



# MARATHON COUNTY RULES REVIEW COMMITTEE MEETING

## MINUTES

Wednesday, November 20, 2019 at 4:00 p.m.  
Employee Resources Conference Room (C-149), Courthouse

Attendance:	Present	Absent
Craig McEwen, Chair	X	
Tim Buttke	X	
Randy Fifrick		EX
Jacob Langenhahn		EX
John Robinson	X	
Romey Wagner	X	
Jeff Zriny	X	

**Also Present:** Dave Mack, Rebecca Frisch, Scott Corbett, Lance Leonhard

### Agenda Items:

1. **Call Meeting to Order**

Chair McEwen called the meeting to order at 4:00 p.m.

2. **Approval of the November 6, 2019, Committee Meeting Minutes**

**MOTION BY BUTTKE, SECOND BY ZRINY, TO APPROVE THE November 6, 2019, MEETING MINUTES. MOTION CARRIED.**

3. **Policy Discussion and Possible Action**

A. Review of draft revisions to rules based on previous discussions

### Discussion:

Diversity Affairs Commission

- Consensus amongst committee members is that the draft revisions are an improvement; however, further definition with respect to the terms in subsection (f) is necessary.

Vacancy filling process

- Parties discuss the value of a provision requiring notice, via email, of the date, time and location of interviews, and consensus is that the previously discussed "member at-large" position be eliminated.

Scheduling of committee meetings

- Consensus amongst committee members is that a pre-set calendar is a better approach; however, members direct staff to revise the draft rule to provide for the five standing committees (excluding HR, Finance & Property and Executive) to meet from Tuesday through Thursday. Members also express to Chair Gibbs that it may be valuable to have this particular rule discussed at the Executive Committee meeting.

Reconsideration

- Consensus is that the revised rule is acceptable.

### Action:

None Taken

### Follow up:

Staff to prepare revision to rule for next meeting.

B. Continue examination of existing rules for modification

i. Diversity Affairs Commission

### Discussion:

No additional discussion had.

**Action:** None Taken

**Follow up:**

Staff to prepare revised rule for next meeting.

ii. Appointment process for vacant Board of Supervisor and other Elected Official Positions

**Discussion:**

No additional discussion had.

**Action:** None Taken

**Follow up:**

Staff to prepare revised rule for next meeting.

iii. Scheduling of committee meetings

**Discussion:**

No additional discussion had.

**Action:** None Taken

**Follow up:**

Staff to prepare revised rule for next meeting.

iv. Conducting of public hearings

**Discussion:**

Members discuss the recent public hearing on the 2020 Marathon County Budget, specifically, whether the rules should provide that the budget hearing be conducted as follows:

- Administrator's presentation of the budget
- Public Hearing on the budget
- Public Comment relative to scheduled meeting
- County Board Educational Meeting

**Action:**

None Taken

**Follow up:**

Staff to prepare revised rule for next meeting.

v. Roles of Metropolitan Planning Organization and Environmental Resources Committee relative to planning and zoning

**Discussion:**

Supervisor Robinson, CPZ Director Frisch, and Metropolitan Planning Organization (MPO) staff support, Dave Mack, provide additional background history of the MPO and discuss some of potential intersections of the MPO's work with the planning and zoning efforts of the Environmental Resources Committee and the 85.21 review vested in the Health & Human Services Committee.

After discussion, Robinson and Mack will bring back some revisions of the existing county board rule.

**4. Future Meeting Dates and Times**

A. Next meet is December 4, 2019, at 4:00 pm; future meeting topics.

**5. Adjournment**

There being no further business to discuss, **MOTION BY WAGNER, SECOND BY BUTTKE, TO ADJOURN THE RULES REVIEW COMMITTEE MEETING. MOTION CARRIED, MEETING ADJOURNED AT 5:32 p.m.**

Minutes Prepared  
By Lance Leonhard  
on December 1, 2019