

**THE RETAINED COUNTY AUTHORITY (RCA) COMMITTEE OF  
LANGLADE, LINCOLN, AND MARATHON COUNTIES  
MINUTES**

Date & Time of Meeting: **Thursday, May 30, 2019 at 10:00 a.m.**

Meeting Location: **Northcentral Technical College (Room E101), 1000 W. Campus Drive, Wausau, WI 54401**

| <b>Attendance:</b> | <b>Present</b> | <b>Absent</b> |
|--------------------|----------------|---------------|
| Nancy Bergstrom    | X              |               |
| Chad Billeb        | X              |               |
| Lance Leonhard     | X              |               |
| Robin Stowe        | X              |               |

**Also Present:** Michael Loy, Laura Scudiere, Kelly Kapitz

**1. Call Meeting to Order**

The meeting was called to order at 10:00 a.m. by RCA Chair Lance Leonhard.

**2. Approval of the minutes of the April 29, 2019 RCA meeting.**

**MOTION BY STOWE, SECOND BY BERGSTROM, TO APPROVE THE MINUTES OF THE APRIL 29, 2019 RCA MEETING. MOTION CARRIED.**

**3. Policy Issues Discussion and Possible Action**

A. Review of progress made toward 2018 and 2019 Budget Priorities

**Discussion:**

RCA Chair Leonhard restates the 2018 and 2019 Annual Budget Priorities set by the RCA:

**2018:** (1) Expanded Case Management for individuals under Court Orders, (2) Implementation of a Youth Crisis Stabilization Group Home, (3) Expansion of medically monitored treatment, (4) expansion of community based residential facility capacity, (5) implementation of a Crisis Assessment Response Team (CART), (6) evaluating the opportunity for local crisis stabilization resources in Langlade County, and (7) study the feasibility of eliminating billing for crisis services.

**2019:** (1) Develop a comprehensive Youth Crisis Stabilization Service Continuum, (2) Clarification and Communication of Services Provided and How they can be Accessed, and (3) Improved Data Sharing between NCHC and County Sheriff's Offices, Social Services Departments, and Schools.

Committee members discuss the progress made with respect to these priorities, noting that progress in many areas is significant, while others have proven more difficult. Members also discuss the impending Marathon County campus renovation project, HSRI Strategic Plan, medically assisted treatment program expansion, and Langlade County Sober Housing Pilot as additional projects since the setting of the 2019 priorities.

**Action:** None taken

**Follow up necessary:** None at this time.

B. Identification of 2020 Budget Priorities and Guidelines

**Discussion:**

Consensus emerges amongst the members that it is not feasible to ask NCHC to take on additional large projects as part of the annual budget priority setting process.

**Action:**

**MOTION BY BERGSTROM, SECOND BY STOWE, TO DIRECT NORTH CENTRAL HEALTH CARE TO PRESENT A 2020 ANNUAL BUDGET THAT (1) ALLOCATES SUFFICIENT RESOURCES TO**

**ENSURE THE NCHC CAMPUS REMODEL GETS UNDERWAY SUCCESSFULLY; (2) COOPERATE WITH HSRI IN STRATEGIC PLANNING PROCESS, ANALYZE RESULTS, AND DEVELOP ACTION PLANS; (3) FOCUS EFFORTS ON PREVIOUSLY IDENTIFIED PROJECTS (YOUTH CRISIS SERVICE CONTINUUM, HOUSING INITIATIVES, CLARIFICATION OF PROGRAMS AND MEANS OF ACCESS, ENHANCING DATA SHARING). MOTION CARRIED.**

**Follow up necessary:** RCA Chair to convey priorities to North Central Health Care Board.

C. Consideration of Agreement for Transfer of the Birth to 3 program from North Central Health Care to Marathon County Special Education

**Discussion:**

Loy, Scudiere, and Marathon County Special Education Executive Director Kelly Kapitz update the committee on their consideration of transferring Birth to 3 to Special Education from NCHC, requesting that the committee take formal action to move the matter on to the respective County Boards of Supervisors.

**Action:**

**MOTION BY STOWE, SECOND BY BERGSTROM, TO RECOMMEND THAT THE RESPECTIVE MEMBER COUNTY BOARDS OF SUPERVISORS MOVE FORWARD WITH CONSIDERING DESIGNATING MARATHON COUNTY SPECIAL EDUCATION AS THE “COUNTY ADMINISTERING AGENCY” FOR THE BIRTH TO 3 PROGRAM IN EACH RESPECTIVE COUNTY.**

**Follow up necessary:** RCA members to coordinate with their respective county’s a presentation by Michael Loy on this issue.

D. Universal Facility Maintenance and Use Agreement

1. Update from NCHC and Marathon County regarding facility lease meeting and discussion of next steps

**Discussion:**

Leonhard notes that Marathon County staff is working with NCHC staff and their respective auditors to ensure that the form facility maintenance and use agreement (lease) documents will comply with government accounting standards. Leonhard and Loy will update the committee with respect to that work as needed. Committee members offer several specific areas to examine from the most recent draft. Leonhard and Loy express they will review those areas of the agreements as the process moves forward.

**Action:** None

**Follow up necessary:** None at this time.

**4. Educational Presentations/Outcome Monitoring Reports - None**

A. Update on Marathon County’s North Central Health Care Campus renovation

**Discussion:**

Leonhard and Loy provide a brief overview of the construction planning process, the facility renovations, and the preliminary phasing with respect to the project. Loy explains that the requests for proposals with respect to construction of the pool will be released in June, with the requests for proposal for the community-based residential facility and the youth hospital to follow shortly thereafter. The request for proposals for the largest phase of the project, the nursing home tower, will be shortly following the pool, CBRF, and youth hospital.

Loy explains that managing the operational logistics during the 3.5 year construction project will need to be a priority for the organization.

**Follow up necessary:** None at this time.

A. Delivery of Legal Services to North Central Health Care – update of progress of evaluation

**Discussion:**

Leonhard explains that progress on this analysis has been hampered by demands relative to other projects. Leonhard will provide a written draft of the report when it is completed.

**Follow up necessary:** Draft to be circulated when complete.

**5. Next Meeting Time, Location and Agenda Items:**

A. Future Agenda Items and Meeting Times

1. Meeting to be held on Thursday, June 26, 2019, in Merrill to coincide with NCHC Board meeting.

B. Announcements

**6. Adjournment of the RCA Committee meeting**

**MOTION BY STOWE, SECOND BY BILLEB, TO ADJOURN THE MEETING. MOTION CARRIED.** Meeting adjourned at 11:43 a.m.

Minutes Prepared by  
Lance Leonhard on June 26, 2019.