



MARATHON COUNTY RULES REVIEW COMMITTEE MEETING

MINUTES

Wednesday, December 4, 2019 at 4:00 p.m.

Employee Resources Conference Room (C-149), Courthouse

Attendance:	Present	Absent
Craig McEwen, Chair	X	
Tim Buttke	X	
Randy Fifrick		X
Jacob Langenhahn	X	
John Robinson	X	
Romey Wagner		X
Jeff Zriny	X	

Also Present: Scott Corbett, Lance Leonhard

Agenda Items:

1. **Call Meeting to Order**

Chair McEwen called the meeting to order at 4:00 p.m.

2. **Approval of the November 20, 2019, Committee Meeting Minutes**

MOTION BY BUTTKE, SECOND BY ZRINY, TO APPROVE THE NOVEMBER 20, 2019, MEETING MINUTES. MOTION CARRIED.

3. **Policy Discussion and Possible Action**

A. Review of draft revisions to rules based on previous discussions

Discussion:

Diversity Affairs Commission

- Members review the proposed revisions, noting the changes to membership, reporting committee, and linkage to Comprehensive Plan.

Vacancy filling process

- Members review the proposed revisions.

Public Hearing on Annual Budget

- Members review the proposed revision.

Scheduling of committee meetings

- Consensus amongst committee members is that a pre-set calendar is a better approach; however, members direct staff to revise the draft rule to provide for the five standing committees (excluding HR, Finance & Property and Executive) to meet from Tuesday through Thursday. Members also express to Chair Gibbs that it may be valuable to have this particular rule discussed at the Executive Committee meeting.

Reconsideration

- Consensus is that the revised rule is acceptable.

Action:

None Taken

Follow up:

None necessary on the rules referenced above, as consensus is that revisions as drafted are adequate.

B. Continue examination of existing rules for modification

Discussion:

Corporation Counsel Corbett explains the potential benefit of constructing a rule outlining the process by which the board would suspend its rules, offering to draft such a rule. Consensus amongst the members is that such a rule would be beneficial.

Members discuss the initial brainstorming list to frame later discussions, expressing a desire to further address the following topic areas at upcoming meetings:

- Capital Improvement Program rules
- New Staff position request process

Action: None Taken

Follow up:

Staff to disseminate the New Position request rule and an updated version of the proposed rules.

4. Future Meeting Dates and Times

A. Next meet is January 16, 2020 at 5:30 pm.

5. Adjournment

There being no further business to discuss, **MOTION BY ROBINSON, SECOND BY BUTTKE, TO ADJOURN THE RULES REVIEW COMMITTEE MEETING. MOTION CARRIED, MEETING ADJOURNED AT 5:08 p.m.**

Minutes Prepared
By Lance Leonhard
on December 9, 2019