MARATHON COUNTY RULES REVIEW COMMITTEE MEETING

MINUTES
Tuesday, October 22, 2019 at 5:00 p.m.
Employee Resources Conference Room (C-149), Courthouse

Attendance:		Present	Absent
	Craig McEwen, Chair	X	
	Tim Buttke	X	
	Randy Fifrick		EX
	Jacob Langenhahn	X	
	John Robinson	X	
	Romey Wagner	X	
	Jeff Zriny		EX

Also Present: Kurt Gibbs, Gary Beastrom, Scott Corbett, Lance Leonhard (by phone)

Agenda Items:

1. **Call Meeting to Order**
   Chair McEwen called the meeting to order at 4:00 p.m.

2. **Approval of the October 9, 2019, Committee Meeting Minutes**
   MOTION BY BUTTKE, SECOND BY WAGNER, TO APPROVE THE OCTOBER 9, 2019, MEETING MINUTES. MOTION CARRIED.

3. **Policy Discussion and Possible Action**
   A. Review of draft revisions to rules based on previous discussions

Discussion:

Rule 2.01(20) – Expense reimbursement and travel
Members discuss the proposed revisions and offer feedback. Members express a desire to have a more expressed reference that the sole budget for committee, board, commission and task force, travel reimbursement should be within the County Board travel budget within the County Clerk budget, as opposed to within any other county department. Staff is to make revisions consistent with the committee discussion for further consideration.

   B. Continue examination of existing rules for modification
      i. Presentation from Diversity Affairs Commission Chair Xiong on the work of the commission and potential modifications to the pertinent rules

Discussion:

Supervisor Xiong is not present at the meeting and members express a desire to place the item on the agenda for future discussion to allow Supervisor Xiong the opportunity to share his perspectives as the Diversity Affairs Commission Chair.

      ii. Appointment process for vacant Board of Supervisor and other Elected Official Positions

Discussion:

Members discuss the history of the rule, noting that the intent of the most recent revision was to codify the longstanding practice, improve transparency, and expressly require that interviews of candidates for vacancies be conducted in compliance with Wisconsin's Open Meetings law, while also providing fairness for the candidates. Members discussed whether revisions were necessary, specifically discussing who, other than the chair, should be required to be involved in the interview process under the rule.

Motion:

ROBINSON MOVES TO AMEND THE RULE TO SIMPLY PROVIDE THAT THE APPOINTMENT

PROCESS "SHALL FOLLOW STATE STATUTE," SECOND BY WAGNER.

MOTION TO POSTPONE TO NEXT MEETING BY ROBINSON, SECOND BY WAGNER. MOTION CARRIED.

Follow through:
Further discussion to occur at next meeting.

Discussion:
Committee members continue to discuss additional potential modifications to the existing rules, including:

> Motions for reconsideration
>> Members discuss the merits of further specification regarding the timeliness for a motion for reconsideration. Consensus emerges that the committee should adopt a rule that requires individual supervisors provide notice to the County Board Chair of the intent to make a motion to reconsider forty-eight (48) hours prior to the Thursday educational meeting following the underlying action.

> Requirement of second reading of resolutions
>> Members discuss the importance of ensuring sufficient time for committee and board member preparation, consideration, and discussion of items before the matter is before the board for formal action.

4. **Future Meeting Dates and Times**
    A. Next meet is November 6, 2019 at 4:30 pm; future meeting topics include the process for filling supervisor vacancies; the resolution, proclamation, and referendum process; the interplay of the Metropolitan Planning Organization and the Environmental Resources Committee relative to planning and zoning responsibility; and the rules related to the Diversity Affairs Commission.

5. **Adjournment**
    There being no further business to discuss, **MOTION BY ROBINSON, SECOND BY LANGENHAHN, TO ADJOURN THE RULES REVIEW COMMITTEE MEETING. MOTION CARRIED, MEETING ADJOURNED AT 6:31 p.m.**

Minutes Prepared
By Lance Leonhard
on October 22, 2019