

# Marathon County LEPC

## OFFICIAL MEETING MINUTES

A meeting of the MARATHON COUNTY LOCAL EMERGENCY PLANNING COMMITTEE was held at Marathon County Emergency Management, 1308 West St., Wausau, at 2:00 p.m., on Thursday, December 8<sup>th</sup>, 2022, and virtually at:

<https://ccitc.webex.com/ccitc/j.php?MTID=m4922a262617ee36d0983b12bf15b1240>

1. Meeting Called to Order by Vice-Chair William Penker at 14:00

2. Roll Call

Frank Hanousek

Evan Kelbaugh

Bill Penker

Kelly Zagrzebski

Bob Pound

Ryan Berdal

Ed Radtke

Jeremy Kopp

Philip Rentmeester

Others: Kevin O'Brian

3. Approval of September Meeting Minutes

Motion to approve by Ed Radtke, seconded by Kelly Z. – motion approved.

4. Review 2023 Off-Site Plans

See attached. The only discussion was around the email sent out to members.

5. New Member Appointments Discussion

- The following ideas were brought forward for recruitment of new members:
- Continue with contacting those facilities whose plans will be worked on in 2023
- Reach out to other health care facilities
- Look for specific representation
- Reach out to local media to include those that are web-based

6. EM Office: Review Spill Notification Reports and other updates

Kelbaugh went through spill reports. Discussion occurred afterward regarding the apparent increase of spills along with the possibility of a faulty fuel pump at a specific location.

7. Potential Edits to Bylaws Due to Ordinance Adoption

Penker went through the adoption of the Emergency Management ordinance and the impact to the LEPC. Discussion occurred around the topic of appointments and when future meetings should be held to best accommodate the appointment time frame. Revisions to the Bylaws were discussed and a revision occurred to the emergency meeting section allowing the Emergency Management Director to call for an emergency meeting.

Motion to approve the Bylaws by Zagrzebski, seconded by Hanousek – motion approved.

8. Discuss Recruitment to the LEPC

This step was discussed earlier and was already covered per Vice-Chair.

9. Discuss the Integrated Preparedness Plan/Workshop

Rentmeester gave an overview of the Integrated Preparedness Plan and the Workshop.

He asked for participation on the workshop and the following expressed interest in it:

- Kelly
- Frank
- Ryan
- Bill (maybe)
- Chief Briggs (Wausau Fire)
- Evan

Rentmeester also mentioned that he would be reaching out to the MABAS Division 130 Chair for interest.

10. Public Comments

No public comments

11. Schedule Next Meeting Date / Time

March 9, 2022, at 14:00 at West Street

12. Adjourn

15:05

Notes taken by Philip Rentmeester, Marathon County Emergency Management