



MARATHON COUNTY PARK COMMISSION AGENDA

Date and Time of Meeting: Tuesday, August 31, 2021 at 10:30am

Meeting Location: Marathon County Historical Society, 410 McIndoe St. Wausau WI 54403

The meeting site identified above will be open to the public. Persons wishing to attend the meeting by phone may call into the telephone conference beginning ten minutes prior to the start time indicated above using the following number: 1-408-418-9388 Access code: 146 546 6831. When you enter the telephone conference, PLEASE PUT YOUR PHONE ON MUTE!

Park Commission Members -

Commissioners: Dawn Herbst, Jean Maszk, Allen Opall, Pat Peckham, Rick Seefeldt, James Wadinski, Kelly Zagrzebski

***Marathon County Mission Statement:** Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)*

***Parks, Recreation and Forestry Department Mission Statement:** Adaptively manage our park and forest lands for natural resource sustainability while providing healthy recreational opportunities and unique experiences making Marathon County the preferred place to live, work, and play.*

Agenda Items

- 1. Call to Order**
- 2. Public Comment Period – Not to Exceed 15 Minutes – Any Person Who Wishes to Address the Commission Must Provide, Name, Address and the Topic to the President of the Commission No Later than Five Minutes Before the Start of the Meeting.**
- 3. Approval of the Minutes of the August 3, 2021 Park Commission Meeting**
- 4. Policy Issues for Discussion and Committee Determination**
 - A. Discussion and Possible Action by Committee
 1. Sheriff's Office Request to Amend Shooting Range Memorandum of Understanding
- 5. Operational Functions Required by Statute, Ordinance or Resolution:**
 - A. Discussion and Possible Action by Committee
 1. None
 - B. Discussion and Possible Action by Committee to Forward to the Environmental Resource Committee for its Consideration
 1. None
- 6. Policy Issues for Discussion and Committee Determination for Consideration by Environmental Resources Committee**
 - A. None
- 7. Educational Presentations/Outcome Monitoring Reports**
 - A. Park Update –County Playgrounds, Fair Setup/Operations/Take Down, Projects to be Completed, Routine Operations
 - B. Program and Event Update
 - C. 100+1 County Parks Anniversary Recap (Verbal)
 - D. Update on Park Foundation's Water Trail Initiative
- 8. Announcements**
 - A. Next Meeting Date & Time, Location – Tuesday, October 5, 2021 at 10:30am, 212 River Dr, Room 5. Wausau, WI 54403
 - B. Future Agenda Items -

9. Tour of Park History Exhibit

10. Adjourn

Signed /s/ Jamie Polley
Presiding Officer or Her Designee

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715-261-1500 or e-mail countyclerk@co.marathon.wi.us one business day before the meeting.

FAXED TO DAILY HERALD

(Email/Fax City Pages, Marshfield News, Midwest Radio Group)

Date August 27, 2021 Time 11:00 a.m.

By Jodi Luebbe

THIS NOTICE POSTED AT THE COURTHOUSE

Date _____ Time _____

By _____

AGENDA SUMMARY

4A1. Discussion and Possible Action Regarding the Sheriff's Office Request to Amend Shooting Range Memorandum of Understanding

The Marathon County Park Commission and the Marathon County Sheriff's Office has a Memorandum of Understanding for use of the LT Frank L. Hanousek Sr. Police Range of the Duane L. Corbin Shooting Range Park. Item 4 under the Police Range section states that the Sheriff's Office will conduct all shooting activities between the hours of 7AM and 11PM. The Sheriff's Office at times utilizes the range prior to 7AM. The Sheriff's Office is requesting an amendment to the hours in the agreement. They would like to change the 7AM start to a 6AM start to accommodate the night shift officers. The intent is to get the officers home as soon as possible and also not pay an hour of overtime on those individuals while they sit around waiting for 7AM. A representative of the Sheriff's Office will attend the Park Commission meeting to explain their staffing, budget concerns and the requirements put on the Office by the State of Wisconsin for firearms qualification and some of the light/no light requirements needed for law enforcement officers to train/qualify in.

The Department has received one complaint on the early morning shooting from a neighbor of the range. The Commission is asked to consider this request and direct staff to make an amendment to the agreement if approved.

7A. Park Updates

County Playgrounds:

Big Eau Pleine Park Playground may be removed yet this year. It is our hope that the new playground will be installed by our staff yet this fall.

Fair Setup/Operations/Take Down:

The 2021 Wisconsin Valley fair is in the books and despite the rain the fair was a success. Our staff took on a new roll this year managing set up, operations and take down. The Fair Board sent a very nice letter expressing their gratitude and appreciation for our partnership this year.

Projects yet to be Completed

Amco restroom replacement
Big Eau Pleine Road Repairs
Big Eau Pleine campground electrical upgrade
Dells of Eau Clair High Bridge decking replacement

Routine Operations/Programs:

Mowing Operations
Urban forestry program; tree trimming, removals.
Building and structure maintenance.
Shelter reservations and Special Events
Equipment maintenance and repair

7B. Program and Event Update

Programs and events were in full swing this summer. A new program that was extremely popular was the Pickleball program. Staff offered youth and adult lessons in partnership with Wausau Area Pickleball. The swimming lesson program at the City pools was expanded and very well attended.

Events that our department assisted with in addition to the fair included the Wausau Marathon, Concerts on the Square, Blues Fest, Pop Up Splash Pads and the Hmong Festival at the People Sports Complex. It is estimated that the Hmong Festival had a record attendance of approximately 14,000 people.

7C. 100+1 County Parks Anniversary Recap

Staff will provide a verbal recap of how the event went on Saturday, August 28, 2021

7D. Update on Park Foundation's Water Trail Initiative

At the last Parks and Recreation Foundation Meeting an update was given on the water trail initiative. The Foundation would like to add historical signage to existing kayak launches in partnership with the organization that maintains and operates the launch. The Foundation would help the organization fund the signage if the organization installs and maintains the sign. The Foundation is still working on the final cost estimates for the sign and installation prior to approaching any of the organizations. The Foundation asked our department to provide a cost estimate for installation based on our experience. I will provide this once I get the sign plan so that we can properly estimate staff time and equipment needs. Mr Bertram will be sending me the sign plans.

DRAFT
MARATHON COUNTY PARK COMMISSION

Date and Time of Meeting: August 3, 2021 at 10:15 am

Meeting Location: Park Operations Shop, 900 Pardee Street, Wausau WI 54401

Park Commissioners present: Dawn Herbst, Allen Opall, Jean Maszk-(via webex), Pat Peckham, Kelly Zagrzebski-(via webex)

Commissioners Excused: Rick Seefeldt, James Wadinski

Staff present: Jamie Polley-Director, Greg Freix-Asst. Director of Operations, Ben Krautkramer – Park Operations Supervisor

1. Call to Order – President Peckham called the Park Commission meeting to order at 10:15am. Official notice and the agenda for the meeting was posted publicly in accordance with the State statutes.

2. Public Comment – Al Christensen, Town of Ringle Chairman, came to the meeting about a new park in Ringle.

3. Approval of the Minutes of the June 29, 2021 Park Commission Meeting – Motion by Herbst, second by Opall to approve the May 4, 2021 Park Commission meeting with change to wording under Election of Officers that instead of *Herbst nominated Rick Seefeldt that Herbst nominated James Wadinski who declined the nomination. Peckham asked for other nominations. Peckham nominated Seefeldt who accepted the nomination.* Motion **carried** by voice vote, vote reflected as 5-0.

4. Policy Issues for Discussion and Committee Determination

A. Discussion and Possible Action by Committee

1. Potential Park Property Purchase – Mathy Property in Village of Maine – The Department has been approached by a representative of Mathy Construction seeking interest by the County in purchasing approximately 38 acres of land that is currently adjacent to the Brokaw County Park property. The land is connected to the north property line of the park property, is mostly wooded and contains a portion of an existing snowmobile trail. Mathy Construction has evaluated their land in this area and is seeking to sell land that they will not use for mining. Mathy Construction is willing to work with the County on the sale price based on an appraised value. There is a potential that the County could apply for a Knowles Nelson Stewardship grant to assist with the purchase of the property however since it is park land and not county forest the competition for these grants is much greater. Potential funding for this property is available in the County Park Land and Products account. Staff feels this property would be a good addition to the existing park and increases the park size to just over 100 acres. Pursuing the purchase of this property also aligns with the County’s Strategic Plan Objective 5.2 to acquire an average of 320 acres of land per year for the Marathon County Parks and Forests system. Questions were answered. **Motion** by Herbst, second by Opall to authorize staff to further pursue the purchase of 38 acres from Mathy Construction and order a property survey and appraisal. Motion **carried** by voice vote, vote reflected as 5-0.

5. Operational Functions Required by Statute, Ordinance or Resolution:

A. Discussion and Possible Action by Committee – Mission Lake Timber Sale Closeout - The Timber sale set for Mission Lake County Park has been completed successfully. The contractor, United Wood Products, LLC., completed the sale within the contract period and did a very good job. The sale included red pine, white pine, white spruce and aspen. **Motion** by Opall, second by Herbst to approve the close out of the Mission Lake Park, Ravenous Chipmunk timber sale and return the performance bond to United Wood Products, LLC. Motion **carried** by voice vote, vote reflected as 5-0.

B. Discussion and Possible Action by Committee to Forward to the Environmental Resource Committee for its Consideration – None

6. Policy Issues for Discussion and Committee Determination for Consideration by Environmental Resources Committee

A. None

7. Educational Presentation/Outcome Monitoring Reports for Discussion

A. Park Update - Marathon Park Playground - The playground is complete and open to the public. The orange fencing is still in place to help keep people off of the newly planted grass, County Playgrounds: - Big Eau Pleine Park Playground will be removed and the new playground will be installed by our staff hopefully this year. Marathon Park - Storm damage

cleanup: Another significant windstorm moved through Wausau on Wednesday, July 28. Power was out in the park and surrounding areas through the morning of the 29. Multiple trees fell within the park. One vehicle was damaged and no one was hurt. A few trees fell on different areas of fencing that will need to be repaired. Fair Setup - The fair is next week so staff has provided additional assistance this year to the fair operations. More on this new partnership will be discussed at the joint meeting with the Fair Board. Routine Operations/Programs - Mowing Operations, Urban forestry program; tree trimming, removals, Building and structure maintenance, Shelter reservations and Special Events, Equipment maintenance and repair.

B. 100+1 County Parks Anniversary – Reminder - The 100+1 County Park Anniversary is scheduled for August 28th from 3-9pm in Marathon Park. The tentative schedule for the celebration includes food trucks, Parks and Sheriff’s equipment on display, train rides, Splash Pad from 3:00 to 6:00pm. Wagon rides (still confirming this), activities (arts and crafts, foam area, obstacle course, bags tournament, inflatables, photo booth, etc., local entertainment from 4:00 to 6:00pm. The Hello Weekend band will perform from 6:30-8:30pm followed by fireworks.

8. Announcements

A. Next Meeting Date & Time, Location–Tue., August 31, 2021, 2021 at 10:30am at the Marathon County Historical Society.

B. Future Agenda Items – budget

9. Adjourn – Motion by Herbst, second by Opall to adjourn at 10:55am. Motion **carried** by voice vote, vote reflected as 6-0.

**MARATHON COUNTY PARK COMMISSION
WAUSAU, WI**

**Joint Park Commission and Fair Board Meeting
Tuesday, August 3, 2021 at 11:00am**

**Fair Board Office, Exhibition Bldg
Marathon Park, Wausau**

Present: Allan Opall, Pat Peckham, Rick Seefeldt, Jean Maszk-(via webex), Dawn Herbst, Greg Freix, Jamie Polley, Keith Langenhahn, Elly Suckow, Mia Bayer, Jeff Heinz, Dennis Cihlar, Michael Marx, Mary Sharkey, Jodi Langenhahn

Excused: Kelly Zagrzebski, James Wadinski

Posting of the Agenda: Meeting was called to order. Official notice and the agenda for this meeting were posted publicly in accordance with the State statutes.

Keith Langenhahn welcomed Commissioners and expressed appreciation for the relationship the Fair Board has with the Parks Department. Park staff have been meeting with the Fair Administrator weekly and things have been going well. Some adjustments had to be made this year and are being worked through. 4-H activity was down because of the pandemic and Fair Board members hoped that would increase again in the future. The Fair Board is hopeful that the public will attend in good numbers this year. Discussion occurred on the recent storm damage in Marathon Park. Polley mentioned the westside masterplan is being revitalized and input from the Fair Board as well as other entities will be taken in the future for that plan. The plan includes the buildings along West Street, Marathon Park and the University buildings. Discussion occurred regarding some of the properties surrounding Marathon Park.

Meeting was adjourned.

Memorandum of Understanding
between the
Marathon County Park Commission
and the
Marathon County Sheriff's Department
In regard to:

LT Frank L. Hanousek Sr. Police Range of Duane L. Corbin Shooting Range Park,
Marathon County

In order that the Marathon County Park Commission may, through the Director of the Wausau and Marathon County Parks, Recreation, and Forestry Department (or his designee), assist the Marathon County Sheriff's Department in the discharge of one of its functions, to promote and practice certain law enforcement training and shooting activities in accordance with current law enforcement training practices and through the authority of the Marathon County Board of Supervisors, this Memorandum of Understanding is promulgated subject to the following provisions and limitations:

The Marathon County Park Commission will, subject to its policies:

1. Provide responsible management for the development, operation, and maintenance of Duane L. Corbin Shooting Range Park as a public recreation facility.
2. Grant the Sheriff's Department the right to erect such structures and to do such grading, filling and improvements on the above described premises (see Exhibit 1) as is necessary to adapt the premises for law enforcement training so long as such structures, grading, filling and improvements do not interfere with other Commission interests. Such erection of structures, grading, filling and improvements shall be done under the supervision and control and subject to the satisfaction of the Director.
3. Provide the Sheriff's Department with technical and other assistance, as, in the judgment of the Director, is needed and available for furthering safe shooting programs in Marathon County.
4. Reserve the right to annually review the Police Range operations and the further right to advise the Sheriff's Department of any improvements which the Commission reasonably believes should be made in the operation of the Police Range facilities. The Sheriff's Department agrees to consider all suggestions made by the Director.

The Marathon County Sheriff's Department agrees to the following:

LT Frank L. Hanousek Sr. Police Range

1. To use and permit the use of the Police Range at Shooting Range Park for law enforcement shooting and training activities only.
2. To authorize use of the Police Range by other law enforcement agencies, Technical Colleges, or Private Organizations only for the purpose of conducting law enforcement training consistent with current standards in law enforcement.
3. To operate the Police Range in such a manner that the interest and public image of the Park Commission is not damaged. In the event that the Park Commission believes any facet of the operations of the Police Range is detrimental or otherwise damaging to the Commission, the said Commission shall advise the

Sheriff's Department in writing explaining the objectionable activities. The Sheriff's Department agrees to give prompt consideration to such action and discuss it with the Director to arrive at a solution.

4. To conduct all shooting activities between the hours of 7AM and 11PM.

5. That it will keep the premises in a clean and sanitary condition and will provide designated containers for refuse and recyclables.

6. To submit to the Director, for its prior written approval, all plans and specifications for improving the grounds, buildings and other facilities.

7. That it will not cut, destroy, or permit to be cut or destroyed, any trees now or hereafter located on said premises, without the prior consent of the Director. Any removal of trees will be done only when needed for approved improvements.

Duane L. Corbin Shooting Range Park

1. To obtain authorization from the Director on a case by case basis for the use of any portion of the park outside of the Police Range.

2. To patrol, from time to time as their schedule permits, not only the Police Range, but all archery, rifle, and pistol ranges within Shooting Range Park, and to enforce commonly accepted safe shooting practices upon all users of all range facilities with whom they come into contact during their patrols in the interest of public safety.

The term of this agreement shall be ten (10) years except it shall be automatically renewed unless written notice is given ninety (90) days prior to the expiration date by either the Park Commission or the Sheriff's Department.

IN WITNESS THEREOF, The Marathon County Sheriff's Department and the Wausau and Marathon County Parks, Recreation, and Forestry Department have caused this agreement to be duly executed.

By _____
Sheriff, Marathon County

Date: _____

By _____
Director

Date: _____

The signing of this Memorandum of Understanding on behalf of the Park Commission was authorized by resolution of the Park Commission adopted at the meeting held on the _____ day of _____, 2007.

Jamie Polley

From: Jodi Langenhahn <jodi@wisconsinvalleyfair.com>
Sent: Friday, August 20, 2021 10:42 AM
To: Jamie Polley
Cc: langenhahn@wicounties.org
Subject: [EXTERNAL] Thank you

Jamie,

On behalf of the Board of Directors of the Wisconsin Valley Fair, I would like to extend a huge thank you to you, your staff and your entire department.

There were a lot of unknowns heading into the 2021 Wisconsin Valley Fair. However, right away Greg and Ben stepped up, attending weekly strategic planning sessions with me. We discussed many aspects of set up and how they could be accomplished. It was truly a group project, and I appreciated the flexibility and patience of everyone involved. We spent a lot of time planning, but I believe this was our first step toward a successful event. Ben and Greg welcomed input from our department superintendents and allowed them to operate their areas very closely to how they had been handled in the past. Ben had a great plan that started set up earlier than usual. This was especially helpful when a storm came through the week before the fair, taking out several trees in the park and knocking out power for most of the day. But set up never missed a beat!

I also have to compliment your other workers as well as seasonal staff. I had several opportunities to work with them, including Rachel, Andy, Leon and Jeremy, as well as seasonals Seth, Justin and Tannen. I appreciated their helpfulness in getting things done as well as their knowledge. It is so important to have a great team, and they were the best! These were also just the crew I happened to see—I'm sure there were others helping out as well. It was also great to see the presence of the department in the park during the week. I haven't seen that since I have been in this position, and it really made a difference.

I really don't think I can overstate how happy I am with the way this relationship between the Fair and your department has changed and grown. Though there was a lot of uncertainty, your entire team helped us to conquer all challenges that that came before us and led to a successful event. Thank you for all your assistance in getting us to this point! I look forward to working together for hopefully many more years.



Jodi Langenhahn

Wisconsin Valley Fair Administrator

office: 715.261.1539

web: wisconsinvalleyfair.com