



MARATHON COUNTY RULES REVIEW COMMITTEE

AGENDA

Date & Time of Meeting: **Wednesday, December 4, 2019 at 4:00 p.m.**

Meeting Location: **Courthouse Assembly Room, 500 Forest Street, Wausau, WI 54403**

Committee Members: Craig McEwen, Chair; Tim Buttke, Randy Fifrick, Jacob Langenhahn, John Robinson, Romey Wagner, Jeff Zriny

Supporting Staff: Lance Leonhard, Scott Corbett

Marathon County Mission Statement: *Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit and do business.*

1. Call Meeting to Order
2. Approval of the November 20, 2019, committee meeting minutes.
3. Review and Recommend Marathon County Board Rules* Suggested Changes
 - A. Review of draft revisions to rules based on previous discussions
 - B. Continue examination of existing rules for modification
4. Future Meeting Dates and Times
 - A. Next Meeting Times and Dates To Be Determined.
5. Adjournment

*Marathon County Code of Ordinances can be found online at the link below:

https://www.municode.com/library/wi/marathon_county/codes/code_of_ordinances?nodetid=12551

or go to the Marathon County website, click on Government, then Code of Ordinances

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715-261-1500. For TDD telephone service, call the Employee Resources Department at 715-261-1451.

SIGNED /s/ Craig McEwen
Presiding Officer or Designee

FAXED TO: Daily Herald, City Pages, Marshfield News
FAXED TO: Mid-West Radio Group
FAXED BY: M. Palmer
FAXED DATE: _____
FAXED TIME: _____

NOTICE POSTED AT COURTHOUSE
BY: M. Palmer
DATE: _____
TIME: _____



MARATHON COUNTY RULES REVIEW COMMITTEE MEETING

MINUTES

Wednesday, November 20, 2019 at 4:00 p.m.
Employee Resources Conference Room (C-149), Courthouse

Attendance:	Present	Absent
Craig McEwen, Chair	X	
Tim Buttke	X	
Randy Fifrick		EX
Jacob Langenhahn		EX
John Robinson	X	
Romey Wagner	X	
Jeff Zriny	X	

Also Present: Dave Mack, Rebecca Frisch, Scott Corbett, Lance Leonhard

Agenda Items:

1. Call Meeting to Order

Chair McEwen called the meeting to order at 4:00 p.m.

2. Approval of the November 6, 2019, Committee Meeting Minutes

MOTION BY BUTTKE, SECOND BY ZRINY, TO APPROVE THE November 6, 2019, MEETING MINUTES. MOTION CARRIED.

3. Policy Discussion and Possible Action

A. Review of draft revisions to rules based on previous discussions

Discussion:

Diversity Affairs Commission

- Consensus amongst committee members is that the draft revisions are an improvement; however, further definition with respect to the terms in subsection (f) is necessary.

Vacancy filling process

- Parties discuss the value of a provision requiring notice, via email, of the date, time and location of interviews, and consensus is that the previously discussed "member at-large" position be eliminated.

Scheduling of committee meetings

- Consensus amongst committee members is that a pre-set calendar is a better approach; however, members direct staff to revise the draft rule to provide for the five standing committees (excluding HR, Finance & Property and Executive) to meet from Tuesday through Thursday. Members also express to Chair Gibbs that it may be valuable to have this particular rule discussed at the Executive Committee meeting.

Reconsideration

- Consensus is that the revised rule is acceptable.

Action:

None Taken

Follow up:

Staff to prepare revision to rule for next meeting.

B. Continue examination of existing rules for modification

i. Diversity Affairs Commission

Discussion:

No additional discussion had.

Action: None Taken

Follow up:

Staff to prepare revised rule for next meeting.

ii. Appointment process for vacant Board of Supervisor and other Elected Official Positions

Discussion:

No additional discussion had.

Action: None Taken

Follow up:

Staff to prepare revised rule for next meeting.

iii. Scheduling of committee meetings

Discussion:

No additional discussion had.

Action: None Taken

Follow up:

Staff to prepare revised rule for next meeting.

iv. Conducting of public hearings

Discussion:

Members discuss the recent public hearing on the 2020 Marathon County Budget, specifically, whether the rules should provide that the budget hearing be conducted as follows:

- Administrator's presentation of the budget
- Public Hearing on the budget
- Public Comment relative to scheduled meeting
- County Board Educational Meeting

Action:

None Taken

Follow up:

Staff to prepare revised rule for next meeting.

v. Roles of Metropolitan Planning Organization and Environmental Resources Committee relative to planning and zoning

Discussion:

Supervisor Robinson, CPZ Director Frisch, and Metropolitan Planning Organization (MPO) staff support, Dave Mack, provide additional background history of the MPO and discuss some of potential intersections of the MPO's work with the planning and zoning efforts of the Environmental Resources Committee and the 85.21 review vested in the Health & Human Services Committee.

After discussion, Robinson and Mack will bring back some revisions of the existing county board rule.

4. Future Meeting Dates and Times

A. Next meet is December 4, 2019, at 4:00 pm; future meeting topics.

5. Adjournment

There being no further business to discuss, **MOTION BY WAGNER, SECOND BY BUTTKE, TO ADJOURN THE RULES REVIEW COMMITTEE MEETING. MOTION CARRIED, MEETING ADJOURNED AT 5:32 p.m.**

Minutes Prepared
By Lance Leonhard
on December 1, 2019

Diversity Affairs Commission.

- (a) *Mission/purpose statement:* The Diversity Affairs Commission exists to ensure that Marathon County is an open, inclusive, and diverse place to live and work. (See 2016 Comprehensive Plan Objective 3.8)
- (b) *Membership:* The Diversity Affairs Commission shall consist of nine members, three of which shall be County Board Supervisor, appointed by the County Administrator.
- (c) *Statutory responsibilities:* None.
- (d) *Term:* Members shall serve a two-year term concurrent with the terms of the County Board Supervisors.
- (e) *Reporting relationships:* The Diversity Affairs Commission shall be accountable to the Executive Committee and should provide reports relative to its efforts no less than annually.
- (f) *Duties and responsibilities:* The Commission is charged with making recommendations to the Executive Committee relative to internal Marathon County operating policies and with engaging external entities in support of the following strategies identified within the county's 2016 Comprehensive Plan:
 - i. Promote health equity (*i.e.*, a state where everyone has the opportunity to attain their highest level of health).
 - ii. Develop a plan to reduce and eliminate health and social disparities (*i.e.*, seek to eliminate differences in health and social status between people related to demographic factors such as race, gender, income or geographic region).¹
 - iii. Promote cultural competence (*i.e.*, the ability to understand, communicate with and effectively interact with people across cultures in the design and delivery of our programs and services).²
 - iv. Cultivate an environment where cultural diversity can flourish.

¹ American Public Health Association (APHA) website, <https://www.apha.org/topics-and-issues/health-equity>, (last accessed on December 1, 2019).

² E.g, Western Centre for Research & Education on Violence Against Women & Children website, <http://makeitourbusiness.ca/blog/what-does-it-mean-be-culturally-competent> (last accessed on December 1, 2019) and U.S. Department of Health & Human Services website, <https://www.hhs.gov/ash/oah/resources-and-training/tpp-and-paf-resources/cultural-competence/index.html> (last accessed on December 1, 2019).