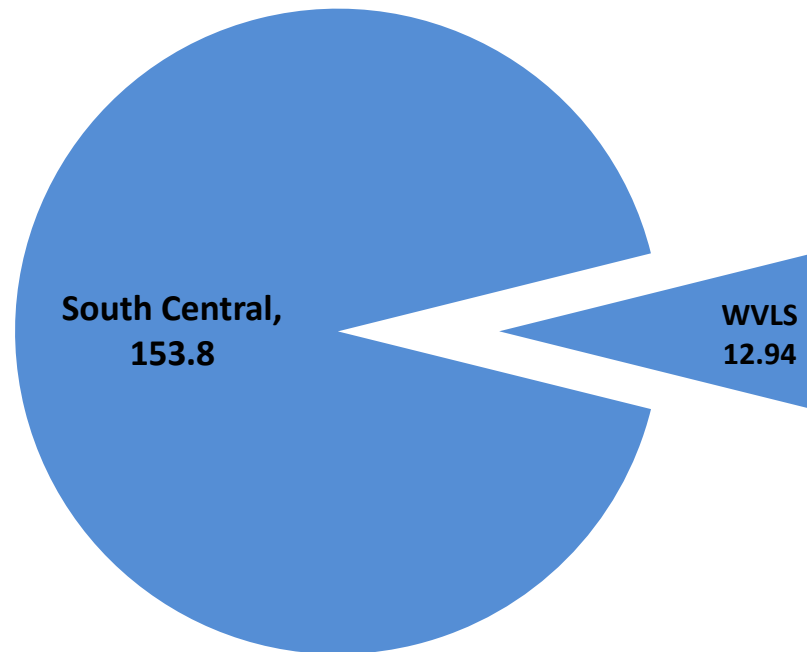
Excluding MCPL at 284,461



MCPL holds 30.3% of the WVLS combined print collection while it would only be 9.3% of a combined South Central print collection if part of that system. This means that for every printed volume MCPL owns it has system access to 3.3 print items in WVLS, where in South Central it would have access to just over 11 print items for each one MCPL owns.

MLS Count by System

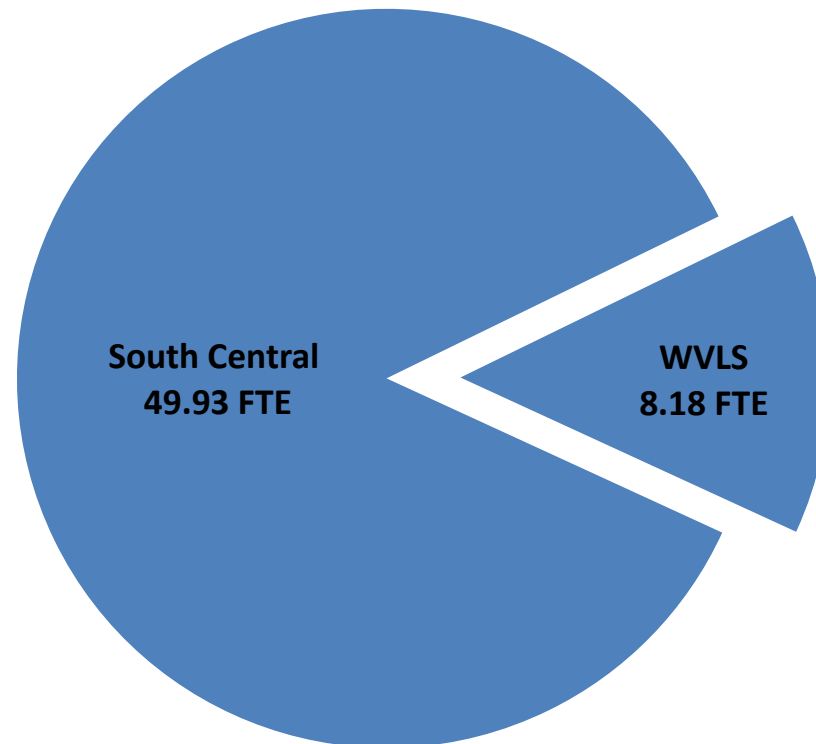
Excludes MCPL at 9 and System Librarians



Information from the 2017 Wisconsin Public Library Service Data spreadsheet

System FTE Counts

Full Time Equivalent employees working at each system



Information from the 2017 Wisc. Public Library System Annual Reports of each System

January 2019-Support Services Monthly Report

Circulation Team

Passports News:

53 Adult Passport Books
18 Minor Passport Books
1 Adult Card
2 Minor Cards
13 Adult Book and Card

The MCPL Passport team accepted a total of 87 passport applications accepted at \$35.00 ea. and 108 photos were taken at \$10.00 each for a total of \$4125.00 collected. We also assisted with 31 renewal applications.

- 01/10/19: Mary S and Kitty R met for a V-CAT Cooperative Circulation group pre-planning meeting.
- 01/17 & 1/31: Mary S, Kitty R, Kee L met with Support Services manager, Matt D for Leads Meetings.
- 01/21: Circulation Team members that attended MLK Day On; Deb F, Pam S, Sandy U, Laura D, and Kitty R.
- 01/23: Circulation Team Meeting in Training Room, Customer Service, Service Animals, Banning Procedures, Reference Points, and Circulation Desk refreshers were discussed.
- 01/23: Circulation Team rounding completed.

Support Services

- 1/12/19: Pat worked Saturday at the Main Desk.
- 1/18: Mary assisted at the Main Desk during lunches.
- 1/18: Chris assisted at the Main Desk in the afternoon.
- 1/21: Team members attended the Martin Luther King "Day On".
- 1/23: Chris, Mary and Pat covered the Main Desk during the Circulation Team meeting.
- 1/30: Mary attended a training session on the laminating machine.
- 1/31: Pat attended a training session on the laminating machine.
- Chris, Mary and Pat completed various quarterly reports: bibs, damaged, display, missing, parts missing, etc.
- The Acquisitions Team completed the fiscal close process of the 2018 materials budget and implemented the 2019 budget figures from the Collection Development Team.
- Ben D. installed new thermal transfer printers for Chris, Jeanne and Pat. These printers will create spine labels that do not fade.
- Team members have begun the inventory process. Along with Main Desk staff, we are in the T authors in adult fiction. In conjunction with the inventory process, S.S. Team is replacing spine labels: faded, missing, vertical and incorrect number of author letter.
- Roundings for the month are complete.

Pages Team

- 1/21/19: Almost all pages attended the Martin Luther King Day On
- 1/22 Olivia accepted the job position in Rothschild
- 1/25 Hanna completed shelf reading on Adult fiction books
- 1/28 Olivia started training at the Circulation Desk with Kitty and Circ team
- 1/29 Kee attended her first Culture Champions meeting with Katie at the court house
- 1/31 Kelly has finished shelf reading adult paperback books A-S and they are ready for inventory

Branch Libraries Report

January 2019

Athens Monthly Report

Events and Programs

- Family Story Time: In January, Family Story Time met for 4 sessions with 9 adults and 45 children in attendance.
- Play and Learn: Play and Learn met for 3 sessions with 9 adults and 19 children in attendance.
- Book Club: January book club had 4 attendees to discuss *A Man Called Ove* by Fredrik Backman. In February, the club will discuss *Circe* by Madeline Miller.
- Fiber Arts Club: Our Fiber Arts group met 4 times with a total of 11 adults attending.
- Pete the Cat Story Time/ Craft: Athens held a special Pete the Cat Story Time and Craft on January 15th with 4 adults and 19 children participated in this event.
- Pinecone Fire Starters: On the evening of January 17th Athens held Pine Cone Fire Starter event with 6 adults attending.
- Penguin Puppets: On January 29th children of all ages were invited to create their own penguin puppet using plastic spoons, cotton balls and construction paper. 1 adult and 13 children participated.

Library and Community News

- A "New Year New Books" display featuring themed books and DVDs was set up near the circulation desk for the month of January.
- Athens had a suggestion box near the circulation desk, asking patrons to circle what events they would like to see in the New Year. Arts and Crafts got the highest vote.
- Jen Triolo was out sick on January 6th and 7th

- Shahara Falk- LeFay covered on January 6th and Mary Jo Netzer subbed in Athens on January 7th
- Shahara Falk-Lefay completed the County Cyber Security Training on January 17th
- Jen Triolo attended MLK Day On January 21st
- Jen Triolo completed Wild Wisconsin Winter Web Conference – “Pull Your Shelves Together” webinar on January 24th.

Circulation Statistics

- Athens circulated 1,892 items in January 2018. This is a 10.88% decrease from January 2018. In 2019 year-to-date, Athens has circulated 1,892 items. This is a 10.88% decrease from 2018.

Facilities Update: none

Edgar Monthly Report

Events and Programs

- Family Storytime: Edgar held a family story time 4 times this month with a total of 2 adults and 5 children attending.
- Play & Learn: The Family Resource Center held Play & Learn 5 times this month with a total of 17 adults and 50 children.
- Book Club: In January the book club met and discussed the book “An Irish Christmas” by Patrick Taylor with 6 members present. The book club will discuss the book “Killers of the Flowers” by David Grann in February.
- Homeschool Huddle: This is a program for homeschool families, this month we held 4 program with 6 adults and 17 students attending.
- School Visits: St John’s Catholic school came for 1 visits during the month with 1 adults and 8 students.
- Family Adventure night: “A Mickey Mouse Picnic” was the theme for January, with 5 adults and 9 children attending.
- Daycare outreach: Alyssa visited the Edgar Daycare and did a story time for them, with 1 adult and 13 children present.
- Adult program: There were 4 adults that came to make String Art projects for Adult Night at the Library.
- Passive Program:
 1. Everyone was asked to make a colorful snowflake, and 57 were handed in and displayed.
 2. The Edgar Branch did a January Reading Challenge for adults with 6 adults completing challenge.
 3. Puzzles were the rage at the end of January for International Puzzle Day with 2 adults and 5 children working on puzzles.

Circulation Statistics

The circulation statistics for the month of January were 1780 items checked out, this is a 15.51% increase for the same month last year and a 15.51% increase from 2018.

Library News

- A book display was setup for the Reading Challenge to encourage patrons to read something that they had been meaning to read.

Facilities Updates

- Everything is working well.

Hatley Monthly Report- January 2019

Events and Programs

- Family Story Time: Themes of “Owls,” “Penguins,” “Quilts,” and “Rabbits” brought in 13 adults and 18 children.
 - a. Holiday Story Time brought in 6 adults and 10 children.
- Book Club: *Hidden Figures*. 10 members discussed the book. This was overwhelming accepted although many had a hard time finishing it due to the scientific terms throughout the book.
- Play & Learn had 5 sessions and brought in 30 children accompanied by 19 adults.
- Hobbies/Crafts Night did not meet due to MLK On Day.
- Lego Block party had 0 participants due to the snow storm.
- Outside the lines: Coloring Party had 3 adults, 3 children, and 1 young adult stop in to enjoy some coloring.
- Passive Programming
 - a. Our “There is “SNOW” thing like reading” bulletin board had 27 children put up their own uniquely colored snowflakes.
- Create a Snowman had 6 adults and 6 children stop in to create their own snowmen/women using craft sticks.
- Our Finger/Arm knitting had 4 adults, 3 children, and 1 young adult stop in throughout the day to learn how to knit with both their fingers and their arms.
- Our Tech Drop In help had 2 adults stop in for help regarding the MCLP website and Libby.

Upcoming Programs

- Special Story Time – Valentine’s Day Story Time
- Children – Family Story Time, Play N Learn
- Adult – Book Club, Facebook Basics

- Tween/Teen – None
- All Ages – Outside the Lines, Lego Block Party, Hobbies/Crafts Night, Decoupage Jars, Tech Drop In Help
- Passive: Vote for who will win the Oscars, February Bulletin Board, and Blind Date with a book.

Circulation Statistics

- Hatley circulated 2,297 items for the month. This is a 5.86% decrease for the month. Year to date is 2,297 items. This is a 5.86% decrease from last year.

Library News

- All staff attended the full MLK Day On.
- Heather helped cover shifts in both Rothschild and Marathon City
- Heather attended the Branch Coordinator Meeting
- Robin Wesenick helped cover shifts in Rothschild
- Staff is busy getting all the summer programming in place.

Facilities Updates

- Village is putting sharps containers in the bathrooms.
- Village has added fireplace screens to both sides of the fireplace to keep patrons farther away.

Marathon Branch Monthly Report

Events and Programs

- Family Story Time: In January, Marathon held four regular family story time events with a total of 27 children and 18 adults attending. Family Story Time is held year round on Thursdays at 10:30 am.
- Book Club: The participants read the novel, *The Boston Girl* by Anita Diamant and 4 people joined in for discussion. In February, we will meet to discuss *The Last Mrs. Parrish* by Liv Constantine. Book club meets the second Monday of the month from 5:45 PM – 6:45 PM.
- Our monthly Needle Arts event is held on the third Wednesday from 4:00-6:45 pm. This month there were two participants.
- On January 9 and 10 Mrs. Drexler's 4K classes from St. Mary's came in for a story time and check out. Two adults and ten students came in each day to listen to a story, sing songs and check out books. The classes visit each month during the school year.
- On Wednesday, January 9 and Saturday, January 12 local author and retired teacher, Cindy Meyering came in to discuss and read from her first, self-published juvenile novel, *I'm There for You*. She answered questions and discussed the process of self-publishing. A total of 23 adults, 4 children and 1 teen attended.

- On Friday, January 25 we held a Snowflake craft event. Children of all ages created beautiful snowflake crafts. Five adults, ten children and one teen stopped in during the very cold, district in-service day.
- During the last week of January, we held Narnia Week at the Library. There were three days of after-school activities planned featuring “Narnia” themed crafts. Due to the snow/cold days, there was not school during these activities. Unfortunately, they were not well attended. The crafts were set out later in the week and 4 adults, 11 children, and 1 teen created some interesting items.
- Upcoming Events and Programs: Story Time, Book Club, Needle Arts, and 4k class visits will continue as usual. There will be a special Valentine’s Story Time held on Thursday, February 14. Families will hear themed stories, sing songs and make a lovely Valentine’s Day craft. A Happy Birthday, Dr. Seuss Story Time is planned for Thursday, February 28. We will celebrate by reading his stories and making a cute themed craft. The Needle Arts program will focus on making mittens this month. There will be a Mid-Winter craft day event held on Friday, February 22 from 11 am to 2 pm. Children can stop in during their in-service day and create some lovely winter crafts.

Circulation Statistics

- Marathon circulated 3,257 items during the month of January. This is a 6.06% increase from this time last year. So far in 2019, Marathon has circulated 3,257 items. This is a 6.06% increase over last year.

Library News

- Elizabeth presented to area parents at the literacy night at Marathon Elementary on Thursday, January 10. The digital literacy presentation focused on using the Accelerated Reader website along with the MCPL website and other literacy resources.
- Elizabeth and Lisa attended the county MLK day on Monday, January 21.
- Lisa attended the Branch Coordinators’ meeting on January 18.
- Paula L., Heather B. and Deb G. filled in when Lisa had to travel to Minneapolis for a family emergency. Thank you to those ladies for helping us out at short notice.

Facilities Updates

- Paula had trouble with the back door. Village maintenance came to assist her. The door itself had shifted because of the cold, and was hard to open. She was able to use a key to the front door from the village to enter the building.

Mosinee Monthly Report

Events and Programs

- Family Story Time: This resumed on the 9th. Ashley led 4 Family Story Times that brought in 37 adults and 45 children. Our last Story Time of the month brought in no participants, as everyone stayed safely at home during the dangerously cold conditions. Ashley's outreach story time at the Mosinee Head Start served 4 adults and 17 children on the 9th.
- Play and Learn: The Family Resource Center presented 4 sessions (the last one was canceled due to the dangerously cold weather) that brought in 42 adults and 53 children.
- Book Club: Book Club met one week later than normal due to the closure on Martin Luther King Jr. Day. After calling to check whether we were open or not, 5 patrons braved the very hazardous driving conditions on the 28th to discuss *A Fall of Marigolds* by Susan Meissner.
- Lego Block Party brought in 6 adults and 10 children.
- Ashley hosted a program on the 8th where 5 adults and 9 children had a lot of fun making sparkly icicles out of foil and glitter.
- On the 22nd we had a snowflake craft for a few hours, where patrons could cut out paper snowflakes or make some out of pipe cleaners and beads. Four adults and 6 children joined us despite our first really large snowfall that day.
- We celebrated International Puzzle Day all day on the 29th with a range of puzzles for all ages, including blank ones patrons could decorate. Two adults and 4 children joined us for the celebration.
- We ended the month celebrating "Inspire your Heart with Art Day" by having an art day with multiple paint stations, including squash, string, bubble, and collage painting. As there were a lot of activities offered, our wonderful volunteer Jan Berry helped with this program since we were hoping for a large group. Just 2 parents and their child joined us though. Although Channel 7 came to interview Sarah about the programs like this we were offering during the dangerously cold weather Wednesday and Thursday specifically, they cut all the program promotions she did and instead just included a clip about what we offer in the children's area when we don't have any programs.
- Passive Programs: Our children's monthly passive program asked patrons to write where they'd like to travel, in honor of "National Plan for a Vacation Day" (January 29th). Forty-two patrons gave us a plethora of places, including overseas travel to Southeast Asia to fictional places like where Dr. Who is from and even to the dinner table! An adult passive program had 3 patrons who let us know who has inspired them, in honor of our "Power of One" display.
- Upcoming Programs: Family Story Time, Play and Learn, Book Club, Head Start outreach, and Lego Block Party will continue as usual. We will start off the month with an ice cream cone craft in celebration of "Have Ice Cream for Breakfast Day" and have the opportunity for patrons to make Valentine's Day cards from the 6th-13th. On the 14th

we'll have a paper heart hedgehog craft. On the 11th we'll celebrate our 120th anniversary with a presentation by the Marathon County Historical Society about the history of our library.

Circulation Statistics

- Mosinee circulated 3,307 items in January 2019. This is a 21.11% decrease. Mosinee has circulated 3,307% items in 2019. This is a 21.11% decrease.

Library News

- Displays: In honor of National Science Fiction Day (the 2nd) we displayed science fiction novels in the adult fiction section. We also celebrated the 'power of one', what just one person can accomplish and change. This display also featured a passive program that asked patron who inspired them. Three patrons commented. Our other adult display featured books to help patrons with new technology devices. Our children's display featured fairy tales and nursery rhymes.
- Our 2017 magazines were weeded and a selection was sent to the Friends of the Library.
- Our building was looked at in connection with possible updates to the Wausau and Branch locations.

Facilities Updates

- On the 22nd Otis Elevator did a routine survey and lubrication of the system as needed. Sarah did have to call the technician back the following morning because the elevator was left stuck in a call command on the first floor, but after speaking with the technician and canceling out the call command the elevator was deemed safe for use.
- Upon opening on the 30th, staff discovered the indoor Main Street entrance light was lying shattered on the floor. Staff cleaned up the glass and called Public Works so an electrician can make repairs. The light switch was taped in the off position until repairs can be made, as there are exposed wires hanging from the ceiling.
- On the 31st Per Mar security conducted an inspection of our alarm system before we were open to the public and everything was deemed safe and in working order.

Rothschild Monthly Report

Events and Programs

- Family Story Time/Play and Learn: In January, we held 4 regular family story times with 37 adults and 58 children attending. Caley presented an outreach story time at St Therese daycare for 4 adults and 25 children. Shirley transitioned to be our new outreach story time person and presented a story time at Head Start for 4 adults and 27 children. We also held 4 Play and Learn sessions for 93 participants.
- Book Club: In January, 12 book club members met to discuss *A Gentleman in Moscow* by Amor Towles. In February, the club will discuss *Anna and the Swallow Man* by Gavriel Savit. Shirley has taken over as our new book club leader.

- Recurring Programs: 11 people joined us for LEGO Block Party, 2 people joined us for Needle Arts, and 8 people joined us for game day.
- Other Programs: 10 people made origami during Origami Week.
- Passive Programs: 37 people participated in our New Year's Wish display, and we also had a *New Year - New Books* display and a display for Martin Luther King Day.
- Upcoming Programs: In February, we will continue with our regular programming. Also scheduled are a monthly Book Babies event, a magnet painting craft day, and a DIY Coaster program for teens and adults.

Circulation Statistics

- Rothschild circulated 9,916 items in January. This is 3.72% decrease from last year. In 2019, Rothschild circulated 9,916 items. This is a 3.72% decrease from last year.

Library News

- All Rothschild staff attended parts of the Martin Luther King Day training.
- Laura attended interviews for the open Branch Assistant position.
- Laura attended the Branch Coordinator Meeting
- Caley's last day at the library was January 9th. We miss her very much and wish her luck at her new job. Ollie will start training as a new Branch Assistant on February 11th. We cannot wait to have her join us in Rothschild!
- We completed weeding lists for Kate and Katie, and made additional space in the adult biography section.
- State and federal tax forms have arrived.

Facilities Updates

- None

Spencer Monthly Report

Events and Programs

- On January 8th, "What's New In Spencer?" was held. Village Administrator, Paul Hensch and Police Chief Shaun Bauer talked about new projects for this summer that the Village of Spencer will be doing, while Shaun Bauer talked about the new K-9 Dog that will be coming to Spencer in June. There was time for questions when they finished. 18 adults were in attendance.
- On January 8th and 22nd, "Cribbage in the Library" was held. There was a second day of cribbage put on the calendar as those who were playing had so much fun. A total of 13 players attended.
- On January 9th, the Kindergarten class from Spencer Elementary School came to the Spencer Library for a story time. Audrey read them two stories, and those who had a library card with them were allowed to check out a book. A total of 33 were at the library.

- Book Club was cancelled on January 14th because of bad weather. However, book club did meet on the 17th, to discuss the book, “A Week in Winter” by Maeve Binchy. 8 adults attended.
- On January 15th and 16th, Audrey went to the Spencer Elementary Pre-k Classes to do a story time. There were 48 present for the stories.
- On January 23rd, Audrey went to the Spencer Elementary 4th grade class and displayed different books with the word “diaries” in the title. Then gave a brief description on each of the authors. 48 were in attendance.
- Rookie Rockets Day Care Story Time was held four times in the month of January with a total of 40 attending.
- Four Story Times/Play N Learn were held in the month of January, with a total of 20 attending.

Circulation Statistics

- Spencer circulated 1,870 items in the month of January. This is a decrease of 1.84%. Spencer has circulated 1,870 items in 2019. This is a decrease of 1.84%.

Library News

- Audrey attended the MLK Day on January 21st at UW Stevens Point.
- Those playing Cribbage at the Library are having so much fun they requested a second date to play this month. Unfortunately, it was a snowy day and only a few made it to the second date.
- Audrey attended the Spencer Chamber of Commerce meeting on January 9th.
- With the cold temperatures it allowed time to clean and straighten shelves in the LT, Young Adult and Juvenile sections.
- Due to the cold weather on January 30th, Story time was cancelled.

Facilities Updates

- A mouse trap was set in the ceiling panels.
- The village fixed a chair in which a screw fell out of.

Stratford Monthly Report

Events and Programs

- Our new bookclub, Nonfiction@Night, met for the first time on Jan. 9. Five members attended to discuss *Dopesick: Dealers, Doctors, and the Drug Company that Addicted America* by Beth Macy.
- Our Stratford Fiction Book Club met Jan. 22 to discuss “The Underground Railroad” by Colson Whitehead; 11 adults attended.
- Our Quilting Club met Jan. 22. Two members attended.

- A Birding for Beginners Program was held Jan. 23. Branch Assistant Eileen Riehle taught five patrons about the beautiful birds of Wisconsin and how to attract them to their backyards. They also made nature journals and bird feeders.
- Passive Program: 22 patrons participated in a New Year's Display and added their resolutions.
- Passive Program: 35 children enjoyed the January worksheets and coloring sheets.
- Story Time and Play & Learn met three times in January, with a total of 17 adults and 33 children attending. Our themes for stories, activities, and crafts included sleeping, the alphabet, and kindness.
- St. Joe's Pre-K and K students visited for story time and book checkout on Jan. 14, with 6 students and 1 adult attending.
- St. Joe's 1st & 2nd graders visited Jan. 8 and 22 for story time and book checkout, with a total of 8 students attending.
- St. Joe's 3rd and 4th graders visited Jan. 8 and 22 for book checkout, with a total of 9 students attending.

Circulation Statistics

- Stratford circulated 1,916 items in January. This is a 3.74% increase from last year. In 2019, Stratford circulated 1,916 items. This is a 3.74% increase from last year.

Library News

- *An Intrigued by the First Line?* book display was set up in January and was very popular.
- *A New Year! New Hobby* display was featured in January and was also very popular.
- Branch Coordinator MJ Netzer attended the Martin Luther King Day On program Jan. 21. MJ attended programs on Multi-Generational Workforce, Implicit Bias, Red Cross CPR Training, the Raw Truth of Association by Color, the History of the Civil Rights Movement in Wisconsin, and The Changing Face of Marathon County Government.
- MJ also attended the Branch Coordinator meeting on Jan. 18.
- MJ is working on labeling early readers with MCPL classifying levels.

Facilities Updates

- A new PAC machine was ordered for our library and Ben Dietz came out to install it Jan. 16 and to fix our computer printers.

Director's Activities:

1-21-19 Marathon County Public Library Board of Trustees Meeting
1-22-19 Early Years Coalition Planning Committee Meeting
1-27-19 Friends of the Marathon County Public Library Board (Annual) Meeting
1-(25-29)-19 ALA Mid-Winter Conference (Seattle)
2-5-19 RFP Opening and Scoring w/Building Committee
2-7-19 Monthly agenda meeting with Library Board President
2-11-19 SRLAAW Meeting/Madison
2-12-19 Library Legislative Day
2-13-19 RFP Finalist Interview
2-14-19 RFP Finalist Interview
2-15-18 County Department Heads Meeting
2-18-19 Marathon County Public Library Board of Trustees Meeting

NEXT MONTH DIRECTOR'S ACTIVITIES:

2-18-19 Marathon County Public Library Board of Trustees Meeting
2-19-19 Early Years Coalition Planning Committee Meeting
TBD Policy reviews w/Leah and Matt
TBD Monthly agenda meeting with Library Board President
2-20-19 Milwaukee Public Library reps here for LENA introduction
2-25-19 Friends of the Marathon County Public Library Board (Annual) Meeting
TBD Marathon County Public Library Foundation Meeting
3-7-19 Environment, Education, EDC Meeting
3-14-19 MCPL Foundation Board Meeting
3-17-19 Marathon County Public Library Board of Trustees Meeting
3-19-19 Early Years Coalition Steering Committee Meeting
3-20-19 LIFE Report Steering Committee Meeting
3-21-19 County Department Heads Meeting

LIBRARY PROJECTS, PROGRAMS, EVENTS:

RFP for Interior Design at HQ and Branches schedule:

CALENDAR OF EVENTS

- Release of RFP Monday, December 17, 2019
- RFP Advertisement Monday, December 17, 2019
- **Architectural meeting Tuesday, January 8, 2019 10:00AM**
- **Deadline for Receipt of Questions Tuesday, January 15, 2019 4:30PM**
- Cut-off for issuance of addenda Friday, January 18, 2019 4:30PM
- **Proposal Submission Deadline Tuesday, January 22, 2019 2:00PM**
- Selection of short-listed firms Week of February 4, 2019
- Scheduling short-listed firms for interviews Week of February 11, 2019
- Firm Interviews if required Week of February 18, 2019
- Ranking of Firms/Awarding of contract Week of February 25, 2019
- Completion of contract negotiations Two weeks after rankings
- Consultant begins planning preparation One week after contract completion
- Project Completion Three months after contract is executed

UPCOMING CONFERENCES, CONTINUING ED, WORKSHOPS:

Library Legislative Day was Tuesday, February 12, 2019.

Innovative Users Group (IUG) is in Phoenix, AZ from May 5-7.

Any other issues or items of note:

Updates on the Public Library System Redesign Project can be found at:

<http://www.plsr.info/>

Letters and notes are posted at the Library Board Meeting.

GL787 LIB 18 CIP TRANS Report Format 511

Period 13 ending December 31, 2018 Transaction status 1

Sub 604 LIBRARY CIP PROJECTS

Description	2018 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 934 CIP PROJECTS							
APR 777A LIBRARY CIP PROJECT							
Cat 980 CAPITAL OUTLAY							
Act 8118 LIBRARY-BRANCH DEVELOPME	536,647.00			9,730.76	9,730.76	526,916.24	1.8
Act 8291 LIBRARY AUTOMATION				8,455.33	8,455.33	8,455.33-	
Act 8400 MAIN LIBRARY CUST SERVIC	237,037.00			69,401.18	69,401.18	167,635.82	29.3
Act 8444 LIBR-CUSTOMER SRV AREA				11,838.08	11,838.08	11,838.08-	

APR 777A LIBRARY CIP PROJECT	773,684.00			99,425.35	99,425.35	674,258.65	12.9

Or2 934 CIP PROJECTS	773,684.00			99,425.35	99,425.35	674,258.65	12.9

Sub 604 LIBRARY CIP PROJECTS	773,684.00			99,425.35	99,425.35	674,258.65	12.9

Report Final Totals	773,684.00			99,425.35	99,425.35	674,258.65	12.9
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Wisconsin Department of Public Instruction
PUBLIC LIBRARY ANNUAL REPORT
 PI-2401 (Rev. 1-19)

Wis. Stat. §§ 43.05(4) & 43.58(6)

FOR THE YEAR 2018

INSTRUCTIONS: Complete and return two (2) original signed copies of the form and attachments to your system headquarters.

Board-approved, signed annual reports for 2018 are due to the DPI Division for Libraries and Technology no later than March 1, 2019.

I. GENERAL INFORMATION					
1. Name of Library Marathon County Public Library			2. Public Library System Wisconsin Valley Library Service		
3a. Head Librarian First Name Ralph	3b. Head Librarian Last Name Illick	4a. Certification Grade Gr 1	4b. Certification Type Regular		5. Certification Expiration Date 04/30/2021
6a. Street Address 300 N. First St.	6b. Mailing Address or PO Box 300 N. First St.	7. City / Village / Town Wausau	8a. ZIP 54403	8b. ZIP4 5405	9. County Marathon
10. Library Phone Number (715)261-7200	11. Fax Number (715)261-7210	12. Library E-mail Address of Director ralph.illick@co.marathon.wi.us			
13. Library Website URL www.mcpl.us		14. No. of Branches 8	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 0	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
19a. Winter Hours Open per Week 66	19b. Number of Winter Weeks 38	19c. Summer Hours Open per Week 66	19d. Number of Summer Weeks 14		
20. Square Footage of Public Library 82,700	21. Did your library or a branch move to a new facility or expand an existing facility during the fiscal year? No		22. DUNS Number <i>Nine digits</i> 001713882		
II. LIBRARY COLLECTION					
			a. Number Owned / Leased	b. Number Added	
1. Books in Print <i>Non-periodical printed publications</i>			289,228	22,447	
2. Electronic Books <i>E-books</i>			152,069		
3. Audio Materials			21,313	1,598	
4. Electronic Audio Materials <i>Downloadable</i>			50,694		
5. Video Materials			27,410	2,653	
6. Electronic Video Materials <i>Downloadable</i>			1,406		
7. Other Materials Owned <i>Describe</i> Art, Video Games, Lucky Day Books & DVDs, Hmong Books and DVDs, Spanish Books and DVDs			16,552		
8. Electronic Collections <i>Locally Owned or Leased</i>			3		
9. Total Electronic Collections <i>Local, regional, and state</i>			58		
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>			463		

III. LIBRARY SERVICES

1. Circulation Transactions			2. Interlibrary Loans				
a. Total Circulation		b. Children's Materials	a. Items Loaned <i>Provided to</i>		b. Items Received <i>Received from</i>		
804,013		351,472	56,368		72,677		
3. Number of Registered Users			4. Reference Transactions		5. Library Visits		
a. Resident	b. Nonresident	c. TOTAL	a. Method	b. Annual Count	a. Method	b. Annual Count	
73,389	3,048	76,437	Survey Week(s)	40,404	Survey Week(s)	312,258	
6. Uses of Public Internet Computers		7. Uses of Public Wireless Internet		8. Number of Website Visits		9a. Local Electronic Collection Retrievals	
a. Method	b. Annual Count	a. Method	b. Annual Count			9d. Total Electronic Collection Retrievals	
Actual Count	58,833	Not Counted		354,452		-1	
10. Uses of Electronic Materials by Users of Your Library							
a. E-Books	b. E-Audio	c. E-Video	d. Total Uses of Electronic Works		e. Uses of Children's Electronic Materials		
73,091	47,564	150	120,805		6,180		
11. Programs and Program Attendance Annual Count						11. Number of Public Use Computers	
	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL	a. Total	b. Internet Access	
Number of Programs	1,434	36	255	1,725	151	97	
Total Attendance	37,293	633	3,791	41,717			

IV. LIBRARY GOVERNANCE

Library Board Members. *List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.*

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. Sharon	Hunter	1006 Shenandoah Ridge Road	Wausau	54403	sharon.hunter@dpi.wi.gov
2. Katie	Rosenberg	1706 Emerson Street	Wausau	54403	Rosenberg.Katherine@gmail.com
3. Gary	Beastrom	PO Box 1	Athens	54411	gary.beastrom@co.marathon.wi.us
4. Scott	Winch	D3291 Rusty Road	Stratford	54484	swinch@stratford.k12.wi.us
5. Sarah	Thurs	1105 Greenhill Drive	Wausau	54401	sarah.thurs@gmail.com
6. MaiGer	Moua	1721 Pardee Street	Wausau	54401	mmoua@unitedwaymc.org
7. Kari	Sweeney	609 Gray Place	Wausau	54403	stolijones@gmail.com
8.					
9.					
10.					
11.					
12.					
No. of Library Board Members <i>Include vacancies in this count</i>					
7					

V. LIBRARY OPERATING REVENUE
Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service **Only Joint libraries report more than one municipality here**

Municipality Type	Name	Amount
		\$0

Subtotal 1		\$0
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2. County

a. Home County Appropriation for Library Service

Subtotal 2a	\$3,928,383
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b. Other County Payments for Library Services

County Name	Amount	County Name	Amount

Subtotal 2b		
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3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
SLP Performer	\$2,160		

b. Funds Carried Forward from Previous Year

c. Other State Funded Program

Subtotal 3		\$2,160
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4. Federal Funds *Name of program—for LSTA grant awards, grant number and project title*

Program or Project	Amount
	\$0

Subtotal 4		\$0
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5. Contract Income *From other governmental units, libraries, agencies, library systems, etc.*

Name	Amount	Name	Amount
Rent	\$42,153	Collection Grant	\$10,000
Photocopy Charges	\$416		

Subtotal 5		\$52,569
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6. Funds Carried Forward *Do not include state aid. Report state funds in 3b above.*

7. All Other Operating Income

8. Total Operating Income *Add 1 through 7*

9. What is the 2019 annual appropriation provided by your governing body/bodies for your public library?

10. Was your library's municipality exempt from the county library tax for 2018? *Wis. Stat. s. 43.64(2)*

\$116,455	\$0	\$4,099,567	\$3,583,500	No
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VI. LIBRARY OPERATING EXPENDITURES

Report operating expenditures from all sources. Do not report capital expenditures here.

1. Salaries and Wages <i>Include maintenance, security, plant operations</i>		2. Employee Benefits <i>Include maintenance, security, plant operations</i>	
\$2,198,945		\$578,414	
3. Library Collection Expenditures			
a. Print Materials	b. Electronic Materials	c. Audiovisual Materials	d. All Other Library Materials
\$309,869	\$28,455	\$83,735	
			e. Subtotal 3
			\$422,059
4. Contracts for Services <i>Include contracts with other libraries, municipalities, and library systems here. Include service provider.</i>			
Provider	Amount	Provider	Amount
WPLC	\$24,250	Misc Supplies	\$334
V-Cat Maintenance	\$72,439	County Service Fee	\$18,726
V-Cat Supplies	\$1,085		
Technology Enterprise	\$7,800		
Movie Licensing	\$0		
Delivery	\$14,889		
			Subtotal 4
			\$139,523
5. Other Operating Expenditures			
6. Total Operating Expenditures <i>Add 1 through 5</i>			\$3,338,941
7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?			\$0

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

1. Capital Income and Expenditures by Source of Income.
Do not report any expenditures reported above. Provide a brief description of any expenditures.

Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal			
b. State			
c. Municipal			
d. County	Marathon County CIP	\$99,425	\$99,425
e. Other			
2. Debt Retirement	3. Rent Paid to Municipality/County	Total Revenue	Total Expenditure
		\$99,425	\$99,425

VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD

IX. TRUST FUNDS

All funds under the library board's control must be reported. Report in this section any funds in the library board's control (except Trust Funds) that have not been reported in a previous section. *Wis. Stat. s. 43.58(6)(a)*

1. Total Amount of Other Funds at End of Year
 \$674,259

1. Total Amount of Trust Funds Held by the Library Board at End of Year

X. STAFF

1. Personnel Listing. *Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.*

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	MLS (ALA)	\$97,277	40.00	Librarian	MLS (ALA)	\$32,425	24.00
Library Services Manager	MLS (ALA)	\$74,001	40.00	Business Manager	Other	\$75,214	40.00
Support Services Manager	MLS (ALA)	\$66,059	40.00				
Librarian	MLS (ALA)	\$53,430	40.00				
Librarian	MLS (ALA)	\$52,529	40.00				
Librarian	MLS (ALA)	\$55,623	40.00				
Librarian	MLS (ALA)	\$52,429	40.00				
Librarian	MLS (ALA)	\$24,376	40.00				

b. Other Paid Staff *See instructions*

Position	Type of Staff	Total Annual Wages	Hours Worked per Week	Position	Type of Staff	Total Annual Wages	Hours Worked per Week
IT Technician	Other	\$78,192	80.00	Page	Other	\$116,753	164.15
Library Coordinator	Other	\$262,054	225.64	Page - Temp	Other	\$5,534	40.00
Administrative Coordinator	Other	\$46,356	40.00				
Library Specialist	Other	\$359,443	345.44				
Library Assistant	Other	\$466,611	566.44				

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian

Master's Degree from an ALA Accredited Program (FTE)
8.60

Other Persons Holding the Title of Librarian (FTE)
1.00

Subtotal 2a
9.60

b. All Other Paid Staff (FTE)
Include maintenance, plant operations, and security

36.54

c. Total Library Staff (FTE)

46.14

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for your library from Section III, item 1, what was the total circulation to nonresidents *See instructions for definition of nonresident*

36,774

Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.		a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in Your County		0	0	0
3. Circulation to Nonresidents Living in Another County in Your System		9,427	10,655	20,082
4. Circulation to Nonresidents Living in an Adjacent County Not in Your System		12,390	1,367	13,757
5. Circulation to All Other Wisconsin Residents 2,924		6. Circulation to Persons from Out of the State 11		
7. Are the answers to items 1 through 6 based on actual count or survey/sample? Actual	8a. Does your library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)? No	8b. If yes, do you allow residents in adjacent systems to purchase library cards? No		

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a. Clark	2,929	f. Wood	278
b. Lincoln	4,778	g. Langlade	0
c. Taylor	1,429	h.	
d. Portage	1,073	i.	
e. Waupaca	16	j.	

XII. TECHNOLOGY

- | | | |
|---|--|--|
| 1. Does your library provide wireless Internet access for patrons' mobile devices?

Yes | 2. What type of Internet connection do you have? <i>Mark all that apply</i>
<input type="checkbox"/> a. State TEACH line
<input checked="" type="checkbox"/> b. Other broadband connection
<i>Local cable, telco, community network, etc.</i> | 3. Does your library use any type of Internet filtering software or service?
<input type="checkbox"/> a. Yes, on all Internet workstations
<input type="checkbox"/> b. Yes, on some Internet workstations
<input checked="" type="checkbox"/> c. No filtering on any Internet workstation |
|---|--|--|

XIII. LITERACY OFFERINGS AND DROP-IN ACTIVITIES

1. Literacy Offerings <i>Umbrella events that include programs and/or drop-in activities planned for a limited duration which specifically encourage individuals involved to read or build literacy skills in a focused way.</i>		a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL
	Number of Summer Literacy Offerings	1	1		2
	Total Unduplicated Individuals Involved	1,574	161		1,735
	Number of Other Literacy Offerings				
2. Drop-in Activities <i>Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.</i>		a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL
	Number of Drop-in Activities	128	8	180	316
	Total Drop-in Activity Participation	4,064	96	1,739	5,899

3. Name and email address of primary staff person who serves as the children, youth, or teen librarian. *Only the primary person is displayed here.*

a. First Name Taylor	b. Last Name Weinfurter	c. Email Address taylor.weinfurter@co.marathon.wi.us
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XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in *Wis. Stats.* A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in your public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature ➤	Name of President <i>Print or type</i> Sharon Hunter	Date Signed
Library Director / Head Librarian Signature ➤	Name of Director / Head Librarian <i>Print or type</i> Ralph Illick	Date Signed

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement with the appropriate wording indicated (that the library system either did or did not provide effective leadership and adequately meet the needs of the library) must be approved by the library board. The decision about whether the library system did or did not provide effective leadership and adequately meet the needs of the library should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.*

County

Marathon

The Marathon County Public Library Board of Trustees hereby states that in 2018, the
Name of Public Library

Wisconsin Valley Library Service

Name of Public Library System / Service

Indicate with an X one of the following two statements.

- Did provide effective leadership and adequately meet the needs of the library.
- Did not provide effective leadership and adequately meet the needs of the library.

Explanation of library board's response. *Attach additional sheets if necessary.*

While the system is providing adequate support to MCPL, the 2019 System Plan for WVLS documents challenges faced, suggesting it to be reasonable for the library to review the potential for better service and support through another system, such as South Central. From the WVLS 2019 System Plan: "WVLS is challenged to provide consistent levels of service and support to our member libraries due to their diverse service needs and priorities, and variances in local and county financial support for libraries. Marathon County Public Library (MCPL), the resource library for the system, has a service population of 130,777, while the next three largest libraries have service populations around 20,000-22,000! Additionally, WVLS supports one library that serves an extended county population of 741, 14 libraries that serve extended county populations less than 5,000; and 6 libraries that serve extended county populations between 5,000 and 20,000. The range in 2018 total operating income for member libraries is remarkably disparate with MCPL receiving \$4.2 million and Wabeno Public Library receiving \$36,000. Likewise, the range in FTEs is noteworthy, with MCPL at 46.5 and the Dorchester, Granton, Laona, Wabeno and Westboro libraries staffed at less than 1 FTE each (2017 Wisconsin Public Library Service Data)."

* The statement **may** be sent directly to LibraryReport@dpi.wi.gov or mailed to Wisconsin Department of Public Instruction, ATTN: Maria Ingraham, Division for Libraries and Technology, P.O. Box 7841, Madison, WI 53707-7841. This page need not be forwarded to your library system.

CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to your public library system.

President, Library Board of Trustees Signature

Name of President *Print or type*

Date Signed

➤

Sharon

Hunter

COMMENTS

SECTION_III

4b. Reference Transactions

Survey week was different week than in 2017 possibly causing significant drop when multiplied out.--2019-02-07

5b. Library Visits

2018 counts were based on many more months of known working gate counters making it more accurate than a single survey week in 2017.--2019-02-07

Number of Website Visits

Website visits were acquired through website host's analytical reporting tools.--2019-02-07

Number of Public Use Computers

Several new iPads and mobile computing devices were added in 2018.--2019-02-12

SECTION_V

Other Revenue

E-Commerce funds received from th System in the amount of \$16,821.--2019-02-07

SECTION_VI

a. Print Materials

WVLS grants in part allowed for \$20,000 material purchases increase.--2019-02-07

SECTION_XI

Circulation

MCPL had 1,237 circulations to Langlade County residents who reside outside of the City of Antigo.--2019-02-07

DRAFT



Wisconsin Department of Public Instruction
WISCONSIN PUBLIC LIBRARY OUTLET DATA

PI-2401-A (Rev. 1-19)

Wis. Stat. §§ 43.05(4) & 43.58(6)

FOR THE YEAR 2018

INSTRUCTIONS: This form is provided for public library's informational purposes only. Do not include with the signed annual report delivered to your system headquarters.

DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

Marathon County Public Library

2. Legal Name of Branch

Marathon County Public Library

3. Branch Email Address

ralph.illick@co.marathon.wi.us

4. Mr. / Ms.

Mr.

5. Branch Head First Name

Ralph

6. Branch Head Last Name

Illick

II. PHYSICAL ADDRESS

1. Branch Street Address

300 N. First St.

2. Branch Mailing Address or PO Box

300 N. First St.

3. City / Village / Town

Wausau

4a. ZIP Code

54403

4b. ZIP4

5405

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715)261-7200

2. Hours Open per Year

3,432

3. Weeks Open per Year

52

4. Branch Square Footage

82,700

DRAFT



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

Marathon County Public Library

2. Legal Name of Branch

Athens Branch

3. Branch Email Address

Jennifer Triolo

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Jennifer

6. Branch Head Last Name

Triolo

II. PHYSICAL ADDRESS

1. Branch Street Address

221 Caroline St.

2. Branch Mailing Address or PO Box

PO Box J

3. City / Village / Town

Athens

4a. ZIP Code

54411

4b. ZIP4

0910

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715)257-7292

2. Hours Open per Year

1,560

3. Weeks Open per Year

52

4. Branch Square Footage

2,750

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Wisconsin Department of Public Instruction
WISCONSIN PUBLIC LIBRARY OUTLET DATA

PI-2401-A (Rev. 1-19)

Wis. Stat. §§ 43.05(4) & 43.58(6)

FOR THE YEAR 2018

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DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

Marathon County Public Library

2. Legal Name of Branch

Edgar Branch

3. Branch Email Address

deb.gaureke@co.marathon.wi.us

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Deb

6. Branch Head Last Name

Gauerke

II. PHYSICAL ADDRESS

1. Branch Street Address

224 S. Third Ave.

2. Branch Mailing Address or PO Box

PO Box 228

3. City / Village / Town

Edgar

4a. ZIP Code

54426

4b. ZIP4

0228

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715)352-3155

2. Hours Open per Year

1,560

3. Weeks Open per Year

52

4. Branch Square Footage

2,046

DRAFT



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

Marathon County Public Library

2. Legal Name of Branch

Hatley Branch

3. Branch Email Address

heather.bain@co.marathon.wi.us

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Heather

6. Branch Head Last Name

Bain

II. PHYSICAL ADDRESS

1. Branch Street Address

435 Curtis Ave.

2. Branch Mailing Address or PO Box

435 Curtis Ave.

3. City / Village / Town

Hatley

4a. ZIP Code

54440

4b. ZIP4

9784

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715)446-3537

2. Hours Open per Year

2,288

3. Weeks Open per Year

52

4. Branch Square Footage

3,707

DRAFT



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

Marathon County Public Library

2. Legal Name of Branch

Marathon Branch

3. Branch Email Address

lisa.haessly@co.marathon.wi.us

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Lisa

6. Branch Head Last Name

Haessly

II. PHYSICAL ADDRESS

1. Branch Street Address

515 Washington St.

2. Branch Mailing Address or PO Box

PO Box 245

3. City / Village / Town

Marathon

4a. ZIP Code

54448

4b. ZIP4

0245

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715)443-2775

2. Hours Open per Year

2,236

3. Weeks Open per Year

52

4. Branch Square Footage

3,050

DRAFT



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

Marathon County Public Library

2. Legal Name of Branch

Joseph Dessert Branch

3. Branch Email Address

Sarah.Moscatello@co.marathon.wi.us

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Sarah

6. Branch Head Last Name

Moscatello

II. PHYSICAL ADDRESS

1. Branch Street Address

123 Main St.

2. Branch Mailing Address or PO Box

123 Main St.

3. City / Village / Town

Mosinee

4a. ZIP Code

54455

4b. ZIP4

1441

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715)693-2144

2. Hours Open per Year

1,872

3. Weeks Open per Year

52

4. Branch Square Footage

5,942

DRAFT



Wisconsin Department of Public Instruction
WISCONSIN PUBLIC LIBRARY OUTLET DATA

PI-2401-A (Rev. 1-19)

Wis. Stat. §§ 43.05(4) & 43.58(6)

FOR THE YEAR 2018

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DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

Marathon County Public Library

2. Legal Name of Branch

Rothschild Area Branch

3. Branch Email Address

laura.wood@co.marathon.wi.us

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Laura

6. Branch Head Last Name

Wood

II. PHYSICAL ADDRESS

1. Branch Street Address

211 Grand Ave.

2. Branch Mailing Address or PO Box

211 Grand Ave.

3. City / Village / Town

Rothschild

4a. ZIP Code

54474

4b. ZIP4

1173

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715)359-6208

2. Hours Open per Year

2,652

3. Weeks Open per Year

52

4. Branch Square Footage

3,240

DRAFT



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

Marathon County Public Library

2. Legal Name of Branch

Spencer Branch

3. Branch Email Address

audrey.kohlbeck@co.marathon.wi.us

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Audrey

6. Branch Head Last Name

Kohlbeck

II. PHYSICAL ADDRESS

1. Branch Street Address

105 Park St.

2. Branch Mailing Address or PO Box

PO Box 398

3. City / Village / Town

Spencer

4a. ZIP Code

54479

4b. ZIP4

0398

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715)659-3996

2. Hours Open per Year

1,560

3. Weeks Open per Year

52

4. Branch Square Footage

2,072

DRAFT



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

Marathon County Public Library

2. Legal Name of Branch

Stratford Branch

3. Branch Email Address

Mary Jo Netzer

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Mary Jo

6. Branch Head Last Name

Netzer

II. PHYSICAL ADDRESS

1. Branch Street Address

400 N. 4th Ave.

2. Branch Mailing Address or PO Box

PO Box 74

3. City / Village / Town

Stratford

4a. ZIP Code

54484

4b. ZIP4

0074

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715)687-4420

2. Hours Open per Year

1,560

3. Weeks Open per Year

52

4. Branch Square Footage

3,000

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