



COUNTY OF MARATHON
WAUSAU, WISCONSIN

OFFICIAL NOTICE AND AGENDA

of a meeting of the Marathon County Public Library Board of Trustees,
Monday, February 17, 2020 at 12:00 noon
Library Headquarters, Wausau Community Room.

AGENDA

1. (12:00 p.m.) Call to Order
2. Acknowledgement of Visitors
3. Approval of Minutes
4. Bills and Services Report
5. (10 minutes) Public Comments
6. (15 minutes) Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.
 - A. President
 - B. Other Board Members
 - C. Library Director
 - D. Board Committees
 - E. Friends of the Library
 - F. MCPL Foundation
 - G. Wisconsin Library Trustees & Friends (WLTF)
 - H. Wisconsin Valley Library Service
7. (5 minutes) L.E.N.A – For Discussion and Informational Purposes Only
8. (10 minutes) Roof and Structural – For Discussion and Informational Purposes Only
9. (10 minutes) 2019 Annual Report – For Discussion and Possible Action
- 10.(10 minutes) Statement Concerning System Effectiveness – For Discussion and Possible Action
- 11.(10 minutes) Clark Island Proposal by Chamber of Commerce – For Discussion and Possible Action
- 12.(10 minutes) Task Force Update – For Discussion and Informational Purposes Only
13. Announcements
14. Request for Future Agenda Items
15. Next Meeting Dates
 - Monday 03/16/2020
 - Monday 04/20/2020
 - Monday 05/18/2020
 - Monday 06/15/2020
16. Adjournment

Signed: 
Library Director

*All times are approximate and subject to change

“Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Library Administration Office at 715-261-7213.”

FAXED TO: Wausau Daily Herald, City Pages, and
FAXED TO: Other Media Groups
FAXED BY: H. Wilde
FAXED DATE: February 12, 2020
FAXED TIME: 10:30 a.m.

NOTICE POSTED AT COURTHOUSE

BY: _____
DATE: _____
TIME: _____

Meeting of the Marathon County Public Library Task Force Library System Inquiry, Monday, January 27, 2020. Library Headquarters, Wausau Community Room.

Present: Sharon Hunter, Mark Arend, Gary Beastrom

Excused: Rebecca Frisch, Shannon Schultz, Scott Winch

Others: Ralph Illick, Leah Giordano, Thomas O'Neill, Heather Wilde, and 6 visitors

The meeting was called to order at 11:03 by Sharon Hunter.
Sharon Hunter welcomed visitors to the meeting.

Public Comments

Joshua Klingbeil had a question on the clarity of the questions and the process of the task force. Sharon Hunter, Library Board President, explained that it will be your personal evaluation in terms of what you feel are the skills and strengths of what your staff bring to your system.

Introductions of Task Force Members

Sharon Hunter: the current President of the Library Board. I worked with the Department of Public Instruction for 40 years as a supervisor in the local office and was a longtime library user.

Mark Arend: recently retired from the Winnefox Library System as the system director. I handled the day to day administration of the system and also worked closely with the county libraries.

Gary Beastrom: current member of the MCPL Board and also representing Marathon County as a County Supervisor.

Shannon Schultz: is with the Department of Public Instruction as a Public Library Administration Consultant in the Public Library Development Sector Section.

Rebecca Frisch: is the Director of Marathon County Conservation, Planning and Zoning (CPZ).

Scott Winch: current member of the MCPL Board and also the Superintendent of the Stratford School District.

When we were looking to put the task force together, we worked with Corporation Counsel Corbett. We received approval to put together a task force that would be open minded and willing to learn about two different systems.

Review and Approval of Task Force Topics and Timeline

We will be meeting until June. In January we had hoped to talk about Attracting and Retaining Employees. When looking at library systems, does system membership impact MCPL's ability to attract and retain exceptional employees?

- February our goal is to talk about technology. What are the capabilities of each system for identifying, promoting and supporting existing and emerging technologies to ensure that Marathon County Public Library is positioned to be an industry leader in Wisconsin.
- March we will talk about the financial aspect, both cost and benefit.
- April we will talk about Innovation, Organization Excellence

- May we will talk about the System Governance
- June we will talk about the service to customers internal and we will also do a SWOT analysis and summary. We will take our pros and cons to the Library Board in June or July. If we would like a tour of the facilities we can do that at any time.

Arend: commented that if a library wants to leave a system, they have to give notice before the end of June of the year ahead. Director Illick: should the Library Board determine that our best avenue be to change systems we weren't thinking that we would make it by January 2021. If we took one year from June 2020 it would give all parties involved enough time.

Task Force Member Roles

Shannon Schultz: as the public library administration for the state, I am uniquely authorized interpret Chapter 43. Therefore, I think my strongest contribution is to offer input on all system governance and legal aspects of this process, not just in the selection of a library system but in any transitions that may occur, if that path is chosen. I also bring a statewide perspective to the discussion, as I am connected to and work with all of the library systems. Further, as a DPI staff member I have access to a lot of resources and data on all of the systems. Finally, as a former director of an SCLS member library, I bring experience and familiarity with a system that perhaps others at the table do not possess.

Rebecca Frisch: likes to take copious notes, is willing to coordinate with Heather and share my notes with her as she prepares the meeting minutes. This will help us in the end with our recommendation and decision as we move along. She is also a director of the Marathon County departments and on the leadership team.

Mark Arend: started career at Beaver Dam library and for the last 19 years I have been at the Winnefox Library System. I handled the day to day administration and know the workings of the system very well. I know how different every system is and how difficult it can be to analysis or compare apples to apples. I have a passing familiarity with all of the library systems in the state through working with the system directors over the last 18 years.

Gary Beastrom: I would like to stay open minded and evaluate both systems and see what they can bring. Help to make a recommendation at the end in June once we have gone through all of the information and see what seems to be the best fit.

Sharon Hunter: I feel that is my role. I am really anxious to learn about the library systems. I am looking at this as a learning opportunity and also to be open-minded and determine what is best for our library.

We had to write up a Mission Statement, a Membership and Duties Responsibility for the County. We will be meeting monthly and at our meetings data will be collected to help us prepare a comprehensive list of pros and cons regarding whether the Marathon County Public Library should move to South Central Library System or remain with the Wisconsin Valley Library System. We will formulate a recommendation to the library board regarding that ultimate question.

Meeting Procedures – Any Specific Requests or Concerns

We will follow Roberts Rules of Order. Director Illick mentioned before that as a task force that we could decide who should chair the committee. There was some thought about possibility of Arend being the chair.

Arend: would need a quorum to decide this. I would be willing to chair the committee if it is the committee's desire.

Hunter: this will be on the agenda for February and we will work together to formulate the next agenda.

Dave Eckmann, President and CEO of the Greater Wausau Chamber of Commerce

- How we Attract and Retain the Best Possible Workforce

Wausau Region Chamber of Commerce President and CEO Dave Eckmann addressed the Task Force, speaking on the topic of the importance of attracting and retaining excellent employees. Mr. Eckmann noted that it is critical to the growth and vitality of the Greater Wausau region that we embrace change, and that we reckon with the realities associated with a shrinking population base. Mr. Eckmann noted that the region has many positive characteristics that can attract new people and businesses, but he emphasized that in order to move growth in a positive direction we will all need to leave our old paradigms behind and recognize that the status quo is insufficient. He said that the chamber believes that MCPL is a wonderful community resource, and that we are very much a part of the change that needs to happen in the region to ensure growth and viability in the future.

Arend: does the library have a strategic plan or a plan where you want services to be in five to ten years? Director Illick: we have operated off of our Attributes and Outcomes. These were developed to take the place of a strategic plan. Arend, could the committee have something in writing on where you would want to go. The most important issues will be what you will need from the library system for support to get to where you want to be.

February's Topic: Technology

February's topic will be technology. We will also look at Leadership and possibly at your recommendation. We should have some future goals from the library.

Adjournment

A Motion was made by Gary Beaström to adjourn the meeting at 11:41 a.m. Seconded by Mark Arend. Motion carried.



Library Board President

Note: These minutes subject to approval at the next Library Board meeting scheduled for February 17, 2020.

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, January 27, 2020. Library Headquarters, Wausau Community Room.

Present: Sharon Hunter, Gary Beastrom, Katie Rosenberg, Scott Winch, Ralph Illick

Excused: Mai Ger Moua, Kari Sweeney, Sarah Thurs

Others: Matthew Derpinghaus, Leah Giordano, Thomas O'Neill, Heather Wilde, and 6 visitors

The meeting was called to order at 12:00 by Sharon Hunter.
Sharon Hunter welcomed visitors to the meeting.

A motion was made by Katie Rosenberg to approve the Board of Trustee minutes from the December 16, 2019 meeting. Seconded by Gary Beastrom. Motion carried.

A motion was made by Scott Winch to approve the Bills & Services report for December 2019. Seconded by Katie Rosenberg. Motion carried.

Public Comments – None

President – No Report

Other Board Members – Board Member Winch reported that Stratford will be hosting a L.E.N.A start program starting in February.

Director's Report – Presented in the Board packet and by Director Ralph Illick.

- Library Legislative Day will be February 11

Board Committees – No Report

Friends of the Library – Director Illick reported the next book sale will be Wednesday, February 5 through Saturday, February 8. There will also be a book sale the third Saturday of every month.

MCPL Foundation – Director Illick reported the next meeting will be in March.

Wisconsin Library Trustees & Friends (WLTF) – No Report

Wisconsin Valley Library Service – Report included in the packet.

Interdepartmental Agreements as Related to Budgeting

This relates to our meeting with former Administrator Karger and Corporation Counsel Corbett about our carry over funds. It was decided since there will be a new Administrator in the coming months it would be best to table this agenda item. Once the new Administrator is on board, have a meeting with them and the Finance Director to work through the carry over issues.

Update on Hours of Service Changes and Community Feedback

We have successfully changed our hours and got the public notified in advance. There were only a couple interactions with patrons that had comments. Board Member Rosenberg received an email from Pat Peckham asking if we had been in contact with the Salvation Army. The homeless population cannot be in the shelters during the day. He does seem satisfied with the last email which was sent from Board Member Rosenberg. Library Services Manager stated that we had some surprisingly good feedback. The transition went quite well.

Update on Crossing Lights for Pedestrians

Initially thinking based on the initial conversations with Mr. Sippel, we would need to split the costs for the heavy duty flashing light signs. Mr. Sippel notified me that because of the proximity and being so close other traffic devices, it wouldn't warrant the heavy duty light. It was discussed about the possibility of having our Foundation pay the expense for the two lights. He will confirm with me shortly.

Update on Engberg Anderson

Did have a conversation before the December meeting to let them know that because of structure problems and the roof situation it would be better to move forward with the branches first. They are working on the drawings, but we have informed the branches to be ready. We gave them a budget in the vicinity of \$10,000 per branch.

Update on Task Force

We met prior to this meeting regarding roles, responsibilities and timeline. Mr. Eckmann gave a presentation. We will have a long agenda for February. It was determined that the libraries attributes and outcomes will be updated for the moment, specifically to what the task force is looking for.

Announcements –

- The Governor will be here for a press conference at 1:45 today.
- Katie Rosenberg will not be running for County Board in April

Request for Future Agenda Items – None

A Motion was made by Scott Winch to adjourn the meeting at 12:21 p.m. Seconded by Gary Beastrom. Motion carried.



Library Director

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A motion was made by Kari Sweeney to approve the Bills & Services report for November 2019. Seconded by Gary Beastrom. Motion carried.

Public Comments – None

President – No Report

Other Board Members – No Report

Director's Report – Presented in the Board packet and by Director Ralph Illick.

Board Committees – No Report

Friends of the Library – No Report

MCPL Foundation – Director Illick reported the Foundation will meet in January 2020.

Wisconsin Library Trustees & Friends (WLTF) – No Report

Wisconsin Valley Library Service – No Report

WVLS Presentation of Services Offered to Member Libraries

WVLS gave a presentation on the services they provide as a system library.

Mosinee Branch Library update on 2nd floor Storage

The second floor is mostly used for programming. Access and security is a bit challenging. There are some older materials/items being stored on the second floor of the library. We are working with the city manager and also the Mosinee Historical Society. We would like to have the items that do not belong to the Mosinee library moved to a better place where they will be safe and secure.

Baker and Taylor Vendor Changes

This is for information for after the first of the year. We have always worked to spend current year library book and audio visual money during the course of the year. The challenge this year is our largest book vendor is going through a change, where they have moved to a new warehouse with new personnel. The orders have fallen behind and we won't be spending out all of our book money. In anticipation we will be asking to reallocate the year-end book money to pay for books next year.

Ramp and Pedestrian Signage update on City of Wausau dialog

An email was passed out to the board members. The update on the new RRFB signs would be \$10,000 per sign. Clarification would be needed from the City of Wausau if by law they could not put up the RRFB's in the intersections or whether we could ask our MCPL Foundation for the money for two RRFB's.

Task Force to Review System Membership update

Met with Corporation Counsel Corbett and he used a templet for charters. He asked us to stay in touch with the Extension, Education and Economic Development Committee. A copy was sent to Sara Guild, per Corporation Counsel. The meetings will have agenda's and will start one hour before the normal Library Board of Trustee meetings. The meetings will run January through June.

Announcements – None

Request for Future Agenda Items – None

A Motion was made by Sarah Thurs to adjourn the meeting at 12:49 p.m. Seconded by Katie Rosenberg. Motion carried.



Library Director

Org: 665 LIBRARY

	<u>Vendor Name</u>	<u>Amount</u>
101 000000000066592164	CONTRACT SERV-DEBT COLLECTIONS UNIQUE MANAGEMENT SERVICES	71.60
	CONTRACT SERV-DEBT COLLECTIONS	71.60
101 000000000066592250	TELEPHONE FRONTIER	569.23
	TELEPHONE	569.23
101 000000000066592433	MAINTENANCE CONTRACTS CITY/COUNTY INFORMATION TECH	6,233.00
	MAINTENANCE CONTRACTS	6,233.00
101 000000000066592990	SUNDRY CONTRACTUAL SERVICES DEPT OF PUBLIC INSTRUCTION RHINELANDER DISTRICT LIBRARY MERRILL CITY TREASURER NEILLSVILLE PUBLIC LIBRARY MINOCQUA PUBLIC LIBRARY COLBY PUBLIC LIBRARY	200.00 20.95 85.76 35.00 17.00 6.21
	SUNDRY CONTRACTUAL SERVICES	364.92
101 000000000066592994	CONTRACTUAL VAN/COURIER SERV SPRINT DELIVERY SERVICE	397.62
	CONTRACTUAL VAN/COURIER SERV	397.62
101 000000000066592998	SUNDRY CONTR SERV-JACKETS LIBR BAKER & TAYLOR COMPANY	4,019.71
	SUNDRY CONTR SERV-JACKETS LIBR	4,019.71
101 000000000066592999	SUNDRY CONTR SERV-PROC AV LIBR BAKER & TAYLOR COMPANY	1,238.68
	SUNDRY CONTR SERV-PROC AV LIBR	1,238.68
101 000000000066593110	POSTAGE/BOX RENT ATHENS POSTMASTER	120.00
	POSTAGE/BOX RENT	120.00
101 000000000066593130	PRINTING/DUPLICATION ROTOGRAPHIC PRINTING INC MARCO	193.25 435.82
	PRINTING/DUPLICATION	629.07

Org: 665 LIBRARY

	<u>Vendor Name</u>	<u>Amount</u>
101 000000000066593161	BOOKS LIBRARY	
	BAKER & TAYLOR COMPANY	51,350.39
	GREY HOUSE PUBLISHING INC	252.50
	REGENT BOOK CO INC	84.20
	ROCKFORD MAP PUBLISHERS INC	138.45
	AMAZON CAPITAL SERVICES	4,443.37
	BOOKS LIBRARY	56,268.91
101 000000000066593168	AUDIO-VISUAL MATERIALS	
	BAKER & TAYLOR COMPANY	9,023.52
	RECORDED BOOKS INC	1,000.22
	FINDAWAY WORLD	382.43
	AMAZON CAPITAL SERVICES	1,670.06
	MIDWEST TAPE LLC	1,784.24
	AUDIO-VISUAL MATERIALS	13,860.47
101 000000000066593220	SUBSCRIPTIONS NEWSPAPER/PERDCL	
	EBSCO INFORMATION SERVICES	15,011.74
	SUBSCRIPTIONS NEWSPAPER/PERDCL	15,011.74
101 000000000066593221	SUBSCRIPTIONS-ELECTRONIC RESRC	
	WISCONSIN LIBRARY SERVICES	2,031.12
	MANGO LANGUAGES	9,050.40
	VALUE LINE PUBLISHING LLC	3,555.00
	SUBSCRIPTIONS-ELECTRONIC RESRC	14,636.52
101 000000000066593260	ADVERTISING	
	TP PRINTING CO INC	36.25
	AMAZON CAPITAL SERVICES	46.88
	ADVERTISING	83.13
101 000000000066593497	LIBRARY OPERATING SUPPLIES	
	ETCO ELECTRIC SUPPLY INC	460.00
	WI VALLEY LIBRARY SERVICES	2,325.27
	STAPLES ADVANTAGE	514.90
	AMAZON CAPITAL SERVICES	1,827.28
	THE SAMUELS GROUP INC	250.00
	LIBRARY OPERATING SUPPLIES	5,377.45
101 000000000066595320	BUILDING/OFFICES RENT	
	ATHENS, VILLAGE OF	3,828.18
	EDGAR - VILLAGE	4,105.86
	SPENCER, VILLAGE	3,438.55
	CITY OF MOSINEE	43.95
	WI PUBLIC SERVICE CO	384.29
	VILLAGE OF MARATHON CITY	1,517.66
	BUILDING/OFFICES RENT	13,318.49

Org: 665 LIBRARY

<u>Vendor Name</u>	<u>Amount</u>
LIBRARY 665 TOTAL:	<u>132,200.54</u>

Org: 667 LIBRARY GIFTS

<u>Vendor Name</u>	<u>Amount</u>
252 000000000066793161 BOOKS LIBRARY	
BAKER & TAYLOR COMPANY	1,350.31
REGENT BOOK CO INC	46.05
THE MINT CAFE INC	3,367.28
STOKES, DAVID W	700.00
TANK MATES LLC	2,657.00
ORTH, ROSETTA	400.00
AMAZON CAPITAL SERVICES	4,539.71
LEWIS, GAYLE	21.00
MIDWEST TAPE LLC	59.50
BOOKS LIBRARY	<u>13,140.85</u>
LIBRARY GIFTS 667 TOTAL:	<u>13,140.85</u>
Report Total:	<u><u>145,341.39</u></u>

Period: 1 2020

Org: 665 LIBRARY

	<u>Vendor Name</u>	<u>Amount</u>
101 000000000066592141	INTERNET SERVICE	
	CHARTER COMMUNICATIONS	1,293.78
	INTERNET SERVICE	1,293.78
101 000000000066592164	CONTRACT SERV-DEBT COLLECTIONS	
	UNIQUE MANAGEMENT SERVICES	62.65
	CONTRACT SERV-DEBT COLLECTIONS	62.65
101 000000000066592990	SUNDRY CONTRACTUAL SERVICES	
	RHINELANDER DISTRICT LIBRARY	17.50
	SUNDRY CONTRACTUAL SERVICES	17.50
101 000000000066593130	PRINTING/DUPLICATION	
	MARCO	474.35
	PRINTING/DUPLICATION	474.35
101 000000000066593260	ADVERTISING	
	WAUSAU AREA NEWCOMER SERVICE	22.00
	ADVERTISING	22.00
101 000000000066593497	LIBRARY OPERATING SUPPLIES	
	CDW GOVERNMENT INC	1,483.33
	LIBRARY OPERATING SUPPLIES	1,483.33
101 000000000066595320	BUILDING/OFFICES RENT	
	CITY OF MOSINEE	3,824.59
	MOSINEE WATER/SEWER	43.95
	WI PUBLIC SERVICE CO	443.66
	BUILDING/OFFICES RENT	4,312.20
	LIBRARY 665 TOTAL:	<u>7,665.81</u>
	Report Total:	<u><u>7,665.81</u></u>

GL787 LIB 19-OBL vs BUDGET Report Format 511

Period 12 ending December 31, 2019 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2019 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 665 LIBRARY							
APR 711A LIBRARY LVL 1-PERS SERVICE							
Cat 910 PERSONAL SERVICES							
Act 1110 SALARIES-PERMANENT-REGUL	537,291.00	40,631.36		485,724.80	485,724.80	51,566.20	90.4
Act 1111 SALARIES-PERMANENT-REGUL	32,737.00	2,507.52		32,938.15	32,938.15	201.15	****
Act 1210 WAGES-PERMANENT-REGULAR	769,553.00	67,022.47		799,630.95	799,630.95	30,077.95	****
Act 1211 WAGES-PERMANENT-REGULAR	662,349.00	51,282.83		620,913.98	620,913.98	41,435.02	93.7
Act 1250 WAGES-TEMPORARY-REGULAR	24,794.00			470.84	470.84	24,323.16	1.9
Act 1510 SOCIAL SECURITY EMPLOYER	155,103.00	12,340.36		146,343.64	146,343.64	8,759.36	94.4
Act 1520 RETIREMENT EMPLOYERS SHA	117,501.00	8,831.30		112,652.52	112,652.52	4,848.48	95.9
Act 1540 HOSPITAL/HEALTH INSURANC	409,638.00	5,517.76		416,551.36	416,551.36	6,913.36	****
Act 1541 DENTAL INSURANCE	11,321.00			10,619.57	10,619.57	701.43	93.8
Act 1543 INCOME CONTINUATION INSU	7,727.00					7,727.00	
Act 1544 HLTH INS-CONVERSION, RET				30,323.41	30,323.41	30,323.41	-
Act 1545 POST EMPLOYEE HEALTH PLA	33,176.00	1,827.00		23,037.00	23,037.00	10,139.00	69.4
Act 1550 LIFE INSURANCE	1,121.00	41.81		557.76	557.76	563.24	49.8
Act 1560 WORKERS COMPENSATION PAY	3,069.00	191.17		2,945.45	2,945.45	123.55	96.0
Act 1580 UNEMPLOYMENT COMPENSATIO	2,025.00	147.07		2,365.30	2,365.30	340.30	****
<hr/>							
APR 711A LIBRARY LVL 1-PERS SERVICE	2,767,405.00	190,340.65		2,685,074.73	2,685,074.73	82,330.27	97.0
APR 711B LIBRARY LVL 1-OPERATING							
Cat 920 CONTRACTUAL SERVICES							
Act 2130 ACCOUNTING/AUDITING FEES	1,200.00			1,235.47	1,235.47	35.47	****
Act 2141 INTERNET SERVICE	24,000.00	19.99		23,347.46	23,347.46	652.54	97.3
Act 2164 CONTRACT SERV-DEBT COLLE	1,000.00	71.60		841.30	841.30	158.70	84.1
Act 2190 OTHER PROFESSIONAL SERVI	6,500.00			6,500.00	6,500.00		****
Act 2250 TELEPHONE	8,000.00	703.29		7,508.84	7,508.84	491.16	93.9
Act 2433 MAINTENANCE CONTRACTS	21,000.00	6,233.00		9,765.06	9,765.06	11,234.94	46.5
Act 2490 SUNDRY REPAIR/MAINT SERV	2,500.00					2,500.00	
Act 2561 LIBRARY FEES-REIMBURSE T	9,500.00			6,121.17	6,121.17	3,378.83	64.4
Act 2954 RFID EQUIP MAINT FEES	34,500.00			33,889.53	33,889.53	610.47	98.2
Act 2955 V-CAT FEES LIBR	75,040.00			74,842.22	74,842.22	197.78	99.7
Act 2957 COUNTY E-MAIL SERVICE	8,500.00			8,850.00	8,850.00	350.00	****
Act 2958 COUNTY NETWORK SUPPORT	3,000.00			1,670.00	1,670.00	1,330.00	55.7
Act 2959 TIMING SOFTWARE MAINT-LI	1,600.00					1,600.00	
Act 2990 SUNDRY CONTRACTUAL SERVI	5,460.00	408.28		10,688.19	10,688.19	5,228.19	****
Act 2994 CONTRACTUAL VAN/COURIER	3,000.00	397.62		7,256.83	7,256.83	4,256.83	****
Act 2995 COMPUTER MAINT. CONTRACT	7,875.00			7,800.00	7,800.00	75.00	99.1
Act 2998 SUNDRY CONTR SERV-JACKET	22,000.00	4,019.71		20,557.96	20,557.96	1,442.04	93.5
Act 2999 SUNDRY CONTR SERV-PROC A	8,000.00	1,238.68		6,326.58	6,326.58	1,673.42	79.1

GL787

LIB 19-OBL vs BUDGET

Report Format 511

Period 12 ending December 31, 2019

Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2019 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 665 LIBRARY							
APR 711B LIBRARY LVL 1-OPERATING							
Cat 930 SUPPLIES & EXPENSE							
Act 3110 POSTAGE/BOX RENT	3,650.00	507.52		3,248.54	3,248.54	401.46	89.0
Act 3125 PAPER COPIER	2,000.00			2,242.40	2,242.40	242.40	****
Act 3126 PAPER - RECEIPTS	800.00			1,299.80	1,299.80	499.80	****
Act 3127 RFID TAGS-LIBR	10,500.00			9,121.93	9,121.93	1,378.07	86.9
Act 3130 PRINTING/DUPLICATION	7,000.00	629.07		9,259.82	9,259.82	2,259.82	****
Act 3161 BOOKS LIBRARY	282,250.00	56,779.19		268,991.63	268,991.63	13,258.37	95.3
Act 3168 AUDIO-VISUAL MATERIALS	64,000.00	14,230.07		68,675.63	68,675.63	4,675.63	****
Act 3190 OFFICE SUPPLIES	8,000.00			1,447.02	1,447.02	6,552.98	18.1
Act 3195 COMPUTER SUPPLIES				680.00	680.00	680.00	-
Act 3220 SUBSCRIPTIONS NEWSPAPER/	22,000.00	15,011.74		19,380.35	19,380.35	2,619.65	88.1
Act 3221 SUBSCRIPTIONS-ELECTRONIC	25,000.00	14,636.52		28,712.52	28,712.52	3,712.52	****
Act 3240 MEMBERSHIP DUES				484.00	484.00	484.00	-
Act 3250 REGISTRATION FEES/TUITIO	5,000.00	175.00		2,027.50	2,027.50	2,972.50	40.6
Act 3260 ADVERTISING	6,000.00	83.13		3,519.96	3,519.96	2,480.04	58.7
Act 3321 PERSONAL AUTO MILEAGE	4,000.00	478.90		2,265.83	2,265.83	1,734.17	56.7
Act 3350 MEALS	500.00			248.00	248.00	252.00	49.6
Act 3360 LODGING	600.00	313.49		2,363.77	2,363.77	1,763.77	****
Act 3390 MEETING EXPENSES	2,000.00	248.87		5,660.48	5,660.48	3,660.48	****
Act 3497 LIBRARY OPERATING SUPPLI	20,000.00	5,891.95		33,872.57	33,872.57	13,872.57	****
Cat 950 FIXED CHARGES							
Act 5140 GENERAL LIABILITY PREMIU	12,500.00			3,454.00	3,454.00	9,046.00	27.6
Act 5151 BUILDING & CONTENTS INSU	11,000.00			10,964.00	10,964.00	36.00	99.7
Act 5190 OTHER INSURANCE	1,800.00			10,749.00	10,749.00	8,949.00	****
Act 5320 BUILDING/OFFICES RENT	55,000.00	13,318.49		61,515.55	61,515.55	6,515.55	****
APR 711B LIBRARY LVL 1-OPERATING	786,275.00	135,396.11		777,384.91	777,384.91	8,890.09	98.9
Or2 665 LIBRARY	3,553,680.00	325,736.76		3,462,459.64	3,462,459.64	91,220.36	97.4

GL787 LIB 19-OBL vs BUDGET Report Format 511

Period 12 ending December 31, 2019 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2019 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 666 WVLS CONTRACTUAL SERVICE-LI							
APR 711B LIBRARY LVL 1-OPERATING							
Cat 930 SUPPLIES & EXPENSE							
Act 3169 E-BOOKS		27,116.00		28,084.67	28,084.67	968.67-****	
Act 3240 MEMBERSHIP DUES		19,000.00		18,726.44	18,726.44	273.56 98.6	

APR 711B LIBRARY LVL 1-OPERATING		46,116.00		46,811.11	46,811.11	695.11-****	

Or2 666 WVLS CONTRACTUAL SERVICE-LI		46,116.00		46,811.11	46,811.11	695.11-****	

Agy 0870 LIBRARY	3,599,796.00	325,736.76		3,509,270.75	3,509,270.75	90,525.25 97.5	

Sub 101 GENERAL FUND	3,599,796.00	325,736.76		3,509,270.75	3,509,270.75	90,525.25 97.5	

GL787 LIB 19-OBL vs BUDGET Report Format 511

Period 12 ending December 31, 2019 Transaction status 1

Sub 252 LIBRARY GIFTS Agy 0870 LIBRARY

Description	2019 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 667 LIBRARY GIFTS							
APR Z712 LIBRARY GIFTS (EXP)							
Cat 930 SUPPLIES & EXPENSE							
Act 3161 BOOKS LIBRARY	94,427.00	13,140.85		88,127.79	88,127.79	6,299.21	93.3

Or2 667 LIBRARY GIFTS	94,427.00	13,140.85		88,127.79	88,127.79	6,299.21	93.3

Agy 0870 LIBRARY	94,427.00	13,140.85		88,127.79	88,127.79	6,299.21	93.3

Sub 252 LIBRARY GIFTS	94,427.00	13,140.85		88,127.79	88,127.79	6,299.21	93.3

Report Final Totals	3,694,223.00	338,877.61		3,597,398.54	3,597,398.54	96,824.46	97.4
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GL787 LIB 20-OBL vs BUDGET Report Format 511

Period 1 ending January 31, 2020 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2020 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 665 LIBRARY							
APR 711A LIBRARY LVL 1-PERS SERVICE							
Cat 910 PERSONAL SERVICES							
Act 1110 SALARIES-PERMANENT-REGUL	546,309.00	33,243.84		33,243.84	33,243.84	513,065.16	6.1
Act 1111 SALARIES-PERMANENT-REGUL	33,516.00					33,516.00	
Act 1210 WAGES-PERMANENT-REGULAR	778,348.00	51,183.92		51,183.92	51,183.92	727,164.08	6.6
Act 1211 WAGES-PERMANENT-REGULAR	650,878.00	42,467.58		42,467.58	42,467.58	608,410.42	6.5
Act 1250 WAGES-TEMPORARY-REGULAR	24,794.00					24,794.00	
Act 1510 SOCIAL SECURITY EMPLOYER	155,646.00	5,081.41		5,081.41	5,081.41	150,564.59	3.3
Act 1520 RETIREMENT EMPLOYERS SHA	121,970.00	4,419.36		4,419.36	4,419.36	117,550.64	3.6
Act 1540 HOSPITAL/HEALTH INSURANC	488,867.00	34,908.30		34,908.30	34,908.30	453,958.70	7.1
Act 1541 DENTAL INSURANCE	11,929.00	811.16		811.16	811.16	11,117.84	6.8
Act 1543 INCOME CONTINUATION INSU	7,769.00					7,769.00	
Act 1544 HLTH INS-CONVERSION, RET		6,096.09		6,096.09	6,096.09	6,096.09-	
Act 1545 POST EMPLOYEE HEALTH PLA	31,668.00	907.75		907.75	907.75	30,760.25	2.9
Act 1550 LIFE INSURANCE	1,134.00	42.47		42.47	42.47	1,091.53	3.8
Act 1560 WORKERS COMPENSATION PAY	1,655.00	92.57		92.57	92.57	1,562.43	5.6
Act 1580 UNEMPLOYMENT COMPENSATIO	2,035.00	71.24		71.24	71.24	1,963.76	3.5

APR 711A LIBRARY LVL 1-PERS SERVICE	2,856,518.00	179,325.69		179,325.69	179,325.69	2,677,192.31	6.3
APR 711B LIBRARY LVL 1-OPERATING							
Cat 920 CONTRACTUAL SERVICES							
Act 2130 ACCOUNTING/AUDITING FEES	1,200.00					1,200.00	
Act 2141 INTERNET SERVICE	25,500.00	1,293.78		1,293.78	1,293.78	24,206.22	5.1
Act 2164 CONTRACT SERV-DEBT COLLE	1,000.00	62.65		62.65	62.65	937.35	6.3
Act 2190 OTHER PROFESSIONAL SERVI	6,500.00					6,500.00	
Act 2250 TELEPHONE	8,500.00					8,500.00	
Act 2433 MAINTENANCE CONTRACTS	11,000.00					11,000.00	
Act 2490 SUNDRY REPAIR/MAINT SERV	2,500.00					2,500.00	
Act 2561 LIBRARY FEES-REIMBURSE T	9,500.00					9,500.00	
Act 2954 RFID EQUIP MAINT FEES	35,500.00					35,500.00	
Act 2955 V-CAT FEES LIBR	76,500.00					76,500.00	
Act 2957 COUNTY E-MAIL SERVICE	8,500.00					8,500.00	
Act 2958 COUNTY NETWORK SUPPORT	4,000.00					4,000.00	
Act 2959 TIMING SOFTWARE MAINT-LI	1,800.00					1,800.00	
Act 2990 SUNDRY CONTRACTUAL SERVI	9,000.00	17.50		17.50	17.50	8,982.50	.2
Act 2994 CONTRACTUAL VAN/COURIER	3,500.00					3,500.00	
Act 2995 COMPUTER MAINT. CONTRACT	8,000.00					8,000.00	
Act 2998 SUNDRY CONTR SERV-JACKET	22,000.00	596.52		596.52	596.52	21,403.48	2.7
Act 2999 SUNDRY CONTR SERV-PROC A	8,000.00	241.64		241.64	241.64	7,758.36	3.0

GL787 LIB 20-OBL vs BUDGET Report Format 511

Period 1 ending January 31, 2020 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2020 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 665 LIBRARY							
APR 711B LIBRARY LVL 1-OPERATING							
Cat 930 SUPPLIES & EXPENSE							
Act 3110 POSTAGE/BOX RENT	3,650.00					3,650.00	
Act 3125 PAPER COPIER	2,250.00					2,250.00	
Act 3126 PAPER - RECEIPTS	800.00					800.00	
Act 3127 RFID TAGS-LIBR	10,500.00					10,500.00	
Act 3130 PRINTING/DUPLICATION	9,000.00	474.35		474.35	474.35	8,525.65	5.3
Act 3161 BOOKS LIBRARY	282,250.00	6,875.65		6,875.65	6,875.65	275,374.35	2.4
Act 3168 AUDIO-VISUAL MATERIALS	64,000.00	2,079.14		2,079.14	2,079.14	61,920.86	3.3
Act 3190 OFFICE SUPPLIES	8,000.00					8,000.00	
Act 3220 SUBSCRIPTIONS NEWSPAPER/	20,000.00					20,000.00	
Act 3221 SUBSCRIPTIONS-ELECTRONIC	25,000.00					25,000.00	
Act 3250 REGISTRATION FEES/TUITIO	5,000.00					5,000.00	
Act 3260 ADVERTISING	6,000.00	22.00		22.00	22.00	5,978.00	.4
Act 3321 PERSONAL AUTO MILEAGE	4,000.00					4,000.00	
Act 3350 MEALS	500.00					500.00	
Act 3360 LODGING	600.00					600.00	
Act 3390 MEETING EXPENSES	2,000.00					2,000.00	
Act 3497 LIBRARY OPERATING SUPPLI	20,000.00	1,483.33		1,483.33	1,483.33	18,516.67	7.4
Cat 950 FIXED CHARGES							
Act 5140 GENERAL LIABILITY PREMIU	9,250.00					9,250.00	
Act 5151 BUILDING & CONTENTS INSU	14,000.00					14,000.00	
Act 5190 OTHER INSURANCE	1,800.00					1,800.00	
Act 5320 BUILDING/OFFICES RENT	55,000.00	4,312.20		4,312.20	4,312.20	50,687.80	7.8
APR 711B LIBRARY LVL 1-OPERATING	786,100.00	17,458.76		17,458.76	17,458.76	768,641.24	2.2
Or2 665 LIBRARY	3,642,618.00	196,784.45		196,784.45	196,784.45	3,445,833.55	5.4

GL787 LIB 20-OBL vs BUDGET Report Format 511

Period 1 ending January 31, 2020 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2020 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 666 WVLS CONTRACTUAL SERVICE-LI							
APR 711B LIBRARY LVL 1-OPERATING							
Cat 930 SUPPLIES & EXPENSE							
Act 3169 E-BOOKS		23,153.00				23,153.00	
Act 3240 MEMBERSHIP DUES		19,000.00				19,000.00	

APR 711B LIBRARY LVL 1-OPERATING		42,153.00				42,153.00	

Or2 666 WVLS CONTRACTUAL SERVICE-LI		42,153.00				42,153.00	

Agy 0870 LIBRARY	3,684,771.00	196,784.45		196,784.45	196,784.45	3,487,986.55	5.3

Sub 101 GENERAL FUND	3,684,771.00	196,784.45		196,784.45	196,784.45	3,487,986.55	5.3

GL787 LIB 20-OBL vs BUDGET Report Format 511

Period 1 ending January 31, 2020 Transaction status 1

Sub 252 LIBRARY GIFTS Agy 0870 LIBRARY

Description	2020 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 667 LIBRARY GIFTS							
APR Z712 LIBRARY GIFTS (EXP)							
Cat 930 SUPPLIES & EXPENSE							
Act 3161 BOOKS LIBRARY	100,000.00	598.87		598.87	598.87	99,401.13	.6

Or2 667 LIBRARY GIFTS	100,000.00	598.87		598.87	598.87	99,401.13	.6

Agy 0870 LIBRARY	100,000.00	598.87		598.87	598.87	99,401.13	.6

Sub 252 LIBRARY GIFTS	100,000.00	598.87		598.87	598.87	99,401.13	.6

Report Final Totals	3,784,771.00	197,383.32		197,383.32	197,383.32	3,587,387.68	5.2
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GL787 LIB 19 MAINT OBL VS BUDGET Report Format 511

Period 12 ending December 31, 2019 Transaction status 1

Sub 101 GENERAL FUND Agy 0590 OTHER GENERAL GOVERNMENT

Description	2019 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 206 LIBRARY - BLDG MAINTENANCE							
APR 561F MAINT LIBR LVL 1-OPERATIN							
Cat 920 CONTRACTUAL SERVICES							
Act 2170 PEST EXTERMINATION	420.00	30.00		360.00	360.00	60.00	85.7
Act 2210 WATER/SEWER	35,000.00	11,238.49		41,452.79	41,452.79	6,452.79	****
Act 2220 ELECTRIC	42,000.00	5,547.12		36,222.58	36,222.58	5,777.42	86.2
Act 2240 NATURAL/PROPANE GAS	9,000.00	2,125.98		10,406.41	10,406.41	1,406.41	****
Act 2450 GROUNDS/GROUND IMPROVEME	100.00					100.00	
Act 2460 BUILDING SERVICE EQUIP R	1,500.00	603.51		9,333.00	9,333.00	7,833.00	****
Act 2470 BUILDING REPAIRS	500.00			2,078.70	2,078.70	1,578.70	****
Act 2930 FIRE PROTECTION	300.00			85.00	85.00	215.00	28.3
Act 2970 REFUSE COLLECTION	4,000.00			4,379.98	4,379.98	379.98	****
Act 2990 SUNDRY CONTRACTUAL SERVI	2,500.00	59.29		2,625.15	2,625.15	125.15	****
Cat 930 SUPPLIES & EXPENSE							
Act 3440 HOUSEHOLD/JANITORIAL SUP	8,000.00			7,873.94	7,873.94	126.06	98.4
Act 3460 CLOTHING/UNIFORM	600.00	36.30		390.75	390.75	209.25	65.1
Act 3540 PAINTING SUPPLIES	300.00			20.43	20.43	279.57	6.8
Act 3550 PLUMBING/ELECTRICAL SUPP	500.00	39.60		266.83	266.83	233.17	53.4
Cat 940 BUILDING MATERIALS							
Act 4250 SMALL HARDWARE/WIRE/NAIL	100.00					100.00	
APR 561F MAINT LIBR LVL 1-OPERATIN	104,820.00	19,680.29		115,495.56	115,495.56	10,675.56	****
Or2 206 LIBRARY - BLDG MAINTENANCE	104,820.00	19,680.29		115,495.56	115,495.56	10,675.56	****
Agy 0590 OTHER GENERAL GOVERNMENT	104,820.00	19,680.29		115,495.56	115,495.56	10,675.56	****
Sub 101 GENERAL FUND	104,820.00	19,680.29		115,495.56	115,495.56	10,675.56	****
Report Final Totals	104,820.00	19,680.29		115,495.56	115,495.56	10,675.56	****

GL787 LIB 20 MAINT OBL VS BUDGET Report Format 511

Period 1 ending January 31, 2020 Transaction status 1

Sub 101 GENERAL FUND Agy 0590 OTHER GENERAL GOVERNMENT

Description	2020 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 206 LIBRARY - BLDG MAINTENANCE							
APR 561F MAINT LIBR LVL 1-OPERATIN							
Cat 920 CONTRACTUAL SERVICES							
Act 2170 PEST EXTERMINATION	420.00	30.00		30.00	30.00	390.00	7.1
Act 2210 WATER/SEWER	35,000.00					35,000.00	
Act 2220 ELECTRIC	42,000.00					42,000.00	
Act 2240 NATURAL/PROPANE GAS	10,000.00					10,000.00	
Act 2450 GROUNDS/GROUND IMPROVEME	100.00					100.00	
Act 2460 BUILDING SERVICE EQUIP R	1,500.00					1,500.00	
Act 2470 BUILDING REPAIRS	500.00					500.00	
Act 2930 FIRE PROTECTION	300.00					300.00	
Act 2970 REFUSE COLLECTION	4,800.00	2,432.27		2,432.27	2,432.27	2,367.73	50.7
Act 2990 SUNDRY CONTRACTUAL SERVI	2,600.00	1,280.13		1,280.13	1,280.13	1,319.87	49.2
Cat 930 SUPPLIES & EXPENSE							
Act 3440 HOUSEHOLD/JANITORIAL SUP	7,000.00					7,000.00	
Act 3460 CLOTHING/UNIFORM	500.00	26.40		26.40	26.40	473.60	5.3
Act 3550 PLUMBING/ELECTRICAL SUPP	500.00					500.00	
Cat 940 BUILDING MATERIALS							
Act 4250 SMALL HARDWARE/WIRE/NAIL	100.00					100.00	
APR 561F MAINT LIBR LVL 1-OPERATIN	105,320.00	3,768.80		3,768.80	3,768.80	101,551.20	3.6
Or2 206 LIBRARY - BLDG MAINTENANCE	105,320.00	3,768.80		3,768.80	3,768.80	101,551.20	3.6
Agy 0590 OTHER GENERAL GOVERNMENT	105,320.00	3,768.80		3,768.80	3,768.80	101,551.20	3.6
Sub 101 GENERAL FUND	105,320.00	3,768.80		3,768.80	3,768.80	101,551.20	3.6
Report Final Totals	105,320.00	3,768.80		3,768.80	3,768.80	101,551.20	3.6

TOTAL CIRCULATION STATISTICAL SUMMARY

For the month of January 2020

Branch	2019 CURRENT MONTH	2020 CURRENT MONTH	% CHANGE	2019 YEAR-to-DATE	2020 YEAR-to-DATE	% CHANGE
ATHENS	1,892	2,127	12.42%	1,892	2,127	12.42%
EDGAR	1,780	2,160	21.35%	1,780	2,160	21.35%
HATLEY	2,297	2,209	-3.83%	2,297	2,209	-3.83%
MARATHON	3,257	3,181	-2.33%	3,257	3,181	-2.33%
MOSINEE	3,307	3,046	-7.89%	3,307	3,046	-7.89%
ROTHSCHILD	9,916	9,615	-3.04%	9,916	9,615	-3.04%
SPENCER	1,870	1,955	4.55%	1,870	1,955	4.55%
STRATFORD	1,916	2,085	8.82%	1,916	2,085	8.82%
WAUSAU	35,596	34,738	-2.41%	35,596	34,738	-2.41%
WAUSAU DRIVE UP	1,092	1,035	-5.22%	1,092	1,035	-5.22%
HOMEBOUND	1,163	1,425	22.53%	1,163	1,425	22.53%
ILL	44	144	227.27%	44	144	227.27%
OVERDRIVE	11,670	12,677	8.63%	11,670	12,677	8.63%
GRAND TOTAL	75,800	76,397	0.79%	75,800	76,397	0.79%

ON-SITE CIRC TO NON-RESIDENT CUSTOMERS

January 2020

	CUSTOMER STATISTICAL CLASSES							TOTAL NON-RESIDENT CIRC	TOTAL CIRC	% of CIRC by BRANCH
	WVLS-CLARK	WVLS-LANGLADE	WVLS-LINCOLN	SCLS-PORTAGE	NFLS-SHAWANO	WVLS-TAYLOR	SCLS-WOOD			
ATHENS	0	0	11	0	0	62	0	73	2,127	3.43%
EDGAR	1	0	0	0	0	0	0	1	2,160	0.05%
HATLEY	0	0	0	204	75	0	0	279	2,209	12.63%
MARATHON	0	0	0	0	0	0	0	0	3,181	0.00%
MOSINEE	0	0	0	10	0	0	2	12	3,046	0.39%
ROTHSCHILD	3	0	7	180	12	9	0	211	9,615	2.19%
SPENCER	184	0	0	0	0	4	7	195	1,955	9.97%
STRATFORD	3	0	0	0	0	13	0	16	2,085	0.77%
WAUSAU	119	67	743	216	292	38	20	1,495	34,738	4.30%
WAUSAU DRIVE UP	0	0	38	0	0	0	0	38	1,035	3.67%
MISC*									14,246	
TOTAL MCPL	310	67	799	610	379	126	29	2,320	76,397	3.04%
% of CIRC by COUNTY	0.41%	0.09%	1.05%	0.80%	0.50%	0.16%	0.04%			

*MISC=HOMEBOUND,WVLS-D,WVLS-L,III, OVERDRIVE

TOTAL MONTHLY CUSTOMER COUNT

For the month of January 2020

	2019 CURRENT MONTH	2020 CURRENT MONTH	% CHANGE
MARATHON COUNTY			
RESIDENT ADULT	63,841	64,608	1.20%
RESIDENT CHILD	9,165	9,264	1.08%
HOMEBOUND	205	190	-7.32%
STAFF	64	64	0.00%
TEMPORARY	267	249	-6.74%
TOTAL FOR MARATHON COUNTY	73,542	74,375	1.13%
NON-COUNTY ON SITE BORROWERS			
ADULT	2,801	2,883	2.93%
CHILD	241	243	0.83%
TEMPORARY	14	16	14.29%
TOTAL FOR NON-COUNTY ON SITE BORROWERS	3,056	3,142	2.81%
INTERLIBRARY LOAN			
ILL	531	533	0.38%
GRAND TOTAL	77,129	78,050	1.19%

**Marathon County Public Library
Director's Report
February 2020**

THE PAST MONTH

Meetings with the Management Team are scheduled weekly on Thursday mornings.

Library Services Report

January 2020

News

- Leah held individual rounding with staff
- Leah attended weekly operations meetings
- Branch assistant Robin W transferred from Hatley to the Rothschild branch
- Leah hosted the bi-monthly Branch Coordinator meeting
- Leah attended the County's MLK Day On activities
- Leah attended the library's inaugural Task Force meeting and monthly Board meeting
- Chad watched a WVLS webinar on program statistic tracking for the Dept. of Public Instruction annual report
- Chad met with the Central Wisconsin Book Festival committee
- Kate attended WVLS Overdrive Advantage meeting
- Inventory: we are in the Adult Non-Fiction 970s
- Proctoring: 4 Exams

Events and Programs

Youth Services Events

- Story Times:
 - Book Babies: 3 programs; participants—96
 - Tales for Tots: 8 programs; participants—129
 - Preschool Story Time: 9 programs; participants—127
 - Head Start Story Time: 3 programs; participants—132
 - Play and Learn Story Time: 4 programs; participants—92
 - Family Story Time: 5 programs; participants—119
- Jan 2: Pokémon Club—40
- Jan. 6: TAG—1
- Jan. 8: Slime Lab—62
- Jan. 13: Book Bowl: The Prequel—40

- Jan. 14: St. Michael’s Story Time—33
- Jan. 15: Warrior Wednesday—10
- Jan. 16: Head Start Family Night—16
- Jan. 18: Stories and Structures Story Time—26
- Jan. 25: WinterFest—111
- Jan. 31: Inspire Your Heart with Art—29
 - *Number of January Youth Services programs –42*
 - *Total attendance for January Youth Services programs –1063*

Adult/All Ages Events

- Jan. 2: Monthly Needle Arts; attendance – 0
- Jan. 14: Library Learning: Intro to Libby – 2
- Jan. 14: MCPL Movie Night – “The Peanut Butter Falcon” – 7
- Jan 21: Library Learning: Intro to Libby – 2
- Jan. 21: Women’s Night Out book club – 4
- Jan. 22: Sewing with Electricity (2 programs) – 16
- Jan. 22: Readers of Classic Lit book club – 2
 - *Number of adult programs – 8*
 - *Total attendance for January adult programs – 28*

Media Summary

Social Media Statistics:

- Facebook (MCPL): 3,780 likes (+31)
- Twitter: 1,199 followers (+0)
- Pinterest: 961 followers (+1)
- Goodreads: 284 friends (+0); 1,240 reviews (+3)
- Instagram: 578 followers (+18)

Hot Happenings in the River District (email newsletter)

- January 2- Slime Lab
- January 8- MCPL Movie Night – “The Peanut Butter Falcon”
- January 15- Sewing with Electricity: The Basics
- January 22- Winter Fest Stories & Crafts
- January 29- Friends of MCPL Book Sale

WAOW Channel 9

- January 9- Marathon Co. Library to expand hours (Library Services, Dan Richter)
<https://waow.com/2020/01/09/marathon-co-library-to-expand-hours>

WJFW Channel 12

- January 1- Public libraries in Marathon Co. will expand hours in 2020
<https://www.wjfw.com/stories.html?sku=20191231202410>

WSAU News/Talk 550 AM

- January 10- Marathon County Public Library changes hours (Library Services, Dan Richter)
<https://wsau.com/news/articles/2020/jan/10/marathon-county-public-library-changes-hours/973456>
- January 27- Evers signs executive order declaring non-partisan redistricting commission
<https://wsau.com/news/articles/2020/jan/27/evers-signs-executive-order-declaring-non-partisan-redistricting-commission/978756>

WSAW Channel 7

- January 27- Marathon County Public Library works hard to offer more than just books (Library Services, Dan Richter)
<https://www.wsaw.com/content/news/Marathon-County-Public-Library-works-hard-to-offer-more-than-just-books-567323271.html>
- Governor Evers visits Wausau to announce redistricting commission
<https://www.wsaw.com/content/news/Governor-Evers-visit-Wausau-to-announce-redistricting-commission-567338151.html>

Wisconsin Public Radio – 90.9 FM

- January 9- Cabin Fever Antidotes (Library Services, Dan Richter)
<https://www.wpr.org/listen/1578686>

ADRC Choices

- January- Library List: Wausau Headquarters, Athens Branch, Edgar Branch, Hatley Branch, Marathon City Branch, Mosinee Branch, Rothschild Branch, Spencer Branch, Stratford Branch

City Pages

- January 9- Big Guide- Wausau: Library Learning-Introduction to Libby & Downloading E-Books, MCPL Movie Night-“The Peanut Butter Falcon,” Book Bowl-The Prequel, Warriors Wednesday; Athens: Family Pajama Story Time; Edgar: Family Adventure Night-Curious George; Rothschild: Library Learning-Introduction to Libby & the World of Downloading E-Books, Tech Time; Stratford: Genealogy Hunters, Puppet Workshop Family Story Time; Play & Learn Story Time; Preschool Story Time; Tales for Tots; Book Babies; Play & Learn Playgroups
- January 16- Big Guide- Wausau: Library Learning-Introduction to Libby & the World of Downloading E-Books, Sewing with Electricity-The Basics, Sewing with Electricity-Stuff Making, Stories & Structures; Athens: Family Pajama Story Time; Hatley: Pete the Cat Story Time; Marathon City: Podcast Discussion Group; Rothschild: Saturday Spotlight-Blizzards Family Story Time; Play & Learn Story Time; Preschool Story Time; Tales for Tots; Book Babies; Play & Learn Playgroups
- January 23- Senior Spirit Calendar- Wausau: Library Learning-Introduction to Excel, Medicare Basics, The Tools of Adaptive Gardening, What’s It Worth?-Antiques Appraisal;

- Athens: Medicare Basics; Edgar: Medicare Basics; Hatley: Medicare Basics; Mosinee: Legal and Financial Planning for Alzheimer's, Medicare Basics; Rothschild: Medicare Basics, Write Your Truth-Intro to Creative Nonfiction, Write Your Truth-Coping with Trauma & Mental Health Through Words; Spencer: Protect Yourself from Scammers, Healthy Living for Your Mind and Body; Stratford: Medicare Basics, Genealogy Hunters Big Guide- Wausau: Winter Fest Stories & Crafts, Inspire Your Heart with Art Day; Athens: Pine Cone Fire Starters; Rothschild: Family Game Day, Preschool Art Lab: Snowball Painting
- Family Story Time; Play & Learn Story Time; Preschool Story Time; Tales for Tots; Book Babies; Play & Learn Playgroups
- January 30- Kids Corner Calendar- Wausau: Inspire Your Heart with Art Day, Roller Coaster Science, Pokémon Club, Flexangle-The Paper Toy!, Beatles Story Time, Warriors Wednesday, No-School Games Day, Tissue Paper Paintings with Snow, Art Cluster Reception, Spring Sticker Celebration, DIY Flutes for Kids, Minute to Win It for Tweens, Spring Break Games Day, Marble Maze Run, Popsicle Stick Puzzles, Children's Festival, Teen Fandom Trivia; Athens: Heart-Shaped Story Time and Crafts, Bow-Tie Noodle Butterfly Craft, Knitting Without Needles, Earth Day Story Time & Stained Glass Craft; Edgar: Family Adventure Night-LEGO Mania!, Family Adventure Night-Gnomes and Trolls, Family Adventure Night-Superheroes!; Hatley: Create with a Rainbow Loom, Escape Room Family Adventure, Milk Jug Bird Feeders; Marathon City: Kids Needle Arts Night-Finger Knitting, DIY Seed Bombs, Animal Erasure Paintings; Mosinee: Fizzing Heart Eruptions, Duct Tape Palooza, Yoga Story Time; Rothschild: Preschool Art Lab-Snowball Painting, Saturday Spotlight-Narwhals, Family Game Day, Preschool Art Lab-Mystery Painting, Saturday Spotlight-Breakfast, Preschool Art Lab-Rubber Band/Yarn Stamping, Children's Author Karen Lorge-"Huntzi & Ruthie-Finding Home Together," Bracelet Yarn Weaving, Saturday Spotlight-Farms, Preschool Art Lab-Tissue Paper Painting
- Family Story Time; Play & Learn Story Time; Preschool Story Time; Tales for Tots; Book Babies; Play & Learn Playgroups
- Big Guide- Wausau: Friends of MCPL Book Sale, Needle Arts; Edgar: Adult Night at the Library-Nature Print Sun Paper; Rothschild: Medicare Basics

Mosinee Times

- January 2- Origami Night for Adults Scheduled for January 6 at MCPL Edgar Branch; Learn How to Access Free Digital Books at MCPL Mosinee Branch; Marathon County Public Library Youth Events- Wausau: Teen Advisory Group; Mosinee: LEGO Block Party
- January 16- Marathon County Public Library to change hours starting January 12; MCPL January Book Club January 2020- Mosinee: "Old World Murder;" Rothschild: "The Immortalists;" Spencer: As the Page Turns-"Cane River;" Stratford: "What Alice Forgot"
- January 23- MCPL Mosinee Branch to offer handmade card making even
- January 30- MCPL February 2020 Book Clubs- Stratford: Nonfiction Fans-"Furious Hours" Take a library selfie from this week through January 31 at MCPL's Mosinee Branch

Record Review

- January 1- Athens: New Library Hours, Needle Arts, Play & Learn, Family Story Time, Winter Board Game eek; Edgar: Family Adventure Night-Curious George, Family Story Time, Book Club-"Mr. Dickens and His Carol," Adult Night at the Library-Origami; Marathon City: Library Learning-Internet Basics, Book Club-"Born a Crime;" Stratford: New Library Hours, Play & Learn, Family Story Time, Puppet Workshop
- January 8- Athens: New library hours, Book Club-"The Girl Who Smiled Beads," Needle Arts, Family Story Time, Family Pajama Story Time, Community Weaving Project, Play & Learn; Edgar: Family Adventure Night-Curious George, Family Story Time, Book Club-"Mr. Dickens and His Carol;" Marathon City: Book Club-"Born a Crime;" Stratford: New library hours, Play & Learn, Family Story Time, Puppet Workshop, Book Club-"What Alice Forgot," Genealogy Hunters
- January 15- Athens: Needle Felting Workshop, Needle Arts, Community Weaving Collaboration, Family Pajama Story Time; Edgar: Family Story Time; Marathon City: Podcast Discussion Group, Needle Arts; Stratford: New Library Hours, Play & Learn, Family Story Time, Book Club-"What Alice Forgot," Genealogy Hunters
- January 22- Athens: Needle Felting Workshop, Needle Arts, Community Weaving Collaboration, Play & Learn, Family Story Time; Stratford: Medicare Basics, Play & Learn, Family Story Time, Book Club-"What Alice Forgot," Genealogy Hunters
- January 29- Athens: Family Story Time, Community Weaving Collaboration, Play & Learn, Needle Arts, Book Club-"Professor Chandra Follows His Bliss;" Edgar: Book Club-"The Elephant Whisperer," Let's Celebrate LEGO Block Month; Marathon City: Book Club-"A Thousand Acres," Needle Arts, Mission STEAM-Magna-Tiles and More; Stratford: Genealogy Hunters, Play & Learn, Family Story Time

Wausau Pilot & Review

- January 3- Marathon County Public Library Programs- Wausau: Teen Advisory Group, Slime Lab, Book Bowl-The Prequel!, Library Learning-Introduction to Libby and Downloading E-Books, MCPL Movie Night-"The Peanut Butter Falcon," Warriors Wednesday, Stories and Structures, Needle Arts; Athens: Family Pajama Story Time; Edgar: Family Adventure Night-Curious George; Mosinee: LEGO Block Party; Rothschild: LEGO Block Party, Saturday Spotlight-Blizzards; Stratford: Puppet Workshop
<https://wausaupilotandreview.com/2020/01/03/marathon-county-public-library-programs-6>
- January 3- Marathon County Public Library system to change hours starting Jan. 12
<https://wausaupilotandreview.com/2020/01/03/marathon-county-public-library-system-to-change-hours-starting-jan-12>
- January 6- Marathon County Public Library Book Clubs: January 2020- Athens: "The Girl Who Smiled Beads;" Edgar: "Mr. Dickens and His Carol;" Hatley: "The Woman in the Window;" Marathon City: "Born a Crime;" Mosinee: "Old World Murder;" Rothschild: "The Immortalists;" Spencer: As the Page Turns Book Club-"Cane River;" Stratford: "What Alice Forgot;" Nonfiction Fans Book Club-"Reason for Hope"
<https://wausaupilotandreview.com/2020/01/06/marathon-county-public-library-book-clubs-january-2020>

- January 6- Marathon County Public Library announces story time schedule
<https://wausaupilotandreview.com/2020/01/06/marathon-county-public-library-announces-story-time-schedule>
 - Learn ways to tackle winter blues on next 'Route 51' (Library Services, Dan Richter)
<https://wausaupilotandreview.com/2020/01/09/learn-ways-to-tackle-winter-blues-on-next-route-51>
 - January 12- Marathon County Public Library programs- Wausau: Sewing with Electricity-The Basics, Sewing with Electricity-Stuff Making, Winter Fest Stories & Crafts; Hatley: Hobbies & Crafts Night, Pete the Cat Story Time; Marathon City: Needle Arts; Mosinee: Legal and Financial Planning for Alzheimer's; Rothschild: Library Learning-Intro to Libby & Free E-Books, Mission STEAM-3-D Pens, Family Game Day
<https://wausaupilotandreview.com/2020/01/12/marathon-county-public-library-programs-7>
 - January 23- Marathon County Public Library programs- Wausau: Inspire Your Heart with Art Day, Teen Advisory Group, Rollercoaster Science, Pokémon Club; Flexangle-The Paper Toy!; Athens: Pine Cone Fire Starters; Edgar: Let's Celebrate LEGO Block Month!, Adult Night at the Library-Nature Print Sun Paper; Hatley: LEGO Block Party, Winter & Spring Card Making; Mosinee: Library Selfie Week, Winter & Spring Card Making, LEGO Block Party; Rothschild: Preschool Art Lab-Snowball Painting, LEGO Block Party; Spencer: Meet K-9 Ella!; Stratford: Medicare Basics
<https://wausaupilotandreview.com/2020/01/23/marathon-county-public-library-programs-8>
- Marathon County Public Library book clubs-February- Wausau: Women's Night Out- "Everything I Never Told You," Readers of Classic Lit- "Death of a Salesman;" Athens: "Professor Chandra Follows His Bliss;" Edgar: "The Elephant Whisperer;" Hatley: "Before We Were Yours;" Mosinee: "An American Marriage;" Rothschild: "How to Stop Time;" Spencer: As the Page Turns- "The Kitchen Pill;" Stratford: "The Witch Elm;" Nonfiction Fans- "Furious Hours"
<https://wausaupilotandreview.com/2020/01/23/marathon-county-public-library-book-clubs-february-2>

Wausau Times/Buyers Guide

- January 7- Steppin' Out- Wausau: Slime Lab, MCPL Movie Night- "The Peanut Butter Falcon," Library Learning-Intro to Libby and the World of E-Books, Book Bowl-The Prequel!; Athens: Family Pajama Story Time; Edgar: Family Adventure Night-Curious George; Rothschild Branch: LEGO Block Party, Library Learning-Intro to Libby and the World of E-Books; Stratford: Genealogy Hunters
- January 14- Steppin' Out- Wausau: Stories & Structures!, Sewing with Electricity-The Basics, Sewing with Electricity-Stuff Making; Athens: Family Pajama Story Time, Needle Felting; Hatley: Pete the Cat Story Time; Marathon City: Needle Arts, Podcast Discussion Group; Mosinee: Legal and Financial Planning for Alzheimer's; Rothschild: Library Learning-Intro to Libby and the World of Free E-Books, Saturday Spotlight-Blizzards, Mission STEAM-3-D Pens; Stratford: Genealogy Hunters

- January 21- Learn to make all-natural fire starters at MCPL Athens Branch
Steppin' Out- Wausau: Sewing with Electricity-The Basics, Sewing with Electricity-Stuff
Making; Athens: Needle Felting Workshop; Marathon City: Podcast Discussion Group;
Mosinee: Legal and Financial Planning with Alzheimer's
- January 28- Steppin' Out- Wausau: Teen Advisory Group, Friends of MCPL Book Sale,
Pokémon Club, Flexangle-The Paper Toy!; Edgar: Adult Night at the Library-Nature Print
Sun Paper, Let's Celebrate LEGO Block Month!; Hatley: Winter & Spring Card Making;
Mosinee: Winter & Spring Card Making; Rothschild: Medicare Basics; Spencer: Meet K-9
Ella!

Materials

- Youth

	2020 Annual Budget	Rollover from 2019	Total Appropriation	Monthly Budget	*Free Balance	Spent as of Feb. 3	*% Spent
Juvenile Audiobooks	\$4,500.00		\$4,500.00	\$409.09	\$4,477.65	\$22.35	0%
Juvenile CDs	\$500.00	\$205.37	\$705.37	\$45.45	\$294.63	\$410.74	58%
Juvenile DVDs	\$13,000.00	\$166.88	\$13,166.88	\$1,181.82	\$11,535.25	\$1,631.63	12%
Juvenile DVDs Standing Order	\$1,000.00	\$12.00	\$1,012.00	\$90.91	\$966.42	\$45.58	4.50%
Juvenile Video Games	\$2,000.00		\$2,000.00	\$181.82	\$2,000.00	\$0.00	0%
Young Adult Audio Books	\$500.00		\$500.00	\$45.45	\$500.00	\$0.00	0%
Youth AV Subtotal	\$21,500.00		\$21,500.00	\$1,954.55		\$21,500.00	100%
Juvenile Fiction	\$20,000.00	\$58.99	\$20,058.99	\$1,818.18	\$17,492.18	\$2,566.81	13%
Juvenile NonFiction	\$40,000.00	\$1,608.58	\$41,608.58	\$3,636.36	\$38,397.54	\$3,211.04	8%
Juvenile Picture Books	\$35,000.00	\$43.31	\$35,043.31	\$3,181.82	\$33,085.88	\$1,957.43	6%
Juvenile Spanish	\$570.00		\$570.00	\$51.82	\$500.00	\$70.00	12%
Juvenile Print Standing Order	\$9,000.00	\$684.00	\$9,684.00	\$818.18	\$7,870.02	\$1,813.98	18.73%
Young Adult Fiction	\$8,000.00	\$153.42	\$8,153.42	\$727.27	\$6,612.76	\$1,540.66	19%
Young Adult Graphic Novels	\$4,000.00	\$357.67	\$4,357.67	\$363.64	\$3,567.42	\$790.25	18%
Young Adult NonFiction	\$1,000.00	\$136.72	\$1,136.72	\$90.91	\$863.28	\$273.44	24%
Youth Print Subtotal	\$117,570.00		\$117,570.00	\$10,688.18	\$108,389.08	\$9,180.92	8%
Youth Services TOTAL	\$139,070.00	\$3,426.94	\$142,496.94	\$12,642.73	\$108,389.08	\$34,107.86	24%

- Adult

	2020 Annual Budget	Rollover from 2019	Total Appropriation	Monthly Allotment	*Free Balance	Spent as of Feb. 3	*% Spent
Adult Audiobooks	\$12,500.00	\$577.82	\$13,077.82	\$1,136.36	\$10,850.84	\$2,226.98	17.03%
Adult Music CD	\$7,500.00	\$525.11	\$8,025.11	\$681.82	\$6,276.13	\$1,748.98	21.79%
Adult DVD	\$30,000.00	\$1,586.24	\$31,586.24	\$2,727.27	\$24,153.21	\$7,433.03	23.53%
Adult Video Games	\$1,500.00	\$39.99	\$1,539.99	\$136.36	\$1,460.01	\$79.98	5.19%
Adult AV Subtotal	\$51,500.00	\$2,729.16	\$54,229.16	\$4,681.82	\$42,740.19	\$11,488.97	21.19%
Adult Paperbacks	\$1,875.00	\$469.72	\$2,344.72	\$170.45	\$1,405.28	\$939.44	40.07%
Adult Paperbacks S.O.	\$3,714.00		\$3,714.00	N/A	\$3,714.00	\$0.00	0.00%
Adult Fiction	\$46,000.00	\$557.65	\$46,557.65	\$4,181.82	\$39,032.89	\$7,524.76	16.16%
Adult LT Fiction	\$7,200.00	\$454.48	\$7,654.48	\$654.55	\$6,686.64	\$967.84	12.64%
Adult LT S.O.	\$15,300.00		\$15,300.00	\$1,390.91	\$15,240.50	\$59.50	0.39%
Adult Non-fiction	\$66,000.00	\$2,733.86	\$68,733.86	\$6,000.00	\$56,898.20	\$11,835.66	17.22%
Adult Non-fiction S.O.	\$3,000.00		\$3,000.00	N/A	\$3,000.00	\$0.00	0.00%
Adult Biographies	\$10,000.00	\$170.28	\$10,170.28	\$909.09	\$7,993.00	\$2,177.28	21.41%
Adult Spanish	\$750.00	\$31.76	\$781.76	\$68.18	\$718.24	\$63.52	8.13%
Adult Hmong	\$750.00		\$750.00	\$68.18	\$750.00	\$0.00	0.00%
Adult Print Subtotal	\$154,589.00	\$4,417.75	\$159,006.75	\$14,053.55	\$135,438.75	\$23,568.00	14.82%
Adult Services TOTAL	\$206,089.00	\$7,146.91	\$213,235.91	\$18,735.36	\$178,178.94	\$35,056.97	16.44%

	2019 Grant	Amount moved at end of year	Free Balance	Spent as of Feb. 3	% Spent
WVLS Grant Adult Book 2019	\$5,846.16	\$346.16	\$2.34	\$5,843.82	99.96%
WVLS Grant Adult AV 2019	\$1,643.84	(\$356.16)	\$0.00	\$1,643.84	100.00%

Monthly Business Report – February, 2020

The monthly January Bills and Services report, the CIP Report, the Bills and Services report, along with the Obligation vs. Budget report are all in this packet along with updated versions of the December reports. The operations budget for maintenance, the one the Facilities Department controls, shows that budget was overspent by just over ten thousand dollars in 2019. Nothing in our agreement covers this possibility and it has not happened in the known past. A determination will need to be made as to whether the Library will be expected to cover this shortfall. If we are to pay the balance, it will need to be determined whether it will come from the current year operating funds, capital improvement funds, or the year-end carry forward funds. Further, budget planning will need to address this issue going forward.

As the Annual Report was being completed for the 2019 year end, the compliance questions brought to light a further issue with changes made in the 2019 budget. By placing control of funds traditionally under control of the Library Board in the Facilities budget, control of these monies was transferred out of the Boards control. One compliance question asked if all funds allocated for library use were under the Board's control making the answer negative. Lance Leonard, the acting County Administrator has taken up the issue and appears intent on finding resolution.

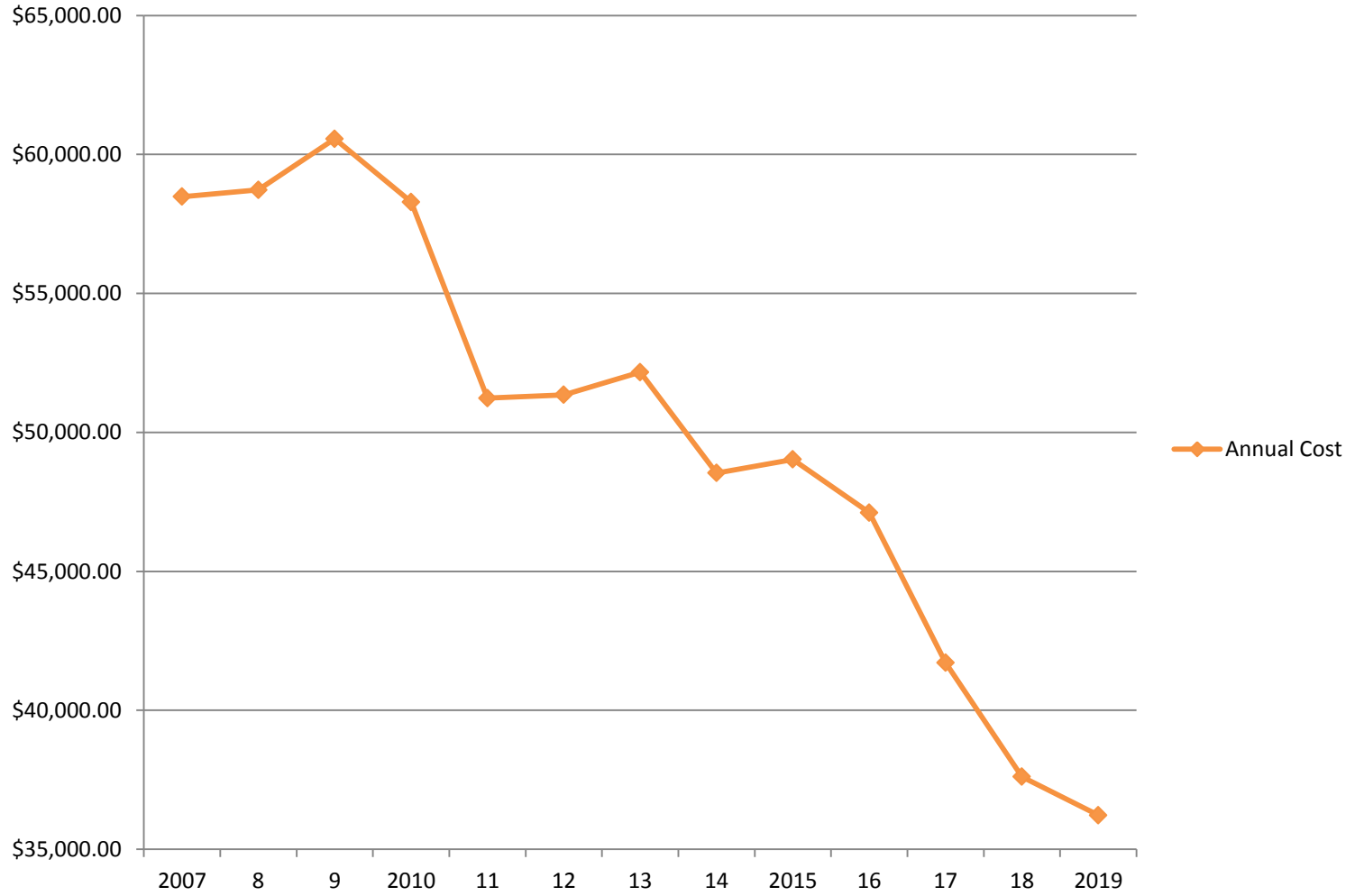
There have been substantial changes in the way the Finance Department allocates interest to Library funds held in County accounts. Where the interest earned was consistently applied between 2010 and 2017, since that time amounts credited have varied widely. From where once fifty to seventy dollar postings were the norm, now we will see amounts in the thousands and they may be either positive or negative. Compounding the challenge for Library Administration, the postings are nearly made the better part of a year after the month they are back-dated into. This backdating of transactions means that reports generated are superseded without notice to anyone that the books have been changed. When the question was asked of Finance, we were told that the process did change, they are behind, and that the process was too complicated for others to understand. While frustrating, the net amounts are in the range of what would historically be expected when taken over time. The issue is again one of outside control of funds without Board input. This question calls into light the possibility of changes being made

to the CIP funds held by the County and the possibility of changes to the way those are accounted for, spent, or carried forward.

The library has had a local plumbing firm replace the valves and associated hardware on all twenty two toilets located at the Wausau location. Several overflows related to the aging hardware during the first two weeks of 2020 along with consistent finding of constantly flowing fixtures combined to make it time to have all units renewed. Articles in local Wausau news outlet concerning substantial increases in water costs as the city builds new supply and treatment facilities encouraged the limiting of any way possible our substantial water cost. The cost for water and sewage expenses in 2019 at Wausau stands at a rounded \$41,453.00. In the same spirit of looking for ways to save before costs increase, discussions are in progress with local vendors in an attempt to find savings before increased prices make paying for improvements more difficult.

It is worth noting that just like other facility related fixes carried out here at MCPL, consideration may need to be made to the use of service contracts to make sure some mechanical equipment is maintained at a standard necessary for the Library to excel. The example of the standby generator failing to start on the last day of 2019 which forced the closure of the Library on a day when we were scheduled to be open, makes it prudent to consider alternatives.

MCPL Annual Electricity Cost



January 2020 Support Services Monthly Report

Circulation Team

- Passports News
 - 49 Adult Passport Books
 - 26 Minor Passport Books
 - 0 Adult Passport Cards
 - 0 Minor Passport Cards
 - 3 Both Book and Card
- The MCPL Passport team accepted a total of 78 passport applications accepted at \$35.00 ea. and 119 photos were taken at \$10.00 each for a total of \$3,820.00 recorded. We also assisted with 40 renewal applications. March 2020 passport events are scheduled for Edgar and Spencer Branch.
- 1/7/20 & 1/21/20: Leads Meetings attended by Mary S, Kee L, Kitty R, and Matt D.
- 1/15/20: Circulation Team meeting was held in the training room. We discussed scheduling, a new lost item procedure, job duty lists, and the word “Mindfulness” and how it is used in our daily work. Next Circulation Team Meeting is scheduled for 2/5/2020 in the Training Room.
- 1/17/20: Kitty R attended the Library Coordinator meeting to discuss inputting library applications and other ILS questions.
- 1/20/20: MLK Day on was attended by Jeff P, Laura D, Ollie C, Colleen Y, and Kitty R.
- 1/23/20: Kitty R talked with Support West Staff about new “Lost/Misplaced” item guidelines.
- 1/30/20: Kitty R and Mary S co-chaired the V-CAT Cooperative Circulation meeting. Consistent checkout periods and marking damaged items procedure were discussed.
- Adult non-fiction inventory should be completed first week of February.

Support Services Team

- 1/3/20: We said good-bye to Jeanne and wished her a happy retirement.
- 1/13/20: We welcomed Stephanie to the D/T position and look forward to seeing her fulltime and to fresh ideas for the department.
- 1/15/20: Chris and Pat covered the Main Desk during their meeting.
- 1/20/20: Team members attended Martin Luther King Day On programs.
- All Team members completed a variety of bi-weekly, monthly, quarterly, and annual reports (outstanding holds, empty bibs, expired holds, missing, parts missing to name a few).
- The morning transit/transport page position has not been replaced. The Team, along with help from Main Desk and Page Teams, has been able to complete this process in the same amount of time.
- Chris cataloged current editions of the Motorists’ Handbook. The manuals are available in English, Hmong, and Spanish and are available for checkout and online. A link is

available in the bib record. 2019 tax instruction manuals were also cataloged this month. The manuals are available for check out.

- Chris, Mary, and Pat completed the annual rollover process of the materials budget.
- Mary is working with 3M to resolve a linking problem with B&T processed materials.
- Ongoing projects:
 - Clean juvenile DVD collection: BAB
 - Relabel juvenile biographies: project is done
 - Relabel adult fiction (2nd time around): project is done.
 - Relabel adult video games: half are done.

Page Team

The page team is currently undergoing a restructuring and transitional period.

Branch Libraries Report

January 2020

Athens Monthly Report

Events and Programs

- Family Story Time: Family Story Time met for 3 sessions with 23 children, 5 adults and 4 young adults in attendance.
- Play and Learn: Play and Learn met for 4 sessions with 30 children and 19 adults in attendance.
- Class Visits: During the month of January a total of 257 children and 21 adults visited the library.
- Fiber Arts Club: Our Fiber Arts group met 4 times with a total of 20 adults and 1 child in attendance.
- Board Game Week: During the week of January 6th- 10th Athens held a Board Game Week. A total of 5 adults, 12 children and 4 young adults played games.
- Intro to VCAT: We introduced VCAT to the 5th graders from Trinity Lutheran School on January 22nd a total of 11 children and 1 adult participated.
- ABC Caterpillar Craft: Children were invited to create a caterpillar using the letters of their name on January 22nd a total of 3 adults and 4 children participated in this craft.
- Community Weaving: Starting January 2nd- March 19th all ages are welcome to visit the Athens branch and help add to our community weaving. During the month of January 5 adults and 3 children added to the weaving project.

Library and Community News

- A New Books- New Year display was featured by the circulation desk and in the children's area during the month January.
- Jennifer Triolo attended the Branch Coordinator on January 17th at the Wausau Headquarters

Circulation Statistics

- Athens circulated 2,127 items in January 2020. This is a 12.42 % increase from January 2019. In 2020 year-to-date, Athens has circulated 2,127 items. This is a 12.42% increase from 2019.

Facilities Update:

- Sierra word search was frequently down during the month of January. Staff kept a tally of the slowdowns. Currently Sierra word search is back up and running

Edgar Monthly Report

Events and Programs

- Play & Learn: The Family Resource Center held Play & Learn 4 times this month with a total of 20 adults and 35 children attending.
- Family Storytime: Edgar held a family story time 4 times this month with a total of 8 adults and 11 children attending.
- Book Club: In January the book club met and discussed the book Mr. Dickens and his Carol" by Samantha Silva." There were 4 adults present. The book club will discuss the book "The Elephant Whisperer "by Lawrence Anthony in February.
- Homeschool Huddle: This is a program for homeschool families, this month we held 4 programs with 17 adults and 54 students attending.
- School Visits: St John's Catholic school came for 2 visits during the month with 2 adults and 14 students.
- Family Adventure Night: "Curious George" was the theme for January. There were 2 adults and 6 children attending.
- Adult program: There were 5 adults at the program on making "Origami". There were many ideas shared, it was a good night.
- Passive Program:
 1. The Edgar Branch did a January Reading Challenge for adults with 3 adults completing challenge.
 2. The children of all ages colored 26 mittens for the bulletin board with book titles on them.

Circulation Statistics

- The circulation statistics for the month of January were 1780 items checked out, this is a 21.35% increase for the same month last year and a 21.35% increase from 2019.

Library News

- A book display was setup for the Reading Challenge to encourage patrons to read a book that is a with a winter setting.

Facilities Updates

- The January the interior of the MCPL - Edgar Branch Library has been painted giving it a fresh look.
- One of the lights in the children's room ballast when out and was replaced.
- Deb contacted the village to make sure that the parking lot and sidewalks are taken care of now that the branch is open on Saturdays. She also notified the cleaning lady that the library will now be open on Friday mornings.
- Deb has asked that the new bulletin boards be hung in the children's room.

Hatley Monthly Report

Events and Programs

- Family Story Time: Themes of "Feelings," "Author Rosemary Wells," and "Snowmen" brought in 5 adults and 6 children.
 - a. Special Story Times
 - i. Pete the Cat brought in 1 adult and 1 child to read Pete the Cat books and create Pete the Cat inspired crafts.
- Book Club: *The Woman in the Window*. 11 adults got together to discuss this book.
- Play & Learn had 5 sessions and brought in 27 adults and 27 children. Deborah started this month.
- Hobbies/Crafts Night had 12 adults doing various crafts/hobbies (stamping, card making, knitting, quilting...)
- Lego Block Party had 1 child stop in and create things with various Legos.
- Tech Time Drop-In had 3 adults stop in for help with various issues.
- Our "There is "SNOW" thing like reading bulletin board had 16 children color snowflakes and add them to the snowman.
- Each month we are putting out new coloring sheets and we had 2 adults, 6 children, and 2 teens do some coloring.

Upcoming Programs

- Special Story Times – NA
- Children – Family Story Time, Play & Learn, Lego Block Party, Winter/Spring Cardmaking
- Adult – Book Club, Medicare Basics
- Tween/Teen – NA
- All Ages – Hobbies/Crafts Night, Tech Drop In Help, Flower Bud Vase Decoupage
- Passive: Bulletin Board, monthly coloring

Circulation Statistics

- Hatley circulated 2,209 items for the month. This is a 3.83% decrease for the month. Year to date is 2,209 items. This is 3.83% decrease from last year.

Library News

- RSW officially moved over to RO
- Heather attended the Branch Coordinator Meeting
- Robin attended MLK on Day

Facilities Updates

- Nothing to report.

Marathon Branch Monthly Report

Events and Programs

- **Family Story Time:** In January, Marathon held four family story time events with a total of 22 children and 13 adults attending. Family Story Time is held year round on Thursdays at 10:30 am.
- **Book Club:** The participants read the memoir, *Born a Crime* by Trevor Noah and 9 people joined in for discussion. In February, we will meet to discuss the novel, *A Thousand Acres* by Jane Smiley. Book club meets the second Monday of the month from 5:45 PM – 6:45 PM.
- Our monthly **Needle Arts** event started a new time slot this month. It was held on the third Tuesday from 11:00 am – 1:00 pm. No one dropped in this month.
- Mrs. Drexler's **4k classes from St. Mary's** came in for their monthly story time and book check out on January 8 & 9. Two adults and 10 children attended each day.
- On Wednesday, January 8, we held an **Internet Basics** event. Eight adults attended this informative session.
- On Wednesday, January 22 we held another **Podcast Discussion**. Unfortunately, this series of events has not sparked any interest in the area.
- Upcoming Events and Programs: **Story Time, Book Club, St. Mary's 4k class visits** and **Needle Arts** will continue as usual. During the week of February 10 – 15, we will hold another **Mission STEAM** week. Children in grades K-5 can stop in anytime during open hours and explore **Magna-Tiles** (magnetic building tiles). A **Medicare Basics** event will be held on Wednesday, February 12 from 5:00 – 7:00. Mike Graper from the ADRC will be here to answer questions about Medicare. On Wednesday, February 19 from 3:00 – 5:00 pm Elizabeth will be teaching kids the basics of **Finger Knitting**. Children can learn the basics and

have a chance to create their own finger-knitted accessories like armbands, necklaces, scarves and more.

Circulation Statistics

- Marathon circulated 3,181 items during the month of January. This is a 2.33% decrease from this time last year. So far in 2020, Marathon has circulated 3,181 items. This is a 2.33% decrease over last year.

Library News

- On Monday, January 20, we both attended the County MLK “Day On.” We both found it very beneficial.
- We began our new operational hours on Monday, January 12.
- Elizabeth will attend the Youth Services meeting in Athens on Wednesday, February 5.

Facilities Updates

- Nothing to report at this time.

Mosinee Monthly Report

Events and Programs

- Family Story Time: Julie led 4 Family Story Times that brought in 20 adults and 25 kids.
- Play and Learn: The Family Resource Center presented 4 sessions that brought in 22 adults and 28 kids. As we said goodbye to the wonderful Play and Learn facilitator Emily Nowicki on the 8th, we welcomed Lue to our branch. We wish Emily all the very best and are excited to welcome Lue to our branch!
- Book Club: 8 patrons met to discuss *Old World Murder*, delayed from its usual time by one week due to our county-wide staff in-service day. Next month we will read *An American Marriage* by Tayari Jones.
- We had one last session of Lego Block Party at our old time of Tuesdays from 9 a.m.-5 p.m., which brought in 2 adults and 3 kids.
- Sarah hosted an Introduction to Libby course that brought in 4 adults (registration was capped to 5) who all said it was really informative and appreciated the class being offered.
- JoAnn Janikowski, Outreach Specialist with the Alzheimer’s Association, along with an attorney, led a presentation on financial matters relating to those with Alzheimer’s. One adult and one teen appreciated this really informative presentation.
- Passive Programs: 8 adults and 17 kids made snowflakes and 15 adults and 25 kids made fluffy penguins and snowmen as passive programs throughout the month. We also ended our extremely popular snowman scavenger hunt that Julie made. Twenty adults and 38 kids had a really fun time throughout the month searching for literary themed

snowmen throughout the children's area of the library. Children could also write down one thing they really wanted to do in 2020 by writing on a paper gumball for our giant 'goal ball' machine, with 32 responses total. We finished off the month with 10 people participating in Library selfie week.

- Upcoming Programs: Play and Learn, Book Club, Family Story Time, and Lego Block Party will continue as usual. We will host a spring card making week-long passive program, have a week where patrons can come in and make friendship bracelets, and have an opportunity for teens and tweens to make all sorts of creations out of duct tape during a duct tape palooza event on a no school day at the end of the month. We'll also host the first of a series of Medicare classes and have a fizzy hearts science and craft program on the 10th.

Circulation Statistics

- Mosinee circulated 3,046 items in January 2020. This is a 7.89% decrease. Mosinee has circulated 3,046 items in 2020. This is a 7.89% decrease.

Library News

- Displays: We displayed new books and movies, books to help patrons organize their homes for the new year, and our children's area featured books on winter, snow, and winter sports.
- Sarah attended the January Branch Coordinator meeting.
- Sarah and Julie attended the county wide MLK Jr. "Day On" on January 20th.
- New hours started on the 13th. Staff were busy adjusting our signs and phone messages, and helping patrons through the change as much as possible.

Facilities Updates

- New locks will be installed and new keys will be made for the building in the near future, as it was discovered the key given to our delivery service was misplaced.

Rothschild Monthly Report

Events and Programs

- Family Story Time and Play & Learn: In January, we held 4 regular family story times with 44 adults and 46 children attending. Additionally, in January, 90 people participated in 4 Play & Learn sessions. We also presented our monthly outreach story time at Head Start for 34 people.
- Book Club: In January, 12 members met to discuss *The Immortalists* by Chloe Benjamin. In February, the club will discuss *How to Stop Time* by Matt Haig.
- Other programs: 5 people participated in drop-in Needle Arts, 16 people participated in our monthly LEGO club, 2 people joined us for Game Day, and 8 people joined us for our monthly Saturday Spotlight featuring activities about blizzards. We also had 4 adults join

us for an Intro to Libby class, 8 people participate in our preschool art lab program, and 24 people try out our Mission Steam: 3D Pens activity. We also had 1 tech time session.

- Upcoming Programs: In February, our normal programming will continue as usual. We will also have a Medicare basics class, a creative nonfiction program for adults, a drop in steam event about marble tracks and mazes, a preschool art lab, and our special Saturday Spotlight will feature activities about Narwhals.

Circulation Statistics

- Rothschild circulated 9,615 in January. This is 3.04% decrease from last year. In 2020, Rothschild circulated 9,615 items. This is a 3.04% decrease from last year.

Library News

- Ashley S's last day at the branch was January 4th. She is now working in the Social Services department. We wish her the best!
- Robin Wesenick's first day in Rothschild was January 13th. We are so happy to have her as a member of our team in Rothschild! She has already been a great help with story time and with our future programs.
- Most of our patrons have adjusted well to our new hours.
- The Rothschild Branch has received all of our tax forms for the public.
- Rothschild staff attended the MLK Day On training.
- Laura attended the branch coordinators' meeting on January 17th

Facilities Updates

- The village has hired a new cleaning person. We have been happy with her work.
- The 3M self-check machine was remotely worked on to solve problems with the printer.

Spencer Monthly Report

Events and Programs

- "What's New In Spencer" was held on January 7th. Paul Hensch and Police Chief Shawn Bauer informed those attending on the many projects that will be coming up in 2020 in the Village of Spencer. Police Chief Shawn Bauer talked about the impact of having a K-9 in Spencer. 15 adults attended.
- Cribbage At The Library was held on January 7th and 21st. Players came who wanted to learn the game, and many returning seasoned players. All 16 players had fun playing cribbage.
- On January 15th, the Spencer Elementary Kindergarten class came to the library. Audrey did a Story Time for the class and then the students were allowed to check out a book. 48 total visited the library.

- On January 16th & 27th, the Spencer Book Club, “As The Page Turns”, met to discuss the book, “Cane River” by Lalita Tademy. A total of 21 were present.
- On January 22nd, Audrey was invited to the 4th grade class of Spencer Elementary to do a presentation on books that have the word “diary” in the title. We talked about different titles and then authors who wrote them. Audrey did a brief bio on each author. We discussed the different ways to get these books from MCPL. 50 were present.
- Rookie Rockets Day Care Story Time was held four times in January with a total of 35.
- On January 8 & 23rd, Audrey did a Story Time for the Spencer Elementary Pre-K class. Audrey did two stories for the class. 35 were present.
- Story Time and Play N Learn was held three times in January with a total of 3.

Circulation Statistics

- Spencer circulated 1,955 items in the month of January. This is an increase of 4.55%. Spencer has circulated 1,955 items in 2020. This is an increase of 4.55%

Library News

- Audrey attended the Branch Coordinators meeting on January 17th in Wausau.
- January 12th was the start of the new MCPL hours.

Facilities Updates

- The Spencer Fire Department did a fire extinguisher check in the library.
- The big bulletin board in the office/supply room fell down and the Spencer Village workers hung it back up for us.
- The Village of Spencer had our parking lot plowed out on our first Saturday open before we opened for business.

Stratford Monthly Report

Events and Programs

- Our Nonfiction@Night Book Club met Jan. 8. Four patrons attended to discuss *Reason for Hope* by Jane Goodall.
- Our Puppetry Workshop welcomed 5 children and 3 adults on Jan. 14. Patrons were invited to design and create their own sock puppet, practice puppetry techniques, and perform a short show behind the puppet stage.
- Our monthly *Genealogy Hunters* group met Jan. 15. One person attended to share ideas on researching family history.
- Our Fiction Book Club met Jan. 21 to discuss *What Alice Forgot* by Liane Moriarty. Eight people attended.

- Story Time and Play & Learn met four times in January, with a total of 37 children and 23 adults attending. Our themes for stories, activities, and crafts included *family, winter, sleeping, and from head to toe*.
- Four Pre-K and Kindergarten St. Joe's students visited Jan. 13 for Story Time and to check out books.
- Sixteen St. Joe's 3rd and 4th grade students and their teacher visited on Jan. 7 and 21 for Book Talks and to check out books.
- Sixteen 1st and 2nd grade St. Joe's students and their teacher visited our library on Jan. 14 and 28 for Story Time and to check out books.

Circulation Statistics

- Stratford circulated 2,085 items in January. This is an 8.82% increase from last year. In 2020, Stratford circulated 2,085 items. This is an 8.82% increase from last year.

Library News

- We put together a *Remembering MLK* display filled with books for all ages.
- We created a *Delightfully Delicious* display filled with books that use food as one of their themes.
- MJ attended the MLK Day On Professional Development Day in Wausau on Jan. 20.

Facilities Updates

- No updates.

Director's Activities:

- 1-27-20 Marathon County Public Library Board of Trustees Meeting
- 1-28-20 Early Years Coalition Steering Committee Meeting
- 2-6-20 Monthly agenda meeting with Library Board President
- 2-7-20 Toward One Wisconsin Workforce Track Planning Meeting
- 2-17-20 MCPL Task Force Meeting #2
- 2-17-20 Marathon County Public Library Board of Trustees Meeting

NEXT MONTH DIRECTOR'S ACTIVITIES:

- 2-17-20 Marathon County Public Library Board of Trustees Meeting
- 2-17-20 Early Years Coalition Steering Committee Meeting
- 2-21-20 County Department Heads Meeting
- 2-24-20 Policy reviews w/Leah and Matt
- TBD Monthly agenda meeting with Library Board President
- 3-16-20 MCPL Task Force Meeting #2
- 3-16-20 Marathon County Public Library Board of Trustees Meeting

LIBRARY PROJECTS, PROGRAMS, EVENTS:

Engberg Anderson is working on design plans for upcoming renovations @ branch facilities due ongoing delays with main building carpet and roofing repairs.

UPCOMING CONFERENCES, CONTINUING ED, WORKSHOPS:

Toward One Wisconsin

April 28-29, 2020

@ Radisson Hotel and Conference
2040 Airport Drive Green Bay, WI 54313

ALA Annual Conference Chicago

6-25-20 through 6-28-20

Any other issues or items of note:

GL787 LIB 19 CIP TRANS Report Format 511

Period 12 ending December 31, 2019 Transaction status 1

Sub 604 LIBRARY CIP PROJECTS

Description	2019 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 934 CIP PROJECTS							
APR 777A LIBRARY CIP PROJECT							
Cat 980 CAPITAL OUTLAY							
Act 8118 LIBRARY-BRANCH DEVELOPME	219,974.00					219,974.00	
Act 8400 MAIN LIBRARY CUST SERVIC	687,939.00	5,834.00		35,540.12	35,540.12	652,398.88	5.2
Act 8402 LIBRARY-MARKETING EQUIPM	848.00					848.00	

APR 777A LIBRARY CIP PROJECT	908,761.00	5,834.00		35,540.12	35,540.12	873,220.88	3.9

Or2 934 CIP PROJECTS	908,761.00	5,834.00		35,540.12	35,540.12	873,220.88	3.9

Sub 604 LIBRARY CIP PROJECTS	908,761.00	5,834.00		35,540.12	35,540.12	873,220.88	3.9

Report Final Totals	908,761.00	5,834.00		35,540.12	35,540.12	873,220.88	3.9
=====							



Wisconsin Department of Public Instruction
PUBLIC LIBRARY ANNUAL REPORT
 PI-2401 (Rev. 1-20)

Wis. Stat. §§ 43.05(4) & 43.58(6)

FOR THE YEAR 2019

INSTRUCTIONS: Complete and return two (2) original signed copies of the form and attachments to your system headquarters.

Board-approved, signed annual reports for 2019 are due to the DPI Division for Libraries and Technology no later than February 29, 2020.

I. GENERAL INFORMATION					
1. Name of Library Marathon County Public Library			2. Public Library System Wisconsin Valley Library Service		
3a. Head Librarian First Name Ralph	3b. Head Librarian Last Name Illick	4a. Certification Grade Grade 1	4b. Certification Type Regular		5. Certification Expiration Date 04/30/2021
6a. Street Address 300 N. First St.	6b. Mailing Address or PO Box 300 N. First St.	7. City / Village / Town Wausau	8a. ZIP 54403	8b. ZIP4 5405	9. County Marathon
10. Library Phone Number (715)261-7200	11. Fax Number (715)261-7210	12. Library E-mail Address of Director ralph.illick@co.marathon.wi.us			
13. Library Website URL www.mcpl.us		14. No. of Branches 8	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 0	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
19a. Winter Hours Open per Week 60	19b. Number of Winter Weeks 38	19c. Summer Hours Open per Week 60	19d. Number of Summer Weeks 14		
20. Square Footage of Public Library 82,700	21. Did your library or a branch move to a new facility or expand an existing facility during the fiscal year? No		22. DUNS Number <i>Nine digits</i> 001713882		

II. LIBRARY COLLECTION		
	a. Number Owned / Leased	b. Number Added
1. Books in Print <i>Non-periodical printed publications</i>	290,781	21,300
2. Electronic Books <i>E-books</i>	155,881	
3. Audio Materials	21,184	1,261
4. Electronic Audio Materials <i>Downloadable</i>	54,434	
5. Video Materials	27,675	2,207
6. Electronic Video Materials <i>Downloadable</i>	952	
7. Other Materials Owned <i>Describe</i> Art, Video Games, Lucky Day Books & DVDs, Hmong Books and DVDs, Spanish Books and DVDs	15,739	
8. Electronic Collections <i>Locally Owned or Leased</i>	3	
9. Total Electronic Collections <i>Local, regional, and state</i>	60	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	438	

III. LIBRARY SERVICES

1. Circulation Transactions			2. Interlibrary Loans				
a. Total Circulation		b. Children's Materials	a. Items Loaned <i>Provided to</i>		b. Items Received <i>Received from</i>		
784,604		360,685	54,018		74,107		
3. Number of Registered Users			4. Reference Transactions		5. Library Visits		
a. Resident	b. Nonresident	c. TOTAL	a. Method	b. Annual Count	a. Method	b. Annual Count	
74,248	3,167	77,415	Survey Week(s)	31,512	Did Not Collect		
6. Uses of Public Internet Computers		7. Uses of Public Wireless Internet		8. Number of Website Visits		9a. Local Electronic Collection Retrievals	
a. Method	b. Annual Count	a. Method	b. Annual Count			9d. Total Electronic Collection Retrievals	
Actual Count	53,789	Not Counted		324,483		0	
						24,227	
10. Uses of Electronic Materials by Users of Your Library							
a. E-Books	b. E-Audio	c. E-Video	d. Total Uses of Electronic Works		e. Uses of Children's Electronic Materials		
77,716	56,380	119	134,215		8,032		
11. Programs and Program Attendance Annual Count						11. Number of Public Use Computers	
	a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL	a. Total	b. Internet Access	
Number of Programs	1,437	16	374	1,827	151	97	
Total Attendance	32,153	300	3,949	36,402			

IV. LIBRARY GOVERNANCE

Library Board Members. *List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.*

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. Sharon	Hunter	1006 Shenandoah Ridge Road	Wausau	54403	sharon.hunter@dpi.wi.gov
2. Katie	Rosenberg	1706 Emerson Street	Wausau	54403	Rosenberg.Katherine@gmail.com
3. Gary	Beastrom	PO Box 1	Athens	54411	gary.beastrom@co.marathon.wi.us
4. Scott	Winch	D3291 Rusty Road	Stratford	54484	swinch@stratford.k12.wi.us
5. Sarah	Thurs	1105 Greenhill Drive	Wausau	54401	sarah.thurs@gmail.com
6. MaiGer	Moua	1721 Pardee Street	Wausau	54401	mmoua@unitedwaymc.org
7. Kari	Sweeney	609 Gray Place	Wausau	54403	stolijones@gmail.com
8.					
9.					
10.					
11.					
12.					
No. of Library Board Members <i>Include vacancies in this count</i>					
7					

V. LIBRARY OPERATING REVENUE
Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service **Only joint libraries report more than one municipality here**

Municipality Type	Name	Amount
Subtotal 1		

2. County

a. Home County Appropriation for Library Service

Subtotal 2a \$3,658,500

b. Other County Payments for Library Services

County Name	Amount	County Name	Amount
	\$0		
Subtotal 2b			\$0

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
SLP Performer	\$2,160		
b. Funds Carried Forward from Previous Year	\$0	c. Other State Funded Program	0
Subtotal 3			\$2,160

4. Federal Funds *Name of program—for LSTA grant awards, grant number and project title*

Program or Project	Amount
	\$0
Subtotal 4	\$0

5. Contract Income *From other governmental units, libraries, agencies, library systems, etc.*

Name	Amount	Name	Amount
Rent	\$42,153	Collection Grant	\$10,000
Photocopy Charges	\$678		
Subtotal 5			\$52,831

6. Funds Carried Forward *Do not include state aid. Report state funds in 3b above.*

\$116,955

7. All Other Operating Income

\$87,258

8. Total Operating Income *Add 1 through 7*

\$3,917,704

9. What is the current year annual appropriation provided by your governing body(ies) for your public library?

\$3,747,938

10. Was your library's municipality exempt from the county library tax for the report year? *Wis. Stat. s. 43.64(2)*

No

VI. LIBRARY OPERATING EXPENDITURES*Report operating expenditures from all sources. Do not report capital expenditures here.*

1. Salaries and Wages <i>Include maintenance, security, plant operations</i>		2. Employee Benefits <i>Include maintenance, security, plant operations</i>	
\$2,175,065		\$502,127	
3. Library Collection Expenditures			
a. Print Materials	b. Electronic Materials	c. Audiovisual Materials	d. All Other Library Materials
\$293,651	\$25,183	\$70,989	\$0
			e. Subtotal 3
			\$389,823
4. Contracts for Services <i>Include contracts with other libraries, municipalities, and library systems here. Include service provider.</i>			
Provider	Amount	Provider	Amount
WPLS	\$28,085	County Service Fee	\$18,726
V-Cat Maintenance	\$74,842		
V-Cat Barcodes	\$325		
Technology Enterprise	\$7,800		
Delivery	\$2,101		
Misc Supplies	\$2,242		
			Subtotal 4
			\$134,121
5. Other Operating Expenditures			\$354,946
6. Total Operating Expenditures <i>Add 1 through 5</i>			\$3,556,082
7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?			\$0

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

1. Capital Income and Expenditures by Source of Income.

Do not report any expenditures reported above. Provide a brief description of any expenditures.

Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal		\$0	\$0
b. State		\$0	\$0
c. Municipal		\$0	\$0
d. County	Marathon County CIP	\$35,540	\$35,540
e. Other		\$0	\$0
2. Debt Retirement	3. Rent Paid to Municipality/County	Total Revenue	Total Expenditure
\$0	\$0	\$35,540	\$35,540

VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD**IX. TRUST FUNDS**All funds under the library board's control must be reported. Report in this section any funds in the library board's control (except Trust Funds) that have not been reported in a previous section. *Wis. Stat. s. 43.58(6)(a)*1. Total Amount of Other Funds at End of Year
\$873,221

1. Total Amount of Trust Funds Held by the Library Board at End of Year

X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	MLS (ALA)	\$99,218	40.00	Business Manager	Other	\$77,213	40.00
Library Services Manager	MLS (ALA)	\$75,567	40.00				
Support Services Manager	MLS (ALA)	\$68,421	40.00				
Librarian	MLS (ALA)	\$1,842	40.00				
Librarian	MLS (ALA)	\$56,608	40.00				
Librarian	MLS (ALA)	\$53,498	40.00				
Librarian	MLS (ALA)	\$53,358	40.00				
Librarian	MLS (ALA)	\$33,189	24.00				

b. Other Paid Staff See instructions

Position	Type of Staff	Total Annual Wages	Hours Worked per Week	Position	Type of Staff	Total Annual Wages	Hours Worked per Week
IT Technician	Other	\$80,443	80.00	Page	Other	\$100,872	260.00
Library Coordinator	Other	\$304,760	254.00	Page Temp	Other	\$471	20.00
Administrative Coordinator	Other	\$47,081	40.00				
Library Specialist	Other	\$411,739	404.00				
Library Assistant	Other	\$465,400	701.00				

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian

Master's Degree from an ALA Accredited Program (FTE)
7.60

Other Persons Holding the Title of Librarian (FTE)
1.00

Subtotal 2a
8.60

b. All Other Paid Staff (FTE)
Include maintenance, plant operations, and security

43.98

c. Total Library Staff (FTE)

52.58

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for your library from Section III, item 1, what was the total circulation to nonresidents *See instructions for definition of nonresident*

34,673

Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.		a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in Your County		0	0	0
3. Circulation to Nonresidents Living in Another County in Your System		7,397	9,969	17,366
4. Circulation to Nonresidents Living in an Adjacent County Not in Your System		12,803	1,896	14,699
5. Circulation to All Other Wisconsin Residents 2,553		6. Circulation to Persons from Out of the State 55		
7. Are the answers to items 1 through 6 based on actual count or survey/sample? Actual	8a. Does your library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)? No	8b. If yes, do you allow residents in adjacent systems to purchase library cards? No		

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a. Clark	2,380	f. Wood	173
b. Lincoln	5,111	g. Langlade	0
c. Taylor	1,088	h.	
d. Portage	1,702	i.	
e. Waupaca	21	j.	

XII. TECHNOLOGY

- | | | |
|---|--|--|
| 1. Does your library provide wireless Internet access for patrons' mobile devices?

Yes | 2. What type of Internet connection do you have? <i>Mark all that apply</i>
<input type="checkbox"/> a. State TEACH line
<input checked="" type="checkbox"/> b. Other broadband connection
<i>Local cable, telco, community network, etc.</i> | 3. Does your library use any type of Internet filtering software or service?
<input type="checkbox"/> a. Yes, on all Internet workstations
<input type="checkbox"/> b. Yes, on some Internet workstations
<input checked="" type="checkbox"/> c. No filtering on any Internet workstation |
|---|--|--|

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities <i>Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.</i>		a. Children (0-11)	b. Young Adult (12-18)	c. Other (all ages)	d. TOTAL
	Number of Self-directed Activities	122	9	145	276
	Total Self-directed Activity Participation	5,444	273	1,384	7,101
2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. <i>Only the primary person is displayed here.</i>					
a. First Name Taylor	b. Last Name Weinfurter	c. Email Address taylor.weinfurter@co.marathon.wi.us			
3. Name and email address of primary staff person who serves as the librarian for adults. <i>Only the primary person is displayed here.</i>					
a. First Name Leah	b. Last Name Giordano	c. Email Address Leah.Giordano@co.marathon.wi.us			

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in *Wis. Stats.* A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in your public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature ➤	Name of President <i>Print or type</i> Sharon Hunter	Date Signed
Library Director / Head Librarian Signature ➤	Name of Director / Head Librarian <i>Print or type</i> Ralph Illick	Date Signed

	STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS	
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As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Marathon

The Marathon County Public Library Board of Trustees hereby states that in 2019, the Wisconsin Valley Library Service
Name of Public Library *Name of Public Library System / Service*

- did** provide effective leadership and adequately meet the needs of the library.
 did not provide effective leadership and adequately meet the needs of the library.
Indicate with an X one of the following two statements.

Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to your library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

	CERTIFICATION	
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The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by *Wis. Stat. s. 43.05(14)*, conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to your public library system.

President, Library Board of Trustees Signature

Name of President *Print or type*

Date Signed



Sharon

Hunter

COMMENTS

SECTION_V

Home County Subtotal

Amount changed after completion of 2018 annual report. Amount was lower than previous year in that another county department took control of part of library allocated funds.--2020-02-04

Other Revenue

E-commerce funds received from the system in the amount of \$17,780.--2020-02-05

SECTION_XI

Circulation

Marathon County Public Library had 908 circulations to Langlade County residents who live outside the City of Antigo.--2020-02-04

SECTION_XIII

Does the library board have exclusive control of funds?

Funds previously held under the control of the Library Board through 2018 were, in 2019, allocated to the control of the County Facilities Department. The responsibility for management of personnel funds for maintenance employees working at the library now rests with the Facilities Department. Due to this change, any available year-end fund balance associated with this budget will return to the County rather than the Library. Attempts made throughout 2019 to further discuss this change made by County Administration were unsuccessful. The Library Board will work to restart discussions when a new County Administrator is hired during the first half of 2020.--2020-02-05



Wisconsin Department of Public Instruction
WISCONSIN PUBLIC LIBRARY OUTLET DATA

PI-2401-A (Rev. 1-20)

Wis. Stat. §§ 43.05(4) & 43.58(6)

FOR THE YEAR 2019

INSTRUCTIONS: This form is provided for public library's informational purposes only. Do not include with the signed annual report delivered to your system headquarters.

DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Marathon County Public Library

3. Branch Email Address

ralph.illick@co.marathon.wi.us

4. Mr. / Ms.

Mr.

5. Branch Head First Name

Ralph

6. Branch Head Last Name

Illick

II. PHYSICAL ADDRESS

1. Branch Street Address

300 N. First St.

2. Branch Mailing Address or PO Box

300 N. First St.

3. City / Village / Town

Wausau

4a. ZIP Code

54403

4b. ZIP4

5405

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number *Area/No.*

(715)261-7200

2. Hours Open per Year

3,120

3. Weeks Open per Year

52

4. Branch Square Footage

82,700



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Athens Branch

3. Branch Email Address

Jennifer Triolo

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Jennifer

6. Branch Head Last Name

Triolo

II. PHYSICAL ADDRESS

1. Branch Street Address

221 Caroline St.

2. Branch Mailing Address or PO Box

PO Box J

3. City / Village / Town

Athens

4a. ZIP Code

54411

4b. ZIP4

0910

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number *Area/No.*

(715)257-7292

2. Hours Open per Year

1,768

3. Weeks Open per Year

52

4. Branch Square Footage

2,750



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Edgar Branch

3. Branch Email Address

deb.gaureke@co.marathon.wi.us

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Deb

6. Branch Head Last Name

Gauerke

II. PHYSICAL ADDRESS

1. Branch Street Address

224 S. Third Ave.

2. Branch Mailing Address or PO Box

PO Box 228

3. City / Village / Town

Edgar

4a. ZIP Code

54426

4b. ZIP4

0228

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number *Area/No.*

(715)352-3155

2. Hours Open per Year

1,768

3. Weeks Open per Year

52

4. Branch Square Footage

2,046



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Hatley Branch

3. Branch Email Address

heather.bain@co.marathon.wi.us

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Heather

6. Branch Head Last Name

Bain

II. PHYSICAL ADDRESS

1. Branch Street Address

435 Curtis Ave.

2. Branch Mailing Address or PO Box

435 Curtis Ave.

3. City / Village / Town

Hatley

4a. ZIP Code

54440

4b. ZIP4

9784

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715)446-3537

2. Hours Open per Year

1,768

3. Weeks Open per Year

52

4. Branch Square Footage

3,707



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Marathon Branch

3. Branch Email Address

lisa.haessly@co.marathon.wi.us

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Lisa

6. Branch Head Last Name

Haessly

II. PHYSICAL ADDRESS

1. Branch Street Address

515 Washington St.

2. Branch Mailing Address or PO Box

PO Box 245

3. City / Village / Town

Marathon

4a. ZIP Code

54448

4b. ZIP4

0245

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715)443-2775

2. Hours Open per Year

1,768

3. Weeks Open per Year

52

4. Branch Square Footage

3,050



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Joseph Dessert Branch

3. Branch Email Address

Sarah.Moscatello@co.marathon.wi.us

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Sarah

6. Branch Head Last Name

Moscatello

II. PHYSICAL ADDRESS

1. Branch Street Address

123 Main St.

2. Branch Mailing Address or PO Box

123 Main St.

3. City / Village / Town

Mosinee

4a. ZIP Code

54455

4b. ZIP4

1441

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number *Area/No.*

(715)693-2144

2. Hours Open per Year

1,768

3. Weeks Open per Year

52

4. Branch Square Footage

5,942



Wisconsin Department of Public Instruction
WISCONSIN PUBLIC LIBRARY OUTLET DATA

PI-2401-A (Rev. 1-20)

Wis. Stat. §§ 43.05(4) & 43.58(6)

FOR THE YEAR 2019

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DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Rothschild Area Branch

3. Branch Email Address

laura.wood@co.marathon.wi.us

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Laura

6. Branch Head Last Name

Wood

II. PHYSICAL ADDRESS

1. Branch Street Address

211 Grand Ave.

2. Branch Mailing Address or PO Box

211 Grand Ave.

3. City / Village / Town

Rothschild

4a. ZIP Code

54474

4b. ZIP4

1173

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715)359-6208

2. Hours Open per Year

2,392

3. Weeks Open per Year

52

4. Branch Square Footage

3,240



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Spencer Branch

3. Branch Email Address

audrey.kohlbeck@co.marathon.wi.us

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Audrey

6. Branch Head Last Name

Kohlbeck

II. PHYSICAL ADDRESS

1. Branch Street Address

105 Park St.

2. Branch Mailing Address or PO Box

PO Box 398

3. City / Village / Town

Spencer

4a. ZIP Code

54479

4b. ZIP4

0398

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number *Area/No.*

(715)659-3996

2. Hours Open per Year

1,768

3. Weeks Open per Year

52

4. Branch Square Footage

2,072



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Stratford Branch

3. Branch Email Address

Mary Jo Netzer

4. Mr. / Ms.

Ms.

5. Branch Head First Name

Mary Jo

6. Branch Head Last Name

Netzer

II. PHYSICAL ADDRESS

1. Branch Street Address

400 N. 4th Ave.

2. Branch Mailing Address or PO Box

PO Box 74

3. City / Village / Town

Stratford

4a. ZIP Code

54484

4b. ZIP4

0074

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number *Area/No.*

(715)687-4420

2. Hours Open per Year

1,768

3. Weeks Open per Year

52

4. Branch Square Footage

3,000