



COUNTY OF MARATHON
WAUSAU, WISCONSIN

OFFICIAL NOTICE AND AGENDA

of a meeting of the Marathon County Public Library Board of Trustees,
Monday, June 17, 2019 at 12:00 noon
Library Headquarters, Wausau Community Room.

AGENDA

1. (12:00 p.m.) Call to Order
2. Acknowledgement of Visitors
3. Approval of Minutes
4. Bills and Services Report
5. (15 minutes) Public Comments
6. (15 minutes) Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.
 - A. President
 - B. Other Board Members
 - C. Library Director
 - D. Board Committees
 - E. Friends of the Library
 - F. MCPL Foundation
 - G. Wisconsin Library Trustees & Friends (WLTF)
 - H. Wisconsin Valley Library Service
7. (10 minutes) Budget Update – For Discussion and Informational Purposes Only
8. (10 minutes) L.E.N.A Update – For Discussion and Informational Purposes Only
9. (10 minutes) EA Update – For Discussion and Informational Purposes Only
10. (10 minutes) Third Floor Update – For Discussion and Informational Purposes Only
11. (10 minutes) Survey of Branch Services Update – For Discussion and Informational Purposes Only
12. (10 minutes) WI-FI at Branches Update – For Discussion and Informational Purposes Only
13. Announcements
14. Request for Future Agenda Items
15. Next Meeting Dates
 - Monday 07/15/2019
 - Monday 08/19/2019
 - Monday 09/23/2019
 - Monday 10/21/2019
16. Adjournment

Signed: _____
Library Director

*All times are approximate and subject to change

"Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Library Administration Office at 715-261-7213."

FAXED TO: Wausau Daily Herald, City Pages, and
FAXED TO: Other Media Groups
FAXED BY: H. Wilde
FAXED DATE: June 10, 2019
FAXED TIME: 2:09 p.m.

NOTICE POSTED AT COURTHOUSE

BY: _____
DATE: _____
TIME: _____

Meeting of the Personnel Committee of the Marathon County Public Library Board of Trustees, Monday, May 20, 2019 at 11:30 a.m.
Athens Branch Library

Present: Sharon Hunter, Scott Winch, Katie Rosenberg

Excused:

Others: Ralph Illick

The meeting was called to order at 11:34 a.m. by Sharon Hunter.

A roll call vote was taken to go into closed session.

A motion was made by Katie Rosenberg to go into closed session pursuant to Wisconsin Statute, Sec. 19.85(1)(c). Seconded by Scott Winch. Motion carried.

A roll call vote was taken to reconvene into open session.

A motion was made by Katie Rosenberg to reconvene to open session. Seconded by Scott Winch. Motion carried.

Announcements from closed session

None

Meeting adjourned at 11:58 a.m.



Library Director

Note: These minutes are subject to approval at the next Library Board meeting scheduled for June 17, 2019.

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, May 20, 2019. Athens Branch Library.

Present: Sharon Hunter, Gary Beastrom, Katie Rosenberg, Kari Sweeney, Sarah Thurs, Scott Winch, Ralph Illick

Excused: MaiGer Moua

Others: Matthew Derpinghaus, Leah Giordano, Thomas O'Neill, Heather Wilde, Rob Menzer, Joy Redmann, Nathan Brost

The meeting was called to order at 12:02 by Sharon Hunter.
Sharon Hunter welcomed visitors to the meeting.

A motion was made by Katie Rosenberg to approve the Board of Trustee minutes from the April 15, 2019 meeting. Seconded by Scott Winch. Motion carried.

A motion was made by Kari Sweeney to approve the Bills & Services report for April 2019. Seconded by Katie Rosenberg. Motion carried.

Public Comments –

Joy spoke about supporting any efforts to get strong and secure internet to the area.
Nathan wants to get the input from the County as to what they can do from a standpoint of a school district to make the partnership better.

President – No Report

Other Board Members – No Report

Director's Report – Presented in the Board packet and by Director Ralph Illick.

Board Committees – No Report from the Personnel Committee meeting.

Friends of the Library – Director Illick reported that the Friends recently had a book sale, but we have received no figures yet.

MCPL Foundation – Director Illick reported the Foundation did meet, there are two new members. They have been updated on the building renovations and on L.E.N.A. We will be having a speaker for our staff day and the Foundation agreed to pay for half of his fee.

Wisconsin Library Trustees & Friends (WLTF) – No Report

Wisconsin Valley Library Service – Report included in the packet

Renovations Project Update

Engberg Anderson has visited seven of the branches. They will be visiting Hatley at the end of the month. They are working on the designs, there have been good ideas given from staff.

L.E.N.A Update

We wrapped up the spring 2019 cohort session. We will be holding a summer session from June 19 through August 21. There are eight families signed up, thirteen to fourteen children so far. Milwaukee Public Library are going to give L.E.N.A a try, we will be helping them out at getting it a going. The tentative fall sites are: one at the main library, Head Start, the Community of Edgar through their school, Achieve Center, North Central Health Care or Greenheck or a possible other site.

Roof Update

We do have some structural issues on the roof. Not with the roof itself, but with the surrounding architecture around the roof. The engineers are looking to see what the best move forward will be.

WI-FI at Branches Request by Farmer's Union

Board Member Rosenberg explained the request from the farmer's union regarding rural broadband. Kids in schools are given devices to use, but there is no internet available where they live. They can run the devices off of cell phones, but they use up all of their data half way though the month. The rural areas do not have the same quality of access they need. The group mentioned that they can drive to the local library, but the WI-FI gets turned off at a certain time.

Director Illick explained that we can certainly control the WI-FI by location. We did have a couple of occurrences of vandalism when we did have our WI-IF on all the time. We could have WI-FI on all the time at each location with the approval of the municipality and law enforcement, but we would need their full support. The branch coordinators will talk with the municipal officials and we will get everything in writing.

No motion was made.

Culture Survey

If you look at the handouts, there have been improvements in 2019 since 2017 and 2015. I appreciated the work that the management team has done. Everyone works really hard to be a part of a team.

Budget Update

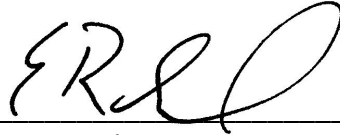
We have heard nothing regarding the budget with Facilities and Capital Management.

Announcements – None

Request for Future Agenda Items -

- Budget
- WI-FI

A Motion was made by Gary Beastrom to adjourn the meeting at 12:30 p.m. Seconded by Katie Rosenberg. Motion carried.

A handwritten signature in black ink, appearing to read 'ERL', is positioned above a horizontal line.

Library Director

Note: These minutes subject to approval at the next Library Board meeting scheduled for June 17, 2019.

Meeting of the Personnel Committee of the Marathon County Public Library Board of Trustees, Wednesday, May 29, 2019 at 1:00 p.m.
Library Headquarters, Directors Conference Room

Present: Sharon Hunter, Scott Winch, Katie Rosenberg

Excused:

Others: Ralph Illick, Brad Karger, Frank Matel

The meeting was called to order at 1:00 p.m. by Sharon Hunter.

A roll call vote was taken to go into closed session.

A motion was made by Katie Rosenberg to go into closed session pursuant to Wisconsin Statute, Sec. 19.85(1)(c). Seconded by Scott Winch. Motion carried.

A roll call vote was taken to reconvene into open session.

A motion was made by Scott Winch to reconvene to open session. Seconded by Katie Rosenberg. Motion carried.

Announcements from closed session

None

Meeting adjourned at 1:25 p.m.



Library Director

Note: These minutes are subject to approval at the next Library Board meeting scheduled for June 17, 2019.

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, April 15, 2019. Wausau Community Room, Marathon County Public Library.

Present: Sharon Hunter, Gary Beastrom, MaiGer Moua, Katie Rosenberg, Kari Sweeney, Sarah Thurs, Scott Winch, Ralph Illick

Excused:

Others: Matthew Derpinghaus, Thomas O'Neill, Heather Wilde

The meeting was called to order at 11:58 a.m. by Sharon Hunter. Sharon Hunter welcomed visitors to the meeting.

A motion was made by Kari Sweeney to approve the Board of Trustee minutes from the March 18, 2019 meeting. Seconded by MaiGer Moua. Motion carried.

A motion was made by Katie Rosenberg to approve the Bills & Services report for March 2019. Seconded by Gary Beastrom. Motion carried.

Public Comments – None

President – No Report

Other Board Members – No Report

Director's Report – Presented in the Board packet and by Director Ralph Illick.

Board Committees – No Report

Friends of the Library – No Report

MCPL Foundation – No Report

Wisconsin Library Trustees & Friends (WLTF) – No Report

Wisconsin Valley Library Service – No Report

New Rollout of Children's Backpack Program

About six months ago, I received a visit from the sheriff's department. A non-profit organization approached the sheriff's department with a larger backpack than the one sitting in front of you. The organization told the sheriff's department they can have these backpacks to keep in their squad cars. When they come upon a scene where there might be a small child, there are a couple books to occupy the child. The program costs \$150.00 for one backpack that has ten smaller backpacks in it. The department doesn't have to raise the money, the non-profit does this. They solicit businesses in the community for the funds. After looking into the non-profit a bit more, the library has decided to come up with something of our own. The Business Manager came up with the logo and we have put a small amount of money into this little bag. Tom will be meeting with the sheriff's

department soon to get them into the deputy's vehicles and working with community members to get them into the Neighbors Place and the Women's Community Center.

Harry Potter Program

Library Services put together an escape room which ran two days. The only complaint was we did not run it long enough for all that wanted to attend. We will hold another escape room this summer since it was such a big hit.

Budget Issues Update

A conversation was had with County Administrator Karger. He will work with the Finance department on the issues we have.

Review Committee Memberships

Education Committee: Kari Sweeney and Sarah Thurs

Personnel Committee: Sharon Hunter, Scott Winch and Katie Rosenberg

Building Committee: Scott Winch and Gary Beastro

Nominating Committee: Sharon Hunter, MaiGer Moua and Kari Sweeney

A motion was made by Scott Winch to accept the Membership Committees. Seconded by Katie Rosenberg. Motion carried.

RFP Update

Engberg Anderson has received the drawings of our branch libraries. There will be a conference call regard the designs.

Deliveries Meeting Update

A meeting was held with South Central, Indianhead and WVLS. There was talk about the general parameters to add MCPL as the northern hub. This is for general delivery process only, not moving to South Central. There are five sections for deliveries in the region. This would potentially take over all WVLS deliveries and limit it to one vendor.

Staff Day Update

This year our staff development day will be held on Friday, September 20. We will have staff training for the second half of the day and for the first half we will incorporate technology. We have arranged for Fredi Lajvardi to come and speak during the first half of the day. There will be 65 invitations going out to the Marathon County Public Library Board of Trustees, Friends of Marathon County Public Library, Marathon County Foundation Board, and community members to come and listen.

Parking Issue Update

I've met with Mr. Sippel regarding the parking issue. There are more aggressive pedestrian signs, but not much more we can do about parking concerns as we are already promoting where library patrons can park besides the library parking lot. We can work with the City of Wausau to get more prominent pedestrian signs. There will be a cost shared with the City of Wausau, this is an agreement they have worked out with others.

Announcements

Board Member Moua shared her experience at the Toward One Wisconsin meeting in Milwaukee WI. One of the meetings attended was focused on libraries. Merrill and Sun Prairie Public Libraries shared they have been working on ways to be more inclusive to not only making services accessible, but also looking internally at their staffing to see if it is inclusive in its representing the community. They showed a survey from DPI to review to see if they are making any gains toward becoming an inclusive system. Sun Prairie did mention that since last year they have been fine free.

Request for Future Agenda Items

- Budget

A Motion was made by Sarah Thurs to adjourn the meeting at 12:39 p.m. Seconded by MaiGer Moua. Motion carried.



Library Director

Period: 5 2019

Org: 665 LIBRARY

| | <u>Vendor Name</u> | <u>Amount</u> |
|------------------------|---|------------------|
| 101 000000000066592141 | INTERNET SERVICE CHARTER COMMUNICATIONS | 1,488.67 |
| | INTERNET SERVICE | 1,488.67 |
| 101 000000000066592164 | CONTRACT SERV-DEBT COLLECTIONS UNIQUE MANAGEMENT SERVICES | 71.60 |
| | CONTRACT SERV-DEBT COLLECTIONS | 71.60 |
| 101 000000000066592250 | TELEPHONE FRONTIER | 549.36 |
| | TELEPHONE | 549.36 |
| 101 000000000066592433 | MAINTENANCE CONTRACTS ELM USA | 610.98 |
| | MAINTENANCE CONTRACTS | 610.98 |
| 101 000000000066592561 | LIBRARY FEES-REIMBURSE TO CNTY MARSHFIELD PUBLIC LIBRARY | 560.76 |
| | LIBRARY FEES-REIMBURSE TO CNTY | 560.76 |
| 101 000000000066592955 | V-CAT FEES LIBR WI VALLEY LIBRARY SERVICES | 74,842.22 |
| | V-CAT FEES LIBR | 74,842.22 |
| 101 000000000066592990 | SUNDRY CONTRACTUAL SERVICES RHINELANDER DISTRICT LIBRARY GREENWOOD PUBLIC LIBRARY | 24.95 15.99 |
| | SUNDRY CONTRACTUAL SERVICES | 40.94 |
| 101 000000000066592994 | CONTRACTUAL VAN/COURIER SERV SPRINT DELIVERY SERVICE | 412.48 |
| | CONTRACTUAL VAN/COURIER SERV | 412.48 |
| 101 000000000066592998 | SUNDRY CONTR SERV-JACKETS LIBR BAKER & TAYLOR COMPANY | 1,446.85 |
| | SUNDRY CONTR SERV-JACKETS LIBR | 1,446.85 |
| 101 000000000066592999 | SUNDRY CONTR SERV-PROC AV LIBR BAKER & TAYLOR COMPANY | 241.84 |
| | SUNDRY CONTR SERV-PROC AV LIBR | 241.84 |
| 101 000000000066593110 | POSTAGE/BOX RENT STRATFORD POSTMASTER | 76.00 |
| | POSTAGE/BOX RENT | 76.00 |

Period: 5 2019

Org: 665 LIBRARY

| | <u>Vendor Name</u> | <u>Amount</u> |
|------------------------|-----------------------------------|-------------------|
| 101 000000000066593130 | PRINTING/DUPLICATION | |
| | ROTOGRAPHIC PRINTING INC | 110.00 |
| | MARCO | 443.43 |
| | PRINTING/DUPLICATION | 553.43 |
| 101 000000000066593161 | BOOKS LIBRARY | |
| | BAKER & TAYLOR COMPANY | 15,434.12 |
| | REGENT BOOK CO INC | 46.05 |
| | NEWMAN HIGH SCHOOL | 60.00 |
| | AMAZON CAPITAL SERVICES | 1,786.26 |
| | BOOKS LIBRARY | 17,326.43 |
| 101 000000000066593168 | AUDIO-VISUAL MATERIALS | |
| | BAKER & TAYLOR COMPANY | 2,158.77 |
| | FINDAWAY WORLD | 858.33 |
| | AMAZON CAPITAL SERVICES | 567.92 |
| | AUDIO-VISUAL MATERIALS | 3,585.02 |
| 101 000000000066593260 | ADVERTISING | |
| | TP PRINTING CO INC | 36.25 |
| | ADVERTISING | 36.25 |
| 101 000000000066593497 | LIBRARY OPERATING SUPPLIES | |
| | NASSCO | 221.63 |
| | WI VALLEY LIBRARY SERVICES | 325.18 |
| | ELM USA | 66.30 |
| | AMAZON CAPITAL SERVICES | 721.58 |
| | LIBRARY OPERATING SUPPLIES | 1,334.69 |
| 101 000000000066595320 | BUILDING/OFFICES RENT | |
| | MOSINEE WATER/SEWER | 43.95 |
| | WI PUBLIC SERVICE CO | 254.11 |
| | VILLAGE OF MARATHON CITY | 1,843.62 |
| | KACZMARCZYK, ROBERT | 208.75 |
| | BUILDING/OFFICES RENT | 2,350.43 |
| | LIBRARY 665 TOTAL: | 105,527.95 |

Period: 5 2019

Org: 667 LIBRARY GIFTS

| <u>Vendor Name</u> | <u>Amount</u> |
|--------------------------------------|--------------------------|
| 252 000000000066793161 BOOKS LIBRARY | |
| TANK MATES LLC | 617.00 |
| THE OUTDOOR KIND LLC | 200.00 |
| AMAZON CAPITAL SERVICES | 994.60 |
| BOOKS LIBRARY | <u>1,811.60</u> |
| LIBRARY GIFTS 667 TOTAL: | <u>1,811.60</u> |
| Report Total: | <u><u>107,339.55</u></u> |

GL787

LIB 2019-OBL vs BUDGET

Report Format 511

Period 5 ending May 31, 2019

Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

| Description | 2019 MODIFIED | Current Mth Expense | YTD Encumbrances | YTD Expense | YTD Total Obligations | Unobligated Budgeted Amt | % Expen |
|-------------------------------------|------------------|------------------------|---------------------|----------------|--------------------------|-----------------------------|------------|
| Or2 665 LIBRARY | | | | | | | |
| APR 711A LIBRARY LVL 1-PERS SERVICE | | | | | | | |
| Cat 910 PERSONAL SERVICES | | | | | | | |
| Act 1110 SALARIES-PERMANENT-REGUL | 537,291.00 | 36,937.60 | | 186,530.24 | 186,530.24 | 350,760.76 | 34.7 |
| Act 1111 SALARIES-PERMANENT-REGUL | 32,737.00 | 2,507.52 | | 12,655.97 | 12,655.97 | 20,081.03 | 38.7 |
| Act 1210 WAGES-PERMANENT-REGULAR | 769,553.00 | 61,782.40 | | 303,072.08 | 303,072.08 | 466,480.92 | 39.4 |
| Act 1211 WAGES-PERMANENT-REGULAR | 662,349.00 | 46,735.13 | | 234,603.90 | 234,603.90 | 427,745.10 | 35.4 |
| Act 1250 WAGES-TEMPORARY-REGULAR | 24,794.00 | | | 470.84 | 470.84 | 24,323.16 | 1.9 |
| Act 1510 SOCIAL SECURITY EMPLOYER | 155,103.00 | 10,957.48 | | 55,101.26 | 55,101.26 | 100,001.74 | 35.5 |
| Act 1520 RETIREMENT EMPLOYERS SHA | 117,501.00 | 8,671.98 | | 42,880.88 | 42,880.88 | 74,620.12 | 36.5 |
| Act 1540 HOSPITAL/HEALTH INSURANC | 409,638.00 | | | 172,075.97 | 172,075.97 | 237,562.03 | 42.0 |
| Act 1541 DENTAL INSURANCE | 11,321.00 | | | 4,472.75 | 4,472.75 | 6,848.25 | 39.5 |
| Act 1543 INCOME CONTINUATION INSU | 7,727.00 | | | | | 7,727.00 | |
| Act 1544 HLTH INS-CONVERSION, RET | | | | 28,510.82 | 28,510.82 | 28,510.82- | |
| Act 1545 POST EMPLOYEE HEALTH PLA | 33,176.00 | 1,764.00 | | 8,736.00 | 8,736.00 | 24,440.00 | 26.3 |
| Act 1550 LIFE INSURANCE | 1,121.00 | 48.20 | | 246.91 | 246.91 | 874.09 | 22.0 |
| Act 1560 WORKERS COMPENSATION PAY | 3,069.00 | 281.66 | | 1,133.80 | 1,133.80 | 1,935.20 | 36.9 |
| Act 1580 UNEMPLOYMENT COMPENSATIO | 2,025.00 | 148.20 | | 1,177.47 | 1,177.47 | 847.53 | 58.2 |
| <hr/> | | | | | | | |
| APR 711A LIBRARY LVL 1-PERS SERVICE | 2,767,405.00 | 169,834.17 | | 1,051,668.89 | 1,051,668.89 | 1,715,736.11 | 38.0 |
| APR 711B LIBRARY LVL 1-OPERATING | | | | | | | |
| Cat 920 CONTRACTUAL SERVICES | | | | | | | |
| Act 2130 ACCOUNTING/AUDITING FEES | 1,200.00 | | | | | 1,200.00 | |
| Act 2141 INTERNET SERVICE | 24,000.00 | 1,488.67 | | 6,490.67 | 6,490.67 | 17,509.33 | 27.0 |
| Act 2164 CONTRACT SERV-DEBT COLLE | 1,000.00 | 71.60 | | 447.50 | 447.50 | 552.50 | 44.8 |
| Act 2190 OTHER PROFESSIONAL SERVI | 6,500.00 | | | | | 6,500.00 | |
| Act 2250 TELEPHONE | 8,000.00 | 594.45 | | 2,470.69 | 2,470.69 | 5,529.31 | 30.9 |
| Act 2433 MAINTENANCE CONTRACTS | 21,000.00 | 610.98 | | 610.98 | 610.98 | 20,389.02 | 2.9 |
| Act 2490 SUNDRY REPAIR/MAINT SERV | 2,500.00 | | | | | 2,500.00 | |
| Act 2561 LIBRARY FEES-REIMBURSE T | 9,500.00 | 560.76 | | 5,140.18 | 5,140.18 | 4,359.82 | 54.1 |
| Act 2954 RFID EQUIP MAINT FEES | 34,500.00 | | | | | 34,500.00 | |
| Act 2955 V-CAT FEES LIBR | 75,040.00 | 74,842.22 | | 74,842.22 | 74,842.22 | 197.78 | 99.7 |
| Act 2957 COUNTY E-MAIL SERVICE | 8,500.00 | | | | | 8,500.00 | |
| Act 2958 COUNTY NETWORK SUPPORT | 3,000.00 | | | | | 3,000.00 | |
| Act 2959 TIMING SOFTWARE MAINT-LI | 1,600.00 | | | | | 1,600.00 | |
| Act 2990 SUNDRY CONTRACTUAL SERVI | 5,460.00 | 40.94 | | 7,945.26 | 7,945.26 | 2,485.26-**** | |
| Act 2994 CONTRACTUAL VAN/COURIER | 3,000.00 | 412.48 | | 2,186.88 | 2,186.88 | 813.12 | 72.9 |
| Act 2995 COMPUTER MAINT. CONTRACT | 7,875.00 | | | 7,800.00 | 7,800.00 | 75.00 | 99.1 |
| Act 2998 SUNDRY CONTR SERV-JACKET | 22,000.00 | 1,446.85 | | 7,254.34 | 7,254.34 | 14,745.66 | 33.0 |
| Act 2999 SUNDRY CONTR SERV-PROC A | 8,000.00 | 241.84 | | 2,080.00 | 2,080.00 | 5,920.00 | 26.0 |

GL787 LIB 2019-OBL vs BUDGET Report Format 511

Period 5 ending May 31, 2019 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

| Description | 2019 MODIFIED | Current Mth Expense | YTD Encumbrances | YTD Expense | YTD Total Obligations | Unobligated Budgeted Amt | % Expen |
|-----------------------------------|------------------|------------------------|---------------------|----------------|--------------------------|-----------------------------|------------|
| Or2 665 LIBRARY | | | | | | | |
| APR 711B LIBRARY LVL 1-OPERATING | | | | | | | |
| Cat 930 SUPPLIES & EXPENSE | | | | | | | |
| Act 3110 POSTAGE/BOX RENT | 3,650.00 | 260.48 | | 1,280.26 | 1,280.26 | 2,369.74 | 35.1 |
| Act 3125 PAPER COPIER | 2,000.00 | | | | | 2,000.00 | |
| Act 3126 PAPER - RECEIPTS | 800.00 | | | 1,299.80 | 1,299.80 | 499.80 | **** |
| Act 3127 RFID TAGS-LIBR | 10,500.00 | | | 7,195.97 | 7,195.97 | 3,304.03 | 68.5 |
| Act 3130 PRINTING/DUPLICATION | 7,000.00 | 553.43 | | 2,431.99 | 2,431.99 | 4,568.01 | 34.7 |
| Act 3161 BOOKS LIBRARY | 282,250.00 | 17,326.43 | | 90,080.78 | 90,080.78 | 192,169.22 | 31.9 |
| Act 3168 AUDIO-VISUAL MATERIALS | 64,000.00 | 3,585.02 | | 19,835.66 | 19,835.66 | 44,164.34 | 31.0 |
| Act 3190 OFFICE SUPPLIES | 8,000.00 | | | 1,447.02 | 1,447.02 | 6,552.98 | 18.1 |
| Act 3195 COMPUTER SUPPLIES | | | | 680.00 | 680.00 | 680.00 | - |
| Act 3220 SUBSCRIPTIONS NEWSPAPER/ | 22,000.00 | | | 863.23 | 863.23 | 21,136.77 | 3.9 |
| Act 3221 SUBSCRIPTIONS-ELECTRONIC | 25,000.00 | 80.00 | | 3,530.00 | 3,530.00 | 21,470.00 | 14.1 |
| Act 3250 REGISTRATION FEES/TUITIO | 5,000.00 | 100.00 | | 649.50 | 649.50 | 4,350.50 | 13.0 |
| Act 3260 ADVERTISING | 6,000.00 | 36.25 | | 1,462.63 | 1,462.63 | 4,537.37 | 24.4 |
| Act 3321 PERSONAL AUTO MILEAGE | 4,000.00 | 311.05 | | 790.47 | 790.47 | 3,209.53 | 19.8 |
| Act 3350 MEALS | 500.00 | | | 248.00 | 248.00 | 252.00 | 49.6 |
| Act 3360 LODGING | 600.00 | 374.93 | | 2,050.28 | 2,050.28 | 1,450.28 | **** |
| Act 3390 MEETING EXPENSES | 2,000.00 | 440.00 | | 656.25 | 656.25 | 1,343.75 | 32.8 |
| Act 3497 LIBRARY OPERATING SUPPLI | 20,000.00 | 1,954.11 | | 14,655.99 | 14,655.99 | 5,344.01 | 73.3 |
| Cat 950 FIXED CHARGES | | | | | | | |
| Act 5140 GENERAL LIABILITY PREMIU | 12,500.00 | | | 3,454.00 | 3,454.00 | 9,046.00 | 27.6 |
| Act 5151 BUILDING & CONTENTS INSU | 11,000.00 | | | 10,964.00 | 10,964.00 | 36.00 | 99.7 |
| Act 5190 OTHER INSURANCE | 1,800.00 | | | 10,749.00 | 10,749.00 | 8,949.00 | **** |
| Act 5320 BUILDING/OFFICES RENT | 55,000.00 | 2,350.43 | | 33,109.34 | 33,109.34 | 21,890.66 | 60.2 |
| APR 711B LIBRARY LVL 1-OPERATING | 786,275.00 | 107,682.92 | | 324,702.89 | 324,702.89 | 461,572.11 | 41.3 |
| Or2 665 LIBRARY | 3,553,680.00 | 277,517.09 | | 1,376,371.78 | 1,376,371.78 | 2,177,308.22 | 38.7 |

GL787 LIB 2019-OBL vs BUDGET Report Format 511

Period 5 ending May 31, 2019 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

| Description | 2019 MODIFIED | Current Mth Expense | YTD Encumbrances | YTD Expense | YTD Total Obligations | Unobligated Budgeted Amt | % Expen |
|-------------------------------------|------------------|------------------------|---------------------|----------------|--------------------------|-----------------------------|------------|
| Or2 666 WVLS CONTRACTUAL SERVICE-LI | | | | | | | |
| APR 711B LIBRARY LVL 1-OPERATING | | | | | | | |
| Cat 930 SUPPLIES & EXPENSE | | | | | | | |
| Act 3169 E-BOOKS | | 27,116.00 | | 28,084.67 | 28,084.67 | 968.67-**** | |
| Act 3240 MEMBERSHIP DUES | | 19,000.00 | | 18,726.44 | 18,726.44 | 273.56 98.6 | |
| ----- | | | | | | | |
| APR 711B LIBRARY LVL 1-OPERATING | | 46,116.00 | | 46,811.11 | 46,811.11 | 695.11-**** | |
| ----- | | | | | | | |
| Or2 666 WVLS CONTRACTUAL SERVICE-LI | | 46,116.00 | | 46,811.11 | 46,811.11 | 695.11-**** | |
| ----- | | | | | | | |
| Agy 0870 LIBRARY | 3,599,796.00 | 277,517.09 | | 1,423,182.89 | 1,423,182.89 | 2,176,613.11 | 39.5 |
| ----- | | | | | | | |
| Sub 101 GENERAL FUND | 3,599,796.00 | 277,517.09 | | 1,423,182.89 | 1,423,182.89 | 2,176,613.11 | 39.5 |

GL787 LIB 2019-OBL vs BUDGET Report Format 511

Period 5 ending May 31, 2019 Transaction status 1

Sub 252 LIBRARY GIFTS Agy 0870 LIBRARY

| Description | 2019 MODIFIED | Current Mth Expense | YTD Encumbrances | YTD Expense | YTD Total Obligations | Unobligated Budgeted Amt | % Expen |
|------------------------------|------------------|------------------------|---------------------|----------------|--------------------------|-----------------------------|------------|
| Or2 667 LIBRARY GIFTS | | | | | | | |
| APR Z712 LIBRARY GIFTS (EXP) | | | | | | | |
| Cat 930 SUPPLIES & EXPENSE | | | | | | | |
| Act 3161 BOOKS LIBRARY | 94,427.00 | 1,811.60 | | 25,976.63 | 25,976.63 | 68,450.37 | 27.5 |
| ----- | | | | | | | |
| Or2 667 LIBRARY GIFTS | 94,427.00 | 1,811.60 | | 25,976.63 | 25,976.63 | 68,450.37 | 27.5 |
| ----- | | | | | | | |
| Agy 0870 LIBRARY | 94,427.00 | 1,811.60 | | 25,976.63 | 25,976.63 | 68,450.37 | 27.5 |
| ----- | | | | | | | |
| Sub 252 LIBRARY GIFTS | 94,427.00 | 1,811.60 | | 25,976.63 | 25,976.63 | 68,450.37 | 27.5 |
| ----- | | | | | | | |
| Report Final Totals | 3,694,223.00 | 279,328.69 | | 1,449,159.52 | 1,449,159.52 | 2,245,063.48 | 39.2 |
| ===== | | | | | | | |

TOTAL CIRCULATION STATISTICAL SUMMARY

For the month of May 2019

| Branch | 2018 CURRENT MONTH | 2019 CURRENT MONTH | % CHANGE | 2018 YEAR-to-DATE | 2019 YEAR-to-DATE | % CHANGE |
|--------------------|--------------------|--------------------|---------------|-------------------|-------------------|---------------|
| ATHENS | 1,546 | 1,657 | 7.18% | 8,952 | 8,276 | -7.55% |
| EDGAR | 1,714 | 1,794 | 4.67% | 7,609 | 8,909 | 17.09% |
| HATLEY | 2,075 | 2,335 | 12.53% | 11,347 | 11,791 | 3.91% |
| MARATHON | 3,092 | 3,051 | -1.33% | 16,117 | 16,423 | 1.90% |
| MOSINEE | 2,938 | 3,620 | 23.21% | 17,735 | 17,985 | 1.41% |
| ROTHSCHILD | 10,285 | 9,753 | -5.17% | 52,167 | 50,029 | -4.10% |
| SPENCER | 1,677 | 1,832 | 9.24% | 9,416 | 9,318 | -1.04% |
| STRATFORD | 1,942 | 1,874 | -3.50% | 9,559 | 9,247 | -3.26% |
| WAUSAU | 34,944 | 33,194 | -5.01% | 187,140 | 174,719 | -6.64% |
| WAUSAU DRIVE UP | 1,224 | 1,026 | -16.18% | 6,061 | 5,607 | -7.49% |
| HOMEBOUND | 1,275 | 1,101 | -13.65% | 5,924 | 5,582 | -5.77% |
| ILL | 119 | 128 | 7.56% | 673 | 533 | -20.80% |
| OVERDRIVE | 9,705 | 10,809 | 11.38% | 48,977 | 55,129 | 12.56% |
| GRAND TOTAL | 72,536 | 72,174 | -0.50% | 381,677 | 373,548 | -2.13% |

**The Village of Edgar had a furnace issue at the beginning of February 2018. The branch was closed from February 1-27, 2018

**The Mosinee branch was closed from May 7-15, 2018 for building repairs

ON-SITE CIRC TO NON-RESIDENT CUSTOMERS

May 2019

| | CUSTOMER STATISTICAL CLASSES | | | | | | | TOTAL NON-RESIDENT CIRC | TOTAL CIRC | % of CIRC by BRANCH |
|---------------------|------------------------------|---------------|--------------|--------------|--------------|-------------|-----------|-------------------------|------------|---------------------|
| | WVLS-CLARK | WVLS-LANGLADE | WVLS-LINCOLN | SCLS-PORTAGE | NFLS-SHAWANO | WVLS-TAYLOR | SCLS-WOOD | | | |
| ATHENS | 18 | 0 | 81 | 0 | 0 | 276 | 0 | 375 | 8,276 | 4.53% |
| EDGAR | 4 | 0 | 53 | 0 | 0 | 0 | 1 | 58 | 8,909 | 0.65% |
| HATLEY | 0 | 51 | 0 | 1,075 | 555 | 0 | 0 | 1,681 | 11,791 | 14.26% |
| MARATHON | 1 | 102 | 39 | 0 | 5 | 4 | 0 | 151 | 16,423 | 0.92% |
| MOSINEE | 2 | 0 | 0 | 14 | 10 | 0 | 7 | 33 | 17,985 | 0.18% |
| ROTHSCHILD | 26 | 1 | 99 | 681 | 48 | 10 | 1 | 866 | 50,029 | 1.73% |
| SPENCER | 822 | 0 | 0 | 0 | 0 | 13 | 32 | 867 | 9,318 | 9.30% |
| STRATFORD | 49 | 0 | 0 | 0 | 0 | 12 | 75 | 136 | 9,247 | 1.47% |
| WAUSAU | 435 | 494 | 3,000 | 918 | 1,974 | 142 | 68 | 7,031 | 174,719 | 4.02% |
| WAUSAU DRIVE UP | 0 | 6 | 220 | 1 | 1 | 0 | 0 | 228 | 5,607 | 4.07% |
| MISC* | | | | | | | | | 61,244 | |
| TOTAL MCPL | 1,357 | 654 | 3,492 | 2,689 | 2,593 | 457 | 184 | 11,426 | 373,548 | 3.06% |
| % of CIRC by COUNTY | 0.36% | 0.18% | 0.93% | 0.72% | 0.69% | 0.12% | 0.05% | | | |

*MISC=HOMEBOUND,WVLS-D,WVLS-L,III, OVERDRIVE

TOTAL MONTHLY CUSTOMER COUNT

For the month of May 2019

| | 2018 CURRENT MONTH | 2019 CURRENT MONTH | % CHANGE |
|--|--------------------|--------------------|---------------|
| MARATHON COUNTY | | | |
| RESIDENT ADULT | 63,014 | 63,931 | 1.46% |
| RESIDENT CHILD | 12,055 | 9,158 | -24.03% |
| HOMEBOUND | 190 | 191 | 0.53% |
| STAFF | 64 | 66 | 3.13% |
| TEMPORARY | 247 | 234 | -5.26% |
| TOTAL FOR MARATHON COUNTY | 75,570 | 73,580 | -2.63% |
| NON-COUNTY ON SITE BORROWERS | | | |
| ADULT | 2,752 | 2,817 | 2.36% |
| CHILD | 332 | 233 | -29.82% |
| TEMPORARY | 13 | 16 | 23.08% |
| TOTAL FOR NON-COUNTY ON SITE BORROWER | 3,097 | 3,066 | -1.00% |
| INTERLIBRARY LOAN | | | |
| ILL | 531 | 532 | 0.19% |
| GRAND TOTAL | 79,198 | 77,178 | -2.55% |

**Marathon County Public Library
Director's Report
June 2019**

THE PAST MONTH

Meetings with the Management Team are scheduled weekly on Thursday mornings.

Library Services Report

May 2019

News

- Branch hours update:
 - Compiled circulation and door count data by branch (please see attached document)
 - Public and staff surveys have been completed and data is being compiled
- Leah held individual rounding for staff
- Leah attended weekly operations meetings
- Leah hosted the bi-monthly Branch Coordinator meeting
- Leah attended the Library Board meeting held at Athens branch
- Kate and Katie did a collections branch visit to Hatley
- Kate and Katie attended the Overdrive Advantage Meeting to discuss progress and budgeting
- Kate is working on updating our Material Selection Procedure
- Inventory completed on Juvenile Fiction, Juvenile Graphic Novels, Adult Audiobooks, Juvenile Nonfiction Audiobooks, Juvenile Kits, Juvenile Big Books and Adult Book Discussion Kits.
- Dan was a guest on WPR to speak about anticipated books of summer and promote the library
- Julie led a tour of the library for this year's WAPL
- Chad applied for and was able to secure a \$4,928 Arts Grant from the Community Foundation of North Central Wisconsin for the Central Wisconsin Book Festival (Sept. 26-29, 2019)

Events and Programs

Youth Services Events

- Story Times:
 - Preschool Story Time: 2 programs; participants—43
 - Head Start Story Time: 2 programs; participants—106
 - Play and Learn Story Time: 5 programs; participants—179
- May 2: Pokemon Club—33

- May 2: LENA—9
- May 4: “Kindness Rocks” Author Event—37
- May 7: Tink Party—22
- May 7: Teen Karaoke Night—1
- May 9: LENA—17
- May 14: Franklin Kindergarten Library Tour—53
- May 14: Rib Mountain SLP Presentation—260
- May 15: Edgar Elementary Library Tour—43
- May 21: South Mountain SLP Presentation—260
- May 21: Horace Mann SLP Presentation—258
- May 28: John Marshall SLP Presentation—275
 - Number of May Youth Services programs –21
 - Total attendance for May Youth Services programs –1596

Adult/All Ages Events

- May 2: Monthly Needle Arts (2 sessions); attendance – 7
- May 14: Kayaking the Yukon w/John Van Barriger – 17
- May 16: Medicare Basics Info Session – 9
- May 20: Women’s Night Out book club – 8
- May 21: Getting to know American Muslims w/Amna Malik – 14
- May 22: Readers of Classic Literature book club – 5
- May 30: Walt Whitman 200th birthday poetry reading - 2
 - Number of adult programs - 8
 - Total attendance for April adult programs – 62

Media Summary

Social Media Statistics:

- Facebook (MCPL): 3,419 likes (+16)
- Twitter: 1,192 followers (+8)
- Pinterest: 956 followers (-2)
- Goodreads: 273 friends (+0); 1,202 reviews (+7)
- Instagram: 446 followers (+13)

Hot Happenings in the River District (email newsletter)

- May 1- Friends of the Marathon County Public Library Book Sale
- May 8- Charity on the Water- The Yukon Journey Expedition
- May 15- Getting to Know American Muslims and Their Faith
- May 22- Walt Whitman 200th Birthday Celebration
- May 29- Medicare Basics

Wisconsin Public Radio 90.9 FM

- May 9- Victoria Houston & Great Summer Reads (Library Services, Dan Richter)
<https://www.wpr.org/shows/may-9-victoria-houston-great-summer-reads>

WXCO Cool Oldies 1230 AM

- May 2- Coffee Break (Library Services, Chad Dally)
<http://www.1230wxco.com/audio/Hometown%20Morning/05-02-19%20Chad%20Dally%20Coffee%20Break.mp3>
- May 16- Coffee Break (Library Services, Chad Dally)
<http://www.1230wxco.com/audio/Hometown%20Morning/05-16-19%20Chad%20Dally%20Coffee%20Break.mp3>

City Pages

- May 2- Big Guide- Wausau: Friends of the Marathon County Public Library Book Sale, Trail Tales, Pokémon Club, “Rock on Kindness” Author Stepheni Curran, Tink Party, Teen Star Search Karaoke Night; Athens: Mother’s Day Story Time; Hatley: Outside the Lines- A Family Coloring Party, Mother’s Day Story Time; Marathon City: History of the Fromm Brothers Fur Farm; Mosinee: Gardening with Kids, Make Your Own Mini Pinata, LEGO Block Party; Rothschild: MCPL DIY- Flower Fairies, EMMET Makerspace Family Story Time; Play & Learn Story Time; Preschool Story Time; Tales for Tots; Book Babies; Play & Learn Playgroups
- May 9- Big Guide- Wausau: Charity on the Water-The Yukon Journey Expedition, Trail Tales; Athens: Bottle Cap Bling; Hatley: Gardening with Pollinators in Mind, Aromatherapy and Essential Oils Discussion Group; Marathon City: Needle Arts; Rothschild: LEGO Block Party Family Story Time; Play & Learn Story Time; Preschool Story Time; Tales for Tots; Book Babies; Play & Learn Playgroups
- May 16- Big Guide- Wausau: Getting to Know American Muslims and Their Faith, Trail Tales; Athens: Foraging for Wild Edibles, Bottle Cap Bling; Hatley: Meet a Hatley EMT, Create Your Own Pinwheels; Mosinee: Getting to Know American Muslims and Their Faith; Rothschild: Pull String Art Family Story Time; Play & Learn Story Time; Preschool Story Time; Tales for Tots; Book Babies; Play & Learn Playgroups
- May 23- Metro Briefs- A little help for rural broadband (Library Director, Ralph Illick) Big Guide- Wausau: Walt Whitman 200th Birthday Celebration; Athens: Foraging for Wild Edibles, Natural Body Care Recipes-How to Make Your Own; Hatley: Chromatography Butterflies, Outside the Lines-A Family Coloring Party; Marathon City: Flash Fiction Family Story Time; Play & Learn Story Time; Preschool Story Time; Tales for Tots; Book Babies; Play & Learn Playgroups
- May 30 – Big Guide- Wausau: Walt Whitman 200th Birthday Celebration, Family Film Friday-“Finding Dory;” Athens: Natural Body Care Recipes-How to Make Your Own; Hatley: Outside the Lines-A Family Coloring Party; Marathon City: Outer Space Story Time; Mosinee: LEGO Block Party; Spencer: Polio-Scourge of the 1950s Summer Fun Book Kids Calendar- Wausau: Family Film Friday-“Finding Dory,” World Oceans Day, Toddler Dance Party, Tom Pease, Paws to Read, Jim Lenz’s Comedy Science

Show, Magic Bob Presents-Lost in Space, Miller and Mike, Chalk Art, Unidentified Flying Objects in Wisconsin, Rockin' Around the Universe with Randy Peterson, Apollo 11 Lunar Landing Celebration, Planetary Pasta Rovers, Colossal Fossil's Presents-The Mammoth Hunter, Escape from the Deathday Dungeon-A Harry Potter Escape Room Experience, Free Family Pool Day; Athens: Moon and Stars Story Time, Magic Bob Presents-Lost in Space, Tom Pease, Slime Lab, Groovy Space Story Time, MCPL DIY-Paper Beads, Kindness Rocks!, Colossal Fossil's Presents-The Mammoth Hunter, Eat Your Veggies Story Time, Fruit and Vegetable Printing; Edgar: Weird Science Comedy Show, Magic Bob Presents-Lost in Space, Tom Pease, Colossal Fossil's Presents-The Mammoth Hunter, Astronaut Training; Hatley: Outside the Lines-A Family Coloring Party, Outer Space Sand Art, Weird Science Comedy Show, Celebrate the USA Story Time, Miller and Mike, MCPL DIY-CD Etching, Planetary Pasta Rovers, Rockin' Around the Universe with Randy Peterson, DIY Galaxy Jars and Slime, Newspaper Structures, Create a Paper Airplane; Marathon City: Outer Space Story Time, Planetary Pasta Rovers, Miller and Mike, EMMET Makerspace, Magic Bob Presents-Lost in Space, Weird Science Comedy Show, MCPL DIY-Galaxy in a Bottle, Kids' Needle Arts-Hacky Sacks, Rockin' Around the Universe with Randy Peterson, Read with a Friend Day, Create Your Own Suncatcher, A Universe of Stories-Writing Your Own Story, Shine Like the Sun Story Time; Mosinee: Gardening with Kids, Ocean Suncatchers, Weird Science Comedy Show, Miller and Mike, Magic Bob Presents-Lost in Space, Exploring Space with a Rover, Firework Paintings, Starry Watercolor Mini Paintings, Fire Safety Story Time, Ollivander's Wand Shop, Stuffed Animal Sleepover, Celebrate National Aviation Day, MCPL DIY-Galaxy in a Bottle; Rothschild: Magic Bob Presents-Lost in Space, Planetary Pasta Rovers, Paws to Read, Rockin' Around the Universe with Randy Peterson, Planets Stars and Beyond Story Time, DIY Stress Balls, Family Game Day, "I Survived" Mini Camp, Jim Lenz's Comedy Science Show, Miller and Mike, Constellation Banner, Galaxy Bottle Charm Necklace; Spencer: Magic Bob Presents-Lost in Space, A Journey Through the Heavens-The Legends of the Stars; Stratford: Magic Bob Presents-Lost in Space, Planetary Pasta Rovers, Weird Science Comedy Show, Miller and Mike, Star Search Family Story Time; Play & Learn Story Time; Preschool Story Time; Tales for Tots; Book Babies; Play & Learn Playgroups Summer Fun Book Calendar- Wausau: Starry Watercolor Mini Paintings, Unidentified Flying Objects in Wisconsin, Apollo 11 Lunar Landing Celebration, Friends of MCPL Book Club, MCPL and POV Movie Night-"Farmsteaders;" Athens: Natural Dyeing for Beginners; Hatley: Hobbies and Crafts Night, Aromatherapy and Essential Oils Discussion Group; Marathon City: Gardening with Kids; Spencer: Polio-Scourge of the 1950s, A Journey Through Adoption-A Story of Hope and Faith

Hub-City Times

- May 1- Now That's Entertainment Calendar- Spencer: How Does Your Garden Grow?
- May 8- Now That's Entertainment Calendar- Spencer: Understanding and Responding to Alzheimer's-Related Behavior

- May 15- Spencer library to post presentation on human trafficking
<https://www.hubcitytimes.com/2019/05/14/spencer-library-to-host-presentation-on-human-trafficking>
- May 15- Spencer library to host presentation on human trafficking
<https://www.hubcitytimes.com/2019/05/14/spencer-library-to-host-presentation-on-human-trafficking>
Now That's Entertainment Calendar- Spencer: Getting to Know American Muslims and Their Faith
- May 22- Now That's Entertainment Calendar- Spencer: Myths and Truths- Human Trafficking in Central Wisconsin
<https://www.hubcitytimes.com/2019/05/22/now-thats-entertainment-upcoming-events-this-week-in-the-marshfield-area>
Stratford library to offer torn paper program
<https://www.hubcitytimes.com/2019/05/22/stratford-library-to-offer-torn-paper-program>
- May 29- Now That's Entertainment Calendar- Stratford: Torn Paper Planets
<https://www.hubcitytimes.com/2019/05/29/now-thats-entertainment-may-29-june-4-2019>

Mosinee Times

- May 9- MCPL Mosinee Branch to offer Alzheimer's event;
MCPL May Book Club dates: Hatley: "The Guernsey & Potato Peel Society;" Marathon City: "Unthinkable;" Mosinee: "The Underground Railroad;" Stratford: "Wild"
Here's what's happening at a Marathon County Public Library branch near you: Athens: Bottle Cap Bling; Hatley: Aromatherapy and Essential Oils Discussion Group
- May 23- Muslim woman to speak about life in central Wisconsin at MCPL Mosinee Branch

Record Review

- May 1- Health & Wellness Club-Let's Get Moving!; Book Club-"There, There," Teen Book Club-"Ishmael;" Edgar: Medicare Basics, Book Club-"Three Cups of Tea;" Marathon City: The History of the Fromm Brothers Fur Farm, Book Club-"Unthinkable," Marathon Memories; Stratford: Book Club-"Wild"
- May 8- Athens: Book Club-"There There," Bottle Cap Bling, Teen Book Club-"Ishmael;" Edgar: Medicare Basics; Book Club-"Three Cups of Tea;" Marathon City: Book Club-"Unthinkable," Marathon Memories
- May 29- Athens: Teen Book Club-"Ishmael;" Edgar: Book Club: "Firestorm at Peshtigo," Healthy Living for Your Brain and Body; Marathon City: Book Club-"The Late Homecomer," Craft Week-Create Your Own Alien!, Outer Space Story Time, LEGO Block Party, Gardening with Kids, Miller and Mike, Magic Bob Presents-Lost in Space; Stratford: Craft Week-Torn Paper Planets, Magic Bob Presents-Lost in Space, Book Club

Senior Review

- May 2019- What's Happening Calendar- Wausau: Fiber Arts
This Month At Your Local Library- Wausau: Medicare Basics; Mosinee: 10 Warning Signs of Alzheimer's Disease

Wausau Pilot & Review

- May 7- Marathon County Public Library activities- Wausau: Trail Tales, Star Search Teen Karaoke Night, Tink Party, Charity on the Water-The Yukon Journey Expedition, Medicare Basics; Hatley: Create a Mother's Day Card, Aromatherapy and Essential Oils Discussion Group; Marathon City: Marathon Memories; Rothschild: EMMET Makerspace, MCPL DIY-Flower Fairies
<https://wausapilotandreview.com/2019/05/07/new-events-added-may-7-marathon-county-public-library-activities>
- May 9- 'Route 51' to pore over summer reads for 2019 (Library Services, Dan Richter)
<https://wausapilotandreview.com/2019/05/09/route-51-to-pore-over-summer-reads-for-2019>
- May 10- Marathon County Public Library activities- Wausau: Trail Tales, Charity on the Water-The Yukon Journey Expedition, Medicare Basics, Getting to Know American Muslims and Their Faith; Hatley: Create a Mother's Day Card, Aromatherapy and Essential Oils Discussion Group, Create Your Own Pinwheels; Marathon City: Marathon Memories; Mosinee: Getting to Know American Muslims and Their Faith
<https://wausapilotandreview.com/2019/05/10/new-events-added-may-10-marathon-county-public-library-activities>
- Last checked May 16- Marathon County Public Library activities- Wausau: Trail Tales, Medicare Basics, Getting to Know American Muslims and Their Faith, Walt Whitman 200th Birthday Celebration; Hatley: Create Your Own Pinwheels; Marathon City: Flash Fiction, Marathon Memories; Mosinee: Getting to Know American Muslims and Their Faith
- May 27- Marathon County Public Library activities- Wausau: Walt Whitman 200th Birthday Celebration, Medicare Basics, Family Film Friday-"Finding Dory," World Oceans Day; Edgar: Weeks and Weeks of SLP Crafts!; Marathon City: Flash Fiction, Marathon Memories, Outer Space Story Time, LEGO Block Party; Mosinee: Torn Paper Planets, LEGO Block Party; Rothschild: Torn Paper Planets, LEGO Block Party; Stratford: Torn Paper Planets
<https://wausapilotandreview.com/2019/05/27/new-events-added-may-27-marathon-county-public-library-activities>
- May 31- Marathon County Public Library Book Clubs, June 2019: Wausau: Women's Night Out-"The Waters of Star Lake," Readers of Classic Lit-"The Short Stories of Isaac Bashevis Singer;" Athens: "Sourdough;" Edgar: "Firestorm at Peshtigo;" Hatley: "The Flight Attendant;" Marathon City: "The Late Homecomer;" Mosinee: "How to Walk Away;" Rothschild: "The Alice Network;" Stratford: Nonfiction @ Night-"Lost in Shangri-La," "Before We Were Yours"
<https://wausapilotandreview.com/2019/05/31/marathon-county-public-library-book-clubs-june-2019>

Wausau Times/Buyers Guide

- May 7- Steppin' Out- Wausau: Tink Party, Star Search Teen Karaoke Night; Athens: Mother's Day Story Time, DIY Spring Wreaths; Edgar: Medicare Basics; Hatley: Gardening with Pollinators in Mind; Marathon City: The History of the Fromm Brothers

Fur Farm; Rothschild: DIY Flower Fairies; Spencer: How Does Your Garden Grow?,
Understanding and Responding to Dementia-Related Behavior

- May 14- Steppin' Out- Wausau: Charity on the Water: The Yukon Journey Expedition, Getting to Know American Muslims and Their Faith; Athens: Bottle Cap Bling, Foraging for Wild Edibles; Hatley: Aromatherapy and Essential Oils Discussion Group, Meet a Hatley EMT!, Create Your Own Pinwheels; Marathon City: Marathon Memories; Mosinee: 10 Warning Signs of Alzheimer's Disease, Getting to Know American Muslims and Their Faith; Rothschild: Pull String Art; Spencer: Myths and Truths-Human Trafficking in Central Wisconsin; Stratford: Library Learning-Ancestry and Genealogy
- May 21- Steppin' Out- Steppin' Out- Wausau: Getting to Know American Muslims and Their Faith, Walt Whitman 200th Birthday Celebration; Athens: Foraging for Wild Edibles, Natural Body Care Recipes-Hot to Make Your Own; Hatley: Meet a Hatley EMT!, Create Your Own Pinwheels, Chromatography Butterflies; Marathon City: Flash Fiction, Marathon Memories; Mosinee: Getting to Know American Muslims and Their Faith; Rothschild: Pull String Art; Spencer: Myths and Truths-Human Trafficking in Central Wisconsin; Stratford: Library Learning-Ancestry and Genealogy
- May 28- Steppin' Out- Wausau: Walt Whitman 200th Birthday Celebration, Medicare Basics; Athens: Natural Body Care Recipes-How to Make Your Own, Needle Arts; Hatley: Chromatography Butterflies; Marathon City: Flash Fiction, Marathon Memories; Spencer: Polio-Scourge of the 1950s

Materials

- Youth

| | 2019 Annual Budget | Monthly Budget | Free Balance | Spent as of June 3 | % Spent |
|--------------------------------------|-----------------------|--------------------|---------------------|-----------------------|------------|
| Juvenile Audiobooks | \$4,525.30 | \$377.11 | \$2,567.40 | \$1,957.90 | 43% |
| Juvenile CDs | \$750.00 | \$68.18 | \$625.93 | \$124.07 | 17% |
| Juvenile DVDs | \$13,172.63 | \$1,197.51 | \$7,975.49 | \$5,197.14 | 39% |
| <i>Juvenile DVDs Standing Order</i> | <i>\$2,000.00</i> | <i>\$181.82</i> | <i>\$1,781.37</i> | <i>\$218.63</i> | <i>11%</i> |
| Juvenile Video Games | \$2,000.00 | \$181.82 | \$1,494.34 | \$505.66 | 25% |
| Young Adult Audio Books | \$500.00 | \$45.45 | \$243.45 | \$256.55 | 51% |
| Youth AV Subtotal | \$22,947.93 | \$2,051.89 | \$14,687.98 | \$8,259.95 | 36% |
| Juvenile Fiction | \$20,000.00 | \$1,818.18 | \$7,698.25 | \$12,301.75 | 62% |
| Juvenile NonFiction | \$36,117.83 | \$3,283.44 | \$20,334.51 | \$15,783.32 | 44% |
| Juvenile Picture Books | \$34,328.05 | \$3,120.73 | \$20,212.54 | \$14,115.51 | 41% |
| Juvenile Spanish | \$500.00 | \$45.45 | \$295.62 | \$204.38 | 41% |
| <i>Juvenile Standing Order Print</i> | <i>\$11,000.00</i> | <i>\$1,000.00</i> | <i>\$7,084.99</i> | <i>\$3,915.01</i> | <i>36%</i> |
| Young Adult Fiction | \$8,530.21 | \$775.47 | \$5,037.72 | \$3,492.49 | 41% |
| Young Adult Graphic Novels | \$4,000.00 | \$363.64 | \$2,535.06 | \$1,464.94 | 37% |
| Young Adult NonFiction | \$759.44 | \$69.04 | \$361.30 | \$398.14 | 52% |
| Youth Print Subtotal | \$115,235.53 | \$10,475.96 | \$ 63,559.99 | \$51,675.54 | 45% |
| Youth Services TOTAL | \$138,183.46 | \$12,527.85 | \$78,247.97 | \$59,935.49 | 43% |

| | | | | | |
|------------|------------|--|------------|----------|----|
| WVLS Grant | \$2,500.00 | | \$2,331.69 | \$168.31 | 7% |
|------------|------------|--|------------|----------|----|

- Adult

| | 2019 Annual Budget | Monthly Allotment | Free Balance | Spent as of 5/31/19 | % Spent |
|-------------------------------|---------------------|-------------------|---------------------|---------------------|---------------|
| Adult Audiobooks | \$12,500.00 | \$1,136.00 | \$7,876.51 | \$4,623.49 | 36.99% |
| Adult Music CD | \$7,500.00 | \$682.00 | \$4,998.73 | \$2,501.27 | 33.35% |
| Adult DVD | \$31,500.00 | \$2,864.00 | \$20,084.85 | \$11,415.15 | 36.24% |
| Adult Video Games | \$1,250.00 | \$113.00 | \$877.23 | \$372.77 | 29.82% |
| Adult AV Subtotal | \$52,750.00 | | \$33,837.32 | \$18,912.68 | 35.85% |
| Adult Paperbacks | \$1,875.00 | \$170.00 | \$1,588.01 | \$286.99 | 15.31% |
| Adult Paperbacks S.O. | \$3,625.00 | NA | \$2,660.00 | \$965.00 | 26.62% |
| Adult Fiction | \$46,000.00 | \$4,182.00 | \$24,108.75 | \$21,891.25 | 47.59% |
| Adult LT Fiction | \$7,200.00 | \$655.00 | \$5,437.28 | \$1,762.72 | 24.48% |
| Adult LT S.O. | \$15,300.00 | NA | \$4,715.36 | \$10,584.64 | 69.18% |
| Adult Non-fiction | \$63,500.00 | \$5,773.00 | \$33,667.09 | \$29,832.91 | 46.98% |
| Adult Non-fiction S.O. | \$4,000.00 | NA | \$3,419.53 | \$580.47 | 14.51% |
| Adult Biographies | \$10,000.00 | \$909.00 | \$4,980.59 | \$5,019.41 | 50.19% |
| Adult Spanish | \$750.00 | \$68.00 | \$750.00 | \$0.00 | 0.00% |
| Adult Hmong | \$750.00 | \$68.00 | \$664.00 | \$86.00 | 11.47% |
| Adult Print Subtotal | \$153,000.00 | | \$81,990.61 | \$71,009.39 | 46.41% |
| Adult Services TOTAL | \$205,750.00 | | \$115,827.93 | \$89,922.07 | 43.70% |

WVLS 2019 Carts:

| | |
|---------------------------|----------|
| Grant Book 58WVLS19KSX | \$556.76 |
| Grant Book AMAZON 5-9-19 | \$217.24 |
| Grant Book AMAZON 5-24-19 | \$54.82 |

Monthly Business Report – June, 2019

The monthly Bills and Services report, the CIP Report, and the Obligation vs. Budget reports are all in this packet representing transactions through the end of May, 2019. The CIP report is included since it now includes the unspent balance from the 2018 budget. The balance of the carry forward CIP funds not spent during 2018 has yet to be transferred into the 2019 budget. The yet to be transferred funds tally to \$674,000.00 and they are an integral part of the upcoming re-imagination of the library's public spaces and mechanical systems. A reply was received from the Finance Department acknowledging a need to transfer 2018 CIP into 2019 CIP. The transfer will be accomplished as time permits.

In compiling information for the 2018 Department of Public Instruction Annual Report, it was found that monies budgeted for maintenance employees working at the library were placed in a Facilities and Capital Management account. Our agreement with Facilities and Capital Management states that monies should be kept segregated as they are under the control of the Library Board of Trustees. The agreement was written to comply with statutes contained in Section 43.58. We are working with necessary departments to verify any necessary action necessary to comply with the statute. In conversation with Brad Karger, Ralph was told that Mr. Karger would be asking the Finance Department to work out the transfer of the funds necessary to satisfy both the statute and Marathon County Public Library's agreement with the Facilities Department. As of this writing we have not heard from either department and accounting system reports show that the transfers have not yet occurred.

While the preceding paragraph is a copy and paste from prior reports, it is included as a way to keep the topic at hand. No changes to the budget, as seen in current reports, have been observed.

Tom continues to work with the vendor who installs and maintains both the card access and video recording systems in order to replace what is an older alarm system with known critical issues. The City County IT department is working with us to get the new system up and running in a phased manner so that we can quickly fix known issues while fine tuning the balance of the sensor location needs. Installation of the new system is underway and going well.

March 2019 Support Services Report

Circulation Team

Passports News:

- 58 Adult Passport Books
- 18 Minor Passport Books
- 3 Adult Card
- 4 Adult Book and Card

Edgar hosted an annual Passport Event on Monday, March 18th and it was well attended. Eleven new applications were accepted and 16 renewal assists. Stats are included below.

The MCPL Passport team accepted a total of 83 passport applications at \$35.00 ea. and 123 photos were taken at \$10.00 each for a total of \$4,135.00 collected. We also assisted with 37 renewal applications.

- Circulation Team members met individually with the Director throughout the month of March for annual rounding.
- 3/15/19 Mary S, Kitty R, Rachel M, and Marla S met to discuss V-CAT Damaged/Billing guidelines.
- Upcoming Circulation Team meeting scheduled for 4/17/19
- 3/18: Jeff P, Sandy U, and Kitty R accepted applications, and assisted with renewal applications at the annual Edgar Passport Event.
- Sierra Training with Kitty R on March, 19 & 20.
- 03/28: Kee L, Kitty R, Mary S met with Support Services Manager for Leads Meeting.

Support Services Team

- 3/6/19: Chris attended the Circulation Team meeting to review children's inventory issues. Mary and Pat covered the Main Desk during the meeting.
- 3/15: Mary attended the Branch Coordinator's meeting to hear their concerns with the Waltco delivery. Their concerns were forwarded to Jamie at WVLS and have since been addressed by Jamie and her Waltco contact.
- Team members helped the Page Team with shelving.
- Pat cataloged and Michelle processed about 2 dozen additional Marathon City High School yearbooks.
- Stephanie initiated new transit routing slips for Branches to use when sending in possible withdrawals. These slips will alert Stephanie especially when Wausau receives large transit deliveries.
- Inventory project (along with Main Desk Team members):
 - Adult LP fiction: done.
 - Juvenile picture books: PALAC
 - YA Fiction: FUNKE
- Spine label project:
 - Adult fiction: DICKE(ns)
- Rounding for March is complete.

Page Team

3/8/19: Everyone on the page's team has completed the culture survey

3/11: Ashley and Jennie started their page position

3/12: Sunny's last day as page

3/21: Hannah finished shelve reading adult large type fiction books and ready for inventory

3/28: Completed searching for the "missing in inventory" items on adult large type and ready for Kate to send out report.

3/31: Ashley and Jennie completed page training

Branch Libraries Report

May 2019

Athens Monthly Report

Events and Programs

- Family Story Time: Family Story Time met for 4 sessions with 60 children and 16 adults in attendance.
- Play and Learn: Play and Learn met for 4 sessions with 24 adults and 42 children in attendance.
- Book Club: May book club featured the book *There There* by Tommy Orange with 5 adults participating. In June, the club will discuss *Sourdough* by Robin Sloan.
- Fiber Arts Club: Our Fiber Arts group met 4 times with a total of 11 adults attending.
- Mother's Day Story Time/Cards: Athens held a special story time on May 7th celebrating Mother's Day. Child were then invited to create Mother's Day cards. 8 adults and 19 children participated in this program.
- Spring Wreaths: May 9th Adults were invited to the Athens Branch and create their own spring wreaths. 9 adult's participated in this event.
- Bottle Cap Bling: On May 16th Teens were invited to make their own bottle cap bling using bottle caps and decorative paper. Participants were able to create magnets, necklaces and dog tags. 4 patrons attended this program.
- Foraging for Wild Edibles: Eileen Riehle lead participants through a number of different wild edibles on May 23rd. A total of 8 adults participated in this presentation.
- Natural Body Care: On May 30th Adults and Teens were invited to make their own natural body care products including deodorant, foot scrub, hand scrub and eyeshadow. 5 Adults and 1 teen participated in this event.

Library News

- MCPL Board of Trustees met on May 20th in the Athens Board Room
- Ben Dietz came to Athens on May 21st and resolved tech issues.
- Ashley Colstad subbed in Athens on May 28th
- During the beginning of May we featured a *Move into May* display with work out/ exercise books and dvds. We featured a foraging display with books and dvds for the rest of the month.

Circulation Statistics

- Athens circulated 1,657 items in May 2019. This is a 7.18% increase from May 2018. In 2019 year-to-date, Athens has circulated 8,276 items. This is a 7.55% decrease from 2018.

Facilities Update

- Leaking Ceiling: Since February 19th the ceiling tiles have been water damaged we are still waiting for the tiling to be replaced.

Edgar Monthly Report

Events and Programs

- Family Storytime: Edgar held a family story time 5 times this month with a total of 9 adults and 36 children attending.
- Play & Learn: The Family Resource Center held Play & Learn 5 times this month with a total of 26 adults and 65 children.
- Book Club: In May the book club met and discussed the book "Three Cups of Tea" by Greg Mortenson. There were 6 adults present. The book club will discuss the book "Firestorm at Peshtigo" by Denise Gess in June.
- Homeschool Huddle: This is a program for homeschool families, this month we held 2 program with 7 adults and 18 students attending.
- School Visits: St John's Catholic school came for 2 visits during the month with 2 adults and 14 students.
- Daycare outreach: Alyssa visited the Edgar Daycare and did a story time for them. She visited 4 times with a total of 8 adults and 47 children present.
- Passive Program: The Edgar Branch did a May Reading Challenge for adults with 2 adults completing challenge.

Circulation Statistics

- The circulation statistics for the month of May were 1794 items checked out, this is a 4.67 % decrease for the same month last year and a 17.09 % increase from 2018.

Library News

- A book display was setup for the Reading Challenge to encourage patrons to read a book that was nonfiction.

Facilities Updates

- Nothing to report for May.

Hatley Monthly Report

Events and Programs

- Family Story Time: Themes of “Letter Y,” and “Letter Z” brought in 5 adults and 9 children.
 - a. Mother’s Day Story Time had 3 adults and 4 children participate.
 - b. Meet a Hatley EMT Story Time had 6 adults and 14 children come and learn about EMTs and see an Ambulance.
- Book Club: *The Guernsey Literary and Potato Peel Pie Society*. 9 adults got together to discuss this book.
- Play & Learn had 5 sessions and brought in 40 children accompanied by 25 adults.
- Hobbies/Crafts Night had a 24 adults and 1 child doing various crafts/hobbies (stamping, card making, knitting, quilting...)
- Outside the lines: Coloring Party had 1 young adult and 2 children participate.
- Bulletin Board
 - a. Children got to write their name on a “flower” and add it to the “Reading Helps Your Mind BLOOM!” Bulletin Board. We had 22 children put a “flower” up.
- Apple Blossoms had 2 adults, 8 children, and 2 young adults participate and create their own branch of apple blossoms using paint or tissue paper.
- Mother’s Day Cards had 5 children and 2 young adults stop in the week leading up to Mother’s Day to create their own unique cards for the mother figure in their lives.
- Gardening with Pollinators in Mind had 5 adults and 1 child come in and learn about what types of plant life to plant to help create a habit for our pollinators.
- Aroma Therapy & Essential Oils Group had 1 adults stop in to talk to about essential oils and aromatherapy. The host had some of her own supplies and created bath bombs.
- 3 school visits happened. Heather visited the Hatley Elementary and talked to the Kindergarten, 2nd, and 3rd graders about the upcoming SLP programs.
- Create your own pinwheels had 4 adults, 6 children, and 2 young adults stop in create their own unique pinwheel using straws, and paper.
- Chromatography butterflies had 2 adults and 3 children stop in to create butterflies using coffee filters, markers, water, and pipe cleaners.
- Tech Time Drop-In had 2 adults stop in for help their iPhone and how to use craigslist.

Upcoming Programs

- Special Story Times – None
- Children – Family Story Time, Play & Learn, Lego Block Party, Outerspace Craft Week, and Weird Science Show(SLP)
- Adult – Book Club
- Tween/Teen – Sand Art
- All Ages – Outside the Lines, Hobbies/Crafts Night, Tech Drop In Help, Side Walk Chalk, Father’s Day Cards, and Aroma Therapy and Essential Oils Group
- Passive: Putting up a star or planet for each review turned in on the “Reading is a Blast” bulletin board.

Circulation Statistics

- Hatley circulated 2,335 items for the month. This is a 12.53% increase for the month. Year to date is 11,791 items. This is a 3.91% increase from last year.

Library News

- Heather helped cover shifts in Mosinee
- Robin Wesenick helped cover shifts in Marathon City
- All staff has been busy getting crafts and programs ready for the SLP!
- Heather did three visits to the Hatley Elementary for SLP talks
- Heather attended the Branch Coordinator Meeting
- The Kate’s did their branch visit and helped weed some of the collections.
- Library is decorated and ready for the Summer.

Facilities Updates

- We are still have furnace issues but it has been working enough to keep the library warm. The village is currently getting bids to get a new heating/cooling unit and will hopefully be able to get it installed late summer.

Marathon Branch Monthly Report

Events and Programs

- **Family Story Time:** In May, Marathon held four regular family story time events with a total of 63 children and 33 adults attending. Family Story Time is held year round on Thursdays at 10:30 am.
- **Book Club:** The participants read the novel, *Unthinkable* by Helen Thomson and 6 people joined in for discussion. In June, we will meet to discuss *The Latehomecomer: A Hmong Family Memoir* by Kao Kalia Yang. Book club meets the second Monday of the month from 5:45 PM – 6:45 PM.
- Our monthly **Needle Arts** event is held on the third Wednesday from 4:00-6:45 pm. Unfortunately, no one attended this event.

- On May 15 and 16 Mrs. Drexler's **4K classes** from St. Mary's came in for a **story time** and check out. Two adults and ten students attended each day. The classes visit each month during the school year. This was the last 4K visit of the school year.
- On Wednesday, May 8 we hosted **The History of the Fromm Brothers Fur Farm**. Ben Clark of the Marathon County Historical Society shared the incredible history of the Fromm Brothers' contributions to the ginseng and fur industries. Eight adults and three children listened to this informational presentation. On May 28 we held the event **"Flash Fiction for Tweens."** Tweens were invited to read some flash fiction and make a project based on these short stories. Three students took part in this event. During the last 2 weeks of May, Lisa gave **SLP presentations** to the 5K – 5th grade classes from Marathon Elementary. Each class visited the library and listened to a 30 minute presentation about the library and the SLP program "A Universe of Stories." A total of 15 classes with 265 students and 20 adults made the trip. Elizabeth went to St. Mary's to give 2 presentations to a total of 127 students and 7 adults.
- Upcoming Events and Programs: **Story Time, Book Club** and **Needle Arts** will continue as usual. On June 10 from 4:00 – 5:30 we will host **Gardening with Kids**. Brianna Wright, horticulture educator with Marathon County's UW-Extension, will be discussing a variety of methods to engage children in gardening. On Wednesday, June 19 from 4:30 – 6:30, we will hold a **Medicare Basics** event. A representative from the Aging and Disability Resource Center will explain Medicare and related topics. On Thursday, June 6 we will hold a special **Outer Space Story Time**. We will read stories and sing songs, as well as make a themed craft to kick off the Summer Library season. June 10 – 14 we will hold our first of four craft weeks. Children and families can stop in any time and **Create Their Own Alien**. Tuesday, June 18 from 11:00 – 2:00 we will feature the event, **"Pasta Rovers."** Kids and tweens can create a pasta rover out of different types of pasta. On Wednesday, June 19 from 10 – 11 am, **Miller & Mike** will perform their circus skills and comedy act at the Marathon High School Auditorium. NTC's mobile **EMMET Makerspace** will be here on June 20 & 21 from 2 -4 pm each day. Students can drop in and experiment with STEM activities. On Wednesday, June 25 from 12 – 2 pm, children tweens and teens are invited to make their own **Galaxy in a Bottle**. **Magic Bob** will perform his fun-filled magic show, **Lost in Space** on Thursday, June 27 from 10 – 11 am at the Marathon High School auditorium. The Marathon Branch in collaboration with Marathon City 2020 is sponsoring an **essay contest, "Marathon Memories."** Entries should focus on the writer's memories and connections to the Village of Marathon City. There will be awards given to the top 3 essays in each division. All entries are due June 30 and will be included in a book at the Marathon Heritage Center.

Circulation Statistics

- Marathon circulated 3,051 items during the month of May. This is a 1.33% decrease from this time last year. So far in 2019, Marathon has circulated 16,423 items. This is a 1.90% **increase** over last year.

Library News

- Lisa attended the May Branch Coordinators' meeting.
- We are looking forward to an activity-packed SLP season.

Facilities Updates

- Village maintenance and Marathon plumbing stopped in to check on the water heater as the water did not seem to be heating.
- Hurtis Heating & Cooling came in to check to make sure the air conditioning was working properly.

Mosinee Monthly Report

Events and Programs

- Family Story Time: Ashley led 5 Family Story Times that brought in 52 adults and 58 kids. Ashley's outreach story time at the Mosinee Head Start served 7 adults and 17 children.
- Play and Learn: The Family Resource Center presented 5 sessions as well that brought in 47 adults and 55 children.
- Book Club: 8 patrons joined us for the discussion on *The Underground Railroad* by Colson Whitehead. Next month we will read *How to Walk Away* by Katherine Center.
- Recurring Programs: Lego Block Party brought in 3 adults and 2 kids this month.
- On the 6th 1 adult joined us for another excellent presentation by Brianna Wright, Marathon County Horticulture Educator, on gardening with kids.
- Also on the 6th, 1 adult and 2 children had fun making their own festive mini piñatas.
- From the 6th to the 10th seven adults and 19 kids made Mother's Day cards for the special women in their life.
- On the 14th four adults and 1 child joined JoAnn Janikowski, Outreach Specialist with the Alzheimer's Association, for a presentation on the 10 common warning signs of Alzheimer's. All of the participants came to the circulation desk afterwards to say how excellent the program was, that it was informative and JoAnn was a very compassionate professional.
- On the 23rd two adults joined us for a fantastic presentation on Muslim Americans and their faith, presented by Amna Malik. Both participants told us they were extremely grateful for Amna's really informative presentation and for the library bringing this to our community.
- Passive Programs: This month we asked children if they preferred pink lemonade or the original yellow lemonade, in honor of National Lemonade Day. Thirty-three voted with pink lemonade as the preferred drink.
- Upcoming Programs: Play and Learn, Lego Block Party, and Book Club will continue as usual. Family Story Time will not meet in summer except for a special story time on July 17th with the Mosinee Fire Chief. We will host a torn planet craft week, a week long make-your-own Father's Day cards passive program, and have an ocean sun catcher

craft program on the 10th. We'll host a "Healthy Living" presentation from the Alzheimer's Association on the 11th. Our 3 SLP performers will all perform in June, which includes Magic Bob, Miller and Mike, and the Weird Magic Science Show.

Circulation Statistics

- Mosinee circulated 3,620 items in May 2019. This is a 23.21% increase. Mosinee has circulated 17,985 items in 2019. This is a 1.41% increase.

Library News

- Displays: We featured Star Wars books and movies for our "May the 4th be with you" display, a "Dear Diary" display with books involving letters or diary style writing, and a display encouraging patrons to go ahead and judge a book by its cover.
- Rounding was completed on the 21st.
- Special thanks to Ashley Colstad, Heather Bain, and Robin Wesenick for coverage!
- On May 10th a forestry technician from the Department of Natural Resources donated a Smokey the Bear 75th birthday library kit. We are really appreciative and will use it for our special summer story time with the Mosinee Fire Chief.
- On the 14th all of our shelving units were inspected for safety and loose shelving units were properly secured.
- School visits started on the 21st. So far we've had 100 7th graders (along with 5 adults including teachers), and 65 Second Graders with their 9 teachers and aids. Our school visits will finish up with 3 more classes in June.

Facilities Updates

- None to report at this time.

Rothschild Monthly Report

Events and Programs

- Family Story Time/Play and Learn: In May, we held 4 regular family story times with 48 adults and 57 children attending. Shirley presented an outreach story time at St Therese daycare for 5 adults and 31 children, and an additional outreach story time at Head Start for 4 adults and 30 children. We also held 4 Play and Learn sessions for 105 participants. 4 adults and 4 children attended our last book babies' story time session of the spring.
- Book Club: In May, 15 book club members met to discuss *Eleanor Oliphant is Completely Fine* by Gail Honeyman. In June, the club will discuss *The Alice Network* by Kate Quinn.
- Other Programs: 11 people participated in our EMMET Makerspace program, 11 people crafted flower fairies, and 6 people made string art. 51 people participated in our passive program and shared their favorite spring activities.
- Upcoming Programs: In June, our summer programming will begin. We have many great things scheduled! We will have a torn paper planets craft week, a flying saucer craft week, reading with the therapy dogs, performances from Magic Bob and Randy

Peterson, a Better Bone Health program, a Medicare Basics program, DIY Pasta Rovers, and DIY Stress Balls.

Circulation Statistics

- Rothschild circulated 9,753 items in May. This is 5.17% decrease from last year. In 2019, Rothschild circulated 50,029 items. This is a 4.10% decrease from last year.

Library News

- Representatives from Engberg Anderson visited the library on 5/3 to look at our space.
- Jamie M. from WVLS visited the library on 5/3 to meet the staff and see our location while she was attending the WAPL conference.
- Rothschild staff proctored an exam.
- We had school visits from the Rothschild Kindergarten and from St. Peter's elementary school.
- Ollie attended the County's sexual harassment and bullying training session on 5/29.

Facilities Updates

- N/A

Spencer Monthly Report

Events and Programs

- "Learn to Line Dance" was held on May 2nd. 28 adults had a great time learning dance steps and putting it to music.
- "10 Warning Signs of Alzheimer's" was presented by JoAnn Janikowski, an outreach specialist with the Greater Wisconsin Chapter of the Alzheimer's Association. JoAnn did a wonderful job telling us what to watch for when in doubt if someone may be suffering from Alzheimer's. 14 adults attended this program.
- "How Does Your Garden Grow" was held on May 7th. Darlene Lloyd presented this program as our planned presenter was unable to do the program. Darlene showed us photos of her garden and gave us great ideas to try. Everyone exchanged ideas that work for them and some that didn't. 13 adults enjoyed the program.
- "Understanding & Responding to Dementia Related Behavior" was held on May 13th with JoAnn Janikowski. JoAnn was very informative and answered many questions. 15 adults were present.
- On May 15th, Spencer Elementary Kindergarten classes came to the Spencer Library. Audrey read two stories and those who had their library card were allowed to check out books. A total of 49 were at the library.
- On May 15th, the 8th grade class from the Spencer Junior High School came to the library for a program presented by the Spencer Police on how to be safe. The police talked about the use of internet, being safe when walking alone and how important it is to let someone know where you are going. Three adults and 50 Young Adults were present.

- “Getting to Know American Muslims” was held on May 16th. Amna Malik, who came to America in 2005 gave us insight to their religion, their daily life, and their customs. Amna presented this program in hopes to educate those of us who do not know about their faith, with the hope that we have a better understanding of the American Muslims. 25 adults and 2 children were present.
- On May 22nd and 23rd the Spencer Elementary Pre-K classes came to the library for an introduction to the Summer Reading Program. A total of 48 came to the library.
- On May 22nd, the Spencer Junior High 7th grade Science class came to library for a STEM project, making catapults. When they had their catapult completed, they were given pompoms to launch with their catapults. Two adults and 44 Young Adults thanked me for having such a fun program.
- “Human Trafficking in Central Wisconsin” was held on May 23rd by Officer Sarah D’Acquisto from the Wausau Police Department. Officer D’Acquisto gave us insight to what happens when she goes undercover. Four young adult and 43 adults were present.
- On May 29th, Audrey was invited to the 4th grade class at Spencer Elementary to do a presentation on books that went with our Summer Reading Program, “A Universe of Stories”. Audrey did a brief bio on authors. 47 were present for this presentation.
- On May 30th the Spencer Book Club met to discuss the book “Little Fires Everywhere”, by Celeste Ng. 13 adults were present at book club. This will be the last book club until September.
- Rookie Rockets Day Care Story Time was held five times in the month of May with a total of 65 attending.
- Three Story Times/Play N Learn were held in the month of May with a total of 10 present.

Circulation Statistics

- Spencer circulated 1,832 items in the month of May. This is an increase of 9.24%. Spencer has circulated 9,318 items in 2019. This is a decrease of 1.04%.

Library News

- On May 1st, Audrey attended the Spencer Chamber of Commerce meeting which was held in the FFA room of Spencer High School. I was allowed to give handouts to all the programs that I was having in the month of May. Many of those attending commented about the variety of programs that I host.
- The Spencer Elementary classes have started to come to the library for a tour and an introduction to the Summer Reading Program.
- Officer Sarah D’Acquisto from the Wausau Police Department gave an outstanding presentation on Human Trafficking. Officer D’Acquisto gave us many alarming statistics including that one of every three runaways is approached by a potential trafficker within 48 hours. She also gave us a short list of websites that are used for online recruitment, grooming, and selling. Some of those sites are ShapChat, Twitter, KIK, Facebook/Messenger to name a few.

Facilities Updates

- The Village of Spencer tore out all the shrubs/mulch/plants around the outside of the library and the Spencer Women's Group planted beautiful hostas, small shrubs and laid red bark. It looks very nice.

Stratford Monthly Report

Events and Programs

- Our Nonfiction@Night bookclub met May 1. Four patrons attended to discuss *The Immortal Life of Henrietta Lacks* by Rebecca Skloot.
- Our afternoon Book Club met May 20 to discuss *Wild* by Cheryl Strayed; nine people attended.
- An *Ancestry* program was held May 21. Nineteen patrons attended to hear Lori Bessler of the Wisconsin Historical Society present a program on how to use the library's Ancestry program.
- Passive Program: 52 children enjoyed the May worksheets and coloring sheets.
- Story Time and Play & Learn met five times in May, with a total of 30 adults and 60 children attending. Our themes for stories, activities, and crafts included Mother's Day, vegetables, worms, farms, and gardening.
- St. Joseph's Catholic School Pre-K and K students visited for story time and book checkout on May 6, with 7 students and 2 adults attending. We read a special book about space and talked about the Summer Library Program, *A Universe of Stories*. Library program brochures were sent home with the children.
- St. Joe's 1st & 2nd graders visited May 14 and 28 for story time and book checkout, with a total of 18 students attending. On the 28th, we read them a special book and gave a presentation about the Summer Library Program and sent brochures home with them.
- St. Joe's 3rd and 4th graders visited May 14 and 28 for book checkout, with a total of 18 students attending. On the 28th, we read them a special book and gave a presentation about the Summer Library Program and sent brochures home with them.
- Over the course of two weeks, we welcomed to our library over 150 Stratford Public Elementary School children in Kindergarten through 2nd grade. The visits were arranged through the Public School librarians and the First Grade teachers. We gave the students a tour of the library, outlined the Summer Library Program for them, read them a book about space, discussed space facts, and gave them time to play and get their pictures taken in the space shuttle.

Circulation Statistics

- Stratford circulated 1,874 items in May. This is a 3.50% decrease from last year. In 2019, Stratford circulated 9,247 items. This is a 3.26% decrease from last year.

Library News

- We set up A *Dear Diary* book display, featuring books written in diary format.
- We built a large Stratford Family Tree out of construction paper and displayed genealogy books to promote our Ancestry Program.
- We decorated the library for the Summer Library Program, creating a rocket ship out of an old circular bulletin board and a space shuttle out of foam. They've been a hit with the kids and adults!
- Children helped color a large *Universe of Stories* mural all month that will be displayed in the library all summer.
- During the last week of May, we began passing out activity sheets and review slips for our Summer Reading Club. We set up a display with all the wonderful book prizes they can earn and it has generated a lot of interest already.
- We completed a Juvenile Fiction Weeding Project for Katie Z.
- MJ met with the Public School Librarian and one of her assistants to discuss the upcoming Summer Library Program at our branch and how best we could promote it together.
- MJ attended the Branch Coordinator Meeting on May 17 in Wausau.
- Library Director Ralph Illick brought the design firm chosen for the library renovation project to our branch in May to tour our facility as they begin work on their design plans.
- We proctored two exams.
- Much thanks sent to the Wausau team for all the effort, coordination, and support in booking programs, ordering and sending supplies, organizing, and promoting the upcoming summer program in our branch!!

Facilities Updates

- We did some Spring Cleaning in the cupboards and storage areas and discarded old and outdated items so we would have more room to organize current items.
- We were able to dispose of an old TV and stand and free up much needed space in our Community Room for Story Time and other programs.

Director's Activities:

5-20-19 Marathon County Public Library Board of Trustees Meeting
5-21-19 Early Years Coalition Steering Committee Meeting
5-24-19 County Department Heads Meeting
TBD Policy reviews w/Leah and Matt
TBD Monthly agenda meeting with Library Board President
5-27-19 Friends of the Marathon County Public Library Board Meeting
6-17-19 Marathon County Public Library Board of Trustees Meeting

NEXT MONTH DIRECTOR'S ACTIVITIES:

Marathon County Public Library Board of Trustees Meeting
Early Years Coalition Steering Committee Meeting
County Department Heads Meeting
Policy reviews w/Leah and Matt
Monthly agenda meeting with Library Board President
Friends of the Marathon County Public Library Board Meeting
Marathon County Public Library Board of Trustees Meeting

LIBRARY PROJECTS, PROGRAMS, EVENTS:

Engberg Anderson is working on design plans for upcoming renovations

UPCOMING CONFERENCES, CONTINUING ED, WORKSHOPS:

Innovative Users Group (IUG) is in Phoenix, AZ from May 5-7.

Any other issues or items of note:

Updates on the Public Library System Redesign Project can be found at:
<http://www.plsr.info/>

Letters and notes are posted at the Library Board Meeting.

GL787 LIB 19 CIP TRANS Report Format 511

Period 5 ending May 31, 2019 Transaction status 1

Sub 604 LIBRARY CIP PROJECTS

| Description | 2019 MODIFIED | Current Mth Expense | YTD Encumbrances | YTD Expense | YTD Total Obligations | Unobligated Budgeted Amt | % Expen |
|-----------------------------------|------------------|------------------------|---------------------|----------------|--------------------------|-----------------------------|------------|
| Or2 934 CIP PROJECTS | | | | | | | |
| APR 777A LIBRARY CIP PROJECT | | | | | | | |
| Cat 980 CAPITAL OUTLAY | | | | | | | |
| Act 8400 MAIN LIBRARY CUST SERVIC | 242,476.00 | | | | | 242,476.00 | |
| ----- | | | | | | | |
| Or2 934 CIP PROJECTS | 242,476.00 | | | | | 242,476.00 | |
| ----- | | | | | | | |
| Sub 604 LIBRARY CIP PROJECTS | 242,476.00 | | | | | 242,476.00 | |
| ----- | | | | | | | |
| Report Final Totals | 242,476.00 | | | | | 242,476.00 | |
| ===== | | | | | | | |