



**COUNTY OF MARATHON
WAUSAU, WISCONSIN**

OFFICIAL NOTICE AND AGENDA

**of a meeting of the Marathon County Public Library Board of Trustees,
Monday, March 15, 2021 at 12:00 noon
Library Headquarters, Wausau Community Room.**

The meeting site identified above will be open to the public. However, due to the COVID-19 pandemic and associated public health directives, Marathon County encourages Library Board of Trustee members and the public to attend this meeting remotely. To this end, instead of attendance in person, Library Board of Trustee members and the public may attend this meeting by **computer or telephone conference**. If Library Board of Trustee members or members of the public cannot attend remotely, Marathon County requests that appropriate safety measures, including adequate social distancing, be utilized by all in-person attendees. Persons wishing to attend the meeting by computer or phone may log or call into **the conference beginning ten (10) minutes prior to the start time indicated above using the following website: <https://global.gotomeeting.com/join/358889285> or number: [1 877 309 2073](tel:18773092073). Access Code for dialing in: 358-889-285.**

When you enter the conference, **PLEASE PUT YOUR COMPUTER AND PHONE ON MUTE!**

AGENDA

1. (12:00 p.m.) **Call to Order**
2. **Acknowledgement of Visitors**
3. **Approval of Minutes**
4. **Bills and Services Report**
5. (10 minutes) **Public Comments**
6. (15 minutes) **Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.**
 - A. President
 - B. Other Board Members
 - C. Library Director
 - D. Board Committees
 - E. Friends of the Library
 - F. MCPL Foundation
 - G. Wisconsin Library Trustees & Friends (WLTF)
 - H. Wisconsin Valley Library Service
7. (5 minutes) **CIP Funds transfer update – For Discussion and Possible Action**
8. (20 minutes) **Discussion with DPI Public Library Administration Consultant Shannon Schultz re: potential system change processes – For Discussion and Informational Purposes Only**
9. (10 minutes) **COVID re-opening discussion with Russell Mech – For Discussion and Possible Action**
- 10.(10 minutes) **Branch Agreements update – For Discussion and Possible Action**
- 11.(15 minutes) **Discussion – System effectiveness question on annual report to DPI – For Discussion and Possible Action**
12. **Announcements**
13. **Request for Future Agenda Items**
- 14.

15. **Next Meeting Dates**
- Monday 04/19/2021
 - Monday 05/17/2021
 - Monday 06/21/2021
 - Monday 07/19/2021
16. **Adjournment**

Signed:  _____

Library Director

*All times are approximate and subject to change
"Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Library Administration Office at 715-261-7213."

FAXED TO: Wausau Daily Herald, City Pages, and
FAXED TO: Other Media Groups
FAXED BY: H. Wilde
FAXED DATE: March 10, 2021
FAXED TIME: 2:45 p.m.

NOTICE POSTED AT COURTHOUSE

BY: _____
DATE: _____
TIME: _____

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, February 15, 2021. Library Headquarters, Wausau Community Room.

Present: Sharon Hunter, Gary Beastrom (remote), Jeff Campo, Dino Corvino (remote), Kari Sweeney (remote), Michelle Van Krey (remote), Scott Winch, Ralph Illick

Excused:

Others: Leah Giordano, Thomas O'Neill, Heather Wilde, Ben Deitz, Russell Mech, 32 remote visitors

The meeting was called to order at 12:00 by Sharon Hunter.
Sharon Hunter welcomed visitors to the meeting.

A motion was made by Scott Winch to approve the Board of Trustee minutes from the January 25, 2021 meeting. Seconded by Jeff Campo. Motion carried.

A motion was made by Kari Sweeney to approve the Bills & Services report for January 2021. Seconded by Dino Corvino. Motion carried.

Public Comments – John Robinson is a member of the County Board of Supervisors and the Chair of the Broadband Task Force. He spoke to the Library Board regarding the broadband services in Marathon County. The task force appreciates the opportunities that have been presented through the potential expansion of Wi-Fi services at the library. We understand there are some technical issues and contractual issues that need to be resolved. We just wanted to express the appreciation of the task force to use the facilities in creating the hotspots and offer assistance working with the municipalities in anyway.

President – I did receive a letter from WVLS President Tom Bobrofsky, wanting us to get together. My recommendation is that Director Illick, myself, Chairman Gibbs, Corporation Counsel, County Administrator, WVLS Director and WVLS President have a meeting and discuss the letter.

Other Board Members – No Report

Director's Report – Presented in the Board packet and by Director Ralph Illick.

- Item number two (2) on the Business Report. Corporation Counsel is reviewing language for the agreements that County Supervisor Robinson was referencing earlier. I can note for all the members of the board that I did get a copy of the updated agreements that Corporation Counsel have been working on. It is addressed in the agreements the part about the Wi-Fi enhancement. What I can do is talk to the administrative specialist in the County Administrators office to start setting up the meetings. I would like to remind you that the vendor who would like to install the Wi-Fi units, would like the meetings done within a week.

Board Committees – No Report

Friends of the Library – The Library Director reported that he did ask the former Friends President about private sales as this was brought up at the last month’s meeting. Those that have a current Friends membership always get first option at the sales. She welcomed the input and would take that into consideration.

MCPL Foundation – No Report

Wisconsin Library Trustees & Friends (WLTF) – No Report

Wisconsin Valley Library Service – Report included in the packet.

2020 Annual report

We finished the details and received the final report from WVLS.

A Motion was made by Jeff Campo to accept 2020 Annual Report and file it with DPI. Seconded by Gary Beastrom. Motion carried.

Statement Concerning System Effectiveness

This would be the Library Board decision, we haven’t seen much change in what happens here we have taken care what we needed to. We have been under a pandemic for most of the year and service has been limited. We have had some challenges with the way it has gone through the process of review. You can check yes for system effectiveness, you can check no or you can check a box that you would rather talk to DPI.

Roll Call Vote for the following motion

A motion was made by Michelle Van Kray to check the positive box that they have provided good leadership. Seconded by Kari Sweeney.

Gary – yes
Michelle – yes
Kari – yes
Dino – no
Jeff – no
Scott – no
Sharon – no

Roll Call Vote for the following motion

A motion was made by Scott Winch to check the box to talk to DPI. Seconded by Jeff Campo.

Gary – yes
Michelle – yes
Kari – yes
Dino – yes
Jeff - yes
Scott – yes
Sharon – yes

Year-end fund

We do not have final numbers yet. The information was turned over to County Finance and we have not heard from them.

No motion was made

Re-opening conversation with Marathon County Health Dept. Liaison Russell Mech

Russell Mech from the Marathon County Health Department introduced himself. Based on the request from the January meeting we wanted to have a comprehensive conversation on where we are. As a reminder for everyone at branches we have limited amount of patrons in the building by appointment only. They can use computers or browse the collection. At the main library we are doing computer appointments, drive up service and grab and go activities. Are the board members comfortable with what we are doing right now or would you like to see any changes and if so what would those changes be?

Do you think it is still necessary to quarantine books? It is still recommend that the materials still get quarantined.

With the availability of vaccines and schools reopening with proper precautions, would that affect your opinion about us reopening and having patrons in the library again? It is hard to say Marathon County has just recently gone down from Very High to High activity. There is now the question of the new variants out there. I would recommend maintaining current services that you have now and maybe see the status in a few weeks. We are much lower than we were in September.

Would it be possible to reopen on a limited basis or at 25% capacity? It's hard to say right now. Wisconsin Public Libraries and other branches will have some more guidance on that along with the CDC, the State and DHS. With a high activity, I would error on an abundance of caution to maintain where you are at a little bit longer and see where the trend continues.

We can bring a model to the March meeting. We would add limited services in a safe way.

No motion was made

Branch agreements and Wi-Fi augmentation process update

This was discussed in the Directors report. I will talk with County Administration and start setting up the meetings.

No motion was made

Committee assignments

I am hoping everyone saw the descriptions of the committees that are currently in place.

Personnel – Sharon, Scott and Jeff

Nominating – Dino, Michelle, and Gary

WVLS Reprehensive - Kari

A Motion was made by Scott Winch to keep the Personnel and Nominating Committees and remove the Building and Educating Committees. Seconded by Kari Sweeney. Motion carried.

Library System review process – Request to DPI regarding effect of withdrawal

Board President Hunter spoke on this agenda item. This was not on the EEEDC agenda which was to meet February 4. There was a lot of information circulating in the County in terms as to why we should not proceed to move to a new system. Unfortunately some of it is misinformation, I'm not sure where this information is coming from. I am very concerned because our board is split on their decision. I am thinking if it would be valuable if each of us brought up a topic we were concerned about. What if we invited DPI to our meeting? Board Member Campo has great concern with what has been read in the emails. I have a direct question. If WVLS, the staff and the board have said repeatedly that if MCLP moves to SCLS it would destroy the other WVLS libraries? Can DPI confirm this? It seems critical for our patrons, our board, and our county board for proper understanding.

Roll Call Vote for the following motion

A Motion was made by Jeff Campo for DPI to come before the Library Board of Trustees and talk about what the effect would be from withdrawing from WVLS. What the effect would be on WVLS and is it destroying the smaller libraries. Seconded by Scott Winch. Motion carried.

Gary – yes
Michelle – yes
Kari – yes
Dino – yes
Jeff – yes
Scott – yes
Sharon – yes

Corporation Counsel explained the process going forward.

There were additional discussions among the Library Director and Library Board Members regarding this agenda item.

Library Board President Hunter restated the motion after Corporation Counsel described the process.

Announcements – Board Member Van Krey will not be at the March meeting.

Request for Future Agenda Items – Invite DPI to the March meeting

A Motion was made by Scott Winch to adjourn the meeting at 1:12 p.m. Seconded by Jeff Campo. Motion carried.



Library Director

Note: These minutes subject to approval at the next Library Board meeting scheduled for March 15, 2021.

Meeting of the Marathon County Public Library Board of Trustees, Personnel Committee
Thursday, March 5, 2021 at 2:00 p.m.

Marathon County Courthouse
Assembly Room
500 Forest St. Wausau, WI 54403

Present: Sharon Hunter, Scott Winch, Jeff Campo

Excused:

Others: Gary Beaström, Dino Corvino, Kari Sweeney, Michelle Van Krey, Frank
Matel, Scott Corbett, Heather Wilde

The meeting was called to order at 2:00 p.m. by Sharon Hunter.

Sharon Hunter asked the group to introduce themselves.

A MOTION WAS MADE BY SCOTT WINCH; SECONDED BY JEFF CAMPO TO REQUEST TO CONVENE IN CLOSED SESSION PURSUANT TO SECTION 19.85(1)(F) WISCONSIN STATUTES FOR THE PURPOSE OF: "CONSIDERING FINANCIAL, MEDICAL, SOCIAL OR PERSONAL HISTORIES OR DISCIPLINARY DATA OF SPECIFIC PERSONS, PRELIMINARY CONSIDERATION OF SPECIFIC PERSONNEL PROBLEMS OR THE INVESTIGATION OF CHARGES AGAINST SPECIFIC PERSONS. . . WHICH, IF DISCUSSED IN PUBLIC, WOULD BE LIKELY TO HAVE A SUBSTANTIAL ADVERSE EFFECT UPON THE REPUTATION OF ANY PERSON REFERRED TO IN SUCH HISTORIES OR DATA, OR INVOLVED IN SUCH PROBLEMS OR INVESTIGATIONS." TO WIT: COMPLAINT OF EMPLOYEE OF MARATHON COUNTY PUBLIC LIBRARY.

ALSO A MOTION TO CONVENE IN CLOSED SESSION UNDER ANY OF THE TOPICS LISTED ABOVE, PURSUANT TO WIS. STAT. SEC. 19.85(1)(G) FOR THE PURPOSE OF: "CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED."

Scott Winch - Y
Jeff Campo - Y
Sharon Hunter - Y

Motion to return to Open Session

A MOTION WAS MADE BY SCOTT WINCH; SECOND BY JEFF CAMPO TO RETURN TO OPEN SESSION. MOTION CARRIED.

Possible Announcement(s) and/or Action Resulting from Closed Session Items

The Personnel Committee will recommend to the Library Board of Trustees to hire a third party consulting firm to do an investigation regarding the letter which was received.

Request for Future Agenda Items – None

Next Meeting Dates – None

Meeting adjourned at 2:34 p.m.

There being no further business to discuss, LIBRARY BOARD PRESIDENT ADJUORNED THE MEETING

/s/ Sharon Hunter

Library Board President or Designee

Note: These minutes are subject to approval at the next Library Board meeting scheduled for March 15, 2021.

Meeting of the Marathon County Public Library Board of Trustees
Thursday, March 5, 2021 at 2:15 p.m. or immediately following conclusion of Personnel
Committee Meeting scheduled under separate agenda.

Marathon County Courthouse
Assembly Room
500 Forest St. Wausau, WI 54403

Present: Sharon Hunter, Gary Beastrom, Jeff Campo, Dino Corvino, Kari Sweeney,
Michelle Van Krey, Scott Winch

Excused:

Others: Frank Matel, Scott Corbett, von Briesen & Roper Law Firm (phone),
Heather Wilde

The meeting was called to order at 2:34 p.m. by Sharon Hunter.

**A MOTION WAS MADE BY SHARON HUNTER; SECONDED BY DINO CORVINO TO
REQUEST TO CONVENE IN CLOSED SESSION PURSUANT TO SECTION 19.85(1)(F)
WISCONSIN STATUTES FOR THE PURPOSE OF: "CONSIDERING FINANCIAL, MEDICAL,
SOCIAL OR PERSONAL HISTORIES OR DISCIPLINARY DATA OF SPECIFIC PERSONS,
PRELIMINARY CONSIDERATION OF SPECIFIC PERSONNEL PROBLEMS OR THE
INVESTIGATION OF CHARGES AGAINST SPECIFIC PERSONS. . . WHICH, IF DISCUSSED
IN PUBLIC, WOULD BE LIKELY TO HAVE A SUBSTANTIAL ADVERSE EFFECT UPON THE
REPUTATION OF ANY PERSON REFERRED TO IN SUCH HISTORIES OR DATA, OR
INVOLVED IN SUCH PROBLEMS OR INVESTIGATIONS." TO WIT: COMPLAINT OF
EMPLOYEE OF MARATHON COUNTY PUBLIC LIBRARY.**

**ALSO A MOTION TO CONVENE IN CLOSED SESSION UNDER ANY OF THE TOPICS LISTED
ABOVE, PURSUANT TO WIS. STAT. SEC. 19.85(1)(G) FOR THE PURPOSE OF:
"CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS
RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY
THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME
INVOLVED."**

Jeff Campo - Y
Scott Winch - Y
Gary Beastrom - Y
Dino Corvino - Y
Michelle Van Krey - Y
Kari Sweeney - Y
Sharon Hunter - Y

Motion to return to Open Session

A MOTION WAS MADE BY GARY BEASTROM; SECOND BY DINO CORVINO TO RETURN TO OPEN SESSION. MOTION CARRIED.

Possible Announcement(s) and/or Action Resulting from Closed Session Items

A MOTION WAS MADE BY SCOTT WINCH; SECONDED BY GARY BEASTROM TO HIRE VON BRIESEN & ROPER LAW FIRM AS A THIRD PARTY, TO INVESTIGATE A COMPLAINT OF A LIBRARY EMPLOYEE. THE LIMIT OF THE CONTRACT SHOULD NOT EXCEED \$20,000. A REPORT WILL BE GIVEN BACK TO THE LIBRARY BOARD OF TRUSTEES, THE PRESIDENT OF THE TRUSTEES SHOULD BE THE CONTACT PERSON. MOTION CARRIED

Request for Future Agenda Items – None

Next Meeting Dates – Monday, March 15, 2021

A MOTION WAS MADE BY SCOTT WINCH; SECONDED BY KARI SWEENEY TO ADJOURN THE MEETING AT 3:23 P.M. MOTION CARRIED

/s/ Sharon Hunter

Library Board President or Designee

Note: These minutes are subject to approval at the next Library Board meeting scheduled for March 15, 2021.

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, January 25, 2021. Library Headquarters, Wausau Community Room.

Present: Sharon Hunter, Gary Beastrom, Jeff Campo, Dino Corvino (remote), Kari Sweeney (remote), Michelle Van Krey (remote), Scott Winch, Ralph Illick

Excused:

Others: Leah Giordano, Thomas O'Neill, Heather Wilde, Ben Deitz, Mark Arend (remote), Rebecca Frisch (remote), Shannon Schultz (remote), 41 remote visitors

The meeting was called to order at 12:00 by Sharon Hunter. Sharon Hunter welcomed visitors to the meeting and conducted a roll call of the Library Board of Trustees.

A motion was made by Michelle Van Krey to approve the Board of Trustee minutes from the December 21, 2020 meeting. Seconded by Kari Sweeney. Motion carried.

A motion was made by Gary Beastrom to approve the Bills & Services report for December 2020. Seconded by Jeff Campo. Motion carried.

Public Comments – There are two individuals that have requested to speak during public comments. Laurie Ollhoff submitted a letter and citizen petition to the MCPL Board, which can be found at the following link:

https://www.mcpl.us/sites/default/files/attachments/20210125_letter-and-marathon-county-citizen-petition-from-laurie-ollhoff_0.pdf

https://www.mcpl.us/sites/default/files/attachments/20210125_letter-and-librarian-petition-from-antigo-pl-director_1.pdf

Dr. Keith Montgomery submitted a letter to the MCPL Board President, which can be found at the following link:

https://www.mcpl.us/sites/default/files/attachments/20210125_letter-from-keith-montgomery-to-mcpl-board-president_0.pdf

President – No Report

Other Board Members – No Report

Director's Report – Presented in the Board packet and by Director Ralph Illick.

- Last month I did mention that we are working on building our library programs and our story times into something more professional and more competitive with other kinds of story times. I have spoken with the Foundation to include this in the technology grant.
- A couple of videos in which the Library Services team has been working on as introductions to the programming were shared.

Board Committees – No Report

Friends of the Library – The Library Director reported there is new leadership on the board. They are still working on the book sale room and are hopeful to get to a point where they can have private book sale soon.

MCPL Foundation – Report included in the packet, Library Director also reported that the Foundation is prepared to make the payments on the furnishings as they are coming in. I did talk to them about including the programming upgrades in the grant request.

Wisconsin Library Trustees & Friends (WLTF) – No Report

Wisconsin Valley Library Service – Report included in the packet, Board Member Sweeney also reported that there are two (2) new Marathon County representatives to the WVLS board. The Wild Wisconsin Winter Web will be held on January 27 and January 28, there will be 14 different webinars. The V-CAT council will discuss and possibly vote on the weighted voting models at the February meeting.

Furnishings Project update

If you walk through the building, it doesn't look quite the same inside. We have managed to move around a lot of parts of the collection to update with the new furnishings plans. The new furnishing should be showing up sometime in February, March and into April. Engberg Anderson was here to finalize details, we did do a walk-through of the building to finalize some things. We are expecting a report in the coming days.

Discussion of expired accounts pre-2014 postponement

We did discuss this at the last meeting, this is a process and maybe impacted by where we are as far as systems. We would like to postpone this conversation for another month or two.

Staffing update

We currently have eight (8) open positions. We operating very thin, we are offering a slight reduction and limitation in our services at this time. As we move forward we may encounter with some of our branches a reduction of service hours. We are not filling our open positions at this time. When we move towards June, we might be facing some fiscal challenges again.

Re-opening discussion

I did have the follow-up conversation like I always have with the Health Department. The Health Department doesn't feel like we are quite ready to open up further services. Unless the board feels otherwise, I certainly don't recommend we open the doors. Board Member Sweeney would like an update posted to the library website that this is an ongoing conversation.

No motion was made

Wi-Fi enhancement project and new branch agreements update

We talked about the augmentation of our Wi-Fi and new access points that would be broadcasted out further into communities. Because of the layers of factors in doing this, we don't control anything at the branches besides what is inside of the buildings.

Conversations with Corporation Counsel led us all to believe that the agreements with each municipality expired at the end of 2020. They were updated five (5) years ago, the first time since 1994, with a new County Administrator. With one (1) extra layer included for the Wi-Fi we will be working with Corporation Counsel to develop a new agreement.

County Strategic Plan alignments with System Membership Review/Rebecca Frisch, retired Marathon County Director of Conservation, Planning and Zoning Department

Rebecca Frisch presented information on the Marathon County strategic plan and the Marathon County comprehensive plan.

Board discussion of Task Force recommendation

Task Force Chair Mark Arend gave the recommendation to the Library Board of Trustees and how the Task Force came to the decision.

President Hunter wanted to make sure all of the board member saw the report the task force put together and presented to everyone. Supervisor Van Krey did see the recommendation from the task force and at this time would like to make a motion.

A Motion was made by Michelle Van Krey that MCPL maintain its membership with WVLS. Seconded by Kari Sweeney. There was discussion before moving on to accepting the motion.

Board Member Van Krey has some comments she would like to share. Some of them have been shared from earlier in the meeting during the public comments session and if you have been reading the letters and comments that have been received earlier. This was an agonizing decision for me. I spent a lot of time researching this and going back since being semi new to the board, there was a lot I needed to catch up on. Our patrons will be affected with longer wait times for popular titles and haven't had a chance to weigh in on that. We never made a clear reason why we should be leaving WVLS. There is no guarantee on staffing cost savings without eliminating positions. We risk burning bridges with our region by leaving.

Board Member Corvino has some comments he would like to share. I did speak with Sharon on some of the historical perspective on the issue and I did speak to others this morning. The thing that stands out to me isn't the operational decision, but rather the clear lack of discussion between two organizations being MCPL and WVLS. The day I was appointed to the board I received a likened message from someone related to this very discussion asking me not to not vote to support leaving WVLS. Since then I have received both public and private messages related to this discussion publically shaming in tone. The information that was received this morning could have been sent six (6) months ago, but instead we receive the information the day of the vote. I absolutely resent that I received this information this morning.

Board Member Campo read a statement. It is of great concern that after reading page after page of emails and letters, the negative tone has taken on a life of its own. Newly appointed to this board, I can truly say that I am surprised to see the level of undermining that I have read. I started painting at the library in September, the leadership and professionalism of this staff in administration is impressive. What has been accomplished

here during the pandemic is a clear example of the intentions and dedications of this leadership of MCPL. I know change can be difficult, but one of two things will happen. You can embrace it and make the best of it working together or you can fight like hell against it. I choose to see the good in this.

Board Member Winch agrees with the lateness and abruptness of receiving the correspondences. It makes it very difficult especially with being part of the task force meetings for the last year. We need to embrace change and see where it goes. There is no saying that we can't be a good neighbor even if we aren't part of a system. I think those are things that we considered and talked about last month. I would still be in support of the move to South Central and not support this motion.

Board Member Sweeney has a statement in regards to why we should stay with WVLS. The fact that we received feedback from County residents and libraries statewide in terms of why we should stay with WVLS. This is showing that this has long lasting detrimental far reaching impacts not only to the residents of Marathon County but surrounding counties and statewide. It will cost MCPL more money, but also generate tax revenue outside of our region. Moving to South Central will affect neighboring libraries and severely hinder them from maintaining their current services they provide to patrons. This level of disruption is really worth what MCPL could potentially get from it.

Board Member Beastron has concerns that were in the letter from Keith Montgomery. There are a couple of things that aren't appreciated as well. The issue being an agenda item on the Extension Education Economic Development Committee already the first week in January, also on the Executive Committee of the Marathon County boards agenda, when this board hasn't had a chance to make a decision yet. A paragraph was excluded from the task force report that I would have liked included. There are three (3) people on the board that are very new and my concern is are they comfortable with making a decision of this magnitude this soon.

Mike Puerner stated that if there was a vote to withdraw then there would need to be a public hearing held. The Marathon County Board has designated the Education Extension Economic Development Committee to hold the hearing. There would need to be thirty (30) days written notice provided by registered mail to all of the affected municipalities along with the affected libraries and notice published. The issues would go to the full County Board. If the change would be effective January 2022, the vote would have to occur before July 1.

President Hunter feels this is an opportunity for everyone. This is an opportunity for us and WVLS. WVLS has an opportunity to look at other systems within their area. We are not leaving them to hang out to dry, they have an opportunity to go to other systems in their regions and expand their services. They can look at how they can bring more money into their system. We have an opportunity and it's a great opportunity to join another system that has more libraries our size to collaborate with. It may cost us more money, but it will be a wash in the end. I don't feel good about leaving the other libraries, but I do know that this staff will do everything in their power to work with the other libraries in this area.

Roll Call Vote for the following motion

A Motion was made by Michelle Van Krey that MCPL maintain its membership with WVLS. Seconded by Kari Sweeney.

Michelle – yes

Kari – yes

Dino – no
Jeff – no
Gary – yes
Scott - no
Sharon – no

There is a four (4) to three (3) vote to not maintain the membership with WVLS.

A motion was made by Scott Winch to withdraw from WVLS and seek membership with SCLS. Seconded by Jeff Campo.

Scott – yes
Jeff – yes
Kari – no
Gary – no
Dino – yes
Michelle – no
Sharon – yes

There is a four (4) to three (3) vote to withdraw from WVLS and seek membership with SCLS.

Corporation Counsel potential discussion of steps in the event of board recommendation to change system membership

The next step would be a public hearing with the Education Extension Economic Development Committee. There has to be at least 30 days' notice provided prior to that hearing. After the public hearing the County Board would need to hold a vote on the withdrawal and there would need to be two thirds majority of the quorum present must approve the withdrawal. This must be approved before June 30.

No motion was made

Announcements – none

Request for Future Agenda Items – none

A Motion was made by Scott Winch to adjourn the meeting at 1:27p.m. Seconded by Gary Beaström. Motion carried.



Library Director

Bills for Approval

Period: 2 2021

Org: 665 LIBRARY

	<u>Vendor Name</u>	<u>Amount</u>
101 000000000066592250	TELEPHONE FRONTIER	550.79
	TELEPHONE	550.79
101 000000000066592561	LIBRARY FEES-REIMBURSE TO CNTY MARSHFIELD PUBLIC LIBRARY	1,535.10
	LIBRARY FEES-REIMBURSE TO CNTY	1,535.10
101 000000000066592990	SUNDRY CONTRACTUAL SERVICES BAKER & TAYLOR COMPANY GREENWOOD, JEAN C RHINELANDER DISTRICT LIBRARY AREND, MARK COLBY PUBLIC LIBRARY	2,990.00 10.95 7.99 347.95 18.00
	SUNDRY CONTRACTUAL SERVICES	3,374.89
101 000000000066592998	SUNDRY CONTR SERV-JACKETS LIBR BAKER & TAYLOR COMPANY CENTER POINT PUBLISHING	1,451.20 551.20
	SUNDRY CONTR SERV-JACKETS LIBR	2,002.40
101 000000000066592999	SUNDRY CONTR SERV-PROC AV LIBR BAKER & TAYLOR COMPANY BLACKSTONE AUDIOBOOKS	744.05 26.55
	SUNDRY CONTR SERV-PROC AV LIBR	770.60
101 000000000066593130	PRINTING/DUPLICATION MARCO	432.01
	PRINTING/DUPLICATION	432.01
101 000000000066593161	BOOKS LIBRARY BAKER & TAYLOR COMPANY WORLD BOOK EDUCATIONAL PRODS ULVERSCROFT LARGE PRINT INC ROCKFORD MAP PUBLISHERS INC CENTER POINT PUBLISHING	13,181.33 999.00 607.50 139.45 4,659.36
	BOOKS LIBRARY	19,586.64
101 000000000066593168	AUDIO-VISUAL MATERIALS BAKER & TAYLOR COMPANY BLACKSTONE AUDIOBOOKS MIDWEST TAPE LLC	3,641.45 1,290.00 455.31
	AUDIO-VISUAL MATERIALS	5,386.76

Bills for Approval

Period: 2 2021

Org: 665 LIBRARY

	<u>Vendor Name</u>	<u>Amount</u>
101 000000000066593221	SUBSCRIPTIONS-ELECTRONIC RESRC	
	MANGO LANGUAGES	9,502.93
	SUBSCRIPTIONS-ELECTRONIC RESRC	9,502.93
101 000000000066593240	MEMBERSHIP DUES	
	DEPT OF PUBLIC INSTRUCTION	50.00
	MEMBERSHIP DUES	50.00
101 000000000066593321	PERSONAL AUTO MILEAGE	
	WINCH, SCOTT	78.40
	PERSONAL AUTO MILEAGE	78.40
101 000000000066593497	LIBRARY OPERATING SUPPLIES	
	DEMCO INC	1,466.81
	G&O THERMAL SUPPLY COMPANY	1,442.97
	LIBRARY OPERATING SUPPLIES	2,909.78
101 000000000066595320	BUILDING/OFFICES RENT	
	MOSINEE WATER/SEWER	31.59
	VILLAGE OF MARATHON CITY	770.36
	BUILDING/OFFICES RENT	801.95
	LIBRARY 665 TOTAL:	46,982.25

Bills for Approval

Period: 2 2021

Org: 667 LIBRARY GIFTS

<u>Vendor Name</u>	<u>Amount</u>
252 000000000066793161 BOOKS LIBRARY	
BAKER & TAYLOR COMPANY	2,166.21
TANK MATES LLC	642.00
BOOKS LIBRARY	<u>2,808.21</u>
LIBRARY GIFTS 667 TOTAL:	<u>2,808.21</u>
Report Total:	<u><u>49,790.46</u></u>

GL787 LIB 21-OBL vs BUDGET Report Format 511

Period 2 ending February 28, 2021 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2021 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 665 LIBRARY							
APR 711A LIBRARY LVL 1-PERS SERVICE							
Cat 910 PERSONAL SERVICES							
Act 1110 SALARIES-PERMANENT-REGUL	557,794.00	40,509.80		68,288.28	68,288.28	489,505.72	12.2
Act 1210 WAGES-PERMANENT-REGULAR	748,778.00	56,313.94		97,745.36	97,745.36	651,032.64	13.1
Act 1211 WAGES-PERMANENT-REGULAR	685,967.00	44,031.19		79,280.01	79,280.01	606,686.99	11.6
Act 1250 WAGES-TEMPORARY-REGULAR	24,794.00					24,794.00	
Act 1510 SOCIAL SECURITY EMPLOYER	154,380.00	9,888.79		17,234.49	17,234.49	137,145.51	11.2
Act 1520 RETIREMENT EMPLOYERS SHA	123,948.00	8,937.60		15,698.20	15,698.20	108,249.80	12.7
Act 1540 HOSPITAL/HEALTH INSURANC	494,803.00	37,194.05		109,636.24	109,636.24	385,166.76	22.2
Act 1541 DENTAL INSURANCE	10,654.00	763.49		2,327.00	2,327.00	8,327.00	21.8
Act 1543 INCOME CONTINUATION INSU	7,630.00					7,630.00	
Act 1544 HLTH INS-CONVERSION, RET				504.07	504.07	504.07-	
Act 1545 POST EMPLOYEE HEALTH PLA	30,576.00	1,701.00		3,423.00	3,423.00	27,153.00	11.2
Act 1550 LIFE INSURANCE	1,128.00	42.34		80.76	80.76	1,047.24	7.2
Act 1560 WORKERS COMPENSATION PAY	1,039.00	69.64		138.64-	138.64-	1,177.64	13.3-
Act 1580 UNEMPLOYMENT COMPENSATIO	2,018.00	139.28		245.27	245.27	1,772.73	12.2

APR 711A LIBRARY LVL 1-PERS SERVICE	2,843,509.00	199,591.12		394,324.04	394,324.04	2,449,184.96	13.9
APR 711B LIBRARY LVL 1-OPERATING							
Cat 920 CONTRACTUAL SERVICES							
Act 2130 ACCOUNTING/AUDITING FEES	1,300.00					1,300.00	
Act 2141 INTERNET SERVICE	25,500.00					25,500.00	
Act 2164 CONTRACT SERV-DEBT COLLE	1,000.00			53.70	53.70	946.30	5.4
Act 2190 OTHER PROFESSIONAL SERVI	6,500.00	6,500.00		6,500.00	6,500.00		****
Act 2250 TELEPHONE	8,500.00	593.00		631.00	631.00	7,869.00	7.4
Act 2433 MAINTENANCE CONTRACTS	11,000.00					11,000.00	
Act 2561 LIBRARY FEES-REIMBURSE T	9,000.00	1,535.10		1,535.10	1,535.10	7,464.90	17.1
Act 2954 RFID EQUIP MAINT FEES	36,000.00					36,000.00	
Act 2955 V-CAT FEES LIBR	76,500.00					76,500.00	
Act 2957 COUNTY E-MAIL SERVICE	8,500.00					8,500.00	
Act 2958 COUNTY NETWORK SUPPORT	4,000.00					4,000.00	
Act 2959 TIMING SOFTWARE MAINT-LI	1,800.00					1,800.00	
Act 2990 SUNDRY CONTRACTUAL SERVI	9,000.00	3,374.89		3,572.89	3,572.89	5,427.11	39.7
Act 2995 COMPUTER MAINT. CONTRACT	8,000.00					8,000.00	
Act 2998 SUNDRY CONTR SERV-JACKET	22,000.00	2,002.40		2,002.40	2,002.40	19,997.60	9.1
Act 2999 SUNDRY CONTR SERV-PROC A	8,000.00	770.60		770.60	770.60	7,229.40	9.6
Cat 930 SUPPLIES & EXPENSE							
Act 3110 POSTAGE/BOX RENT	3,650.00	85.05		219.39	219.39	3,430.61	6.0
Act 3125 PAPER COPIER	2,000.00					2,000.00	
Act 3126 PAPER - RECEIPTS	800.00					800.00	

GL787 LIB 21-OBL vs BUDGET Report Format 511

Period 2 ending February 28, 2021 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2021 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 665 LIBRARY							
APR 711B LIBRARY LVL 1-OPERATING							
Cat 930 SUPPLIES & EXPENSE							
Act 3127 RFID TAGS-LIBR	10,500.00			2,333.33	2,333.33	8,166.67	22.2
Act 3130 PRINTING/DUPLICATION	8,000.00	432.01		815.56	815.56	7,184.44	10.2
Act 3161 BOOKS LIBRARY	274,250.00	19,586.64		19,648.61	19,648.61	254,601.39	7.2
Act 3168 AUDIO-VISUAL MATERIALS	60,000.00	5,386.76		5,386.76	5,386.76	54,613.24	9.0
Act 3220 SUBSCRIPTIONS NEWSPAPER/	18,000.00					18,000.00	
Act 3221 SUBSCRIPTIONS-ELECTRONIC	25,000.00	9,502.93		9,502.93	9,502.93	15,497.07	38.0
Act 3240 MEMBERSHIP DUES		50.00		50.00	50.00	50.00-	
Act 3250 REGISTRATION FEES/TUITIO	4,000.00			218.00	218.00	3,782.00	5.5
Act 3260 ADVERTISING	4,000.00			85.71	85.71	3,914.29	2.1
Act 3321 PERSONAL AUTO MILEAGE	4,000.00	78.40		78.40	78.40	3,921.60	2.0
Act 3350 MEALS	400.00					400.00	
Act 3360 LODGING	400.00					400.00	
Act 3390 MEETING EXPENSES	2,000.00			207.84	207.84	1,792.16	10.4
Act 3497 LIBRARY OPERATING SUPPLI	28,000.00	2,909.78		5,392.34	5,392.34	22,607.66	19.3
Cat 950 FIXED CHARGES							
Act 5190 OTHER INSURANCE	32,500.00					32,500.00	
Act 5320 BUILDING/OFFICES RENT	55,000.00	801.95		3,365.89	3,365.89	51,634.11	6.1
APR 711B LIBRARY LVL 1-OPERATING	769,100.00	53,609.51		62,370.45	62,370.45	706,729.55	8.1
Or2 665 LIBRARY	3,612,609.00	253,200.63		456,694.49	456,694.49	3,155,914.51	12.6

GL787 LIB 21-OBL vs BUDGET Report Format 511

Period 2 ending February 28, 2021 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2021 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 666 WVLS CONTRACTUAL SERVICE-LI							
APR 711B LIBRARY LVL 1-OPERATING							
Cat 930 SUPPLIES & EXPENSE							
Act 3169 E-BOOKS		23,153.00				23,153.00	
Act 3240 MEMBERSHIP DUES		19,000.00				19,000.00	

APR 711B LIBRARY LVL 1-OPERATING		42,153.00				42,153.00	

Or2 666 WVLS CONTRACTUAL SERVICE-LI		42,153.00				42,153.00	

Agy 0870 LIBRARY	3,654,762.00	253,200.63		456,694.49	456,694.49	3,198,067.51	12.5

Sub 101 GENERAL FUND	3,654,762.00	253,200.63		456,694.49	456,694.49	3,198,067.51	12.5

GL787

LIB 21-OBL vs BUDGET

Report Format 511

Period 2 ending February 28, 2021

Transaction status 1

Sub 252 LIBRARY GIFTS

Agy 0870 LIBRARY

Description	2021 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 667 LIBRARY GIFTS							
APR Z712 LIBRARY GIFTS (EXP)							
Cat 930 SUPPLIES & EXPENSE							
Act 3161 BOOKS LIBRARY	100,000.00	2,808.21		2,808.21	2,808.21	97,191.79	2.8

Or2 667 LIBRARY GIFTS	100,000.00	2,808.21		2,808.21	2,808.21	97,191.79	2.8

Agy 0870 LIBRARY	100,000.00	2,808.21		2,808.21	2,808.21	97,191.79	2.8

Sub 252 LIBRARY GIFTS	100,000.00	2,808.21		2,808.21	2,808.21	97,191.79	2.8

Report Final Totals	3,754,762.00	256,008.84		459,502.70	459,502.70	3,295,259.30	12.2
=====							

GL787 LIB 21 MAINT OBL VS BUDGET Report Format 511

Period 2 ending February 28, 2021 Transaction status 1

Sub 101 GENERAL FUND Agy 0590 OTHER GENERAL GOVERNMENT

Description	2021 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 206 LIBRARY - BLDG MAINTENANCE							
APR 561F MAINT LIBR LVL 1-OPERATIN							
Cat 920 CONTRACTUAL SERVICES							
Act 2170 PEST EXTERMINATION	420.00			30.00	30.00	390.00	7.1
Act 2210 WATER/SEWER	40,000.00					40,000.00	
Act 2220 ELECTRIC	37,000.00	2,312.90		2,312.90	2,312.90	34,687.10	6.3
Act 2240 NATURAL/PROPANE GAS	10,000.00	1,534.88		1,534.88	1,534.88	8,465.12	15.4
Act 2460 BUILDING SERVICE EQUIP R	3,000.00	1,537.60		1,607.65	1,607.65	1,392.35	53.6
Act 2470 BUILDING REPAIRS	1,000.00					1,000.00	
Act 2930 FIRE PROTECTION	300.00					300.00	
Act 2970 REFUSE COLLECTION	7,300.00			2,672.75	2,672.75	4,627.25	36.6
Act 2990 SUNDRY CONTRACTUAL SERVI	2,600.00	280.10		2,116.20	2,116.20	483.80	81.4
Cat 930 SUPPLIES & EXPENSE							
Act 3440 HOUSEHOLD/JANITORIAL SUP	7,000.00	983.92		1,427.92	1,427.92	5,572.08	20.4
Act 3460 CLOTHING/UNIFORM	500.00	44.00		61.60	61.60	438.40	12.3
Act 3550 PLUMBING/ELECTRICAL SUPP	500.00					500.00	
Cat 940 BUILDING MATERIALS							
Act 4250 SMALL HARDWARE/WIRE/NAIL	100.00					100.00	
APR 561F MAINT LIBR LVL 1-OPERATIN	109,720.00	6,693.40		11,763.90	11,763.90	97,956.10	10.7
Or2 206 LIBRARY - BLDG MAINTENANCE	109,720.00	6,693.40		11,763.90	11,763.90	97,956.10	10.7
Agy 0590 OTHER GENERAL GOVERNMENT	109,720.00	6,693.40		11,763.90	11,763.90	97,956.10	10.7
Sub 101 GENERAL FUND	109,720.00	6,693.40		11,763.90	11,763.90	97,956.10	10.7
Report Final Totals	109,720.00	6,693.40		11,763.90	11,763.90	97,956.10	10.7

TOTAL CIRCULATION STATISTICAL SUMMARY

For the month of February 2021

Branch	2020 CURRENT MONTH	2021 CURRENT MONTH	% CHANGE	2020 YEAR-to-DATE	2021 YEAR-to-DATE	% CHANGE
ATHENS	1,946	683	-64.90%	4,073	1,334	-67.25%
EDGAR	2,026	1,250	-38.30%	4,186	2,588	-38.17%
HATLEY	2,076	1,082	-47.88%	4,285	2,249	-47.51%
MARATHON	2,863	1,720	-39.92%	6,044	3,461	-42.74%
MOSINEE	3,364	1,930	-42.63%	6,410	3,460	-46.02%
ROTHSCHILD	9,499	5,536	-41.72%	19,114	11,134	-41.75%
SPENCER	1,892	756	-60.04%	3,847	1,384	-64.02%
STRATFORD	2,003	1,170	-41.59%	4,088	2,223	-45.62%
WAUSAU	35,212	9,940	-71.77%	69,950	20,753	-70.33%
WAUSAU DRIVE UP	947	106	-88.81%	1,982	208	-89.51%
HOMEBOUND	924	812	-12.12%	2,349	1,792	-23.71%
ILL	118	145	22.88%	262	351	33.97%
OVERDRIVE	11,438	13,066	14.23%	24,115	26,714	10.78%
GRAND TOTAL	74,308	38,196	-48.60%	150,705	77,651	-48.47%

**Because of the COVID-19 Pandemic, all MCPL Locations closed to the public on Tuesday, March 17, 2020

**MCPL Started curbside pickup at all locations on Thursday, April 30, 2020

ON-SITE CIRC TO NON-RESIDENT CUSTOMERS

February 2021

	CUSTOMER STATISTICAL CLASSES								TOTAL NON-RESIDENT CIRC	TOTAL CIRC	% of CIRC by BRANCH
	WVLS-CLARK	WVLS-LANGLADE	WVLS-LINCOLN	SCLS-PORTAGE	NFLS-SHAWANO	WVLS-TAYLOR	SCLS-WOOD				
ATHENS	0	0	0	0	0	24	0	24	1,334	1.80%	
EDGAR	0	0	0	0	0	0	0	0	2,588	0.00%	
HATLEY	0	0	0	0	0	0	0	0	2,249	0.00%	
MARATHON	0	0	0	0	0	0	0	0	3,461	0.00%	
MOSINEE	0	0	0	13	0	0	0	13	3,460	0.38%	
ROTHSCHILD	0	0	7	4	0	0	0	11	11,134	0.10%	
SPENCER	23	0	0	0	0	8	4	35	1,384	2.53%	
STRATFORD	0	0	0	0	0	0	0	0	2,223	0.00%	
WAUSAU	0	0	290	4	0	2	0	296	20,753	1.43%	
WAUSAU DRIVE UP	0	0	1	0	0	0	0	1	208	0.48%	
MISC*									28,857		
TOTAL MCPL	23	0	298	21	0	34	4	380	77,651	0.49%	
% of CIRC by COUNTY	0.03%	0.00%	0.38%	0.03%	0.00%	0.04%	0.01%				

*MISC=HOMEBOUND,WVLS-D,WVLS-L,III, OVERDRIVE

TOTAL MONTHLY CUSTOMER COUNT

For the month of February 2021

	2020 CURRENT MONTH	2021 CURRENT MONTH	% CHANGE
MARATHON COUNTY			
RESIDENT ADULT	64,665	64,215	-0.70%
RESIDENT CHILD	9,248	8,599	-7.02%
HOMEBOUND	184	184	0.00%
STAFF	64	62	-3.13%
TEMPORARY	250	460	84.00%
TOTAL FOR MARATHON COUNTY	74,411	73,520	-1.20%
NON-COUNTY ON SITE BORROWERS			
ADULT	2,887	2,873	-0.48%
CHILD	246	224	-8.94%
TEMPORARY	16	25	56.25%
TOTAL FOR NON-COUNTY ON SITE BORROWERS	3,149	3,122	-0.86%
INTERLIBRARY LOAN			
ILL	533	413	-22.51%
GRAND TOTAL	78,093	77,055	-1.33%

Curbside Pick Up & Appointment Stats

	Wausau		Athens		Edgar		Hatley		Marathon		Mosinee		Rothschild		Spencer		Stratford	
	Curbside	Appt	Curbside	Appt	Curbside	Appt	Curbside	Appt	Curbside	Appt	Curbside	Appt	Curbside	Appt	Curbside	Appt	Curbside	Appt
2/1/2021	98	22	3	4	3	2	3	2	8	2	13	6	31	11	3	8	4	1
2/2/2021	145	21	8	4	7	7	4	2	20	3	12	4	56	13	7	8	12	2
2/3/2021	157	19	9	4	6	5	6	4	10	4	21	3	60	12	5	8	8	3
2/4/2021	32	9	1	1	1	1	0	1	3	3	1	0	3	2	0	0	2	0
2/5/2021	115	21	4	1	1	1	6	2	3	1	5	5	16	2	2	0	4	0
2/8/2021	110	20	6	3	6	5	4	3	4	1	11	5	20	13	1	3	7	5
2/9/2021	148	22	5	1	2	7	7	1	12	4	12	7	44	10	6	6	10	8
2/10/2021	131	20	6	1	1	7	4	5	8	4	12	6	39	9	1	7	9	1
2/11/2021	96	20	2	1	0	0	3	6	8	7	10	2	27	11	2	4	4	1
2/12/2021	101	24	4	5	4	3	7	6	9	2	8	4	28	4	2	3	5	3
2/15/2021	91	14	4	0	2	6	6	4	5	1	13	1	30	9	1	5	6	0
2/16/2021	128	26	3	5	5	5	6	3	5	4	11	2	42	6	2	3	12	3
2/17/2021	111	22	4	4	4	5	6	5	11	5	14	4	42	13	1	5	10	3
2/18/2021	91	25	10	1	0	1	1	3	3	7	12	3	19	7	2	4	7	1
2/19/2021	113	29	5	3	3	6	4	3	1	3	8	4	22	8	1	5	2	7
2/22/2021	69	16	4	1	2	8	7	4	5	4	9	3	26	16	3	14	6	0
2/23/2021	108	22	8	5	8	6	3	1	11	4	12	8	50	8	1	7	17	5
2/24/2021	110	17	7	1	3	3	6	2	8	6	13	3	45	7	2	5	4	5
2/25/2021	96	21	1	1	0	1	5	1	8	4	7	2	22	9	0	3	10	1
2/26/2021	108	23	9	3	5	3	2	5	9	2	7	6	26	12	1	4	4	2
Total for Feb	2158	413	103	49	63	82	90	63	151	71	211	78	648	182	43	102	143	51

* Branch Appointments = Browsing Appointments

* Wausau Appointments = Computer Appointments

**Marathon County Public Library
Director's Report
March 2021**

THE PAST MONTH

Meetings with the Management Team are scheduled weekly on Thursday mornings.

Library Services Report

February 2021

News

- Leah held monthly rounding with individual staff
- Leah attended the WVLS Library Legislative Day virtual orientation
- Leah met with Senator Petrowski and Representative Snyder for Library Legislative Day
- Leah attended an Engberg Anerson walkthrough meeting with Ralph, Tom and Kate
- Leah attended the policy and procedure committee meeting
- Leah attended Ralph's live staff system change Q&A GoToMeetings
- Leah attended a Witmer Furniture walkthrough meeting with Ralph
- Leah met with Julie for a final review of the Banning policy and Behavior in the Library procedure
- Leah met with Dan for a final review of the enhanced virtual story time setup
- Chad met with the Marathon County Central Time News editorial board
- Chad met with the Central Wisconsin Book Festival committee
- Kate met with the Overdrive Advantage Committee
- The Policy and Procedure committee met to finish up several policy and procedure updates
- Inventory: Athens: Children's New Picture Books, New Adult Non-Fiction, New Adult Fiction, New Adult Large Print Fiction, New Young Adult Fiction, Young Adult New Graphic Novels, Young Adult New Non-Fiction, Juvenile New Graphic Novels, Juvenile New Biographies, Juvenile New Non-Fiction, Juvenile New Chapter Books, Adult Non-Fiction, and Wisconsin Collection Marathon: Young Adult Audiobook and Adult Biography Spencer: Adult New Fiction, Adult New Large Print Fiction, Adult DVD, Paperbacks, Young Adult Fiction, Young Adult New Fiction, and Young Adult Audiobooks Stratford: Adult Non-Fiction Weeding: Wausau Biographies and Non-Fiction, Rothschild Adult Audiobooks and Stratford Adult Fiction

Events and Programs*

Youth Services Events

- Story Times
 - Feb. 2: Virtual Story Time – 37 total views on YouTube
 - Feb. 9: Virtual Story Time— 42 total views on YouTube
 - Feb. 10: Black History Month Read-aloud—18 total views on YouTube
 - Feb. 16: Virtual Story Time –8 total views on YouTube
 - Feb. 17: Black History Month Read-aloud—10 total views on YouTube
 - Feb. 23: Virtual Story Time—14 total views on YouTube

- Other Programs
 - Feb. 10: Virtual/Interactive Head Start Story Time via Ring Central—78
 - Feb. 24: Virtual/Interactive Head Start Story Time via Ring Central—78
 - Feb. 1-26: Grab and Go Solar System—325
 - Feb. 24: LENA Wednesday Cohort—7
 - Number of February Youth Services programs – 10 (9 virtual, 1 socially distanced “in person”)
 - Total attendance for February Youth Services programs – 617

Adult/All Ages Events

- February 1-26: Little Treasures grab ‘n’ go – Bauble magnets – 67 kits picked up
- Feb. 4: Marathon County Historical Society “History Chats”: People You Should Know: Anderson Brothers & Johnson – 37 live viewers
- Feb. 9: Identity Theft & Protection with Jeff Kersten, DATCP – 3
- Feb. 11: Identity Theft & Protection with Jeff Kersten, DATCP – 4
- Feb. 11: Marathon County Historical Society “History Chats”: People You Should Know: The Winner Family – 21 live viewers
- Feb. 11: Virtual Gardening with Extension Marathon County: Starting Seeds Indoors – 21 attendees
- Feb. 18: Virtual Gardening with Extension Marathon County: Starting Seeds Indoors – 18 attendees
- Feb. 18: Marathon County Historical Society “History Chats”: People You Should Know: John Ringle – 33 live viewers
- Feb. 25: Marathon County Historical Society “History Chats”: People You Should Know: Helen Stephenson – 23 live viewers
- Feb 27: Marathon County Historical Society “History Speaks”: Wausau Winter Frolics! – 19 live viewers
 - Number of February programs – 10
 - Total participation/attendance – 246

**due to COVID-19, the library was closed and all onsite story times and programs were cancelled*

Media Summary

Social Media Statistics:

- Facebook (MCPL): 4,261 likes/follows (+5)
- Twitter: 1,235 followers (+9)
- Pinterest: 970 followers (-1)
- Goodreads: 296 friends (+2); 1,315 reviews (+4)
- Instagram: 899 followers (+30)
- YouTube: 72 subscribers (+6)

Hot Happenings in the River District (email newsletter)

- February 3- Grab & Go Craft: Our Solar System
- February 10- Black History Month Children's Reading with Kayley
- February 17- History Chats: People You Should Know
- February 24- History Speaks on the Air: Wausau Winter Frolic

WJFW Channel 12

- February 17- A Wausau woman raised almost \$2,000 to donate Black History children's books to educators
https://www.wjfw.com/storydetails/20210217174237/a_wausau_woman_raised_almost_2000_to_donate_black_history_children_books_to_educators

WSAU News/Talk 550 AM

- February 4- Public hearing for MCPL system change postponed indefinitely (Ralph Illick, Library Director)
<https://wsau.com/2021/02/04/public-hearing-for-mcpl-system-change-postponed-indefinitely>

WSAW Channel 7

- February 6- Marathon County Library seeks to improve its services (Library Board Member Scott Winch, Library Board Member Gary Beastro)
<https://www.wsaw.com/2021/02/06/marathon-county-library-seeks-to-improve-its-services>
- February 10- Wausau activist raising funds to buy books to teach students about black history
<https://www.wsaw.com/video/2021/02/10/wausau-activist-raising-funds-buy-books-teach-students-about-black-history>
- February 18- Celebrating Library Lovers Month (Library Services, Dan Richter)
<https://www.wsaw.com/video/2021/02/18/celebrating-library-lovers-month>

WXPR 91.9 FM Wausau

- February 16- Wausau woman raises money for books on Black History
<https://www.wxpr.org/post/wausau-woman-raises-money-books-black-history#stream/0>

City Pages

- February 4- Big Guide- Wausau: Virtual Class-Identity Theft and Protection; Virtual Gardening-Starting Seeds Indoors; Athens: Book-of-the-Month Club-"The Vanishing Half;" Hatley: Virtual Book Club-"Evicted;" Marathon City: Virtual Book Club- "Long Way

Down;” Mosinee: Virtual Book Club-“The Coincidence of Coconut Cake;” Stratford: Online Book Club-“This Tender Land”

- February 11- Metro Briefs-Consortium public hearing pushed off as board gathers more data;
Big Guide- All locations: Grab & Go-Solar System Craft; Wausau: Virtual Gardening-Starting Seeds Indoors, Virtual Class-Identity Theft and Protection; Athens: Book-of-the-Month Club-“The Vanishing Half;” Mosinee: Virtual Book Club-“The Coincidence of Coconut Cake;” Stratford: Online Book Club-“This Tender Land”
- February 18- Big Guide- Wausau: Virtual Gardening-Starting Seeds Indoors; Athens: Book-of-the-Month Club-“The Vanishing Half;” Stratford: Online Book Club-“This Tender Land”
- February 25- Big Guide- Athens: Book-of-the-Month Club-“The Vanishing Half;” Book-of-the-Month-Club-“The Henna Artist;” Hatley: Virtual Book Club-“Where the Crawdads Sing;” Marathon City: Virtual Book Club-“Dear Edward;” Stratford: Online Book Club-“This Tender Land,” Online Book Club-“Ask Again, Yes”

Hub-City Times

- February 1- Marathon County Library looks at leaving WVLS to join SCLS (Library Director, Ralph Illick)
<https://hubcitytimes.com/2021/02/01/marathon-county-library-looks-at-leaving-wvls-to-join-scls>
- February 10- Marathon County Library looks at leaving WVLS to join SCLS (Library Director, Ralph Illick)

Mosinee Times

- February 11- MCPL gets a head start on spring seeds with help from virtual class
- February 25- MCPL Book Clubs, March 2021- Athens: Book-of-the-Month Club-“The Henna Artist;” Hatley: Virtual Book Club-“Where the Crawdads Sing;” Marathon City: Virtual Book Club-“Dear Edward;” Mosinee: Virtual Book Club-“The Secrets of Midwives;” Stratford: Online Book Club-“Ask Again, Yes”

Wausau Pilot & Review

- February 3- Get a head start on your spring seeds with help from virtual class
<https://wausapilotandreview.com/2021/02/03/get-a-head-start-on-your-spring-seeds-with-help-from-virtual-class>
- February 8- Virtual Gardening: Starting Seeds Indoors, Hosted by the Marathon County Public Library
<https://wausapilotandreview.com/event/virtual-gardening-starting-seeds-indoors-hosted-by-the-marathon-county-library/2021-02-11>
- February 21- MCPL to offer 3D rainbow mobile craft for kids this March
<https://wausapilotandreview.com/2021/02/21/mcpl-to-offer-3d-rainbow-mobile-craft-for-kids-this-march>
- February 24- Learn about healthy soil and composting during free virtual class
<https://wausapilotandreview.com/tag/marathon-county-public-library>
History Speaks on the Air-Wausau Winter Frolics Festival

<https://wausaupilotandreview.com/2021/02/24/history-speaks-on-the-air-wausau-winter-frolics-festival>

Wausau Times/Buyers Guide

- February 3- MCPL Board votes to join South Central Library System (Library Director, Ralph Illick)

Wisconsin Rapids City Times

- February 1- Marathon County Library looks at leaving WVLS to join SCLS (Library Director, Ralph Illick)

<https://wrcitytimes.com/2021/02/01/marathon-county-library-looks-at-leaving-wvls-to-join-scls>

Materials

- Youth

	2021 Annual Budget	Rollover from 2020	Total Appropriation	Monthly Allotment	Free Balance	Spent as of 3/2/2021	% Spent
Juvenile Audiobooks	\$5,000.00	\$905.40	\$5,905.40	\$416.67	\$4,082.90	\$1,822.50	31%
Juvenile CDs	\$500.00	\$16.96	\$516.96	\$41.67	\$483.04	\$33.92	7%
Juvenile DVDs	\$13,000.00	\$445.76	\$13,445.76	\$1,083.33	\$11,130.64	\$2,315.12	17%
Juvenile Video Games	\$1,750.00	\$-	\$1,750.00	\$145.83	\$1,750.00	\$-	0%
Young Adult Audio Books	\$1,250.00	\$163.79	\$1,413.79	\$104.17	\$589.17	\$824.62	58%
Youth AV Subtotal	\$21,500.00	\$1,531.91	\$23,031.91	\$1,791.67	\$18,035.75	\$4,996.16	22%
Juvenile Fiction	\$18,500.00	\$381.78	\$18,881.78	\$1,541.67	\$15,180.92	\$3,700.86	20%
Juvenile NonFiction	\$37,500.00	\$1,161.47	\$38,661.47	\$3,125.00	\$33,414.05	\$5,247.42	14%
Juvenile Picture Books	\$33,000.00	\$479.79	\$33,479.79	\$2,750.00	\$32,061.31	\$1,418.48	4%
Juvenile Spanish	\$1,000.00	\$51.90	\$1,051.90	\$83.33	\$948.10	\$103.80	10%
Juvenile Standing Order Print	\$9,000.00	\$987.72	\$9,987.72	\$750.00	\$8,015.84	\$1,971.88	20%
Young Adult Fiction	\$8,000.00	\$165.66	\$8,165.66	\$666.67	\$5,477.79	\$2,687.87	33%
Young Adult Graphic Novels	\$3,750.00	\$593.50	\$4,343.50	\$312.50	\$2,489.89	\$1,853.61	43%
Young Adult NonFiction	\$2,000.00	\$557.00	\$2,557.00	\$166.67	\$1,443.00	\$1,114.00	44%
Youth Print Subtotal	\$112,750.00	\$4,378.82	\$117,128.82	\$9,395.83	\$99,030.90	\$18,097.92	15%
Youth Services TOTAL	\$134,250.00	\$5,910.73	\$140,160.73	\$11,680.06	\$117,066.65	\$23,094.08	16%

*Money left in the account is money from items that came in cheaper or cancelled. Encumbered money from 2020 will be rolled over into 2021 funds with approval from the board. Warehouses and shipping issues from Covid-19 caused delays in receiving our materials from B&T and other vendors.

**Column D numbers are different numbers than December's report. December's report reflected the money that still hadn't been spent out (some 2020 invoices had not been paid at that point). This month's report Column D represents the amount of money we asked to be rolled over before any 2021 invoices were paid but after all 2020 invoices were paid.

***Columns G, H, and I will not accurately reflect the free balance until the 2020 money has been rolled over. It appears we have spent more 2021 money than we have because it is accounting for the 2020 money that has been paid out in invoices in 2021.

- Adult

	2021 Annual Budget	Rollover from 2020	Total Appropriation	Monthly Allotment	Free Balance	Spent as of March 3, 2021	% Spent
Adult Audiobooks	\$12,000.00	\$1,761.48	\$13,761.48	\$1,090.91	\$8,100.71	\$5,660.77	41.13%
Adult Music CD	\$7,500.00	\$115.50	\$7,615.50	\$681.82	\$6,558.69	\$1,056.81	13.88%
Adult DVD	\$26,000.00	\$143.85	\$26,143.85	\$2,363.64	\$22,702.34	\$3,441.51	13.16%
Adult Video Games	\$1,500.00		\$1,500.00	\$136.36	\$1,500.00	\$0.00	0.00%
Adult AV Subtotal	\$47,000.00	\$2,020.83	\$49,020.83	\$4,272.73	\$38,861.74	\$10,159.09	20.72%
Adult Paperbacks	\$1,875.00	\$163.30	\$2,038.30	\$170.45	\$1,712.98	\$325.32	15.96%
Adult Paperbacks S.O.	\$3,714.00		\$3,714.00	N/A	\$3,714.00	\$0.00	0.00%
Adult Fiction	\$45,000.00	\$725.84	\$45,725.84	\$4,090.91	\$33,782.29	\$11,943.55	26.12%
Adult LT Fiction	\$7,200.00	\$454.71	\$7,654.71	\$654.55	\$6,132.75	\$1,521.96	19.88%
Adult LT S.O.	\$15,300.00	\$273.90	\$15,573.90	\$1,390.91	\$9,177.76	\$6,396.14	41.07%
Adult Non-fiction	\$65,696.00	\$1,451.29	\$67,147.29	\$5,972.36	\$54,089.70	\$13,057.59	19.45%
Adult Non-fiction S.O.	\$2,715.00		\$2,715.00	N/A	\$2,566.74	\$148.26	5.46%
Adult Biographies	\$10,000.00	\$196.60	\$10,196.60	\$909.09	\$8,487.39	\$1,709.21	16.76%
Adult Spanish	\$750.00		\$750.00	\$68.18	\$750.00	\$0.00	0.00%
Adult Hmong	\$750.00		\$750.00	\$68.18	\$750.00	\$0.00	0.00%
Adult Print Subtotal	\$153,000.00	\$3,265.64	\$156,265.64	\$13,909.09	\$121,163.61	\$35,102.03	22.46%
Adult Services TOTAL	\$200,000.00	\$5,286.47	\$205,286.47	\$18,181.82	\$160,025.35	\$45,261.12	22.05%

*Money left in the account is money from items that came in cheaper or cancelled. Encumbered money from 2020 will be rolled over into 2021 funds with approval from the board. Warehouses and shipping issues from Covid-19 caused delays in receiving our materials from B&T and other vendors.

**Column D numbers are different numbers than December's reports. December's report reflected the money that still hadn't been spent out (some 2020 invoices had not been paid at that point). This month's report Column D represents the amount of money we asked to be rolled over before any 2021 invoices were paid but after all 2020 invoices were paid.

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Monthly Business Report – February, 2021

The March Bills and Services report, the Obligation vs. Budget report, and the Facilities and Capital Management Obligation vs. budget report are all included in this packet. CIP funds are not yet transferred into 2021 and no money has been spent from any of those accounts leaving the balances unchanged from December, 2020.

Corporation Counsel continues to review language needed for agreements with the municipalities concerning the addition of outdoor internet antennas at the branches. Several small modifications have been made to the original agreement and an addendum has been created to create a mechanism for handling external Wi-Fi antenna installation. It would be worth Board consideration concerning allowance of variances to the agreements.

Amazon.com is still not available to the buyers of materials or supplies. Several new vendors have been found and added in order to source items previously ordered from the company.

As a co-project to the updating of network wiring in Wausau, the team of three internal people doing the project have taken on the wiring of HVAC controls connected to the computerized interface and the connection of electrically operated valves that will be replacing the last of the pneumatic control system. Our hope is to have this done in time for a plumbing contractor to replace the control valves as soon as the heating season draws to a close. The new system will positively impact our goal of reducing energy consumption and will allow the County HVAC team real-time monitoring and alerts related to all areas of MCPL Wausau.

Network wiring in the Wausau building is continuing to reviewed, relabeled and, as appropriate, removed. Twenty five years of abandoned network, video, and telephone cabling is being removed for the purpose of simplifying troubleshooting and easier location of new services. Again, all work is being done in-house.

Efforts to get the 2020 Capital improvement Funds, CIP, transferred into the 2021 budget. Timing will be more critical this year as bills are beginning to come in for furniture. The agreement with the MCPL Foundation was that we would pay project invoices and then be reimbursed periodically in order to simplify accounting as we have done in every major Foundation funded project over the last ten years. The timing of the transfer will dictate how this is handled going forward.

February Support Services 2021 Report

Circulation Team

- February curbside statistics: 2,158 pickups, for an average of 127 pickups per day. An increase of 7 pickups over January 2021.
- The Circulation team continues to sanitize touchpoints for the safety of the scheduled 428 customers when entering, and exiting the building for computer usage during the month of February.
- 4,186 telephone calls were answered by the team members, with an average of 246 calls per day, averaging 31 calls per hour.
- 55 new library card applications have been processed by the circulation team.
- 43 library cards have been verified by staff, and picked up by our customers at the drive thru window.
- We welcome Ashley Hetzel to the Wausau Circulation Team. Ashley is learning the Home Bound program process rather quickly while the Outreach Coordinator is out on sick leave. Ashley is bringing her great customer service expertise to the Home Bound program, and the main desk.
- 2/4/2021 Kitty R, Mary S, and Julie K attended the V-CAT Council Virtual meeting.
- Ken Block is helping out at the Rothschild Branch on Thursdays and Fridays starting February 25th.
- The process has begun to get ready for our move to our new future main desk. The old desk is cleaned out and is in the process of being taken apart. Our staff is adapting to new changes daily, and ready to serve the public with zest.
- 2/16/2021 Kitty R virtually attended Healing Stress, Lunch and Learn webinar.

Support Services Team

- 2/2/21: Chris and Tara met with Katie Z to discuss the new juvenile seasonal collection.
- 2/4/21: Mary attended V-Cat Council meeting w/Kitty.
- 2/9/21: Chris and Pat attended the V-Cat Bib Committee meeting. Topics discussed:
 - Discovery Layer update
 - Outdated subject headings
 - Bibs with no subject headings
- 2/12/21: new Main Desk staff person Ashley H. visited Support Services and received an overview of what our team does.
- 2/12/21: Mary assisted Kate with counting the magazine back issues boxes to prepare for the new shelving.
- Chris, Mary, and Pat assisted at the Main Desk during the month.
- Mary provided information to complete the acquisitions portion of the annual report.
- Pat cataloged new book discussion kits.

- Stephanie put together a box of fiction for the Lincoln County jail. Running total is just over 14,000 donated items.
- Curbside pickup continues to be a success, as well as the Grab 'n' Go crafts. Tax forms are in demand too. We borrowed state forms from Rothschild Branch until Wausau receives its order.
- Team members continue to work on various projects:
 - Faded label replacement (we thank the Page Team for pulling and re-shelving the books):
 - Juvenile nonfiction: done to 790 (2nd time around: 398)
 - Adult 400's: done
 - Adult Wisconsin collection: in progress
 - Faded label replacement and disc cleaning for Branches: in progress
 - New seasonal collection: Branches are sending their books and DVDs in. These items are being relabeled and/or discs cleaned if necessary.

Page Team

- Assisted Support Services in re-labeling the Wisconsin collection and the new Holiday collection being gathered from all branches.
- Moved two long sections of adult non-fiction for core drilling as part of the electrical work being done.
- Completed January Missing List
- Ollie covered shifts at the drive-thru every Wednesday and Thursday
- The page team now has a digital version of the pull-list that we are happy with and we have been using that exclusively for two weeks now. Everyone is continuing to improve their efficiency with gathering items as we all become more familiar with the new system and within a couple of weeks we should be gathering at the same level as we were previously with the paper list. The paper we will save by running our three daily pull-lists digitally is enormous and we are happy to have found a way to create less waste. Thanks to Katie at WVLS for her patience and diligence in tweaking and re-working the list with all of the things the page team wanted.
- Weeded Adult Biographies
- Finished moving Adult Fiction to the 2nd floor
- Finished shifting Teen collection to fit new orientation.
- Stopped backdating the June 15. All branch locations were informed that they could now start backdating to the date the books were returned for more accurate records in Sierra.

Branch Libraries Report

February 2021

Athens Monthly Report

Events and Programs

- Our Solar System: Children were welcome to pick up their own model solar system grab and go kit during the month of February. A total of 15 kits went out to the public.
- Bauble Magnets: A colorful bauble magnet craft was offered to adults during the month of February. A total of 11 kits went out to the public.
- Book of the Month: Patrons were invited to pick up Athens featured book along with discussion questions. The book of the month for February was *The Vanishing Half by Brit Bennet*.
- Virtual Story Time: Jennifer Triolo submitted a Heart themed story time which was featured on MCPL's Facebook and website on February 9th.

Circulation Statistics

- Athens circulated 683 items in February 2021. This is a 64.90 decrease from February 2020. In 2021 year-to-date, Athens has circulated 1,334 items. This is a 67.25% decrease from 2020.
- Athens had a total of 49 browsing appointments, 28 computer appointments, 102 people in the library and 103 curbsides during the month of February.

Library News

- Athens is currently working with MCPL Support Services. We are pulling and sending in bins with faded spine labels and items that need AV cleaning.
- Jennifer Triolo and Shahara Falk-LeFay attended a virtual meeting held by Ralph Illick to discuss the recent system change process.

Facilities Updates

- None to report

Edgar Monthly Report

Events and Program

- Storytime Packets Along with the Grab n Go crafts, 20 kits and 8 story time packets.
- Home School Huddle Packets have served 28 families with 56 students in February.

Circulation Statistics

The circulation statistics for the month of February were 1,250 items checked out. This is a 38.30% decrease for the same month last year. A total of 2,588 items have been checked out so far this year. This is a 38.17% decrease from 2020.

Library News

- Patrons continue to like the curbside service.
- Deb attended various webinars.
- Deb was out on medical leave for most of the month of February.
- Dana worked on packets for the Home School Huddle.
- Deb has asked that the curbside appointment be changed, by one hour, on Mondays while she is on leave. This will help to get the work needed to be done, more efficiently and is working very well.

Facilities Updates

- No updates to report

Hatley Monthly Report

Events and Programs

- Virtual Book Club – We had 5 adults participate in our Virtual Book Club to discuss the book “Evicted” by Matthew Desmond. This was an eye-opening book that we could have continued discussing for well over an hour. We also had a new member join us for this discussion, as the book had been on his reading list!
- Grab N Go programs
 - a. Bauble Magnets – all 20 kits were handed out about a week before the end of the month. 13 adults, 6 children, and 1 young adult grabbed the kits
 - b. Our Solar System – 18 kits went out. 9 adults and 9 children grabbed kits.

Upcoming Programs

- Virtual Book Club on March 9th
- Grab N Go Crafts – PomPom Garland and 3D Rainbow Mobiles

Circulation Statistics

- Hatley circulated 1,082 items for the month of February. This is a 47.88% decrease for the month. Year to date is 2,249 items. This is 47.51% decrease from last year.

Library News

- Heather pulled all of the Children Holiday books and sent them off to Tara H.
- During the month of February we had 90 curbside appointments, 63 browsing/in-library pick-ups and 12 computer/copy appointments. This totaled out to be 95 patrons coming through our doors.

- Schedules with Subs for Heather’s Maternity Leave are almost complete! Thank you to all that have adjusted schedules to help us out!
- We have been sending in bins every other week with items that need new labels and audio items that need cleaning
- Heather helped cover a couple of shifts in Rothschild

Facilities Updates

- None

Marathon City Monthly Report

Events and Programs

- **Book Club:** During the month of February, we again held our book club virtually. Seven patrons joined in for a thoughtful discussion featuring *Long Way Down* by Jason Reynolds. In March, the book club will meet again virtually to discuss the book *Dear Edward* by Ann Napolitano. At this time, the book club is open to anyone and meets via “GoToMeeting” the second Monday of the month from 5:45 PM – 6:45 PM.
- During the month of February, all MCPL branches offered special **Grab & Go** kits for children, teens and adults. We gave out 36 of the children’s kits, **Make Your Own Solar System**. The teen/adult kits were **Bauble Magnets** and we distributed 20 of those.
- During the month of March (and beyond), there will continue to be many virtual events being held that patrons throughout Marathon County can access. Some of these include events featuring **gardening tips** with Janell Wehr from the **UW-Extension** and the **Marathon County Historical Society’s** series of **History Chats**. We also showcase monthly virtual book clubs and weekly story times. More information for these programs is available on the MCPL website. All branches will again be offering **Grab & Go** activities for children, teens and adults each month of 2021. Supplies for **3D Rainbow Mobiles** and **Pom Pom Garlands** can be picked up at any of the nine branches during the month of March.

Circulation Statistics

- Marathon circulated 1,720 items during the month of February. This is a 39.92% decrease from this time last year. So far in 2021, Marathon has circulated 3,461 items. This is a 42.74% decrease over last year. **Due to the Covid-19 Pandemic. We are only open for limited “by appointment” hours and curbside pickup each day.

Library News

- During the month of February, we recorded **151** patron curbside pick-ups. Also, **71** regular and **26** computer appointments were scheduled with a total of **179** patrons visiting the library during our special in-house hours.
- We gave out **36** children’s and **20** adult/teen Grab & Go activity kits this month.

- Lisa is continuing to help out in Edgar 2 days per week and Elizabeth every other Friday while Deb recovers from her surgeries.
- We are continuing to work on inventory.

Facilities Updates

- Nothing to report at this time.

Mosinee Monthly Report

Events and Programs

- Regular programming was canceled due to the pandemic.
- Book Club: On February 15th three patrons discussed the book *The Coincidence of Coconut Cake*. Next month's book will be *The Secrets of Midwives*.
- We promoted programming throughout all locations, including our two Grab and Go craft kits, Book Club, the Black History Month Children's Reading with Kayley, the Virtual Gardening Starting Seeds Indoors presentation, the Trail Tales at Nine Mile, and the Identity Theft presentation.
- Passive Programs: This month's Grab and Go craft kits were a Solar System Model for children, and a Magnet Bauble craft kit for adults. All 31 solar system kits were taken (we ran out of supplies towards the end of the month) while all 17 magnet kits we were given were taken (we ran out of supplies in mid-February).

Circulation Statistics

- Mosinee circulated 1,930 items in February 2021. This is a 42.63% decrease. Mosinee has circulated 3,460 items in 2020. This is a 46.02% decrease.

Library News

- Displays: We continued our "Lasso up a Good Book" Western display and our Dr. Martin Luther King Jr. display. We also featured a "Red any good books lately?" display featuring materials with red covers for adults and featured books about love, friendship, and kindness for our children's area. Above the children's section Julie featured "Holes" in her "Read the book, then see the movie!" display, and made a Groundhog's day display as well. Julie also made a fun "Library Laughs" display featuring librarian themed jokes!
- Curbside services and appointments continued throughout the month of February. At the end of the month we had a total of 211 curbsides, 78 browsing appointments, and 9 computer appointments with a total of 120 people in the library. Tax forms have been a popular curbside service this past month.
- Sarah covered in Edgar.

Facilities Updates

- Per Mar Security did an annual inspection of our fire alarms and smoke detectors and everything was reported to be in working order.

Rothschild Monthly Report

Events and Programs

- We handed out 31 grab-and-go solar system craft kits for kids and 22 grab-and-go bauble magnet craft kits for adults.
- Rothschild staff have been creating blog posts and content for our virtual family fun activities.
- In March, we will hand out the library-wide monthly craft kits for children and adults.

Circulation Statistics

- In February, Rothschild circulated 5,536 items. This is 41.72% decrease from last year. In 2021, Rothschild circulated 11,134 items. This is 41.75% decrease from last year.
- In February, we completed 648 curbside pickup appointments and had 334 people visit the library for in-person appointments.

Library News

- Ashley's last day in Rothschild was February 8th. We will miss her greatly, but we are excited for her to start her new position on the Wausau circulation team the following week!
- Robin will switching from the 20 hour Branch Assistant position to the 30 hour Branch Assistant position. We are very excited to see more of her at the branch!
- Ken from Wausau will be helping at the Rothschild Branch on Thursdays and Fridays until we fill the open 20 hour position. This is much appreciated!
- We replaced our phones with a new hand set and base. The call quality seems much improved!

Facilities Updates

- We have been having some trouble with our front door lock sticking. The Village staff is aware of the problem and will be ordering a new lock.

Spencer Monthly Report

Events and Programs

- In the month of February, a Grab N Go craft, "Our Solar System" for children was offered. 17 crafts were handed out during the month.
- The month of February offered "Bauble Magnets" a Grab N Go craft for adults. 19 crafts were enjoyed by adults.

Circulation Statistics

- Spencer circulated 756 items in the month of February. This is a decrease of 60.04%. Spencer has circulated 1,384 items in 2021. This is a decrease of 64.02%.
- In February, Spencer had 43 curbside pickup appointments and had 131 people visit inside the library.

Library News

- Audrey and Lue were trained by Kate S. on how to do inventory for the Spencer Library.
- The Internet was down for a short time in the library (and Village Hall) on February 4th. The problem was quickly resolved.
- Audrey held her rounding with Laura W. on February 10th.
- Lue held her rounding with Audrey on February 10th.
- A Go To Meeting was held with Ralph on February 18th to update us with possible system change for the library.
- Audrey wrote an article for the "Village Voice of Spencer" with upcoming events at the library.

Facilities Updates

- The furnace in the library stopped heating on the evening of February 10th and during the day on February 11th. The repair man was able to get the furnace working again.

Stratford Monthly Report

Events and Programs

- Darla's Groundhog Day 2021 Story Time was shared on MCPL's social media channels Feb. 2.
- 32 patrons stopped by the Stratford Branch to pick up the Solar System craft kit for kids offered through MCPL.
- 20 patrons stopped by our branch to pick up the Bauble Magnets craft kit for adults offered through MCPL.
- We hosted our online book chat through Goodreads throughout February. So far, 9 patrons have joined our Stratford Branch Goodreads Book Club, with 5 actively participating in discussion about February's book, [This Tender Land](#) by William Kent Krueger, along with Darla and MJ.

Circulation Statistics

- We circulated 1,170 items in February. This is a 41.59% decrease from last year. In 2021, Stratford circulated 2,223 items. This is a 45.62% decrease from last year.
- We provided 143 curbside pickup appointments in February.
- We provided 63 in-person appointments for 76 total patrons in February.

Library News

- We did inventory for adult non-fiction books.
- We weeded the paperback spinners, adult fiction, and YA fiction.
- We sent in adult biography books and adult CDs and movies for cleaning and relabeling.
- We put together Black History Month book & film displays for adults and children.
- Darla adjusted her hours to work on Friday in Stratford so MJ could sub in Rothschild Feb. 19.

Facilities Updates: The burned out indoor and outdoor lightbulbs were replaced by the Village.

DIRECTOR'S ACTIVITIES

- 2-15-21 Marathon County Public Library Board of Trustees Meeting
- 2-19-21 Resource Library Directors Meeting (Virtual)
- 2-19-21 Marathon County Dept. Heads Meeting
- 3-4-21 Extension, Education, and Economic Dev. Committee Meeting
- 3-5-21 Toward One Wisconsin Planning Committee Meeting
- 3-8-21 Monthly agenda meeting with Library Board President
- 3-11-21 Marathon County Public Library Foundation Meeting
- 3-15-21 Marathon County Public Library Board of Trustees Meeting

NEXT MONTH DIRECTOR'S ACTIVITIES:

- 3-15-21 Marathon County Public Library Board of Trustees Meeting
- 3-19-21 Resource Library Directors Meeting (Virtual)
- 3-19-21 Marathon County Dept. Heads Meeting
- 3-22-21 Friends of the Marathon County Public Library Board Meeting
- 4-2-21 Toward One Wisconsin Planning Committee Meeting
- TBD Monthly agenda meeting with Library Board President
- 4-19-21 Marathon County Public Library Board of Trustees Meeting

LIBRARY PROJECTS, PROGRAMS, EVENTS:

- Replacement of network firewall appliances continues.
- Mapping networks and rebuilding wiring system project continues.

UPCOMING CONFERENCES, CONTINUING ED, WORKSHOPS:

- ALA Annual Conference & Exhibition (Virtual), June 23-29, 2021
- TOWARD ONE WISCONSIN
- Building Bridges and Breaking Barriers. October 12-13, 2021, Eau Claire, Wisconsin

Any other issues or items of note:

- New public service desks have been installed.
- New computer desks have been installed. We are awaiting new public seating furniture, and some booth style furnishings. All are expected by mid-April or sooner.

YS Programming team continuing upgrades. Video sample for meeting.

WISCONSIN VALLEY LIBRARY SERVICE

Board of Trustees Meeting

January 16, 2021

Held by remote attendance only

Wausau, Wisconsin

NOTE: These minutes are to be regarded as the unofficial record of the meeting until the Board of Trustees has approved them. The next Board meeting is March 20, 2021.

President Tom **Bobrofsky** called the meeting to order at 9:30 AM. Roll call was taken by **Wendt** and a quorum was declared present. New board members **Jessica Bennett** and **Mandy Wright** were introduced and welcomed.

Present

- Tom Bobrofsky, President
- Pat Pechura, Vice-President
- Mike Otten, Treasurer
- Sonja Ackerman, member
- Jim Backus, member
- Jessica Bennett, member
- Eileen Grunseth, member
- Christy Janczewski, member
- Peg Jopek, member
- Louise Olszewski, member
- Diane Peterson, member
- Kari Sweeney, member
- Mandy Wright, member

Others Present

- Marla Sepnafski, WVLS Director
- Josh Klingbeil, WVLS staff
- Susie Hafemeister, WVLS staff
- Anne Hamland, WVLS staff
- Jamie Matczak, WVLS staff
- Kris Adams Wendt, WVLS staff
- Katie Zimmermann, WVLS staff

Excused

- Paul Knuth, member

Vacant

- Marathon County representative

NOTE: All exhibits may be accessed at <https://wvls.org/bot-agenda-exhibits/>.

CONSENT AGENDA APPROVAL:

Pechura/Olszewski motion to approve the agenda as printed. All aye. Motion carried.

APPROVAL OF MINUTES (Exhibit 1):

Ackerman/Peterson motion to approve minutes from the November 21, 2020 WVLS Board meeting as corrected. All aye. Motion carried.

FINANCIAL REPORTS AND CURRENT BILLS (Exhibits 2-8):

Backus/Pechura motion to approve the financial reports and current bills as presented. All aye. Motion carried.

2020 TREASURER’S REPORT (Exhibit 9):

Backus/Pechura motion to approve the 2019 Treasurer’s Report as presented. All aye. Motion carried.

REPORTS:

Resource Library (Exhibit 10): Sepnafski drew the Board’s attention to the report included in their packets. There was nothing additional to report.

WLTF: Backus reported there have been no recent WLTF meetings. The group’s FaceBook page is active.

COLAND (Exhibit 11): **Klingbeil** shared highlights of the January 8, 2021 virtual meeting. Three new committees have been formed: Library Development, Library Cooperation and Network Development (of which Klingbeil is a member).

Report from WVLS Director Marla Sepnafski (Exhibit 12): **Sepnafski** noted the following highlights from the Director's Report before calling on staff members for updates on their assigned areas of expertise:

- **2021 System Aid.** In late November 2020, DPI informed WVLS that our 2021 Plan was approved and that our first (of two) 2021 state aid payments would be released. The first payment of \$681,518 was transferred electronically into a WVLS investment account at that time.
- **WVLS Board Appointments.** WVLS received notifications from Clark and Oneida Counties that their representatives to the WVLS Board, **Tom Bobrofsky** and **Pat Pechura**, have been reappointed. Marathon County appointed new trustees **Jessica Bennett** to fulfill the unexpired term of Elaine Younger who resigned in 2019 and whose term ends in 2021, and **Mandy Wright** to replace Douglas Lay whose term expired in 2020. **Tyson Cain**, Marathon County representative to the WVLS Board, announced his resignation on November 24, 2020 (Exhibit 12-A). WVLS thanks him for his involvement on the Board and wish him all the best in the future.
- **WLA Memberships Renewed for WVLS Trustees.** **Sue Hafemeister** completed the 2021 Wisconsin Library Association membership forms for WVLS Board members and submitted the paperwork to the WLA Office this last week.
- **Call to Include Library Workers in Phase 1b Vaccination Plans.** Sherry Machones, Northern Waters Library System Director and Wisconsin Library Association President, sent a letter to the State Disaster Medical Advisory Committee (SDMAC) asking that library workers in public, academic, and special libraries be included in state and local Phase 1b vaccine distribution plans. (Exhibit 12-B)
- **MCPL Task Force Information.** Since the November meeting of this WVLS Board, several updates were shared with the WVLS community regarding Marathon County Public Library's ongoing consideration of Marathon County membership in WVLS. The [WVLS website archives](#) correspondence, presentations and other information related to this topic.
 - [The December Update](#) announced the December meetings of the MCPL Task Force and Library Board. It shared a letter from **Pat Pechura**, Oneida County Library Board Chair, to Sharon Hunter, MCPL Board President, regarding the OCLB's concerns about the Task Force investigation (Exhibit 12-C). Also included was a link to MCPL Business Manager, **Tom O'Neill's** December 18 response to MCPL Task Force and Board member, Gary Beastrom, regarding how the library will cover the additional costs in service should Marathon County decide to join the South Central Library System. The December 18 MCPL Financial Report is shared at the end of this document as Exhibit 12-D. WVLS submitted a response on December 21 to the MCPL Task Force and Board, as well as to members of the Marathon County Extension, Education and Economic Development Committee, shared as Exhibit 12-E.
 - [The January 2021 Update \(1 of 2\)](#) announced that the MCPL Task Force approved a recommendation for Marathon County to withdraw its membership from WVLS and to join the South Central Library System in a 3-1 vote during its December meeting. Votes to withdraw from WVLS were cast by MCPL Board President, **Sharon Hunter**, MCPL Trustee **Scott Winch**, and recently retired Marathon County Conservation, Planning & Zoning Director **Rebecca Frisch**. MCPL Trustee and Marathon County Board Supervisor **Gary Beastrom** cast the dissenting vote. DPI Public Library Administration Consultant **Shannon Schultz** abstained. MCPL

Task Force Chair **Mark Arendt**, whose consultant assistance as the retired Winnefox Library System Assistant Director was solicited by MCPL, also abstained after stating that he would vote only in case of a tie.

- [The January 2021 Update \(2 of 2\)](#) announced the January 11 meeting of the MCPL Task Force and shared the MCPL Task Force Report (Exhibit 12-F) that would be discussed during the meeting and approved.

Report from Public Library Services Consultant Anne Hamland:

- **Hamland** will be the featured speaker for a Southwest Library System continuing education event in March called “Wordpress Basics: A First-Class Tour.
- **Workforce Development Services. Hamland** represented WVLS, IFLS, and NWLS at the NW Wisconsin One Stop Partner virtual meeting on Friday, December 11 at the invitation of **Mari Kay-Nabozny**, Chief Executive Officer of the Northwest Wisconsin Workforce Investment Board (NWWIB). At this annual meeting attendees “share information/updates on partner resources and services, methods of referral to ensure optimal systemic delivery of services to maintain a competitive workforce that meets the needs of citizens and businesses.” Hamland learned about other organizations working with NWWIB and other Workforce Development Board regions and shared how libraries are continuing to support workforce development in their communities.
- **WVLS OverDrive Advantage Collection Support.** In April 2020, when the COVID-19 pandemic first began to influence public library service, Hamland and the WVLS OverDrive Advantage Selection (OAS) Committee invited contributions to purchase e-books and audio titles for the WVLS OverDrive Advantage Collection for users seeking information and entertainment that could be safely enjoyed at home. This marketing effort generated generous donations from libraries and users until June totaling \$6,344. As the trend of unprecedented use continued through November, the OAS Committee decided to close out 2020 with another campaign for funds and sent marketing tools to libraries to share in their social media and website communications. These efforts brought in \$10,500 in donations to support the WVLS OverDrive Advantage Collection in 2020. A special thanks goes to the Rhinelander District Library team of Assistant Director **Debbie Valine** and Director **Virginia Roberts** for pursuing the generous grant from the Rhinelander Women’s Club to finish out the year! Donations to the WVLS OverDrive Advantage Collection since 2018 are listed in Exhibit 12-G.
- **Hamland** and **Rebecca Kilde** (IFLS) collaborated to jumpstart measuring and collecting data on broadband speeds across Wisconsin by placing a link to the [Measurement Lab Speed Test tool](#) on participating library websites. DPI asked for assistance as “Districts, researchers, broadband advocacy groups, and the general public can use this data to understand the state of internet connectivity in Wisconsin and advocate for initiatives to improve broadband access across the state.”

Report from ILS Administrator Katie Zimmermann:

- **V-Cat Effectiveness Survey.** WVLS recently conducted a survey of library users to determine needs and priorities for search and discovery of library materials, database content and e-books/digital audiobooks. Following is a brief overview of survey results.
 - Over 1,900 responses were collected, including responses from every V-Cat library and location.
 - The survey results indicated most patrons surveyed use the Classic V-Cat catalog (approximately 95%) and the vast majority (90%) report they are satisfied with the user experience. Many report satisfaction with the V-Cat Discovery Catalog as well (44%), however a slight majority report that they never use the V-Cat Discovery Catalog (54%).

- Library users surveyed are most often looking for physical library materials when they search the catalog (54%), but some reported that they sometimes look for digital items as well (26%). When asked if they would like to see in their search results, a slight majority preferred to see both physical materials and digital items (54%) and many preferred to see only physical library materials (40%).
- Library users were given several search features to select as important when using a library catalog search. The top features include ability to search by series (58%), having a single search for all digital items and physical materials (54%), a spell check or "did you mean" suggestions (52%), and recommendations for other items of interest (50%). Other features of interest include the ability to browse all recently added materials (40%) and searching suggestions for related topics (34%).
- Library users were asked to choose from several limiters that could be used to narrow down search results. The most popular limiters were limit to physical material to check out (74%), limit to format (50%), limit to available now (46%), and limit to library location (40%).
- **Discovery Layer Review and Evaluation.** Product demonstrations for Aspen Discovery, Bibliocore, and Pika were hosted, and recordings were shared with the V-Cat Bibliographic and Interface Committee, V-Cat Cooperative Circulation Committee and WVLS Database Advisory Group. A Discovery Layer Advisory meeting will be held ahead of the February V-Cat meeting for member libraries and WVLS staff to provide feedback on the products.
- **The V-Cat Bibliographic Committee** met on Tuesday, December 15. Two new members were welcomed to the committee to allow for each county to have a representative: **Laurie Renel-Faledas** (Crandon/Forest) and **Anne Kuipers** (Thorp/Clark). The committee outlined a plan to address bibliographic records without subject headings and plans to ask libraries to address the records where they have the only attached items. The Committee also discussed what to do with MARC fields having confusing links. The committee decided to hide this field in the V-Cat online catalog. This way V-Cat retains the data, but it no longer displays to patrons and no procedural changes are needed for V-Cat library catalogers.
- **V-Cat Voting Models Exploratory Committee** will meet on Thursday, January 14 to make any necessary revisions to the proposed bylaw changes. The committee will bring a final recommendation for action to the February V-Cat Council meeting.
- During the November 19 **V-Cat Cooperative Circulation Committee** meeting, members reviewed the best practices for service changes document and made necessary edits, and also reviewed holds settings and functionality. DPI's mandate that patron records be purged every three years was reviewed as well as the V-Cat guidelines for patron record expiration dates. The committee will continue to discuss patron record expiration dates and purging at the next meeting.
- **V-Cat Training.** **Rachel Metzler** provided two advanced cataloging trainings for cataloging partners **Maria Pregler** - Antigo Public Library and **Cindy Wendt** - Minocqua Public Library who will be assisting with converting brief MarcAlert bibliographic records into more complete records. **Zimmermann** attended Innovative's WebPAC Administration training in November.
- **Shoutbomb Voice telephone notification** and renewal system was implemented to replace the Teleforms product December 4-8. Instructional documents for libraries, patron handouts, social media and website promos were provided to libraries.
- Granton, Loyal, Rib Lake and Abbotsford libraries have transitioned to the **new uniform checkout periods**, with Three Lakes, Greenwood and Antigo in progress.

Report from Chief Information Officer Josh Klingbeil:

- **LEAN WI Partners support services.** We continue to monitor and review pandemic-related pressures and needs against historical pressures and needs to better understand which adjustments to parts of our overall support services may enable us to better serve libraries going forward over the next several months and year irrespective of pandemic-related library operational states and Library System staff operations.
- **Statistics Data Collection and Dashboard Presentation.** An initial Sierra transactional data pull and store has been established for NWLS which enables persistent historical statistics reporting capabilities using the same mechanism in place for IFLS and WVLS that feeds their respective Statistics Dashboards (<http://dashboard.iflsweb.org> and <http://dashboard.wvls.org>). A temporary dashboard view has been established and will be further developed and refined to production status. Research of alternative third-party statistics presentation applications and services continues. However, the NWLS dashboard exercise has strengthened our overall awareness and capabilities with the current in-house application. We will continue maintaining and improving the current application until an appropriate alternative is chosen to replace.
- **WiFi coverage adjustments/expansion and peripheral equipment procurement support.** The application and review process for libraries interested in projects for improving wifi coverage (including local network improvements) and for peripheral equipment procurement support is opening during the week of January 11 - 15.
- **Infrastructure Upgrades.** A scheduled 10Gbps upgrade on one of the WiscNet interconnects at the datacenter was postponed due to COVID exposure and self-quarantine measures by a key engineer. Much of the staging effort is already completed. Coordination to reschedule is pending another datacenter project's scheduling, related to the support of the Statewide Backup project.
- **FY20/21 CARES Act Grants to States (G2S) – COVID Response Support.** In June, LEAN WI partners submitted a joint application to DPI for \$158,257 based on the [Wisconsin Libraries CARES Act Distribution Allocation Tables](#) established by DPI. We are starting the communications effort regarding applications for reimbursement for eligible expenditures already realized and to work with members that indicated a preference for system-managed projects to refine plans (in order of indicated priorities) to:
 - Procure various peripheral equipment to support safety through technology and the safe use of technology
 - Expand wireless internet coverage and capabilities and adjust network cabling infrastructure to support rearrangement of existing and deployment of new technology resources
 - Employ managed remote public (and staff) printing capabilities
- **FY20/21 LSTA – Technology – Increase Capacity for Technology Tools and Resources Sparsity Aid.** LEAN WI partners were awarded \$23,190 to be used for Faronics licensing alignment and subscription renewals and \$20,000 to be used for core network transport equipment expansion. Capital expenditures exceeding \$5,000 per unit for network equipment has received pre-approval through DPI. The Faronics licensing subproject is underway. Network switching capital will either be procured with assistance from this grant by the end of March 2021 or the remaining \$20,000 allocation will be repurposed toward one or more other eligible projects with a budget revision request.
- **FY21/22/23 TEACH Infrastructure – Supplemental funding support for technology infrastructure projects in schools and libraries.** Revised applications for 12 sites for 11 libraries were submitted in December. If approved, specified technology infrastructure assessment and improvement projects from July 2021 through March 2023 will receive partial reimbursement.

Report from Education Consultant Jaime Matczak:

- **COVID-19 Update.** The **Staying Together discussions** with area colleagues initiated in March 2020 will continue to be offered monthly in 2021. Recent topics have included marketing and mental and physical coping, and 2021 service changes. The **WVLS COVID-19 Update** emailed via the WVLS all-subscribers' list every Thursday at 9 a.m. in 2020 will be discontinued. Any COVID-19 news will be included in the WVLS *Monday Mentions* email. The **WVLS website** [COVID-19 Resources Page](#) will continue to be updated as needed.
- **WVLS Newsletter highlights.** Published during the first week of each month, the WVLS Newsletter features ways that WVLS member libraries are supporting their communities and collaborating with local organizations. WVLS libraries are welcome to submit upcoming or past programs, and new initiatives or services to **Matczak** for future newsletters. Current and past issues of the newsletter are available on the [WVLS website](#).
 - The [December newsletter](#) announced registration was open for the 2021 Wild Wisconsin Winter Web Conference, Compassion Resilience Training, Abbotsford Holds In-Person Adult Book Club, Colby Holds "Foodsgiving" program, Antigo Public Library Showcases Recycled Art, and Minocqua Shares JOY Kits.
 - Features in the [January newsletter](#) included Library Legislative Day registration information, Portman Named National Library Week Honorary Chair, Merrill Distributes Bird Art Kits in partnership with the Leigh Yawkey Woodson Art Museum, Loyal Revamps Picture Book Section, MCPL Provides "Grab n Go" Craft Kits, and Libraries Find Success with Outdoor Storytimes.
- **Compassion Resilience Facilitator Training.** DPI recently informed **Matczak, Laurie Ollhoff** (T.B Scott Free Library [Merrill] Assistant Director) and **Lyn Pietila** (Demmer Memorial Library, Three Lakes, Assistant Director) that their team was accepted to participate in the Compassion Resilience Facilitator Training. The training will help librarians in Wisconsin gain tools to help people manage expectations, set professional and personal boundaries, build effective collegial relationships and practice real-time and organized self-care. The team will be required to attend four online trainings in January and February. The training is conducted by Rogers InHealth and sponsored by the Department of Public Instruction using LSTA funding from IMLS. The Appleton Public Library started using the toolkit in 2019. Assistant Director **Tasha Saeker** reports *"The toolkit will change how you approach public library service by giving you a common language to better care for yourself, your coworkers, and your community."*
- **New Digital Bytes.** Several new *Digital Bytes*, short training sessions produced by WVLS staff, have been recorded and made available online. *Digital Bytes* developed since the November Board meeting include:
 - [Theme Options for Google Slides](#)
 - [Wispublib](#)
 - [Creating a Bitmoji Library](#)
 - [Wheel Decide](#)
- **2021 Wild Wisconsin Winter Web Conference.** The list of 14 presentations for the Wild Wisconsin Winter Web Conference (WWWWC) was shared public library system Continuing Education Coordinators last fall, and like past years, all 16 library systems are overwhelmingly supporting this year's conference. The cost requested per system, approximately \$250, covers speaker fees, thank you gifts, webinar captioning, the conference logo, the conference website domain, and the conference website. Support will also be provided by the DPI Public Library Development Team with funding support from the Institute of Museum and Library Services. Registration for the conference is going well. Several of the sessions already have over 100 people registered. **Matczak** has been coordinating the WWWWC for 9 years, building a national and international

following. For more information about the 2021 WWWWC, and to register, visit <https://www.wildwiscwinterweb.com/>.

- **Tracks for the 2021 WWWWC** will be in Public Services, Small Libraries, Library Management and Marketing and will include the following sessions: Opening Session: Libraries Lift Limits on Learners, Nitty Gritty Policy Makeover, Connecting the Community – Digital Inclusion, Library Director Jenga: The Perpetual Challenge, A Whole Lotta Sugar in My Library Lemonade, Decreasing Barriers to Library Use, Grant Writing 101: Practical Steps & Strategies, Introduction to Inclusive Marketing, Impacting Small Business Success in Your Community, The Accidental Library Marketer, Supporting People with Mental Illness, “Emojis”: What Are They and How They Help with Marketing, Different Tries for Your Size: Finding the Right Teen Engagement Fit for You, Closing Session: Staying True to Yourself in Times of Stress.

WLA Library Legislative Day and State Budget Update (Exhibit 13 and 13a): Library Consultant **Kris Adams Wendt** shared registration and program information regarding WI Library Association Library Legislative Day(s) to be held virtually February 16, 17, and 18. WLA LD&L Committee meets on January 22. Its members are organizing a morning briefing program on February 16, and virtual platform meetings scheduled with 130 legislators. Wendt will be working with the registration committee and communicating with WVLS area registrants as soon as more information becomes available. A separate WVLS briefing session for those visiting with the 11 legislators from our member counties will be announced in early February. She asked board members to spread the word and contact her after registering. Governor Evers will present the 2021-2023 Executive Budget to members of the legislature on the evening of February 16. It is anticipated that Department of Public Instruction requests for state library aids finding, discussed at previous board meetings, will be included in the governor’s budget. Wendt was among the WLA LD&L budget team that met with Joint Finance Committee member Senator Mary Felzkowski from the 12th Senate District on January 5. An updated post-election WVLS Legislators list was distributed.

Conferences – 2020 Library Journal Design Institute (Exhibit 14): The [2020 Library Journal Design Institute](#) moved to a free online experience with recordings also available at no cost. **Hamland** reported that the pandemic inspired conference and workshop sponsors to think differently about their traditional in-person offerings in 2020 and directed the board’s attention to innovative ideas shared by WVLS libraries in the “Self-Service and Low to No-Contact Solutions” section of Exhibit 14.

REPORT OF THE NOMINATING COMMITTEE:

The Nominating Committee recommended the return of **Bobrofsky** as President, **Pechura** as Vice-President, and **Otten** as Treasurer, along with Executive Committee members **Jopek, Peterson, Sweeney, and Janczewski**. There were no further nominations from the floor.

Olszewski/Backus motion to close nominations and accept the Nominating Committee’s report as presented. All aye. Motion carried.

ELECTION OF 2021 OFFICERS AND EXECUTIVE COMMITTEE MEMBERS:

Ackerman/Sweeney motion to elect the officers and Executive Committee members as presented by acclamation. All aye. Motion carried.

2020 STAFF REPORT (Exhibit 15):

Bobrofsky thanked the WVLS staff for their excellent work and asked for approval of the 2020 WVLS Staff Report which accompanies the system annual report to DPI.

Otten/Pechura motion to approve the 2020 WVLS Staff Report as presented. All aye. Motion carried.

WVLS CONFLICT OF INTEREST AND DISCLOSURE FORM (Exhibit 16):

Bobrofsky reported that board member conflict of interest and disclosure forms will be sent out with a postage paid envelope and requested that they be updated and returned promptly.

CONCERNS, COMMENTS AND REPORTS FROM AREA LIBRARY PERSONNEL AND TRUSTEES:

Backus shared highlights of virtual programs and pandemic inspired innovations promoted by the Green Valley (AZ) Public Library Friends group, including online homework help (for both students and parents).

Sweeney encouraged board members to explore the many organic #bookstagram accounts which promote libraries while encouraging conversations about reading and sharing favorite books. **Ackerman** has been following Sweeney at [What Kari Reads](#). **Olszewski** thanked WVLS for covering WLA memberships for board members. **Peterson** shared concerns about ongoing MCPL discussion regarding their system membership and asked for a plan/budget in that eventuality. **Sepnafski** responded that the WVLS Team is considering service options and potential cuts and will share information with the WVLS Board and member libraries when it becomes necessary to do so. **Wendt** was asked to share more information about the seven State Superintendent of Public Instruction candidates before the February 16 primary.

REQUEST FOR FUTURE AGENDA ITEMS: Evaluation of WVLS Director.

SELECTION OF DATES FOR 2021 BOARD, EXECUTIVE COMMITTEE AND V-CAT STEERING

COMMITTEE MEETINGS: Board meetings will be held on March 20, May15, August 21, September 18, and November 20. WVLS calendar available at <https://wvls.org/calendar-2/>

ADJOURNMENT: Grunseth/Janczewski motion to adjourn. All aye. Motion carried. The meeting was adjourned at 11:30 AM.

Respectfully submitted,
Kris Adams Wendt, Meeting Recorder

Thomas O'Neill

From: Thomas O'Neill
Sent: Thursday, February 11, 2021 9:41 AM
To: Kristi Palmer; Season Welle
Subject: 2020 to 2021 Fund Balance Transfer

Good morning,

I have my year-end numbers I would like to verify with you two before I put together the transfer and present them to our Board.

2020 Library Fund Balance

665 8	Revenue	(\$38,272.61)
665 9	Personnel	\$275,620.87
665 9	Operating	\$68,588.65
666 9	WVLS	\$0.00
206 9	Maint. Op's	\$8,419.67

2020 Fund Balance **\$314,356.58**

2020 CIP Ending
Balance plus **\$645,903.94**

2020 Starting CIP \$960,260.52

Let me know what you find.

I hope all is well for each of you.

Tom

Tom O'Neill, CNAP
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