

**THE RETAINED COUNTY AUTHORITY (RCA) COMMITTEE OF  
LANGLADE, LINCOLN, AND MARATHON COUNTIES  
MINUTES**

**Thursday, January 31, 2019 at 9:00 a.m.**

Marathon County Courthouse Assembly Room (B-105), 500 Forest St, Wausau WI 54403

<b>Attendance:</b>	<b>Present</b>	<b>Absent</b>
Nancy Bergstrom		X
Chad Billeb	X	
Lance Leonhard	X	
Robin Stowe	X	

**Also Present:** Michael Loy, Laura Scudiere, Jeff Zriny

**1. Call Meeting to Order**

The meeting was called to order at 9:00 a.m. by Chair Lance Leonhard.

**2. Approval of the October 25, 2018 RCA Minutes**

**MOTION BY BILLEB TO APPROVE THE DECEMBER 20, 2018 RETAINED COUNTY AUTHORITY COMMITTEE MINUTES, SECOND BY STOWE. MOTION CARRIED. MINUTES APPROVED.**

**3. Educational Presentations/Outcome Monitoring Reports**

A. Update on Marathon County/NCHC Campus Facility Renovation Planning and next steps

**Discussion**

Leonhard and Loy provide brief update on the status of Marathon County's efforts since contracting with Angus Young & Associates and MKM for architectural design of the campus facility renovation. Leonhard and Loy indicate that since September of last year, the new architects have essentially undertaken a full scale review of the initial master plan. That process resulted in approximately thirteen distinct variations of schematic design for the facility. At this time, however, the team envisions transitioning in the near future from schematic design to architectural design. Leonhard and Loy explain that the project will be completed in several phases, the first of which will consist of the Warm Water Therapy Pool and two smaller structures to serve as a community based residential facilities and youth hospital. Leonhard and Loy explain that the project team will be making more detailed presentations in the near future to the Marathon County Board and the NCHC Board.

**Follow through:**

Leonhard to keep the Committee apprised of the project moving forward.

B. Update on NCHC legal service evaluation and projected time frame

**Discussion**

Leonhard explains to the Committee that he has recently received a summary billing document relative to the legal services that NCHC has received from January 2017 – December 2018. Leonhard explained that based on the discussion that the committee had at its September 2018 meeting, he envisions undertaking a review of the legal work to broadly assess what legal work is within the general category of skills and abilities of corporation counsel and what component of legal work is nevertheless likely to be contracted out to private counsel in the event that a single member county, or multiple members, create a corporation counsel position to deliver legal services to NCHC. The second area that Leonhard indicates he will assess is the financial viability of such a county-based legal services model.

Leonhard explains that in light of the fact that the committee is tasked with doing considerable work relative to the CEO evaluation through March of 2019, he envisions that April would be the most logical time for the body to discuss the contents of any report he completes. Moreover, Leonhard explained that due to his existing work schedule and demands, April is likely the earliest time that he would be able to complete a meaningful evaluation and report.

Zriny explains that he is concerned that Loy is currently spending considerable time on reviewing contracts and other legal matters that are far more appropriately tasked to an attorney. Committee members expressed a commitment to examining alternative options to the existing contract model, which has resulted in Loy expending valuable time on work outside of his CEO responsibilities.

Loy reiterated his desire to implement a true In-house counsel position. Committee members acknowledged Loy's position and reiterated that the existing statutory framework within Chapters 51 and 59, as recounted by the Attorney General's Opinion discussed at the September Committee meeting.

**Follow through:**

Leonhard to work to complete the assessment and viability report.

**C. CEO Performance Appraisal Process – review of process and time frame**

**Discussion**

Leonhard, Loy, and Zriny review the appraisal framework and process documents that were previously approved by the Committee and the NCHC Board. Loy explains that he has completed the self-appraisal and provided the information to Todd Penske from PeopleFirst. Committee members should anticipate receiving the appraisal documents in the next week and should complete the appraisal as envisioned by the appraisal process document no later than February 15.

**Follow through:**

None

**D. Update on Langlade County's evaluation of transitional and sober living environments**

**Discussion:**

Stowe explains that over the last calendar year, NCHC has rolled out significant program enhancements to support the expansion of diversion programming in Langlade County Circuit Court system and that the Langlade County Board has expressed that a significant gap in service exists relative to sober/supportive housing. Stowe explains that a special committee of the Langlade County Board has been tasked with evaluating sober living models and as part of that work, it has received a presentation from Christopher Grant, a student with the Medical College of Wisconsin. Stowe explained that Grant delivered several recommendations relative to sober living to the board, including focusing initial efforts on females with methamphetamine addiction. Loy and Scudiere explain that NCHC is going to be putting together a program application for this committee to consider, as a sober living model is viewed as a regional need and there may be an opportunity to develop a pilot project that can form the basis for regional expansion. Scudiere explains that she is making arrangements for Marathon County's Evidence-Based Decision-Making group to receive Grant's presentation, as that group has likewise identified supportive housing as a need in the community.

Billeb explains that the Marathon County Sheriff's Office was recently contacted by Aspirus to discuss issues relating to release preparation services for inmates in the jail. Billeb explains that he will be meeting with Aspirus today and will be sure to report back to the committee if this may be relevant to the issue of sober housing. Billeb indicates that Marathon County is currently housing the highest percentage of female inmates he can recall and that a significant driving factor for many of those inmates is drug addiction, particularly methamphetamine.

Leonhard requests that NCHC provide significant notice relative to the program application for the sober housing pilot in Langlade County so that he can bring the information to his committee of jurisdiction, Health & Human Services, as the issue of sober housing has been of interest on the Marathon County Board as well.

**Follow through:**

NCHC to deliver continued informational updates to RCA prior to program application.

**4. Policy Issues Discussion and Possible Action**

- A. Presentation of 2018 – Primary Dashboard Measure year-end results and discussion regarding 2019 – Primary Dashboard Measure targets

**Discussion:**

Loy provides documents to the committee outlining the year-end results and NCHC's identified targets. Loy suggests that the members take the opportunity to review the documents prior to the next meeting and that the committee further discuss the targets at that time.

**Action:**

None taken

**Follow through:**

Follow up on identified targets at the February 28, 2019 meeting.

**5. Next Meeting Time, Location, Agenda Items and Reports to the County Board**

- A. Discussion of Future Agenda Items and Meeting Times
  - 1. North Central Health Care Board meeting on February 28, 2019 at 12:00 p.m.
- B. Announcements

**6. Adjournment of the RCA Committee Meeting**

**MOTION BY STOWE, SECOND BY BILLEB, TO ADJOURN THE MEETING. MOTION CARRIED.** Meeting adjourned at 10:02 a.m.

Minutes Prepared by  
Lance Leonhard on January 31, 2019.