



MARATHON COUNTY PARK COMMISSION AGENDA

Date and Time of Meeting: Tuesday, August 3, 2021 at 10:15am

Meeting Location: Operations Meeting Room, 900 Pardee St, Wausau WI 54403 followed by Joint Meeting with the Fair Board at the Fair Office, Marathon Park

The meeting site identified above will be open to the public. However, due to the COVID-19 pandemic and associated public health directives, Marathon County encourages the public to attend this meeting remotely. To this end, instead of attendance in person, the public may attend this meeting by telephone conference. If members of the public cannot attend remotely, Marathon County requests that appropriate safety measures, including adequate social distancing, be utilized by all in-person attendees.

Persons wishing to attend the meeting by phone may call into the telephone conference beginning five (5) minutes prior to the start time indicated above using the following number: 1-408-418-9388.

Access Code: 146 133 7042 Password: ParkComm821 (72752666821 from phones and video systems)

If you are prompted to provide an "Attendee Identification Number," enter the "#" sign. No other number is required to participate in the telephone conference

When you enter the telephone conference, PLEASE PUT YOUR PHONE ON MUTE!

Park Commission Members -

Commissioners: Dawn Herbst, Jean Maszk, Allen Opall, Pat Peckham, Rick Seefeldt, James Wadinski, Kelly Zagrzebski

Marathon County Mission Statement: *Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)*

Parks, Recreation and Forestry Department Mission Statement: *Adaptively manage our park and forest lands for natural resource sustainability while providing healthy recreational opportunities and unique experiences making Marathon County the preferred place to live, work, and play.*

Agenda Items

1. **Call to Order**
2. **Public Comment Period – Not to Exceed 15 Minutes – Any Person Who Wishes to Address the Commission Must Provide, Name, Address and the Topic to the President of the Commission No Later than Five Minutes Before the Start of the Meeting.**
3. **Approval of the Minutes of the June 29, 2021 Park Commission Meeting**
4. **Policy Issues for Discussion and Committee Determination**
 - A. Discussion and Possible Action by Committee
 1. Potential Park Property Purchase – Mathy Property in Village of Maine
5. **Operational Functions Required by Statute, Ordinance or Resolution:**
 - A. Discussion and Possible Action by Committee
 1. Mission Lake Timber Sale Closeout
 - B. Discussion and Possible Action by Committee to Forward to the Environmental Resource Committee for its Consideration
 1. None

6. Policy Issues for Discussion and Committee Determination for Consideration by Environmental Resources Committee

A. None

7. Educational Presentations/Outcome Monitoring Reports

A. Park Update –Marathon Park Playground, County Playgrounds, Marathon Park, Fair Setup, Routine Operations

B. 100+1 County Parks Anniversary - Reminder

8. Announcements

A. Next Meeting Date & Time, Location – Tuesday, August 31, 2021 at 10:30am, Marathon County Historical Society

B. Future Agenda Items -

9. Adjourn

Signed /s/ Jamie Polley
Presiding Officer or Her Designee

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715-261-1500 or e-mail countyclerk@co.marathon.wi.us one business day before the meeting.

FAXED TO DAILY HERALD

(Email/Fax City Pages, Marshfield News, Midwest Radio Group)

Date July 29, 2021 Time 4:20 p.m.

By Jodi Luebbe

THIS NOTICE POSTED AT THE COURTHOUSE

Date _____ Time _____

By _____

AGENDA SUMMARY

4A1. Discussion and Possible Action to Potentially Purchase Park Property – Mathy Property in Village of Maine

The department has been approached by a representative of Mathy Construction seeking interest by the County in purchasing approximately 38 acres of land that is currently adjacent to the Brokaw County Park property. The land is connected to the north property line of the park property, is mostly wooded and contains a portion of an existing snowmobile trail. Mathy Construction has evaluated their land in this area and is seeking to sell land that they will not use for mining. Mathy Construction is willing to work with the County on the sale price based on an appraised value.

There is a potential that the County could apply for a Knowles Nelson Stewardship grant to assist with the purchase of the property however since it is park land and not county forest the competition for these grants is much greater. Potential funding for this property is available in the County Park Land and Products account. Staff feels this property would be a good addition to the existing park and increases the park size to just over 100 acres. Pursuing the purchase of this property also aligns with the County's Strategic Plan Objective 5.2 to acquire an average of 320 acres of land per year for the Marathon County Parks and Forests system.

The Park Commission is asked to authorize staff to further pursue the purchase of 38 acres from Mathy Construction and order a property survey and appraisal.

5A1 Discussion and Possible Action Closing out the Mission Lake Timber Sale

The Timber sale set for Mission Lake County Park has been completed successfully. The contractor, United Wood Products, LLC., completed the sale within the contract period and did a very good job. The sale included red pine, white pine, white spruce and aspen.

The Park Commission is asked to approve the close out of the Mission Lake Park, Ravenous Chipmunk timber sale and return the performance bond to United Wood Products, LLC.

7A. Park Updates

Marathon Park Playground:

The playground is complete and open to the public. The orange fencing is still in place to help keep people off of the newly planted grass

County Playgrounds:

Big Eau Pleine Park Playground has been removed and the new playground will be installed by our staff within the next month.

Marathon Park:

Storm damage cleanup: Another significant windstorm moved through Wausau on Wednesday, July 28. Power was out in the park and surrounding areas through the morning of the 29. Multiple trees fell within the park. One vehicle was damaged and no one was hurt. A few trees fell on different areas of fencing that will need to be repaired.

Fair Setup:

The fair is next week so staff has provided additional assistance this year to the fair operations. More on this new partnership will be discussed at the joint meeting with the Fair Board.

Routine Operations/Programs:

Mowing Operations
Urban forestry program; tree trimming, removals.
Building and structure maintenance.
Shelter reservations and Special Events
Equipment maintenance and repair

7B. 100+1 County Parks Anniversary

Just a Reminder! The 100+1 County Park Anniversary is still scheduled for August 28th from 3-9pm in Marathon Park. The tentative schedule for the celebration includes:

3-6pm Food Trucks
 Parks and Sheriff's equipment on display
 Train Rides
 Splash Pad
3:30-7pm Wagon Rides (still confirming this)
 Activities (Arts and craft, foam area, obstacle course, bags tournament, inflatables, photo booth, etc.
 Local entertainment
6-8pm Band – Hello Weekend
8:30pm/dusk Fireworks!

We would love to have the Park Commission present at the event, please mark your calendars.

DRAFT
MARATHON COUNTY PARK COMMISSION

Date and Time of Meeting: June 29, 2021 at 10:30 am

Meeting Location: Conference Room 5, 212 River Drive, Wausau WI 54403

Park Commissioners present: Dawn Herbst, Allen Opall, Pat Peckham, Rick Seefeldt, James Wadinski, Kelly Zagrzebski

Commissioners Excused: Jean Maszk

Staff present: Jamie Polley-Director, Greg Freix-Asst. Director of Operations, Marcus Aumann-Asst. Director of Community Services-(via webex)

1. Call to Order – Vice-President Peckham called the Park Commission meeting to order at 10:30am. Official notice and the agenda for the meeting was posted publicly in accordance with the State statutes.

2. Public Comment – None brought forward.

3. Approval of the Minutes of the May 4, 2021 Park Commission Meeting – Motion by Herbst, second by Opall to approve the May 4, 2021 Park Commission meeting. Motion **carried** by voice vote, vote reflected as 6-0.

4. Policy Issues for Discussion and Committee Determination

A. Discussion and Possible Action by Committee

1. Welcome to New Park Commission Member – Peckham noted Conrad’s resignation from the Commission. Kelly Zagrzebski was appointed to the Park Commission as a citizen member by the County Board on June 22, 2021. Zagrzebski gave some background information about herself.

2. Election of Officers – Nomination and Election of Park Commission President and Vice President – Nominations for President were opened. Opall nominated Peckham for President. Nominations were closed and a unanimous ballot was cast to elect Peckham as President. Nominations for Vice-President were opened. Herbst nominated Rick Seefeldt. Nominations were closed and a unanimous ballot was cast to elect Seefeldt as Vice-President.

3. Summer Parks Tour Parks of Interest – The date for the tour is August 26th. Possible parks discussed included Dells of the Eau Claire, Amco, Big Rapids, 45/90 Geographical marker, Norrie Lake on the Mountain Bay Trail. Staff will determine which parks to tour. City Council and County Board members will be invited on the tour as well.

5. Operational Functions Required by Statute, Ordinance or Resolution:

A. Discussion and Possible Action by Committee – None

B. Discussion and Possible Action by Committee to Forward to the Environmental Resource Committee for its Consideration – None

6. Policy Issues for Discussion and Committee Determination for Consideration by Environmental Resources Committee

A. 2022 Staffing Requests – Polley is bringing a few new employee requests forward for two reasons. One is that they have to be taken to both the Commission and the City Park Committee because the funding is split. The other reason is that Department staff had taken a culture survey and some themes came out of it related to staffing/equipment needs. Polley discussed some of the details from employee meetings that took place regarding the culture survey. Freix gave an overview of all the properties, programs and services that have been added to the Department over the years while staffing was reduced. He gave detail on the reduction of full time staff while there were increases in seasonal staff. He said seasonals are getting harder to find and their availability is limited as to how early in the year they can start. Polley mentioned one example is that if Rib Falls Park is developed that will be an extra 300 acres that is going to need more maintenance and extra staffing. She felt staff has to do a better job of explaining what it means for the Department if something new is built or a higher level of maintenance is needed somewhere. It has to look at the sustainability of the Department and ways to increase revenue. Staff needs to know the expectations from elected officials on what the priorities are. There are ways other counties are doing things that this County may want to consider.

Two positions are needed and one position is a Recreation Supervisor whose primary responsibility would be aquatics and managing the three outdoor aquatic centers in addition to other aquatic programming. Adding this position would allow the Recreation Superintendent to focus on enhancing the recreation programs offered by both the City and the County increasing the program revenue received for each entity. This position would be funded 40% by the County and 60% by the City. The second position requested is a Maintenance Technician. This position is under the direction of the Operations Manager and is needed based on the added amenities, events and maintenance requirements. This would allow the Department to enhance the services we provide to the community and allow other staff to more efficiently manage their workload. This position would be funded 50% by the County and 50% by the City. Freix emphasized that every effort has been made to be more efficient and save costs but the Department just needs more help. Discussion followed. **Motion** by Wadinski, second by Herbst to approve the additional two positions and move them onto Environmental Resource Committee for further recommendation. Motion **carried** by voice vote, vote reflected as 6-0.

Zagrzebski left the meeting at 11:30am.

7. Educational Presentation/Outcome Monitoring Reports for Discussion

A. Park Update - Marathon Park Playground: Installation of the equipment with the contractor has begun and should be complete by July 1st. Working to set a date for the poured in place surface installation. County Playgrounds: Replacement of sand with Engineered Wood Fiber continues (approximately 70% complete). Big Eau Pleine Park Playground has been removed and the new playground will be installed by our staff within the next month. Marathon Park: Stump cleanup from late spring Ash Tree removals is underway. (Process was delayed due to required cleanup from last windstorm). Horticulture Program: All beds and planters were recently planted with flowers at county buildings and facilities. Routine Operations/Programs: Mowing Operations, Urban forestry program; tree trimming, removals. Building and structure maintenance. Shelter reservations and Special Events. Equipment maintenance and repair. Questions were answered.

B. Polley explained that in 2021 the Department will be providing additional staffing for the Fair as the Fair's Building and Grounds Superintendent (BGS). For several years the fair provided their own BGS and our Department provided that position with two full-time staff (and additional help as needed) for the week prior to, during and after the fair. The Fair's BGS has chosen not to come back. The Fair has agreed to cover the cost of this position upon receiving sufficient revenue. The Fair has also agreed to provide the Department with sponsorship opportunities throughout the fair including the Pardee Street gate, sponsorship of the Rodeo and our logo on the electronic board in the grandstand each night. Our logo will also be featured in the fair brochure, social media and banners within the park. Discussion followed.

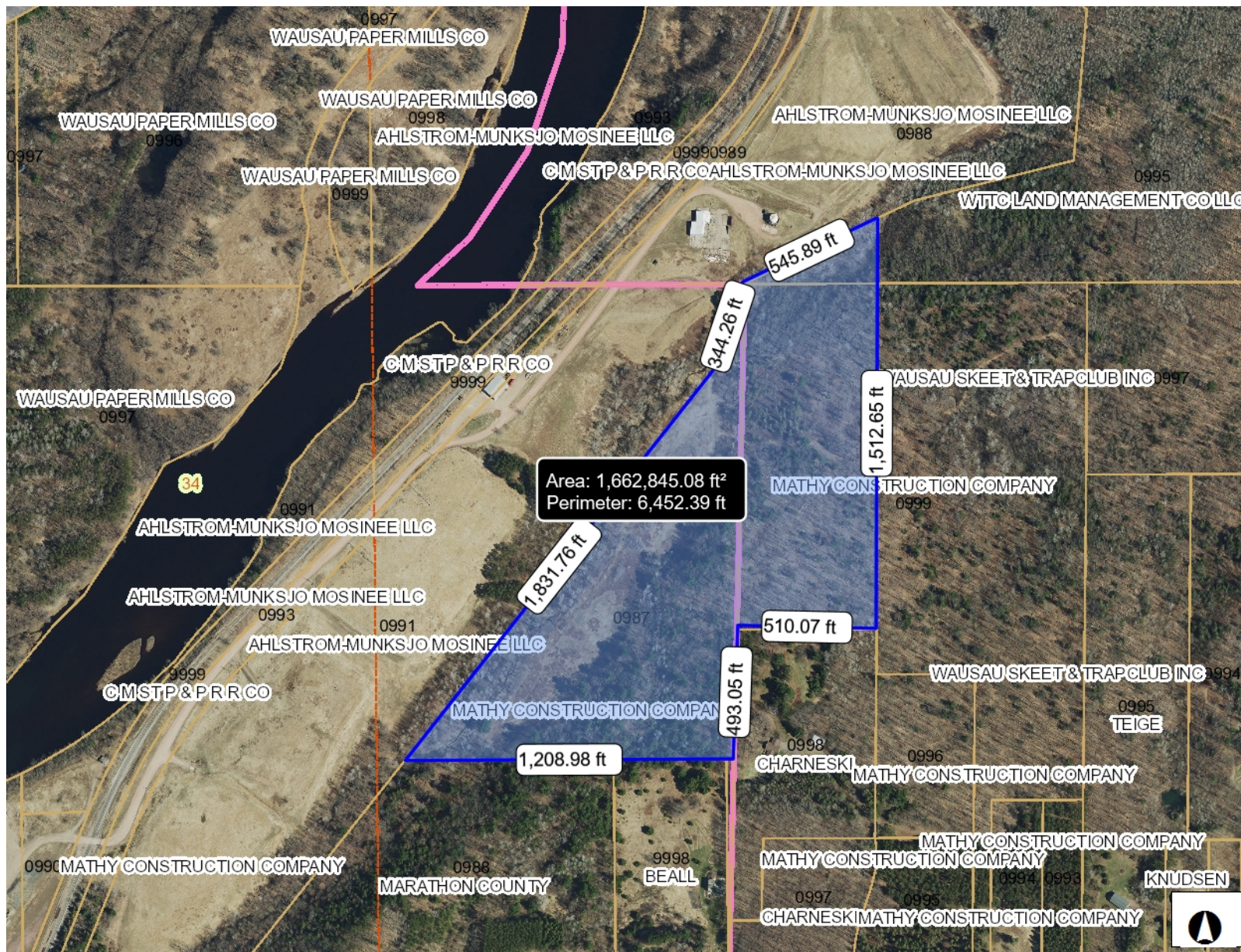
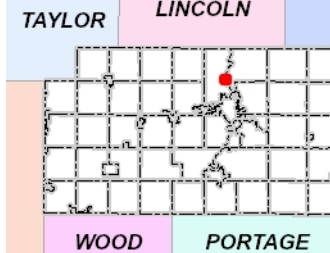
C. 100+1 County Parks Anniversary – Polley reported that the 100+1 County Park Anniversary is still scheduled for August 28th from 3-9pm in Marathon Park. The tentative schedule for the celebration includes food trucks, Parks and Sheriff's equipment on display, train rides, splash pad, possible wagon rides, activities (arts and crafts, foam area, obstacle course, bags tournament, inflatables, photo booth, etc.), local entertainment, Hello Weekend band and fireworks.

8. Announcements

A. Next Meeting Date & Time, Location–Tue., August 3, 2021, 2021 at 10:30am at Park Operations 900 Pardee Street followed by Joint Meeting with the Fair Board.

B. Future Agenda Items – September meeting will be held at the Historical Society building to view the 100 years of County parks display.

9. Adjourn – **Motion** by Opall, second by Seefeldt to adjourn at 11:50am. Motion **carried** by voice vote, vote reflected as 6-0.



Legend

- Road Names
- Owner Last Names
- Parcel ID
- Parcels
- Parcel Lot Lines
- Land Hooks
- Section Lines/Numbers
- Right Of Ways
- Named Places
- Municipalities
- 2020 Orthos Countywide
- Red: Band_1
- Green: Band_2
- Blue: Band_3

275.04 0 275.04 Feet



NAD_1983_HARN_WISCRS_Marathon_County_Feet

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THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

**MARATHON COUNTY PARKS
TIMBER SALE CLOSING AND CONTRACT COMPLIANCE**

Sale Closure Timber Sale Inspection: J. Tucker Date: 06/08/2021

Contract Number: 685-19 Sale Name: Ravenous Chipmunk

Contractor: United Wood Products, LLC.

Location of Sale: Section 36, T.27N.-R.09E. (T.O. Reid)

Start Date: 11/18/2019

Completed Date: 06/08/2021

% Completed: 100%

| | Always meets Standards | Meets Standards | Sometimes meets Standards | Never meets Standards | Explain |
|-------------------------------|------------------------------|--------------------|---------------------------------|-----------------------------|---------|
| Cutting Completed | X | | | | |
| Hauling Completed/Hot Logging | X | | | | |
| Hauling Legal Weights | X | | | | |
| Stump Height Acceptable | X | | | | |
| Utilization | X | | | | |
| Residual Damage | X | | | | |
| Slash Treatment | X | | | | |
| Trees Cut/Tops Over Line | X | | | | |
| Protecting Survey Monuments | N/A | | | | |
| Littering/Garbage | X | | | | |
| Landing Maintenance | X | | | | |
| Excessive Road Damage | X | | | | |
| Timely Payments/Mill Scale | X | | | | |
| Excessive Rutting Damage | X | | | | |
| BMP's | X | | | | |

Overall Job Excellent Very Good Good Fair Poor

General Remarks: Vern and Ryan Kuklinski did an excellent job with this Red Pine first thinning. Their smaller equipment was perfect for the job, as residual damage was almost non-existent. Slash and stump heights, utilization, and treatment of the park grounds were well done. Thankyou for demonstrating how well a timber harvest can be carried out, especially in a park.

Inspected by: *J. A. Tucker*

Date: 6/8/2021

MARATHON COUNTY TIMBER SALE
Mission Lake Park – September 2019

Tract # 11-19 RAVENOUS CHIPMUNK

| Ticket Sale | <u>Estimated Volumes</u> | | | |
|----------------------|--------------------------|---------------|------------|--------------------------------------|
| | <u>Species</u> | <u>4" Top</u> | | |
| | Red Pine | 600 Tons | White Pine | 70 Tons |
| | White Spruce | 75 Tons | Aspen | 30 Tons (Incl. approx. 5 tons MXHWD) |
| Option to Bid | Tops/Biomass | Not Offered | | |

Location: Section 36, T.27N.-R.09E. (Town of Reid)

Size: 23 Acres

Seasonal Time Frame: After Labor Day until the Thursday before Memorial Day weekend.

Cutting Regulations:

Area 1 – Red Pine 1st thinning (23 acres in 3 blocks) – Cut all trees in rows designated with green paint & cut all orange marked trees between rows.

Area 2 – Aspen Regeneration Cut (<1 acre in 1 block) – Cut all trees 1 inch and greater.

Roads/Trails/Decking Areas: Forestry Division must approve skid routes and decking areas.

Slash/Wildlife/Other: 16'8" maximum forest product length in Area 1. All tops shall be lopped and scattered to lie within 24 inches of the ground. Maximum stump height shall not exceed the stump diameter, except for stumps less than 10", which shall not exceed 10". Annosum treatment required: If using Cellu-Treat, 100% of stump cross-section must be treated (NO EXCEPTIONS). If using Rot-Stop, at least 85% of stump cross-section must be treated.

Not SFI/FSC certified lands. Cannot access field off of Mission Road, must use woods roads.

Utilization: Sawlogs - 10 inch or larger diameter inside bark (DIB) on the small end, at least 50% sound
Pulpwood - One or more sticks to a 4 inch diameter inside bark (DIB) on the small end
Tops/Biomass - Minimum utilization to a 2 inch diameter inside bark (DIB) on the small end

The bidder must sign and return our contract and a performance bond of at least 25% of the contract value within 15 days of being awarded the bid or the bidder will forfeit the bid bond in its entirety.

Contract Length: Contract must be completed by December 31, 2021.

Legend

- Woods Road
- Grass w/ Scattered White Pine
- White Pine Forest
- Wetland
- Area 1: Red Pine Select Cut
- Area 2: Aspen Regeneration Cut
- RPL** Red Paint Line
- L** Landing

