




COUNTY OF MARATHON  
WAUSAU, WISCONSIN

**OFFICIAL NOTICE AND AGENDA**

of a meeting of the Marathon County Public Library Board of Trustees,  
Monday, July 15, 2019 at 12:00 noon  
Library Headquarters, Wausau Community Room.

AGENDA

1. (12:00 p.m.) Call to Order
2. Acknowledgement of Visitors
3. Approval of Minutes
4. Bills and Services Report
5. (15 minutes) Public Comments
6. (15 minutes) Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.
  - A. President
  - B. Other Board Members
  - C. Library Director
  - D. Board Committees
  - E. Friends of the Library
  - F. MCPL Foundation
  - G. Wisconsin Library Trustees & Friends (WLTF)
  - H. Wisconsin Valley Library Service
7. (10 minutes) Survey Update from Leah – For Discussion and Informational Purposes Only
8. (10 minutes) SCLS Update – For Discussion and Informational Purposes Only
9. (10 minutes) Budget Update – For Discussion and Informational Purposes Only
- 10.(10 minutes) Engberg Anderson Update – For Discussion and Informational Purposes Only
- 11.(10 minutes) Press Conference on July 8 – For Discussion and Informational Purposes Only
- 12.(10 minutes) L.E.N.A Update – For Discussion and Informational Purposes Only
- 13.(10 minutes) Roof and 3<sup>rd</sup> Floor Update – For Discussion and Informational Purposes Only
14. Announcements
15. Request for Future Agenda Items
16. Next Meeting Dates
  - Monday 08/19/2019
  - Monday 09/23/2019
  - Monday 10/21/2019
  - Monday 11/18/2019
17. Adjournment

Signed:   
Library Director

**\*All times are approximate and subject to change**

**"Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Library Administration Office at 715-261-7213."**

FAXED TO: Wausau Daily Herald, City Pages, and  
FAXED TO: Other Media Groups  
FAXED BY: H. Wilde  
FAXED DATE: July 9, 2019  
FAXED TIME: 11:46 a.m.

NOTICE POSTED AT COURTHOUSE

BY: \_\_\_\_\_  
DATE: \_\_\_\_\_  
TIME: \_\_\_\_\_

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, June 17, 2019. Library Headquarters, Wausau Community Room.

Present: Sharon Hunter, Gary Beastrom, MaiGer Moua, Katie Rosenberg, Sarah Thurs, Ralph Illick

Excused: Kari Sweeney, Scott Winch

Others: Matthew Derpinghaus, Leah Giordano, Thomas O'Neill

The meeting was called to order at 12:00 by Sharon Hunter.  
Sharon Hunter welcomed visitors to the meeting.

**A motion was made by Katie Rosenberg to approve the Personnel Committee minutes from the May 20, 2019 meeting. Seconded by Gary Beastrom. Motion carried.**

**A motion was made by Katie Rosenberg to approve the Board of Trustee minutes from the May 20, 2019 meeting. Seconded by Gary Beastrom. Motion carried.**

**A motion was made by Katie Rosenberg to approve the Personnel Committee minutes from the May 29, 2019 meeting. Seconded by Gary Beastrom. Motion carried.**

**A motion was made by MaiGer Moua to approve the Bills & Services report for May 2019. Seconded by Katie Rosenberg. Motion carried.**

Public Comments – None

President – No Report

Other Board Members – No Report

Director's Report – Presented in the Board packet and by Director Ralph Illick.

Board Committees – No Report

Friends of the Library – No Report

MCPL Foundation – No Report

Wisconsin Library Trustees & Friends (WLTF) – No Report

Wisconsin Valley Library Service – No Report

Budget Update – No communication has been received concerning the maintenance budget allocation issue. Guidance has not yet been received concerning expectation of

### L.E.N.A Update

The summer L.E.N.A. session is beginning with motivated participants ready to go.

### EA Update

Enberg Anderson has been working with the collection development team to verify current collection size and shelf space needs. Concerns for not yet having the capital improvement funds transferred into 2019 by the Finance Department have prompted a caution from the Business Manager as to sending out a request for proposal before adequate funding is made available. Efforts continue to finalize the transfer.

### Third Floor Update

The Facilities and Capital management department is continuing to study the extent of damage under and behind the lower roof's existing membrane. Outside service providers have been brought in to determine the extent to which repairs are needed before the roof membrane can be replaced. No schedule has been put forth as of this meeting. The administrative team has begun a project of final clearing of a substantial portion of the third floor in an effort to make it easier for people to best envision the substantial potential the space holds.

### Survey of Branch Services Update

Survey results were distributed to Board of Trustee members. After statistics are analyzed, recommendations will be brought forth to make any appropriate changes.

### WI-FI at Branches Update

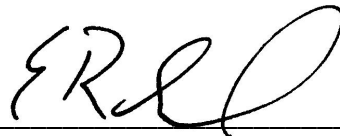
Wi-Fi has been made available at branches for twenty four hours a day with positive feedback and no apparent negative consequences.

### Announcements – None

### Request for Future Agenda Items -

A request was made to have Corporation Council address the Board of Trustees concerning compliance with agreements and statutes concerning library funding control.

**A Motion was made by MaiGer Moua to adjourn the meeting at 12:40 p.m. Seconded by Katie Rosenberg. Motion carried.**



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Library Director

Note: These minutes subject to approval at the next Library Board meeting scheduled for July 15, 2019.

Meeting of the Personnel Committee of the Marathon County Public Library Board of Trustees, Monday, May 20, 2019 at 11:30 a.m.  
Athens Branch Library

Present: Sharon Hunter, Scott Winch, Katie Rosenberg

Excused:

Others: Ralph Illick

The meeting was called to order at 11:34 a.m. by Sharon Hunter.

A roll call vote was taken to go into closed session.

**A motion was made by Katie Rosenberg to go into closed session pursuant to Wisconsin Statute, Sec. 19.85(1)(c). Seconded by Scott Winch. Motion carried.**

A roll call vote was taken to reconvene into open session.

**A motion was made by Katie Rosenberg to reconvene to open session. Seconded by Scott Winch. Motion carried.**

Announcements from closed session

None

Meeting adjourned at 11:58 a.m.



Library Director

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, May 20, 2019. Athens Branch Library.

Present: Sharon Hunter, Gary Beastrom, Katie Rosenberg, Kari Sweeney, Sarah Thurs, Scott Winch, Ralph Illick

Excused: MaiGer Moua

Others: Matthew Derpinghaus, Leah Giordano, Thomas O'Neill, Heather Wilde, Rob Menzer, Joy Redmann, Nathan Brost

The meeting was called to order at 12:02 by Sharon Hunter.  
Sharon Hunter welcomed visitors to the meeting.

**A motion was made by Katie Rosenberg to approve the Board of Trustee minutes from the April 15, 2019 meeting. Seconded by Scott Winch. Motion carried.**

**A motion was made by Kari Sweeney to approve the Bills & Services report for April 2019. Seconded by Katie Rosenberg. Motion carried.**

Public Comments –

Joy spoke about supporting any efforts to get strong and secure internet to the area.  
Nathan wants to get the input from the County as to what they can do from a standpoint of a school district to make the partnership better.

President – No Report

Other Board Members – No Report

Director's Report – Presented in the Board packet and by Director Ralph Illick.

Board Committees – No Report from the Personnel Committee meeting.

Friends of the Library – Director Illick reported that the Friends recently had a book sale, but we have received no figures yet.

MCPL Foundation – Director Illick reported the Foundation did meet, there are two new members. They have been updated on the building renovations and on L.E.N.A. We will be having a speaker for our staff day and the Foundation agreed to pay for half of his fee.

Wisconsin Library Trustees & Friends (WLTF) – No Report

Wisconsin Valley Library Service – Report included in the packet

Renovations Project Update

Engberg Anderson has visited seven of the branches. They will be visiting Hatley at the end of the month. They are working on the designs, there have been good ideas given from staff.

### L.E.N.A Update

We wrapped up the spring 2019 cohort session. We will be holding a summer session from June 19 through August 21. There are eight families signed up, thirteen to fourteen children so far. Milwaukee Public Library are going to give L.E.N.A a try, we will be helping them out at getting it a going. The tentative fall sites are: one at the main library, Head Start, the Community of Edgar through their school, Achieve Center, North Central Health Care or Greenheck or a possible other site.

### Roof Update

We do have some structural issues on the roof. Not with the roof itself, but with the surrounding architecture around the roof. The engineers are looking to see what the best move forward will be.

### WI-FI at Branches Request by Farmer's Union

Board Member Rosenberg explained the request from the farmer's union regarding rural broadband. Kids in schools are given devices to use, but there is no internet available where they live. They can run the devices off of cell phones, but they use up all of their data half way though the month. The rural areas do not have the same quality of access they need. The group mentioned that they can drive to the local library, but the WI-FI gets turned off at a certain time.

Director Illick explained that we can certainly control the WI-FI by location. We did have a couple of occurrences of vandalism when we did have our WI-IF on all the time. We could have WI-FI on all the time at each location with the approval of the municipality and law enforcement, but we would need their full support. The branch coordinators will talk with the municipal officials and we will get everything in writing.

**No motion was made.**

### Culture Survey

If you look at the handouts, there have been improvements in 2019 since 2017 and 2015. I appreciated the work that the management team has done. Everyone works really hard to be a part of a team.

### Budget Update

We have heard nothing regarding the budget with Facilities and Capital Management.

### Announcements – None

### Request for Future Agenda Items -

- Budget
- WI-FI

**A Motion was made by Gary Beaström to adjourn the meeting at 12:30 p.m. Seconded by Katie Rosenberg. Motion carried.**



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Library Director

Meeting of the Personnel Committee of the Marathon County Public Library Board of Trustees, Wednesday, May 29, 2019 at 1:00 p.m.  
Library Headquarters, Directors Conference Room

Present: Sharon Hunter, Scott Winch, Katie Rosenberg

Excused:

Others: Ralph Illick, Brad Karger, Frank Matel

The meeting was called to order at 1:00 p.m. by Sharon Hunter.

A roll call vote was taken to go into closed session.

**A motion was made by Katie Rosenberg to go into closed session pursuant to Wisconsin Statute, Sec. 19.85(1)(c). Seconded by Scott Winch. Motion carried.**

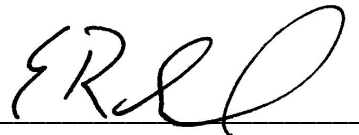
A roll call vote was taken to reconvene into open session.

**A motion was made by Scott Winch to reconvene to open session. Seconded by Katie Rosenberg. Motion carried.**

Announcements from closed session

None

Meeting adjourned at 1:25 p.m.

A handwritten signature in black ink, appearing to read 'ERL', is written over a horizontal line.

Library Director

Period: 6 2019

**Org: 665 LIBRARY**

	<u>Vendor Name</u>	<u>Amount</u>
101 000000000066592141	INTERNET SERVICE CHARTER COMMUNICATIONS	1,383.27
	<b>INTERNET SERVICE</b>	<b>1,383.27</b>
101 000000000066592164	CONTRACT SERV-DEBT COLLECTIONS UNIQUE MANAGEMENT SERVICES	53.70
	<b>CONTRACT SERV-DEBT COLLECTIONS</b>	<b>53.70</b>
101 000000000066592250	TELEPHONE FRONTIER	535.29
	<b>TELEPHONE</b>	<b>535.29</b>
101 000000000066592954	RFID EQUIP MAINT FEES BIBLIOTHECA	33,889.53
	<b>RFID EQUIP MAINT FEES</b>	<b>33,889.53</b>
101 000000000066592990	SUNDRY CONTRACTUAL SERVICES IROW INDUSTRIAL RECYCLERS ANTIGO PUBLIC LIBRARY	30.00 67.94
	<b>SUNDRY CONTRACTUAL SERVICES</b>	<b>97.94</b>
101 000000000066592994	CONTRACTUAL VAN/COURIER SERV SPRINT DELIVERY SERVICE	408.76
	<b>CONTRACTUAL VAN/COURIER SERV</b>	<b>408.76</b>
101 000000000066592998	SUNDRY CONTR SERV-JACKETS LIBR BAKER & TAYLOR COMPANY	1,405.41
	<b>SUNDRY CONTR SERV-JACKETS LIBR</b>	<b>1,405.41</b>
101 000000000066592999	SUNDRY CONTR SERV-PROC AV LIBR BAKER & TAYLOR COMPANY	378.76
	<b>SUNDRY CONTR SERV-PROC AV LIBR</b>	<b>378.76</b>
101 000000000066593125	PAPER COPIER WI VALLEY LIBRARY SERVICES	2,242.40
	<b>PAPER COPIER</b>	<b>2,242.40</b>
101 000000000066593130	PRINTING/DUPLICATION ROTOGRAPHIC PRINTING INC MARCO	2,698.00 415.58
	<b>PRINTING/DUPLICATION</b>	<b>3,113.58</b>



Period: 6 2019

**Org: 665 LIBRARY**

	<u>Vendor Name</u>	<u>Amount</u>
101 000000000066593161	BOOKS LIBRARY	
	BAKER & TAYLOR COMPANY	16,643.36
	DC EVEREST SCHOOL DISTRICT	55.00
	AMAZON CAPITAL SERVICES	644.68
	MERCED CITY SCHOOL DISTRICT	352.66
	<b>BOOKS LIBRARY</b>	<b>17,695.70</b>
101 000000000066593168	AUDIO-VISUAL MATERIALS	
	BAKER & TAYLOR COMPANY	2,948.18
	AMAZON CAPITAL SERVICES	762.74
	<b>AUDIO-VISUAL MATERIALS</b>	<b>3,710.92</b>
101 000000000066593221	SUBSCRIPTIONS-ELECTRONIC RESRC	
	TUMBLEWEED PRESS INC	1,920.00
	<b>SUBSCRIPTIONS-ELECTRONIC RESRC</b>	<b>1,920.00</b>
101 000000000066593260	ADVERTISING	
	TP PRINTING CO INC	36.25
	<b>ADVERTISING</b>	<b>36.25</b>
101 000000000066593321	PERSONAL AUTO MILEAGE	
	WINCH, SCOTT	98.10
	<b>PERSONAL AUTO MILEAGE</b>	<b>98.10</b>
101 000000000066593497	LIBRARY OPERATING SUPPLIES	
	ETCO ELECTRIC SUPPLY INC	69.15
	AMAZON CAPITAL SERVICES	425.79
	<b>LIBRARY OPERATING SUPPLIES</b>	<b>494.94</b>
101 000000000066595320	BUILDING/OFFICES RENT	
	MOSINEE WATER/SEWER	43.95
	WI PUBLIC SERVICE CO	212.47
	VILLAGE OF MARATHON CITY	1,015.45
	<b>BUILDING/OFFICES RENT</b>	<b>1,271.87</b>
	<b>LIBRARY 665 TOTAL:</b>	<b>68,736.42</b>

Period: 6 2019

**Org: 667 LIBRARY GIFTS**

<u>Vendor Name</u>	<u>Amount</u>
252 000000000066793161 BOOKS LIBRARY	
BAKER & TAYLOR COMPANY	234.88
TANK MATES LLC	617.00
AMAZON CAPITAL SERVICES	307.04
<b>BOOKS LIBRARY</b>	<b><u>1,158.92</u></b>
LIBRARY GIFTS 667 TOTAL:	<u>1,158.92</u>
Report Total:	<u><u>69,895.34</u></u>

GL787

LIB 2019-OBL vs BUDGET

Report Format 511

Period 6 ending June 30, 2019

Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2019 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 665 LIBRARY							
APR 711A LIBRARY LVL 1-PERS SERVICE							
Cat 910 PERSONAL SERVICES							
Act 1110 SALARIES-PERMANENT-REGUL	537,291.00	55,406.40		241,936.64	241,936.64	295,354.36	45.0
Act 1111 SALARIES-PERMANENT-REGUL	32,737.00	3,780.87		16,436.84	16,436.84	16,300.16	50.2
Act 1210 WAGES-PERMANENT-REGULAR	769,553.00	92,673.60		395,745.68	395,745.68	373,807.32	51.4
Act 1211 WAGES-PERMANENT-REGULAR	662,349.00	70,661.68		305,433.16	305,433.16	356,915.84	46.1
Act 1250 WAGES-TEMPORARY-REGULAR	24,794.00			470.84	470.84	24,323.16	1.9
Act 1510 SOCIAL SECURITY EMPLOYER	155,103.00	10,617.82		65,719.08	65,719.08	89,383.92	42.4
Act 1520 RETIREMENT EMPLOYERS SHA	117,501.00	8,670.91		51,551.79	51,551.79	65,949.21	43.9
Act 1540 HOSPITAL/HEALTH INSURANC	409,638.00	34,309.99		206,385.96	206,385.96	203,252.04	50.4
Act 1541 DENTAL INSURANCE	11,321.00	901.59		5,374.34	5,374.34	5,946.66	47.5
Act 1543 INCOME CONTINUATION INSU	7,727.00					7,727.00	
Act 1544 HLTH INS-CONVERSION, RET				28,510.82	28,510.82	28,510.82-	
Act 1545 POST EMPLOYEE HEALTH PLA	33,176.00	1,764.00		10,521.00	10,521.00	22,655.00	31.7
Act 1550 LIFE INSURANCE	1,121.00	48.20		281.93	281.93	839.07	25.2
Act 1560 WORKERS COMPENSATION PAY	3,069.00	281.75		1,415.55	1,415.55	1,653.45	46.1
Act 1580 UNEMPLOYMENT COMPENSATIO	2,025.00	148.28		1,325.75	1,325.75	699.25	65.5
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APR 711A LIBRARY LVL 1-PERS SERVICE	2,767,405.00	279,265.09		1,331,109.38	1,331,109.38	1,436,295.62	48.1
APR 711B LIBRARY LVL 1-OPERATING							
Cat 920 CONTRACTUAL SERVICES							
Act 2130 ACCOUNTING/AUDITING FEES	1,200.00					1,200.00	
Act 2141 INTERNET SERVICE	24,000.00	1,524.32		8,014.99	8,014.99	15,985.01	33.4
Act 2164 CONTRACT SERV-DEBT COLLE	1,000.00	53.70		501.20	501.20	498.80	50.1
Act 2190 OTHER PROFESSIONAL SERVI	6,500.00					6,500.00	
Act 2250 TELEPHONE	8,000.00	678.41		3,149.10	3,149.10	4,850.90	39.4
Act 2433 MAINTENANCE CONTRACTS	21,000.00			610.98	610.98	20,389.02	2.9
Act 2490 SUNDRY REPAIR/MAINT SERV	2,500.00					2,500.00	
Act 2561 LIBRARY FEES-REIMBURSE T	9,500.00			5,140.18	5,140.18	4,359.82	54.1
Act 2954 RFID EQUIP MAINT FEES	34,500.00	33,889.53		33,889.53	33,889.53	610.47	98.2
Act 2955 V-CAT FEES LIBR	75,040.00			74,842.22	74,842.22	197.78	99.7
Act 2957 COUNTY E-MAIL SERVICE	8,500.00					8,500.00	
Act 2958 COUNTY NETWORK SUPPORT	3,000.00					3,000.00	
Act 2959 TIMING SOFTWARE MAINT-LI	1,600.00					1,600.00	
Act 2990 SUNDRY CONTRACTUAL SERVI	5,460.00	125.62		8,070.88	8,070.88	2,610.88-****	
Act 2994 CONTRACTUAL VAN/COURIER	3,000.00	408.76		2,595.64	2,595.64	404.36	86.5
Act 2995 COMPUTER MAINT. CONTRACT	7,875.00			7,800.00	7,800.00	75.00	99.1
Act 2998 SUNDRY CONTR SERV-JACKET	22,000.00	1,405.41		8,659.75	8,659.75	13,340.25	39.4
Act 2999 SUNDRY CONTR SERV-PROC A	8,000.00	378.76		2,458.76	2,458.76	5,541.24	30.7

GL787 LIB 2019-OBL vs BUDGET Report Format 511

Period 6 ending June 30, 2019 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2019 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 665 LIBRARY							
APR 711B LIBRARY LVL 1-OPERATING							
Cat 930 SUPPLIES & EXPENSE							
Act 3110 POSTAGE/BOX RENT	3,650.00			1,509.93	1,509.93	2,140.07	41.4
Act 3125 PAPER COPIER	2,000.00	2,242.40		2,242.40	2,242.40	242.40	****
Act 3126 PAPER - RECEIPTS	800.00			1,299.80	1,299.80	499.80	****
Act 3127 RFID TAGS-LIBR	10,500.00			7,195.97	7,195.97	3,304.03	68.5
Act 3130 PRINTING/DUPLICATION	7,000.00	3,113.58		5,545.57	5,545.57	1,454.43	79.2
Act 3161 BOOKS LIBRARY	282,250.00	17,695.70		107,776.48	107,776.48	174,473.52	38.2
Act 3168 AUDIO-VISUAL MATERIALS	64,000.00	3,710.92		23,546.58	23,546.58	40,453.42	36.8
Act 3190 OFFICE SUPPLIES	8,000.00			1,447.02	1,447.02	6,552.98	18.1
Act 3195 COMPUTER SUPPLIES				680.00	680.00	680.00	-
Act 3220 SUBSCRIPTIONS NEWSPAPER/	22,000.00	1,175.19		2,038.42	2,038.42	19,961.58	9.3
Act 3221 SUBSCRIPTIONS-ELECTRONIC	25,000.00	1,920.00		5,450.00	5,450.00	19,550.00	21.8
Act 3250 REGISTRATION FEES/TUITIO	5,000.00	250.00		899.50	899.50	4,100.50	18.0
Act 3260 ADVERTISING	6,000.00	36.25		1,498.88	1,498.88	4,501.12	25.0
Act 3321 PERSONAL AUTO MILEAGE	4,000.00	120.14		910.61	910.61	3,089.39	22.8
Act 3350 MEALS	500.00			248.00	248.00	252.00	49.6
Act 3360 LODGING	600.00			2,050.28	2,050.28	1,450.28	****
Act 3390 MEETING EXPENSES	2,000.00	838.47		1,494.72	1,494.72	505.28	74.7
Act 3497 LIBRARY OPERATING SUPPLI	20,000.00	709.42		15,365.41	15,365.41	4,634.59	76.8
Cat 950 FIXED CHARGES							
Act 5140 GENERAL LIABILITY PREMIU	12,500.00			3,454.00	3,454.00	9,046.00	27.6
Act 5151 BUILDING & CONTENTS INSU	11,000.00			10,964.00	10,964.00	36.00	99.7
Act 5190 OTHER INSURANCE	1,800.00			10,749.00	10,749.00	8,949.00	****
Act 5320 BUILDING/OFFICES RENT	55,000.00	1,271.87		34,381.21	34,381.21	20,618.79	62.5
APR 711B LIBRARY LVL 1-OPERATING	786,275.00	71,548.45		396,481.01	396,481.01	389,793.99	50.4
Or2 665 LIBRARY	3,553,680.00	350,813.54		1,727,590.39	1,727,590.39	1,826,089.61	48.6

GL787 LIB 2019-OBL vs BUDGET Report Format 511

Period 6 ending June 30, 2019 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2019 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 666 WVLS CONTRACTUAL SERVICE-LI							
APR 711B LIBRARY LVL 1-OPERATING							
Cat 930 SUPPLIES & EXPENSE							
Act 3169 E-BOOKS		27,116.00		28,084.67	28,084.67	968.67-****	
Act 3240 MEMBERSHIP DUES		19,000.00		18,726.44	18,726.44	273.56 98.6	
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APR 711B LIBRARY LVL 1-OPERATING		46,116.00		46,811.11	46,811.11	695.11-****	
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Or2 666 WVLS CONTRACTUAL SERVICE-LI		46,116.00		46,811.11	46,811.11	695.11-****	
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Agy 0870 LIBRARY	3,599,796.00	350,813.54		1,774,401.50	1,774,401.50	1,825,394.50	49.3
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Sub 101 GENERAL FUND	3,599,796.00	350,813.54		1,774,401.50	1,774,401.50	1,825,394.50	49.3

GL787 LIB 2019-OBL vs BUDGET Report Format 511

Period 6 ending June 30, 2019 Transaction status 1

Sub 252 LIBRARY GIFTS Agy 0870 LIBRARY

Description	2019 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 667 LIBRARY GIFTS							
APR Z712 LIBRARY GIFTS (EXP)							
Cat 930 SUPPLIES & EXPENSE							
Act 3161 BOOKS LIBRARY	94,427.00	1,633.03		27,609.66	27,609.66	66,817.34	29.2
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Or2 667 LIBRARY GIFTS	94,427.00	1,633.03		27,609.66	27,609.66	66,817.34	29.2
-----							
Agy 0870 LIBRARY	94,427.00	1,633.03		27,609.66	27,609.66	66,817.34	29.2
-----							
Sub 252 LIBRARY GIFTS	94,427.00	1,633.03		27,609.66	27,609.66	66,817.34	29.2
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Report Final Totals	3,694,223.00	352,446.57		1,802,011.16	1,802,011.16	1,892,211.84	48.8
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## TOTAL CIRCULATION STATISTICAL SUMMARY

For the month of June 2019

Branch	2018 CURRENT MONTH	2019 CURRENT MONTH	% CHANGE	2018 YEAR-to-DATE	2019 YEAR-to-DATE	% CHANGE
ATHENS	1,641	1,490	-9.20%	10,593	9,766	-7.81%
EDGAR	2,074	1,996	-3.76%	9,683	10,905	12.62%
HATLEY	2,207	2,806	27.14%	13,554	14,597	7.70%
MARATHON	3,491	3,816	9.31%	19,608	20,239	3.22%
MOSINEE	3,879	4,103	5.77%	21,614	22,088	2.19%
ROTHSCHILD	10,737	10,676	-0.57%	62,904	60,705	-3.50%
SPENCER	1,853	1,890	2.00%	11,269	11,208	-0.54%
STRATFORD	2,451	2,407	-1.80%	12,010	11,654	-2.96%
WAUSAU	41,211	39,549	-4.03%	228,351	214,268	-6.17%
WAUSAU DRIVE UP	1,113	971	-12.76%	7,174	6,578	-8.31%
HOMEBOUND	1,079	1,041	-3.52%	7,003	6,623	-5.43%
ILL	72	104	44.44%	745	637	-14.50%
OVERDRIVE	9,791	10,973	12.07%	58,768	66,102	12.48%
<b>GRAND TOTAL</b>	<b>81,599</b>	<b>81,822</b>	<b>0.27%</b>	<b>463,276</b>	<b>455,370</b>	<b>-1.71%</b>

\*\*The Village of Edgar had a furnace issue at the beginning of February 2018. The branch was closed from February 1-27, 2018

\*\*The Mosinee branch was closed from May 7-15, 2018 for building repairs

## ON-SITE CIRC TO NON-RESIDENT CUSTOMERS

June 2019

	CUSTOMER STATISTICAL CLASSES								TOTAL NON-RESIDENT CIRC	TOTAL CIRC	% of CIRC by BRANCH
	WVLS-CLARK	WVLS-LANGLADE	WVLS-LINCOLN	SCLS-PORTAGE	NFLS-SHAWANO	WVLS-TAYLOR	SCLS-WOOD				
ATHENS	21	0	90	0	0	340	0	451	9,766	4.62%	
EDGAR	4	0	63	0	0	0	1	68	10,905	0.62%	
HATLEY	0	56	6	1,271	728	0	0	2,061	14,597	14.12%	
MARATHON	15	106	48	0	5	4	0	178	20,239	0.88%	
MOSINEE	2	0	0	19	10	3	8	42	22,088	0.19%	
ROTHSCHILD	67	1	116	828	61	10	15	1,098	60,705	1.81%	
SPENCER	919	0	0	0	0	14	37	970	11,208	8.65%	
STRATFORD	78	0	0	0	0	14	75	167	11,654	1.43%	
WAUSAU	588	645	3,468	1,110	2,419	173	69	8,472	214,268	3.95%	
WAUSAU DRIVE UP	0	6	251	1	1	0	0	259	6,578	3.94%	
MISC*									73,362		
TOTAL MCPL	1,694	814	4,042	3,229	3,224	558	205	13,766	455,370	3.02%	
% of CIRC											
by COUNTY	0.37%	0.18%	0.89%	0.71%	0.71%	0.12%	0.05%				

\*MISC=HOMEBOUND,WVLS-D,WVLS-L,III, OVERDRIVE



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## TOTAL MONTHLY CUSTOMER COUNT

For the month of June 2019

	2018 CURRENT MONTH	2019 CURRENT MONTH	% CHANGE
<b>MARATHON COUNTY</b>			
RESIDENT ADULT	63,017	63,944	1.47%
RESIDENT CHILD	12,056	9,276	-23.06%
HOMEBOUND	192	192	0.00%
STAFF	64	67	4.69%
TEMPORARY	248	236	-4.84%
<b>TOTAL FOR MARATHON COUNTY</b>	<b>75,577</b>	<b>73,715</b>	<b>-2.46%</b>
<b>NON-COUNTY ON SITE BORROWERS</b>			
ADULT	2,753	2,822	2.51%
CHILD	326	233	-28.53%
TEMPORARY	14	16	14.29%
<b>TOTAL FOR NON-COUNTY ON SITE BORROWER</b>	<b>3,093</b>	<b>3,071</b>	<b>-0.71%</b>
<b>INTERLIBRARY LOAN</b>			
ILL	531	532	0.19%
<b>GRAND TOTAL</b>	<b>79,201</b>	<b>77,318</b>	<b>-2.38%</b>

**Marathon County Public Library  
Director's Report  
July 2019**

**THE PAST MONTH**

Meetings with the Management Team are scheduled weekly on Thursday mornings.

## **Library Services Report**

### **June 2019**

#### **News**

- *Branch hours update:* both public and employee surveys have now been completed and data entered. Currently compiling and analyzing that data into usable statistics.
- Leah wrote and delivered mid-year reviews to the library services staff
- Leah held rounding with individual staff
- Leah attended weekly operations meetings
- Katie, Kate and Leah held a conference call with Engberg Anderson to discuss collection needs
- Leah attended the Library Board meeting
- Leah, Heather and Laura W interviewed for the Rothschild branch assistant position
- *Inventory update:* Inventory: Completed YA Fiction Audiobooks, YA Nonfiction Audiobooks, YA Playaways, Boardbooks (New and Regular) Weeding: Wausau Fiction, Rothschild paperbacks, Rothschild DVDs, Rothschild Music CDs
- On behalf of the library, Chad applied for and received a \$2,000 grant for the 2019 Central Wisconsin Book Festival, generously provided by the Dudley Foundation
- The Space Early Literacy Center was installed. The blog post highlighting the different activities was featured in the WVLS newsletter

#### **Events and Programs**

##### Youth Services Events

- Story Times:
  - Book Babies: 3 programs; participants—65
  - Preschool Story Time: 6 programs; participants—133
  - Play and Learn Story Time: 4 programs; participants—106
  - Family Story Time: 3 programs; participants—91
- June 4: GD Jones SLP Presentation—330
- June 5: Franklin SLP Presentation—107
- June 6: Franklin 2<sup>nd</sup> Grade Visit—54

- June 8: World Ocean’s Day—75
- June 10: Toddler Dance Party—90
- June 11: Tom Pease; 2 shows—506
- June 13: PAWS to Read—71
- June 18: Jim Lenz Comedy Science; 2 shows—425
- June 20: PAWS to Read—65
- June 24: Toddler Dance Party—90
- June 25: Magic Bob Lost in Space; 2 shows—231
- June 27: PAWS to Read—60
  - *Total number of June Youth Services programs –31*
  - *Total attendance for June Youth Services programs –2499*

#### Adult/All Ages Events

- June 3: Medicare Basics info session w/Aging and Disability Resource Center; attendance – 8
- June 12: MCPL DIY Father’s Day cards and coasters for adults – 2
- June 17: Women’s Night Out book club – 10
- June 19: MCPL DIY: Paint the Night Sky art program – 6
- June 26: Readers of Classic Lit book club - 8
  - *Number of adult programs - 5*
  - *Total attendance for April adult programs – 33*

#### Media Summary

##### Social Media Statistics:

- Facebook (MCPL): 3,468 likes (+49)
- Twitter: 1,196 followers (+4)
- Pinterest: 956 followers (+0)
- Goodreads: 276 friends (+3); 1,206 reviews (+4)
- Instagram: 460 followers (+14)

##### Hot Happenings in the River District (email newsletter)

- June 5- Tom Pease
- June 12- Paint the Night Sky!
- June 19- Magic Bob Presents: Lost in Space
- June 26- PAWS to Read

#### WAOW Channel 9

- June 13- An area library offering free 24/7 WiFi to help those who don't have access (Library Services, Dan Richter)  
<https://waow.com/news/2019/06/13/an-area-library-offering-free-24-7-wifi-to-help-those-who-dont-have-access>

#### WSAW Channel 7

- June 13- Therapy dogs help struggling readers at the public library (Library Services, Dan Richter)  
<https://www.wsaw.com/content/news/Furry-friends-help-struggling-readers-at-the-public-library.html>

#### WSAU News/Talk 550 AM

- June 13- Marathon County Library offering free 24/7 WiFi access (Library Services, Dan Richter)  
<https://wsau.com/news/articles/2019/jun/14/marathon-co-library-offering-free-24-7-wifi-access>

#### WXCO Cool Oldies 1230 AM

- June 6- Coffee Break (Library Services, Chad Dally)  
<http://www.1230wxco.com/audio/Hometown%20Morning/06-06-19%20Chad%20Dally%20Coffee%20Break.mp3>
- June 20- Coffee Break (Library Services, Dan Richter)  
<http://www.1230wxco.com/audio/Hometown%20Morning/06-20-19%20Dan%20Richter%20Coffee%20Break.mp3>

#### City Pages

- June 6- Big Guide- Wausau: Father's Day Cards and Coasters, Family Film Friday-“Finding Dory,” World Oceans Day, Toddler Dance Party, Tom Pease, Paws to Read; Edgar: Weird Science Comedy Show; Hatley: Sidewalk Chalk Drawing; Marathon City: LEGO Block Party; Mosinee: Ocean Suncatchers, Weird Science Comedy Show; Rothschild: LEGO Block Party, Paws to Read, Magic Bob Presents-Lost in Space; Spencer: Magic Bob Presents-Lost in Space; Stratford: Magic Bog Presents-Lost in Space Family Story Time; Play & Learn Story Time; Preschool Story Time; Tales for Tots; Book Babies; Play & Learn Playgroups
- June 13- Big Guide- Wausau: Paint the Night Sky, Jim Lenz's Comedy Science Show, Paws to Read; Athens: Needle Arts, Moon and Stars Story Time; Hatley: Hobbies and Crafts Night, Essential Oils and Aromatherapy Discussion Group; Marathon City: Planetary Pasta Rovers, Miller & Mike, EMMET Makerspace; Mosinee: Miller & Mike; Rothschild: Planetary Pasta Rovers, Paws to Read, Rockin' Around the Universe with Randy Peterson; Spencer: Tom Pease; Stratford: Planetary Pasta Rovers Family Story Time; Play & Learn Story Time; Preschool Story Time; Tales for Tots; Book Babies; Play & Learn Playgroups
- June 20- Senior Moment Calendar- Wausau: Library Learning-Introduction to Microsoft Excel; Athens: Medicare Basics; Edgar: Understanding Alzheimer's and Dementia, Early Stage Alzheimer's and Preparing for the Future, Medicare Basics; Hatley: Library Learning-Introduction to Pinterest, Medicare Basics; Marathon City: Writing Your Own

Story; Mosinee-Understanding and Responding to Dementia-Related Behavior, Medicare Basics, Homemade Journals and Notebooks, Library Learning-Internet Basics; Rothschild: Understanding Alzheimer's and Dementia, GrapeVine Session-Better Brain Health; Stratford: 10 Warning Signs of Alzheimer's, Medicare Basics, Quilting and Beyond

Family Story Time; Play & Learn Story Time; Preschool Story Time; Tales for Tots; Book Babies; Play & Learn Playgroups

Big Guide- Wausau: Toddler Dance Party, Paws to Read, Magic Bob Presents-Lost in Space; Athens: Needle Arts, Magic Bob Presents-Lost in Space; Edgar: Magic Bob Presents-Lost in Space; Hatley: LEGO Block Party, Weird Science Comedy Show, Outer Space Sand Art; Marathon City: EMMET Makerspace, LEGO Block Party, Magic Bob Presents-Lost in Space, MPCL DIY-Galaxy in a Bottle; Mosinee: Magic Bob Presents-Lost in Space; Rothschild: Rockin' Around the Universe with Randy Peterson, Planets Stars and Beyond Story Time, PAWS to Read, DIY Stress Balls; Spencer: A Journey Through the Heavens-The Legends of the Stars; Weird Science Comedy Show

- June 27- Big Guide- Hatley: Outer Space Sand Art, Celebrate the USA Story Time; Marathon City: LEGO Block Party; Mosinee: Exploring Space with a Rover, LEGO Block Party, Firework Paintings; Rothschild: Family Game Day, PAWS to Read Family Story Time; Play & Learn Story Time; Preschool Story Time; Tales for Tots; Book Babies; Play & Learn Playgroups

#### Mosinee Times

- June 6- MCPL Book Clubs, June 2019- Wausau: Women's Night Out-"The Waters of Star Lake," Readers of Classic Lit-The Short Stories of Isaac Bashevis Singer; Athens: "Sourdough;" Edgar: "Firestorm at Peshtigo;" Hatley: "The Flight Attendant;" Marathon City: "The Late Homecomer;" Mosinee: "How to Walk Away;" Rothschild: "The Alice Network;" Stratford: "Before We Were Yours"
- June 13- Summer Library Program, Week 3- Athens: Moon and Stars Story Time; Edgar: Weeks and Weeks of SLP Crafts!; Hatley: Outer Space Craft Week; Marathon City: Planetary Pasta Rovers, EMMET Makerspace; Mosinee: Miller and Mike; Spencer: Tom Pease; Stratford: Planetary Pasta Rovers
- June 20- Summer Library Program Events- Edgar: Weeks and Weeks of SLP Crafts!; Hatley: Celebrate the USA Story Time, Outside the Lines-A Family Coloring Party; Marathon City: LEGO Block Party; Mosinee: Craft Week-Make Your Own Rocket Ship, Exploring Space with a Rover, LEGO Block Party, Firework Paintings; Rothschild: Craft Week-Create Your Own Rocket Ship, PAWS to Read; Spencer: Create Your Own Alien!; Stratford: Make Your Own Rocket Ship!
- June 27- Summer Library Program events- Athens: Slime Lab; Edgar: Weeks and Weeks of SLP Crafts, Tom Pease; Hatley: Miller & Mike, CD Etching; Marathon City: Kids Needle Arts Night-Hacky Sacks, LEGO Block Party; Stratford: Kindness Rocks!, Miller & Mike

#### Record Review

- June 5- Athens: Moon and Stars Story Time, Craft Week-Torn Paper Planets, Fiber Arts, Book Club-"Sourdough;" Edgar: Book Club-"Firestorm at Peshtigo," Weeks and Weeks of SLP Crafts!, Weird Science Comedy Show; Marathon City: Miller and Mike, Gardening

with Kids, EMMET Makerspace, LEGO Block Party, Book Club-“The Late Homecomer,” Craft Week-Create an Alien!, Outer Space Story Time, Marathon Memories; Stratford: Craft Week-Torn Paper Planets, Magic Bob Presents-Lost in Space, Book Club-“Before We Were Yours,” “Nonfiction @ Night-“Lost in Shangri-La,” Medicare Basics, Planetary Pasta Rovers

- June 12- Athens: Moon and Stars Story Time, Craft Week-Torn Paper Planets, Needle Arts, Book Club-“Sourdough,” Magic Bob Presents-Lost in Space, Craft Week-Create Your Own Flying Saucer, DIY Fairy Houses; Edgar: Healthy Living for Your Brain and Body, Book Club-“Firestorm at Peshtigo,” Weeks and Weeks of SLP Crafts!; Marathon City: EMMET Makerspace, Miller and Mike, LEGO Block Party, Marathon Memories; Stratford: Book Club-“Before We Were Yours,” Planetary Pasta Rovers, Weird Science Comedy Show
- June 19- Athens: Needle Arts, DIY Fairy Houses, Craft Week-Create a Flying Saucer, Magic Bob Presents-Lost in Space; Edgar: Weeks and Weeks of SLP Crafts!; Marathon City: EMMET Makerspace, LEGO Block Party, Marathon Memories; Stratford: Craft Week-Create a Rocket Ship, Weird Science Comedy Show
- June 26- Athens: Magic Bob Presents-Lost in Space, Tom Pease, Craft Week-Create a Flying Saucer, Slime Lab, Needle Arts; Edgar: Weeks and Weeks of SLP Crafts!; Tom Pease, Colossal Fossils Presents-The Mammoth Hunter; Marathon City: LEGO Block Party, Marathon Memories, Kids Needle Arts-Hacky Sacks!, Create Your Own Sun Catchers, Rockin’ Around the Universe with Randy Peterson; Stratford: Kindness Rocks!, Miller and Mike, Craft Week-Create a Rocket Ship

#### Village Voice of Spencer

- June 2019- Spencer: Getting to Know American Muslims and Their Faith, Myths and Truths-Human Trafficking in Central Wisconsin  
Spencer Library News- Spencer: Polio-Scourge of the 1950s, Summer Library Program, Magic Bob-Lost in Space, Tom Pease, A Journey Through the Heavens-The Legends of the Stars  
June Calendar- Family Story Time, Play and Learn

#### Senior Review

- June 2019- What’s Happening Calendar- Wausau: Fiber Arts  
This Month At Your Local Library- Wausau: Medicare Basics; Athens: Needle Arts; Edgar: Healthy Living for Your Brain and Body; Marathon City: Medicare Basics; Mosinee: Healthy Living for Your Brain and Body; Rothschild: Medicare Basics, GrapeVine Session- Better Bone Health, Fiber Arts; Stratford: Medicare Basics

#### Wausau Pilot & Review

- June 4- Marathon County Public Library activities- Wausau: Family Film Friday-“Finding Dory,” World Oceans Day, Toddler Dance Party, Tom Pease, Father’s Day Cards and Coasters, Paws to Read; Edgar: Weeks and Weeks of SLP Crafts!, Weird Science Comedy Show; Hatley: Create a Father’s Day Card, Sidewalk Chalk Art, Hobbies and Crafts Night; Marathon City: Outer Space Story Time, LEGO Block Party, Craft Week-Create an Alien; Mosinee: Craft Week-Torn Paper Planets, LEGO Block Party, Create a Father’s Day Card, Ocean Sun Catchers, Healthy Living for Your Brain and Body, Weird Science Comedy

Show; Rothschild: Craft Week-Torn Paper Planets, LEGO Block Party, Paws to Read, GrapeVine Session-Better Bone Health, Magic Bob Presents-Lost in Space; Spencer: Magic Bob Presents-Lost in Space; Stratford: Craft Week-Torn Paper Planets, Magic Bob Presents-Lost in Space

<https://wausaupilotandreview.com/2019/06/04/new-events-added-june-4-marathon-county-public-library-activities>

- June 15- Marathon County Public Library activities- Wausau: Jim Lenz-Magic and Science Show, PAWS to Read, Paint the Night Sky; Athens: Moon and Stars Story Time; Edgar: Weeks and Weeks of SLP Crafts; Hatley: Create a Father's Day Card!, Hobbies and Crafts Night, Outer Space Craft Week; Marathon City: Planetary Pasta Rover, Miller and Mike, EMMET Makerspace, LEGO Block Party; Mosinee: Miller and Mike; Rothschild: PAWS to Read, Rockin' Around the Universe with Randy Peterson, Planetary Pasta Rovers; Spencer: Tom Pease; Stratford: Planetary Pasta Rover

<https://wausaupilotandreview.com/2019/06/15/new-events-added-june-15-marathon-county-public-library-activities>

- June 22- Marathon County Public Library activities- Wausau: Toddler Dance Party, Magic Bob Presents-Lost in Space, PAWS to Read; Athens: Craft Week-Create a Flying Saucer, Magic Bob Presents-Lost in Space; Edgar: Weeks and Weeks of SLP Crafts, Magic Bob Presents-Lost in Space; Hatley: LEGO Block Party, Weird Science Comedy Show, Outer Space Sand Art; Marathon City: MCPL DIY-Galaxy in a Jar, Magic Bob Presents-Lost in Space, LEGO Block Party; Mosinee: Magic Bob Presents-Lost in Space; Rothschild: Craft Week-Create a Flying Saucer, Planets Stars and Beyond Story Time, Paws to Read, Needle Arts, DIY Stress Balls, Family Game Day; Spencer: A Journey Through the Heavens-The Legends of the Stars; Stratford: Weird Science Comedy Show

<https://wausaupilotandreview.com/2019/06/22/marathon-county-public-library-activities-week-of-june-23>

- June 30- Marathon County Public Library Programs (Week of June 30)- Edgar: Weeks and Weeks of SLP Crafts; Hatley: Celebrate the USA Story Time, Outside the Lines-A Family Coloring Party; Marathon City: LEGO Block Party; Mosinee: Craft Week-Create a Rocket Ship, Exploring Space with a Rover, LEGO Block Party, Firework Paintings; Rothschild: Craft Week-Create a Rocket Ship, PAWS to Read; Spencer: Craft Week-Create an Alien; Stratford: Craft Week-Create a Rocket Ship

<https://wausaupilotandreview.com/2019/06/30/marathon-county-public-library-programs-week-of-june-30>

#### Wausau Times/Buyers Guide

- June 4- Steppin' Out- Wausau: Father's Day Cards and Coasters; Athens: Fiber Arts; Marathon City: Gardening with Kids; Mosinee: Healthy Living for Your Brain and Body; Rothschild: GrapeVine Session-Better Bone Health; Spencer: Polio-Scourge of the 1950s; Stratford: Medicare Basics
- June 11- Steppin' Out- Wausau: Father's Day Cards and Coasters; Athens: DIY Fairy Houses; Edgar: Healthy Living for Your Brain and Body; Hatley: Hobbies and Crafts Night; Mosinee: Healthy Living for Your Brain and Body; Stratford: Medicare Basics

- June 18- Steppin' Out- Wausau: Toddler Dance Party, Magic Bob Presents-Lost in Space; Athens: DIY Fairy Houses, Craft Week-Create a Flying Saucer; Edgar: Healthy Living for Your Brain and Body, Weeks and Weeks of SLP Crafts; Hatley: Weird Science Comedy Show; Rothschild: Craft Week-Create a Flying Saucer, Planets Stars and Beyond Story Time, PAWS to Read; Spencer: A Journey Through the Heavens-The Legends of the Stars
- June 25- Steppin' Out- Wausau: Magic Bob Presents-Lost in Space; Edgar: Magic Bob Presents-Lost in Space; Hatley: Weird Science Comedy Show; Marathon City: MCPL DIY-Galaxy in a Bottle; Mosinee: Magic Bob Presents-Lost in Space; Rothschild: Planets Stars and Beyond Story Time, PAWS to Read; Spencer: A Journey Through the Heavens-The Legends of the Stars; Stratford: Weird Science Comedy Show

### Materials

- Youth

	2019 Annual Budget	Monthly Budget	Free Balance	Spent as of July 2	% Spent
Juvenile Audiobooks	\$4,525.30	\$377.11	\$1,883.33	\$2,641.97	58%
Juvenile CDs	\$750.00	\$68.18	\$427.46	\$322.54	43%
Juvenile DVDs	\$13,172.63	\$1,197.51	\$7,675.58	\$5,497.05	42%
Juvenile DVDs Standing Order	\$2,000.00	\$181.82	\$1,755.49	\$244.51	12%
Juvenile Video Games	\$2,000.00	\$181.82	\$1,176.88	\$823.12	41%
Young Adult Audio Books	\$500.00	\$45.45	\$193.76	\$306.24	61%
<b>Youth AV Subtotal</b>	<b>\$22,947.93</b>	<b>\$2,051.89</b>	<b>\$13,112.50</b>	<b>\$9,835.43</b>	<b>43%</b>
Juvenile Fiction	\$20,000.00	\$1,818.18	\$6,372.14	\$13,627.86	68%
Juvenile NonFiction	\$36,117.83	\$3,283.44	\$13,974.43	\$22,143.40	61%
Juvenile Picture Books	\$34,328.05	\$3,120.73	\$15,630.06	\$18,697.99	54%
Juvenile Spanish	\$500.00	\$45.45	\$220.04	\$279.96	56%
Juvenile Standing Order Print	\$11,000.00	\$1,000.00	\$6,875.08	\$4,124.92	37%
Young Adult Fiction	\$8,530.21	\$775.47	\$4,445.49	\$4,084.72	48%
Young Adult Graphic Novels	\$4,000.00	\$363.64	\$2,201.12	\$1,798.88	45%
Young Adult NonFiction	\$759.44	\$69.04	\$285.72	\$473.72	62%
<b>Youth Print Subtotal</b>	<b>\$115,235.53</b>	<b>\$10,475.96</b>	<b>\$50,004.08</b>	<b>\$65,231.45</b>	<b>57%</b>
<b>Youth Services TOTAL</b>	<b>\$138,183.46</b>	<b>\$12,527.85</b>	<b>\$63,116.58</b>	<b>\$75,066.88</b>	<b>54%</b>

WVLS Grant	\$2,500.00		\$2,331.69	\$168.31	7%
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- Adult

	2019 Annual Budget	Monthly Allotment	Free Balance	Spent as of 7/1/19	% Spent
<b>Adult Audiobooks</b>	\$12,500.00	\$1,136.00	\$6,359.46	\$6,140.54	49.12%
<b>Adult Music CD</b>	\$7,500.00	\$682.00	\$4,507.04	\$2,992.96	39.91%
<b>Adult DVD</b>	\$31,500.00	\$2,864.00	\$16,999.04	\$14,500.96	46.03%
<b>Adult Video Games</b>	\$1,250.00	\$113.00	\$877.23	\$372.77	29.82%
<b>Adult AV Subtotal</b>	<b>\$52,750.00</b>		<b>\$28,742.77</b>	<b>\$24,007.23</b>	<b>45.51%</b>
<b>Adult Paperbacks</b>	\$1,875.00	\$170.00	\$1,182.91	\$692.09	36.91%
<b>Adult Paperbacks S.O.</b>	\$3,625.00	NA	\$2,660.00	\$965.00	26.62%
<b>Adult Fiction</b>	\$46,000.00	\$4,182.00	\$18,286.18	\$27,713.82	60.25%
<b>Adult LT Fiction</b>	\$7,200.00	\$655.00	\$4,196.79	\$3,003.21	41.71%
<b>Adult LT S.O.</b>	\$15,300.00	NA	\$4,622.78	\$10,677.22	69.79%
<b>Adult Non-fiction</b>	\$63,500.00	\$5,773.00	\$30,410.02	\$33,089.98	52.11%
<b>Adult Non-fiction S.O.</b>	\$4,000.00	NA	\$3,355.72	\$644.28	16.11%
<b>Adult Biographies</b>	\$10,000.00	\$909.00	\$4,978.35	\$5,021.65	50.22%
<b>Adult Spanish</b>	\$750.00	\$68.00	\$553.34	\$196.66	26.22%
<b>Adult Hmong</b>	\$750.00	\$68.00	\$664.00	\$86.00	11.47%
<b>Adult Print Subtotal</b>	<b>\$153,000.00</b>		<b>\$70,910.09</b>	<b>\$82,089.91</b>	<b>53.65%</b>
<b>Adult Services TOTAL</b>	<b>\$205,750.00</b>		<b>\$99,652.86</b>	\$106,097.14	51.57%
<b>WVLS Grant Adult Book 2019</b>	\$5,500.00	NA	\$3,731.48	\$1,768.52	32.15%
<b>WVLS Grant Adult AV 2019</b>	\$2,000.00	NA	\$2,000.00	\$0.00	0.00%

## Monthly Business Report – July, 2019

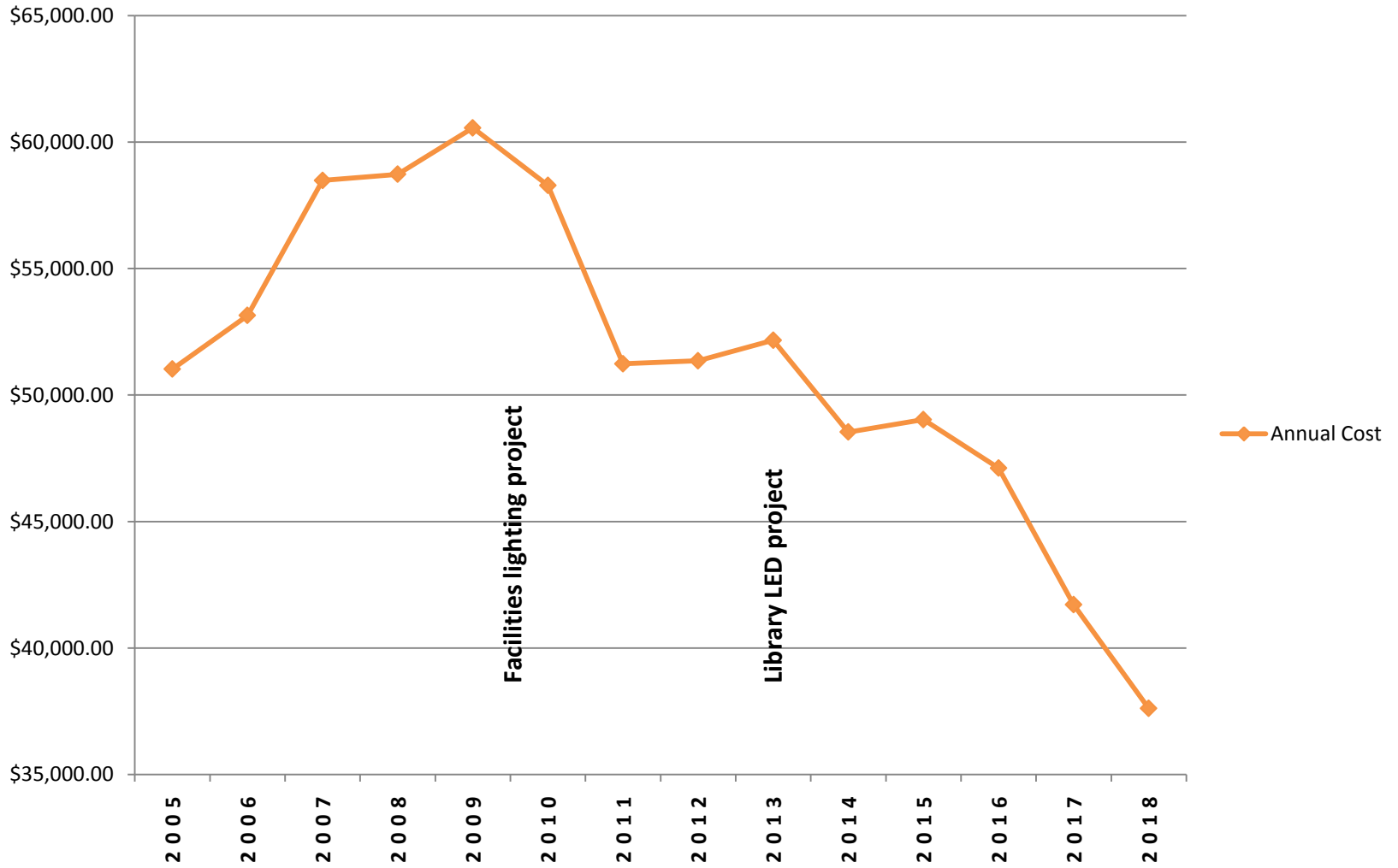
The monthly Bills and Services report, the CIP Report, and the Obligation vs. Budget reports are all in this packet representing transactions through the end of June, 2019. The CIP report now represents the full amount of both the 2018 CIP balance and the balance of the unspent 2018 budget. The \$381,896 amount that had been in the account as of June 7, 2019, has been changed to the always expected \$908,896.00. This \$527,000.00 increase was worth the time and effort to straighten out the confusion.

As for monies budgeted for maintenance employees working at the library were placed in a Facilities and Capital Management account discussed in previous monthly reports, a meeting is scheduled with Corporation Counsel to discuss the best way of moving forward under the law. Our agreement with Facilities and Capital Management states that monies should be kept segregated as they are under the control of the Library Board of Trustees. The agreement was written to comply with statutes contained in Section 43.58.

Library Administration has undertaken a project where it is their intention to clear as much as possible from the third floor storage areas, reorganize supply rooms for efficiency, and continue the task of making the building more energy efficient. To this end, a weekly half day has been added to move unneeded items off of the third floor. Tom continues to work with the vendor who installs and maintains both the card access and video recording systems in order to replace what is an older alarm system with known critical issues. Work is expected to be complete on the alarm system no later than the end of July.

Lastly, a graph has been attached to this report to demonstrate the advantage of having the building converted to substantially more efficient LED lighting. While this graph addresses the substantial energy bill savings, it is worth noting that the far greatest of savings comes from not a single light bulb having been purchased or changed in the facility in nearly two years. The savings in purchases and labor costs should continue for another decade without any additional effort applied.

# MCPL Annual Electricity Cost



## June 2019 –Support Services Report

### **Circulation Team**

Passports News:

16	Adult Passport Books
12	Minor Passport Books
7	Adult Passport Cards
0	Minor Passport Cards
0	Book and Card

The MCPL Passport team accepted a total of 41 passport applications at \$35.00 ea. and 34 photos were taken at \$10.00 each for a total of \$2,770.00 collected. We also assisted with 5 renewal applications. Future fall passport events have been scheduled for Mosinee and Stratford branches.

- Inventory is progressing, Jeff P, Laura D, have been working on inventory, and Deb F and Pam S have been working on projects for the Collection Development staff on Sunday mornings.
- We had a new circulation team member, Colleen Y. start on Monday, June 3<sup>rd</sup>

### **Support Services Team**

- 6/4/19: new staff member Colleen Y. was introduced to the Support Services Team and given a brief summary of what we do.
- 6/6: Chris attended the V-Cat Council meeting. Topics discussed:
  - Allowing magazines to be available for hold throughout V-Cat was discussed but tabled until the September meeting.
  - A uniform rule throughout V-Cat was approved: maximum of 100 items checked out per patron.
- 6/6: Mary attended the V-Cat Cooperative Circulation meeting. Topics discussed:
  - Updates to the V-Cat Damaged/Missing Pieces procedure document. This document will be introduced to the V-Cat Council in September for their approval. More to follow in the fall.
  - Continued work on uniform loan rules.
- 6/6: Mary and Matt attended a hands-on meeting at the Plover library to learn about the company Envisionware and their products as a possible replacement for 3M/Bibliotheca. Envisionware's "pad" was installed at the drive thru's check in station for a temporary test. More to follow in the future.
- 6/21: Mary assisted at the Main Desk during the lunch hour.
- Chris and Pat are updating the oversize music cd collection: checking for correct location code, adding oversize sticker if necessary, and printing new labels.
- Janice, Michelle, Chris and Pat processed and cataloged new Early Reader box sets.
- Stephanie and Mary have begun cleaning Wausau's juvenile DVD collection.

- Stephanie and Mary relabeled a portion of the juvenile biography collection using the current format of up to eight letters of the person of interest's last name.
- Team continues to work on the inventory project.
- Spine label replacement project:
  - Adult fiction: KINSE
  - The Team has begun to make a second go-around through the fiction collection: BANKS

### **Page Team**

6/5/19: Completed withdrawing adult DVDs

6/6: Completed May roundings with team

6/7: Kelly and Hayli had completed shifting adult non-fiction 700s and started moving 690s.

6/9: Completed shifting children chapter books

6/9: Completed withdrawing adult non-fiction cook books

6/17: Completed translating new Hmong DVDs for Pat

### **Branch Libraries Report**

#### **June 2019**

#### **Athens Monthly Report**

##### Events and Programs

- Family Story Time: Family Story Time met for 4 sessions with 90 children and 26 adults in attendance.
- Play and Learn: Play and Learn met for 4 sessions with 12 adults and 30 children in attendance.
- Book Club: June book club featured the book *Sourdough* by Tommy Orange with 6 adults participating. In July, the club will discuss *The River* by Peter Heller.
- Fiber Arts Club: Our Fiber Arts group met 4 times with a total of 15 adults attending.
- Torn Paper Planets: 3 children participated in our first SLP craft during the week of June 10<sup>th</sup>- 14<sup>th</sup>.
- Moon and Stars Story Time: Athens celebrated our SLP theme with a Moon and Stars Story Time. Story Time was then followed with a Moon and Star craft. We had 27 children and 9 adults attended this program.
- Fairy Houses: Adults were invited to decorate fairy houses at the Athens Branch on June 20<sup>th</sup>-21<sup>st</sup> 4 adults participated in this program

- Flying Saucer: 15 children participated in our second SLP craft during the week of June 24<sup>th</sup> - 28<sup>th</sup>
- Magic Bob & The Beautiful Lynn Marie: Magic Bob and the Beautiful Lynn Marie visited the Athens Branch on June 27<sup>th</sup> and performed a magic show in the Community Hall 7 adults, and 27 children attended this performance.
- SLP: Currently 79 participants have signed up for our Summer Library Program here in Athens. 3 adults, 3 young adults and 31 children have completed reviews.

#### Library and Community News

- Story Time attendance has been increasing with school being out.
- Shahara Falk LeFay and Jen Triolo received and completed their Mid-Year Reviews during the month of June.
- Shahara Falk LeFay subbed for Jen Triolo during June 5<sup>th</sup> -13<sup>th</sup>
- Mary Jo Netzer subbed in Athens on Tuesday June 11<sup>th</sup>
- During the beginning of June we featured a Book Club survey and display. We then featured SLP Reviews for the remaining of the month

#### Circulation Statistics

- Athens circulated 1,490 items in June 2019. This is a 9.20% decrease from June 2018. In 2019 year-to-date, Athens has circulated 9,766 items. This is a 7.81% decrease from 2018.

#### Facilities Update

- Carpet Cleaning: Athens had their carpet professionally cleaned on May 30th
- Internet and Phone Outage: Athens internet and phone service was out on June 3<sup>rd</sup> from 2pm- 8pm.
- Leaking Ceiling: Since February 19<sup>th</sup> the ceiling tiles have been water damaged we are still waiting for the tiling to be replaced.

### **Edgar Monthly Report**

#### Events and Programs

- Play & Learn: The Family Resource Center held Play & Learn 4 times this month with a total of 9 adults and 18 children.
- Book Club: In June the book club met and discussed the book "Firestorm at Peshtigo" by Denise Gess. There were 6 adults present. The book club will discuss the book "Hatchet" by Gary Paulsen July.
- School Visits: There are 4 summer school classes that visit the library weekly in the summer. There were 12 class that I read a story to and do a presentation for with 15 adults and 181 students.
- Daycare outreach: Alyssa visited the Edgar Daycare and did a story time for them. She visited 2 times with a total of 4 adults and 14 children present.

- Passive Program:
  - a. The Edgar Branch did a June Reading Challenge for adults with 2 adults completing challenge.
  - b. The Children had the opportunity to color a space helmet with 73 complete and hung on the wall.

#### Circulation Statistics

- The circulation statistics for the month of June were 1996 items checked out, this is a 3.76 % decrease for the same month last year and a 12.62 % increase from 2018.

#### Library News

- A book display was setup for the Reading Challenge to encourage patrons to read a book that has been or currently is being made into a movie or TV show.
- Edgar had two performers for the Summer Library Program.
- Chalk-fest was held in Edgar on the block around the library, it is truly amazing what masterpieces can be made with chalk.

#### Facilities Updates

- Nothing to report for June.

### **Hatley Monthly Report**

#### Events and Programs

- Family Story Time: Themes of “Summer,” “Father’s Day,” “Moon,” “Earth and Planets” brought in 13 adults and 23 children.
- Book Club: *The Flight Attendant*. 10 adults got together to discuss this book.
- Play & Learn had 4 sessions and brought in 15 adults and 27 children.
- Hobbies/Crafts Night had a 20 adults and 0 children doing various crafts/hobbies (stamping, card making, knitting, quilting...)
- Outside the lines: Coloring Party had 2 adults and 4 children participate.
- Lego Block Party had 4 children stop in and create things with various Legos.
- Bulletin Board
  - a. The summer bulletin board is “Reading Is A Blast” where children are putting up their stars and plants for when they return their first review or Twinkle Twinkle Little Star Sheets. So far 41 participants have returned at least one review/twinkle twinkle little star sheet.
- Sidewalk Chalk Drawing which took place for a full week had a total of 6 adults, 16 children, 2 young adult stop by and draw to their hearts content on the sidewalk in front of the library between rain storms.
- Create a Father’s Day Card was held the week leading up the Father’s Day. 22 children and 5 young adults stopped in to create their own unique card to give to a father figure.
- Aroma Therapy & Essential Oils Group had 3 adults stop in to talk to about essential oils and aromatherapy. The theme of this talk was skin care.

- Outer Space craft week had 3 adults, 19 children, and 4 young adults stop throughout the week and create Space aliens and torn paper planets.
- The Weird Science Show, our first of three SLP performers had 22 adults, 30 children, and 9 young adults come to learn about the Power of Science.
- Space Sand Art had 7 adults, 8 children, and 3 young adults stop in to create various sand art creations.
- Tech Time Drop-In had 1 adults stop in for help distinguishing Libby and Vcat.

#### Upcoming Programs

- Special Story Times – Celebrate the USA
- Children – Family Story Time, Play & Learn, Lego Block Party, Outerspace Craft Week, Miller and Mike(SLP), Rockin’ Round the Universe with Randy Peterson(SLP)
- Adult – Book Club, Intro to Pinterest
- Tween/Teen – CD Etching
- All Ages – Outside the Lines, Hobbies/Crafts Night, Tech Drop In Help, Aroma Therapy and Essential Oils Group
- Passive: Putting up a star or planet for each review turned in on the “Reading is a Blast” bulletin board.

#### Circulation Statistics

- Hatley circulated 2,806 items for the month. This is a 27.14% increase for the month. Year to date is 14,597 items. This is a 7.7% increase from last year.

#### Library News

- Heather helped cover a shift in Mosinee
- Robin Wesenick helped cover shifts in Marathon City
- Ralph came and did rounding with staff
- Mid-Year Evals were completed
- Shahara helped cover a shift here for us.

#### Facilities Updates

- Village is in the process of looking at bids for the new furnace. AC seems to be working and hopefully will keep working 😊

### **Marathon Branch Monthly Report**

#### Events and Programs

- Family Story Time: In June, Marathon held two regular family story time events with a total of 42 children and 14 adults attending. On Thursday, June 6 we kicked off our Summer Library Program with a special Space themed story time. We read stories, sang songs and made a cute rocket craft with 10 adults and 24 children attending. Family Story Time is held year round on Thursdays at 10:30 am.



- Book Club: The participants read the novel, *the Latehomecomer: A Hmong Family Memoir* by Kao Kalia Yang and 4 people joined in for discussion. In July, we will meet to discuss *The Things They Carried* by Tim O'Brien. Book club meets the second Monday of the month from 5:45 PM – 6:45 PM.
- Our monthly Needle Arts event is held on the third Wednesday from 4:00-6:45 pm. Three adults and one child stopped in.
- During the summer, we offer a weekly Lego Block Party on Friday afternoons from 1:00 – 3:00. Children of all ages are encouraged to stop in and create with Legos. During the 4 Fridays in June, 10 adults and 20 children dropped by.
- We have had a very busy month of activities here in Marathon! On June 3 and 5, Lisa gave SLP presentations to the last two classes from Marathon Elementary. Two adults and 30 students listened to the information she shared about the library and “A Universe of Stories.” During the week of June 10 – 14 we held our first of four SLP craft weeks. Children and families stopped in anytime to Create Their Own Alien. During the week 10 adults, 43 children and 2 teens came in and made some very interesting “extra-terrestrial” beings! On Monday, June 10 Brianna Wright, horticulture educator with Marathon County’s UW-Extension, presented the program Gardening with Kids. Two adults and two children gained valuable knowledge about engaging children in gardening. On Tuesday, June 18 we held our Pasta Rovers event. Children of all ages used their building skills to create some very interesting space vehicles using different kinds of dry pasta. This event was definitely a hit with 5 adults, 20 children and 2 teens participating. Our first big performance event of the summer was held on Wednesday, June 19. Miller & Mike wowed the audience of 30 adults and 250 children with their juggling skills and physical humor. We also held a Medicare Basics informational session on that evening. Unfortunately, no one attended that event. We are rescheduling it with Mike for a date in September. NTC’s mobile EMMET Makerspace was here on June 20 & 21 from 2 -4 pm each day. A total of 4 adults, 26 children and 2 teens dropped to experiment with “squishy” circuits and to make an LED greeting card. On Wednesday, June 25 from 12 – 2 pm, children and tweens stopped in to make their own Galaxy in a Bottle. Thirty kids attended and created their swirling, bubbly, glittery galaxies! Magic Bob performed his fun-filled magic show, Lost in Space on Thursday, June 27 from 10 – 11 am at the Marathon High School auditorium. Twenty adults and 175 children attended this magical event. We are wrapping up our collaboration with Marathon City 2020. The “Marathon Memories” essay contest deadline closed as of June 30. There will be awards given to the top 3 essays in each division. The winners will be announced at the July Celebration in Marathon City.
- Upcoming Events and Programs: Story Time, Book Club and Needle Arts will continue as usual. On July 10 from 2 – 5 pm we will host a special needle arts night where Elizabeth will focus on making Hacky Sacks. During the week of July 15 – 20, we will hold another drop in craft activity. Children of all ages can drop in anytime during open hours and create their own alien flying saucer. On Wednesday, July 17 Randy Peterson will be “Rockin’ Round the Universe” for our last large performance at the Marathon high school auditorium. On Monday, July 20 from 2:00 – 5:00 pm, patrons are

encouraged to invite a friend to the Join them at the library for “Read with Friend Day.” Kids can drop in between 11 am and 2 pm on Wednesday, July 24 to create their own Sun Catcher. During the week of July 29 – August 3 we will hold our third SLP craft week. Stop in anytime to create your own Rocket Ship.

#### Circulation Statistics

- Marathon circulated 3,816 items during the month of June. This is a 9.31% increase from this time last year. So far in 2019, Marathon has circulated 20,239 items. This is a 3.22% increase over last year.

#### Library News

- Lisa will attend the coordinator’s meeting on July 19.

#### Facilities Updates

- The fire inspector came in for his yearly check-in. Everything was fin.
- Village maintenance replaced sensors on the sinks in both bathrooms.
- The Landscaping service came to check and turn on the sprinkler system.

### **Mosinee Monthly Report**

#### Events and Programs

- Family Story Time started its summer break on June 5<sup>th</sup>. Ashley did her last outreach story time for the school year at the Mosinee Head Start on June 5<sup>th</sup>, which served 4 adults and 18 children.
- Play and Learn: The Family Resource Center presented 4 sessions that brought in 33 adults and 45 children.
- Book Club: 10 patrons joined us this month to discuss *How to Walk Away* by Katherine Center. Next month we will read *The Breakdown* by B.A. Paris.
- Recurring Programs: Lego Block Party brought in 2 adults and 3 children.
- The last of our school visits brought in fifty-seven 2<sup>nd</sup> graders and 4 adults.
- From the 3<sup>rd</sup> to the 7<sup>th</sup> six adults and 8 kids made torn planets and from the 10<sup>th</sup>-14<sup>th</sup> twenty-four adults and 43 children made father’s day cards.
- On the 10<sup>th</sup> nine adults and 15 kids made colorful ocean sun catchers using watercolor paints, construction paper, and coffee filters.
- On the 11<sup>th</sup> we hosted another presentation by JoAnn Janikowski, Outreach Specialist with the Alzheimer’s Association. This month 3 adults joined us for the presentation focused on healthy living for your brain and body.
- On the 12<sup>th</sup> we had our first Summer Reading Program show, Doc Ron: Weird Science. Thirty adults, 59 kids, and 7 teens had a lot of fun! A large group did unexpectedly show up, but as our usual daycare center did not show up as planned we had just enough tickets for everyone.

- Our second Summer Reading Program show on the 19<sup>th</sup> brought in just 17 adults, 4 teens, and 34 kids for Miller and Mike, as no daycare groups attended this program.
- Magic Bob's Lost in Space show on the 26<sup>th</sup> brought in 9 adults, 83 kids, and 7 teens, along with 3 large families that had to be turned away as we had reached our room limit of 99. The local Kidstown child care center attended this program and brought 78 total participants.
- Passive Programs: This month 47 kids shared what was on their bucket list.
- Upcoming Programs: Book Club, Play and Learn, and Lego Block Party will continue as usual. We'll have a rocket ship passive craft program the first week of July, an opportunity for kids to pretend to be a Mars rover on the 1<sup>st</sup>, and firework paintings on the 3<sup>rd</sup>. For older kids and adults we'll have a craft day where they can create starry watercolor paintings on the 8<sup>th</sup>. We'll host another program from the Alzheimer's Association, about dementia related behavior and tips on how to respond, on the 9<sup>th</sup>. A special story time on the 17<sup>th</sup> will include a visit from the Mosinee Fire Chief, and we'll finish off the month with Ollivander's Wand Shop opening up on the 31<sup>st</sup> in honor of Harry Potter's birthday.

#### Circulation Statistics

- Mosinee circulated 4,103 items in June 2019. This is a 5.77% increase. Mosinee has circulated 22,088 items in 2019. This is a 2.19% increase.

#### Library News

- Displays: We had books with blue covers for our "these books 'blue' us away" display, Western books for our "Lasso a Good Book" display, and romance reads for our "have you seen my shirt?" display.
- Rounding was completed on the 18<sup>th</sup>.
- Mid-year reviews were completed and discussed.
- Our food donation box was filled with 16.8 pounds of donated items, which Sarah took to the Mosinee Community Center of Hope. We then got an updated list of items that the center was currently in need of. We had another donation during the month but unfortunately all of the donated items were expired.
- Marge Stankowski and her husband, along with Rosetta Ahles, in conjunction with the local women's exercise group, again donated beautiful flowers for our Main Street planters. Their donation and dedication to the Mosinee Branch of the MCPL is greatly appreciated!

#### Facilities Updates

- Our receipt printer was not working properly starting on May 29<sup>th</sup>, but was back in working order after a visit from Ben D. on June 5<sup>th</sup>.

## Rothschild Monthly Report

### Events and Programs

- Family Story Time/Play and Learn: In June, we held 3 regular family story times with 36 adults and 50 children attending. Shirley presented an outreach story time at St Therese daycare for 4 adults and 25 children. We also held 1 Play and Learn session for 28 participants. In the summer, Play and Learn is only held at the library if it is raining. Otherwise, they go to a local park. We held a special Planets and Stars story time to celebrate our summer reading program; 12 adults and 22 children joined us to read and sing about space and make a fun space themed craft.
- Book Club: In June, 15 book club members met to discuss *The Alice Network* by Kate Quinn. In July, the club will discuss *Before We Were Yours* by Lisa Wingate.
- Class Visit: The Rothschild 2<sup>nd</sup> grade visited us on June 3<sup>rd</sup> to learn about the summer library program. 4 adults and 54 children were present.
- Summer Programs for Kids: Our SLP craft weeks have been popular! 31 people made torn paper planets and 136 people made flying saucers. We also held 3 PAWS to Read sessions with 19 adults and 30 children reading to the visiting therapy dogs. Magic Bob presented 2 magic shows for 27 adults and 54 children, and Randy Peterson entertained 50 adults and 115 children at 2 shows. We also had 18 people design and build their own pasta rovers and 90 people craft stress balls. The DIY stress ball program was a huge hit!
- Summer Programs for Adults: 2 people attended a program about Better Bone Health, and 8 people attended the Medicare Basics program.
- Upcoming Programs: In July, our summer programming will continue. We have many great things scheduled! We will have a rocket ship craft week, an alien craft week, an *I Survived* Mini Camp, reading with the therapy dogs, performances from Jim Lenz and Miller & Mike, an Understand Alzheimer's program for adults, and a DIY Constellation Banner program for teens. Jenna Breitenfeldt, the Fairest of the Fair, will also be a special guest at an upcoming story time.

### Circulation Statistics

- Rothschild circulated 10,676 items in June. This is .57% decrease from last year. In 2019, Rothschild circulated 60,705 items. This is a 3.5% decrease from last year.

### Library News

- MCPL-Rothschild's public Wi-Fi access was set to being on 24/7 on June 4<sup>th</sup>.
- Ben D. visited on June 5<sup>th</sup> to fix the webpac and replace a monitor.
- Rothschild staff weeded the adult DVDs, adult music CDs, and adult paperback collections.
- Shirley B. will be leaving the library in mid-July to move closer to her family in Madison. We will miss her very much and wish her the best!
- Laura attended interviews for the open Rothschild Branch Assistant position on June 26<sup>th</sup>.

- Laura completed mid-year reviews for Rothschild Branch Assistants and the Branch Coordinators.

#### Facilities Updates

- N/A

### **Spencer Monthly Report**

#### Events and Programs

- Rick Lohr presented “Polio Scourge of the 1950’s” on June 4<sup>th</sup>. Rick told us of his sister’s personal story of polio and how she survived the many hardships and struggles. Rick also told us about his trip to India in 2004 to help with the immunization of polio. 10 adults and 1 young adult attended.
- On June 4<sup>th</sup> the Spencer Elementary 1<sup>st</sup> graders came to the library to learn about the Summer Library Programs. 3 adults and 44 children attended.
- On June 5<sup>th</sup>, the Spencer Elementary Kindergarten class came to the library. Audrey read them stories about stars and planets and then talked about the crafts and programs available for the Summer Reading Program. 4 adults and 48 children were present.
- The 2<sup>nd</sup> grade class from Spencer Elementary also came to the library on June 5<sup>th</sup>. A tour of the library was given as well as a presentation of upcoming programs for the summer. 3 adults and 46 children were at the library.
- Magic Bob: Lost in Space kicked off Spencer’s Summer Reading Program. Magic Bob did such a great job with the children. His magic tricks kept both children and adults amused and the bunny at the end of the show was a huge hit. 75 children and 13 adults enjoyed the show.
- Tom Pease performed on June 18<sup>th</sup>. Tom once again, entertained with his high energy level in songs and stories. In the audience were many children and adults from outside the Spencer area. 14 adults and 59 children sang with Tom Pease.
- On June 26<sup>th</sup>, “A Journey Through The Heavens The Legend of the Stars” with Austin Albanito, a UWSP student of astronomy was scheduled. Unfortunately, while 98 children and 7 adults came for the program, Austin never showed up. Audrey then took over the program talking about shooting stars, the big dipper, making wishes upon the stars and reading two stories about stars. I apologized for not having the program that they had come for, but then was given a great round of applause, telling me that it was a fun program.
- Rookie Rockets Day Care Story Time was held four times in the month of June with a total of 116 attending.
- Play N Learn was held two times in the month of June with a total of 15 attending.
- Two passive programs were held in the month of June. Coloring pages of an alien and a word search with planets. 40 children participated.

- Library Lego Tower is part of our Summer Reading Program. For every item checked out (up to 15 items) you get a lego to add to the tower. In the month of June, 44 children added to the tower.

#### Circulation Statistics

- Spencer circulated 1,890 items in the month of June. This is an increase of 2.00%. Spencer has circulated 11,208 items in 2019. This is a decrease of 0.54%

#### Library News

- Audrey attended the Spencer Chamber of Commerce meeting at the NTC on June 5<sup>th</sup>. The Operations Manager from the local radio station talked to me after the meeting about doing radio promotions with upcoming program presenters.
- A huge Thank You to the Friends of the Marathon County Library and the WVLS for funding our Summer Reading Programs.
- As part of the introduction to the Summer Reading Program, for each class that came to visit one teacher was picked to become an alien. I had a box filled with pipe cleaners, bells, variety of materials, fun sunglasses, hats, etc. The other teachers had to dress up the “chosen alien” to look the part. Watching the teachers dress up was a huge hit with all the students.

#### Facilities Updates

- Nothing to report.

### **Stratford Monthly Report**

#### Events and Programs

- The Summer Library Program is off to a great start and we have been receiving lots of positive feedback on it from all ages! The library has been very busy with patrons, both old and new. So far, over 80 people have signed up for the reading program. The children and parents are very pleased with the books as prizes.
- The first SLP craft, Torn Paper Planets, attracted 24 participants the week of June 3.
- Magic Bob visited our library on June 12 and put on a very nice show. Eighteen adults and 44 children/pre-teens attended.
- A Build Your Own Planetary Pasta Rover Program was a big hit with kids and tweens on June 18. Children visited four stations to complete their projects: Design and Engineering, Parts and Purchasing, Construction, and Testing. The kids were so creative and really enjoyed it! It did attract older grade schoolers and tweens. Several mentioned they hoped we would do the same program or similar in the future.
- Doc Ron presented a very exciting Weird Science Show June 26 that really seemed to dazzle both kids and adults – and also set off our fire alarm! He just kept on performing through it, and fortunately, we were able to quickly figure out how to shut the alarm off

and contact the Fire Dept. so they wouldn't send trucks! Seventeen adults and 46 children/pre-teens attended.

- Our Nonfiction@Night Book Club met June 5. Two patrons attended to discuss *Lost in Shangri La* by Mitchel Zuckoff.
- Our afternoon Book Club met June 17 to discuss *When We Were Yours* by Lisa Wingate; 11 people attended.
- Three patrons visited June 11 to hear Mike Graper of the Aging and Disability Resource Center of Central Wisconsin present a program on the basics of Medicare. I received feedback from the participants that it was very helpful. We will be hosting the program again in September.
- Story Time and Play & Learn met four times in June, with a total of 31 adults and 53 children attending. Our themes for stories, activities, and crafts included Father's Day, space, butterflies, and ladybugs.

#### Circulation Statistics

- Stratford circulated 2,407 items in June. This is a 1.80% decrease from last year. In 2019, Stratford circulated 11,654 items. This is a 2.96% decrease from last year.

#### Library News

- We set up A *Universe of Stories* book display, featuring books for all ages.
- We created a book display commemorating the 75<sup>th</sup> anniversary of D-Day.
- We put together a History of the Fourth of July book display.
- We updated some of our Juvenile Fiction books to Juvenile Fiction Series to help organize our shelves better.
- We proctored one exam.
- We welcomed two new high school volunteers to our team. They have been helping with SLP programs, children's crafts, and straightening shelves.
- Mid-year Performance Appraisals were completed for both MJ and Eileen.

#### Facilities Updates

- The women's toilet was out of service for a day, but the Village ordered a new part and fixed it promptly.

**Director's Activities:**

- 6-17-19 Marathon County Public Library Board of Trustees Meeting
- 6-18-19 Early Years Coalition Steering Committee Meeting/cancelled
- 6-20-19 Engberg Anderson on site
- 6-21-19 County Department Heads Meeting
- 6-21-19 County Overcoats Meeting/Courthouse
- 7-2-19 Transition Team Meeting/DCR
- 7-8-19 Monthly agenda meeting with Library Board President
- 7-8-19 WI State Budget Rollout Press Conference/WCR
- 7-10-19 Culture Action Planning Committee Meeting/Courthouse
- 7-11-19 Marathon County Public Library Foundation Meeting/DCR
- 7-15-19 Friends of the Marathon County Public Library Board Meeting  
Marathon County Public Library Board of Trustees Meeting

**NEXT MONTH DIRECTOR'S ACTIVITIES:**

- 7-15-19 Marathon County Public Library Board of Trustees Meeting
- 7-16-19 Early Years Coalition Steering Committee Meeting
- 7-19-19 County Department Heads Meeting
- TBD Policy reviews w/Leah and Matt
- TBD Monthly agenda meeting with Library Board President
- 7-26-19 Friends of the Marathon County Public Library Board Meeting
- 8-2-19 SRLAAW/WCR
- 8-19-19 Marathon County Public Library Board of Trustees Meeting

**LIBRARY PROJECTS, PROGRAMS, EVENTS:**

Engberg Anderson is working on design plans for upcoming renovations

**UPCOMING CONFERENCES, CONTINUING ED, WORKSHOPS:**

**Any other issues or items of note:**

Updates on the Public Library System Redesign Project can be found at:  
<http://www.plsr.info/>

Letters and notes are posted at the Library Board Meeting.



GL787 LIB 19 CIP TRANS Report Format 511

Period 6 ending June 30, 2019 Transaction status 1

Sub 604 LIBRARY CIP PROJECTS

Description	2019 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 934 CIP PROJECTS							
APR 777A LIBRARY CIP PROJECT							
Cat 980 CAPITAL OUTLAY							
Act 8118 LIBRARY-BRANCH DEVELOPME	219,974.00					219,974.00	
Act 8400 MAIN LIBRARY CUST SERVIC	687,939.00					687,939.00	
Act 8402 LIBRARY-MARKETING EQUIPM	848.00					848.00	
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APR 777A LIBRARY CIP PROJECT	908,761.00					908,761.00	
-----							
Or2 934 CIP PROJECTS	908,761.00					908,761.00	
-----							
Sub 604 LIBRARY CIP PROJECTS	908,761.00					908,761.00	
-----							
Report Final Totals	908,761.00					908,761.00	
=====							