



MARATHON COUNTY RULES REVIEW COMMITTEE MEETING

MINUTES

Wednesday, November 6, 2019 at 4:30 p.m.

Employee Resources Conference Room (C-149), Courthouse

Attendance:	Present	Absent
Craig McEwen, Chair	X	
Tim Buttke	X	
Randy Fifrick	X	
Jacob Langenhahn		EX
John Robinson	X	
Romey Wagner		EX
Jeff Zriny	X	

Also Present: Yee Leng Xiong, Katie Rosenberg, Dave Mack, Scott Corbett, Lance Leonhard

Agenda Items:

1. **Call Meeting to Order**

Chair McEwen called the meeting to order at 4:30 p.m.

2. **Approval of the October 22, 2019, Committee Meeting Minutes**

MOTION BY BUTTKE, SECOND BY ROBINSON, TO APPROVE THE OCTOBER 22, 2019, MEETING MINUTES. MOTION CARRIED.

3. **Policy Discussion and Possible Action**

A. Review of draft revisions to rules based on previous discussions

Discussion:

Corporation Counsel Corbett provides a draft revision to the existing reconsideration rule, explaining the nature of the existing rule and proposed revision in light of Marathon County's two-year session. Committee members offer feedback, including a suggestion to provide a mechanism for reconsideration at the end of the county board session.

Action:

None Taken

Follow up:

Staff to prepare revision to rule for next meeting.

B. Continue examination of existing rules for modification

i. Presentation from Diversity Affairs Commission Chair Xiong on the work of the commission and potential modifications to the pertinent rules

Discussion:

Supervisor Xiong appears before the Committee and provides background of the work of the Commission and explains some of the potential amendments to the Commission that he believes would improve the functioning of the Commission. Xiong explains that expanding the Commission membership (perhaps considering representation structures similar to MCDEVCO or the Convention and Visitors Bureau), revising the Commission's mission, and providing specific objectives or goals would benefit the group.

Committee members discuss potential modifications, including increasing the number of elected officials on the commission, expressly providing for a focus on rural and urban representation, modifying the reporting relationship to the Executive Committee, and increasing the size of the Commission to nine members. Members also express that Administration staff members should not be voting members on the commission. Consensus develops that Comprehensive Plan Objective 3.8 should serve as the framework for the work of the Commission.

Action: None Taken

Follow up:

Staff to prepare revision to rule for next meeting.

ii. Appointment process for vacant Board of Supervisor and other Elected Official Positions

Discussion:

After further discussion of the issue, consensus emerges to maintain the vacancy interview committee; however, it shall be comprised of the Chair, Vice Chair, and a County Board Member elected at-large during the organizational meeting. Members express that the rule shall provide for the Administrator to staff the committee.

Action:

MOTION BY ROBINSON TO AMEND THE PREVIOUSLY OFFER MOTION AMEND THE VACANCY RULE TO REFLECT THE WILL OF THE BODY, SECOND BY BUTTKE. MOTION CARRIED.

VOTE ON MOTION TO AMEND THE VACANCY RULE AS AMENDED. MOTION CARRIED.

iii. Resolution, proclamation, and referendum process

Discussion:

Committee members further discuss the issue, reiterating that the intent of the any revision to the rule is to enhance transparency. Staff suggests crafting a rule to provide for specific scheduling of committee meetings—each standing committee being designated a single weekday—two weeks in advance of the County Board meetings, with the Executive Committee being scheduled for the intervening week, to enhance transparency and provide for sufficient consideration of issues prior to any action by the board. Committee members express a desire to review a proposed revision as suggested by staff.

Action:

None Taken

Follow up:

Staff to prepare revision to rule for next meeting.

iv. Roles of Metropolitan Planning Organization and Environmental Resources Committee relative to planning and zoning

Discussion:

Metropolitan Planning Organization (MPO) Chair Robinson and MPO staff support, Dave Mack, provide some history of the MPO and discuss some of potential intersections of the MPO's work with the planning and zoning efforts of the Environmental Resources Committee. Dave Mack explains that the MPO is the federally designated body relative to transportation planning and disseminates documents to the committee for consideration and discussion at the Committee's next meeting.

4. Future Meeting Dates and Times

A. Next meet is November 20, 2019 at 4:00 pm; future meeting topics.

5. Adjournment

There being no further business to discuss, **MOTION BY FIFRICK, SECOND BY ROBINSON, TO ADJOURN THE RULES REVIEW COMMITTEE MEETING. MOTION CARRIED, MEETING ADJOURNED AT 6:06 p.m.**

Minutes Prepared
By Lance Leonhard
on November 6, 2019