

RETAINED COUNTY AUTHORITY (RCA) COMMITTEE OF LANGLADE, LINCOLN, AND MARATHON COUNTIES

AGENDA

Date & Time of Meeting: **Thursday, May 30, 2019 at 10:00 a.m.**

Meeting Location: **Northcentral Technical College (Room E101), 1000 W. Campus Drive, Wausau, WI 54401**

In addition to attendance in person at the location described above, Board members and the public are invited to attend by telephone conference. Persons wishing to attend the meeting by phone should contact Marathon County Administration at 715-261-1400, at least 24 hours prior to the start time of the meeting for further instructions.

Committee Members: Lance Leonhard, Chair (Marathon County), Robin Stowe (Langlade County), Nancy Bergstrom (Lincoln County), Chad Billeb (Marathon County)

- 1. Call the Meeting of the Retained County Authority (RCA) Committee to Order**
- 2. Approval of the minutes of the April 29, 2019 RCA meeting.**
- 3. Policy Issue Discussion and Possible Committee Action**
 - A. Review of progress made toward 2018 and 2019 Budget Priorities
 - B. Identification of 2020 Budget Priorities and Guidelines
 - C. Consideration of Agreement for Transfer of the Birth to 3 program from North Central Health Care to Marathon County Special Education
 - D. Universal Facility Maintenance and Use Agreement
 1. Update from NCHC and Marathon County regarding facility lease meeting and discussion of next steps
- 4. Educational Presentations and Committee Discussion**
 - A. Update on Marathon County's North Central Health Care Campus renovation
 - B. Delivery of Legal Services to North Central Health Care – update of progress of evaluation
- 5. Next Meeting Time, Location and Agenda Items:**
 - A. Future Agenda Items and Meeting Times
 - B. Announcements
- 6. Adjournment of the RCA Committee meeting**

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Marathon County Clerk's Office at 715-261-1500 or e-mail infomarathon@mail.marathon.co.wi.us one business day before the meeting.

SIGNED /s/ Lance Leonhard
Presiding Officer or Designee

FAXED TO: Wausau Daily Herald, City Pages,
FAXED TO: and Other Media Groups
FAXED BY: _____
FAXED DATE: _____
FAXED TIME: _____

NOTICE POSTED AT COURTHOUSE
BY: _____
DATE: _____
TIME: _____

**THE RETAINED COUNTY AUTHORITY (RCA) COMMITTEE OF
LANGLADE, LINCOLN, AND MARATHON COUNTIES
MINUTES**

Date & Time of Meeting: **Monday, April 29, 2019 at 3:00 p.m.**

Meeting Location: **Employee Resources Conference Room (C-149)**, Courthouse, 500 Forest St,
Wausau WI 54403

Attendance:	Present	Absent
Nancy Bergstrom	X	
Chad Billeb	X	
Lance Leonhard	X	
Robin Stowe	X	

Also Present: Laura Scudiere, Pat Lucore, Kimberly Moore, Michael Loy, Jeffrey Zriny, Kurt Gibbs

1. Call Meeting to Order

The meeting was called to order at 3:00 p.m. by RCA Chair Lance Leonhard.

2. Approval of the minutes of the March 21, 2019 RCA meeting and the minutes of the joint meetings of the RCA and NCCSP Executive Committee meetings on March 21, 2019 and March 25, 2019.

MOTION BY STOWE, SECOND BY BILLEB, TO APPROVE THE MINUTES OF THE MARCH 21, 2019 RCA MEETING AND THE MINUTES OF THE JOINT MEETINGS OF THE RCA AND NCCSP EXECUTIVE COMMITTEE MEETINGS ON MARCH 21, 2019 AND MARCH 25, 2019.
MOTION CARRIED.

3. Policy Issues Discussion and Possible Action

- A. Motion to Go Into Closed Session Pursuant to § 19.85(1)(c) Wis. Stats. to consider Performance Evaluation and Compensation of a Public Employee Over Which the Governmental Body has Jurisdiction or Exercises Responsibility, namely the Chief Executive Officer of North Central Health Care. [roll call vote suggested]

Action:

MOTION BY BERGSTROM; SECOND BY STOWE to Go Into Closed Session Pursuant to § 19.85(1)(c) Wis. Stats. to consider Performance Evaluation of a Public Employee Over Which the Governmental Body has Jurisdiction or Exercises Responsibility, namely the Chief Executive Officer of North Central Health Care, allowing NCCSP Chair Zriny to remain in the closed session meeting.

ROLL CALL VOTE:

BERGSTROM – YES

STOWE – YES

BILLEB – YES

LEONHARD – YES

Non-committee members, other than NCCSP Board Chair Zriny, vacate the meeting room and the committee convenes in closed session at 3:05 p.m.

- B. Motion to Return to Open Session

MOTION BY BILLEB; SECOND BY STOWE to reconvene in Open Session. Motion Carried. Meeting convened in Open Session at 4:02 p.m.

- C. Possible Announcements or Action Resulting from Closed Session

Announcements:

Chair Leonhard announces that during the course of the closed session discussion NCCSP Board Chair Jeffrey Zriny left meeting room at approximately 3:10 p.m., that the committee sought specific information from CEO Michael Loy, and that Marathon County Board of

Supervisors Chairperson Kurt Gibbs was permitted to enter the discussion at 3:52 p.m. without objection from any Committee member.

Action:

MOTION BY STOWE, SECOND BY BILLEB, based on exceptional performance, approve a 3% increase in compensation for CEO Michael Loy—to be applied in accordance with NCHC’s standard compensation practice of applying any increase in compensation to the base salary until the maximum under the salary range is reached, with any residual amount being allocated in the form of a lump sum (discretionary incentive payment)—retroactive to the standard effective date for compensation adjustment used for all other NCHC staff. **MOTION CARRIED.**

Follow up:

RCA Chair Leonhard to finalize CEO Appraisal document in light of comments and action taken by RCA and move forward with delivery of appraisal.

- D. Discussion of Medical Staff President potential membership on North Central Health Care Board.

Discussion:

CEO Loy explains that over the last several years considerable efforts have been made to recruit and retain medical staff to improve the programs and services delivered at NCHC. Loy indicates that he believes this growth in medical staff provides an excellent opportunity to further develop the relationship between the medical staff and the NCCSP Board. Specifically, Loy requests that the member counties consider amending the Tri-County Agreement to provide that the Medical Staff President be automatically appointed to the board. Loy explains that he has found this approach to be relatively common in other organizations. Loy further explains that currently there is a vacancy on the board and he is requesting the counties to consider appointing the current Medical Staff President to fill the existing Marathon County vacancy.

Committee members discuss the requirements of Wisconsin Statutes relative to the membership on the NCCSP Board. Leonhard expresses that he will convey Loy’s request to Marathon County Administrator Brad Karger. Leonhard requests that Loy make inquiry of the current Medical Staff President relative to his county of residence and convey the information to Administrator Karger. Consensus emerges amongst committee members to further discuss this concept when evaluating potential changes to the Tri-County Agreement.

No action taken at this time.

4. Educational Presentations/Outcome Monitoring Reports - None

- A. Presentation on Linkage & Follow-up Program

Discussion:

North Central Health Care staff members Laura Scudiere, Pat Lucore, and Kimberly Moore appear before the committee and explain the implementation of the Linkage & Follow-up program and how the program is currently functioning. Lucore and Moore explain that prior to the implementation of the program follow up contacts with individuals recently discharged from the crisis hospital were not overly structured. As a result of the directive from the RCA to improve case management and tracking of individuals under court orders and settlement agreements, the linkage & follow up program was implemented in February 2018 and received its first referral in March 2018. Essentially, the program calls for enhanced collaboration between the crisis staff and the community treatment program. The Linkage & Follow up staff are directly responsible for the case monitoring (*i.e.*, the monitoring of the court order/settlement agreement) and some level of contact with the client (*i.e.*, face-to-face contact with the client one to two times per month). The community treatment department is generally responsible for ongoing case management of the respective clients, including mental health treatment monitoring and education, housing, and employment assistance.

Scudiere, Lucore, and Moore provide some baseline data that has been collected through the program, indicating current service numbers (159 total clients: 118 clients in Marathon County, 23 client in Langlade County and 16 clients in Lincoln County. Moore explained that the 'average day' for a linkage and follow up employee consists of making phone calls, meeting clients in their homes and in the public, sending follow up letters, working with CART, working on the inpatient unit to prepare people for discharge, meeting clients at follow up outpatient appointments, and performing crisis assessments for clients on their caseload if they appear at NCHC.

Scudiere, Lucore and Moore explain that 2018 was a baseline year for gathering data and that throughout 2019 NCHC will continue to track measures of effectiveness, such as overall re-hospitalizations for individuals within the program.

B. Update on NCHC Mental Health System Study

Discussion:

Loy explains that in March the NCHC board approved the expenditure of funds for a systems study, essentially a strategic plan for a comprehensive continuum of care relative to mental health based on the resources in the community. The study will consist of needs and gaps analysis, seeking informed from local hospitals and community organizations such as the United Way, and provide "next steps" for the community. This effort should begin in May or June of this year and will continue throughout next year. Loy explains that the NCHC Board is seeking additional funding for the effort from local foundations and health care systems.

C. Update on Marathon County Medically Assisted Treatment grant application

Discussion:

Loy explains that NCHC is applying for a grant on behalf of Marathon County through the Wisconsin Department of Health Services for purposes of creating a Medication Assisted Treatment program for individuals within the correctional system that are discharging to the community. Specifically, the initial grant would be to hire coordinator who would be responsible for designing the program and forming the requisite partnerships within the community.

D. Update on In-Home Crisis Stabilization Grant

Discussion:

Loy explains that NCHC previously applied for a grant for this purpose and was denied; however, recently NCHC was approached by the state and asked if it remain interested in stabilization monies under the grant. Loy explains that NCHC accepted the grant dollars and is working within some extremely short timeframes to find appropriate uses for those dollars.

E. Update on Adult Protective Services and Birth to Three services transition feasibility and planning

Discussion:

Loy explains that the Marathon County Special Education Board is scheduled to consider the transfer on May 16, with other bodies (NCHC, RCA, and the respective counties) to consider thereafter. Loy explains that given the fiscal year utilized by Special Education, the intent is to target July 1 for an effective transition date for the employees of Birth to 3 to Special Education. Loy indicates that thereafter NCHC will continue to provide logistical support for various functions (including billing and electronic medical record access) while Special Education builds capacity.

5. Next Meeting Time, Location and Agenda Items:

A. Discussion of Future Agenda Items and Meeting Times

1. North Central Health Care Retreat – May 30, 2019. Joint meeting with RCA and NCCSP

Board from noon to 1:00 pm.

a. Beginning thinking of priorities for 2020.

B. Announcements

6. Adjournment of the RCA Committee meeting

MOTION BY BILLEB, SECOND BY STOWE, TO ADJOURN THE MEETING. MOTION CARRIED. Meeting adjourned at 4:52 p.m.

Minutes Prepared by

Lance Leonhard on April 29, 2019.